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# Council Newsletter

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## CITY MANAGER'S NOTES February 13, 2014

### Upcoming Council Meetings

City Facilities will be closed for President's Day on **Monday, February 17, 2014**.

City Council will meet on **Tuesday, February 18, 2014**. An Executive Session will begin at 5:30 p.m. in the City Council Conference Room. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agendas are attached. Sandwiches will be available.

The next City Council meeting will be **Monday, February 24, 2014**.

### Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Articles concerning the "State of the City" update, Englewood Police Department grant for defibrillators, Joy Fitness class at Englewood Recreation Center and surveillance system upgrade.
2. Flyers from Mayor Penn related to Republican National Convention - Denver 2016 information and Urban Forest Assessment for Englewood.
3. Letter from Arapahoe County Board of County Commissioners recommending Chief Marsh to the E-911 Authority.
4. Letter from Englewood Education Foundation expressing appreciation for the 2014 Aid to other Agencies in-kind donation.
5. Letter from the Rocky Mountain Railroad Preservation Foundation expressing appreciation for the 2014 Aid to other Agencies in-kind donation.
6. Flyer from the Human Society of the South Platte Valley concerning upcoming dog training and informational classes.
7. Calendar of Events.
8. Tentative Study Session Topics.
9. Minutes from the NonEmergency Employees Retirement Board meeting of November 12, 2013.
10. Minutes from the Cultural Arts Commission meeting of January 8, 2014.



## Parks and Recreation Department

### Parks Division Receives \$6,000 Grant from the Colorado Tree Coalition

The \$6,000 grant will pay for 29 trees to be planted at the interchange at Broadway and Hampden, Romans Park, Centennial Park and at Cushing Park. Tree planting events will be scheduled for mid-April/May, more details to come.

# Officials give 'State of the City' update

Posted 2/5/14

The Englewood City Council and City of Englewood staff had a very busy 2013 filled with a number of proud accomplishments, and we look forward to continued progress in 2014.

The city continued its focus on economic development throughout the year, recognizing that a strong business community leads to sustainable revenues. It is encouraging to see the progress taking place as new developments pop up throughout Englewood.

Last year we saw ground break on redevelopment of the former Flood Middle School at Broadway and Kenyon, as well as the former Larry Miller Nissan property at Broadway and Belleview. In addition, the City of Englewood worked with Craig Hospital to help the hospital launch a \$90 million expansion project. Staff and City Council also worked with the Englewood School District to help plan its construction of the new Englewood Campus and renovation of Englewood Middle School to house Colorado's Finest Alternative High School.

Sustaining city services has also been a priority. We are proud that we have been able to maintain the day-to-day services we provide the community, and we have also forged ahead with technological resources that streamline and expand services. Our new online sales tax and business licensing system launched last summer, allowing businesses to apply for business licenses and file their sales and use tax returns online. The Englewood Public Library also implemented a new online collection catalog, partnering with a network of other libraries across Colorado to offer patrons a much-expanded collection.

One of our most significant accomplishments in 2013 was the completion of a new ultra-violet disinfection system at the Allen Water Treatment Plant. The year also brought improvements to many of our parks and open space amenities, including brand new grant-funded playgrounds at the Northwest Greenbelt, new art at the Englewood Community Garden, and completion of the Harvard Gulch Trail connection.

As the economy has slowly begun to show improvement, the City of Englewood's revenue streams have followed suit. The city ended 2013 with revenues 3 percent higher than 2012, and we are pleased to report that Englewood's bond ratings were upgraded by Standard & Poor's as a result of our improved financial condition and financial management. Englewood's General Obligation Bonds (Allen Water Plant Improvements) were upgraded from AA- to AA+. Englewood's Refunding Certificates of Participation (Englewood Civic Center project) were upgraded from A+ to AA.

We ended 2013 feeling a sense of accomplishment and 2014 promises to be an equally productive year.

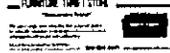
On the horizon, we have a continued emphasis on business-building initiatives, with a business summit planned for later this spring. Collaboration with business developers will continue, as many of the plans approved for new residential communities and retail stores approved last year come to fruition. 2013 saw record numbers of construction plan submittals and reviews. These projects had a valuation of \$135 million, the highest valuation of construction projects in Englewood in more than a decade. We look for this trend to continue into 2014.

Late in 2013, the city received feasibility analyses from both the South Metro Fire Rescue Authority and the Denver Fire Department on the possibility of shared fire/rescue services. During 2014, staff and City Council will review these proposals to determine if a cooperative model makes sense from financial and service perspectives.

Other items on the agenda for 2014 include a continued focus on improving revenues, both within city borders and the McLellan Reservoir properties in Douglas County; continued collaboration with Englewood School District; and consideration of improvements to the South Platte River corridor and the golf course.

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News from local businesses

Rebecca Schaller Joins Coldwell Banker Residential Brokerage in Parker

ACC site assisted with 193 returns for nearly \$35

City Council is also considering an update to Englewood's Comprehensive Plan, "Roadmap Englewood," which serves as a long-range vision for future development in Englewood. In addition, the city plans to conduct a citizen survey in 2014 to gauge the level of satisfaction with the services the city provides, and to let us know how Englewood compares to other similar communities across the country.

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ADD YOUR COMMENT



in 2013

**Camp MissFits Announces Launch of New Year's Transformation Contest**

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| <a href="#">Arvada Press</a>            | <a href="#">Douglas County News-Press</a> | <a href="#">Golden Transcript</a>      | <a href="#">Lone Tree Voice</a>              | <a href="#">Pikes Peak Courler</a>       | <a href="#">Wheat Ridge Transcript</a> |
| <a href="#">Castle Pines News-Press</a> | <a href="#">Elbert County News</a>        | <a href="#">Highlands Ranch Herald</a> | <a href="#">North Jeffco Westsider</a>       | <a href="#">South Platte Independent</a> |  |
| <a href="#">Castle Rock News-Press</a>  | <a href="#">Englewood Herald</a>          | <a href="#">Lakewood Sentinel</a>      | <a href="#">Northglenn Thornton Sentinel</a> | <a href="#">Tri-Lakes Tribune</a>        |  |

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Program, which will reward residents with permit rebates for adhering to green building

and still wishing to encourage green building. We've come

certifying that it meets their green standards."

## Englewood police receive grant for defibrillators

Englewood Police Department has received grant funding through Firehouse Subs Public Safety Foundation for the purchase of four automated external defibrillators and accessories.

The department applied for the grant in 2013 and was awarded

more than \$7,000 last month. The plan is to equip two patrol supervisor vehicles with AEDs and place the remaining two in the police building.

In 2005, Firehouse Subs created the Firehouse Subs Public Safety Foundation with the

mission of providing funding, lifesaving equipment, and educational opportunities to first responders and public-safety organizations. Firehouse Subs has given \$8.3 million in 39 states and Puerto Rico, including more than \$118,600 in Colorado.

**Let's Talk!**

The contributor's name, hometown and phone number must accompany all letters to the editor for verification, and we reserve the right

## News

NEWS TIP? News@YourHub.com, YourHub.com or call 720-984-2482.

# Helping cancer survivors find a new normal

## Fitness class aims to provide support for survivors, prevent other conditions

By Clayton Wouillard  
YourHub Reporter

Jan Bradford said Dr. Dennie Dorall's fitness class for cancer survivors has made a big impact on her.

"It's something that saved me," said a tearful Bradford, whose breast cancer went into remission eight years ago. "I can go to class and it's going to be OK because it's a normal part of my life."

The class is a new offering through Englewood Parks and Recreation for those who have survived cancer but still deal with the remnants of chemotherapy, radiation and other treatments that can leave the body feeling depleted.

"There is no program out there that takes the time to understand symptomatology and all the things they go through post-treatment," said Dorall, who is a medical doctor, naturopathic doctor, has a doctorate in medical humanities, is a yoga instructor and Ayurvedic practitioner.

Tammy Hariman was first diagnosed with Hodgkin's disease in 2008 and received heavy doses of chemotherapy. Because her tumor was between her heart and lung, it would have been too hard to remove it, so it's essentially dead tissue inside of her that makes doing certain physical activities harder and leaves her winded. Treatment also affected her thyroid, so she has to take medication for it.

"It's very, very hard to find that same sort of normal even though I was in good shape and had never been a smoker," Hariman said.

She said Dorall's class worked on opening up her lymphatic system, which is important in preventing infection and conditions such as lupus and rheumatoid arthritis. Strength conditioning is also emphasized as many people lose muscle connection after radiation.

"We're having to rebuild a person," Dorall said.



Dr. Dennie Dorall, left, leads a fitness class for cancer survivors Feb. 7 at Englewood Recreation Center. The class uses light weights, stretch bands and yoga techniques. Anya Sevensoff, YourHub

She said they want to create lymphatic drainage to prevent people from developing lymphedema.

Treatment can also throw off a survivor's balance, and the strength conditioning and yoga help build that back up, said Margaret Freeman, who had breast cancer in 1998. Bradford said she had to relearn her golf swing.

Dorall said it's important the class be offered at a low cost — \$4.50 per class — because many people are left to fend for themselves after their cancer has gone into remission and their insurance doesn't cover more fitness or wellness classes. She also said many cancer survivors lose their jobs over the course of their treatment.

But for Dorall, teaching these classes isn't just her job. She and

her friend since high school planned to open a studio to meet the needs of breast cancer survivors, but the friend died last fall.

"I feel like I'm carrying a little bit of her passion," Dorall said as she teared up. "I just don't want to see that happen to anyone else, so as much as I can keep people in a very positive place, that's important to me."

The fitness class also focuses on the emotional aspects of being a survivor through really encountering what one is feeling, which is especially emphasized in the yoga portion of the class at the end. She said studies from the Mayo Clinic, Stanford University and Johns Hopkins have confirmed people's survival rates are three to five times higher if they do yoga during and

after treatment.

"Yoga almost guarantees a better survival rate," Dorall said.

John Shaker, 64, originally was diagnosed with Hodgkin's disease at 21, survived that and was diagnosed with soft-tissue cancer in 2009. He credits Dorall's class and overall fitness for his continued survival.

Bradford also liked that Dorall doesn't do the same thing every session and is in tune with the individual needs of the group.

The class takes place every Friday for six weeks at a time, and the next course starts March 7. For more information, call 303-762-2680 or visit [englewoodrec.org](http://englewoodrec.org).

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[cwouillard@denverpost.com](mailto:cwouillard@denverpost.com) or  
[twitter.com/5hclayton](https://twitter.com/5hclayton)

# News

Your Government

## Surveillance system aims to add safety

By Clayton Woullard  
YourHub Reporter

Englewood is installing a new video surveillance system at key city buildings in an attempt to improve the safety of residents and crack down on property crimes.

The project originally started out as a parks and recreation program, but was expanded to more public places over the past two years.

"It's really just about an aging security camera system," said Jeff Konishi, director of information technology for Englewood. "For example, (parks and recreation) has a system that's probably 15-plus years old and is totally out of date and not reliable."

City council recently approved \$525,758 for the project. Jerrrell Black, director of parks and recreation for Englewood, said three years ago the city allowed for funding for this project.

About \$300,000 will come from the conservation trust fund, \$25,000 from the Malley Senior Recreation Center Trust Fund, \$10,000 from the Broken Tee Golf Course public improvement fund, and \$30,000 from the city's fleet division city service fund.

The new system will be all digital and all feeds will now go directly to the police department. Cameras will be located inside and outside of the Englewood Recreation Center, the Malley Senior Recreation Center, Pirates Cove, The Broken Tee Golf Course, the Civic Center, the Englewood Police station, the city's service center and the library.

Black said these cameras will not be monitored 24 hours a day because the city doesn't have the staff for that, but will use them to try to identify perpetrators of crimes.

Black said they have replaced the old system about three or four times, and it's time for something

new. He said last year they had several car break-ins outside of the recreation center, had a bicycle stolen, and eventually arrested an alleged pedophile at the pool.

"We believe that if we had had cameras working at the time, we probably could've caught that gentleman a lot earlier," Black said.

They also had someone steal a car in front of the rec center, as well as locker break-ins. Black said while they can't put cameras in locker rooms, if they had a more reliable system they could see people coming in and out and be ready to call the police. He said the bicycle theft also could have been prevented with the new system.

"For police it will be one system, it's one system they have to learn, one system they have access to," Konishi said. "We will be able to recognize and make out faces on city property, and also license plate numbers. That clarity was sometimes available on some systems, sometimes it was not."

Konishi said they will be working with vendor Long Building Technologies on installing the new system and will begin taking down the old cameras and installing new ones by March 3.

Black said most of the cameras will be visible to the public but some will not. He didn't want to divulge the exact location of the cameras for fear a criminal might try to take advantage of gaps in coverage.

"With this system, you will be able to build onto it so we may find down the road there's a key area where we missed, (and) we can add another camera because the system will be able to account for that," Black said.

Clayton Woullard: 303-954-2953,  
@woullard@denverpost.com or  
twitter.com/yhclayton

Economic Impact Summaries for Denver 2008 and Tampa Bay 2012

Denver 2008 and Tampa Bay 2012 tell two great American stories of how transformative our political conventions, on both sides of the aisle, are for their host cities and regions. Naturally, no two Democratic National Conventions or Republican National Conventions are the same. Not only do the goals and requirements evolve with new conventions, every host city brings unique civic and cultural assets; community features and amenities. Intrinsic benefits like celebrating community pride and cooperation as well as extrinsic economic development impacts are undeniable!

Denver 2008 DNC

Direct and Indirect  
Combined Economic Impact  
in the Greater Denver Area

1	Denver 2008 Host Committee Activities & Administration	\$49,000,000
2	Democratic National Convention Committee (DNCC)	\$10,700,000
3	Activities & Administration	\$79,300,000
4	Visitor Spending (Food & Beverage, Lodging/ Accommodations, Entertainment/Other Retail, and Transportation)	\$127,100,000
<b>Total Denver 2008 Direct Economic Impact</b>		<b>\$133,500,000</b>
<b>Total Denver 2008 Direct &amp; Indirect Impact</b>		<b>\$266,100,000</b>

The 2008 Democratic National Convention Impact Report  
City and County of Denver; Denver 2008 Convention Host Committee  
<http://www.gwu.edu/~action/2008/chrnconvo8/denverimpact.pdf>

Tampa Bay 2012 RNC

Direct and Indirect  
Combined Economic Impact

1	Host Committee Activities & Administration	\$46,509,680
2	Hotels and Accommodations	\$34,391,133
3	City of Tampa	\$78,559,983
4	Tampa International Airport	\$3,597,242
5	Committee on Arrangements Activities & Administration	\$12,632,945
6	Infrastructure Upgrades	\$220,797,209
7	Host Committee Contributions to Foundations	\$7,084,574
8	Other Expenditures	\$5,178,868
9	Negative Substitution Effects	-\$4,359,860
<b>Total Direct Economic Impact</b>		<b>\$214,125,340</b>
<b>Total Direct &amp; Indirect Impact</b>		<b>\$404,391,774</b>

The 2012 Republican National Convention's Economic Impact on Tampa Bay. Brian T. Kench, Ph.D., Department of Economics; Sykes Business School. The University of Tampa. Published on 08/20/2013.



Englewood is home to 30,255 people on about 4 thousand acres. UTC covers 24% of the city, a relatively high amount (Table 1) compared to the overall average of 16.4% found for Metro Denver. Approximately 58% of the land area is impervious surfaces, like roads, buildings, water and sidewalks, while 18% of the City is grass and bare soil that can be easily planted with trees.

The city has about 151 thousand existing trees; 5 trees per capita, which is comparable to the 4.8 of the Metro Denver study area, and 35.5 trees per acre, about 10 above Metro Denver (Table 1). There are about 39 thousand vacant planting sites. Englewood is targeted to plant 19,374 trees. Once mature, assuming an average 22.8-ft crown diameter, UTC will increase by 7.4% to 31.4%, increasing the stocking level from 79.4% to 89.6%. Englewood's urban forest produces ecosystem services and property value benefits valued at \$8.2 million annually (Table 1 and Fig. 2) which is in proportion higher than jurisdictions such as Parker, Erie, Lafayette, and Northglenn in size and level of benefits. Planting 19,374 trees will increase annual services by \$2.10 million, from \$8.2 to \$10.3 million (Table 1). Property value increases account for 79% of the total amount, followed by stormwater runoff reduction from rainfall interception (16%) and cooling energy savings (5%). Planting 2,202 trees in 50% of the vacant sites in hot spots will help mitigate urban heat islands, thereby improving air quality and human health.

Expanding the tree canopy in the City of Englewood can insure long term environmental, economic, and health benefits to the local community and maximum return on investment in urban forest planning and management.

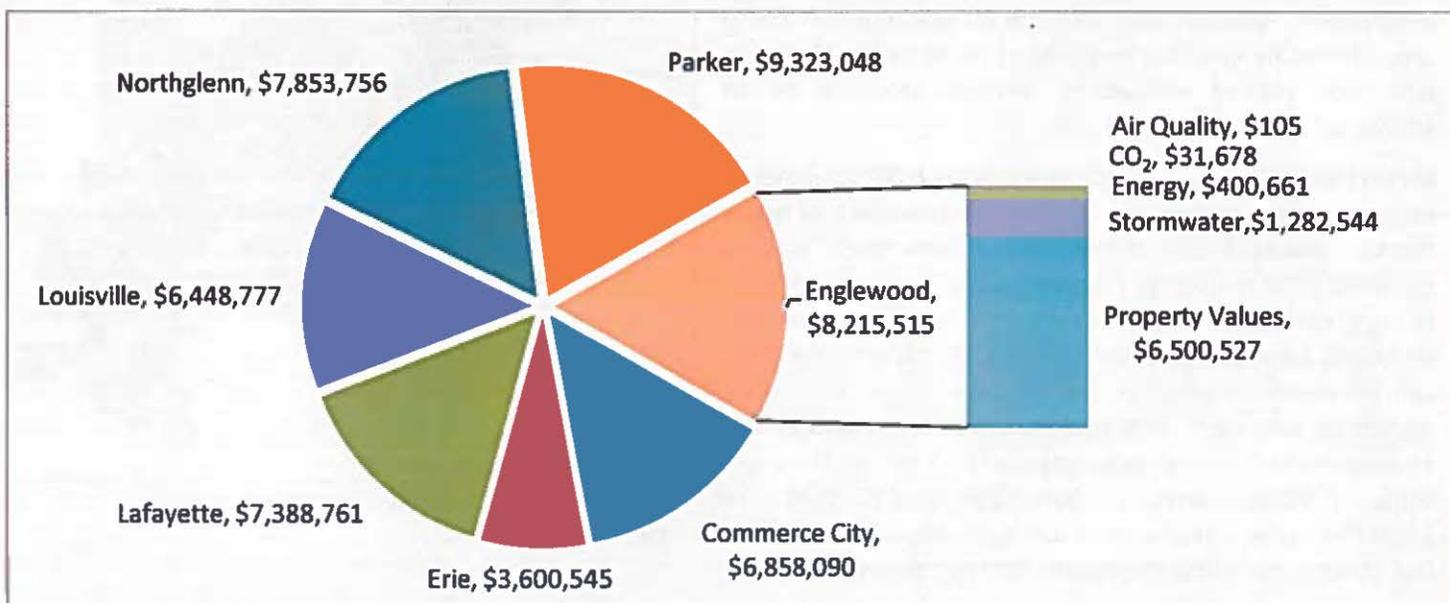
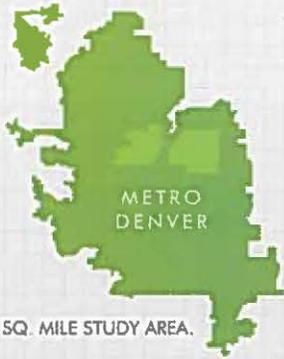


Fig 2. Annual monetary value of services from the existing urban forest for Englewood compared to five other jurisdictions with the highest annual monetary value.

Trees are valuable resources in combating issues from air pollution to energy conservation and climate change, but be smart and deliberate in tree selection to get the greatest benefits. For additional information on this study or the City of Englewood's urban forest, contact The Mile High Million at: [million.trees@denvergov.org](mailto:million.trees@denvergov.org) or call 720.913.0631.



# METRO DENVER URBAN FOREST ASSESSMENT



## METRO DENVER URBAN FOREST BENEFITS

TREES PROVIDE VALUE ACROSS GENERATIONS AND CAN BE VIEWED AS A CAPITAL INVESTMENT THAT PROVIDES AN ANNUAL FLOW OF BENEFITS.

$$10.7 \text{ MILLION EXISTING TREES} \times \$1,227 \text{ PER TREE} = \$13 \text{ BILLION IN ASSET VALUE}$$

## ANNUAL BENEFITS

ECOSYSTEM SERVICES AND PROPERTY VALUE BENEFITS VALUED AT **\$551 MILLION**

AIR QUALITY FROM PARTICULATE AND POLLUTION UPTAKE  
**\$1.7**  
MILLION

COOLING SAVINGS FROM THE AIR TEMPERATURE REDUCTIONS AND SHADING FROM TREES  
**\$21.8**  
MILLION

REDUCED STORMWATER RUNOFF MANAGEMENT COSTS  
**\$91**  
MILLION

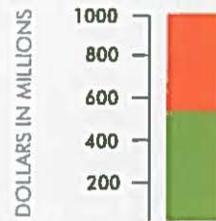
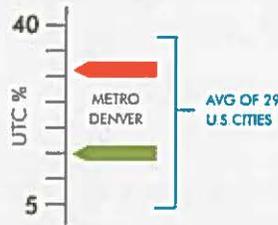


PROPERTY VALUE INCREASES AND OTHER INTANGIBLE BENEFITS  
**\$436.6**  
MILLION

## URBAN TREE CANOPY (UTC)

IF THE PLANTING OF 4.25 MILLION TREES IS ACHIEVED, UTC IS PROJECTED TO INCREASE FROM **16% TO 31%**.

**\$451 MILLION** OF BENEFITS WILL BE GAINED ANNUALLY IF **15%** UTC IS ADDED TO THE METRO DENVER URBAN FOREST.



LEGEND ■ EXISTING ■ POTENTIAL

## METRO DENVER TREE STATS

### # OF TREES PER CAPITA:

**4.8**



PER



### # OF EXISTING TREES IN SELECTED CITIES

ARVADA	648,117
AURORA	1,135,859
BOULDER	655,526
BROOMFIELD	259,210
CENTENNIAL	671,766
CHERRY HILLS VILLAGE	222,696
COMMERCE CITY	152,373
DENVER	2,226,473
EDGEWATER	14,297
ENGLEWOOD	150,801
THORNTON	387,891
WESTMINSTER	459,651
WHEAT RIDGE	227,588





ARAPAHOE COUNTY  
COLORADO'S FIRST

Nancy A. Doty | District 1   Nancy N. Sharpe | District 2   Rod Bockenfeld | District 3   Nancy Jackson | District 4   Bill L. Holen | District 5

**February 11, 2014**

**City of Englewood Fire Chief Andrew Marsh  
City of Englewood Fire Department  
3615 S. Elati  
Englewood, CO 80110**

**RE: Recommendation for your appointment to the E-911 Authority**

**Dear Chief Marsh:**

**At its public meeting today the Board of County Commissioners recommended you for appointment to the E-911 Authority as a fire district representative. Your term is effective immediately and will expire on February 9, 2016.**

**On behalf of the Board of County Commissioners, our thanks for your willingness to volunteer your time and energy to make Arapahoe County a better place to work and live.**

**Sincerely,**

**Nancy A. Doty, Chair  
Board of County Commissioners**

**cc: Todd Weaver, County Representative for the E-911 Authority  
Janet Kennedy, Director, Finance Department  
Dennis J. Tharp, Stevens, Littman, Biddison, Tharp & Weinberg, L.L.C.**



January 24, 2014

Randy Penn, Mayor  
Englewood City Council  
1000 Englewood Parkway  
Englewood, CO 80110

Dear Randy,

On behalf of the Englewood Education Foundation and the Englewood Schools, thank you for your generous donation of the use of the Englewood Civic Center for the EEF Fall Fling for 2014. We appreciate your continued support of the Foundation and thank you for deciding on us for this donation.

The Englewood Education Foundation – Partners for the Future is a not-for-profit Colorado corporation designed to supplement the needs of the Englewood Schools and their students. The corporation is recognized as a 501 (c)(3) organization, making your donation eligible for an IRS deduction.

Again, thank you for your donation to the Foundation. Your contribution, combined with corporate and other private donations, enables us to fulfill our mission... "to generate and distribute resources to Englewood Schools to enrich, maintain, and expand programs needed to meet the District's stated mission of excellence in education".

Sincerely,

Karen Miller  
President – Englewood Education Foundation

# Rocky Mountain Railroad Heritage Preservation Foundation

Dedicated to Preserving the Rocky Mountain States Railroad Heritage

PO Box 969  
Englewood, CO 80151  
303-269-9768

February 10<sup>th</sup>, 2014

The Honorable Randy Penn  
Mayor  
City of Englewood  
Englewood City Hall  
1000 Englewood Parkway  
Englewood, Colorado  
80110

Dear Mayor Penn,

On behalf of the members and the Board of Directors of the Rocky Mountain Railroad Heritage Society, we wish to thank the City Council of the City of Englewood for the generous award of the use of Hampden Hall for our upcoming Symposium.

It is because of the kindness on the part of the City Council that we anticipate a most successful Symposium to be held on the 12<sup>th</sup> and 13<sup>th</sup> of April.

Again thank you and your fellow council members for your kindness.

Sincerely,

 Jim Jordan  
President  
Rocky Mountain Railroad Heritage Society  
Post office Box 969  
Englewood, Colorado  
80151

# What to expect when pet parenting...

**How do I bond with my new dog?**

How do I teach my pet to come  
to its new name?

If these questions sound familiar, join us at the Humane Society of the South Platte Valley (HSSPV) for our new Pet Parenting Class (it's FREE!). The knowledgeable staff of Ken Caryl Pet Spa will team up with HSSPV's dog trainer to help get you off on the right paw with your new pet.

Come! Stay! Learn!

2nd Wednesday of the month 6-7pm.



**HUMANE SOCIETY**  
OF THE SOUTH PLATTE VALLEY

2129 W. Chenagno Ave.  
Littleton, CO 80120  
303-703-2938  
[www.hsspv.org](http://www.hsspv.org)  
[www.facebook.com/hsspv](http://www.facebook.com/hsspv)

# What are you packing in your dog's lunch box?

**How do I know what's  
the right food for my pet?**

What makes a good dog food?

Come by the Humane Society of the South Platte Valley and Sadie will answer these questions and more in our FREE Basics of Canine Nutrition class.

Learn how to get to know your pet, how to read a pet food label, how to choose an appropriate food, and get tips on how to keep your pet happy and healthy!

4th Wednesday of the month 6-7pm.



**CITY OF ENGLEWOOD  
2014 CALENDAR OF EVENTS**



<b>Mon., Feb 17</b>		<b>City Hall closed — President’s Day</b>
Tues., Feb. 18	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed. Feb. 19	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Thur., Feb. 20	7:00 p.m.	Planning and Zoning, Council Chambers
	3:00 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
Mon., Feb. 24	6:00 p.m.	Study Session, Community Room
Mon., March 3	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., March 4	7:00 p.m.	Planning and Zoning, Public Hearing, Council Chambers
Wed., March 5	3:00 p.m.	Firefighters Pension Board, Public Works Conf. Rm.
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., March 10	6:00 p.m.	Study Session, Community Room
Tues., March 11	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
Wed., March 12	<b>Cancelled</b>	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., March 13	11:00 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Malley Recreation Center
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Room

Mon., March 17	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., March 18	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
	7:00 p.m.	Planning and Zoning Community Development Conf. Room/Council Chambers
Wed., March 19	6:30 p.m.	Code Enforcement Advisory Committee, City Council Conf. Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Thur., March 20	7:30 a.m.	Joint meeting with Littleton @ WWTP, 2900 So. Platte River Drive
Mon., March 24	6:00 p.m.	Study Session, Community Room
Mon., March 31	<b>Cancelled</b>	Study Session, Community Room
Wed., April 2	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., April 7	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., April 8	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
	7:00 p.m.	Planning and Zoning, Community Development Conference Room/Council Chambers
Wed., April 9	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., April 10	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Broken Tee Englewood Golf Maintenance Facility
Mon., April 14	6:00 p.m.	Study Session, Community Room

**TENTATIVE**



**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**

- February 24      Study Session  
                        Fire Study Presentation  
                        Financial Report  
                        Comprehensive Plan
- March 3            Study Session & Regular Meeting  
                        CO State Dept. of Ag./Emerald Ash Borer  
                        2014 Citizen Survey – Proposed Optional Questions  
                        Concrete Utility Program 2014
- March 10          Study Session  
                        NLC Conference in Washington, D. C. – 3/8 to 3/10/14
- March 17          Study Session & Regular Meeting  
                        Financial Report  
                        Fire Training Center Update
- March 20          Joint breakfast meeting with Littleton @ WWTP (Thursday morning)  
                        WWTP 5 Year Plan
- March 24          Study Session  
                        Board and Commission Reports
- March 31          No meeting scheduled – 5<sup>th</sup> Monday
- April 7            Study Session & Regular Meeting
- April 14          Study Session  
                        Tour of River Run facility  
                        Tour of Fire Training Facility  
                        Humane Society of South Platte River
- April 21          Study Session & Regular Meeting  
                        Financial Report
- April 28          Study Session  
                        Board and Commission Members Reappointment Discussion

## Board and Commission Reports

May 5	Study Session & Regular Meeting
May 12	Citizen of the Year Celebration
May 19	Study Session & Regular Meeting Financial Report Board and Commission Reports
May 26	Memorial Day Holiday – No meeting scheduled
June 2	Study Session & Regular Meeting
June 9	Study Session Board and Commission Interviews
June 16	Study Session & Regular Meeting Financial Report (CML Conference – 6/17-20/14)
June 23	Study Session Board and Commission Reports
June 30	No meeting scheduled – 5 <sup>th</sup> Monday
July 7	Study Session & Regular Meeting
July 14	Study Session Financial Report
July 21	Study Session & Regular Meeting
July 28	Study Session Board and Commission Reports

## **FUTURE STUDY SESSION TOPICS**

Public Comment Process  
Motel Calls for Service  
City Council Technical Allowance  
Medical Marijuana regulations  
Recreational Marijuana regulations

NONEMERGENCY EMPLOYEES RETIREMENT BOARD MEETING  
November 12, 2013

Chairperson Hagan called the regular meeting of the Englewood NonEmergency Employees Retirement Plan Board to order at 3:36 p.m. in the Public Works Conference Room of the Civic Center, 1000 Englewood Parkway, Englewood, Colorado.

Members Present: Frank Gryglewicz, Director of Finance and Administrative Services  
Bradley Hagan, Chairperson, Employee Representative  
John Moore, Council Appointee (by phone)  
Mahendra Patel, Secretary, Employee Representative  
Jim Woodward, Council Member

Members Absent: James Jordon, Council Appointee (no notice)

Others Present: Gordon Tewell, Innovest Portfolio Solutions (left at 4:10 p.m.)  
Jerry Huggins, Innovest Portfolio Solutions (left at 3:55 p.m.)  
Diane Hunt, Gabriel Roeder Smith and Company (GRS)  
Joe Herm, Gabriel Roeder Smith and Company

A quorum was present.

\* \* \* \* \*

Approval of Minutes

MR. GRYGLEWICZ MOVED TO APPROVE THE MINUTES OF THE AUGUST 20, 2013 REGULAR MEETING. MR. WOODWARD SECONDED.

Ayes: Gryglewicz, Hagan, Moore, Patel, Woodward  
Nays: None  
Absent: Jordan

The motion carried.

Innovest Portfolio Solutions, LLC

Mr. Huggins reviewed market conditions for the third quarter and highlighted factors impacting markets during the period.

Mr. Tewell reviewed the Plan's investment performance for the past quarter.

Mr. Huggins left at 3:55 p.m.

Mr. Tewell presented the Manager's Score Card on page 22 indicating any funds that may have issues of concern that Innovest is monitoring.

Mr. Tewell reviewed the changes on the revised Investment Policy Statement (IPS). The changes are necessary because of the fund changes to Appendix A.

MR. GRYGLEWICZ MOVED TO APPROVE THE AUGUST 2013 REVISED INVESTMENT POLICY. MR. PATEL SECONDED.

Ayes: Gryglewicz, Hagan, Moore, Patel, Woodward  
Nays: None  
Absent: Jordan

The motion carried.

Discussion followed regarding Innovest providing Fiduciary Training to the Board. The training will take approximately 45 minutes. The Board agreed to have the training prior to the February 11, 2014 regular meeting.

Mr. Tewell left at 4:10 p.m.

Gabriel Roeder Smith and Company

At the August meeting the Board requested a fee quote for providing a study of the capital market analysis assumption review. Ms. Hunt said the quote is \$1,750.

Discussion ensued regarding changing the actuarial assumption from 7.5% to 7% and the possibility of reducing it more if the study indicates it should be lower. Mr. Moore suggested going to 7% as a starting point and see where the market goes in the future. Ms. Hunt stated the trend seems to be to reduce the assumptions noting there does not seem to be many plans going below 7% at this point other than plans that are closed to new entrants. Mr. Gryglewicz and Mr. Moore agreed that it would be helpful to see the results of the study and determine if 7% is too high. Mr. Moore commented that he is comfortable with 7% and is open to seeing how aggressive that is when input from Innovest and the actuary is considered.

Mr. Moore inquired if there is a more cost efficient time to request the capital market report, such as with the annual actuarial valuation or is the cost the same no matter when it is prepared. Ms. Hunt said that it is independent of the valuation and commented that the new capital market updates should be completed in March with new manager expectations. In March of 2014 there would be new data and it may be worthwhile delaying the study until the new data is prepared next spring. Discussions followed with the proposal of going to 7% for the January valuation and obtain independent information from Innovest as well as GRS's study.

MR. MOORE MOVED TO CHANGE THE ACTUARIAL ASSUMPTION FROM 7.5% TO 7.0% AND LOOK AT A CAPITAL MARKET ANALYSIS ASSUMPTION STUDY SOMETIME DURING 2014. MR. GRYGLEWICZ SECONDED.

Ayes:	Gryglewicz, Hagan, Moore, Patel, Woodward
Nays:	None
Absent:	Jordan

The motion carried.

The Board agreed to discuss the possibility of the capital market study at the May meeting when Innovest presents the asset allocation study.

Ms. Hunt presented a question from Mr. Moore to GRS regarding the new Government Accounting Standards Board (GASB) rules. The new GASB accounting rules are effective for 2014 and 2015 and will impact accounting for the plan and City in 2015 and 2016 because of the one year lag. Ms. Hunt described some of the required accounting changes and the impact on accounting results. She further explained that there are some funding policy issues that the Board may choose to make so that accounting and the valuation can use the same discount rate to value liabilities. Smoothing of assets cannot be used for accounting purposes, so the numbers will still be different, but the liabilities can be based on the same discount rate if certain funding policies exist. As an example of a change to the funding policy, the unfunded is currently amortized over ten years, which is reset to ten years each year. The change could be to close it so that this year the unfunded is amortized over ten years, then the following year over nine years and so on. This would help in the attempt to keep the same discount rate for both funding and accounting. The City and the Board need to determine if it is important that the discount rates be the same to avoid confusion. Mr. Moore clarified that what he is proposing has no real effective change from the current method that every year we amortize the unfunded liability over ten years and each year for the valuation the Plan would take the new gain or loss and amortize it over ten years. The goal would be to take care of the current unfunded in ten years from today and this allows the discount rate and the expected return rate to be the same. This should not make a major difference in the level of contribution. This is a move Mr. Moore would like to see—that the liabilities for accounting and the valuation are similar.

Ms. Hunt further explained that there are two different ways to amortize the unfunded liability. Currently the NERP is using a ten year amortization period that gets reset to ten years each year. The second way provides, as an

example, the current unfunded of approximately seven million be setup as the first base and a schedule is set to pay off this base so that it becomes similar to paying off a mortgage. If the following year the Plan has positive returns, it creates another new base that is amortized over ten years. And the first base would have nine years left. Ms. Hunt referred to this second approach as a tiered approach (base per year). This tiered method reduces the volatility level over a method that would use a closed ten year period for amortization. This funding policy decision would simplify the accounting calculation and reduce accounting fees because the complex projection methodology for the accounting results would not need to be done annually once there is a comfort level that the same discount rate can be used for both accounting and funding.

Mr. Gryglewicz asked if there is a question that the Board needs to address now. Ms. Hunt said the plan accounting goes into effect 2014 plan year and would show in the fiscal year 2015 Comprehensive Annual Financial Report (CAFR) and Boards now are setting the funding policy so the decision is done.

MR MOORE MOVED TO CHANGE TO A TEN YEAR CLOSED TIERED AMORTIZATION METHODOLOGY, RATHER THAN A TEN YEAR OPEN AMORTIZATION, WITH THE 2014 VALUATION. MR. GRYGLEWICZ SECONDED.

Ayes:	Gryglewicz, Hagan, Moore, Patel, Woodward
Nays:	None
Absent:	Jordan

The motion carried.

Ms. Hunt requested clarification on the motion. Mr. Moore said putting in the closed amortization method will begin tiering the bases with the January 1, 2014 (ten year) valuation so the second base will be developed in the following year.

#### Retirement Approvals and Notifications:

The Board was provided a revised listing of approvals and notification. Mr. Black was able to complete the paperwork for the DROP after the Board's packet was sent out.

- a. Consideration of Retirement Benefit for Janet Grimmert
- b. Consideration of Retirement Benefit for Dennis Stowe
- c. Notification of DROP Benefit for James Black (changed to approval)
- d. Notification of DROP Benefit for Jerry Cobb
- e. Notification of Death of Irene Jungck, Retiree
- f. Notification of Death of Wilma Fleming, Beneficiary

MR. GRYGLEWICZ MOVED TO APPROVE THE ITEMS LISTED ON THE BENEFIT APPROVALS AND NOTIFICATIONS. MR. PATEL SECONDED.

Ayes:	Hagan, Gryglewicz, Moore, Patel, Woodward
Nays:	None
Absent:	Jordan

The motion carried.

#### Member Choice

This is his last meeting for Mr. Woodward, Council liaison. He thanked the Board for the opportunity of serving on the Board. His City Council term ends November 18, 2013. The Board in turn thanked Mr. Woodward for his efforts with the Board.

The Board discussed James Jordan's unexcused absence for this meeting. Mr. Jordan's attendance was also discussed at the August meeting.

MR. GRYGLEWICZ MOVED TO APPROVE NOTIFYING CITY COUNCIL THAT JAMES JORDAN'S SEAT ON THE BOARD IS VACANT AND REQUEST A NEW BOARD MEMBER BE APPOINTED TO FILL THE VACANCY. MR. PATEL SECONDED.

Ayes:	Gryglewicz, Hagan, Moore, Patel, Woodward
Nays:	None
Absent:	Jordan

The motion carried.

The next Board meeting will be February 11, 2014. The start time may be adjusted based on the estimated time needed to complete the agenda.

The Board adjourned at 4:43 p.m.

/s/ Carol Wescoat

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Carol Wescoat  
Recording Secretary

**City of Englewood  
CULTURAL ARTS COMMISSION  
Minutes of January 8, 2014**

**I. Call to Order**

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Chairperson Amy Martinez at the City Council Conference Room at the Civic Center building, 1000 Englewood Parkway.

Present: Amy Martinez, Chairperson  
Martha Kirkpatrick, Vice Chairperson  
Jared Munn, Youth Member (arrived at 5:50pm)  
Donna Schnitzer, Commission Member  
Maggie Stewart, Commission Member  
Jerrell Black, ex officio

Absent: Tamara Emmanuel, Commission Member  
Karen Kenney, Commission Member  
Kaylene McCrum, Commission Member  
Jill Wilson, City Council Liaison

Also Present: Jessica Brack, Museum of Outdoor Arts

**II. Review of Agenda**

There were no changes to the agenda.

**III. Approval of Minutes**

**Martinez asked if there were any changes and or corrections to the minutes of December 4, 2013. There were none. Commission Member Schnitzer moved that the minutes be approved as presented. Commission Member Stewart seconded the motion. The minutes were approved as presented.**

**Ayes: Martinez, Kirkpatrick, Schnitzer, Stewart  
Nays: None**

**The motion passed.**

**IV. Scheduled Visitors**

There were no scheduled visitors

**V. Unscheduled Visitors**

There were no unscheduled visitors.

## VI. New Business

Board members were informed that Commission Member Kenney notified staff today that due to her busy schedule she is considering resigning. Board members discussed the high number of unexcused absences that both Commission Member Kenney and McCrum have and what can be done. Martinez stated that she sent emails to both of them to see if they were still interested in serving on the Board but neither of them replied back to her. Staff informed the Board that it is their understanding that McCrum is serving on the KEB Board and that they would follow up with Community Development to see if she has been attending those meetings to see if she has been attending those meetings or if they know anything.

Commission Member Stewart commented that Schnitzer and she will be leaving the Board in July due to term limits and it is important to keep the Board full. Director Black explained to the Board that when a position is vacant and a board member is reapplying, the Chair is asked to write a letter in regard to that person and if they should be reappointed and if the Board has a member who is not fulfilling his/her responsibilities, the chair has every right to consider removing that person from the Board. Board members were told that attendance reports for the Board are provided to City Council twice a year which Council looks at when a board member is being reappointed.

Black went on to explain that twice a year City Council will make appointments to boards and commissions and that it is currently in the process of interviewing Monday night for the first round of appointments for the year. Stewart asked Black what can be done to get their positions filled so that the Board stays full. Black stated that he will see if there is anything that can be done so that they don't have to wait until June. Black told the Board that in the meantime, the Board needs to deal with the issue of them not attending and then if the Board feels that through the Chair they have done all that can be done to get in touch, it can move forward with the process of asking City Council to have them removed from the Board and have Council appoint new members to the Board. Black stated that without a full board there is a possibility of not having quorums which means that official business cannot be conducted.

**A motion was made by Commission Member Stewart and seconded by Vice Chairperson Kirkpatrick that the Board move forward with writing a letter to both Commission Member Kenney and Commission Member McCrum in response to their seats on the Board.**

**Ayes: Martinez, Kirkpatrick, Schnitzer, Stewart,  
Nays: None**

**The motion passed.**

## VII. Old Business

Schnitzer reported that she received a proposal for benches in the community garden and suggested reviewing it before discussing the art selection guidelines. Schnitzer said that it may help to get a better understanding of the guidelines.

Schnitzer distributed copies of the proposal by Artist/carpenter Joe Fleenor and told the Board that the proposal is for the replacement of the benches in the community garden that have deteriorated and need to be removed. The proposal included details of the replacement benches in addition to a photo and a sketch of a bench similar to what is being proposed. Schnitzer explained that it would be for two cedar benches that she is proposing to be placed south of the Gian sculpture; noting that by removing the existing benches the pathway will become more ADA accessible. Schnitzer went on to explain that the design of the benches would go along with the idea of the Gian sculptures' headaddresses. In regard to cedar, Schnitzer told the Board that cedar is more expansive but will last longer and is resistant to insects and withstands weather. Dimensions of the benches would be 3 ½ feet long, 42" in height and seat depth of 18". Schnitzer reported that the benches would seat two and the cedar wood would be 8" slats. The Board was told that the asymmetrical seat design would be replicated in reverse to use the wood efficiently and there would be added paint designs of blue and yellow to edge the top of the leaf back shapes to coordinate with the south Gian sculpture. The benches would be sealed for additional weather resistance. Two by fours would be used for structure under the benches and rebar, attached to the inside of the bench, would attach the benches into the ground with no cement being used. Proposed cost for the two benches is \$435. Schnitzer reported that it is a slow time for Mr. Fleenor and if the Board gives approval, he could have them done by the end of March. Black told the Board that a contract will need to be done but will not be too difficult to get accomplished.

Schnitzer asked the Board if the proposal process worked okay. Black stated that everything tracks okay with the process but asked board members in regard to the colors and if they were okay with the blue and yellow and the colors coordinating with the sculptures. Board members stated that they had no problem with the colors. Schnitzer explained that it won't be yellow but more of a secondary yellow. Discussion followed on how to match the colors and what colors to use. Board members unanimously agreed that Schnitzer would pick the colors to be used for the benches. In regard to cost for the benches, Black stated that the Department of Parks and Recreation would pay for the materials for the benches (\$175) and the One Percent Art Fund will cover the labor costs (\$260). Discussion followed.

**A motion was made by Commission Member Stewart and seconded by Vice Chairperson Kirkpatrick to accept and move forward with the proposal by Joe Fleenor to build two new benches for the community garden and have Commission Member Schnitzer select the paint for the benches with the Department of Parks and Recreation paying for the material cost of the benches and the One Percent Art Fund pay for the labor costs.**

**Ayes:            Martinez, Kirkpatrick, Schnitzer, Stewart,  
Nayes:           None**

**The motion passed.**

In regard to the art selection guidelines, Schnitzer reported that the guidelines covered everything for the proposal process. Stewart invited the other board members not at tonight's meeting to read the proposal since it is a perfect illustration of what the board is talking about for guidelines.

#### **VIII. Committee Reports**

Discussion turned to cataloguing of art. Kirkpatrick informed the Board that they have been able to come up with a great way to catalogue the art with using [publicartarchive.org](http://publicartarchive.org). Kirkpatrick told the board that it is free although there are other levels you can pay for but the free level works for their needs. Board members were informed that it is searchable on a lot of levels. Kirkpatrick explained that it does not give the complexity of information that the MOA guide does but it can give a verbal description and an artist statement making it a little more personal. Discussion followed in regard to Englewood having a presence on the public website. Stewart commented that it will also be a way to find other artists. Discussion followed in regard to being able to expand in the future if needed.

**A motion was made by Commission Stewart and seconded by Commission Member Schnitzer to go with [publicartarchive.org](http://publicartarchive.org) as the art catalogue template for the City's art.**

**Ayes:            Martinez, Kirkpatrick, Schnitzer, Stewart,  
Nayes:           None**

**The motion passed.**

Schnitzer stated that she would like to discuss the art bus at the next meeting. Schnitzer verified with Black that grant money had been used for the art bus. Black replied that grant money through RTD was used. Schnitzer said that there has to be other grant money that they can use. As discussed at the December meeting, Black reminded board members that there will be MOA's Design and Build. Black suggested to the Board that it form a committee of a couple of people to look at how to bring back the program, what issues are out there, funding opportunities, etc. Stewart asked if Community Development would have access to anything that they may not be aware of. Black stated that the one thing Community Development would have is a contact with RTD; adding that he is not sure if there is any opportunity there but they can try. Martinez said that she is going to me meeting with Gayle Jetchick, Executive Director of the Havana Business Improvement District and will ask her what she knows. Schnitzer asked Black in regard to how the City finds grants. Black said that there are federal, state and local grants that the City applies through. Black brought up MOA and grants it applies for. MOA Representative Jessica Brack stated that MOA goes through SCFD and Rodeny Lontine does the grant writing. Brack told the Board that she can ask if there is anything he is aware of or other people they can contact. Stewart commented that it should be easy to find funding since the program already exists and they are not starting at the beginning. Martinez asked if they would apply as a Board. Black explained that they would need to go through the Department of Parks and Recreation who would be applying on behalf of the Cultural Arts Commission; adding that most grants require that the applicant have a letter from City Council in support of the project to validate the credibility of the grant application.

There was no update on the Parks and Recreation Commission due to there not being a meeting in December.

#### **IX. Upcoming Events**

Schnitzer discussed upcoming Open Mic Nights being put on by Joe Fleenor.

#### **X. Director's Choice**

Black informed the Board that on Tuesday, January 21<sup>st</sup> they will be meeting with City Council to give a presentation on the River Run Project. Black said that representatives from the various organizations involved with the project will be present to talk about the overall project. Black reported that Urban Drainage has plans to start work on the kayak chutes at Oxford Avenue this fall. The Board was also told that on January 24<sup>th</sup> there will be a TriCities meeting to discuss the Platte River Project which Black stated he is hopeful the two will spur development to the area.

Black reported that the Department is partnering with Englewood Schools on an Arapahoe County Open Space grant application for a synthetic turf field at the Englewood School 7-12 grade Campus. Black explained that the total cost of the project will be \$722,000 of which the grant request is for \$250,000. The Board was informed that Englewood Schools funding all additional costs beyond the

grant amount received. Black went on to say that if successful, Englewood Schools will maintain the site and the Department be responsible for renting the field. Discussion ensued.

#### **XI. Commission Member's Choice**

Schnitzer told the Board about an Open Press Exhibit at the McNichols Building on January 25<sup>th</sup>.

Kirkpatrick gave an update on the Kent Place, reporting that it is moving along well. Kirkpatrick spoke in regard to Passport to Paris on her visit to the Denver Art Museum.

Youth Member Munn reported that his Design Club recently did a mural for a company in the Cherry Creek area. Munn stated that the mural is on the side of the company's building. Board members asked Munn to email a picture of the mural so that they can see what it looks like. Munn stated that the club is open for doing stuff if anything comes up.

Martinez told Brack that she went to Samson Park to take pictures of the markers. Martinez asked if new markers have been installed. Brack stated that the new markers will not be installed until May due to renovations going on at Fiddler's Green. Discussion followed regarding the renovations being done to the venue.

#### **XII. Adjournment**

The meeting was adjourned at 6:59pm.

/s/ D. Severa  
Recording Secretary