
Council Newsletter



CITY MANAGER'S NOTES

November 7, 2013

Upcoming Council Meetings

Monday, November 11, 2013, is Veteran's Day. City facilities will be closed on Monday and no City Council meetings are scheduled.

City Council will meet on **Monday, November 18, 2013**. There is no Study Session scheduled. A City Council photograph will be taken at 7:00 p.m. in the Atrium. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agenda is attached. A reception will be held for the outgoing and in-coming City Council members during the Regular meeting.

The next City Council meeting will be on **Monday, November 25, 2013**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News release concerning City offices closed November 11, 2013 in observance of Veteran's Day.
2. Article concerning condo building slump.
3. Memorandum concerning the Costa Vida opening.
4. Memorandum concerning the new Online Benefit Open Enrollment.
5. Memorandum concerning the Project Update.
6. Memorandum concerning the DRCOG 2012 Traffic Signal System Improvement Program Project.
7. 2013 Employee Service Awards.
8. Calendar of Events.
9. Tentative Study Session Topics.
10. Minutes from the Planning and Zoning Commission meeting of October 22, 2013.



Parks and Recreation Department

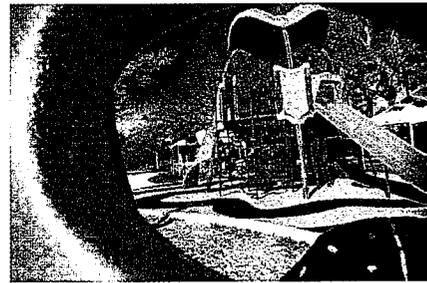
With yet another drought facing the Colorado Front Range in 2013, the Parks and Golf Maintenance staff challenged themselves to reduce their water consumption this year. Watering restrictions were implemented early in the season and included most every major Front Range city. Englewood did not implement mandatory water restrictions due to plentiful supplies secured years ago.

In early spring, Parks committed to reducing their water usage by 10% and Golf Maintenance committed to an estimated reduction of 15%. Below are the actual usage figures for Parks and Golf. The Parks figures are for well water usage only.

	<u>Parks</u>	<u>Golf</u>
2012	24,204,436 million gallons used	115,628,940 million gallons used
2013	18,629,700 million gallons used	85,927,080 million gallons used
Savings	5,574,736 million gallons saved	29,701,860 million gallons saved
% savings	23% savings	25% savings

The Annual Englewood Holiday Bazaar was held on Saturday, November 2. A total of 105 vendors were in attendance selling their holiday crafts, with sales totaling more than \$14,000. The concessions ran by Malley volunteers sold just under \$900. An estimated 1,500 people attended the Bazaar.

Saturday, November 2 also marked the official reopening of the Northwest Greenbelt Playground. About 35 people were in attendance to celebrate this new community amenity. The playground now has a new rubberized fall zone surface, new playground equipment for all ages, and an ADA accessible walkway.



News

City of Englewood offices closed November 11 in observance of Veterans Day

Post Date: 10/28/2013 01:07 PM

The Englewood Civic Center offices and the Englewood Public Library will be closed on Monday, November 11 in honor of Veterans Day.

The Englewood Recreation Center, the Malley Center, and Broken Tee Golf Course will be open on Veterans Day.

From the Denver Business Journal

:<http://www.bizjournals.com/denver/news/2013/11/01/report-notes-defects-litigation-as.html>

Nov 1, 2013, 2:47pm MDT Updated: Nov 4, 2013, 6:18am MST

Report links defects litigation as cause of condo building slump



Ed Sealover

Reporter- *Denver Business Journal*

[Email](#) | [Facebook](#) | [Twitter](#) | [Capitol Business blog](#)

An independent report examining the lack of condominium construction in the Denver area concludes that a number of factors held the market down during the recession but the major factor inhibiting its recovery going forward is a statewide construction defects litigation law that builders perceive as too onerous to allow them to be profitable.

As a result, the only type of condominiums likely to be built in the near future are high-cost units that can allow for larger profit margins, said the Oct. 29 report done by **Economic & Planning Systems Inc.** for the Denver Regional Council of Governments (DRCOG). That would undermine a DRCOG goal to create more affordable for-sale multi-family housing, especially in areas where the Regional Transportation District transit system is expanding.

The report is likely to stoke even more interest in a legislative effort to limit construction-defect litigation — an effort that failed during the 2013 session. The move has gained increasing momentum from a group of metro-area mayors hoping to increase the stock of condominiums in their cities for young professionals and empty-nest Baby Boomers.

"The trends that show a depletion of the construction development were driven by a number of factors during the Great Recession," the report states. "Given the emergence from the recession and strengthening economic conditions, most of these factors have dissipated with the exception of the real or perceived costs associated [with] construction defects litigation."

Construction of new condominiums, apartments and stand-alone houses all plummeted during the recession. But while homes and apartments have recovered, the report notes, condominium production has fallen from 16 percent of all ownership production to just 2 percent of that housing stock in the Denver area in 2013.

The report acknowledged that factors such as a clamp-down on lending and an increase in

foreclosures hit the condo market hard during the economic slowdown. But while foreclosures are down and lending is up, condominium construction is not, even while that market has recovered in peer cities such as San Diego.

Interviews with builders and defense attorneys — EPS noted that it tried to contact plaintiffs' attorneys as well but that very few made themselves available for interviews — indicated that few builders were interested in putting up condos because they said the probability of being sued "is nearly 100 percent," the report states. It also determined that costs attributed to construction defects were 12 times higher for condominiums than for apartment buildings and that construction defects litigation adds about \$15,000 per unit to the cost of building condos.

Because of that, developers hoping to make a 10 percent return on cost of condominiums would find building and selling condos at a lower price point "largely infeasible," the report said.

"Generally, one can conclude that the region will continue to see some condominium development for higher priced units in high-demand locations," the report states. "However, most projects priced at affordable levels (defined as \$450,000 or below in this case) are not likely to move forward."

Dan Guimond, principal with EPS, said his firm was not able to compare construction defect litigation law in Colorado to other states to determine if it's more prohibitive to building. But he said the development community definitively identified the law as the reason they were not building, and it is the one lingering factor of all the factors that slowed condo development for the past five years.

"For-sale multi-family has not recovered here as it has in other cities," Guimond said. "The potential impacts — either real or perceived — of construction defects litigation is one thing that hasn't been addressed."

Rich Mauro, DRCOG senior policy and legislative analyst, said the report confirmed to members of his organization that the lack of condominium development is a complex issue not linked to any one factor. He said it will be up to the DRCOG board what to do with the information.

"A number of those different factors do seem to be improving. The one thing that hasn't changed in any form or fashion is the construction defects liability issue," Mauro said. "My personal opinion is that it's still too early to tell what's going to happen to those other factors."

However, Lakewood Mayor Bob Murphy, who has led a coalition of metro-area mayors seeking reform in construction-defects litigation law, said he read the report to be conclusive that the litigation is by far the biggest factor stalling condo development going forward.

"I would hardly call this neutral. I think it's devastating. It clearly shows an impact,"

Murphy said of the report. "I see this as a verification of what I've been talking about ... I'm not aware of a single member of the 41-member Metro Mayors Caucus who is opposed to some kind of reform."

Meanwhile, Lynea Hansen, spokeswoman for a coalition of homeowners and attorneys opposing major changes to the construction-defects law, said that the report clearly is biased to the builders' perspective, as there is no indication any homeowners were interviewed for it.

"It's concerning that this report may be used to justify homebuilders' attempts to take away the legal rights of homeowners," Hansen said. "There aren't facts in this report, there are individually held beliefs. If home builders claim that insurance is hard to obtain because of concerns about being sued for substandard construction, they should file a complaint with the Colorado division of insurance. Where are those complaints? Why wasn't this issue investigated in this report?"

Ed Sealoover covers government, health care, tourism, airlines and hospitality for the Denver Business Journal and writes for the "Capitol Business" blog. Phone: 303-803-9229.



Memorandum

City Manager's Office

TO: Mayor Penn and Members of City Council

THROUGH: Gary Sears, City Manager

FROM: Michael Flaherty, Deputy City Manager
Alan White, Community Development Director ✓
Darren Hollingsworth, Economic Development Manager X

DATE: November 6, 2013

SUBJECT: Costa Vida Mexican Grill – Opening Tuesday, November 12

On Tuesday, November 12 Costa Vida Fresh Mexican Grill will open its doors to the public. The restaurant is located in Englewood Market Place at 101 West Hampden Avenue. The owner indicated that menu items will be half price on Tuesday to celebrate the opening of the Englewood location and welcome new customers to the restaurant. More information about the new Costa Vida Mexican Grill in Englewood is available at their Facebook page at the following link:

<https://www.facebook.com/CostaVidaEnglewood>



C I T Y O F E N G L E W O O D
H U M A N R E S O U R C E S

TO: MAYOR PENN AND CITY COUNCIL
THROUGH: GARY SEARS, CITY MANAGER
FROM: SUE EATON, DIRECTOR OF HUMAN RESOURCES
DATE: NOVEMBER 6, 2013
SUBJECT: NEW ONLINE BENEFIT OPEN ENROLLMENT

Beginning this year the City is partnering with Next Generation Enrollment, Inc., a benefits administration company, to provide a number of benefit related services including online open enrollment.

In this inaugural year, every council person who would like to continue with the benefits they currently have – or any council person wishing to enroll in benefits for the first time will need to log on to the Next Generation website to complete their enrollment. I've attached detailed instructions to assist you with your first log in.

In addition to the convenient online enrollment feature, Next Gen provides a dedicated call center specific to the City of Englewood, an online chat feature and one on one enrollment assistance – in English and Spanish. If you have trouble logging on or have any questions, you can call Next Generation at 877-235-7357. And, as always, anyone in Human Resources is available to assist you as well. Our main number is 303-762-2370.

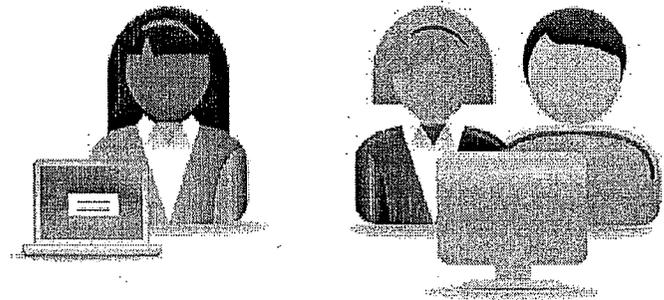
Thank you.

Online Enrollment System

Logging On to the NGE System

- To access your benefits online go to:
<http://www.nextgenerationenrollment.com/ngc/login.html>. When you log-in for the first time, you will need to type in your username by using the *first initial of your first name, up to the first six letters of your last name, and then the last four numbers of your Social Security number*. For example, if your name is John Williams and the last four digits of your Social Security Number are 1234, then your username should look like this: jwillia1234.
- Next you will enter your password. The *first time you log in to the site your password will be your date of birth in a number format without any slashes starting with the year you were born, then the month and then the day*. It should look like this: YYYYMMDD
- For example, if you were born on January 5, 1970, enter the date as: 19700105 in the password box. Once you have entered your username and password, Click the "Log In" button.
- Once you log in, you will be prompted to change your password. After you have changed your password, you will have full access to view your current benefits, update your personal information and elections due to a qualified life event or status change and also review the plan documents in the document library.

Welcome to the Benefit Management System



Enter your username and password for access to a one-stop resource for all your employee benefit needs.

Username

Password

[Forgot Password?](#)

If you need any additional assistance, please email clientservices@ngeinfo.com.

City of Englewood Benefit Summary

CITY COUNCIL

January 2014

Medical, Dental, and Vision coverage may be purchased by City Council members. The monthly costs are shown below.

INSURANCE *

City Plan -- Deductions per month

Kaiser DHMO

Employee only - \$441.41
Employee + 1 - \$971.10
Family - \$1456.64

Buy Up Plan - Deductions per month

Kaiser Added Choice Triple Option Health Plan

Employee only - \$689.84
Employee + 1 - \$1517.85
Family - \$2276.81

Delta Dental Insurance – Deductions per month

Employee only - \$47.48
Employee +1 - \$73.53
Family - \$119.34

Vision Service Plan – Deductions per month

Employee only - \$14.47
Employee + 1 - \$21.00
Family - \$37.66

LIFE INSURANCE – Council members may purchase life insurance for themselves, and/or spouse and dependent children.

Voluntary Accident Insurance and Critical Illness Insurance may be purchased for themselves, and/or spouse and dependent children.

FLEXIBLE SPENDING ACCOUNTS –

- 1) Pre-tax premiums for medical, dental, and vision plans
- 2) Medical Care Reimbursement Account up to **\$2,500** per year
- 3) Dependent Care Reimbursement Account up to \$5,000 per year

PRE-TAX TRANSPORTATION PLAN – Council members may set aside up to \$245.00 per month pre-tax for RTD passes for work related transportation.

EMPLOYEE ASSISTANCE PROGRAM (EAP) – 4 sessions for each family member (No cost to council member).

RETIREMENT PLANS – (Please see Retirement Administrator for further information)

ICMA-RC 457 Deferred Compensation Plan
ICMA-RC Payroll Deduction Roth IRA

NOTE: *This summary is for illustrative purposes only. No participant shall accrue any rights because of any statement in or omission from this summary. Although the City intends to maintain its benefit plans indefinitely, the City reserves the right to amend or terminate any or all of the plans at any time. This right of amendment/termination applies to all participants including retirees.*

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Deputy Public Works Director ✓

DATE: November 6, 2013

SUBJECT: PROJECT UPDATE - **Little Dry Creek Plaza Repairs**, Redevelopment at 5001 S. Broadway, Flood Middle School Redevelopment, Security Camera Project, Police/Fire Parking Lot, Servicenter Stormwater Improvements, Northwest Greenbelt Playground Project, The Englewood Campus, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

LITTLE DRY CREEK PLAZA REPAIRS

City Council approved a contract for repairs and upgrades to the Little Dry Creek Plaza (at Englewood Marketplace). The contract includes bringing the existing ramp up to current ADA standards, removing and replacing broken/displaced concrete flatwork, and caulking around the plaza.

A pre-construction conference with Nordstrom Commercial Builders (NCB) will be held this week. A start date will be determined at the pre-con meeting. The new restaurant, Costa Vida, has scheduled their grand opening on November 12th. We will delay our start date for a least a few days to minimize conflicts with their grand opening. Per our contract with NCB, the work must be complete by December 13th.

REDEVELOPMENT - 5001 S. BROADWAY

Demolition of the Larry Miller Nissan building is complete. Construction of the Advance Auto store continued. Colorado Structures Inc. continued construction of the Sprouts store. Site work (traffic signal, new sidewalks, and utilities) continued. Staff is waiting on a revised schedule for the site work and will forward the information when received.

FLOOD MIDDLE SCHOOL REDEVELOPMENT

Demolition is complete and Wood Partners now owns the site. Wood Partners' contractor continued grading the site this week. Staff is coordinating the undergrounding of Xcel lines and continued meeting with Wood Partners regarding other required utility relocations. Xcel Energy's contractor is expected to begin undergrounding of overhead power lines this week.

SECURITY CAMERA PROJECT

Final plans and specifications are complete and the Request for Proposals (RFP) has been advertised. A vendor walk-through was conducted on October 8th. Five proposals were submitted on October 29th. Staff is reviewing the proposals. Vendor interviews are scheduled for November 13th. Staff expects to update City Council at the Study Session on December 2nd.

POLICE/FIRE PARKING LOT

The project is complete.

SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the

storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. **Staff has reviewed the car wash design proposal, and will attend an upcoming Study Session to discuss this proposed project.**

NORTHWEST GREENBELT PLAYGROUND PROJECT

Richdell Construction has completed the project. **A Grand Opening was held on November 2nd.**

THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

CRAIG HOSPITAL EXPANSION

Construction of the new campus continued.

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel's contractor, Q3 Contracting, has completed patching trenches. Final pavement restoration, including milling and overlay, will be accomplished as weather and schedule allow. Street Division and Traffic Engineering crews are monitoring the work on a daily basis.

Xcel is in the process of requesting permits for additional gas line replacements. Staff will forward details as plans are finalized.

KENT PLACE

The contractor continued work on the residential apartments.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for October, 2013 is 95%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin'It Loose, Foothills Physical Therapy, CityCenter Community, Nixon's Coffee House, Weingarten Realty, and King Liquor Store.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, Einstein Bagels, and Spirit Halloween.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Comcast continued installing new high-speed internet infrastructure at CityCenter to serve the Alexan Apartments and Weingarten's office tenants.

Decking has been installed over the fountain to accommodate the Holiday Tree. **Installation of holiday lighting is scheduled to begin November 11th; installation of the tree should begin on November 20th. A tree lighting ceremony is scheduled for Monday, December 2nd at 5:30pm.**

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.
The Larry Miller Nissan Dealership opened on February 11.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now "single-streaming" waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

Our Servicer has received a grant from the Regional Air Quality Commission to install aerodynamic fairings on four Wastewater trailers. The grant covers 50% of the cost (total estimated cost is \$6,500 for the four trailers). These fairings will increase fuel mileage by up to 10% (1/2 mile/gallon).

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. The GPS units have been installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. Police and Fire have gone live with the system and are now able to track emergency vehicle locations 24/7. The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

/lt

MEMORANDUM



TO: City Council

THROUGH: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: Ladd Vostry, Traffic Engineer ✓

DATE: November 7, 2013

SUBJECT: CANCELLATION OF FY2012 TSSIP PROJECT ALLOCATION

Staff recently received a letter from Denver Regional Council of Governments (DRCOG) indicating a cancellation of fiscal year 2012 Traffic Signal System Improvement Program (TSSIP) project allocation to upgrade the Englewood traffic signal system.

The City of Englewood submitted an application to upgrade the existing traffic signal system a couple of years ago, and received federal funds for the fiscal year 2013 Traffic Signal System Improvement Program (TSSIP) to procure an advanced traffic signal system. DRCOG later advanced our project to fiscal year 2012 federal funds, allowing Englewood (among other partners) to participate in the City of Denver procurement exercise for their traffic system replacement. Due to unique circumstances during this lengthy process, including the fact that we, along with the City of Littleton, selected an advanced traffic system from a different vendor than the City of Denver; we were not able to meet the September 30, 2013 deadline to secure the fiscal year 2012 federal funds for this project.

As the attached DRCOG letter indicates, the next opportunity to submit the application for federal funds for traffic signal system projects is the annual Miscellaneous Equipment Purchase Program pool of funds. Based on advice from DRCOG staff, and as is also suggested in the DRCOG letter, staff plans to apply for the 2014 Miscellaneous Equipment Purchase Program (MEPP) funds to procure the advanced traffic signal system to upgrade the existing system.

Please note that the existing traffic signal system is operational and is fully supported by the system vendor for the time being.

/lt

att

October 31, 2013

Ladd Vostry
Traffic Engineer
City of Englewood
Department of Public Works
1000 Englewood Parkway
Englewood, CO 80110-2373

Dear Mr. Vostry:

**Re: Cancellation of FY2012 Traffic Signal System Improvement Program (TSSIP)
Project Allocation**

The City of Englewood was allocated fiscal year 2012 TSSIP federal funds in December 2011 to procure an upgraded traffic signal system (CDOT Project # AQC M395-015 19011). Your jurisdiction partnered with other jurisdictions and the City and County of Denver to prepare a procurement bid to satisfy the needs of all partners. Denver issued a request for proposals (RFP) in September 2012 that allows any agency in the region to procure from it. In May 2013, Denver announced the vendor with which it would begin negotiations. Negotiations were initiated in June 2013.

In July 2013, your jurisdiction notified DRCOG staff of its intention to not procure from the vendor selected through Denver's bid. Subsequently, your jurisdiction informed DRCOG staff that it intends to procure from another vendor through the Denver bid process. Since your jurisdiction provided certification that this procurement process followed state and federal procurement rules, DRCOG staff allowed the project to proceed as it was still associated with the Denver's original RFP.

Recently, however, the Federal Highway Administration stated that your jurisdiction cannot purchase a traffic signal system through Denver's bid from any vendor other than the selected vendor. This means your jurisdiction must issue a new RFP to procure the traffic signal system if your jurisdiction still chooses not to procure from Denver's selected vendor.

Under current DRCOG Transportation Improvement Program (TIP) policies, fiscal year 2012 projects that have not been put to bid or had an RFP released by September 30, 2013, must be cancelled as they are delayed by more than one year. Note that this policy was further confirmed by the DRCOG Board in September 2013.

Since your jurisdiction chose to no longer be associated with Denver's bid and did not issue a bid advertisement by September 30, 2013, DRCOG staff must inform you that your jurisdiction's allocation of TSSIP funds for this project must be canceled.



October 31, 2013

Page 2

These unallocated funds will be added to the annual Miscellaneous Equipment Purchase Program pool of funds. The Miscellaneous Equipment process is the next opportunity to submit an application for federal funds for traffic signal system projects. The call for applications for Miscellaneous Equipment will be issued in November.

Sincerely,

Greg MacKinnon
Transportation Operations Program Manager

cc: Steve Cook, DRCOG
Jennifer Schaufele, DRCOG
Randy Penn, Mayor, Englewood DRCOG Board Representative



**City of Englewood
2013 Service Awards**

Wednesday, November 13, 2013

To honor employees who have reached a “years-of-service
milestone” in 2013

1:00 pm Awards Ceremony - Hampden Hall

Cake and socializing in the Community Room
immediately following.

Presented by:

City of Englewood
Project Thanks / 2013 Service Awards Committee

40 Years

John Bock
Sue Carlton-Smith
Karen Leadens
Gary Tyson

25 Years

Ted Atkinson
Dan Brotzman
Jerry Cobb
Gail Conner
Chuck Debaillon
Cindy Goodburn
Leigh Ann Hoffhines
Mitch Offutt
Jeff Sanchez
John Svejcar
Sam Watson
John Weigel

20 Years

Larry Bistarkey
Kerry Bush
Anthony Eppolito
Shelly Fritz-Pelle
Kelly Martin
Jennifer Nolan
Charles Peterson
Nancy Reid
Susan Schnell
Lance Smith
Michele Smith
Brian Taylor

35 Years

Bill Amack
Gary Condreay
Richard Coy
Randall Pickrel
Thomas Scheider

10 Years

Austin Blanchard
Stephanie Haviland
Page Parker

5 Years

Kara Bauman
Glenda Bird
Bryan Cash
Don Ekstein
Randy Hensley
Tim Holt
Ernestine Huerta
Tracy Jones
Jeff Konishi
Steve Litchfield
Sandi Lomeli
Nicole Maynard
Charles Mello
Elise Moore
Karen Olson
Shauna Tabelaing
Orion Watts

30 Years

Dave Chapman
John Doyle, Jr.
Lou Ellis
Tim Englert
Delvin Harrell
Kevin Sage
Terry Tadlock
Tamara Wolfe

15 Years

Scott Allen
Chris Ames
Keir Anufrijevas
Jan Ball
Edward Capalby
Brian Cousineau
James Draper
Sue Eaton
Kevin Engels
Patricia Herron
Larry Nimmo
Michel Osgood
Glynn Parkman
Thomas Riotte
Paul Rodeck
Paul Simon
Bob Spada
Lynnette Wargin
Chong Woo



City of Englewood

2013 Service Awards Celebration
Thank you for 1515 years of service!

**CITY OF ENGLEWOOD
2013 CALENDAR OF EVENTS**



Mon., Nov. 11		City Hall closed — Veteran's Day
Tues., Nov. 12	4:00 p.m.	NonEmergency Employees Retirement Plan Board, Public Works Conference Room
	7:00 p.m.	Library Board, Library Board Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
Wed., Nov. 13	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	Cancelled	Board of Adjustment and Appeals, Council Chambers
Thurs., Nov. 14	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	3:00 p.m.	Police Officers Pension Plan Board, Public Works Conference Room
	3:30 p.m.	Firefighters Pension Plan Board, Public Works Conf. Rm.
	5:30 p.m.	Parks & Recreation Commission, Broken Tee Golf Course
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Rm.
Mon., Nov. 18	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Nov. 19	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Nov. 20	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Rm.
	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, telephone poll
Mon., Nov. 25	6:00 p.m.	Study Session, Community Room
Thurs., Nov. 28		City Hall closed — Thanksgiving Day
Fri., Nov. 29		City Hall closed — Thanksgiving Day Holiday
Mon., Dec. 2	5:30 p.m.	Holiday Tree Lighting, Piazza
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers

Tues., Dec. 3	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Dec. 4	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Dec. 9	6:00 p.m.	Study Session, Community Room
Tue., Dec. 10	7:00 p.m.	Library Board, Library Board Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
Wed., Dec. 11	Cancelled	Water and Sewer Board, Comm. Dev. Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., Dec. 12	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Malley Rec. Center
Mon., Dec. 16	Cancelled	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Dec. 17	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Dec. 18	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Dec. 23	Cancelled	Study Session
Tues., Dec. 24		City Hall closed — Christmas Eve
Tues., Dec. 25		City Hall closed — Christmas Day
Mon., Dec. 30	Cancelled	Study Session
Tues., Dec. 31		City Hall closed — New Year's Eve

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



November 11	Study Session - Veteran's Day Holiday – no meeting scheduled
November 18	Regular Meeting Only New Council Swearing-In Ceremony @ Regular Meeting
November 25	Study Session Financial Report Council Policy Manual and Procedures City Council's membership on Boards/Commissions discussion Board and Commission Reports
December 2	Study Session & Regular Meeting Holiday Tree Lighting @ 5:30 p.m.
December 9	Study Session Board and Commission Reports
December 16	Regular Meeting Holiday Dinner – No Study Session Scheduled
December 23	Christmas Holiday week – no meeting scheduled
December 30	New Year's Holiday week – no meeting scheduled
January 6	Study Session & Regular Meeting Colorado & US Legislators - tentative
January 13	Study Session Board and Commission Interviews
January 21	Study Session & Regular Meeting – Tuesday Citizen of the Year Selection Board and Commission Appreciation Celebration Discussion
January 27	Study Session Board and Commission Reports

February 3	Study Session & Regular Meeting Arapahoe County Commissioners - tentative RTD Representatives - tentative
February 10	Study Session
February 18	Study Session & Regular Meeting – Tuesday
February 24	Study Session Board and Commission Reports
March 3	Study Session & Regular Meeting
March 10	Study Session NLC Conference in Washington, D. C.
March 17	Study Session & Regular Meeting
March 24	Study Session Board and Commission Reports
March 31 st	No meeting scheduled – 5 th Monday

FUTURE STUDY SESSION TOPICS

South Metro Fire Rescue Authority Feasibility Study
Citizen Engagement/Mindmixer
Nextdoor Network
Public Comment Process
Security Camera Update
BID Assets/Additional Information
Metro Fire Training Center Options
River Run Development
Motel Calls for Service

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
October 22, 2013
City Council Conference Room**

Minutes and audio are available at:

<http://www.englewoodgov.org/Index.aspx?page=152>



I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Brick presiding.

Present: Bleile, Welker, Townley, Knoth, Kinton, Roth, Fish, Brick

Absent: Freemire (alternate)

Staff: Alan White, Director, Community Development
Chris Neubecker, Senior Planner
Brook Bell, Planner II
Nancy Reid, Assistant City Attorney



II. APPROVAL OF MINUTES

October 8, 2013

Knoth moved:

Roth seconded: TO APPROVE THE OCTOBER 8, 2013 MINUTES

Chair Brick asked if there were any modifications or corrections; no corrections or modifications were recommended.

AYES: Bleile, Welker, Townley, Knoth, Kinton, Roth, Brick

NAYS: None

ABSTAIN: Fish, King

ABSENT: None

Motion carried.

Findings of Fact Case #2013-04 Home Occupations

Findings of Fact will be corrected to reflect Mr. King's and Mr. Fish's absence

Motion to approve as amended by Mr. Welker;

Knonth Seconded to approve amended Findings of Fact for Case #2013-04 Home Occupations.

AYES: Bleile, Welker, Townley, Knonth, Kinton, Roth, Brick
NAYS: None
ABSTAIN: King, Fish
ABSENT: None

III.  **STUDY SESSION**

Brook Bell, Planner II, presented on Small Lots. Small Lot development standards were examined March 5, 2013 and options were presented for code amendments pertaining to the "smaller than small lots". These lots are less than the minimum standard for Small Lots and will be referred to as Urban Lots. Dimensional standards for Urban Lots, of which 275 were identified, would be defined in the code amendments that are being proposed.



A summary of the proposed amendments are outlined in the memo prepared by Brook Bell, Planner II.



The Board has no objections to taking the matter to public hearing.



IV. **PUBLIC FORUM**

Chair Brick reviewed the rules for public comment, specifically the language that prohibits the public from addressing agenda items. This will be reviewed with the City Attorney at a future meeting.

Mr. Doug Cohn, 3051 S. Marion St.

Mr. Cohn questioned the validity of the policy regarding the rules for public participation.



V. **ATTORNEY'S CHOICE**
None

VI. **STAFF'S CHOICE**

Chris Neubecker, Senior Planner, asked for a response to his e-mail regarding field trips and availability to determine the best dates for scheduling.

Alan White, Director, stated that the next Board meeting is scheduled for election night, November 5th, and will be a Public Hearing regarding the proposed PUD for Chick Fil A.

It was agreed that the Small Lots/Urban Lots Public Hearing will be addressed at the November 19, 2013, meeting.



VII. COMMISSIONER'S CHOICE

Cate Townley reminded the Commission of the Community Meeting for the EURA development project tomorrow night, October 23, 2013 at 7:00 p.m. in the Community Room at Englewood Civic Center.

Chair Brick inquired as to whether or not sign code notification had been distributed to businesses. Director White stated that he will work with Public Information to have the information sent to businesses that hold a Sales Tax License, but that otherwise, we do not require businesses to register with the city and do not have contact information.

The meeting adjourned at 7:50 p.m.

Julie Bailey, Recording Secretary