

---

# Council Newsletter

---



## CITY MANAGER'S NOTES

August 15, 2013

### Upcoming Council Meetings

City Council will meet on **Monday, August 19, 2013**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agendas are attached. Sandwiches will be available at 5:30 p.m.

The following meeting will be held on **Monday, August 26, 2013**.

### Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Articles concerning Parks and Recreation's Fun Fest and the distilleries, wineries and breweries in Englewood.
2. The Brew on Broadway grand opening.
3. Memorandum concerning the Project Update.
4. Memorandum concerning the Allen Water Treatment Plant UV Project.
5. Police Department Summary Report for July, 2013.
6. Calendar of Events.
7. Tentative Study Session Topics.
8. Minutes from the Police Pension board meeting of February 14, 2013.
9. Minutes from the firefighters Pension board meeting of February 21, 2013.
10. Minutes from the Public Library Board meeting of June 11, 2013.
11. Minutes from the Keep Englewood Beautiful Commission meeting of July 9, 2013.
12. Minutes from the Parks and Recreation Commission meeting of July 11, 2013.
13. Minutes from the Liquor and Medical Marijuana Licensing Authority meeting of July 17, 2013.
14. Minutes from the Urban Renewal Authority meetings of August 7, 2013.

### Parks and Recreation Department



---

On Saturday, August 10<sup>th</sup>, the Department of Parks and Recreation held its 17<sup>th</sup> Annual FunFest at Bellevue Park. The event had one of the largest crowds ever with approximately 3,500 people. People came early and stayed for the majority of the day, enjoying activities that included numerous arts and crafts booths, a 30 ft. ropes course, a bungee jump, inflatables and entertainment on the Show Wagon. Some of the booths featured Englewood Fire Department, Englewood Public Library, Keep Englewood Beautiful, Englewood Cultural Arts Commission and the Museum of Outdoor Arts. The fun-

filled day also included a duck race down Big Dry Creek. This year's race was bigger than ever with approximately 190 ducks sold that generated proceeds of \$645. Proceeds of the duck race will benefit the Englewood Youth Council. This was the first year that cash prizes were awarded for the race and really improved fundraising efforts. Mayor Randy Penn won second place who generously donated the \$100 cash prize back to Youth Council. The event was sponsored in part by Betty's Toys and SCFD.

---

Pirates Cove began weekends only on Sat. August 10th. Pirates Cove traditionally moves to weekend only hours in mid-August due to the majority of the employees being college and high school students and needing to return to school.

# Englewood's Fun Fest this Saturday, Aug. 10

SUBMITTED BY DON BAIN

Englewood's annual FunFest runs from 10 a.m. to 5 p.m. on Saturday, Aug. 10, in Belleview Park, 5001 S. Inca St. Now in its 17<sup>th</sup> year, Fun Fest is a celebration of the arts aimed at children and their parents that drew more than 4,000 people to Belleview Park last year.

The event mixes activity booths for kids with more active experiences for the more adventurous, like safe, but thrilling bungee jumping. Various food vendors are also on hand.

Kids will enjoy spinning hula-hoops, the duck race, making giant bubbles or just listening to the continuous live music throughout the day. Attendees young and old can get henna tattoos, painted fac-

es or take a toss at dunking the guy or girl in the dunk tank.

At the Museo de Las Américas booth, participants can create tissue flowers or partner with the Art Reach crew to craft an eye of god. Kids can even build a turtle out of rocks, thanks to the Englewood Cultural Arts Commission.

The Museum of Outdoor Arts will hold a coloring contest with some of the artwork on display and prizes for the most artistic and creative efforts.

The giant bubbles and temporary tattoos are courtesy of the Englewood Recreation Department, which will also offer activities involving chalk art and beadwork.

Keep Englewood Beautiful will demonstrate the creation of artworks from recycled materi-

als, while the home improvement store Lowe's will generously provide build a kit items to assemble.

Colorado International School will provide a booth as yet shrouded in mystery – who knows what the bright minds at the school are hatching?

Appropriately, Swedish Hospital will offer low-cost bike helmets to keep kids safe on wheeled devices.

Admission is free, though some attractions like the miniature train, bungee jump and children's farm may charge a nominal fee.

Englewood Parks & Recreation, the Scientific and Cultural Facilities District and Betty's Toys are the primary sponsors of Fun Fest.

ign Wars sought the band's ser-

II: toria head to play

of the ORIGINATOR CITY TORNADES.  
But you don't have to leave

# Englewood looking to ride brewery wave

## Council moves forward with plans to allow distilleries, wineries, breweries

By Clayton Woullard  
YourHub Reporter

Englewood City Council earlier this month passed an ordinance that would allow breweries, distilleries and wineries to set up shop in Englewood for the first time.

Chris Neubecker, senior planner for Englewood, said he's not sure why the alcohol facilities were prohibited, but last year the city was approached by someone wanting to open a distillery so officials took another look at their regulations.

Now, larger distilleries more than 10,000 square feet will be allowed in industrial areas, while smaller ones would be allowed in the central business district along Broadway or Old Hampden Avenue. Small to medium breweries would also be allowed in those areas.

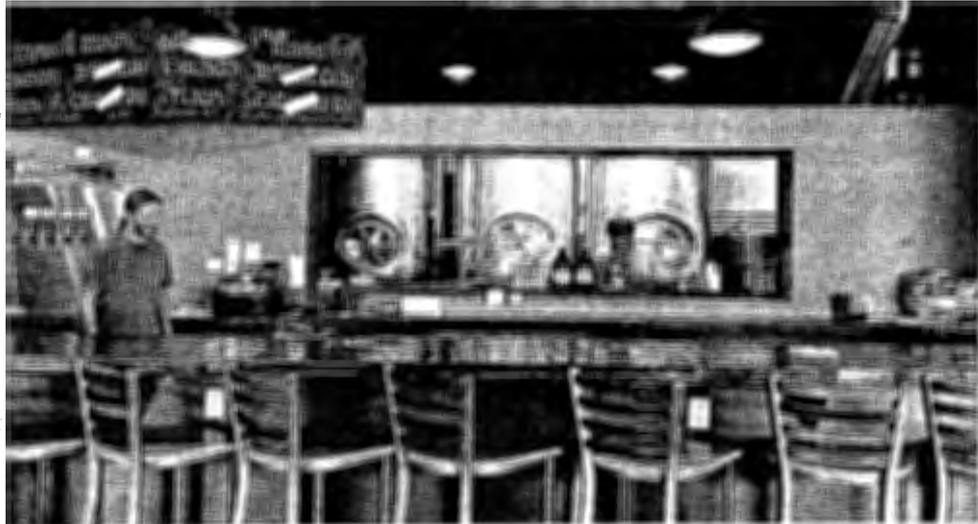
"We felt that these small breweries and distilleries have very little impact and can create foot traffic and business with the breweries and tasting rooms," Neubecker said.

One brewery, The Brew on Broadway, opened at the beginning of last month in Englewood after working with the city. It was a dream come true for owner Paul Webster, who has lived in Englewood for decades and has been a home brewer for the last several years.

His business is unique in that it also operates a coffee shop earlier in the day. He was the first such resident to challenge the city on its ordinance banning breweries.

"They had to learn what we were trying to accomplish and what we were trying to put together, and once they understood what we were after they were behind us 100 percent," Webster said.

The brewery, at 3445 S. Broadway, serves up predominantly English-style ales. He said such a business was sorely needed in Englewood because the existing bars are not



Tim Childs, left, tends to the bar as Paul Webster serves beer in the back on Aug. 8 at The Brew on Broadway in Englewood. Webster opened the brewery, the first of its kind in Englewood, last month with three partners. He has been brewing beer for more than 25 years. [yourhub.com](http://yourhub.com)

very nice and cater to heavy drinkers, not casual drinkers he hopes to attract. Webster said his demographic is middle-income, young professionals who have felt there's no comfortable place for them to enjoy beers in Englewood.

"Englewood has never been a destination because the type of bars has not been the greatest, so what we put in here needs to change the mentality of what's down here," Webster said.

As more and more breweries opened up in the Denver area, Englewood wanted to jump on board and help spark revitalization, Neubecker said. Steve Salkeld, owner of Beer at Home in Englewood, which provides supplies for home brewers, said the new ordinance will be a great thing for Englewood. The former owner attempted to open a distillery in Englewood six years ago,

but he wasn't allowed to do it so he opened one in Denver.

"I think Englewood can tap into plenty of tax money because there's quite a demand," Salkeld said.

Ryan White is hoping to open up his business, Devil's Head Distillery, in Englewood and is glad the city is paving the way for making it possible. His distillery will produce gin, vodka and aquavit, a Scandinavian spirit. He's happy his distillery, which will be about 3,500 square feet, will be on Broadway and not in the industrial zones.

"I'm hoping to capture a larger audience by being in a place where everyone can see us," White said.

He said he's hoping to open in late fall or early winter, depending on whether he can find a location. He has lived between Englewood and Littleton most of his life, so opening this distillery is kind of a coming

home for him.

Mollie Gilligan, who works at Beer at Home, said she's been to The Brew on Broadway a few times and said they serve good beer and they have a lot of potential to get better. She also liked that the atmosphere is different than other area bars.

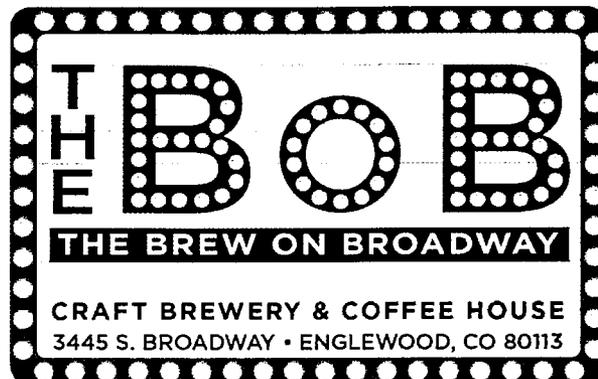
"I'm definitely glad to see that breweries are opening up in Englewood, and (Webster's) definitely trying to establish a name for craft beer outside of the Denver scene," Gilligan said.

City council will vote on the ordinance on second reading, when there will also be a public hearing, at its regular meeting at 7:30 p.m. Aug. 19.

Clayton Woullard: 303-954-2953,

[twitter.com/yhClayton](https://twitter.com/yhClayton)

**Announcing the  
Grand Opening of**



**The Brew on Broadway,  
affectionately called “The BoB”**

*A Craft Brewery and Coffee House*

**Located at 3445 S. Broadway, Englewood**

**½ block North of Hampden**

**Our Craft Brewery offers our own hand-crafted beers brewed right here on the premises  
and our**

**Coffee House offers only the finest coffees, teas and  
Italian sodas**

**Dedicated to providing our local neighborhood a place to  
relax and enjoy a pint or coffee close to home!**

**Come enjoy a Coffee or Craft Beer on our magnificent  
Brew Garden**

**You can order food and bring it in from any restaurant or choose from one of our  
Englewood Restaurant Bar menus that deliver or are very close by**

**The Brew Garden is animal friendly if they are friendly**

**Visit us at**

**Facebook and [thebrewonbroadway.com](http://thebrewonbroadway.com)**



## MEMORANDUM

**TO:** Gary Sears, City Manager

**THROUGH:** Rick Kahm, Director of Public Works ✓

**FROM:** David Henderson, Deputy Public Works Director ✓

**DATE:** August 14, 2013

**SUBJECT:** PROJECT UPDATES – Police/Fire Parking Lot, Servicenter Stormwater Improvements, Northwest Greenbelt Playground Project, The Englewood Campus, Concrete Utility Project 2013, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, Street Maintenance Projects 2013, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

---

### POLICE/FIRE PARKING LOT

The approved 2013 “Multi Year Capital Project” included funding to repave and correct drainage problems at the Police/Fire parking lot. **The Street Division will begin removing the old asphalt from the north lot on Friday, August 16<sup>th</sup> and complete removals on Monday, August 19<sup>th</sup>. Concrete work (by private contractor) is scheduled for August 20<sup>th</sup>. The Street Division expects to complete paving the lot by the end of next week.**

### SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. **Design work will be initiated over the next couple of weeks.**

### NORTHWEST GREENBELT PLAYGROUND PROJECT

All of the old playground equipment and surrounding pea gravel was removed, and safety fencing was installed. **Richdell Construction began demolition and survey work to lay out the project this week.**

### THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. **Lehigh Avenue, west of Clarkson Street has been paved.** Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

**Construction of a new softball field in the detention area continued.**

### CONCRETE UTILITY PROJECT 2013

Council approved a motion to award a construction contract to NORAA Concrete Construction for the 2013 project at the Council meeting on April 1<sup>st</sup>. **NORAA Concrete will resume work on August 19<sup>th</sup>.** Approximately two weeks of work remain to complete the program. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or [concreteutility@englewoodgov.org](mailto:concreteutility@englewoodgov.org).

### CRAIG HOSPITAL EXPANSION

The 3400 block of South Clarkson Street was closed on January 22<sup>nd</sup>. **Construction of the new campus continued.**

Installation of radar speed signs and upgraded pedestrian flashers on Hampden Avenue is complete. **Concrete sidewalk and ramp improvements will be completed when the Concrete Utility contractor remobilizes.**

### XCEL ENERGY PROJECTS

#### Gas Line Replacement Projects

Xcel's contractor, Q3 Contracting, completed potholing for the installation of gas main piping along Union Avenue from Windermere to Clarkson Street. A temporary construction yard has been set up by Q3 on private property in the 4700 block of S. Windermere Street. **Installation of gas piping continues. Street Division and Traffic Engineering crews are monitoring the work on a daily basis.** The work is expected to take about 27 weeks to complete. Updates will be posted on the City's web site.

### KENT PLACE

**The contractor continued work on the residential apartments.**

### STREET MAINTENANCE PROJECTS 2013

**The Street Division continued the 2013 in-house overlay program. Paving on Dartmouth Avenue between Downing and University began this week. Message boards are in place to notify the public. Updates will be posted on the City's website.**

### CITYCENTER SITE DEVELOPMENT

#### Alexan East and West Parcels

438 residential units. Alexan's occupancy level for March, 2013 is 91%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin'It Loose, Foothills Physical Therapy, CityCenter Community, Nixon's Coffee House, Weingarten Realty, and King Liquor Store.

#### Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge.

#### Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

#### Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels.

#### Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

#### CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. **Comcast continued installing new high speed internet infrastructure at CityCenter to serve the Alexan Apartments and Weingarten's office tenants.**

### ENGLEWOOD McLELLAN RESERVOIR FOUNDATION (EMRF)

#### PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

**AIR QUALITY/ENERGY SAVING PROJECTS**

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

“Green” Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now “single-streaming” waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

Our Servicenter has received a grant from the Regional Air Quality Commission to install aerodynamic fairings on four Wastewater trailers. The grant covers 50% of the cost (total estimated cost is \$6,500 for the four trailers). These fairings will increase fuel mileage by up to 10% (1/2 mile/gallon).

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicenter Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. GPS equipment installation is complete. Police and Fire have gone live with the system and are now able to track emergency vehicle locations 24/7. The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

/lt



# CITY OF ENGLEWOOD

---

## MEMORANDUM

TO: Gary Sears, City Manager  
Englewood City Council

FROM: Stu Fone, Director of Utilities

DATE: August 14, 2013

RE: Allen Water Treatment Plant UV Project

The UV disinfection facility addition at the Allen Water Treatment Plant is on schedule and under budget.

The portion of W. Layton Ave. in front of the Allen Plant is scheduled to open by mid-September, if there are no unanticipated delays, ahead of the original October 2013 completion date.

# Englewood Police Department Summary Report

For Period July 1, 2013 through July 31, 2013



<b>TYPE OF INCIDENT</b>	<b>July 2013</b>	<b>July 2012</b>	<b>YTD 2013</b>	<b>YTD 2012</b>
<b>PATROL AND TRAFFIC</b>				
Total Activities	4,550	4,733	29,729	39,516
Misdemeanor Arrests	181	256	1,096	1,252
Felony Arrests	23	18	151	134
Warrant Arrests	65	46	324	316
DUI Arrests	22	29	252	201
Patrol Division Traffic Summonses	784	791	5,621	4,375

<b>INVESTIGATIONS</b>				
Case Filings	29	24	161	154
Summons	3	6	26	15
Deactivated (no additional leads)	17	42	214	209
Unfounded	7	15	72	64
Victim Failure to Prosecute	8	10	40	44
Other Jurisdiction	2	12	38	52
Located Missing Person/Runaway	6	3	24	21
Non Criminal Death Investigations	4	5	36	46
Prosecution Declined by District Attorney	2	2	8	10
<b>TOTAL</b>	<b>78</b>	<b>119</b>	<b>619</b>	<b>615</b>

<b>NEIGHBORHOOD SERVICES</b>				
<b>Impact Team</b>				
Projects initiated	13	19	95	149
Residential	13	15	68	96
Business	0	4	27	53
Projects Cleared	7	7	66	87
Community Contacts	10	2	66	91
Residential	1	0	5	13
Business	9	2	61	78
Community Events	12	12	52	62
<b>Code Enforcement</b>				
Cases Opened	505	373	2,798	2,730
Notices of Violation	332	200	1,813	1,337
Postings	105	29	497	329
Summons	14	16	90	105
Patrol Referrals	14	22	138	246
<b>TOTAL</b>	<b>970</b>	<b>640</b>	<b>5,336</b>	<b>4,747</b>
<b>Traffic Bureau</b>				
Traffic Summonses	458	392	2,250	1,360
Parking Summonses	404	346	2,282	529
<b>TOTAL</b>	<b>862</b>	<b>738</b>	<b>4,532</b>	<b>1,889</b>
<b>Community Relations</b>				
Community Events/Activities	6	5	42	72
Persons in Attendance	194	326	950	2,606

# ENGLEWOOD POLICE DEPARTMENT SUMMARY REI

For Period July 1, 2013 through July 31, 2013



TYPE OF INCIDENT	July 2013	July 2012	YTD 2013	YTD 2012
<b>COMMUNICATIONS/RECORDS</b>				
<i>Reported Part I Crimes</i>				
Murder/Manslaughter	0	0	0	0
Rape	1	2	9	6
Robbery	2	1	17	16
Assault (includes all assaults)	40	32	206	224
Burglary	19	34	115	171
Theft	140	197	932	1,030
Auto Theft	14	17	127	102
Arson	0	1	2	6
Reported Part I Crimes <b>TOTAL</b>	216	284	1,408	1,555
Calls for Service <b>TOTAL</b>	4,550	4,733	29,618	29,987

<b>VICTIM ASSISTANCE RESPONSE</b>				
Incidents with victim assistance provided	82	74	528	536
People served relative to incidents	100	97	653	628
Domestic Violence victims	21	31	198	309

**CITY OF ENGLEWOOD  
2013 CALENDAR OF EVENTS**



Mon., Aug. 19	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Aug. 20	3:00 p.m.	NonEmergency Employees Retirement Plan Board, Public Works Conference Room
	<b>Cancelled</b>	Planning & Zoning Commission
Wed., Aug. 21	4:30 p.m.	Budget Advisory Committee, Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Aug. 26	6:00 p.m.	Study Session, Community Room
<b>Mon., Sept. 2</b>		<b>City Hall closed — Labor Day</b>
Tues., Sept. 3	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Sept. 4	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	<b>Cancelled</b>	Local Liquor and Medical Marijuana Licensing Authority
	7:00 p.m.	Planning and Zoning, Community Dev. Conf. Room
Mon., Sept. 9	6:00 p.m.	Study Session, Community Room
Tue., Sept. 10	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Sept. 11	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Auth., Com. Dev. Conf. Rm.
Thurs., Sept. 12	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Recreation Center, Aquatics Room
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Rm.

Mon., Sept. 16	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Sept. 17	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Sept. 18	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Rm.
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Sept. 23	6:00 p.m.	Study Session, Community Room
Mon. Sept. 30	<b>Cancelled</b>	Study Session
Wed., Oct. 2	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Oct. 7	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 8	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Oct. 9	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, Community Development Conference Room
Thurs., Oct. 10	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Service Center, Training Room
Mon., Oct. 14	6:00 p.m.	Study Session, Community Room
Tue., Oct. 15	7:00 p.m.	Library Board, Library Board Room
Wed., Oct. 16	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

**TENTATIVE**

**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**



August 26	Study Session 2014 Proposed Budget
September 3	Study Session & Regular Meeting (Tuesday) Executive Session – Personnel Metro Fire Training Center Options Fire Department Plan and Permit Fees
September 9	Study Session 2014 Proposed Budget
September 16	Study Session & Regular Meeting Financial Report Board and Commission Reports
September 23	Study Session 2014 Proposed Budget Workshop
September 30	No meeting scheduled – 5 <sup>th</sup> Monday
October 7	Study Session & Regular Meeting Aid To Other Agencies
October 14	Study Session Executive Session – Personnel
October 21	Study Session & Regular Meeting Financial Report
October 28	Study Session Board and Commission Reports
November 4	Study Session & Regular Meeting Board and Commission Members Reappointment Discussion
November 11	Study Session - Veteran's Day Holiday – no meeting scheduled

November 18	Study Session & Regular Meeting New Council Swearing-In Ceremony @ Regular Meeting
November 25	Study Session Board and Commission Reports
December 2	Study Session & Regular Meeting City Council's participation on Boards/Commissions discussion
December 9	Study Session Board and Commission Reports
December 16	Regular Meeting Holiday Dinner - No Study Session Scheduled
December 23	Christmas Holiday - no meeting planned
December 30	Christmas Holiday - no meeting planned

### **FUTURE STUDY SESSION TOPICS**

Water Conservation Plan  
 Citizen Engagement/Mindmixer  
 Public Comment Process  
 Nextdoor Network  
 Gun Legislation/Community Safety  
 Security Camera Update  
 DRT Event Process  
 Englewood Chamber Event Fees  
 South Platte River Bike Trail  
 EURA/Acoma Property  
 City Council Service Enhancement Request

POLICE PENSION BOARD MEETING  
February 14, 2013

The regular meeting of the Englewood Police Pension Board was called to order by Chairperson Norm Wood, at 3:02 p.m. in the Public Works Conference Room, Civic Center, 1000 Englewood Parkway.

Members Present: Norm Wood, Chairperson  
Gary Condrey, Employee Representative  
George Egri, Employee Representative  
Frank Gryglewicz, Director of Finance and Administrative Services  
Randy Penn, Mayor  
James Phelps, Council Appointee

Members Absent: None

Others Present: None

A quorum was present.

\* \* \* \* \*

Seating of George Egri

The Board congratulated George Egri on his reelection to the Police Officers Pension Board.

Election of Board Chairperson/President

MR. EGRI MOVED TO NOMINATE NORM WOOD AS CHAIRPERSON. MR.PHELPS SECONDED.

Ayes: Condrey, Egri, Gryglewicz, Penn, Phelps  
Nays: None  
Absent: None  
Abstention: Wood

The motion carried.

Approval of August 9, 2012 Meeting Minutes.

MAYOR PENN MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 9, 2012. MR. EGRI SECONDED.

Ayes: Condrey, Egri, Gryglewicz, Penn, Phelps, Wood  
Nays: None  
Absent: None

The motion carried.

Review of FPPA Plan Statements.

The Board reviewed the yearend statements from the Fire and Police Pension Association (FPPA).

Consideration of cancelling the May meeting and setting the next meeting August 8, 2013

The Board agreed to cancel the May meeting. The next meeting will be held on August 8, 2013.

Member's Choice

Mayor Penn invited the Board to the Englewood Business Summit, February 26, 2013.

Mayor Penn asked the Board for suggestions for the Boards and Commission Appreciation event. The event has been held at Pirates Cove. The Board discussed various venues and options for token appreciation gifts from the City.

CHAIRPERSON WOOD MOVED TO ADJOURN. MR. EGRI SECONDED.

Ayes:	Condreay, Egri, Gryglewicz, Penn, Phelps, Wood
Nays:	None
Absent:	None

The motion carried

The meeting adjourned at 3:16 p.m.

---

Carol Wescoat  
Recording Secretary

FIREFIGHTERS PENSION BOARD MEETING  
February 21, 2013

The regular meeting of the Englewood Firefighters Pension Board was called to order by Chairperson Kieth Lockwood at 3:00 p.m. in the Public Works Conference Room of the Englewood Civic Center, 1000 Englewood Parkway.

Members Present:                   Kieth Lockwood, Chairperson, Employee Representative  
  John Garcilaso, Secretary, Employee Representative  
  Frank Gryglewicz, Director of Finance and Administrative Services  
  Grayson Hartley, Employee Representative  
  Randy Penn, Mayor (arrived 3:12 a.m.)

Members Absent:                   Carolyne Wilmoth, Council Appointee (no notice)

Others Present:                    Don and Marilyn Seymour, Retired Volunteer and spouse

A quorum was present.

\* \* \* \* \*

Seating of Reelected Board Member, John Garcilaso

The Board congratulated John Garcilaso on his reelection to the Firefighters Pension Board.

Election of Board Chairperson/President and Secretary

MR. GARCILASO NOMINATED KIETH LOCKWOOD CHAIRPERSON/PRESIDENT. MR. GRYGLEWICZ SECONDED.

Ayes:                    Garcilaso, Gryglewicz, Hartley  
Nays:                    None  
Absent:                  Wilmoth, Penn  
Abstention:            Lockwood

The motion carried.

CHAIRPERSON LOCKWOOD NOMINATED JOHN GARCILASO SECRETARY. MR. GRYGLEWICZ SECONDED.

Ayes:                    Gryglewicz, Hartley, Lockwood  
Nays:                    None  
Absent:                  Wilmoth, Penn  
Abstention:            Garcilaso

The motion carried.

Approval of November 1, 2012 Regular Meeting Minutes.

MR. GARCILASO MOVED TO APPROVE THE NOVEMBER 1, 2012 MINUTES OF THE REGULAR BOARD MEETING. MR. GRYGLEWICZ SECONDED.

Ayes: Lockwood, Garcilaso, Gryglewicz, Hartley  
Nays: None  
Absent: Wilmoth, Penn

The motion carried.

Review of FPPA Volunteer and Firefighters Plan Statements

Mr. Gryglewicz reviewed the year-end statements.

Consideration of Studies to be included with the January 1, 2013 Volunteer Firefighters Actuarial Report

The Board discussed requesting additional studies to be included with the 2013 Volunteer Firefighters actuarial report.

Mayor Penn arrived at 3:12 p.m.

The Board discussed, given the current funding levels, there may not be sufficient funds to provide an increase. The Board requested an additional study to provide a \$100 increase as of 2014 and a \$50 increase for survivors. There is no additional fee for the study.

Notification of Edison, Lucius and McLain Transactions

Retirees Edison and Lucius have completed the paperwork necessary to adjust their benefits for electing a 50% Joint and Survivor benefit. The adjusted payments were made in December 2012.

Retiree McLain has not completed the necessary paperwork.

Review of Attendance

The Board discussed the attendance of the past year. Ms. Wilmoth attended only one meeting and did not provide a notice of absence for the February 21, 2013 meeting.

Consideration of cancelling the May meeting making the next meeting August 8, 2013

Unless a matter needing immediate attention requires a May meeting, the next regular meeting will be August 8, 2013.

Members Choice

Mr. Garcilaso inquired about the procedures staff takes when they are notified of a retiree's death. Ms. Wescoat explained that once informed of the passing of a retiree, a letter is sent to the family or estate requesting documentation. The letter includes the procedures taken by staff and a notification of the funeral benefit, if any.

Mayor Penn invited the Board to the Englewood Business Summit, February 26, 2013.

Mayor Penn asked the Board for suggestions for the Boards and Commission Appreciation event. The event has been held at Pirates Cove. The Board discussed various venues and options for token appreciation gifts from the City.

MR. GRYGLEWICZ MOVED TO ADJOURN. MR. GARCILASO SECONDED.

Ayes:	Lockwood, Garcilaso, Gryglewicz, Hartley, Penn
Nays:	None
Absent:	Wilmoth

The motion carried.

Meeting adjourned at 3:27 p.m.

/s/ Carol Wescoat

---

Carol Wescoat  
Recording Secretary



*Englewood Public Library Board*

1000 Englewood Parkway, Englewood, CO 80110  
303-762-2572 www.engagewoodgov.org



**MINUTES**  
**Englewood Public Library Board**  
**June 11, 2013**

**Call To Order/Roll Call**

Chair Mark Adams called the meeting of the Englewood Public Library Board to order at 7:01 p.m.

PRESENT: Mark Adams, Vicki Howard (School Board Member), Christine Challis, Amy Martinez, Stephanie McNutt, Philippe Ernewein, and Jill Wilson (Council Member).

ABSENT: Michael Buchanan (excused), Michelle Mayer (excused), Tom Kelly (excused), and Julie Grazulis (excused).

Also Present: Dorothy Hargrove, Director of Library Services and Deb Parker, Recording Secretary.

**6-13** - That the minutes of the meeting of May 13, 2013 be approved as presented.

Moved by: Mr. Ernewein

Seconded by: Ms. Martinez

The Motion passed unanimously.

**Monthly Statistical and Financial Reports**

Ms. Hargrove introduced the added lines to the Statistical Report for the Board's review. Mr. Adams asked that the number of events and the number of attendees for Hampden Hall be also added to future reports.

**Other Old Business**

Ms. Hargrove shared that the gardening and baseball programs were successful and well attended. Summer Reading Kick-Off in Hampden Hall was a marked success. She also shared that we are working with the Englewood Schools on a possible grant for them to join Marmot. The Friends group will be purchasing the iPad minis for the Teen and Adult Final drawing prizes for Summer Reading.

Ms. Hargrove also let the Board know that the constructions plans are still moving forward and she will hopefully have more substantial design news soon.

**New Business**

Library Board Vice Chair's Report

Mr. Adams was glad to hear that the designer is working well with Ms. Hargrove on the plans for library.

The environment of the library needs some freshening up and this will encourage new usage and be even more welcoming to our community. He thanked Ms. Hargrove and the staff for their support and consistency.

#### Library Director's Report

Ms. Hargrove shared that the English Conversation group has decided to fold as the attendance was not what they had hoped for. They may try again at a later date. She shared that CLiC does vendor contracting and they help to keep our costs down. They are working to help find even more vendor deals in 2014.

Ms. Hargrove encouraged all Board members to attend the Boards and Commissions event on the 24<sup>th</sup>.

#### **Other New Business**

None at this time.

#### **Members' Choice**

Each of the Library Board members shared updates on their personal and professional activities. Everyone expressed appreciation to Ms. Challis and Ms. Mayer for their interest in serving the Library Board.

There being no further business, Mr. Buchanan adjourned the meeting at 8:03 p.m. The next regular meeting will be held on Tuesday, July 9, 2013 at 7:00 p.m.



## MINUTES July 9, 2013



### 1. Meeting Opening

The meeting was called to order at 6:40 pm in the City Council Conference Room by Chair Mattingly.

### 2. Roll Call

**Present:** Kaylene McCrum, Jennifer Jones, Brittany Yepsen, Roger Mattingly, Bruce Werner, Theavy Sok, Christine McGroarty

**Absent/Excused:** Bob McCaslin

**Absent/Unexcused:** Justin Geissler, Paul Kern, Cate Townley, Jessie Van Gundel, Steven Scott

**Staff:** Audra Kirk, Planner I



### 3. Approval of Minutes

**Motion:** Approve the June 11, 2013 Minutes as written. **Moved by** Bruce Werner;  
**Seconded by** Kaylene McCrum.

Christine should be listed on the Plastic Bag Ban subcommittee. Minutes were approved as amended.



### 4. Old Business

- Plastic Bag Ban: The Sub-Committee met and discussed the Ordinance process, which will take approximately eight months. Public forums will be held to gather public input. The Sub-Committee will meet on Wednesday, July 17 at 6:30 in the Library study room.
- City Logo for T-Shirts: Brittany submitted a design for the T-shirts. Audra will get approval.
- FunFest: Audra will contact Paul for an update.

- Clean-up Coupons: Audra circulated the sign-up sheet for coupon distribution dates.



#### **5. New Business**

- Holiday Lighting: Cynthia was the chair for the event and she resigned.



#### **6. Staff's Choice**

Contracts for the hazardous waste removal will be awarded within the week. A new company will be handling the electronic waste.

#### **7. Commissioner's Choice**

Mr. Werner stated he worked in the DTC and asked if that was the City of Englewood. Audra stated it is not located within the boundary limits of the City; it only has an Englewood address for delivery purposes. The physical address is probably located within Centennial or Greenwood Village.

#### **8. Adjourn**

There was no further business. The meeting adjourned at 7:05 pm.

/s/ Nancy G. Fenton

Nancy G. Fenton, Transcriber

**City of Englewood**  
**PARKS AND RECREATION COMMISSION**  
**Minutes of July 11, 2013**

**I. Call to Order**

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Chairperson Gomes at the Northwest Greenbelt, 2222 W. Vassar Avenue.

**Present:** Austin Gomes, Chairperson  
Mitch Waldman, Vice Chairperson  
Douglas Garrett, Commission Member  
Mark Husbands, Commission Member  
Karen Miller, Commission Member  
Duane Tucker, Englewood Schools Liaison  
Donna Schnitzer, Cultural Arts Commission Liaison  
Bob McCaslin, City Council Liaison

**Also Present:** Joe Sack, Recreation Manager  
Dave Lee, Open Space Manager  
Shannon Rhoades, Recreation Program Administrator, Broken Tee Golf Course

**II. Approval of Minutes**

Chairperson Gomes asked if there were any changes or corrections to the minutes of June 13, 2013. There were none. The minutes were approved as presented.

**III. Scheduled Public Comment**

There were no scheduled guests.

**IV. Unscheduled Public Comment**

There were no unscheduled guests.

**V. Arapahoe County Grant Award**

Open Space Manager, Dave Lee, told the Board that as announced at last month's meeting, the Department has been awarded a grant from Great Outdoors Colorado (GOCO) in the amount of \$350,000 for the development of Duncan Park. Lee informed the Board that staff attended the Arapahoe County Open Space grant presentation on June 28<sup>th</sup> where they were notified that the City is the recipient of a \$250,000 grant also for the development of Duncan Park. Lee stated that the cost of the project will be \$1.2 million and with the \$600,000 grant money and \$600,000 matching funds from Arapahoe County Open Shareback Funds, the project can be done all at one time and will not need to be phased. Board members were told that the project will include an athletic field, a pavilion, two playgrounds, a restroom and horseshoe pits. Lee noted that this will be the first remake of a park in Englewood in more than 30 years. Lee said that plans are for the project to begin in late fall. Director Black distributed copies of a recent article from *The Denver Post/Your Hub* on the development of Duncan Park.

**VI. 2012 Innovations, Volunteer and Corporate Support**

Information on 2012 Innovations, Volunteer and Corporate Support for the Department of Parks and Recreation was distributed to board members. Joe Sack, Recreation Manager, explained that the Department does this piece every year to show how much volunteer, collaboration, grants, donations and sponsorships the Department receives annually. Sack noted that the information is for the full year of 2012. Sack pointed out that for the year 2012, the Department had a cost savings of over \$800,000 and had 566 volunteers. Sack reviewed the information with the Board that showed a break-down of where time was spent, projects, etc.

**VII. Platte River Update**

In regard to an update on the South Platte Working Group, Black reported that the group will be meeting with Urban Drainage next week and have put together more conceptual plans; noting though that everything is still in the early stages. Black said that he is trying to get some money in the operating budget for 2014 so the project can be started next year. Board members were told that they are looking at approximately \$75,000 to start the process. Black reported that he would not be surprised if the project is phased due to the projected cost for it being close to \$2.5 million.

**VIII. Playground, Drop Structure and Trail Improvements**

The Board was updated on improvements for the Northwest Greenbelt area. Lee pointed out the new drop structure in the south bank of the greenbelt that Urban Drainage replaced last year. Lee stated that the project was done at no cost to the City. Lee also pointed out the new Harvard Gulch Trail that runs through the Northwest Greenbelt. Lee told the Board that the key component of the trail is that it goes under the railroad. Lastly, Lee reminded the Board that last year the Department received a grant through Arapahoe County Open Space to update the Northwest Greenbelt playground. The Board was told that the cost for the project came in at \$227,000 and will include two new ADA playgrounds with manufactured wood fiber and rubberized mats for fall zones.

In regard to the drop structure that was installed by Urban Drainage, Commission Member Husbands asked what Urban Drainage's funding source is. Husbands was told that it comes from property tax assessment. Regarding the bike trail, Husbands asked how far out the bike connection goes. Lee stated that it goes all of the way to Federal.

**IX. Golf Fee Increase**

Discussion was turned over to Shannon Rhoades, Recreation Program Administrator for Broken Tee Golf Course. Rhoades referred to the 2014 Fee Increase Proposal and the 2014 Fee Schedule that were included in the packet and told the Board that a fee increase for 2014 is being proposed that will impact only weekend play and riding carts. Rhoades explained that for 9-hole weekend play, the fee for resident and non-resident would increase \$1.00 and for 18-hole weekend play, the fee for resident and non-resident would increase \$2.00. For carts, Rhoades said that a single cart would increase \$1.00 and a double cart would increase \$2.00. Rhoades stated that weekday play, senior and junior rates are not affected by the increase. Rhoades referred again to the survey of other area golf courses that was included on the 2014 Fee Schedule and noted that with the proposed fee increase, Broken Tee will still be on the lower end for green fees. Lee asked Rhoades when the last time was they had looked at a fee increase. Rhoades replied two years ago. Black explained to the Board that there is a policy that they review the fee structure every two years. Discussion ensued.

**A motion was made by Vice Chairperson Waldman and seconded by Commission Member Garrett to accept the proposed fee increase for 2014 as suggested by staff.**

**Ayes: Gomes, Waldman, Garrett, Husbands, Miller, Tucker  
Nayes: None**

**Motion carried.**

**X. August Meeting/Change in Location**

Board members were told that the location for the August Parks and Recreation Commission meeting has been changed. Black stated that Englewood Schools Liaison Duane Tucker has offered to arrange a tour for the Board of the new Middle School and High School campuses. Black deferred to Tucker who told the Board that everyone will meet at the Middle School at 5:30pm for a tour of the Middle School and then will go over to the High School for a tour of that school. The Board was told that it will be a very limited agenda with only critical items. Black thanked Tucker for coordinating the tours. Black commented on how it speaks of the great partnership between the City and School District.

**XI. Cultural Arts Commission Update**

Schnitzer gave an update on the July Cultural Arts Commission meeting. Board members were told that there were two groups of people at the meeting to request the Board's help, one with an Art Walk for next year and the other with bringing back the Prometheus statue that once stood in front of the old Library.

**XII. Director's Choice**

Black reported that there is a group at Cushing Park that over the last couple months has been feeding the homeless Sunday afternoons. Black told the Board that the group does not have a shelter reserved and does not have a permit from the Department of Parks and Recreation, the City or Tri-County to serve food in the park and to the public. Black explained that the group, comprised of several churches, pulls in a large number of homeless people who then remain in the park. Black stated that they are dealing with issues such as sleeping, drinking and drug abuse in or near the park. Black went on to explain that staff from Parks and Recreation and the Police Department's Impact Team have met with the group to discuss the issues. Black said that the group has been told that until the issues are resolved with the Police Department and Tri-County, the Department will not have any discussion with them.

The Board was told that this will open the door to whether permits should be issued for use of green space. Black reported that the Department only permits for park shelters and athletic fields; noting that it is the Department's philosophy that parks, other than scheduled activities, are open to the public first come first serve. Black said that he knows they will be meeting with the group again and that he doesn't know what specifically they will be asking for but due to it being a policy decision, he may invite the group to a Parks and Recreation Commission meeting to talk to the Board. Waldman asked if they know how many meals the group serves on a Sunday. Lee said that he was not sure. Discussion followed.

Discussion then turned to the Englewood Depot. McCaslin told the Board that there were two proposals submitted for the sale of the Depot, one from Mr. Tom Parsons and the other from the Englewood Historical Preservation Society. McCaslin discussed how a

committee of five was formed to review the two proposals and all five voted unanimously in favor of the sale to Mr. Parsons. Discussion followed in regard to Mr. Parson's plans for the Depot.

**XII. Commission Member's Choice**

Schnitzer reported that the community garden food bank is starting to get food.

McCaslin asked in regard to the bike trail near Hamilton Place in Sheridan and whether it is a City of Englewood's trail or a South Suburban trail. Lee stated that it is South Suburban's trail. Discussion followed in regard to how dangerous the trail is.

Board members were told to save the date of Saturday, August 10<sup>th</sup> for FunFest. Sack stated that this year's event will include a 20 ft. ropes course. Sack also announced that on Friday, September 20<sup>th</sup> will be Peter and the Wolf, a Theater in the Park performance put on through the collaboration of the Department of Parks and Recreation, Englewood Public Library and Englewood Schools.

Board members were reminded of the Sounds of Summer Concert tonight at 7pm at the Civic Center Amphitheater.

**XIII. Adjournment**

The meeting was adjourned at 6:13pm.

/s/ D. Severa  
Recording Secretary



City of Englewood  
Regular Meeting Agenda  
ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY  
1000 Englewood Parkway, City Council Chambers  
July 17, 2013 7:00 p.m.

**1. Call to Order and Roll Call**

The meeting was called to order at 7:02 p.m. by Member Buchanan.

**Roll Call.**

Present: Michael Buchanan, Jacqueline Edwards, Steven Ward, Carolyn Wilmoth  
Absent: Chairperson Diane Ostmeier (excused)  
Also Present: Prosecuting Attorney Comer  
Deputy Clerk Bush  
City Clerk Ellis  
Assistant City Clerk McGarry

**2. Consideration of Minutes**

- a) The minutes of the regular meeting of July 3, 2013 were considered.

Member Edwards made two corrections to the minutes. She said that her name is spelled Jacqueline. She said that she abstained from the minutes.

**MEMBER WILMOTH MOVED, AND MEMBER WARD SECONDED, TO APPROVE THE MINUTES FROM THE REGULAR MEETING OF JULY 3, 2013, AS CORRECTED.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None  
Absent: Member Ostmeier

Motion approved.

**3. Renewals**

- a) Bangkok Café Beer/Wine Liquor License  
1225 E. Hampden Ave. Expires July 29, 2013

**MEMBER WILMOTH MOVED, AND MEMBER EDWARDS SECONDED, TO APPROVE THE RENEWAL FOR BANGKOK CAFÉ.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None

Absent: Ostmeyer

Motion approved.

#### 4. Modification of Premises

- a) Liquor Barn  
4415 S. Broadway

**MEMBER WILMOTH MOVED, AND MEMBER WARD SECONDED, TO APPROVE THE MODIFICATION OF PREMISES FOR THE LIQUOR BARN.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None  
Absent: Ostmeyer

Motion approved.

#### 5. Transfer of License and Temporary Permit

- a) RS LLC. dba King Liquor  
851 Englewood Parkway  
Transfer from King Liquor Inc. dba King Liquor

Kris Hoeltgen, the attorney representing Sandeep Kaur and her application for RS LLC dba King Liquor, was present. She stated that the applicant was unable to be here tonight due to a family emergency; someone is dying in the family. They specifically asked me to come in case the Authority had any questions.

Member Buchanan said we previously denied a transfer of ownership application, which was submitted in the husband's name, Ravinder Singh. Subsequent to this, Mr. Singh has modified this corporate entity to appoint his wife? Ms. Hoeltgen said correct. Member Buchanan continued but she is not a principal in the corporation? Ms. Hoeltgen said correct. He transferred his stock interest to her. Member Buchanan said she will be the manager as well as owner of this store? Ms. Hoeltgen answered yes. Member Buchanan asked so she is going to be present, actually running the store. Ms. Hoeltgen answered part of the time. Member Buchanan asked is Mr. Singh going to be involved with this. Ms. Hoeltgen answered yes he is. Member Buchanan asked as an employee and Ms. Hoeltgen replied yes.

Member Buchanan asked the Authority if they had any comments or questions.

Member Wilmoth said I think that would be a little awkward since we denied Mr. Singh his license and they are husband and wife. Am I correct in this? Ms. Hoeltgen replied no. I don't see that there is...husbands and wives can have separate liquor stores. I don't see what's awkward about it. The issue was that he had an incident and he is still on probation. The Probation Department likes people to work. In fact, you have to pay for probation. The system encourages someone to have a job; otherwise, it is back to jail. I don't believe that the Authority has any grounds to deny this transfer application.

Member Buchanan said the concern that I had...I voted no on his transfer application...is that it wasn't just that Mr. Singh was on probation. It was the offense that was involved. He was selling a product at his store that was a questionable product and the state banned that product. It was three weeks after the State banned the product that he was arrested. My concern is...we take our liquor laws very seriously and we are doing regular compliance checks.

My concern is that he needs to pay attention to the liquor laws, including the products being sold. Ms. Hoeltgen said he told me that yes, he got caught. It was not on purpose. He did not know. It had been legal for a long time and then it became illegal. He was one of several people that I know of that didn't keep up with what happened. The salesmen, who are out there selling these products to everyone, are going to be the last people to tell. They really push these things. It was unfortunate. He feels bad about it. It also was in Strasburg. It's not like they were in the big city here. It was not a good thing. He is remorseful. They have taken the liquor training. They have been diligent about that. Member Buchanan asked if they have a liquor license in Strasburg. Ms. Hoeltgen answered no. Member Buchanan asked when did he take liquor training. Ms. Hoeltgen said I don't recall. That is something that I always push the clients to do before they purchase the business.

Member Buchanan said my feelings are when an applicant submits this type of an application and it is denied, they are normally precluded from doing this a second time. Prosecuting Attorney Comer stated that because this is a transfer, that law doesn't apply. It is only for new applications. Member Buchanan said my apologies on this.

Member Wilmoth said Kerry, do we have verification that both parties took the TIPS training? Ms. Hoeltgen said I don't believe that we put that in the file. Deputy City Clerk Bush answered I have not received any documentation supporting this statement.

**MEMBER WARD MOVED, AND MEMBER WILMOTH SECONDED, TO RECESS INTO EXECUTIVE SESSION.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None  
Absent: Ostmeyer

Motion approved.

Recessed at 7:12 p.m.  
Reconvened at 7:28 p.m.

**MEMBER WILMOTH MOVED, AND MEMBER EDWARDS SECONDED, TO RECONVENE TO THE REGULAR MEETING.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None  
Absent: Ostmeyer

Motion approved.

**MEMBER WILMOTH MOVED, AND MEMBER EDWARDS SECONDED, TO APPROVE THE TRANSFER OF LIQUOR LICENSE AND THE ISSUANCE OF THE TEMPORARY PERMIT FOR RS LLC. DBA KING LIQUOR, 851 ENGLEWOOD PARKWAY, ENGLEWOOD, COLORADO 80113.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None  
Absent: Ostmeyer

Motion approved.

Member Buchanan said thank you for coming in. I will offer a few words to capitulate what we talked about. We had some concerns. We heard what you had to say. I do want to point out that Ms. Kaur, whose name is on this application, does have some duties and responsibilities as manager and as owner. She is the one who is expected to be running this store. She can hire anyone she wants and that may be her husband. But she is the manager and owner of the store. Thank you coming in and being patient with us. I wish them good luck.

**6. Public Hearing – New Beer/Wine Liquor License**

- a) ModMarket LLC. dba ModMarket  
3475 S. University Blvd.

**MEMBER WARD MOVED, AND MEMBER WILMOTH SECONDED, TO APPROVE OPEN THE PUBLIC HEARING FOR A NEW BEER/WINE LIQUOR LICENSE FOR MODMARKET LLC. DBA MODMARKET, 3475 SOUTH UNIVERSITY BLVD., ENGLEWOOD, COLORADO 80113.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None  
Absent: Ostmeyer

Motion approved.

Representing ModMarket were Rob McColgan and Anthony Pigliacampo. Representing Oedipus Inc., who completed the petitions for ModMarket, was Max Scott. All witnesses were duly sworn.

Member Buchanan said please present your case as to why we should approve this application.

Mr. McColgan said our restaurant is called ModMarket. We are in the Kent Place Shopping Center. Our tag line is farm fresh eatery. We serve farm fresh foods made from scratch. Pizza, salads, sandwiches. We are here applying for a Beer/Wine license. This would be our fifth Beer/Wine license in the State of Colorado. Our first was in Boulder in 2009. Beer/Wine sales area small part of our sales, less than 2% of our total sales, but it is an important part of our business. Mainly for dinner where we really push the dinner wines and local beers that help drive that dinner traffic. Hopefully, people will buy more food when they have glass of wine to go with it.

Ms. Pigliacampo said we don't have a bar, per se. It is a fast casual model. You order at the counter and you are given a buzzer. You are carded at the point of purchase for alcohol sales. Your identification is swiped through our system to validate. You are served a glass or unit at a time, at the point of sale.

Member Buchanan asked if the cashiers are trained. Mr. Pigliacampo answered yes. We follow the TIPS training for all of our staff. We have a TIPS certified trainer for our staff within the company. He holds new employee orientation and this is a part of that training. Ms. McColgan said if someone has not been TIPS trained and they are at the cash register, their login will not let them sell any alcohol. They will have to get ahold of a manager.

Member Buchanan said I know that you can order food to go or over the Internet. Does that include alcohol sales? Both men responded no.

Member Wilmoth asked what are your hours. Mr. McColgan replied 7 a.m. to 9 p.m. during the week. 8 a.m. to 9 p.m. on the weekends. Member Wilmoth asked are you serving breakfast also. Mr. McColgan replied yes. We serve breakfast, lunch, and dinner. Member Buchanan said I noticed that you plan to have a pretty large patio at this location. Is it enclosed? Mr. McColgan answered it is enclosed with self-closing gates, with an entrance to and from the restaurant. With a window viewing area, there is direct observation from our dining room as well as from our kitchen. Mr. Pigliacampo said that was actually a problem at our restaurant in Glendale. The patio is difficult to see so we have to have managers going out there frequently to make sure everything is okay.

Member Buchanan said I saw that you had a violation in your Boulder store several years ago. Did you have that swipe option available then? Mr. Pigliacampo said no, that was earlier. It happened to a person who was not TIPS

trained yet and before a lot of policies and procedures were in place companywide. She did check the ID and she did the math wrong. That caused us to have another form of security in place. She had only been with us for a month.

Member Wilmoth said I know the area where you are building. You will be kind of on the end. Are they going to increase parking over there? Parking right now is very tight around King Soopers and Patxi's. Are they going to extend it more? Mr. McColgan said part of the problem is all of the construction that is going on right now. As far as we know, they will not be adding more parking spaces in our area. Employees of the center should be parking in the back area of the center. Member Wilmoth said King Soopers is bussing people from the other King Soopers from Monaco and Hampden to alleviate some of the parking problems. Mr. Pigliacampo said that's good to know. Maybe that can help us too.

Member Buchanan asked how many employees will you have at your store. Mr. McColgan replied our initial hiring is around 30. Our busiest store has 40 and our slowest has 20. We see where the business level comes and add or subtract as necessary. Member Buchanan asked if most of them end up at the cash register at some point. Mr. McColgan said not really. We have salad cooks, pizza, sandwich, prep, dining room. They are customer facing people but not at the point of sale.

Member Buchanan said I always ask if people have turned away people for invalid or insufficient identification. Mr. Pigliacampo said we didn't talk about our policy that has been in place since the beginning but we actually card everyone that asks to purchase alcohol, regardless of the age. We have training of how you should look like versus what you actually are. There is a lot of gray area. We have turned customers down before. We have passed stings in every one of our stores. Member Buchanan said we do run stings here too.

Member Buchanan asked if the Authority had any questions. No one did.

Member Buchanan said I believe that you have Mr. Scott here as his company did the petitioning for you. Mr. Scott, you have been here many times before and I want to state that we recognize your qualifications. You are an expert in the eyes of this Authority. Mr. Scott replied do I get to say my address? Member Buchanan said please state your name and address for the record. Mr. Scott complied. He asked do you want me to summarize. Member Buchanan said that would be great. Mr. Scott said when we do a restaurant, people want to know two things: what is the menu and when is it going to open. We had a rate sheet that summarized what you just heard. The briefing sheet also tells what a Beer/Wine license is in terms of beverages. We have provided maps of the defined neighborhood boundaries. It is the same area where we did Patxi's and King Soopers. We were denied access in the south portion of the neighborhood. A person could sign for or against. We had 145 persons of interest. If you round up, we have 99% in favor, meeting the needs and desires. These petitions show the needs and desires are in favor. If you define a neighborhood, we will try to survey the whole thing. Some jurisdictions use a radius and if some goes over to another jurisdiction, it is not included. It is more common to use the whole boundary as defined.

Member Buchanan asked if anyone had any questions. No one did. He thanked Mr. Scott. Mr. Scott said we would like to thank staff.

Member Buchanan asked if anyone else had any comments. Does anyone want to speak in favor of this application? No one did. Does anyone want to speak in opposition? No one did.

Member Buchanan asked if anyone on the Authority felt the need to go into Executive Session. No one did.

**MEMBER WARD MOVED, AND MEMBER WILMOTH SECONDED, TO APPROVE APPLICATION FOR A NEW BEER/WINE LIQUOR LICENSE FOR MODMARKET LLC. DBA MODMARKET, 3475 SOUTH UNIVERSITY BLVD., ENGLEWOOD, COLORADO 80113.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None  
Absent: Ostmeyer

Motion approved.

Member Buchanan said we will take this opportunity to go around the board so they can give the rationale for why they voted the way they did.

Member Wilmoth said I think it is a nice addition to Kent Place. They have some other eateries there and this will fit in nicely. Welcome.

Member Ward said the survey conducted established the needs and desires. Congratulations.

Member Buchanan said you met the burden of showing the needs and desires through the survey and there was not any opposition. I was confident in the answers you gave in response and in the programs that you have in place. From a personal level, I have enjoyed your Glendale and Colorado Mills locations. I look forward to having you here in Englewood. Good luck.

Member Edwards said I voted to have that there because it seems like a very good idea. I thought the needs and desires were quite reasonable with 143 to 2. I learned so much reading through your packet. I thought that this looked like a really cool, solid place. I can't wait to eat there. I won't be getting a beer or a wine and driving a car. I wish you well and I hope it works out well for you.

Members of ModMarket said thank you. Tell all of your friends.

**MEMBER WILMOTH MOVED, AND MEMBER WARD SECONDED, TO APPROVE CLOSE THE PUBLIC HEARING FOR A NEW BEER/WINE LIQUOR LICENSE FOR MODMARKET LLC. DBA MODMARKET, 3475 SOUTH UNIVERSITY BLVD., ENGLEWOOD, COLORADO 80113.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None  
Absent: Ostmeyer

Motion approved.

Member Buchanan said thank you very much for coming. Good luck to you. Welcome to Englewood.

#### **7. Show Cause Hearings for Medical Marijuana Centers**

- a) Mile High Dispensary  
3751 S. Broadway

**MEMBER WILMOTH MOVED, AND MEMBER EDWARDS SECONDED, TO CONTINUE THE SHOW CAUSE HEARING FROM JULY 3, 2013 FOR MILE HIGH DISPENSARY, LLC., 3751 S. BROADWAY, ENGLEWOOD, COLORADO 80113.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None  
Absent: Ostmeyer

Motion approved.

All witnesses were duly sworn.

Mr. James Kimmel, special attorney for The City of Englewood, said we have been working on this and it is not complete yet. We are proposing...the applicant is proposing a second continuation of this Show Cause Hearing until August 7, 2013. Mr. Tsu is to bring a copy of the application to my office tomorrow and we have set a tentative meeting review date with myself, Mr. Comer, and Miss Bush with Mr. Tsu and his client for July 24, 2013 at 1:15 p.m., here at City Hall. This is the applicant's motion and the City does not object at this time.

Member Buchanan asked if anyone else wanted to make a comment here.

Mr. Frank Tsu confirmed that he is the applicant's attorney when asked by Member Buchanan. Mr. Tsu said I represent the applicant, Mile High Dispensary. As Mr. Kimmel stated, we have an appointment for next Wednesday, to sit down and view all parts of the application to make sure everything is in order and that the application can be submitted. I'm not sure if the Authority is fully aware of but the applicant has already been approved by the State, all of their applications at all of their facilities. We would just like to ensure that everything is in order with the City so that any differences in the application process with the City has been filed with the State and that everything gets clarified.

Member Buchanan said so my understanding is that you are going to show up at this meeting on the 24<sup>th</sup> with your paperwork and everybody is going to go through it...to make sure that we get everything. Mr. Tsu said absolutely. Member Buchanan continued so that the paperwork is essentially ready to go and this is the time scheduled. Mr. Tsu answered yes. Thankfully, I want to add that one of the great things about the Englewood application is the cover pages that comes with the application provides a pretty significant checklist so I think it will be pretty easy to go alphabetically in the order that it is written in so to see what is and isn't there.

Member Ward said if that is the case, I have to wonder what has prevented you from rendering a complete application to this point. Mr. Tsu said I think there has been some miscommunication in terms of parts...necessary documentation, logistics in terms of getting deadlines for everyone to meet, scheduling four different parties. Certainly it has not been intentional.

Member Buchanan said you said that the State has approved the license? Mr. Tsu said yes. Member Buchanan asked when was that. Mr. Tsu replied 2011.

Member Buchanan asked if any other Authority member has any comments. Does anyone feel the need to go into Executive Session?

**MEMBER WARD MOVED, AND MEMBER WILMOTH SECONDED, TO ALLOW A SECOND CONTINUATION OF THE SHOW CAUSE HEARING FOR THE MEDICAL MARIJUANA CENTER TYPE 1 LICENSE BY MILE HIGH DISPENSARY, LLC., 3751 S. BROADWAY, ENGLEWOOD, COLORADO 80113 UNTIL AUGUST 7, 2013.**

**Vote Results:** Ayes: Members Buchanan, Edwards, Ward, Wilmoth  
Nays: None  
Absent: Ostmeyer

Motion approved.

Member Buchanan said thank you very much.

Member Buchanan said I forgot that we have some people who have signed up to speak. Did you still wish to speak tonight? Both men said they will wait until the 7<sup>th</sup>. Member Buchanan said I apologize for skipping over that. Please come back on the 7<sup>th</sup>.

**8. Citizen's Forum**

There were no citizen's present.

**9. Authority Members' Choice**

a) Member Ward apologized to the Authority for missing the meeting of July 3, 2013. I spoke with Kerry and she updated me on what happened at the meeting.

**10. Counsel's Choice**

Prosecuting Attorney Comer did not have any matters to bring before the Authority.

**11. Clerk's Choice**

Deputy City Clerk Bush did not have any matters to bring before the Authority.

**12. Adjournment**

The meeting was adjourned at 7:54 p.m.

\* \* \* \* \*

/s/ Kerry Bush, MMC

Deputy City Clerk

# ENGLEWOOD URBAN RENEWAL AUTHORITY

Regular Meeting  
August 7, 2013



## 1. CALL TO ORDER

The regular meeting of the Englewood Urban Renewal Authority was called to order at 6:30 p.m. in the Community Development Conference Room of the Englewood Civic Center, Chair Rogers presiding.

Present: Roth, Burns, Rogers, Costello, Cohn, Bowman (alternate)

Absent: Buchanan, Townley

Also Present: Jim Woodward, Council Liaison  
Joe Jefferson, Councilmember

Staff: Harold Stitt, Senior Planner  
Chris Neubecker, Senior Planner

## 2. PUBLIC FORUM

There was no public present to address the Authority.



## 3. APPROVAL OF MINUTES

Chair Rogers stated that the Minutes of July 10, 2013 were to be considered.

Roth moved:

Cohn seconded: THE MINUTES OF JULY 10, 2013 BE APPROVED.

AYES: Roth, Burns, Rogers, Costello, Cohn

NAYS: None

ABSTAIN: None

ABSENT: Buchanan, Townley

The motion carried.



## 4. REVIEW UPDATED ACOMA PROPOSALS

Members discussed each of the proposals submitted. Discussion points included:

- Parking, to include shared parking concepts, public parking for Broadway businesses, and paid parking
- Purchase vs. lease option
- Density
- One phase vs. two phases



Cohn moved;

Costello seconded: TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSES OF NEGOTIATIONS AND REAL ESTATE MATTERS AS AUTHORIZED UNDER C.R.S 24-6-402-4(A) AND (E)

AYES: Roth, Burns, Rogers, Costello, Cohn  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: Buchanan, Townley

The motion carried.

Executive Session was convened at 7:05 pm.



The regular meeting reconvened at 8:50 pm.

Chair Rogers asked staff to contact the two developers before the August 14 meeting informing them the Authority wishes clarification on parking numbers, density, and proposed financing as part of their August 14 presentations.



5. **DIRECTOR'S CHOICE**

The next meeting is scheduled for August 14. Members were reminded to bring the developers' proposals to that meeting.

6. **MEMBER'S CHOICE**

The members had nothing further to discuss.

7. **ADIJOURN**

There was no further business to come before the Authority; the meeting was declared adjourned at 9:25 p.m.

## ENGLEWOOD URBAN RENEWAL AUTHORITY

Executive Session

August 7, 2013



The Authority convened an Executive Session at 7:05 to discuss real estate and financial matters regarding 3400 South Broadway.

Cohn moved;

Costello seconded:           To adjourn Executive Session and reconvene the Regular Meeting.

AYES:           Roth, Burns, Rogers, Costello, Cohn

NAYS:           None

ABSTAIN:       None

ABSENT:        Buchanan, Townley

The motion carried.

The Executive Session adjourned at 8:50 am.

*[Handwritten signature]*