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# Council Newsletter

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## CITY MANAGER'S NOTES June 6, 2013

### Upcoming Council Meetings

City Council will be interviewing board and commission applicants on **Monday, June 10, 2013** at 6:00 p.m. Interviews will be held in the City Council Conference Room. Sandwiches will be available at 5:30 p.m.

City Council will meet on **Monday, June 17, 2013**. An Executive Session will begin at 5:30 p.m. in the City Council Conference Room. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

### Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Articles concerning the Craig Hospital Groundbreaking, street summer maintenance and Business Opportunities in Englewood.
2. Letter concerning the 2013 Arapahoe County Open Space Shareback Funds.
3. Memorandum concerning the Board and Commission Appreciation Night.
4. Memorandum concerning the Project Update.
5. Memorandum concerning a Fire Department temporary staff assignment to FEMA.
6. Calendar of Events.
7. Tentative Study Session Topics.
8. Minutes from the Public Library Board meeting of March 12, 2013.

### Parks and Recreation Department

On May 20 and 21, Broken Tee Golf Course hosted its first ever State Championship. The 4A Girls tournament was won by Kala Keltz from Montrose High School. Kala was the first girl from the western slope to win this tournament since 1998. The Team Championship was won by Cheyenne Mountain located in Colorado Springs. Eighty four (84) girls participated from forty-six (46) schools across the state of Colorado. Broken Tee staff was very proud to host this event.

The Englewood Recreation Center pool was a site for Craig Hospital to research a new program. The Hospital crew came to the pool for a trial of an Adapted Paddleboard course. Paddleboarding is an exercise and training activity that is sweeping the country. Hospital staff will take back what they learned and see if this program could become a reality for their patients.

This year will mark the 10<sup>th</sup> year of operation for Pirates Cove. The park opened on Saturday, May 25<sup>th</sup> and for the seven days it was open in May, had 3,412 admissions to start the season. Pirates Cove will be open daily from 10 a.m. to 6 p.m. through August 9<sup>th</sup> and then will be open weekends only through Labor Day, September 2, 2013.



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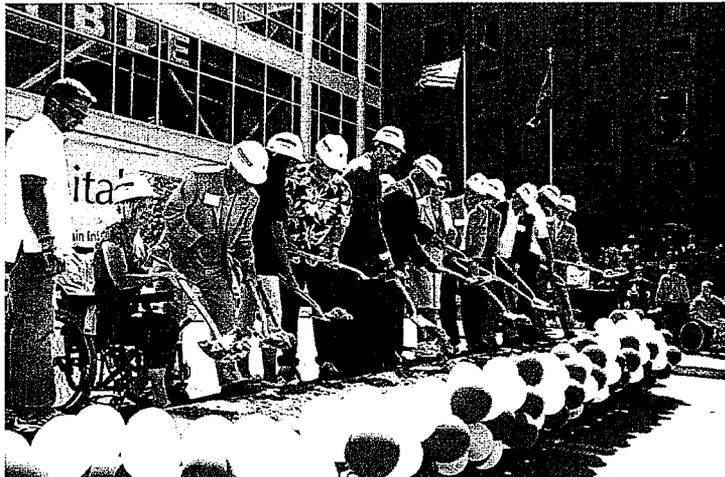
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## Linigers announce \$10M gift at Craig groundbreaking

Added by Tom on 05/29/2013.  
Saved under Front Page



Craig Hospital staged an official groundbreaking May 23. Dave and Gail Liniger announced they were providing Craig a \$10 million gift as a thank you to the staff, as both have been patients at the rehabilitation facility.

**By Tom Barry**

On May 23, there was a unique and special gathering of patients, staff, friends and dignitaries at Craig Hospital. Everyone came together, including many staff members that came in on their day off, to celebrate a colorful groundbreaking for one of several new facilities that will be constructed on Craig's Englewood campus.

There were many touching moments, as current and former patients united with one another for a bright and positive ceremony. Many patients were there to witness this memorable event, as their respective physical therapists and nurses were by their sides. Some of these patients face challenges that most people could never imagine.

An elaborate stage was erected under the double-decker bridge between the two Craig facilities – some refer to this as the Craig Bridge of Independence, as patients have to be able to cross this bridge over Clarkson Street by walking or using a wheelchair to progress into care that leads into "graduation" and eventual release for outpatient care.

Clarkson Street was recently officially closed allowing Craig's patients an opportunity to unite the facility for safety and functionality purposes. A colorful array of blue and white balloons decorated the front of the stage. Two large balloons on the stage were embossed with the words "I AM CRAIG."

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Former Craig patients Gail and Dave Liniger, founders of RE/MAX, donated \$10 million to the rehabilitation hospital's fundraising efforts. They received a standing ovation from the attendees, which included current and former patients – called graduates – along with community officials and residents.

#### **'It's all about relationships'**

A massive blue banner stretched across the top of the two-story bridge that read "REDEFINING POSSIBLE." A large number of patients and staff that were unable to attend the block party watched the momentous event from above.

More than 450 people attended this festive event, some sitting in chairs, while some staff sat on two bleachers and others stood.

Michael Fordyce, Craig's president and CEO, enthusiastically welcomed everyone to the official groundbreaking, as the actual construction had previously begun.

"This is all about relationships," said Fordyce, who proudly introduced two employees, Joe Gomez who has worked at Craig for 43 years and the newest employee, Leila Khurshid, a pharmacy intern.

Fordyce said Craig has been involved in assisting patients for more than five decades and at the Englewood location for 43 years.

Craig Hospital has earned a global reputation and has been recognized as a leader in providing rehabilitation outcomes for patients with spinal cord injuries and traumatic brain injuries.



Craig Hospital board of directors Dan May, William Lindsay and Mary Sissel address guests at the May 23 groundbreaking. In the background a banner reads "Redefining Possible."

#### **Craig – A success story**

"Graduates, patients and staff, this is all about you," said Fordyce referring to the, "\$90 million project that will redefine the inpatient and outpatient experience at Craig."

Cherry Hills Village Mayor Doug Tisdale addressed the attendees. He shared a personal experience, noting that he is the father of a former patient of

Craig in 1994, who was there for six weeks. Tisdale proclaimed and proudly shared that his son had just finished his 16th marathon, receiving applause from the crowd. He also presented a formal proclamation from Cherry Hills for Craig.

"God only makes masterpieces – Craig Hospital fixes them up," said Englewood Mayor Randy Penn.

Penn noted that Craig was the largest employer in Englewood and that he was proudest of the reputation that Craig brings to the community, as the city council had also had a proclamation for the occasion.

"Our recipe at Craig is disarmingly simple: provide the highest quality care for all in a skilled, fun, intimate and loving environment, considering everyone in our midst a VIP... everyone equally counts, everyone equally matters. This culture allows our skills to flourish," said Dr. Les Butt, Craig's department of psychology director. "And our talents allow us, in collaboration with our patients and families, to make the improbable probable..."



Dave and Gail Liniger, founders of RE/MAX, announced a gift of \$10 million to Craig Hospital. The Linigers have both spent time at Craig in rehabilitation.

Photos by Tom Barry

#### A gift of thanks

During the grand finale, Dave and Gail Liniger, founders of RE/MAX, walked up the ramp to the stage and came to the podium.

"We would not be here if it was not for Craig Hospital and their staff," said Gail, a former patient of Craig after a plane crash nearly 30 years ago. She then introduced her husband who used a cane for support, jokingly noting that Dave was not yet a graduate of Craig, as he had two more weeks of outpatient care to be considered a real graduate.

In this last year, Dave had gone to Sky Ridge Hospital for a scheduled back surgery. The staff found he had previously developed a staph infection prior to being admitted. Dave was in intensive care for two months and doctors said he would never walk again. That is before his five months of rehabilitation at Craig. Dave can now walk with the use of a cane and also drives a car.

Dave shared that the couple's gift of \$10 million was a way to say thank you to the staff. The crowd then gave the Linigers a standing ovation.

The campaign will continue to raise funds for the expansion endeavor. For more information about Craig Hospital, visit [www.craighospital.org](http://www.craighospital.org)....



Mary Love, a physical therapist at Craig Hospital, attended the groundbreaking with her 6-month-old daughter Emily.



Craig physical therapist Lisa D'Aurio poses with former patient Jim Hoffmaster and his wife Margie at Craig's groundbreaking. Jim was involved in a motorcycle accident in 2006 and did rehab at Craig.



Mary Bonner, Craig Hospital's communication director stands with Cherry Hills Village Mayor Doug Tisdale. The mayor's son had been a patient at Craig in 1994. Tisdale shared that his son has just completed his 16th marathon. The cities of Englewood and Cherry Hills, along with the State of Colorado, provided a special proclamation for the groundbreaking ceremony at Craig.



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# Demand fuels growth of rehabilitation hospitals

BY ED SEALOVER  
DENVER BUSINESS JOURNAL

Craig Hospital, a center for spinal and brain injury rehabilitation, is in the midst of a \$90 million renovation and expansion.

Spalding Rehabilitation Hospital recently expanded the number of beds it offers inside of Swedish Medical Center.

And HealthSouth Corp. will open a new 40-bed rehab hospital in Littleton on May 15.

It's surprising growth, considering that Medicare cases and the total Medicare spending at inpatient rehabilitation facilities fell from 2004 to 2011. That was after the federal Centers for Medicare and Medicaid Services made it tougher for patients to qualify for reimbursement at acute-care rehab hospitals in 2004.

But short-term rehab facilities in the Denver area — as well as one of the nation's most honored long-term care facilities — are experiencing a boom for two reasons: The population continues to age, and general acute-care hospitals increasingly move discharged patients to rehab to avoid too many hospital readmissions, which can invoke penalties from the federal government.

"As our population ages and wants to remain active, rehab's going to play a key part in that," said David Shefte, CEO of HealthSouth Rehabilitation Hospital of Denver. "In the Denver market, I think there's room for (more) rehab beds ... If you look at other states in the West, I think we're lacking."

Spalding opened in Aurora in 1968 as the state's first licensed rehabilitation hospital. Owned by the HealthOne hospital system, it offers 40 beds at its main location, and operates a 15-bed facility inside Presbyterian/St. Luke's Medical Center in Denver and a 17-bed facility — which expanded by two beds in February — at Swedish in Englewood.

HealthSouth has spent roughly \$25 million to build its 50,000-square-foot, 40-bed facility after finding that the Denver area is getting an increasing number of Medicare patients who are discharging to their homes but might need more skilled medical rehabilitation, Shefte said. The hospital is the second in Colorado for the 102-facility chain, which also operates a rehab hospital in Colorado Springs.

The competition doesn't worry either hospital, officials said. Spalding has recorded patient-volume increases averaging 10 percent per year for several years, and plans to continue "business as usual," said President/CEO Cindy Kreutz. Shefte already is getting calls asking when the new facility will open.

U.S. News and World Report has ranked Craig among the 10 best rehabilitation hospitals for 23 years.

Craig officials expect the five new beds, new west-wing fourth floor of its facility, and expanded therapy and gym spaces in its \$90 million expansion — to be funded by a \$50 million capital campaign plus \$40 million of internal funding — will fill quickly. For 10 months out of each year, the facility is full, with a list of 10 to 15 people that sometimes must wait a week or more to get into the hospital, President/CEO Mike Fordyce said.

The hospital ramped up its regional and national marketing four years ago and now attracts about half its patients from outside the state, Fordyce said.

Both he and Shefte said rehabilitation hospitals have gotten admission boosts because hospitals want to avoid federal fines that are imposed if too large a per-



Left, Mike Fordyce, president/CEO of Craig Hospital, in front of new expansion construction.

Below right, David Shefte, CEO of HealthSouth Rehabilitation Hospital of Denver, in a therapy room.

Below left, Jen Crosby and Rachel Schorzman work with a rehabilitation patient at Spalding Rehabilitation Hospital in Aurora.

PHOTOS BY THOMAS COOPER  
SPECIAL TO THE BUSINESS JOURNAL



where people step around to find a rehab

## Types of rehabilitation care facilities

**Long-term acute care**, like that offered at Craig in Englewood, is aimed at patients with severe brain or limb damage who aren't ready for intensive physical therapy.

**Acute rehab care**, offered by Spalding and HealthSouth, is aimed at people who can undertake several hours of therapy a day and return home in a few weeks.

**Sub-acute or skilled-nursing facilities**, which patients go to for longer stays with less emphasis on therapy and rehabilitation.

centage of discharged patients return to their emergency rooms within 30 days. When those hospitals need to discharge patients but can't send them home, they often contact rehab hospitals to care for them.

So Shefte has reached out to hospitals,

telling them HealthSouth is available to their patients who are recovering from conditions such as a stroke, a severe cardiac incident or a lower-extremity fracture, and who may need to relearn how to walk and undertake daily life activities.

"The Denver market is large enough where we can be the Switzerland of the area and work with all the systems," he said.

Both Spalding and HealthSouth offer therapy gyms with machines. One is a high-tech light board to help brain-injury victims with a limited field of vision. Another is an air hockey console that can improve motor skills and hand-eye coordination.

Spalding also operates a controlled-stimulation unit that limits sensory factors such as televisions, cellphones and even light until brain-injury victims are able to tolerate them without getting overstimulated.

The rehab facilities also have adjusted to patient demands for single-occupancy rooms with their expansions and growth. Kreutz said that's needed in a market

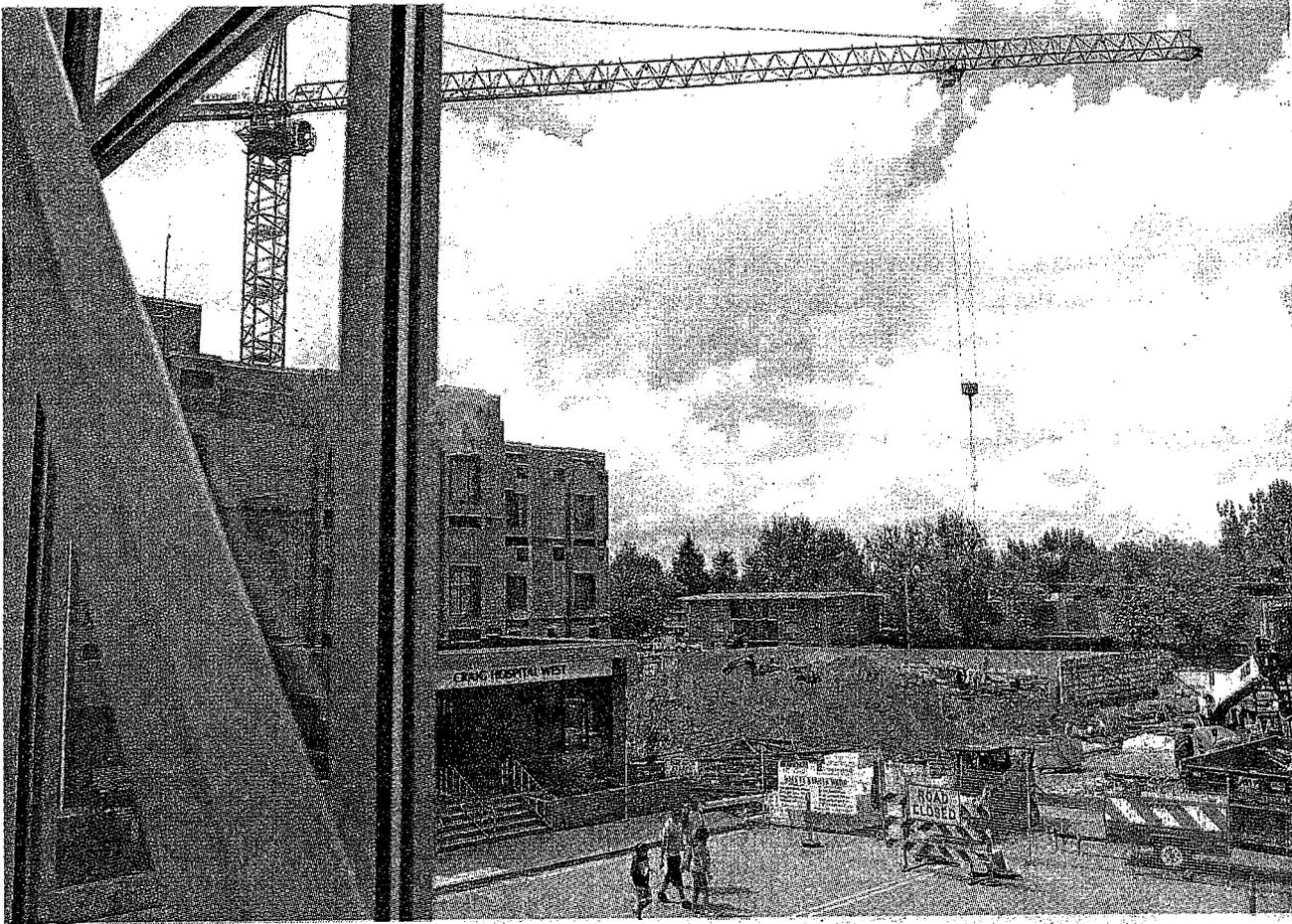
load in half because of the requests for single rooms, and Craig is building more than just five new rooms but is adding only five beds of new capacity inside the hospital because it's converting double- and triple-occupancy rooms to individual rooms.

Craig also is moving people more quickly into 47 apartments on its campus and has made lease arrangements with 10 apartments, Fordyce said.

Even with more tightening of federal admissions criteria for Medicare patients coming in 2014, hospital officials expect continued demand for facilities that help to make sick and brain-injured residents mobile and self-sufficient again.

"Neuro rehab has exploded over the last 10 years. It's a fun time to be in neuro rehab because the research is so exciting," said Julia Cowan, Spalding's director of marketing. "We used to believe that what a patient got back in the first six months after a stroke or brain injury would be it. Now we believe they can grow and adapt the brain a lot more."

| 303-803-9229



The current phase of the Craig Hospital expansion project will add a new adaptive health and wellness center and is expected to be done in about 20 months. The entire project will be complete in 2016. Anya Semenov, YourHub

## Your City

# Craig Hospital seeks enterprise-zone status to boost donations for its capital campaign

By Clayton Woullard  
YourHub Reporter

Craig Hospital is seeking enterprise-zone status to provide tax benefits to donors for its new expansion that began last week.

Craig Hospital and Swedish Medical Center are in an enterprise zone. Businesses in an enterprise zone can get tax incentives to hire employees, purchase equipment and train employees. However, that's just for for-profit businesses. Craig Hospital is a nonprofit, and it is seeking the enterprise zone status so it can offer state tax credits of up to 25 percent to donors to its capital campaign for its \$90 million expansion and renovation project that broke ground earlier this month.

Englewood is helping the hospital apply to the state economic development commission for the status.

"An employer of this magnitude and health-care provider of this magnitude

is certainly helping the goal of the city and the enterprise zone," said Darren Hollingsworth, Englewood's economic development manager.

"The benefits for us, if we're approved, is future donors to our capital campaign could get an additional tax incentive, so it's really an opportunity for us to attract some donors and provide them an incentive to donate to Craig," said Mike Fordyce, president and CEO of Craig, one of only a few brain and spinal cord injury rehabilitation hospitals in the West.

The final goal for the capital campaign is \$50 million; it already totals \$32 million. Fordyce said the remaining \$40 million of the total cost will come from bonds and operating funds.

Dave Liniger, co-founder and chairman of the board of Re/Max, started the capital campaign with a donation of \$10 million. He and his wife have been patients at Craig, he as recently as last summer, and said the quality of the staff

was top-notch.

"It's a remarkable, remarkable place," Liniger said. "Some of the therapists my wife had 29 years earlier are still therapists there, and some of them were therapists as well."

The expansion will include new single-occupancy rooms for each patient, an expanded therapy space and more room for families to relax, Fordyce said. The expansion also will include a new home for the rehabilitation PEA Center, which is in an old gymnasium and that refurbishment will create more single-occupancy rooms and a new cafeteria area.

Fordyce said officials are aiming for the expansion to be done in 20 months and the renovations 20 months beyond that, ideally finishing the project by the end of 2016.

Clayton Woullard: 303-954-2953,  
c or  
twitter.com/yhclayton

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For more information, go to  
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*Arapahoe County*

## ENGLEWOOD

**Summer street maintenance  
underway.** Englewood's street  
maintenance season will begin  
in June.

Many of the maintenance  
projects will require closure of  
streets and removal of any vehi-  
cles parked on the roadway.  
The day before work begins, no-  
tifications will be distributed to  
all residents on the affected  
street and "No Parking" signs  
will be placed along the curb.  
Asphalt overlay operations gen-  
erally require that the streets re-  
main closed the entire day.

For details on the repair  
projects and a list of streets  
scheduled for construction this  
summer, go to the public works  
department's street mainte-  
nance page at englewoodgov  
.org.

*City of Englewood*

**Colorado Youth Symphony  
moves to Englewood.** The Col-  
orado Youth Symphony Orches-  
tra is on the move to a new  
home at the Englewood Arts  
Center. The new space features  
spacious room for rehearsals  
and a newly renovated Fischer  
Auditorium.

For more information, check  
out coloradoyouthsymphony  
.org.

*Colorado Youth Symphony Orchestra*

## CENTENNIAL

**U.N. secretary-general to  
speak at June 7 event.**

DMX-Direct, Inc., an investor  
in the South Metro Denver  
Chamber, invites business lead-  
ers in the region to the Denver  
Forum Luncheon with the secre-  
tary-general of the United Na-  
tions, Ban Ki-moon. The event  
is at noon June 7 at the Oxford  
Hotel in Denver.

The cost for members of the  
Denver Forum Luncheon is \$35  
and \$40 for nonmembers.

For more information and to  
make reservations, go to the



# Redevelopment Projects Create Springboard for Business Opportunities

**E**nglewood is poised to see community revitalization activity continue to flourish as a result of the many redevelopment projects completed or currently under way. As a first-tier suburb with many opportunities, community revitalization and economic development are a primary charge. At the direction of City Council, Englewood staff is working with developers and property owners to accomplish an energetic set of economic development goals and real estate redevelopment priorities.

Currently under way: **Craig Hospital**, located at 3425 S. Clarkson St., is undergoing a \$90 million expansion and renovation. Craig Hospital, a nationally renowned center for specialty rehabilitation and research for people with spinal cord and traumatic brain injuries, is a 93-bed, private, not-for-profit facility. The expansion involves a significant fundraising campaign and solidifies Craig's investment in the community.

**Kent Place**, located at 3401 S. University Blvd., is an 11-acre infill redevelopment project by Forum Real Estate and Regency Partners. The project offers 50,000 square feet of commercial and will add 350 new multifamily units to Englewood. The commercial component of the

project is completely leased, anchored by Fresh Fare by King Soopers. Other retail includes: Wine Pro, Kriser's Pet Food Store, Glacier Ice Cream and Gelato, Pabdis Pizza, and Modmarket. The residential phase is under construction, with completion expected in 2014.

**King Soopers at the Centennial Shopping Center** on South Federal Boulevard and West Belleview Avenue, formerly one of the oldest stores in the Denver market, is scheduled for a grand opening on June 26. The new 78,000-square-foot King Soopers store is expected to bring increased investment to the remainder of the shopping center as well as attract the interest of retailers and other merchants seeking to locate near the revitalized center. Englewood provided incentive support in the form of public improvements for the project. In addition, the incentive is expected to bring a return on investment in the form of job creation and increased sales tax revenues.

#### Gateway Projects on Broadway:

Englewood is experiencing an increased level of business development interest, evidenced by investment along the Broadway commercial corridor. Demolition is under way at the

#### Darren Hollingsworth

Economic Development Manager,  
City of Englewood

former Flood Middle School at South Broadway and U.S. 285 (Hampden Avenue) for the development by Hampden Broadway, LLC and Wood Partners. A 300-unit apartment complex will be constructed on the 4.5-acre site.

The former Martin Plastics facility at West Oxford and South Windermere is being developed by Fore Property Company. The proposed plan involves redevelopment of a former industrial manufacturing facility into a 250-unit apartment complex that capitalizes on its proximity to the adjacent Oxford Light Rail Station. The convenience and time saving features of first-tier suburbs is becoming more attractive to consumers as urban areas become increasingly congested. The population growth in the City will foster opportunities for commercial growth as well.

Economic barometers are pointing in the right direction as Englewood continues to see new business attraction and expansion activity. Last year, 136 businesses were issued

business licenses in Englewood. Commercial permit activity is also up: first quarter 2012 vs. first quarter 2013 the valuation of permits is up a whopping 48 percent.

**Why is Englewood a great place to do business?** Most of Englewood's commercial districts are located in the Enterprise Zone and this program is one of the community's primary economic development resources to support business retention and expansion activities. The Enterprise Zone provides valuable State of Colorado tax credits for a variety of business investments including: purchases of machinery and equipment, job creation, job training, research and development, and rehabilitating qualified vacant buildings.

Through the **Commercial Catalyst Program**, Englewood invests in businesses by providing free design assistance for facade, sign, and landscape improvements and matching grant dollars to implement those designs.

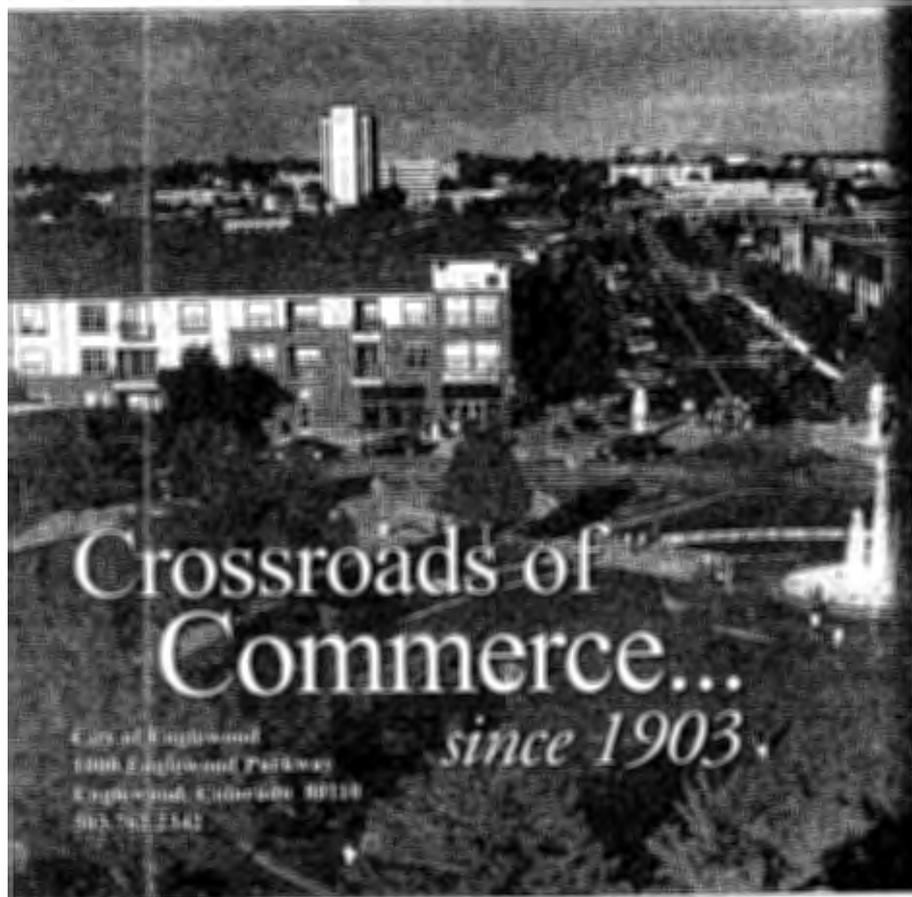
Commercial realtors, brokers, and business prospects continue to use EnglewoodSites.com, a free interactive mapping website that provides enhanced site selection. This award-winning website allows users

to search and post commercial buildings and property for sale or lease in Englewood. It also provides site-specific reports for demographics, consumer spending, and business analysis.

Englewood offers a coordinated approach to development projects with the **Development Review Team**. This group of staff provides input, recommendations and guidelines regarding City regulations, policies and issues that impact development. Representatives from all city departments that are involved in the regulatory process are available to assist in expediting development projects.

Englewood continues to focus efforts on business retention and expansion goals with a focus on primary and major employers. Englewood is partnering with the **South Metro Denver Chamber of Commerce** to reach out to 1,000 businesses in the region over the next 12 months in an effort to promote new business and retention and expansion opportunities of existing businesses.

With its central location and excellent public transportation infrastructure, Englewood offers the strategic advantages that drive location decisions for many businesses.



Englewood is a full-service city centrally located within the Denver metropolitan area—a premier spot for residents, businesses, and visitors. Boasting a strong employee base and business-friendly government, Englewood has long been a location of choice for successful business. Englewood offers prime locations along South Broadway's eclectic commercial corridor, a thriving medical district, and a strong industrial sector. Add in light rail transit and easy access to downtown Denver and it's easy to picture your business in Englewood at the crossroads of commerce.



ARAPAHOE COUNTY  
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Nancy A. Doty | District 1   Nancy N. Sharpe | District 2   Rod Bockenfeld | District 3   Nancy Jackson | District 4   Bill L. Holen | District 5

May 31, 2013

City of Englewood  
1000 Englewood Parkway  
Englewood, CO 80110

Re: 2013 Arapahoe County Open Space Shareback Funds

Dear City of Englewood,

The Arapahoe County Board of County Commissioners is pleased to share back 50 percent of the \$20.4 million Open Space Sales and Use Tax revenue collected May 16, 2012 through May 15, 2013, with participating cities and towns within our County.

This letter confirms that as of June 1, 2013, Arapahoe County will distribute to the City of Englewood 6.1 percent of the designated municipal Shareback funds from the Arapahoe County Open Space Sales and Use Tax Fund in the amount of \$630,073. Distribution percentages are based on municipal population statistics from the Colorado Department of Local Affairs.

In compliance with the Arapahoe County Open Space Resolution No. 030381, as amended by Resolution No. 110637, and the Intergovernmental Agreement (IGA) between the City and the County, these funds are payable on June 1, 2013. County Commissioners authorized an electronic payment of the above amount to the City. Please contact Dee Seghers, Open Space Program Administrator, at 720-874-6732 or if you have questions or concerns about this payment.

The payment for 2014 will be made on or before June 1, 2014 and will consist of taxes collected between May 16, 2013 and May 15, 2014. To be in compliance to continue to receive the 2013 Open Space Sales and Use Tax Shareback, the City must certify and submit in writing that your shareback funds were used in conformity with the Open Space Resolution. An Annual Municipal Expenditure Report must be remitted no later than 30 days after Dec. 31, 2013 as required by the IGA. In your annual municipal report, please provide details on the spreadsheets regarding all open space funds spent on projects in your municipality to date, along with your plans to expend any reserves or balance of funds over the next few years. Please contact Daniel Einarsen, Arapahoe County Open Spaces, at 720-874-6723 or if you have questions.

We thank Arapahoe County voters for supporting the Open Spaces Program, and to encourage continued support, we ask that appropriate acknowledgment of the source of these designated funds be included in publications, signage at major project sites and other points of public contact. We look forward to learning how the investment of your shareback funds will improve the quality of life in your community and for all residents in Arapahoe County.

Sincerely,

Rod Bockenfeld  
Chair  
Board of County Commissioners



# Memorandum

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City Manager's Office

TO: All Board and Commission Members  
FROM: Mayor Penn and Members of City Council  
DATE: April 11, 2013  
SUBJECT: Board and Commission Appreciation

The Englewood City Council would like to express their appreciation to all Board, Commission and Authority Members who volunteer their time and energy to improve the quality of life in the City of Englewood. We are grateful for your dedication and interest in serving.

City Council has modified the Board and Commission Appreciation Night and is inviting everyone to a social on Monday, June 24, 2013 at 6:00 p.m. in the Community Room. At that time, the Board/Commission Chairs will be invited to briefly comment on one main accomplishment of their board or commission during the past year.

Refreshments will be served.

Please RSVP by Monday, June 14<sup>th</sup> to your Recording Secretary or to Sue Carlton-Smith at 303-762-2311 or

If you have any questions, please call 303-762-2311.

Cc: City Manager Gary Sears  
Deputy City Manager Mike Flaherty  
Departmental Directors  
Recording Secretaries



## MEMORANDUM

**TO:** Gary Sears, City Manager

**THROUGH:** Rick Kahm, Director of Public Works ✓

**FROM:** David Henderson, Engineering/Capital Projects Administrator ✓

**DATE:** June 5, 2013

**SUBJECT:** PROJECT UPDATES – Denver Water Department Project, Concrete Utility Project 2013, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, Street Maintenance Projects 2013, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

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### DENVER WATER DEPARTMENT PROJECT

Denver Water and its contractor, T. Lowell Construction, will be replacing sections of a 60-inch water distribution pipeline located in South Broadway. Two sections are located near the intersection of Broadway and Belleview and a third is located near the intersection of Broadway and Quincy. Valves that control water flow on the pipeline no longer function and need to be replaced.

**Denver Water's contractor, T. Lowell Construction, is substantially complete at all three locations. Punch list items are being addressed.**

### CONCRETE UTILITY PROJECT 2013

Council approved a motion to award a construction contract to NORRA Concrete Construction for the 2013 project at the Council meeting on April 1<sup>st</sup>. **NORRA Concrete began removing and replacing concrete in the NW section of Englewood this week. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or**

### CRAIG HOSPITAL EXPANSION

The 3400 block of South Clarkson Street was closed on January 22<sup>nd</sup>. **Traffic Engineering staff continues to monitor traffic after the closure. New traffic counts will be collected by Craig's Traffic Engineering consultant to document traffic volumes in the surrounding neighborhood.**

The ART shuttle bus stops and routing changes are posted on the City's web site.

The speed limit on Hampden Avenue between Logan and Clarkson has been reduced to 20 miles per hour.

**Installation of radar speed signs and upgraded pedestrian flashers on Hampden Avenue continues.**

**We anticipate that all of the work will be completed by the end of this week.** These changes are being initiated based on conversations with Swedish Medical Center and Craig Hospital.

### XCEL ENERGY PROJECTS

#### Gas Line Replacement Projects

Xcel Energy continued converting gas line services from old CAB pipe to the new standard. The CAB program expects to replace about 22,000 services in the Denver metro area. **The CAB Project is substantially complete.**

Xcel Energy will be replacing the gas main in South Zuni Street between Evans and Bates. The main is located on the Denver side of Zuni; however, gas service lines to the east will be replaced in Englewood. Permits for the Zuni project have been issued. **The work on Zuni is complete.**

Xcel's contractor, Q3 Contracting, completed potholing for the installation of gas main piping along Union Avenue from Windermere to Clarkson Street. A temporary construction yard has been set up by Q3 on private property in the 4700 block of S. Windermere Street. **Installation of gas piping continues. The contractor has three crews working simultaneously in different areas. Street Division and Traffic Engineering crews are monitoring the work on a daily basis.** The work is expected to take about 27 weeks to complete. Updates will be posted on the City's web site.

### **KENT PLACE**

**The contractor continued work on the residential apartments.**

### **STREET MAINTENANCE PROJECTS 2013**

**The Street Division began the 2013 in-house overlay program on June 3<sup>rd</sup>. Updates will be posted on the city's website.**

### **Alley grading**

The Englewood Streets division plans to grade all Englewood alleys at least three times during the year. This year we began by grading alleys in which citizens have reported particular problems. Because of the heavy amount of moisture we have received during April the work has been interrupted several times. **Street Division crews are concentrating on alley grading and maintenance. Regular alley grading will continue through May and probably most of June.**

The extremely wet spring has brought a few inquiries regarding alley paving. We have approximately 51 miles of alleys in Englewood. Only about three miles have been paved. Most of the paved alleys are adjacent to Broadway and are paved with concrete. These paved alleys were included in Paving Districts with adjacent owners being assessed for the cost. In 2007, we estimated the cost to install concrete pavement in all of the alleys at \$40 million. Staff has been researching alternate paving sections (combination of asphalt and a concrete pan) that may reduce the cost substantially; however, the cost would still be in excess of \$10 million.

### **CITYCENTER SITE DEVELOPMENT**

#### **Alexan East and West Parcels**

438 residential units. Alexan's occupancy level for March, 2012 is 91%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin'It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, CityCenter Community, Nixon's Coffee House, Weingarten Realty, and King Liquor Store.

#### **Parkway Retail / Office Buildings**

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge.

#### **Bally's Building**

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

#### **Retail South of the Parkway**

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels.

#### **Gold Mine Pad**

Tenants include: Jamba Juice, Tokyo Joe's, Mega Wraps, and Doctors Express.

#### **CityCenter Site**

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

## ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

### PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.  
The Larry Miller Nissan Dealership opened on February 11.

### PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

### PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

## AIR QUALITY/ENERGY SAVING PROJECTS

### Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

### Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

### "Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now "single-streaming" waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

### Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

Our Servicer has received a grant from the Regional Air Quality Commission to install Aerodynamic Fairings on four Wastewater trailers. The grant covers 50% of the cost (total estimated cost is \$6,500 for the four trailers). These fairings will increase fuel mileage by up to 10% (1/2 mile/gallon).

### GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicer Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. **GPS equipment installation is substantially complete. Staff is in the process of refining software for tracking vehicles. Staff expects to provide a demonstration for City Council at a future Study Session.** The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

/lt

## **Memorandum**

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To: Gary Sears, City Manager  
From: Steve Green, Emergency Management Coordinator  
Subject: Temporary assignment of Rose Lynch to FEMA  
Date: June 6, 2013

### ***Background information:***

In 2012 FEMA created the State/Local/Tribal Rotation Program as a means of attaining and understanding local government perspectives on issues relevant to local government.

It was determined that the National Preparedness Assessment Division (NPAD), within Federal Emergency Management Agency (FEMA), Department of Homeland Security (DHS), was one of the programs that would benefit greatly from having a local government representation.

A nationwide search was conducted to find a local government emergency manager with expertise on Lessons Learned/Information Sharing issues. Because of Rose's experience working on local, state, regional and federal emergency management programs and her specific knowledge of Lessons Learned issues, she was selected by FEMA to be the local government representative.

### ***Description of assignment:***

The mission of this assignment is to be part of an integrated team, including components from FEMA and the FEMA regional representatives who work directly with state and local agencies, and led by the National Preparedness and Assessment Division (NPAD).

Rose will be part of a development team, and will serve as the expert on incorporating State and Local requirements into a Lessons Learned and Continuous Improvement Program (LL/CIP), along with associated tools that support local government.

Specific tasks include:

- Development of a LL/CIP Manual
- Outreach to other state and local stakeholders
- Creation of FEMA regional websites specific to the LL/CIP
- Development of a communications plan

Rose was initially selected for this assignment, but returned prior to its completion due to federal sequestration. They have specifically requested that she consider returning in the near future.

### ***Benefits to the City of Englewood:***

There are a number of benefits the City of Englewood will realize from this assignment, some of which include:

Our specific emergency management coordination needs and requirements are being addressed at the federal level, which should make broad-spectrum information sharing and program development easier for the City.

Englewood is being used as the model city as FEMA determines the needs of local government. The City has been mentioned/referenced in several nationwide conference calls, webinars and federal level meetings. This provides us with a heightened level of national visibility and recognition.

FEMA Region VIII which is headquartered in Denver is the only FEMA Region to complete their Regional website development, because of Rose's involvement in creating it.

She will bring back a strong understanding of disaster information sharing and response coordination. Hopefully we will need to use this capability, but it will be valuable should the City endure a snowstorm such as those in 2003 and 2006.

The City will have established strong partnerships at an even higher level than are currently in place through this program.

The information sharing program Rose is working on will give the City greatly enhanced access to plans, exercises and after-action reports; providing the City with the opportunity to learn from a broad spectrum of experiences and a wide variety of cities, counties and states across the nation.

I expect there will be continued recognition that the City of Englewood was a pivotal member in the development of the materials produced by the NPAD, again heightening the visibility of the City.

**CITY OF ENGLEWOOD  
2013 CALENDAR OF EVENTS**



Mon., June 10	6:00 p.m.	Board and Commission Interviews, City Council Conf. Rm.
Tue., June 11	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., June 12	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	<b>Cancelled</b>	Englewood Urban Renewal Authority
Thurs., June 13	5:30 p.m.	Parks and Recreation Commission, Centennial Park Pavilion #2
Mon., June 17	5:30 p.m.	Executive Session, City Council Conference Room
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., June 18	<b>Cancelled</b>	Planning and Zoning Commission
Wed., June 19	<b>Cancelled</b>	Local Liquor and Medical Marijuana Licensing Authority
Thurs. June 20	11:30 a.m.	Alliance for Commerce, City Council Conference Room
Mon., June 24	6:00 p.m.	Board and Commission Appreciation, Community Room
Mon., July 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., July 2	7:00 p.m.	Planning and Zoning, City Council Conf. Room
Wed., July 3	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
<b>Thurs., July 4</b>		<b>City Hall closed — Independence Day</b>
Mon., July 8	6:00 p.m.	Study Session, Community Room

Tue., July 9	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., July 10	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., July 11	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Northwest Greenbelt
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Rm.
Mon., July 15	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., July 16	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., July 17	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Rm.
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., July 22	6:00 p.m.	Study Session, Community Room
Wed., July 24	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Mon., July 29	Cancelled	Study Session
Mon., Aug. 5	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Aug. 6	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Aug. 7	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

**TENTATIVE**

**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**



June 17	Study Session & Regular Meeting Executive Session – Negotiations Planning and Zoning Commission/Comprehensive Plan Financial Report (CML Conference – 6/18-21/13)
June 24	Study Session Board and Commission Appreciation Night
July 1	Study Session & Regular Meeting Metro Fire Training Center Options City Council 2014 Budget Sub-Committee Members
July 8	Study Session
July 15	Study Session & Regular Meeting 2014 Proposed Budget & Midyear Budget Report Financial Report Board and Commission Reports
July 22	Study Session
July 29	No meeting scheduled – 5 <sup>th</sup> Monday
August 5	Study Session & Regular Meeting
August 12	Study Session
August 19	Study Session & Regular Meeting Financial Report 2014 Proposed Budget Board and Commission Reports
August 26	Study Session 2014 Proposed Budget

September 3	Study Session & Regular Meeting (Tuesday)
September 9	Study Session 2014 Proposed Budget
September 16	Study Session & Regular Meeting Financial Report Board and Commission Reports
September 23	Study Session 2014 Proposed Budget Workshop
September 30	No meeting scheduled – 5 <sup>th</sup> Monday
October 7	Study Session & Regular Meeting
October 14	Study Session
October 21	Study Session & Regular Meeting Financial Report Aid To Other Agencies
October 28	Study Session Board and Commission Reports
November 4	Study Session & Regular Meeting Board and Commission Members Reappointment Discussion

### **FUTURE STUDY SESSION TOPICS**

Water Conservation Plan  
 Citizen Engagement/Mindmixer  
 Public Comment Process  
 Nextdoor Network  
 Gun Legislation/Community Safety  
 Security Camera Update  
 Comprehensive Plan  
 DRT Event Process  
 Englewood Chamber Event Fees



*Englewood Public Library Board*

1000 Englewood Parkway, Englewood, CO 80110  
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**MINUTES  
Englewood Public Library Board  
March 12, 2013**

**Call To Order/Roll Call**

Chair Mark Adams called the meeting of the Englewood Public Library Board to order at 7:02 p.m.

PRESENT: Mark Adams, Vicki Howard (School Board Member), Christine Challis, Michael Buchanan, Amy Martinez, Julie Grazulis, and Michelle Mayer.

ABSENT: Stephanie McNutt (excused), Jill Wilson (Council Member) (excused), Tom Kelly (excused), and Philippe Ernewein (excused).

Also Present: Dorothy Hargrove, Director of Library Services and Deb Parker, Recording Secretary.

**5-13** - That the minutes of the meeting of February 12, 2013 be approved as presented.

Moved by: Mr. Buchanan  
Seconded by: Ms. Mayer  
The Motion passed unanimously.

**Monthly Statistical and Financial Reports**

Mr. Adams led a short discussion about the reports. Ms. Hargrove explained that the circulation number is flattening out as is the national average. Ms. Mayer asked about Freegal and Ms. Hargrove shared the collection information and explained that the end of the month will show a large increase to the available titles.

**Other Old Business**

Ms. Hargrove shared that Englewood High School is looking into possibly joining the Marmot system. Freegal and Zinio are building users and usages. Ms. Hargrove also shared that Self-Checkout is coming closer to becoming a reality for our library.

Childrens will be adding a Pajama Storytime and a weekend Family Storytime in June. Their outreach is continuing to grow also. Summer Reading is just around the corner.

May will once again be the month of One Book 4 Colorado. This is the program for 4 year olds to receive the free book. We will be coordinating a program at Maddox with Merry Andrew Afoot.

We are joining with Bright Beginnings for newborns and their parents. There is valuable information in the kits including early literacy which is where we fit in. Some of our staff will be attending training on

the 10<sup>th</sup> of April to learn how to share the program.

### **New Business**

#### Library Board Chair's Report

Mr. Adams shared that he is looking forward to the upcoming changes. Moving our library to one with character and a personality is a great goal.

#### Library Director's Report

Ms. Hargrove shared that she met with a Library Space Designer and we will soon be working towards some great renovations and changes for the library as a whole.

### **Other New Business**

Ms. Hargrove asked that the Library Board once again consider giving \$500.00 of their budget to assist with the Meet the Faces reception costs, as they have in the past.

**6-13** - That the board provide \$500.00 for the assistance with the author reception for Meet the Faces.

Moved by – Ms. Grazulis

Seconded by – Mr. Buchanan

The Motion passed unanimously.

### **Members' Choice**

Each of the Library Board members shared updates on their personal and professional activities. Everyone expressed appreciation to Ms. Challis and Ms. Mayer for their interest in serving the Library Board.

There being no further business, Mr. Adams adjourned the meeting at 8:05 p.m. The next regular meeting will be held on Tuesday, April 9, 2013 at 7:00 p.m.