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# Council Newsletter

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## CITY MANAGER'S NOTES August 29, 2013

### Upcoming Council Meetings

City offices will be closed in honor of Labor Day, **Monday September 2, 2013.**

City Council will meet on **Tuesday, September 3, 2013.** An Executive Session will be held at 5:30 p.m. in the City Council Conference Room. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agendas are attached. Sandwiches will be available at 5:00 p.m.

The next meeting will be held on **Monday, September 9, 2013.**

### Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release concerning Englewood's Appeal of the 10<sup>th</sup> Circuit Court relating to sex offenders and news article.
2. Articles concerning Flood School redevelopment, Robinson Dairy,
3. DRCOG Sustainable Community Initiative Full Consortium Fall Semi-Annual Meeting, Thursday, October 10, 2013.
4. Memorandum concerning the Project Update.
5. Memorandum concerning the ServiCenter Fund Transfer.
6. Community Development Monthly Update, August 2013.
7. Calendar of Events.
8. Tentative Study Session Topics.
9. Minutes from the Nonemergency Employees Retirement Board meeting of May 14, 2013.

### Parks and Recreation Department



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Everyone continues to work hard during the Englewood Recreation Center's week of closure for annual maintenance. Projects completions are underway. Projects include replacing two of three boilers, striping gymnasium floor for pickleball, refinishing hardwood flooring, cleaning interior and exterior windows, TRX fitness mounting, steam cleaning carpets, strip and wax all floor tile, disinfect locker rooms and rest rooms, painting and extensive cleaning. The Rec Center will reopen on Tuesday, September 3, 2013. Thank you to Public Works for coordinating this project and all their help this last week.

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Pirates Cove will be concluding its 10<sup>th</sup> season on Labor Day. Even though admissions were lower than 2012 and experienced more weather closures, it was a good season! The train and farm also ended the season and are already making plans for next year.

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Belleview Park and Pirates Cove will be hosting Freedom Service Dogs' Annual Freedom Festival and Doggie Plunge at Pirates Cove on Saturday, September 7, 2013 from 8am to 3pm. The event includes a 1k fun run and walk, pet friendly booths, demonstrations, dog contests and close to 1,000 four legged swimmers taking the plunge in Pirates Cove.

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**City of Englewood, Colorado**  
**News Release**

**For Immediate Release:** August 27, 2013  
**Media Contact:** Michael Flaherty, Deputy City Manager  
**Phone:** (303) 762-2314  
**Email:**

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**Englewood to Appeal Court's Decision on Sexual Offenders**

**Englewood, CO:** The City of Englewood will appeal the recent court decision to the 10<sup>th</sup> Circuit Court of Appeals. The City will also contact state legislators to propose legislation to ensure that local governments are permitted to pass ordinances that reasonably protect their citizens.

This issue first became of concern to City Council early in 2006 when the State notified the City that a sexually violent predator was to be placed in an Englewood motel in close proximity of a child day care center. Englewood City Council passed an emergency ordinance prohibiting sexually violent predators and other severe types of sexual offenders from living next to schools, parks, pools and day care centers. That ordinance is codified in Section 7-3-3 of the Englewood Municipal Code.

Last week the Court ruled that Englewood's ordinance was preempted by State law. Such a finding would allow a felon convicted of having sex with a child while in a position of trust to live next to a City park. The City does not agree that the State has preempted local governments on this issue. State law currently does not address where a sexual offender may live – only that he or she must register. If under the law the State may place a sexually violent predator adjacent to a day care center, then it is not providing adequate protection of our most vulnerable citizens.

## Your Contribution

# Englewood to appeal sex offender law ruling

By Michael Flaherty  
*YourHub Contributor*

The city of Englewood will appeal the recent court decision to the 10th Circuit Court of Appeals regarding Englewood's sex offender ordinance.

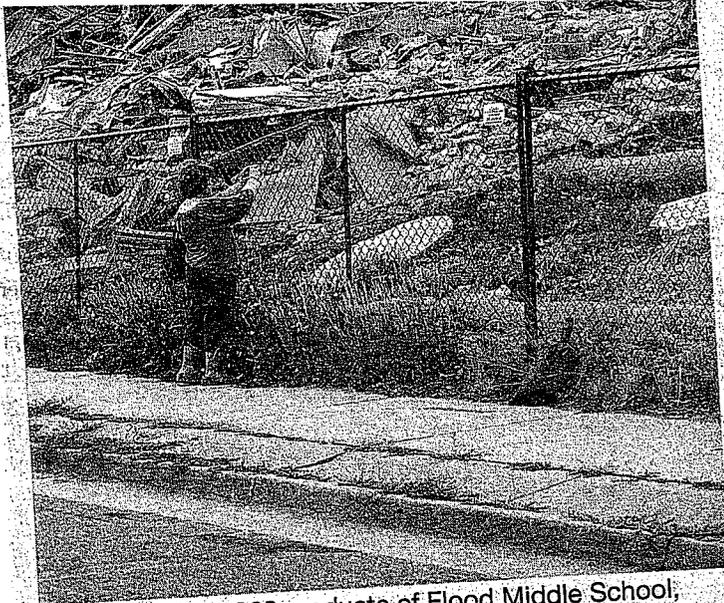
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*Michael Flaherty is Englewood's deputy city manager.*



Renee Sitler, a 1962 graduate of Flood Middle School, takes a photo of the recently demolished school. A large residential development will take its place. *Photo by Tom Barry*

## Flood School reduced to rubble to make way for development

Recently, Englewood's storied Flood Middle School on the southeast corner of Hampden and Broadway was demolished after an asbestos abatement process this summer. The rubble has since been removed to make room for a large residential development.

The school was officially named Mary Louise Flood Junior High years ago, probably in the mid 1950s.

Renee Sitler (taking a photo), a 1962 graduate of Flood School visited the site to record the events for her three sisters, Joy, Marlita and Nancy, all graduates of the school, taking photographs. The original school's

name was Englewood Junior High and the name was changed to honor Flood who had been the principal when Sitler attended. The school's mascot was the Pirates.

Flood School closed in 2007 with 300 students. Sinclair Middle School, now named Englewood Middle School, instructs the students from both schools. The property was sold by the Englewood Public School District, for \$2 million to Barbury Holdings, one of the developers.

After site work is completed on this 4.5-acre property, developers will begin construction on 300 to 350 rental apartments.

From the Denver Business Journal

[:http://www.bizjournals.com/denver/news/2013/08/27/robinson-dairy-closing-in-november-40.html](http://www.bizjournals.com/denver/news/2013/08/27/robinson-dairy-closing-in-november-40.html)

Aug 27, 2013, 3:39pm MDT Updated: Aug 27, 2013, 7:12pm MDT

## Robinson Dairy closing in November; 40 to lose jobs



Heather Draper

Reporter- *Denver Business Journal*

[Email](#) | [Google+](#) | [Twitter](#) | [Finance Etc. blog](#)

Denver's Robinson Dairy will close in November after nearly 130 years in business, a spokesman for parent company **Dean Foods** Co. confirmed Tuesday.

Dallas-based Dean Foods (NYSE: DF), parent company of Robinson Dairy, is shifting production from Denver-based Robinson to a larger Meadow Gold Dairy facility in Englewood, said spokesman [Jamaison Schuler](#). Dean Foods also owns the Meadow Gold brand.

About 40 Robinson employees will lose their jobs, but another 96 workers will be transferred to the Englewood facility and a "handful" will transfer to a Meadow Gold facility in Greeley, Schuler said.

"We regret the impact that this decision will have on our employees and our community," he said. "The decision to eliminate jobs in any part of our business is never an easy one. We need to improve our supply chain capability, and operating fewer plants will help us streamline our operations."

Employees were told about two weeks ago that the Robinson plant was closing.

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> **[MORE: Robinson Dairy shutdown comes as parent Dean Foods cuts costs](#)**

> **[FROM 2008: Robinson brothers look back at family dairy's history](#)**

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Dean Foods closed other U.S. dairy plants earlier this year as part of its "network optimization efforts," Schuler said.

The company will keep the Robinson brand for its food-service customers, but Robinson-branded products in retail stores were changed to the Meadow Gold brand about a year ago, he said.

Louis Robinson bought a farm in Lakewood and started Robinson Dairy in 1885.

In 1963, descendants Edward "Eddie" and Richard "Dick" Robinson bought out the other family owners of the company.

"I started working in high school in the ice cream department and driving a truck," Eddie Robinson recalled in a 2008 interview with the DBJ's Cathy Proctor. "I pulled relief in the summer time, driving up to Empire and Idaho Springs — Vail wasn't even in existence in those days. Out to Black Hawk, Central City, Lookout Mountain. I'd leave the house and it was dark, and I'd come back and it was dark."

Robinson was sold to Dallas-based Suiza Foods in 1999, and two years later, Suiza merged with Dean Foods.

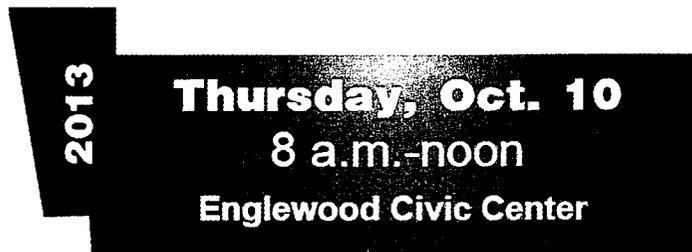
- *A news tip to our partners at 9News led us to this story.*

Heather Draper covers banking, finance, law and the economy for the Denver Business Journal and writes for the "Finance Etc." blog. Phone: 303-803-9230.



**Save the Date!**

**Sustainable Communities Initiative (SCI) Full Consortium Fall Semi-Annual Meeting**



As part of the **Sustainable Communities Initiative (SCI)** and its commitment to regional planning through the Metro Vision process, the Denver Regional Council of Governments will present the 2013 Fall SCI Consortium Meeting **Thursday, Oct. 10**. Exploring the topic *Planning for Change*, the event will feature national and regional speakers discussing current demographic trends in the United States and the region, and how the need to anticipate change is influencing the way in which local and regional planning is conducted.

SCI Consortium members, partners, planners, regional elected officials, business leaders, key stakeholders, and anyone interested in changing demographics and its impact on transit, housing and economic development will want to attend.

A panel of local practitioners involved in housing, economic development, and transportation planning at the practical level will talk about the challenges these demographic changes present. An interactive session will provide an opportunity for participants to help identify strategies that better inform appropriate public policy and planning processes to meet changing demands.

Please **mark your calendars** and look for **more information coming soon**.





## MEMORANDUM

**TO:** Gary Sears, City Manager

**THROUGH:** Rick Kahm, Director of Public Works ✓

**FROM:** David Henderson, Deputy Public Works Director ✓

**DATE:** August 28, 2013

**SUBJECT:** PROJECT UPDATES – Quincy Avenue Closure, Police/Fire Parking Lot, Servicenter Stormwater Improvements, Northwest Greenbelt Playground Project, The Englewood Campus, Concrete Utility Project 2013, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, Street Maintenance Projects 2013, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

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### QUINCY AVE. CLOSURE

Brown Brothers Construction will be installing a storm sewer tap in W. Quincy Avenue. The work will require a three day closure of Quincy between Lipan and Navajo. See the attached notification letter being delivered to neighboring properties.

### POLICE/FIRE PARKING LOT

The approved 2013 “Multi Year Capital Project” included funding to repave and correct drainage problems at the Police/Fire parking lot. Paving and pavement markings in the north lot will be completed this week. The Street Division will return later this fall to repave the two smaller parking lots (southeast visitor lot and east patrol car lot).

### SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. Staff is reviewing the car wash design proposal. Pending approvals, design work will be initiated over the next couple of weeks.

### NORTHWEST GREENBELT PLAYGROUND PROJECT

Richdell Construction continued work on the project.

### THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Lehigh Avenue, west of Clarkson Street has been paved. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.  
Construction of a new softball field in the detention area appears to be substantially complete.

### CONCRETE UTILITY PROJECT 2013

Council approved a motion to award a construction contract to NORAA Concrete Construction for the 2013 project at the Council meeting on April 1<sup>st</sup>. NORAA Concrete resumed work on August 19<sup>th</sup>.

Approximately two weeks of work remain to complete the program. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or [concreteutility@englewoodgov.org](mailto:concreteutility@englewoodgov.org).

### CRAIG HOSPITAL EXPANSION

The 3400 block of South Clarkson Street was closed on January 22<sup>nd</sup>. **Construction of the new campus continued.**

Installation of radar speed signs and upgraded pedestrian flashers on Hampden Avenue is complete. **Concrete sidewalk and ramp improvements will be completed by Craig's contractor over the next couple of weeks.**

### XCEL ENERGY PROJECTS

#### Gas Line Replacement Projects

Xcel's contractor, Q3 Contracting, completed potholing for the installation of gas main piping along Union Avenue from Windermere to Clarkson Street. A temporary construction yard has been set up by Q3 on private property in the 4700 block of S. Windermere Street. **Installation of gas piping continues. Street Division and Traffic Engineering crews are monitoring the work on a daily basis.** The work is expected to take about 27 weeks to complete. Updates will be posted on the City's web site.

### KENT PLACE

The contractor continued work on the residential apartments.

### STREET MAINTENANCE PROJECTS 2013

The Street Division will complete the 2013 in-house overlay program by early October. **Overlay work is on hold for another week while crews catch up with other street division functions. Updates will be posted on the City's website.**

### CITYCENTER SITE DEVELOPMENT

#### Alexan East and West Parcels

438 residential units. Alexan's occupancy level for March, 2013 is 91%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin' It Loose, Foothills Physical Therapy, CityCenter Community, Nixon's Coffee House, Weingarten Realty, and King Liquor Store.

#### Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge. **CityCenter Dental is renovating the space above IHOP. The project will be on-going until the middle of September.**

#### Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

#### Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels. Weingarten Realty has executed a short term lease to Spirit (Halloween Costume Store). They will occupy the old Sports Authority Store and expect to open in September. **Spirit Halloween opened for business this week.**

#### Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

#### CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

**Comcast continued installing new high speed internet infrastructure at CityCenter to serve the Alexan Apartments and Weingarten's office tenants.**

The Piazza Fountain will be turned pink on September 7<sup>th</sup> in support of Breast Cancer Awareness Month.

**ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)**

**PA-84 West**

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11.

**PA-85 (RTD site)**

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

**PA-85 (Benjamin Franklin Charter School)**

The Benjamin Franklin Charter School is open.

**AIR QUALITY/ENERGY SAVING PROJECTS**

**Flex Fuel Program**

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

**Hybrid Vehicle Purchase**

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

**"Green" Programs**

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

**Energy Saving Projects**

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

Our Servicenter has received a grant from the Regional Air Quality Commission to install aerodynamic fairings on four Wastewater trailers. The grant covers 50% of the cost (total estimated cost is \$6,500 for the four trailers). These fairings will increase fuel mileage by up to 10% (1/2 mile/gallon).

**GPS IN VEHICLES**

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicenter Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. GPS equipment installation is complete. Police and Fire have gone live with the system and are now able to track emergency vehicle locations 24/7. The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

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# ATTENTION

BROWN BROTHERS CONTRACTING WILL BE UPGRADING THE STORM DRAINAGE SYSTEM AT 1315 WEST QUINCY AVENUE. THE WORK WILL REQUIRE CLOSING WEST QUINCY AVENUE BETWEEN LIPAN AND NAVAJO FOR THREE DAYS STARTING WEDNESDAY SEPTEMBER 4<sup>TH</sup>. THE ACCESS WILL BE CLOSED EXCEPT TO LOCAL TRAFFIC. DETOUR SIGNS WILL BE SET UP FOR ALL OTHER TRAFFIC. THE ROAD WILL BE OPENED AGAIN FOR TRAFFIC ON SATURDAY 7<sup>TH</sup>. WE APPRECIATE YOUR COOPERATION DURING THIS PROJECT.

IF YOU HAVE ANY QUESTIONS PLEASE CALL CHUCK: 303-505-5371

THANK YOU,

*Brown Brothers Contracting, Inc.*  
**ASPHALT & CONCRETE**

8200 S. Akron St., Suite 105  
Centennial, Colorado 80112  
720-382-7040 • 303-762-1025 FAX

# MEMORANDUM



TO: Gary Sears, City Manager

FROM: Rick Kahm, Director of Public Works ✓

DATE: August 28, 2013

SUBJECT: SERVICENTER FUND TRANSFER 2014

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The existing balance in the Servicenter Fund is \$558,184. A reserve balance is required for cash flow and to address unanticipated emergency expenditures. Staff has reviewed the 2014/2015 needs for the Servicenter and is comfortable with an additional \$100,000 transfer to the General Fund. This will bring the total 2014 transfer to the General Fund to \$300,000, leaving a fund balance of \$458,184. With this additional transfer, the Servicenter will still be in a position to complete planned capital improvement projects in 2014, including a new car wash and entry gate.

The Servicenter Fund realizes a profit from working on vehicles owned by other agencies. These transfers to the General Fund are a direct result of our profit from this work. Annually, we collect approximately \$155,000 for work on vehicles owned by the City of Sheridan and the City of Cherry Hills Village.

COMMUNITY DEVELOPMENT MONTHLY UPDATE  
**August 2013**

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DEVELOPMENT REVIEW PROJECTS

- *King Soopers (Federal and Belleview)*
  - Grand Opening was held on June 26.
  
- *Centennial Shopping Center (Federal and Belleview)*
  - Owner is undertaking façade and parking lot improvements. Permits have been issued for the façade work.
  - Façade and parking lot enhancements are complete. **Staff is working with the listing broker on new tenant activity. New restaurant tenant seeking space in the vacant Panda Buffet location.**
  
- *Kent Place (University and Hampden)*
  - The commercial and retail space is 100% leased. Below is information provided by the developer:

<u>Tenant</u>	<u>Anticipated Opening Date</u>
Fresh Fare by King Soopers	Now Open
King Soopers Pharmacy	Now Open
Wine Pro	Now Open
Kriser's Pet Food Store	Now Open
Glacier Ice Cream and Gelato	Now Open
Patxis Pizza	Now Open
Chase Bank	Now Open
Modmarket	Now Open
  - Construction on the 300-unit residential apartment project continues with significant progress on the underground parking structure.
  - Modmarket opened July 31. **Ribbon cutting was held on August 21.**
  
- *Martin Plastics (Oxford and Navajo)*
  - Met with Littleton Capital Partners to discuss public assistance to support proposed public improvements.
  - Preparing redevelopment assistance package which will be considered by Council at the March 18 meeting.
  - Council to consider Redevelopment Assistance Agreement at their April 15 meeting.
  - Fore Property Company is under contract with LCP for the acquisition of the Martin Plastics site. On April 15 Council will consider a resolution to allow the transfer of the Redevelopment Assistance Agreement to Fore upon the sale of the property.
  - LCP's sale of the property to Fore Property Company is anticipated for an August 2013 closing. Fore's equity partner is potentially backing out. LCP may develop the project and not sell to Fore.

- *Flood Middle School Redevelopment (Broadway and Kenyon)*
  - The Flood Middle School PUD Ordinance was effective on January 8.
  - The demolition contractor met with DRT on January 15; demolition will start in March.
  - Developer is assessing environmental and other conditions on the site, but the project is still moving forward.
  - Council will consider a revised Development Assistant Agreement on April 15.
  - Design development drawings were reviewed with architect on May 23, 2013. Demolition anticipated to commence in early June.
  - Environmental remediation is complete.
  - Demolition is complete.
  - **Construction drawings for a building permit have been reviewed and the architect will be resubmitting revised plans.**
  
- *Masonic Property (3500 South Sherman)*
  - Project reviewed by DRT on December 18 for a multi-family residential development.
  - Staff met with the developer on January 9 to discuss parking options.
  - Developer submitted a parking plan. This project involves the creation of 220 multi-family residential units.
  - The property is still under contract and the developer is considering changing plans to a 40-unit townhome project, with units selling in the \$325,000 range.
  - Developer will be seeking a variance at the June BOA meeting to reduce the amount of required ground floor commercial space.
  - Developer presented a revised site plan to DRT on June 4. This plan includes 40 townhome live/work units facing Sherman and Grant Street, plus two small (three story) condominium towers.
  - The developer applied for and was granted a variance for a reduction in the required amount of ground floor commercial space for this zone district.
  - The developer is tentatively scheduled for the August 19 Council study session to provide a project overview and update.
  
- *Craig Hospital Expansion (3425 South Clarkson)*
  - Craig Hospital closed Clarkson permanently on January 22.
  - The \$85 million expansion/remodeling project will commence first part of March.
  - A groundbreaking ceremony is scheduled for Thursday, May 23 at 2pm
  - **Construction is underway.**
  
- *Englewood Public Schools 7-12 Campus (Logan and Mansfield)*
  - The design team resubmitted construction plans on January 7; staff gave final approval of the plans on January 23.
  - Construction continues on the first phase of the new campus.
  - **Renovation of the softball field is nearly complete.**

- *Colorado's Finest Alternative High School (Chenango and Delaware)*
  - The design team will submit plans for site work and utilities the week of January 28.
  - Infrastructure work has begun on the site.
  
- *Old Le Peep Site (990 West Hampden)*
  - Demolition of the site is complete, paving the way for VRCC's planned expansion.
  
- *3550 South Inca*
  - A DRT meeting was held in May with the architect for the Rocky Mountain Veterinary Neurology Clinic. The plans call for demolishing the existing building and constructing a new 10,000 SF facility.
  
- *Groove Toyota (5460 South Broadway)*
  - Construction is underway for a \$6.7 million project.
  
- *General Iron Works (Bates and Galapago)*
  - First reading was held at the January 22 City Council meeting for both WH PUD and Sand Creek PUD. The public hearing is scheduled for February 4.
  - Second Reading was held February 19 with amendments to the Ordinance. A final reading will be held at the March 4 Council meeting.
  - The referendum period was complete on March 21, 2013.
  - Owner of General Iron Works is under contract to sell the site to a developer for a residential project to be constructed on the north portion of the site.
  - A developer submitted a DRT package for development of a new townhouse complex at this location. The DRT meeting was held on July 9<sup>th</sup>. The developer is working on revisions based on that meeting and is conducting environmental investigations.
  - **A financing partner for the developer withdrew support.**
  
- *Alma International Market (4442 South Broadway)*
  - An international market and convenience store is currently under construction. The market will also serve prepared foods for carryout.
  
- *Navajo Apartments (4201 South Navajo Street)*
  - Eley Partners will be submitting a PUD rezoning request in early February.
  - The PUD documents were submitted on February 19 and are under staff review.
  - The Development Review Team met with Eley Partners on March 5 to discuss staff comments. A final PUD submittal is anticipated in April.
  - The Navajo Apartments PUD is scheduled for a Planning Commission public hearing on May 14, 2013.
  - The Navajo Apartments PUD is scheduled for a City Council 1<sup>st</sup> Reading on September 3, 2013 and **Public Hearing on September 16, 2013.**

- *Larry Miller Nissan (5001 South Broadway)*
  - A DRT meeting was held on January 2. The developer was present.
  - Met with developer to discuss public investments to support public improvements.
  - Another developer has come forward and is under a 90-day due diligence timeframe. The potential developer would keep the existing building and develop additional pad sites for retail. The developer is interested in going through the DRT process.
  - April 2 DRT scheduled for a revised site plan involving a 26,000 s.f. specialty grocer.
  - An additional DRT review is scheduled for April 30, 2013. The plan has been revised to accommodate a traffic signal on South Broadway.
  - The developer has submitted for a vacation of utility easement.
  - Cadence Capital Investments has requested an incentive agreement for a traffic signal and intersection improvements to support the redevelopment of the LMN property. Tenants include: Sprouts Farmer's Market and Advance Auto Parts, plus future unidentified tenants comprising approximately 8,000 square feet of space.
  - Cadence Capital Investments now owns the property and has applied for vacation of utility easements. First reading at City Council is scheduled for August 5, 2013.
  - The new owner has also applied for a subdivision to divide the property into three properties.
  - A demolition permit application was received to demo the existing dealership building, and construction documents were submitted for a new Advance Auto Parts building.
  - An application for site work has been submitted and reviewed. Applicant has been given red-line comments and will be re-submitting.
  - **A building permit application was submitted for Sprouts grocery store and is currently under review.**
  - **Applicant has resubmitted for the site work. Staff is currently reviewing.**
  - **Vacation of Easements were approved during a second reading on August 19, 2013.**
  - **A demolition permit was issued on August 21.**
  
- *Nathan's Funtastic Fun (Broadway and Dartmouth)*
  - Staff met with a representative from Chick-Fil-A regarding a possible new drive-thru restaurant at the Nathan's old site.
  - The developer anticipates designing a project that involves the closure of the alley. This will require Council authorization; designs are being vetted with Chic-Fil-A before submitted to the City for review and consideration. They anticipate purchasing the property.
  - Chick-Fil-A presented a site plan for consideration by DRT members. Issues with setbacks and the placement of the building over the alley were key

issues for discussion. The development consultant plans to explore alternative site layouts to address the development constraints of the site.

- A revised site plan for Chick-Fil-A shows the long side of building facing Broadway, with the building closer to Broadway and Dartmouth, with drive-through around south and east side.
  - Chick-Fil-A has submitted for a PUD; an internal DRT meeting will be held on July 30<sup>th</sup> to discuss the submittal.
  - Chick-Fil-A held a neighborhood meeting on Wednesday, July 31<sup>st</sup> at 6:00 at the Mayflower Church on Acoma.
  - **Applicant has been given red-line comments on the PUD submittal and is currently working on revisions.**
- *Simply Storage (2701 South Santa Fe Drive)*
    - A DRT meeting was held on April 30 to discuss a multi-building, self-storage development in the I-1 zone district.
  - *Holiday Motel (4475 South Broadway)*
    - A DRT was held on April 23 to discuss the possibility of a second story addition on part of the existing building. The applicant stated that the motel is under new ownership and is wanting to do some work to façade of the building as well as interior remodel.
  - **AG Machining (4607 South Windermere)**
    - **Staff met with representatives from AG Machining during a DRT held August 20 to discuss a possible expansion to the current building. Staff provided comments and the representative is currently making revisions.**
  - **Red Bird Farms (2520 South Raritan)**
    - **A representative for Red Bird Farms submitted for a DRT meeting to be held on August 27<sup>th</sup>. They are looking into doing an 11,500 s.f. addition to the existing building.**

## BOARDS & COMMISSIONS

- *Board of Adjustment and Appeals*
  - The Board approved a 7 foot front setback encroachment for a new commercial building at 2300 West Evans Avenue.
  - The Board approved a maximum 4 foot rear setback encroachment for an addition to an existing home at 3176 South Vine.
  - A public hearing for a front porch encroachment was continued to February 27.
  - On May 8<sup>th</sup> the Board approved a variance to construct a front porch 36 inches from grade, 6 inches higher than the maximum 30 inches allowed.
- **Keep Englewood Beautiful**
  - **Commissioners are researching banning plastic bags in grocery stores.**
  - **The Household Hazardous Waste Round Up will be held September 14<sup>th</sup> and September 27<sup>th</sup>.**

## COUNCIL REQUESTS

- CR13-005: Kent Place Neighborhood Developer Update
- CR13-006: Broadway/Chenango Sign
- CR13-009: Art Shuttle Ridership
- CR13-013: Bench at Art Shuttle Stop #10
- CR13-014: GIW Conditional Use Permit
- CR13-015: GIW Health Concerns
- CR13-025: Bus Bench Maintenance Contract
- CR13-027: Broadway/Dartmouth Proposal Status
- CR13-028: Acoma/Englewood Parkway Development
- CR13-067: Chickens, Dogs and Business
- CR13-072: Home Occupations
- CR13-075: Update of CR13-027, Broadway/Dartmouth
- CR13-087: Potential Zoning Violations on South Broadway
- CR13-097: EURA Proposals
- CR 13-101: Masonic Property Update
- CR 13-109: Flood Middle School Construction Inquiry
- **CR 13-130: 3255 South Delaware Plantings Building Inquiry**
- **CR 13-140 Kent Place Construction Time Inquiry**

## HOUSING

### *Rehab*

#### Redeemed Property

- 4896 South Delaware Street
- 3686 South Fox Street

### *Neighborhood Stabilization Program (NSP)*

- Under Construction:
  - 4825 South Delaware Street
  
- Under Contract to Sell:
  
- Sold:
  - 4819 South Delaware Street
  - 2215 West Wesley Avenue
  - 2198 West Adriatic Avenue
  - 2335 West Baltic Avenue
  - 4744 South Galapago Street
  - 2010 West Baltic Avenue
  - 3115 South Acoma Street
  - 3102 West Radcliff Drive
  - 4681 South Decatur #226
  - 2295 West Baltic Place
  - 2293 West Baltic Place
  - 2159 West Vassar Avenue

- 3395 West Grand Avenue
- 4585 South Julian Street
- 4101 South Cherokee Street
- 2320 West Harvard Avenue
- 905 West Stanford Avenue

## SPECIAL PROJECTS

- *Englewood Light Rail Corridor Plan*
  - A public hearing on the finalized planning document was held on July 16th before the Planning and Zoning Commission. A public hearing before City Council took place on August 19<sup>th</sup>. Council will vote on a Resolution to adopt the *Englewood Light Rail Corridor Plan* as a supplementary document in support of *Roadmap Englewood: The 2003 Englewood Comprehensive Plan*.
  - **Community Development has submitted an application to DRCOG for a second round of planning funding to explore in greater detail key implementation projects identified in the original Plan.**
  
- *Development of Acoma/Englewood Parkway*
  - In March, a Request for Proposals was mailed to 42 developers, in addition to three companies responding to the sign placed on the property. Three proposals were received by the April 12 deadline.
  - The Englewood Urban Renewal Authority is currently reviewing the submitted proposals and will schedule meetings with interested developers in the near future to gather more information.
  - EURA has selected two proposals for further consideration. Additional information from each developer is due June 28 and interviews are to be conducted on July 10.
  - The EURA has asked for additional information from the two potential developers, including developing under a ground lease arrangement. Additional information is due July 31<sup>st</sup> which the Board will review on August 7<sup>th</sup>. Interviews will be conducted with the two developers on August 14<sup>th</sup>.
  - **On August 21, the Authority unanimously voted to pursue exclusive negotiations with Medici Communities on the Acoma/Broadway/Englewood Parkway property. City Council will be briefed on the project at the September 3 Study Session.**

## ZONING

- *Distilleries, Breweries and Wineries*
  - Distillation of alcohol is currently prohibited in the city (Wineries, brewpubs and microbreweries are allowed in some zones).
  - Planning and Zoning Commission discussed possible changes to the UDC on May 7, 2013 in response to a proposed new craft distillery.
  - A detailed discussion of code changes, including mixed use zones and production limits, was presented to Planning and Zoning on June 4, 2013.
  - Planning and Zoning Commission supported staff recommendations, and

supported conditional uses for distilleries, breweries and wineries with a limit of 10,000 square feet in MU-B-1, MU-B-2 and M-2. No limits are proposed in the I-1 or I-2 districts. Public Hearing is scheduled for July 2, 2013.

- Study Session with City Council scheduled for July 22, 2013
  - First Reading of Ordinance planned for August 5, 2013
  - **Public Hearing was held at the August 19, 2013 City Council meeting, with Second Reading scheduled for September 3.**
- *Home Occupations*
    - City Council asked staff to research possible changes to the Home Occupations policy in order to allow home businesses in the R-1-A zone.
    - Staff presented this issue and proposed code changes to the Planning and Zoning Commission on June 4, 2013.
    - Planning and Zoning Commission generally agreed that the topic was worth further discussion at a future meeting.
    - Study Session with Planning and Zoning Commission is scheduled for August 6, 2013.
    - **Public Hearing scheduled for the September 17, 2013 Planning and Zoning Commission meeting.**

#### ART SHUTTLE

- Due to the closure of Clarkson Street, a new shuttle route was implemented on January 22. Signs were relocated and new route maps were printed by Craig Hospital.
- The average ridership for 2012 was 15,852; a 2.7% increase over 2011.
- The average ridership through **July 2013** was **15,186**.
- On May 20, 21, and 23, 2013, art Shuttle Stop 10 was temporarily relocated from the southwest corner of East Girard Avenue and South Clarkson Street to the southeast corner of East Girard Avenue and South Clarkson Street to accommodate construction at Craig Hospital.

#### BUSINESS NEWS

- *Arapahoe County Enterprise Zone*
  - Submitted 2012 annual report to Colorado OEDIT
  - 136 businesses submitted for certification. Total capital investment in the zone was \$124 million, and average salaries increased an astonishing 46% from 2011 to \$62,547.
  - Craig Hospital is interested in becoming a qualified contribution project. This would allow donors to claim State of Colorado tax credits for contributions.
  - Resolution for Council support of Enterprise Zone application scheduled for June 3.
  - Submitted Craig Hospital's application to become a qualified contribution project through the Arapahoe County Enterprise Zone. This will be considered by the State's Economic Development Commission on July 25.
  - Craig Hospital was approved by the State's Economic Development

Commission as a qualified contribution project.

- **Establishing contribution administrative agreement with Craig Hospital.**
- *Commercial Catalyst Program*
  - 2013 Projects
    - Autolab – 4000 South Broadway. Approved grant for signage and site improvements. **New signage installed and site improvements are underway.**
    - Springs Automotive – 2855 South Broadway. Approved grant for signage and façade enhancements. Construction is complete.
    - Brews on Broadway – 3445 South Broadway. Approved grant for signage. Construction is complete.
    - Lighting Outlet – 3400 South Broadway. Received application for façade and signage improvements. Pending final design and grant approval. **Applicant withdrew from program citing limited funding.**
    - Bill Smith Plumbing – 4101 South Broadway. Received application for signage and building enhancements. Pending revised sign designs.
    - Englewood Lock and Safe – 4310 South Broadway. Received application for signage enhancements. Pending revised sign designs.
    - **Fit:30 - 2950 South Broadway received a grant commitment for new signage.**
    - The program currently has all funding earmarked and is placing future applications on a waiting list. **The program is now seeking new applicants for the balance of 2013 funding. The budget allows for 1 or 2 new applicants.**
- Englewood Market Place
  - Design work for the proposed landscaping plan is complete. Staff is working with representatives from the shopping center to solidify the plans and work on a shared-maintenance agreement for the new landscaping.
  - Restaurant may require additional upgrades to electrical service (Xcel Energy issue). This issue has delayed the project from moving forward.
  - Costa Vida – Fresh Mexican has applied for a building permit. The owner anticipates opening later this fall. Staff is developing a scope of work for improvements to the Little Dry Creek Plaza in conjunction with this tenant's commitment and consistent with Council's direction. **Design of site improvements for Little Dry Creek plaza is currently underway. Awaiting response from property owner about landscape maintenance scope of services.**
- *Other Business Activities:*
  - Englewood Business Summit: The Summit was held on Tuesday, February 26, 7:30-10 am in Hampden Hall. Staff estimates attendance was 111.
  - 4747 South Windermere: Regional roofing company seeking to expand into this property. Project is in the due diligence phase. Project now approved and under construction.

- Hilltop Motel – Contract pending for the sale of the property to a national chain restaurant.
- New Business – Best Deal In Town signed a lease at 4371 South Broadway. This business is a television and electronics retailer. Now open.
- Restaurant considering redeveloping 3496 South Broadway with outside seating.
- A local landowner is in the early stages of working to develop a limited service hotel in Englewood. A meeting has been scheduled to brainstorm opportunities.
- **The owner of the New London Motel on South Santa Fe Drive is working with Value Place Extended Stay Motels for a possible development at this site.**

**CITY OF ENGLEWOOD  
2013 CALENDAR OF EVENTS**



<b>Mon., Sept. 2</b>		<b>City Hall closed — Labor Day</b>
Tues., Sept. 3	5:30 p.m.	Executive Session, City Council Conference Room
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Sept. 4	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	<b>Cancelled</b>	Local Liquor and Medical Marijuana Licensing Authority
	7:00 p.m.	Planning and Zoning, Community Dev. Conf. Room
Mon., Sept. 9	6:00 p.m.	Study Session, Community Room
Tue., Sept. 10	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Sept. 11	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Auth., Com. Dev. Conf. Rm.
Thurs., Sept. 12	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Recreation Center, Aquatics Room
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Rm.
Mon., Sept. 16	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Sept. 17	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Sept. 18	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Rm.
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Sept. 23	6:00 p.m.	Study Session, Community Room

Mon. Sept. 30	<b>Cancelled</b>	Study Session
Wed., Oct. 2	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Oct. 7	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 8	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Oct. 9	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, Community Development Conference Room
Thurs., Oct. 10	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Service Center, Training Room
Mon., Oct. 14	6:00 p.m.	Study Session, Community Room
Tue., Oct. 15	7:00 p.m.	Library Board, Library Board Room
Wed., Oct. 16	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Oct. 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 22	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Mon., Oct. 28	6:00 p.m.	Study Session, Community Room
Mon., Nov. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

**TENTATIVE**

**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**



September 9	Study Session 2014 Proposed Budget/Capital Improvements
September 16	Study Session & Regular Meeting Financial Report July 4 <sup>th</sup> Summary Fire Fees City Council Travel Budget Board and Commission Reports
September 23	Study Session 2014 Proposed Budget Workshop @ 5:30 p.m.
September 30	No meeting scheduled – 5 <sup>th</sup> Monday
October 7	Study Session & Regular Meeting RTD Parking and Bates Station Alternatives Aid To Other Agencies
October 14	Study Session Executive Session – Personnel
October 21	Study Session & Regular Meeting Financial Report
October 28	Study Session Board and Commission Reports
November 4	Study Session & Regular Meeting Board and Commission Members Reappointment Discussion
November 11	Study Session - Veteran's Day Holiday – no meeting scheduled
November 18	Study Session & Regular Meeting New Council Swearing-In Ceremony @ Regular Meeting

November 25	Study Session City Council's participation on Boards/Commissions discussion Board and Commission Reports
December 2	Study Session & Regular Meeting
December 9	Study Session Board and Commission Reports
December 16	Regular Meeting Holiday Dinner – No Study Session Scheduled
December 23	Christmas Holiday – no meeting planned
December 30	Christmas Holiday – no meeting planned

### **FUTURE STUDY SESSION TOPICS**

Citizen Engagement/Mindmixer  
Nextdoor Network  
Public Comment Process  
Security Camera Update  
South Platte River Bike Trail  
City/School Agreements  
BID Assets/Additional Information  
Metro Fire Training Center Options

NONEMERGENCY EMPLOYEES RETIREMENT BOARD MEETING  
May 14, 2013

Chairperson Hagan called the regular meeting of the Englewood NonEmergency Employees Retirement Plan Board to order at 3:01 p.m. in the Public Works Conference Room of the Civic Center, 1000 Englewood Parkway, Englewood, Colorado.

Members Present: Frank Gryglewicz, Director of Finance and Administrative Services  
Bradley Hagan, Chairperson, Employee Representative  
John Moore, Council Appointee  
Mahendra Patel, Secretary, Employee Representative  
Jim Woodward, Council Member

Members Absent: James Jordon, Council Appointee (No Notice)

Others Present: Jerry Huggins, Innovest Portfolio Solutions  
Wendy Dominguez, Innovest Portfolio Solutions (left at 4:30)  
Diane Hunt, Gabriel Roeder Smith and Company (GRS)  
Joe Herm, Gabriel Roeder Smith and Company (arrived at 3:10)

A quorum was present.

\* \* \* \* \*

Approval of Minutes

MR. PATEL MOVED TO APPROVE THE MINUTES OF THE FEBRUARY 26, 2013 REGULAR MEETING. MR. MOORE SECONDED.

Ayes:	Gryglewicz, Hagan, Moore, Patel, Woodward
Nays:	None
Absent:	Jordan

The motion carried.

Innovest Portfolio Solutions, LLC

Ms. Dominguez reviewed the Long-Term Outlook for the Economy and Capital Markets; she highlighted events that impacted the markets and overall economic conditions.

Ms. Dominguez reviewed the Asset Allocation Study. She reviewed the reasoning behind the need for the various funds. The study illustrates other asset mixes that might improve the return on the investments. The current return is 6.49%. This is less than the actuarial assumption of 7.5%. The potential asset mixes presented could potentially provide an improved return, but increase the level of risk.

The Board discussed allocation options and determined that it would not be appropriate to base investment allocation decisions solely on meeting the actuarial rate of return assumption. Discussion ensued regarding the need to bring the actuarial assumption more in-line with realistic projected returns. The Board agreed to evaluate actuarial assumptions with review of the actuarial report later in the meeting. The Board determined not to change the asset allocation mix because of the potential of increasing the risk level.

Mr. Huggins presented the first quarter portfolio review and the analysis of each fund in the Plan. The Innovest report, page 16 has a new peer group for the comparison consisting of plans of less than \$100 million and less than a 50% equity allocation. The past reports used a peer group of less than \$100 million but did not have the asset allocation of less than 50% equity. The prior peer group for comparison was not the best choice because the plan was compared against higher risk and higher equity allocations.

Mr. Huggins reviewed the Manager Report Card noting that Innovest has concerns with the Janus Perkins Mid Cap Value Strategy in the areas of Style Consistency, Asset Base, Performance and Overall categories. Nine of the top ten holdings are large cap stocks and are not performing as a Mid Cap investment. The JP Morgan Highbridge Dynamic Commodities Strategy has a significant underperformance which is a concern.

The Board agreed that Innovest do a search and provide candidates at the next meeting to consider as replacement for Janus Perkins Mid Cap Value Strategy and the JP Morgan Highbridge Dynamic Commodities Strategy at the next meeting.

Gabriel Roeder Smith and Company - January 1, 2013 Actuarial Report

Ms. Hunt reviewed the draft of the January 1, 2013 Actuarial Report. The study indicates a total required contribution of 21.7% of pay beginning 2014. The employee's portion is three percent and the City will contribute 18.7%. Ms. Hunt explained this is the last year of the five year smoothing that includes the capital losses from 2008. This should have a positive impact on the actuarial values for the January 2014 report. She also commented that contributions have been less than expected because of a large number of unexpected DROP and other retirements creating fewer active participants as well as lower salary increases and retirees living longer. The amortization period has now been ratcheted down to ten years. She also commented that with members entering the DROP their positions are not filled with new participants until the DROP employee terminates employment. After the participant's three year DROP, what typically occurs is positions are replaced with new employees and contributions which will aid with funding as well as a lower salary for benefit accrual.

Ms. Hunt explained the variance between actuarial and market values. The accrued liabilities increased by more than expected because of the higher number of members entering the DROP and retiring. She said that the percent of pay contribution requirement from 16.3% to 21.7% may seem higher because there are fewer active participants. The City required dollar contribution is fairly close to the City's prior year's requirement.

Ms. Hunt presented the contribution projection study included with the actuarial report.

Discussion ensued related to the need to update the mortality tables, considering a lower the assumed rate of return and adjusting the inflation rate for salary increases. Ms. Hunt said that the plan is too small to use as a basis for determining an updated mortality table and a larger metropolitan population should be used. GRS prepares actuarial reports for the Denver metropolitan area and those reports will be completed within a month. These reports are a better basis for determining which year's mortality table is a better fit for the Plan.

The Board discussed past efforts to improve the Plan's funded position by shortening the amortization period, not taking on too much risk, adjusting inflation factors to an assumption closer to actual and yet is not increasing the funding levels to a improved position.

The Board agreed to have GRS perform studies of reducing the investment return assumption from 7.5% to 7 percent, lowering the salary inflation rate to 2.5% and updating the mortality tables. The Study will layer each assumption respectively.

MR. MOORE MOVED TO APPROVE THE JANUARY 1, 2013 ACTUARIAL REPORT WITH THE PROVISION THAT A SENSITIVITY ANALYSIS BE COMPLETED PRIOR TO THE NEXT VALUATION. MR. GRYGLEWICZ SECONDED.

Ayes:	Gryglewicz, Hagan, Moore, Patel, Woodward
Nays:	None
Absent:	Jordan

The motion carried.

Ms. Dominguez left at 4:30 p.m.

Discussion Regarding Retiree Mortality Table Corrections

Ms. Hunt explained the handout and the circumstances related to using an incorrect mortality table for the benefit calculations prepared since January 1, 2012. The Board changed the Mortality Tables from 1983 to 1994.

The Plan's legal counsel indicated that the benefits be corrected by providing notice to the effected participants and adjusting one month's benefit with future benefits being the correct amount.

Discussion ensued relating to the various increases or decreases in benefit.

Mr. Moore inquired, since adjustments are not substantial, perhaps a correction could be made that does not require recouping overpayments from the retirees.

The Board discussed various adjustment options that may be considered to correct these calculation.

MR. MOORE MOVED TO APPROVE A CONDITIONAL MOTION WITH APPROVAL BY THE CITY ATTORNEY ALLOWING FOR THE RETIREES TO HAVE PAYMENTS CHANGED TO THE CORRECT BENEFIT AND RETROACTIVE ADJUSTMENTS TO THOSE WITH INCREASES AND NO REDUCTION OF BENEFITS FOR THOSE WITH DECREASES, OR IF NOT APPROVED BY THE CITY ATTORNEY, THE ADJUSTMENTS WILL BE AS OUTLINED ON THE HANDOUT. MR. GRYGLEWICZ SECONDED.

Ayes:	Gryglewicz, Moore, Patel, Woodward
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Nays: None  
Absent: Jordan  
Abstention: Hagan

The motion carried.

Review of Forms for Board Approval

- a. Irrevocable Election to Transfer Out of and Waive Claims Under the City of Englewood NonEmergency Employees Retirement Plan
- b. Notification of Option to Transfer Out of the NonEmergency Employees Retirement Plan

Mr. Gryglewicz noted the forms were approved by the Board's pension attorney and are necessary for the Plan. The forms were discussed at a previous meeting.

MR. MOORE MOVED TO APPROVE THE BOTH FORMS. MR. GRYGLEWICZ SECONDED.

Ayes: Gryglewicz, Hagan, Moore, Patel, Woodward  
Nays: None  
Absent: Jordan

The motion carried.

Retirement Approvals and Notifications:

- a. Consideration of Retirement Benefit for James Hall
- b. Consideration of DROP Benefit for John Bock
- c. Consideration of Retirement Benefit for Barry Jerome
- d. Consideration of Retirement Benefit for Marie Dymek
- e. Notification of DROP Application from Randy Pierce
- f. Notification of the Death of Joseph Pershin, Retiree
- g. Notification of the Death of Mary Hitchcock, Retiree's Beneficiary

Ms. Wescoat noted there is one change to the spreadsheet. Mr. Stowe has not completed the paperwork, so his benefit will be approved at the next Board meeting after the paperwork is completed.

MR. GRYGLEWICZ MOVED TO APPROVE THE ITEMS LISTED ON THE BENEFIT APPROVALS AND NOTIFICATIONS WITH THE CORRECTION CHANGING MR. STOWE'S ITEM TO A BENEFIT NOTIFICATION. MR. PATEL SECONDED.

Ayes: Gryglewicz, Moore, Patel, Woodward  
Nays: None  
Absent: Jordan  
Abstention: Hagan

The motion carried.

Colorado Public Plan Coalition Annual Conference August 21-23, 2013

The Colorado Public Plan Coalition Annual Conference will be in Colorado Springs. Ms. Wescoat needs notification not later than July 15, 2013, for anyone wishing to attend.

MR. GRYGLEWICZ MOVED TO APPROVE THE EXPENSES OF ANY BOARD MEMBER ATTENDING THE COLORADO PUBLIC PLAN COALITION ANNUAL CONFERENCE IF NOTIFICATION IS PROVIDED TO MS. WESCOAT PRIOR TO JULY 15, 2013. MR. MOORE SECONDED.

Ayes: Gryglewicz, Hagan, Moore, Patel, Woodward  
Nays: None  
Absent: Jordan

The motion carried.

Boards and Commissions Appreciation June 24, 2013 at 6:30 p.m.

The Boards and Commissions Appreciation night has changed venues. The appreciation night will be at Civic Center. The Board members should notify either Ms. Wescoat or Sue Carlton-Smith in the City Manager's office if they plan to attend.

Member Choice

No items were discussed.

The Board adjourned at 4:50 p.m.

/s/ Carol Wescoat

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Carol Wescoat  
Recording Secretary