



City of Englewood

To: Mayor Randy Penn and City Council
From: Frank Gryglewicz, Director of Finance and Administrative Services
Date: March 20, 2013
Subject: December 2012 Financial Report

Summary of the December 2012 General Fund Financial Report (Please note the numbers in this Report are not audited and subject to change until the Comprehensive Annual Financial Report is presented to Council)

REVENUES:

- Through December 2012, the City of Englewood collected **\$39,889,799 or \$1,583,224 or 4.1 percent more** than 2011.
- The City collected \$2,874,816 in property and \$243,293 in specific ownership tax through December.
- **Year-to-date sales and use tax revenues were \$22,363,618 or \$626,508 or 2.9 percent more than December 2011**
- Cigarette tax collections were down \$1,145 compared to the prior year.
- Franchise fee collections were \$299,495 more than 2011.
- Licenses and permit collections were \$204,823 more than 2011.
- Intergovernmental revenues were \$140,915 more than the prior year.
- Charges for services increased \$57,207 from 2011.
- Recreation revenues decreased \$19,579 from 2011.
- Fines and forfeitures were \$96,695 more than the prior year.
- Investment income was \$6,989 less than 2011.
- Miscellaneous revenues were \$180,749 more than the prior year.
- Net Rent Revenue from McLellan Reservoir totaled \$551,295

OUTSIDE CITY:

- Outside City sales and use tax receipts (cash basis) were down \$484,747 or 6.2 percent compared to last year.
- At this time potential refunds total approximately \$1,500,000 for claims submitted to Englewood but not completed; the balance of the account to cover intercity claims is \$1,150,000.

CITY CENTER ENGLEWOOD (CCE):

- Sales and use tax revenue collected through December 2012 were \$3,414,514.

EXPENDITURES:

- Expenditures through December were \$40,265,587 or \$769,319 (1.9 percent) more than the \$39,496,268 expended through December 2011. Actual expenditures were \$684,206 (1.7 percent) under budget. The City refunded \$244,919 in sales and use tax claims in 2012.

REVENUES OVER/UNDER EXPENDITURES:

- Expenditures exceeded revenues by \$375,788 this year compared to expenditures exceeding revenues by \$1,189,693 in 2011.

TRANSFERS:

- Net transfers of \$628,913 were made by the end of December 2012. Due to unforeseen, large workers compensation and property and liability claims in the second half of 2012 a transfer of funds from the General Fund to Risk Management was required to avoid a negative ending funds available balance (please refer to page 16).

FUND BALANCE:

- The unaudited total fund balance is \$9,070,810 or 22.7% of unaudited revenue. The 2012 Unassigned Fund Balance is \$4,952,923 or 12.42% of unaudited revenue. The Reserved/Committed Fund Balance is \$4,117,887 or 10.3 percent of unaudited revenues. The mandatory TABOR reserve has been increased from \$1,150,000 to \$1,200,000 due to increases in revenue collection.
- The 2012 unaudited Long Term Asset Reserve (LTAR) balance is \$2,619,375 (please refer to page 16).

PUBLIC IMPROVEMENT FUND (PIF):

- The PIF collected \$2,878,316 in revenue and spent \$2,492,196 year-to-date. Estimated year-end fund balance is \$540,125.

General Fund Comparative Revenue, Expenditure & Fund Balance Report

as of December 31, 2012

Percentage of Year Completed = 100%

Fund Balance January 1	\$ 8,753,654	\$ 8,817,685	\$ 8,817,685	\$ 8,494,679	\$ 8,494,679	\$ 9,234,957	\$ 9,234,957			
Revenues	2012				2011			2010		
	Budget	Dec-12	% Budget	YE Estimate	Dec-11	Dec-11	% YTD	Dec-10	Dec-10	% YTD
Property Tax	2,880,000	2,874,816	99.82%	2,880,000	2,994,213	2,994,213	100.00%	3,020,884	3,020,884	100.00%
Specific Ownership Tax	250,000	243,293	97.32%	230,000	246,062	246,062	100.00%	263,434	263,434	100.00%
Sales & Use Taxes	22,115,126	22,363,618	101.12%	22,115,126	21,737,110	21,737,110	100.00%	20,866,515	20,866,515	100.00%
Cigarette Tax	190,000	189,618	99.80%	184,000	190,763	190,763	100.00%	196,320	196,320	100.00%
Franchise Fees	3,056,938	2,930,888	95.88%	2,900,000	2,631,393	2,631,393	100.00%	2,620,191	2,620,191	100.00%
Hotel/Motel Tax	8,713	10,395	119.30%	10,000	9,820	9,820	100.00%	8,806	8,806	100.00%
Licenses & Permits	574,025	983,359	171.31%	940,000	778,536	778,536	100.00%	695,563	695,563	100.00%
Intergovernmental Revenue	1,552,315	1,865,722	120.19%	1,821,012	1,724,807	1,724,807	100.00%	1,465,970	1,465,970	100.00%
Charges for Services	3,399,722	3,441,525	101.23%	3,261,304	3,384,318	3,384,318	100.00%	3,254,830	3,254,830	100.00%
Recreation	2,599,668	2,615,642	100.61%	2,609,701	2,635,221	2,635,221	100.00%	2,489,781	2,489,781	100.00%
Fines & Forfeitures	1,318,450	1,381,453	104.78%	1,368,450	1,284,758	1,284,758	100.00%	1,437,957	1,437,957	100.00%
Interest	100,000	84,045	84.05%	100,000	91,034	91,034	100.00%	100,545	100,545	100.00%
EMRF Rents	663,046	551,295	83.15%	546,112	425,159	425,159	100.00%	105,125	105,125	100.00%
Miscellaneous	411,998	354,130	85.95%	375,000	173,381	173,381	100.00%	293,658	293,658	100.00%
Total Revenues	39,120,001	39,889,799	101.97%	39,340,705	38,306,575	38,306,575	100.00%	36,819,579	36,819,579	100.00%
Expenditures										
Legislation	333,793	316,043	94.68%	337,748	298,731	298,731	100.00%	309,870	309,870	100.00%
City Attorney	746,734	712,036	95.35%	774,254	706,841	706,841	100.00%	702,228	702,228	100.00%
Court	974,417	886,249	90.95%	949,982	848,775	848,775	100.00%	901,469	901,469	100.00%
City Manager	672,072	658,047	97.91%	665,441	639,184	639,184	100.00%	659,882	659,882	100.00%
Human Resources	470,910	469,343	99.67%	461,343	430,792	430,792	100.00%	419,421	419,421	100.00%
Financial Services	1,541,645	1,464,305	94.98%	1,509,333	1,446,313	1,446,313	100.00%	1,445,581	1,445,581	100.00%
Information Technology	1,360,355	1,373,943	101.00%	1,342,364	1,332,766	1,332,766	100.00%	1,280,660	1,280,660	100.00%
Public Works	5,436,637	5,202,903	95.70%	5,327,838	5,259,875	5,259,875	100.00%	5,137,364	5,137,364	100.00%
Fire Department	7,711,732	8,100,554	105.04%	8,021,054	7,666,842	7,666,842	100.00%	7,425,903	7,425,903	100.00%
Police Department	10,921,455	10,788,935	98.79%	11,043,064	10,395,239	10,395,239	100.00%	10,312,633	10,312,633	100.00%
Community Development	1,478,398	1,262,451	85.39%	1,328,798	1,359,264	1,359,264	100.00%	1,301,473	1,301,473	100.00%
Library	1,256,481	1,180,771	93.97%	1,231,346	1,145,613	1,145,613	100.00%	1,284,083	1,284,083	100.00%
Recreation	5,834,425	5,649,246	96.83%	5,704,923	5,717,147	5,717,147	100.00%	5,811,809	5,811,809	100.00%
Debt Service	2,060,739	2,056,951	99.82%	2,060,739	2,096,463	2,096,463	100.00%	1,860,827	1,860,827	100.00%
Contingency	150,000	143,810	95.87%	150,000	152,423	152,423	100.00%	48,139	48,139	100.00%
Total Expenditures	40,949,793	40,265,587	98.33%	40,908,227	39,496,268	39,496,268	100.00%	38,901,342	38,901,342	100.00%
Excess revenues over (under) expenditures	(1,829,792)	(375,788)	20.54%	(1,567,522)	(1,189,693)	(1,189,693)		(2,081,763)	(2,081,763)	
Net transfers in (out)	1,306,739	628,913	48.13%	1,534,243	1,512,699	1,512,699	100.00%	1,341,485	1,341,485	100.00%
Total Fund Balance	\$ 8,230,601	\$ 9,070,810	110.21%	\$ 8,784,406	\$ 8,817,685	\$ 8,817,685	100.00%	\$ 8,494,679	\$ 8,494,679	100.00%

Fund Balance Analysis

Total Fund Balance	\$ 8,230,601	\$ 9,070,810	\$ 8,784,406	\$ 8,817,685	\$ 8,494,679
Restricted Fund Balance					
-Emergencies (TABOR)	1,150,000	1,200,000	1,200,000	1,150,000	1,150,000
Committed Fund Balance					
-LTAR	2,713,467	2,619,375	2,619,375	2,406,649	2,130,520
-COPS Grant	298,512	298,512	298,512	298,512	298,512
Restricted/Committed	\$ 4,161,979	\$ 4,117,887	\$ 4,117,887	\$ 3,855,161	\$ 3,579,032
Estimated Unassigned Fund Balance	\$ 4,068,622	\$ 4,952,923	\$ 4,666,519	\$ 4,962,524	\$ 4,915,647
As a percentage of projected revenues	10.34%	12.42%	11.86%	12.95%	13.35%
As a percentage of budgeted revenues	10.40%	12.66%	11.93%		
Target	3,912,000	-	5,868,000		



City of Englewood

To: Mayor Randy Penn and City Council
From: Frank Gryglewicz, Director of Finance and Administrative Services
Date: March 11, 2013
Subject: February 2013 Financial Report

Please note any references to 2012 have not been audited and are subject to change until the annual audit and Comprehensive Annual Financial Report is completed.

REVENUES:

- Through February 2013, the City of Englewood collected **\$6,435,959 or \$266,278 or 4.3 percent more** than last year (See the chart on page 3 and the attached full report for details on changes in revenue in past year.
- The City collected \$58,400 in property and \$28,212 in specific ownership taxes through February.
- **Year-to-date sales and use tax revenues were \$4,453,028 or \$226,187 (5.3 percent) more than February 2012**
- Cigarette tax collections were up \$2,419 compared to last year.
- Franchise fee collections were \$5,796 less than last year.
- Licenses and permit collections were \$48,388 more than 2012.
- Intergovernmental revenues were \$120,746 less than the prior year.
- Charges for services increased \$64,807 from last year.
- Recreation revenues increased \$5,181 from 2012.
- Fines and forfeitures were \$18,381 less than last year.
- Investment income was \$11,367 less than last year.
- Miscellaneous revenues were \$21,813 more than last year.
- Net rent revenues from McLellan Reservoir were \$144,548.

OUTSIDE CITY:

- Outside City sales and use tax receipts (cash basis) were up \$26,831 or 1.6 percent compared to last year.
- At this time potential refunds total approximately \$1,500,000 for claims submitted to Englewood but not completed; the balance of the account to cover intercity claims is \$1,150,000.

CITY CENTER ENGLEWOOD (CCE):

- Sales and use tax revenue collected through February 2013 were \$633,308 or \$27,969 more than last year during the same period.

EXPENDITURES:

- Expenditures through February were \$4,615,483 or \$29,575 (.6 percent) less than the \$4,645,058 expended through February 2012. The City's refund of sales and use tax claims through February 2013 totaled \$4,747.

REVENUES OVER/UNDER EXPENDITURES:

- Revenues exceeded expenditures by \$1,820,476 this year compared to revenues exceeding expenditures by \$1,524,623 in 2012.

TRANSFERS:

- Net 2013 transfers-in to date of \$150,000 were made by the end of February 2013 (please refer to page 16 for the make-up).

FUND BALANCE:

- The estimated total fund balance is \$8,150,457 or 20.9 percent of estimated revenue. The estimated unassigned fund balance for 2013 is estimated at \$4,032,570 or 10.3 percent of estimated revenue.
- The 2013 estimated Long Term Asset Reserve (LTAR) balance is \$2,619,375 (please refer to page 13).

PUBLIC IMPROVEMENT FUND (PIF):

- The PIF has collected \$212,204 in revenue and spent \$1,135,930 year-to-date. Estimated year-end fund balance is \$881,026.

City of Englewood, Colorado

February 2013 Financial Report

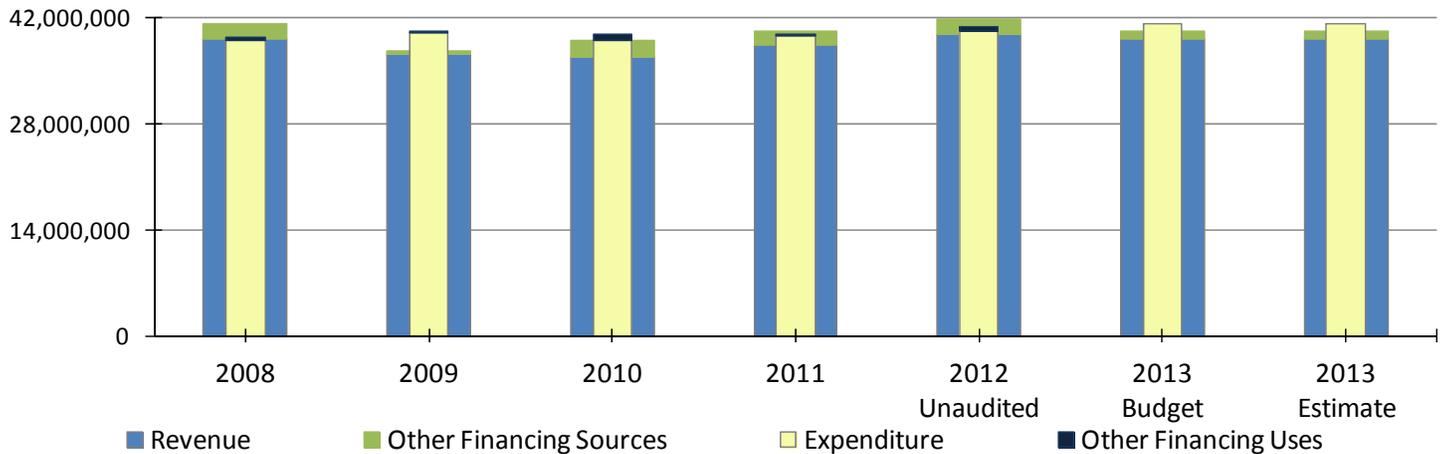
GENERAL FUND OVERVIEW AND ANALYSIS

The General Fund accounts for the major “governmental” activities of the City. These activities include “direct” services to the public such as police, fire, public works, parks and recreation, and library services. General government also provides administrative and oversight services through the offices of city manager and city attorney; the departments of information technology, finance and administrative services, community development, human resources, municipal court and legislation. Debt service, lease payments, and other contractual payments are also commitments of the General Fund.

General Fund - Surplus and Deficits

The graph below depicts the history of sources and uses of funds from 2008 to 2013 Estimate. As illustrated, both surpluses and deficits have occurred in the past. The gap has narrowed over the past few years by reducing expenditures, freezing positions, negotiating lower-cost health benefits, increased revenue collections. Continued efforts will be required to balance revenues and expenditures, especially with persistent upward pressure on expenditures due to increases in the cost of energy, wages and benefits.

General Fund: Total Sources and Uses of Funds



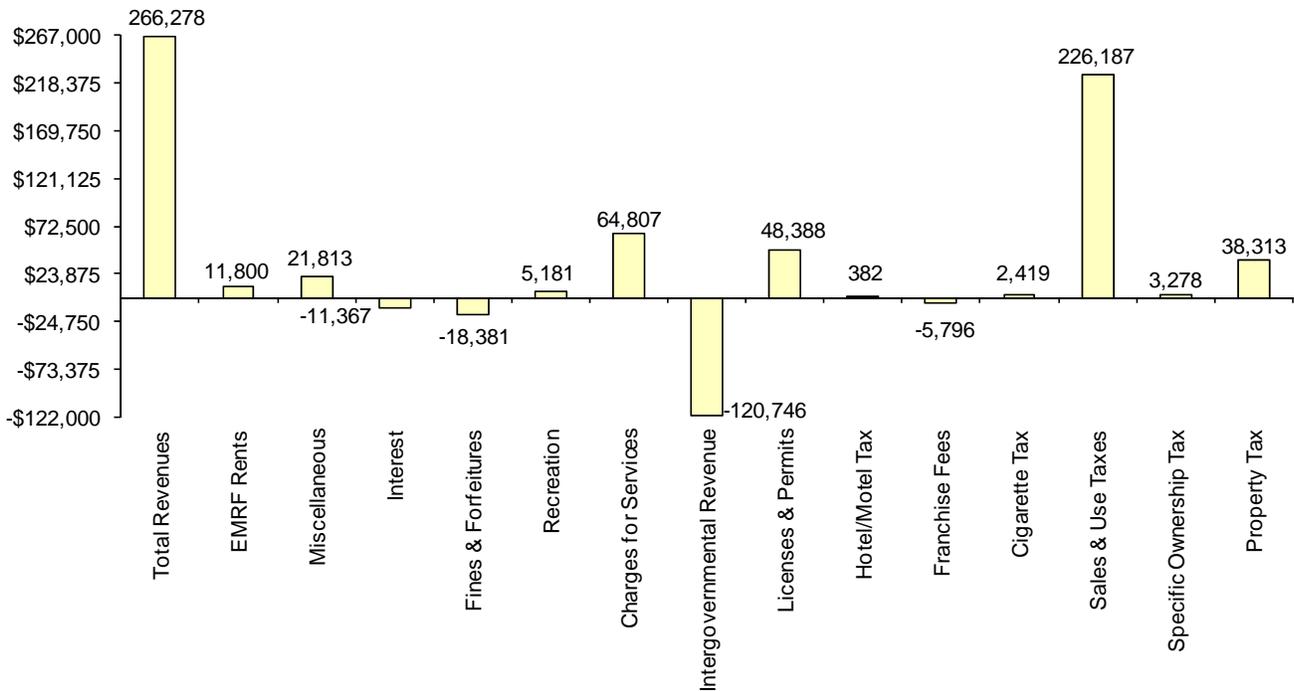
The table below summarizes General Fund Year-To-Date (YTD) Revenue, Expenditure, Sales & Use Tax Revenue and Outside City Sales & Use Tax Revenue for the month ended February, 2013. Comparative figures for years 2012 and 2011 are presented as well. The table also highlights the dollar and percentage changes between those periods.

	Feb-13	2013 vs 2012		Feb-12	2012 vs 2011		Feb-11
		Increase (Decrease)			Increase (Decrease)		
General Fund							
Year-To-Date Revenue	\$ 6,435,959	\$ 266,278	4.32%	\$ 6,169,681	\$ (110,729)	(1.76%)	\$ 6,280,410
Year-To-Date Expenditure	4,615,483	\$ (29,575)	(.64%)	4,645,058	\$ (109,351)	(2.30%)	4,754,409
Net Revenue (Expenditure)	\$ 1,820,476	\$ 295,853		\$ 1,524,623	\$ (1,378)		\$ 1,526,001
Unassigned Fund Balance	\$ 4,032,250	\$ (920,673)	(18.59%)	\$ 4,952,923	\$ (9,601)	(.19%)	\$ 4,962,524
Sales & Use Tax Revenue YTD	\$ 4,453,028	\$ 226,187	5.35%	\$ 4,226,841	\$ (77,218)	(1.79%)	\$ 4,304,059
Outside City Sales & Use Tax YTD	\$ 1,683,604	\$ 26,831	1.62%	\$ 1,656,773	\$ (20,200)	(1.20%)	\$ 1,676,973

General Fund Revenues

The City of Englewood’s total budgeted revenue is \$39,050,099. Total revenue collected through February 2013 was \$6,435,959 or \$266,278 (4.3 percent) more than was collected in 2012. The chart below illustrates changes in General Fund revenues this year as compared to last year.

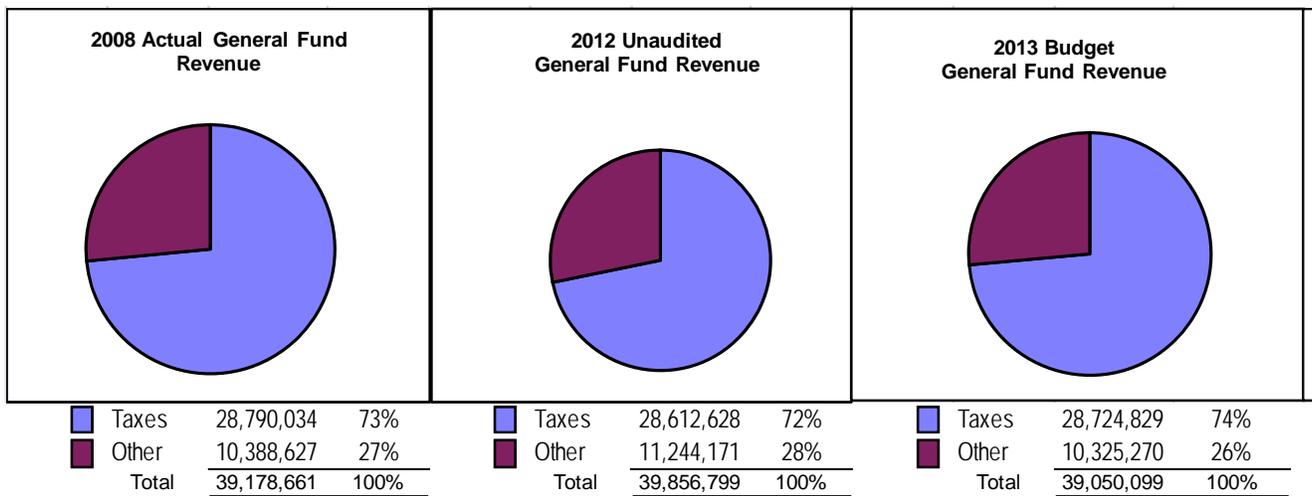
2013 Year-To-Date Change in General Fund Revenue as Compared to Prior Year



General Fund - Taxes

The General Fund obtains most of its revenue from taxes. In 2012 total unaudited revenues were \$39,889,799 of which \$28,612,628 (72 percent) came from tax collections. Taxes include property, sales and use, specific ownership, cigarette, utilities, franchise fees, and hotel/motel. The following pie charts illustrate the contribution of taxes to total revenue for 2008, 2012 unaudited and 2013 Budget. Taxes as a percentage of total revenue have declined slightly as other fees and charges have been increased to help offset rising costs and relatively flat tax revenues.

General Fund Revenues Taxes vs. Other



Property taxes: These taxes are collected based on the assessed value of all the properties in the City and the mill levy assessed against the property. The City's total 2012 mill levy collected in 2013 is 7.794 mills. The 2012 mill levy for general operations collected in 2013 is 5.880 mills. Voters approved a separate, dedicated mill levy for principal and interest payments on the City's general obligation debt for the construction of parks and recreation projects. The dedicated general obligation debt mill levy is accounted

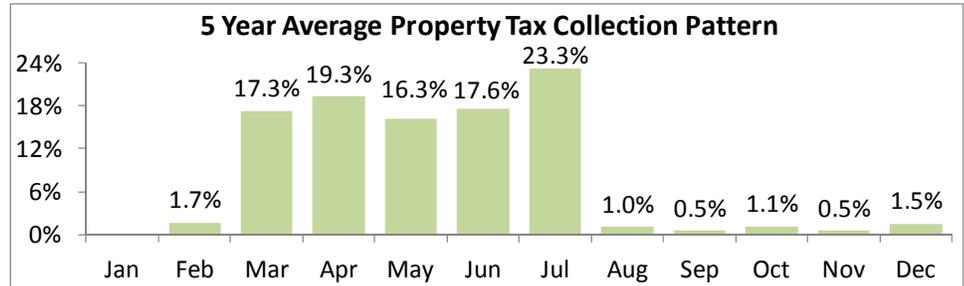
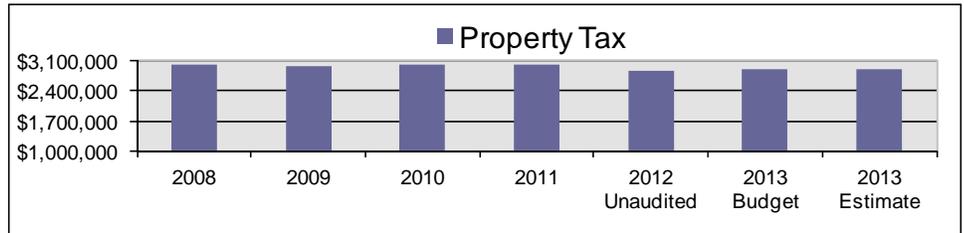
for in the Debt Service Fund. The dedicated general obligation debt mill levy dedicated for the City's general obligation debt collected in 2012 is 1.914 mills. Property tax collections declined from \$2,995,990 in 2008 to \$2,874,816 in 2012. This was a

decrease of \$121,174 or four percent. In 2012 the City collected \$2,874,816 or 10 percent of 2012 total taxes and 7.2 percent of total revenues from property taxes. The City budgeted \$2,898,000 for 2013; and collected \$58,400 through February 2013. The estimate for the year is \$2,898,000.

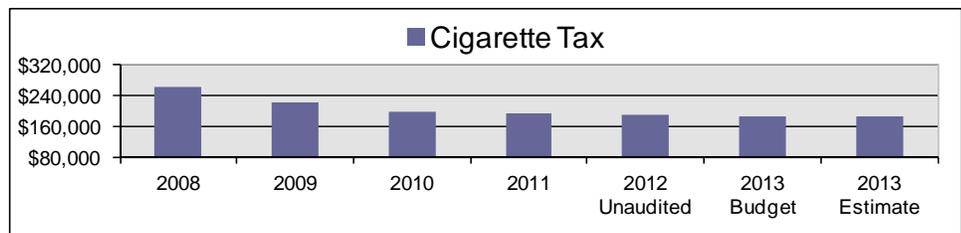
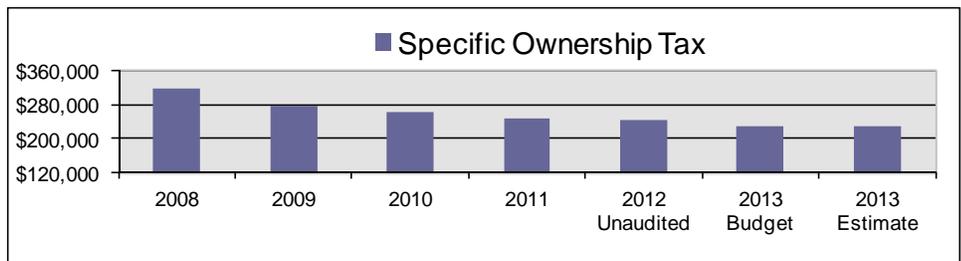
Specific ownership: These taxes are based on the age and type of motor vehicles, wheeled trailers, semi-trailers, etc. These taxes are collected by the County Treasurer and remitted to the City on the fifteenth day of the following month. The City collected \$316,242 in 2008 and \$243,293 in 2012 which is a decrease of \$72,949 or 23.1 percent. The City collected \$243,293 in 2012 which is less than one percent of total revenues and total taxes. The City budgeted \$230,000 for 2013 and collected \$28,212 through February 2013. The estimate for the year is \$230,000.

Cigarette Taxes: The State of Colorado levies a \$.20 per pack tax on cigarettes. The State distributes 46 percent of the gross tax to cities and towns based on the pro rata share of state sales tax collections in the previous year. These taxes have fallen *significantly* in the past and continue to

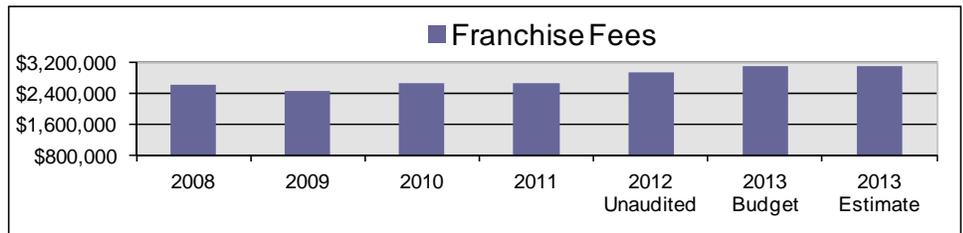
fall after the 2009 federal tax increase of approximately \$.62 per pack went into effect. This federal tax increase will fund the State Children's Health Insurance Program (SCHIP). In 2008 the City collected \$261,743, but in 2012 the City collected \$189,618, which is a decrease of \$72,125 or 27.6 percent. These taxes accounted for less than one percent of total taxes and less than one percent of total revenues in 2012. The City budgeted \$184,000 for the year and collected \$32,721 through February 2013, which is \$2,419 or eight percent more than the \$30,302 collected through February 2012. The estimate for the year is \$184,000.



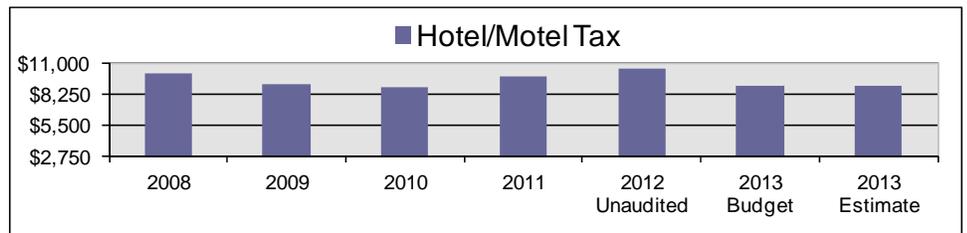
	2008	2009	2010	2011	2012	2013 Budget	2013 Estimate
Property Tax Mill Levy							
General Fund	5.880	5.880	5.880	5.880	5.880	5.880	5.880
Debt Service Fund	2.293	1.947	2.031	2.130	1.741	1.914	1.914
Total Mill Levy	8.173	7.827	7.911	8.010	7.621	7.794	7.794



Franchise Fees: The City collects a number of taxes on various utilities. This includes franchise tax on water, sewer, and public services, as well as occupational tax on telephone services. The City collected \$2,588,214 in 2008 and \$2,930,888 in 2012, an increase of \$342,674 or 13.2 percent. These taxes accounted for 10.2 percent of taxes and 7.4 percent of total revenues in 2012. The City budgeted \$3,067,552 for the year; collections through February totaled \$307,451 compared to \$313,247 collected during the same period last year. The estimate for the year is \$3,067,552.

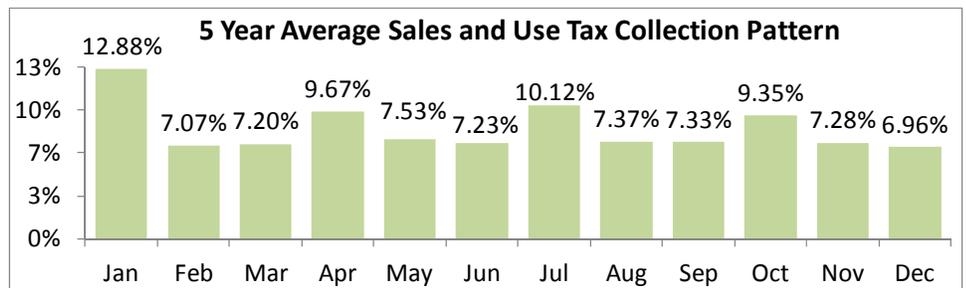
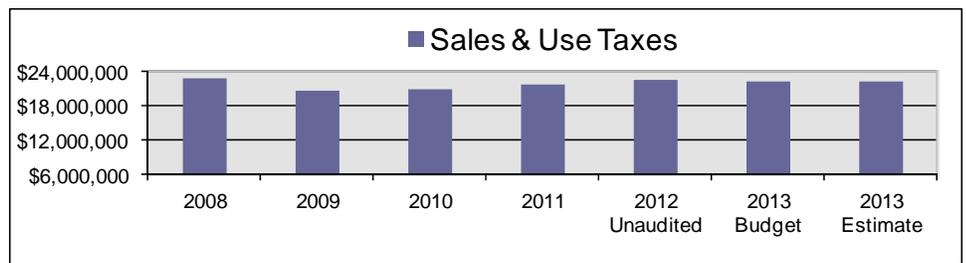


Hotel/Motel Tax: This tax is levied at two percent of the rental fee or price of lodging for under 30 days duration. The City budgeted \$9,000 for the year and has collected \$2,058 through February 2013. The estimate for the year is \$9,000.



Sales and Use Taxes Analysis

Sales and use taxes are the most important (and volatile) revenue sources for the City. Sales and use taxes generated 78.2 percent of all taxes and 56.4 percent of total revenues collected in 2012. In 2008, this tax generated \$22,617,767 for the City of Englewood; in 2012 the City collected \$22,363,618, a decrease of \$254,618 (1.1 percent). This tax is levied on the sale price of taxable goods. Sales tax is calculated by multiplying the sales price of taxable goods times the sales tax rate of 3.5 percent. Vendors no longer receive a fee for collecting and remitting their sales/use taxes. Taxes for the current month are due to the City by the twentieth day of the following month. The City budgeted \$22,336,277 for 2013. Sales and Use Tax revenue (cash basis) through February 2013 was \$4,450,579 while revenue year-to-date for February 2012 was \$4,225,228, an increase of \$225,291 or 5.3 percent.

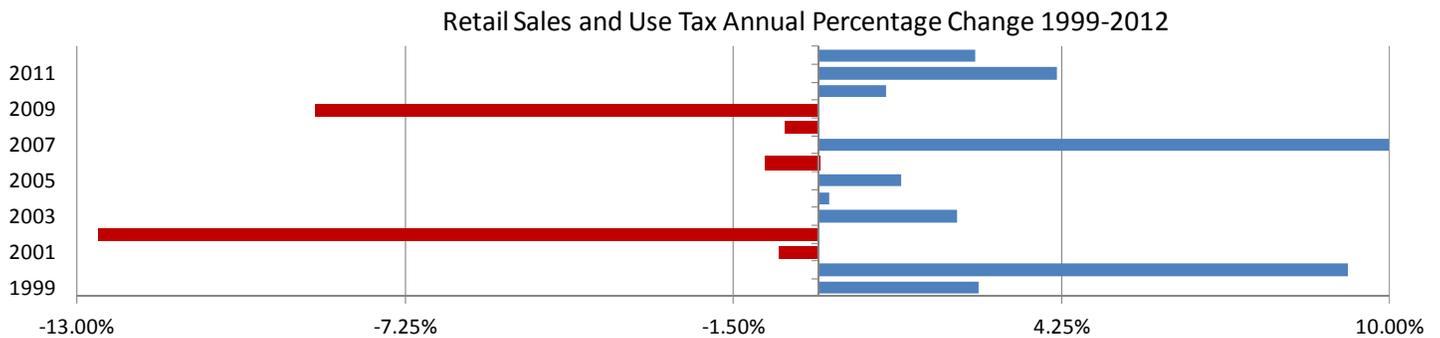


Collections (cash basis) for February 2013 were \$1,612,088 while collections for February 2012 and February 2011 were \$1,469,750 and \$1,633,634 respectively. February 2012 collections were three percent or \$142,338 more than February 2012 collections and \$21,549 or 1.3 percent less than February 2011 collections.

Based on last five years of sales tax collection data, February contributes 19.7 percent of total year's sales tax collections; if this pattern holds this year, 80.3 percent is left to collect over the next ten months. Based on February's collections, the City will collect an additional \$18,121,703 over the next ten months for a total of \$22,572,281. February's collections were 105.3 percent of last February's collections. If this were applied to the entire year, the total collected would be \$23,548,890; the average of the two forecasts is \$23,060,585.

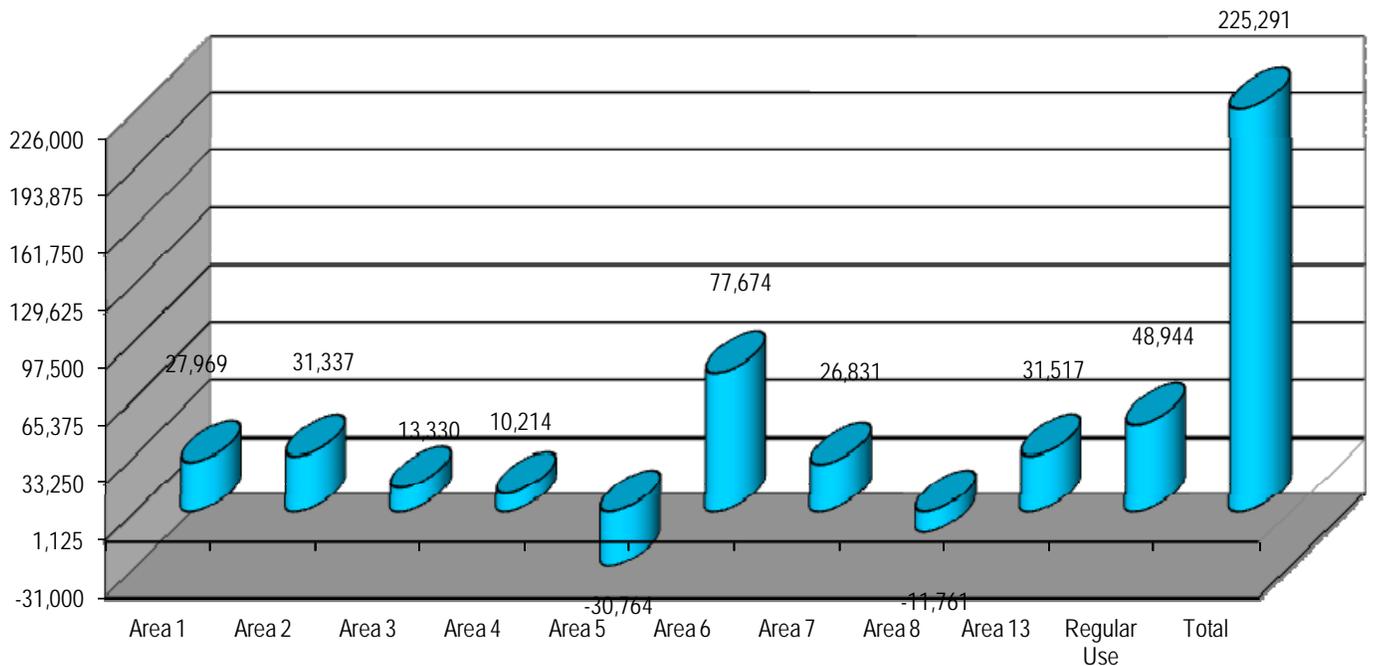
Outside City sales and use tax collections through February totaled \$1,683,604 equaling an increase of approximately \$26,831 from 2012 collections.

This revenue source tends to ebb and flow (often dramatically) with the economy, growing during economic expansions and contracting during downturns. The past three years of sales tax collections have been exceptionally erratic making it extremely difficult to make accurate short or long term forecasts. It is important to continually review and analyze sales and use tax data including trends in the various geographic areas of the City.



The chart on the next page, “Change in Sales/Use Tax Collections by Area 2012 vs. 2011” indicates that most of the increase in sales tax collections is due to Outside City (Area 7) and Collections from Public Utilities (Area 8). Economic conditions, judged by sales tax collections, appears to be a “mixed bag” with some geographic areas increasing and some decreasing compared to the same period last year.

Change in Sales/Use Tax Collections by Area 2013 vs 2012

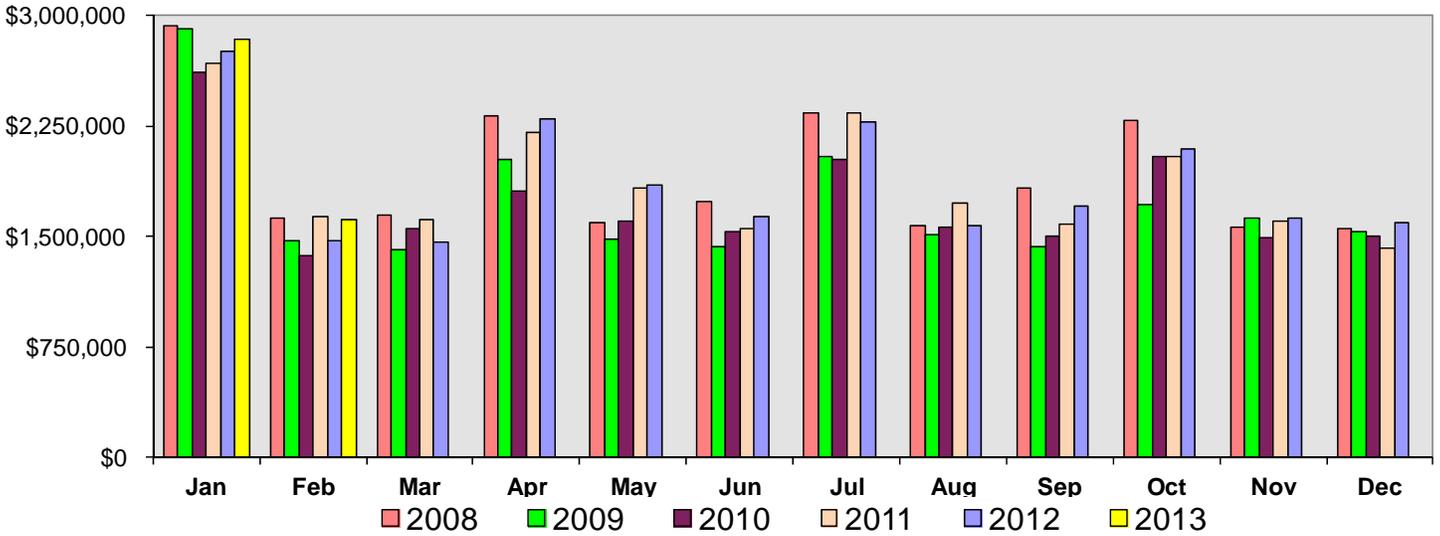


Please note that the geographic map of the sales tax areas was changed as of the February 2012 report, and hopefully makes more sense. Some of the areas will look skewed until more comparable data is available (next year). EURA Areas 9 & 10 and EURA Areas 11 & 12 were incorporated into Areas 1, 2 and 6. Specific changes include:

- Area 1 east boundary will change at Bannock St/Englewood Pkwy east to Acoma St south to Jefferson Ave/Hampden Ave/US 285
- Split the address down the middle of the streets for Area 2 and Area 3: Bannock St and Sherman St
- Split the address down the middle of the streets for Area 3 and Area 4: Belleview Ave, Fox St and Logan St
- The north and south side of the street included in Area 1: Jefferson Avenue
- The north and south side of the street included in Area 2: Jefferson Ave/Hampden Ave/US 285

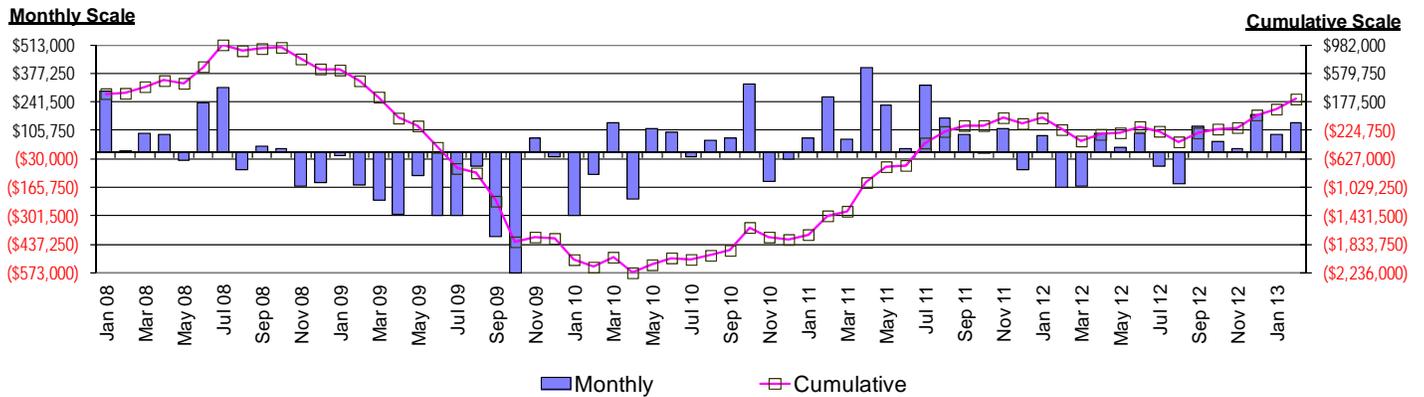
The bar graph below shows a comparison of monthly sales tax collections (cash basis) for 2008 through 2013.

2008-2013 YTD Sales/Use Tax Collections by Month - Cash Basis



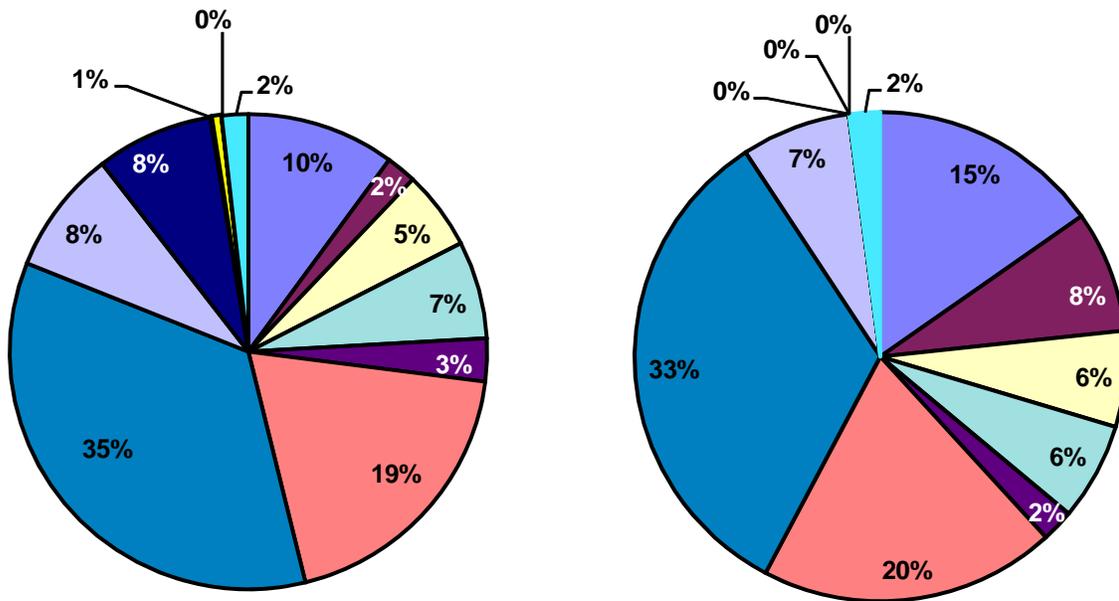
The next chart illustrates sales tax collections (cash basis) by month and cumulative for the years presented. For the period presented, the bar graph depicts the change in collections for a month as compared to the prior year, while the cumulative line graph is based on the beginning period monthly change in sales and use tax collections as adjusted by each consecutive month change.

2008 - 2013 Monthly Change Sales and Use Tax Receipts



Sales tax collections are reported by various geographic areas as illustrated in the following pie charts. These illustrate the changing collection patterns for 2008 and 2012 unaudited.

Geographic Sales Tax Collection Areas



2008 Actual Cash Receipts by Area

Area 1	10%	Area 8	8%
Area 2	2%	Area 9 & 10	8%
Area 3	5%	Area 11 & 12	1%
Area 4	7%	Area 13	0%
Area 5	3%	Regular Use	2%
Area 6	19%		
Area 7	35%		

2012 Unaudited Cash Receipts by Area

Area 1	15%	Area 8	7%
Area 2	8%	Area 9 & 10	0%
Area 3	6%	Area 11 & 12	0%
Area 4	6%	Area 13	0%
Area 5	2%	Regular Use	2%
Area 6	20%		
Area 7	33%		

A brief description and analysis of the significant geographic areas follows:

Area 1: This geographic area accounts for the sales tax collections from CityCenter Englewood. CityCenter Englewood had collections of \$633,308 year-to-date or 4.6 percent more than was collected during the same period last year.

Area 4: This geographic area is up 4.1 percent from last year.

Area 6: This geographic area is up 11.7 percent from last year.

Area 7: This geographic area records the outside city sales tax collections (Outside City). Outside City has been the geographic area responsible for much of the sales tax growth (and decline) in past years. Outside City collections have decreased 1.1 percent from the same period last year. The chart below illustrates this area's contribution to total sales and use taxes (cash basis) as well as total revenues since 2008 for collections through the month of February. The importance of Outside City has declined as a percentage of sales and use tax collections but it continues to remain an important impact on the City's General Fund as illustrated by the following:

	2009	2010	2011	2012	2013
Total Sales and Use Taxes	4,381,873	3,976,590	4,310,866	4,225,288	4,450,579
Outside City Collections	1,513,273	1,411,923	1,676,973	1,656,773	1,683,604
Percentage of Total	34.5%	35.5%	38.9%	39.2%	37.8%
Total General Fund Revenues	6,141,509	5,612,080	6,280,410	6,169,981	6,435,959
Outside City Collections	1,513,273	1,411,923	1,676,973	1,656,773	1,683,604
Percentage of Revenues	24.6%	25.2%	26.7%	26.9%	26.2%

The City records the proceeds of some returns from Outside City into an unearned revenue (liability) account. The criteria staff uses to decide if proceeds should be placed in the unearned account is if a reasonable probability exists for another municipality to claim the revenue. This account currently has a balance of \$1,150,000 to cover intercity claims. The City paid \$4,333 in refunds including intercity sales/use tax claims through February 2013 compared to \$42,821 through February 2012. At this time *potential* refunds total approximately \$1,500,000 for claims submitted to Englewood but not completed.

Area 8: This geographic area consists of collections from public utilities. Collections through February were down \$11,761 or 3.5 percent under last year. Weather conditions, energy usage conservation, and rising energy prices play an important role in revenue collections. Collections could increase or decrease if the remainder of the year is significantly hotter/colder than normal.

Area 13: This geographic area encompasses the Kent Place Development. Collections through February were \$31,517. Since this is the first year the area has collected taxes there are no previous collection history to compare to. If the average monthly collection for the first two months were projected for the year, total collections for the year will be approximately \$189,000.

Other Sales Tax Related Information

Finance and Administrative Services Department collected \$1,117 in sales and use tax audit revenues and general collections of balances on account through the month of February 2013, this compares to \$2,858 collected in 2012 and \$98,570 collected in 2011.

Of the 57 sales tax accounts reviewed in the various geographic areas, 38 (66.7 percent) showed improved collections and 19 (33.3 percent) showed reduced collections this year compared to the same period last year.

The Department issued 66 new sales tax licenses through February 2013; 72 and 58 were issued through February 2012 and 2011 respectively.

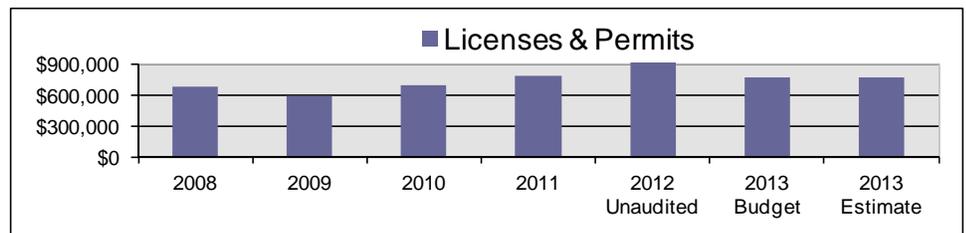
City records indicate that year-to-date six businesses closed (five were outside the physical limits of Englewood) and 66 opened (46 of them were outside the physical limits of Englewood).

General Fund - Other Revenue

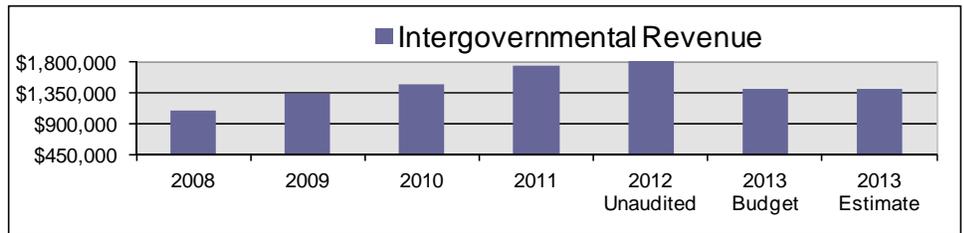
Other revenues (including McLellan rent) accounted for \$11,277,171 or 26.9 percent of the total revenues for 2012. The City budgeted \$10,325,270 for 2013.

The following provides additional information on the significant revenue sources of the General Fund:

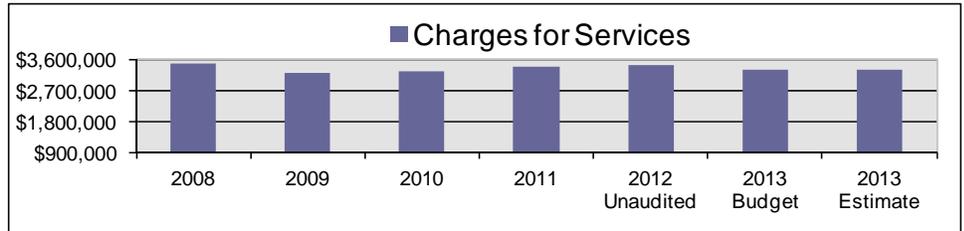
Licenses and Permits: This revenue category includes business and building licenses and permits. This revenue source generated \$983,359 during 2012 or 2.5 percent of total revenue and 9.2 percent of total other revenue. This revenue source totaled \$671,609 in 2008 and increased to \$983,359 in 2012, a 46.4 percent increase. The City budgeted \$767,153 for 2013 and year-to-date collected \$165,661 or \$48,388 (41.2 percent) more than the \$117,273 collected through February 2012. The estimate for the year is \$767,153.



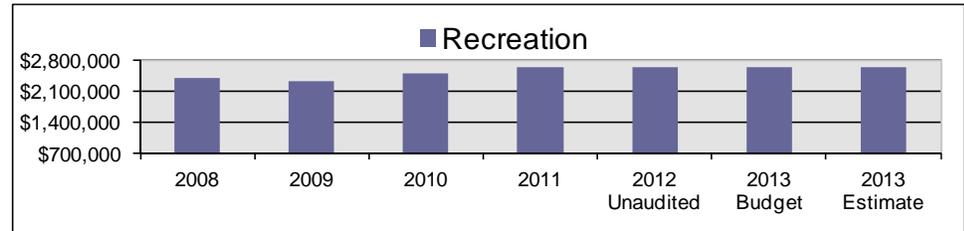
Intergovernmental Revenues: This revenue source includes state and federal shared revenues including payments in lieu of taxes. These revenues are budgeted at \$1,387,598 for 2013. This revenue source totaled \$1,079,285 in 2008 and the City collected \$1,865,722 in 2012, a 72.8 percent increase. The City collected \$110,551 through February 2012 this is \$120,746 (52.2 percent) less than the \$231,297 collected in the same period in 2012. The estimate for the year is \$1,387,598.



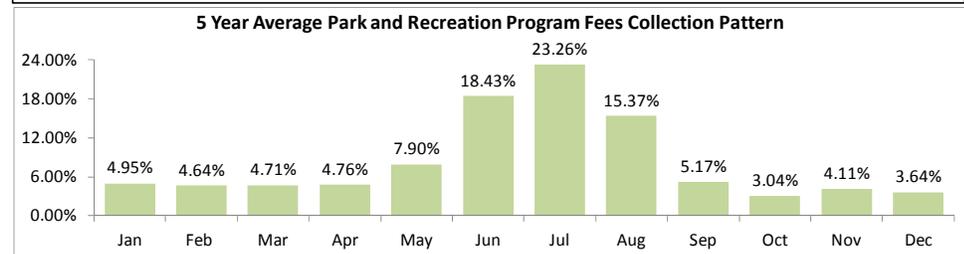
Charges for Services: This includes general government, public safety, fees for the administration of the utilities funds, court costs, highway and street and other charges. This revenue source is budgeted at \$3,277,773 for 2013. This revenue source totaled \$3,476,583 in 2008 and decreased to \$3,476,583 in 2012, a one percent decrease. Total collected year-to-date was \$561,036 or \$64,807 (13.1 percent) more than the \$496,229 collected year-to-date in 2012. The estimate for the year is \$3,277,773.



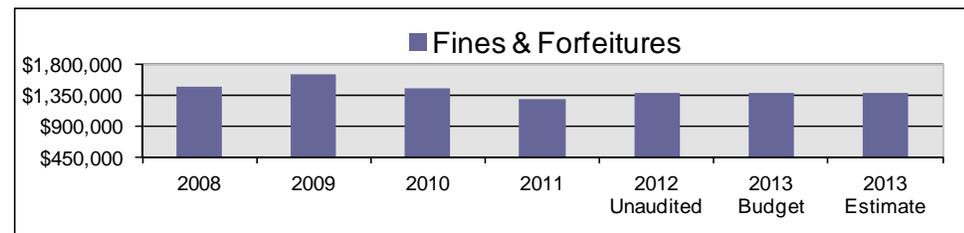
Recreation: This category of revenue includes the fees and charges collected from customers to participate in the various programs offered by the Parks and Recreation Department. This revenue source is budgeted at



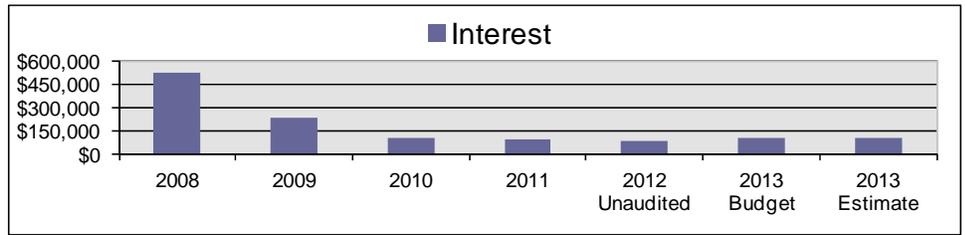
\$2,629,173 for 2013. This revenue source totaled \$2,364,758 in 2008 and increased to \$2,615,642 in 2012, a 10.6 percent increase. Total collections through February 2013 were \$257,682 compared to \$252,501 collected in 2012. The estimate for the year is \$2,629,173.



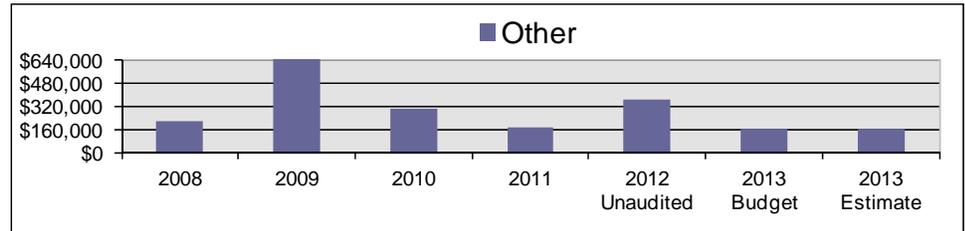
Fines and Forfeitures: This revenue source includes court, library, and other fines. The 2013 budget for this source is \$1,368,450. This revenue source totaled \$1,461,100 in 2008 and decreased to \$1,381,453 in 2012, a 5.4 percent decrease. Total collected year-to-date was \$236,342 or \$18,381 (7.2 percent) less than the \$254,723 collected in the same time period last year. The estimate for the year is \$1,368,450.



Interest: This is the amount earned on the City's cash investments. The 2013 budget for this source is \$100,000. This revenue source totaled \$520,325 in 2008 and decreased to \$84,045 in 2012, an 83.8 percent decrease. The City earned \$7,713 through February 2013; while the City earned \$19,080 through February 2012. The estimate for the year is \$100,000.



Other: This source includes all revenues that do not fit in another revenue category. The 2013 budget for this source is \$156,294. This revenue source totaled \$215,823 in 2008 and increased to \$354,130 in 2012, a 67 percent increase. Total collected year-to-date is \$70,556 (44.7 percent) more than the \$48,743 collected last year during the same period. The estimate for the year is \$156,294.



General Fund - Expenditures

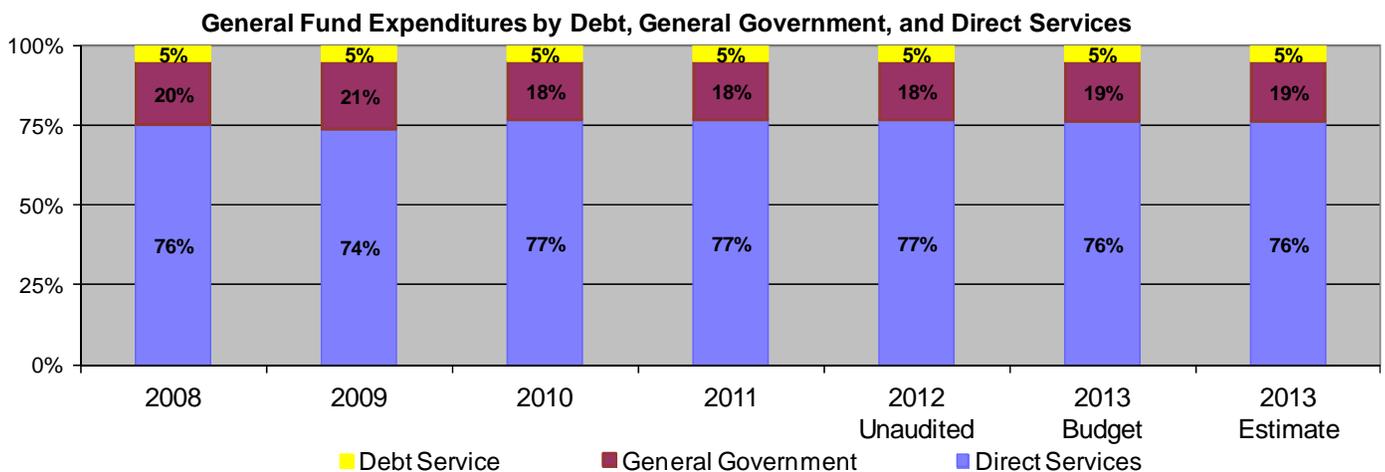
In 2006 the City adopted an outcome based budgeting philosophy. City Council and Staff outlined five outcomes to reflect, more appropriately, the desired result of the services delivered to the citizens of Englewood. The five outcomes identified are intended to depict Englewood as:

- ▶ A City that provides and maintains quality infrastructure,
- ▶ A safe, clean, healthy, and attractive City,
- ▶ A progressive City that provides responsive and cost efficient services,
- ▶ A City that is business friendly and economically diverse, and
- ▶ A City that provides diverse cultural, recreational, and entertainment opportunities.

Outcome based budgeting is an additional tool the City Council and staff use to better develop ways to serve our citizens. This type of budgeting is refined and reviewed on an on-going basis to help us better focus our resources in meeting the objectives of our citizens.

The City budgeted total expenditures at \$41,110,026 for 2013, this compares to \$40,265,587 and \$39,496,268 expended in 2012 and 2011 respectively. Budgeted expenditures for 2013 general government (City Manager, Human Resources, etc.) totals \$7,636,290 or 18.6 percent of the total. Direct government expenditures (Police, Fire, etc.) are budgeted at \$31,411,162 or 76.4 percent of the total. Debt service (fixed costs) payments are \$2,062,574 or five percent of the total. Total expenditures through February were \$4,615,483 compared to \$4,645,058 in 2012 and \$4,754,409 in 2011.

The chart below illustrates the breakdown of expenditures into debt service, general and direct government services.



The schedule below provides the expenditure for each of the General Fund departments for the years 2008 through 2013 Estimate.

Expenditure	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Unaudited	2013 Budget	2013 Estimate
General Government							
Legislation	350,254	346,044	309,870	298,731	316,043	330,436	330,436
City Manager	674,322	674,170	659,882	639,184	658,047	679,653	679,653
City Attorney	698,563	678,038	702,228	706,841	712,036	783,147	783,147
Municipal Court	915,303	914,494	901,469	848,775	886,249	962,993	962,993
Human Resources	579,136	456,275	419,422	430,792	469,343	481,392	481,392
Finance & Administrative Services	1,626,571	1,575,923	1,445,581	1,446,313	1,464,305	1,583,684	1,583,684
Information Technology	1,280,156	1,360,237	1,280,660	1,332,766	1,373,943	1,340,211	1,340,211
Community Development	1,464,725	1,366,437	1,301,473	1,359,264	1,262,451	1,324,774	1,324,774
Contingencies	59,759	160,578	48,138	152,423	143,810	150,000	150,000
Contribution to Component Unit(s)	-	800,000	-	-	-	-	-
General Government Subtotal	7,648,789	8,332,196	7,068,723	7,215,089	7,286,227	7,636,290	7,636,290
Direct Services							
Public Works	5,189,173	5,152,891	5,137,364	5,259,875	5,202,903	5,308,257	5,308,257
Police	9,974,925	10,183,890	10,312,633	10,395,239	10,788,935	11,250,771	11,250,771
Fire	7,215,444	7,320,268	7,425,903	7,666,842	8,100,554	7,889,065	7,889,065
Library	1,261,112	1,275,554	1,284,083	1,145,613	1,180,771	1,251,293	1,251,293
Parks and Recreation	5,916,449	5,727,968	5,811,809	5,717,147	5,649,246	5,711,776	5,711,776
Direct Services Subtotal	29,557,103	29,660,571	29,971,792	30,184,716	30,922,409	31,411,162	31,411,162
Debt Service							
Debt Service-Civiccenter	1,575,850	1,571,752	1,570,705	1,658,857	1,570,921	1,573,000	1,573,000
Debt Service-Other	233,456	233,456	290,122	437,606	486,030	489,574	489,574
Debt Service Subtotal	1,809,306	1,805,208	1,860,827	2,096,463	2,056,951	2,062,574	2,062,574
Total Expenditure	39,015,198	39,797,975	38,901,342	39,496,268	40,265,587	41,110,026	41,110,026
% Expenditure Change	2.35%	2.01%	-2.25%	1.53%	1.95%	2.10%	0.00%
Other Financing Uses							
Transfers Out	408,915	177,011	750,000	301,246	1,339,330	0	0
Total Other Financing Uses	408,915	177,011	750,000	301,246	1,339,330	0	0
Total Uses of Funds	39,424,113	39,974,986	39,651,342	39,797,514	41,604,917	41,110,026	41,110,026
% Uses of Funds Change	1.92%	1.40%	-0.81%	0.37%	4.54%	-1.19%	0.00%

The chart below provides per capita the General Fund expenditure information categorized into direct and general government services and debt service. Also provided is the per capita General Obligation Debt accounted for in the Debt Service Fund.

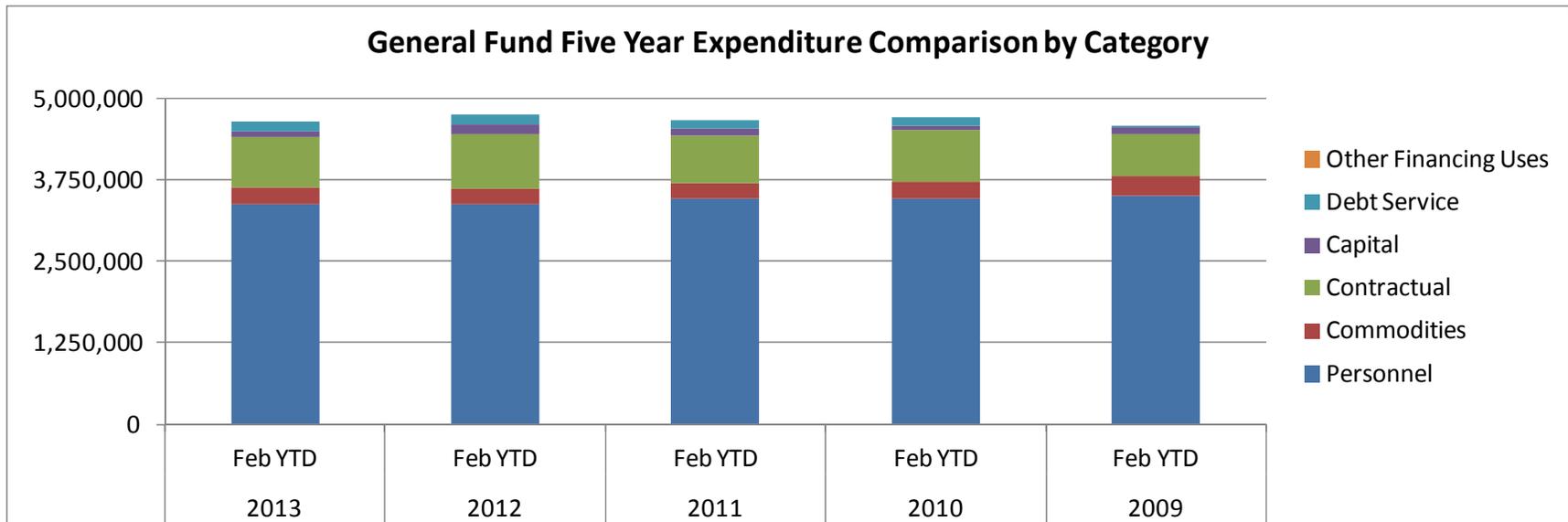
	2008	2009	2010	2011	2012 Unaudited	2013 Budget	2013 Estimate
Population*	30,943	30,761	30,255	30,720	30,720	30,720	30,720
General Fund							
General Government Services	\$ 247	\$ 271	\$ 234	\$ 235	\$ 235	\$ 252	\$ 234
Direct Services	\$ 955	\$ 964	\$ 991	\$ 983	\$ 983	\$ 1,014	\$ 999
Public Works	\$ 168	\$ 168	\$ 170	\$ 171	\$ 171	\$ 177	\$ 164
Police	\$ 322	\$ 331	\$ 341	\$ 338	\$ 338	\$ 356	\$ 350
Fire	\$ 233	\$ 238	\$ 245	\$ 250	\$ 250	\$ 251	\$ 263
Library	\$ 41	\$ 41	\$ 42	\$ 37	\$ 37	\$ 41	\$ 38
Parks & Recreation	\$ 191	\$ 186	\$ 192	\$ 186	\$ 186	\$ 190	\$ 183
Debt Service	\$ 58	\$ 59	\$ 62	\$ 68	\$ 68	\$ 67	\$ 67
Total Expenditure Per Capita	\$ 1,261	\$ 1,294	\$ 1,286	\$ 1,286	\$ 1,286	\$ 1,333	\$ 1,300
Debt Service Fund							
General Obligation Debt Per Capita	\$ 36	\$ 36	\$ 36	\$ 31	\$ 31	\$ 31	\$ 31

City of Englewood, Colorado

General Fund - Five Year Expenditure Comparison by Category

	Feb YTD 2013	YTD % Change	% of Total	Feb YTD 2012	YTD % Change	% of Total	Feb YTD 2011	YTD % Change	% of Total	Feb YTD 2010	YTD % Change	% of Total	Feb YTD 2009	% of Total
Personnel services														
Salaries and wages	2,489,204	-1.620%	6.055%	2,530,253	-3.980%	6.228%	2,635,012	-0.800%	6.621%	2,656,204	-2.700%	6.699%	2,730,026	6.829%
Overtime	85,089	47.560%	0.207%	57,662	5.260%	0.142%	54,782	6.530%	0.138%	51,425	-2.320%	0.130%	52,644	0.132%
Benefits	804,924	1.840%	1.958%	790,362	2.110%	1.945%	774,065	2.960%	1.945%	751,793	3.990%	1.896%	722,961	1.809%
Personnel services total	3,379,217	0.030%	8.220%	3,378,277	-2.470%	8.315%	3,463,860	0.130%	8.704%	3,459,423	-1.320%	8.725%	3,505,631	8.770%
Commodities total	244,461	6.620%	0.595%	229,288	-4.570%	0.564%	240,266	-6.060%	0.604%	255,766	-12.910%	0.645%	293,688	0.735%
Contractual services total	781,541	-7.660%	1.901%	846,388	16.240%	2.083%	728,141	-7.660%	1.830%	788,505	19.360%	1.989%	660,591	1.653%
Capital total	86,392	-42.020%	0.210%	149,014	32.670%	0.367%	112,317	36.960%	0.282%	82,007	-9.020%	0.207%	90,136	0.225%
Total Expenditures	4,491,611	-2.420%	10.926%	4,602,966	1.280%	11.329%	4,544,584	-0.900%	11.419%	4,585,700	0.780%	11.565%	4,550,045	11.382%
Debt service total	153,447	1.320%	0.373%	151,444	25.270%	0.373%	120,893	0.000%	0.304%	120,893	4735.710%	0.305%	2,500	0.006%
Other financing uses total	0	0.000%	0.000%	0	0.000%	0.000%	0	0.000%	0.000%	0	0.000%	0.000%	0	0.000%
Total Uses of Funds	4,645,058	-2.300%	11.299%	4,754,410	1.910%	11.702%	4,665,477	-0.870%	11.723%	4,706,593	3.380%	11.870%	4,552,545	11.388%
Annual Total	41,110,026	1.185%		40,628,519	2.088%		39,797,514	0.369%		39,651,356	-0.810%		39,974,987	
YTD % of Annual Total	11.299%			11.702%			11.723%			11.870%			11.388%	

15



General Fund - Transfers

The General Fund has provided funds to and has received funds from Special Revenue Funds, Capital Projects Funds, and Internal Service Funds in order to buffer temporary gaps in revenue and expenditure amounts. In 2012 the General Fund is not in the position to provide funding to the Capital Projects Funds but has received the following net transfers:

Source of Funds	2013 Budget Amount	2013 YTD Amount	2012 Net Annual Amount
Special Revenue Funds			
Neighborhood Stabilization Program Fund	\$ -	\$ -	\$ 202,396
Capital Project Funds			
Public Improvement Fund (PIF)	989,574	-	201,517
Internal Service Funds			
Central Services Fund	50,000	50,000	-
Servicenter Fund	100,000	100,000	100,000
Risk Management Fund	-	-	205,000
Employee Benefits Fund	-	-	(80,000)
Transfers Total	<u>\$ 1,139,574</u>	<u>\$ 150,000</u>	<u>628,913</u>

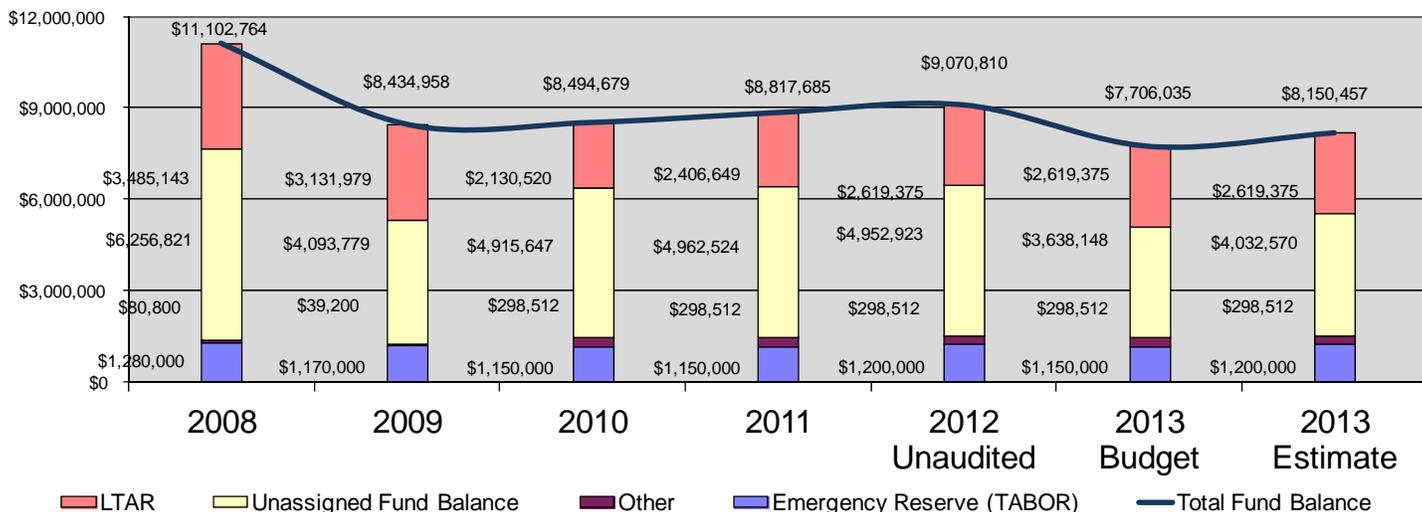
The liability reserve for the Risk Management Fund is calculated using the open claims report from CIRSA. The CIRSA Report provides an outstanding amount for each claim; the majority of the claims are well under \$150,000. The City is liable for all claims up to \$150,000 and CIRSA is responsible for amounts exceeding \$150,000 (deductible). The total estimated claims under \$150,000 make up the liability reserve. Because the liability reserve will be paid in the future, funds must be set aside to pay the claims. Accounting is only made aware of claim information and new liabilities when the CIRSA reports are received after the end of the year. It is extremely difficult to predict how many or how much each year's claims will be. The liability reserve is adjusted be from year-to-year as actual claim information is received.

General Fund - Fund Balance

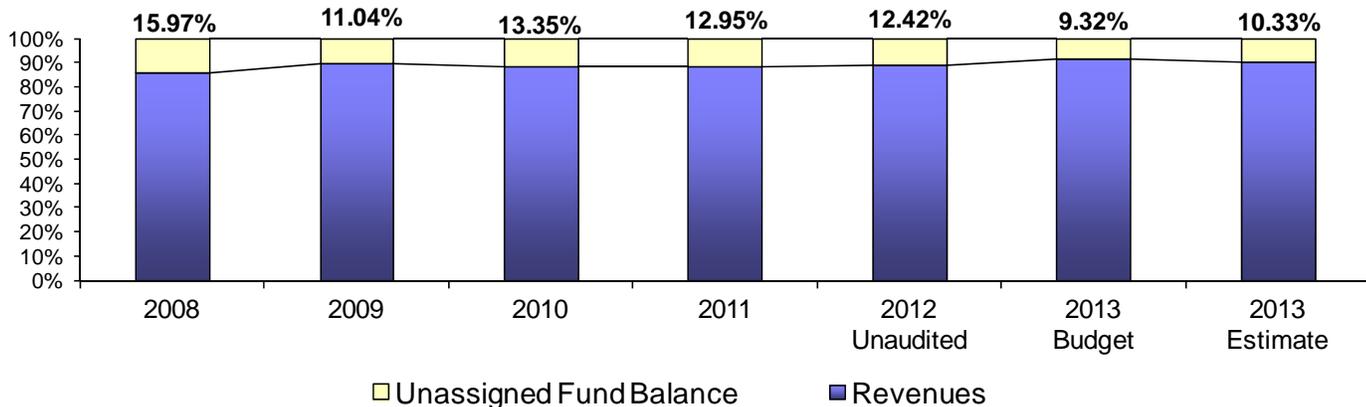
The City designates the fund balance into two categories, restricted and unrestricted. The portion of the fund balance which is restricted is referred to as the "Reserves" while the unrestricted portion is referred to as the unassigned fund balance. The unassigned fund balance represents funds the City sets aside for a "rainy day". Another way to view these unrestricted funds is as a stabilization fund, the intent of which is to smooth over unexpected fluctuations in revenues and expenditures. The fund balance is normally built up when revenues exceed expenditures. In the past, excess funds have been transferred out, usually for capital projects identified in the Multiple Year Capital Plan (MYCP). The estimated unassigned fund balance is not adequate to provide for a transfer from the General Fund to the capital projects funds.

Long Term Asset Reserve (LTAR) At the 2008 Budget workshop, City Council discussed and directed staff to establish a General Fund reserve account to accumulate funds from the sale, lease, or earnings from long-term assets. It was also determined that these funds should be used in a careful, judicious and strategic manner. The funds restricted in this account are to be expended if the funds are appropriated in the annual budget or by supplemental appropriation. The balance at the end of February 2013 is \$2,619,375.

General Fund - Fund Balance



Unassigned Fund Balance As A Percentage of Revenue



The City's General Fund ended 2012 with total reserves of \$9,070,810, and an unassigned fund balance of \$4,952,923 or 12.42 percent of revenues or 12.3 percent of expenditures. The budgeted total reserves for 2013 are \$7,706,035 with an unassigned fund balance of \$4,067,887 or 9.3 percent of budgeted revenues or 8.8 percent of budgeted expenditures. Estimated total reserves for 2013 are \$8,150,457 with an unassigned fund balance of \$4,032,570 or 10.33 percent of budgeted revenues or 9.8 percent of budgeted expenditures. The \$4,032,570 would allow the City to operate for approximately 35.8 days (using average daily budgeted expenditures) if all other revenues and financing sources ceased. In these times of economic uncertainty, it is more important than ever to maintain reserves to help the City make up for revenue shortfalls and unexpected expenditure increases given that the one-time transfers made to the General Fund to help maintain reserves are no longer available.

PUBLIC IMPROVEMENT FUND OVERVIEW

The Public Improvement Fund (PIF) accounts for the City's "public-use" capital projects (e.g. roads, bridges, pavement, etc.). The PIF funding is from the collection of vehicle and building use taxes, intergovernmental revenues, interest income, and other miscellaneous sources.

Provided for your information is the table on the next page that illustrates the PIF Year-To-Date (YTD) revenues and expenditures for the years 2011 through 2013. The dollar and percentage change between each year is also provided. The Estimated Ending Fund Balance is included in order to account for the remaining PIF appropriation in addition to the remaining annual revenue anticipated for the fund.

Public Improvement Fund (PIF)	2013	2013 vs 2012 Increase (Decrease)		2012	2012 vs 2011 Increase (Decrease)		2011
YTD Revenues	\$ 212,204	\$ 4,636	2.23%	\$ 207,568	\$ 92,214	79.94%	\$ 115,354
YTD Expenditures	1,135,930	\$ (184,083)	(13.95%)	1,320,013	\$ (1,620,580)	(55.11%)	2,940,593
Net Revenues (Expenditures)	\$ (923,726)	\$ 188,719		\$ (1,112,445)	\$ 1,712,794		\$ (2,825,239)
Beginning PIF Fund Balance	\$ 1,320,371			\$ 934,251			\$ 2,686,457
Ending PIF Fund Balance Before Remaining Annual Revenue and Appropriation	\$ 396,645			\$ (178,194)			\$ (138,782)
Plus: Remaining Annual Revenue	3,068,635			1,603,596			1,493,217
Less: Remaining Annual Appropriation	(2,584,254)			(1,354,821)			(1,229,567)
Estimated Ending Fund Balance	\$ 881,026			\$ 70,581			\$ 124,868
Unappropriated Fund Balance as of December 31,				\$ 540,125			\$ 274,179

The three main funding sources for the PIF are Vehicle Use Tax, Building Use Tax and Arapahoe County Road and Bridge Tax.

	2013 Estimate	2013 Adopted Budget	2013 YTD Actual	2013 Vs 2012 Amount	%	2012 YTD Actual	2012 Vs 2011 Amount	%	2011 YTD Actual
Vehicle Use Tax	\$ 1,000,000	\$ 1,000,000	\$ 126,959	\$ (135)	0%	\$ 127,094	\$ (9,031)	-7%	\$ 136,125
Building Use Tax	\$ 550,000	\$ 550,000	\$ 63,999	\$ (1,091)	-2%	\$ 65,089	\$ 15,431	31%	\$ 49,658
Arapahoe County Road and Bridge Tax	\$ 184,000	\$ 184,000	\$ 9,854	\$ 275	3%	\$ 9,579	\$ (27)	0%	\$ 9,605

Vehicle Use Tax is based on the valuation of new vehicles purchased by City of Englewood residents. This tax is collected and remitted by Arapahoe County at the time the vehicle is registered. **Building Use Tax** is based on the valuation of building permits issued by the City of Englewood. These revenue sources are monitored periodically to determine the revision of the 2013 Estimate. **Arapahoe County Road and Bridge Tax** is restricted to the construction and maintenance of streets and bridges. This tax is based on a mill levy established by Arapahoe County multiplied by the City's assessed valuation multiplied by 50%.

2013 Year-To-Date City Funds At-A-Glance

(Please refer to "Funds Glossary" for a Brief Description of Funds and Fund Types)

	Beginning Balance	Revenue	Expenditure	Other Sources (Uses)	Restricted/ Committed Balance	Ending Balance
Governmental Fund Types (Fund Balance)						
General Fund	8,817,685	6,036,934	4,645,058	(2,015,011)	4,161,979	4,032,570
Special Revenue Funds						
Conservation Trust	1,184,882	2,424	2,124	(1,127,230)	-	57,952
Open Space	1,367,255	2,443	8,711	(1,279,376)	-	81,612
Neighborhood Stabilization Program	408,432	390	52,007	(356,815)	-	-
Donors	380,622	5,617	13,327	-	-	372,912
Community Development	-	7,392	28,076	20,684	-	-
Malley Center Trust	279,038	968	(18)	-	-	280,024
Parks & Recreation Trust	451,714	919	1,141	-	-	451,493
Debt Service Fund						
General Obligation Bond	154,267	6,066	58	-	-	160,275
Capital Projects Funds						
PIF	934,251	207,568	55,607	(205,186)	-	881,026
MYCP	827,183	1,342	84,833	(665,410)	-	78,282
Proprietary Fund Types (Funds Available Balance)						
Enterprise Funds						
Water	7,426,594	818,290	1,238,961	-	-	7,005,924
Sewer	5,306,200	2,527,238	1,919,394	-	1,000,000	4,914,044
Stormwater Drainage	990,801	84,776	11,434	-	137,818	926,325
Golf Course	735,144	49,021	106,657	-	293,500	384,009
Concrete Utility	338,297	112,019	42,924	-	-	407,393
Housing Rehabilitation	489,000	23,782	8,612	-	-	504,170
Internal Service Funds						
Central Services	151,323	64,806	45,056	-	-	171,074
ServiCenter	993,875	371,973	266,037	(100,000)	-	999,811
CERF	1,538,025	122,891	338	-	-	1,660,579
Employee Benefits	4,936	740,526	1,224,058	-	11,765	(490,360)
Risk Management	1,101,326	4,033	433,707	(720,000)	-	(48,348)

CLOSING

The Finance and Administrative Services Department staff works closely with the City Manager's Office and the various departments to help identify revenue and expenditure threats, trends and opportunities as well as strategies to balance revenues and expenditures. I will continue to provide Council with monthly reports. It is important to frequently monitor the financial condition of the City so City staff and Council can work together to take action, if necessary, to maintain service levels, employees, and fiscal health of the City.

I plan to discuss this report with Council at an upcoming study session. If you have any questions regarding this report, I can be reached at **303.762.2401**.

FUNDS GLOSSARY

Capital Equipment Replacement Fund (CERF) – Accounts for the accumulation of funds for the scheduled replacement of City-owned equipment and vehicles.

Capital Projects Funds account for financial resources to be used for the acquisition and/or construction of major capital facilities (other than those financed by proprietary funds).

Central Services Fund – Accounts for the financing of printing services and for maintaining an inventory of frequently used or essential office supplies provided by Central Services to other departments of the City on a cost reimbursement basis.

Community Development Fund – Accounts for the **art** Shuttle Program which is funded in part by the Regional Transportation District (RTD). **art** provides riders free transportation to 19 stops connecting CityCenter Englewood, businesses in downtown Englewood, and the medical facilities in and near Craig Hospital and Swedish Medical Center.

Concrete Utility Fund – Accounts for revenues and expenses associated with maintaining the City's sidewalks, curbs and gutters.

Conservation Trust Fund – Accounts for the acquisition of parks and open space land not previously owned by the City and for improvements to existing park and recreation facilities. Financing is provided primarily from State Lottery funds.

Debt Service Funds account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond and loan principal and interest from special assessment levies when the government is obligated in some manner for payment.

Donors' Fund – Accounts for funds donated to the City for various specified activities.

Employee Benefits Fund – Accounts for the administration of providing City employee benefit programs: medical, dental, life, and disability insurance.

Enterprise Funds account for operations that: (a) are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the City Council has decided that periodic determination of revenue earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management controls, accountability or other purposes.

Fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

General Obligation Bond Fund – Accounts for the accumulation of monies for payment of General Obligation Bond principal and interest.

Golf Course Fund – Accounts for revenues and expenses associated with the operations of the Englewood Municipal Golf Course.

Governmental Funds distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). These funds focus on the near-term *inflows and outflows of spendable resources*, as well as on balances of spendable resources available at the end of the year.

Housing Rehabilitation Fund – Accounts for revenues and expenses associated with the City's housing rehabilitation program.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

MOA – Museum of Outdoor Arts

Malley Center Trust Fund – Accounts for a trust established by Elsie Malley to be used for the benefit of the Malley Senior Recreation Center.

FUNDS GLOSSARY

Multi-Year Capital Projects Fund (MYCP) - Accounts for the acquisition and/or construction of major capital improvements and facilities. Financing is provided primarily with transfers from other City Funds.

Neighborhood Stabilization Program Fund – Accounts for the federal grant awarded to acquire, rehabilitate and resale approximately eleven foreclosed residential properties located in the City.

Open Space Fund – Accounts for the acquisition of parks and open space land not previously owned by the City and for improvements to existing park and recreation facilities. Financing is provided from the Arapahoe County Open Space Sales Tax of .25%. The Open Space Tax was created on January 1, 2004 and expires on December 31, 2023.

Parks and Recreation Trust Fund – Accounts for a trust established by the City, financed primarily by donations, to be used exclusively for specific park and recreation projects.

Proprietary Funds account for operations that are financed and operated in a manner similar to private business enterprises. It is the intent that the cost of providing such goods or services will be recovered through user charges.

Public Improvement Fund (PIF) – Accounts for the acquisition and/or construction of major capital improvements and facilities. Financing is provided primarily from building and vehicle use taxes.

Risk Management Fund – Accounts for the administration of maintaining property and liability and workers' compensation insurance.

ServiCenter Fund – Accounts for the financing of automotive repairs and services provided by the ServiCenter to other departments of the City, or to other governmental units, on a cost reimbursement basis.

Sewer Fund – Accounts for revenues and expenses associated with providing wastewater services to the City of Englewood residents and some county residents.

Special Assessment Funds account for and pay special assessment bond principal and interest and/or inter-fund loan principal and interest:

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Storm Drainage Fund – Accounts for revenues and expenses associated with maintaining the City's storm drainage system.

Water Fund – Accounts for revenues and expenses associated with providing water services to City of Englewood residents.

General Fund Comparative Revenue, Expenditure & Fund Balance Report as of February 28, 2013

Percentage of Year Completed = 17%

Fund Balance January 1	\$ 8,626,388	\$ 9,070,810	\$ 9,070,810	\$ 8,817,685	\$ 8,817,685	\$ 8,494,679	\$ 8,494,679			
Revenues	2013				2012			2011		
	Budget	Feb-13	% Budget	YE Estimate	Dec-12	Feb-12	% YTD	Dec-11	Feb-11	% YTD
Property Tax	2,898,000	58,400	2.02%	2,898,000	2,874,816	20,087	0.70%	2,994,213	32,511	1.09%
Specific Ownership Tax	230,000	28,212	12.27%	230,000	243,293	24,934	10.25%	246,062	24,715	10.04%
Sales & Use Taxes	22,336,277	4,453,028	19.94%	22,336,277	22,363,618	4,226,841	18.90%	21,737,110	4,304,059	19.80%
Cigarette Tax	184,000	32,721	17.78%	184,000	189,618	30,302	15.98%	190,763	32,380	16.97%
Franchise Fees	3,067,552	307,451	10.02%	3,067,552	2,930,888	313,247	10.69%	2,631,393	275,192	10.46%
Hotel/Motel Tax	9,000	2,058	22.87%	9,000	10,395	1,676	16.12%	9,820	1,486	15.13%
Licenses & Permits	767,153	165,661	21.59%	767,153	983,359	117,273	11.93%	778,536	96,547	12.40%
Intergovernmental Revenue	1,387,598	110,551	7.97%	1,387,598	1,865,722	231,297	12.40%	1,724,807	445,426	25.82%
Charges for Services	3,277,773	561,036	17.12%	3,277,773	3,441,525	496,229	14.42%	3,384,318	545,772	16.13%
Recreation	2,629,173	257,682	9.80%	2,629,173	2,615,642	252,501	9.65%	2,635,221	240,410	9.12%
Fines & Forfeitures	1,368,450	236,342	17.27%	1,368,450	1,381,453	254,723	18.44%	1,284,758	210,403	16.38%
Interest	100,000	7,713	7.71%	100,000	84,045	19,080	22.70%	91,034	(1,805)	-1.98%
EMRF Rents	638,829	144,548	22.63%	638,829	551,295	132,748	24.08%	425,159	35,750	8.41%
Miscellaneous	156,294	70,556	45.14%	156,294	354,130	48,743	13.76%	173,381	37,564	21.67%
Total Revenues	39,050,099	6,435,959	16.48%	39,050,099	39,889,799	6,169,681	15.47%	38,306,575	6,280,410	16.40%
Expenditures										
Legislation	330,436	30,483	9.23%	330,436	316,043	41,491	13.13%	298,731	40,596	13.59%
City Attorney	783,147	83,592	10.67%	783,147	712,036	90,195	12.67%	706,841	80,666	11.41%
Court	962,993	104,479	10.85%	962,993	886,249	98,946	11.16%	848,775	103,684	12.22%
City Manager	679,653	112,045	16.49%	679,653	658,047	113,693	17.28%	639,184	115,013	17.99%
Human Resources	481,392	45,059	9.36%	481,392	469,343	49,855	10.62%	430,792	43,116	10.01%
Financial Services	1,583,684	169,359	10.69%	1,583,684	1,464,305	167,246	11.42%	1,446,313	167,164	11.56%
Information Technology	1,340,211	190,024	14.18%	1,340,211	1,373,943	165,795	12.07%	1,332,766	188,816	14.17%
Public Works	5,308,257	625,631	11.79%	5,308,257	5,202,903	668,237	12.84%	5,259,875	690,312	13.12%
Fire Department	7,889,065	900,929	11.42%	7,889,065	8,100,554	937,295	11.57%	7,666,842	916,362	11.95%
Police Department	11,250,771	1,420,751	12.63%	11,250,771	10,788,935	1,331,751	12.34%	10,395,239	1,368,882	13.17%
Community Development	1,324,774	123,994	9.36%	1,324,774	1,262,451	127,085	10.07%	1,359,264	129,915	9.56%
Library	1,251,293	161,864	12.94%	1,251,293	1,180,771	157,021	13.30%	1,145,613	184,104	16.07%
Recreation	5,711,776	479,693	8.40%	5,711,776	5,649,246	530,350	9.39%	5,717,147	542,010	9.48%
Debt Service	2,062,574	153,933	7.46%	2,062,574	2,056,951	153,447	7.46%	2,096,463	151,444	7.22%
Contingency	150,000	13,647	9.10%	150,000	143,810	12,651	8.80%	152,423	32,325	21.21%
Total Expenditures	41,110,026	4,615,483	11.23%	41,110,026	40,265,587	4,645,058	11.54%	39,496,268	4,754,409	12.04%
Excess revenues over (under) expenditures	(2,059,927)	1,820,476	-88.38%	(2,059,927)	(375,788)	1,524,623		(1,189,693)	1,526,001	
Net transfers in (out)	1,139,574	150,000	13.16%	1,139,574	628,913	1,306,739	207.78%	1,512,699	1,417,815	93.73%
Total Fund Balance	\$ 7,706,035	\$ 11,041,286	143.28%	\$ 8,150,457	\$ 9,070,810	\$ 11,649,047	128.42%	\$ 8,817,685	\$ 11,438,495	129.72%

Fund Balance Analysis

Total Fund Balance	\$ 7,706,035	\$ 11,041,286	\$ 8,150,457	\$ 9,070,810	\$ 8,817,685
Restricted Fund Balance					
-Emergencies (TABOR)	1,150,000	1,200,000	1,200,000	1,200,000	1,150,000
Committed Fund Balance					
-LTAR	2,619,375	2,619,375	2,619,375	2,619,375	2,406,649
-COPS Grant	298,512	298,512	298,512	298,512	298,512
Restricted/Committed	\$ 4,067,887	\$ 4,117,887	\$ 4,117,887	\$ 4,117,887	\$ 3,855,161
Estimated Unassigned Fund Balance	\$ 3,638,148	\$ 6,923,399	\$ 4,032,570	\$ 4,952,923	\$ 4,962,524
As a percentage of projected revenues	9.32%	17.73%	10.33%	12.42%	12.95%
As a percentage of budgeted revenues	9.32%	17.73%	10.33%		
Target	3,905,010	-	5,857,515		

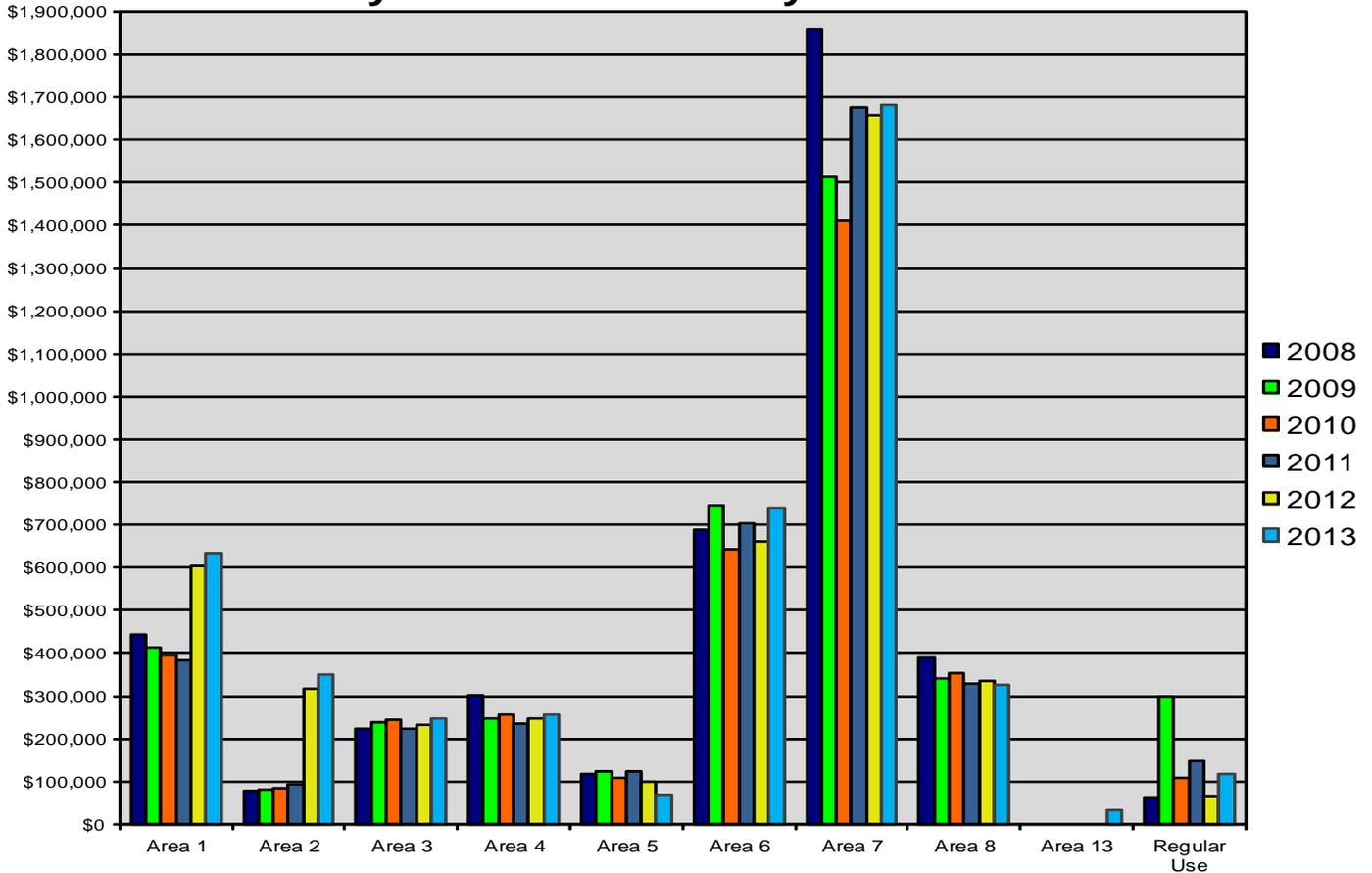
**Sales & Use Tax Collections Year-to-Date Comparison
for the month of February 2013**

Cash Basis

	2008	% Change	2009	% Change	2010	% Change	2011	% Change	2012	% Change	2013	% Change
Area 1	444,451	-1.78%	414,645	-8.36%	395,502	-11.01%	384,368	-2.82%	605,339	57.49%	633,308	4.62%
Area 2	79,073	-2.67%	81,351	0.14%	84,944	7.43%	94,059	10.73%	318,120	238.21%	349,457	9.85%
Area 3	222,140	3.89%	239,646	12.08%	244,685	10.15%	221,744	-9.38%	233,797	5.44%	247,127	5.70%
Area 4	302,300	-9.32%	246,995	-25.91%	256,622	-15.11%	234,362	-8.67%	246,568	5.21%	256,782	4.14%
Area 5	117,650	9.04%	122,545	13.58%	108,316	-7.93%	122,800	13.37%	99,308	-19.13%	68,545	-30.98%
Area 6	689,255	-7.79%	744,704	-0.37%	644,635	-6.47%	702,046	8.91%	661,505	-5.77%	739,179	11.74%
Area 7	1,858,814	22.66%	1,513,273	-0.14%	1,411,923	-24.04%	1,676,973	18.77%	1,656,773	-1.20%	1,683,604	1.62%
Area 8	390,303	7.98%	342,173	-5.34%	353,992	-9.30%	328,184	-7.29%	336,257	2.46%	324,496	-3.50%
Area 13							0	0.00%	0	0.00%	31,517	0.00%
Regular Use	62,791	-9.03%	298,374	332.28%	108,657	73.05%	148,941	37.08%	67,620	-54.60%	116,564	72.38%
Subtotal	4,166,777	18.61%	4,003,705	13.97%	3,609,276	-13.38%	3,913,477	8.43%	4,225,288	7.97%	4,450,579	5.33%
Area 9 and 10	354,661	2.83%	351,492	-0.89%	342,718	-2.50%	370,346	8.06%	0	-100.00%	0	0.00%
Area 11 and 12	27,377	12.85%	26,676	-2.56%	24,596	-7.80%	27,043	9.95%	0	-100.00%	0	0.00%
Subtotal	382,039	3.49%	378,168	-1.01%	367,314	-2.87%	397,388	8.19%	0	-100.00%	0	0.00%
Total	4,548,816	17.17%	4,381,873	-3.67%	3,976,590	-9.25%	4,310,866	8.41%	4,225,288	-1.99%	4,450,579	5.33%

Refunds	44,336	7.40%	468	-98.94%	74,921	15914.21%	7,976	-89.35%	42,821	436.86%	4,747	-88.91%
Audit & Collections Revenue*	172,401	44.83%	271,936	57.73%	30,558	-88.76%	99,834	226.71%	5,176	-94.82%	13,201	155.07%
*included Above												
Unearned Sales Tax	650,000	0.00%	600,000	-7.69%	600,000	0.00%	1,100,000	83.33%	1,100,000	0.00%	1,100,000	0.00%
Building Use	282,710	-43.48%	24,514	-91.33%	51,565	110.35%	49,658	-3.70%	65,089	31.07%	63,999	-1.68%
Vehicle Use	219,298	-2.94%	175,252	-20.08%	146,625	-16.34%	136,125	-7.16%	235,269	72.83%	249,869	6.21%

February YTD Collections by Area 2008-2013



Area Descriptions

Area 1 - CityCenter (Formerly Cinderella City)

Area 2 - S of Yale, north & south side of Jefferson Ave/US 285 between Bannock and Sherman

Area 3 - S of Jefferson Ave/US 285 between Bannock & Sherman and north side of Belleview between Logan & Delaware

Area 4 - Broadway and Belleview (Between Fox and Sherman and south side of Belleview and to the Southern City Limits)

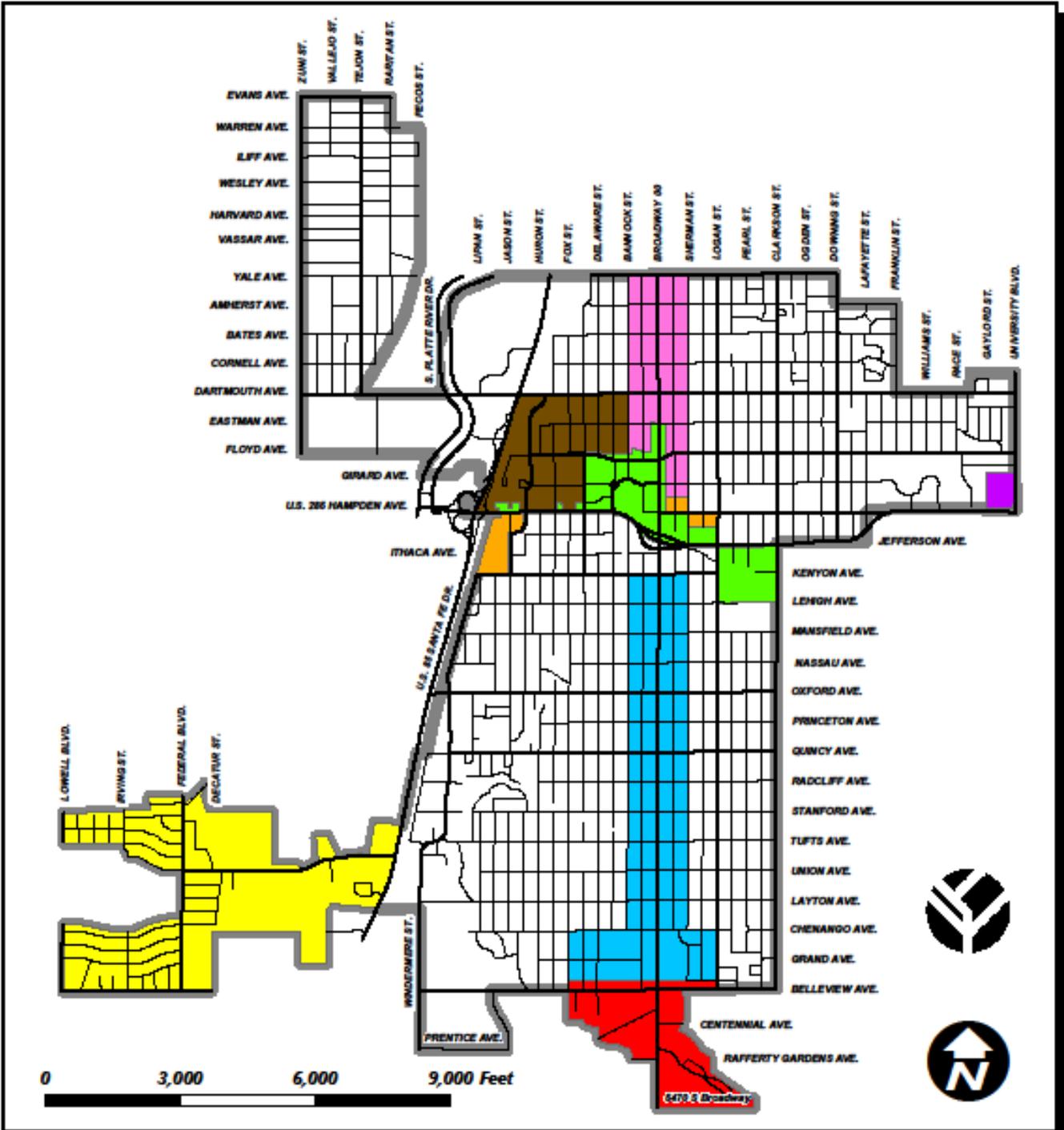
Area 5 - Federal and Belleview W of Santa Fe

Area 6 - All other City locations

Area 7 - Outside City limits

Area 8 - Public Utilities

Area 13 - Hampden Avenue (US 285) and University Boulevard



City of Englewood, Colorado: Sales Tax Areas

- | | | |
|--------|----------------|--------------------------|
| Area 1 | Area 5 | Arterials and Collectors |
| Area 2 | Area 9 and 10 | Local Streets |
| Area 3 | Area 11 and 12 | Englewood City Limits |
| Area 4 | Area 13 | |

Areas Not Depicted on Map:
 Area 6 - Other City Locations Area 7 - Outside City Limits Area 8 - Public Utilities

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