
Council Newsletter



CITY MANAGER'S NOTES **December 5, 2013**

Upcoming Council Meetings

There is no Study Session scheduled for **Monday, December 9, 2013.**

City Council will meet on **Monday, December 16, 2013.** There is no Study Session scheduled. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Articles concerning Englewood and Littleton Mayors, brewpubs/coffee shops, recreational marijuana, recovered property and the Chamber Holiday Parade.
2. Memorandum concerning the Project Update.
3. Calendar of Events.
4. Tentative Study Session Topics.
5. Minutes from the Cultural Arts Commission meetings of September 4, October 2 and November 6, 2013.
6. Minutes from the Liquor and Medical Marijuana Licensing Authority telephone poll of November 6, 2013.
7. Minutes from the Urban Renewal Authority meeting of November 13, 2013.



Parks and Recreation Department

Breakfast with Santa on Saturday, December 14 with 8:30 a.m. & 9:30 a.m. Seatings

The Annual Breakfast with Santa event will take place on Saturday, December 14 at the Malley Recreation Center. Community members are invited to morning of all-you-can-eat-pancakes, live flute music by Colorado Academy students, arts and crafts, a visit with Santa and a digital photo.

Neighboring cities choose mayors

Cernanec tapped in Littleton, Penn re-elected in Englewood

By PETER JONES

Littleton has a new mayor, and Englewood has re-seated its current one.

In both of the neighboring municipalities, the city councils choose their mayors from their own ranks to run council meetings and to serve as the city's lead dignitary. In both cities, the mayor gets a two-year term, though councilmembers serve four.

In Littleton, the council voted unanimously on Nov. 19 to appoint District 3 Councilman Phil Cernanec to replace District 4's Debbie Brinkman, who is slated to remain on council through 2015.

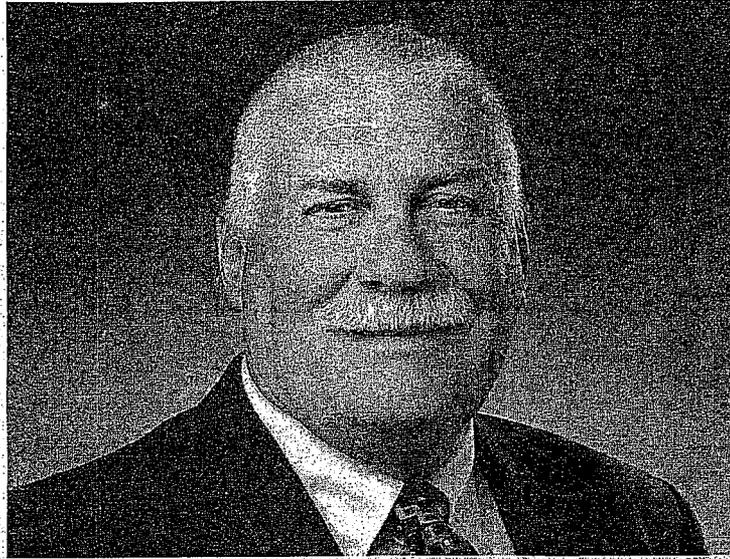
Cernanec, who was re-elected to his council seat unopposed this month, said he was similarly honored by the trust of his colleagues.

"I'm not expecting any huge change in direction. I probably have a little bit different personal style," he said.

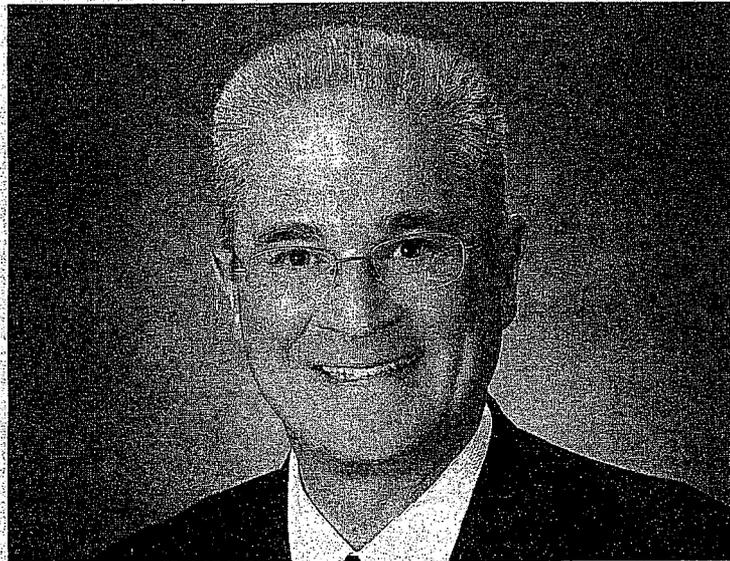
The new mayor said he plans to be a consensus builder, as the council takes on its responsibilities in the coming two years.

"I see our priorities as vital and vibrant neighborhoods, vital and vibrant businesses, excellence with regard to municipal services, doing things that leverage and nurture the character of Littleton, and continuing to build on the financial sustainability of the city," Cernanec said.

Re-elected At-large Council-



Randy Penn



Phil Cernanec

man Bruce Beckman, a retired Littleton police officer, was elected as Littleton's mayor pro tem, meaning he will fill in for Cernanec in his absence.

In Englewood, District 3 Councilman Randy Penn has been re-elected by that city's

council to serve another two years as mayor. Penn, a retired Englewood High School football coach, did not return a request for comment. Re-elected District 2 Councilwoman Linda Olson will serve as the city's mayor pro tem.



BEVERAGES



303-803-9229



Englewood goes in the zone

RULE CHANGE EXPANDS BEER, WINE, SPIRITS DOWNTOWN

Englewood recently changed its zoning ordinances to attract more breweries, wineries and distilleries to the downtown area.

The effort has paid off already, with a new spirits maker – Devil’s Head Distillery – committing to find a place in the South Broadway district. Another brewery, The Brew on Broadway (The BoB), opened before the law changes as an unlisted use and helped to inspire the new zoning.

While the old city laws prohibited distillation of alcohol and banished breweries without restaurants to industrial areas, the new statutes allow breweries, distilleries or wineries to operate in spaces of no more than 10,000 square feet if they also offer a restaurant, tavern, retail sales area or tasting room.

Senior city planner Chris Neubecker had worked previously in Breckenridge and saw how the distillery there helped to generate pedestrian traffic, and he felt the same type of business could boost sales in Englewood and attract other businesses around them.

“We hope that this is going to be positive for the community, meaning other people will see Englewood as a place to do business,” Neubecker said. “They’re not knocking down our doors yet, but I don’t think many people know about the changes we’ve made.”

Devil’s Head founder Ryan White agreed. He considered locating in another south metro suburb that allowed distilleries only in industrial areas but chose Englewood because he wanted to be in a commercial area to nab walk-up traffic. He’s still look-



KATHLEEN LAVINE, BUSINESS JOURNAL

Paul Webster, owner of The Brew on Broadway, says that city officials seemed flummoxed when he applied for a coffee house/brewery license.

ing for a specific location but hopes to open sometime this winter, he said.

“That whole area seems to be revitalizing,” White said. “I think the breweries, wineries and distilleries will have impact.”

Paul Webster, owner of The BoB, said city officials seemed flummoxed when he applied for a license for his coffee house/brewery, because zoning laws permitted only brewpubs downtown. Most small, new breweries are opening without food areas because

it’s cheaper and less of a regulatory hassle, and Webster helped to convince them his tasting room could provide a tax-revenue boost for the city.

“The whole idea is to open up on Broadway so people aren’t having to go out and search for us,” Webster said. “People have gravitated to it – though it’s a little bit slower than I expected because John Q. Englewood has never seen anything like this.”

Englewood to keep ban on recreational marijuana facilities in place

By Clayton Woullard YourHub Reporter The Denver Post
Posted:

DenverPost.com

Englewood City Council took an informal vote Dec. 2 to keep the ban on recreational marijuana facilities in place despite the majority of voters in last month's election wanting to lift the ban.

The ballot issue was an advisory question and did not bind the council to vote in similar fashion. Fifty-two percent of voters indicated they didn't want to ban the facilities. Council's vote took place in a study session, during which there are no formal votes allowed. Since council isn't voting to change the ordinance, no formal vote during a regular council session is required.

Council members voted to 5-2 to keep the ban in place.

"Nobody knows what they're doing, I don't want to be a guinea pig, and say, 'yeah let's open it up,'" said council member Bob McCaslin who voted to keep the ban in place. "I mean, eventually if people really want it and we can regulate it and have one or two, but I don't want to become the pot center of south metro (Denver)."

He also said he was not convinced that the 4 percent differential between those who wanted the ban and the majority who wanted it lifted was a clear answer.

But council member Joe Jefferson, who was for lifting the ban, said the question didn't require a super majority and that the people have decided they want recreational marijuana facilities.

"I'm not a huge proponent of the industry, generally, I just feel my job is to listen to the people (and) when the voters give me a clear direction it's not up to me to question that, and I trust in the voters' ability to make that decisions themselves," Jefferson said.

Mayor Randy Penn voted the same way because he said he feels the voters should get what they want, regardless of his personal reservations. He did say that keeping the ban in place a bit longer will allow the city to do studies and find out just what a recreational marijuana industry in Englewood would look like. Jefferson also said he's for restrictive zoning and density requirements so there's not a pot shop on every corner.

"At this point, by not allowing retail sales of marijuana in Englewood, we're not telling the people, 'no, you cannot have marijuana.' It's the retail business end of it we need time to figure it out and to make it successful for everyone involved," said new council member Steve Yates, who voted to keep the ban in place.

Yates and McCaslin also said they feel the ballot question was poorly worded and that could have caused confusion among voters as to whether the question was asking to keep the ban in place or not.

Clayton Woullard: 303-954-2953,

or twitter.com/yhclayton

Briefing

LITTLETON PLANNING BOARD RECOMMENDS CITYWIDE PLAN

Following a public hearing at its regular meeting Nov. 25, the Littleton Planning Board voted 7-0 to recommend that city council approve the draft Citywide Plan as an element of the city's Comprehensive Plan.

Council will hold a public hearing to take comments on the recommended plan and will then consider any proposed changes to the plan and its approval. The hearing has not yet been scheduled.

Citizens are encouraged to review the plan prior to the council hearing and send comments to council by e-mail to dswain@littletongov.org, or by mail to Dennis Swain, Senior Planner, Community Development Department, 2255 West Berry Ave., Littleton, CO 80120.

Cupola Cam back in service. After several weeks without a web cam in Littleton, Cupola Cam II has been installed and is ready for viewers. The video from the new camera is four times bigger and much brighter and sharper than the original.

To find Cupola Cam II, visit the city's website at littletongov.org and look for Cupola Cam II under the Community tab at the top of the page.

Because technologies change, the Cupola Cam II interface looks a lot different than the original Cupola Cam, but it works about the same way: Click a button to enter the queue, wait your turn, then use the drop-down menu to move the camera to the different views.

Briefs contributed by City of Littleton

ENGLEWOOD

Police seek owners of recovered property. In October, the East Metro Auto Theft Team (EMATT) began an investigation into a group of individuals involved in

motor vehicle thefts, burglaries, thefts from motor vehicles and thefts of delivery packages.

These crimes all occurred in the Denver metro area and the majority occurred in September and October.

Much of the recovered property has been identified and has been able to be linked to victims of crimes, however, there is still a great deal of property that EMATT would like to identify the rightful owners so the property can be returned.

A website has been established with photos of recovered property, hrssdsm.douglas.co.us/EMATT. If you have a police case number and find your property on the site, e-mail EMATT@auroragov.org; if you find your property but don't have a case number, file a report with your local law enforcement agency.

For more information, e-mail

Englewood Police Department

SHERIDAN

Holiday event for seniors Dec.

10. Sheridan community seniors are invited to a free holiday affair featuring live entertainment, mini wellness checks and refreshments. Choir performances by elementary and high school students also will take place, and door prizes will be given away.

The free event will take place from 1-3 p.m. Dec. 10 at the Sheridan Recreation Center, 3325 W. Oxford Ave. For information, go to sspr.org.

South Suburban Parks and Recreation District

Arapahoe County YourHub

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303-954-3214

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Englewood Holiday Parade.

The Greater Englewood Chamber of Commerce will help the community celebrate the season with a holiday parade. The parade begins at 10 a.m. on Englewood Parkway at South Acoma Street and will end at the Englewood Civic Center, where musical performances will take place. The event will end at 2 p.m. For information, go to myenglewoodchamber.com.

Sunday

Holiday's Eve. The gentle glow of luminarias and the crackle of bonfires will call as you wander

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Deputy Public Works Director ✓

DATE: December 4, 2013

SUBJECT: PROJECT UPDATE – **University/Hwy. 285 Intersection Improvements**, Little Dry Creek Plaza Repairs, Redevelopment at 5001 S. Broadway, Flood Middle School Redevelopment, Security Camera Project, Servicenter Stormwater Improvements, The Englewood Campus, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

UNIVERSITY/HWY. 285 INTERSECTION IMPROVEMENTS

CDOT is planning to reconstruct the University/Hwy. 285 intersection. Staff will attend a meeting with CDOT on Thursday, December 5th. Our understanding at this point is that the intersection will be reconstructed with concrete pavement. We have heard that construction of the project is not funded at this time. Staff will pass along additional information as it becomes available.

LITTLE DRY CREEK PLAZA REPAIRS

City Council approved a contract for repairs and upgrades to the Little Dry Creek Plaza (at Englewood Marketplace). The contract includes bringing the existing ramp up to current ADA standards, removing and replacing broken/displaced concrete flatwork, and caulking around the plaza.

Nordstrom Commercial Builders (NCB) completed demolition and poured the new ramp. Concrete flatwork repairs began this week. The extremely cold weather will prevent any concrete pours until next week. New railings will be fabricated and installed. The shopping center management and Costa Vida restaurant have been notified of the anticipated work schedule. All work should be complete by the middle of December. Landscaping improvements will follow in the spring of 2014.

REDEVELOPMENT - 5001 S. BROADWAY

Construction of the Advance Auto store is nearing completion. Shelving is being installed and they expect to open on December 19th. Colorado Structures Inc. continued construction of the Sprouts store. Sprouts is expected to open in June, 2014.

Site work (traffic signal, new sidewalks, and utilities) continued.

FLOOD MIDDLE SCHOOL REDEVELOPMENT

Demolition is complete and Wood Partners now owns the site. **Wood Partners' contractor continued grading the site. Relocation of the City Ditch continued.**

Xcel Energy's contractor continued undergrounding of overhead power lines.

SECURITY CAMERA PROJECT

Final plans and specifications are complete and the Request for Proposals (RFP) has been advertised. A vendor walk-through was conducted on October 8th. Five proposals were submitted on October 29th. Vendor interviews were conducted on November 15th. **Staff expects to update City Council at the January 21st Study Session.**

SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. **Staff has reviewed the car wash design proposal, and will attend an upcoming Study Session to discuss this proposed project.**

THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

CRAIG HOSPITAL EXPANSION

Construction of the new campus continued.

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel continues gas line replacement work in the 2900 and 3000 blocks of S. Downing Street and the 3900 – 4000 blocks of S. Grant Street as weather allows. This work is expected to be complete by the end of December.

Staff continued reviewing additional Xcel permit requests for the 1000 - 1100 blocks of E. Bates Parkway, and S. Broadway between Rafferty Gardens and Centennial.

Xcel notified Public Works of a major upcoming gas main replacement project. The project is expected to replace 78,000 feet of gas main in Englewood over the next four years. **Staff will be meeting with Xcel in December to discuss the proposed project.**

KENT PLACE

The contractor continued work on the residential apartments.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for October, 2013 is 95%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin' It Loose, CityCenter Community, Nixon's Coffee House, and King Liquor Store. **Foothills Physical Therapy moved out last week. Weingarten Realty relocated from CityCenter to the Riverpoint development in Sheridan.**

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels. **Spirit Halloween closed a few days after Halloween.**

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

A tree lighting ceremony was held on Monday, December 2nd at 5:30pm. Approximately 150 people attended the event.

The Holiday Parade is scheduled for Saturday, December 7th.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. The GPS units have been installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. Police and Fire have gone live with the system and are now able to track emergency vehicle locations 24/7. The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

/lt

**CITY OF ENGLEWOOD
2013/2014 CALENDAR OF EVENTS**



Mon., Dec. 9	Cancelled	Study Session, Community Room
Tue., Dec. 10	7:00 p.m.	Library Board, Library Board Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
Wed., Dec. 11	Cancelled	Water and Sewer Board, Comm. Dev. Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., Dec. 12	1:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Malley Rec. Center
Mon., Dec. 16	Cancelled	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Dec. 17	Cancelled	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Dec. 18	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, telephone poll
Mon., Dec. 23	Cancelled	Study Session
Tues., Dec. 24		City Hall closed — Christmas Eve
Tues., Dec. 25		City Hall closed — Christmas Day
Mon., Dec. 30	Cancelled	Study Session
Tues., Dec. 31		City Hall closed — New Year's Eve
Wed., Jan. 1		City Hall closed — New Year's Day
	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, Telephone poll
Mon., Jan. 6	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Jan 7	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers

Wed., Jan 8	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., Jan 9	11: 30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Room
Mon., Jan. 13	6:00 p.m.	Board and Commission Interviews, City Council Conf. Rm.
Tues., Jan. 14	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
Wed., Jan. 15	6:30 p.m.	Code Enforcement Advisory Committee
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Jan. 20		City Hall closed — Martin Luther King Day
Tues., Jan. 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Weds., Jan 22	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers
Mon., Jan. 27	6:00 p.m.	Study Session, Community Room
Mon., Feb. 3	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Feb 4	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Feb. 5	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Feb. 10	6:00 p.m.	Study Session, Community Room
Tues., Feb. 11	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
Wed., Feb. 12	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Wed., Feb. 12	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., Feb 13	11:00 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
Mon., Feb 17		City Hall closed — President's Day

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



December 16	Regular Meeting Holiday Dinner – No Study Session Scheduled
December 23	Christmas Holiday week – no meeting scheduled
December 30	New Year’s Holiday week – no meeting scheduled
January 6	Study Session & Regular Meeting Financial Report Home Occupations Council Policy concerning Abstentions BID Distribution Metro Fire Training Center Options
January 13	Study Session Board and Commission Interviews
January 21	Study Session & Regular Meeting – Tuesday Security Camera Update South Platte Working Group 2 Proposed Improvements Citizen of the Year Selection Board and Commission Appreciation Celebration Discussion
January 27	Study Session Comprehensive Plan 2014 Citizen Survey PIF/CIP Update Citizen Engagement/Mindmixer/ Webstreaming/Nextdoor Network ServiCenter oil room and equipment wash bay Kent Place right-of-way and easement dedications Board and Commission Reports
February 3	Study Session & Regular Meeting Colorado & County Legislators - tentative RTD Representatives - tentative

February 10	Study Session WWTP Farm Lease
February 18	Study Session & Regular Meeting – Tuesday Chamber In-Kind Funding
February 24	Study Session City Council Goal Setting – Mid-February Board and Commission Reports
March 3	Study Session & Regular Meeting
March 10	Study Session NLC Conference in Washington, D. C.
March 17	Study Session & Regular Meeting
March 24	Study Session Board and Commission Reports
March 31 st	No meeting scheduled – 5 th Monday
April 7	Study Session & Regular Meeting
April 14	Study Session
April 21	Study Session & Regular Meeting
April 28	Study Session Board and Commission Members Reappointment Discussion Board and Commission Reports

FUTURE STUDY SESSION TOPICS

Public Comment Process
Motel Calls for Service
US Legislators

**City of Englewood
CULTURAL ARTS COMMISSION
Minutes of September 4, 2013**

I. Call to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Vice Chairperson Donna Schnitzer at the City Council Conference Room at the Civic Center building, 1000 Englewood Parkway.

Present: Donna Schnitzer, Vice Chairperson
Tamara Emmanuel, Commission Member
Amy Martinez, Commission Member
Martha Kirkpatrick, Commission Member
Maggie Stewart, Commission Member
Jared Munn, Youth Member (arrived at 5:50pm)
Jerrell Black, ex officio

Absent: Karen Kenney, Commission Member
Kaylene McCrum, Commission Member
Jill Wilson, City Council Liaison

Also Present: Joe Sack, Recreation Manager

II. Review of Agenda

Schnitzer asked if there were any changes to the agenda. Schnitzer stated that under Old Business, Art in Public Places, she would like to discuss the cataloguing of art and at some point in the meeting she would like to talk about the volunteering opportunity that Youth Member Munn had brought up at last month's meeting.

III. Approval of Minutes

Vice Chairperson Schnitzer asked if there were any changes or corrections to the minutes of August 12, 2013. There were none. The minutes were approved as presented.

IV. Scheduled Visitors

There were no scheduled visitors

V. Unscheduled Visitors

There were no unscheduled visitors.

VI. New Business

Discussion turned to election of officers. Schnitzer opened the floor for nominations for Chairperson.

Commission Member Kirkpatrick nominated Amy Martinez. Commission Member Stewart nominated Martha Kirkpatrick. Commission Member Emmanuel nominated Donna Schnitzer. Schnitzer said thank you but that she would decline the nomination. Kirkpatrick also said thank you but that she felt she needed to also decline. Schnitzer asked if there were any other nominations. There were none. The floor was closed. Martinez was declared Chairperson of the Cultural Arts Commission.

Schnitzer opened the floor for nominations for Vice Chairperson.

Chairperson Martinez nominated Kirkpatrick for Vice Chairperson. Kirkpatrick asked Schnitzer if she was interested. Schnitzer stated that she would decline. Schnitzer asked if there were any other nominations. There were none. The floor was closed. Kirkpatrick was declared Vice Chairperson of the Cultural Art Commission.

Commission members congratulated Martinez and Kirkpatrick. Kirkpatrick asked Black that since Martinez and her are both new at this, would he be able to help them with the transition. Black told Kirkpatrick and Martinez that he or Recreation Manager Sack could sit down with both of them and review the responsibilities of the Chair and Vice Chair and answer any questions they may have and go through the history of the Commission.

Discussion moved on to the process of creating templates for the selection of art. Board members discussed items that needed to be on the template when purchasing a piece of art. Discussion followed. Items the Board came up with are: Artist (Bio, Resume, other art collections), Medium, Dimensions, Engineering Requirements (weight, wind shear), Location or Possible Sites, Engineering/Traffic, Cost, and Maintenance. Schnitzer asked members to think about the items to discuss it further at the next meeting.

Schnitzer brought up the role of Parks and Recreation and the Project Manager when purchasing a piece of art. Board members discussed what some of the primary responsibilities for each of them. For Parks and Recreation, responsibilities include overseeing contract, working with risk management and depending on the cost, going to City Council for approval. In regard to the role of the Project Manager, members agreed that the Project Manager is to represent the Cultural Arts Commission. Stewart said that the Project Manager also needs to document progress, take visitation pictures and update the Board every month Black reported that it should be part of the contract. Schnitzer added that the Project Manager is typically Parks and Recreation; noting that once it goes to contract, it falls on the City. It was suggested that the Project Manager be called a Liaison. Discussion followed. Martinez asked if the Project Manager is independent of the Board and Department. Black replied no, that the Project Manager would be someone from the Board and could be whoever proposes the purchase of the art and could also be more than one person.

In regard to the creation of a template, Black told the Board that another avenue that needs to be addressed is if an artist brings something to the Board to sell, especially if using the One Percent Fund.

Schnitzer referred to the Art in Public Places Art Selection Guidelines and the selection committee, asking for clarification as to what it is for. Black stated that the Guidelines lay out the process for the selection of a piece of art and a perfect example being the selection of art for Duncan Park. Board members were told that after the first of the year will be a good time to review the Art in Public Places and Art Selection Guidelines. Sack explained that the Guidelines were created a long time ago and it will be good to take a look at them through this process.

Schnitzer thanked board members for their input and turned discussion to 2012 Innovations for Parks and Recreation. Sack explained that the 2012 Innovation information is created annually and reflects all that has been achieved in the last calendar year regarding collaborations, sponsorships, volunteers, grants, etc. Sack went on to explain that for 2012, the total savings for Parks and Recreation was over \$800,000. Discussion followed.

VII. Old Business

Discussion turned to the report on the community garden benches. Black reported that both he and Sack were at the garden this afternoon and took photos of the two benches. The photos were shown to the Board. Schnitzer and Stewart spoke in regard to the quality of the benches not being too good. In regard to the one good bench, Stewart said that it just needs to be clear-coated. Sack stated that the intent of the benches was to be used. Schnitzer said that a new bench needs to be made to replace the deteriorating bench. Schnitzer reported that the Garden does have a building committee though they don't have a large budget. Schnitzer stated that they could paint the bench with a base coat and the Board could paint the rest. Sack replied that it is important to include the steering committee in the process but that they will need to help guide them through the process. Board members were told to think about it for further discussion. In regard to the bench that needs to be redone, Sack reported that it was done by a scout that had approached the City.

VIII. Committee Reports

Discussion turned to cataloguing of art. Stewart said that it looks like there are three categories: MOA, City purchased and One Percent purchased. Board members reviewed the list of art that had been included in the packet. Sack said to the Board that it needs to clarify what art will be included on the list, noting that the City has some art that needs to be recorded and catalogued. Sack also brought up the possibility of linking the catalogue to the web where they could then link to the artists websites and give the artists some recognition. The Board was told that neither the Malley Center or Pirates Cove artwork have artist recognition. Sack told the Board that the purpose of cataloguing of art was due to the two dimensional art in Hampden Hall. Sack stated that the art gets taken down and put in the closet and we need to know what should be returned. The question was brought up if Olga's pieces were on the list.

An update on the August Parks and Recreation Commission meeting followed.

IX. Upcoming Events

In regard to the Cultural Arts Commission booth at Funfest, Schnitzer commented that she thought it was a very successful and popular booth and told Emmanuel good job. Board members were told that the Theater in the Park production of Peter and the Wolf will be Friday, September 20th in the Plaza area. Sack reported that approximately 600 children from Englewood elementary schools will be bussed in for the performance. Kirkpatrick asked if there are particular grades that they are targeting. Sack replied 2nd and 4th. Black spoke in regard to last year's performance of Ferdinand the Bull, stating that it was incredible. Sack said that they are hoping for the same experience this year.

Sack informed the Board that applications are out for the Englewood Art Exhibit that is October 3-13, 2013. Sack told the Board that they are in need of artists so if they know of any non-professional artists, let them know. Sack said that they are also looking for volunteers for the event.

X. Director's Choice

There were no items for Director's Choice.

XI. Commission Member's Choice

Board members were informed that LeighAnn Hoffhines, Communications Coordinator for the City of Englewood, will be at the October meeting for the judging of the art for the 2014 Student Art Calendar. Board members were also told that Ms. Hoffhines will soon be sending out information in regards to the pre-judging for the Top 50.

XII. Adjournment

The meeting was adjourned at 7:10pm.

/s/ D. Severa
Recording Secretary

**City of Englewood
CULTURAL ARTS COMMISSION
Minutes of October 2, 2013**

I. Call to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Chairperson Amy Martinez at the City Council Conference Room at the Civic Center building, 1000 Englewood Parkway.

Present: Amy Martinez, Chairperson
Martha Kirkpatrick, Vice Chairperson
Donna Schnitzer, Commission Member
Jared Munn, Youth Member
Jerrell Black, ex officio

Absent: Tamara Emmanuel, Commission Member
Karen Kenney, Commission Member
Kaylene McCrum, Commission Member
Maggie Stewart, Commission Member
Jill Wilson, City Council Liaison

Also Present: Joe Sack, Recreation Manager
LeighAnn Hoffhines, Communications Manager

II. Review of Agenda

There were no changes to the agenda.

III. Approval of Minutes

There was not a quorum for approval of the minutes. The minutes would be approved at next month's meeting.

IV. Scheduled Visitors

There were no scheduled visitors

V. Unscheduled Visitors

There were no unscheduled visitors.

VI. New Business

Before judging of the artwork for the 2014 Student Art Calendar began, Ms. Hoffhines, Communications Coordinator for the City of Englewood, announced that Tim Vacca, MOA Representative, asked that she inform the Board that he has tendered his resignation with the Museum. Ms. Hoffhines told the Board that Vacca has accepted a position with Denver International Airport's Art and Cultural Division. The Board was told that Vacca would be working through the end of the October.

Discussion turned to the judging of art for the 2014 Calendar. Ms. Hoffhines explained the process for judging the art. The Board was told that there were 160 entries, more than what was received last year and entries had been received from every Englewood School with the exception of the Englewood Leadership Academy. Board members were told that each school is represented in the Top 50. Ms. Hoffhines explained that 13 pieces of artwork will be selected for the calendar but that all Top 50 art will be shown in the calendar with sidebars on the pages with the remaining Top 50 art. Ms. Hoffhines stated that the Top 50 Artist Reception will be Wednesday, October 23rd and all Top 50 will be hung in the City Center Atrium until November. In regard to results for the judging, Ms. Hoffhines told the Board that she would have the results tomorrow and would send them an email notifying them of the thirteen that had been selected for the calendar.

Judging of the artwork followed.

VII. Old Business

In regard to the templates for the selection of public art and the draft that had been created at last month's meeting, Martinez said that there needs to be information on a timeline that will show whether the artwork is a permanent piece of art or if it is on loan, etc. Martinez also asked if it would be relevant to include a date that the piece was purchased. Director Black stated that it would be extremely helpful. Black talked about how difficult it can be to locate a purchase date for some of the artwork the Department currently owns. Vice Chairperson Kirkpatrick stated that part of the process of cataloguing is locating information such as that. Kirkpatrick commented that she needs to send out the template that Rachel Cain with MOA had provided. Black said that it would be added to the agenda for next month's meeting.

VIII. Committee Reports

With Commission Member Schnitzer and Stewart absent, discussion on the community garden benches would be postponed to next month's meeting.

Discussion returned to cataloguing of art. Kirkpatrick reported that she and Stewart haven't had the opportunity to go out and take pictures yet but that she has started a template on Google Docs. Kirkpatrick went on to say that they have identified the different levels of art and what they need to do. Discussion followed regarding the Museum of Outdoor Art's catalogue of art. Kirkpatrick stated that they have used the Art in Public Places Guidelines to determine which art to start with.

An update on the September Parks and Recreation Commission meeting followed.

IX. Upcoming Events

Board members were invited to the celebration for the new playground and trail at the Northwest Greenbelt on Saturday, November 2nd at 10am.

Kirkpatrick reminded board members of the Department's Art Exhibit at the Malley Recreation Center that begins tomorrow evening with an Artist and Public Reception from 6-8pm. Kirkpatrick asked if invitations were sent to City Council. Sack stated yes. Martinez commented that they had a lot of submissions this year. Sack noted that there were 75 submissions this year, twice as many compared to last year. The Board was told that there were more requests for sculptures which they have not done due to space. Discussion followed.

X. Director's Choice

Black gave an update on the 2014 budget. Black reported that Departments have been told that they need to be status quo going into 2014 and with expenditures and salaries going up, it is equal to a 4% reduction. Black said that with the reductions, the Department has had to eliminate the Youth Sports position. The Board was told that the position runs all of the youth sports and starting in 2014, the Department will start transitioning its programs out to Englewood youth sports organizations. Black noted that the loss of the position is the biggest item related to budget; noting that it could have been a lot more difficult but that they were able to keep as much as possible.

Black then gave an update on the River Run Trailhead Project. Black reported that the City of Englewood is working with several other cities to make improvements along the Platte River; noting that the Englewood's area reaches from Union Avenue north to Oxford Avenue. Discussion followed in regard to the project. Sack told the Board that the trailhead would be ideal for outdoor art and recycled art is being considered for the area, something brought up by Western Metals and Oxford Recycling. Sack stated that a display along a major trail is an opportunity that the City doesn't normally have. Sack said that they will be coming back to the Board at some point for participation but that it won't be for eighteen to twenty four months. Sack told the Board that there would be two art projects coming up in the next few years, this one and the Duncan Park Redevelopment.

XI. Commission Member's Choice

Youth Member Munns reported that there were seven people show up to his Design Club and if there is anything that they can help with, please send him an email. Martinez asked Munn if there is anything that they like to do in particular. Munn replied definitely going out and doing something. Kirkpatrick brought up the community garden benches. Munn was told to go to the community garden and take a look at the benches and see if it is something they would be interested in helping with.

Kirkpatrick reported that she, Stewart and Schnitzer judged for the Breasts for Colorado, a benefit for breast cancer. Kirkpatrick commented that there were some beautiful pieces and a real powerful event. Kirkpatrick told the Board that she and her husband will be installing a little free library in their front yard. Kirkpatrick explained that it is a global program made up of pocket libraries in public locations with over 4,000 worldwide in 55 countries and 16 in Colorado. Discussion followed.

XII. Adjournment

The meeting was adjourned at 6:46pm.

/s/ D. Severa
Recording Secretary

**City of Englewood
CULTURAL ARTS COMMISSION
Minutes of November 6, 2013**

I. Call to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Chairperson Amy Martinez at the City Council Conference Room at the Civic Center building, 1000 Englewood Parkway.

Present: Amy Martinez, Chairperson
Donna Schnitzer, Commission Member
Jared Munn, Youth Member
Jill Wilson, City Council Liaison
Jerrell Black, ex officio

Absent: Martha Kirkpatrick, Vice Chairperson
Tamara Emmanuel, Commission Member
Karen Kenney, Commission Member
Kaylene McCrum, Commission Member
Maggie Stewart, Commission Member

Also Present: Joe Sack, Recreation Manager
Jessica Brack, Museum of Outdoor Arts

II. Review of Agenda

There were no changes to the agenda.

III. Approval of Minutes

<p>Due to there not being a quorum, the September 4, 2013 and October 2, 2013 minutes would be approved at next month's meeting.</p>

IV. Scheduled Visitors

There were no scheduled visitors

V. Unscheduled Visitors

There were no unscheduled visitors.

Jessica Brack with the Museum of Outdoor Arts introduced herself and informed the Board that she will be replacing Tim Vacca who is no longer with MOA. Ms. Brack stated that she has worked for the Museum for five years and does a lot of social media and event planning for the Museum.

Brack distributed information on the new show at the Museum, Urban Abstract.

VI. New Business

There were no items for New Business.

VII. Old Business

Before discussion turned to templates for the selection of public art, Commission Member Schnitzer asked in regard to the Vision Plan that the Board worked on the beginning of the year. Martinez stated that the Board took a few items from it and suggested that the Board take a look at it the beginning of next year. Board members concurred.

In regard to the templates/guidelines, Martinez noted that at the last meeting, the category of timeline was added which referred to whether the art was going to be permanent or on loan. Schnitzer told board members that she wrote down the steps or timeline that the Board would need to follow for a commissioned piece of art. Schnitzer read off the steps to the Board: Proposal, Contract, Risk Management, Community Development, City Council Approval (depending on cost), Final Approval Committee, Final Approval by Board, Having the artist attend the next Board meeting and then the unveiling of the art.

Joe Sack, Recreation Manager was asked if Commission Member Emmanuel was able to get some examples of templates that she had spoken of. Sack explained that we have a partial document as well as other information from the City and County of Denver. Sack stated that we would forward the information before the next meeting.

Discussion turned to the community garden. Schnitzer spoke in regard to produce that had been stolen at the end of the season and measures that can be taken to prevent it from happening next year. The Board was told that 1,058 lbs. of produce from the community garden was donated to food banks this past season.

In regard to the benches at the community garden, Schnitzer reported that she ran into Joe Fleenor who has offered to build a bench for \$40. Schnitzer stated that she wouldn't mind painting the bench. Schnitzer told the Board that her term will be up in July and that she will not be doing the community garden next year and suggested that when there are more members present they can discuss the role of the Commission with the community garden. In regard to produce being stolen from the garden, Black said that one major change to occur next year is the operation of the Depot. Board members were told that it has been proven across the nation that when there is more activity, there is less vandalism and with Tom Parson's being present, maybe it will help to discourage some things.

VIII. Committee Reports

With Vice Chairperson Kirkpatrick and Commission Member Stewart absent, discussion on cataloguing of art was postponed to next month's meeting. Schnitzer stated that there is a piece of art by the Simon Center that does not have signage and said that though she is not sure how much signage cost, there should be signage on the pieces of art the City has.

Brack told board members that the Museum works with a company to do signage for their sculpture pieces and could get information on it if they want. Brack also told the members that if they want to, they can go out to Sampson Park to look at the signage. Brack explained that there are all different price points that would work for the City's art pieces.

Schnitzer gave a report on the October Parks and Recreation Commission meeting.

IX. Upcoming Events

There were no upcoming events to report on.

X. Director's Choice

The Board was informed that last Saturday was the dedication of the new playground at the Northwest Greenbelt. Black explained that the project was funded through grant money and Open Space Shareback Funds and no General Fund money was used for the project.

XI. Commission Member's Choice

Martinez spoke in regard to the "Public Art Blooms on South Havana" *Denver Post* article that was included in the packet that talked about the City of Aurora's public art projects. Martinez said that the City of Aurora has an opening every year and the sculptures are getting contracted by people from all over, including out of the country. Schnitzer asked where the sculptures are. Martinez stated that they are in front of the businesses and can be seen by walking or a bus tour. Board members were told that there is a commission to select the pieces of art and there are alternate pieces in case any of the selected pieces do not work out. The Board was also told that the pieces are for sale and it is the goal of the City of Aurora to purchase one piece of art from the program every year. Martinez went on to say that the City of Aurora has been doing the program for four to five years. City Council Liaison Jill Wilson commented that this is what she hopes the Board can do this year. Brack stated that Evergreen does a similar project and Schnitzer added that Colorado Springs does as well. Wilson spoke in regard to the flowers in the pots in downtown Englewood and not being sure what was going to happen with them now that the Business Improvement District (BID) has dissolved. Discussion followed. Wilson commented that doing a project like the City of Aurora would put Englewood on the map.

Black reminded the Board that the Department received a grant to redevelop Duncan Park that will be started early next year and in the design will be a specific location for a piece of art. Board members were told that information will be brought to the Board after the first of next year. Sack told that Board that there is also discussion to have art in the River Run Trailhead project that he will also be bringing to the Board. Black noted that the project is a little further out. Wilson asked how much is in the One Percent Art Fund. Sack reported that there is

approximately \$40,000, going on to explain that there was no growth in the fund this past year due to expenditures from the community garden art being more than revenues received in 2013. Sack discussed money coming into the fund and there being less money coming in due to the slow economy. Wilson asked in regard to money from the fund that was used to build Hampden Hall and if it was ever reimbursed back to the fund. Black stated that he was not sure and would need to research it.

Martinez asked if there was a roster for the Board with contact information. Martinez was told that there is a roster but that it does not have contact information on it. Discussion followed.

Wilson spoke in regard to last night's election results in addition to development projects happening in the City.

In regard to the 2014 Student Art Calendar, Schnitzer recognized Leigh Ann Hoffhines for doing such a nice job with the calendar and the Top 50 Artist Reception. Schnitzer reminded the board members that lighting of the tree is Monday, December 2nd.

Sack announced that the winter Activity Guide is out. The Board was told that there are a lot of holiday events coming in December with details to follow next month.

Board members were reminded that holiday appetizers will be served at the December meeting.

XII. Adjournment

The meeting was adjourned at 6:40pm.

/s/ D. Severa
Recording Secretary



City of Englewood

**ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY
Telephone Poll Minutes
November 6, 2013**

1. Consideration of Minutes:

- a) Results of the minutes of the telephone poll of October 16, 2013.

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, Steven Ward,
Carolyn Wilmoth

Nays: None

The minutes were approved.

2. Renewals

- | | | |
|----|---|--|
| a) | AMF Belleview
4900 S. Federal Blvd. | Hotel/Restaurant Liquor License
Expires December 17, 2013 |
| b) | Black Eyed Pea
5180 S. Broadway | Hotel/Restaurant Liquor License
Expires December 21, 2013 |
| c) | Blondie's Fire House Pub
3435 S. Inca St. | Hotel/Restaurant Liquor License
Expires December 9, 2013 |
| d) | Fraternal Order of Eagles
3780-90 S. Jason St. | Club Liquor License
Expires December 31, 2013 |

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, Steven Ward,
Carolyn Wilmoth

Nays: None

The renewals were approved.

3. Change of Manager

- a) Qdoba Mexican Grill
Hotel/Restaurant Liquor License
5188 S. Broadway
Changing from Gene Cooper to Cyrus Freitas
- b) Tokyo Joe's
Hotel/Restaurant Liquor License
901 W. Hampden Ave.
Changing from Naomi Gorgis to Cassandra Noble

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, Steven Ward,
Carolyne Wilmoth

Nays: None

The Change of Managers were approved.

4. Transfer of Ownership and Temporary Permit

- a) Mirage on Broadway
Hotel/Restaurant Liquor License
3866 S. Broadway
Transferring from Arap's Old gun Shop Eatin and Drinkin

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, Steven Ward,
Carolyne Wilmoth

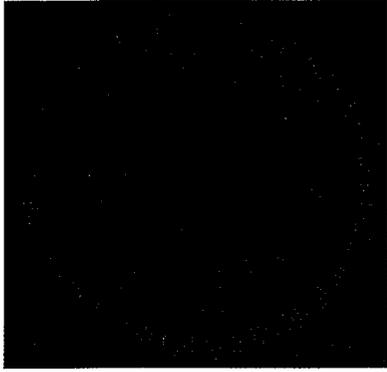
Nays: None

The Transfer of Ownership and Temporary Permit were approved.

* * * * *

/s/ Kerry Bush, MMC

Deputy City Clerk



ENGLEWOOD URBAN RENEWAL AUTHORITY
November 13, 2013
MINUTES



1. CALL TO ORDER

The regular meeting of the Englewood Urban Renewal Authority was called to order at 6:3 p.m. in the Community Development Conference Room of the Englewood Civic Center, Chair Rogers presiding.

Present: Roth, Rogers, Buchanan, Townley, Cohn
Bowman (alternate)

Absent: Burns (excused), Costello (excused)

Also Present: Jim Woodward, Council Liaison
Steve Yates, Council Elect
Troy Gladwell, Medici Communities
Kurt Frantz, Medici
Steve Yates, Councilman Elect

Sandra Covelli, Bonnie Brae Hobby Shop, 3421 South Broadway
Wolf Tee, Bonnie Brae Hobby Shop 3421 South Broadway

Staff: Alan White, Community Development Director
Chris Neubecker, Senior Planner

▶

2.PUBLIC FORUM

Ms. Covelli Expressed concern about the lack of communication regarding the meetings and dates. She said she did not receive notification of the Community Meeting. She discussed parking issues regarding the Acoma property and feels that it is not adequate for the development and the businesses and maintains that the parking does not comply with City standards for parking. She does not believe that Acoma is wide enough to provide adequate parking for all businesses. Mr. Gladwell explained the parking plan as it was presented at the Community Meeting November 12, 2013. The plan includes shared parking arrangements for the retail businesses and the residents of the apartment units proposed for the project.

▶

Chair Rogers also addressed Ms. Covellis concerns in light of the positives of the development and potentially increased activity for the existing retail. Discussion ensued regarding the number of parking spots available with the proposed development.

▶

Mr. Gladwell addressed Ms. Covellis concern for parking during construction and discussed the parking study that was recently completed for the area. He assured her that he is considering the impact on parking throughout the construction process.

▶

3.APPROVAL OF MINUTES

- October 9, 2013
- October 22, 2013 Special Meeting

Chair Rogers stated that the Minutes of October 9, 2013 were to be considered.

Roth moved;

Buchanan seconded: THE MINUTES OF OCTOBER 9, 2013 BE APPROVED.

AYES:Roth, Rogers, Buchanan, Townley, Cohn

NAYS:None

ABSTAIN:None

ABSENT:Burns, Costello

The motion carried.

Chair Rogers stated that the Minutes of October 22, 2013 were to be considered.

Roth moved;

Buchanan seconded: THE MINUTES OF OCTOBER 22, 2013 BE APPROVED.

AYES:Roth, Rogers, Buchanan, Townley, Cohn

NAYS:None

ABSTAIN:Rogers

ABSENT:Burns, Costello

The motion carried.



4.DISCUSSION OF PARKING STUDY

Director White discussed the parking study and provided additional information as reported in his memo dated November 6, 2013. He outlined provisions in the code for exemptions to the current parking code. The number of parking spaces required after the development is complete is unknown because the nature of the retail businesses has not been determined.



Ms. Cohn asked about the assessment to merchants by the City for the Lincoln lot. It may no longer be in effect for the Lincoln lot. Director White stated that he would obtain that information.



Chair Rogers pointed out that Acoma Street was not considered in the parking study as a means of providing additional parking. Options to consider would be street parking on Old Hampden, one-way streets and reorganization of existing streets to contribute more available parking spaces.



Mr. Gladwell will work with planners to determine alternatives to additional parking structure construction. The drawings that have been provided to date are preliminary and are subject to change as the development plans progress.



5. DISCUSSION OF LEVEL OF APPROVED PLANS REQUIRED PRIOR TO CLOSING LAND WITH MEDICI

Director White recommended that the discussion regarding the level of approval be tabled until the developer is closer to closing and has more detailed plans. Chair

Rogers indicated that materials and occupancy classification should be added to the list of items approved by the Board. Medici will review the occupancy classification requirement to see if compliance is feasible.



6. DIRECTORS CHOICE

Director White requested input for a holiday meeting for the board. After discussion, it was decided that the meal would be brought in and each member would contribute \$10 to cover the cost.



7. MEMBERS CHOICE

Chair Rogers discussed the proposed contract to purchase the property from the City and inquired about her personal liability for signing a contract on behalf of the EURA.

Director White explained that EURA has an attorney to consult the EURA on the contract. The EURA pays for the attorney who advises on urban renewal matters, but the City provides insurance for property owned by EURA. The insurance covers board members as well as staff. None of the board members is personally liable for any decisions made by the Board.

Mr. Roth concurred that Mr. Benedetti, the attorney provided by the City, is well qualified for addressing matters related to the contract.



Next meeting will be 6 p.m. on December 11, 2013

There was no further business to come before the Authority; the meeting was declared adjourned at 8:00 p.m.

Julie Bailey, Recording Secretary