



**AGENDA FOR THE  
ENGLEWOOD CITY COUNCIL  
STUDY SESSION  
TUESDAY, JANUARY 21, 2013**

- I. **Executive Session**  
At 5:30 p.m. in the City Council Conference Room, City Council will discuss water litigation pursuant to C.R.S. 24-6-402-4(b).
- II. **South Platte Working Group Proposed Improvements**  
At 6:00 p.m. in the Community Room, Parks and Recreation Director Jerrell Black will discuss proposed improvements for the South Platte Working Group.
- III. **BID Distribution – 6:30 p.m.**  
Finance and Administrative Services Frank Gryglewicz and Community Development Director Alan White will discuss with City Council the BID distribution.
- IV. **Security Camera Update – 7:00 p.m.**  
Information technology Director Jeff Konishi, Parks & Recreation Director Jerrell Black, Public Works Director Rick Kahm and Police Chief John Collins will provide a security camera update.
- V. **Citizen of the Year – 7:15 p.m.**  
City Council will discuss/select the 2014 Citizen of the Year.
- VI. **City Manager' Choice. – 7:20 p.m.**
  - A. Fire Department/Building Division Permit Technician
  - B. March 20, 2014 Joint Council meeting with Littleton @ WWTP
- VII. **City Attorney's Choice.**



## **MEMORANDUM**

**TO:** Englewood City Council

**THROUGH:** City Manager, Gary Sears

**FROM:** Jerrell Black, Director of Parks and Recreation

**DATE:** January 14, 2014

**RE:** South Platte River Group – City Council Presentation  
River Run Project

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The South Platte River Group is a consortium of interested parties whose goal is to make improvements along the South Platte River from C 470 South to the Englewood city limits on the North. The intent is to provide better accessibility to the river for recreational use. Some of the parties included in this group are the City of Englewood, the City of Sheridan, the City of Littleton, Arapahoe County, South Suburban Parks and Recreation District, the Colorado Water Conservation Board, Urban Drainage and Flood Control District, the Army Corps of Engineers and other interested parties.

In April 2012, Arapahoe County pledged up to \$5,000,000 in seed money to help leverage new dollars for river restoration, recreational opportunities and environmental enhancement of the South Platte River. Each entity that receives project support from this funding source will be required to provide a 50% match for its projects. Over the last eighteen months, Mayor Penn, City Manager Gary Sears and I have been representatives to this group effort on behalf of the City of Englewood.

The primary focus area for the City of Englewood has been the area between Union Avenue and Oxford Avenue. We have titled this portion of the project as the “River Run Project”. Key projects in the area include a passive walking/biking trail on the east side of the river, new kayak shoots in the river at Oxford Avenue, channelization of the river for faster water flow, screening of unsightly views along the river, improvements for fishing and recreation access and development of the area (north east corner of Oxford Avenue and the Platte River) at Broken Tee Golf Course.

The City of Englewood received a \$50,000 Planning Grant from Arapahoe County Open Space for the area at the Broken Tee Golf Course (also known as the “Riverside Trailhead”). As part of the larger vision with the South Platte River Group, we have contracted with Urban Drainage and Flood Control District and McLaughlin Whitewater Design Group to provide this planning process. Together they are also one of the lead agencies with the South Platte Group.

Many of the South Platte Working Group members will be at the City Council Study Session on Tuesday, January 21 to give City Council a brief update on the status of their efforts. Laura Kroeger, Assistant Manager Design, Construction and Maintenance Program from Urban Drainage and Flood Control District will guide the presentation at the study session.

Attached are documents that will be part of the presentation:

- Copy of Power Point Presentation
- Conceptual Drawing of the Riverside Trailhead
- Project List (3)

Please let me know if you have any questions prior to Monday's presentation.

TJB

Attachments (2)

South Platte Working Group\_City Council Presentation\_River Run Project\_January 21\_2014

Cc Gary Sears, City Manager  
Michael Flaherty, Deputy City Manager  
Dan Brotzman, City Attorney  
Joe Sack, Recreation Services Manager  
Bob Spada, Golf Operations Manager  
Dave Lee, Manager of Open Space  
Rick Kahm, Director of Public Works  
Dave Henderson, Engineering/Capital Projects Administrator

# River Run



January 21, 2014

## SOUTH PLATTE WORKING GROUP STATEMENT OF PURPOSE

### Members

South Platte Working Group  
Arapahoe County

Town of Columbine Valley

City of Englewood

City of Littleton

City of Sheridan

South Suburban Parks and  
Recreation District

Arapahoe County Open Space & Trails  
Advisory Board

South Metro Land Conservancy

South Suburban Park Foundation

Urban Drainage and Flood  
Control District

### Our purpose is

- To preserve and protect the river corridor as a community asset and to enhance the quality of life in western Arapahoe County through an ongoing collaborative process to improve the natural environment, economic benefit, and recreational features of the South Platte River.

### Our vision is

- A vibrant river environment that is integrated with the surrounding communities to bring new economic, cultural, recreational and natural opportunities.

### Our goals are

- To enhance the South Platte corridor as a recreational resource for the entire region;
- To restore and revitalize the river and its habitat, while maintaining its role as a flood conveyance;
- To encourage and improve opportunities for education and understanding of South Platte River health and its tributaries;
- To connect the communities to the river – through more consistent land use, economic development and coordinated policies.

### Our process is

- To evaluate each proposed project on its individual merits and its contribution to a regional vision for a vibrant river corridor, and to acknowledge that this working group advises the project sponsors and boards;
- To coordinate with regional, state and federal agencies to maximize the benefit of their planned action through shared resources and cooperation;
- To ensure that the visions and plans are integrated in their process and results;
- To act as a forum for coordinating plans and identifying new opportunities.

### Our commitment is

- To the vision and to the corridor as a whole;
- To agree to collaborate as we are more effective together than individually; and

## Commitment

To the vision and to the corridor  
as a whole

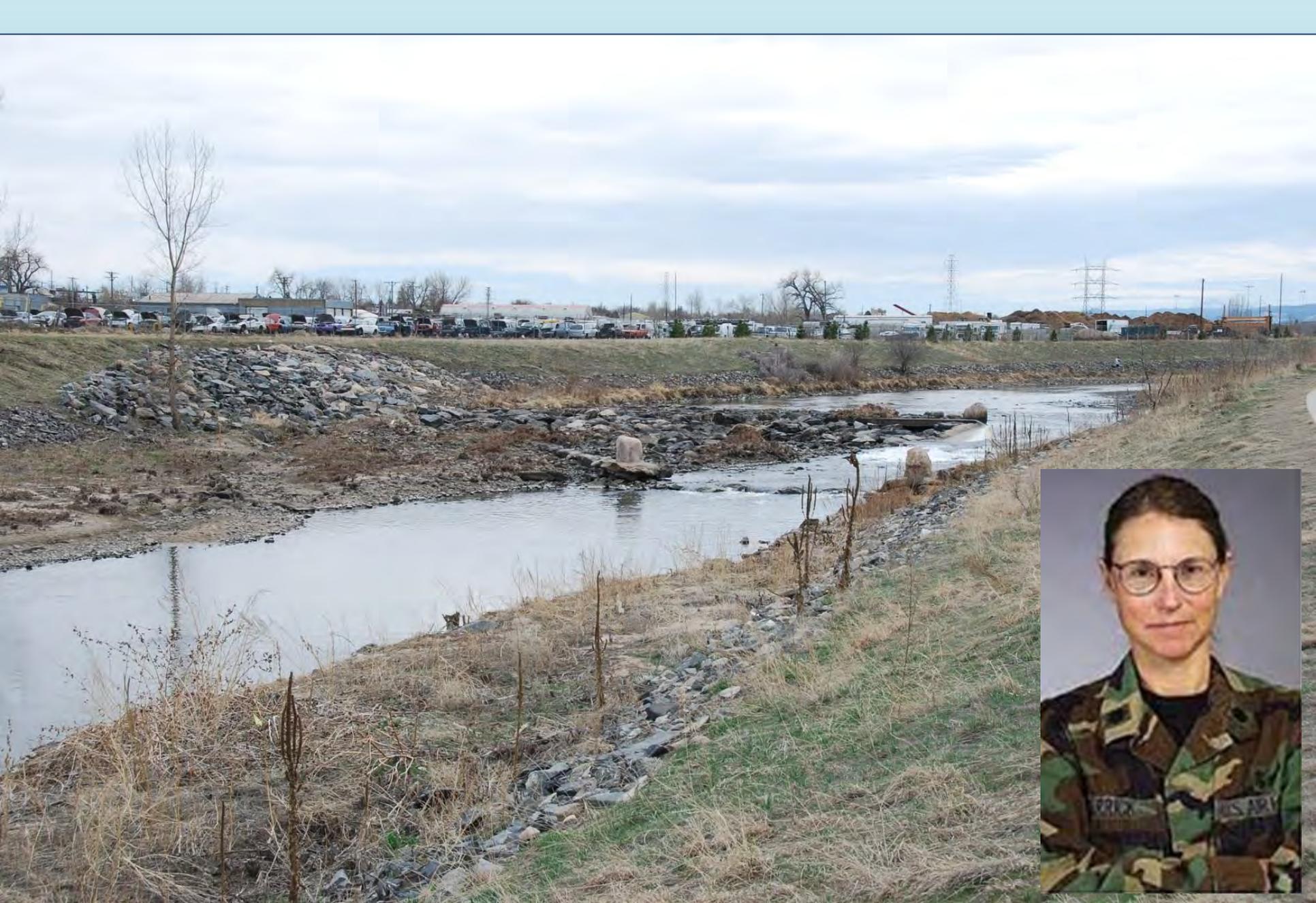
...collaborate ....more effective  
together than individually

...legacy for future generations.

Approved in 2012



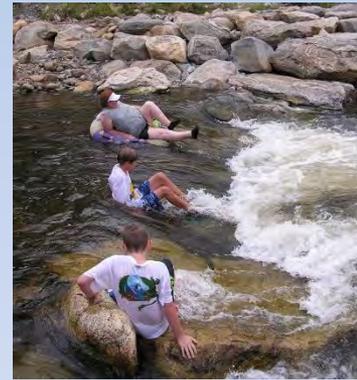




# River Corridor Vision



# South Platte River Corridor Vision



# Park & Play Kayaking

# River Surfing

# Spectators & Kids





Bear Creek

285

River Run  
Oxford to Union

Santa Fe Dr

Littleton, CO, USA

Reynolds Landing

South Platte Park

SPR

C-470

177

50

75

85

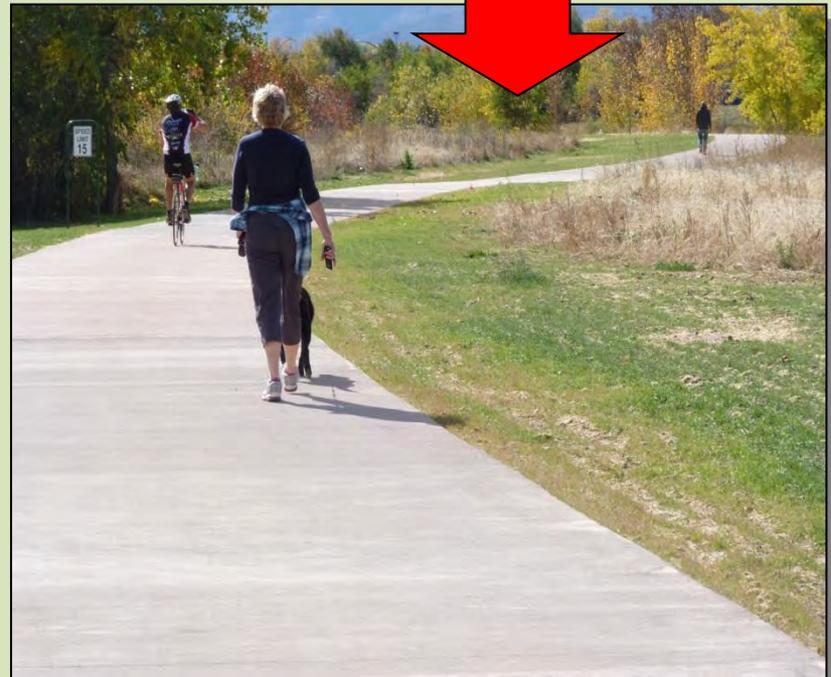
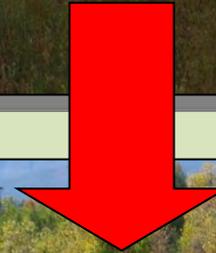
# River Run Oxford to Union



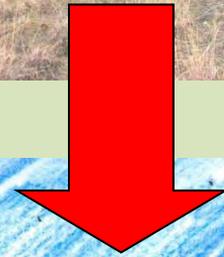
## Existing Features

- Mary Carter Greenway Trail
- Big Dry Creek Trail
- Oxford Drop Structures
- Englewood Water Intake Facility
- Broken Tee Golf Course
- Union Boat Chutes
- Brent Mayne Baseball Fields
- Road Crossings and Industry

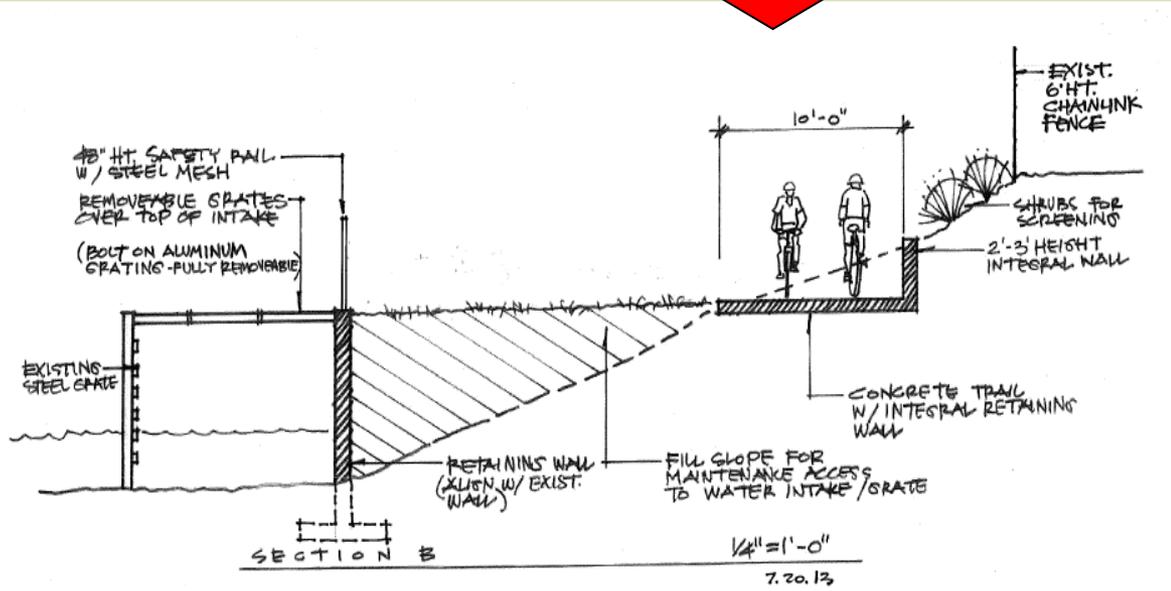
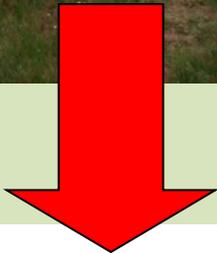
# Mary Carter Greenway Trail



# Oxford Drop Structures

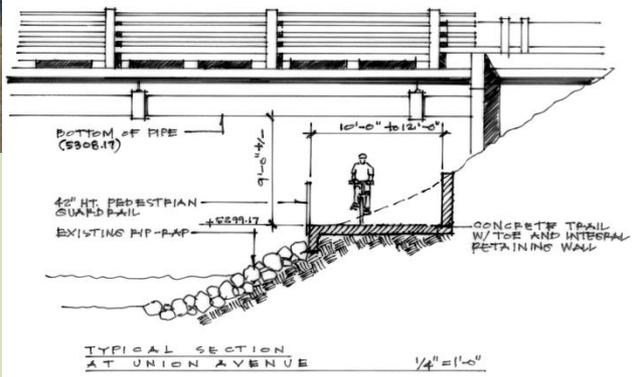
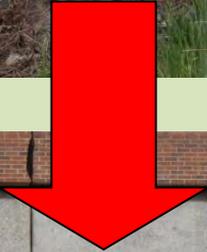


# Englewood Water Intake Facility

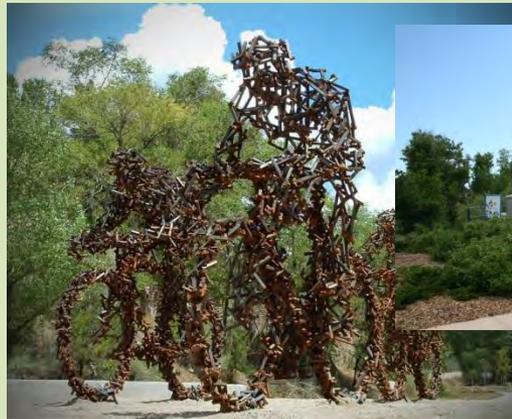
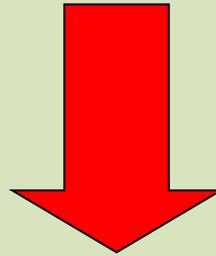




# Below Grade Crossings



# Industry



# South Platte River Run Oxford to Union

## Schedule

Preliminary Design – Nov. 2013

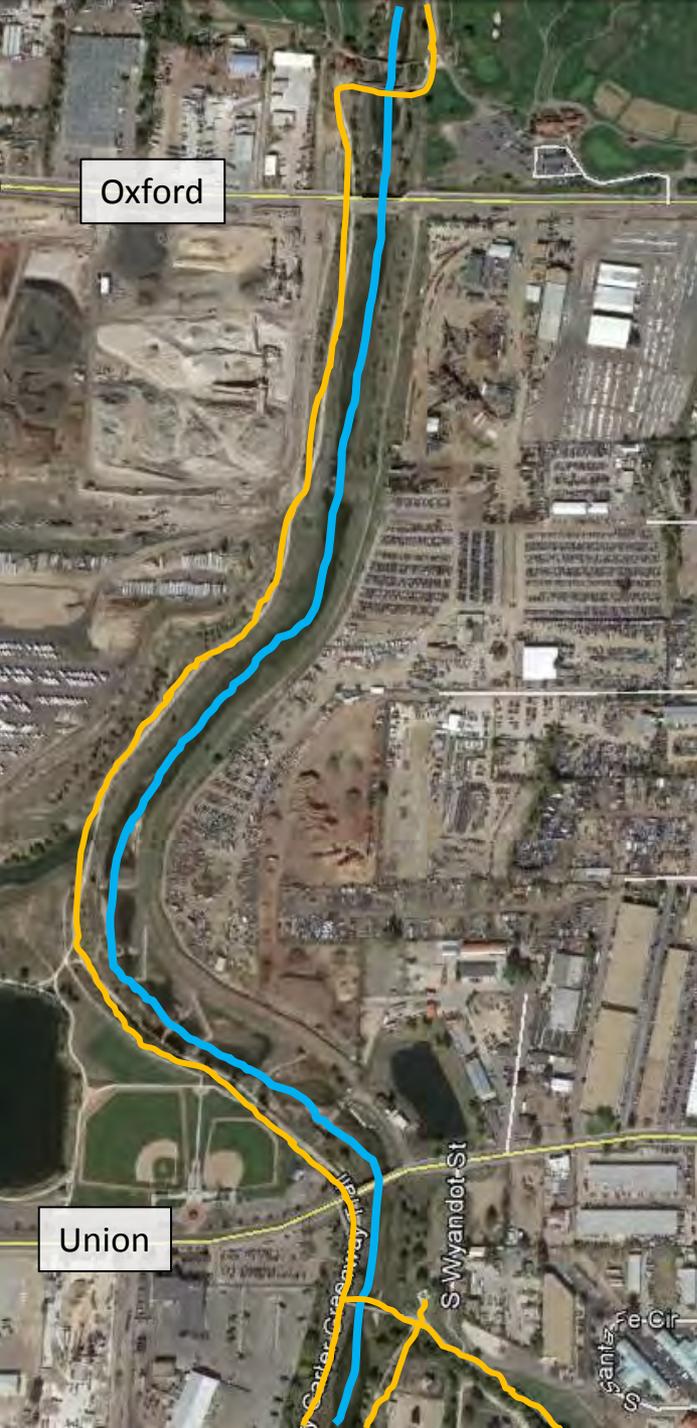
Final Design – June 2014

Construction – Oct 2014

## Costs

Design - \$700,000

Construction - \$8,500,000 - \$10,200,000





**PWG2 Project List**  
**/14/2014 2:57 PM**

| Complete | Project Name                           | Phase   | Location  | Features  | Schedule                                    | Budget       | Projected Money |
|----------|--|---|---|---|---|--------------|-----------------|
| X        | South Platte Park Enhancement          | Phase I   | 1000 LF downstream of Mineral, Entrance to Red Tail Lake                      | 2 Riffle, Pool, Glide Series, bank stabilization across from Red Tail Lake, Wetland Enhancement at Red Tail Lake, riparian benches, reshaping channel, vegetation enhancement   | Construction Complete June 2013             | \$880,000    | \$888,755       |
|          | South Platte Park Enhancement          | Phase II  | Columbine Country Club upstream to Phase I                                    | 1 Riffle, Pool, Glide Series, Bank Stabilization, riparian benches, constructed point bars  | Construction Begin Jan 2014                 | \$1,100,000  | \$1,100,000     |
|          | South Platte Park Enhancement          | Phase III   | Mineral upstream to C-470   | 7 Riffle, Pool, Glide Series, Bank Stabilization, riparian benches, constructed point bars  | Construction Begin Nov 2014                 | \$2,600,000  | \$2,600,000     |
|          |  |   |   |   | Total                                       | \$4,580,000  | \$4,588,755     |
|          | South Platte River Run Oxford to Union | Phase I River Enhancements Downstream of Oxford         | 1000 LF downstream of Oxford  | Design of Phase I-II (except eastside Trailhead improvements in Phase III) , Two boat chutes (grouted boulder drops), boulder counter weir drop at pedestrian bridge, portage trails, take-outs, river enhancements, cobble beach area downstream of Oxford, temporary transitions                  | Construction Begin Fall 2014 to Spring 2015 | \$3,800,000  | \$3,801,000     |
|          | South Platte River Run Oxford to Union | Phase I - Trail Underpasses and Trailhead Grading       | Pedestrian Bridge downstream of Oxford to Pedestrian Bridge upstream of Union | Underpasses at Union and Oxford, safety improvements at intake plant, rough in river access, storm drain outfall improvements, grading of eastside trailhead, water quality at eastside trailhead, parking paving at eastside trailhead, site utilities at trailhead, rough in for restroom/shelter | Construction Begin Fall 2015 to Spring 2016 | \$3,800,000  | \$3,805,000     |
|          | South Platte River Run Oxford to Union | Phase III Upstream River Enhancements, Trail Connection | Pedestrian Bridge downstream of Oxford to Englewood Intake Facility           | Four boat chutes (grouted boulder drops), river enhancements, westside parking expansion, picnic shelter, restrooms, hardscape, play ground, landscaping, concrete trail connection between underpasses, formalize river access, upland plantings, public art and engagement                        | Construction Begin Fall 2016 to Spring 2017 | \$7,100,000  | \$7,000,000     |
|          |  |   |   |   | Total                                       | \$14,700,000 | \$14,606,000    |
|          | Reynolds Landing                       | River Access  | Reynolds Landing Park   | Recreational access to the water, possible boating/floating enhancements  | 0   | \$0          | \$70,000        |
|          |  |   |   |   | Total                                       | \$0          | \$70,000        |

| Sponsor                    | South Platte Park Enhancement |                    |                    |                    |                 | South Platte River Run Oxford to Union          |  |   |                     |                 | Reynolds Landing |                 |                 | Grand Total         | % of Grand Total |
|----------------------------|-------------------------------|--------------------|--------------------|--------------------|-----------------|---|--|---|---------------------|-----------------|------------------|-----------------|-----------------|---------------------|------------------|
|                            | Phase I                       | Phase II           | Phase III          | Total              | % of Total Cost | Phase I River Enhancements Downstream of Oxford | Phase II - Trail Underpasses and Trailhead Grading | Upstream River Enhancements, Trail Connection and | Total               | % of Total Cost | River Access     | Total           | % of Total Cost |                     |                  |
| ACOS                       | \$ -                          | \$ 470,000         | \$ 1,820,000       | \$ 2,290,000       | 50%             | \$ 1,900,000                                    | \$ 1,905,000                                       | \$ 3,540,000                                      | \$ 7,345,000        | 50%             | \$ 20,000        | \$ 20,000       | \$ 0            | \$ 9,655,000        | 50%              |
| Columbine Valley           | \$ -                          | \$ -               | \$ -               | \$ -               | 0%              | \$ -  | \$ -   | \$ -  | \$ -                | 0%              | \$ -             | \$ -            | \$ -            | \$ -                | 0%               |
| CWCB                       | \$ -                          | \$ -               | \$ -               | \$ -               | 0%              | \$ 249,000                                      | \$ 50,000  | \$ 50,000   | \$ 349,000          | 2%              | \$ -             | \$ -            | \$ -            | \$ 349,000          | 2%               |
| Englewood                  | \$ -                          | \$ -               | \$ -               | \$ -               | 0%              | \$ 130,000                                      | \$ 660,000   | \$ 660,000  | \$ 1,450,000        | 10%             | \$ -             | \$ -            | \$ -            | \$ 1,450,000        | 8%               |
| GOCO                       | \$ -                          | \$ -               | \$ -               | \$ -               | 0%              | \$ -  | \$ -   | \$ -  | \$ -                | 0%              | \$ -             | \$ -            | \$ -            | \$ -                | 0%               |
| Littleton                  | \$ 88,000                     | \$ 250,000         | \$ 500,000         | \$ 838,000         | 18%             | \$ -  | \$ 90,000  | \$ 250,000  | \$ 340,000          | 2%              | \$ 20,000        | \$ 20,000       | \$ 0            | \$ 1,198,000        | 6%               |
| Sheridan                   | \$ -                          | \$ -               | \$ -               | \$ -               | 0%              | \$ 200,000                                      | \$ 300,000   | \$ 500,000  | \$ 1,000,000        | 7%              | \$ -             | \$ -            | \$ -            | \$ 1,000,000        | 5%               |
| SSPR                       | \$ 196,690                    | \$ 100,000         | \$ 80,000          | \$ 376,690         | 8%              | \$ -  | \$ 500,000   | \$ 400,000  | \$ 900,000          | 6%              | \$ -             | \$ -            | \$ -            | \$ 1,276,690        | 7%               |
| UDFCD                      | \$ 604,065                    | \$ 280,000         | \$ 200,000         | \$ 1,084,065       | 24%             | \$ 1,322,000                                    | \$ 300,000   | \$ 1,600,000                                      | \$ 3,222,000        | 22%             | \$ 30,000        | \$ 30,000       | \$ 0            | \$ 4,336,065        | 22%              |
| Other                      | \$ -                          | \$ -               | \$ -               | \$ -               | 0%              | \$ -  | \$ -   | \$ -  | \$ -                | 0%              | \$ -             | \$ -            | \$ -            | \$ -                | 0%               |
| <b>Total Contributions</b> | <b>\$888,755</b>              | <b>\$1,100,000</b> | <b>\$2,600,000</b> | <b>\$4,588,755</b> | <b>100%</b>     | <b>\$3,801,000</b>                              | <b>\$3,805,000</b>                                 | <b>\$7,000,000</b>                                | <b>\$14,606,000</b> | <b>99%</b>      | <b>\$70,000</b>  | <b>\$70,000</b> | <b>0%</b>       | <b>\$19,264,755</b> | <b>100%</b>      |
| <b>Total Budget</b>        | <b>\$880,000</b>              | <b>\$1,100,000</b> | <b>\$2,600,000</b> | <b>\$4,580,000</b> |                 | <b>\$3,800,000</b>                              | <b>\$3,800,000</b>                                 | <b>\$7,100,000</b>                                | <b>\$14,700,000</b> |                 | <b>#REF!</b>     | <b>\$0</b>      |                 | <b>\$19,280,000</b> |                  |

Check \$4,588,755

\$14,606,000

\$70,000

COS - Arapahoe County Open Space  
WCB - Colorado Water Conservation Board  
GOCO - Great Outdoors Colorado  
SPR - South Suburban Park and Recreation District  
DFCD - Urban Drainage and Flood Control District  
Other

### South Platte River Run Oxford to Union

| Name   | Location  | Features  | Schedule                                    | Sponsors           | Contribution 2012  | Contribution 2013  | Contribution 2014  | Contribution 2015  | Contribution 2016  | Contribution 2017  | Contribution Total          | Notes   |
|--|---|---|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|---|
| Phase I River Enhancements Downstream of Oxford                                  | 1000 LF downstream of Oxford  | Design of Phase I-III (except eastside Trailhead improvements in Phase III), Two boat chutes (grouted boulder drops), boulder counter weir drop at pedestrian bridge, portage trails, take-outs, river enhancements, cobble beach area downstream of Oxford, temporary transitions                  | Construction Begin Fall 2014 to Spring 2015 | ACOS               |                    | \$254,000          | \$823,000          | \$823,000          |                    |                    | \$1,900,000                 | *Ask is from yearly Projects Bill, ** Englewood planning money from ACOS \$50k, City of Englewood \$80k. Green cell indicates budgeted/anticipated dollars, Yellow cell indicates what the ask is |
|  |   |   |   | Columbine Valley   |                    |                    |                    |                    |                    |                    | \$0                         |   |
|  |   |   |   | CWCB *             | \$99,000           | \$50,000           | \$70,000           | \$90,000           |                    | \$249,000          |                             |   |
|  |   |   |   | Englewood **       |                    | \$130,000          |                    |                    |                    | \$130,000          |                             |   |
|  |   |   |   | GOCO               |                    |                    |                    |                    |                    | \$0                |                             |   |
|  |   |   |   | Littleton          |                    |                    |                    |                    |                    | \$0                |                             |   |
|  |   |   |   | Sheridan           |                    |                    | \$100,000          | \$100,000          |                    | \$200,000          |                             |   |
|  |   |   |   | SSPR               |                    |                    |                    |                    |                    | \$0                |                             |   |
|  |   |   |   | UDFCD              | \$297,000          |                    | \$450,000          | \$575,000          |                    | \$1,322,000        |                             |   |
|  |   |   |   | Other              |                    |                    |                    |                    |                    | \$0                |                             |   |
| <b>Total</b>   | <b>\$396,000</b>  | <b>\$434,000</b>  | <b>\$1,423,000</b>                          | <b>\$1,548,000</b> | <b>\$0</b>         | <b>\$0</b>         | <b>\$3,801,000</b> |                    |                    |                    |                             |   |
|  |   |   |   |                    |                    |                    | Check              | \$3,801,000        |                    |                    |                             |   |
|  |   |   |   |                    |                    |                    | Budget             | \$3,800,000        |                    |                    |                             |   |
|  |   |   |   |                    |                    |                    | Needed             | -\$1,000           |                    |                    |                             |   |
| Phase II - Trail Underpasses and Trailhead Grading                               | Pedestrian Bridge downstream of Oxford to Pedestrian Bridge upstream of Union | Underpasses at Union and Oxford, safety improvements at intake plant, rough in river access, storm drain outfall improvements, grading of eastside trailhead, water quality at eastside trailhead, parking paving at eastside trailhead, site utilities at trailhead, rough in for restroom/shelter | Construction Begin Fall 2015 to Spring 2016 | ACOS               |                    |                    | \$635,000          | \$635,000          | \$635,000          |                    | \$1,905,000                 | Green cell indicates budgeted/anticipated dollars, Yellow cell indicates what the ask is  |
|  |   |   |   | Columbine Valley   |                    |                    |                    |                    |                    |                    | \$0                         |   |
|  |   |   |   | CWCB               |                    |                    |                    |                    | \$50,000           | \$50,000           |                             |   |
|  |   |   |   | Englewood          |                    |                    | \$100,000          | \$280,000          | \$280,000          | \$660,000          |                             |   |
|  |   |   |   | GOCO               |                    |                    |                    |                    |                    | \$0                |                             |   |
|  |   |   |   | Littleton          |                    |                    | \$30,000           | \$30,000           | \$30,000           | \$90,000           |                             |   |
|  |   |   |   | Sheridan           |                    |                    | \$100,000          | \$100,000          | \$100,000          | \$300,000          |                             |   |
|  |   |   |   | SSPR               |                    |                    | \$200,000          | \$150,000          | \$150,000          | \$500,000          |                             |   |
|  |   |   |   | UDFCD              |                    |                    |                    | \$500,000          | \$100,000          | \$300,000          |                             |   |
|  |   |   |   | Other              |                    |                    |                    |                    |                    | \$0                |                             |   |
| <b>Total</b>   | <b>\$0</b>  | <b>\$0</b>  | <b>\$1,065,000</b>                          | <b>\$1,395,000</b> | <b>\$1,345,000</b> | <b>\$0</b>         | <b>\$3,805,000</b> |                    |                    |                    |                             |   |
|  |   |   |   |                    |                    |                    | Check              | \$3,805,000        |                    |                    |                             |   |
|  |   |   |   |                    |                    |                    | Budget Total       | \$3,800,000        |                    |                    |                             |   |
|  |   |   |   |                    |                    |                    | Needed             | -\$5,000           |                    |                    |                             |   |
| Phase III Upstream River Enhancements, Trail Connection and Formalized Trailhead | Pedestrian Bridge downstream of Oxford to Englewood Intake Facility           | Four boat chutes (grouted boulder drops), river enhancements, westside parking expansion, picnic shelter, restrooms, hardscape, play ground, landscaping, concrete trail connection between underpasses, formalize river access, upland plantings, public art and engagement                        | Construction Begin Fall 2016 to Spring 2017 | ACOS               |                    |                    |                    | \$1,180,000        | \$1,180,000        | \$1,180,000        | \$3,540,000                 | Green cell indicates budgeted/anticipated dollars, Yellow cell indicates what the ask is  |
|  |   |   |   | Columbine Valley   |                    |                    |                    |                    |                    |                    | \$0                         |   |
|  |   |   |   | CWCB               |                    |                    |                    |                    |                    | \$50,000           | \$50,000                    |   |
|  |   |   |   | Englewood          |                    |                    |                    | \$220,000          | \$220,000          | \$220,000          | \$660,000                   |   |
|  |   |   |   | GOCO               |                    |                    |                    |                    |                    |                    | \$0                         |   |
|  |   |   |   | Littleton          |                    |                    | \$50,000           | \$50,000           | \$50,000           | \$100,000          | \$250,000                   |   |
|  |   |   |   | Sheridan           |                    |                    | \$50,000           | \$50,000           | \$150,000          | \$250,000          | \$500,000                   |   |
|  |   |   |   | SSPR               |                    |                    |                    | \$100,000          | \$100,000          | \$200,000          | \$400,000                   |   |
|  |   |   |   | UDFCD              |                    |                    |                    |                    | \$800,000          | \$800,000          | \$1,600,000                 |   |
|  |   |   |   | Other              |                    |                    |                    |                    |                    |                    | \$0                         |   |
| <b>Total</b>   | <b>\$0</b>  | <b>\$0</b>  | <b>\$100,000</b>                            | <b>\$1,600,000</b> | <b>\$2,500,000</b> | <b>\$2,800,000</b> | <b>\$7,000,000</b> |                    |                    |                    |                             |   |
|  |   |   |   |                    |                    |                    | Check              | \$7,000,000        |                    |                    |                             |   |
|  |   |   |   |                    |                    |                    | Budget Total       | \$7,100,000        |                    |                    |                             |   |
|  |   |   |   |                    |                    |                    | Needed             | \$100,000          |                    |                    |                             |   |
| <b>Total Project Contribution</b>  |   |   |   |                    | <b>\$396,000</b>   | <b>\$434,000</b>   | <b>\$2,588,000</b> | <b>\$4,543,000</b> | <b>\$3,845,000</b> | <b>\$2,800,000</b> | <b>\$14,606,000</b>         |   |
|  |   |   |   |                    |                    |                    |                    |                    |                    | Check              | \$14,606,000                |   |
|  |   |   |   |                    |                    |                    |                    |                    |                    |                    | <b>Total Project Budget</b> | <b>\$14,700,000</b>   |



# Memorandum

City Manager's Office

TO: Mayor Penn and Members of City Council  
THROUGH: Michael Flaherty, Deputy City Manager ✓  
Alan White, Community Development Director ✓  
FROM: Darren Hollingsworth, Economic Development Manager X  
DATE: July 10, 2013  
SUBJECT: Disposition of Business Improvement District Assets

Attached is a summary of the assets provided by the South Broadway Englewood Business Improvement District (BID). The Balance Sheet from June 24, 2013 shows total assets of \$139,874.42 (checking/savings). Also attached is an estimate from Amy Sposato, who has contracted with the BID for planting and watering the flowerpots through the District. It appears that she has been paid a total of \$4,384.00 for work performed to date. The total estimate for 2013 is for \$13,370.00. The BID's agreement with Ms. Sposato represents an outstanding obligation and is reflected in Council's consideration of "Assets and Liabilities" for the BID.

In addition, Finance Director Frank Gryglewicz has provided a memorandum and a spreadsheet detailing the cumulative payments from each property owner in the District and Council option. This document provides the annual payment from each property owner from 2007 through 2012, which was the last year of the imposition of a special assessment.

As of the writing of this memorandum staff has not received a formal request from the BID, but anticipate receiving a letter prior to the July 15 Study Session. Based on verbal comments received from Ted Vasilas, SBEBID Vice President, the Board of Directors are requesting that City Council earmark the current balance of the District's cash assets for the maintenance of existing improvements.

Various property owners have informally requested BID's cash assets be refunded and some have proposed that the existing improvements be maintained by individual property owners. .

Because State statute is silent on disposition of assets of a dissolved BID, Council is free to determine how best to address the remaining assets.

Attachment: BID Balance Sheet – June 24, 2013  
Estimate from Amy Sposato for 2013 Flowerpot Planting and Watering  
Map Detailing Placement of BID Public Improvements  
Spreadsheet of Cumulative Special Assessment Payments by Property

4:23 PM  
06/24/13  
Accrual Basis

**SOUTH BROADWAY ENGLEWOOD BUSINESS IMPROVEMENT DISTRICT**  
**Balance Sheet**  
As of June 24, 2013

|                                       | <u>Jun 24, 13</u>        |
|---------------------------------------|--------------------------|
| <b>ASSETS</b>                         |                          |
| Current Assets                        |                          |
| Checking/Savings                      |                          |
| 101 - CHECKING                        | 139,874.72               |
| Total Checking/Savings                | <u>139,874.72</u>        |
| Total Current Assets                  | <u>139,874.72</u>        |
| <b>TOTAL ASSETS</b>                   | <u><u>139,874.72</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>       |                          |
| Equity                                |                          |
| 320 - Retained Earnings               | 145,460.94               |
| Net Income                            | <u>-5,586.22</u>         |
| Total Equity                          | <u>139,874.72</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u><u>139,874.72</u></u> |

AMY SPOSATO

3439 1/2 S. BROADWAY  
ENGLEWOOD, CO. 80113  
303.522.3804  
303.781.1271 FAX

# Estimate

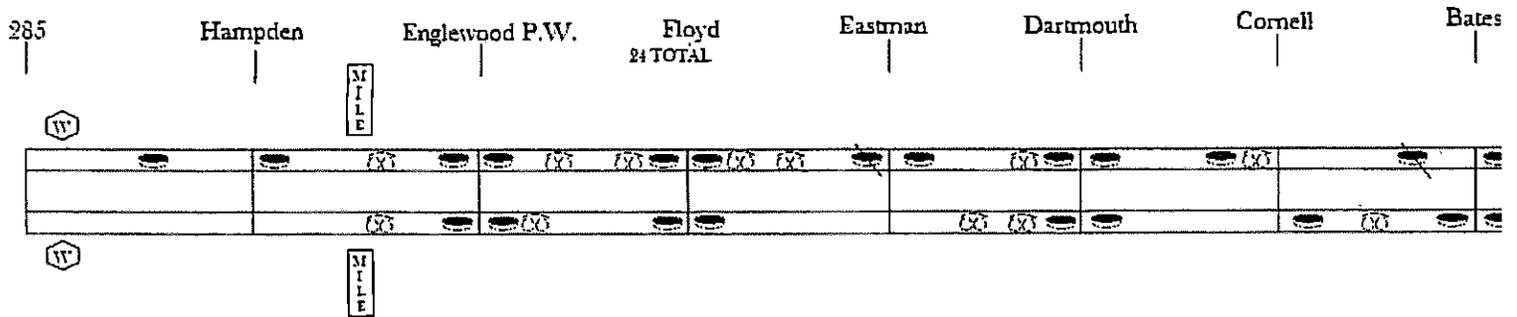
|          |            |
|----------|------------|
| Date     | Estimate # |
| 4/1/2013 | 2          |

|   |
|---|
| Name / Address                          |
| ENGLEWOOD BUSINESS IMPROVEMENT DISTRICT |

|         |
|---------|
| Project |
|         |

| Description                                    | Qty | Rate      | Total       |
|--|-----|-----------|-------------|
| Plant material                                 |     | 1,900.00  | 1,900.00    |
| LABOR FOR PLANTING 28 PLANTERS                 |     | 1,120.00  | 1,120.00    |
| LABOR FOR WATERING 134 DAYS                    |     | 10,050.00 | 10,050.00   |
| PUMP FOR WATER TANK                            |     | 100.00    | 100.00      |
| MOISTURE CRYSTALS, HOSE, ECT...                |     | 200.00    | 200.00      |
| <i>check # 1411 -<br/>pd \$3500<br/>5/6-13</i> |     |           |             |
| <i>check # 1414<br/>pd 884.00<br/>6/10-13</i>  |     |           |             |
| <b>Total</b>                                   |     |           | \$13,370.00 |

# THE BROADWAY MILE SOUTH BROADWAY ENGLEWOOD BUSINESS IMPROV



-  Planter w/ art 24
-  Broken planter 1
-  Planter art in repair 3
-  Large Bike Rack 21
-  Small Bike Rack 1
-  Welcome Sign 4
-  Banner 2

## **Memorandum**

**To:** Mayor Penn and City Council  
**Thru:** Gary Sears, City Manager  
**From:** Frank Gryglewicz, Director of Finance and Administrative Services  
**Date:** July 10, 2013  
**Re:** South Broadway Englewood Business Improvement District (SBEBID)

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The following will be discussed at the July 15, 2013 Study Session.

City Council voted to abolish the SBEBID at the July 1, 2013 meeting.

Council also set aside time at the July 15, 2013 Study Session to discuss the disposition of the remaining physical and fiscal assets held by the SBEBID.

The Council may consider two options:

- 1) The City of Englewood holding the assets in a "reserved" account solely for maintaining physical assets (flower pots, bike racks, etc.) currently maintained by the SBEBID
- 2) Returning the remaining funds back to those who made payments to the SBEBID since the District's inception could be considered.

A spreadsheet is attached that illustrates option two mentioned above - the allocation of an assumed amount of funds held by the SBEBID. The spreadsheet is a "work in progress" as information regarding collections made by Arapahoe County has been requested but not received to complete the spreadsheet.

Attachment

City of Englewood, Colorado  
Finance and Administrative Services Department  
South Broadway Englewood Business Improvement District

| CDUNT | PARCEL ID #      | SITUS ADDRESS   | Paid<br>2007 | Paid<br>2008 | Paid<br>2009 | Paid<br>2010 | Paid<br>2011 | Paid<br>2012 | Paid<br>2013 | Total<br>Payments |
|-------|------------------|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------------------|
| 1     | 1971-34-1-09-007 | 2730 S BROADWAY | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 140.20       | 0.00         | 140.20            |
| 2     | 1971-34-1-09-008 | 2738 S BROADWAY | 435.44       | 0.00         | 0.00         | 435.44       | 435.44       | 435.44       | 0.00         | 1,741.76          |
| 3     | 1971-34-1-09-009 | 2750 S BROADWAY | 370.22       | 370.22       | 370.22       | 504.59       | 504.59       | 0.00         | 64.53        | 2,184.31          |
| 4     | 1971-34-1-09-010 | 2756 S BROADWAY | 406.03       | 406.03       | 406.03       | 406.03       | 406.03       | 406.03       | 0.00         | 2,436.16          |
| 5     | 1971-34-1-09-013 | 2796 S BROADWAY | 0.00         | 547.67       | 0.00         | 0.00         | 547.67       | 547.67       | 0.00         | 1,843.01          |
| 6     | 1971-34-1-09-031 | 2786 S BROADWAY | 667.04       | 0.00         | 0.00         | 667.04       | 667.04       | 667.04       | 0.00         | 2,668.16          |
| 7     | 1971-34-1-09-032 | 2780 S BROADWAY | 333.16       | 832.89       | 666.31       | 666.30       | 666.31       | 666.31       | 0.00         | 3,831.21          |
| 8     | 1971-34-1-09-033 | 2724 S BROADWAY | 450.93       | 447.50       | 447.50       | 0.00         | 447.51       | 233.55       | 233.55       | 2,260.51          |
| 9     | 1971-34-1-09-036 | 2700 S BROADWAY | 0.00         | 0.00         | 0.00         | 0.00         | 1,423.00     | 1,423.00     | 1,423.00     | 4,269.00          |
| 10    | 1971-34-1-10-001 | 2800 S BROADWAY | 0.00         | 367.67       | 367.67       | 0.00         | 367.67       | 735.33       | 0.00         | 1,838.31          |
| 11    | 1971-34-1-10-002 | 2820 S BROADWAY | 0.00         | 316.93       | 316.93       | 0.00         | 316.95       | 633.88       | 0.00         | 1,584.61          |
| 12    | 1971-34-1-10-003 | 2824 S BROADWAY | 254.02       | 0.00         | 0.00         | 0.00         | 127.02       | 254.04       | 254.04       | 889.11            |
| 13    | 1971-34-1-10-004 | 2834 S BROADWAY | 185.80       | 185.60       | 185.60       | 185.60       | 185.60       | 185.60       | 0.00         | 1,113.61          |
| 14    | 1971-34-1-10-005 | 2840 S BROADWAY | 137.34       | 137.34       | 137.34       | 137.34       | 137.34       | 137.34       | 0.00         | 824.01            |
| 15    | 1971-34-1-10-006 | 2842 S BROADWAY | 672.69       | 672.70       | 672.70       | 672.69       | 672.69       | 672.69       | 0.00         | 4,036.11          |
| 16    | 1971-34-1-10-010 | 0 N ANA         | 93.21        | 0.00         | 0.00         | 0.00         | 83.22        | 93.22        | 0.00         | 279.61            |
| 17    | 1971-34-1-10-011 | 2898 S BROADWAY | 0.00         | 0.00         | 0.00         | 0.00         | 680.43       | 0.00         | 0.00         | 680.43            |
| 18    | 1971-34-1-10-025 | 2852 S BROADWAY | 0.00         | 0.00         | 0.00         | 0.00         | 279.62       | 279.18       | 0.00         | 558.61            |
| 19    | 1971-34-1-10-026 | 2870 S BROADWAY | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 1,442.60     | 1,442.60     | 2,885.21          |
| 20    | 1971-34-1-10-027 | 0 N ANA         | 0.00         | 0.00         | 0.00         | 0.00         | 2,257.84     | 2,382.73     | 0.00         | 4,640.31          |
| 21    | 1971-34-1-11-001 | 2900 S BROADWAY | 829.36       | 829.36       | 829.36       | 829.36       | 829.36       | 829.36       | 0.00         | 4,976.11          |
| 22    | 1971-34-1-11-005 | 2968 S BROADWAY | 0.00         | 90.64        | 0.00         | 0.00         | 90.64        | 0.00         | 0.00         | 181.21            |
| 23    | 1971-34-1-11-026 | 2990 S BROADWAY | 929.78       | 0.00         | 0.00         | 0.00         | 1,026.45     | 2,052.90     | 0.00         | 4,009.11          |
| 24    | 1971-34-1-11-027 | 2850 S BROADWAY | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 3,114.84     | 0.00         | 3,114.84          |
| 25    | 1971-34-1-12-001 | 3000 S BROADWAY | 0.00         | 876.65       | 0.00         | 0.00         | 684.35       | 684.35       | 0.00         | 2,045.31          |
| 26    | 1971-34-1-12-002 | 3014 S BROADWAY | 414.90       | 414.90       | 414.90       | 207.45       | 311.18       | 311.18       | 103.73       | 2,178.21          |
| 27    | 1971-34-1-12-027 | 3080 S BROADWAY | 2,393.39     | 2,177.94     | 2,177.94     | 2,154.05     | 3,178.78     | 2,363.43     | 239.32       | 14,862.61         |
| 28    | 1971-34-1-12-028 | 3080 S BROADWAY | 992.77       | 992.77       | 992.77       | 992.77       | 0.00         | 992.77       | 0.00         | 4,963.81          |
| 29    | 1971-34-1-12-030 | 3018 S BROADWAY | 278.97       | 278.98       | 278.98       | 278.97       | 278.97       | 278.97       | 0.00         | 1,661.81          |
| 30    | 1971-34-1-12-031 | 3020 S BROADWAY | 0.00         | 1,103.11     | 551.56       | 0.00         | 1,103.13     | 1,103.13     | 551.56       | 4,412.41          |
| 31    | 1971-34-2-01-013 | 2795 S BROADWAY | 0.00         | 1,849.98     | 0.00         | 0.00         | 1,849.98     | 0.00         | 0.00         | 3,699.91          |
| 32    | 1971-34-2-01-014 | 2775 S BROADWAY | 0.00         | 2,664.65     | 1,332.32     | 1,332.33     | 1,332.33     | 1,332.34     | 0.00         | 7,993.91          |
| 33    | 1971-34-2-01-015 | 2757 S BROADWAY | 0.00         | 329.65       | 161.76       | 181.76       | 90.63        | 271.89       | 0.00         | 1,015.81          |
| 34    | 1971-34-2-01-016 | 2749 S BROADWAY | 0.00         | 1,131.25     | 0.00         | 0.00         | 1,136.96     | 1,131.25     | 0.00         | 3,399.41          |
| 35    | 1971-34-2-01-019 | 2705 S BROADWAY | 730.49       | 730.49       | 730.49       | 730.49       | 730.49       | 730.49       | 0.00         | 4,382.91          |
| 36    | 1971-34-2-01-020 | 2725 S BROADWAY | 854.31       | 854.30       | 854.30       | 854.31       | 854.31       | 854.31       | 0.00         | 5,125.81          |
| 37    | 1971-34-2-01-021 | 2739 S BROADWAY | 846.10       | 846.10       | 846.10       | 846.10       | 846.10       | 846.10       | 0.00         | 5,078.81          |
| 38    | 1971-34-2-10-015 | 2893 S BROADWAY | 982.29       | 982.30       | 982.30       | 982.29       | 982.28       | 982.28       | 0.00         | 5,893.71          |
| 39    | 1971-34-2-10-016 | 2885 S BROADWAY | 609.74       | 0.00         | 0.00         | 609.74       | 0.00         | 609.75       | 0.00         | 1,829.21          |
| 40    | 1971-34-2-10-017 | 2875 S BROADWAY | 181.25       | 0.00         | 0.00         | 181.25       | 0.00         | 181.25       | 0.00         | 543.71            |
| 41    | 1971-34-2-10-021 | 2841 S BROADWAY | 439.62       | 0.00         | 0.00         | 439.62       | 439.62       | 0.00         | 0.00         | 1,318.81          |
| 42    | 1971-34-2-10-022 | 2837 S BROADWAY | 314.98       | 0.00         | 0.00         | 314.98       | 0.00         | 314.98       | 0.00         | 944.91            |
| 43    | 1971-34-2-10-030 | 2823 S BROADWAY | 830.29       | 0.00         | 0.00         | 0.00         | 830.29       | 830.29       | 0.00         | 2,490.81          |
| 44    | 1971-34-2-10-032 | 2801 S BROADWAY | 1,800.12     | 1,800.12     | 1,800.12     | 1,800.12     | 1,800.12     | 1,800.12     | 0.00         | 9,800.71          |
| 45    | 1971-34-2-10-033 | 2855 S BROADWAY | 0.00         | 1,552.48     | 1,552.48     | 0.00         | 1,576.50     | 0.00         | 0.00         | 4,883.41          |
| 46    | 1971-34-2-17-018 | 2901 S BROADWAY | 1,061.14     | 0.00         | 0.00         | 0.00         | 1,061.13     | 308.17       | 225.49       | 2,855.91          |
| 47    | 1971-34-2-17-020 | 2955 S BROADWAY | 5,663.22     | 5,663.22     | 5,663.22     | 5,663.22     | 5,663.22     | 5,663.22     | 0.00         | 33,979.31         |
| 48    | 1971-34-2-18-020 | 3065 S BROADWAY | 941.25       | 941.26       | 941.26       | 941.25       | 941.24       | 941.25       | 0.00         | 5,647.51          |
| 49    | 1971-34-2-18-021 | 3051 S BROADWAY | 315.16       | 315.16       | 315.16       | 315.16       | 157.16       | 473.16       | 0.00         | 1,890.81          |
| 50    | 1971-34-2-18-022 | 3045 S BROADWAY | 387.94       | 387.94       | 387.94       | 387.94       | 585.91       | 387.94       | 0.00         | 2,525.61          |
| 51    | 1971-34-2-18-028 | 3001 S BROADWAY | 911.29       | 0.00         | 0.00         | 607.52       | 303.78       | 911.29       | 0.00         | 2,733.81          |
| 52    | 1971-34-2-18-030 | 3085 S BROADWAY | 3,417.68     | 3,445.58     | 3,445.58     | 3,445.29     | 0.00         | 6,891.16     | 0.00         | 20,645.21         |
| 53    | 1971-34-2-18-034 | 3021 S BROADWAY | 1,487.14     | 1,294.46     | 1,294.46     | 1,294.47     | 1,294.47     | 1,294.47     | 0.00         | 7,939.41          |
| 54    | 1971-34-2-29-001 | 2709 S BROADWAY | 221.37       | 0.00         | 0.00         | 221.37       | 221.37       | 221.37       | 0.00         | 885.41            |
| 55    | 1971-34-2-29-002 | 2709 S BROADWAY | 221.37       | 221.36       | 221.36       | 221.37       | 221.37       | 221.37       | 0.00         | 1,328.21          |
| 56    | 1971-34-2-29-003 | 2709 S BROADWAY | 221.37       | 0.00         | 0.00         | 221.37       | 221.37       | 221.37       | 0.00         | 885.41            |
| 57    | 1971-34-2-29-004 | 2709 S BROADWAY | 221.37       | 0.00         | 0.00         | 221.37       | 221.37       | 221.37       | 0.00         | 885.41            |
| 58    | 1971-34-3-00-019 | 3395 S BROADWAY | 1,385.54     | 1,385.54     | 1,385.54     | 1,385.54     | 1,385.54     | 1,385.54     | 0.00         | 8,313.21          |
| 59    | 1971-34-3-00-023 | 3299 S BROADWAY | 1,733.57     | 1,733.57     | 1,733.57     | 1,733.57     | 1,733.57     | 1,733.57     | 0.00         | 10,401.41         |
| 60    | 1971-34-3-00-029 | 3285 S BROADWAY | 0.00         | 10,223.59    | 5,111.79     | 5,111.79     | 5,111.79     | 5,111.79     | 0.00         | 30,870.71         |
| 61    | 1971-34-3-00-037 | 3263 S BROADWAY | 1,137.78     | 1,137.78     | 1,137.78     | 1,137.78     | 1,137.78     | 1,137.78     | 0.00         | 6,826.61          |
| 62    | 1971-34-3-00-038 | 0 N ANA         | 0.00         | 0.00         | 0.00         | 0.00         | 25.26        | 25.26        | 0.00         | 50.51             |
| 63    | 1971-34-3-00-060 | 3275 S BROADWAY | 452.01       | 452.01       | 452.01       | 452.01       | 452.01       | 452.01       | 0.00         | 2,712.01          |
| 64    | 1971-34-3-00-090 | 3295 S BROADWAY | 0.00         | 3,491.37     | 1,745.68     | 1,745.78     | 1,745.68     | 1,745.68     | 0.00         | 10,474.11         |
| 65    | 1971-34-3-01-016 | 3183 S BROADWAY | 0.00         | 333.71       | 0.00         | 0.00         | 186.45       | 332.89       | 0.00         | 833.01            |
| 66    | 1971-34-3-01-017 | 3159 S BROADWAY | 845.78       | 845.78       | 845.78       | 845.78       | 845.78       | 845.78       | 0.00         | 5,074.61          |
| 67    | 1971-34-3-01-018 | 3147 S BROADWAY | 570.82       | 0.00         | 0.00         | 0.00         | 570.82       | 570.82       | 570.82       | 2,283.21          |
| 68    | 1971-34-3-01-019 | 3141 S BROADWAY | 0.00         | 1,152.55     | 578.04       | 0.00         | 578.07       | 0.00         | 0.00         | 2,304.61          |
| 69    | 1971-34-3-01-020 | 3139 S BROADWAY | 965.65       | 965.65       | 1,931.30     | 965.65       | 965.65       | 965.65       | 0.00         | 6,759.51          |
| 70    | 1971-34-3-01-021 | 3131 S BROADWAY | 747.38       | 2,242.14     | 2,242.14     | 373.69       | 1,121.07     | 747.38       | 0.00         | 7,473.81          |
| 71    | 1971-34-3-01-022 | 3101 S BROADWAY | 395.44       | 0.00         | 0.00         | 0.00         | 395.45       | 593.17       | 0.00         | 1,384.01          |
| 72    | 1971-34-3-01-023 | 3191 S BROADWAY | 0.00         | 1,831.67     | 0.00         | 1,831.67     | 0.00         | 3,263.34     | 0.00         | 6,526.61          |
| 73    | 1971-34-3-15-005 | 3215 S BROADWAY | 633.85       | 633.85       | 633.85       | 633.85       | 633.85       | 633.85       | 0.00         | 3,802.01          |
| 74    | 1971-34-3-15-006 | 3211 S BROADWAY | 1,076.60     | 1,076.60     | 1,076.60     | 1,076.60     | 1,076.60     | 1,076.60     | 0.00         | 6,459.61          |
| 75    | 1971-34-3-15-010 | 3247 S BROADWAY | 0.00         | 0.00         | 0.00         | 0.00         | 443.69       | 443.69       | 0.00         | 887.71            |
| 76    | 1971-34-3-15-011 | 0 N ANA         | 0.00         | 28.10        | 28.10        | 28.10        | 28.10        | 0.00         | 0.00         | 112.41            |
| 77    | 1971-34-3-17-008 | 11 W HAMPDEN    | 359.37       | 0.00         | 0.00         | 359.37       | 359.37       | 359.37       | 0.00         | 1,437.41          |
| 78    | 1971-34-3-17-009 | 3495 S BROADWAY | 663.20       | 663.20       | 663.20       | 663.20       | 331.60       | 994.80       | 0.00         | 3,979.21          |
| 79    | 1971-34-3-17-010 | 3483 S BROADWAY | 827.25       | 827.25       | 827.25       | 827.25       | 827.25       | 827.25       | 0.00         | 4,963.51          |
| 80    | 1971-34-3-17-011 | 3473 S BROADWAY | 1,089.60     | 0.00         | 0.00         | 1,089.60     | 1,089.60     | 1,089.60     | 0.00         | 4,358.41          |
| 81    | 1971-34-3-17-012 | 3465 S BROADWAY | 214.42       | 214.42       | 0.00         | 0.00         | 214.42       | 428.84       | 214.42       | 1,286.51          |
| 82    | 1971-34-3-17-013 | 3457 S BROADWAY | 1,140.56     | 1,140.55     | 1,140.55     | 1,140.56     | 1,140.56     | 1,140.56     | 0.00         | 6,843.31          |
| 83    | 1971-34-3-17-015 | 3445 S BROADWAY | 806.27       | 806.27       | 806.27       | 806.27       | 806.27       | 806.27       | 0.00         | 4,837.81          |
| 84    | 1971-34-3-17-016 | 3437 S BROADWAY | 774.05       | 774.05       | 774.05       | 774.05       | 774.05       | 774.05       | 0.00         | 4,644.31          |
| 85    | 1971-34-3-17-017 | 3431 S BROADWAY | 1,070.45     | 1,070.45     | 1,070.45     | 1,070.45     | 1,070.45     | 1,070.45     | 0.00         | 6,422.71          |
| 86    | 1971-34-3-17-018 | 3425 S BROADWAY | 1,921.65     | 1,055.25     | 1,055.25     | 0.00         | 2,095.30     | 1,047.85     | 0.00         | 7,175.11          |
| 87    | 1971-34-4-00-007 | 3342 S BROADWAY | 508.49       | 508.49       | 508.49       | 508.48       | 508.50       | 508.50       | 0.00         | 3,050.91          |
| 88    | 1971-34-4-00-011 | 3434 S BROADWAY | 608.87       | 608.87       | 608.87       | 608.87       | 0.00         | 1,217.74     | 0.00         | 3,653.21          |
| 89    | 1971-34-4-00-012 | 3440 S BROADWAY | 714.09       | 714.10       | 714.10       | 714.09       | 714.09       | 714.09       | 0.00         | 4,284.51          |
| 90    | 1971-34-4-00-020 | 3456 S BROADWAY | 182.13       | 182.12       | 182.12       | 182.13       | 182.13       | 182.12       | 0.00         | 1,092.71          |
| 91    | 1971-34-4-00-021 | 3460 S BROADWAY | 479.02       | 479.02       | 479          |              |              |              |              |                   |



# Memorandum

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City Manager's Office

TO: Mayor Penn and Members of City Council  
THROUGH: Michael Flaherty, Deputy City Manager  
Alan White, Community Development Director  
FROM: Darren Hollingsworth, Economic Development Manager X  
DATE: November 21, 2013  
SUBJECT: Business Improvement District Assets – Flowerpot Plantings

At the July 15 Study Session Council discussed the disposition of the assets for the South Broadway Business Improvement District. A specific resolution or consensus was not reached. One outstanding matter from the discussion is how to handle flowerpot maintenance and seasonal planting flower plantings.

Attached is a summary of the assets provided by the South Broadway Englewood Business Improvement District (BID). Based on this information, the BID had 25 planters with sculptural flowers, 21 large bike racks, 1 small bike rack, 4 entry point welcome signs, and 2 banners. From a financial perspective the cash on hand based on the June 24, 2013 Balance Sheet indicated total assets of \$139,874.42 (checking/savings).

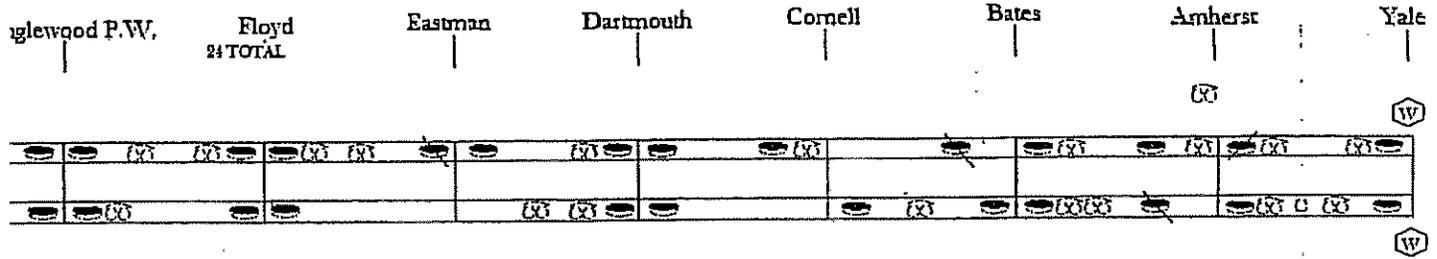
Englewood has not received a formal written request from the BID about how to handle the cash on hand and other assets of the BID. Based on verbal comments received from Ted Vasilas, SBEBID Vice President, the Board of Directors are requesting that City Council earmark the current balance of the District's cash assets for the maintenance of existing improvements.

Various property owners have informally requested BID's cash assets be refunded and some have proposed that the existing improvements be maintained by individual property owners. Staff recently met with Jon Cook, who was a founding member of the BID and he offered his time to solicit volunteers to plant, water, and maintain the decorative flowerpots. Englewood Parks and Recreation Department has a volunteer flowerbed program and perhaps some of the procedures used with this group can be transferred to the BID for the purposes of supporting a volunteer effort on Broadway.

Because State statute is silent on disposition of assets of a dissolved BID, Council is free to determine how best to address the remaining assets.

Attachment: Map Detailing Placement of BID Public Improvements

# 1/2 MILE SOUTH BROADWAY ENGLEWOOD BUSINESS IMPROVEMENT DISTRICT



-  Planter w/ art 24
-  Broken planter 1
-  Planter art in repair 5
-  Large Bike Rack 21
-  Small Bike Rack 1
-  Welcome Sign 4
-  Banner 2



# C I T Y O F E N G L E W O O D

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To: Mayor Penn and City Council

Through: Gary Sears, City Manager

From: John Collins, Police Chief  
Jerrell Black, Director – Parks and Rec  
Jeff Konishi, Director – Information Technology  
Rick Kahm, Director – Public Works

Date: January 21, 2014

RE: Security Camera Update

After reviewing all of the proposals submitted for the security camera project, two vendors met the criteria established for the RFP and were invited to the City for an interview process. After meeting with these vendors and reviewing their initial RFP proposals and cost estimates, LONG Building Technologies, Inc was awarded the proposal based on the RFP review, results of the interview, and lowest proposal cost at \$525,758.00.

In addition to the parts and installation cost, we are negotiating annual maintenance costs for the entire system which have been quoted at \$6,220 for first year maintenance, \$21,620 for second year maintenance, and \$27,050 for the third year maintenance costs. The difference in first year maintenance is due to all parts being included in the manufacturer warranty, while LONG will cover all parts in subsequent years.

LONG will implement all of the surveillance system for the Police Station, Civic Center, Recreation Center, Malley Senior Center, Golf Clubhouse and Maintenance, Pirates Cove, and Service Center beginning in March, 2014. LONG will work with the IT Department as well as City staff to complete the work in a timely manner with as little disruption to the public as possible.

This surveillance system will provide an excellent way in protecting City assets and resources as well as helping to ensure public safety. This system will allow Englewood Police officers to view City locations in real time before they enter to ensure their safety and the safety of the public.

Founded in 1965, LONG is a regional company with their corporate headquarters located at 5001 S Zuni Street and additional offices located in Colorado, Utah, Wyoming, and Nevada.



*Technology for Better Buildings*

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[www.long.com](http://www.long.com)

City of Englewood  
Purchasing Division  
1000 Englewood Parkway  
Englewood, CO 80110  
RFP-13-016

**VIDEO SURVEILLANCE SYSTEM REPLACEMENT**  
Request #RFP-13-016

## **Price Quote**



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LONG Building Technologies, Inc. is pleased to answer RFP 13-016 for The city of Englewood. LONG Building Technologies, Inc. acknowledges all parts of the RFP and all addenda are included in this proposal.

**Scope overview:**

LONG Building Technologies will provide and install a new Avigilon surveillance system at the following building locations in Englewood:

- Englewood Civic Center
- Englewood Police Station
- Englewood Service Center
- Englewood Golf Clubhouse, Site and Maintenance Center
- Englewood Recreation Center
- Malley Senior Center
- Pirate's Cove

Each site will have a number of Avigilon cameras (listed below per site as directed by Cator Ruma & Associates) as well as Avigilon Network Video Recorders running Avigilon Enterprise Control Center software Network Video Management Software version 5 (NVR and NVMS respectively) at locations listed below. The NVMS will include the control center server software, the administrative tool, the gateway, control center client, web client, video player, mobile viewer and camera installation tool. LONG will also be responsible for demolition of the existing CCTV system at the City of Englewood's locations listed here. LONG Building Technologies will provide all required lift's, ladders, safety equipment, install materials, traffic cones, flaggers and signage as needed for each location. Implementation of the system is listed below in its own section. LONG Building Technologies has partnered with Netstructures to ensure that the structured cable installation is handled by a Commscope – Systimax certified installer per 2.3.7 of the RFP. Their certificate is included. Netstructures will provide and install all of the wiring, wireless transmitter/receivers, fiber optic wiring, conduit, patch panels, patch cords and install materials necessary for the project. LONG Building Technologies guarantees all work performed under this contract.



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**Equipment by location:**

All camera types, lenses and mountings as well as locations and viewing areas are determined by the drawings provided by City of Englewood/Cator Ruma & Associates dated 7/31/13 along with all addendums. All provided CCTV equipment is Avigilon, equipment racks are by Middle Atlantic, UPS by APC, 42 " LCD display's by Sharp or Samsung (if approved). All roof mounted equipment will have Ditek lightning protection. Wireless communications will be by Fluidmesh.

|  |  |
|--|--|
| Englewood Civic Center, first floor:                 | 14 cameras   |
| Englewood Civic Center, second floor:                | 8 cameras  |
| Englewood Civic Center, third floor:                 | 4 cameras  |
| Englewood Civic Center Data Center:                  | 6 NVRs, (3 at 14.5 TB, 2 at 9.65 TB and 1 at 20.3 TB), 19" equipment rack, APC rackmount UPS systems for each NVR (minimum 2 hour backup),                                   |
| Police Station:                                      | 20 cameras, 1 NVR (80.3 TB Total Storage), wall mount 19" rack, free standing pole, APC rackmount UPS systems for NVR (minimum 2 hour backup), 42" LCD Display w/ wall mount |
| Englewood Service Center                             | 16 cameras, 2 wall mount 19" racks, wireless antennas  |
| Englewood Golf Clubhouse, Site & Maintenance Center: | 15 cameras, 1 NVR (20.3 TB Storage), 3 wall mount 19" racks, APC rackmount UPS system for NVR (minimum 2 hour backup), wireless antennas                                     |
| Englewood Recreation Center:                         | 28 cameras, 42" LCD Display w/ wall mount  |
| Malley Senior Center:                                | 23 cameras   |
| Pirate's Cove:                                       | 12 cameras, 42" LCD Display w/ wall mount, 4 port switch for traffic control enclosure   |



Technology for Better Buildings

**Civic Center**

| Part Number   | Description                                 | Price       | Qty             | Ext. Price          |
|---|---|-------------|-----------------|---------------------|
| 1.0-H3-D1   | 1 MP INDOOR DOME                            | \$396.00    | 7               | \$2,772.00          |
| 1.0-H3-D01  | 1 MP OUTDOOR DOME                           | \$496.00    | 1               | \$496.00            |
| 1.0-H3-DC1  | 1 MP IN CELILING DOME                       | \$430.00    | 6               | \$2,580.00          |
| 2.0-H3-D1   | 2 MP INDOOR DOME                            | \$476.00    | 5               | \$2,380.00          |
| 2.0-H3-DC1  | 2 MP IN CELILING DOME                       | \$510.00    | 4               | \$2,040.00          |
| 3.0w-H3-D1  | 3 MP INDOOR DOME                            | \$556.00    | 1               | \$556.00            |
| 5.0-H3-D2   | 5 MP DAY/NIGHT DOME 9-22mm lens             | \$636.00    | 2               | \$1,272.00          |
| 10.0TB-HD-NVR2  | 10 TB 2U RACK SERVER                        | \$6,440.00  | 2               | \$12,880.00         |
| 15.0TB-HD-NVR2  | 15 TB 2U RACK SERVER                        | \$7,775.00  | 3               | \$23,325.00         |
| 21.0TB-HD-NVR2  | 21 TB 2U RACK SERVER                        | \$9,999.00  | 1               | \$9,999.00          |
| 24C-HD-NVMS-ENT   | ENTERPRISE HD NVMS FOR 24 CAMERA            | \$4,560.00  | 3               | \$13,680.00         |
| 16C-HD-NVMS-ENT   | ENTERPRISE HD NVMS FOR 16 CAMERA            | \$1,208.00  | 1               | \$1,208.00          |
| 8C-HD-NVMS-ENT  | ENTERPRISE HD NVMS FOR 8 CAMERA             | \$776.00    | 1               | \$776.00            |
| 4C-HD-NVM5-ENT  | ENTERPRISE HD NVMS FOR 4 CAMERA             | \$1,485.00  | 2               | \$2,970.00          |
| 1C-HD-NVMS-ENT  | ENTERPRISE HD NVMS FOR 1 CAMERA             | \$446.00    | 3               | \$1,338.00          |
| STRACK  | FREE STANDING RACK W/INSTALLATION MATERIALS | \$1,120.00  | 1               | \$1,120.00          |
| APC5  | APC UPS RACK MOUNT 3000XL                   | \$1,700.00  | 6               | \$10,200.00         |
|   |   |             | <b>Freight</b>  | <b>\$1,343.88</b>   |
|   |   |             | <b>Subtotal</b> | <b>\$88,163.88</b>  |
| <b>LONG Labor Installer</b>                             |   | \$76.00     | 72              | \$5,472.00          |
| <b>LONG Labor Technician/Programmer</b>                 |   | \$92.00     | 60              | \$5,520.00          |
| <b>LONG Labor Project Manager</b>                       |   | \$95.00     | 36              | \$3,420.00          |
| <b>Engineering</b>                                      |   | \$104.00    | 24              | \$2,496.00          |
| <b>Training</b>   |   | \$450.00    | 1               | \$450.00            |
| <b>Cabling/Pathway Materials (Netstructures)</b>        |   | \$11,182.00 | 1               | \$11,182.00         |
| <b>Cabling/Pathway Installation (Netstructures)</b>     |   | \$8,602.00  | 1               | \$8,602.00          |
| <b>Misc (permits, flagger, signage, rentals etc...)</b> |   | \$1,400.00  | 1               | \$1,400.00          |
| <b>P&amp;P Bond</b>                                     |   |             |                 | \$253.41            |
|   |   |             |                 | \$0.00              |
|   |   |             |                 | \$0.00              |
|   |   |             | <b>Total</b>    | <b>\$126,959.29</b> |



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Police Station

| Part Number   | Description                                | Price       | Qty             | Ext. Price          |
|---|--|-------------|-----------------|---------------------|
| 1.0-H3-D01  | 1 MP OUTDOOR DOME                          | \$496.00    | 6               | \$2,976.00          |
| 1.0-H3-DC1  | 1 MP IN CELILING DOME                      | \$430.00    | 1               | \$430.00            |
| 2.0-H3-D1   | 2 MP INDOOR DOME                           | \$476.00    | 3               | \$1,428.00          |
| 2.0-H3-DO1  | 2 MP OUTDOOR DOME                          | \$576.00    | 2               | \$1,152.00          |
| 5.0-H3-DO1  | 5 MP OUTDOOR DOME                          | \$736.00    | 2               | \$1,472.00          |
| 5.0-H3-BO1  | 5 MP BULLET CAMERA                         | \$770.00    | 3               | \$2,310.00          |
| 5.0-H3-BO2  | 5 MP BULLET CAMERA                         | \$799.00    | 1               | \$478.00            |
| 29MP-HD-PRO-C   | 29 MP HD PRO CAMERA                        | \$6,566.00  | 2               | \$13,132.00         |
| LEF2470285I   | 24-70mm AUTO IRIS LENS SIGMA               | \$1,263.00  | 2               | \$2,526.00          |
| ES-HD-PRO-S-HB  | ENCLOSURE FOR HD PRO CAMERAS               | \$380.00    | 2               | \$760.00            |
| SS-ES-PRO-5-HB  | SUN SHROUD FOR HD PRO S                    | \$70.00     | 2               | \$140.00            |
| E5-OPT-WALL-SL  | RIGHT ANGLE WALL MOUNT FOR ES-HD           | \$117.00    | 2               | \$234.00            |
| H3-DC-PNL   | METAL CEILING PANEL                        | \$75.00     | 1               | \$75.00             |
| 21.0TB-HD-NVR2  | 21 TB 2U RACK SERVER                       | \$9,999.00  | 1               | \$9,999.00          |
| HD-NVR-EXP2-30TB  | RAID 6 30 TB EXPANSION                     | \$13,633.00 | 2               | \$27,266.00         |
| HD-NVR2-EXP2-CARD                                       | EXPANSION CARD TO CONNECT RAID TO SERVER   | \$600.00    | 1               | \$600.00            |
| 16C-HD-NVMS-ENT   | ENTERPRISE HD NVMS FOR 16 CAMERA           | \$1,208.00  | 1               | \$1,208.00          |
| 4C-HD-NVMS-ENT  | ENTERPRISE HD NVMS FOR 4 CAMERA            | \$1,485.00  | 1               | \$1,485.00          |
| WALLRACK1   | WALL MOUNTED RACK W/INSTALLATION MATERIALS | \$898.00    | 1               | \$898.00            |
| LCD8  | 42" LCD display w/ Wall mount              | \$1,143.00  | 1               | \$1,143.00          |
| APCS  | APC UPS RACK MOUNT 3000XL                  | \$1,700.00  | 1               | \$1,700.00          |
|   |  |             | <b>Freight</b>  | <b>\$1,071.18</b>   |
|   |  |             | <b>Subtotal</b> | <b>\$72,483.18</b>  |
| <b>LONG Labor Installer</b>                             |  | \$76.00     | 68              | \$5,168.00          |
| <b>LONG Labor Technician/Programmer</b>                 |  | \$92.00     | 24              | \$2,208.00          |
| <b>LONG Labor Project Manager</b>                       |  | \$95.00     | 24              | \$2,280.00          |
| <b>Engineering</b>                                      |  | \$104.00    | 16              | \$1,664.00          |
| <b>Training</b>   |  | \$450.00    | 1               | \$450.00            |
| <b>Cabling/Pathway Materials (Netstructures)</b>        |  | \$6,978.00  | 1               | \$6,978.00          |
| <b>Cabling/Pathway Installation (Netstructures)</b>     |  | \$8,212.00  | 1               | \$8,212.00          |
| <b>Misc (permits, flagger, signage, rentals etc...)</b> |  | \$2,255.00  | 1               | \$2,255.00          |
| <b>P&amp;P Bond</b>                                     |  |             |                 | \$203.40            |
|   |  |             | <b>Total</b>    | <b>\$101,901.58</b> |



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Englewood Service Center

| Part Number   | Description                                | Price      | Qty             | Ext. Price         |
|---|--|------------|-----------------|--------------------|
| 5.0-H3-BO2  | 5 MP BULLET CAMERA                         | \$799.00   | 12              | \$478.00           |
| 8.MP-HD-DOME-180  | 8.0 MP DOME 180 DEGREE CAMERA              | \$996.00   | 3               | \$2,988.00         |
| 11MP-HD-PRO-C   | 11 MP HD PRO CAMERA                        | \$4,600.00 | 1               | \$4,600.00         |
| LEF7020028CA  | CANON 70-200mm AUTO IRIS LENS              | \$1,805.00 | 1               | \$1,805.00         |
| WALLRACK2   | WALL MOUNTED RACK W/INSTALLATION MATERIALS | \$488.00   | 2               | \$976.00           |
|   |  |            | <b>Freight</b>  | <b>\$162.71</b>    |
|   |  |            | <b>Subtotal</b> | <b>\$11,009.71</b> |
| <b>LONG Labor Installer</b>                             |  | \$76.00    | 72              | \$5,472.00         |
| <b>LONG Labor Technician/Programmer</b>                 |  | \$92.00    | 8               | \$736.00           |
| <b>LONG Labor Project Manager</b>                       |  | \$95.00    | 20              | \$1,900.00         |
| <b>Engineering</b>                                      |  | \$104.00   | 12              | \$1,248.00         |
| <b>Training</b>   |  | \$450.00   | 1               | \$450.00           |
|   |  | \$13,266.0 |                 |                    |
| <b>Cabling/Pathway Materials (Netstructures)</b>        |  | 0          | 1               | \$13,266.00        |
| <b>Cabling/Pathway Installation (Netstructures)</b>     |  | \$9,121.00 | 1               | \$9,121.00         |
| <b>Misc (permits, flagger, signage, rentals etc...)</b> |  | \$960.00   | 1               | \$960.00           |
| <b>P&amp;P Bond</b>                                     |  |            |                 | \$88.33            |
|   |  |            |                 | \$0.00             |
|   |  |            |                 | \$0.00             |
|   |  |            | <b>Total</b>    | <b>\$44,251.03</b> |



Technology for Better Buildings

**Englewood Golfclub and Site**

| Part Number   | Description                                | Price      | Qty             | Ext. Price         |
|---|--|------------|-----------------|--------------------|
| 1.0-H3-D1   | 1 MP INDOOR DOME                           | \$396.00   | 1               | \$396.00           |
| 1.0-H3-D01  | 1 MP OUTDOOR DOME                          | \$496.00   | 1               | \$496.00           |
| 1.0-H3-DC1  | 1 MP IN CEILING DOME                       | \$430.00   | 1               | \$430.00           |
| 2.0-H3-DC1  | 2 MP IN CEILING DOME                       | \$510.00   | 5               | \$2,550.00         |
| 3.0w-H3-D1  | 3 MP INDOOR DOME                           | \$556.00   | 1               | \$556.00           |
| 5.0-HD-DN   | 5 MP DAY/NIGHT DOME                        | \$656.00   | 1               | \$656.00           |
| 5.0-H3-BO1  | 5 MP BULLET CAMERA                         | \$770.00   | 1               | \$770.00           |
| 29MP-HD-PRO-C   | 29 MP HD PRO CAMERA                        | \$6,566.00 | 4               | \$26,264.00        |
| LEF247028SI   | 24-70mm AUTO IRIS LENS SIGMA               | \$1,263.00 | 4               | \$5,052.00         |
| LC88014FJ   | 8-80mm AUTO IRIS LENS                      | \$170.00   | 1               | \$170.00           |
| ES-HD-PRO-S-H   | ENCLOSURE FOR HD PRO CAMERAS               | \$380.00   | 4               | \$1,520.00         |
| SS-ES-PRO-S-HB  | SUN SHROUD FOR HD PRO S                    | \$70.00    | 4               | \$280.00           |
| ES-OPT-WALL-S   | RIGHT ANGLE WALL MOUNT FOR ES-HD           | \$117.00   | 4               | \$468.00           |
| ES-HD-HWS   | STANDARD ENCLOSURE FOR HD W/HEATER         | \$165.00   | 1               | \$165.00           |
| H3-DC-PNL   | METAL CEILING PANEL                        | \$75.00    | 6               | \$450.00           |
| 21.0TB-HD-NVR2  | 21 TB 2U RACK SERVER                       | \$9,999.00 | 1               | \$9,999.00         |
| 8C-HD-NVMS-ENT  | ENTERPRISE HD NVMS FOR 8 CAMERA            | \$776.00   | 1               | \$776.00           |
| 4C-HD-NVMS-ENT  | ENTERPRISE HD NVMS FOR 4 CAMERA            | \$1,485.00 | 1               | \$1,485.00         |
| 1C-HD-NVMS-ENT  | ENTERPRISE HD NVMS FOR 1 CAMERA            | \$446.00   | 3               | \$1,338.00         |
| WALLRACK1   | WALL MOUNTED RACK W/INSTALLATION MATERIALS | \$898.00   | 3               | \$2,694.00         |
| APC5  | APC UPS RACK MOUNT 3000XL                  | \$1,700.00 | 1               | \$1,700.00         |
|   |  |            | <b>Freight</b>  | <b>\$873.23</b>    |
|   |  |            | <b>Subtotal</b> | <b>\$58,692.23</b> |
| <b>LONG Labor Installer</b>                             |  | \$76.00    | 56              | \$4,256.00         |
| <b>LONG Labor Technician/Programmer</b>                 |  | \$92.00    | 16              | \$1,472.00         |
| <b>LONG Labor Project Manager</b>                       |  | \$95.00    | 24              | \$2,280.00         |
| <b>Engineering</b>                                      |  | \$104.00   | 16              | \$1,664.00         |
| <b>Training</b>   |  | \$450.00   | 1               | \$450.00           |
| <b>Cabling/Pathway Materials (Netstructures)</b>        |  | \$8,122.00 | 1               | \$8,122.00         |
| <b>Cabling/Pathway Installation (Netstructures)</b>     |  | \$6,822.00 | 1               | \$6,822.00         |
| <b>Misc (permits, flagger, signage, rentals etc...)</b> |  | \$1,290.00 | 1               | \$1,290.00         |
| <b>P&amp;P Bond</b>                                     |  |            |                 | \$170.10           |
|   |  |            | <b>Total</b>    | <b>\$85,218.32</b> |



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**Englewood Recreation Center**

| Part Number   | Description                                | Price      | Qty             | Ext. Price         |
|---|--|------------|-----------------|--------------------|
| 1.0-H3-DC1  | 1 MP IN CELILING DOME                      | \$430.00   | 6               | \$2,580.00         |
| 2.0-H3-D1   | 2 MP INDOOR DOME                           | \$476.00   | 7               | \$3,332.00         |
| 2.0-H3-DO1  | 2 MP OUTDOOR DOME                          | \$576.00   | 1               | \$576.00           |
| 5.0-H3-D1   | 5 MP INDOOR DOME                           | \$636.00   | 5               | \$3,180.00         |
| 5.0-H3-DO1  | 5 MP OUTDOOR DOME                          | \$736.00   | 6               | \$4,416.00         |
| 5.0-H3-BO1  | 5 MP BULLET CAMERA                         | \$770.00   | 1               | \$770.00           |
| 5.0-H3-BO2  | 5 MP BULLET CAMERA                         | \$799.00   | 2               | \$478.00           |
| ES-HD-PRO-S-HB  | ENCLOSURE FOR HD PRO CAMERAS               | \$380.00   | 3               | \$1,140.00         |
| SS-ES-PRO-S-HB  | SUN SHROUD FOR HD PRO S                    | \$70.00    | 3               | \$210.00           |
| WALLRACK2   | WALL MOUNTED RACK W/INSTALLATION MATERIALS | \$488.00   | 2               | \$976.00           |
| LCD8  | 42" LCD display w/ Wall mount              | \$1,143.00 | 1               | \$1,143.00         |
|   |  |            | <b>Freight</b>  | <u>\$264.87</u>    |
|   |  |            | <b>Subtotal</b> | <b>\$19,065.87</b> |
| <b>LONG Labor Installer</b>                             |  | \$76.00    | 86              | \$6,536.00         |
| <b>LONG Labor Technician/Programmer</b>                 |  | \$92.00    | 14              | \$1,288.00         |
| <b>LONG Labor Project Manager</b>                       |  | \$95.00    | 24              | \$2,280.00         |
| <b>Engineering</b>                                      |  | \$104.00   | 24              | \$2,496.00         |
| <b>Training</b>   |  | \$450.00   | 1               | \$450.00           |
| <b>Cabling/Pathway Materials (Netstructures)</b>        |  | \$5,526.00 | 1               | \$5,526.00         |
| <b>Cabling/Pathway Installation (Netstructures)</b>     |  | \$7,122.00 | 1               | \$7,122.00         |
| <b>Misc (permits, flagger, signage, rentals etc...)</b> |  | \$1,870.00 | 1               | \$1,870.00         |
| <b>P&amp;P Bond</b>                                     |  |            |                 | \$93.27            |
|   |  |            |                 | \$0.00             |
|   |  |            |                 | \$0.00             |
|   |  |            | <b>Total</b>    | <b>\$46,727.14</b> |



Technology for Better Buildings

**Malley Senior Center**

| Part Number | Description   | Price      | Qty             | Ext. Price         |
|-------------|---|------------|-----------------|--------------------|
| 1.0-H3-D1   | 1 MP INDOOR DOME  | \$396.00   | 1               | \$396.00           |
| 2.0-H3-D1   | 2 MP INDOOR DOME  | \$476.00   | 4               | \$1,904.00         |
| 2.0-H3-DO1  | 2 MP OUTDOOR DOME                                       | \$576.00   | 1               | \$576.00           |
| 3.0w-H3-D1  | 3 MP INDOOR DOME  | \$556.00   | 5               | \$2,780.00         |
| 3.0w-H3-DO1 | 3 MP OUTDOOR DOME                                       | \$656.00   | 1               | \$656.00           |
| 3.0w-H3-DC1 | 3 MP IN CELILING DOME                                   | \$590.00   | 1               | \$590.00           |
| 5.0-H3-DO1  | 5 MP OUTDOOR DOME                                       | \$736.00   | 2               | \$1,472.00         |
| 5.0-H3-BO2  | 5 MP BULLET CAMERA                                      | \$799.00   | 8               | \$478.00           |
|             |   |            | <b>Freight</b>  | <b>\$132.78</b>    |
|             |   |            | <b>Subtotal</b> | <b>\$8,588.78</b>  |
|             | <b>LONG Labor Installer</b>                             | \$76.00    | 66              | \$5,016.00         |
|             | <b>LONG Labor Technician/Programmer</b>                 | \$92.00    | 12              | \$1,104.00         |
|             | <b>LONG Labor Project Manager</b>                       | \$95.00    | 20              | \$1,900.00         |
|             | <b>Engineering</b>                                      | \$104.00   | 16              | \$1,664.00         |
|             | <b>Training</b>   | \$450.00   | 1               | \$450.00           |
|             | <b>Cabling/Pathway Materials (Netstructures)</b>        | \$5,212.00 | 1               | \$5,212.00         |
|             | <b>Cabling/Pathway Installation (Netstructures)</b>     | \$6,155.00 | 1               | \$6,155.00         |
|             | <b>Misc (permits, flagger, signage, rentals etc...)</b> | \$790.00   | 1               | \$790.00           |
|             | <b>P&amp;P Bond</b>                                     |            |                 | \$61.76            |
|             |   |            |                 | \$0.00             |
|             |   |            |                 | \$0.00             |
|             |   |            | <b>Total</b>    | <b>\$30,941.54</b> |



Technology for Better Buildings

Pirates Cove

| Part Number   | Description                   | Price      | Qty             | Ext. Price         |
|---|-------------------------------|------------|-----------------|--------------------|
| 2.0-H3-DO1  | 2 MP OUTDOOR DOME             | \$576.00   | 2               | \$1,152.00         |
| 2.0-H3-DC1  | 2 MP IN CEILING DOME          | \$510.00   | 1               | \$510.00           |
| 5.0-H3-BO2  | 5 MP BULLET CAMERA            | \$799.00   | 1               | \$478.00           |
| 29MP-HD-PRO-C   | 29 MP HD PRO CAMERA           | \$6,566.00 | 7               | \$45,962.00        |
| LEF247028SI   | 24-70mm AUTO IRIS LENS SIGMA  | \$1,263.00 | 1               | \$1,263.00         |
| LEF163528CA   | CANON 16-35mm AUTO IRIS LENS  | \$2,110.00 | 1               | \$2,110.00         |
| LEF7020028CA  | CANON 70-200mm AUTO IRIS LENS | \$1,805.00 | 5               | \$9,025.00         |
| ES-HD-PRO-S-HB  | ENCLOSURE FOR HD PRO CAMERAS  | \$380.00   | 7               | \$2,660.00         |
| SS-ES-PRO-S-HB  | SUN SHROUD FOR HD PRO S       | \$70.00    | 7               | \$490.00           |
| ES-OPT-POLE   | POLE MOUNT FOR ES-HD          | \$75.00    | 7               | \$525.00           |
| 4SW   | 4 PORT SWITCH                 | \$185.00   | 1               | \$185.00           |
| LCD8  | 42" LCD display w/ Wall mount | \$1,143.00 | 1               | \$1,143.00         |
|   |                               |            | <b>Freight</b>  | <b>\$985.55</b>    |
|   |                               |            | <b>Subtotal</b> | <b>\$66,688.55</b> |
| <b>LONG Labor Installer</b>                             |                               | \$76.00    | 72              | \$5,472.00         |
| <b>LONG Labor Technician/Programmer</b>                 |                               | \$92.00    | 8               | \$736.00           |
| <b>LONG Labor Project Manager</b>                       |                               | \$95.00    | 30              | \$2,850.00         |
| <b>Engineering</b>                                      |                               | \$104.00   | 16              | \$1,664.00         |
| <b>Training</b>   |                               | \$450.00   | 1               | \$450.00           |
| <b>Cabling/Pathway Materials (Netstructures)</b>        |                               | \$3,376.00 | 1               | \$3,376.00         |
| <b>Cabling/Pathway Installation (Netstructures)</b>     |                               | \$5,255.00 | 1               | \$5,255.00         |
| <b>Misc (permits, flagger, signage, rentals etc...)</b> |                               | \$3,290.00 | 1               | \$3,290.00         |
| <b>P&amp;P Bond</b>                                     |                               |            |                 | \$179.56           |
|   |                               |            |                 | \$0.00             |
|   |                               |            |                 | \$0.00             |
|   |                               |            | <b>Total</b>    | <b>\$89,761.11</b> |



*Technology for Better Buildings*

**Overall Price Quote:**

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Englewood Civic Center:</b>       | <b>\$126,959.00</b>     |
| <b>Englewood Police Station:</b>     | <b>\$101,901.00</b>     |
| <b>Englewood Service Center:</b>     | <b>\$ 44,251.00</b>     |
| <b>Englewood Golf Club and Site:</b> | <b>\$ 85,218.00</b>     |
| <b>Englewood Recreation Center:</b>  | <b>\$ 46,727.00</b>     |
| <b>Malley Senior Center:</b>         | <b>\$ 30,941.00</b>     |
| <b>Pirate's Cove:</b>                | <b>\$ 89,761.00</b>     |
| <br><b>Grand Total:</b>              | <br><b>\$525,758.00</b> |



*Technology for Better Buildings*

**Exceptions and clarifications:**

1. Installation will take place between 8:00AM and 5:00PM Monday through Friday
2. Network hardware (i.e. switches, racks, etc...) and any computers for the system provided by Englewood (with the exceptions listed in the equipment by location)
3. FOB Shipping included
4. All 120 VAC circuits and power for LONG power supplies as required by others
5. All necessary permit fees are included
6. Wire will installed above ceiling grade NOT in conduit.
7. Shop drawings and as built included
8. Painting and patching by others.
9. Training is Included
10. Wiring for Cameras by Netstructures included in this proposal
11. Conduit/wire paths provided by Netstructures included in this proposal

## CITIZENS OF THE YEAR



City of Englewood

|      |   |
|------|---|
| 1990 | Beverly Simon (deceased)  |
| 1991 | Dorothy Romans (deceased)   |
| 1992 | Roy and Ethel Altenbach (deceased)  |
| 1993 | Horsecar Committee<br>Gil Eggleston (deceased)<br>Virginia Johnson (deceased)<br>Arthur Kulp (deceased)<br>Eugene Otis<br>Helen Perrin (deceased)<br>Dudley Pitchford (deceased)<br>Packy Romans (deceased)<br>Frank & Gladys Remes (deceased)<br>Orris Saunders (deceased)<br>Dr. and Mrs. John Simon (deceased)<br>Jim Taylor (deceased)<br>Kells Waggoner<br>Dorothy Dalquist<br>Chuck Grimes<br>Tom Munds |
| 1994 | Jess Gerardi  |
| 1995 | Frank (deceased) & Gladys Remes   |
| 1996 | Austin Gomes  |
| 1997 | Jim Taylor (deceased)   |
| 1998 | George and Perkie Allen   |
| 1999 | Dori Nazarenus (deceased)   |
| 2000 | Harold Rust (deceased)  |
| 2001 | Milton and Bernice Senti (deceased)   |
| 2002 | Gene and Vera Snyder (Gene is deceased)   |
| 2003 | Citizen of the Century - Charles R. Allen (deceased)  |
| 2004 | Selwyn Hewitt   |
| 2005 | Orris Saunders (deceased)   |
| 2006 | Judy Cain and the late Jim Cain   |
| 2007 | Nancy Peterson  |
| 2008 | Olga Wolosyn (deceased)   |
| 2009 | Eugene Otis   |
| 2010 | Roscoe Davidson   |
| 2011 | Marty Mosman  |
| 2012 | Tom Burns   |
| 2013 | Don Roth  |



# Memorandum

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Englewood Fire Department

TO: Gary Sears, City Manager

THROUGH: Andrew Marsh, Fire Chief

FROM: Lance Smith, Chief Building Official

DATE: January 15, 2014

SUBJECT: Second Permit Technician Position

We are seeking City Council's support for reinstating the second Permit Technician (PT) position so that the Building Division can continue to provide complete and timely services for permitting, plan review and inspections. When PT Pat Gonzales retired in September 2013, it was determined at the time that the position would not be replaced. Since then, with only one PT remaining, several basic Building Division services have had to be curtailed and/or modified:

- The PT now starts work at 7:30 a.m. to retrieve inspections from the inspection request line so the inspectors can schedule their daily inspections. This has involved 30 minutes of overtime each day.
- Contractor License renewal notifications averaging 65 per month are no longer mailed out. This is a very time consuming activity that cannot be accomplished with one PT.
- 180 day notification letters that notify permit holders that their permit is about to expire are no longer sent. Again, this is a time consuming activity that cannot be supported.
- The permit counter is closed from 12 noon to 1:00 p.m. for the lunch hour.

The elimination of the second PT position also has caused plan reviews to fall behind due to annual and personal leave by the PT. Currently, the Residential Plans Examiner is the only other person who is qualified to perform the duties of the PT during those occasions because an ICC Certification, as a Permit Technician, is required for this position.

In 2013, the Building Division projected revenues were \$632,371; actual revenues thru November 2013 are \$1,097,800. Construction valuation currently is at \$141,062,742 which is approximately triple that of last year and 4 to 5 times higher than previous years. Several of these projects will require Building Division support for the next 2 to 3 years. The position of PT is the first point of contact for this support in scheduling plan reviews and inspections. Thru November 2013 the PTs processed the following:

- 1,983 permit applications
- 5,438 inspections scheduled
- 605 contractor licenses issued or renewed
- 150 elevator annual inspections and certifications

The annual base salary for the PT position is \$41,330, and the total annual cost of salary and benefits is approximately \$54,000. Using March 1 as a start date to fill the position, the approximate cost for the remainder of 2014 would be \$45,000.

In order to provide the same level of service to the community that has been provided in past years, the position of a second Permit Technician would need to be reinstated as a full time position. Thank you for your consideration of this matter.