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# Council Newsletter

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## CITY MANAGER'S NOTES June 13, 2013

### Upcoming Council Meetings

City Council will meet on **Monday, June 17, 2013**. An Executive Session will begin at 5:30 p.m. in the City Council Conference Room. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agendas are attached. Sandwiches will be available at 5:00 p.m. in the City Council Conference Room.

Board and Commission Appreciation Night is scheduled for **Monday, June 24, 2013**.

The following meeting will be **Monday, July 1, 2013**.

### Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release from the City of Englewood and a Media Release from Arapahoe County concerning a ban on open burning effective immediately.
2. Article concerning the grand opening of King Soopers at Belleview and Federal, the Arapahoe County court case relating to Det. Bitner, Mayors and Commissioners Youth Award Program grants and BID public hearing.
3. E-mail concerning a GOCO award to the City.
4. Investment Report for May, 2013.
5. Memorandum concerning the Flood Middle School Demolition Permit.
6. Memorandum concerning the Project Update.
7. Police Department Summary Report for May, 2013.
8. Calendar of Events.
9. Tentative Study Session Topics.
10. Minutes from the Board of Adjustment and Appeals meeting of May 8, 2013.
11. Minutes from the Keep Englewood Beautiful Commission meeting of May 14, 2013.
12. Minutes from the Liquor and Medical Marijuana Licensing Authority telephone poll of May 15, 2013.



ENGLEWOOD FIRE DEPARTMENT  
Englewood, CO 80110  
Media Contact: Laura Herblan, Fire Marshal  
Office: (303) 762-2356

[www.Englewoodgov.org](http://www.Englewoodgov.org)



City of Englewood

## MEDIA RELEASE

### ENGLEWOOD FIRE DEPARTMENT IMPLEMENTS OPEN BURNING BAN

June 13, 2013

Based on the recent Open Burning Ban issued by the Arapahoe County Sheriff, the Englewood Fire Department has issued a ban on all open fires and open burning within the City of Englewood. The City of Englewood has determined that the existing conditions in Englewood present an extreme danger for the possibility of accidental fires. The authority to implement an Open Burning Ban is provided through Title 6 of the Englewood Municipal Code. The ban is effective immediately and shall remain in effect until further notice.

The City of Englewood's Open Burn Ban shall be enforced as a City Ordinance violation that, upon conviction, could result in fines up to \$1,000. Residents should be aware that it is illegal to possess, store, sell, use, or shoot fireworks within the City of Englewood.

#### **The Open Burning Ban SHALL APPLY to all outdoor fires, including but not limited to:**

- Fireworks
- Outdoor Fires and Campfires; to include fires constructed in, permanent fire pits or fire grates within developed camp and picnic grounds or recreation sites
- Fires in outdoor wood-burning stoves; to include chimineas and fire pits (chimney sparks or embers are not permissible)
- Prescribed fires; to include burn permits, burning of trash or debris

#### **The Open Burning Ban shall NOT apply to:**

- Fires contained within liquid-fueled or gas stoves, fireplaces and wood burning stoves/fireplaces within inhabitable buildings
- Propane/LPG/Natural gas or Charcoal fueled barbecue grills used for cooking or warming food, which do not produce or emit sparks, embers, or open flames
- Fires set by any federal, state, or local officer, or member of a fire protection agency in performance of an official duty.
- Permitted Public fireworks displays supervised by fire department/public safety personnel. **At this time, there are no plans to cancel the professional fireworks display on the 4<sup>th</sup> of July at Cornerstone Park, but organizers will review conditions and make a determination as the date gets closer.**

*For additional information, contact the City of Englewood Fire Marshal, Laura Herblan at 303-762-2365 or [lherblan@englewoodgov.org](mailto:lherblan@englewoodgov.org)*



J. Grayson Robinson

Sheriff

13101 E. Broncos Parkway  
Centennial, Colorado 80112  
Phone: 720-874-4165  
Fax: 720-874-4158  
[www.arapahoesherriff.org](http://www.arapahoesherriff.org)  
[sheriff@co.arapahoe.co.us](mailto:sheriff@co.arapahoe.co.us)

PLEASE DELIVER THE FOLLOWING PAGES TO  
NAME: News Editors/ News Directors  
FROM: The Arapahoe County Sheriff's Office  
DATE: June 13, 2013  
TIME: 1:00 PM  
Total number of pages 2, including this page.

## MEDIA RELEASE

### **ARAPAHOE COUNTY SHERIFF IMPLEMENTS OPEN BURNING BAN**

Effective immediately, the Arapahoe County Sheriff has issued a ban on all open fires and open burning within Unincorporated Arapahoe County, to include the Cherry Creek State Park, and the City of Centennial. The Open Burning Ban will remain in effect until such time as this order is formally rescinded or temporarily suspended by the Sheriff. Arapahoe County Sheriff, Grayson Robinson, has determined that the existing conditions in Arapahoe County present an extreme danger for the possibility of wildfire and large wildland fires. The authority to implement the **OPEN BURNING BAN** within Unincorporated Arapahoe County is provided through Arapahoe County Ordinance 2000-02 and Colorado Revised Statute 30-10-512. The authority to implement the **OPEN BURNING BAN** within the City of Centennial is provided through Colorado Revised Statutes 30-15-401(1)(n.5) and (8) as well as by the direction of Centennial City Manager John Danielson; on behalf of the Mayor and Centennial City Council.

Prohibited open fires or open burning shall be defined as **the use of any fireworks, outdoor fires, including, but not limited to: campfires; fires in constructed, permanent fire pits or fire grates within developed camp and picnic grounds or recreation sites, charcoal fueled fires, warming fires; fires in outdoor wood-burning stoves (chimney sparks or embers); the prescribed burning of fence lines, fence rows, fields, farmlands, rangelands, wildlands, trash or debris.**

The Arapahoe County Sheriff's **OPEN BURNING BAN** is enforced as a County Ordinance violation that, upon conviction, could result in fines of \$500.00 for the first offense, \$750.00 for a second offense, and \$1,000 for a third and subsequent offenses.



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Committed to Quality Service with an Emphasis on Integrity, Professionalism and Community Spirit.

(more)  
**OPEN BURNING BAN EXCEPTIONS**

The following shall be exempt from the **OPEN BURNING BAN**:

- Fires contained within liquid-fueled or gas stoves, fireplaces and wood-burning stoves/fireplaces within habitable buildings.
- Propane/LP/Natural Gas fueled barbecue grills used for cooking or warming food, which do not produce or emit sparks or embers when used.
- Charcoal fueled grills and pits used for cooking or warming food, which do not produce or emit sparks or embers when used.
- Propane/LP/Natural Gas fueled fire pits that do not produce or emit sparks or embers when used.
- Fires set by any federal, state, or local officer, or member of a fire protection district in the performance of an official duty.
- Public fireworks displays supervised by appropriate firefighting/public safety personnel and supported by adequate equipment assigned to be on the scene of such permitted public displays.

The Arapahoe County and the City of Centennial Fire Ban is implemented as a result of discussions between Arapahoe County Sheriff Grayson Robinson, area Fire Chiefs, the Board of County Commissioners and the City of Centennial.

For additional information contact Sheriff Grayson Robinson at 720.874.4165.

E N D

## **New King Soopers to open for business on June 26**

By Tom Munds [tmunds@ourcoloradonews.com](mailto:tmunds@ourcoloradonews.com) | Posted: Wednesday, June 12, 2013 10:12 am

The growl of landscaper equipment outside and the hum of power tools inside attest to the preparations moving into final stages for the June 26 opening of the new King Soopers store at West Belleview Avenue and South Federal Boulevard.

“Everyone is working hard to have everything ready for the grand opening,” Jeri Dayton, assistant manager of the new store, said in a June 10 interview. “Things are coming together and, starting today, we have crews beginning to put groceries on shelves.”

A King Soopers has occupied the Belleview/Federal location since the 1960s. There were some upgrades and remodeling done, but the store was too small, so the decision was made in 2012 to demolish the building and replace it with a large, modern facility.

King Soopers first had to negotiate leases to be able to demolish the small stores in the shopping center surrounding the supermarket. When that was done, demolition was begun on the \$17 million project that will double the size of the grocery store and will include a drive-through pharmacy and a service station.

“We will be open 24 hours a day and will have a total staff of about 175, and about a third of those are new positions,” Dayton said. “We held a job fair on May 27 to hire our new people.”

She said there will be a Starbucks inside the new King Soopers, plus there will be a larger selection of non-food items like toys and tabletop appliances. She also said there will be a wide selection of specialty meats and cheeses.

“This will be more of a market concept where a customer can buy most of the food and other items needed for the home,” Dayton said.

The store will open for business at 6 a.m. June 26 and it will be a 24-hour location. A ribbon-cutting and celebration is scheduled about 9 a.m. on opening day.



Connor Donahue



Jeremy Bitner

## DA says driver's sentence is within 'range of justice'

*Donahue gets 10 years for Englewood officer's death*

**By PETER JONES**

District Attorney George Brauchler says he is satisfied that the drunk driver who killed an Englewood policeman one year ago will spend the next 10 years in prison.

"I definitely think a decade's worth of prison is within the range of justice," Brauchler said. "[But] I had advocated for something probably more substantial because I wanted the sentence to have a shock value that might have had a long-lasting impact."

Conner Donahue, 21, was sentenced on May 31 at the end of a highly emotional hearing that saw police officers and the district attorney pleading that Donahue receive a significant sentence for the killing of Officer Jeremy Bitner.

Judge Marilyn Antrim had a broad range of options in sentencing Donahue. While Brauchler would have preferred a somewhat longer sentence and Donahue could have received as much as 34 years for all counts, a presentencing report had recommended no prison time whatsoever.

Donahue had been convicted of vehicular homicide, vehicular assault, leaving the scene of the accident and drunk driving. He had no previous criminal record.

During the hearing, Donahue apologized.

"I know that night I was the person who deserved to die, and I will do whatever it takes to preserve Officer Bitner's legacy by doing whatever I can to prevent drunk driving in our community," he told the court.

On the morning of Memorial Day 2012, Donahue's SUV struck Bitner and another man standing outside a car on South Broadway. Bitner was thrown about 20 feet. The other man, a driver who had been pulled over, was thrown 10 feet. Investigators believe Donahue's blood-alcohol level was 0.276 at the time.

Donahue, who later said he did not realize he had hit anyone, kept driving after the crash and was arrested several miles away after being followed by a witness.

In court, Donahue's supporters called him a good friend and honor-roll student who had submitted to alcohol-addiction treatment and hoped to work on anti-drunk driving campaigns.

The most emotional testimony came from Bitner's fellow police officers and from his widow Tina, the mother of the officer's two small children.

"Mr. Donahue will get another chance at life and his life will be what he makes it. But Jeremy was never given any options," she told the court.

Brauchler said the emotional testimony was difficult to hear.

"My guess is there wasn't a single person in that room who didn't at one point or another well up," he told *The Villager*.

## Your Contribution

» **SUBMIT A STORY:** Have a story to share? Contribute to YourHub's reporting by posting on YourHub

# Teens recognized for being role models

## Mayors and Commissioners Youth Award Program grants six scholarships to seniors

**By Shannon Geyer**  
YourHub Contributor

Arapahoe County commissioners and local mayors and city council members recently honored 24 teenagers from area high schools who have overcome significant personal adversity during the Arapahoe County Mayors and Commissioners Youth Award Program recognition ceremony. The commissioners also awarded six \$1,000 college scholarships.

Commissioners Nancy Jackson, Nancy Sharpe, Nancy Doty and Bill Holen were joined by Englewood mayor Randy Penn, Centennial mayor Cathy Noon, Greenwood Village mayor Ron Rakowsky, Arapahoe County clerk and recorder Matt Crane and area city council members to recognize and honor this inspi-



Winning and nominated students and local elected officials join in a victory salute at the Mayors and Commissioners Youth Awards Program celebration at the Mayo Aviation Center hangar at Centennial Airport. *Shannon Geyer*

rational group of young adults. The annual awards program honors and recognizes Arapahoe County youth who have risen to meet challenges while maintaining academic excellence and a positive attitude, and serving as role models for other teens.

They are nominated by school counselors, teachers, mentors and parents. Nomination forms are distributed to Arapahoe County junior high and high schools each year.

Annually, the Colorado Community College System Financial Aid Council awards one scholarship per county. This year, the Arapahoe County Board of County Commissioners solicited donations to fund additional scholarships and were able to award six \$1,000 scholarships.

Scholarships were awarded to these graduating seniors:

- Omar Soto Arvizo — Cherokee Trail High School, Aurora;
- Vadessa Camack — Aurora Central High School, Aurora;
- Caitlyn Hildebrand — Cherokee Trail High School, Aurora;
- Tanner Hines-Hatcher —

Heritage High School, Littleton;

- Cindy Lugo — Options High School, Littleton;
- Maja Sehic — Colorado's Finest Alternative High School, Denver.

The teens have overcome situations including living with economic hardship or a disability; overcoming physical or emotional challenges; providing financial or emotional support to family members; caring for a sick or elderly parent, sibling or friend; losing or living without a parent or sibling; or having English spoken as a second language at home.

This year's event was held at the Mayo Aviation Center hangar at Centennial Airport.

*Shannon Geyer is a community services specialist for Arapahoe County.*

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*City of Littleton*

## ENGLEWOOD

**Public hearing on business improvement district dissolution set for June 17.** During its meeting at 7:30 p.m. June 17, Englewood City Council will hold a public hearing continued from the March 18 City Council meeting. The meeting will take place at the Englewood Civic Center, 1000 Englewood Parkway.

The hearing is to gather input to review and determine sufficiency of the petition requesting dissolution of the South Broadway Englewood Business Improvement District.

Meeting agenda materials will be available the Friday prior to the meeting on [englewoodgov.org](http://englewoodgov.org).

*City of Englewood*

## ARAPAHOE COUNTY

**ShopMyNeighborhood rolls out local-merchant card.** ShopMyNeighborhood, a program for connecting shop-

## Sue Carlton-Smith

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**From:** Dave Lee  
**Sent:** Wednesday, June 12, 2013 10:06 AM  
**To:** Jerrell Black; Debby Severa; Joe Sack  
**Cc:** Gary Sears; Sue Carlton-Smith; Leigh Ann Hoffhines  
**Subject:** FW: Spring 2013 GOCO Award  
**Attachments:** 13304 Englewood Duncan Park.pdf; Local Government Reimbursement Options - 2.docx; Award Communications Letter.docx

**Importance:** High

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**From:** Luke Bolinger  
**Sent:** Wednesday, June 12, 2013 10:05 AM  
**To:** Dave Lee  
**Subject:** Spring 2013 GOCO Award  
**Importance:** High

Dear David,

Thank you for submitting a Local Parks and Outdoor Recreation application to the State Board of the Great Outdoors Colorado Trust Fund. Fifty-one applications were submitted requesting approximately \$11.7 million. The GOCO Board was pleased with the quantity and quality of applications received and on June 11<sup>th</sup> awarded a total of \$2,296,557.00 to eight projects.

I am pleased to inform you that the Board awarded funding for your project at a grant amount of up to **\$350,000.00**. **Attached are the following documents to begin the administration and must be submitted to GOCO before work on the project may commence:**

- An executed grant agreement signed by GOCO and **the City of Englewood**. Be sure to remember that attachments to the grant agreement include a resolution from the Governing Body stating their support for entering into this grant agreement. Also, an executed copy of an Intergovernmental Agreement must be included if it pertains to your project.
- Selection of one of two grant reimbursement options.
- Communications reminder with signage form – Please review this document carefully

Please print and sign two copies of the grant agreement and mail them both to GOCO along with your reimbursement selection. Be sure to include all required attachments to the agreement.

We will execute the agreements at the GOCO office and mail your copy back to you. Remember, work on your project may not begin until the grant agreement is executed.

Please note that your project deadline is June 11, 2015. Please make everyone associated with the project aware of this deadline.

Also, all grant recipients are required to attend an orientation teleconference on which we'll discuss the policies and procedures associated with your new grant.

Please RSVP to Luke Bolinger by Friday, June 14 to let us know which call you're able to attend:

Monday, June 17 at 10:00 a.m.

Wednesday, June 19 at 10:00 a.m.

Additional information for the call will follow later this week.

Thank you for participating in the Great Outdoors Colorado Local Parks and Outdoor Recreation program. We look forward to working with you and your community. Please feel free to contact Jake Houston at 303-226-4517 or at [jhouston@goco.org](mailto:jhouston@goco.org) or Luke Bolinger at 303-226-4525 or [lbolinger@goco.org](mailto:lbolinger@goco.org) with any questions or concerns.

Thank you!

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**Luke Bolinger, Local Government Program Assistant**

**Great Outdoors Colorado**

**303 E. 17th Avenue, Suite 1060**

**Denver, CO 80203**

**Phone: 303.226.4525 | Fax: 303.863.7517**

**[www.goco.org](http://www.goco.org)**



Congratulations on your Great Outdoors Colorado (GOCO) grant! I'm writing to notify you of the following contractual requirements:

- All publicity surrounding your project should acknowledge GOCO's contribution.
- If a groundbreaking, dedication or grand opening event is held in association with your GOCO-funded project, please notify us at least 30 days in advance when possible. We will strive to ensure that a GOCO representative attends the event.
- In addition to notifying GOCO staff, please notify the Colorado Lottery of events surrounding your project. Invitations should be sent to Matt Robbins, Community Relations Specialist, at
- When requested by GOCO, please provide photographs of your GOCO-funded project for our use online and in publications. Whenever possible, these photos should include people actually *using* your project.
- As a GOCO grant recipient, you are **REQUIRED** to install signage recognizing GOCO's contribution to your project. **GOCO will withhold final payment of your grant until such signage is installed in a publicly-visible area.** If your project has more than one entrance, we encourage you to install multiple signs.

To facilitate your acknowledgement of GOCO, we offer 16"x20" signs free of charge (see image of sign on the following page) to our grantees. To request your GOCO sign(s), please complete the signage order form that follows.

We recognize that some projects involve multiple funding partners, and that our standard signs may not meet your needs. Should you opt to have a custom sign designed at your expense, please contact me at \_\_\_\_\_ to ensure that your custom sign will fulfill your contractual obligations to GOCO.

Sincerely,

Emily Davies, GOCO Communications Manager



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**Cutwater Asset Management**  
1900 Sixteenth Street, Suite 200  
Denver, CO 80202  
**Tel: 303 860 1100**  
**Fax: 303 860 0016**

## CITY OF ENGLEWOOD

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Report for the period May 1, 2013 - May 31, 2013

Please contact Accounting by calling the number above or email [camreports@cutwater.com](mailto:camreports@cutwater.com) with questions concerning this report.

( This report was prepared on June 4, 2013 )



**Additional Information**  
**May 31, 2013**

The opinions expressed above are those of Cutwater Asset Management and are subject to change without notice. All statistics represent month-end figures unless otherwise noted.

A current version of the investment adviser brochure for Cutwater Investor Services Corp., in the form of the Firm's ADV Part 2A, is available for your review. Please contact our Client Service Desk at 1-800-395-5505 or mail your request to:

Cutwater Investor Services Corp.  
Attention: Client Services  
113 King Street  
Armonk, NY 10504

A copy of the brochure will be sent to you either by mail or electronically at your option.

In addition, a copy of the most recent version of the Firm's complete Form ADV can be downloaded from the SEC website at [www.adviserinfo.sec.gov/](http://www.adviserinfo.sec.gov/).

**City of Englewood  
Activity and Performance Summary  
for the period May 1, 2013 - May 31, 2013**

<u>Amortized Cost Basis Activity Summary</u>	
<b>Beginning Amortized Cost Value</b>	40,673,905.14
<b>Additions</b>	
Contributions	0.00
Interest Received	80,582.50
Accrued Interest Sold	533.33
Gain on Sales	0.00
<b>Total Additions</b>	81,115.83
<b>Deductions</b>	
Withdrawals	732,770.36
Fees Paid	3,300.00
Accrued Interest Purchased	11,433.33
Loss on Sales	0.00
<b>Total Deductions</b>	(747,503.69)
Accretion (Amortization) for the Period	(16,606.11)
<b>Ending Amortized Cost Value</b>	39,990,911.17
Ending Fair Value	40,018,665.82
Unrealized Gain (Loss)	27,754.65

<u>Detail of Amortized Cost Basis Return</u>				
	Interest Earned	Accretion (Amortization)	Realized Gain (Loss)	Total Income
<b>Current Holdings</b>				
Commercial Paper	0.00	430.56	0.00	430.56
U.S. Treasury	3,416.92	(2,394.79)	0.00	1,022.13
U.S. Instrumentality	20,345.85	(3,435.90)	0.00	16,909.95
Corporate	16,643.76	(10,021.43)	0.00	6,622.33
<b>Sales and Maturities</b>				
U.S. Instrumentality	1,122.22	(73.13)	0.00	1,049.09
Corporate	1,405.33	(1,111.42)	0.00	293.91
<b>Total</b>	<b>42,934.08</b>	<b>(16,606.11)</b>	<b>0.00</b>	<b>26,327.97</b>

<u>Annualized Comparative Rates of Return</u>			
	Twelve Month Trailing	Six Month Trailing	For the Month
Fed Funds	0.15 %	0.14 %	0.11 %
Overnight Repo	0.17 %	0.13 %	0.06 %
3 Month T-Bill	0.08 %	0.06 %	0.04 %
6 Month T-Bill	0.11 %	0.09 %	0.07 %
1 Year T-Note	0.16 %	0.14 %	0.12 %
2 Year T-Note	0.26 %	0.25 %	0.25 %
5 Year T-Note	0.73 %	0.78 %	0.84 %

<u>Summary of Amortized Cost Basis Return for the Period</u>		
	Total Portfolio	Excl. Cash Eq.
Interest Earned	42,934.08	42,934.08
Accretion (Amortization)	(16,606.11)	(16,606.11)
Realized Gain (Loss) on Sales	<u>0.00</u>	<u>0.00</u>
<b>Total Income on Portfolio</b>	<b>26,327.97</b>	<b>26,327.97</b>
Average Daily Historical Cost	39,599,996.46	39,599,996.46
Annualized Return	0.78%	0.78%
Annualized Return Net of Fees	0.68%	0.68%
Annualized Return Year to Date Net of Fees	0.75%	0.75%
Weighted Average Effective Maturity in Days	821	821

**City of Englewood**  
**Activity and Performance Summary**  
**for the period May 1, 2013 - May 31, 2013**

<u>Fair Value Basis Activity Summary</u>	
<b>Beginning Fair Value</b>	40,839,248.48
<b>Additions</b>	
Contributions	0.00
Interest Received	80,582.50
Accrued Interest Sold	533.33
<b>Total Additions</b>	81,115.83
<b>Deductions</b>	
Withdrawals	732,770.36
Fees Paid	3,300.00
Accrued Interest Purchased	11,433.33
<b>Total Deductions</b>	(747,503.69)
<b>Change in Fair Value for the Period</b>	(154,194.80)
<b>Ending Fair Value</b>	40,018,665.82

<u>Detail of Fair Value Basis Return</u>			
	Interest Earned	Change in Fair Value	Total Income
<b>Current Holdings</b>			
Commercial Paper	0.00	513.00	513.00
U.S. Treasury	3,416.92	(9,609.00)	(6,192.08)
U.S. Instrumentality	20,345.85	(111,775.06)	(91,429.21)
Corporate	16,643.76	(31,514.15)	(14,870.39)
<b>Sales and Maturities</b>			
U.S. Instrumentality	1,122.22	(812.71)	309.51
Corporate	1,405.33	(996.88)	408.45
<b>Total</b>	<b>42,934.08</b>	<b>(154,194.80)</b>	<b>(111,260.72)</b>

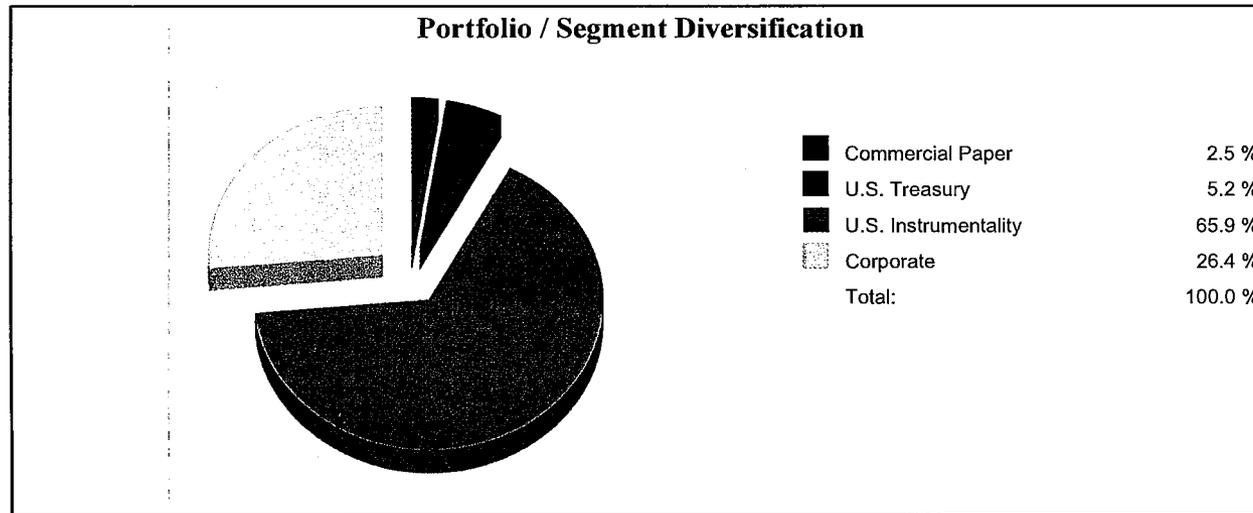
<u>Annualized Comparative Rates of Return</u>			
	Twelve Month Trailing	Six Month Trailing	For the Month
Fed Funds	0.15 %	0.14 %	0.11 %
Overnight Repo	0.17 %	0.13 %	0.06 %
3 Month T-Bill	0.12 %	0.11 %	0.09 %
6 Month T-Bill	0.21 %	0.20 %	0.18 %
1 Year T-Note	0.27 %	0.27 %	0.00 %
2 Year T-Note	0.22 %	0.13 %	-1.64 %
5 Year T-Note	-0.19 %	-2.32 %	-19.24 %

<u>Summary of Fair Value Basis Return for the Period</u>		
	Total Portfolio	Excl. Cash Eq.
Interest Earned	42,934.08	42,934.08
Change in Fair Value	(154,194.80)	(154,194.80)
Total Income on Portfolio	(111,260.72)	(111,260.72)
Average Daily Historical Cost	39,599,996.46	39,599,996.46
Annualized Return	(3.31%)	(3.31%)
Annualized Return Net of Fees	(3.41%)	(3.41%)
Annualized Return Year to Date Net of Fees	(0.16%)	(0.16%)
Weighted Average Effective Maturity in Days	821	821

**City of Englewood  
Recap of Securities Held  
May 31, 2013**

	Historical Cost	Amortized Cost	Fair Value	Unrealized Gain (Loss)	Weighted Average Final Maturity (Days)	Weighted Average Effective Maturity (Days)	% Portfolio/Segment	Weighted Average Yield *	Weighted Average Market Duration (Years)
Commercial Paper	996,736.11	997,875.00	998,571.00	696.00	154	154	2.47	0.51	0.00
U.S. Treasury	2,108,437.51	2,060,374.94	2,069,375.00	9,000.06	851	851	5.23	0.57	2.28
U.S. Instrumentality	26,548,065.27	26,496,939.46	26,516,190.37	19,250.91	1,195	940	65.88	0.88	2.52
Corporate	10,642,813.20	10,435,721.77	10,434,529.45	(1,192.32)	581	581	26.41	0.83	1.56
<b>Total</b>	<b>40,296,052.09</b>	<b>39,990,911.17</b>	<b>40,018,665.82</b>	<b>27,754.65</b>	<b>989</b>	<b>821</b>	<b>100.00</b>	<b>0.84</b>	<b>2.19</b>

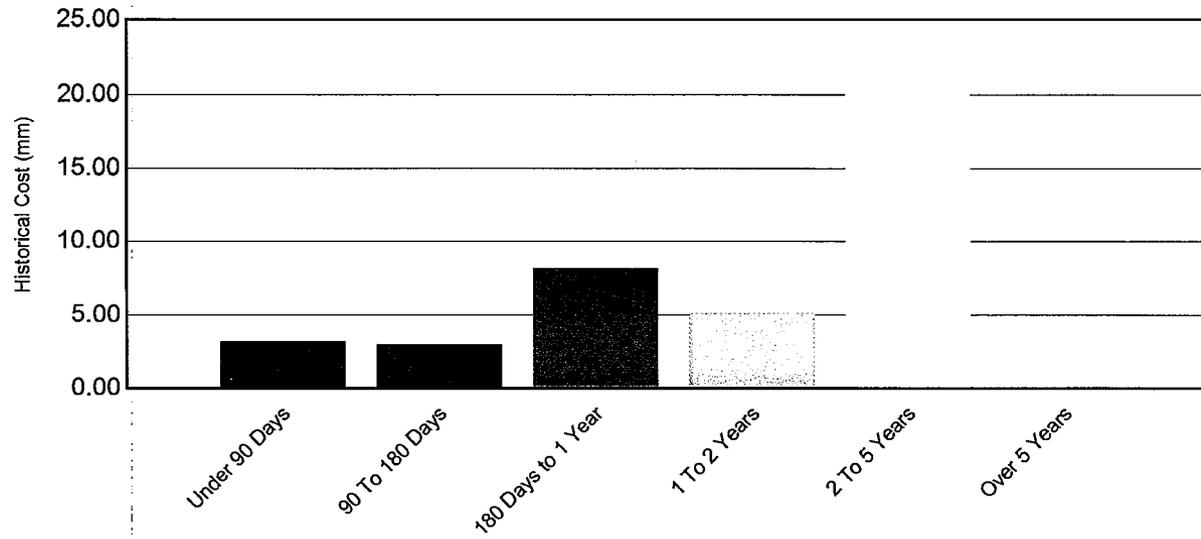
\* Weighted Average Yield is calculated on a "yield to worst" basis.



**City of Englewood**  
**Maturity Distribution of Securities Held**  
**May 31, 2013**

Maturity	Historical Cost	Percent
Under 90 Days	3,201,650.00	7.95 %
90 To 180 Days	2,996,906.11	7.44 %
180 Days to 1 Year	8,167,079.00	20.27 %
1 To 2 Years	5,106,814.38	12.67 %
2 To 5 Years	20,823,602.60	51.68 %
Over 5 Years	0.00	0.00 %
	40,296,052.09	100.00 %

**Maturity Distribution**



**City of Englewood  
Securities Held  
May 31, 2013**

CUSIP/ Description	Purchase Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost/ Accrued Interest Purchased	Amortized Cost/ Accretion (Amortization)	Fair Value/ Change In Fair Value	Unrealized Gain (Loss)	Interest Received	Interest Earned	Total Accrued Interest	% Port Cost	Yield
<b>Commercial Paper</b>													
4497W0Y10 ING Funding	03/11/13	0.000	11/01/13	1,000,000.00	996,736.11 0.00	997,875.00 430.56	998,571.00 513.00	696.00	0.00	0.00	0.00	2.47	0.51
<b>TOTAL (Commercial Paper)</b>				1,000,000.00	996,736.11 0.00	997,875.00 430.56	998,571.00 513.00	696.00	0.00	0.00	0.00	2.47	
<b>U.S. Treasury</b>													
912828MH0 T-Note	09/15/11	2.250	01/31/15	1,000,000.00	1,061,484.38 0.00	1,030,343.59 (1,544.58)	1,032,969.00 (2,734.00)	2,625.41	0.00	1,926.80	7,520.72	2.63	0.41
912828QP8 T-Note	09/23/11	1.750	05/31/16	1,000,000.00	1,046,953.13 0.00	1,030,031.35 (850.21)	1,036,406.00 (6,875.00)	6,374.65	8,750.00	1,490.12	47.81	2.60	0.73
<b>TOTAL (U.S. Treasury)</b>				2,000,000.00	2,108,437.51 0.00	2,060,374.94 (2,394.79)	2,069,375.00 (9,609.00)	9,000.06	8,750.00	3,416.92	7,568.53	5.23	
<b>U.S. Instrumentality</b>													
31398A4N9 FNMA	10/15/10	1.000	10/15/13	1,000,000.00	1,001,170.00 0.00	1,000,000.00 0.00	1,002,562.00 (553.00)	2,562.00	0.00	833.34	1,277.78	2.48	1.00
3133XWKV0 FHILB	03/28/11	2.375	03/14/14	1,000,000.00	1,030,620.00 0.00	1,008,093.64 (877.28)	1,017,112.00 (2,212.00)	9,018.36	0.00	1,979.17	5,079.86	2.56	1.32
3134G2UA8 FHLMC	11/30/11	1.000	08/20/14	1,000,000.00	1,007,500.00 0.00	1,003,357.65 (233.90)	1,009,033.00 (1,231.00)	5,675.35	0.00	833.34	2,805.56	2.50	0.72
313370JS8 FHLB	07/28/11	1.375	09/12/14	1,000,000.00	1,011,560.00 0.00	1,004,737.37 (313.80)	1,014,279.00 (1,657.00)	9,541.63	0.00	1,145.83	3,017.36	2.51	1.00
3133EC3U6 FFCB	Call 11/21/12	0.280	11/21/14 06/21/13	1,000,000.00	999,250.00 0.00	999,447.26 31.85	999,849.00 (244.00)	401.74	1,400.00	233.34	77.78	2.48	0.32
3135G0HA4 FNMA	Call 02/01/12	0.750	01/30/15 01/30/14	1,000,000.00	1,004,962.00 0.00	1,001,654.00 (211.00)	1,002,656.00 (490.00)	1,002.00	0.00	625.00	2,520.83	2.49	0.50
313380L96 FHLB	08/23/12	0.500	11/20/15	1,000,000.00	999,680.00 0.00	999,756.22 8.38	1,002,299.00 (1,902.00)	2,542.78	2,500.00	416.67	152.78	2.48	0.51
3134G3MK3 FHLMC	Call 02/24/12	1.000	02/24/16 02/24/14	1,000,000.00	1,004,140.00 0.00	1,001,517.81 (175.57)	1,004,451.00 (874.00)	2,933.19	0.00	833.33	2,694.44	2.49	0.79
3134G3SE1 FHLMC	Call 05/25/12	1.000	03/21/16 03/21/14	1,000,000.00	1,003,410.00 0.00	1,001,502.45 (158.96)	1,005,019.00 (1,038.00)	3,516.55	0.00	833.33	1,944.44	2.49	0.81
3133EAWZ7 FFCB	Call 07/31/12	0.790	07/11/16 07/11/13	1,000,000.00	1,000,560.00 0.00	1,000,064.93 (50.32)	1,000,650.00 (457.00)	585.07	0.00	658.33	3,072.22	2.48	0.73
313380S57 FHLB	Call 10/15/12	0.700	10/11/16 06/11/13	642,857.14	642,857.14 0.00	642,857.14 0.00	641,369.57 (1,524.86)	(1,487.57)	0.00	375.00	625.00	1.60	0.70

**City of Englewood  
Securities Held  
May 31, 2013**

CUSIP/ Description	Purchase Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost/ Accrued Interest Purchased	Amortized Cost/ Accretion (Amortization)	Fair Value/ Change In Fair Value	Unrealized Gain (Loss)	Interest Received	Interest Earned	Total Accrued Interest	% Port Cost	Yield
3135G0ES8 FNMA	11/30/11	1.375	11/15/16	1,000,000.00	1,002,090.00 0.00	1,001,456.77 (35.76)	1,023,266.00 (8,264.00)	21,809.23	6,875.00	1,145.83	611.11	2.49	1.33
3135G0ES8 FNMA	01/29/13	1.375	11/15/16	1,300,000.00	1,332,133.63 0.00	1,329,281.94 (718.72)	1,330,245.80 (10,743.20)	963.86	8,937.50	1,489.58	794.44	3.31	0.71
3134G3MZ0 FHLMC	Call 12/20/12	1.100	02/24/17 02/24/14	1,000,000.00	1,007,640.00 0.00	1,004,750.63 (549.51)	1,005,263.00 (2,382.00)	512.37	0.00	916.67	2,963.89	2.50	0.45
313378WP4 FHLB	05/10/12	1.125	03/10/17	1,000,000.00	1,006,070.00 0.00	1,004,739.07 (106.61)	1,010,634.00 (10,049.00)	5,894.93	0.00	937.50	2,531.25	2.50	1.00
3135G0NX7 FNMA	Call 09/13/12	1.000	03/13/17 09/13/13	1,000,000.00	1,000,000.00 0.00	1,000,000.00 0.00	996,383.00 (5,642.00)	(3,617.00)	0.00	833.34	2,166.67	2.48	1.00
3133ECMM3 FFCB	05/21/13	0.600	04/25/17	1,000,000.00	996,210.00 433.33	996,239.05 29.05	990,265.00 (5,945.00)	(5,974.05)	0.00	166.67	600.00	2.47	0.70
3134G3XE5 FHLMC	Call 06/18/12	1.150	06/07/17 06/07/13	1,000,000.00	1,000,312.50 0.00	1,000,005.30 (27.36)	999,998.00 (1,052.00)	(7.30)	0.00	958.33	5,558.33	2.48	1.12
3136G0WX5 FNMA	Call 10/10/12	0.500V	08/24/17 02/24/14	1,000,000.00	1,000,000.00 0.00	1,000,000.00 0.00	1,000,999.00 (2,472.00)	999.00	0.00	416.66	1,347.22	2.48	0.50
3135G0PU1 FNMA	Call 11/19/12	1.000	10/11/17 10/11/13	1,000,000.00	1,001,000.00 0.00	1,000,404.91 (95.09)	994,169.00 (9,122.00)	(6,235.91)	0.00	833.33	1,388.89	2.48	0.89
3136G03Z2 FNMA	Call 10/30/12	0.500V	10/30/17 10/30/13	1,000,000.00	999,000.00 0.00	999,117.20 16.98	1,000,794.00 (1,465.00)	1,676.80	0.00	416.67	430.56	2.48	1.16
3136G05Q0 FNMA	Call 12/10/12	0.700V	11/27/17 11/27/13	1,000,000.00	999,900.00 0.00	999,909.54 1.71	997,479.00 (5,164.00)	(2,430.54)	3,500.00	583.34	77.78	2.48	1.03
3136G1BG3 FNMA	Call 01/30/13	0.750V	01/30/18 01/30/14	1,000,000.00	999,750.00 0.00	999,766.70 4.24	996,056.00 (6,894.00)	(3,710.70)	0.00	625.00	2,520.83	2.48	1.06
3135G0WB5 FNMA	Call 04/18/13	1.200	04/18/18 10/18/13	1,000,000.00	1,000,000.00 0.00	1,000,000.00 0.00	993,182.00 (9,617.00)	(6,818.00)	0.00	1,000.00	1,433.33	2.48	1.20
3133ECMF8 FFCB	Call 04/26/13	0.980	04/24/18 04/24/14	1,500,000.00	1,498,500.00 81.67	1,498,529.61 25.50	1,480,584.00 (18,624.00)	(17,945.61)	0.00	1,225.00	1,510.83	3.72	1.00
3135G0XM0 FNMA	Call 05/30/13	1.125	05/25/18 11/25/13	1,000,000.00	999,750.00 0.00	999,750.27 0.27	997,593.00 (2,157.00)	(2,157.27)	0.00	31.25	31.25	2.48	1.13
<b>TOTAL (U.S. Instrumentality)</b>				<b>26,442,857.14</b>	<b>26,548,065.27</b> 515.00	<b>26,496,939.46</b> (3,435.90)	<b>26,516,190.37</b> (111,775.06)	<b>19,250.91</b>	<b>23,212.50</b>	<b>20,345.85</b>	<b>47,234.43</b>	<b>65.88</b>	

**Corporate**

12572QAA3 CME GROUP INC	08/05/11	5.400	08/01/13	1,000,000.00	1,088,050.00 0.00	1,007,387.96 (3,754.54)	1,007,639.00 (4,350.00)	251.04	0.00	4,500.00	18,000.00	2.70	0.92
06406HBK4	08/27/10	5.125	08/27/13	1,000,000.00	1,113,040.00	1,008,973.07	1,011,338.00	2,364.93	0.00	4,270.83	13,381.94	2.76	1.27

**City of Englewood  
Securities Held  
May 31, 2013**

CUSIP/ Description	Purchase Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost/ Accrued Interest Purchased	Amortized Cost/ Accretion (Amortization)	Fair Value/ Change In Fair Value	Unrealized Gain (Loss)	Interest Received	Interest Earned	Total Accrued Interest	% Port Cost	Yield
Bank of New York					0.00	(3,197.29)	(3,940.00)						
36962G4X9	08/25/11	2.100	01/07/14	500,000.00	506,185.00	501,571.25	505,288.00	3,716.75	0.00	875.00	4,200.00	1.26	1.57
GE Capital					0.00	(221.40)	(882.00)						
064061BT5	08/31/11	1.500	01/31/14	600,000.00	611,292.00	603,116.80	604,378.80	1,262.00	0.00	750.00	3,000.00	1.52	0.71
Bank of New York					0.00	(395.98)	(607.20)						
478160AX2	05/20/11	1.200	05/15/14	1,000,000.00	998,830.00	999,626.80	1,009,108.00	9,481.20	6,000.00	1,000.00	533.33	2.48	1.24
Johnson & Johnson					0.00	33.24	(575.00)						
59217GAM1	09/19/12	2.000	01/09/15	1,000,000.00	1,027,020.00	1,018,836.98	1,017,148.00	(1,688.98)	0.00	1,666.67	7,888.89	2.55	0.81
Met Life Glob					0.00	(994.80)	(2,686.00)						
89233P6J0	04/12/13	0.875	07/17/15	1,500,000.00	1,511,625.00	1,510,921.31	1,506,639.00	(4,282.31)	0.00	1,093.75	4,885.42	3.75	0.53
Toyota Motor Credit					3,098.96	(436.29)	(3,339.00)						
369604BE2	10/30/12	0.850	10/09/15	1,000,000.00	1,002,470.00	1,001,977.84	1,002,457.00	479.16	0.00	708.34	1,227.78	2.49	0.76
GENERAL ELECTRIC					0.00	(71.29)	(3,306.00)						
459200GU9	05/17/13	2.000	01/05/16	1,500,000.00	1,554,795.00	1,553,941.50	1,547,917.50	(6,024.00)	0.00	1,166.67	12,166.67	3.86	0.60
IBM Corp					11,000.00	(853.50)	(6,877.50)						
931142DE0	04/29/13	0.600	04/11/16	1,225,000.00	1,229,506.20	1,229,368.26	1,222,616.15	(6,752.11)	0.00	612.50	1,020.83	3.05	0.47
Wal-Mart					367.50	(129.58)	(4,951.45)						
<b>TOTAL (Corporate)</b>				<b>10,325,000.00</b>	<b>10,642,813.20</b>	<b>10,435,721.77</b>	<b>10,434,529.45</b>	<b>(1,192.32)</b>	<b>6,000.00</b>	<b>16,643.76</b>	<b>66,304.86</b>	<b>26.41</b>	
					<b>14,466.46</b>	<b>(10,021.43)</b>	<b>(31,514.15)</b>						

**GRAND TOTAL**

**39,767,857.14      40,296,052.09      39,990,911.17      40,018,665.82      27,754.65      37,962.50      40,406.53      121,107.82      100.00**

**14,981.46      (15,421.56)      (152,385.21)**

V = variable rate, current rate shown, average rate for Cash & Equivalents

**City of Englewood**  
**GASB 40 - Deposit and Investment Risk Disclosure**  
**May 31, 2013**

CUSIP	Type	Coupon	Maturity Date	Call Date	S&P Rating	Moody Rating	Par Value / Shares	Historical Cost	% Portfolio Hist Cost	Market Value	% Portfolio Mkt Value	Weighted Avg Mkt Dur (Yrs)
<b><u>FNMA</u></b>												
31398A4N9	U.S. Instrumentality	1.000	10/15/2013		AA+	Aaa	1,000,000.00	1,001,170.00	2.48	1,002,562.00	2.51	0.37
3136G03Z2	U.S. Instrumentality	0.500	10/30/2017	10/30/2013	AA+	Aaa	1,000,000.00	999,000.00	2.48	1,000,794.00	2.50	0.42
3135G0HA4	U.S. Instrumentality	0.750	01/30/2015	01/30/2014	AA+	Aaa	1,000,000.00	1,004,962.00	2.49	1,002,656.00	2.51	0.66
3136G0WX5	U.S. Instrumentality	0.500	08/24/2017	02/24/2014	AA+	Aaa	1,000,000.00	1,000,000.00	2.48	1,000,999.00	2.50	0.73
3135G0ES8	U.S. Instrumentality	1.375	11/15/2016		AA+	Aaa	2,300,000.00	2,334,223.63	5.79	2,353,511.80	5.88	3.37
3135G0NX7	U.S. Instrumentality	1.000	03/13/2017	09/13/2013	AA+	Aaa	1,000,000.00	1,000,000.00	2.48	996,383.00	2.49	3.69
3135G0PU1	U.S. Instrumentality	1.000	10/11/2017	10/11/2013	AA+	Aaa	1,000,000.00	1,001,000.00	2.48	994,169.00	2.48	4.25
3136G05Q0	U.S. Instrumentality	0.700	11/27/2017	11/27/2013	AA+	Aaa	1,000,000.00	999,900.00	2.48	997,479.00	2.49	4.40
3136G1BG3	U.S. Instrumentality	0.750	01/30/2018	01/30/2014	AA+	Aaa	1,000,000.00	999,750.00	2.48	996,056.00	2.49	4.54
3135G0WB5	U.S. Instrumentality	1.200	04/18/2018	10/18/2013	AA+	Aaa	1,000,000.00	1,000,000.00	2.48	993,182.00	2.48	4.72
3135G0XM0	U.S. Instrumentality	1.125	05/25/2018	11/25/2013	AA+	Aaa	1,000,000.00	999,750.00	2.48	997,593.00	2.49	4.83
<b>ISSUER TOTAL</b>							12,300,000.00	12,339,755.63	30.62	12,335,384.80	30.82	2.95
<b><u>FHLMC</u></b>												
3134G3MZ0	U.S. Instrumentality	1.100	02/24/2017	02/24/2014	AA+	Aaa	1,000,000.00	1,007,640.00	2.50	1,005,263.00	2.51	0.73
3134G3MK3	U.S. Instrumentality	1.000	02/24/2016	02/24/2014	AA+	Aaa	1,000,000.00	1,004,140.00	2.49	1,004,451.00	2.51	0.73
3134G3SE1	U.S. Instrumentality	1.000	03/21/2016	03/21/2014	AA+	Aaa	1,000,000.00	1,003,410.00	2.49	1,005,019.00	2.51	0.80
3134G2UA8	U.S. Instrumentality	1.000	08/20/2014		AA+	Aaa	1,000,000.00	1,007,500.00	2.50	1,009,033.00	2.52	1.21
3134G3XE5	U.S. Instrumentality	1.150	06/07/2017	06/07/2013	AA+	Aaa	1,000,000.00	1,000,312.50	2.48	999,998.00	2.50	3.89
<b>ISSUER TOTAL</b>							5,000,000.00	5,023,002.50	12.47	5,023,764.00	12.55	1.47
<b><u>FHLB</u></b>												
3133XWKV0	U.S. Instrumentality	2.375	03/14/2014		AA+	Aaa	1,000,000.00	1,030,620.00	2.56	1,017,112.00	2.54	0.78
313370JS8	U.S. Instrumentality	1.375	09/12/2014		AA+	Aaa	1,000,000.00	1,011,560.00	2.51	1,014,279.00	2.53	1.27
313380L96	U.S. Instrumentality	0.500	11/20/2015		AA+	Aaa	1,000,000.00	999,680.00	2.48	1,002,299.00	2.50	2.45
313380S57	U.S. Instrumentality	0.700	10/11/2016	06/11/2013	AA+	Aaa	642,857.14	642,857.14	1.60	641,369.57	1.60	3.31
313378WF4	U.S. Instrumentality	1.125	03/10/2017		AA+	Aaa	1,000,000.00	1,006,070.00	2.50	1,010,634.00	2.53	3.68
<b>ISSUER TOTAL</b>							4,642,857.14	4,690,787.14	11.64	4,685,693.57	11.71	2.22
<b><u>FECB</u></b>												
3133EAWZ7	U.S. Instrumentality	0.790	07/11/2016	07/11/2013	AA+	Aaa	1,000,000.00	1,000,560.00	2.48	1,000,650.00	2.50	0.11
3133EC3U6	U.S. Instrumentality	0.280	11/21/2014	06/21/2013	AA+	Aaa	1,000,000.00	999,250.00	2.48	999,849.00	2.50	1.47
3133ECMM3	U.S. Instrumentality	0.600	04/25/2017		AA+	Aaa	1,000,000.00	996,210.00	2.47	990,265.00	2.47	3.84

**City of Englewood**  
**GASB 40 - Deposit and Investment Risk Disclosure**  
**May 31, 2013**

CUSIP	Type	Coupon	Maturity Date	Call Date	S&P Rating	Moody Rating	Par Value / Shares	Historical Cost	% Portfolio Hist Cost	Market Value	% Portfolio Mkt Value	Weighted Avg Mkt Dur (Yrs)
3133ECMF8	U.S. Instrumentality	0.980	04/24/2018	04/24/2014	AA+	Aaa	1,500,000.00	1,498,500.00	3.72	1,480,584.00	3.70	4.76
<b>ISSUER TOTAL</b>							4,500,000.00	4,494,520.00	11.15	4,471,348.00	11.17	2.78
<b>T-Note</b>												
912828MH0	U.S. Treasury	2.250	01/31/2015		AA+	Aaa	1,000,000.00	1,061,484.38	2.63	1,032,969.00	2.58	1.63
912828QP8	U.S. Treasury	1.750	05/31/2016		AA+	Aaa	1,000,000.00	1,046,953.13	2.60	1,036,406.00	2.59	2.93
<b>ISSUER TOTAL</b>							2,000,000.00	2,108,437.51	5.23	2,069,375.00	5.17	2.28
<b>Bank of New York</b>												
06406HBK4	Corporate	5.125	08/27/2013		A+	Aa3	1,000,000.00	1,113,040.00	2.76	1,011,338.00	2.53	0.24
06406HBT5	Corporate	1.500	01/31/2014		A+	Aa3	600,000.00	611,292.00	1.52	604,378.80	1.51	0.66
<b>ISSUER TOTAL</b>							1,600,000.00	1,724,332.00	4.28	1,615,716.80	4.04	0.40
<b>IBM Corp</b>												
459200GU9	Corporate	2.000	01/05/2016		AA-	Aa3	1,500,000.00	1,554,795.00	3.86	1,547,917.50	3.87	2.51
<b>ISSUER TOTAL</b>							1,500,000.00	1,554,795.00	3.86	1,547,917.50	3.87	2.51
<b>Toyota Motor Credit</b>												
89233P6J0	Corporate	0.875	07/17/2015		AA-	Aa3	1,500,000.00	1,511,625.00	3.75	1,506,639.00	3.76	2.10
<b>ISSUER TOTAL</b>							1,500,000.00	1,511,625.00	3.75	1,506,639.00	3.76	2.10
<b>Wal-Mart</b>												
931142DE0	Corporate	0.600	04/11/2016		AA	Aa2	1,225,000.00	1,229,506.20	3.05	1,222,616.15	3.06	2.83
<b>ISSUER TOTAL</b>							1,225,000.00	1,229,506.20	3.05	1,222,616.15	3.06	2.83
<b>Met Life Glob</b>												
59217GAM1	Corporate	2.000	01/09/2015		AA-	Aa3	1,000,000.00	1,027,020.00	2.55	1,017,148.00	2.54	1.57
<b>ISSUER TOTAL</b>							1,000,000.00	1,027,020.00	2.55	1,017,148.00	2.54	1.57
<b>Johnson &amp; Johnson</b>												
478160AX2	Corporate	1.200	05/15/2014		AAA	Aaa	1,000,000.00	998,830.00	2.48	1,009,108.00	2.52	0.95
<b>ISSUER TOTAL</b>							1,000,000.00	998,830.00	2.48	1,009,108.00	2.52	0.95

**City of Englewood**  
**GASB 40 - Deposit and Investment Risk Disclosure**  
**May 31, 2013**

CUSIP	Type	Coupon	Maturity Date	Call Date	S&P Rating	Moody Rating	Par Value / Shares	Historical Cost	% Portfolio Hist Cost	Market Value	% Portfolio Mkt Value	Weighted Avg Mkt Dur (Yrs)
<b><u>CME GROUP INC</u></b>												
12572QAA3	Corporate	5.400	08/01/2013		AA-	Aa3	1,000,000.00	1,088,050.00	2.70	1,007,639.00	2.52	0.17
<b>ISSUER TOTAL</b>							1,000,000.00	1,088,050.00	2.70	1,007,639.00	2.52	0.17
<b><u>GENERAL ELECTRIC CO</u></b>												
369604BE2	Corporate	0.850	10/09/2015		AA+	Aa3	1,000,000.00	1,002,470.00	2.49	1,002,457.00	2.50	2.33
<b>ISSUER TOTAL</b>							1,000,000.00	1,002,470.00	2.49	1,002,457.00	2.50	2.33
<b><u>ING Funding</u></b>												
4497W0Y10	Commercial Paper	0.000	11/01/2013		A-1	P-1	1,000,000.00	996,736.11	2.47	998,571.00	2.50	0.00
<b>ISSUER TOTAL</b>							1,000,000.00	996,736.11	2.47	998,571.00	2.50	0.00
<b><u>GE Capital</u></b>												
36962G4X9	Corporate	2.100	01/07/2014		AA+	A1	500,000.00	506,185.00	1.26	505,288.00	1.26	0.59
<b>ISSUER TOTAL</b>							500,000.00	506,185.00	1.26	505,288.00	1.26	0.59
<b>GRAND TOTAL</b>							39,767,857.14	40,296,052.09	100.00	40,018,665.82	100.00	2.20

Highlighted totals are issuers representing 5.00% or more of the portfolio's market value

**City of Englewood  
Securities Purchased  
May 1, 2013 - May 31, 2013**

CUSIP/ Description	Purchase Date	Rate/Coupon	Maturity/ Call Date	Par Valuc/ Shares	Unit Cost	Principal Cost	Accrued Interest Purchased	Yield
<b>U.S. Instrumentality</b>								
3133ECMM3 FFCB	05/21/2013	0.600	04/25/2017	1,000,000.00	99.621	996,210.00	433.33	0.70
3135G0XM0 FNMA	Call 05/30/2013	1.125	05/25/2018 11/25/2013	1,000,000.00	99.975	999,750.00	0.00	1.13
<b>TOTAL (U.S. Instrumentality)</b>				<b>2,000,000.00</b>		<b>1,995,960.00</b>	<b>433.33</b>	
<b>Corporate</b>								
459200GU9 IBM Corp	05/17/2013	2.000	01/05/2016	1,500,000.00	103.653	1,554,795.00	11,000.00	0.60
<b>TOTAL (Corporate)</b>				<b>1,500,000.00</b>		<b>1,554,795.00</b>	<b>11,000.00</b>	
<b>GRAND TOTAL</b>				<b>3,500,000.00</b>		<b>3,550,755.00</b>	<b>11,433.33</b>	

V = variable rate, current rate shown, average rate for Cash & Equivalents

**City of Englewood  
Securities Sold and Matured  
May 1, 2013 - May 31, 2013**

CUSIP/ Description	Sale or Maturity Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost	Amortized Cost at Sale or Maturity / Acct/ (Amort)	Sale/ Maturity Price	Fair Value at Sale or Maturity / Chg.In Fair Value	Realized Gain (Loss)	Accrued Interest Sold	Interest Received	Interest Earned	Yield
<b><u>U.S. Instrumentality</u></b>													
313380S57	Call	05/13/2013		857,142.86	857,142.86	857,142.86	100.00	857,142.86	0.00	533.33	0.00	200.00	0.70
FHLB			06/11/2013			0.00		(49.71)					
3133813D5	Call	05/15/2013		1,000,000.00	1,000,000.00	1,000,000.00	100.00	1,000,000.00	0.00	0.00	5,000.00	388.89	1.00
FHLB			06/15/2013			0.00		(361.00)					
3134G24E9		05/17/2013		1,000,000.00	1,002,500.00	1,000,000.00	100.00	1,000,000.00	0.00	0.00	6,000.00	533.33	1.03
FHLMC						(73.13)		(402.00)					
<b>TOTAL (U.S. Instrumentality)</b>				<b>2,857,142.86</b>	<b>2,859,642.86</b>	<b>2,857,142.86</b>		<b>2,857,142.86</b>	<b>0.00</b>	<b>533.33</b>	<b>11,000.00</b>	<b>1,122.22</b>	
						<b>(73.13)</b>		<b>(812.71)</b>					
<b><u>Corporate</u></b>													
64953BAP3		05/09/2013	05/09/2013	1,360,000.00	1,441,967.20	1,360,000.00	100.00	1,360,000.00	0.00	0.00	31,620.00	1,405.33	0.89
NEW YORK LIFE G						(1,111.42)		(996.88)					
<b>TOTAL (Corporate)</b>				<b>1,360,000.00</b>	<b>1,441,967.20</b>	<b>1,360,000.00</b>		<b>1,360,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31,620.00</b>	<b>1,405.33</b>	
						<b>(1,111.42)</b>		<b>(996.88)</b>					
<b>GRAND TOTAL</b>				<b>4,217,142.86</b>	<b>4,301,610.06</b>	<b>4,217,142.86</b>		<b>4,217,142.86</b>	<b>0.00</b>	<b>533.33</b>	<b>42,620.00</b>	<b>2,527.55</b>	
						<b>(1,184.55)</b>		<b>(1,809.59)</b>					

V = variable rate, current rate shown, average rate for Cash & Equivalents

**City of Englewood  
Transaction Report  
for the period May 1, 2013 - May 31, 2013**

Date	CUSIP	Transaction	Sec Type	Description	Maturity	PAR Value/Shares	Principal	Interest	Transaction Total	Balance
05/09/2013	64953BAP3	Maturity	COR	NEW YORK LIFE	05/09/2013	1,360,000.00	1,360,000.00	0.00	1,360,000.00	1,360,000.00
05/09/2013	64953BAP3	Interest	COR	NEW YORK LIFE	05/09/2013	1,360,000.00	0.00	31,620.00	31,620.00	1,391,620.00
05/13/2013	313380S57	Call	INS	FHLB	10/11/2016	857,142.86	857,142.86	533.33	857,676.19	2,249,296.19
05/15/2013	3133813D5	Interest	INS	FHLB	11/15/2017	1,000,000.00	0.00	5,000.00	5,000.00	2,254,296.19
05/15/2013	3133813D5	Call	INS	FHLB	11/15/2017	1,000,000.00	1,000,000.00	0.00	1,000,000.00	3,254,296.19
05/15/2013	3135G0ES8	Interest	INS	FNMA	11/15/2016	2,300,000.00	0.00	15,812.50	15,812.50	3,270,108.69
05/15/2013	478160AX2	Interest	COR	Johnson & Johnson	05/15/2014	1,000,000.00	0.00	6,000.00	6,000.00	3,276,108.69
05/17/2013	3134G24E9	Interest	INS	FHLMC	11/17/2015	1,000,000.00	0.00	6,000.00	6,000.00	3,282,108.69
05/17/2013	3134G24E9	Call	INS	FHLMC	11/17/2015	1,000,000.00	1,000,000.00	0.00	1,000,000.00	4,282,108.69
05/17/2013	459200GU9	Bought	COR	IBM Corp	01/05/2016	1,500,000.00	1,554,795.00	11,000.00	(1,565,795.00)	2,716,313.69
05/20/2013	313380L96	Interest	INS	FHLB	11/20/2015	1,000,000.00	0.00	2,500.00	2,500.00	2,718,813.69
05/21/2013	3133EC3U6	Interest	INS	FFCB	11/21/2014	1,000,000.00	0.00	1,400.00	1,400.00	2,720,213.69
05/21/2013	3133ECMM3	Bought	INS	FFCB	04/25/2017	1,000,000.00	996,210.00	433.33	(996,643.33)	1,723,570.36
05/27/2013	3136G05Q0	Interest	INS	FNMA	11/27/2017	1,000,000.00	0.00	3,500.00	3,500.00	1,727,070.36
05/30/2013	3135G0XM0	Bought	INS	FNMA	05/25/2018	1,000,000.00	999,750.00	0.00	(999,750.00)	727,320.36
05/31/2013	912828QP8	Interest	TSY	T-Note	05/31/2016	1,000,000.00	0.00	8,750.00	8,750.00	736,070.36
<b>Portfolio Activity Total</b>										<b>736,070.36</b>

<b>Net Contributions:</b>	<b>0.00</b>
<b>Net Withdrawals:</b>	<b>732,770.36</b>

<b>Fees Charged:</b>	<b>3,300.00</b>
<b>Fees Paid:</b>	<b>3,300.00</b>

**City of Englewood  
Securities Bid and Offer  
for the period 5/1/2013 - 5/31/2013**

Trans	Settle	Description	Call Date	Broker	Par Value	Discount	Price	YTM/YTC	Competitive Bids
BUY	05/17/2013	IBM 2 01/05/2016		BAS	1,500,000		103.653	0.60	MOR - FHLMC 4.75% 01/19/16 @ YTM 0.39 JEF - TSY NOTE 0.375% 01/15/16 @ YTM 0.36
BUY	05/21/2013	FFCB .6 04/25/2017		MOR	1,000,000		99.621	0.70	CIT - FNMA 1.125 04/27/17 @ YTM 0.70 UBS - TSY NOTE 3.125 04/30/17 @ YTM 0.59
BUY	05/30/2013	FNMA 1.125 05/25/2018	11/25/13	MOR	1,000,000		99.975	1.13/1.18	UBS - FNMA .875 05/21/18 @ YTM 1.01 JP - TSY NOTE 2.375 05/31/18 @ YTM 0.85

**City of Englewood  
Upcoming Cash Activity  
for the next 45 days**

Date	Transaction	CUSIP	Description	Coupon	Maturity Date	Next Call Date	Par / Shares	Principal	Interest	Transaction Total
06/03/2013	Bought	3134G3J68	FHLMC	0.900	09/18/2017		1,000,000.00	(994,800.00)	(1,875.00)	(996,675.00)
06/07/2013	Potential Call	3134G3XE5	FHLMC	1.150	06/07/2017	06/07/2013	1,000,000.00	1,000,000.00	5,750.00	1,005,750.00
07/05/2013	Interest	459200GU9	IBM Corp	2.000	01/05/2016		1,500,000.00	0.00	15,000.00	15,000.00
07/07/2013	Interest	36962G4X9	GE Capital	2.100	01/07/2014		500,000.00	0.00	5,250.00	5,250.00
07/09/2013	Interest	59217GAM1	Met Life Glob	2.000	01/09/2015		1,000,000.00	0.00	10,000.00	10,000.00
07/11/2013	Potential Call	3133EAWZ7	FFCB	0.790	07/11/2016	07/11/2013	1,000,000.00	1,000,000.00	3,950.00	1,003,950.00

# END OF REPORTS



**New York Office**  
113 King Street  
Armonk, NY 10504  
Tel: 866 766 3030  
Fax: 914 765 3030

**Colorado Office**  
1900 Sixteenth Street, Suite 200  
Denver, CO 80202  
Tel: 303 860 1100  
Fax: 303 860 0016

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For any questions concerning this report please contact accounting either by phone or email to [camreports@cutwater.com](mailto:camreports@cutwater.com).



# Summary Statement

May 2013

City of Englewood  
 1000 Englewood Parkway  
 Englewood, CO 80110-2304  
 U.S.A.

## COLOTRUST PLUS+

Average Monthly Yield: 0.12%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CO-01-0074-8001	General - 8001	4,185,741.20	2,045,948.37	2,558,436.41	424.01	2,709.38	4,244,859.55	3,673,716.74
CO-01-0074-8005	2003 GOLF RESERVE	293,500.00	0.00	0.00	29.38	179.11	293,500.00	293,500.00
CO-01-0074-8006	2012 WATER BONDS	5,107,742.82	0.00	681,284.65	457.07	3,209.68	4,558,572.33	4,426,915.24
CO-01-0074-8007	2001 STORM RESERVE	102,500.00	0.00	0.00	10.19	62.46	102,500.00	102,500.00
CO-01-0074-8008	2009 WATER BONDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>		<b>9,689,484.02</b>	<b>2,045,948.37</b>	<b>3,239,721.06</b>	<b>920.65</b>	<b>6,160.63</b>	<b>9,199,431.88</b>	<b>8,496,631.98</b>



# Memorandum

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City Manager's Office

TO: Mayor Penn and Members of City Council  
THROUGH: Gary Sears, City Manager  
FROM: Michael Flaherty, Deputy City Manager  
DATE: June 12, 2013  
SUBJECT: Flood Middle School Update – Demolition Permit Secured

We want to keep Council apprised of progress on development of the former Flood Middle School site. Earlier this week, the demolition permit was approved by all City of Englewood departments. The environmental remediation is complete and has been approved by the State of Colorado.

We anticipate that demolition will begin soon on the building and wanted to make sure City Council is aware of it in case you receive calls from nearby residents.

We will continue to provide updates as necessary on major milestones as the development moves forward.



## MEMORANDUM

**TO:** Gary Sears, City Manager

**THROUGH:** Rick Kahm, Director of Public Works ✓

**FROM:** David Henderson, Engineering/Capital Projects Administrator ✓

**DATE:** June 12, 2013

**SUBJECT:** PROJECT UPDATES – **The Englewood Campus**, Denver Water Department Project, Concrete Utility Project 2013, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, Street Maintenance Projects 2013, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

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### **THE ENGLEWOOD CAMPUS**

Englewood School District continues construction of the new campus on S. Logan Street. The contractor began concrete and retaining wall work on Lehigh Avenue, west of Clarkson Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

### **DENVER WATER DEPARTMENT PROJECT**

Denver Water and its contractor, T. Lowell Construction, will be replacing sections of a 60-inch water distribution pipeline located in South Broadway. Two sections are located near the intersection of Broadway and Belleview and a third is located near the intersection of Broadway and Quincy. Valves that control water flow on the pipeline no longer function and need to be replaced.

Denver Water's contractor, T. Lowell Construction, has substantially completed the project. Punch list items are being addressed.

### **CONCRETE UTILITY PROJECT 2013**

Council approved a motion to award a construction contract to NORAA Concrete Construction for the 2013 project at the Council meeting on April 1<sup>st</sup>. **NORAA Concrete continued removing and replacing concrete in the northwest section of Englewood. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or [concreteutility@englewoodgov.org](mailto:concreteutility@englewoodgov.org).**

### **CRAIG HOSPITAL EXPANSION**

The 3400 block of South Clarkson Street was closed on January 22<sup>nd</sup>. **Traffic Engineering staff continues to monitor traffic after the closure. New traffic counts will be collected by Craig's Traffic Engineering consultant to document traffic volumes in the surrounding neighborhood.**

The ART shuttle bus stops and routing changes are posted on the City's web site.

The speed limit on Hampden Avenue between Logan and Clarkson has been reduced to 20 miles per hour.

**Installation of radar speed signs and upgraded pedestrian flashers on Hampden Avenue continues.**

**We anticipate that all of the work will be completed by the end of this week.** These changes are being initiated based on conversations with Swedish Medical Center and Craig Hospital.

## XCEL ENERGY PROJECTS

### Gas Line Replacement Projects

Xcel's contractor, Q3 Contracting, completed potholing for the installation of gas main piping along Union Avenue from Windmere to Clarkson Street. A temporary construction yard has been set up by Q3 on private property in the 4700 block of S. Windmere Street. **Installation of gas piping continues. The contractor has three crews working simultaneously in different areas. Street Division and Traffic Engineering crews are monitoring the work on a daily basis.** The work is expected to take about 27 weeks to complete. Updates will be posted on the City's web site.

### KENT PLACE

The contractor continued work on the residential apartments.

## STREET MAINTENANCE PROJECTS 2013

The Street Division continued the 2013 in-house overlay program. Updates will be posted on the city's website.

### Alley grading

The Englewood Streets division plans to grade all Englewood alleys at least three times during the year. This year we began by grading alleys in which citizens have reported particular problems. Because of the heavy amount of moisture we received during April the work has been interrupted several times. **Street Division crews continued alley grading and maintenance. Regular alley grading will continue through most of June.**

The extremely wet spring has brought a few inquiries regarding alley paving. We have approximately 51 miles of alleys in Englewood. Only about three miles have been paved. Most of the paved alleys are adjacent to Broadway and are paved with concrete. These paved alleys were included in Paving Districts with adjacent owners being assessed for the cost. In 2007, we estimated the cost to install concrete pavement in all of the alleys at \$40 million. Staff has been researching alternate paving sections (combination of asphalt and a concrete pan) that may reduce the cost substantially; however, the cost would still be in excess of \$10 million.

## CITYCENTER SITE DEVELOPMENT

### Alexan East and West Parcels

438 residential units. Alexan's occupancy level for **March, 2013 is 91%**. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin' It Loose, Foothills Physical Therapy, CityCenter Community, Nixon's Coffee House, Weingarten Realty, and King Liquor Store. **Jackson Hewitt Tax Service vacated their space.**

### Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge.

### Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

### Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels.

### Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express. **Mega Wraps has closed.**

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

Our Servicenter has received a grant from the Regional Air Quality Commission to install Aerodynamic Fairings on four Wastewater trailers. The grant covers 50% of the cost (total estimated cost is \$6,500 for the four trailers). These fairings will increase fuel mileage by up to 10% (1/2 mile/gallon).

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicenter Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. **GPS equipment installation is substantially complete. Staff is in the process of refining software for tracking vehicles. Staff expects to provide a demonstration for City Council at a future Study Session.** The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

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# Englewood Police Department Summary Report

For Period May 1, 2013 through May 31, 2013



<b>TYPE OF INCIDENT</b>	<b>May 2013</b>	<b>May 2012</b>	<b>YTD 2013</b>	<b>YTD 2012</b>
<b>PATROL AND TRAFFIC</b>				
Total Activities	4,501	5,284	20,894	29,521
Misdemeanor Arrests	140	160	768	825
Felony Arrests	20	13	111	99
Warrant Arrests	33	40	192	232
DUI Arrests	31	24	206	150
Patrol Division Traffic Summonses	789	563	4,193	2,877

<b>INVESTIGATIONS</b>				
Case Filings	21	18	114	108
Summons	4	0	18	7
Deactivated (no additional leads)	20	31	163	146
Unfounded	11	10	55	39
Victim Failure to Prosecute	4	9	26	25
Other Jurisdiction	7	7	31	34
Located Missing Person/Runaway	6	6	17	17
Non Criminal Death Investigations	2	18	23	33
Prosecution Declined by District Attorney	2	1	5	5
<b>TOTAL</b>	<b>77</b>	<b>100</b>	<b>452</b>	<b>414</b>

<b>NEIGHBORHOOD SERVICES</b>				
<b><i>Impact Team</i></b>				
Projects initiated	19	15	64	103
Residential	14	10	47	63
Business	5	5	17	40
Projects Cleared	7	8	40	63
Community Contacts	18	0	45	76
Residential	0	0	2	4
Business	18	0	43	72
Community Events	6	4	32	37
<b><i>Code Enforcement</i></b>				
Cases Opened	645	415	1,855	1,990
Notices of Violation	482	229	1,203	971
Postings	79	57	295	253
Summons	17	4	52	65
Patrol Referrals	23	27	105	194
<b>TOTAL</b>	<b>1,246</b>	<b>732</b>	<b>3,510</b>	<b>3,473</b>
<b><i>Traffic Bureau</i></b>				
Traffic Summonses	340	95	1,480	680
Parking Summonses	403	29	1,563	142
<b>TOTAL</b>	<b>743</b>	<b>124</b>	<b>3,043</b>	<b>822</b>
<b><i>Community Relations</i></b>				
Community Events/Activities	4	13	24	54
Persons in Attendance	79	163	434	1,875

# ENGLEWOOD POLICE DEPARTMENT SUMMARY REI

For Period May 1, 2013 through May 31, 2013



<b>TYPE OF INCIDENT</b>	<b>May 2013</b>	<b>May 2012</b>	<b>YTD 2013</b>	<b>YTD 2012</b>
<b>COMMUNICATIONS/RECORDS</b>				
<i>Reported Part I Crimes</i>				
Murder/Manslaughter	0	0	0	0
Rape	0	1	5	3
Robbery	5	3	14	13
Assault (includes all assaults)	33	38	132	169
Burglary	16	25	78	110
Theft	103	156	643	674
Auto Theft	15	17	87	73
Arson	2	0	2	3
Reported Part I Crimes <b>TOTAL</b>	174	240	961	1,045
Calls for Service <b>TOTAL</b>	4,501	4,245	20,783	21,101

<b>VICTIM ASSISTANCE RESPONSE</b>				
Incidents with victim assistance provided	89	77	368	403
People served relative to incidents	102	117	464	460
Domestic Violence victims	24	25	134	255

**CITY OF ENGLEWOOD  
2013 CALENDAR OF EVENTS**



Mon., June 17	5:30 p.m.	Executive Session, City Council Conference Room
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., June 18	<b>Cancelled</b>	Planning and Zoning Commission
Wed., June 19	<b>Cancelled</b>	Local Liquor and Medical Marijuana Licensing Authority
Thurs. June 20	11:30 a.m.	Alliance for Commerce, City Council Conference Room
Mon., June 24	6:00 p.m.	Board and Commission Appreciation, Community Room
Mon., July 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., July 2	7:00 p.m.	Planning and Zoning, City Council Conf. Room
Wed., July 3	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
<b>Thurs., July 4</b>		<b>City Hall closed — Independence Day</b>
Mon., July 8	6:00 p.m.	Study Session, Community Room
Tue., July 9	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., July 10	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., July 11	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Northwest Greenbelt
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Rm.

Mon., July 15	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., July 16	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., July 17	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Rm.
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., July 22	6:00 p.m.	Study Session, Community Room
Wed., July 24	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Mon., July 29	<b>Cancelled</b>	Study Session
Mon., Aug. 5	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Aug. 6	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Aug. 7	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Thurs., Aug. 8	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	3:00 p.m.	Police Officers Pension Plan Board, Public Works Conference Room
	3:30 p.m.	Firefighters Pension Plan Board, Public Works Conference Room
	5:30 p.m.	Parks and Recreation Commission, Pirates Cove Aquatic Center
Mon., Aug. 12	6:00 p.m.	Study Session, Community Room
Tues., Aug. 13	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room

**TENTATIVE**

**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**



June 24	Study Session Board and Commission Appreciation Night
July 1	Study Session & Regular Meeting Metro Fire Training Center Options City Council 2014 Budget Sub-Committee Members
July 8	Study Session
July 15	Study Session & Regular Meeting 2014 Proposed Budget & Midyear Budget Report Financial Report Board and Commission Reports
July 22	Study Session
July 29	No meeting scheduled - 5 <sup>th</sup> Monday
August 5	Study Session & Regular Meeting
August 12	Study Session
August 19	Study Session & Regular Meeting Financial Report 2014 Proposed Budget Board and Commission Reports
August 26	Study Session 2014 Proposed Budget
September 3	Study Session & Regular Meeting (Tuesday)
September 9	Study Session 2014 Proposed Budget

September 16	Study Session & Regular Meeting Financial Report Board and Commission Reports
September 23	Study Session 2014 Proposed Budget Workshop
September 30	No meeting scheduled – 5 <sup>th</sup> Monday
October 7	Study Session & Regular Meeting
October 14	Study Session
October 21	Study Session & Regular Meeting Financial Report Aid To Other Agencies
October 28	Study Session Board and Commission Reports
November 4	Study Session & Regular Meeting Board and Commission Members Reappointment Discussion
November 11	Study Session - Veteran's Day Holiday – no meeting scheduled
November 18	Study Session & Regular Meeting New Council Swearing-In Ceremony @ Regular Meeting

### **FUTURE STUDY SESSION TOPICS**

Water Conservation Plan  
Citizen Engagement/Mindmixer  
Public Comment Process  
Nextdoor Network  
Gun Legislation/Community Safety  
Security Camera Update  
Comprehensive Plan  
DRT Event Process  
Englewood Chamber Event Fees

**CITY OF ENGLEWOOD  
BOARD OF ADJUSTMENT AND APPEALS  
MINUTES  
MAY 8, 2013**



**1. Call to Order**

The regular meeting of the Englewood Board of Adjustment and Appeals was called to order at 7:00 p.m. in the Englewood City Council Chambers, Chair Green presiding.

**2. Roll Call**

**Present:** Carson Green, David Pittinos Sue Purdy, Angela Schmitz, Marcie O'Brien, Jordan May, David Spreccace, and Tom Finn (Alternate)

**Absent:** None

**Staff:** Audra Kirk, Planner I

Chair Green stated there were seven members present; therefore, five affirmative votes are required to grant a variance or appeal.

Chair Green stated that the Board of Adjustment and Appeals is empowered to grant or deny variances by Part III, Section 60 of the Englewood City Charter. Variances granted by the Board are subject to a 30-day appeal period. Variances are effective at the end of the appeal period. Building permits for construction associated with an approved variance will not be issued until the appeal period is ended. Building permits must be obtained and construction begun within 180 days of the variance's effective date.

Chair Green set forth parameters for the hearing: The case will be introduced; applicants will present their request and reasons the variance should be granted; proponents will be given an opportunity to speak; opponents will address the Board; and then staff will address the Board. Staff will give a preliminary overview of the variance before testimony is taken.



### 3. Public Hearings

Case #VAR2013-004  
Les and Norma Nack  
4775 South Grant Street

Chair Green opened the public hearing stating he had proof of posting and publication. He introduced the case stating the applicants are requesting a variance to construct a front porch 36 inches from grade; 6 inches higher than the maximum 30 inches allowed. This is a variance to Section 16-6-1.F.5.e(1) of the Englewood Municipal Code



Audra Kirk, Planner I, was sworn in. Ms. Kirk provided an overview of the property and the variance request. The property and surrounding properties are zoned R1C, Single Unit Residential. Neighbor notifications were received from 4744 South Grant and 4777 South Grant. There is one previous variance on the property for a late registration of a basement apartment as a legal, non-conforming use. According to County records, the property has reverted to a single-unit dwelling.

The variance was reviewed by other departments, and those comments are included in the staff report.

Bill Hardison, 4261 West Pond Circle, was sworn in. Mr. Hardison is the architect for Mr. and Mrs. Nack, the owners of the property. Mr. Hardison testified that the floor of the house is 41 inches above grade. The house currently has a large, concrete stoop with 10 inch risers, and it is difficult for the Nack's, an elderly couple, to maneuver. Referring to the drawing, the porch needs to be 36" inches above the floor deck to be above the window and the gas meter. Xcel Energy has no issues with the porch being built over the gas meter as long as they have access. The existing concrete steps will be removed when the new porch is built.

Staff submitted a letter to the Board which was inadvertently left out of their packet. The Board took a few minutes to individually read the letter addressing the variance criteria.



Addressing questions from the Board, staff responded that if the porch were not 3 feet into the front setback the 36 inch porch height would not be a problem. A variance is

not needed for encroaching into the front setback since it is not more than 5 feet. The stairs do not count towards the setback.



There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record and closed the public hearing.

**MOTION: THAT CASE VAR2013-004 4775 SOUTH GRANT STREET BE GRANTED A VARIANCE TO CONSTRUCT A FRONT PORCH 36 INCHES FROM GRADE; 6 INCHES HIGHER THAN THE MAXIMUM 30 INCHES ALLOWED. THIS IS A VARIANCE TO SECTION 16-6-1.F.5.e(1) OF THE ENGLEWOOD MUNICIPAL CODE.**

**MOVED BY** David Sprepace; **SECONDED BY** Marcie O'Brien

The new porch will increase safety and won't be out of character for the neighborhood.

With no further discussion, the secretary polled the members' votes, and members provided their findings.

Mr. Pittinos voted yes. The basement windows and the gas meter deprive the applicants the privileges that are enjoyed by other properties in the vicinity. The existing steps are steep and cause safety issues. The new stairs will remedy that issue. The new porch configuration will allow access to the windows and the gas meter. Front porches are a common element in the neighborhood and the character of the neighborhood will not be changed. The house was constructed more than 50 years ago, and it is not practical to move the windows or the gas meter.

Mr. May, Ms. Schmitz, Ms. Purdy, Mr. Sprepace, Ms. O'Brien, and Chair Green voted yes, concurring with Mr. Pittinos.

**Vote:** Motion passed by a roll call vote (summary: Yes =7 No=0)

**Yes:** Pittinos, May, Schmitz, Sprepace, O'Brien, Purdy, Chair Green

Motion passed.

The Chair instructed the applicant to contact staff for any additional or necessary information.



**4. Staff's Choice**

There are two variances scheduled for June 12.

**5. City Attorney's Choice**

Ms. Reid informed the Board that Don Roth was the 2013 Englewood Citizen of the Year, and a ceremony honoring Mr. Roth is scheduled for Monday, May 13, 7pm at the Malley Center.

City Council passed an Ordinance banning marijuana retail stores, manufacturing facilities, and grow operations. An advisory vote will be placed on the November ballot to determine if Englewood citizens would like to maintain that ban.

**6. Board Member's Choice**

Chair Green applied and was appointed to the Denver Regional Council of Government (DRCOG) Citizen Advisory Committee. Chair Green provided a brief overview of DRCOG.

**7. Adjourn**

The meeting adjourned at 7:30 pm

  
Nancy G. Fenton, Recording Secretary

**MINUTES**  
**May 14, 2013**



**1. Meeting Opening**

The meeting was called to order at 6:35 pm in the City Council Conference Room by Vice Chair McCrum.

**2. Roll Call**

**Present:** Brittany Yepsen, Cynthia Cassel, Jennifer Jones, Jessie Van Gundel, Justin Geissler, Steven Scott, Paul Kern, Kaylene McCrum, Christine McGroarty

**Absent/Excused:** Bruce Werner, Catherine Townley, Roger Mattingly, Theavy Sok, Bob McCaslin

**Absent/Unexcused:** Susan Bayless

**Guest:** Adam Clark

**Staff:** Audra Kirk, Planner I



**3. Approval of Minutes**

**Motion:** Approve the January 8, 2012 Minutes as written. **Moved by** Jennifer Jones; **Seconded by** Kaylene McCrum. Motion carried by unanimous vote.



**4. Old Business**

**Plastic Bag Fee:** Adam Clark updated the Commission on his presentation to City Council regarding a five cent service fee for plastic bags at Englewood grocery stores. City Council referred the matter back to the Commission for research, public education, and drafting an Ordinance. Discussion ensued. A copy of the Boulder Ordinance was distributed to the Commissioners. It was the consensus of the Commission to vote at the June meeting on whether to move the issue forward.

**Senior Day:** The matter was tabled to June.



*Flower Gardens:* Cleanup needs to be done at the Depot and Cushing Park. Flowers have been ordered for the Recreation Center garden. Signup sheets were circulated for planting and weeding.

*Plant Swap:* June 2, 10 am – noon, at the Community Garden was set for the plant swap.



*Garden Tour:* Only two responses were received; the garden tour will not occur. Discussion ensued regarding a digital garden tour on Facebook.

*Art bus stops:* Brittany received permission to clean around the shuttle stops.

*City logo:* Brittany created a logo based on the City logo. Permission is needed to use the City's logo.



## **5. New Business**

*Budget:* Staff reviewed the Commission's 2013 budget. The largest expenditure is the Household Hazardous Waste. Fundraising and donations are permitted.

## **6. Staff's Choice**

In Audra's absence, Nancy will attend the June meeting.



## **7. Commissioner's Choice**

- Cynthia submitted a proposal for the Holiday Lighting Event and asked Commissioners to review it for the next meeting.
- Paul reported that the artist who participated in FunFest is not interested in participating again unless she can charge per piece. Paul will follow-up to determine if she is willing to accept a flat fee again from the Commission, and what that amount would be. FunFest is scheduled for August 10.
- Littleton Home and Garden Tour is scheduled for June 15. It is a fundraiser for the Colorado Center for the Blind.
- Electronic recycling is part of the household hazardous waste roundup.

## **8. Adjourn**

There was no further business. The meeting adjourned at 8:10 pm.

/s/ Nancy G. Fenton

Nancy G. Fenton, Transcriber



City of Englewood

**ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY  
Telephone Poll  
May 15, 2013**

**1. Consideration of Minutes**

- a) Results of the minutes of the regular meeting of May 1, 2013.

**Vote results:**

Ayes: Members Michael Buchanan, Diane Ostmeyer, Robyn VanDerLeest, Steven Ward,  
Carolyne Wilmoth

The minutes were approved.

**2. Preliminary/Show Cause Hearing (Set date only)**

- a) Nature's Kiss Cannabis Services Health & Wellness  
b) Mile High Dispensary

**Vote results:**

Ayes: Members Michael Buchanan, Diane Ostmeyer, Steven Ward, Carolyne Wilmoth

Nays: None

Abstain: Member Robyn VanDerleest

The Preliminary/Show Cause Hearing date was set for July 3, 2013.

\* \* \* \* \*

/s/ Kerry Bush, MMC

Deputy City Clerk