
Council Newsletter



CITY MANAGER'S NOTES November 21, 2013

Upcoming Council Meetings

City Council will meet on **Monday, November 25, 2013**. The Study Session will begin at 6:00 p.m. in the Community Room. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available at 5:30 p.m. in the Community Room.

City facilities will be closed for the Thanksgiving holidays, Thursday, November 28th and Friday, November 29th. The next City Council meeting will be on **Monday, December 2, 2013**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Notice of Thanksgiving Holiday closure for City facilities.
2. Articles concerning newly-elected officials, parks designation and pot business ban and Englewood Arts Concert: Ivy Street Ensemble at Hampden Hall.
3. Articles from *Urbanland* concerning shared parking and micro-housing.
4. E-mail expressing appreciation for the Englewood Police Department.
5. Letter expressing appreciation for the mutual aid assistance during the 2013 September floods.
6. E-mail concerning the Depot Easement Donation.
7. E-mail concerning the South Metro Denver Chamber of Commerce Economic Forecast Breakfast on Friday, December 13, 2013.
8. Notice of the 49th Annual Colorado Business Economic Outlook Forum on December 9, 2013.
9. Memorandum concerning the Englewood Citizen Newsletter schedule.
10. Memorandum providing a Library update.
11. Memorandum concerning the Project Update.
12. Calendar of Events.
13. Tentative Study Session Topics.
14. Minutes from the Housing Authority Board meeting of October 2, 2013.
15. Minutes from the Parks and Recreation Commission meeting of October 10, 2013.
16. Minutes from the Planning and Zoning Commission meeting of November 5, 2013.



Parks and Recreation Department

Fox31 Features Englewood Recreation Aquatic Program

Dan Duru came out to the Recreation Center Monday, October 18 to feature the partnership with the Make a Splash Foundation, which provides free and reduced swim lessons to at-risk youth. The segments aired live at 7:45 a.m., 8:45 a.m. and in the later afternoon newscast. The video clips can be viewed at:

<http://kdvr.com/2013/11/18/dan-makes-a-splash-2/>

Center Holiday Schedule

Englewood Recreation Center:

Thanksgiving	Thursday, Nov. 28	Closed
--------------	-------------------	--------

Malley Recreation Center:

Thanksgiving	Thursday, Nov. 28	Closed
--------------	-------------------	--------

Broken Tee Golf Course:

Thanksgiving	Thursday, Nov. 28	Open 7 a.m.-5 p.m.
--------------	-------------------	--------------------

Work on the McBroom Ditch Near Completion

The metal pipe that carries water under fairways 11 and 12 to fill the back nine lakes for irrigation water rusted and failed earlier this year, Broken Tee Golf Course hired a contractor to remove the old pipe and install a new one. The new plastic-type pipe is anticipated to last 50 years, in hopes of avoiding this problem in the future.

Golf Maintenance will relay sod this month before the weather gets colder.

First "Mom Prom"

On Saturday, November 16 the Recreation Center and Youth Council hosted the first "Mom Prom" (a dance for mothers and their sons) with 38 participants. The event was considered a success but staff is looking at ways to improve marketing for more participation in the future.

Leigh Ann Hoffhines

From: Englewood Website Administrator <i
Sent: Thursday, November 14, 2013 9:31 AM
To: Leigh Ann Hoffhines
Subject: City of Englewood, Colorado: Englewood Civic Center closed November 28 and 29 for the Thanksgiving Holiday

Having trouble viewing this email? [Click Here](#).

Englewood Civic Center closed November 28 and 29 for the Thanksgiving Holiday

Post Date: 11/14/2013 07:56 AM

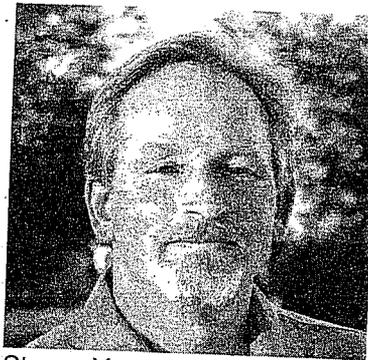
The City of Englewood administrative offices will be closed on Thursday, November 28 and Friday, November 29, 2013 for the Thanksgiving holiday. All Englewood Civic Center offices will be closed both days for the holiday, as will the Englewood Public Library.

The Englewood Recreation Center and Malley Senior Recreation Center will be closed on Thanksgiving Day (November 28), but open on Friday, November 29. Broken Tee Englewood Golf Course will be open both days (weather permitting).

To change your eNotification preferences, [Click Here](#). To unsubscribe from all City of Englewood, Colorado eNotifications, [Click Here](#).



Linda Olson



Steven Yates



Rick Gillit

Olson and Yates win in Englewood

Winners on opposite sides of controversial Depot sale

By PETER JONES

It was a mixed victory in Englewood with an established incumbent and a critic of the City Council establishment taking seats in the Nov. 5 election.

In a heated election that saw charges that the current council had violated the city charter, District 2 Councilwoman Linda Olson managed to earn another term by taking 52 percent of the vote and defeating first-time challenger Rita Russell, who had called the city's recent sale of the Englewood Depot illegal.

At the same time, in the race for the city's open at-large seat, Steven Yates, who shared many of Russell's positions, earned 55 percent of the vote and defeated Scott Gorsky, the outgoing president of the Englewood Schools Board of Education who had been backed by most members of the City Council.

Both Russell and Yates were the favorites of Englewood Citizens for Open Government, a watchdog group that had been active in protests against the council's decision to sell the historic Depot

for \$30,000 to a Denver couple, instead of accepting a no-cash offer from the Englewood Historical Society.

Critics had called the sale illegal because the property was called Depot Park on some city documents and the city charter requires an affirmative vote of the people before Englewood parkland can be sold. City leaders countered that the building's land had never been formally dedicated as a park.

Olson was in the majority when the council voted 5-2 on Aug. 19 to sell the Depot to Tom and Patty Parson, who plan to turn the long-dormant building into a letterpress museum. The issue would become a dominant issue in the campaign, with Russell, Yates and others making issue of what they considered a blatant violation of the charter.

Although Olson held onto her seat by fewer than 70 votes, Yates waged a successful challenge to Gorsky, who some considered a part of Englewood's establishment.

Yates thinks the Depot issue was a big reason for his success, but he says his support in the community went deeper than one issue.

"I kept to the basics, the things that people are concerned about," he said of his campaign. "The [un-



Vincent Atencio

balanced] city budget is definitely something that needs to be talked about - and protecting the assets of the city and the rights of the people. That struck a chord because of some of the things that recently happened."

Although Yates was surprised by Olson's re-election, he said he has congratulated her and looks forward to finding common ground.

"I will make an effort to bridge those gaps that may be there because [members of the current council] feel I'm some sort of threat," he said. "My goal is to build businesses in Englewood so we can have tax revenues."

Olson did not return a request for comment.

In addition to Olson and Yates, District 4 Councilman Rick Gillit and municipal Judge Vincent Atencio won re-election in unopposed races.

New councilmembers will take office on Nov. 18.

ANNUAL HOLIDAY SHOW & SALE

THROUGH DECEMBER 23

*unique art
jewelry
ornaments
pottery
textiles*

10 a.m.-2 p.m., Tuesday-Saturday
5-9 p.m., Thursday
Open during performances
Closed November 28-30

*Free
Artist Reception
5-7 p.m.
Friday
December 6*

LAKWOOD CULTURAL CENTER
470 S. Allison Parkway | 303.987.7756
www.Lakewood.org/Holidays

Briefing

ENGLEWOOD PENN SELECTED AS MAYOR, OLSON MAYOR PRO-TEM

The three Englewood City Council members Nov. 5 were sworn in during the Nov. 18 city council meeting.

Linda Olson, who was re-elected to represent District 2; Rick Gillit, who was re-elected to represent District 4; and Steven R. Yates, newly elected at large representative, all took the oath of office.

City council also selected Randy Penn as mayor and Olson as mayor pro tem.

City of Englewood

LITTLETON

Draft of comprehensive plan finished. Following a public outreach program and months of review and analysis, the Littleton Planning Board has completed a draft of a new comprehensive plan for the city.

A public hearing was held in October to hear comments on the draft plan. The planning board discussed the comments and made further revisions to the plan. A second public hearing will be held at 7 p.m. Nov. 25 at the Littleton Center, 2255 W. Berry Ave.

Prior to the hearing, the public can leave comments concerning the draft plan. For more information, go to littletongov.org.

City accepting applications for boards, commissions. The Littleton City Council is seeking residents to apply for vacancies on the city's boards, commissions and authorities. Applications are available at littletongov.org/boards. Service is limited to residents of the city.

The deadline is Jan. 31. Appointments will be made in March and terms will begin April 1.

For more information, call city clerk Wendy Heffner at 303-795-3753.

Briefs contributed by City of Littleton

CENTENNIAL

City seeks applicants for finance

committee vacancies. The city of Centennial is accepting applications to fill openings on its three finance committees: audit committee, budget committee and investment committee.

Terms are for three years. Candidates with relevant experience may obtain further details and application forms at centennial-colorado.com or from the city clerk, 303-757-3302.

The application deadline is Dec. 11.

City of Centennial

ARAPAHOE COUNTY

Winter coat drive runs through Nov. 29.

South Suburban Parks and Recreation District is hosting its second annual winter coat drive, held in conjunction with 7NEWS/Dependable Cleaners' Coats for Colorado program.

Through Nov. 29, new or gently used coats can be dropped off at the following locations:

- Buck Recreation Center, 2004 W. Powers Ave., Littleton;
- Goodson Recreation Center, 6315 S. University Blvd., Centennial;
- Lone Tree Recreation Center, 10249 RidgeGate Circle, Lone Tree;
- Family Sports Center, 6901 S. Peoria St., Centennial;
- South Suburban Ice Arena, 6580 S. Vine St., Centennial;
- South Suburban Golf Course, 7900 S. Colorado Blvd., Centennial.

For more information, go to sspr.org.

South Suburban Parks and Recreation District

Flood claims deadline extended.

The Federal Emergency Management Agency has added an additional 21 days to the normal 60-day deadline to file a proof of loss flood claim with the National Flood Insurance Program.

This extension applies to flood damage related to Colorado flooding occurring between Sept. 10-30.

For any questions, contact your insurance agent. For more information about flood insurance, go to floodsmart.gov.

Arapahoe County

Featured Events

GOT AN EVENT? See event listings and post yours at calendar.denverpost.com.

Today

Get Appy with iPad. Discover some essential iPad apps for increasing workplace productivity, research, finding free books and more. Bring your iPads. The free event will take place from **6:30-8 p.m.** at Bemis Public Library, 6014 S. Datura St. in Littleton. To register, call 303-795-3961.

Saturday 23

Free Movie: "Man of Steel." Great special effects and an engrossing story are featured in "Man of Steel." A young boy, Clark Kent, learns that he has extraordinary powers and is not of this Earth. When he grows up, Clark is forced to confront his secret extraterrestrial heritage when Earth is invaded by members of his race. The event will take place from **2-4:30 p.m.** at Bemis Public Library, 6014 S. Datura St. in Littleton. For information, go to littleton.gov.org.

Englewood Arts Concert: Ivy Street Ensemble. Englewood Arts presents a concert featuring the Ivy Street Ensemble performing the music of Beethoven, Mozart and more. The concert is part of the Chamber Music of the Masters concert series featuring Colorado Symphony Orchestra musicians. The concert will take place at **2 p.m.** Tickets are \$15 for adults, \$12 for seniors and \$5 for students younger than 18, and are available at the door or at englewoodarts.org.

Paper Plate Pilgrims. Join us for a Thanksgiving story and make some paper plate pilgrims to add to your Thanksgiving celebration. The free event will take place from **2-3 p.m.** at Sheridan Library, 3201 W. Oxford Ave. To register, go to arapahoelibraries.org or call 303-542-7279.

Mad Science: Super Power Source. Learn about alternative energy, participate in some hands



Painting by Peter Roosevelt, courtesy Cherry Hills Village

Peter Roosevelt Art Show and Sale

Nov. 22-23. An opening reception for Cherry Hills Village resident and landscape painter Peter Roosevelt's art show and sale will take place from **6:30-8:30 p.m. Nov. 22** and from **1-4 p.m. Nov. 23** at the community room at the Cherry Hills Village Joint Public Safety Facility, 2460 E. Quincy Ave. The sale will continue through Dec. 12; hours are 9 a.m.-4 p.m. Monday-Friday. Proceeds will benefit the city's public art fund. For more information, call 303-789-2541.

on experiments and take home something cool. The free event for children 6-11 will take place from **2-3 p.m.** at Castlewood Library, 6739 S. Uinta St. in Centennial. To register, go to arapahoelibraries.org or call 303-542-7279.

Monday 25

Lord Dunraven: Colorado's Most Controversial Aristocrat. Actor Kurtis Kelly will portray Lord Dunraven, who was one of Colorado's most intriguing landowners, and one of the most controversial. Discovering Colorado as a hunter in the 1870s, Dunraven eventually settled in Estes Park, where, through questionable means, he would soon claim do-

minion over nearly 10,000 acres — stirring accusations of driving out American settlers. The free event will take place from **2-3 p.m.** at Bemis Public Library, 6014 S. Datura St. in Littleton. For information, go to littleton.gov.org.

Wednesday 27

Englewood High School Rummage Sale. Englewood High School is moving to a new building and will be selling all furniture that it does not need in the new building. The community is invited to purchase chairs, desks, tables and other items at a rummage sale from **9 a.m.-2 p.m.** at the school, 3800 S. Logan St. For information, go to hs.englewoodschools.net.

SEARCH [Advanced Search](#)

URBANLAND

[SECTIONS](#)[MORE ULI SITES](#)[Urban Land > Fall Meeting > Parking Yields to the Sharing Economy](#)

Parking Yields to the Sharing Economy

By Leslie Braunstein

November 13, 2013

Text Size: **A A A**[Print](#)[Email](#)[Share](#)[Facebook](#)[LinkedIn](#)[Twitter](#)

- The “sharing economy” includes new transportation modes such as car sharing, bike sharing, and even scooter sharing.
- These shared transportation modes and services can help reduce the need for parking.
- U.S. cities are following the example of Copenhagen by reclaiming street parking for use by pedestrians and cyclists, as well as for parklets.

Just as rapidly urbanizing U.S. neighborhoods grapple with the challenges of auto-oriented land use patterns from the past, millennials and entrepreneurs have come up with a solution: the sharing economy. Flexible new transportation services like Uber, Zipcar, and bikeshare programs can reduce parking requirements and free up street-level space for more dynamic urban uses.

At a ULI’s Fall Meeting, Jeff Risom, partner at Gehl Architects, explained how Copenhagen has incrementally transformed a downtown, once dominated by cars and surface parking lots, to one that prioritizes pedestrians and bicyclists. Copenhagen’s multi-modal transportation system comprises 36 percent bikes, 33 percent transit, 23 percent cars, and 7 percent pedestrians. “More than half of the city’s residents cycle to work or school every day; 63 percent say they do so because it’s fast, easy and convenient, even in the Scandinavian winter,” he pointed out.

Much of the city’s former parking space has been reclaimed for pedestrians, cyclists, sidewalk cafes, and parklets. Some bike parking spaces become available to cars after 5:00 pm; in other instances, rows of parallel-parked cars shield cyclists from auto traffic. Perhaps as a result of their people-friendly urban spaces, Risom noted, Danes are the happiest people in the world.

While the Danish mode may not be fully adaptable, some U.S. cities are moving forward rapidly. Timothy Papandreou, director of strategic planning and policy for the San Francisco Municipal Travel Agency, said “San Francisco is at ground zero for the sharing economy. The city’s jobs and population are expected to grow by over 35 percent, but we can’t allow any more cars in the city. So how do we accommodate growth?”

The solution includes shared transportation modes: ridesharing, car sharing, scooter sharing, bike sharing, shuttles, driverless vehicles, transportation network companies like Uber and Sidecar, and public transit, Papandreou stated. “These modes are evolving and distinctions are blurring. People are choosing to live in the city without owning cars, and we have to provide choices.” Furthermore, he concluded, the city is working to link the various modes of routing, booking, and payment, because “too many smart cards makes for a dumb wallet.”

Shared transportation modes have evolved because they provide ease and flexibility of use, said Alan Owings of Forest City. The millennials who drive the sharing economy are drawn to quality, he added, and like the idea of using a higher quality service even if they can’t afford to own it. And even as they share services, they feel ownership; some customers request, for example, a particular car.

With more city dwellers eschewing private car ownership, Owings said, parking can be reclaimed for other uses as it has in Copenhagen. In the DUMBO section of Brooklyn, for example, a parking lot has been temporarily repurposed as outdoor café seating and a bike sharing facility.

Similarly, Gehl Architects is helping New York City put the square back in Times Square, transforming 350,000 square feet of former traffic and parking lanes — the equivalent of 18 Rockefeller Centers — into pedestrian-only areas and parklets. As a result, noted Risom, retail sales have increased 14 percent around the new seating areas; pedestrian traffic has increased 11 percent while pedestrian injuries have dropped 35 percent; and auto travel time has improved by 17 percent because intersections are now less confusing.

Forest City’s Owings commented that with lower or even zero parking requirements, “it will become more economical to build community into mixed-use environments on the ground-floor plane, with a diverse mix of uses, some curated and some subsidized.” Twenty-first century cities, he concluded, can survive without parking.

Leave a Reply

Name*

Email*

Website

Comment

POST COMMENT





Advertisement

SEARCH [Advanced Search](#)

URBANLAND

SECTIONS

MORE ULI SITES

[Urban Land](#) > [Residential](#) > [Next Evolution in Micro-Housing: Smarter, Shared, and Modular](#)

Next Evolution in Micro-Housing: Smarter, Shared, and Modular

By Brett Widness
November 18, 2013

Text Size: **A A A**

[Print](#) [Email](#) [Share](#) [Facebook](#) [LinkedIn](#) [Twitter](#)

During a panel at the ULI Fall Meeting in Chicago, Chris Bledsoe, chief executive officer of Stage 3 Properties, illustrated the ongoing crisis in affordable housing in places like New York City by showing a craigslist post for a “room” with three-foot (1 m) ceilings. The upside was that the asking rent was only \$1,100 a month.

Bledsoe said such listings show there is few affordable places to live in the most expensive U.S. cities for a person earning less than \$100,000 per year, which is well above the starting salary for “knowledge workers”—graphic designers, computer programmers, and the like—that cities say they want to attract. Legal shared housing is in chronic undersupply. Kyle Freedman, CEO and founder of RoommateMatch, an online matching service, said 30 percent of the site’s users are searching for housing in the \$750- to \$1,000-per-month range, so the only way they can afford anything is by pairing up.

Jerilyn Perine, former commissioner of New York City’s Department of Housing Preservation and Development, said part of the affordable housing conversation is a question of perception. Only 23 percent of U.S. households are composed of two parents living with children under 25 years old, said Perine, now executive director of the Citizens Housing and Planning Council (CHPC), which advances practical public policies through better understanding of New York City’s most pressing housing and neighborhood needs. Singles living alone account for 28 percent of U.S. households, and adults sharing a home represent another 17 percent.

Five years ago, CHPC began its Making Room initiative, which brings together cutting-edge housing and demographic research, new design proposals, and pragmatic policy recommendations that would expand housing options. Its efforts are focused on three new housing types:

- small, efficient studios designed for single-person households;
- legal shared housing for unrelated adults; and
- accessory units to make a single-family home more flexible for extended families or additional renters.

Among the impediments to such housing are city and state policies on maximum occupancy restrictions, minimum room sizes, lot coverage restrictions, and parking requirements.

Jay Valgora, an architect with Studio V Architecture in New York City, says micro-unit projects need to focus on more than just making smaller units. "It's about making something better—more windows, more light, more modular, and more affordable," he said.

San Francisco already has some experience with smaller modular units. Cara Houser of Berkeley, California-based Panaromic Interests, said her company believes it has found the "just right" size for micro-units with its SmartSpace project in the South of Market neighborhood.

Though Panaromic had experimented with units as small as 166 square feet (15.4 sq m), SmartSpace units are 275 square feet (26 sq m) and use a combined Murphy bed/table to maximize the usable living space. High-speed internet of up to 200 Mbps is a feature that scales easily, and the site is near a Bay Area Rapid Transit stop, so most residents do not need cars. Forty-one percent of San Francisco's households are made up of a single person, and renting is on the rise, she said.

Houser said that though the modular construction methods used for SmartSpace units are not significantly cheaper than typical construction, it is much quicker. This is illustrated in this video:



Bledsoe's company is hoping to combine smaller spaces with an improved shared housing model. The name Stage 3 refers to the life stage of emerging adulthood, which is getting longer as Americans delay having children until their 30s.

During the session, Bledsoe announced a partnership with RoommateMatch that has the goal of leasing the shared spaces more quickly for those who have not arranged for a roommate to share housing. Stage 3 is also working with Aon plc, a London-based risk-management firm, to provide a roommate insurance product protecting the buyer for up to two months if his or her roommate moves out unexpectedly. Bledsoe described a friend's experience renting a one-bedroom apartment in Manhattan for \$2,800 a month. The unit was then divided into three illegal bedrooms, each at \$1,300 a month, giving the landlord an extra \$1,100 per month in rent—a 40 percent increase in revenue.

Though services like Airbnb—an online service that allows people to rent unused living spaces to guests—are drawing the attention of regulators for a variety of reasons, Perine notes that they are filling a need. Many older people have too much space in their home; renting out a room a few days a month could allow them to continue to age in place rather than downsize.

From: April <
Date: November 14, 2013 at 10:08:31 PM MST
To: Mike O'Connor <-----
Cc: Randy Penn <
Subject: traffic stop Thursday evening

Sargeant O'Conner,

I wanted to let you know about an experience I had with one of your officers this evening.

I was traveling east on Hampden to get gas at the Loaf and Jug - cross-street Elati. Of course I thought I fully stopped at the red light there before turning, but an officer turned around and followed me to the gas pump. So I confess I was a bit belligerent. But the officer was very professional and actually very nice. I have to say I haven't experienced that with a police officer very often. He gave me a warning and had me smiling before he left.

I have to say this is one of the very few times that I felt a police officer treated me like a person that made a mistake and not an annoyance during their shift. Unfortunately I did not get the officer's name, but hope you can identify him and let him know that I appreciated his professionalism.

Unfortunately I don't live in Englewood any longer, but my mom does - and I value the police presence in the community.

Thank you for allowing me to express my thoughts.

April Light



*Johnstown Fire Protection District
Milliken Fire Protection District*



October 21, 2013

Chief Andrew Marsh
Englewood Fire Department
3615 S. Elati Street
Englewood, CO 80110

Greetings,

I would like to take a brief moment to express my sincere appreciation for the aid that your agency provided during the September 2013 floods. Your crews helped change many outcomes in and around the Milliken and Johnstown Fire Protection Districts and we are very grateful for all the help. Please forward my thanks to your staff and we plan on getting a small token of our appreciation to those firefighters involved in the near future.

Best Regards

Ron Bateman
Fire Chief
Milliken Fire Protection District
Johnstown Fire Protection District

From: Dan Brotzman
Sent: Thursday, November 14, 2013 6:57 PM
To: Michael Flaherty; Gary Sears
Cc: Nancy Reid
Subject: RE: Depot Easement Donation

A contract to donate the easement, signed before February 2014 is legally sufficient. Further Council action is not *required* but it is advisable to update Council on the status.

From: Michael Flaherty
Sent: Thursday, November 14, 2013 4:07 PM
To: Nancy Reid
Cc: Dan Brotzman
Subject: FW: Depot Easement Donation

FYI – The Depot RFP and sales agreement require that the buyer enter into an historical easement agreement within 180 days of the sale date. However, Lane Ittelson of Colorado Historic Foundation, the recipient of the easement, indicates that the process will take longer than the 180 days –see below – and suggests an alternative approach to meet the City's requirement. Is a legally binding agreement, in lieu of the easement – at least until the easement can be completed sufficient?

From: Diane Wray Tomasso
Sent: Thursday, November 14, 2013 2:54 PM
To: Michael Flaherty
Cc: Tom Parson; Patti Parson
Subject: Depot Easement Donation

Dear Mike --

Yesterday I received the attached documents from Lane Ittelson at the Colorado Historical Foundation.

In it, he states that the Foundation has formally accepted the donation of a perpetual preservation easement on the Englewood Depot.

He then says it could take over six months to complete the necessary legal documents. As a result, the process may not be completed by February 2014.

Lane suggested to me that a legally binding contract to donate the easement, signed before February 2014 by Tom and Patti Parson, the Colorado Historical Foundation and the City of Englewood, would seem to meet the letter and spirit of the Depot sale contract. Hopefully this could be accomplished at an administrative level.

Could you please review the attached and let us know what you think?

In his letter, Lane expresses his willingness to discuss any details with the City, so please feel free to call him for any additional information.

Regards,

Diane Wray Tomasso
Historic Preservation Consultant

**COLORADO
HISTORICAL
FOUNDATION**

POST OFFICE BOX 40910
DENVER, COLORADO 80204

November 13, 2013

T and P Properties, LLC
157 South Logan Street
Denver, CO 80209

Dear Mr. and Mrs. Parson,

I want to thank you for considering the Colorado Historical Foundation to be the recipient of a perpetual conservation easement on the historic Englewood Depot, located at 675 West Dartmouth Avenue in Englewood (and listed on the State Register as being located at 3090 South Galapago Street). I am pleased to report that based on the information provided in your easement application, the Easement Committee of the Foundation's Board of Trustees voted unanimously to accept the proposed easement on the Englewood Depot subject to the standard terms and conditions of the Foundation's Model Deed of Easement.

Enclosed, please find a document titled "Easement Donation Process" which outlines the steps that are necessary to complete the formal easement document. You will see in reviewing this that we are currently on step #4, since you are now being informed of the decision of the Easement Committee to accept your application. Please note that before we can commence formal negotiations on the deed of easement (see step #5), we will be requiring an easement negotiation fee of \$3,000. I also want to inform you that, based on the information contained in your application, the final fee ("Endowment Contribution"), which is due at the time the Deed of Easement is signed and recorded, will be the Foundation's minimum fee of \$5,000 (these two fees amount to a total of \$8,000 due in additional fees).

It is our understanding that the City of Englewood has required as a condition of the property's sale that a perpetual conservation easement on this property be in place by February of 2014. As you can see from the enclosed outline, the process for donating easements is quite complex and can take upwards of six months to complete from the time that an easement application is accepted, thereby rendering this timeframe unrealistic. For this reason alone we would encourage you to work with the City of Englewood to work out an extension of the current easement deadline.

Colorado Historical Foundation

Donation Process for Preservation Easements

1. Contact Easement Administrator to receive descriptive materials on the program and to determine if your property is listed on the National Register of Historic Places or may be eligible for listing.
2. Study all Foundation materials carefully with your attorney and/or accountant to fully understand the legal and tax ramifications of the easement.
3. Submit application to the Colorado Historical Foundation with the following:
 - a) completed application
 - b) proof of ownership
 - c) photographs of all exterior building elevations
 - d) a check for \$250 made payable to the Colorado Historical Foundation (non-refundable)

Note: Applications must be submitted no later than October 31 for any easement expected to be donated before the end of that calendar year.
4. The Foundation's Preservation Easement Committee meets to review the application and makes a preliminary decision on the acceptance of the easement donation. The Easement Administrator will inform you of the preliminary decision.
5. Before final negotiations on the specific terms of the easement may begin, you must submit the following to the Colorado Historical Foundation:
 - a) Your consent to the Foundation's model deed of easement, or any revisions that you propose to that standard document.
 - b) The legal description of the property.
 - c) A site plan showing the location of all buildings on the property.
 - d) Documentation of any liens or encumbrances on the property (or a copy of a recent title policy or title commitment, if available).
 - e) An appraisal of the property (no more than 60 days old).
 - f) A check for \$3,000 for negotiation costs made payable to the Colorado Historical Foundation.
6. Negotiations will proceed with the Easement Administrator and the Foundation's attorney. Any major deviations from the standard deed of easement will require the approval of the Preservation Easement Committee. The amount of the endowment contribution will also be determined at this time (for fee schedule, refer to the "Summary of Policies and Procedures").
7. The Foundation will prepare the final form of the deed of easement and will send you a draft of the completed deed for your review. Once the final form of the deed of easement is agreed upon, a date for the final settlement will be set at a time which is convenient for all. This date must be prior to December 15 if the easement is expected to be recorded before the end of the calendar year.
8. At the time of final settlement, the Foundation will prepare four original copies of the deed of easement. You will provide a certified check for the amount of the endowment contribution made payable to the Colorado Historical Foundation.
9. The deed of easement will be recorded and distributed.

Colorado Historical Foundation
P.O. Box 40910
Denver, CO 80204
(303) 894-2503

Darren Hollingsworth

To: #City Council
Cc: Gary Sears; Mike Flaherty; Alan White
Subject: FW: South Metro Denver Chamber 2013 Economic Forecast Breakfast
Attachments: Economic Forecast Breakfast 2013.pdf

Council,

As part of Englewood's membership with the South Metro Denver Chamber of Commerce the City will receive a table (10 seats) for the 27th Annual Economic Forecast Breakfast, which will take place on the morning of December 13th at the Hyatt Regency DTC. Please RSVP for this event by calling or e-mailing Sue Carlton-Smith by Wednesday, December 4.

Event details are in the attached promotional flyer.

Thank you,

Darren Hollingsworth
Economic Development Manager
City of Englewood

Ph. No. 303.762.2599



SOUTH METRO DENVER CHAMBER

— 2 0 1 3 —

ECONOMIC FORECAST BREAKFAST CREATING A THRIVING COMMUNITY

AN INFORMATIVE, THOUGHT-PROVOKING AND ENTERTAINING
DISCUSSION ON OUR ECONOMIC FUTURE BY SOME OF
COLORADO'S AND THE COUNTRY'S TOP ECONOMIC MINDS.

FRIDAY, DECEMBER 13TH

7:00 AM - 9:00 AM

HYATT REGENCY DTC

7800 E. TUFTS AVE., DENVER

FEATURING

MICHAEL WOLF

WELLS FARGO SECURITIES

DR. RICH WOBBEKIND

UNIVERSITY OF COLORADO

DR. MARTIN SHIELDS

COLORADO STATE UNIVERSITY

WHIPPLEWOOD
CPAS

RSVP & More Information at:
www.meetup.com/bestchamber

WELLS
FARGO

HOLD THE DATE! *Registration is required.*

While this event is still free, you must register.

leeds.colorado.edu/brd

 Register Now

 **Leeds School of Business**
UNIVERSITY OF COLORADO BOULDER
Business Research Division
420 UCB
Boulder, CO 80309-0420

NONPROFIT ORG
US POSTAGE
PAID
BOULDER CO
PERMIT NO. 156

**Forty-Ninth Annual Colorado Business
Economic Outlook Forum**

Monday, December 9, 2013 ■ 1:00 p.m.–6:00 p.m.
Denver Marriott City Center ■ 1701 California Street

1:00 — *Welcome* by Leeds School

1:15 — Colorado Economic Outlook for 2014: Richard Wobbekind

2:15 — *Keynote Address*: Doug Suttles, President and CEO, Encana

3:00 — *Concurrent Sessions*:

- NAFTA 20 Years Out
- Denver Metro Real Estate Market
- Fires, Floods, and Drought: Assessing the Impacts

4:30 — *Networking Reception*

**Sponsored by the Leeds School of Business,
University of Colorado Boulder**

For program and speaker information, please visit
leeds.colorado.edu/brd or e-mail busecono@colorado.edu.

**Set aside this half day to gain valuable insights about what lies
ahead. Bring your key executives and associates!**



Memorandum

City Manager's Office

TO: Mayor Penn and Members of City Council

THROUGH: Gary Sears, City Manager
Michael Flaherty, Deputy City Manager

FROM: Leigh Ann Hoffhines, Communications Coordinator

DATE: November 20, 2013

SUBJECT: Proposed 2014-2015 schedule for City Council columns in the
Englewood Citizen newsletter

As you know, each edition of the *Englewood Citizen* newsletter includes a "Message from City Council" written by a different Council Member. I have listed below the proposed schedule for City Council's columns for 2014 and 2015. Because there are seven Council Members and only six editions of the newsletter published each year, the schedule spans more than one year. The rotation is arranged in approximately the same order as 2012 and 2013 to keep the schedule consistent.

I will send out a reminder to the featured columnist two to three weeks before each article is due.

Issue	Featured Columnist
January/February 2014	Council Member Gillit
March/April 2014	Mayor Penn
May/June 2014	Mayor Pro Tem Olson
July/August 2014	Council Member McCaslin
September/October 2014	Council Member Wilson
November/December 2014	Council Member Jefferson
January/February 2015	Council Member Yates
March/April 2015	Council Member Gillit
May/June 2015	Mayor Penn
July/August 2015	Council Member Jefferson
September/October 2015	Mayor Pro Tem Olson
November/December 2015	Council Member McCaslin

Feel free to call me (303-762-2316) if you have any questions.



MEMORANDUM

TO: Mayor Penn and Members of City Council
THROUGH: Gary Sears, City Manager
FROM: Dorothy Hargrove, Director of Library Services
DATE: November 20, 2013
SUBJECT: Library Update

It's been almost a year since the Englewood Public Library joined the Marmot Library Network. The number of books and other materials checked out during the last 12 months has increased by over 6%. Our citizens are obviously benefiting from access to the almost 4,000,000 items available through our partnership with other Colorado libraries. The Rampart Library District in Woodland Park, Colorado will be the next library to join Marmot when they finish the migration on Thanksgiving. Their collection of more than 80,000 books will now be available to anyone with an Englewood Public Library card.

We also just completed a major, behind-the-scenes computer upgrade. This will allow the Marmot system to grow and adapt to new technologies in the coming years. We've been able to hold the line on expenses while increasing the range of what the Library has to offer. Thanks for supporting this partnership.

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Deputy Public Works Director ✓

DATE: November 20, 2013

SUBJECT: PROJECT UPDATE - Little Dry Creek Plaza Repairs, Redevelopment at 5001 S. Broadway, Flood Middle School Redevelopment, Security Camera Project, Servicenter Stormwater Improvements, The Englewood Campus, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

LITTLE DRY CREEK PLAZA REPAIRS

City Council approved a contract for repairs and upgrades to the Little Dry Creek Plaza (at Englewood Marketplace). The contract includes bringing the existing ramp up to current ADA standards, removing and replacing broken/displaced concrete flatwork, and caulking around the plaza.

Nordstrom Commercial Builders (NCB) has mobilized. Construction fencing has been installed to isolate the work site. Weather permitting, demo will begin this week. The shopping center management and Costa Vida restaurant have been notified of the anticipated work schedule. All work should be complete by the middle of December. Landscaping improvements will follow in the spring of 2014.

REDEVELOPMENT - 5001 S. BROADWAY

Demolition of the Larry Miller Nissan building is complete. **Construction of the Advance Auto store continued. Colorado Structures Inc. continued construction of the Sprouts store. Site work (traffic signal, new sidewalks, and utilities) continued.**

FLOOD MIDDLE SCHOOL REDEVELOPMENT

Demolition is complete and Wood Partners now owns the site. **Wood Partners' contractor continued grading the site this week. Xcel Energy's contractor continued undergrounding of overhead power lines.**

SECURITY CAMERA PROJECT

Final plans and specifications are complete and the Request for Proposals (RFP) has been advertised. A vendor walk-through was conducted on October 8th. Five proposals were submitted on October 29th. **Vendor interviews were conducted on November 15th. Staff expects to update City Council at a future Study Session.**

SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. **Staff has reviewed the car wash design proposal, and will attend an upcoming Study Session to discuss this proposed project.**

THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

CRAIG HOSPITAL EXPANSION

Construction of the new campus continued.

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel's contractor, Q3 Contracting, has completed patching trenches. **Final pavement restoration, including milling and overlay, is complete on Union Avenue, east of Broadway.** Street Division and Traffic Engineering crews are monitoring the work on a daily basis.

Xcel continued gas line replacement work in the 2900 and 3000 blocks of S. Downing Street. This work is expected to last six weeks. The contractor delivered a notification letter to neighboring residents.

Staff is reviewing additional Xcel permit requests for the 1100 block of E. Bates Parkway, the 3900 – 4000 blocks of S. Grant Street, and S. Broadway between Rafferty Gardens and Centennial. Xcel notified Public Works of a major upcoming gas main replacement project. The project is expected to replace 78,000 feet of gas main in Englewood over the next four years. Staff will be meeting with Xcel to discuss the proposed project.

KENT PLACE

The contractor continued work on the residential apartments.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for October, 2013 is 95%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin' It Loose, Foothills Physical Therapy, CityCenter Community, Nixon's Coffee House, Weingarten Realty, and King Liquor Store.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, Einstein Bagels, and Spirit Halloween.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Installation of holiday lighting continued. Due to predicted weather, installation of the tree will begin on Saturday, November 23rd. A tree lighting ceremony is scheduled for Monday, December 2nd at 5:30pm.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now "single-streaming" waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

Our Servicer has received a grant from the Regional Air Quality Commission to install aerodynamic fairings on four Wastewater trailers. The grant covers 50% of the cost (total estimated cost is \$6,500 for the four trailers). These fairings will increase fuel mileage by up to 10% (1/2 mile/gallon).

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. The GPS units have been installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. Police and Fire have gone live with the system and are now able to track emergency vehicle locations 24/7. The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

/lt

**CITY OF ENGLEWOOD
2013/2014 CALENDAR OF EVENTS**



Mon., Nov. 25	6:00 p.m.	Study Session, Community Room
Thurs., Nov. 28		City Hall closed — Thanksgiving Day
Fri., Nov. 29		City Hall closed — Thanksgiving Day Holiday
Mon., Dec. 2	5:30 p.m.	Holiday Tree Lighting, Piazza
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Dec. 3	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Dec. 4	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Dec. 9	6:00 p.m.	Study Session, Community Room
Tue., Dec. 10	7:00 p.m.	Library Board, Library Board Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
Wed., Dec. 11	Cancelled	Water and Sewer Board, Comm. Dev. Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., Dec. 12	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Malley Rec. Center
Mon., Dec. 16	Cancelled	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Dec. 17	Cancelled	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Dec. 18	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

Mon., Dec. 23	Cancelled	Study Session
Tues., Dec. 24		City Hall closed — Christmas Eve
Tues., Dec. 25		City Hall closed — Christmas Day
Mon., Dec. 30	Cancelled	Study Session
Tues., Dec. 31		City Hall closed — New Year's Eve
Wed., Jan. 1		City Hall closed — New Year's Day
	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, Telephone poll
Mon., Jan. 6	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Jan 7	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Jan 8	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., Jan 9	11: 30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Room
Mon., Jan. 13	6:00 p.m.	Board and Commission Interviews, City Council Conf. Rm.
Tues., Jan. 14	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
Wed., Jan. 15	6:30 p.m.	Code Enforcement Advisory Committee
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Jan. 20		City Hall closed — Martin Luther King Day
Tues., Jan. 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Weds., Jan 22	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Mon., Jan. 27	6:00 p.m.	Study Session, Community Room

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



December 2	Study Session & Regular Meeting Holiday Tree Lighting @ 5:30 p.m. In-Kind Aid To Other Agencies Question 2B & Ban of Retail Marijuana Establishments
December 9	Study Session Board and Commission Reports
December 16	Regular Meeting Holiday Dinner – No Study Session Scheduled
December 23	Christmas Holiday week – no meeting scheduled
December 30	New Year’s Holiday week – no meeting scheduled
January 6	Study Session & Regular Meeting Financial Report Home Occupations
January 13	Study Session Board and Commission Interviews
January 21	Study Session & Regular Meeting – Tuesday Security Camera Update Citizen of the Year Selection Board and Commission Appreciation Celebration Discussion South Platte Working Group 2 Proposed Improvements
January 27	Study Session Comprehensive Plan 2014 Citizen Survey PIF/CIP Update Board and Commission Reports
February 3	Study Session & Regular Meeting Colorado & County Legislators - tentative RTD Representatives - tentative

February 10	Study Session
February 18	Study Session & Regular Meeting – Tuesday
February 24	Study Session Board and Commission Reports
March 3	Study Session & Regular Meeting
March 10	Study Session NLC Conference in Washington, D. C.
March 17	Study Session & Regular Meeting
March 24	Study Session Board and Commission Reports
March 31 st	No meeting scheduled – 5 th Monday
April 7	Study Session & Regular Meeting

FUTURE STUDY SESSION TOPICS

South Metro Fire Rescue Authority Feasibility Study
 Citizen Engagement/Mindmixer
 Nextdoor Network
 Public Comment Process
 BID Assets/Additional Information
 Metro Fire Training Center Options
 River Run Development
 Motel Calls for Service
 Kent Place right-of-way and easement dedications
 ServiCenter oil room and equipment wash bay
 US Legislators
 City Council Goal Setting – Mid-February
 WWTP Farm Lease

**ENGLEWOOD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
Regular Meeting
October 2, 2013**

I. CALL TO ORDER

The Regular Meeting of the Englewood Housing Authority Board of Commissioners was called to order at 4:11 p.m. on Wednesday, October 2, 2013 at 3460 South Sherman Street, Suite 203, Englewood, Colorado, 80113, by Chair Jennifer Haynes.

II. ROLL CALL

Members Present: Jennifer Haynes, Chair
Jarrod Schleiger, Vice Chair
Beverly Bradshaw, Commissioner
Judith Browne, Commissioner
Evelyn Vaughn, Commissioner
Paula Grimes, Alternate Commissioner

Members Absent: James Woodward, Mayor Pro Tem & Council Liaison

Also Present: Renee Tullius, Executive Director
Jerry Graber, Administrative Manager
Geula Sherman, Financial Services Manager
Jim Hamit, Operations Manager

III. SCHEDULED VISITORS

There were no scheduled visitors.

IV. UNSCHEDULED VISITORS

Mark Craft, Resident at Simon Center.

V. MINUTES

The Minutes from the meeting held September 4, 2013 were discussed.

COMMISSIONER VAUGHN MOVED TO ACCEPT AND APPROVE THE MINUTES OF THE REGULAR MEETING OF THE ENGLEWOOD HOUSING AUTHORITY BOARD OF COMMISSIONERS HELD SEPTEMBER 4, 2013. VICE-CHAIR SCHLEIGER SECONDED THE MOTION.

Ayes: Haynes, Schleiger, Bradshaw, Browne, Vaughn
Nays: None
Abstained: None
Absent: None

Chair Haynes declared the motion carried.

VI. DIRECTOR'S REPORT

A. **Narrative**

Executive Director Renee Tullius noted that the January regular and annual board meetings are normally scheduled for the first Wednesday of the month. In 2014 the first Wednesday is New Year's Day, January 1, 2014, a holiday. Usually when a board meeting falls on a holiday, the board meets the following week. The second Wednesday in January 2014 is January 8th. The board agreed to hold the Regular and Annual meeting on January 8th.

COMMISSIONER BRADSHAW MOVED TO OFFICIALLY CHANGE THE DATE OF THE ANNUAL AND REGULAR MONTHLY BOARD MEETING FOR JANUARY 2014 FROM JANUARY 1ST TO JANUARY 8, 2014. COMMISSIONER BROWNE SECONDED THE MOTION.

Ayes: Haynes, Schleiger, Bradshaw, Browne, Vaughn
Nays: None
Abstained: None
Absent: None

Chair Haynes declared the motion carried.

Director Tullius discussed the Fair Housing Complaint filed against Englewood Housing Authority. The determination was received and it was a finding of "No Probable Cause." Commissioner Bradshaw inquired whether that is the same person that has been emailing her. Director Tullius explained that was a different issue. That person has talked to HUD and HUD suggested EHA have a heart to heart conversation with her.

Another issue that HUD has discussed with EHA several times is firearms in the buildings. HUD has requested EHA's policy on weapons. EHA prohibits criminal actions by its residents. The 2nd amendment to the Constitution of the United States protects the right of the people to keep and bear arms. EHA and HUD Rules and regulations are already in place to deal with violence, threats, and criminal acts. Housing industry newsletters advise that adopting a policy limiting firearms would be challenged in court, resulting in very expensive legal proceedings.

Director Tullius discussed the shut-down of the federal government and how that might affect EHA. EHA has received all of the expected October funding. November expenses could be covered by EHA reserves. It is the current understanding that approximately 400 out of 8,000 HUD employees are considered essential employees and control the flow of funding. They are still working. The continuing resolution to fund HUD was not passed by the senate. If the shut-down lasts for an extended time, the complete impact is currently unknown.

The REAC Inspection of Simon Center scheduled for October 25th will be delayed if the shut-down continues. The delay of the REAC Inspection might push the rebuilding of the dock into 2014. EHA may also have to re-inspect all of the units again to ensure that they will pass inspection.

The modular plans for the tri-plex units had a few changes. EHA added drains under the washing machines, increased the amount of head room on the stairs and added more counter space in the master bedrooms. The changes to the plans will be incorporated, and then the contracts which reference the plans will be executed.

Chair Haynes inquired how long it will take to get approval from the State of Colorado. Director Tullius explained that is unknown at this time because the State is unusually busy with repairs from the recent floods.

EHA has arranged with the builder's representative to visit a modular home being installed at the base of Deer Creek Canyon. It was decided that the best time for all commissioners is early on Friday mornings. The visit was scheduled for 8:00 a.m.

Friday, October 11th. Those that desire to carpool will meet at the EHA office. An e-mail will be sent to all board members with details, and directions.

The entryway open space for single family modular unit is difficult for the factory to do the way it was designed. There are 4 methods to obtain a two story entryway with open space. The contractor is developing pricing for the 4 methods and will be meeting with EHA staff at the EHA offices Tuesday morning, October 8th.

The terms of the contract for the triplex have been finalized. The contract has been reviewed by the EHA attorney. The financing terms have been agreed upon and an appraisal has been ordered.

B. Financial Reports

Geula Sherman reported that EHA is currently \$16,000 underfunded (based on the current proration) for the Section 8 Housing Choice Voucher program. HUD does not know why that happened but HUD has committed to make up that shortfall before the end of the 2013 calendar year.

C. Occupancy Report

There were no questions about the Occupancy Report.

VII. DISCUSSION ITEMS, MOTIONS AND RESOLUTIONS

A. Resolution No. 16, Series 2013 Adopting the 2014 Agency Plan / Annual Plan

Director Tullius noted that EHA is required to create and approve an annual plan that details how the agency plans to utilize the 2014 Capital Fund Program (CFP) grant. EHA is required to update the 5 year plan next year.

VICE CHAIR SCHLEIGER MOVED TO APPROVE RESOLUTION NO. 16, SERIES 2013, ADOPTING THE 2014 AGENCY PLAN / ANNUAL PLAN. COMMISSIONER VAUGHN SECONDED THE MOTION.

Ayes: Haynes, Schleiger, Bradshaw, Browne, Vaughn
Nays: None
Abstained: None
Absent: None

Chair Haynes declared the motion carried.

B. Resolution No. 17, Series 2013 Approving 2014 Payment Standards for the Section 8 Housing Choice Voucher Program

Director Tullius explained that the goal was to keep the payment standards as close as possible to the current payment standards without decreasing the amount of rental assistance subsidy. Market rents have increased and it is getting difficult for participants to find units. At the same time, it is not anticipated that Congress or HUD will increase funding of the program and EHA's goal is to not reduce the number of families that receive assistance.

Vice Chair Schleiger inquired whether landlords are dropping out of the program. Yes, because they can get higher rents on the open market and there are less regulatory burdens outside of Section 8.

COMMISSIONER VAUGHN MOVED TO APPROVE RESOLUTION NO. 17, SERIES 2013, APPROVING 2014 PAYMENT STANDARDS FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM. COMMISSIONER BROWNE SECONDED THE MOTION.

Ayes: Haynes, Schleiger, Bradshaw, Browne, Vaughn
Nays: None
Abstained: None
Absent: None

Chair Haynes declared the motion carried.

C. Resolution No. 18, Series 2013 Approving the 2014 Utility Allowance Schedule for the Section 8 Housing Choice Voucher Program.

Director Tullius stated that EHA is required to establish standard utility allowances. These utility allowance schedules are also utilized by the Colorado Division of Housing Section 8 Housing Choice Voucher Program. The utility allowances were developed by Nelrod. The Board of Commissioners' formal adoption of the utility allowance schedule is an industry best practice.

COMMISSIONER BRADSHAW MOVED TO APPROVE RESOLUTION NO. 18, SERIES 2013, APPROVING THE 2014 UTILITY ALLOWANCE SCHEDULE

FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM. VICE CHAIR SCHLEIGER SECONDED THE MOTION.

Ayes: Haynes, Schleiger, Bradshaw, Browne, Vaughn
Nays: None
Abstained: None
Absent: None

Chair Haynes declared the motion carried.

VI. INFORMATION AGENDA

Director Tullius discussed the PHADA letter pertaining to the RAD (Rental Assistance Demonstration) Program. RAD was initially designed for public housing programs with units that needed major renovation. EHA has an EPC (Energy Performance Contract) with long term financing and that will make using the RAD program more difficult. However, EHA will explore the pros and cons, and the possibility of using RAD for public housing units.

Brochures were made available to Commissioners for the PHADA and Nelrod conferences. The PHADA conference is during January in Florida. The Nelrod conference is during February in Nevada. These conferences are available for Commissioners to attend and learn more about HUD subsidized housing programs as well as the responsibilities of Commissioners.

VII. GENERAL DISCUSSION

A. Commissioner's Choice

Vice-Chair Schleiger discussed the pricing of tax credits and how much of a variance there is in how much different investors are willing to pay for the tax credits. His bank was involved in a recent deal where \$3.5 million in tax credits sold for \$ 0.90 on the dollar. In other markets the credits sell for closer to \$ 1.00.

B. Director's Choice

Next meeting is Mayor Pro-Tem Woodward's last meeting. It is unknown who the replacement Council Liaison will be.

C. Council Communication

Mayor Pro-Tem Woodward was unable to attend the meeting.

VIII. ADJOURNMENT

Chair Haynes noted that an Executive Session to discuss real estate and legal matters was scheduled immediately following the regular meeting.

**COMMISSIONER BROWNE MOVED THAT THE REGULAR MEETING BE
ADJOURNED. VICE-CHAIR SCHLEIGER SECONDED THE MOTION.**

Chair Haynes declared the regular meeting adjourned at 4:50 p.m.

Jennifer Haynes, Chair
Englewood Housing Authority
Board of Commissioners

Renee Tullius, Executive Director
Englewood Housing Authority
Board of Commissioners

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of October 10, 2013

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Chairperson Gomes at the Englewood Service Center, 2800 S. Platte River Drive.

Present: Austin Gomes, Chairperson
Mitch Waldman, Vice Chairperson
Douglas Garrett, Commission Member
Bob McCaslin, City Council Liaison
Duane Tucker, Englewood Schools Liaison
Donna Schnitzer, Cultural Arts Commission Liaison

Absent: Mark Husbands, Commission Member
Karen Miller, Commission Member
Jerrell Black, ex officio

Also Present: Joe Sack, Recreation Manager
Dave Lee, Open Space Manager
Bob Spada, Golf Manager

II. Approval of Minutes

Gomes asked if there were any changes or corrections to the minutes of September 12, 2013. There were none. The minutes were approved as presented.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Duncan Park Update

The Board was informed that bids went out today for construction of the Duncan Park project. Lee reported that bids will close on November 7th and they will go to City Council soon after for award of contract. Lee stated that the expected start date for construction is sometime in February or March of next year with anticipated length of project to be approximately six months. Board members were told that as soon as there is more information they will be contacting the neighborhood and posting signage with periodic updates. Englewood Schools Liaison Duane Tucker asked if the bid is for the entire project. Lee replied yes.

VI. CPRA Columbine Award

Joe Sack, Recreation Manager announced that the Department of Parks and Recreation has been awarded the Colorado Parks and Recreation's Columbine Award for innovation and programming for its Make a Splash swim program. Sack explained that the program is

offered through USA Swimming who has over the years provided \$14,000 in grant money for free swim lessons to youth 2-13 years of age. Board members were given a copy of an article in Your Hub from today regarding the Department's program.

Sack informed board members that last night there was a rescue at the Englewood Recreation Center pool. Sack said that it appears that the gentleman had a medical emergency and went unconscious but that the lifeguard reacted appropriately and rescued him from the water before he went under water. The Board was told that pool staff did CPR on him and applied two shocks before rescue arrived and transported him to the hospital. Sack reported that the family called today to report that he is in ICU but is in stable condition. Sack recognized the aquatics division for doing a great job.

Sack continued, reporting that the Department's "Englewood Art Exhibit" is on display now through October 13th at the Malley Recreation Center. Board members were told that there are 75 exhibits and all exhibitors are by hobby and are not professionals. Sack encouraged board members to stop by Malley and take a look at the exhibit.

Sack announced that the Department's annual Halloween Carnival will be Saturday, October 26th at the Englewood Recreation Center and also the annual Holiday Bazaar at the Malley Center on Saturday, November 2nd from 9am to 4pm.

The Board was also told that this coming weekend the Englewood Youth Council will be attending a summit in Empire, Colorado to spend time with other youth councils and learn management of boards in addition to setting up for a full year of community service work.

VII. Northwest Greenbelt Playground Update

Discussion turned back to Lee who reported that the playground at the Northwest Greenbelt has been installed and installation of the rubberized fall surface will begin. Lee stated that he anticipates the installation will take about six days to complete. Board members were invited to the grand opening of the new playground on Saturday, November 2nd at 10:00am.

VIII. Cultural Arts Commission Update

Cultural Arts Commission Liaison Donna Schnitzer reported that at the October meeting, the Board judged artwork for the 2014 Student Art Calendar. In regard to the community garden, Schnitzer reported that the garden donated 1,083 lbs. of product to food banks. Discussion followed in regard to recent thefts of produce at the garden and preventative measures to prevent the food from being stolen including a flash camera that has been installed.

XII. Director's Choice

Board members were informed that the River Run Trailhead Project will be presented to City Council on October 21st and they were invited to the presentation if they desired. Spada told the Board that the project is in preliminary stages and funding is still unknown. The Board was told that also at the October 21st meeting will be discussion on the City/School IGA's.

XIII. Commission Member's Choice

Commission Member Douglas Garrett stated that he has a concern in regard to a leak on the north end of the track at the Rec Center and it flooding the track and causing a hazard. Garrett asked if staff is having maintenance take a look at it. Sack replied that the leak has been repaired and there should not be any more problems. Spada added that a new Building Maintenance Supervisor has been hired and has been doing a great job.

In regard to the September 20th Theater in the Park production of Peter and the Wolf, Tucker of how much his children enjoyed the production. Tucker commented that for many of the children, the Theater in the Park is the only theater they get to experience.

Tucker informed the Board that the November School Board election has been called off due to there being three openings on the Board and there only being three candidates.

City Council Liaison Bob McCaslin reported that there will be an election for City Council on November 5th and to call your Council Member if there are any questions.

Board members were made aware of some concerns by Emerson Park neighbors over a trail connection that was going in at the park. Lee reported that in early September, staff went to City Council for approval of contract for the construction of trail connections at Hosanna and Emerson Park. The Board was told that the neighbors were not satisfied of the trail connection going in on the turf on the north end of the park and went to City Council Monday night. Lee said that he and Mayor Penn met with the neighbors on Tuesday and are now looking at putting the trail on the south end of the dirt alley way on the north side of Emerson Park. Board members were told that they will be going back to City Council to talk about the changes and the increased costs. Lee stated that he believes the neighbors will be satisfied with the changes. The Board was told that due to the increased costs, they may not be able to do the Hosanna trail segment. Schnitzer asked where Emerson Park is located. Lee stated that it is between Emerson and Clarkson and is approximately 1.5 acres with nothing but grass and trees. Tucker asked where the trail segment for Hosanna would be placed. Tucker asked where the trail segment at Hosanna would go. Lee explained that the trail was scheduled to be placed in the turf on the north end of the park along the alley.

Gomes informed the Board of the passing of Todd Armstrong, the husband of former board member Carolyn Armstrong. Gomes stated that there will be a Celebration of Life on Saturday, October 19th.

XIV. Adjournment

The meeting was adjourned at 6:03pm.

/s/ D. Severa
Recording Secretary

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
November 5, 2013**



I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Brick presiding.

Present: King, Bleile, Townley, Knoth, Fish, Roth, Welker, Kinton, Brick, Freemire
(alternate)

It was determined that a quorum was present.

Absent: None

Staff: Alan White, Director
Chris Neubecker, Senior Planner
Audra Kirk, Planner I
Nancy Reid, Assistant City Attorney



II. APPROVAL OF MINUTES

October 22, 2013

Welker moved;

Fish seconded: TO APPROVE THE OCTOBER 22, 2013 MINUTES

Chair Brick asked if there were any modifications or corrections. There were no changes to the minutes.

AYES: King, Bleile, Townley, Knoth, Fish, Roth, Welker, Kinton, Brick

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.



III. PUBLIC HEARING

ZON2013-002 Chick-fil-A at Speers Broadway PUD

SUB2013-008 Speers Broadway Addition Filing 2, 1st Amendment Major Subdivision
Roth moved;

Bleile seconded: To open the Public Hearing for SUB2013-008 Speers Broadway
Addition Filing 2, 1st Amendment Major Subdivision

AYES: King, Bleile, Townley, Knoth, Fish, Roth, Welker, Kinton, Chair Brick

NAYS: None

Audra Kirk, Planner I, was sworn in. Ms. Kirk presented the Staff Report outlining the proposed PUD and Subdivision at the northwest corner of Broadway and Dartmouth Avenue. The proposed development is a Chick-fil-A restaurant.

Members of the Planning and Zoning Commission were given the opportunity to ask questions of Ms. Kirk regarding the information presented. Mr. Knoth inquired about the timing of the traffic light at the intersection and Ms. Kirk deferred the question to the Public Works Department.



Zell Cantrell, applicant for the proposed PUD, was sworn in. Mr. Cantrell presented the details of the development and provided slides with illustrations of the site plan and elevations of the proposed Chick-fil-A restaurant.



Mr. Cantrell answered questions from the Commissioners regarding the development. He fielded questions regarding the design of the development with regard to the building, landscaping, parking and traffic management.



Mr. Steve Lewis, Director of Restaurant Development, Chick-fil-A corporate office, Atlanta Georgia, was sworn in. Mr. Lewis described the corporate culture and history of Chick-fil-A including information regarding Chick-fil-As involvement in the community. He explained the Chick-fil-A urban strategy and their approach to infill development and standalone stores in the absence of vacant land for building stores.



Mr. Fish inquired about the purchase of the two residential properties in addition to the commercial property; Mr. Cantrell stated that they are under contract with one seller, contingent on entitlements and discretionary approvals of the development.



Mr. Roth asked about the volume of traffic that can be expected with the development. According to the traffic study, approximately 111 additional vehicles would be using the property during peak daytime hours and 75 during evening hours. According to the traffic study, 60% of the traffic is anticipated to use the Acoma access point.



Mr. Welker continued the questioning regarding the topic of traffic congestion and impact on pedestrian access to the site.



Curtis Rowe, Traffic Engineer, Kimley Horn and Associates, 990 S. Broadway, was sworn in. He provided details regarding the anticipated traffic patterns surrounding the restaurant.



Signage and lighting were also discussed; the signage will be a pole sign conforming to City Code. Parking on Acoma will not be impacted. The sight triangle will be intact as the wall on the west side of the property will be inside the detached sidewalk.



Bev Cummins, 3048 South Acoma, was sworn in. Ms. Cummins expressed that she is not in favor of the development plan.



Patrick Madrid, 3369 South Grant Street, was sworn in. Mr. Madrid is opposed to the development, being of the opinion that another type of business would be preferable. You cant build a community on fast food. People want to live near S. Pearl Street. Old South Gaylord and Littleton downtown. How do we want Englewood to develop? People wont move here for Chick-fil-A.

Jill Gustine, 3168 South Acoma Street, was sworn in. Ms. Gustine is opposed to the development because of potential traffic issues. We need to support small businesses. Pedestrian areas are needed to attract local investors. Need to focus on pedestrians and walkability, not more traffic. People vie to get into those walkable neighborhoods. Not fast food and car lots. Its terrifying to walk near here with kids.

Breridy Rice, 3167 South Acoma Street, was sworn in. Ms. Rice is opposed to the development because of potential traffic issues. Lots of young families around this

area. Cant imagine kids on bikes on Acoma Street. Concern with property values. Chick-fil-A will not help.



Kevin Clark, 3167 South Acoma Street, was sworn in. Mr. Clark is opposed to the development and expressed concern about the type of business.



Danielle Nougier, 3084 South Bannock Street, was sworn in. Ms. Nougier is opposed to the development because of traffic issues.



Erica Bond, 3133 South Acoma Street, was sworn in. Ms. Bond is opposed to the development because of traffic issues.

Chris Diedrich, 2946 South Bannock Street, was sworn in. Mr. Diedrich is opposed to the development because of the type of business.



Bob Hurt, 2956 South Sherman Street, was sworn in. Mr. Hurt is in favor of the development.



Linda Orloski, 9088 West Flamingo Way, was sworn in. Ms. Orloski is in favor of the development.



Chair Brick stated that the Public portion of the hearing ended.



Staff Rebuttal

Audra Kirk, Planner I, addressed the issue of the sight triangles and commented that the plan would be reviewed when the construction drawings are submitted for permit. A photometric lighting plan is included in the plans provided and the lighting does not encroach into the adjacent property. Economic benefits from the restaurant are estimated to be \$105,000 per year in tax revenue.

Chair Brick requested that Director White be sworn in.



Alan White, Community Development Director, was sworn in. Mr. White responded to Chair Bricks question as to whether or not other entities had shown interest in the property. In the last 6-1/2 years, there have been other proposals but none that advanced beyond the initial inquiry.



Mr. Fish inquired about traffic generated by different types of businesses. Director White responded that the traffic from this particular use would fall into the medium to

high trip generation category, but that many customers are already travelling on these roads.



Ms. Townley asked how the development would fit with the Master Plan for bicycle traffic and bike lane on Dartmouth. Director White responded that the current plan does not impact the plan for a bike lane.



Mr. Welker asked if there was a possibility of increasing the width of the right of way on Broadway or Dartmouth. Planner Kirk responded that was not previously discussed. Mr. Welker asked if there were plans to mitigate the conflict between parking on Acoma and the turn into the property. Planner Kirk stated that there is accommodation in the current plan, which removes a few parking spaces on Acoma directly behind this site.



Rebuttal by Applicant

Job generation would be 75 people when the store opens and would most likely be 50-65 people once the store has operated for a while.

This store is projected to generate approximately \$3 million in annual sales.

Businesses adjacent to other Chick-fil-A stores historically benefit from increased traffic.

Chick-fil-A stores are typically one owner operations, i.e. owners only own one location. It is a family oriented corporate culture and supports the local community.

The traffic study was conducted twice, once prior to the proposal submission in July and a second time, in September, after the report was submitted at the suggestion of the Traffic Department.



Chair Brick requested a motion to close the Public Hearing.

Fish moved;

Knoth seconded: TO CLOSE THE PUBLIC HEARING REGARDING ZON2013-002 CHICK-FIL-A AT SPEERS BROADWAY PUD

AYES: King, Bleile, Townley, Knoth, Fish, Roth, Welker, Kinton, Brick

NAYS: None

ABSTAIN: None

ABSENT: None



MOTION TO ACCEPT STAFF RECOMMENDATION TO APPROVE ZON2013-002 CHICK-FIL-A AT SPEERS BROADWAY PUD

Knoth moved;

Welker seconded: TO ACCEPT STAFF RECOMMENDATION TO APPROVE ZON2013-002 CHICK-FIL-A AT SPEERS BROADWAY PUD



Discussion by the Commissioners regarding the acceptance of the Staffs recommendation.



AYES: King, Townley, Knoth, Fish, Roth, Welker, Brick

NAYS: Bleile, Kinton

ABSTAIN: None

ABSENT: None

Knoth moved;

King seconded: TO ACCEPT STAFF RECOMMENDATION TO APPROVE SUB2013-008 CHICK-FIL-A AT SPEERS BROADWAY ADDITION FILING 2, 1ST AMEMDMENT MAJOR SUBDIVISION

No discussion regarding motion.

AYES: King, Townley, Knoth, Fish, Roth, Welker, Kinton, Brick

NAYS: Bleile

ABSTAIN: None

ABSENT: None



IV. PUBLIC FORUM

Mr. Kevin Clark (previously sworn in) asked what the appropriate avenue would be to pursue placement of a stop sign at Eastman and Acoma. Attorney Nancy Reid directed him to Public Works in order to bring the topic to the Traffic Division.



V. ATTORNEYS CHOICE

City Attorney did not have any comments.

VI. STAFFS CHOICE

Chris Neubecker, Senior Planner, suggested that the rules of Public Forum with regard to Planning and Zoning Commission meetings be reviewed. It was agreed

that this would be addressed at a future meeting.

VII. COMMISSIONERS CHOICE

There were no additional comments from the Commissioners.

The meeting adjourned at 10:00 p.m.

Julie Bailey, Recording Secretary