



**AGENDA FOR THE
ENGLEWOOD CITY COUNCIL
STUDY SESSION
TUESDAY, JANUARY 22, 2013**

- I. **Executive Session**
At 5:30 p.m. in the City Council Conference Room, City Council will discuss three real estate matters (Paseo, Englewood Marketplace restaurant and Regency Development South Broadway) pursuant to C.R.S. 24-6-402-4(a).
- II. **Alliance for Commerce in Englewood Committee**
At 6:15 p.m. in the Community Room, Members from the Alliance for Commerce in Englewood Committee will meet with City Council to discuss common concerns.
- III. **Financial Report**
Finance and Administrative Services Director Frank Gryglewicz will discuss the December, 2012 Financial Report.
- IV. **Investment Policy Changes**
Financial and Administrative Services Director Frank Gryglewicz will discuss investment policy changes.
- V. **City Manager's Choice**
A. Reminder - Citizen of the Year discussion on January 28, 2013.
- VI. **City Attorney's Choice**

ACE Agenda for Joint Study Session with City Council on 1-22-13

- 1) Review of ACE Purpose and Scope (Charter language included in Packet)
 - a. Does Our Mission Need to be Redefined or Focused?
 - i. Ideal: Local Government needs local businesses' input to make best decisions for community as strong businesses = strong community
- 2) Initial Comments on Meeting Request:
 - a. ACE has not been effective, meetings cancelled
 - b. Majority of Members Feel We Need Additional Communication with Council to be Effective
 - c. Does ACE have Council's Ear on New Ideas and/or Does Council Want to Direct Focus?
 - d. How and how often should Council and ACE meet?
 - e. Idea: Initial Identification of Focus with Continuous Direction, Feedback and Indicators of Success from Council on a Quarterly Basis (ie: x% increase in sales/use tax revenue)
- 3) Potential Upcoming Projects:
 - a. Business Summit
 - b. Incentives for Development Projects
 - c. Tax Incentives
 - d. Nonfinancial Regulations
 - e. 2013 Comp Plan
 - f. Advance Retail Study Finding into Recommendations
 - g. Site Specific Recommendations:
 - i. Depot
 - ii. Area/Station Plans
 - iii. McClellan Properties
 - iv. URA/Acoma Property
 - h. Status Quo Evaluation
- 4) Information Needed to Proceed
 - a. ACE Members and Staff Need to Work Together to Keep ACE Informed and Engaged
 - i. What Info Should ACE get on a Regular Basis vs. by Request?
- 5) Final Council and ACE Comments

ALLIANCE FOR COMMERCE IN ENGLEWOOD COMMITTEE

CHAIR

CHAD KNOTH

District: 1
Appointed: 10/18/10
Reappointed: 07/05/11
Term Expires: 07/01/14

VICE CHAIR

HUGO WEINBERGER

District: 1
Appointed: 02/07/11
Reappointed: 07/05/11
Term Expires: 07/01/14

COMMITTEE MEMBERS

VIC CALONDER

District: 1
Appointed: 02/01/10
Reappointed: 07/02/12
Term Expires: 07/01/15

JOHN (WES) CHAMPION

District: 2
Appointed: 02/01/10
Reappointed: 07/06/10
Term Expires: 07/01/13

DANIEL MILLER

District: 2
Appointed: 02/06/12
Term Expires: 07/01/13

JEANNETTE SARCONI

District: 3
Appointed: 02/02/09
Reappointed: 07/06/09
Reappointed: 07/02/12
Term Expires: 07/01/15

STEVEN SCHALK

District: 1
Appointed: 05/07/01
Reappointed: 07/01/02
Reappointed: 07/11/05
Reappointed: 07/07/08
Reappointed: 07/05/11
Term Expires: 07/01/14

TED VASILAS

District: 2
Appointed: 07/12/04
Reappointed: 07/02/07
Reappointed: 07/06/10
Term Expires: 07/01/13

ALLIANCE FOR COMMERCE IN ENGLEWOOD COMMITTEE (continued)

COMMISSIONERS (continued)

VACANT
District 4 and/or Industrial

District:
Appointed:
Term Expires: 07/01/15

NON-VOTING PERMISSIVE LIAISON

JOE JEFFERSON
Non-Voting Council Liaison

Tenure as Council Member

COLLEEN MELLO
Non-Voting Liaison

Tenure at Chamber

VOTING ALTERNATE MEMBER

JASON WHYTE

District: 2
Appointed: 07/05/11

NON-VOTING EX-OFFICIO STAFF

Darren Hollingsworth
Business Development Specialist

Business: 303-762-2599

Barbara Krecklow
Recording Secretary

Business: 303-762-2342

Term: Three year terms
Schedule: Meets 2nd Thursday of each month at 11:30 a.m. in City Council Conference Room
Revised: January 15, 2013

BY AUTHORITY

ORDINANCE NO. 5
SERIES OF 2001

COUNCIL BILL NO. 5
INTRODUCED BY COUNCIL
MEMBER WOLOSYN

AN ORDINANCE AMENDING TITLE 2, OF THE ENGLEWOOD MUNICIPAL CODE 2000 BY THE ADDITION OF A NEW CHAPTER 11, ESTABLISHING THE ALLIANCE FOR COMMERCE IN ENGLEWOOD (ACE) FOR THE CITY OF ENGLEWOOD, COLORADO.

WHEREAS, business activities are important to the very essence of the City of Englewood's community; and

WHEREAS, the City Council recognizes the importance of business and citizen involvement in local government; and

WHEREAS, an advisory committee focusing on the business community will help create an environment which is supportive of Englewood businesses; and

WHEREAS, a member of the Englewood City Council shall participate as a non-voting liaison; and

WHEREAS, the Englewood City Council has requested the Greater Englewood Chamber of Commerce executive director to act as a non-voting liaison;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood hereby approves amending Title 2, of the Englewood Municipal Code 2000, by adding a new Chapter 11, establishing the Alliance for Commerce in Englewood (ACE), which shall read as follows:

2-11: ALLIANCE FOR COMMERCE IN ENGLEWOOD (ACE):

2-11-1: PURPOSE: The Alliance for Commerce in Englewood (ACE) is established as an advisory group to the City Council, focused on the creation of an environment in which existing business can thrive and new business can prosper. The quality of life enjoyed by the residents of Englewood is directly impacted by the vitality of the business community. ACE will strengthen the Englewood community by supporting the business community that creates jobs, invests capital and adds to the energy of our local economy while maintaining our environment and lifestyle. ACE will link the City and the Englewood business community, fostering methods of successful interaction through improved communication, more efficient focus and overall enhancement of the local economy as well as providing a conduit for outreach to other organizations and a regional focus.

2-11-2: COMPOSITION AND MEMBERSHIP: ACE will be comprised of seven (7) members appointed by City Council.

Business ownership and/or management and commercial property ownership and/or management shall be a requirement for membership without regard to residency. A diverse group of representation is desirable and may come from retail, office and industrial sectors, including at least one member from the Greater Englewood Chamber of Commerce membership. The City Council shall make appointments to fill vacancies for unexpired terms. Council shall consider input as to potential appointees from staff, ACE and the Greater Englewood Chamber of Commerce.

2-11-3: TERMS OF MEMBERS: Initially the terms shall be as follows: two (2) members shall be appointed to a term of one (1) year; two (2) members shall be appointed to a term of two (2) years; and three (3) members shall be appointed to a term of three (3) years. Thereafter, members shall be appointed to overlapping terms of three (3) years.

2-11-4: COMPENSATION:

- A. The members of the ACE shall serve without compensation.
- B. Reasonable expenses directly related to performing the duties of the ACE shall be allowed.

2-11-5: POWERS AND DUTIES:

The Alliance for Commerce in Englewood (ACE) shall have the following powers and duties:

- A. Provide input or analysis on economic impacts on the business districts of the City.
- B. Review of City regulations and policies to provide input on regulatory impacts to the business community.
- C. Consider community issues for potential implementation in community development activities.
- D. Work collaboratively with City staff to obtain reasonable and creative problem solving for the betterment of the commercial interests in Englewood.
- E. In cooperation with the City, work to enhance the image of the business districts in the City through combined marketing programs and image enhancement campaigns.

F. Assist the City in expanding outreach opportunities including work with other organizations and regional issues.

2-11-6: APPOINTMENT OF OFFICERS AND ADOPTION OF RULES:

A. ACE shall organize, adopt administrative rules and procedures and elect from its members such officers as it shall deem necessary to accomplish its purposes. Officers of ACE shall be elected for one-year (1) terms. No officer shall serve in the same capacity for more than two (2) consecutive terms.

B. The chairperson may appoint such standing or special sub-committees from the membership of ACE as the Chairperson shall determine necessary or useful in carrying out its purposes and powers. The purpose, term and members of each sub-committee shall be determined by the chairperson.

Section 2. Sunset Provision: The Alliance for Commerce in Englewood (ACE) and the provisions of Title 2, Chapter 11, shall terminate in five (5) years unless ACE and the provisions of Title 2, Chapter 11, are renewed by Council ordinance.

Section 3. Safety Clauses. The City Council, hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City of Englewood, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 4. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect impair or invalidate the remainder of this Ordinance or its application to other persons or circumstances.

Section 5. Inconsistent Ordinances. All other Ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

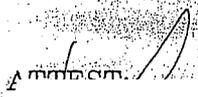
Section 6. Effect of repeal or modification. The repeal or modification of any provision of the Code of the City of Englewood by this Ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purposes of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Introduced, read in full, and passed on first reading on the 5th day of February, 2001.

Published as a Bill for an Ordinance on the 9th day of February, 2001.

Read by title and passed on final reading on the 20th day of February, 2001.

Published by title as Ordinance No. 5, Series of 2001, on the 23rd day of February, 2001.



Thomas J. Burns, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of the Ordinance passed on final reading and published by title as Ordinance No. 5, Series of 2001.



Loucrishia A. Ellis

BY AUTHORITY

ORDINANCE NO. 4
SERIES OF 2006

COUNCIL BILL NO. 4
INTRODUCED BY COUNCIL
MEMBER WOODWARD

AN ORDINANCE AMENDING TITLE 2, OF THE ENGLEWOOD MUNICIPAL CODE 2000 BY THE ADDITION OF A NEW CHAPTER 11, REESTABLISHING THE ALLIANCE FOR COMMERCE IN ENGLEWOOD (ACE) FOR THE CITY OF ENGLEWOOD, COLORADO.

WHEREAS, business activities are important to the very essence of the City of Englewood's community; and

WHEREAS, the City Council recognizes the importance of business and citizen involvement in local government; and

WHEREAS, the advisory committee focusing on the business community has helped create an environment which is supportive of Englewood businesses; and

WHEREAS, by the operation of the Sunset provision in the original Ordinance creating ACE, the Committee terminated on February 20, 2006; and

WHEREAS, the Englewood City Council wishes to continue the benefits of ACE to the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood hereby approves amending Title 2, of the Englewood Municipal Code 2000, by adding a new Chapter 11, reestablishing the Alliance for Commerce in Englewood (ACE), which shall read as follows:

2-11: ALLIANCE FOR COMMERCE IN ENGLEWOOD (ACE):

2-11-1: PURPOSE: The Alliance for Commerce in Englewood (ACE) is established as an advisory group to the City Council, focused on the creation of an environment in which existing business can thrive and new business can prosper. The quality of life enjoyed by the residents of Englewood is directly impacted by the vitality of the business community. ACE will strengthen the Englewood community by supporting the business community that creates jobs, invests capital and adds to the energy of our local economy while maintaining our environment and lifestyle. ACE will link the City and the Englewood business community, fostering methods of successful interaction through improved communication, more efficient focus and overall enhancement of the local economy as well as providing a conduit for outreach to other organizations and a regional focus.

2-11-2: COMPOSITION AND MEMBERSHIP: ACE will be comprised of seven (7) members appointed by City Council.

Business ownership and/or management and commercial property ownership and/or management shall be a requirement for membership without regard to residency. A diverse group of representation is desirable and may come from retail, office and industrial sectors, including at least one member from the Greater Englewood Chamber of Commerce membership. The City Council shall make appointments to fill vacancies for unexpired terms. Council shall consider input as to potential appointees from staff, ACE and the Greater Englewood Chamber of Commerce.

2-11-3: TERMS OF MEMBERS: Initially the terms shall be as follows: two (2) members shall be appointed to a term of one (1) year; two (2) members shall be appointed to a term of two (2) years; and three (3) members shall be appointed to a term of three (3) years. Thereafter, members shall be appointed to overlapping terms of three (3) years.

2-11-4: COMPENSATION:

- A. The members of the ACE shall serve without compensation.
- B. Reasonable expenses directly related to performing the duties of the ACE shall be allowed.

2-11-5: POWERS AND DUTIES:

The Alliance for Commerce in Englewood (ACE) shall have the following powers and duties:

- A. Provide input or analysis on economic impacts on the business districts of the City.
- B. Review of City regulations and policies to provide input on regulatory impacts to the business community.
- C. Consider community issues for potential implementation in community development activities.
- D. Work collaboratively with City staff to obtain reasonable and creative problem solving for the betterment of the commercial interests in Englewood.
- E. In cooperation with the City, work to enhance the image of the business districts in the City through combined marketing programs and image enhancement campaigns.
- F. Assist the City in expanding outreach opportunities including work with other organizations and regional issues.

2-11-6: APPOINTMENT OF OFFICERS AND ADOPTION OF RULES:

A. ACE shall organize, adopt administrative rules and procedures and elect from its members such officers, as it shall deem necessary to accomplish its purposes. Officers of ACE shall be elected for one-year (1) terms. No officer shall serve in the same capacity for more than two (2) consecutive terms.

B. The chairperson may appoint such standing or special sub-committees from the membership of ACE, as the Chairperson shall determine necessary or useful in carrying out its purposes and powers. The purpose, term and members of each sub-committee shall be determined by the chairperson.

Section 2. The current members of ACE will continue to serve pursuant to the Resolutions appointing them.

Section 3. Safety Clauses. The City Council, hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City of Englewood, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 4. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect impair or invalidate the remainder of this Ordinance or its application to other persons or circumstances.

Section 5. Inconsistent Ordinances. All other Ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 6. Effect of repeal or modification. The repeal or modification of any provision of the Code of the City of Englewood by this Ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purposes of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Introduced, read in full, and passed on first reading on the 21st day of February, 2006.

Published as a Bill for an Ordinance on the 24th day of February, 2006.

Read by title and passed on final reading on the 6th day of March, 2006.

Published by title as Ordinance No. 4, Series of 2006, on the 10th day of March, 2006.

ATTEST

Olga Wolosyn, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of the Ordinance passed on final reading and published by title as Ordinance No. 4, Series of 2006.

Loucrishia A. Ellis

BY AUTHORITY

ORDINANCE NO. 45
SERIES OF 2010

COUNCIL BILL NO. 41
INTRODUCED BY COUNCIL
MEMBER JEFFERSON

AN ORDINANCE AMENDING TITLE 2, CHAPTER 11, SECTION 2, OF THE ENGLEWOOD MUNICIPAL CODE 2000 INCREASING THE NUMBER OF MEMBERS OF THE ALLIANCE FOR COMMERCE IN ENGLEWOOD (ACE).

WHEREAS, the Alliance For Commerce in Englewood Committee was established by the Englewood City Council with the passage of Ordinance No. 5, Series of 2001; and

WHEREAS, the Alliance For Commerce in Englewood Committee advises the Englewood City Council, focusing on the creation of an environment in which existing business can thrive and new business can prosper; and

WHEREAS, in order to encourage parties from all areas of the City, City Council wishes to increase the membership of ACE to nine members; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes amending Title 2, Chapter 11, Section 2, of the Englewood Municipal Code 2000, to read as follows:

2-11-2: Composition and Membership.

ACE will be comprised of seven ~~(7)~~ nine (9) members appointed by City Council.

Business ownership and/or management and commercial property ownership and/or management shall be a requirement for membership without regard to residency. A diverse group of representation is desirable and may come from retail, office and industrial sectors, including at least one (1) member from the Greater Englewood Chamber of Commerce membership. The City Council shall make appointments to fill vacancies for unexpired terms. Council shall consider input as to potential appointees from staff, ACE and the Greater Englewood Chamber of Commerce.

Section 2. Safety Clauses. The City Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City of Englewood, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 3. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance or its application to other persons or circumstances.

Section 4. Inconsistent Ordinances. All other Ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 5. Effect of repeal or modification. The repeal or modification of any provision of the Code of the City of Englewood by this Ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purposes of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 6. Penalty. The Penalty Provision of Section 1-4-1 EMC shall apply to each and every violation of this Ordinance.

Introduced, read in full, and passed on first reading on the 18th day of October, 2010.

Published by Title as a Bill for an Ordinance in the City's official newspaper on the 22nd day of October, 2010.

Published as a Bill for an Ordinance on the City's official website beginning on the 20th day of October, 2010 for thirty (30) days.

Read by title and passed on final reading on the 1st day of November, 2010.

Published by title in the City's official newspaper as Ordinance No. 45 Series of 2010, on the 5th day of November, 2010.

Published by title on the City's official website beginning on the 3rd day of November, 2010 for thirty (30) days.

ATTEST

James K. Woodward, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of the Ordinance passed on final reading and published by title as Ordinance No. 45, Series of 2010.

Loucrishia A. Ellis

**BYLAWS OF THE ALLIANCE FOR COMMERCE IN ENGLEWOOD (ACE)
OF THE
CITY OF ENGLEWOOD**

ARTICE I

1. Name

The name of the organization is "Alliance for Commerce in Englewood (ACE)" hereinafter referred to as the "Commission."

2. Creation

The Commission was duly organized as a result of an ordinance adopted by the City Council on February 20, 2001, which created the "Alliance for Commerce in Englewood (ACE)" with City Ordinance #5, Series of 2001.

3. Purpose

The Alliance for Commerce in Englewood (ACE) is established as an advisory group to the City Council, focused on the creation of an environment in which existing business can thrive and new business can prosper. The quality of life enjoyed by the residents of Englewood is directly impacted by the vitality of the business community. ACE will strengthen the Englewood community by supporting the business community that creates jobs, invests capital and adds to the energy of our local economy while maintaining our environment and lifestyle. ACE will link the City and the Englewood business community, fostering methods of successful interaction through improved communication, more efficient focus and overall enhancement of the local economy as well as providing a conduit for outreach to other organizations and a regional focus. (2-11-1 Englewood Municipal Code)

4. Powers and Duties

The Alliance for Commerce in Englewood (ACE) will have the following powers and duties:

- A. Provide input or analysis on economic impacts on the business districts of the City.
- B. Review City regulations and policies to provide input on regulatory impacts to the business community.
- C. Consider community issues for potential implementation in community development activities.
- D. Work collaboratively with City staff to obtain reasonable and creative problem solving for the betterment of the commercial interests in Englewood.

E. In cooperation with the City, work to enhance the image of the business districts in the City through combined marketing programs and image enhancement campaigns.

F. Assist the City in expanding outreach opportunities including work with other organizations and regional issues. (2-11-5 Englewood Municipal Code)

ARTICLE II

1. Composition and Membership

ACE will be comprised of seven (7) members appointed by City Council. Business ownership and/or management and commercial property ownership and/or management is a requirement for membership without regard to residency. A diverse group of representation is desirable and may come from retail, office and industrial sectors, including at least one (1) member from the Greater Englewood Chamber of Commerce membership. The City Council will make appointments to fill vacancies for unexpired terms. Council will consider input as to potential appointees from staff, ACE and the Greater Englewood Chamber of Commerce. (2-11-2 Englewood Municipal Code)

2. Officers

The Chair and the Vice Chair will be elected by a majority vote of the Commission. Chair and Vice Chair, together with the Staff Liaison, will comprise the Executive Committee of the Commission. The Executive Committee will report in a timely manner to the Commission on all its activities. The Executive Committee will implement urgent items between meetings, identify long-term issues, and recommend direction for full Commission.

ACE will elect from its members such officers as it deems necessary to accomplish its purposes. Officers of ACE will be elected for one-year terms. No officer will serve in the same capacity for more than two (2) consecutive terms. (2-11-6A Englewood Municipal Code)

3. Committees

The Commission may establish Standing Committees which are necessary for the purposes of the Commission. The Chair may appoint such standing or special sub-committees from the membership of ACE as the chairperson will determine necessary or useful in carrying out its purposes and powers. The purpose, term and members of each sub-committee will be determined by the chairperson. (2-11-6B Englewood Municipal Code)

4. **Ex-Officio Members**

Ex-officio members of the Commission includes the Staff Liaison representative, City Council advisor, and Chamber Executive Director. Ex-officio members may participate in meetings and serve on committees.

5. **Voting Rights**

All City Council appointed members of the Commission will have one vote equal in weight. All voting will be by voice vote; provided, however, the Chair of the Commission may, at his/her discretion, call for a roll call vote. A secret ballot may only be used in the election process for Chair or Vice Chair. Ex-officio members serve as non-voting members.

ARTICLE III

1. **Regular Meetings**

Meetings will be held once per month on the date and time designated by the Commission members. Should such meeting fall on a legal holiday, then that meeting may be held at another date and time specified by the Commission.

2. **Special Meetings**

Special meetings of the Commission may be held when called by the Chair of the Commission or by any 4 Commission members. For such special meetings, at least three (3) days notice must be given to each Commission member.

3. **Open Meetings**

All meetings will be open to the public. Public notice of all regular and special Commission meetings will be posted a minimum of 48 hours prior to the meeting. Notice will be posted on the City's official bulletin board and website as designated by the City Council.

4. **Quorum**

A simple majority of the number of duly appointed Commission members will constitute a quorum for the transaction of business.

5. **Transaction of Business**

Every act or decision done or made by a majority of the Commission members present at a duly held meeting at which a quorum is present will be regarded as the act of the entire Commission.

6. **Time Duration**

Meetings will commence promptly at the time designated by the Commission members. A meeting, which may also include Standing Committee meetings, will not last longer than one and one half (1.5) hours from the time it commences, unless a majority of the Commission members present at the meeting vote to allow such meeting to continue for longer than the one and one half (1.5) hour time duration.

7. **Robert's Rules of Order**

All meetings will be conducted according to these Bylaws and Robert's Rules of Order, Current Edition.

8. **Records**

Records of approved minutes of regular Commission meetings will be maintained in the office of the City Clerk.

ARTICLE IV

1. **Tenure**

Initially the terms will be as follows: two (2) members will be appointed to a term of one (1) year; two (2) members will be appointed to a term of two (2) years; and three (3) members will be appointed to a term of three (3) years. Thereafter, members will be appointed to overlapping terms of three (3) years. (2-11-3 Englewood Municipal Code)

2. **Resignation and Removal**

Any member may resign at any time giving written notice to the Chair and City Council. Such resignation will take effect on the date of receipt of such notice unless otherwise specified therein, the acceptance of such resignation will not be necessary to make it effective. Any Commission member missing more than three (3) consecutive meetings without prior notice, in a calendar year, may be removed by the City Council. Any member missing a total of four (4) meetings in a calendar year, with or without prior notice, may be removed by the City Council. Prior notice is considered to be either a written or verbal statement to one of the members of the Executive Committee.

3. **Vacancies**

A vacancy on the Commission will be filled by City Council appointment. Whenever there is a vacancy, the Commission may make a recommendation or recommendations to Council to fill the vacancy. The member appointed to such vacancy will serve for the remainder of the term of the member replaced.

4. **Duties**

The duties are as follows:

1. **Chairperson:** The Chair will conduct Commission meetings; serve as ex-officio member of all committees; appoint ad hoc committees upon the direction of the Commission; and perform all other duties as the Commission elects.
2. **Vice Chairperson:** The Vice Chair will act in the place and stead of the Chair in the event of his/her absence, inability, or refusal, to act, and will exercise and discharge such other duties as may be required of him/her by the Commission.
3. **Staff Liaison:** The Staff Liaison will be the managing officer of the Commission. Staff will present reports to the Commission, the individual members of the Commission, and to the City of Englewood as the business of the Commission may require. The Staff Liaison will report to the City Council annually. The report will include the Commission's actions and accomplishments in connection with each project or undertaking.
4. **Members:** Commission members will attend regular meetings and are encouraged to participate on ad hoc committees. Members will participate in Commission events and special functions. Members will actively promote and support the Commission and its activities.

ARTICLE V

1. **Compensation**

A. The members of the ACE serve without compensation. (2-11-4A Englewood Municipal Code)

B. Reasonable expenses directly related to performing the duties of the ACE are allowed. (2-11-4B Englewood Municipal Code)

ARTICLE VI

1. Amendments

These By-Laws may be amended by a two-thirds (2/3) vote of the Commission members present at any regular meeting provided:

- A. A quorum is present; and
- B. Notice was presented in writing at the previous Commission meeting.

ARTICLE VII

1. Conflicts

In the case of any conflict between an Ordinance and these By-laws, the Ordinance will control.

2. Majority

Unless otherwise stated all decisions will be a majority vote. As used in By-Laws, the term "majority" means those votes totaling more than fifty (50%) percent of the members or a group designated.

These Bylaws have been approved by the Alliance for Commerce in Englewood (ACE) on a vote on _____DATE.

By: _____
Chair

Attest: _____
Secretary



City of Englewood

Finance and Administrative Services Department Monthly Financial Report Annual Survey

A new year has begun and we would like your input on the Monthly Financial Report. Please return the completed survey by **February 4, 2013** to Frank Gryglewicz, Department of Finance and Administrative Services. *We appreciate your time in completing this survey.*

Is the content sufficient? **Yes** **No** If the content is not sufficient, what information would you like included or removed? If possible, please provide examples and/or samples of information you would like included.

Please provide other suggestions for the Monthly Financial Report?



City of Englewood

To: Mayor Randy Penn and City Council
From: Frank Gryglewicz, Director of Finance and Administrative Services
Date: January 14, 2013
Subject: December 2012 Financial Report

Summary of the December 2012 General Fund Financial Report (Please note the numbers in this Report are not audited and subject to change until the Comprehensive Annual Financial Report is presented to Council)

REVENUES:

- Through December 2012, the City of Englewood collected **\$39,309,162 or \$1,002,675 or 2.6 percent more** than last year (See the chart on page 3 and the attached full report for details on changes in revenue in past year).
- The City collected \$2,874,816 in Property Tax and \$243,293 in Specific Ownership Tax through December.
- **Year-to-date sales and use tax revenues were \$22,331,153 or \$594,043 or 2.7 percent more than December 2011**
- Cigarette tax collections were down \$1,145 compared to last year.
- Franchise fee collections were \$80,786 more than last year.
- Licenses and permit collections were \$204,883 more than 2011.
- Intergovernmental revenues were \$1,596 more than the prior year.
- Charges for services decreased \$144,471 from last year.
- Recreation revenues were \$19,578 less than the same period in 2011.
- Fines and forfeitures were \$96,735 more than last year.
- Investment income was \$6,617 less than last year.
- The City collected \$551,295 in rents from the properties at McLellan Reservoir.
- Other revenue was \$191,898 more than last year.
- The City's refund of sales and use tax claims through December 2012 totaled \$157,010.

OUTSIDE CITY (Area 7):

- Outside City sales and use tax receipts (cash basis) were down \$485,350 or 6.2 percent compared to last year.
- At this time potential refunds total approximately \$1,550,000 for claims submitted to Englewood but not completed; the balance of the account to cover intercity claims is \$1,100,000.

CITY CENTER ENGLEWOOD (Area 1):

- Sales and use tax revenue collected through December 2012 totaled \$3,414,514.

EXPENDITURES:

- Expenditures through December were \$39,935,232 or \$438,964 (1.1 percent) more than the \$39,496,268 expended through December 2011. Expenditures will continue to be adjusted until the Comprehensive Annual Financial Report (CAFR) is completed. There are several year-end adjustments still to come, potentially large ones include: December sales tax collection adjustment (adjusted at end of January), Unearned sales tax adjustment (end of January 2013), December 21-31 purchasing card transactions and any unprocessed 2012 invoices (final cutoff is February 11, 2013)

REVENUES OVER/UNDER EXPENDITURES:

- Expenditures exceeded revenues by \$625,982 this year compared to expenditures exceeding revenues by \$1,189,693 in 2011.

TRANSFERS:

- Net 2012 transfers-in to date of \$1,534,243 were made by the end of December 2012 (please refer to page 15 for the makeup).

FUND BALANCE:

- The estimated total fund balance is \$8,784,406 or 22.3 percent of estimated revenue. The estimated Unassigned Fund Balance for 2012 is estimated at \$4,716,519 or 12 percent of projected revenues.
- The 2012 Long Term Asset Reserve (LTAR) balance is \$2,619,375 (the LTAR has been fully repaid from the NSP Fund)

PUBLIC IMPROVEMENT FUND (PIF):

- The PIF has collected \$2,745,552 in revenues and spent \$2,788,044 year-to-date. Estimated year-end fund balance is \$496,222.

City of Englewood, Colorado

December 2012 Financial Report

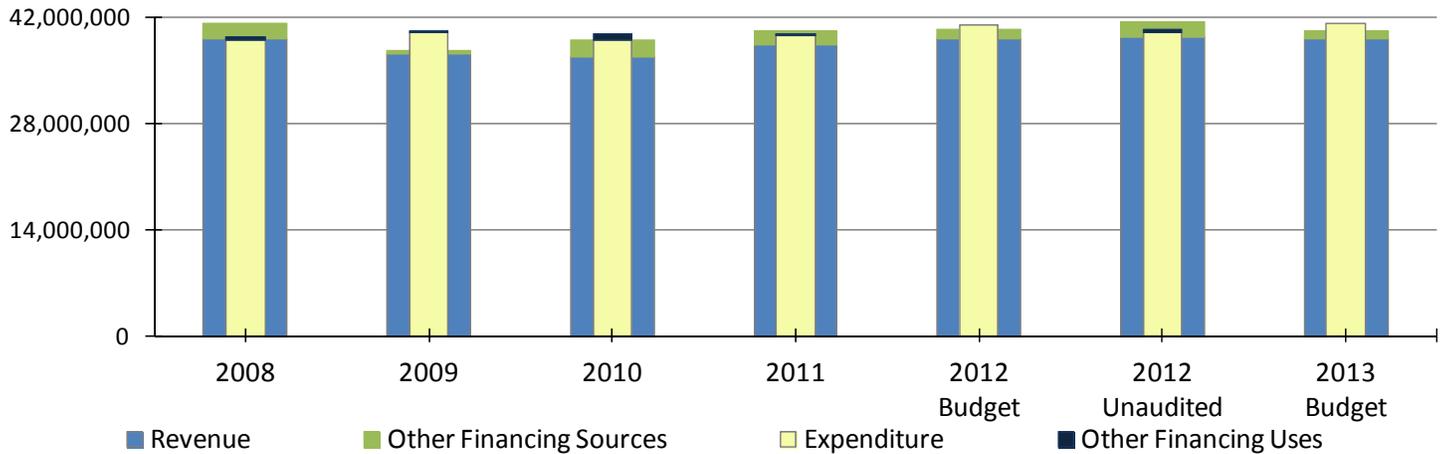
GENERAL FUND OVERVIEW AND ANALYSIS

The General Fund accounts for the major “governmental” activities of the City. These activities include “direct” services to the public such as Police, Fire, Public Works, Parks and Recreation, and Library Services. General government also provides administrative and oversight services through the offices of City Manager and City Attorney; the departments of Information Technology, Finance and Administrative Services, Community Development, Human Resources, Municipal Court and Legislation. Debt service, lease payments, and other contractual payments are also commitments of the General Fund.

General Fund - Surplus and Deficits

The graph below depicts the history of sources and uses of funds from 2008 to 2013 Budget. As illustrated, both surpluses and deficits have occurred in the past. The gap has narrowed over the past few years by reducing expenditures, freezing positions, negotiating lower-cost health benefits, increased revenue collections. Continued efforts will be required to balance revenues and expenditures, especially with persistent upward pressure on expenditures due to increases in the cost of energy, wages and benefits.

General Fund: Total Sources and Uses of Funds



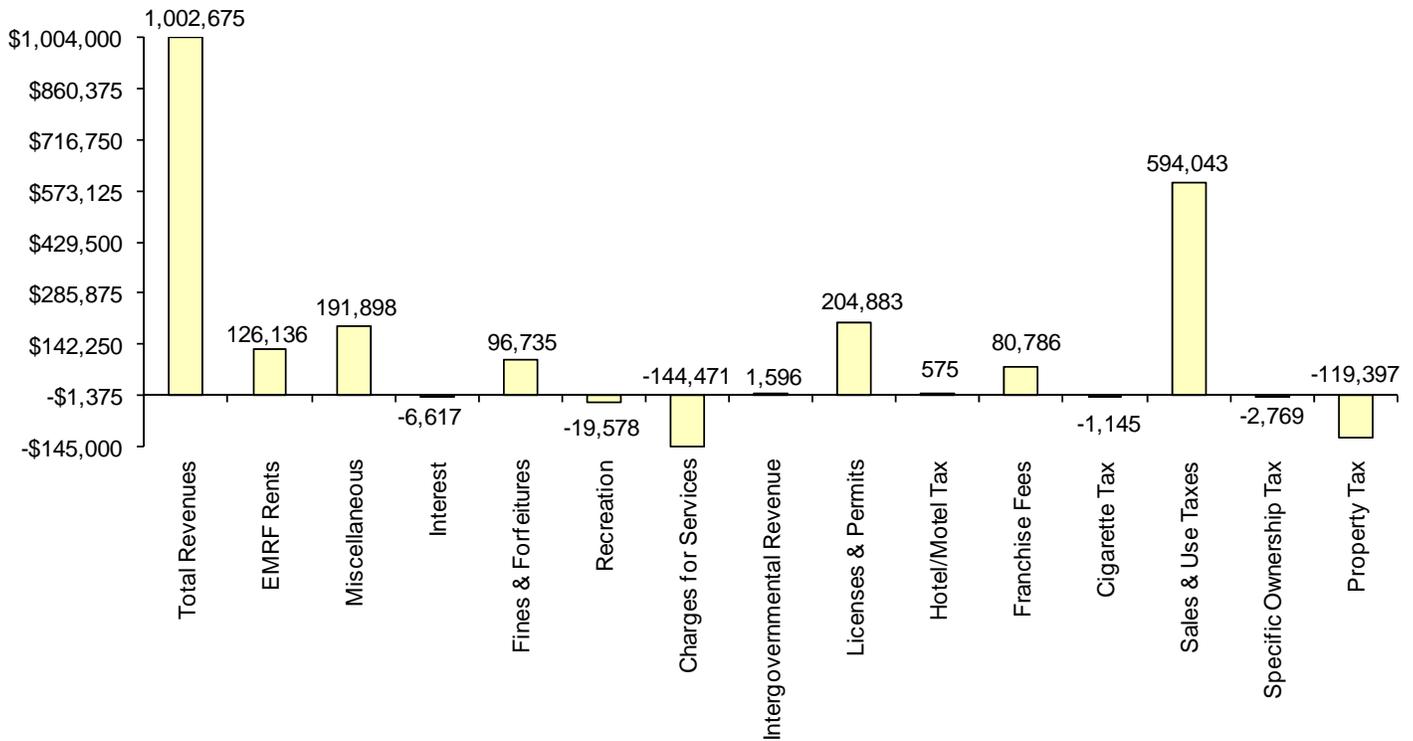
The table below summarizes General Fund Year-To-Date (YTD) Revenue, Expenditure, Sales & Use Tax Revenue and Outside City Sales & Use Tax Revenue for the month ended December, 2012. Comparative figures for years 2011 and 2010 are presented as well. The table also highlights the dollar and percentage changes between those periods.

	2012	2012 vs 2011		2011	2011 vs 2010		2010
		Increase (Decrease)			Increase (Decrease)		
General Fund							
Year-To-Date Revenue	\$ 39,309,250	\$ 1,002,675	2.62%	\$ 38,306,575	\$ 1,486,996	4.04%	\$ 36,819,579
Year-To-Date Expenditure	39,935,232	\$ 438,964	1.11%	39,496,268	\$ 594,926	1.53%	38,901,342
Net Revenue (Expenditure)	\$ (625,982)	\$ 563,711		\$ (1,189,693)	\$ 892,070		\$ (2,081,763)
Estimated Unassigned Fund Balance	\$ 4,716,519	\$ (246,005)	(4.96%)	\$ 4,962,524	\$ 46,877	.95%	\$ 4,915,647
Sales & Use Tax Revenue YTD	\$ 22,331,153	\$ 594,043	2.73%	\$ 21,737,110	\$ 870,595	4.17%	\$ 20,866,515
Outside City Sales & Use Tax YTD	\$ 7,364,380	\$ (485,350)	(6.18%)	\$ 7,849,730	\$ 1,558,508	24.77%	\$ 6,291,222

General Fund Revenues

The City of Englewood’s total budgeted revenue is \$39,120,001. Total revenue collected through December 2012 was \$39,120,001 or \$1,002,675 (2.6 percent) more than was collected in 2011. The chart below illustrates changes in General Fund revenues this year as compared to last year.

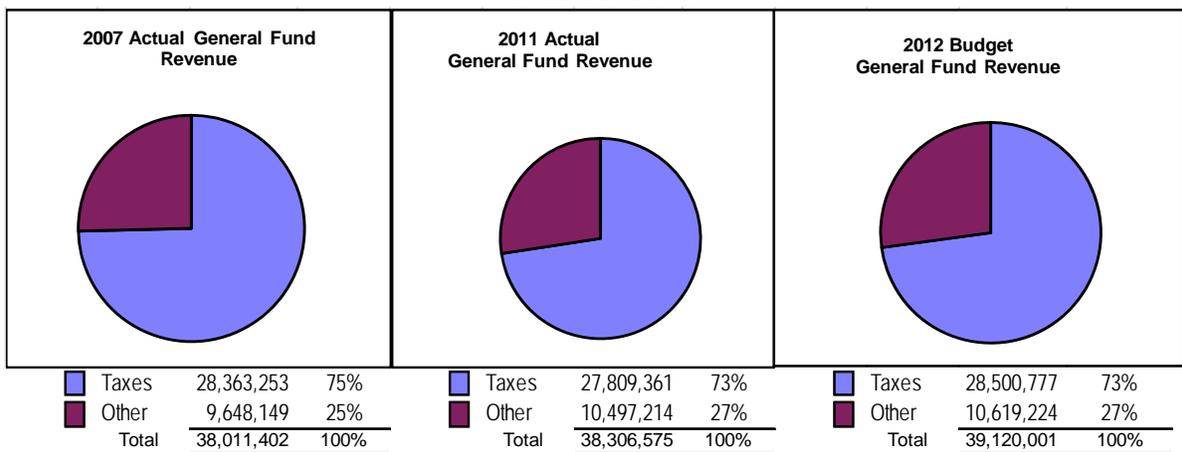
2012 Year-To-Date Change in General Fund Revenue as Compared to Prior Year



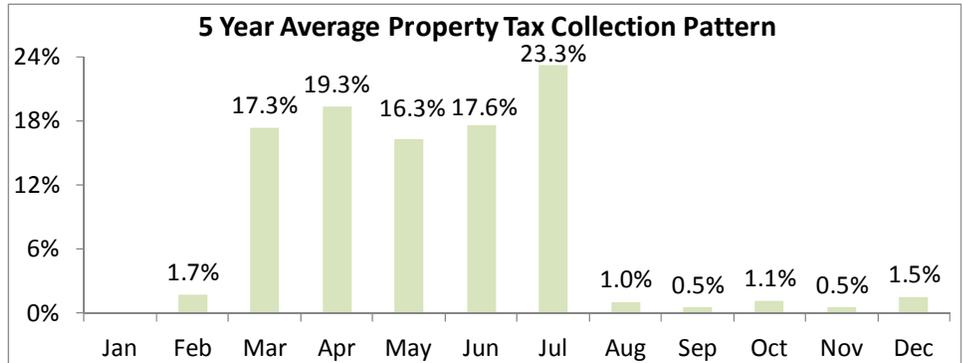
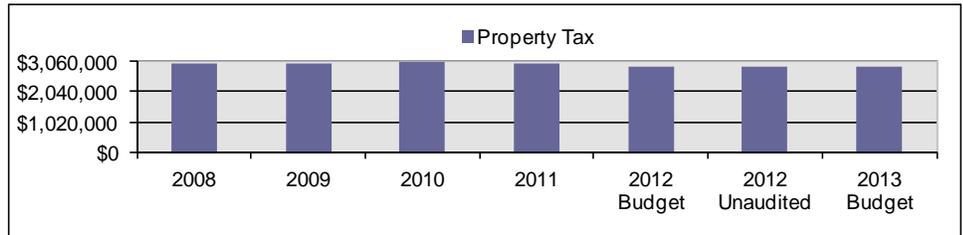
General Fund - Taxes

The General Fund obtains most of its revenue from taxes. In 2011 total revenues were \$38,306,575 of which \$27,809,361 (72.6 percent) came from tax collections. Taxes include property, sales and use, specific ownership, cigarette, utilities, franchise fees, and hotel/motel. The following pie charts illustrate the contribution of taxes to total revenue for 2007, 2011 and 2012 Budget. Taxes as a percentage of total revenue have declined slightly as other fees and charges have been increased to help offset rising costs and relatively flat tax revenues.

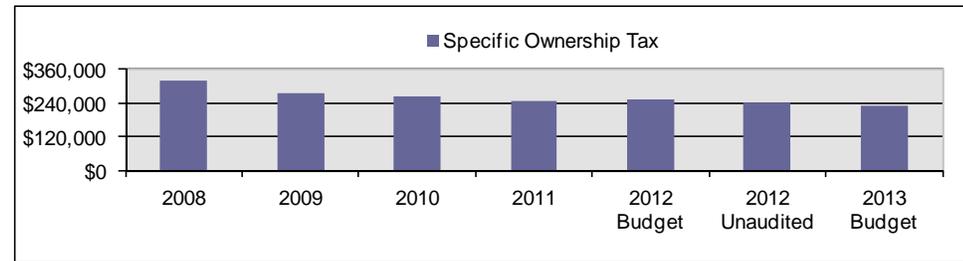
General Fund Revenues Taxes vs. Other



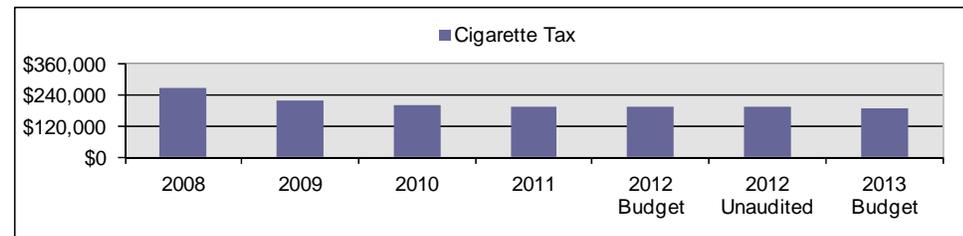
Property taxes: These taxes are collected based on the assessed value of all the properties in the City and the mill levy assessed against the property. The City's total 2011 mill levy collected in 2012 is 7.911 mills. The 2011 mill levy for general operations collected in 2012 is 5.880 mills. In 2001, voters approved a separate, dedicated mill levy for principal and interest payments on the City's general obligation debt for the construction of parks and recreation projects. The dedicated general obligation debt mill levy is accounted for in the Debt Service Fund. The dedicated general obligation debt mill levy dedicated for the City's general obligation debt collected in 2012 is 1.741 mills. The General Fund Property Tax collections grew from \$2,623,118 in 2007 to \$2,994,213 in 2011. This was an increase of \$371,095 or 14.1 percent. In 2011 the City collected \$2,994,213 or 10.8 percent of 2011 total taxes and eight percent of total revenues from property taxes. The City budgeted \$2,880,000 for 2012; and collected \$2,874,816 through December 2012.



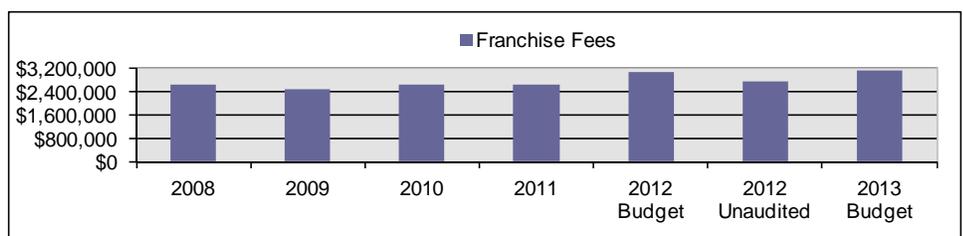
Specific ownership: These taxes are based on the age and type of motor vehicles, wheeled trailers, semi-trailers, etc. These taxes are collected by the County Treasurer and remitted to the City on the fifteenth day of the following month. The City collected \$341,423 in 2007 and \$246,062 in 2011 which is a decrease of \$95,361 or 27.9 percent. The City collected \$246,062 in 2011 which is less than one percent of total revenues and total taxes. The City budgeted \$250,000 for 2012 and collected \$243,293 through December 2012.



Cigarette Taxes: The State of Colorado levies a \$.20 per pack tax on cigarettes. The State distributes 46 percent of the gross tax to cities and towns based on the pro rata share of state sales tax collections in the previous year. These taxes have fallen significantly in the past and continue to fall after the 2009 federal tax increase of approximately \$.62 per pack went into effect. This federal tax increase will fund the State Children's Health Insurance Program (SCHIP). In 2007 the City collected \$278,785, but in 2011 the City collected \$190,763, which is a decrease of \$88,022 or 31.6 percent. These taxes accounted for less than one percent of total taxes and less than one percent of total revenues in 2011. The City budgeted \$190,000 for the year and collected \$189,618 through December 2012, which is \$1,145 or just under one percent less than the \$190,763 collected through December 2011.

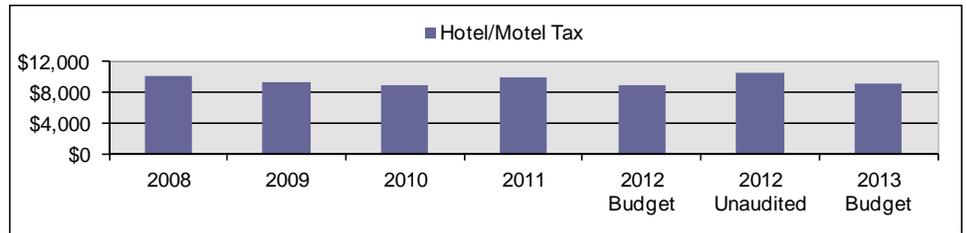


Franchise Fees: The City collects a number of taxes on various utilities. This includes franchise tax on water, sewer, and public services, as well as occupational tax on telephone services. The City collected \$2,356,385 in 2007 and \$2,631,393 in



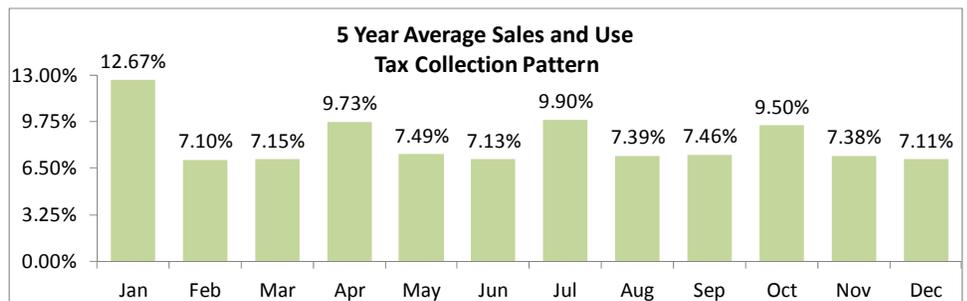
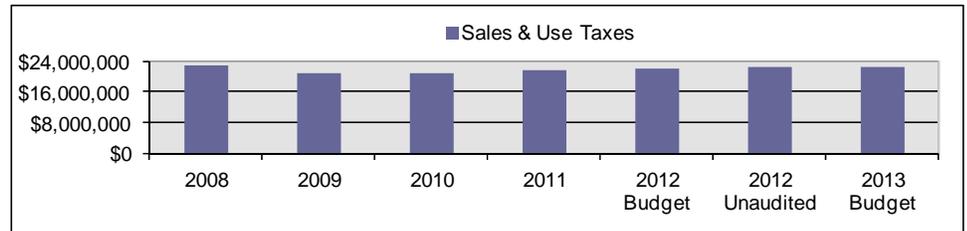
2011, an increase of \$275,008 or 11.7 percent. These taxes accounted for 9.4 percent of taxes and 6.9 percent of total revenues in 2011. The City budgeted \$3,056,938 for the year; collections through December totaled \$2,712,179 compared to \$2,631,393 collected during the same period last year.

Hotel/Motel Tax: This tax is levied at two percent of the rental fee or price of lodging for under 30 days duration. The City budgeted \$8,713 for the year and has collected \$10,395 through December 2012.



Sales and Use Taxes Analysis

Sales and use taxes are the most important (and volatile) revenue sources for the City. Sales and use taxes generated 78.2 percent of all taxes and 57.2 percent of total revenues collected in 2011. In 2007, this tax generated \$22,753,820 for the City of Englewood; in 2011 the City collected \$21,737,110, a decrease of 4.5 percent. This tax is levied on the sale price of taxable goods. Sales tax is calculated by multiplying the sales price of taxable goods times the sales tax rate of 3.5 percent. Vendors no longer receive a fee for collecting and remitting their sales/use taxes. Taxes for the current month are due to the City by the twentieth day of the following month. The City budgeted \$22,115,126 for 2012. Sales and Use Tax revenue through December 2012 was \$22,331,153 while revenue year-to-date for December 2011 was \$21,737,110, an increase of \$594,043 or 2.7 percent.

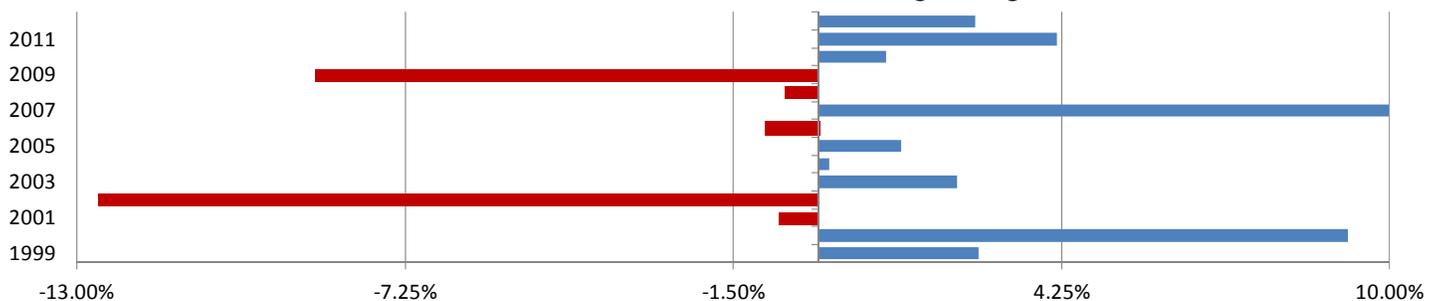


Collections (cash basis) for December 2012 were \$1,597,872 while collections for December 2011 and December 2010 were \$1,419,727 and \$1,501,430 respectively. December 2012 collections were 12.5 percent or \$178,145 more than December 2011 collections and \$96,442 or 6.4 percent more than December 2010 collections.

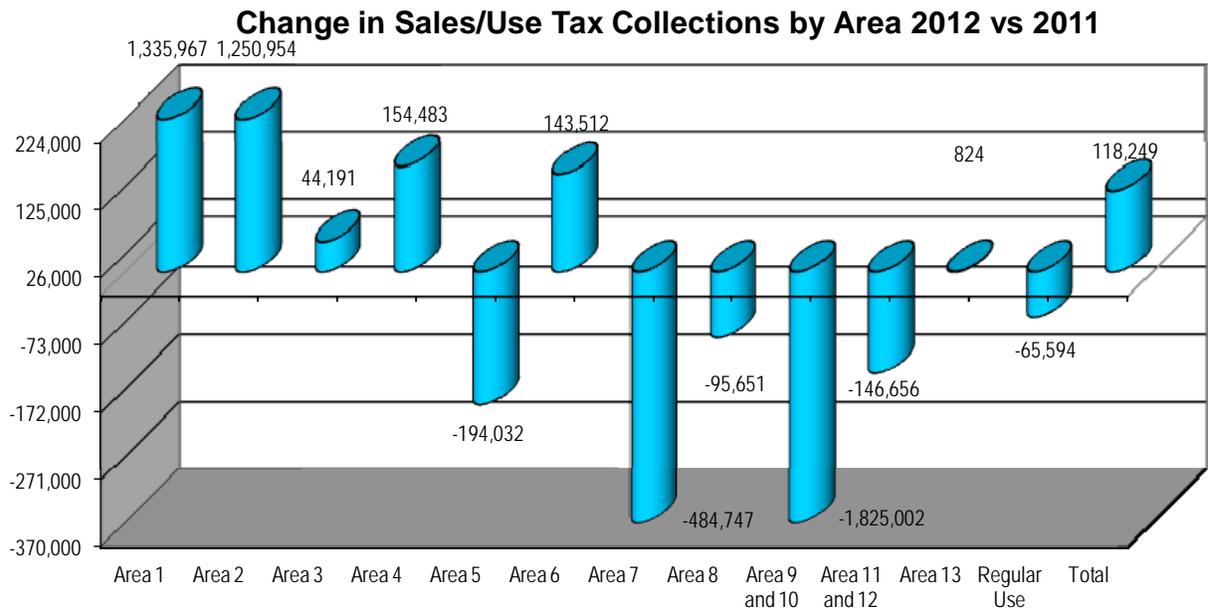
Outside City sales and use tax collections through December totaled \$7,364,380 equaling a decrease of approximately \$485,350 from 2011.

This revenue source tends to ebb and flow (often dramatically) with the economy, growing during economic expansions and contracting during downturns. The past three years of sales tax collections have been exceptionally erratic making it extremely difficult to make accurate short or long term forecasts. It is important to continually review and analyze sales and use tax data including trends in the various geographic areas of the City. The graph below illustrates the annual volatility of sales taxes since 1999.

Retail Sales and Use Tax Annual Percentage Change 1999-2012



The chart below, “Change in Sales/Use Tax Collections by Area 2011 vs. 2010” indicates that most of the decrease in sales tax collections is due to Outside City (Area 7), Centennial Shopping Center (Area 5) and Collections from Public Utilities (Area 8). Economic conditions, judged by sales tax collections, appears to be a “mixed bag” with some geographic areas increasing and some decreasing compared to the same period last year.

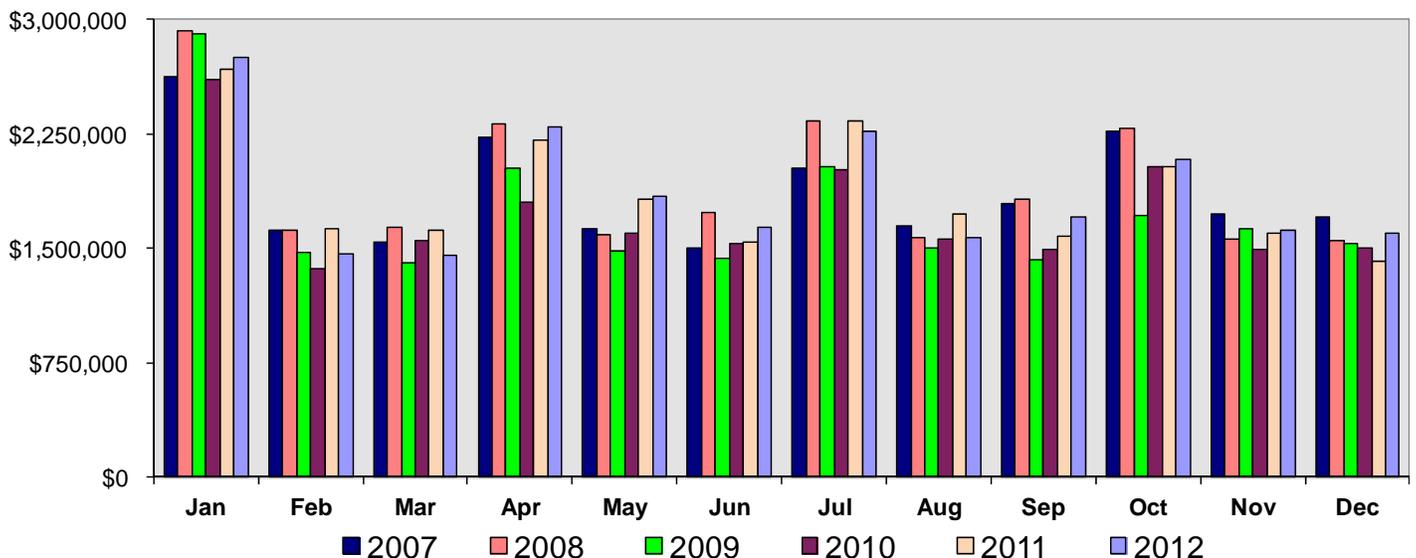


Please note that the geographic map of the sales tax areas was changed as of the February 2012 report, and hopefully makes more sense. Some of the areas will look skewed until more comparable data is available (next year). EURA Areas 9 & 10 and EURA Areas 11 & 12 were incorporated into Areas 1, 2 and 6. Specific changes include:

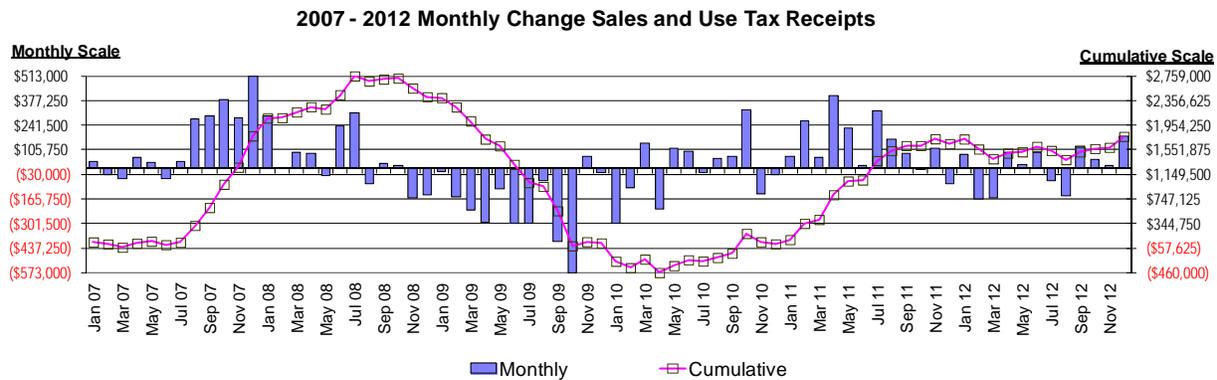
- Area 1 east boundary will change at Bannock St/Englewood Pkwy east to Acoma St south to Jefferson Ave/Hampden Ave/US 285
- Split the address down the middle of the streets for Area 2 and Area 3: Bannock St and Sherman St
- Split the address down the middle of the streets for Area 3 and Area 4: Belleview Ave, Fox St and Logan St
- The north and south side of the street included in Area 1: Jefferson Avenue
- The north and south side of the street included in Area 2: Jefferson Ave/Hampden Ave/US 285

The bar graph below shows a comparison of monthly sales tax collections (cash basis) for 2007 through 2012.

2007-2012 YTD Sales/Use Tax Collections by Month - Cash Basis

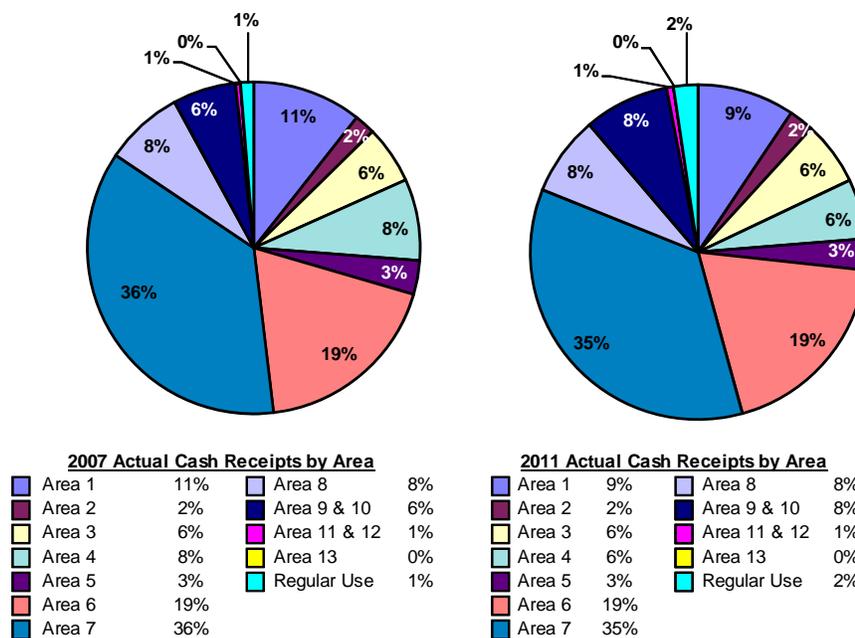


The next chart illustrates sales tax collections (cash basis) by month and cumulative for the years presented.



Sales tax collections are reported by various geographic areas as illustrated in the following pie charts. These illustrate the changing collection patterns for 2007 and 2011.

Geographic Sales Tax Collection Areas



Information for business and geographic Areas 7 and 8 follows:

Area 7: This geographic area records the outside city sales tax collections (Outside City). Outside City has been the geographic area responsible for much of the sales tax growth (and decline) in past years. Outside City collections have decreased 1.2 percent from the same period last year. The chart below illustrates this area's contribution to total sales and use taxes (cash basis) as well as total revenues since 2008 for collections through the month of December. The importance of Outside City has declined as a percentage of sales and use tax collections but it continues to remain an important impact on the City's General Fund as illustrated by the following:

	2008	2009	2010	2011	2012
Total Sales and Use Taxes	22,982,559	20,591,187	20,575,238	22,211,917	22,330,166
Outside City Collections	8,023,476	6,435,979	6,291,222	7,849,730	7,364,380
Percentage of Total	34.9%	31.3%	30.6%	35.3%	33.0%
Total General Fund Revenues	38,579,518	36,466,889	36,816,579	38,306,575	39,309,250
Outside City Collections	8,023,476	6,435,979	6,291,222	7,849,730	7,364,380
Percentage of Revenues	20.8%	17.6%	17.1%	20.5%	18.7%

The City records the proceeds of some returns from Outside City into an unearned revenue (liability) account. The criteria staff uses to decide if proceeds should be placed in the unearned account is if a reasonable probability exists for another municipality to claim the revenue. This account currently has a balance of \$1,100,000 to cover intercity claims. The City paid \$236,998 in refunds including intercity sales/use tax claims through December 2012 compared to \$90,465 through December 2011. At this time *potential* refunds total approximately \$1,290,000 for claims submitted to Englewood but not completed.

Area 8: This geographic area consists of collections from public utilities. Collections through December 2012 were 5.6 percent or \$95,650 less than December 2011. Weather conditions, energy usage conservation, and rising energy prices play an important role in revenue collections. Collections could increase or decrease if the remainder of the year is significantly hotter/colder than normal.

Other Sales Tax Related Information

Finance and Administrative Services Department collected \$158,918 in sales and use tax audit revenues and general collections of balances on account through the month of December 2012, this compares to \$202,306 collected in 2011 and \$376,960 collected in 2010.

Of the 59 sales tax accounts reviewed in the various geographic areas, 33 (56 percent) showed improved collections and 26 (44 percent) showed reduced collections this year compared to the same period last year.

The Department issued 394 new sales tax licenses through December 2012; 422 and 356 were issued through December 2011 and 2010 respectively.

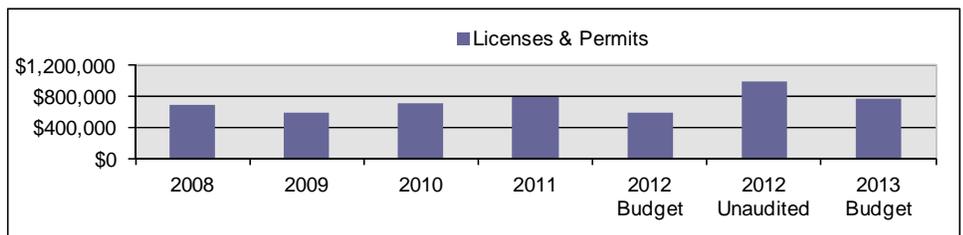
City records indicate that year-to-date 164 businesses closed (101 of them were outside the physical limits of Englewood) and 421 opened (275 of them were outside the physical limits of Englewood).

General Fund - Other Revenue

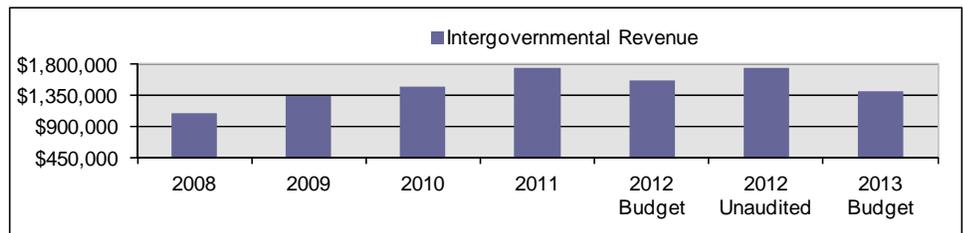
Other revenues accounted for \$10,497,214 or 27.4 percent of the total revenues for 2011; the City budgeted \$9,956,178 for 2012.

The following provides additional information on the significant revenue sources of the General Fund:

Licenses and Permits: This revenue category includes business and building licenses and permits. This revenue source generated \$778,536 during 2011 or two percent of total revenue and 7.4 percent of total other revenue. This revenue source totaled \$1,168,977 in 2007 and decreased to \$778,536 in 2011, a 33.4 percent decrease. The City budgeted \$574,025 for 2012 and year-to-date the City collected \$983,419 or \$204,883 (26.3 percent) more than the \$778,883 collected through December 2010.

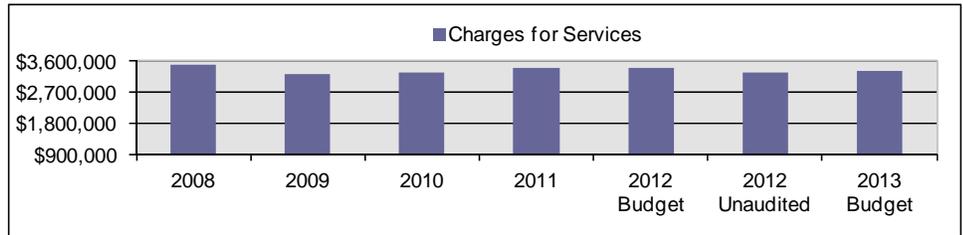


Intergovernmental Revenues: This revenue source includes state and federal shared revenues including payments in lieu of taxes. These revenues are budgeted at \$1,552,315 for 2012. This revenue source totaled \$1,106,280 in 2007 and the City collected \$1,724,807 in 2011, a 55.9 percent increase. The City collected \$1,726,403 through December 2012 this is \$1,596 more than the \$1,724,807 collected in the same period in 2011.



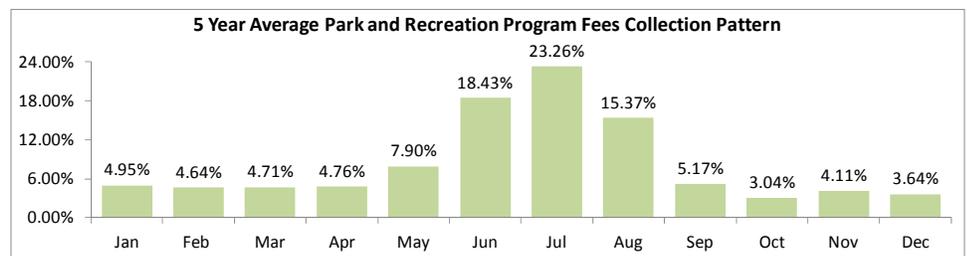
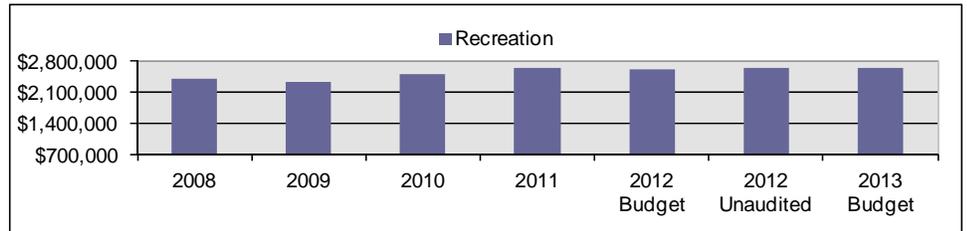
Charges for Services: This includes general government, public safety, fees for the administration of the utilities funds, court costs, highway and street and other charges. This revenue source is budgeted at \$3,399,722 for 2012. This revenue source totaled

\$3,113,550 in 2007 and increased to \$3,384,318 in 2011, an 8.7 percent increase. Total collected year-to-date was \$3,239,847 or \$144,471 (4.3 percent) less than the \$3,384,318 collected year-to-date in 2011.

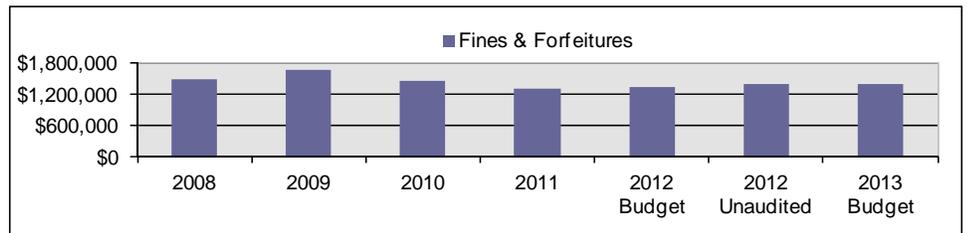


Recreation: This category of revenue includes the fees and charges collected from customers to participate in the various programs offered by the Parks and Recreation Department. This revenue source is budgeted at

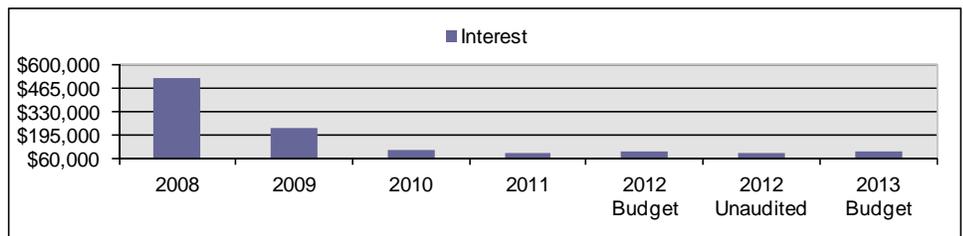
\$2,599,668 for 2012. This revenue source totaled \$2,235,938 in 2007 and increased to \$2,635,221 in 2011, a 17.9 percent increase. Total collections through December 2012 were \$2,615,643 compared to \$2,635,221 collected in 2011.



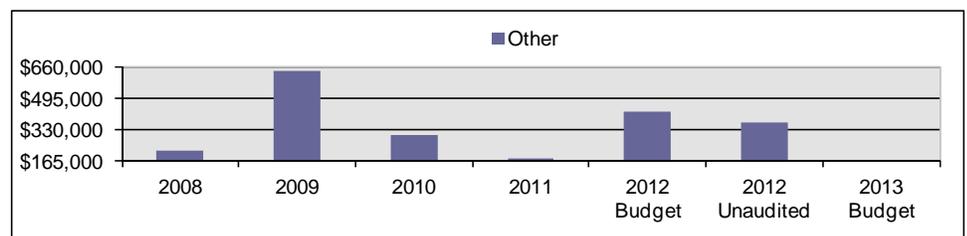
Fines and Forfeitures: This revenue source includes court, library, and other fines. The 2012 budget for this source is \$1,318,450 or 14.7 percent of total other revenue. This revenue source totaled \$1,445,641 in 2007 and decreased to \$1,284,758 in 2011, an 11.1 percent decrease. Total collected year-to-date was \$1,381,493 or \$96,735 (7.5 percent) more than the \$1,284,758 collected in the same time period last year.



Interest: This is the amount earned on the City's cash investments. The 2012 budget for this source is \$100,000. This revenue source totaled \$411,516 in 2007 and decreased to \$91,864 in 2011, a 77.9 percent decrease. The City earned \$84,417 through December 2012; while the City earned \$91,034 through December 2011.



Other: This source includes all revenues that do not fit in another revenue category. The 2012 budget for this source is \$419,153. This revenue source totaled \$166,247 in 2007 and increased to \$173,381 in 2011, a 4.3 percent increase. Total collected year-to-date is \$365,279 (111 percent) more than the \$173,381 collected last year during the same period.



General Fund - Expenditures

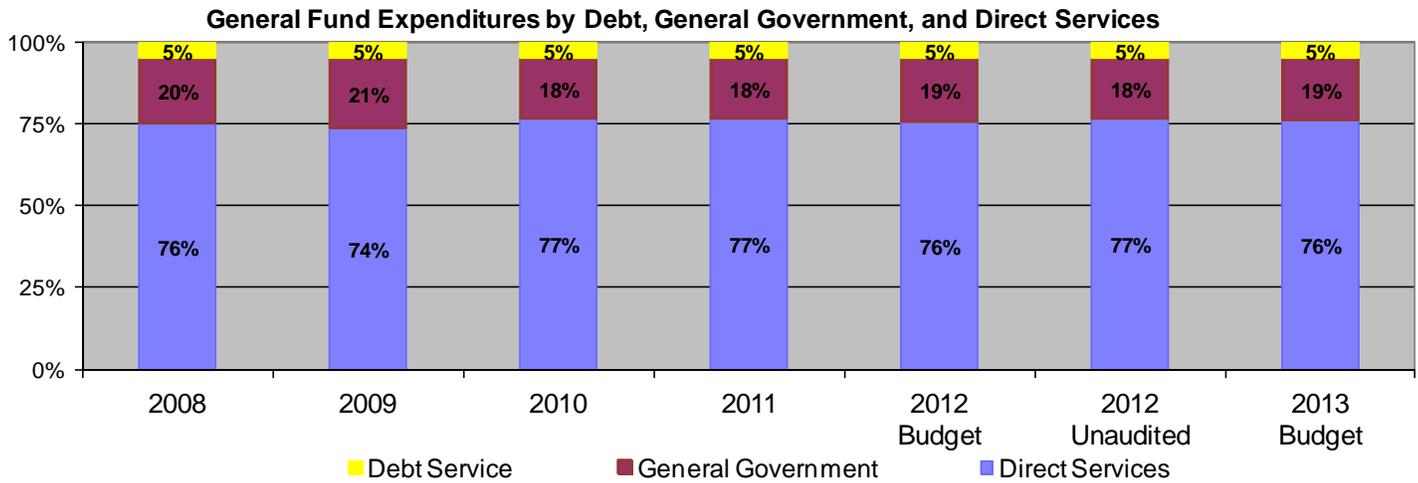
In 2006 the City adopted an outcome based budgeting philosophy. City Council and Staff outlined five outcomes to reflect, more appropriately, the desired result of the services delivered to the citizens of Englewood. The five outcomes identified are intended to depict Englewood as:

- ▶ A City that provides and maintains quality infrastructure,
- ▶ A safe, clean, healthy, and attractive City,
- ▶ A progressive City that provides responsive and cost efficient services,
- ▶ A City that is business friendly and economically diverse, and
- ▶ A City that provides diverse cultural, recreational, and entertainment opportunities.

Outcome based budgeting is an additional tool the City Council and staff use to better develop ways to serve our citizens. This type of budgeting is refined and reviewed on an on-going basis to help us better focus our resources in meeting the objectives of our citizens.

The City budgeted total expenditures at \$40,949,793 for 2012, this compares to \$39,496,268 and \$38,901,342 expended in 2011 and 2010 respectively. Budgeted expenditures for 2012 general government (City Manager, Human Resources, etc.) totals \$7,728,324 or 18.9 percent of the total. Direct government expenditures (Police, Fire, etc.) are budgeted at \$31,160,730 or 76.1 percent of the total. Debt service (fixed costs) payments are \$2,060,739 or five percent of the total. Total expenditures through December were \$39,935,232 compared to \$39,496,268 in 2011 and \$38,901,342 in 2010. *Total expenditures are subject to change until the Comprehensive Annual Financial Report is prepared. At this time, expenditures through December are \$1,014,561 (approximately 2.5 percent) below budget.*

The chart below illustrates the breakdown of expenditures into debt service, general and direct government services.



The schedule below provides the expenditure for each of the General Fund departments for the years 2008 through 2013 Budget.

Expenditure	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Unaudited	2013 Budget
General Government							
Legislation	350,254	346,044	309,870	298,731	333,793	312,148	330,436
City Manager	674,322	674,170	659,882	639,184	672,072	654,119	679,653
City Attorney	698,563	678,038	702,228	706,841	746,734	710,020	783,147
Municipal Court	915,303	914,494	901,469	848,775	974,417	883,027	962,993
Human Resources	579,136	456,275	419,422	430,792	470,910	470,168	481,392
Finance & Administrative Services	1,626,571	1,575,923	1,445,581	1,446,313	1,541,645	1,459,842	1,583,684
Information Technology	1,280,156	1,360,237	1,280,660	1,332,766	1,360,355	1,334,941	1,340,211
Community Development	1,464,725	1,366,437	1,301,473	1,359,264	1,478,398	1,234,582	1,324,774
Contingencies	59,759	160,578	48,138	152,423	150,000	143,404	150,000
Contribution to Component Unit(s)	-	800,000	-	-	-	-	-
General Government Subtotal	7,648,789	8,332,196	7,068,723	7,215,089	7,728,324	7,202,251	7,636,290
Direct Services							
Public Works	5,189,173	5,152,891	5,137,364	5,259,875	5,436,637	5,048,806	5,308,257
Police	9,974,925	10,183,890	10,312,633	10,395,239	10,921,455	10,762,258	11,250,771
Fire	7,215,444	7,320,268	7,425,903	7,666,842	7,711,732	8,069,132	7,889,065
Library	1,261,112	1,275,554	1,284,083	1,145,613	1,256,481	1,169,276	1,251,293
Parks and Recreation	5,916,449	5,727,968	5,811,809	5,717,147	5,834,425	5,628,133	5,711,776
Direct Services Subtotal	29,557,103	29,660,571	29,971,792	30,184,716	31,160,730	30,677,605	31,411,162
Debt Service							
Debt Service-Civiccenter	1,575,850	1,571,752	1,570,705	1,658,857	1,574,000	1,569,346	1,573,000
Debt Service-Other	233,456	233,456	290,122	437,606	486,739	486,030	489,574
Debt Service Subtotal	1,809,306	1,805,208	1,860,827	2,096,463	2,060,739	2,055,376	2,062,574
Total Expenditure	39,015,198	39,797,975	38,901,342	39,496,268	40,949,793	39,935,232	41,110,026
% Expenditure Change	2.35%	2.01%	-2.25%	1.53%	3.68%	-2.48%	2.94%
Other Financing Uses							
Transfers Out	408,915	177,011	750,000	301,246	0	434,000	0
Total Other Financing Uses	408,915	177,011	750,000	301,246	0	434,000	0
Total Uses of Funds	39,424,113	39,974,986	39,651,342	39,797,514	40,949,793	40,369,232	41,110,026
% Uses of Funds Change	1.92%	1.40%	-0.81%	0.37%	2.90%	-1.42%	1.84%

The chart below provides per capita the General Fund expenditure information categorized into direct and general government services and debt service. Also provided is the per capita General Obligation Debt accounted for in the Debt Service Fund.

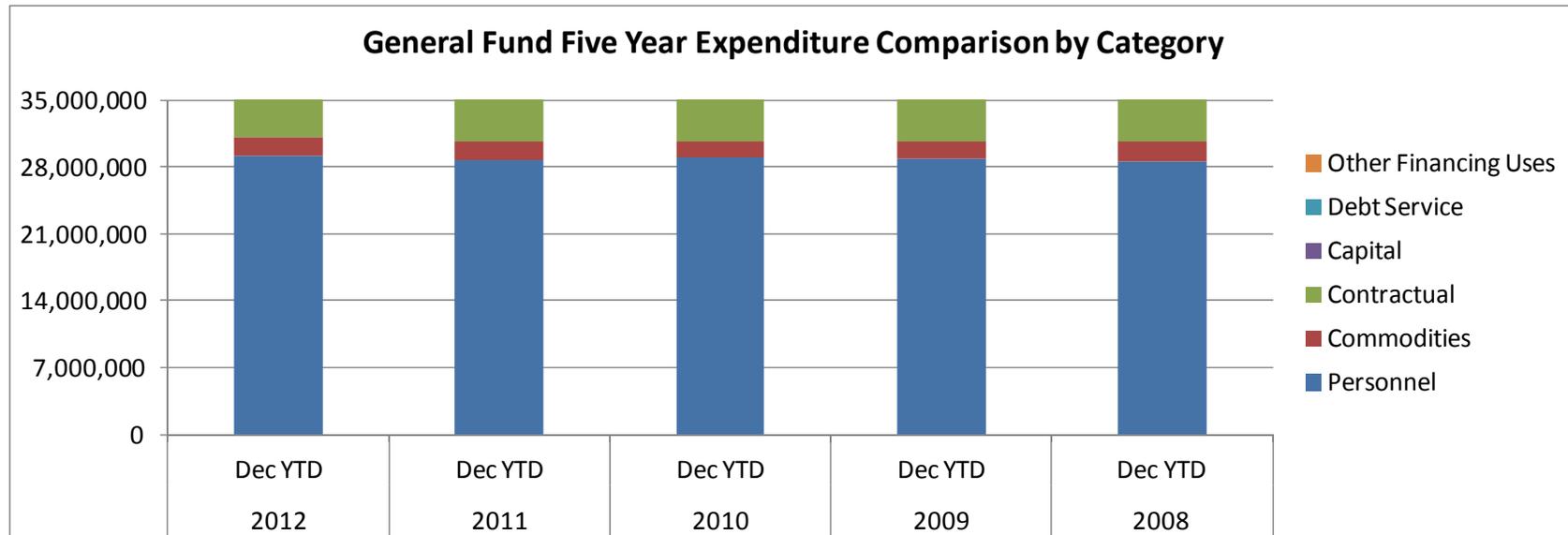
	2008	2009	2010	2011	2012 Budget	2012 Unaudited	2013 Budget
Population*	30,943	30,761	30,255	30,720	30,720	30,720	30,720
General Fund							
General Government Services	\$ 247	\$ 271	\$ 234	\$ 235	\$ 252	\$ 234	\$ 249
Direct Services	\$ 955	\$ 964	\$ 991	\$ 983	\$ 1,014	\$ 999	\$ 1,022
Public Works	\$ 168	\$ 168	\$ 170	\$ 171	\$ 177	\$ 164	\$ 173
Police	\$ 322	\$ 331	\$ 341	\$ 338	\$ 356	\$ 350	\$ 366
Fire	\$ 233	\$ 238	\$ 245	\$ 250	\$ 251	\$ 263	\$ 257
Library	\$ 41	\$ 41	\$ 42	\$ 37	\$ 41	\$ 38	\$ 41
Parks & Recreation	\$ 191	\$ 186	\$ 192	\$ 186	\$ 190	\$ 183	\$ 186
Debt Service	\$ 58	\$ 59	\$ 62	\$ 68	\$ 67	\$ 67	\$ 67
Total Expenditure Per Capita	\$ 1,261	\$ 1,294	\$ 1,286	\$ 1,286	\$ 1,333	\$ 1,300	\$ 1,338
Debt Service Fund							
General Obligation Debt Per Capita	\$ 36	\$ 36	\$ 36	\$ 31	\$ 31	\$ 31	\$ 31

* Source: Colorado Department of Local Affairs Municipal Population Estimates By County; 2010 figure is from Census Data

General Fund - Five Year Expenditure Comparison by Category

	Dec YTD 2012	YTD % Change	% of Total	Dec YTD 2011	YTD % Change	% of Total	Dec YTD 2010	YTD % Change	% of Total	Dec YTD 2009	YTD % Change	% of Total	Dec YTD 2008	% of Total
Personnel services														
Salaries and wages	22,082,082	1.160%	54.658%	21,828,001	-1.770%	54.848%	22,221,991	-0.210%	56.043%	22,269,210	1.570%	55.708%	21,924,162	55.708%
Overtime	668,089	12.000%	1.654%	596,530	14.130%	1.499%	522,692	0.420%	1.318%	520,516	-17.830%	1.302%	633,445	1.302%
Benefits	6,395,267	1.320%	15.830%	6,312,152	1.310%	15.861%	6,230,691	2.610%	15.714%	6,072,244	0.320%	15.190%	6,052,680	15.190%
Personnel services total	29,145,438	1.420%	72.141%	28,736,683	-0.820%	72.207%	28,975,374	0.390%	73.075%	28,861,970	0.880%	72.200%	28,610,286	72.200%
Commodities total	2,010,791	3.200%	4.977%	1,948,413	13.290%	4.896%	1,719,791	-4.390%	4.337%	1,798,680	-16.250%	4.500%	2,147,636	4.500%
Contractual services total	6,051,723	-0.520%	14.979%	6,083,111	6.970%	15.285%	5,686,570	-3.720%	14.341%	5,906,266	0.650%	14.775%	5,868,259	14.775%
Capital total	705,907	11.180%	1.747%	634,918	-4.200%	1.595%	662,743	5.160%	1.671%	630,251	7.820%	1.577%	584,561	1.577%
Total Expenditures	37,913,859	1.370%	93.845%	37,403,126	0.970%	93.984%	37,044,478	-0.410%	93.426%	37,197,168	-0.040%	93.051%	37,210,742	93.051%
Debt service total	2,052,526	-1.940%	5.080%	2,093,142	12.720%	5.259%	1,856,878	3.110%	4.683%	1,800,808	-0.200%	4.505%	1,804,456	4.505%
Other financing uses total	434,000	44.068%	1.074%	301,246	-59.830%	0.757%	750,000	-23.240%	1.891%	977,011	138.928%	2.444%	408,915	2.444%
Total Uses of Funds	40,400,386	1.510%	100.000%	39,797,514	0.370%	100.000%	39,651,356	-0.810%	100.000%	39,974,987	1.400%	100.000%	39,424,113	100.000%
Annual Total	41,342,227	3.881%		39,797,514	0.369%		39,651,356	-0.810%		39,974,987	1.397%		39,424,113	
YTD % of Annual Total	97.722%			100.000%			100.000%			100.000%			100.000%	

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General Fund - Transfers

The General Fund has provided funds to and has received funds from Special Revenue Funds, Capital Projects Funds, Internal Service Funds and Component Units in order to buffer temporary gaps in revenue and expenditure amounts. In 2012 the General Fund is not in the position to provide funding to the Capital Projects Funds but has received the following net transfers:

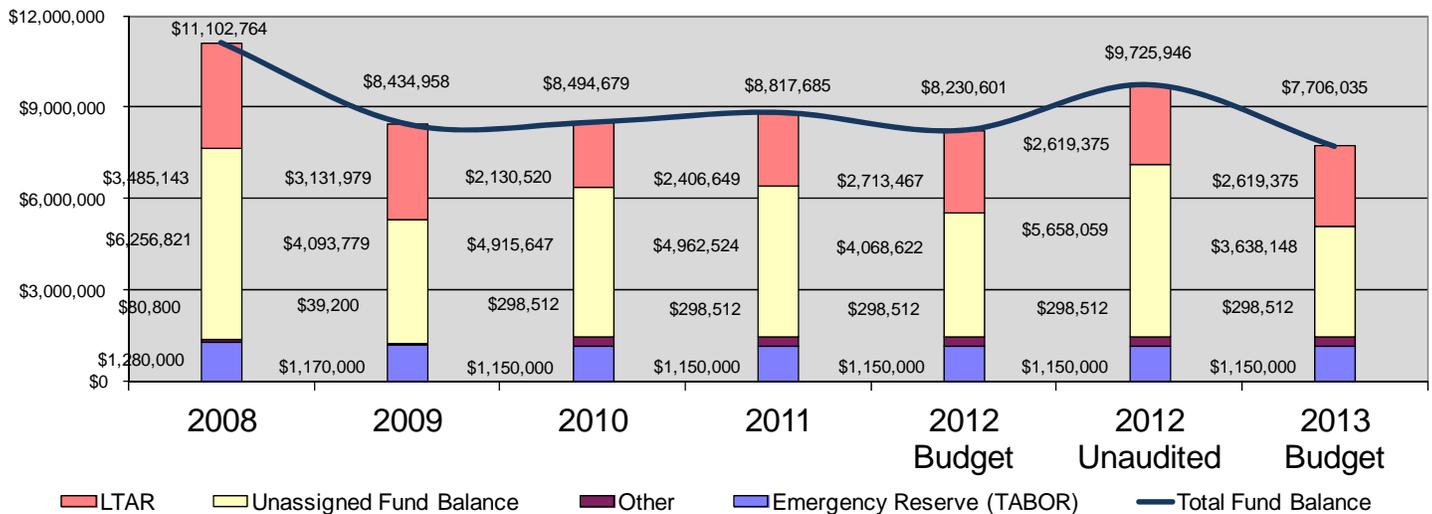
Source of Funds	2012 Budget Amount	2012 YTD Amount	2011 Annual Amount
Special Revenue Funds			
Neighborhood Stabilization Program Fund*	\$ -	\$ 312,726	\$ 396,130
Capital Project Funds			
Public Improvement Fund (PIF)	486,739	201,517	338,308
Internal Service Funds			
Central Services Fund	-	-	100,000
Servicenter Fund	100,000	100,000	100,000
Risk Management Fund	720,000	920,000	546,000
Employee Benefits Fund	-	-	165,000
Transfers Total	<u>\$ 1,306,739</u>	<u>\$ 1,534,243</u>	<u>1,645,438</u>

*In addition to the 2011 amount received (\$396,130) from the Neighborhood Stabilization Program (NSP) Fund, the NSP Fund returned \$47,052 in 2010 of the \$750,000 borrowed in this same year. All the funds borrowed by the NSP Fund in 2010 plus interest in the amount of \$5,908 have been repaid to the General Fund Long-Term Asset Reserve.

General Fund - Fund Balance

The City designates the fund balance into two categories, restricted and unrestricted. The portion of the fund balance which is restricted is referred to as the “Reserves” while the unrestricted portion is referred to as the unassigned fund balance. The unassigned fund balance represents funds the City sets aside for a “rainy day”. Another way to view these unrestricted funds is as a stabilization fund, the intent of which is to smooth over unexpected fluctuations in revenues and expenditures. The fund balance is normally built up when revenues exceed expenditures. In the past, excess funds have been transferred out, usually for capital projects identified in the Multiple Year Capital Plan (MYCP). The unassigned fund balance is not adequate to provide for a transfer from the General Fund to the capital projects funds.

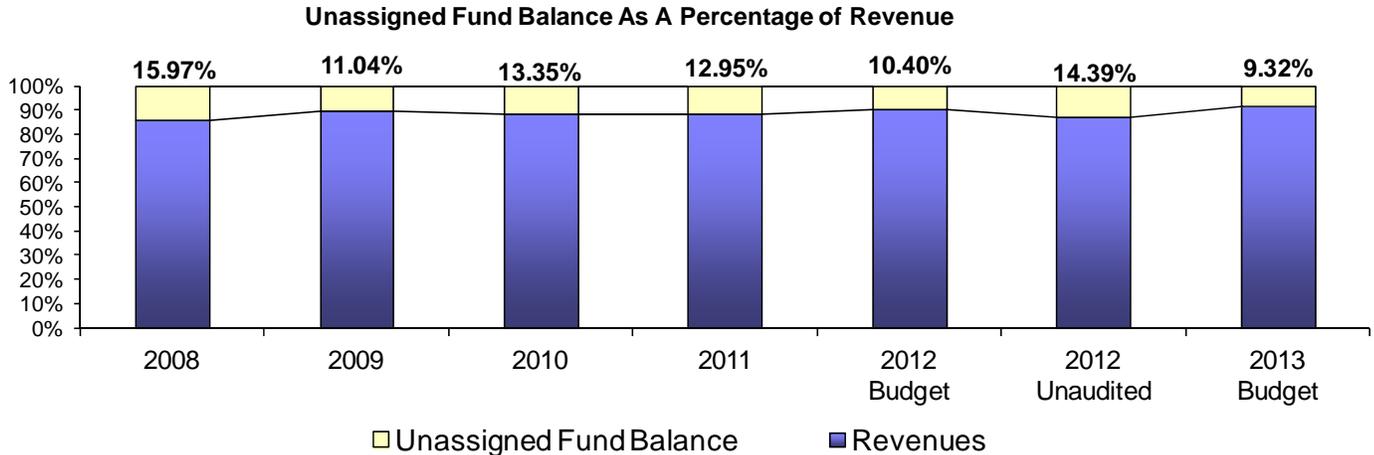
General Fund - Fund Balance



Long Term Asset Reserve (LTAR) At the 2008 Budget workshop, City Council discussed and directed staff to establish a General Fund reserve account to accumulate funds from the sale, lease, or earnings from long-term assets. It was also determined that these funds should be used in a careful, judicious and strategic manner. The funds restricted in this account are to be expended if the funds are appropriated in the annual budget or by supplemental appropriation.

The balance at the end of December 2012 is \$2,619,375. Council reduced the LTAR balance by \$100,000 for improvements to the Little Dry Creek Plaza at the December 4, 2012 regular Council Meeting.

The City's General Fund ended 2011 with total fund balance of \$8,817,685, and an unassigned fund balance of \$4,962,524 is 12.95 percent of revenues or 12.6 percent of expenditures. The unaudited total ending fund balance for 2012 are \$9,725,946 with an unassigned fund balance of \$5,658,059 or 14.4 percent of unaudited revenues or 14.2 percent of unaudited expenditures. The \$5,658,059 would allow the City to operate for approximately 51.7 days (using average daily estimated expenditures) if all other revenues and financing sources ceased. In these times of economic uncertainty, it is more important than ever to maintain reserves to help the City make up for revenue shortfalls and unexpected expenditure increases given that the one-time transfers made to the General Fund to help maintain reserves are no longer available.



PUBLIC IMPROVEMENT FUND OVERVIEW

The Public Improvement Fund (PIF) accounts for the City's "public-use" capital projects (e.g. roads, bridges, pavement, etc.). The PIF funding is from the collection of vehicle and building use taxes, intergovernmental revenues, interest income, and other sources.

Provided for your information is the table below that illustrates the PIF Year-To-Date (YTD) revenue and expenditure amounts for the years 2010 through 2012. The dollar and percentage change between each year is also provided. The Estimated Ending Fund Balance is included in order to account for the remaining PIF appropriation in addition to the remaining annual revenue anticipated for the fund.

Public Improvement Fund (PIF)	2012	2012 vs 2011 Increase (Decrease)		2011	2011 vs 2010 Increase (Decrease)		2010
YTD Revenues	\$ 2,745,552	\$ 832,931	43.55%	\$ 1,912,621	\$ (1,081,649)	(36.12%)	\$ 2,994,270
YTD Expenditures	2,788,044	\$ (1,003,439)	(26.47%)	3,791,483	\$ 244,453	6.89%	3,547,030
Net Revenues (Expenditures)	\$ (42,492)	\$ 1,836,370		\$ (1,878,862)	\$ (1,326,102)		\$ (552,760)
Beginning PIF Fund Balance	\$ 934,251			\$ 2,686,457			\$ 1,515,399
Ending PIF Fund Balance Before Remaining Annual Revenue and Appropriation	\$ 891,759			\$ 807,595			\$ 962,639
Plus: Remaining Annual Revenue	174,007			33,620			174,157
Less: Remaining Annual Appropriation	(569,544)			(603,481)			(673,785)
Estimated Ending Fund Balance	\$ 496,222			\$ 237,734			\$ 463,011
Unappropriated Fund Balance as of December 31,				\$ 274,180			\$ 620,120

The three main funding sources for the PIF are Vehicle Use Tax, Building Use Tax and Arapahoe County Road and Bridge Tax.

	2012 Estimate	2012 Adopted Budget	2012 YTD Actual	2012 Vs 2011 Amount	%	2011 YTD Actual	2011 Vs 2010 Amount	%	2010 YTD Actual
Vehicle Use Tax	\$ 1,200,000	\$ 1,000,000	\$ 1,171,140	\$ 140,364	14%	\$ 1,030,776	\$ 104,061	11%	\$ 926,715
Building Use Tax	\$ 951,705	\$ 550,000	\$ 813,826	\$ 208,742	34%	\$ 605,085	\$ 59,098	11%	\$ 545,987
Arapahoe County Road and Bridge Tax	\$ 197,000	\$ 184,000	\$ 192,120	\$ (1,947)	-1%	\$ 194,067	\$ 1,958	1%	\$ 192,109

Vehicle Use Tax is based on the valuation of new vehicles purchased by City of Englewood residents. This tax is collected and remitted by Arapahoe County at the time the vehicle is registered. **Building Use Tax** is based on the valuation of building permits issued by the City of Englewood. These revenue sources are monitored periodically to determine the revision of the 2012 Estimate. **Arapahoe County Road and Bridge Tax** is restricted to the construction and maintenance of streets and bridges. This tax is based on a mill levy established by Arapahoe County multiplied by the City's assessed valuation multiplied by 50%.

2012 Year-To-Date City Funds At-A-Glance

(Please refer to "Funds Glossary" for a Brief Description of Funds and Fund Types)

	Beginning Balance	Revenue	Expenditure	Other Sources (Uses)	Restricted/ Committed Balance	Ending Balance
Governmental Fund Types (Fund Balance)						
General Fund	8,817,685	38,757,955	39,999,776	1,302,635	4,161,979	4,716,519
Special Revenue Funds						
Conservation Trust	1,184,882	312,660	268,233	(1,233,574)	-	(4,265)
Open Space	1,367,255	436,445	697,685	(1,008,133)	-	97,882
Neighborhood Stabilization Program	408,432	907,858	663,552	(652,737)	-	-
Donors	380,622	221,420	153,239	-	-	448,803
Community Development	-	263,452	286,711	23,259	-	-
Malley Center Trust	279,038	4,919	14,983	-	-	268,974
Parks & Recreation Trust	451,714	14,956	12,023	-	-	454,647
Debt Service Fund						
General Obligation Bond	154,267	856,535	955,027	-	-	55,775
Capital Projects Funds						
PIF	934,251	2,198,758	1,529,086	(1,107,701)	-	496,222
MYCP	827,183	5,499	402,858	(414,118)	-	15,706
Proprietary Fund Types (Funds Available Balance)						
Enterprise Funds						
Water	7,426,594	8,146,922	8,548,048	6,495,561	-	13,521,029
Sewer	5,306,200	14,548,972	14,931,298	-	1,000,000	3,923,873
Stormwater Drainage	990,801	332,668	248,385	2,485	102,500	975,069
Golf Course	735,144	2,111,833	1,880,523	-	293,500	672,954
Concrete Utility	338,297	703,224	708,189	-	-	333,332
Housing Rehabilitation	489,000	219,141	252,545	(89,061)	-	366,536
Internal Service Funds						
Central Services	151,323	361,035	326,768	-	-	185,590
ServiCenter	993,875	2,403,677	2,037,982	(100,000)	-	1,259,570
CERF	1,538,025	783,577	851,755	-	-	1,469,848
Employee Benefits	4,936	5,287,286	5,321,992	(37,000)	-	(66,770)
Risk Management	1,101,326	1,203,288	1,293,334	(926,000)	-	85,281

CLOSING

The Finance and Administrative Services Department staff works closely with the City Manager's Office and the various departments to help identify revenue and expenditure threats, trends and opportunities as well as strategies to balance revenues and expenditures. I will continue to provide Council with monthly reports. It is important to frequently monitor the financial condition of the City so City staff and Council can work together to take action, if necessary, to maintain service levels, employees, and fiscal health of the City.

I plan to discuss this report with Council at an upcoming study session. If you have any questions regarding this report, I can be reached at **303.762.2401**.

FUNDS GLOSSARY

Capital Equipment Replacement Fund (CERF) – Accounts for the accumulation of funds for the scheduled replacement of City-owned equipment and vehicles.

Capital Projects Funds account for financial resources to be used for the acquisition and/or construction of major capital facilities (other than those financed by proprietary funds).

Central Services Fund – Accounts for the financing of printing services and for maintaining an inventory of frequently used or essential office supplies provided by Central Services to other departments of the City on a cost reimbursement basis.

Community Development Fund – Accounts for the **art** Shuttle Program which is funded in part by the Regional Transportation District (RTD). **art** provides riders free transportation to 19 stops connecting CityCenter Englewood, businesses in downtown Englewood, and the medical facilities in and near Craig Hospital and Swedish Medical Center.

Concrete Utility Fund – Accounts for revenues and expenses associated with maintaining the City's sidewalks, curbs and gutters.

Conservation Trust Fund – Accounts for the acquisition of parks and open space land not previously owned by the City and for improvements to existing park and recreation facilities. Financing is provided primarily from State Lottery funds.

Debt Service Funds account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond and loan principal and interest from special assessment levies when the government is obligated in some manner for payment.

Donors' Fund – Accounts for funds donated to the City for various specified activities.

Employee Benefits Fund – Accounts for the administration of providing City employee benefit programs: medical, dental, life, and disability insurance.

Enterprise Funds account for operations that: (a) are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the City Council has decided that periodic determination of revenue earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management controls, accountability or other purposes.

Fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

General Obligation Bond Fund – Accounts for the accumulation of monies for payment of General Obligation Bond principal and interest.

Golf Course Fund – Accounts for revenues and expenses associated with the operations of the Englewood Municipal Golf Course.

Governmental Funds distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). These funds focus on the near-term *inflows and outflows of spendable resources*, as well as on balances of spendable resources available at the end of the year.

FUNDS GLOSSARY

Housing Rehabilitation Fund – Accounts for revenues and expenses associated with the City’s housing rehabilitation program.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

MOA – Museum of Outdoor Arts

Malley Center Trust Fund – Accounts for a trust established by Elsie Malley to be used for the benefit of the Malley Senior Recreation Center.

Multi-Year Capital Projects Fund (MYCP) - Accounts for the acquisition and/or construction of major capital improvements and facilities. Financing is provided primarily with transfers from other City Funds.

Neighborhood Stabilization Program Fund – Accounts for the federal grant awarded to acquire, rehabilitate and resale approximately eleven foreclosed residential properties located in the City.

Open Space Fund – Accounts for the acquisition of parks and open space land not previously owned by the City and for improvements to existing park and recreation facilities. Financing is provided from the Arapahoe County Open Space Sales Tax of .25%. The Open Space Tax was created on January 1, 2004 and expires on December 31, 2023.

Parks and Recreation Trust Fund – Accounts for a trust established by the City, financed primarily by donations, to be used exclusively for specific park and recreation projects.

Proprietary Funds account for operations that are financed and operated in a manner similar to private business enterprises. It is the intent that the cost of providing such goods or services will be recovered through user charges.

Public Improvement Fund (PIF) – Accounts for the acquisition and/or construction of major capital improvements and facilities. Financing is provided primarily from building and vehicle use taxes.

Risk Management Fund – Accounts for the administration of maintaining property and liability and workers’ compensation insurance.

ServiCenter Fund – Accounts for the financing of automotive repairs and services provided by the ServiCenter to other departments of the City, or to other governmental units, on a cost reimbursement basis.

Sewer Fund – Accounts for revenues and expenses associated with providing wastewater services to the City of Englewood residents and some county residents.

Special Assessment Funds account for and pay special assessment bond principal and interest and/or inter-fund loan principal and interest: Following are funds to account for special assessments: **Paving District No. 35, Paving District No. 38, and Concrete Replacement District 1995.**

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Storm Drainage Fund – Accounts for revenues and expenses associated with maintaining the City’s storm drainage system.

Water Fund – Accounts for revenues and expenses associated with providing water services to City of Englewood residents.

General Fund Comparative Revenue, Expenditure & Fund Balance Report as of December 31, 2012

Percentage of Year Completed = 100%

<i>Fund Balance January 1</i>	\$ 8,753,654	\$ 8,817,685	\$ 8,817,685	\$ 8,494,679	\$ 8,494,679	\$ 9,234,957	\$ 9,234,957			
<i>Revenues</i>	2012				2011			2010		
	Budget	Dec-12	% Budget	YE Estimate	Dec-11	Dec-11	% YTD	Dec-10	Dec-10	% YTD
Property Tax	2,880,000	2,874,816	99.82%	2,880,000	2,994,213	2,994,213	100.00%	3,020,884	3,020,884	100.00%
Specific Ownership Tax	250,000	243,293	97.32%	230,000	246,062	246,062	100.00%	263,434	263,434	100.00%
Sales & Use Taxes	22,115,126	22,331,153	100.98%	22,115,126	21,737,110	21,737,110	100.00%	20,866,515	20,866,515	100.00%
Cigarette Tax	190,000	189,618	99.80%	184,000	190,763	190,763	100.00%	196,320	196,320	100.00%
Franchise Fees	3,056,938	2,712,179	88.72%	2,900,000	2,631,393	2,631,393	100.00%	2,620,191	2,620,191	100.00%
Hotel/Motel Tax	8,713	10,395	119.30%	10,000	9,820	9,820	100.00%	8,806	8,806	100.00%
Licenses & Permits	574,025	983,419	171.32%	940,000	778,536	778,536	100.00%	695,563	695,563	100.00%
Intergovernmental Revenue	1,552,315	1,726,403	111.21%	1,821,012	1,724,807	1,724,807	100.00%	1,465,970	1,465,970	100.00%
Charges for Services	3,399,722	3,239,847	95.30%	3,261,304	3,384,318	3,384,318	100.00%	3,254,830	3,254,830	100.00%
Recreation	2,599,668	2,615,643	100.61%	2,609,701	2,635,221	2,635,221	100.00%	2,489,781	2,489,781	100.00%
Fines & Forfeitures	1,318,450	1,381,493	104.78%	1,368,450	1,284,758	1,284,758	100.00%	1,437,957	1,437,957	100.00%
Interest	100,000	84,417	84.42%	100,000	91,034	91,034	100.00%	100,545	100,545	100.00%
EMRF Rents	663,046	551,295	83.15%	546,112	425,159	425,159	100.00%	105,125	105,125	100.00%
Miscellaneous	411,998	365,279	88.66%	375,000	173,381	173,381	100.00%	293,658	293,658	100.00%
Total Revenues	39,120,001	39,309,250	100.48%	39,340,705	38,306,575	38,306,575	100.00%	36,819,579	36,819,579	100.00%
Expenditures										
Legislation	333,793	312,148	93.52%	337,748	298,731	298,731	100.00%	309,870	309,870	100.00%
City Attorney	746,734	710,020	95.08%	774,254	706,841	706,841	100.00%	702,228	702,228	100.00%
Court	974,417	883,027	90.62%	949,982	848,775	848,775	100.00%	901,469	901,469	100.00%
City Manager	672,072	654,119	97.33%	665,441	639,184	639,184	100.00%	659,882	659,882	100.00%
Human Resources	470,910	470,168	99.84%	461,343	430,792	430,792	100.00%	419,421	419,421	100.00%
Financial Services	1,541,645	1,459,842	94.69%	1,509,333	1,446,313	1,446,313	100.00%	1,445,581	1,445,581	100.00%
Information Technology	1,360,355	1,334,941	98.13%	1,342,364	1,332,766	1,332,766	100.00%	1,280,660	1,280,660	100.00%
Public Works	5,436,637	5,048,806	92.87%	5,327,838	5,259,875	5,259,875	100.00%	5,137,364	5,137,364	100.00%
Fire Department	7,711,732	8,069,132	104.63%	8,021,054	7,666,842	7,666,842	100.00%	7,425,903	7,425,903	100.00%
Police Department	10,921,455	10,762,258	98.54%	11,043,064	10,395,239	10,395,239	100.00%	10,312,633	10,312,633	100.00%
Community Development	1,478,398	1,234,582	83.51%	1,328,798	1,359,264	1,359,264	100.00%	1,301,473	1,301,473	100.00%
Library	1,256,481	1,169,276	93.06%	1,231,346	1,145,613	1,145,613	100.00%	1,284,083	1,284,083	100.00%
Recreation	5,834,425	5,628,133	96.46%	5,704,923	5,717,147	5,717,147	100.00%	5,811,809	5,811,809	100.00%
Debt Service	2,060,739	2,055,376	99.74%	2,060,739	2,096,463	2,096,463	100.00%	1,860,827	1,860,827	100.00%
Contingency	150,000	143,404	95.60%	150,000	152,423	152,423	100.00%	48,139	48,139	100.00%
Total Expenditures	40,949,793	39,935,232	97.52%	40,908,227	39,496,268	39,496,268	100.00%	38,901,342	38,901,342	100.00%
Excess revenues over (under) expenditures	(1,829,792)	(625,982)	34.21%	(1,567,522)	(1,189,693)	(1,189,693)		(2,081,763)	(2,081,763)	
Net transfers in (out)	1,306,739	1,534,243	117.41%	1,534,243	1,512,699	1,512,699	100.00%	1,341,485	1,341,485	100.00%
Total Fund Balance	\$ 8,230,601	\$ 9,725,946	118.17%	\$ 8,784,406	\$ 8,817,685	\$ 8,817,685	100.00%	\$ 8,494,679	\$ 8,494,679	100.00%

Fund Balance Analysis

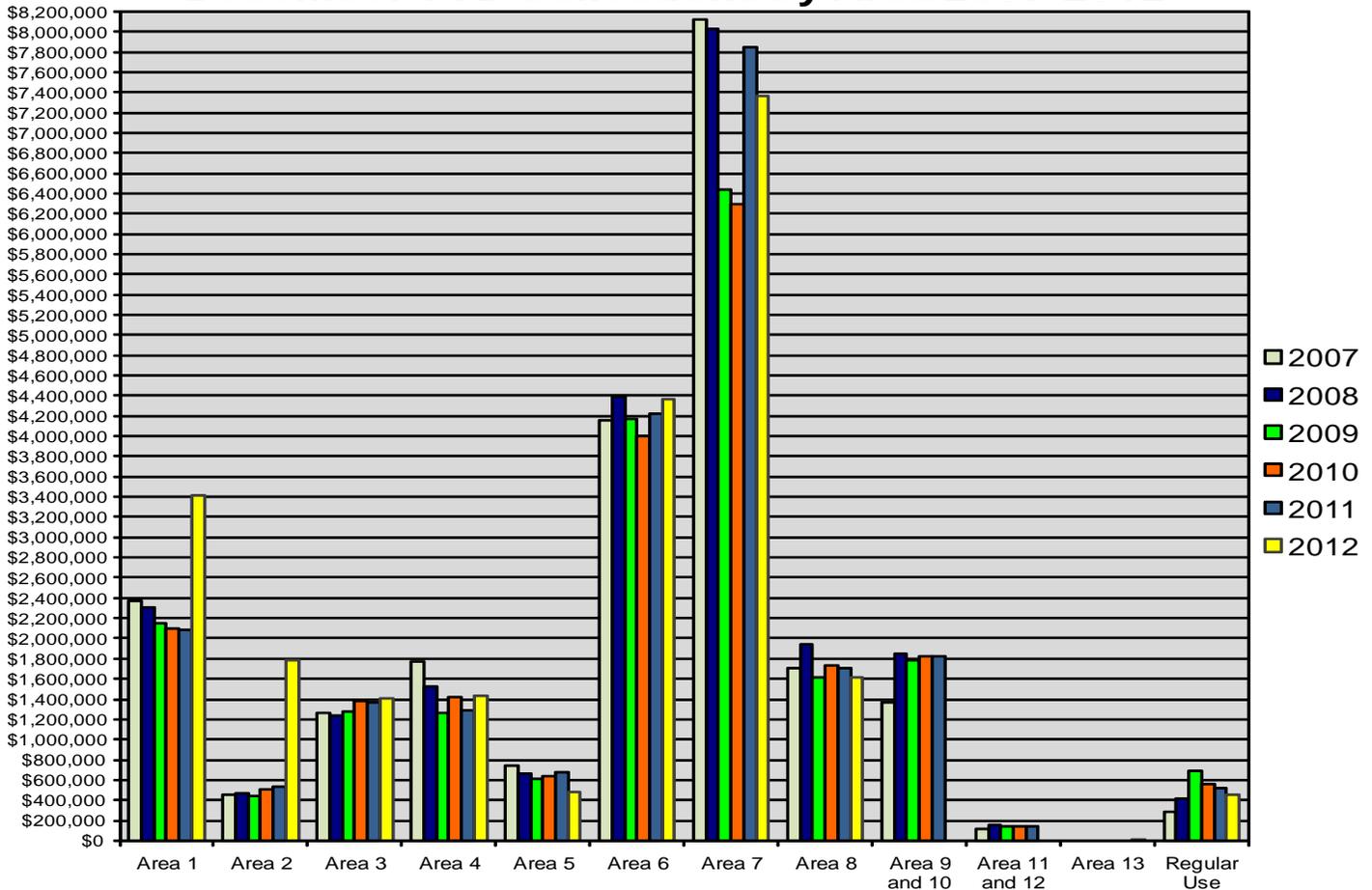
Total Fund Balance	\$ 8,230,601	\$ 9,725,946	\$ 8,784,406	\$ 8,817,685	\$ 8,494,679
Restricted Fund Balance					
-Emergencies (TABOR)	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000
Committed Fund Balance					
-LTAR	2,713,467	2,619,375	2,619,375	2,406,649	2,130,520
-COPS Grant	298,512	298,512	298,512	298,512	298,512
Restricted/Committed	\$ 4,161,979	\$ 4,067,887	\$ 4,067,887	\$ 3,855,161	\$ 3,579,032
Estimated Unassigned Fund Balance	\$ 4,068,622	\$ 5,658,059	\$ 4,716,519	\$ 4,962,524	\$ 4,915,647
As a percentage of projected revenues	10.34%	14.38%	11.99%	12.95%	13.35%
As a percentage of budgeted revenues	10.40%	14.39%	12.06%		
Target	3,912,000	-	5,868,000		

**Sales & Use Tax Collections Year-to-Date Comparison
for the month of December 2012**

Cash Basis

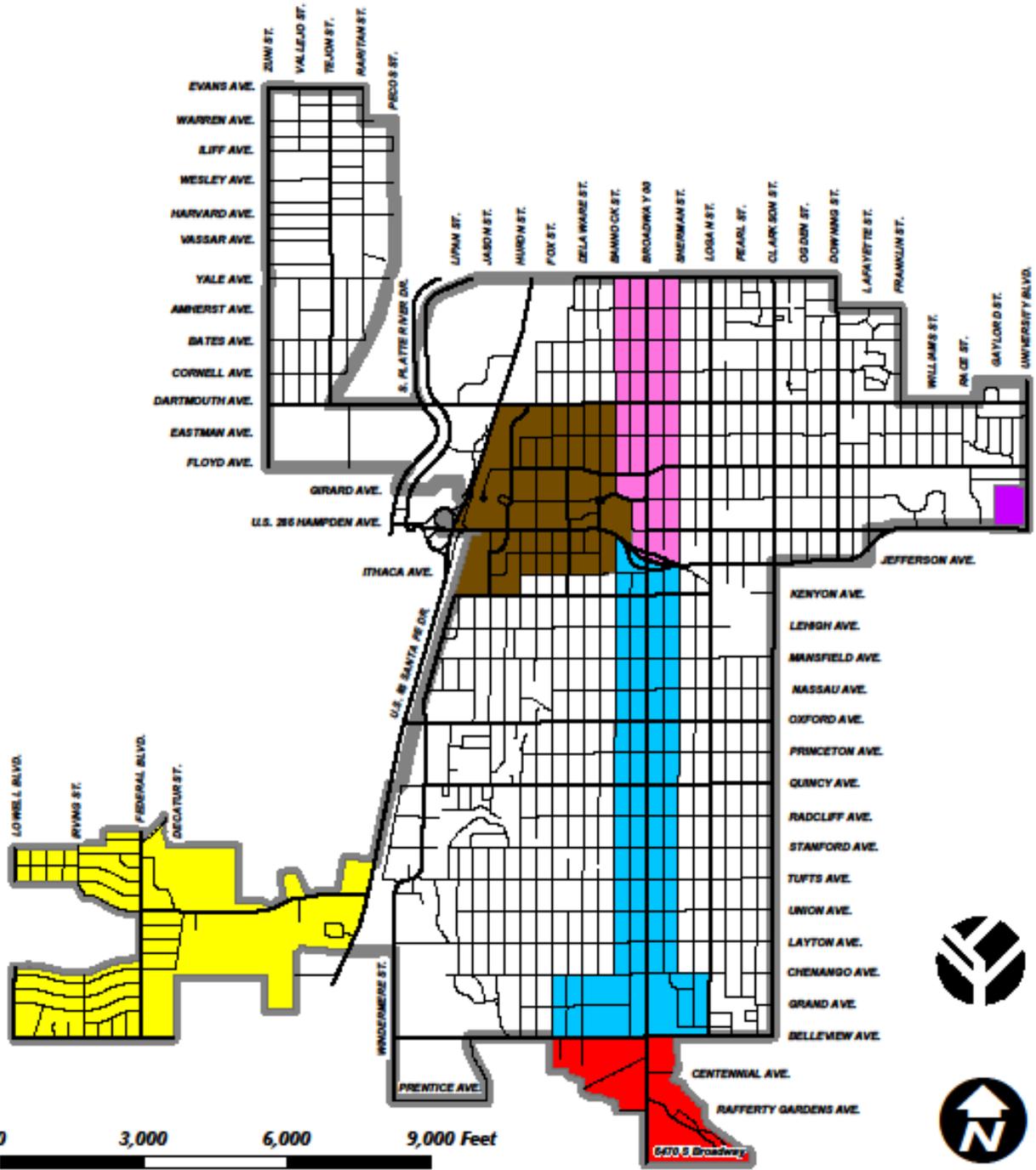
	2007	% Change	2008	% Change	2009	% Change	2010	% Change	2011	% Change	2012	% Change
Area 1	2,371,783	-3.60%	2,312,523	-2.50%	2,145,546	-9.54%	2,091,285	-9.57%	2,078,548	-0.61%	3,414,514	64.27%
Area 2	452,412	13.18%	470,644	4.03%	437,761	-3.24%	503,914	7.07%	537,465	6.66%	1,788,419	232.75%
Area 3	1,261,017	10.40%	1,233,408	-2.19%	1,281,752	1.64%	1,374,807	11.46%	1,367,959	-0.50%	1,412,151	3.23%
Area 4	1,777,035	4.11%	1,522,308	-14.33%	1,265,788	-28.77%	1,421,743	-6.61%	1,283,335	-9.74%	1,437,818	12.04%
Area 5	737,247	9.43%	668,902	-9.27%	617,516	-16.24%	640,137	-4.30%	670,239	4.70%	476,207	-28.95%
Area 6	4,152,602	4.50%	4,397,299	5.89%	4,166,112	-0.33%	4,006,996	-8.88%	4,223,957	5.41%	4,367,469	3.40%
Area 7	8,117,519	11.93%	8,023,476	-1.16%	6,435,979	-20.71%	6,291,222	-21.59%	7,849,730	24.77%	7,364,983	-6.18%
Area 8	1,710,973	-4.86%	1,937,347	13.23%	1,611,473	-5.82%	1,730,224	-10.69%	1,706,051	-1.40%	1,610,401	-5.61%
Area 9 and 10	1,371,231	79.29%	1,850,827	34.98%	1,790,329	-3.27%	1,817,967	1.54%	1,825,002	0.39%	0	-100.00%
Area 11 and 12	112,077	80.04%	153,224	36.71%	145,589	-4.98%	142,436	-2.17%	146,656	2.96%	0	-100.00%
Area 13									0	0.00%	824	0.00%
Regular Use	285,926	-15.94%	412,599	44.30%	693,343	142.49%	554,507	34.39%	522,975	-5.69%	457,381	-12.54%
Total	22,349,822	8.63%	22,982,559	2.83%	20,591,187	-7.87%	20,575,238	-10.47%	22,211,917	7.95%	22,330,166	0.53%
Refunds	247,740	-19.37%	518,888	109.45%	329,330	-36.53%	215,756	-34.49%	90,465	-58.07%	244,919	170.73%
Audit & Collections Revenue*	531,193	21.62%	726,131	36.70%	482,693	-33.53%	376,960	-21.90%	202,306	-46.33%	195,807	-3.21%
*included Above												
Unearned Sales Tax	650,000	0.00%	650,000	0.00%	600,000	-7.69%	600,000	0.00%	1,100,000	83.33%	1,100,000	0.00%
Building Use	1,967,482	131.60%	764,136	-61.16%	402,273	-47.36%	542,808	34.94%	605,085	11.47%	813,826	34.50%
Vehicle Use	1,434,885	14.79%	1,283,056	-10.58%	989,742	-22.86%	943,467	-4.68%	993,288	5.28%	1,279,315	28.80%

December YTD Collections by Area 2007-2012



Area Descriptions

- | | |
|--|--|
| Area 1 - CityCenter (Formerly Cinderella City) | Area 5 - Federal and Belleview W of Santa Fe |
| Area 2 - S of Yale, north & south side of Jefferson Ave/US 285 between Bannock and Sherman | Area 6 - All other City locations |
| Area 3 - S of Jefferson Ave/US 285 between Bannock & Sherman and north side of Belleview between Logan & Delaware | Area 7 - Outside City limits |
| Area 4 - Broadway and Belleview (Between Fox and Sherman and south side of Belleview and to the Southern City Limits) | Area 8 - Public Utilities |
| | Area 9 and 10 - Downtown & Englewood Pkwy |
| | Area 11 and 12 - S of 285, N of Kenyon between Jason and Santa Fe |
| | Area 13 - Hampden Avenue (US 285) and University Boulevard |



City of Englewood, Colorado: Sales Tax Areas

- | | | |
|---------|---------|--------------------------|
| Area 1* | Area 4 | Arterials and Collectors |
| Area 2* | Area 5 | Local Streets |
| Area 3 | Area 13 | Englewood City Limits |

Areas Not Depicted on Map:
 Area 6 - Other City Locations* Area 7 - Outside City Limits Area 8 - Public Utilities
 * Includes EURA designated Areas 9, 10, 11, & 12

City of Englewood, Colorado

INVESTMENT POLICY

The Director of Finance and Administrative Services of the City of Englewood, Colorado is charged with the responsibility to prudently and properly manage any and all funds of the City. Because these funds may be called upon, it is essential that absolute maturity horizons are identifiable for the purpose of liquidity. Moreover, these funds must be fully collateralized and appropriately authorized. The following Investment Policy addresses the methods, procedures and practices which must be exercised to ensure effective and sound fiscal management.

SCOPE

This Investment Policy shall apply to the investment of all financial assets and all funds of the City of Englewood (hereafter referred to as the "City") over which it exercises financial control, except the City of Englewood Firefighters Pension Fund, Volunteer Firefighters Pension Fund, Police Officers Pension Fund, the Non-Emergency Employees Retirement Plan Fund and other City employee retirement plans.

In order to effectively make use of the City's cash resources, all monies shall be pooled into one investment account and accounted for separately. The investment income derived from this account shall be distributed to the various City funds in accordance with Englewood Municipal Code, 4-1-2-A.

OBJECTIVES

The City's funds shall be invested in accordance with all applicable City policies, Colorado statutes, and Federal regulations, and in a manner designed to accomplish the following objectives, which are listed in priority order:

~~The City's principal investment objectives are:~~

- Preservation of capital and the protection of investment principal.
- Maintenance of sufficient liquidity to meet anticipated disbursements and cash flows.
- Diversification to avoid incurring unreasonable risks regarding securities owned.
- Attainment of market rate of return equal to or higher than the performance measure established by the Director of Finance and Administrative Services.
- ~~Conformance with all City, Federal, State and other legal requirements.~~

DELEGATION OF AUTHORITY

The ultimate responsibility and authority for investment transactions involving the City resides with the Director of Finance and Administrative Services (hereinafter referred to as the "Director") who has been designated by the City Manager as the Investment Officer in accordance with Englewood Municipal Code. The Director may appoint other members of the City staff to assist him in the cash management and investment function. Persons who are authorized to transact business and wire funds on behalf of the City will be designated by the Director by the wire transfer agreement executed with the City's approved depository for bank services (see Appendix I).

The Director shall be responsible for all investment decisions and activities, and shall establish written administrative procedures for the operation of the City's investment program consistent with this Investment Policy. The Investment Officer acting within these procedures shall not be held personally liable for specific investment transactions.

The Director may in his discretion appoint one or more Investment Advisors, registered with the Securities and Exchange Commission under the Investment Advisers Act of 1940, to manage a portion of the City's assets. An appointed Investment Advisor may be granted limited investment discretion within the guidelines of this Investment Policy with regard to the City's assets placed under its management. An Investment Advisor can only be appointed after consultation with and approval by the City Manager.

PRUDENCE

The standard of prudence to be used for managing the City's assets is the "prudent investor" rule, which states that a prudent investor "shall exercise the judgment and care, under the circumstances then prevailing, which men of prudence, discretion, and intelligence exercise in the management of the property of another, not in regard to speculation but in regard to the permanent disposition of funds, considering the probable income as well as the probable safety of capital." (CRS 15-1-304, Standard for Investments.)

The City's overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The City recognizes that no investment is totally ~~riskless without risk~~ and that the investment activities of the City are a matter of public record. Accordingly, the City recognizes that occasional measured losses may ~~be desirable occur~~ in a diversified portfolio and shall be considered within the context of the portfolio's overall return, provided that adequate diversification has been implemented and that the sale of a security is in the best long-term interest of the City.

The Director and other authorized persons acting in accordance with established procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion to the City Council and appropriate action is taken to control adverse developments.

ETHICS AND CONFLICTS OF INTEREST

All City employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interest in financial institutions that conduct business with the City, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's portfolio. Employees shall subordinate their personal investment transactions to those of the City particularly with regard to the timing of purchases and sales.

ELIGIBLE INVESTMENTS AND TRANSACTIONS

All investments will be made in accordance with the Colorado Revised Statutes (CRS) as follows: CRS 11-10.5-101, et seq. Public Deposit Protection Act; CRS 11-47-101, et seq. Savings and Loan Association Public Deposit Protection Act; CRS 24-75-601, et seq. Funds-Legal Investments; CRS 24-75-603, et seq. Depositories; and CRS 24-75-701, et seq. Local governments – authority to pool surplus funds~~investment Funds-Legal Government Pooling~~. Any revisions or extensions of these sections of the CRS will be assumed to be part of this Investment Policy immediately upon being enacted.

As a home rule City, Englewood may adopt a list of acceptable investment instruments differing from those outlined in CRS 24-75-601, et seq. Funds-Legal Investments. Funds of the City of Englewood covered by this Investment Policy may be invested in the following types of securities and transactions:

1. U.S. Treasury Obligations: Treasury Bills, Treasury Notes and Treasury Bonds with maturities not exceeding five years from the date of trade settlement.

2. Treasury Strips (book-entry U.S. Treasury securities whose coupons have been removed) with maturities not exceeding five years from the date of trade settlement.

~~3. Federal Instrumentalities - Debentures, Discount Notes, Medium-Term Notes, Callable Securities and Step-up Securities issued by the following only: Federal National Mortgage Association (FNMA), Federal Home Loan Bank (FHLB), Federal Home Loan Mortgage Corporation (FHLMC) and Federal Farm Credit Banks (FFCB), with maturities not exceeding five years from the date of trade settlement. Subordinated debt may not be purchased. Federal Instrumentality Securities shall be rated in the highest rating category by at least two Nationally Recognized Statistical Rating Organizations (NRSROs) that rate them, and shall be rated not less by any NRSRO that rates the debt.~~

~~3.4~~ Repurchase Agreements with a termination date of 90 days or less utilizing U.S. Treasury and Federal Instrumentality securities listed above, collateralized at a minimum market value of 102 percent of the dollar value of the transaction with the accrued interest accumulated on the collateral included in the calculation.

Repurchase agreements shall be entered into only with dealers who:

- a) are recognized as Primary Dealers by the Federal Reserve Bank of New York, or with firms that have a primary dealer within their holding company structure; and
- b) have executed a City approved Master Repurchase Agreement (see Appendix II). The Director shall maintain a file of all executed Master Repurchase Agreements.

Primary Dealers approved as Repurchase Agreement counterparties, if rated, shall have a short-term credit rating of at least A-1 or the equivalent; and a long-term credit rating of at least A or the equivalent.

Collateral (purchased securities) shall be held by the City's custodian bank as safekeeping agent, and the market value of the collateral securities shall be marked-to-the-market daily.

For the purposes of this section, the term "collateral" shall mean "purchased securities" under the terms of the City approved Master Repurchase Agreement. In no case will the maturity of the collateral exceed 10 years.

5. Reverse Repurchase Agreements with a maturity of 90 days or less executed only against securities owned by the City and collateralized by the same type of security reversed.

6. Flexible Repurchase Agreements with a final maturity of 10 years or less entered into by the City with approved counterparties. These flexible repurchase agreements may be closed out in varying amounts and at varying times at the option of the City. These agreements are deemed by both parties to be purchases and sales of securities and are not loans.

All such flexible repurchase agreements shall meet the following criteria:

- Be determined as legal and valid for both parties;
- Collateral shall be limited to:
 - a) Securities issued by, guaranteed by, or for which the credit of any of the following is pledged for payment: the United States, Federal Farm Credit Bank, Federal Land Bank, Federal Home Loan Bank, Federal Home Loan Mortgage Corporation, Federal National Mortgage Association, Export Import Bank or the Government National Mortgage Association; or
 - b) Securities issued by, guaranteed by, or for which the credit of the following is pledged for payment: An entity or organization which is not listed in paragraph a) above, but which is (1) created by, or the creation of which is authorized by, legislation enacted by the United States Congress and which is subject to control by the federal government which is at least as extensive as that which governs an entity or

organization listed in paragraph a) above, and (2) rated in its highest rating category by one or more nationally recognized organizations which regularly rate such obligations.

- Have a fixed rate during the entire life of the agreement;
- The dollar amounts and periods of time when the City may draw funds out of the repurchase agreement shall be agreed upon in writing by both parties and shall be part of the written repurchase agreement exercised by the City and the approved counterparty;
- The City has the option of varying the dollar amount and the timing of the draw down by an agreed upon percentage of the anticipated draw down and a specified number of days. The City and the counterparty to the agreement will specify the details of the allowable variance when the agreement is structured. In addition, the City may draw down in excess of the variance up to the remaining balance in the agreement for a bona fide, unanticipated cash need;
- Collateral shall have a minimum market value (including accrued interest accumulated) of at least 102 percent of the dollar value of the transaction;
- Repurchase agreements shall be entered into only with dealers who are authorized by the Director and have executed a City approved Master Repurchase Agreement;
- The Director shall maintain a file of all executed Master Repurchase Agreements;
- The title to or a perfected security interest in securities, along with any necessary transfer documents, must be transferred and actually delivered to, and shall be held by, the City's third-party custodian bank acting as safekeeping agent. The market value of the collateral securities shall be marked-to-the-market at least weekly based on the closing bid price at the time the custodian for the collateral issues its monthly statement to the City

For the purpose of the section, the term "collateral" shall mean "purchased securities" under the terms of the City approved Master Repurchase Agreement. In no case will the maturity of the collateral exceed 10 years.

7. Time Certificates of Deposit with a maximum maturity of five years or savings accounts in state or national banks or state or federally chartered savings banks operating in Colorado that are state approved depositories (as evidenced by a certificate issued by the State Banking Board) and are insured by the FDIC. Certificates of deposit that exceed the FDIC insured amount shall be collateralized in accordance with the Colorado Public Deposit Protection Act. The collateral shall have a market value equal to or exceeding 102 percent of the difference between the insured amount and the City's total deposits for all funds within the institution.
8. Money Market Mutual Funds registered under the Investment Company Act of 1940 that: 1) are "no-load" (i.e., no commission or fee shall be charged on purchases or sales of shares); 2) have a constant net asset value per share of \$1.00; 3) limit assets of the fund to securities authorized by state statute; 4) have a maximum stated maturity and weighted average maturity in accordance with Rule 2a-7 of the Investment Company Act of 1940; and 5) have a rating of AAAM by Standard and Poor's, Aaa by Moody's or AAA/V1+ by Fitch.
9. Colorado Local Government Liquid Asset Trust (COLOTRUST) as authorized under CRS 24-75-702.
10. Prime Bankers Acceptances, rated at least A-1 by Standard & Poor's, P-1 by Moody's and F1 by Fitch at the time of purchase by at least two services that rate them and shall be rated not less by any service that rates them, with a maturity of six months or less issued on domestic banks or branches of foreign banks domiciled in the U.S. and operating under U.S. banking laws. Accepting banks must have a senior debt rating of A2 by Moody's and A by Standard & Poor's

11. Prime Commercial Paper with a maturity of 270 days or less which, at the time of purchase, is rated at least A-1 by Standard & Poor's, P-1 by Moody's and F-1 by Fitch:

- a) At the time of purchase, the commercial paper must be rated by at least two of the above stated rating agencies at the stated minimum rating.
- b) If more than two of the above stated agencies rates an issuer, all of those rating agencies must rate the issuer in accordance with above stated minimum credit criteria.
- c) If the commercial paper issuer has senior debt outstanding, the senior debt must be rated by each service that publishes a rating on the issuer as at least A2 by Moody's, A by Standard and Poor's and A by Fitch.

12. Corporate Bonds issued by a corporation or bank with a final maturity not exceeding three years from the date of trade settlement, rated at least AA- by Standard & Poor's, Aa3 by Moody's, or AA by Fitch at the time of purchase by each service that rates the debt. Authorized corporate bonds shall be U.S. dollar denominated, and limited to corporations organized and operated within the United States with a net worth in excess of \$250 million.

Securities that have been downgraded below minimum ratings described herein may be sold or held at the City's discretion. The portfolio will be brought back into compliance with Investment Policy guidelines as soon as is practical.

OTHER INVESTMENTS

It is the intent of the City that the foregoing list of authorized securities be strictly interpreted. Any deviation from this list must be pre-approved by the Director in writing after approval by the City Manager.

INVESTMENT DIVERSIFICATION

It is the intent of the City to diversify the investment instruments within the portfolio to avoid incurring unreasonable risks inherent in over investing in specific instruments, individual financial institutions or maturities. The asset allocation in the portfolio should, however, be flexible depending upon the outlook for the economy, the securities market, and the City's cash flow needs.

The City may invest to the following maximum limits within each category:

- 50% in Certificates of Deposit
- 40% in Commercial Paper
- 20% in Bankers Acceptances
- 30% in Corporate Bonds; 5% in any one issuer or its affiliates or subsidiaries.

Tests for limitations on percentages of holdings apply to the composite of the entire portfolio of the City, not to individual portfolios maintained by the City. Percentage limitations used for measurements are based on the percentage of cost value of the portfolio.

INVESTMENT MATURITY AND LIQUIDITY

Investments shall be limited to maturities not exceeding five years from the date of trade settlement. In addition, the weighted average final maturity of the total portfolio shall at no time exceed ~~24 months~~ three years.

SELECTION OF BROKER/DEALERS.

The Director shall maintain a list of broker/dealers approved for investment purposes (see Appendix III), and it shall be the policy of the City to purchase securities only from those authorized firms.

To be eligible, a firm must meet at least one of the following criteria:

1. be recognized as a Primary Dealer by the Federal Reserve Bank of New York or have a primary dealer within their holding company structure,
2. report voluntarily to the Federal Reserve Bank of New York,
3. qualify under Securities and Exchange Commission (SEC) Rule 15c-3 (Uniform Net Capital Rule).

Broker/dealers will be selected by the Director on the basis of their expertise in public cash management and their ability to provide service to the City's account. Each authorized broker/dealer shall be required to submit and annually update a City approved Broker/Dealer Information Request form which includes the firm's most recent financial statements. In the event that an external investment advisor is not used in the process of recommending a particular transaction in the City's portfolio, any authorized broker/dealer from whom a competitive bid is obtained for the transaction will attest in writing that he/she has received a copy of this policy.

The City may purchase Commercial Paper from direct issuers even though they are not on the approved list of broker/dealers as long as they meet the criteria outlined in Item 12 of the Eligible Investments and Transactions section of this Investment Policy.

COMPETITIVE TRANSACTIONS

Each investment transaction shall be competitively transacted with authorized broker/dealers. At least three broker/dealers shall be contacted for each transaction and their bid and offering prices shall be recorded.

If the City is offered a security for which there is no other readily available competitive offering, then the Director will document quotations for comparable or alternative securities.

SELECTION OF BANKS AS DEPOSITORIES AND PROVIDERS OF GENERAL BANKING SERVICES

The City shall maintain a list of banks approved to provide banking services or from whom the City may purchase certificates of deposit. Banks in the judgment of the Director no longer offering adequate safety to the City will be removed from the list. To be eligible for authorization, a bank shall qualify as a depository of public funds in Colorado as defined in CRS 24-75-603.

SAFEKEEPING AND CUSTODY

The safekeeping and custody of securities owned by the City shall be managed in accordance with applicable Federal and Colorado laws and regulations.

The Director shall approve one or more banks to provide safekeeping and custodial services for the City. A City approved Safekeeping Agreement shall be executed with each custodian bank prior to utilizing that bank's safekeeping services. To be eligible, a bank shall qualify as a depository of public funds in the State of Colorado as defined in CRS 24-75-603 and be a Federal Reserve member financial institution.

Custodian banks will be selected on the basis of their ability to provide service to the City's account and the competitive pricing of their safekeeping related services. The City's designated custodian bank is set forth in Appendix IV of this Investment Policy.

The purchase and sale of securities and repurchase agreement transactions shall be settled on a delivery versus payment basis. Ownership of all securities shall be perfected in the name of the City, and sufficient evidence to title shall be consistent with modern investment, banking and commercial practices.

All investments, except certificates of deposit and local government investment pools purchased by the City shall be delivered by either book entry or physical delivery and will be held in third-party safekeeping by the City's designated custodian bank, its correspondent bank or the Depository Trust Company (DTC).

All Fed wireable book entry securities owned by the City shall be evidenced by a safekeeping receipt or a customer confirmation issued to the City by the custodian bank stating that the securities are held in the Federal Reserve system in a Customer Account for the custodian bank which will name the City as "customer."

All DTC eligible securities shall be held in the custodian bank's Depository Trust Company (DTC) participant account and the custodian bank shall issue a safekeeping receipt evidencing that the securities are held for the City as "customer."

All non-book entry (physical delivery) securities shall be held by the custodian bank's correspondent bank and the custodian bank shall issue a safekeeping receipt to the City evidencing that the securities are held by the correspondent bank for the City as "customer."

The City's custodian will be required to furnish the City with a monthly report of securities held as well as an account analysis report of monthly securities activity.

PROVISIONS FOR ARBITRAGE

The City periodically issues debt obligations which are subject to the provisions of the Tax Reform Act of 1986 (section 148F), Arbitrage Rebate Regulations. Due to the legal complexities of arbitrage law and the necessary immunization of yield levels, the procedures undertaken in the reinvestment of all or a portion of the proceeds of such debt issuance may extend beyond those outlined in this Investment Policy. The Director, upon advice from Bond Counsel and financial advisors, may alter provisions of this Investment Policy for arbitrage related investments as may be necessary to conform with federal arbitrage regulations. In all cases, however, investments will be in compliance with Colorado Revised Statutes. This section is only applicable to City funds subject to arbitrage restrictions.

REPORTING

An investment report shall be prepared, at least on a monthly basis, listing the investments held by the City, the current market valuation of the investments and performance results. The monthly investment report shall be submitted in a timely manner to the City Manager and the City Council. A record shall be maintained by the Department of Finance and Administrative Services of all bids and offerings for securities transactions in order to ensure that the City receives competitive pricing.

The City has established reporting and accounting standards for callable U.S. instrumentality securities. Callable securities may be retired at the issuer's option prior to the stated maximum maturity. All securities holding reports for the City shall disclose the stated maturity as well as the first call date of each callable security held. In the case of callable securities which are purchased priced to the first call date and, in the opinion of the Director, have an overwhelming probability of being called on the first call date, weighted average maturity, amortization as well as yield shall be calculated using the first call date. The Director may, however, choose to use a further call date maturity date for reporting purposes when conditions mandate.

PERFORMANCE REVIEW

The Director and the City Manager shall meet at least quarterly to review the portfolio's adherence to appropriate risk levels and to compare the portfolio's total return to the established investment objectives and goals.

The Director shall periodically establish a benchmark yield for the City's investments which shall be equal to the average yield on the U.S. Treasury security which most closely corresponds to the portfolio's actual effective weighted average maturity. When comparing the performance of the City's portfolio, all fees and expenses involved with managing the portfolio should be included in the computation of the portfolio's rate of return.

POLICY REVISIONS

This Investment Policy will be reviewed periodically by the Director and may be amended as conditions warrant by the City Manager and the City Council.

Prepared by:

Prepared by:

/s/

/s/

Frank Gryglewicz
Director of Finance and Administrative Services

Steve Dazzo/ Kevin Engels
Accounting Manager

Approved by City Council
September 17, 1990

Amended by City Council
September 5, 1995

Amended by City Council
December 16, 1991

Amended by City Council
December 15, 1997

Amended by City Council
April 5, 1993

Amended by City Council
February 7, 2000

Amended by City Council
June 20, 2005

Amended by City Council
October 16, 2006

Amended by City Council
November 3, 2008

Amended by City Council
2011

State of Colorado, County of Arapahoe:

I, Loucrishia A. Ellis, City Clerk in and for the City of Englewood, in the State aforesaid, do hereby certify that the foregoing is a full, true and correct copy of the Investment Policy as the same appears upon the records of my office which are in my custody.

Given under by hand and official seal, this _____

/s/

Loucrishia A. Ellis
City Clerk

APPENDIX I

Authorized Personnel

The following persons are authorized to conduct investment transactions and wire transfer funds on behalf of the City of Englewood:

~~Kevin Engels, Accounting Manager~~

~~Steve Dazzo, Accounting Manager~~

Kathy Cassai, Accountant II

~~Kevin Engels, Accountant~~

Christine Hart, Accountant II

Frank Gryglewicz, Director of Finance and Administrative Services

APPENDIX II

Repurchase Agreements

The following firms have executed a City approved Master Repurchase Agreement with the City of Englewood.

Banc of America Securities, LLC
Morgan Stanley DW Inc.

Agreements maintained in separate file.

APPENDIX III

Authorized Broker/Dealers and Financial Institutions

The following firms are approved for investment purposes by the City of Englewood.

Barclays Capital

Banc of America Securities, LLC

Citigroup Global Markets, Inc.

Fundamental Capital Markets Deutsche Bank Securities Inc.

Goldman, Sachs & Co

Jefferies & Company, Inc.

J.P. Morgan Securities Inc.

Merrill Lynch, Pierce, Fenner & Smith Inc

Merrill Lynch

Mizuho Securities USA Inc.

Morgan Keegan & Company, Inc.

Morgan Stanley Smith Barney – Citigroup Global Markets platform

Morgan Stanley Smith Barney – Morgan Stanley platform

RBC Capital Markets Corporation

UBS Financial Services Inc.

Wunderlich Securities, Inc.

APPENDIX IV

Designated Custodial Banks

The following bank is authorized as the designated custodial bank for the City of Englewood:

Wells Fargo Institutional Retirement and Trust
Bank, NA
Northstar East Building
1740 Broadway
MAC# C7300-105
Denver, CO 80274608 Second Ave., 8th Floor
Minneapolis, MN 55479

CITIZENS OF THE YEAR

1990	Beverly Simon (deceased)
1991	Dorothy Romans (deceased)
1992	Roy and Ethel Altenbach (deceased)
1993	Horsecar Committee Gil Eggleston (deceased) Virginia Johnson (deceased) Arthur Kulp (deceased) Eugene Otis Helen Perrin (deceased) Dudley Pitchford (deceased) Packy Romans (deceased) Frank & Gladys Remes (deceased) Orris Saunders (deceased) Dr. and Mrs. John Simon (deceased) Jim Taylor (deceased) Kells Waggoner Dorothy Dalquist Chuck Grimes Tom Munds
1994	Jess Gerardi
1995	Frank (deceased) & Gladys Remes
1996	Austin Gomes
1997	Jim Taylor (deceased)
1998	George and Perkie Allen
1999	Dori Nazarene (deceased)
2000	Harold Rust (deceased)
2001	Milton and Bernice Senti (deceased)
2002	Gene and Vera Snyder (Gene is deceased)
2003	Citizen of the Century – Charles R. Allen (deceased)
2004	Selwyn Hewitt
2005	Orris Saunders (deceased)
2006	Judy Cain and the late Jim Cain
2007	Nancy Peterson
2008	Olga Wolosyn (deceased)
2009	Eugene Otis
2010	Roscoe Davidson
2011	Marty Mosman
2012	Tom Burns