
Council Newsletter



CITY MANAGER'S NOTES April 18, 2013

Upcoming Council Meetings

City Council will meet on **Monday, April 22, 2013**. The Study Session will begin at 6:00 p.m. in the Community Room. There is no Regular Meeting scheduled. Sandwiches will be available at 5:30 p.m. in the Community Room.

There is **no meeting** scheduled for **Monday, April 29, 2013**.

The next City Council meeting will be **Monday, May 6, 2013**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Articles concerning the Spring Cleanup on Saturday, April 27, 2013 and volunteers for the Englewood Depot Committee.
2. Article entitled "Study: Citizen Budgeting Related to Better Outcomes."
3. Article concerning the B-cycle program in Arapahoe County.
4. Woof & Wine 2013, May 9, 2013.
5. Letter to Representative Kagan concerning Senate Bill 25.
6. Memorandum concerning the Project Update.
7. Police Department Summary Report for March, 2013.
8. Calendar of Events.
9. Tentative Study Session Topics.
10. Minutes from the Alliance for Commerce in Englewood Committee meeting of December 13, 2012.
11. Minutes from the Cultural Arts Commission meeting of March 6, 2013.
12. Minutes from the Parks and Recreation Commission meeting of March 14, 2013.

PARKS AND RECREATION COMMISSION

This summer the Englewood Summer Drama Program will present *Oliver!* Due to the construction at the Englewood High School, the youth drama classes and the evening rehearsals will be held at the Malley Senior Recreation Center. Dress rehearsals and three shows will be held at Mullen High School Auditorium. Mullen has offered its facility to the Department at no cost with only a small fee to cover the cost of a supervisor while we use

the facility. The Drama Program staff is glad to keep this summer's performance local and looking forward to this new collaboration with Mullen.

The Aquatics Division received a \$4,000 grant from USA Swimming Foundation "Make a Splash" program. The grant is designed to offer swimming lessons to Englewood's youth. Drowning remains the second leading cause of accidental death in youth ages 1-14. Swimming lessons are being offered to participants in this summer's Kid Connections and the Englewood Schools KidQuest programs. The maximum cost of a lesson will be \$5 for participants.

The Aquatics Division has received the Jeff Ellis & Associates Silver Award. The award is in recognition of the lifeguard staff meeting the rigorous standards of the Comprehensive Aquatic Risk Management Program of Ellis & Associates. The rating shows that an excellent standard of care has been provided.

The Department of Parks and Recreation's Biggest Winner Challenge began in January 2013. This 6 month challenge was designed to motivate and provide tools to make lasting life style changes to not only shed pounds, but to increase overall health and well-being. The challenge was designed for those 13 years old and over. Eighty-one people took the challenge and were weighed in January. Forty-nine of those registered attended the midpoint weigh-in which had encouraging results. There was a total of 369 pounds lost and a total of 312 inches. The final weigh in will occur at the end of June. The Biggest Winner will be the one losing the greatest percentage of weight loss. This event is sponsored in part by Health One Swedish Medical Center.

The 1st Annual Daddy Daughter Dance was held on April 5 and was a huge success with 150 participants, ranging from 2 years to 30 years old. The girls dressed up in sparkly dresses and fancy tiaras and were escorted by uncles, dads and granddads. They loved the corsages and photo booth. Refreshments and dancing was the highlight for many. The Englewood Youth Council and Dave Parks, Program Administrator, organized the event with help from Christine Vitale, Program Administrator, and the ERC front desk staff. Feedback was extremely positive and we have received requests for a Mommy/Son Dance.

The Parks and Recreation Department was excited to receive an annual donation from Betty's Toys for \$6,000. This donation is in support of Funfest and Theater in the Park. Theater in the Park, in cooperation with Englewood Schools, has become an annual event because of the success of last year's performance of "Ferdinand the Bull". Look forward to the production of "Peter and the Wolf" this fall.

our newsroom, call 720-984-2
.com.

ENGLEWOOD

Epic Spring Cleaning event to benefit nonprofits. Take the things you don't need anymore to the fourth annual Epic Spring Cleaning event from 8 a.m.-2 p.m. April 27 at AutoLab, 4000 S. Broadway in Englewood, or Home Depot, 3000 W. Bellevue Ave. in Littleton.

The cities of Littleton, Englewood and Sheridan, as well as South Suburban Parks and Recreation District, have partnered with Inter-Faith Community Services and ARC Thrift Stores for the event.

Bring gently used clothing, household items and furniture to the dropoff sites and receive a tax donation slip and discount coupons from Home Depot and AutoLab. Small electronics will be accepted. Food and toiletries also will be collected.

Volunteers are needed to assist unloading donated goods and placing them in boxes for distribution. To help, call Ethan Raczka at 720-879-2416.

City of Englewood

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**ENGLEWOOD
CITY SEEKS VOLUNTEERS
TO HELP DECIDE THE
FATE OF HISTORIC
ENGLEWOOD DEPOT**

Englewood City Council is looking for two citizen volunteers to help guide the outcome of the sale of the historic Englewood Depot. The citizens will join an ad hoc committee of experts in the field of historic preservation to interview the two finalists who submitted proposals for the purchase of the depot.

The two finalists are the Englewood Historic Preservation Society, proposing to establish a community history museum, and Tom and Patti Parson, who are proposing a living museum of letterpress printing.

The ad hoc committee members will need to be available for a 4-hour time commitment on a weekday morning or afternoon in mid-May. The session will involve a premeeting regarding the proposals, followed by interviews with the two candidates and a post-interview follow-up discussion. Lunch will be provided. The committee members will receive the proposals and related docu-

ments prior to the interview date.

In November, Englewood issued a request for proposals for the sale of the depot, 3190 S. Galapago St. Through the RFP, the city is seeking creative redevelopment and adaptive reuse of the depot, with an emphasis on rehabilitation and historic preservation of the structure.

To apply for the ad hoc committee, complete the online application at englewoodgov.org or download a copy. The application deadline is April 30.

For more information, call 303-762-2310.

City to offer limited number of trees to residents. Englewood's parks division will offer a limited number of trees at a discounted rate to residents in celebration of Arbor Day. The trees will be available for Englewood residents to pick up at Cushing Park, 700 W. Dartmouth Ave.

Varieties will include bur oak, shade-master locust, Austrian pine, chanticleer pear, eastern redbud, bing cherry and elberta peach trees. The trees will be available on a first-come, first-served basis for \$10 each. Only cash or checks will be accepted.

For more information, call 303-762-2523.

Briefs contributed by city of Englewood

Study: Citizen Budgeting Related to Better Outcomes

BY: J.B. Wogan | April 15, 2013

Mary Bunting, the city manager of Hampton, Va., knows firsthand the importance of engaging citizens in the budget process.

A few years ago, in the throes of the recession, Bunting noticed a frustrating trend in the budgeting process. Her staff would painstakingly prepare a budget using careful cost-benefit analysis -- only to see it derailed in the final hours when an interest group would complain about a cut.

So in 2010 Bunting set out to gather public input early in the budget process. Each year since then, she's added new ways for citizens to get engaged. Today, she hosts 800-person live events with keypad polling, in addition to conducting online polls, telephone surveys and smaller town hall meetings. Her staff even routinely visits community events, such as soccer club meetings, to connect with citizens who don't normally attend city meetings.

"I wanted [the public] to understand the complexity of the budget and the tradeoffs," Bunting said. "The biggest thing I was trying to do was to build a body of evidence, so that [the council] understood that there was a larger group of residents that supported the cuts."

Apparently, Bunting was onto something. Inviting public comment early in the budget process, and doing so in multiple ways, is closely associated with better performance outcomes, according to a new study in *The American Review of Public Administration*.

State and local government meetings, from a state agency to a county board, are notoriously low in attendance. Some governments have reacted with experiments to spur better public involvement, especially in drafting budgets. Since 2008, Chicago Alderman Joe Moore has invited residents of his ward to vote on how to spend about \$1 million of the city's budget on a menu of community infrastructure projects. (The 2012 winners were sidewalk repairs, a new playground, neighborhood murals and more than 100 tree plantings.) Last year in Seattle, Mayor Mike McGinn's office used an interactive online game to gauge public support on spending areas, such as public safety and human services.

Despite this patchwork of efforts to involve citizens, public administrators still don't know exactly when to seek public input and how it might affect the day-to-day work of governing. So Hai Guo, a professor of public budgeting and finance at Florida International University, set out to study the relationship between citizen participation in budgeting and measurable performance outcomes. His analysis relied on 2005 survey data on state transportation agencies and their civic engagement strategies (focus groups, for example) across four stages in the budget process.

Because Guo's research focused solely on transportation agencies, he looked at transportation-related outcomes that governments value: fewer road-related fatalities and fewer poor-quality roads. He took into account external factors, such as level of funding, that might account for differences in fatality rates or road conditions. He found that not only is there an inverse relationship (more attempts at civic engagement mean fewer fatalities and low-quality roads), but that the relationship is statistically significant. In other words, the result isn't due to chance.

More importantly, the association was strongest at the earliest stage in the process. "You need to engage them early. I think that's the point we're trying to make," Guo said. Since the analysis was specific to state transportation departments, Guo says he'd like to see if the same pattern would emerge at other levels of government.

Bunting's own experience in Hampton aligns largely with the findings of the study. Since reaching out to the public at the beginning of the budget cycle, and doing so in multiple ways, she says she hasn't heard the same level of outcry when budgets arrive at the council's desk; and to the degree that criticism still exists, it's only part of a much larger public discussion already informing the budget. Last September the White House recognized Bunting as an "innovation champion of change" for her work in promoting open government in her city.

This article was printed from: <http://www.governing.com/blogs/view/gov-study-citizen-budgeting-related-to-better-performance.html>

Effort seeks for B-cycle program for Arapahoe County

By Tom Munds

| Posted: Tuesday, April 16, 2013 1:09 pm

Planning underway for B-cycle program

Event launches effort to bring shared bikes to Arapahoe

Tom Munds

Joel Phillips, working with the Greater Englewood Chamber of Commerce, is sponsoring an April 22 open house to launch the effort to establish B-cycle stations to Arapahoe County communities.

“We are inviting community officials and residents to come by and look at the B-cycle station program offering the opportunity to share a bike. Visitors can even take a ride on one of the bikes,” said Phillips, the chamber board member spearheading the project. “The share-a-bike programs have worked well in other communities including Denver and Boulder, reducing pollution, getting cars off the road and getting fat off the people.”

The open house will be held from 10 a.m.-2 p.m. April 22 in the Englewood Civic Center piazza. The piazza is located adjacent to the civic center at 1000 Englewood Parkway.

Phillips said he got interested in the rent-a-bike program when he undertook a personal journey seeking to adopt a healthier lifestyle, which included bike riding.

“That got me interested in the bike-sharing program and I began doing research to see what it would take to bring the program to Arapahoe County,” he said. “The first step is creation of a new organization called Arapahoe B-Cycle and obtaining official tax-exempt status. Then, we’ll begin the fundraising efforts necessary to get the first phase of the program up and running by the spring of 2014.”

Phillips said tentative phase-one plans would set up 10 stations located near the light rail stations in Englewood, Littleton and Sheridan. The expanded phase would establish stations in Greenwood Village, Centennial and Aurora.

The Denver Bike Shares program was established in 2010 and the first full season was March to November 2011. Individuals can purchase an annual, monthly or weekly membership, plus walk-up customers can use available bikes.

In 2011, there were 2,675 annual memberships sold, an increase of 50 percent over 2010.

The Denver statistics show short-term members used the bikes more often on weekends. Those who chose to use a bike on a 24-hour membership took 74,797 trips, which accounted for 37 percent of the bike trips taken during the year.

Englewood Concrete Utility work funded

By Tom Munds

| Posted: Monday, April 15, 2013 3:34 pm

City council action April 1 cleared the way for crews hired by Englewood's Concrete Utility to begin work in late spring to remove and replace sidewalks, curbs and gutters adjacent to about 420 homes as well as to do repair work on city-owned concrete.

This year's project will cost about \$431,000, plus there will be additional \$67,250 contingency fee if needed.

The project isn't paid for entirely by the city, because of fees paid by members of the utility, with city funds to pay for work on city-owned concrete.

"We are recommending the same contractor we used last year because we were very satisfied with the quality of the work done for us," said Dave Henderson, public works administrator. "This year's project plans for the contractor to do work at about 420 residential locations as well as work in some alleys and on some other city-owned concrete such as corner curbs, alley entrances and concrete alleys."

During the discussion on approving the contract, Mayor Pro Tem Jim Woodward said the concrete utility is a service for Englewood residents.

"Membership in the utility is like an insurance policy," he said. "Residents who are part of the utility pay a small fee and, when the concrete in front of their homes need work, it is done by the utility at no charge to the homeowner."

He added that, in most municipalities, when concrete is determined to need work, the city notified the property owner pay the cost of getting the concrete repaired. For decades, it was the same in Englewood, with property owners responsible for total cost of repair of the sidewalk, curb and gutter in front of their property.

If a property owner couldn't afford to have the work done, the city could contract to have the bad concrete replaced and place a lien against the property for the cost of the work, which was paid off when the property was sold.

In 1997, in an effort to ease the financial burden of concrete repair, Englewood became the first city in the country to set up a concrete utility.

When Rick Kahm introduced the 1997 proposal to the City Council, he said it was a simple system that allows property owners to join the utility, pay an annual fee, and when that individual's concrete is repaired, the utility pays the bill.

Membership in the utility is voluntary. But, when membership was opened in 1997, only 707 of the almost 11,000 property owners in the city declined to be part of the program. Now only about 600 owners have opted not to participate in the utility.

Utility members pay an annual fee based on the amount of concrete around the property. The average annual fee is about \$35 for the owner of an Englewood home with a 50-foot frontage.

At the same time, the average cost to remove and replace a 10-foot section of concrete sidewalk curb and gutter is about \$350 to \$400.

Volunteers sought for depot decision

By Tom Munds

| Posted: Wednesday, April 17, 2013 11:03

am

The Englewood City Council gave consensus approval to ask two residents to volunteer to join a group of experts in historic preservation. The plan is to create a committee to evaluate two proposals for the purchase and use of the Englewood Depot.

Council members agreed to establish the review committee during the April 8 study session discussion, which focused on options for dealing with proposals to purchase the early 1900s train depot at the corner of West Dartmouth Avenue and South Galapago Street.

The city received proposals from the Englewood Historical Preservation Society, Englewood Urban Farm and from Tom and Patti Parson, but the farm withdrew its proposal.

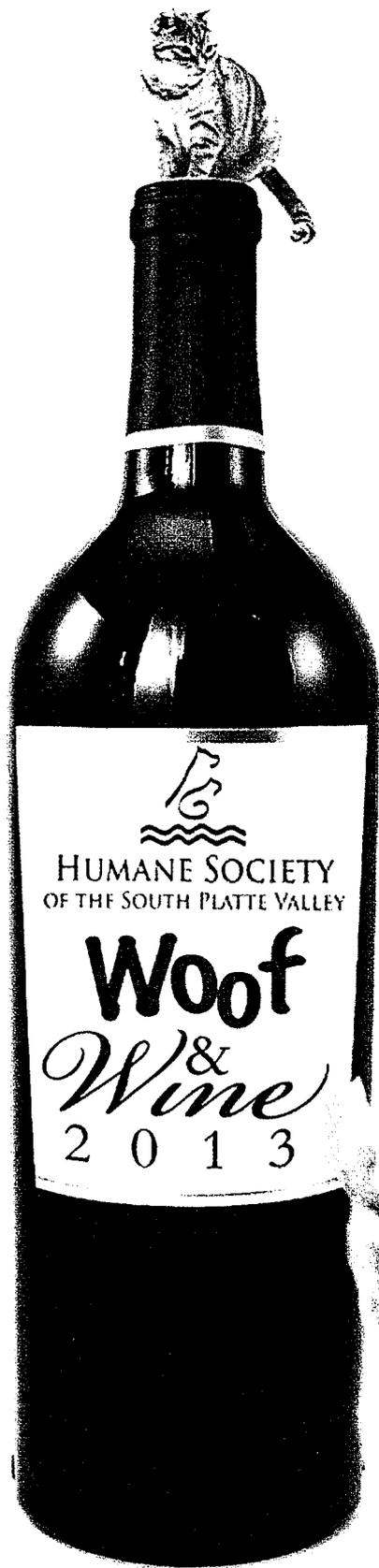
The proposal from the Englewood Historic Preservation Society would have the city sell the organization the depot for \$1, and for the organization to sign a long-term lease with the city for the land. The lease payment would be 10 percent of the gross revenues generated by the society, estimated at \$6,500 in year one and growing to an average of \$10,000 a year by the fifth year.

Tom and Patti Parson would pay the city \$30,000 and create a living museum of letterpress printing in the building.

Both proposals agree to do restoration work to preserve the historic integrity of the depot at a cost of several hundred thousand of dollars. Grant applications would be submitted to help cover the restoration costs.

Residents who volunteer for the committee will need to be available for a four-hour time commitment on a weekday morning or afternoon in mid-May. The session will involve a pre-meeting regarding the proposals, followed by interviews with the two candidates and a post-interview follow-up discussion. Lunch will be provided. The committee members will receive the proposals and related documents prior to the interview date.

The deadline for applications is April 30 at 5 pm. The applications are available online at www.Englewoodgov.org. Questions can be directed to yjr Englewood City Manager's Office at 303-762-2310.



Woof & Wine

2013

Thursday
 May 9, 2013, 6-9pm
 Schomp BMW Galleria
 1190 Plum Valley Lane
 Highlands Ranch, CO

Tickets \$75 per person

When you register on line at hsspv.org, you can also make a tribute to a dear family member, friend or pet that will be included in the Woof & Wine Event Program (each tribute is \$25 and can include up to 2 lines). For inclusion in the program, we need all tributes by May 1st.



HUMANE SOCIETY
 OF THE SOUTH PLATTE VALLEY
 2129 W. Chenango Avenue
 Littleton, CO 80120

Thanks to our generous sponsors!



Please join us for a delightful evening of wine and food sampling, live entertainment and silent auction fun benefiting the animals of the Humane Society of the South Platte Valley!

Tickets may be purchased at the shelter or on-line @
<http://hsspv.org/2013-woof-and-wine/>

You can also make a tribute to a dear family member, friend or pet. Tributes are \$25 each and can include up to 2 lines. Tributes will be included in the event program if received by May 1st!

We look forward to seeing you there!



CITY OF ENGLEWOOD
CITY COUNCIL

April 16, 2013

Mr. Daniel Kagan
State Representative - District 3
200 East Colfax
Denver, CO 80203
E-Mail:

Re: Senate Bill 13-025

Dear Mr. Kagan:

The City Council of the City of Englewood respectfully requests your "no" vote on Senate Bill 25. The Englewood City Charter has long provided for collective bargaining for firefighters. This is the result of the action of the citizens of Englewood, not a state mandate. Other local jurisdictions have similarly authorized collective bargaining with firefighters through local initiatives. A state mandate that municipalities and fire protections districts engage in state-prescribed collective bargaining is a usurpation of the rights and responsibilities of local governments and our citizens and would institute a one-size fits all standard. The bill would expand or even eventually replace the collective bargaining components of our existing agreement.

Senate Bill 25, as approved by committee, has not changed in substance from the language that Governor Hickenlooper cautioned the legislature that he would not support. The *Denver Post* has again stated its opposition to the bill in Monday's editorial. We agree with the Governor and the editorial board of the *Denver Post*. Senate Bill 25 is a legislative action that would appease a special interest at the detriment of the public.

Sincerely,

Randy Penn
Mayor

CC: Kevin Bommer, Deputy Director Colorado Municipal League
Governor John Hickenlooper
Englewood City Council

Mayor Randy Penn, District 3 • Mayor Pro Tem Jim Woodward, At Large
Rick Gillit, District 4 • Joe Jefferson, District 1 • Bob McCaslin, At Large • Linda Olson, District 2 • Jill Wilson, At Large

1000 Englewood Parkway • Englewood, Colorado 80110 • Phone 303-762-2310 • FAX 303-762-2408
www.engagewoodgov.org • E-mail: council@engagewoodgov.org



MEMORANDUM

TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: April 17, 2013

SUBJECT: PROJECT UPDATES – Denver Water Department Project, Concrete Utility Project 2013, Craig Hospital Expansion, Xcel Energy Projects, Pirates Cove Improvements, West Harvard Gulch Trail Project, Kent Place, Street Maintenance Projects 2013, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

DENVER WATER DEPARTMENT PROJECT

Denver Water and its contractor, T. Lowell Construction, will be replacing sections of a 60-inch water distribution pipeline located in South Broadway. Two sections are located near the intersection of Broadway and Belleview and a third is located near the intersection of Broadway and Quincy. Valves that control water flow on the pipeline no longer function and need to be replaced.

Denver Water's contractor, T. Lowell Construction, began work at both the Belleview/Broadway location and the Quincy/Broadway location. The work is expected to be complete by the end of May. Updates are being posted on the City's web site.

CONCRETE UTILITY PROJECT 2013

Council approved a motion to award a construction contract to NORRA Concrete Construction for the 2013 project at the Council meeting on April 1st. **Staff continued ranking and identifying concrete to be included in the project.**

CRAIG HOSPITAL EXPANSION

The 3400 block of South Clarkson Street was closed on January 22nd. **Traffic Engineering staff continues to monitor traffic after the closure. New traffic counts will be collected by Craig's Traffic Engineering consultant to document traffic volumes in the surrounding neighborhood.**

The ART shuttle bus stops and routing changes are posted on the City's web site.

The speed limit on Hampden Avenue between Logan and Clarkson has been reduced to 20 miles per hour. **Installation of radar speed signs and upgraded pedestrian flashers on Hampden Avenue continues. We anticipate that all of the work will be completed by the end of May.** These changes are being initiated based on conversations with Swedish Medical Center and Craig Hospital.

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel Energy continued converting gas line services from old CAB pipe to the new standard. The CAB program expects to replace about 22,000 services in the Denver metro area. **Approximately 255 of the 320 services in Englewood are complete. Updates are available on the City's web page.** The project is expected to last until May 20th.

Xcel Energy will be replacing the gas main in South Zuni Street between Evans and Bates. The main is located on the Denver side of Zuni; however, gas service lines to the east will be replaced in Englewood. Permits for the Zuni project have been issued. Xcel mailed notification letters to adjacent owners. **The work on Zuni continued and should be complete around the first week of May.**

Xcel's contractor, Q3 Contracting, completed potholing for the installation of gas main piping along Union Avenue from Windermere to Clarkson Street. A temporary construction yard has been set up by Q3 on private property in the 4700 block of S. Windermere St. The work is expected to take about 27 weeks to complete. Updates will be posted on the City's web site.

Xcel completed the gas main replacement and all services connections in the 3900 and 4100 blocks of South Sherman Street. Xcel's contractor will return to mill and overlay the patched areas when weather and schedule allow.

PIRATES COVE IMPROVEMENTS/REPAIRS

Public Works and Parks and Recreation staff will be coordinating repairs and improvements to Pirates Cove during the off-season. We are working with an engineering firm to evaluate options to repair the Concession building. The building has settled a couple of inches and is experiencing problems with the doors and concrete block cracking. Monitoring wells were installed to determine soil and groundwater conditions under the building. **Staff continues to monitor any movement in the building.**

WEST HARVARD GULCH TRAIL PROJECT

The Urban Drainage and Flood Control District is managing a project to complete a trail connection from our Northwest Greenbelt (Harvard Gulch) to the Platte River Trail System. This project will construct a concrete trail, beginning at the end of our trail system east of Raritan Street, and passing under the railroad tracks in Denver. This will complete the trail system connection to the Platte River. **The new Harvard Gulch trail is now open. Punch list items are being addressed.**

KENT PLACE

A grand opening of the "Fresh Fare by King Soopers" was held Wednesday, December 12th. Patxis Chicago Pizza, Kriser's Pet Store, Cellars Fine Wines, and Chase bank are open. Modmarket has signed a lease for the last remaining space at Kent Place. They are a restaurant serving salads, pizzas, sandwiches, and soups.

The contractor continued work on the residential apartments.

STREET MAINTENANCE PROJECTS 2013

Our contract crack sealing contractor, Avery Asphalt, began the 2013 crack sealing program and completed four of 100 residential blocks scheduled for 2013. **Work will continue as weather allows.**

The Street Division continues in-house crack sealing on arterial and collector streets as time allows. 58 blocks of arterial and collector streets have been completed this year.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for March, 2012 is 94.5%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin' It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, CityCenter Community, Solid Grounds, Weingarten Realty, and King Liquor Store.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, Mega Wraps, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. **The fountain decking will be removed this weekend. Weather permitting, the fountain will be operational on April 27th.**

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11, and is planning their Grand Opening for May 16.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

Our Servicenter has received a grant from the Regional Air Quality Commission to install Aerodynamic Fairings on four Wastewater trailers. The grant covers 50% of the cost (total estimated cost is \$6,500 for the four trailers). These fairings will increase fuel mileage by up to 10% (1/2 mile/gallon).

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicenter Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. **GPS equipment installation is substantially complete. Staff is in the process of refining software for tracking vehicles. Staff expects to provide a demonstration for City Council at a future Study Session.** The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

Englewood Police Department Summary Report

For Period Mar 1, 2013 through Mar 31, 2013



TYPE OF INCIDENT	Mar 2013	Mar 2012	YTD 2013	YTD 2012
PATROL AND TRAFFIC				
Total Activities	3,788	5,727	12,069	18,479
Misdemeanor Arrests	128	194	419	516
Felony Arrests	41	24	83	70
Warrant Arrests	20	36	115	145
DUI Arrests	38	30	130	96
Patrol Division Traffic Summonses	753	614	2,619	1,842

INVESTIGATIONS				
Case Filings	12	19	70	45
Summons	4	4	10	7
Deactivated (no additional leads)	27	25	103	91
Unfounded	12	10	34	23
Victim Failure to Prosecute	5	6	14	11
Other Jurisdiction	5	4	14	15
Located Missing Person/Runaway	1	4	7	9
Non Criminal Death Investigations	4	6	13	13
Prosecution Declined by District Attorney	1	3	2	3
TOTAL	71	81	267	217

NEIGHBORHOOD SERVICES				
<i>Impact Team</i>				
Projects initiated	12	28	31	60
Residential	8	20	22	30
Business	4	8	9	30
Projects Cleared	8	17	21	40
Community Contacts	8	11	19	73
Residential	0	1	0	2
Business	8	10	19	71
Community Events	13	10	23	27
<i>Code Enforcement</i>				
Cases Opened	283	395	806	1,031
Notices of Violation	206	197	503	498
Postings	48	44	98	110
Summons	8	19	29	47
Patrol Referrals	9	33	53	117
TOTAL	554	688	1,489	1,803
<i>Traffic Bureau</i>				
Traffic Summonses	206	110	881	407
Parking Summonses	239	4	813	20
TOTAL	445	114	1,694	427
<i>Community Relations</i>				
Community Events/Activities	5	6	16	26
Persons in Attendance	8	272	215	845

ENGLEWOOD POLICE DEPARTMENT SUMMARY REPORT

For Period Mar 1, 2013 through Mar 31, 2013



TYPE OF INCIDENT	March 2013	March 2012	YTD 2013	YTD 2012
COMMUNICATIONS/RECORDS				
<i>Reported Part I Crimes</i>				
Murder/Manslaughter	0	0	0	0
Rape	1	0	3	0
Robbery	4	2	9	5
Assault (includes all assaults)	19	27	67	98
Burglary	17	16	47	59
Theft	128	141	419	378
Auto Theft	19	14	56	41
Arson	0	1	0	2
Reported Part I Crimes TOTAL	188	201	601	583
Calls for Service TOTAL	3,677	3,998	11,958	12,423

VICTIM ASSISTANCE RESPONSE				
Incidents with victim assistance provided	87	72	212	246
People served relative to incidents	121	102	283	233
Domestic Violence victims	30	28	76	203

**CITY OF ENGLEWOOD
2013 CALENDAR OF EVENTS**



Mon., April 22	6:00 p.m.	Study Session, Community Room
Wed, April 24	6:30 p.m.	Englewood Urban Renewal Authority, Community Development Conference Room
Wed., May 1	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., May 6	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., May 7	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., May 8	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, Community Development Conference Room
Thurs., May 9	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	CANCELLED	Police Officers Pension Plan Board, Public Works Conference Room
	CANCELLED	Firefighter Pension Plan Board, Public Works Conf. Rm.
	5:30 p.m.	Parks and Recreation Commission, Duncan Park
	6:30 p.m.	Transportation Advisory Board, City Council Conference Room
Mon., May 13	6:00 p.m.	Citizen of the Year Celebration, Malley Center
Tues., May 14	3:00 p.m.	NonEmergency Employees Retirement Plan Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
	7:00 p.m.	Planning and Zoning Commission, Council Chambers

Wed., May 15	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Rm.
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., May 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., May 21	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Mon., May 27		City Hall closed — Memorial Day
Tues., May 28	6:00 p.m.	Study Session, Community Room
Mon., June 3	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., June 4	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., June 5	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., June 10	6:00 p.m.	Study Session, Community Room
Tue., June. 11	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., June 12	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, Community Development Conference Room
Thurs., June 13	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Centennial Park Pavilion #2
Mon., June 17	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



April 29	No meeting scheduled – 5 th Monday
May 6	Study Session & Regular Meeting Station Area Plan RTD Options Selection of Englewood Depot Committee Political Activity Administrative Policy Board and Commission Members Reappointment Discussion
May 13	Citizen of the Year Celebration
May 20	Study Session & Regular Meeting CAFR Financial Report Board and Commission Reports
May 27	Memorial Day Holiday – No meeting scheduled
June 3	Study Session & Regular Meeting
June 10	Study Session Board and Commission Interviews
June 17	Study Session & Regular Meeting Financial Report (CML Conference – 6/18-21/13)
June 24	Study Session Board and Commission Appreciation Night
July 1	Study Session & Regular Meeting
July 8	Study Session

July 15	Study Session & Regular Meeting 2014 Proposed Budget & Midyear Budget Report Financial Report Board and Commission Reports
July 22	Study Session
July 29	No meeting scheduled – 5 th Monday
August 5	Study Session & Regular Meeting
August 12	Study Session
August 19	Study Session & Regular Meeting Financial Report 2014 Proposed Budget Board and Commission Reports
August 26	Study Session 2014 Proposed Budget
September 3	Study Session & Regular Meeting (Tuesday)
September 9	Study Session 2014 Proposed Budget
September 16	Study Session & Regular Meeting Financial Report Board and Commission Reports
September 23	Study Session 2014 Proposed Budget Workshop

FUTURE STUDY SESSION TOPICS

Water Conservation Plan
Citizen Engagement/Mindmixer
Public Comment Process
Nextdoor Network
Gun Legislation/Community Safety
Security Camera Update

ALLIANCE FOR COMMERCE IN ENGLEWOOD COMMITTEE

December 13, 2012

Minutes and audio are available at:

<http://www.inglewoodgov.org/index.aspx?page=1103>

I. CALL TO ORDER



The regular meeting of the Alliance for Commerce in Englewood Committee (ACE) was called to order at 11:45 a.m. in the Community Development Conference Room of the Englewood Civic Center, Chair Knoth presiding.

Present: Vasilas, Schalk, Sarconi, Champion, Calonder, Knoth, Miller
Whyte (alternate)

Absent: Weinberger

Also present: Joe Jefferson, City Council Liaison

Staff present: Alan White, Community Development Director
Darren Hollingsworth, Economic Development Manager
Mike Flaherty, Deputy City Manager

APPROVAL OF MINUTES

September 13, 2012



Chair Knoth stated that the Minutes of September 13, 2012 were to be considered for approval. It was determined there was a quorum. Chair Knoth asked if there were any changes or adjustments to the Minutes. There were none.

Vasilas moved:

Calonder seconded: THE MINUTES OF SEPTEMBER 13, 2012 BE APPROVED AS WRITTEN.

The motion carried.

II. ACE BUSINESS



January 22, 2013 meeting with City Council topics of discussion

Chair Knoth said he'd like Mr. Jefferson to let the members know what City Council expects to see from ACE.

Mr. Jefferson said the joint meeting between ACE and City Council is scheduled for January 22, 2013. ACE needs to decide what agenda items they want to discuss. The goal of the discussion is to have a productive conversation, for ACE to get direction from Council and

to increase communication between the two groups. He said he believes it's important for ACE to have some visions or options for Council to consider.

After considerable discussion it was decided Mr. Jefferson, Chair Knoth and Mr. Whyte will meet to set the agenda for the joint meeting and get the information out to the other members. It is expected that all members of ACE attend the meeting.

The future of ACE was discussed.

III. PUBLIC COMMENT



Mr. Vasilas commented on the condition of the Englewood golf course. Mr. Flaherty stated he will pass on his comments to the Parks and Recreations Department.

IV. COMMENTS

CHAMBER OF COMMERCE



Mr. Jefferson noted the holiday party was held last night and was a success.

BID COMMENTS



Mr. Vasilas stated the BID recommended two new board members, Steve Schalk and Bill Orr. There will be no assessments collected in 2013.

STAFF COMMENTS



Mr. Hollingsworth said today's lunch was provided by Einstein Bros. Bagels, one of Englewood's new businesses. The grand opening of King Soopers Fresh Fare was held on December 12th. They are located at Kent Place. Several other businesses are open with more to open shortly.

CITY COUNCIL COMMENTS



Mr. Jefferson had nothing further to report.

ACE COMMENTS



There were no further comments.

V. UPCOMING ACE BUSINESS

- a. The next meeting is scheduled for January 10, 2013.

No further business was brought forth for consideration. The meeting was adjourned at 12:55 p.m.

Barbara Krecklow, Recording Secretary

**City of Englewood
CULTURAL ARTS COMMISSION
Minutes of March 6, 2013**

I. Call to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Chairperson Kristy Reed at the City Council Conference Room at the Civic Center building, 1000 Englewood Parkway.

Present: Kristy Reed, Chairperson
Donna Schnitzer, Vice Chairperson
Karen Kenney, Commission Member (arrived at 5:53pm)
Amy Martinez, Commission Member
Maggie Stewart, Commission Member
Martha Kirkpatrick, Alternate Member
Carly Sellaro, Youth Commission Member
Jill Wilson, City Council Liaison
Jerrell Black, ex officio

Absent: Tamara Emmanuel, Commission Member
Kaylene McCrum, Commission Member

Also Present: Joe Sack, Recreation Manager

II. Review of Agenda

There were no changes or additions to the agenda.

III. Approval of Minutes

Chairperson Reed asked if there were any changes or corrections to the minutes of February 6, 2013. There were none. The minutes were approved as presented.

IV. Introduction of Guests

There were no guests present.

V. New Business

There were no items for New Business.

VI. Old Business

Reed turned discussion over to Commission's Vision for 2013-2014 and commission member's responses to questions given at last month's meeting. Reed thanked board members for their input to the questions and asked if there were any thoughts in how to proceed. Vice Chairperson Schnitzer stated that she has started highlighting things mentioned over and over and maybe there's a way to act on that. Commission Member Stewart agreed with Schnitzer and stated that they could clarify things and what has been done in the past. Discussion followed in regard to starting a list so the Board knows step

by step what needs to be worked on. Stewart suggested to have for next month's meeting their top 3 or 5 in what they would like to do, what is important to them, what they are willing to do and what talents they have to put towards it. Reed suggested using Google docs for posting their information. Reed stated that they can also have dialogues on Google Doc's. Discussion followed regarding the Art Studio Tour and if it will come back. Stewart stated that currently there are several cities in the metro area that are offering a \$500 stipend for artists to put art in their city.

Commission members continued to discuss their projects of importance including the opening for the community garden art, Hampden Hall, scavenger hunt and cataloguing of art. Reed stated that she would create a Google docs account and email that to board members. Reed then asked board members to bring back to next month's meeting their top three projects.

Martinez stated that she is on the Library Board and she could get information in regard to reserving Hampden Hall.

Director Black told the Board that another thing brought up by several members is history and what the Commission has done. Black said that it may be helpful to have Dorothy Hargrove, the Director of the Library to attend a meeting for the Board to ask questions. The Board was told that the other thing that may be helpful to have someone from Community Development attend a meeting to give the Board an overview on the Art Bus and the different stops, how it got started, why and how it transformed over the years. Reed agreed with Black and asked him if he would invite Ms. Hargrove to next month's meeting. Black said that he can do that. Reed then asked if he could ask someone from Community Development to attend a meeting. Black said that he would do also but suggested not to have them attend the same meeting. Reed stated that she wasn't sure if they needed someone from the Library to attend. Black said that he would ask someone from Community Development to attend. Stewart asked to have them bring specifics on rules, etc.

Kenney stated that she is still curious about the mission statement for the Commission and that she would love to revisit it, asking if it could be put on next month's agenda. Black explained that a mission statement was created when the Cultural Arts Commission was formed. Martinez commented that it already encompasses everything that has been discussed or listed. Reed asked Kenney if she wanted to come up with a larger statement. Kenney replied that she just wants to see if everyone was aligned. Discussion followed.

Reed noted that strengthening the collaborative component has not been addressed. Martinez stated that the garden art party and cataloguing of art is a good start. Board members discussed when to do the garden art party and whether to do it in place of a commission meeting. Board members then discussed arranging a time for an Art Shuttle tour for those interested.

VII. Committee Reports

A. Public Art

Discussion turned to an update on the community garden art. Stewart reported that things are very much in progress. Stewart reported that the benches will be painted in coordinating colors of the totem art. Stewart told the Board that there was an issue with Worker's Comp and Liability but that has been resolved. Discussion ensued

regarding Worker's Comp and Liability Insurance for art, liability of art and maintenance. Sack told the Board that every project is different depending on the purchase, installation, site of the project, etc.

Discussion turned back to community garden art. Stewart told the Board that Gian is preparing the site for the installation of footers by placing blankets on the ground to warm it up. Stewart stated that she anticipates Gian will let the concrete cure before bringing out the art. Stewart said that she will continue to keep the Board updated.

B. Parks and Recreation Commission

Schnitzer gave an update on the February Parks and Recreation Commission meeting.

VIII. Upcoming Events

Board members were encouraged to see the Georgia O'Keefe exhibit at the Denver Art Museum if they have not already.

IX. Director's Choice

Black discussed the work of the South Platte Working Group II that he sits on and its effort to improve the South Platte River to make it more accessible to the public. Black also discussed the impact of the group and the recreational development of property the City has along the South Platte River and Oxford Avenue.

Black then informed the Board that the Department of Parks and Recreation will be partnering with Englewood Schools on a number of facilities, one being the Alternative High School site and upgrades to the gymnasium. Black explained that the Department partners with Englewood Schools in use of its facilities for recreation programming. Black reported that the Department will be going through all of the current agreements between the Department and Englewood Schools to condense them into one formal agreement. Board then talked about the two organizations partnering together with a grant application for a synthetic turf field at the high school. Discussion ensued.

X. Commission Member's Choice

Wilson advised board members that there have been a number of car thefts and break-ins around the City. In regard to what Black said with the City/School partnership, Wilson commented that it is very positive. Wilson stated that the City is also looking at a possible partnership with Littleton Fire; noting that a study has been done to look at ways to make things more sustainable.

Wilson then discussed the possible disbandment of the Englewood's Business Improvement District (B.I.D.). Wilson said that it will be decided on the 18th at a Public Hearing.

Board members were told of recent changes in staffing in the Department of Parks and Recreation. Sack reported that the Christine Vitale has been hired for the position of Youth General Program Administrator. Sack also reported that the Department recently lost the Program Administrator for Fitness and Wellness, Rowan Velasquez, and will be losing its Marketing and Public Relations Administrator, Denise White.

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of March 14, 2013

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Chairperson Gomes at the Malley Recreation Center, 3380 S. Lincoln Street.

Present: Austin Gomes, Chairperson
Mitch Waldman, Vice Chairperson
Douglas Garrett, Commission Member
Mark Husbands, Commission Member
Karen Miller, Commission Member
Bob McCaslin, City Council Liaison, arrived at 5:53p.m.
Duane Tucker, Englewood Schools Liaison
Jerrell Black, ex-officio

Absent: Donna Schnitzer, Cultural Arts Commission Liaison
Also Present: Joe Sack, Recreation Manager
Bob Spada, Golf Operations Manager
Dave Lee, Open Space Manager

II. Approval of Minutes

Chairperson Gomes asked if there were any changes or corrections to the minutes of February 14, 2013. There were none. The minutes were approved as presented.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Field and Drought Update

Dave Lee, Open Space Manager informed the Board that since 2002, the Denver area has been in a drought and since that time, every year he has discussed with the Board field conditions and whether to allow outside groups and agencies to use park fields. Lee stated that this year is no different in that the metro area is feeling the effects of the drought and with Denver implementing restrictions on field usage, the City has received a number of inquiries to use its fields. Board members discussed that the policy has been that the fields are for Englewood sports groups only and to continue with that policy until staff brings back otherwise.

Director Black clarified to the Board that that field rentals includes both the park fields and athletic fields. Athletic fields include Brent Mayne, Hosanna and the Harry Wise fields. Black stated that the Department rents out the athletic fields which usage can be controlled better than the park fields. Black also reported that the renting of the

athletic fields brings revenue in and when staff feels renting the field would be a detriment, it will not be rented.

Following discussion,

A motion was made by Commission Member Garrett and seconded by Vice Chairperson Waldman recommending that the current drought policy remain in place until staff comes back to the Board and says otherwise.

Ayes: Gomes, Waldman, Garrett, Husbands, Miller, Tucker

Nays: None

All were in favor.

The motion passed.

VI. Health Care/Part-Time Temporary Employees

Black informed the Board that one of the changes in the new health care law that will be going into effect in 2014 is part-time employees who average thirty or more hours a week will have the opportunity to have health insurance. Board members were told that the guideline applies to companies with fifty or more employees. Black explained that staff is looking at the number of part-time employees it has in the Department who work an average of 23 to 30 hours per week and how that will impact the budget. Black went on to explain that the majority of part-time employees in the Department are younger who are covered under their parent's insurance so staff does not feel it will be a substantial impact. However, Black went on to say that they will not know until they see the report from Human Resources at which time they will make adjustments and incorporate the changes in the budget. Board members were told that there are other changes with the Health Care Reform but that this is the key issue. Discussion ensued.

VII. Cultural Arts Commission Update

Recreation Manager Joe Sack gave an update on the community garden art. Sack reported that the City has completed the contract process with the artist, Bill Gian and that they are now waiting for the installation of the artwork. Sack said that they are hoping to have everything completed by early May at which time the Cultural Arts Commission will have a celebration to start the growing season off and unveil the new art.

VIII. Director's Choice

Black reported that the City has been approached by Sullivan Hayes who is representing a group outside of Dallas with a golf concept called "Top Golf". Black stated that "Top Golf" consists of a state of the art driving range with three levels to hit from, range balls with chips in them to rate your swing, conference/meeting rooms and a restaurant. Board members were told that it is a \$12 to \$15 million dollar facility and there are currently seven facilities in Texas, Illinois and Virginia.

Black told the Board that they have had a preliminary discussion with Sullivan Hayes and have more to see in regard to what they are talking about and the benefit to the City. Garrett asked where the facility would be located. Black said that it would be located at existing driving range and Broken Tee. Garrett asked if *there was any discussion of putting it at the Miller Weingarten site*. Black stated that there has along with in the City of Sheridan and several other locations in the metro area. Garrett noted

that in the contract, Miller Weingarten cannot put in anything that will compete with the Broken Tee Golf Course.

IX. Commission Member's Choice

Waldman reported that due to inclement weather last weekend, the Men's Club tournament had to be rescheduled but it still held its banquet. In regard to the new concessionaire, Waldman said that it did a good job, with good food and lots of it.

Garrett added that while he was at Metagolf last week, he also overheard people talking about the restaurant and how good it was.

Englewood Schools Liaison Duane Tucker distributed information on an upcoming Englewood Schools/Englewood Arts concert, *The Magic Flute*, on April 7th at Englewood High School.

Sack gave an update on Recreation Division positions. Board members were informed that the Department is in the middle of the process for filling the Fitness and Wellness position. Sack reported that since the last meeting, Denise White, Marketing and Public Relations Program Administrator, has resigned. Sack stated that until a replacement is hired, the Department has acquired a free-lance graphic artist who lives in the City of Englewood.

Sack told the Board that last week, the Malley Center was closed for its annual maintenance week and a few of the items that were accomplished include refinishing the wooden floors, painting all common areas and polishing classroom floors. Sack encouraged Board members to take a look around the facility after the meeting to see how nice the facility looks.

Sack reported that the Malley Center is entering into its third year of the extended hour's pilot program. Sack reminded board members that the Malley Trust Fund is funding fifty percent of the program, \$15,000 per year, and the remaining cost is coming from the General Fund. Board members were told that the extended hours consists of the Center being open until 7pm Monday through Thursday and 9am to 1pm on Saturdays; Saturdays being the busiest. Information comparing visits from 2011 to 2012 was distributed to board members. Sack reviewed the numbers with the Board and pointed out that people coming in to the Center to use the fitness area had the highest number of visits and that there was almost a forty percent increase in visits for the fitness area from 2011 to 2012. Sack stated that they expect the same amount in growth for 2013. The Board was told that staff will be asking City Council to include the extended hours in the general operations budget for 2014, making the extended hours permanent.

Board members were invited to the Department's annual Great Egg Hunt on Saturday, March 23rd at Miller Field.

Waldman asked Spada and Lee on the status of the McBroom Ditch project. Lee replied that they are still getting contracts and bids.

XII. Adjournment

The meeting was adjourned at 6:03 p.m.

/s/ D. Severa
Recording Secretary