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# *Council Newsletter*

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## **CITY MANAGER'S NOTES** **December 20, 2012**

### **Upcoming Council Meetings**

City Offices will be **closed** for the Christmas Holidays, **Monday, December 24<sup>th</sup>** and **Tuesday, December 25<sup>th</sup>**. There are no meetings scheduled this week.

City Offices will also be **closed** for the New Year's Holidays, **Monday, December 31<sup>st</sup>** and **Tuesday, January 1<sup>st</sup>**. There are no meetings scheduled this week.

City Council will meet on **Monday, January 7, 2013**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

The following City Council meeting will be **Monday, January 14, 2013**.

### **Informative Memoranda**

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Article concerning the fire merger study.
2. E-mail concerning street light poles on South Broadway.
3. Police Department Report, November, 2012.
4. Community Development Monthly Update, December, 2012.
5. Calendar of Events.
6. Tentative Study Session Topics.
7. Minutes from Alliance for Commerce in Englewood Committee meeting of September 13, 2012.

## Your City

# Cities explore fire merger

*Officials don't see enough cost savings in initial report*



Englewood Fire Department medics Jason Hehn, left, and Steve Snyder transport a woman to the hospital from her home Dec. 26. A consulting firm recently recommended the Englewood Fire Department and Littleton Fire Rescue merge services to save money. Lindsay Pierce, YourHub

**By Clayton Woullard**  
YourHub Reporter

Consultants have recommended Englewood and Littleton merge fire departments by seeking an inter-governmental agreement.

Recommendations in the 195-page report from Emergency Services Consulting International include the cities reduce fire chiefs from two to one, consult with other emergency service providers, adopt a shared vision, organize an oversight committee and start a public education campaign.

The consultants did not recommend creating a new fire district to overlay Littleton, Englewood, the Highlands Ranch Metro District (which is served by Littleton Fire Rescue) and the Littleton Fire Protection District.

City officials floated the idea in the fall, wondering what cost savings might result from a merger. The cities together paid

\$57,668 for the study.

The two cities met with the consultants last week. Littleton Mayor Debbie Brinkman said while she thinks the establishment of an IGA is a good idea between the cities, she didn't see enough cost savings in the report, which cited only \$78,352 in salary, plus benefits, by eliminating a fire chief.

"I think there's a lot of possible cost savings that they didn't include because that's just a chief's salary," Brinkman said. "It didn't show where the cost savings of the administration or the equipment. There's just not near enough information on the initial cost savings."

Englewood Mayor Randy Penn said the cities initiated the study to look at what cost savings could be without reducing the level of service for residents. He stressed they're in the preliminary stages and more information has to come. He also wants to hear from the public and the fire departments.

"With the cost savings on paper, it

doesn't look like it's there, but as we dive into an IGA or some kind of merger I think cost savings has to be one of the top three priorities, and I hope there will be more answers, but right now you don't see a whole lot," Penn said.

Englewood Mayor Pro Tem Jim Woodward said the two cities are on the same page, but they need to make sure the merger can be done without increasing taxes.

Brinkman said if the cities merge fire services, it will be a significant change in the way they do business. She didn't see that talked about much in the report.

Mike Flaherty, deputy city manager for Englewood, said city council will be meeting with the consultants to get more information in a study session Jan. 25. Brinkman said the Littleton City Council would meet with consultants Jan. 29. Penn said he hoped Englewood would make a decision in February or March.

"This is not something you are going to see take place overnight," Flaherty said.

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**Subject:** FW: City of Englewood Banner Attachment

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**From:** Dave Henderson  
**Sent:** Friday, December 14, 2012 4:04 PM  
**To:**  
**Cc:** Rick Kahm; Michael Flaherty; Gary Sears; '  
**Subject:** City of Englewood Banner Attachment

Mr. Robert Osborn,

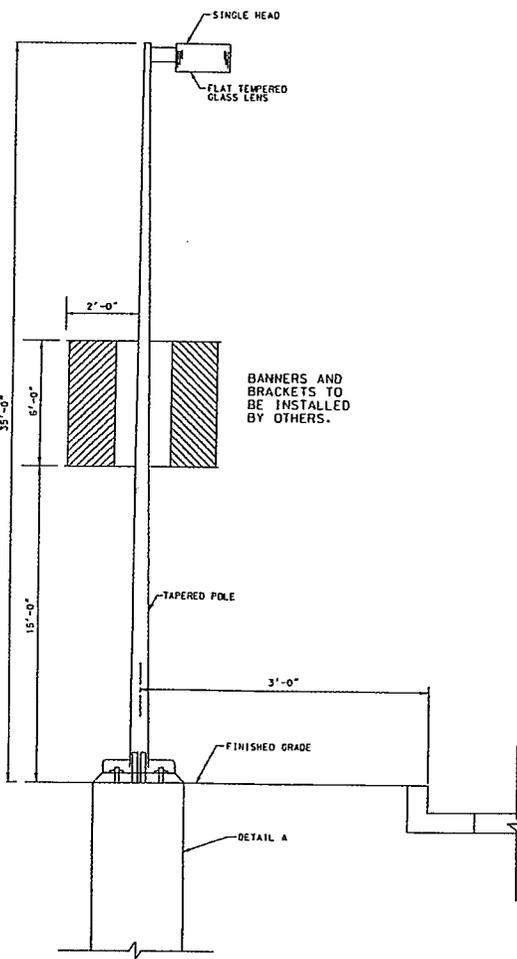
The City of Englewood requests design review and engineering inspections of street light poles on S. Broadway between Yale and Hwy. 285.

Attached is a list of 56 poles along with 2 pictures. All 56 poles appear identical and were originally installed in 1999/2000 as a part of a major roadway improvement project.

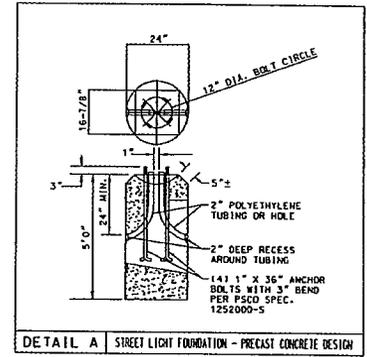
Also attached is a plan sheet from the project showing the Xcel Energy pole selected for the project. Note that the plan sheet clearly shows our intent to install banners on these poles.

Please let us know if you require any additional information for this evaluation.

*Dave Henderson  
Engineering/ Capital Projects Administrator  
City of Englewood Public Works  
303-762-2506*



ROADWAY LIGHTING FIXTURE MOUNTING DETAIL



DETAIL A STREET LIGHT FOUNDATION - PRECAST CONCRETE DESIGN

GENERAL NOTES:

1. ALL EXISTING PUBLIC SERVICE OWNED ROADWAY LIGHT STANDARDS WITHIN CONSTRUCTION LIMITS TO BE REMOVED BY PUBLIC SERVICE COMPANY (PSCD) CONTRACTOR. PSCD CONTRACTOR TO FILL ALL FOUNDATION HOLES TO GRADE LEVEL.
2. PSCD CONTRACTOR TO INSTALL 35' ROUND TAPERED LIGHT STANDARD PAINTED FEDERAL GREEN WITH PSCD STANDARD CURVILINEAR 400W METAL HALOIE LUMINAIRE. PSCD LUMINAIRE MID #4321748 PAINTED FEDERAL GREEN. ACCEPTABLE LUMINAIRES ARE KIM CATALOG #CCS 25A3/400MH120/FG-P/A-25, OR GARDCO CATALOG #CA2213120400MH120FGPPC1069. TYPICAL FOR ALL ROADWAY LIGHTING LUMINAIRES.
3. PSCD LUMINAIRE MID #4321748 PAINTED FEDERAL GREEN WITH TRANSITIONAL FITTER TO LUMINAIRE ARM. KIM CATALOG #CCS25A3/400MH120/FG-P/A-25/HSF, OR GARDCO CATALOG #CA2213120400MH120FGPPC1069. TYPICAL FOR ALL TRAFFIC SIGNAL LUMINAIRES.

STATION	OFFSET	POLE HEIGHT	LUMIN. WATT.	FOUNDATION (NEW / EXISTING)
31+93.83	38.39' LT	35.0'	400w	NEW
33+06.20	32.09' RT	35.0'	400w	NEW
33+63.53	38.18' LT	35.0'	400w	NEW
34+61.26	42.00' RT	35.0'	400w	NEW
35+38.41	34.70' LT	35.0'	400w	NEW
36+20.96	41.21' RT	35.0'	400w	NEW
37+13.37	41.61' LT	35.0'	400w	NEW
37+71.18	42.02' RT	35.0'	400w	NEW
38+68.51	33.97' LT	35.0'	400w	NEW
39+35.78	34.10' RT	35.0'	400w	NEW
40+28.79	34.11' LT	35.0'	400w	NEW
41+06.12	33.99' RT	35.0'	400w	NEW
41+88.26	41.72' LT	35.0'	400w	NEW
42+76.25	39.41' RT	35.0'	400w	NEW
43+43.35	41.22' LT	35.0'	400w	NEW
44+45.96	34.10' RT	35.0'	400w	NEW
46+98.38	41.72' LT	35.0'	400w	NEW
47+90.91	40.72' RT	35.0'	400w	NEW
48+63.20	41.52' LT	35.0'	400w	NEW
49+46.03	33.75' RT	35.0'	400w	NEW
50+28.74	40.99' LT	35.0'	400w	NEW
51+06.03	41.07' RT	35.0'	400w	NEW
51+93.55	33.65' LT	35.0'	400w	NEW
52+66.01	34.77' RT	35.0'	400w	NEW
53+48.38	32.18' LT	35.0'	400w	NEW
54+36.41	35.31' RT	35.0'	400w	NEW
55+14.21	42.36' LT	35.0'	400w	NEW
56+10.97	35.54' RT	35.0'	400w	NEW
56+84.26	32.08' LT	35.0'	400w	NEW
57+61.27	35.69' RT	35.0'	400w	NEW
59+93.54	41.49' LT	35.0'	400w	NEW
60+91.29	41.29' RT	35.0'	400w	NEW
61+59.04	41.61' LT	35.0'	400w	NEW
62+56.12	41.17' RT	35.0'	400w	NEW
63+28.87	41.39' LT	35.0'	400w	NEW
64+06.17	33.85' RT	35.0'	400w	NEW
64+99.19	34.68' LT	35.0'	400w	NEW
65+81.06	33.76' RT	35.0'	400w	NEW
66+63.78	41.62' LT	35.0'	400w	NEW
67+50.79	41.77' RT	35.0'	400w	NEW
68+33.47	41.73' LT	35.0'	400w	NEW
69+11.40	41.63' RT	35.0'	400w	NEW
69+98.75	41.86' LT	35.0'	400w	NEW
70+76.05	35.34' RT	35.0'	400w	NEW
11+66.23	310.67' LT	35.0'	400w	NEW
10+80.93	217.02' RT	35.0'	400w	NEW

FOR INFORMATION ONLY

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Computer File Information		Sheet Revisions		 <b>CITY OF ENGLEWOOD</b> <b>SOUTH BROADWAY WIDENING</b>	As Constructed	STREET LIGHTING DETAILS	Project No./Code
Creation Date:	25 OCT 1999 Initials: JFS	(R)			No Revisions:		
Last Modification Date:	08 FEB 2000 Initials:	(R)			Revised:		11999
Full Path:		(R)			Void:		Sheet Subset: LIGHT Subst Sheets: 10 of 10 Sheet Number 107
Drawing File Name:	L10E101.SHT	(R)					
MStation Ver. SE	Scale: Units: ENGLISH	(R)					

Street Light Banner Attachment Request- Version 1

City Name:

Rank #	Pole Grid Number (if available)	Street Light Location (street name & 2 cross-streets)	Street Light Description (Manufacturer, style, part #) (if known)
	383/810	Broadway - SW corner Old Hampton	3501
	392/138	3463 ) Old Hampton - Englewood Pkwy	
	389/325	3457) " "	Not
	389/712	(3329) Englewood Pkwy - Floyd	
	386/879	(middle)	PICTURE ATTACHED (POLE #2)
	379/218	3299A ) Floyd - Eastman	
	381/388	3285) " "	PICTURE ATTACHED (POLE #1)
	381/563	3203) " "	
	381/728	3215) " "	
	382/893	SW corner " & Broadway	
	380/053	N/W Eastman & Broadway	
	375/368	3169) Eastman - Dartmouth	
	385/555	3139) " "	
	372/720	3085) Dartmouth - Cornell	
	370/885	3051) " "	
	365/049	3039) " "	
	365/369	3001) SW Cornell & Broadway	
	368, 369	2955) Cornell - Bates, South Kaiser	
	368/535	2955) " " middle "	

Please attach a picture of each street light, including base, pole, arm and luminaire. For best results, please include only one street light installation in each picture and provide a high resolution picture so that enough details are available to conduct a complete assessment. If each pole is the same (including base, pole, arm and luminaire), only one picture is requested.



**Street Light Banner Attachment Request- Version 1**  
**City Name:**

Rank #	Pole Grid Number (if available)	Street Light Location (street name & 2 cross-streets)	Street Light Description (Manufacturer, style, part #) (if known)
	464/717	Broadway - East side - 285 - Old Hampden	
	466/810	" " "	
	460/042	" Old Hampden - Girard	
	450/231	3444	
	459/418	3422	
	457/979	3372) Girard - Floyd	
	457/963	3330)	
	469/309	3298) Floyd - Eastman	
	469/464	3268)	
	469/624	3242)	
	470/774	3232)	
	470/939	3190) NE corner Eastman & Broadway	
	470/109	3170) Eastman - Dartmouth	
	470/279	3150) Eastman - Dartmouth	
		SE corner Dartmouth & Broadway (3170)	
	461/610	3080) B Dartmouth - Cornell	
	466/798	3060) B " "	
	458/113	3018) B " "	
	454/273	NE corner Cornell & Broadway	

Please attach a picture of each street light, including base, pole, arm and luminaire. For best results, please include only one street light installation in each picture and provide a high resolution picture so that enough details are available to conduct a complete assessment. If each pole is the same (including base, pole, arm and luminaire), only one picture is requested.

PRIORITY (EAST SIDE OF STREET)

Street Light Banner Attachment Request- Version 1

City Name:

Rank #	Pole Grid Number (if available)	Street Light Location (street name & 2 cross-streets)	Street Light Description (Manufacturer, style, part #) (if known)
	455/443	Cornell - Bates	
	457/618		
	458/708	2900	
	458/098	2870 Bates - Amherst	
	453/253	2840 " "	
	456/413	2800 " "	
	456/588	NE corner Amherst Broadway	
	454/758	2765 Amherst - Yale	
	453/918	2724 " "	
	452/083	2700 (site B) " "	

Please attach a picture of each street light, including base, pole, arm and luminaire. For best results, please include only one street light installation in each picture and provide a high resolution picture so that enough details are available to conduct a complete assessment. If each pole is the same (including base, pole, arm and luminaire), only one picture is requested.



12.14.2012 09:47



12.14.2012 09:44

# Englewood Police Department Summary Report

For Period November 1, 2012 through November 30, 2012



<b>TYPE OF INCIDENT</b>	<b>Nov 2012</b>	<b>Nov 2011</b>	<b>YTD 2012</b>	<b>YTD 2011</b>
<b>PATROL AND TRAFFIC</b>				
Total Calls for Service	3,929	5,571	56,496	64,554
Officer Initiated Activities		2,925	#VALUE!	32,194
Misdemeanor Arrests	175	137	2,050	1,885
Warrant Arrests	52	31	332	280
Felony Arrests	17	26	341	308
DUI Arrests	31	27	317	254
Patrol Division Traffic Summonses	821	419	7,941	4,942

<b>INVESTIGATIONS</b>				
Case Filings	40	15	232	183
Summons	10	5	32	35
Deactivated (no additional leads)	23	25	306	354
Unfounded	21	4	106	140
Victim Failure to Prosecute	1	5	52	62
Other Jurisdiction	1	24	61	123
Located Missing Person/Runaway	6	2	33	63
Non Criminal Death Investigations	7	4	61	57
Prosecution Declined by District Attorney	3	1	16	20
<b>TOTAL</b>	<b>112</b>	<b>85</b>	<b>899</b>	<b>1,037</b>

<b>NEIGHBORHOOD SERVICES</b>				
<b>Impact Team</b>				
Projects initiated	22	26	189	281
Residential	16	16	126	180
Business	6	10	63	105
Projects Cleared	12	16	119	172
Community Contacts	3	10	102	198
Residential	0	5	15	8
Business	3	5	87	190
Community Events	1	2	86	73
<b>Code Enforcement</b>				
Cases Opened	193	285	3,351	3,805
Notices of Violation	110	172	1,656	1,968
Postings	14	41	397	453
Summons	7	2	125	180
Patrol Referrals	30	10	350	329
<b>TOTAL</b>	<b>30</b>	<b>510</b>	<b>5,555</b>	<b>6,735</b>
<b>Traffic Bureau</b>				
Traffic Division Summons	328	103	2,245	1,222
Parking Summons *	321	13	1,327	164
Citizen Complaint		126	355	1,127
Other		3	23	50
<b>TOTAL</b>	<b>649</b>	<b>245</b>	<b>3,950</b>	<b>2,563</b>
<b>Community Relations</b>				
Community Events/Activities	5	5	100	140
Persons in Attendance	104	58	4,831	7,512

\* New category as of July 2012

# ENGLEWOOD POLICE DEPARTMENT SUMMARY REPORT

For Period November 1, 2012 through November 30, 2012



<b>TYPE OF INCIDENT</b>	<b>Nov 2012</b>	<b>Nov 2011</b>	<b>YTD 2012</b>	<b>YTD 2011</b>
<b>COMMUNICATIONS/RECORDS</b>				
<i>Reported Part I Crimes</i>				
Murder/Manslaughter	0	0	0	0
Rape	1	1	7	20
Robbery	1	4	21	34
Assault (includes all assaults)	20	31	308	411
Burglary	33	18	260	237
Theft	129	129	1,407	1,415
Auto Theft	20	11	166	190
Arson	0	1	10	13
Reported Part I Crimes <b>TOTAL</b>	204	195	2,179	2,320
Calls for Service <b>TOTAL</b>	3,929	3,675	42,595	42,057

<b>VICTIM ASSISTANCE RESPONSE</b>				
Incidents with victim assistance provided	71	107	824	998
People served relative to incidents	88	139	994	1,422
Domestic Violence victims	30	50	424	475

## COMMUNITY DEVELOPMENT MONTHLY UPDATE December 2012

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### DEVELOPMENT REVIEW PROJECTS

- *King Soopers (Federal and Belleview)*
  - Construction is underway on the new King Soopers. A mid-June 2013 opening is anticipated.
  - The broker for Centennial Shopping Center indicated that the owner will remodel the façade of the shopping center, which will be completed by Summer 2013. As a result of this project, eight available tenant spaces totaling 25,732 square feet, which includes a junior anchor space comprising 12,000 square feet, will be available next summer.
  
- *Old Bally's Site (707 East Jefferson)*
  - The old Bally's building demolition is complete.
  - An architect is putting together conceptual plans for a project involving senior housing and retail. This concept needs property owner approval.
  
- *Lone Star Property (3590 South Clarkson)*
  - No current activity.
  
- *Kent Place Retail*
  - Below is information provided by the developer:

<u>Tenant</u>	<u>Anticipated Opening Date</u>
Fresh Fare by King Soopers	<b>Now Open</b>
King Soopers Pharmacy	<b>Now Open</b>
Wine Pro	<b>Now Open</b>
Kriser's Pet Food Store	<b>Now Open</b>
Glacier Ice Cream and Gelato	February 2013
Patxis Pizza	<b>Now Open</b>
Chase Bank	January 2013
  - There remains 2,600 square feet to lease.
  
- *Martin Plastics*
  - First reading is scheduled for the September 4 City Council meeting, with public hearing on September 17, and second reading on October 1.
  - First reading and public hearing are complete. Second reading will occur on October 1. Council approved the PUD on October 1. **Staff is reviewing proposed public improvement plans, which will be incorporated into an incentive agreement.**
  
- *Flood Middle School Redevelopment*
  - The Planning and Zoning Commission public hearing was held on September 18 and was continued until October 2. The Commission recommended approval of the PUD.

- Council first reading was conducted on November 5; a public hearing was held on November 19; and second reading is scheduled for December 3.  
**Planned Unit Development approved by Council on December 3.**
- *Masonic Property*
  - The Masonic property at 3500 South Sherman has an interested user for a senior housing/retail mixed use project. This is in the very early discussion stage. Staff has also been approached about Swedish Medical Center leasing the ground for a surface parking lot.
  - Another developer has expressed interest in multi-family housing and retail. This development team is interested in going through the Development Review Team for a preliminary plan review. Developer submitted preliminary plans for DRT review. **Project reviewed by DRT on December 18 for a multi-family residential development.**
- *University Homes PUD*
  - Staff met with property owner and representative of the adjacent Joshua School regarding options for the school to use the site.
- *West Wesley Right of Way Vacation*
  - The Water and Sewer Board approved the Vacation proposal and agreed to turn over the water on West Wesley to All Recycling.
  - Utilities and Fire continue to work with All Recycling regarding location of fire hydrants and water lines.
- *Craig Hospital Expansion*
  - A public meeting was held at the August 28 Planning and Zoning meeting. First reading at City Council was September 17; the public hearing was held October 1. Second reading was held on October 15, and Council approved the vacation.
  - A formal DRT for improvements in the vacated right-of-way was held on September 25.
- *Englewood Public Schools 7-12 Campus*
  - The design team resubmitted construction plans on October 23; staff met with the team on October 29 to discuss the plans.
  - The design team resubmitted construction plans on November 7; staff provided additional comments on November 16.
  - **The design team resubmitted construction plans on December 10; staff provided additional comments on December 17.**
- *Colorado's Finest Alternative High School*
  - Staff met with the Englewood Public School design team at a DRT meeting on October 16 to discuss plans for a building renovation and associated site improvement to locate the new Alternative High School Campus on the current Englewood Middle School site.

- **A town hall meeting to present the project was held by the School District on December 4, 2012 at 6:00pm at the Englewood Middle School Auditorium, 300 West Chenango Ave.**
- *Old Le Peep Site (990 West Hampden)*
  - Demolition of the site is complete, paving the way for VRCC's planned expansion.
- *Groove Toyota (5460 South Broadway)*
  - A building permit for the renovation and expansion was approved on September 20
  - A groundbreaking ceremony was held on October 29.
  - **Construction is underway for a \$6.7 million project.**
- *General Iron Works*
  - General Iron Works PUD's have been renamed Sand Creek PUD and W H Investment PUD.
  - The Planning and Zoning Commission held a public hearing on November 20<sup>th</sup>. A motion was made to recommend the PUD's for approval to City Council. The motion failed. **This action constitutes a recommendation of denial.**
  - **Ordinances for the PUD's were continued by Council until January 22, 2013.**
- *The Brew on Broadway*
  - Staff held a DRT meeting with the Brew on Broadway architect and owner on October 9 to discuss interior remodeling and outdoor seating.
  - Building owner plans to submit for a building permit the first week in November.
  - A demolition permit for interior remodel was issued on November 13, 2012.
  - **Mr. Webster submitted building plans for interior build out and exterior seating on December 14.**
  - **Lease for outdoor seating to be completed and submitted to Council for consideration of approval. Executive session discussion is scheduled for January 22, 2013.**
- *Alma International Market - 4442 South Broadway*
  - An international market and convenience store is currently under construction. The market will also serve prepared foods, which can be consumed onsite or via carryout.
- *Arapaho Apartments*
  - The owners and Eley Partners held a neighborhood meeting on November 15 at their office, 4201 South Navajo Street.
  - Eley Partners resubmitted newly revised plans and will attend a December 4<sup>th</sup> DRT meeting.

- **Larry Miller Nissan**
  - **Met with retail developer on December 18 to discuss potential retail development on the site.**
- Limited Use Permit
  - The owners of Maximum Auto Search have applied for a Limited Use Permit for 5295 South Broadway. They will be selling used automobiles.

## BOARDS & COMMISSIONS

- *Board of Adjustment and Appeals*
  - The Board of Adjustment and Appeals approved the following variances:
    - 3079 South Ogden: A variance to encroach 2 feet into the required 5 foot north side setback in order to attach an existing garage to the principal structure.
    - 3291 South Pearl Street: A variance to encroach 5 feet 6 inches into the required 25 foot front setback in order to enclose a portion of the front porch.
    - 3198 South York Street: A variance to encroach 2 feet into the required 7 foot south side setback in order to enclose a breezeway and attach an existing garage to the principal structure.
    - **150 East Cornell Avenue: A variance to reduce the minimum required 40 foot lot width to 37 feet and set the maximum lot coverage at 40% for the purpose of establishing dimensional requirements for an addition to an existing one-unit dwelling on a lot that does not meet the minimum lot requirements.**
- Keep Englewood Beautiful
  - The 21st Annual Household Hazardous Waste Roundup was held on September 15 and 22. Staff is currently working on compiling information from the two day event.
  - The Leaf and Tire event dates are Sunday, October 28, November 4, and November 11 at Mountain States Wood Recycle, 2300 West Radcliff Avenue. This is an annual event that is co-sponsored with the City of Littleton.
  - The Holiday Lighting Event judging will be held on December 11, 2012. The awards for the Holiday Lighting Event will be held on December 17, 2012 at the City Council meeting.

## COUNCIL REQUESTS

- CR 12-111 Other Cities - DRT
- CR 12-144 Home Occupation 3633 South Fox Street
- CR 12-145 Unrelated People 3427 South Grant Street
- CR 12-147 Distillery Regulations
- CR 12-152 Temporary Fence Issue Clarification
- CR 12-153 Sign Amendments to ACE, Bid and Chamber
- CR 12-169 Assorted Code Violations - Chenango/Lincoln
- CR 12-184 Centennial Shopping Center

- CR 12-191 Kent Place Retail Update
- CR 12-207 Kent Place Art Status
- **CR 12-214 Navajo-Oxford-Quincy Properties Status Report**
- **CR 12-216 Update on potential businesses**
- **CR12-218 Brew on Broadway permit status**
- **CR12-219 Developer Contact Request**

## HOUSING

### *Neighborhood Stabilization Program (NSP)*

- Under Construction:
  - 4825 South Delaware Street
  - 2320 West Harvard Avenue
  - 905 West Stanford Avenue
  
- Listed for Sale:
  -
  
- Under Contract:
  
- Sold:
  - 4819 South Delaware Street
  - 2215 West Wesley Avenue
  - 2198 West Adriatic Avenue
  - 2335 West Baltic Avenue
  - 4744 South Galapago Street
  - 2010 West Baltic Avenue
  - 3115 South Acoma Street
  - 3102 West Radcliff Drive
  - 4681 South Decatur #226
  - 2295 West Baltic Place
  - 2293 West Baltic Place
  - 2159 West Vassar Avenue
  - 3395 West Grand Avenue
  - **4585 South Julian Street**
  - **4101 South Cherokee Street**

### *Englewood Energy Efficiency (E<sup>3</sup>) Grant*

- CDBG funding was awarded for 12 energy efficiency grants for the 2011/2012 year. Twelve homeowners have been approved for an \$8,000 grant and projects are underway.

## SPECIAL PROJECTS

- *Englewood Master Bicycle Plan Route Study and Implementation Program*
  - This project is complete.

- *Station Area Master Plans*

- The Crandall Arambula consultant team made a second trip to Englewood to conduct meetings on September 27 with the technical and steering committees; Bates, Englewood, and Oxford Station property stakeholders; and the general public. The consultant team presented initial scenarios on how the station areas might develop and evolve over time. Two scenarios were presented for both Bates and Oxford Stations, and three scenarios were presented for Englewood Station. A Complete Streets network for each station emphasizing protected bikeways and bike boulevards was also presented. Public meeting attendees broke into groups to discuss the initial scenarios and Complete Streets network ideas, report their findings, and record comments on worksheets.
- The Crandall Arambula consultant team will return on November 29 to meet with the technical and steering committees, stakeholders groups, and the general public. The consultant team will present new refinements to the preferred station scenarios. The consultant team hopes to complete the design phase and move into the development of an implementation plan that will be presented at the end of February 2013.

## ZONING

- *Floodplain Ordinance:*

- The State of Colorado recently adopted higher standards for floodplain management for communities participating in the National Flood Insurance Program. To maintain the City's NFIP rating the floodplain regulations must be updated to meet or exceed the new State requirements. Staff is comparing the UDC floodplain regulations with the State's model ordinance and will be preparing code amendments for adoption early in 2013. The first draft of State required amendments is completed and undergoing staff review. It is anticipated the proposed amendments will go before the Planning and Zoning Commission in February 2013 for a recommendation to Council. **The final draft document is complete and has been reviewed and approved by Public Works and the Colorado Water Conservation Board. A public hearing is scheduled before Planning and Zoning Commission on January 8, 2013 with first reading at Council in February.**

- *Sign Code:*

- The Sign Code amendments took effect on October 8. Staff has received positive comments from sign contractors regarding the new regulations and the layout of the Code. A new Sign Permit Application coordinated with the new regulations is now in use. The *Englewood Illustrated Sign Manual* contains information to aid in understanding the new sign regulations and requirements, accessing specific Code language, and preparing a Sign Permit Application. Both documents are available online.

- *Zoning Enforcement:* Only 1 zoning code case was opened this month; it was resolved. Staff is preparing posting Notices on 3 cases that did not respond to a Notice of Violation. Staff is also working on reports for 3 cases for which a Summons and Complaint will be issued for failure to comply with zoning regulations after receiving a Notice of Violation and a Posting Notice. **Three zoning enforcement cases were opened in December with Notices of Violation issued in each case (shed, fence, election signs). Staff attended a status conference with the Prosecuting Attorney for a fence violation that will be going to trial in January.**
- *UDC Housekeeping:* Staff met with Assistant City Attorney Reid to review several proposed housekeeping edits to the UDC. The edits are not substantive in nature and deal with typos, incorrect citations, or codifier errors. The edits will be incorporated into the EMC in the next codification.
- *PUD Ordinance:* **The Planning and Zoning Commission held a study session on Planned Unit Development procedural amendments. Research of other PUD ordinances is underway with staff recommendations being presented to the Commission in February 2013.**

#### BUSINESS NEWS

- *South Broadway Business Improvement District*
  - The BID 2013 Budget is scheduled for Council approval on November 5.
  - The BID annual meeting is scheduled for November 28.
  - The BID has nominated a new slate of directors. Dominique Cook and Josef Kubik have resigned. Steve Schalk and Bill Orr have been nominated to replace the outgoing board members.
  - **Council approved BID's revised 2013 Operating Plan and Budget on December 3.**
  - **Council is approved the BID slate of Directors at their December 17 meeting.**
- *New Businesses*
  - Received inquiry from a local comic book retailer seeking space at CityCenter Englewood. Bartertown Comics will open in March. A ribbon cutting is anticipated through the Greater Englewood Chamber of Commerce. Bartertown Comics is now open.
  - Hand Surgery Associates will relocate to Englewood in the medical district. This business will bring approximately 75 new jobs to Englewood. They plan to open in October.
- *Arapahoe County Enterprise Zone*
  - Attended Zone Administrator's meeting to discuss legislative update.
  - State Zone Administrators have met to discuss key legislative changes and suggest ways for the zones to be more accountable.

- *Commercial Catalyst Program*
  - Received grant application from the property owner of South Side Total Power, 4264 South Broadway. Designs for façade and signage enhancements have been completed. Anticipating owner approval and construction to follow shortly. The project is approved for a grant. The project is currently underway and the façade is under construction. Façade work is complete. New signage will follow shortly.
  - Colorado Utility Vehicles recently moved to 4895 South Broadway and has applied for a grant through the Commercial Catalyst Program. Initial designs have been completed. The tenant is getting estimates for the proposed scope of work – awning, landscaping, and ornamental ironwork. The applicant is receiving bids for proposed work.
  - Springs Automotive has leased the vacant Smart Car space at 2885 South Broadway. The business owner is interested in new signage and exterior paint. The project is currently in the design phase. The project has been approved and awaiting construction. The business owner is moving forward with this project after a brief delay.
  - Received grant inquiry from the owner of 4700 South Santa Fe for signage and landscape enhancements. The proposed project would clean up landscaping and non-conforming signage. The property owner indicated the project would also improve the appearance of the two vacant pad sites adjacent to South Santa Fe for future retail development. Initial designs for signage and landscaping have been completed. An application for landscape improvements has been approved. Landscape improvements are complete. **Owner has requested reimbursement.**
  - **Auto Lab – car sales and service.** Initiating design for expanding automotive repair shop, which will expand into space at 4000 South Broadway. **Grant commitment letter issued.**
  - The commercial catalyst program has projects and commitments that total \$100,000. If all projects go forward the program will expend 100% of its 2012 budget allocation. **Final budget for 2012 is dependent on project completion before December 31.**
  
- *Other Business News*
  - Met with Don Cameron about his industrial properties at 4700 South Santa Fe Drive. Don is looking to enhance the visibility of the retail tenants at this location and has expressed an interest in marketing the two available development sites to retail users.
  - Met with developer interested in discussing possible users for the Funtastic Fun property.
  - Met with broker and potential retail user for the Larry Miller Nissan property at 5001 South Broadway.

- o Met with the property manager from Weingarten Realty to discuss tenant space at CityCenter.
  - Einstein Bagels has leased space at the vacant Payless Shoe Store, but the space must be relinquished by Payless before the lease with Einstein's can be executed. Currently completing tenant finish.
  - **Einstein Bagels is open for business.**
- o The leasing agent for Englewood Market Place is working with a quick serve restaurant for the space previously considered by McAlister's Deli. The tenant wants to discuss improvements to the plaza. Currently the tenant cannot be named, but it is a chain Mexican quick serve/dine-in restaurant.

#### Other Business Activities

- Placing Englewood advertisement in the 2012-2013 *Metro Denver Economic Profile*.
- Received an inquiry from State Senator Linda Newell about her interest in approaching Trader Joes for a South Metro Denver location. Staff provided the Senator with site information, a copy of the recently completed retail study and an offer to provide any further assistance necessary to help her facilitate this discussion.
- After several study sessions with Council and input from ACE, staff has drafted an economic development incentive policy that will be considered for adoption on September 4. Along with the incentive policy, City Council will also consider adoption of a policy concerning fees in lieu of park land dedication. Council formally adopted by resolution the Economic Development Incentive Policy and the Parks Dedication Fee-in-lieu Dedication Policy on September 4.
- Responded to Metro Denver Economic Development Commission prospect request for space to accommodate a 60 seat in-bound call center. Provided a list of available properties that suited this request.
- **Responded to an MD-EDC inquiry for a 30,000 square foot call center. Provided information on 750 West Hampden, which is already established as a call center and would be plug-and-play for this prospect.**

**CITY OF ENGLEWOOD  
2012/2013 CALENDAR OF EVENTS**



<b>Mon., Dec. 24</b>		<b>City Hall closed — Christmas Eve</b>
<b>Tues., Dec. 25</b>		<b>City Hall closed — Christmas Day</b>
<b>Mon., Dec. 31</b>		<b>City Hall closed — New Year's Eve</b>
<b>Tues., Jan. 1</b>		<b>City Hall closed — New Year's Day</b>
<b>Wed., Jan. 2</b>	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
<b>Mon., Jan. 7</b>	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
<b>Tues., Jan. 8</b>	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
<b>Wed., Jan 9</b>	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	6:30 p.m.	Englewood Urban Renewal Authority, Community Development Conference Room
	<b>Canceled</b>	Board of Adjustment and Appeals, Council Chambers
<b>Thurs., Jan 10</b>	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, City Council Conference Room
	6:30 p.m.	Transportation Advisory Board, Public Works Conference Room
<b>Mon., Jan. 14</b>	6:00 p.m.	Study Session, City Council Conference Room
<b>Tue., Jan. 15</b>	7:00 p.m.	Library Board, Library Board Room
<b>Wed., Jan. 16</b>	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Rm.
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
<b>Mon., Jan. 21</b>		<b>City Hall closed — Martin Luther King Day</b>

Tues., Jan. 22	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Jan. 23	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Mon., Jan. 28	6:00 p.m.	Study Session, Community Room
Mon., Feb. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Feb. 5	7:00 p.m.	Planning and Zoning, City Council Conf. Room/Council Chambers
Wed., Feb. 6	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Feb. 11	6:00 p.m.	Study Session, Community Room
Tues., Feb. 12	4:00 p.m.	NonEmergency Employees Retirement Plan Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Feb. 13	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, Community Development Conference Room
Thurs., Feb. 14	11:30 a.m.	Alliance for Commerce, City Council Conference Room
	3:00 p.m.	Police Officers Pension Plan Bd., Public Works Conf. Rm.
	5:30 p.m.	Parks & Recreation Commission, Broken Tee Golf Course
<b>Mon., Feb. 18</b>		<b>City Hall closed — President's Day</b>
Tues., Feb. 19	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Feb. 20	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

**TENTATIVE**

**STUDY SESSIONS TOPICS**

**FOR ENGLEWOOD CITY COUNCIL**



December 24	No meeting scheduled – Christmas Holidays
December 31	No meeting scheduled – New Year’s Holidays
January 7	Study Session & Regular Meeting South Metro Denver Chamber of Commerce Fire Training Facility/Stormwater Regulations Alliance for Commerce in Englewood Committee Discussion Englewood Live/Hampden Hall
January 14	Study Session Board and Commission Interviews
January 22	Study Session & Regular Meeting – Tuesday Executive Session – Real Estate Alliance for Commerce in Englewood Committee Financial Report Investment Policy Changes Colorado Finest High School Project Use Tax
January 28	Study Session Fire Services Survey Discussion Board and Commission Appreciation Night/Gift Discussion Citizen of the Year Selection Board and Commission Reports
February 4	Study Session & Regular Meeting Executive Session – Negotiations (Xcel) Mill Levy
February 11	Study Session Colorado and Federal Legislators Security Camera Update

February 19	Study Session & Regular Meeting - Tuesday RTD Representative Arapahoe County Commissioners Financial Report
February 25	Study Session Solar Friendly Cities Comprehensive Plan Subcommittee Report Board and Commission Reports
March 4	Study Session & Regular Meeting
March 11	Study Session NLC Conference - Washington D. C.
March 18	Study Session & Regular Meeting Executive Session (Real Estate/Depot) Financial Report
March 25	Study Session Board and Commission Reports
April 1	Study Session & Regular Meeting
April 8	Study Session
April 15	Study Session & Regular Meeting Financial Report
April 22	Study Session Board and Commission Reports

### **FUTURE STUDY SESSION TOPICS**

Citizens Budget Committee  
 Neighborhood Preservation  
 Water Conservation Plan  
 Citizen Engagement/Mindmixer  
 Public Comment Process  
 Hotel/Motel Regulations (Continued)  
 Solar (DRCOG) Gardening

# ALLIANCE FOR COMMERCE IN ENGLEWOOD COMMITTEE

September 13, 2012

Minutes and audio are available at:

<http://www.inglewoodgov.org/index.aspx?page=1103>

## I. CALL TO ORDER



The regular meeting of the Alliance for Commerce in Englewood Committee (ACE) was called to order at 11:40 a.m. in the City Council Conference Room of the Englewood Civic Center, Chair Knoth presiding.

Present: Vasilas (entered 11:48), Calonder, Knoth, Weinberger  
Whyte (alternate)

Absent: Sarconi, Schalk, Miller, Champion

Also present: Joe Jefferson, City Council Liaison

Staff present: Alan White, Community Development Director (entered 11:47)  
Darren Hollingsworth, Economic Development Manager

## APPROVAL OF MINUTES

July 12, 2012



Chair Knoth stated that the Minutes of July 12, 2012 were to be considered for approval. It was determined there was not a quorum at this time.

At 11:48 Mr. Vasilas entered the meeting and there was now a quorum.

Chair Knoth asked if there were any changes or adjustments to the Minutes. There were none.

Mr. Calonder moved:

Mr. Vasilas seconded: THE MINUTES OF July 12, 2012 BE APPROVED AS WRITTEN.

The motion carried.

## II. ACE BUSINESS



### Business Summit Discussion

Mr. Hollingsworth said City Council will discuss the Business Summit at its September 17<sup>th</sup> study session. He provided a brief overview of the proposed agenda for the Business Summit. He stated City Council is looking for feedback from ACE on the upcoming event to be held At City Center here in Englewood on February 21, 2013 from about 7:30 to 11:30 a.m. We will be able to accommodate approximately 150 people. There will be no fee to

attend the event. One breakout session is scheduled to be presented by the South Metro Denver Chamber of Commerce on Social Media and offered the following choices that could be considered for the second breakout session:

- Energy Efficiency – Tax credits/funds for business energy efficiency
- Funding options for small businesses
- New healthcare laws
- Marketing options for small businesses

Mr. Calonder and Mr. Whyte offered to sit on the panel if funding options is chosen.

Discussion points:

- Possible breakout session topics
- How to market the Business Summit
- Who is the target audience
- Initially it was envisioned to be a resource for Englewood businesses
- Should Summit be geared more for the business owner than property owner
- What does the public want and what is the need
- Q & A session is a good opportunity to let City Council hear feedback from the businesses throughout the course of the day
- Who will be invited
- What is the opportunity for a third breakout session; is there room to do one
- Should we have public feedback as to what people want
- Change the order of the agenda to hold the breakout sessions last
- Are people going to want to interact with City Council; what are they going to be looking for from Council
- Incentive Policy might be of interest to businesses

Mr. Calonder stated he is not sure what ACE is accomplishing at meetings. We spend a lot of time discussing agenda items and then Council doesn't really care for our recommendations. He said he feels he's wasting his time coming to meetings and members don't show up. He said he's a little disenfranchised and discouraged by the whole thing. Mr. Jefferson said he agrees that some of it has been on Council as far providing guidance and getting some things out there. We have to be proactive and look for things; sometimes it is going to float and sometimes it is not. He said he understands the frustration. Chair Knoth stated Vice Chair Weinberger and he have discussed the fact City Council is not giving ACE anything and what they do give us they have already thought about beforehand. Either we need to get aggressive and push items they are not thinking about to them or we don't hold monthly meetings. We only hold ACE meetings when City Council has given us a task. Mr. Calonder and Mr. Weinberger agreed that's a viable option at this point. Mr. Calonder said for you, Mr. Jefferson. there are several young guys on ACE and Ted, who brings vast experience from 40 years of doing business in Englewood. We are who Englewood should be coming and our voice is not being heard. If you don't have an agenda item for us we aren't going to waste our and energy. Mr. Jefferson said he thinks that's fair and he's beat that drum at Council as well. He said he could probably be proactive and come up with things and running them by Council. What you're saying isn't totally unreasonable.

Mr. Vasilas apologized for being late to the meeting; he was with a customer and could not leave. He asked about what is currently happening with businesses in the City. He was informed all that information is emailed out to the various City boards and commissions as well as to City Council in a monthly Community Development newsletter.

Chair Knoth asked the members if they would be willing to come up with agenda items. It was determined they would not as they have tried to do that in the past and it has been unsuccessful. They want to be tasked with a project from Council unless we are going to specifically change the role of ACE and our voices are truly going to be heard. Unless ACE is tasked with a specific job we shouldn't spend our time with ideas that aren't being heard anyway.

Chair Knoth said then from now on ACE is not going to meet unless Council has given us something specific to work on. Several said that's fair.

Mr. Jefferson asked about several ACE members attending a Council study session to have this discussion. Chair Knoth said he would want all members to attend, not just a few. Mr. Weinberger asked if Council would like to attend the October ACE meeting. It was determined it would be better if ACE went to a City Council study session. Mr. Jefferson said he would set up a time for ACE to attend.

Mr. Vasilas asked for an update on Kent Place activity.

At this time the members voted on the minutes since there was now a quorum.

### **III. PUBLIC COMMENT**



There was no public present.

### **IV. COMMENTS**



#### **CHAMBER OF COMMERCE**

Ms. Mello was not in attendance. Mr. Whyte provided an update on future events.



#### **BID COMMENTS**

Mr. Vasilas updated the members on BID activity.

#### **STAFF COMMENTS**



Director White noted Mr. Jefferson had already mentioned City Council has adopted an Incentive Policy. He updated the members on the Sign Code Amendments, the Martin Plastics property redevelopment, the Flood Middle School Planning and Zoning Commission public hearing and the redevelopment of the old Bally's site.

## **CITY COUNCIL COMMENTS**



Mr. Jefferson stated he would arrange for ACE to attend a City Council Study Session. He stated he would email the members when the date has been set.

## **ACE COMMENTS**



Mr. Whyte asked for clarification on what ACE needed to bring to the Study Session.

Mr. Calonder thanked Mr. Vasilas for coming to the meeting even though he couldn't be there when the meeting began.

## **V. UPCOMING ACE BUSINESS**

- a. The next meeting is scheduled for October 11, 2012.

No further business was brought forth for consideration. The meeting was adjourned at 12:43 p.m.

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Barbara Krecklow, Recording Secretary