
Council Newsletter



CITY MANAGER'S NOTES September 26, 2013

Upcoming Council Meetings

There is no meeting scheduled for **Monday, September 30, 2013.**

City Council will meet on **Monday, October 7, 2013.** The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

The next meeting will be held on **Monday, October 14, 2013.**

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Articles concerning the Household HazMat roundup, breweries and wineries in Englewood and candidates for the November, 2013 City Council election.
2. CML Boards and Commissions Basics Workshop information.
3. Memorandum concerning the Household Hazardous Waste Roundup.
4. Memorandum concerning Board, Commission & Authority Interview Process.
5. Memorandum concerning the Project Update.
6. Community Development Monthly Update, September, 2013.
7. Calendar of Events.
8. Tentative Study Session Topics.

Parks and Recreation Department

Last week's Theater in the Park performance of "Peter and the Wolf" was a huge success. Ballet Arts Theatre performed the Sergei Prokofiev standard with colorful costumes for more than 700 elementary school children. Englewood schools bussed children to the Civic Center. This free, community event was sponsored by Betty's Toys, Englewood Library and in cooperation with Englewood Schools.





Englewood Youth Council has 14 members with 11 attending the Youth Summit in October. These 6th-12th graders will be learning leadership skills while earning volunteer hours with the Recreation Department.

Please join us for the 8th annual Englewood Art Exhibit. Artists from around Englewood and the Denver metro area have their two-dimensional artwork on display for 11 days at the Malley Recreation Center. Everyone has an opportunity to vote on their favorite two pieces and help choose the People's Choice winners. The Artist and Citizen Reception is Thursday, October 3, 6-8 p.m.

This week begins the senior pen pal program with Ms. Triber's fifth grade class at Clayton Elementary. Twenty-two seniors have written their first letter to their student starting the dialogue and relationship. This program runs all nine months of the school year and finishes with a pizza party where the seniors and students meet each other.

acres of land situated on both sides of the High Line Canal immediately south of East Quincy Avenue. The property includes several buildings, including a house on the National Historic Registry, as well as the Hopkins

Club) or making it an agricultural base.”

Water access is always an issue in Colorado.

“What is the availability of water?” asked Councilman Mark Griffin.

is three-dimensional, not vertical. Especially the water issues I came into the committee with some ideas and it seems as if so far I've thrown most of those out. This is a big deal...with a lot of fine people working on it.”

Household HazMat roundup, Sept. 21

The cities of Englewood and Littleton will hold their annual Household Hazardous Waste Roundup Saturday, Sept. 21 from 8 a.m. to 2 p.m. at the Englewood Service Center, 2800 S. Platte River Drive (on the east side of the South Platte River).

The event is open to City of Littleton and City of Englewood residents only. Residency will be verified at the event. There is a \$20 copay for each family's hazardous waste. Checks or cash only.

Accepted items include:

- Oil-based paint
- Paint thinner
- Herbicides
- Fertilizer
- Pesticides
- Motor oil
- Gasoline
- Antifreeze
- Batteries
- CFL light bulbs

Additionally, electronics will be accepted at this event. Monitors are \$15, televisions are \$25 and all other electronic items can be dropped off at no charge to recycle. Accepted items include:

- Cellphones
- Computers
- Copiers (desktop)
- Fax machines
- Inkjet and toner cartridges
- Laptops
- PDAs
- Printers
- Monitors (\$15)
- Televisions (\$25)

Latex paint is not accepted because it is not hazardous and can be dried out and disposed of with the regular trash. For more information, call Tim Weaver at 303-795-3863.

Englewood OKs distilleries and wineries

Downtown businesses must incorporate restaurants, tours etc.

By PETER JONES

More brews may be coming to Broadway.

Two months after Englewood's first craft brewery was tapped, the City Council has voted unanimously to allow small distilleries and wineries to locate in the downtown business district. The ordinance will also welcome larger alcohol-production operations into the city's industrial

zones.

"We want to preserve the commercial character of our downtown and generate foot traffic in these highly visible areas of Englewood," Mayor Randy Penn said. "Sample tastings, retail and tours of distilleries and breweries help generate pedestrian activity and vibrancy."

Brewing of beer had previously been allowed in Englewood, but the distillation of other alcoholic beverages had been prohibited in the city until the new ordinance was passed.

The code changes, approved unanimously on Sept. 3, were in

response to interest from local craft brewers and distillers who have wanted to locate along Englewood's South Broadway corridor, especially near the intersection with Hampden Avenue.

The new ordinance allows small breweries, distilleries and wineries of up to 10,000 square feet in size to locate in downtown business zones. Such operations would be required to have a sales room, public tours, a restaurant or a tavern. Those businesses operating in the city's industrial zones would not be subject to the same requirement.

Interest in craft alcohol started

brewing in Englewood last year when businessman Paul Webster unveiled his plans to open a craft brewery on South Broadway. His Brew on Broadway, or BOB, debuted in July.

With the new ordinance in place, businessman Ryan White has publicly stated his plans to open Devil's Head Distillery in Englewood with plans to distill gin, vodka and more by the end of the year.

While Colorado's craft breweries have become increasingly popular, only about 40 distilleries are currently operating in the state.

Sanctuary

Revitalization Grant

at

ware
obile
nger
ibers
kely
their

free
pub-
of-
the
aper
very.
pa-

shers
king
now
forth
ail to
Print
win-

most
mity
only
ools,
ories
a the
mem-

f the
rs is
ring
cov-
lain
fers,
with
re in
im-

as

tors,
from
ning
g of
ad a
day
ash-
st in



Rita Russell

Russell makes bid for the Englewood City Council

Longtime resident Rita Russell is seeking election to the Englewood City Council in District 2.

Russell grew up in Englewood, where she and her husband of 43 years raised their two children. She is also the proud grandmother of four grandchildren. Her husband, Dan, is an Air Force veteran.

Russell is a retired small-business owner who says she has the practical and proven experience necessary to make tough and decisive decisions.

"I am not a politician, but I decided to get involved because I believe our City Council has been making decisions that are eroding our basic rights and destroying the city's economic welfare," she said.

In the wake of recent controversial decision to sell the historic Englewood Depot to a Denver couple, Russell believes the city needs to stop ignoring citizen initiatives and protect the right of Englewood residents to vote and have representation of their desires for the city.

The candidate says as a councilmember she would pursue responsible growth by partnering with existing businesses and develop Englewood's economic interests by focusing on economic development. She believes the city does not need to raise taxes, but should control spending instead.

Russell said, "Englewood can become strong economically again and return to that great place for families to raise their children."

T

nov
ten

fro
has
and
pro
fra
has
and
net
wit
cap

lea
ex
bo
a
wr
an
ies

ca
nc
sa
ms
er
or
si
ch

I
el
th
em
m

7
I
o
s
ic
e
p
d
g
t
a
u
o
p
it

S
i
n

S
i
n

.

[Home](#) [Contact Us](#) [Site Map](#) [Member Login](#)

Site Search:
 Keyword Search

[About CML](#) [Advocacy](#) [Information](#) [Training](#) [Media Room](#) [Membership](#)

Membership

Event List
Calendar
Search
Add To Calendar

Training

CML offers cost-effective training year-round. Check out the training calendar!

State of Our Cities & Towns

See how Colorado municipalities are faring in today's economy.

Boards and Commissions Basics Workshop

Registration now open! CML Leadership Credits: Three MUNiversity
 credits are available for this workshop.

To begin the registration process, you will need to log in to your CML account, or create a new account using the member login link at the top right corner of the page.

As an appointed official for your municipality, how well do you understand the policy process and your role in it? Are there times when you wish you had a better understanding of meeting processes and procedures? Have you found yourself in a sticky situation and wondered what ethics laws applied to you?

If you've ever wondered about these questions, then this workshop is for you! CML is pleased to present this special training opportunity designed for appointed members of municipal boards and commissions. We will help define your role in the policy process and give you tips on how to work more effectively with the elected council or board and with municipal staff. We will help you keep meetings on track and productive, and we'll explain ethics laws that may pertain to you. You'll have an opportunity to share experiences with other appointed officials and gain valuable insights into effective board and commission governance.

Date: Thursday, October 17, 2013

Location: Colorado Municipal League Building

Time: 8:15 a.m. - Noon

Member Registration fee: \$60 through October 3, 2013; \$90 after that date

Nonmember Registration fee: \$110 through October 3; \$140 after that date.

Click on "Brochure button" to view/print agenda and registration.

Parking: CML has complimentary parking on a first come, first serve basis. Paid lots approximately 1 block distance from League building. Do not park on the street, as that is limited to 2 hour parking

Lodging: The Warwick Denver Hotel. The Warwick is located at 1776 Grant Street, approximately 2 blocks north of the Capitol and approximately 6 blocks from CML. The Warwick Hotel, 303.861.2000, offers CML members discounted hotel room rates (per availability) which include complimentary Wi-Fi along with offering one corporate continental breakfast and complimentary overnight valet parking! Be sure to mention CML to get discounted rate! The Warwick offers guests courtesy car service within a 2 mile radius of the hotel (7:00 a.m. - 9:45 p.m.), based on availability. We suggest you request that when you check in.

Workshop Cancellation Policy:

Registrations may be cancelled up to seven days prior to the scheduled event. Cancelled registrations received prior to this time will be refunded, less a \$30 processing fee. Cancellations less than seven days prior to the event cannot be accepted; however, attendance substitutions can be made anytime. If you fail to attend the event, you are still responsible for payment. Your registration will not be final until payment is received.

Questions? Contact CML's Lisa White at 303-831-6411/ 866-578-0936/

Start Date: Thursday, October 17, 2013

End Date: Thursday, October 17, 2013

Coordinators: Lisa White, Membership Services Manager lwhite@cml.org

Address: The Colorado Municipal League
 1144 Sherman Street
 Denver, CO 80203



M E M O R A N D U M
C O M M U N I T Y D E V E L O P M E N T

TO: Andrew Marsh, Fire Chief

THRU: Alan White, Community Development Director

FROM: Audra L. Kirk, Planner I

DATE: September 23, 2013

SUBJECT: **Household Hazardous Waste Roundup**

Keep Englewood Beautiful would like to express our gratitude to the fire personnel who help every year with the annual Household Hazardous Waste Roundup. This is an event that provides a safe and low cost option for disposing of common household hazardous waste. The event is open to the residents of the cities of Littleton and Englewood and Sheridan.

This year we would like to particularly thank the following fire personnel: Mike Osgood, Jason Hehn, Delvin Harrell, Wes Nieto, Greg Flor and Laura Vetos.

We believe that this is a very worthwhile event and we look forward to the continued support from the Englewood Fire Department.

Cc:
Gary Sears, City Manager
Mayor Penn and City Council

MEMORANDUM



TO: Board, Commission and Authority Members
FROM: Mayor Penn and Members of City Council
DATE: September 25, 2013
SUBJECT: Board, Commission & Authority Interview Process & 2011 Ballot Question

At the Study Session on March 3, 2008, City Council discussed the board, commission and authority interview process. Changes were made concerning those members who request reappointment to a board, commission or authority. City Council wanted to streamline the application/interview process and make it as seamless as possible.

In an effort to identify vacancies, City Council has created two deadlines for receiving applications. The first deadline is for board, commission and authority members who are seeking **reappointment** to their current position. The second deadline is for **new applicants** and current board, commission and authority members seeking appointment to another board/commission. Interviews will be held for the new applicants and current board, commission and authority members seeking appointment to a new board.

The application deadline for board, commission and authority members who are seeking **reappointment** to their current board, commission or authority is **Friday, October 25, 2013**. City Council will discuss at a Study Session on Monday, November 4, 2013, the current vacancies and those who are seeking reappointment. Following that discussion, the remaining vacancies will be posted for those residents who are interested in applying for a position on a board, commission or authority.

The deadline for **new applicants** and board, commission and authority members seeking appointment to a new or different board/commission is **Friday, January 3, 2014**. New applicants and other board, commission and authority members seeking appointment to a new board or commission will be interviewed on **Monday, January 13, 2014**, along with applicants who are seeking reappointment to their current board/commission but failed to meet the Friday, October 25, 2013 deadline.

City Council continues to request an attendance report prior to the interviews and comments from the Chairs concerning members who are seeking reappointment. The deadline for comments from Chairs concerning those members who are seeking reappointment is Thursday, October 31, 2013.

The City Council values each board, commission and authority member and their contribution to the City of Englewood. Thank you for volunteering for such an important facet of the City.

Additionally, on November 1, 2011, residents approved a citizen initiative stating "*Each member of a Board or Commission will have the opportunity to serve up to three terms per Board or Commission, when a term expires that member will have the opportunity to be reappointed to that same Board or Commission after a 4 year period.*" If a Board or Commission member has served three terms, they can only apply for their current board after a four-year period or may apply immediately for another board or commission.

Cc: Englewood City Council
City Manager Gary Sears
City Attorney Dan Brotzman
Departmental Directors
Recording Secretaries

BOARD, COMMISSION AND AUTHORITY
APPLICATION DEADLINE AND INTERVIEW SCHEDULE

Friday, October 25, 2013	Application deadline for Board/Commission Members seeking reappointment .
Thursday, October 31, 2013	Deadline for information from Chairs concerning members seeking reappointment.
Monday, November 4, 2013	City Council discussion of Board/Commission Members seeking reappointment at a Study Session.
Friday, January 3, 2014	Deadline for applications for board/commission new vacancies and for current board/commission members who wish to serve on a new/different board, commission or authority.
Monday, January 13, 2014	Interviews with City Council for: (1) new applications, (2) current board/commission members seeking a new board/commission, (3) and current board/commission members applying for their current board/commission that missed the October 25, 2013, deadline.
Monday, February 3, 2014	All Board, Commission and Authority Members reappointed or appointed at the City Council Regular Meeting.

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Deputy Public Works Director ✓

DATE: September 25, 2013

SUBJECT: PROJECT UPDATES – Security Camera Project, Police/Fire Parking Lot, Servicenter Stormwater Improvements, Northwest Greenbelt Playground Project, The Englewood Campus, Concrete Utility Project 2013, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, Street Maintenance Projects 2013, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

SECURITY CAMERA PROJECT

Final plans and specifications are complete and the Request for Proposals (RFP) has been advertised. Proposals are due on October 29th.

POLICE/FIRE PARKING LOT

The approved 2013 “Multi Year Capital Project” included funding to repave and correct drainage problems at the Police/Fire parking lot. Paving and concrete improvements to the north lot are complete. **Pending favorable weather, the Street Division expects to repave the two smaller parking lots (southeast visitor lot and east patrol car lot) the week of October 7th.**

SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. **Staff has reviewed the car wash design proposal. Pending approvals, design work will be initiated over the next few weeks.**

NORTHWEST GREENBELT PLAYGROUND PROJECT

Richdell Construction continued work on the project. Weather permitting, the new 8 ft.-wide walk and curb ramp will be complete this week. Playground layout is underway and equipment installation should begin soon. The contractor anticipates that they will need nine working days to complete the installation.

THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Lehigh Avenue, west of Clarkson Street has been paved. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

Punch list items are being addressed and dugout work for the new softball field in the detention area is underway. Staff is monitoring the project until complete.

CONCRETE UTILITY PROJECT 2013

NORAA Concrete completed all contract work for the 2013 Project. **Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or**

CRAIG HOSPITAL EXPANSION

The 3400 block of South Clarkson Street was closed on January 22nd. **Construction of the new campus continued.**

Installation of radar speed signs and upgraded pedestrian flashers on Hampden Avenue is complete. **Concrete sidewalk and ramp improvements should be completed over the next couple of weeks.**

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel's contractor, Q3 Contracting, has completed installation of the main gas line. **Crews continue to connect services on Clarkson Street. Q3 is working on pavement restoration, including milling and overlay. Street Division and Traffic Engineering crews are monitoring the work on a daily basis.**

KENT PLACE

The contractor continued work on the residential apartments.

STREET MAINTENANCE PROJECTS 2013

The Street Division has completed 52 of the 56 blocks scheduled for the 2013 in-house overlay program. The asphalt plants were forced to shut down for a couple of days due to an Xcel Energy gas line problem. Pending favorable weather, the Street Division will complete the 2013 project by the end of next week. Updates will be posted on the City's website.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for March, 2013 is 91%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin'It Loose, Foothills Physical Therapy, CityCenter Community, Nixon's Coffee House, Weingarten Realty, and King Liquor Store.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge. **CityCenter Dental continued renovating the space above IHOP. They expect to complete the project by the end of September.**

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, Einstein Bagels, and Spirit Halloween.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Comcast continued installing new high speed internet infrastructure at CityCenter to serve the Alexan Apartments and Weingarten's office tenants.

The Piazza Fountain has been turned pink in support of Breast Cancer Awareness Month.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.
The Larry Miller Nissan Dealership opened on February 11.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

Our Servicenter has received a grant from the Regional Air Quality Commission to install aerodynamic fairings on four Wastewater trailers. The grant covers 50% of the cost (total estimated cost is \$6,500 for the four trailers). These fairings will increase fuel mileage by up to 10% (1/2 mile/gallon).

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. The GPS units have been installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. Police and Fire have gone live with the system and are now able to track emergency vehicle locations 24/7. The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

/lt

COMMUNITY DEVELOPMENT MONTHLY UPDATE

September 2013

DEVELOPMENT REVIEW PROJECTS

- *Centennial Shopping Center (Federal and Belleview)*
 - Owner is undertaking façade and parking lot improvements. Permits have been issued for the façade work.
 - Façade and parking lot enhancements are complete. Staff is working with the listing broker on new tenant activity. New restaurant tenant seeking space in the vacant Panda Buffet location.

- *Kent Place (University and Hampden)*
 - The commercial and retail space is 100% leased.
 - **Construction continues on the residential portion of the project.**

- *Martin Plastics (Oxford and Navajo)*
 - Met with Littleton Capital Partners to discuss public assistance to support proposed public improvements.
 - Preparing redevelopment assistance package which will be considered by Council at the March 18 meeting.
 - Council to consider Redevelopment Assistance Agreement at their April 15 meeting.
 - Fore Property Company is under contract with LCP for the acquisition of the Martin Plastics site. On April 15 Council will consider a resolution to allow the transfer of the Redevelopment Assistance Agreement to Fore upon the sale of the property.
 - LCP's sale of the property to Fore Property Company is anticipated for an August 2013 closing. Fore's equity partner is potentially backing out. LCP may develop the project and not sell to Fore.

- *Flood Middle School Redevelopment (Broadway and Kenyon)*
 - The Flood Middle School PUD Ordinance was effective on January 8.
 - The demolition contractor met with DRT on January 15; demolition will start in March.
 - Developer is assessing environmental and other conditions on the site, but the project is still moving forward.
 - Council will consider a revised Development Assistant Agreement on April 15.
 - Design development drawings were reviewed with architect on May 23, 2013. Demolition anticipated to commence in early June.
 - Environmental remediation is complete.
 - Demolition is complete.
 - Construction drawings for a building permit have been reviewed and the architect will be resubmitting revised plans.

- **A tentative real estate closing with Wood Partners is scheduled for the week of September 23.**

- *Masonic Property (3500 South Sherman)*
 - Project reviewed by DRT on December 18 for a multi-family residential development.
 - Staff met with the developer on January 9 to discuss parking options.
 - Developer submitted a parking plan. This project involves the creation of 220 multi-family residential units.
 - The property is still under contract and the developer is considering changing plans to a 40-unit townhome project, with units selling in the \$325,000 range.
 - Developer will be seeking a variance at the June BOA meeting to reduce the amount of required ground floor commercial space.
 - Developer presented a revised site plan to DRT on June 4. This plan includes 40 townhome live/work units facing Sherman and Grant Street, plus two small (three story) condominium towers.
 - The developer applied for and was granted a variance for a reduction in the required amount of ground floor commercial space for this zone district.
 - The developer is tentatively scheduled for the August 19 Council study session to provide a project overview and update.
 - **Entitlements are in place; the developer is seeking capital to finance this project.**

- *Craig Hospital Expansion (3425 South Clarkson)*
 - Craig Hospital closed Clarkson permanently on January 22.
 - The \$85 million expansion/remodeling project will commence first part of March.
 - A groundbreaking ceremony is scheduled for Thursday, May 23 at 2pm
 - Construction is underway.

- *Englewood Public Schools 7-12 Campus (Logan and Mansfield)*
 - The design team resubmitted construction plans on January 7; staff gave final approval of the plans on January 23.
 - Construction continues on the first phase of the new campus.
 - Renovation of the softball field is nearly complete.

- *Colorado's Finest Alternative High School (Chenango and Delaware)*
 - The design team will submit plans for site work and utilities the week of January 28.
 - Infrastructure work has begun on the site.

- *Old Le Peep Site (990 West Hampden)*
 - Demolition of the site is complete, paving the way for VRCC's planned expansion.

- *3550 South Inca*
 - A DRT meeting was held in May with the architect for the Rocky Mountain Veterinary Neurology Clinic. The plans call for demolishing the existing building and constructing a new 10,000 SF facility.
- *Groove Toyota (5460 South Broadway)*
 - Construction is underway for a \$6.7 million project.
- *General Iron Works (Bates and Galapago)*
 - First reading was held at the January 22 City Council meeting for both WH PUD and Sand Creek PUD. The public hearing is scheduled for February 4.
 - Second Reading was held February 19 with amendments to the Ordinance. A final reading will be held at the March 4 Council meeting.
 - The referendum period was complete on March 21, 2013.
 - Owner of General Iron Works is under contract to sell the site to a developer for a residential project to be constructed on the north portion of the site.
 - A developer submitted a DRT package for development of a new townhouse complex at this location. The DRT meeting was held on July 9th. The developer is working on revisions based on that meeting and is conducting environmental investigations.
 - A financing partner for the developer withdrew support.
 - **Information was presented to another prospective townhome developer seeking sites near light rail locations in Englewood.**
- *Alma International Market (4442 South Broadway)*
 - An international market and convenience store is currently under construction. The market will also serve prepared foods for carryout.
- *Navajo Apartments (4201 South Navajo Street)*
 - Elsey Partners will be submitting a PUD rezoning request in early February.
 - The PUD documents were submitted on February 19 and are under staff review.
 - The Development Review Team met with Elsey Partners on March 5 to discuss staff comments. A final PUD submittal is anticipated in April.
 - The Navajo Apartments PUD is scheduled for a Planning Commission public hearing on May 14, 2013.
 - The Navajo Apartments PUD is scheduled for a City Council 1st Reading on September 3, 2013 and Public Hearing on September 16, 2013.
 - **The Navajo Apartments PUD Public Hearing was held on September 16; the City Council 2nd Reading is scheduled for October 7, 2013.**
- *Larry Miller Nissan (5001 South Broadway)*
 - A DRT meeting was held on January 2. The developer was present.
 - Met with developer to discuss public investments to support public improvements.

- Another developer has come forward and is under a 90-day due diligence timeframe. The potential developer would keep the existing building and develop additional pad sites for retail. The developer is interested in going through the DRT process.
 - April 2 DRT scheduled for a revised site plan involving a 26,000 s.f. specialty grocer.
 - An additional DRT review is scheduled for April 30, 2013. The plan has been revised to accommodate a traffic signal on South Broadway.
 - The developer has submitted for a vacation of utility easement.
 - Cadence Capital Investments has requested an incentive agreement for a traffic signal and intersection improvements to support the redevelopment of the LMN property. Tenants include: Sprouts Farmer's Market and Advance Auto Parts, plus future unidentified tenants comprising approximately 8,000 square feet of space.
 - Cadence Capital Investments now owns the property and has applied for vacation of utility easements. First reading at City Council is scheduled for August 5, 2013.
 - The new owner has also applied for a subdivision to divide the property into three properties. **The subdivision has been approved and recorded.**
 - A demolition permit application was received to demo the existing dealership building, and construction documents were submitted for a new Advance Auto Parts building.
 - An application for site work has been submitted and reviewed. Applicant has been given red-line comments and will be re-submitting.
 - A building permit application was submitted for Sprouts grocery store and is currently under review.
 - Applicant has resubmitted for the site work. Staff is currently reviewing.
 - Vacation of Easements were approved during a second reading on August 19, 2013.
 - A demolition permit was issued on August 21, 2013.
 - **A site plan permit was issued September 17, 2013.**
 - **A building permit for Advanced Auto Parts was issued September 17, 2013.**
- *Nathan's Funtastic Fun (Broadway and Dartmouth)*
 - Staff met with a representative from Chick-Fil-A regarding a possible new drive-thru restaurant at the Nathan's old site.
 - The developer anticipates designing a project that involves the closure of the alley. This will require Council authorization; designs are being vetted with Chick-Fil-A before submitted to the City for review and consideration. They anticipate purchasing the property.
 - Chick-Fil-A presented a site plan for consideration by DRT members. Issues with setbacks and the placement of the building over the alley were key issues for discussion. The development consultant plans to explore alternative site layouts to address the development constraints of the site.

- A revised site plan for Chick-Fil-A shows the long side of building facing Broadway, with the building closer to Broadway and Dartmouth, with drive-through around south and east side.
 - Chick-Fil-A has submitted for a PUD; an internal DRT meeting will be held on July 30th to discuss the submittal.
 - Chick-Fil-A held a neighborhood meeting on Wednesday, July 31st at 6:00 at the Mayflower Church on Acoma.
 - Applicant has been given red-line comments on the PUD submittal and is currently working on revisions.
 - **The PUD and major subdivision are scheduled for a Planning Commission public hearing on November 5, 2013.**
- *Simply Storage (2701 South Santa Fe Drive)*
 - A DRT meeting was held on April 30 to discuss a multi-building, self-storage development in the I-1 zone district.
 - *Holiday Motel (4475 South Broadway)*
 - A DRT was held on April 23 to discuss the possibility of a second story addition on part of the existing building. The applicant stated that the motel is under new ownership and wants to do some work to façade of the building as well as interior remodel.
 - *AG Machining (4607 South Windermere)*
 - Staff met with representatives from AG Machining during a DRT held August 20 to discuss a possible expansion to the current building. Staff provided comments and the representative is currently making revisions.
 - *Red Bird Farms (2520 South Raritan)*
 - A representative for Red Bird Farms submitted for a DRT meeting to be held on August 27th. They are looking into doing an 11,500 s.f. addition to the existing building.
 - *Shriner Building (Floyd and Logan)*
 - **Shadow Creek Homes has purchased the Shriners' building and is interested in developing the property with a residential use. A DRT application was submitted on September 23.**

BOARDS & COMMISSIONS

- *Board of Adjustment and Appeals*
 - The Board approved a 7 foot front setback encroachment for a new commercial building at 2300 West Evans Avenue.
 - The Board approved a maximum 4 foot rear setback encroachment for an addition to an existing home at 3176 South Vine.
 - A public hearing for a front porch encroachment was continued to February 27.

- On May 8th the Board approved a variance to construct a front porch 36 inches from grade, 6 inches higher than the maximum 30 inches allowed.
- Keep Englewood Beautiful
 - Commissioners are researching banning plastic bags in grocery stores.
 - The Household Hazardous Waste Round Up will be held September 14th and September 27th.
 - **Over the two weekends there were a total of 252 households disposing of household hazardous waste and/or electronics, and 94 households disposing of electronic waste only. This total is up slightly from 2012.**

COUNCIL REQUESTS

- CR13-005: Kent Place Neighborhood Developer Update
- CR13-006: Broadway/Chenango Sign
- CR13-009: Art Shuttle Ridership
- CR13-013: Bench at Art Shuttle Stop #10
- CR13-014: GIW Conditional Use Permit
- CR13-015: GIW Health Concerns
- CR13-025: Bus Bench Maintenance Contract
- CR13-027: Broadway/Dartmouth Proposal Status
- CR13-028: Acoma/Englewood Parkway Development
- CR13-067: Chickens, Dogs and Business
- CR13-072: Home Occupations
- CR13-075: Update of CR13-027, Broadway/Dartmouth
- CR13-087: Potential Zoning Violations on South Broadway
- CR13-097: EURA Proposals
- CR 13-101: Masonic Property Update
- CR 13-109: Flood Middle School Construction Inquiry
- CR 13-130: 3255 South Delaware Plantings Building Inquiry
- CR 13-140: Kent Place Construction Time Inquiry
- **CR13-149: 4588 South Bannock – Swing Set Permit**
- **CR13-152: 4950 South Lipan Drive – Weeds/Zoning Violation**
- **CR13-155: 2690 West Union – Ingress/Egress**

HOUSING

- *Rehab*
 - Redeemed Property
 - 4896 South Delaware Street
 - 3686 South Fox Street
- *Neighborhood Stabilization Program (NSP)*
 - Under Construction:
 - **Under Contract to Sell:**
 - **4825 South Delaware Street**

- Sold:
 - 4819 South Delaware Street
 - 2215 West Wesley Avenue
 - 2198 West Adriatic Avenue
 - 2335 West Baltic Avenue
 - 4744 South Galapago Street
 - 2010 West Baltic Avenue
 - 3115 South Acoma Street
 - 3102 West Radcliff Drive
 - 4681 South Decatur #226
 - 2295 West Baltic Place
 - 2293 West Baltic Place
 - 2159 West Vassar Avenue
 - 3395 West Grand Avenue
 - 4585 South Julian Street
 - 4101 South Cherokee Street
 - 2320 West Harvard Avenue
 - 905 West Stanford Avenue

- ***Energy Efficiency Englewood (E³)***

The City received a Notice to Proceed for the 2013/2014 Energy Efficiency Englewood (E³) program. Community Development Block Grant funding was received for 12 income-eligible homeowners. Each grant is \$8,000, with a 20 percent match from the homeowner, for eligible energy saving home improvements. Applications have been mailed and interviews are starting. There are currently 45 people on the waiting list.

SPECIAL PROJECTS

- ***Englewood Light Rail Corridor Plan***

- A public hearing on the finalized planning document was held on July 16th before the Planning and Zoning Commission. A public hearing before City Council took place on August 19th. **Council approved a Resolution to adopt the Englewood Light Rail Corridor Plan as a supplementary document in support of Roadmap Englewood: The 2003 Englewood Comprehensive Plan, at the September 3 City Council Meeting.**

- Community Development has submitted an application to DRCOG for a second round of planning funding to explore in greater detail key implementation projects identified in the original Plan. **DRCOG notified Community Development on September 19 that the City's application was approved for funding for fiscal years 2014-2015 by the DRCOG Board of Directors. The total approved funding amount for this project is \$300,000.**

- ***Development of Acoma/Englewood Parkway***

- In March, a Request for Proposals was mailed to 42 developers, in addition to three companies responding to the sign placed on the property. Three proposals were received by the April 12 deadline.

- The Englewood Urban Renewal Authority is currently reviewing the submitted proposals and will schedule meetings with interested developers in the near future to gather more information.
- EURA has selected two proposals for further consideration. Additional information from each developer is due June 28 and interviews are to be conducted on July 10.
- The EURA has asked for additional information from the two potential developers, including developing under a ground lease arrangement. Additional information is due July 31st which the Board will review on August 7th. Interviews will be conducted with the two developers on August 14th.
- On August 21, the Authority unanimously voted to pursue exclusive negotiations with Medici Communities on the Acoma/Broadway/Englewood Parkway property. City Council will be briefed on the project at the September 3 Study Session.
- **Troy Gladwell from Medici Communities is in the process of scheduling meetings with neighboring businesses to discuss this project.**

ZONING

- *Distilleries, Breweries and Wineries*
 - Distillation of alcohol is currently prohibited in the city (Wineries, brewpubs and microbreweries are allowed in some zones).
 - Planning and Zoning Commission discussed possible changes to the UDC on May 7, 2013 in response to a proposed new craft distillery.
 - A detailed discussion of code changes, including mixed use zones and production limits, was presented to Planning and Zoning on June 4, 2013.
 - Planning and Zoning Commission supported staff recommendations, and supported conditional uses for distilleries, breweries and wineries with a limit of 10,000 square feet in MU-B-1, MU-B-2 and M-2. No limits are proposed in the I-1 or I-2 districts. Public Hearing is scheduled for July 2, 2013.
 - Study Session with City Council scheduled for July 22, 2013
 - First Reading of Ordinance planned for August 5, 2013
 - Public Hearing was held at the August 19, 2013 City Council meeting, with Second Reading scheduled for September 3.

- *Home Occupations*
 - City Council asked staff to research possible changes to the Home Occupations policy in order to allow home businesses in the R-1-A zone.
 - Staff presented this issue and proposed code changes to the Planning and Zoning Commission on June 4, 2013.
 - Planning and Zoning Commission generally agreed that the topic was worth further discussion at a future meeting.
 - Study Session with Planning and Zoning Commission is scheduled for August 6, 2013.
 - Public Hearing is scheduled for the **October 8, 2013** Planning and Zoning Commission meeting.

- ***PUD Process Amendment***
 - **On September 4, 2013 Planning & Zoning Commission reviewed proposed changes to the PUD review process. The Commission supports the two-step process, which allows a District Plan and Site Plan to be reviewed separately, allowing developers some level of entitlements before proceeding with a more detailed site plan.**
- **Non-Conforming Uses**
 - **The Community Housing Development Association requested a zoning text amendment to the UDC, so that their recently renovated apartments (Canterbury East and Canterbury South; 3550 and 3600 South Delaware Street) would not be non-conforming due to higher density.**
 - **Planning & Zoning Commission reviewed the request on September 17, 2013 and requested additional information on the number of structures in the City over the allowed density. Most Commissioners did not support a text amendment for a specific property or specific to affordable housing, but potentially would support rezoning for higher density in this area.**

ART SHUTTLE

- Due to the closure of Clarkson Street, a new shuttle route was implemented on January 22. Signs were relocated and new route maps were printed by Craig Hospital.
- The average ridership for 2012 was 15,852; a 2.7% increase over 2011.
- The average ridership through **August 2013** was **16,308**.
- On May 20, 21, and 23, 2013, art Shuttle Stop 10 was temporarily relocated from the southwest corner of East Girard Avenue and South Clarkson Street to the southeast corner of East Girard Avenue and South Clarkson Street to accommodate construction at Craig Hospital.

BUSINESS NEWS

- ***Arapahoe County Enterprise Zone***
 - Submitted 2012 annual report to Colorado OEDIT
 - 136 businesses submitted for certification. Total capital investment in the zone was \$124 million, and average salaries increased an astonishing 46% from 2011 to \$62,547.
 - Craig Hospital is interested in becoming a qualified contribution project. This would allow donors to claim State of Colorado tax credits for contributions.
 - Resolution for Council support of Enterprise Zone application scheduled for June 3.
 - Submitted Craig Hospital's application to become a qualified contribution project through the Arapahoe County Enterprise Zone. This will be considered by the State's Economic Development Commission on July 25.
 - Craig Hospital was approved by the State's Economic Development Commission as a qualified contribution project.

- **A prepared Contribution Administrative Agreement with Craig Hospital has been signed by the City with Craig's signature pending.**
- *Commercial Catalyst Program*
 - 2013 Projects
 - Autolab - 4000 South Broadway. Approved grant for signage and site improvements. New signage installed and site improvements are underway.
 - Springs Automotive - 2855 South Broadway. Approved grant for signage and façade enhancements. Construction is complete.
 - Brews on Broadway - 3445 South Broadway. Approved grant for signage. Construction is complete.
 - Lighting Outlet - 3400 South Broadway. Received application for façade and signage improvements. Pending final design and grant approval. Applicant withdrew from program citing limited funding.
 - Bill Smith Plumbing - 4101 South Broadway. Received application for signage and building enhancements. Pending revised sign designs. **Received grant commitment letter.**
 - Englewood Lock and Safe - 4310 South Broadway. Received application for signage enhancements. Pending revised sign designs. **Applicant expressed desire to move project to 2014.**
 - Fit:30 - 2950 South Broadway received a grant commitment for new signage.
 - **4361 - 4371 South Broadway - The property owner of this multi-tenant building is interested in façade enhancements to revitalize the façade and signage.**
 - The program currently has all funding earmarked and is placing future applications on a waiting list. The program is now seeking new applicants for the balance of 2013 funding. The budget allows for 1 or 2 new applicants.
- Englewood Market Place
 - Design work for the proposed landscaping plan is complete. Staff is working with representatives from the shopping center to solidify the plans and work on a shared-maintenance agreement for the new landscaping.
 - Restaurant may require additional upgrades to electrical service (Xcel Energy issue). This issue has delayed the project from moving forward.
 - Costa Vida - Fresh Mexican has applied for a building permit. The owner anticipates opening later this fall. Staff is developing a scope of work for improvements to the Little Dry Creek Plaza in conjunction with this tenant's commitment and consistent with Council's direction. Design of site improvements for Little Dry Creek plaza is currently underway. Awaiting response from property owner about landscape maintenance scope of services.

Other Business Activities:

- Englewood Business Summit: The Summit was held on Tuesday, February 26, 7:30-10 am in Hampden Hall. Staff estimates attendance was 111.
- 4747 South Windermere: Regional roofing company seeking to expand into this property. Project is in the due diligence phase. Project now approved and under construction.
- Hilltop Motel – Contract pending for the sale of the property to a national chain restaurant.
- New Business – Best Deal In Town signed a lease at 4371 South Broadway. This business is a television and electronics retailer. Now open.
- Restaurant considering redeveloping 3496 South Broadway with outside seating.
- A local landowner is in the early stages of working to develop a limited service hotel in Englewood. A meeting has been scheduled to brainstorm opportunities.
- The owner of the New London Motel on South Santa Fe Drive is working with Value Place Extended Stay Motels for a possible development at this site.
- **Bleum Commerce recently moved its corporate headquarters to CityCenter Englewood. This multi-national company works with US companies for brand placement in China. The headquarters will house approximately 12 employees, however, the company has employees throughout the USA and in China.**

**CITY OF ENGLEWOOD
2013 CALENDAR OF EVENTS**



Mon. Sept. 30	Cancelled	Study Session
Wed., Oct. 2	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, Telephone poll
Mon., Oct. 7	5:00 p.m.	Belm, Germany Sister City, Community Room
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 8	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Oct. 9	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, Community Development Conference Room
Thurs., Oct. 10	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Service Center, Training Room
Mon., Oct. 14	6:00 p.m.	Executive Session, City Council Conference Room
Tue., Oct. 15	7:00 p.m.	Library Board, Library Board Room
Wed., Oct. 16	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Oct. 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 22	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Mon., Oct. 28	6:00 p.m.	Study Session, Community Room

Mon., Nov. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Nov. 5		Election Day – Please Vote!
	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Nov. 6	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Nov. 11		City Hall closed — Veteran’s Day
Tues., Nov. 12	4:00 p.m.	NonEmergency Employees Retirement Plan Board, Public Works Conference Room
	6:00 p.m.	Study Session, Community Room
	7:00 p.m.	Library Board, Library Board Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
Wed., Nov. 13	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, Community Development Conference Room
Thurs., Nov. 14	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	3:00 p.m.	Police Officers Pension Plan Board, Public Works Conference Room
	3:30 p.m.	Firefighters Pension Plan Board, Public Works Conference Room
	5:30 p.m.	Parks and Recreation Commission, Broken Tee Golf Course
	6:30 p.m.	Transportation Advisory Board, City Council Conference Room
Mon., Nov. 18	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



September 30	No meeting scheduled – 5 th Monday
October 7	Study Session & Regular Meeting Belm, Germany Sister City Visit RTD Parking and Bates Station Alternatives 2014 Business Summit Aid To Other Agencies
October 14	Study Session Executive Session – Personnel
October 21	Study Session & Regular Meeting Financial Report River Run Development City/School IGA reviews
October 28	Study Session Board and Commission Reports
November 4	Study Session & Regular Meeting Board and Commission Members Reappointment Discussion
November 11	Study Session - Veteran's Day Holiday – no meeting scheduled
November 18	Study Session & Regular Meeting New Council Swearing-In Ceremony @ Regular Meeting
November 25	Study Session City Council's participation on Boards/Commissions discussion Board and Commission Reports
December 2	Study Session & Regular Meeting
December 9	Study Session Board and Commission Reports

December 16 Regular Meeting
 Holiday Dinner – No Study Session Scheduled

December 23 Christmas Holiday – no meeting planned

December 30 Christmas Holiday – no meeting planned

FUTURE STUDY SESSION TOPICS

Citizen Engagement/Mindmixer
Nextdoor Network
Public Comment Process
Security Camera Update
South Platte River Bike Trail
City/School Agreements
BID Assets/Additional Information
Metro Fire Training Center Options