
Council Newsletter



CITY MANAGER'S NOTES October 24, 2013

Upcoming Council Meetings

The meeting on **Monday, October 28, 2013** has been cancelled.

City Council will meet on **Monday, November 4, 2013**. An Executive Session will begin at 6:00 p.m. in the City Council Conference Room. The Study Session will begin at 6:30 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. E-mail from Cherry Hills Village expressing appreciation to the Englewood Police and Fire Departments for their assistance in a traffic accident in Cherry Hills Village at Hampden Avenue and Clarkson Street.
2. News Release concerning the Canterbury Apartments at Hampden and Delaware St.
3. Articles concerning Urbanized Suburbs and Wood Partners Alta Cherry Hills apartments at Lincoln and Kenyon.
4. Notice of a Planning and Zoning Commission Public Hearing on November 5, 2013.
5. Memorandum concerning the Project Update.
6. Calendar of Events.
7. Tentative Study Session Topics.
8. Minutes from the Malley Center Trust Fund meetings of February 20 and June 19, 2013.



Parks and Recreation Department

The annual Halloween Carnival is Saturday, October 26th from 5-8:30 p.m. The frightfully fun night features witches, inflatables, carnival games, a haunted house, toddler activities and concessions for snacking.

From: Sue Carlton-Smith
Sent: Wednesday, October 23, 2013 2:46 PM
To: Sue Carlton-Smith
Subject: FW: Thank you!

From: Gary Sears
Sent: Wednesday, October 23, 2013 2:43 PM
Subject: FW: Thank you!

Please include in this week's newsletter.

From: Doug Tisdale <_____>
Date: October 22, 2013 at 5:28:57 PM MDT
To: Randy Penn <_____>
Cc: John Patterson <_____> , Michelle Tovrea

Subject: Thank you!

Dear Mayor Penn,

Thank you – and the entire Englewood Police Department – for your most effective, efficient and cooperative help in dealing with the very unfortunate traffic accident on Hampden yesterday afternoon. It is truly appreciated by all of us in Cherry Hills. We are lucky to have such a great neighbor as Englewood, the Manliest City on Colorado!

-- Doug Tisdale



Mayor, CHERRY HILLS VILLAGE, CO

Mayoral Email:

Personal Email: I _____

Landline:

Mobile:

Pager:



News Release

Communication Services
5334 South Prince Street
Littleton, Colorado 80120-1136
Phone: 303-795-5467
Fax: 303-734-5470
www.arapahoegov.com

FOR IMMEDIATE RELEASE:

October 18, 2013

Media Contact:

Jo Davidson, Executive Director
Community Housing Development Association, Inc.
303-799-4341

Linda Haley, Division Manager
Arapahoe County Housing and Community
Development Services Division
303-738-8089

Community partners celebrate revitalization of Canterbury Apartments in Englewood

Partnerships bring affordable housing for low-income and special need residents

Englewood, Colo. – Community partners gathered Oct. 16 to celebrate the completed renovation of the Canterbury East and South Apartments located at 3550 and 3600 South Delaware Street in Englewood. The project includes 43 affordable housing units for low-income and special needs residents of Arapahoe County. The project resulted from a combination of grant and investor equity funding to ensure long-term affordability. Renovation addressed energy efficiency, health and safety and livability.

The Community Housing Development Association, Inc., a local nonprofit organization, acquired and renovated the property for \$6.87 million using investor equity from Ally Bank, facilitated by an award of Low Income Housing Tax Credits by the Colorado Housing and Finance Authority. Additional funding included federal HOME Investment Partnership Act funds provided by Arapahoe County and the Colorado Division of Housing. Bank of Oklahoma, parent company to Colorado State Bank & Trust, provided construction and permanent financing and helped the project to win an Affordable Housing Program grant from FHLBank of Topeka. CHDA also hopes to receive Xcel Energy rebates for energy efficiency improvements.

“The Canterbury Apartments have long served Englewood residents as housing convenient to city amenities, jobs, transportation, and recreation. Updating these units helps preserve and improve critically needed housing for modest-income residents, especially in a very tight rental market when apartment vacancy rates are at historic lows and rents are high,” said Jo Davidson, CHDA Executive Director. “By redeveloping existing housing stock, we are able to provide good-quality units at an affordable price for residents with limited resources.”

“Arapahoe County was pleased to partner with CHDA by providing \$600,000 in HOME funds for the Canterbury Apartments project, which we see as an important investment in our community,” said Nancy Doty, Arapahoe County Commissioner for District 1, where Canterbury Apartments are located.

“This project is a terrific model of public, private and non-profit agencies coming together to create and maintain affordable housing for low to moderate-income citizens.”

CHDA acquired the properties in 2012 for \$2,405,000. Renovation of the two buildings took place Jan.-Sept. 2013. The renovation included replacing all appliances, cabinetry, flooring, bathrooms and lighting, paint, plumbing, electrical, smoke detectors, heating and ventilation, as well as upgrades to walkways, parking, landscaping and exterior community space. New fire safety improvements were installed. Energy efficiency improvements were accomplished using Enterprise Green Communities standards. Six units were modified for ADA accessibility.

“We are pleased with the revitalization of these housing units in our community,” said Englewood Mayor Randy Penn.

The near-new units are all currently leased and will be affordable for residents earning 60 percent of Area Median Income and below (\$46,680 or below in 2013.). Twenty percent of the units will be occupied by special needs residents receiving support services from CHDA’s partner agencies, Arapahoe/Douglas Mental Health, Arapahoe House and Developmental Pathways.

For more information about Canterbury Apartments or CHDA’s other housing projects, please visit www.community-housing.org or contact Jo Davidson at 303-799-4341. For information about housing and community development funding and projects in Arapahoe County, please visit www.arapahoegov.com or call 303-738-8040.

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To download photos, please click the following link:

<ftp://ftp.arapahoegov.com/Pub/Communication%20Services/Photos/Housing/Canterbury/>

From the Denver Business Journal

http://www.bizjournals.com/denver/blog/real_deals/2013/10/wood-partners-newest-apartments-rising.html

Oct 21, 2013, 12:06pm MDT Updated: Oct 23, 2013, 2:20pm MDT

Wood Partners building apartments near Cherry Hills Village



Dennis Huspeni

Reporter- *Denver Business Journal*

[Email](#) | [Google+](#) | [Twitter](#) | [Real Deals blog](#)

Wood Partners' newest apartment development has a name and address that is synonymous with high-end living in metro Denver: Cherry Hills.

Though the Atlanta-based national multifamily real estate firm named its new complex Alta Cherry Hills, the planned 306-apartment development is technically in Englewood, but it's close enough to the west edge of Cherry Hills Village to use the name.

The company started moving dirt last week and plans an official groundbreaking this week.

The pair of five-story buildings will be located on the northeast corner of South Lincoln Street and West Kenyon Avenue, on the former site of Flood Middle School. The 1920 school building had been vacant since 2007; it was demolished this summer.

"We're excited to be bringing a project of this promise to Englewood," said Tim McEntee, Wood Partners director of the Rocky Mountain region. "The site's prominent location and topography lends to a very special project with landmark identity. The pent-up demand for new residential development was evident early on with such a well located infill type project."

Alta Cherry Hills is Wood's fifth project completed, or under construction, in recent years.

Earlier this year, it sold the Alta Aspen Grove apartment complex, at 7317 S. Platte River Parkway, Littleton, to Berkshire Property Advisors, based in Boston, for \$56.75 million, or \$203,000 per unit.

It's also building Alta City House near **Denver Union Station** and Alta Alameda Station in the Baker District west of South Broadway and Alta Harvest Station in Broomfield. That's 1,502 units delivered or under construction.

As for Alta Cherry Hills, Solidcore Partners LLC bought the 4.6 acre site, southeast of Broadway and Hampden Avenue, from Englewood School District for \$1.8 million. The company had the property re-zoned for multifamily use and razed the school.

Wood, doing business as Cherry Hills Apartments LLC, bought the land in September for \$6.79 million, Arapahoe County Assessor records show. ARA Colorado's Steve O'Dell and Chris Cowan represented the seller Solidcore.

"We are very pleased that Wood Partners has chosen Englewood for the firm's Alta Cherry Hills project," said Englewood Mayor Randy Penn. "This national developer is taking a long -vacant former school site and turning it into a residential community that will add to the vibrancy to our entire community."

McEntee has previously described Wood's strategy: "Part of my business plan is to get in early in these submarkets and typically we get into these high-barrier submarkets with a high-quality product."

That certainly describes plans for Alta Cherry Hills. Plans call for a rooftop deck, dog park and wash, bike and ski room, "resort-style" pool and spa, clubhouse, fitness center. Wood is also aiming for LEED certification.

Interior finishes will include granite counter tops, stainless steel appliances, vinyl-plank flooring and "sophisticated technology packages," according to Wood.

Studio PBA of Denver designed the complex. Wood Partners is its own general contractor.

First units are expected to be delivered by summer 2014.

Dennis Huspeni covers real estate and retail for the Denver Business Journal and writes for the "Real Deals" blog. Phone: 303-803-9232.



Urbanized suburbs are the future, experts say

By Aldo Svaldi *The Denver Post* *The Denver Post*

Posted:

DenverPost.com

Suburbs will increasingly look like cities and older urban areas will need to become more family-friendly if they are to cope with shifting demographics, two experts told state and local economic-development officials Thursday.

"You need to toss out the differences between cities and suburbs," said Chris Leinberger, a land-use strategist and president of Locus, a development firm.

The real-estate downturn and recession have limited the expansion of new suburbs and exurbs, Leinberger told attendees at the fall conference of the Economic Development Council of Colorado on Thursday in Denver.

"My hypothesis is that a majority of development will go into 10 percent of land," he predicted, pointing to Atlanta as an example.

Once known for sprawl, Atlanta has seen 60 percent of recent development projects go into 1 percent of its land area.

Denver inner-urban areas once considered slums, such as Lower Downtown and the Highland neighborhood, are commanding some of the highest home prices and rents in the metro area, Leinberger said.

That revitalization is spreading into older ring suburbs, with areas such as Golden, Arvada, Lakewood and Wheat Ridge focused on creating more walkable and higher-density neighborhoods.

Joel Kotkin, another expert on development trends, said millennials, those born between 1977 and 1992, may prefer the urban life until they want to start families. Immigrants are increasingly choosing more affordable suburbs, too, over pricier cities.

Although experts have long forecast that baby boomers, the generation born between 1946 and 1964, will leave their empty suburban nests and lawn mowers behind for city living, about three-quarters plan to age in place, Kotkin said.

"Suburbs will have to accommodate a senior population they weren't designed to handle," he said.

A tough economy has made it harder for millennials to afford transportation, breaking a century-long trend of increasing dependence on the auto and resulting in more people working from home.

Core cities will need to work harder to appeal to families by creating affordable housing, reducing crime and improving schools, Kotkin said.

They will also need to manage the growing divide between the rich who can afford to live in revitalized areas and those too poor to afford to leave the run-down neighborhoods, Kotkin warned.

Aldo Svaldi: 303-954-1410,

or twitter.com/aldosvaldi



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**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
November 5, 2013
7:00 P.M.**

Dear Neighbors:

Notice is hereby given that a Public Hearing is scheduled before the City Planning and Zoning Commission on November 5, 2013 at the hour of 7:00 P.M., in the Englewood City Council Chambers, 1000 Englewood Parkway, Englewood, Colorado.

CASE #ZON2013-002: The issue to be heard before the Commission is a request to consider the proposed Chick-fil-A Planned Unit Development (PUD) at 3085 South Broadway and 3066-3090 South Acoma, Englewood, Colorado. The proposed PUD would allow a drive through restaurant on the property.

Case #SUB2013-0080: The issue to be heard before the Commission is a request to consider a Major Subdivision at 3085 South Broadway and 3066 - 3090 South Acoma Street. The Major Subdivision would combine all properties and approve the dedication of land for public rights-of-way.

A copy of the proposed PUD and Speer's Broadway Addition Filing 2 may be reviewed in the Community Development Department. Anyone interested in the proposed PUD or Subdivision is invited to attend the Public Hearing and address the Commission at that time.

For information on this PUD and Subdivision, contact the Community Development Department at 303-762-2347.

APPLICANT: ZC3, LLC

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works

FROM: David Henderson, Deputy Public Works Director ✓

DATE: October 24, 2013

SUBJECT: PROJECT UPDATES – Redevelopment at 5001 S. Broadway, Flood Middle School Redevelopment, Security Camera Project, Police/Fire Parking Lot, Servicenter Stormwater Improvements, Northwest Greenbelt Playground Project, The Englewood Campus, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

REDEVELOPMENT 5001 S. BROADWAY

Demolition of the Larry Miller Nissan building is complete. **Construction of the Advance Auto store continued. Colorado Structures Inc. has been selected to construct the Sprouts store and permits were issued this week.**

Site work (traffic signal, new sidewalks, and utilities) is expected to begin this week. The contractor is laying out locations of the new traffic signal and driveways for our approval. Staff is waiting on a revised schedule for the site work and will forward the information when received.

FLOOD MIDDLE SCHOOL REDEVELOPMENT

Demolition is complete and Wood Partners now owns the site. **Wood Partners was issued a grading permit this week and they expect to begin rough grading operations next week. Staff is coordinating the undergrounding of Xcel lines and continued meeting with Wood Partners regarding other required utility relocations. Xcel Energy's contractor is expected to begin undergrounding of overhead power lines on November 4th.**

SECURITY CAMERA PROJECT

Final plans and specifications are complete and the Request for Proposals (RFP) has been advertised. A vendor walk-through was conducted on October 8th. **Proposals are due on October 29th. Staff expects to complete a review of submitted proposals by November 8th.**

POLICE/FIRE PARKING LOT

The approved 2013 "Multi Year Capital Project" included funding to repave and correct drainage problems at the Police/Fire parking lot. **The Street Division completed paving of the two smaller parking lots (southeast visitor lot and east patrol car lot). Pavement marking should be completed this week.**

SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. **Staff has reviewed the car wash design proposal, and will attend an upcoming Study Session to discuss this proposed project.**

NORTHWEST GREENBELT PLAYGROUND PROJECT

Richdell Construction has completed the project. A Grand Opening is scheduled for November 2nd at 10:00am.

THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements. Construction of the new girls softball field is substantially complete. The City's Parks Division has taken over turf maintenance.

CRAIG HOSPITAL EXPANSION

The 3400 block of South Clarkson Street was closed on January 22nd. Construction of the new campus continued.

Installation of radar speed signs and upgraded pedestrian flashers on Hampden Avenue is complete. New ADA compliant ramps have been installed at the northeast corner of Hampden/Pearl. A new ramp will be installed at the mid block crossing between Pearl and Washington this Saturday, October 26th.

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel's contractor, Q3 Contracting, continued tying in a few remaining services. Q3 is patching trenches and restoring pavement, including milling and overlay. Xcel expects their contractor to be complete by November 11th. Street Division and Traffic Engineering crews are monitoring the work on a daily basis.

KENT PLACE

The contractor continued work on the residential apartments.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for October, 2013 is 95%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin' It Loose, Foothills Physical Therapy, CityCenter Community, Nixon's Coffee House, Weingarten Realty, and King Liquor Store.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge. **CityCenter Dental completed renovating the space above IHOP.**

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, Einstein Bagels, and Spirit Halloween.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Comcast continued installing new high-speed internet infrastructure at CityCenter to serve the Alexan Apartments and Weingarten's office tenants.

Decking has been installed over the fountain to accommodate the Holiday Tree. A tree lighting ceremony is scheduled for Monday, December 2nd at 5:30pm.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.
The Larry Miller Nissan Dealership opened on February 11.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

Our Servicenter has received a grant from the Regional Air Quality Commission to install aerodynamic fairings on four Wastewater trailers. The grant covers 50% of the cost (total estimated cost is \$6,500 for the four trailers). These fairings will increase fuel mileage by up to 10% (1/2 mile/gallon).

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. The GPS units have been installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. Police and Fire have gone live with the system and are now able to track emergency vehicle locations 24/7. The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

/lt

**CITY OF ENGLEWOOD
2013 CALENDAR OF EVENTS**



Mon., Oct. 28	Cancelled	Study Session
Mon., Nov. 4	6:00 p.m.	Executive Session, City Council Conference Room
	6:30 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Nov. 5		Election Day – Please Vote!
	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Nov. 6	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Nov. 11		City Hall closed — Veteran's Day
Tues., Nov. 12	4:00 p.m.	NonEmergency Employees Retirement Plan Board, Public Works Conference Room
	6:00 p.m.	Study Session, Community Room
	7:00 p.m.	Library Board, Library Board Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
Wed., Nov. 13	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	Cancelled	Board of Adjustment and Appeals, Council Chambers
Thurs., Nov. 14	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	3:00 p.m.	Police Officers Pension Plan Board, Public Works Conference Room
	3:30 p.m.	Firefighters Pension Plan Board, Public Works Conf. Rm.
	5:30 p.m.	Parks and Recreation Commission, Broken Tee Golf Course
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Rm.

Mon., Nov. 18	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Nov. 19	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Nov. 20	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Rm.
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Nov. 25	6:00 p.m.	Study Session, Community Room
Thurs., Nov. 28		City Hall closed — Thanksgiving Day
Fri., Nov. 29		City Hall closed — Thanksgiving Day Holiday
Mon., Dec. 2	5:30 p.m.	Holiday Tree Lighting, Piazza
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Dec. 3	7:00 pm.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Dec. 4	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Dec. 9	6:00 p.m.	Study Session, Community Room
Tue., Dec. 10	7:00 p.m.	Library Board, Library Board Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
Wed., Dec. 11	Cancelled	Water and Sewer Board, Comm. Dev. Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., Dec. 12	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Malley Recreation Center
Mon., Dec. 16	Cancelled	Study Session, Community Room

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



- November 4 Study Session & Regular Meeting
 Executive Session – Real Estate
 Aid to Other Agencies
 Board and Commission Members Reappointment Discussion
- November 11 Study Session - Veteran’s Day Holiday – no meeting scheduled
- November 18 Regular Meeting Only
 New Council Swearing-In Ceremony @ Regular Meeting
- November 25 Study Session
 Financial Report
 Council Procedures
 City Council’s membership on Boards/Commissions discussion
 Board and Commission Reports
- December 2 Study Session & Regular Meeting
 Holiday Tree Lighting @ 5:30 p.m.
- December 9 Study Session
 Board and Commission Reports
- December 16 Regular Meeting
 Holiday Dinner – No Study Session Scheduled
- December 23 Christmas Holiday week – no meeting scheduled
- December 30 New Year’s Holiday week – no meeting scheduled
- January 6 Study Session & Regular Meeting
 Colorado & US Legislators - tentative
- January 13 Study Session
 Board and Commission Interviews

January 21	Study Session & Regular Meeting – Tuesday Citizen of the Year Selection Board and Commission Appreciation Celebration Discussion
January 27	Study Session Board and Commission Reports
February 3	Study Session & Regular Meeting Arapahoe County Commissioners - tentative RTD Representatives - tentative
February 10	Study Session
February 18	Study Session & Regular Meeting – Tuesday
February 24	Study Session Board and Commission Reports
March 3	Study Session & Regular Meeting
March 10	Study Session NLC Conference in Washington, D. C.
March 17	Study Session & Regular Meeting

FUTURE STUDY SESSION TOPICS

South Metro Fire Rescue Authority Feasibility Study
 Citizen Engagement/Mindmixer
 Nextdoor Network
 Public Comment Process
 Security Camera Update
 City/School Agreements
 BID Assets/Additional Information
 Metro Fire Training Center Options
 River Run Development



MALLEY CENTER
TRUST FUND COMMITTEE MEETING

Minutes

February 20, 2013

Meeting called to order at 4:02pm in the Eldorado Room by Selwyn Hewitt, Chairperson.

ATTENDANCE:

TRUST FUND BOARD MEMBERS PRESENT:

Selwyn Hewitt, Chairperson, Earl Huff, and Marty Mosman.

MALLEY STAFF PRESENT:

Jerrell Black, Director of Parks and Recreation, Joe Sack, Recreation Manager, Joyce Musgrove, Facility/Program Supervisor and Shelly Fritz, Recording Secretary.

EXECUSED OR ABSENT FOR MEETING/SCHEUDLED GUEST/UNSCHEDULED GUESTS:

Austin Gomes and Jim Woodward excused.

APPROVAL OF MINUTES:

Minutes for October 17, 2012 were approved as emailed/mailed to Trust Fund members. Motion by Earl Huff, seconded by Marty Mosman to accept minutes as presented. Motion carried.

TRUST FUND REPORT:

The Trust Fund financial report presented at the last meeting is correct. The \$17.50 discussed was a credit returned from the vendor for the post card project. The expenditure amount for the Extended Hours payment for 2012 has been remitted. The total amount of the payment is \$15,000.00.

MALLEY CENTER EXTNDED HOURS REPORT UPDATE

Joyce Musgrove referred to the Extended Hours reports. Participation numbers are still good.

MALLEY CENTER MARKETING COMMITTEE UPDATE

The marketing committee tri-fold is complete. Members of the committee are currently working on a training process for volunteers to guide them on tri-fold distribution. This program should be ready to implement soon.

PARKS AND RECREATION UPDATE:

Jerrell Black, Director of Parks and Recreation, reported that he is a member of the South Platte Working Group, a committee made up of personnel from various local organizations, including the City of Littleton, South Suburban Parks and Recreation District, Arapahoe County and Urban Drainage. This group is currently working on increasing the use of the Platte River between Oxford Avenue and Union Avenue. Englewood Parks and Recreation has received a \$50,000 grant from Arapahoe County Open Space. Hopes are that this grant can be combined with a design grant that Urban Drainage has applied for from Arapahoe County Open Space. Grant awards will be announced this summer.

The City of Englewood and Englewood Public Schools have entered into a new Intergovernmental Agreement for facility usage. This agreement will be useful in obtaining grants for the benefits of updating of the fields at the new Englewood High School campus.

Joe Sack, Recreation Manager, reported that Dave Lee and he submitted grants to Arapahoe County Open Space and Great Outdoors Colorado for funds to assist in the reconstruction of Duncan Park. We are hoping to receive both grants. If we are not successful in receiving both grants, we will need to phase the development of the park.

Joe Sack reported that the Recreation Division continues to have staffing changes. Jeff Jones, former Adult Sports Program Administrator was promoted to Englewood Recreation Center Facility/Supervisor on January 2, 2013. Dave Parks, former Youth Sports Program Administrator accepted a lateral position as the Adults Sports Administrator. Dave will be managing both the Adult and Youth Sports with Jeff's help until further decisions can be made. The Recreation Division was able to fill the Youth Program Administrator position, Chis Vitale started on February 28, 2013 and will be responsible for all youth programming including preschool and summer camp programs. Unfortunately, Rowan Lee Velasquez, Fitness Program Administrator has resigned. Rowan and her husband will be heading to Chile to teach English for a year. Currently we are in the process of posting this position and hope to have it filled soon.

The security camera project is moving more slowly than anticipated.

Joyce Musgrove, Malley Senior Recreation Center, Facility/Program Supervisor announced that Don Roll is the new Chairperson and Bruce Meyer is the new Vice Chairperson for the Malley Senior Recreation Center Advisory Committee.

Ron Westenburg, former member of the Advisory Committee has passed away. Memorial information will be available later.

Marty Mosman has been reappointed to the Malley Senior Recreation Center Trust Fund Committee.

CHAIRMAN CHOICE/ TRUSTEE CHOICE:

None

ADJOURNMENT:

There being no further business, meeting adjourned at 4:50p.m.

/sfp/

Shelly Fritz-Pelle, Recording Secretary

Recorded By: Shelly Fritz-Pelle



MALLEY CENTER
TRUST FUND COMMITTEE MEETING
Minutes June 19, 2013

Meeting called to order at 4:08pm in the Eldorado Room by Selwyn Hewitt, Chairperson.

ATTENDANCE:

TRUST FUND BOARD MEMBERS PRESENT:

Selwyn Hewitt, Chairperson, Earl Huff, and Austin Gomes.

MALLEY STAFF PRESENT:

Joe Sack, Recreation Manager, Joyce Musgrove, Facility/Program Supervisor and Shelly Fritz, Recording Secretary.

EXECUSED OR ABSENT FOR MEETING/SCHEUDLED GUEST/UNSCHEDULED GUESTS:

Marty Mossman and Jim Woodward excused.

APPROVAL OF MINUTES:

Minutes for February 20, 2013 were not approved as there was not a quorum.

TRUST FUND REPORT:

The Trust Fund report was handed out. A discussion ensued regarding donations and how they seem to be lower than previous years. Staff commented that the members from 10-15 years ago had a firm tie to Malley. New members have other priorities. A suggestion was made for staff to promote interest in Trust Fund donations.

MALLEY CENTER EXTENDED HOURS REPORT UPDATE

Joyce Musgrove referred to the Extended Hours reports. Numbers seem to be leveling off. Numbers this year are a little lower than 2012, but still higher than 2011. Overall the extended hours seem to be a positive aspect for us. A letter from Selwyn Hewitt and Don Roll supporting the continuation of the extended hour program will be delivered to city council members.

MALLEY CENTER MARKETING GROUP UPDATE

Joyce Musgrove reported that there has been no activity since the last meeting. Joyce will be meeting soon with committee members to begin the training process of the delivery of the pamphlets to various business locations. Don Roll, Advisory Committee Chairman, has tabled the visor project until next year.

PARKS AND RECREATION UPDATE:

Joe Sack reported that we have received \$350,000 from a Great Outdoor Colorado (GOCO) grant for the Duncan Park project. Hopes are to receive \$250,000.00 from an Arapahoe County grant. If the latter is received, the Duncan Park project can be completed without phasing the construction. It has been about 40 years since Englewood has been able to create/renovate a park. The Department is very excited about this project.

June 24, 2013, is the Board and Commission Night which will be held at the CityCenter in the Community Room. There will be an opportunity for all Chairs to give a brief update.

The Security Camera project has had some recent obstacles. The RFP (Request For Proposal) should be completed soon. Current hopes are to start the project at the end of summer. Bids are expected to vary from original estimates as technology has progressed, including cameras. Cameras have more capabilities now, so we might not need as many cameras. Should plans continue on schedule, city staff will have a time frame for camera installation schedule to present to City Council.

Denise White, Public Relations/Marketing Program Administrator, accepted a job in Fort Collins. We have received approval to proceed with hiring for this position. this position should be filled by the end of August.

CHAIRMAN CHOICE/ TRUSTEE CHOICE:

None

ADJOURNMENT:

There being no further business, meeting adjourned at 4:53p.m. Austin and Earl motioned.

/sfp/

Shelly Fritz-Pelle, Recording Secretary