
Council Newsletter



CITY MANAGER'S NOTES December 13, 2012

Upcoming Council Meetings

City Council will meet on **Monday, December 17, 2012**. There is no Study Session scheduled. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agenda is attached. City Council will have dinner at The Copper Pot at 5:30 p.m.

City Offices will be **closed** for the Christmas Holidays, **Monday, December 24th** and **Tuesday, December 25th**.

City Offices will also be **closed** for the New Year's Holidays, **Monday, December 31st** and **Tuesday, January 1st**.

The next City Council meeting will be **Monday, January 7, 2013**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release concerning the City's holiday closure schedule.
2. News Release concerning the Cooperative Efforts Feasibility Study.
3. Articles concerning the grand opening of King Soopers' Fresh Fare and the Polish Pottery Outlet on West Oxford Avenue.
4. Draft from the South Platte Working Group.
5. Letter concerning the Humane Society of South Platte Valley.
6. Memorandum concerning the Project Update.
7. Memorandum concerning Healthy Places: Designing an Active Colorado initiative.
8. Financial Report for November, 2012.
9. Calendar of Events.
10. Tentative Study Session Topics.
11. Minutes from the Cultural Arts Commission meetings of October 3 and November 7, 2012.

Subject: FW: City of Englewood announces holiday schedule

From: Leigh Ann Hoffhines

Sent: Tuesday, December 11, 2012 9:52 AM

To: Clayton Woullard (); Johnson, Dacia; ' Englewood Herald -
Tom Munds (; Millett, Sarah; Tom Barry (Villager - News Desk
(

Cc: Leigh Ann Hoffhines

Subject: City of Englewood announces holiday schedule



City of Englewood, Colorado

News Release

For Immediate Release: December 11, 2012

Media Contact: Leigh Ann Hoffhines, Communications Coordinator

Phone: 303-762-2316

E-Mail:

City of Englewood announces schedule of holiday closures

The upcoming Christmas and New Year holidays will impact days and hours of operation at several City of Englewood facilities. The City's holiday schedule is listed below:

Christmas:

- **Monday, December 24** (Christmas Eve)
 - Closed: Englewood Civic Center Offices, Englewood Public Library
 - Open: Malley Senior Recreation Center (open 8 am to 1 pm), Englewood Recreation Center (open 8 am – 2 pm), Broken Tee Englewood Golf Course (weather permitting)
- **Tuesday, December 25** (Christmas Day)
 - Closed: All City Offices, including Englewood Library, Malley Center, Englewood Recreation Center, and Broken Tee Englewood Golf Course

New Year's:

- **Monday, December 31** (New Year's Eve)
 - Closed: Englewood Civic Center Offices, Englewood Public Library
 - Open: Malley Senior Recreation Center (open 8 am to 1 pm), Englewood Recreation Center (open 8 am – 2 pm), Broken Tee Englewood Golf Course (weather permitting)
- **Tuesday, January 1, 2013** (New Year's Day)
 - Closed: All City Offices, including Englewood Library, Malley Center, and Englewood Recreation Center
 - Open: Broken Tee Englewood Golf Course (weather permitting)

MEDIA RELEASE

For Immediate Release

Contact: Mike Flaherty, Englewood Deputy City Manager, 303-762-2300; Kelli Narde, Littleton Director of Communications, 303-795-3720

Date: December 11, 2012

Englewood and Littleton City Councils Discuss Cooperative Efforts Feasibility Study

A joint meeting of the Englewood and Littleton City Councils was held December 10 where the results of the Cooperative Efforts Feasibility Study were discussed. Emergency Services Consulting International (ESCI) was retained to examine whether a higher level of intergovernmental cooperation between the Englewood Fire Department (EFD) and Littleton Fire Rescue (LFR) is in the best interest of both agencies.

The 197-page report describes all aspects of both entities' operations including: staffing, management, facilities, apparatus, service delivery, a fiscal analysis, and more.

Six opportunities were analyzed:

- A. Status Quo
- B. Creation of a Fire Authority
- C. Link with an Existing Fire Authority
- D. Formation of a New Fire Protection District
- E. Annexation of Englewood, Littleton, and HRMD to LFPD
- F. IGA Between EFD and LFR

ESCI recommends an Intergovernmental Agreement (IGA) as the first course of action. "Due to the interdependence with the Littleton Fire Protection District and the

Highlands Ranch Metro District, this course of action enables LFR and EFD to create a framework for planning, organizing, operating and accountability that can be a foundation for future initiatives.” The study further recommends reduction of one fire chief position, creating a supervisory configuration of two battalion chiefs, and discussions with the City of Sheridan regarding EMS and fire services.

“EFD and LFR should consolidate under the provisions of an overarching strategy. While the goal of a single unified agency is attainable, in the near term an IGA provides the best opportunity for success. An IGA would result in reduced duplication and increased efficiency at the administrative and operational level. Long term, extending the agreement with a goal of a single service provider is forecast to save money, reduce the complexity of managing independent organizations, and enhance the ability of the agencies to plan and manage fire and emergency medical service in the region.”

The city councils will continue their discussions next year with ESCI staff in late January.

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King Soopers' Fresh Fare market highlights Kent Place development

By John Mossman The Denver Post The Denver Post

Posted:

DenverPost.com

The long-delayed Kent Place development is finally springing to life, with four businesses celebrating their grand openings Wednesday — including a Fresh Fare by King Soopers upscale grocery store.

At least two other businesses, including a free-standing Chase Bank, are set to open in January, and work has begun on an apartment complex of about 300 units that will border the grocery on the north and west.

The development, at the intersection of South University Boulevard and East Hampden Avenue, is on the former Denver Seminary site.

"It must be blessed, right?" King Soopers spokeswoman Kelli McGannon said Tuesday.

The store is King Soopers' first Fresh Fare in Colorado.

Other stores opening officially are Patxi's, a San Francisco-based pizza restaurant; Kriser's, a pet supply and grooming store; and Wine Pro. All but one space have been leased.

"We're pretty excited about (Wednesday's) grand opening," said Will Damrath, vice president of Regency Centers, one of three developers of the site.

The seminary relocated to Littleton in 2005, and Continuum Partners bought the 11.5-acre property the following year.

Continuum planned a mixed-use, high-density project that included a large condo tower, but with the economic downturn, the project wasn't feasible and the property sat idle.

Continuum and Regency began a partnership in the spring of 2010, and the project took off.

The Fresh Fare store features an expanse of glass with a high ceiling and a 30,000-square-foot first floor, with an 8,000-square-foot mezzanine that will be used for food preparation.

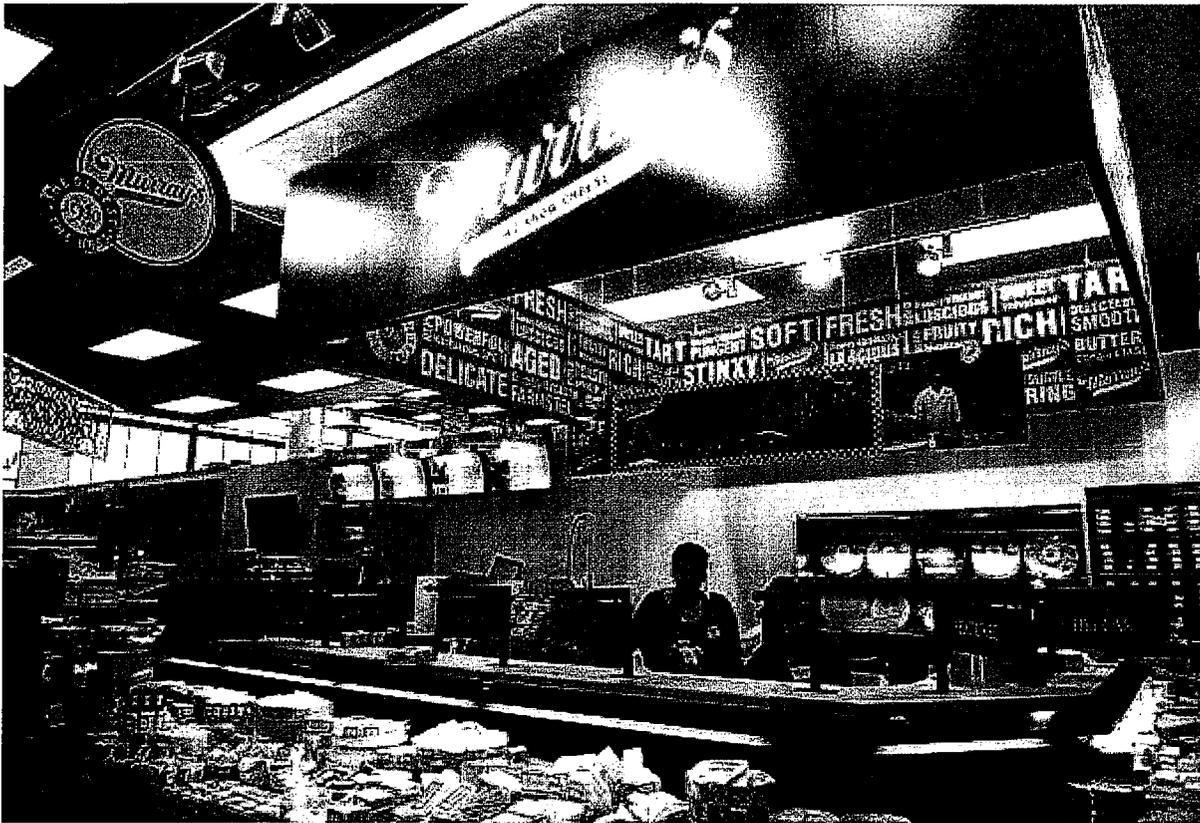
McGannon said the store will cater to shoppers seeking freshness, variety and quick meal solutions, with fruits and vegetables from local growers, organic and gluten-free products, a sandwich shop, ready-to-heat entrées, ready-to-eat salads, sushi made fresh daily, Murray's cheese shop, an expanded butcher shop and more than 50 varieties of seafood.

A King Soopers pharmacy, in an adjacent building, will have a nutrition specialist on staff.

Retail experts say King Soopers, in opening a Fresh Fare market, is targeting Whole Foods, but McGannon disagreed. "This is a part of what we've been doing for a long time, building stores that are relevant to the community we serve," she said.

King Soopers and city officials will attend the 9 a.m. ribbon cutting. Also, a \$161,000 check — raised from donations by King Soopers employees and customers — will be presented to the American Red Cross to help alleviate costs associated with the Colorado wildfires last summer.

John Mossman: 303-954-1479, j



Workers put the finishing touches on a Fresh Fare by King Soopers upscale grocery store in Englewood in preparation for its grand opening at 9 a.m. Wednesday. (Kathryn Scott Osler, *The Denver Post*)



Other stores also opening in the Kent Place development include Patxi's, a pizza restaurant; Kriser's, a pet supply and grooming store; and Wine Pro. (*Kathryn Scott Osler, The Denver Post*)

Business Focus

NOMINATIONS: Have a business or business person you would like to see profiled? Let Kevin Hamm know at

The Polish Pottery Outlet, Englewood

THE JOY OF BEING SURROUNDED BY ART

Profile

Business: The Polish Pottery Outlet
Address: 1800 W. Oxford Ave Suite A, Englewood
Hours: Special holiday hours: 10-7 p.m. Mon.-Sat. and noon-5 p.m. Sunday; regular hours: 10 a.m.-5 p.m. Mon.-Sat, open until 7 p.m. Thurs.
Founded: 2005
Contact: 303-789-0100 and thepolishpotteryoutlet.com
Employees: 11

Interview with Daniel Danner, president

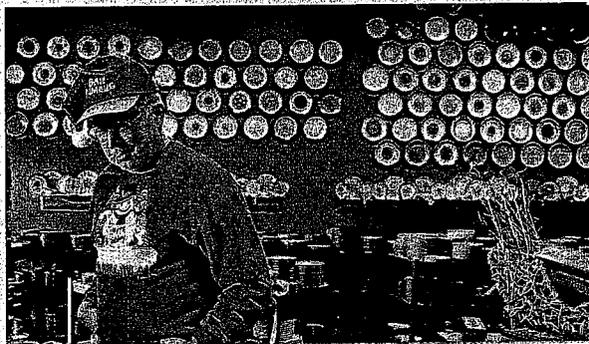
Q: How did you get involved in this business?

A: I was living in Warsaw, Poland, with my family from 1995-1999. During that time, I became acquainted with the pottery from Boleslawiec, Poland. We started a collection and being the family cook, I used them very often. I was amazed at the cooking characteristics and durability.

We started our business in June 2005, receiving our first shipment in fall 2006.

Q: What distinguishes you from other businesses in your category?

A: First of all, opening a Polish pottery outlet in Denver during one of the most difficult economic periods of our generation could be considered bordering on insanity. However, we have not only done so, we have grown to be the No. 1 worldwide distributor for our manufacturer. We have accumulated what may be considered the largest collection of Boleslawiec stoneware in the United States. Anyone that comes into our store will tell you that what differentiates us from any other company is the unique, beautiful, handmade quality of this imported stoneware from Poland. The colors, the patterns, the incredibly durable glaze and



Top: Marcia and Wayne Lichtenberger of Denver select new coffee mugs. Left: John Gallagher of Centennial looks for a Hanukkah present. Lindsay Pierce, YourHub

the handmade quality are unique to this product. In addition, a history of pottery-making dating back to the seventh century in the region adds to the significance of this stoneware. Shoppers familiar with this product refer to us as "Polish pottery heaven" upon entering our store.

Q: What do you like best about your line of work?

A: Being surrounded by art on a daily basis is a joy. When we

receive a shipment it's like Christmas, no matter what time of year. Every piece is unique and I make sure that we order different, one-of-a-kind pieces in each shipment. For me, diversity is truly the "spice" of life.

Q: What is your business' biggest challenge?

A: Our biggest challenge lies in keeping track of our inventory. We currently have more than 14,000 different items and varying quantities of

each. In addition, lead time in receiving products is usually a minimum of six months from the time that we order. This makes ordering a real challenge. After we finally receive the product, we have to sort the items, inventory them and photograph them for our website and marketing efforts. It is a very time consuming and difficult process.

Q: Something people might be surprised to learn about you or your business:

A: People are most surprised by the quality of these handmade products, especially when using them in baking and everyday use. Being capable of use in the microwave, oven (up to 425 degrees), dishwasher and being freezer safe is unheard of in pottery this beautiful.

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The South Platte Working Group seeks a consultant to assist it in developing a common vision for the Arapahoe reach of the South Platte corridor. This vision would serve as the basis for future coordinated planning efforts among the cities of Englewood, Sheridan, Littleton, Columbine Valley, South Suburban Parks & Recreation District and Arapahoe County, Colorado.

Background

The South Platte going through Arapahoe County, Colorado has been steadily improving as a recreational asset for the people of southern Metro Denver. At one time, the river corridor was rarely considered as anything other than an industrial area.

Beginning in 2005, elected officials and senior staff from the South Suburban Parks & Recreation District, Arapahoe County, Littleton, Englewood, Sheridan, Columbine Valley and other key interests established the South Platte Working Group to pursue collaborative efforts to acquire open space and enhance recreational opportunities along the South Platte in South Metro Denver, Colorado. The first efforts of the working group were very successful with multiple significant acquisitions, major improvements to the Mary Carter Greenway and trail and strong inter-jurisdictional cooperation.

In early 2012, a new phase of the working group began. Its members' undertook a more ambitious effort to integrate economic development along the river with recreation and habitat health. The goals of the working group are:

- To enhance the South Platte corridor as a recreational resource for the entire region;
- To restore and revitalize the river and its habitat, while maintaining its role as a flood conveyance;
- To encourage and improve opportunities for education and understanding of South Platte River health and its tributaries;
- To connect the communities to the river – through more consistent land use, economic development and coordinated policies.

Developing a new vision

The South Platte Working Group seeks to develop an integrated vision for economic and recreational development along the South Platte River that can be used as the basis for planning both within each city and recreational district along the river but also between the cities. The working group members see this first step as an initial planning exercise that includes multiple relevant interests including the various relevant city departments, the business community, interested citizens, environmental groups, relevant utilities, state and federal agencies. This new vision would then serve as the touchstone for future, more specific planning exercises and would allow for immediate opportunities to move forward with broader support.

Request for proposals

Arapahoe County Open Spaces Program seeks proposals from qualified landscape architecture and planning consultants to help develop an initial vision for the Arapahoe Reach of the South Platte. This vision development will likely entail planning, conducting and documenting a

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charrette of important interests. The vision development process will take place in the first half of 2013 and will have a funding cap of \$XXXX.

Successful proponents will demonstrate their experience conducting similar successful vision development processes that include the following:

- Integrating recreation and economic development
- Include multiple government and non-government agencies at local, state and federal levels
- Development of attractive materials that effectively communicate the developed vision
- Substantial technical materials that allow for specific and highly informed discussion

Proposals should include the following but not exceed five single-spaced pages:

- Experience of the proponent firm
- Experience of the specific individuals that will conduct the project
- A proposed budget that includes summaries for the following objectives
 - Research of conditions
 - Identification of participants
 - Development of materials for the charrette
 - Conducting the charrette
 - Documentation and presentation of charrette results
- A description of the proposed approach and key considerations.

Process

The written proposals are due by January 15, 2013. The proposals will be reviewed by a task group comprised of working group members and the working group facilitator. Finalists will be selected and asked to present their approach to the South Platte Working Group in February 2013. The consultant will then be selected by the working group within two weeks.

Proposals should be submitted to:

More information on the South Platte Working Group can be found by following this link:
<http://www.co.arapahoe.co.us/Departments/PW/OpenSpaceProgram/SPlatteWorkingGroup/SouthPlatteWorkingGroup.asp>



CITY OF ENGLEWOOD
CITY MANAGER'S OFFICE

December 10, 2012

Leslie Maisonneuve, Facility Coordinator
Humane Society of the South Platte Valley
2129 West Chenango Avenue
Littleton, CO 80120

Dear Leslie:

As you are aware, the City of Englewood has approved your request for an advance on the City of Englewood 2013 sheltering fees in the amount of \$10,000 and has processed your invoice for payment. The City will pay the balance (\$40,000) of our annual fee of \$50,000 on or about January 1, 2013, as required by our contract for services.

Although, based on 2012 actual payments, the City has budgeted \$91,000 for sheltering services in 2013, funding beyond the \$50,000 contract amount is subject to City Council review and approval. If funding in excess of the contract amount is required, HSSPV must make a formal request to the City on or before in April 1, 2013, and schedule a Study Session with City Council after that date.

If you have any questions, please feel free to contact me.

Sincerely,

Michael Flaherty, Deputy City Manager

c: City Council
City Manager
Police Chief

Gary Sears, City Manager

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: December 12, 2012

SUBJECT: PROJECT UPDATES – **Craig Hospital Expansion**, Traffic Signal Upgrade - Dartmouth/Downing, Pirates Cove Improvements, West Harvard Gulch Trail Project, Kent Place, Street Maintenance Projects 2012, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

CRAIG HOSPITAL EXPANSION

Staff is working closely with Craig and Swedish Hospitals to facilitate the closing of South Clarkson Street between Hampden and Girard. Based on the schedule provided by Craig Hospital, we anticipate the closure will be in place by late January.

TRAFFIC SIGNAL UPGRADE - DARTMOUTH/DOWNING

Upgrades to the traffic signal at the intersection of Dartmouth and Downing continued. Three of the signal poles have been installed. Installation of the last signal pole will proceed after Xcel crews underground the existing overhead power line. The project will replace the signal poles, traffic cabinet, and UPS battery backup; and will include new LED signal heads. The project is anticipated to be complete by the end of November.

PIRATES COVE IMPROVEMENTS/REPAIRS

Public Works and Parks and Recreation staff will be coordinating repairs and improvements to Pirates Cove during the off-season. We are working with an engineering firm to evaluate options to repair the Concession Building. The building has settled a couple of inches and is experiencing problems with the doors and concrete block cracking. Monitoring wells were installed to determine soil and groundwater conditions under the building. **Staff will monitor any movement in the building through the winter.**

WEST HARVARD GULCH TRAIL PROJECT

The Urban Drainage and Flood Control District is managing a project to complete a trail connection from our Northwest Greenbelt (Harvard Gulch) to the Platte River Trail System. This project will construct a concrete trail, beginning at the end of our trail system east of Raritan Street, and passing under the railroad tracks in Denver. This will complete the trail system connection to the Platte River. **Both retaining walls (north and south walls) and trail are constructed 70 feet west of the pedestrian tunnel. Construction of the remaining section of trail and walls moving west began this week. The goal is to have the infrastructure built by early January.**

KENT PLACE

A grand opening of the “Fresh Fare by King Soopers” was held Wednesday, December 12th. Cellars Fine Wines is expected to open this week. Patxis Chicago Pizza and Kriser’s Pet Store are open. Construction of the bank is nearly complete.

Excavation and exporting of soil for Kent Place residential development is complete. **The contractor is installing foundation piers. A large crane has been set on site for the residential construction.**

STREET MAINTENANCE PROJECTS 2012

Contract crack sealing will continue through the winter months as weather allows.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for March, 2012 is 94.5%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin' It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, CityCenter Community, Solid Grounds, and Weingarten Realty.

The new Liquor Store, located west of Let It Bead, is open.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, Quizno's, Air Walk, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, and Bartertown Comics.

Collective Licensing is expanding and will occupy the old Miller space. **Tenant finish for Collective Licensing continued.**

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Sports Authority, and Office Depot. Einstein Bagels will move into the space north of Coldstone Creamery. **Einstein Bagels opened on December 12th.**

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, Mega Wraps, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The EMRF lease with the Larry Miller Nissan Dealership was signed on February 7th.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now "single-streaming" waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicer Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. **GPS equipment installation is substantially complete. Staff is in the process of refining software for tracking vehicles. Staff expects to provide a demonstration for City Council at a future Study Session.** The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

/lt



M E M O R A N D U M
C O M M U N I T Y D E V E L O P M E N T

TO: Mayor Penn and City Council

THROUGH: Gary Sears, City Manager

FROM: Alan White, Community Development Director ✓

DATE: December 10, 2012

SUBJECT: Attached Notice

We received the attached email notification that the City of Englewood was not selected as a participant city in the Colorado Health Foundation's Healthy Places initiative.

From: John Voboril
Sent: Friday, December 07, 2012 1:34 PM
To: Alan White
Subject: FW: Healthy Place: Community selection update

John Voboril, AICP
Long Range Planner
Community Development Department
City of Englewood, Colorado
1000 Englewood Parkway
Englewood, CO 80110
Phone: 303.783.6820
Fax: 303.783.6895

From: Erik Ortiz [mailto: erik.ortiz@coloradohealth.org] **On Behalf Of** Healthy Places
Sent: Friday, December 07, 2012 11:58 AM
To: Hillary Fulton
Subject: Healthy Place: Community selection update

Dear partner in health,

Thank you for submitting a request for participation (RFP) to the Colorado Health Foundation for the *Healthy Places: Designing an Active Colorado* initiative. We enjoyed learning about your community efforts around the built environment and what you envision for your community in the future. We also appreciate the thought and effort that went into your *Healthy Places* RFP.

We received a vibrant number of RFPs from urban and rural communities across the state. Unfortunately, after careful review of your *Healthy Places* RFP, at this time the Foundation is not able to include your community in the *Healthy Places* initiative. These decisions are never easy, but we want you to know that we reviewed your RFP with care.

If you have questions, please contact Hillary Fulton, senior program officer - Healthy Living, at (303) 953-3626 or

Sincerely,

Khanh Nguyen

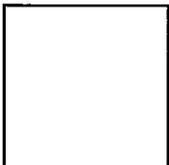
Portfolio Director, Healthy Living

The Colorado Health Foundation

Hillary Fulton

Senior Program Officer, Healthy Living

The Colorado Health Foundation



www.coloradohealth.org

Together, we can make Colorado the healthiest state in the nation.

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City of Englewood

To: Mayor Randy Penn and City Council
From: Frank Gryglewicz, Director of Finance and Administrative Services
Date: December 12, 2012
Subject: November 2012 Financial Report

REVENUES:

- Through November 2012, the City of Englewood collected **\$36,673,162 or \$1,129,330 or 3.2 percent more** than last year (See the chart on page 3 and the attached full report for details on changes in revenue in past year).
- The City collected \$2,849,579 in Property Tax and \$207,925 in Specific Ownership Tax through November.
- **Year-to-date sales and use tax revenues were \$20,735,928 or \$532,654 or 2.6 percent more than November 2011**
- Cigarette tax collections were down \$1,369 compared to last year.
- Franchise fee collections were \$283,162 more than last year.
- Licenses and permit collections were \$250,814 more than 2011.
- Intergovernmental revenues were \$125,459 less than the prior year (due to large, one-time collections last year).
- Charges for services decreased \$24,577 from last year.
- Recreation revenues were \$21,571 less than the same period in 2011.
- Fines and forfeitures were \$89,887 more than last year.
- Investment income was \$103 less than last year.
- The City collected \$509,629 in rents from the properties at McLellan Reservoir.
- Other revenue was \$171,606 more than last year.

OUTSIDE CITY (Area 7):

- Outside City sales and use tax receipts (cash basis) were down \$584,591 or 7.8 percent compared to last year.
- At this time potential refunds total approximately \$1,290,000 for claims submitted to Englewood but not completed; the balance of the account to cover intercity claims is \$1,100,000.

CITY CENTER ENGLEWOOD (Area 1):

- Sales and use tax revenue collected through November 2012 totaled \$3,128,315.

EXPENDITURES:

- Expenditures through November were \$36,090,665 or \$528,104 (1.5 percent) more than the \$35,562,561 expended through November 2011. With 92 percent of the year completed, actual expenditures are 88.1 percent through November. The City's refund of sales and use tax claims through November 2012 totaled \$157,010.

REVENUES OVER/UNDER EXPENDITURES:

- Revenues exceeded expenditures by \$582,497 this year compared to *expenditures exceeding revenues* by \$18,729 in 2011.

TRANSFERS:

- Net 2012 transfers-in to date of \$1,534,243 were made by the end of November 2012 (please refer to page 15 for the makeup).

FUND BALANCE:

- The estimated total fund balance is \$8,784,406 or 22.3 percent of estimated revenue. The estimated Unassigned Fund Balance for 2012 is estimated at \$4,716,519 or 12 percent of projected revenues.
- The 2012 Long Term Asset Reserve (LTAR) balance is \$2,619,375 (the LTAR has been fully repaid from the NSP Fund)

PUBLIC IMPROVEMENT FUND (PIF):

- The PIF has collected \$2,585,353 in revenues and spent \$2,704,770 year-to-date. Estimated year-end fund balance is \$573,628.

City of Englewood, Colorado

November 2012 Financial Report

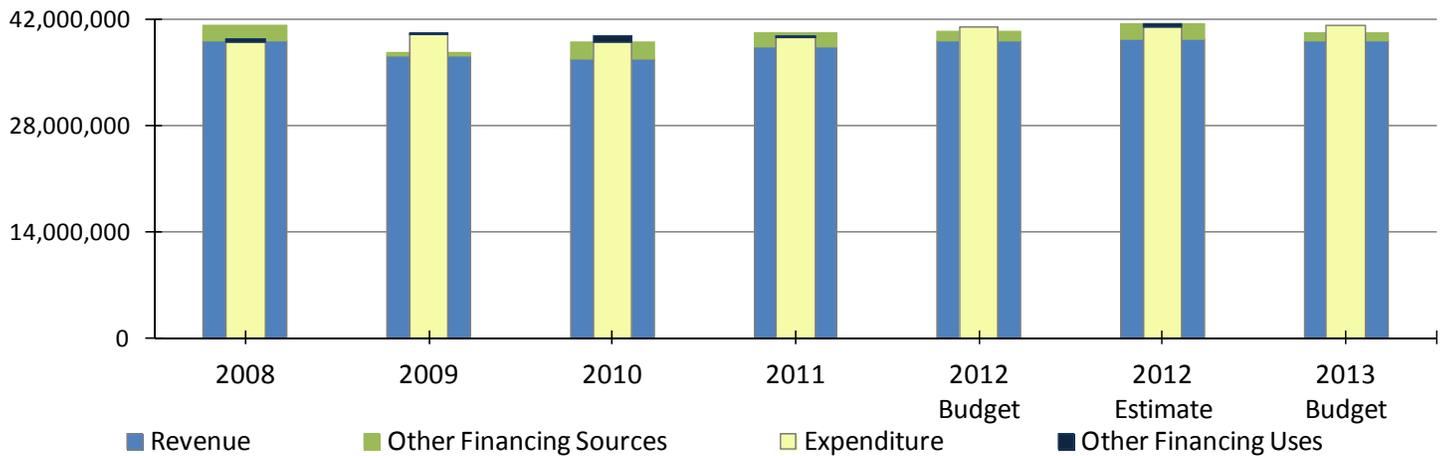
GENERAL FUND OVERVIEW AND ANALYSIS

The General Fund accounts for the major “governmental” activities of the City. These activities include “direct” services to the public such as Police, Fire, Public Works, Parks and Recreation, and Library Services. General government also provides administrative and oversight services through the offices of City Manager and City Attorney; the departments of Information Technology, Finance and Administrative Services, Community Development, Human Resources, Municipal Court and Legislation. Debt service, lease payments, and other contractual payments are also commitments of the General Fund.

General Fund - Surplus and Deficits

The graph below depicts the history of sources and uses of funds from 2008 to 2013 Budget. As illustrated, both surpluses and deficits have occurred in the past. The gap has narrowed over the past few years by reducing expenditures, freezing positions, negotiating lower-cost health benefits, increased revenue collections. Continued efforts will be required to balance revenues and expenditures, especially with persistent upward pressure on expenditures due to increases in the cost of energy, wages and benefits.

General Fund: Total Sources and Uses of Funds



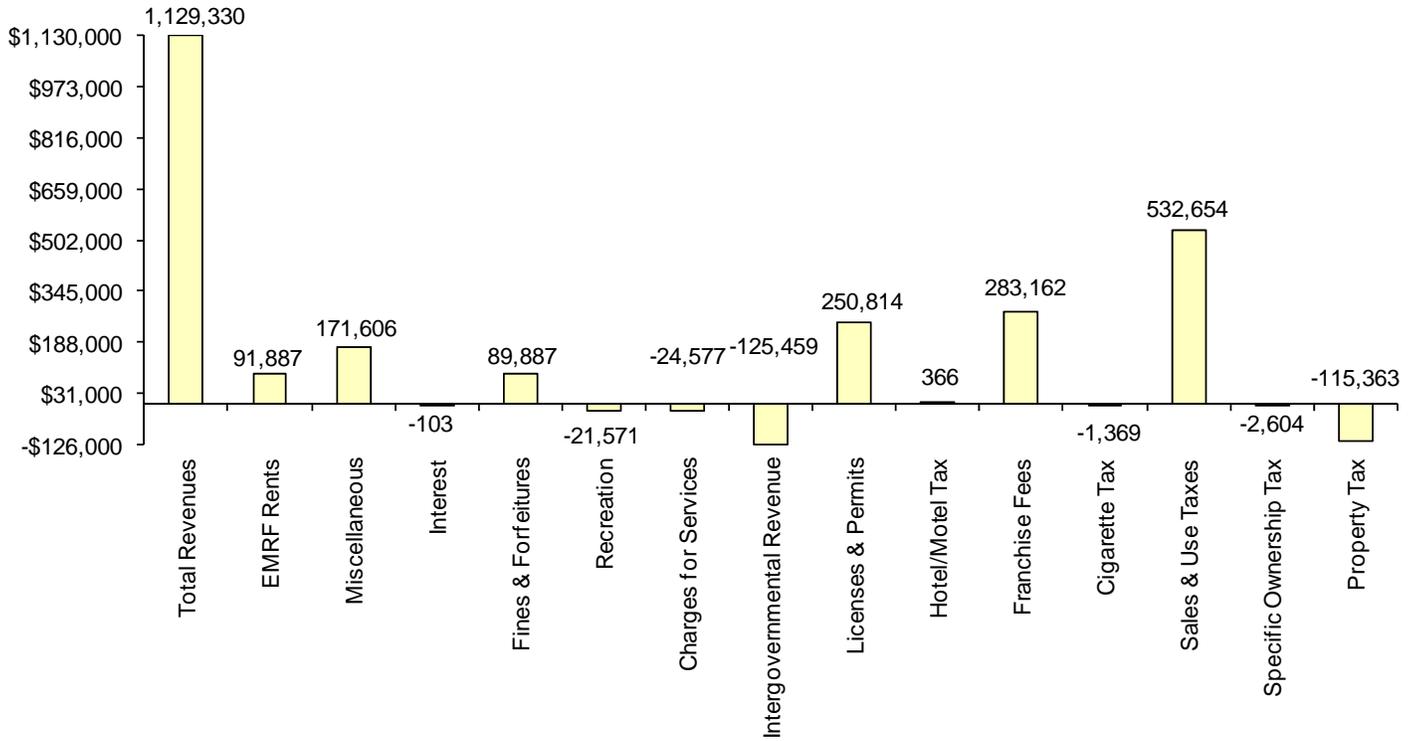
The table below summarizes General Fund Year-To-Date (YTD) Revenue, Expenditure, Sales & Use Tax Revenue and Outside City Sales & Use Tax Revenue for the month ended November, 2012. Comparative figures for years 2011 and 2010 are presented as well. The table also highlights the dollar and percentage changes between those periods.

| | 2012 | 2012 vs 2011 Increase (Decrease) | | 2011 | 2011 vs 2010 Increase (Decrease) | | 2010 |
|-----------------------------------|---------------|-------------------------------------|---------|---------------|-------------------------------------|--------|----------------|
| General Fund | | | | | | | |
| Year-To-Date Revenue | \$ 36,673,162 | \$ 1,129,330 | 3.18% | \$ 35,543,832 | \$ 1,983,933 | 5.91% | \$ 33,559,899 |
| Year-To-Date Expenditure | 36,090,665 | \$ 528,104 | 1.48% | 35,562,561 | \$ 273,020 | .77% | 35,289,541 |
| Net Revenue (Expenditure) | \$ 582,497 | \$ 601,226 | | \$ (18,729) | \$ 1,710,913 | | \$ (1,729,642) |
| Estimated Unassigned Fund Balance | \$ 4,716,519 | \$ (246,005) | (4.96%) | \$ 4,962,524 | \$ 46,877 | .95% | \$ 4,915,647 |
| Sales & Use Tax Revenue YTD | \$ 20,735,928 | \$ 532,654 | 2.64% | \$ 20,203,274 | \$ 1,166,196 | 6.13% | \$ 19,037,078 |
| Outside City Sales & Use Tax YTD | \$ 6,899,525 | \$ (584,591) | (7.81%) | \$ 7,484,116 | \$ 2,000,528 | 36.48% | \$ 5,483,588 |

General Fund Revenues

The City of Englewood’s total budgeted revenue is \$39,120,001. Total revenue collected through November 2012 was \$36,673,162 or \$1,129,330 (3.2 percent) more than was collected in 2011. The chart below illustrates changes in General Fund revenues this year as compared to last year.

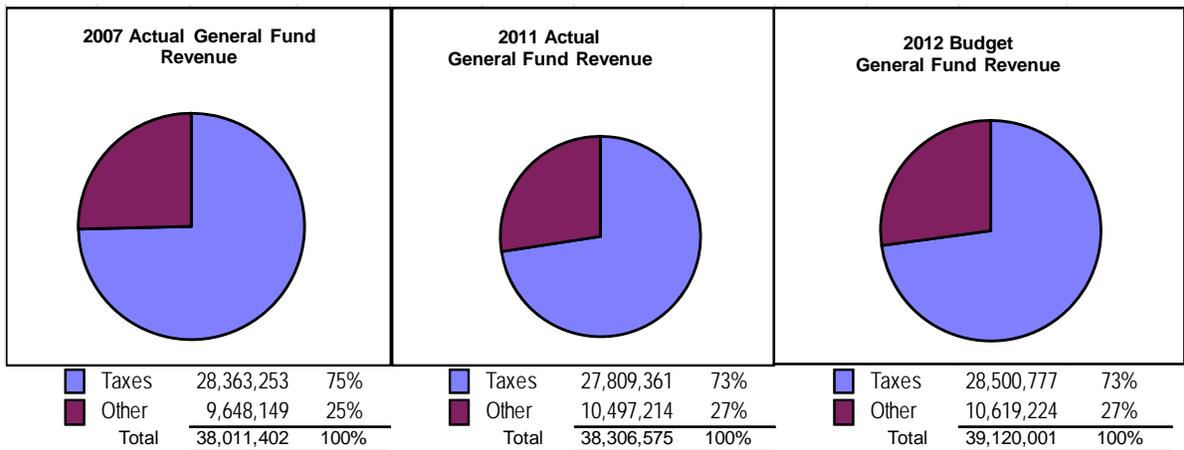
2012 Year-To-Date Change in General Fund Revenue as Compared to Prior Year



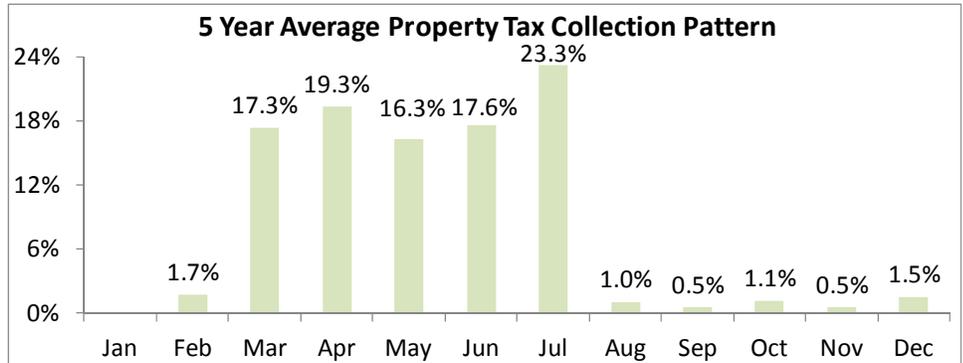
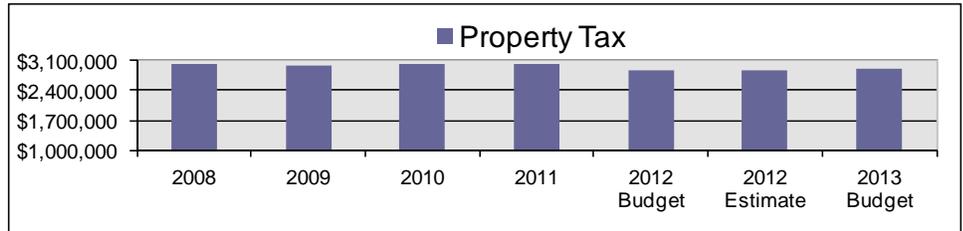
General Fund - Taxes

The General Fund obtains most of its revenue from taxes. In 2011 total revenues were \$38,306,575 of which \$27,809,361 (72.6 percent) came from tax collections. Taxes include property, sales and use, specific ownership, cigarette, utilities, franchise fees, and hotel/motel. The following pie charts illustrate the contribution of taxes to total revenue for 2007, 2011 and 2012 Budget. Taxes as a percentage of total revenue have declined slightly as other fees and charges have been increased to help offset rising costs and relatively flat tax revenues.

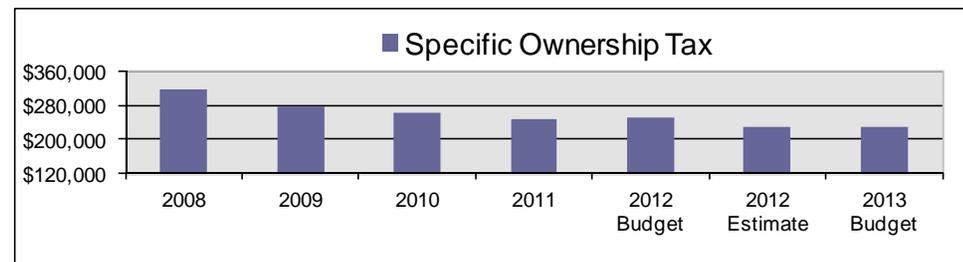
General Fund Revenues Taxes vs. Other



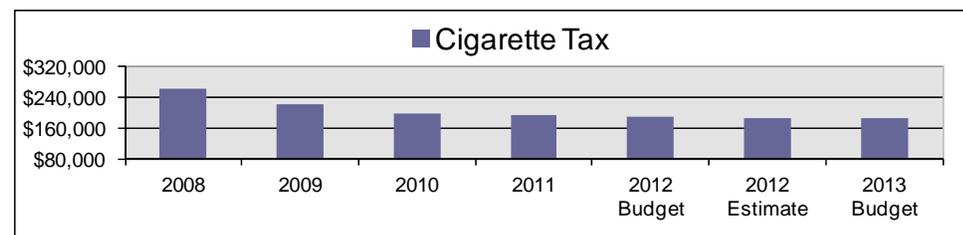
Property taxes: These taxes are collected based on the assessed value of all the properties in the City and the mill levy assessed against the property. The City's total 2011 mill levy collected in 2012 is 7.911 mills. The 2011 mill levy for general operations collected in 2012 is 5.880 mills. In 2001, voters approved a separate, dedicated mill levy for principal and interest payments on the City's general obligation debt for the construction of parks and recreation projects. The dedicated general obligation debt mill levy is accounted for in the Debt Service Fund. The dedicated general obligation debt mill levy dedicated for the City's general obligation debt collected in 2012 is 1.741 mills. The General Fund Property Tax collections grew from \$2,623,118 in 2007 to \$2,994,213 in 2011. This was an increase of \$371,095 or 14.1 percent. In 2011 the City collected \$2,994,213 or 10.8 percent of 2011 total taxes and eight percent of total revenues from property taxes. The City budgeted \$2,880,000 for 2012; and collected \$2,849,579 through November 2012. The estimate for the year is \$2,880,000.



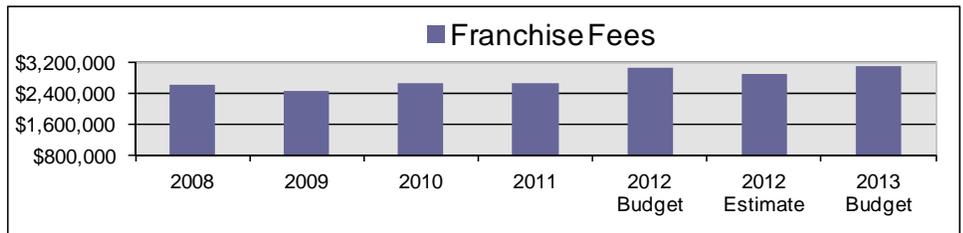
Specific ownership: These taxes are based on the age and type of motor vehicles, wheeled trailers, semi-trailers, etc. These taxes are collected by the County Treasurer and remitted to the City on the fifteenth day of the following month. The City collected \$341,423 in 2007 and \$246,062 in 2011 which is a decrease of \$95,361 or 27.9 percent. The City collected \$246,062 in 2011 which is less than one percent of total revenues and total taxes. The City budgeted \$250,000 for 2012 and collected \$207,925 through November 2012. The estimate for the year is \$230,000.



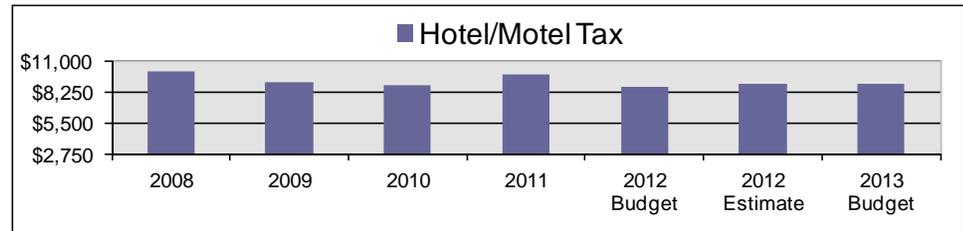
Cigarette Taxes: The State of Colorado levies a \$.20 per pack tax on cigarettes. The State distributes 46 percent of the gross tax to cities and towns based on the pro rata share of state sales tax collections in the previous year. These taxes have fallen significantly in the past and continue to fall after the 2009 federal tax increase of approximately \$.62 per pack went into effect. This federal tax increase will fund the State Children's Health Insurance Program (SCHIP). In 2007 the City collected \$278,785, but in 2011 the City collected \$190,763, which is a decrease of \$88,022 or 31.6 percent. These taxes accounted for less than one percent of total taxes and less than one percent of total revenues in 2011. The City budgeted \$190,000 for the year and collected \$172,672 through November 2012, which is \$1,369 or just over one percent less than the \$174,041 collected through November 2011. The estimate for the year is \$184,000.



Franchise Fees: The City collects a number of taxes on various utilities. This includes franchise tax on water, sewer, and public services, as well as occupational tax on telephone services. The City collected \$2,356,385 in 2007 and \$2,631,393 in 2011, an increase of \$275,008 or 11.7 percent. These taxes accounted for 9.4 percent of taxes and 6.9 percent of total revenues in 2011. The City budgeted \$3,056,938 for the year; collections through November totaled \$2,521,220 compared to \$2,238,058 collected during the same period last year. The estimate for the year is \$2,900,000.

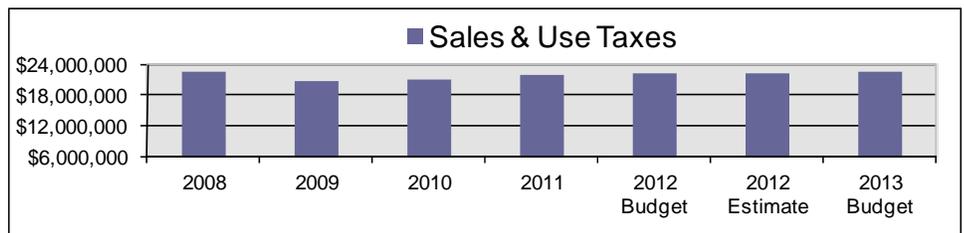


Hotel/Motel Tax: This tax is levied at two percent of the rental fee or price of lodging for under 30 days duration. The City budgeted \$8,713 for the year and has collected \$9,486 through November 2012. The estimate for the year is \$10,000.

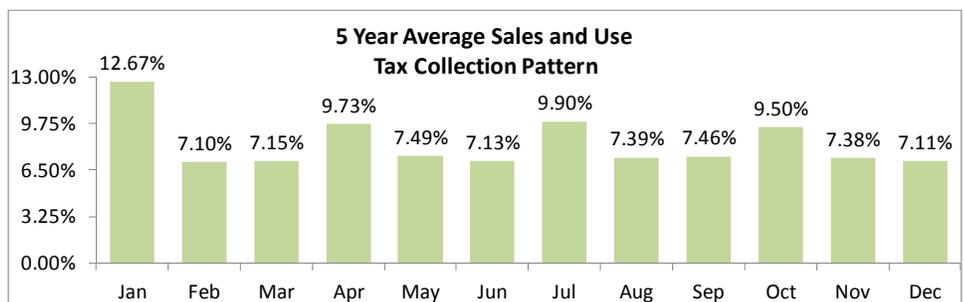


Sales and Use Taxes Analysis

Sales and use taxes are the most important (and volatile) revenue sources for the City. Sales and use taxes generated 78.2 percent of all taxes and 57.2 percent of total revenues collected in 2011. In 2007, this tax generated \$22,753,820 for the City of Englewood; in 2011 the City collected \$21,737,110, a decrease of 4.5 percent. This tax is levied on the sale price of taxable goods. Sales tax is calculated by multiplying the sales price of taxable goods times the sales tax rate of 3.5 percent. Vendors no longer receive a fee for collecting and remitting their sales/use taxes.



Taxes for the current month are due to the City by the twentieth day of the following month. The City budgeted \$22,115,126 for 2012. Sales and Use Tax revenue through November 2012 was \$20,735,928 while revenue year-to-date for November 2011 was \$20,203,274, an increase of \$532,544 or 2.6 percent.



Collections (cash basis) for November 2012 were \$1,623,635 while collections for November 2011 and November 2010 were \$1,602,719 and \$1,491,903 respectively. November 2012 collections were 1.3 percent or \$20,916 more than November 2011 collections and \$131,436 or 8.8 percent more than November 2010 collections.

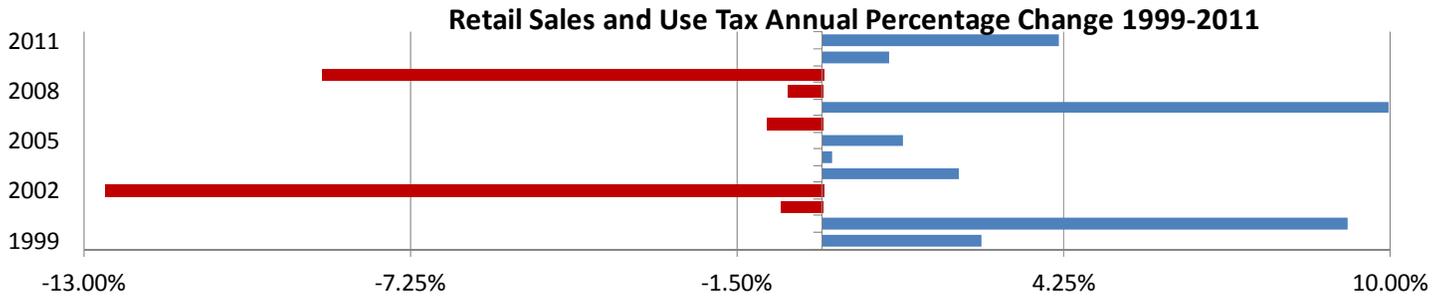
Based on the last five years of sales tax collection data, year to date collections through November contribute 92.8 percent of the total year's sales tax collections; if this pattern holds this year, 7.2 percent is left to collect over in the last month of the year. Based on collections through November, the City will collect an additional \$1,608,822 over the next month for a total of \$22,344,750. Collections through November were 102.6 percent of collections received last November. If this were applied to the entire year, the total collected would be \$22,310,203; the average of the two forecasts is \$22,327,476. If the City collects the same amount this December as last December (\$1,418,727) the total for the year will be \$22,153,978.

The City budgeted Sales and Use Tax at \$22,115,126 for the year. The last five years of sales and use tax year to date collection data through November contribute on average 92.8 percent of the total year's sales tax collections. According

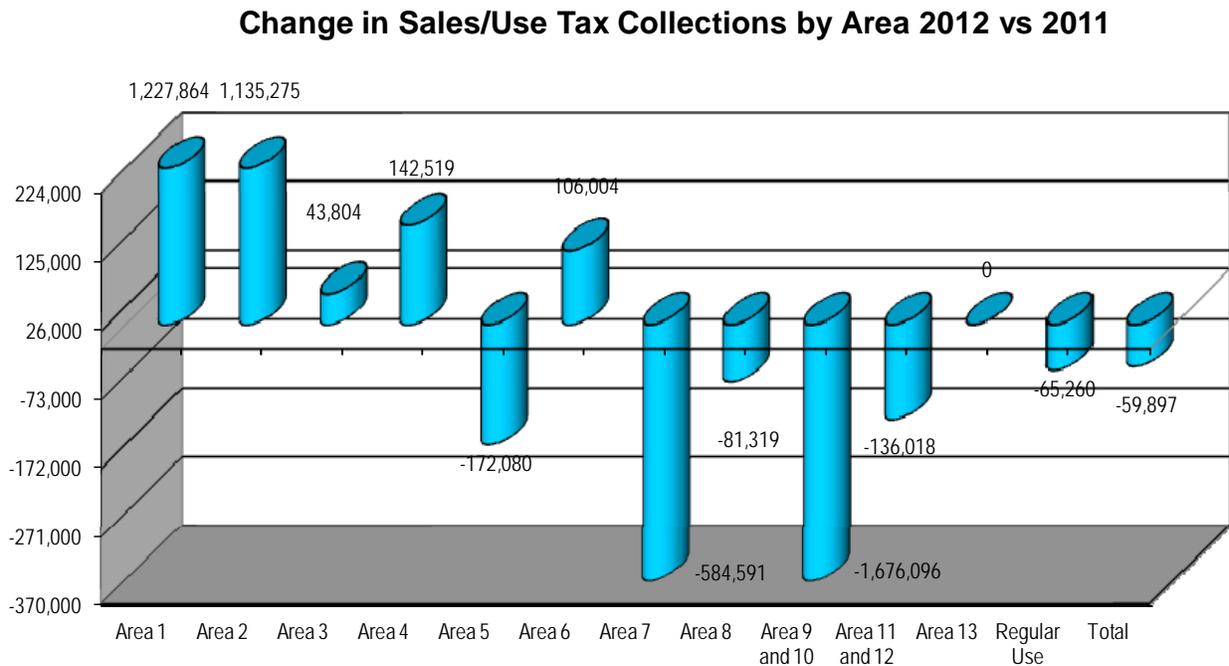
to historical collection patterns, the City should have collected \$20,522,837. At this time the collections are \$213,091 ahead of expectations.

Outside City sales and use tax collections through November totaled \$6,899,525 equaling a decrease of approximately \$584,591 from 2011.

This revenue source tends to ebb and flow (often dramatically) with the economy, growing during economic expansions and contracting during downturns. The past three years of sales tax collections have been exceptionally erratic making it extremely difficult to make accurate short or long term forecasts. It is important to continually review and analyze sales and use tax data including trends in the various geographic areas of the City. The graph below illustrates the annual volatility of sales taxes since 1999.



The chart below, “Change in Sales/Use Tax Collections by Area 2012 vs 2011” indicates that most of the decrease in sales tax collections is due to Outside City (Area 7) and Collections from Public Utilities (Area 8). Economic conditions, judged by sales tax collections, appears to be a “mixed bag” with some geographic areas increasing and some decreasing compared to the same period last year.



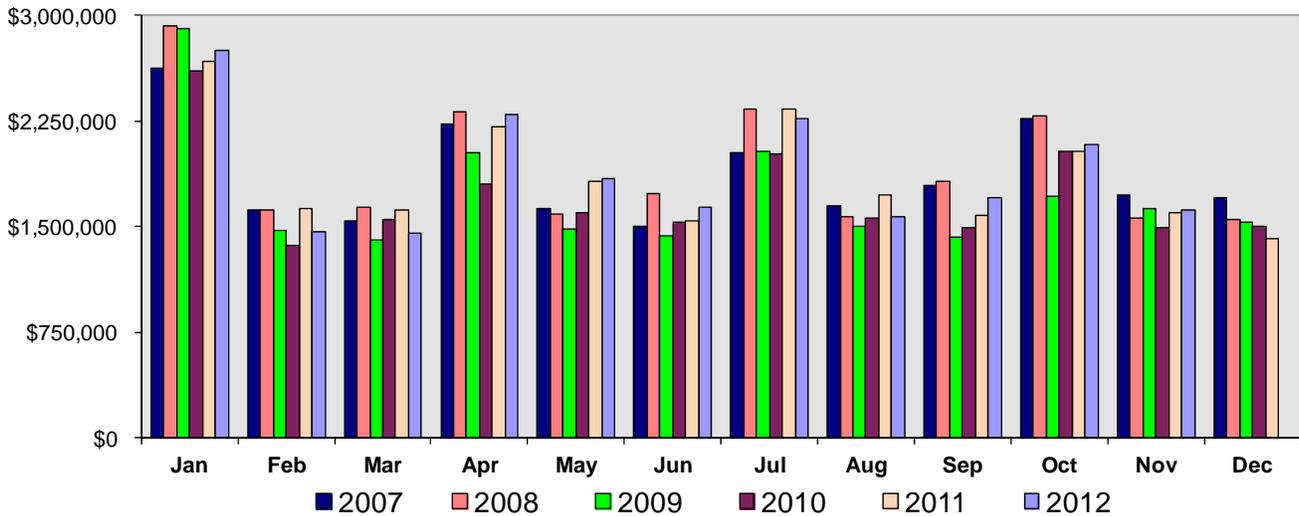
Please note that the geographic map of the sales tax areas was changed as of the February 2012 report, and hopefully makes more sense. Some of the areas will look skewed until more comparable data is available (next year). EURA Areas 9 & 10 and EURA Areas 11 & 12 were incorporated into Areas 1, 2 and 6. Specific changes include:

- Area 1 east boundary will change at Bannock St/Englewood Pkwy east to Acoma St south to Jefferson Ave/Hampden Ave/US 285
- Split the address down the middle of the streets for Area 2 and Area 3: Bannock St and Sherman St

- Split the address down the middle of the streets for Area 3 and Area 4: Belleview Ave, Fox St and Logan St
- The north and south side of the street included in Area 1: Jefferson Avenue
- The north and south side of the street included in Area 2: Jefferson Ave/Hampden Ave/US 285

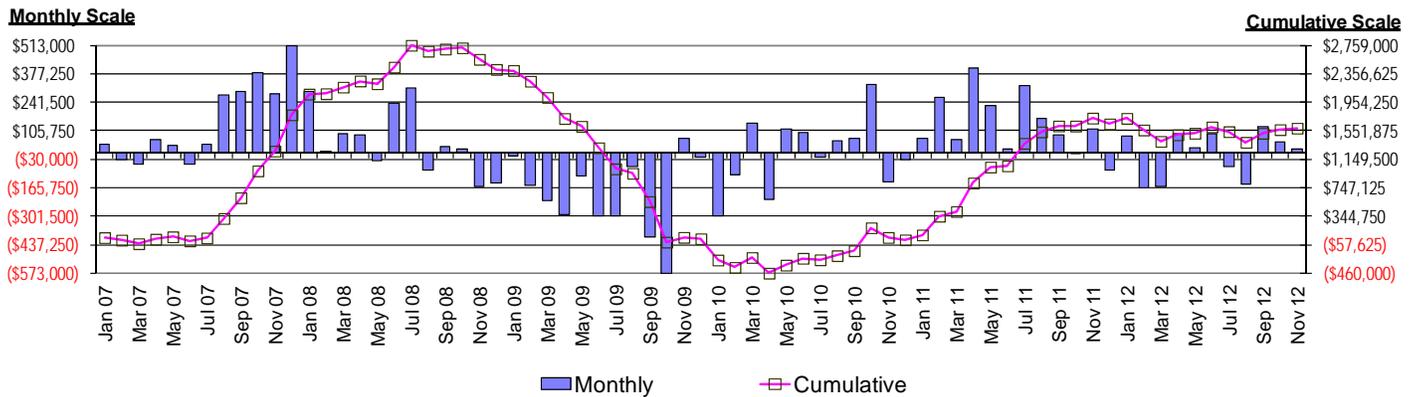
The bar graph below shows a comparison of monthly sales tax collections (cash basis) for 2007 through 2012.

2007-2012 YTD Sales/Use Tax Collections by Month - Cash Basis



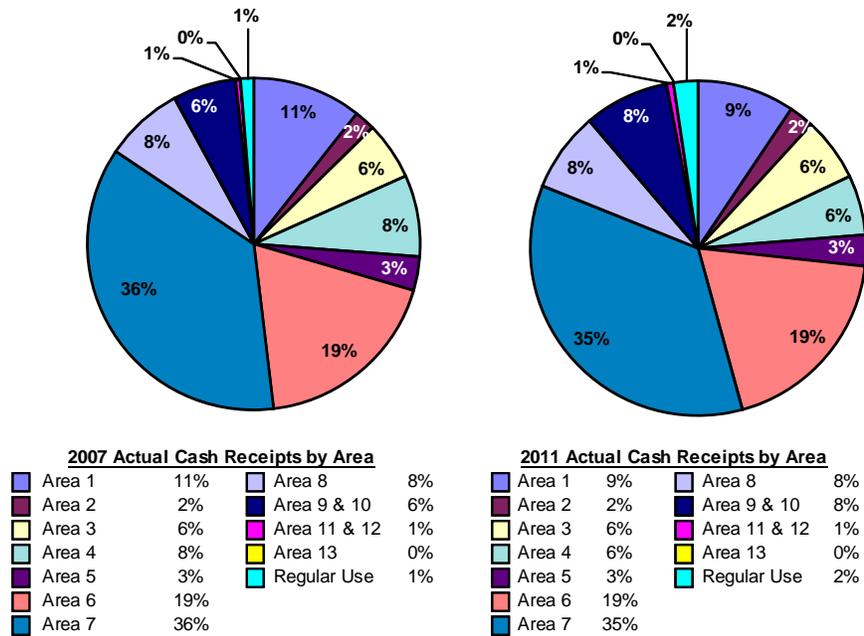
The next chart illustrates sales tax collections (cash basis) by month and cumulative for the years presented.

2007 - 2012 Monthly Change Sales and Use Tax Receipts



Sales tax collections are reported by various geographic areas as illustrated in the following pie charts. These illustrate the changing collection patterns for 2007 and 2011.

Geographic Sales Tax Collection Areas



Information for business and geographic Areas 7 and 8 follows:

Area 7: This geographic area records the outside city sales tax collections (Outside City). Outside City has been the geographic area responsible for much of the sales tax growth (and decline) in past years. Outside City collections have decreased 1.2 percent from the same period last year. The chart below illustrates this area’s contribution to total sales and use taxes (cash basis) as well as total revenues since 2008 for collections through the month of November. The importance of Outside City has declined as a percentage of sales and use tax collections but it continues to remain an important impact on the City’s General Fund as illustrated by the following:

| | 2008 | 2009 | 2010 | 2011 | 2012 |
|-------------------------------|---------------|---------------|--------------|--------------|--------------|
| Total Sales and Use Taxes | 7,578,112 | 6,096,447 | 19,073,808 | 20,792,191 | 20,732,294 |
| Outside City Collections | 7,578,112 | 6,096,447 | 5,910,708 | 7,484,116 | 6,899,525 |
| Percentage of Total | 100.0% | 100.0% | 31.0% | 36.0% | 33.3% |
| Total General Fund Revenues | 36,005,400 | 33,530,911 | 33,559,899 | 35,543,832 | 36,673,162 |
| Outside City Collections | 7,578,112 | 6,096,447 | 5,910,708 | 7,484,116 | 6,899,525 |
| Percentage of Revenues | 21.0% | 18.2% | 17.6% | 21.1% | 18.8% |

The City records the proceeds of some returns from Outside City into an unearned revenue (liability) account. The criteria staff uses to decide if proceeds should be placed in the unearned account is if a reasonable probability exists for another municipality to claim the revenue. This account currently has a balance of \$1,100,000 to cover intercity claims. The City paid \$157,010 in refunds including intercity sales/use tax claims through November 2012 compared to \$45,233 through November 2011. At this time *potential* refunds total approximately \$1,290,000 for claims submitted to Englewood but not completed.

Area 8: This geographic area consists of collections from public utilities. Collections through November 2012 were 5.2 percent or \$81,319 less than November 2011. Weather conditions, energy usage conservation, and rising energy prices play an important role in revenue collections. Collections could increase or decrease if the remainder of the year is significantly hotter/colder than normal.

Other Sales Tax Related Information

Finance and Administrative Services Department collected \$123,425 in sales and use tax audit revenues and general collections of balances on account through the month of November 2012, this compares to \$192,805 collected in 2011 and \$375,242 collected in 2010.

Of the 59 sales tax accounts reviewed in the various geographic areas, 33 (56 percent) showed improved collections and 26 (44 percent) showed reduced collections this year compared to the same period last year.

The Department issued 394 new sales tax licenses through November 2012; 422 and 356 were issued through November 2011 and 2010 respectively.

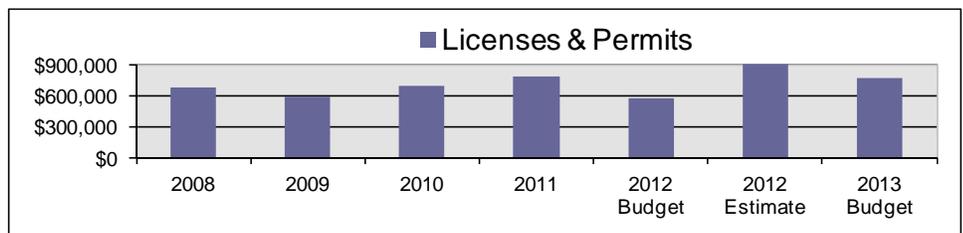
City records indicate that year-to-date 149 businesses closed (91 of them were outside the physical limits of Englewood) and 394 opened (259 of them were outside the physical limits of Englewood).

General Fund - Other Revenue

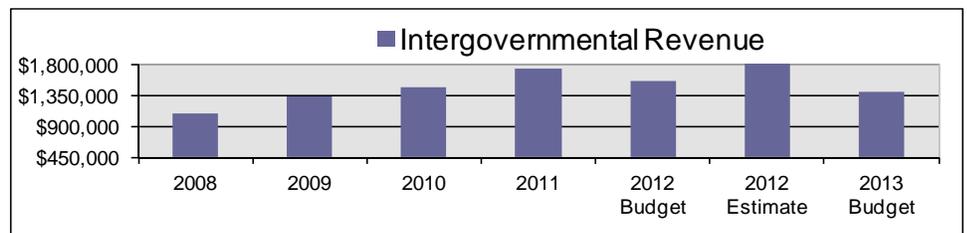
Other revenues accounted for \$10,497,214 or 27.4 percent of the total revenues for 2011; the City budgeted \$9,956,178 for 2012.

The following provides additional information on the significant revenue sources of the General Fund:

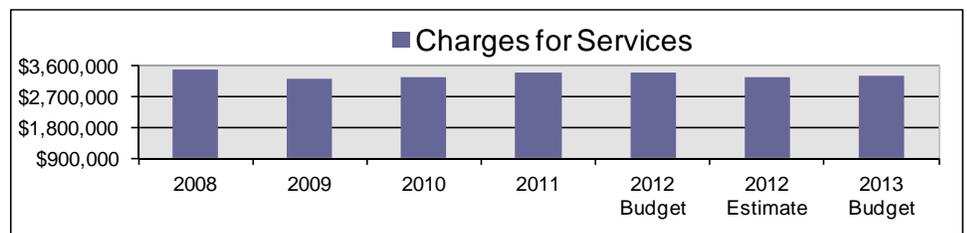
Licenses and Permits: This revenue category includes business and building licenses and permits. This revenue source generated \$778,536 during 2011 or two percent of total revenue and 7.4 percent of total other revenue. This revenue source totaled \$1,168,977 in 2007 and decreased to \$778,536 in 2011, a 33.4 percent decrease. The City budgeted \$574,025 for 2012 and year-to-date the City collected \$919,359 or \$250,814 (37.5 percent) more than the \$668,545 collected through November 2010. The estimate for the year is \$940,000.



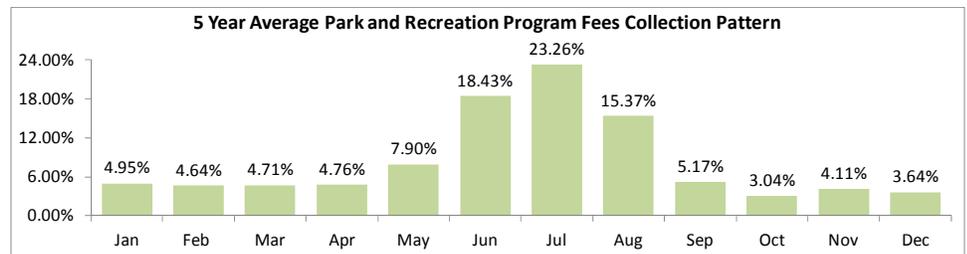
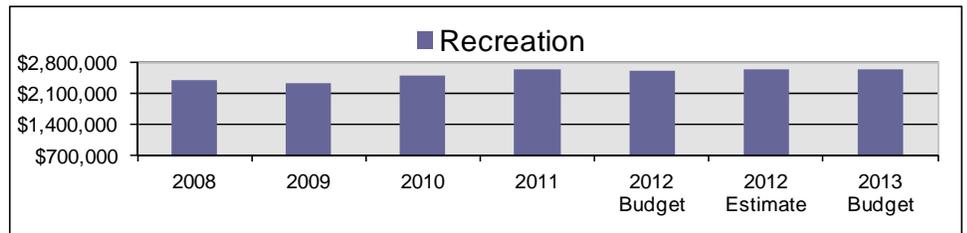
Intergovernmental Revenues: This revenue source includes state and federal shared revenues including payments in lieu of taxes. These revenues are budgeted at \$1,552,315 for 2012. This revenue source totaled \$1,106,280 in 2007 and the City collected \$1,724,807 in 2011, a 55.9 percent increase. The City collected \$1,561,628 through November 2012 this is \$125,459 (7.4 percent) less than the \$1,687,087 collected in the same period in 2011. The estimate for the year is \$1,821,021 (increased for Wild Land Fire and medic vehicle reimbursements).



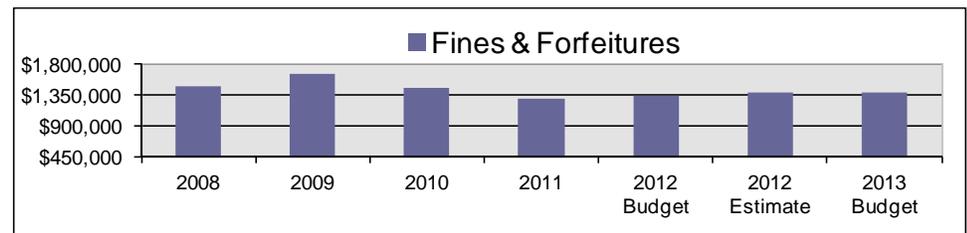
Charges for Services: This includes general government, public safety, fees for the administration of the utilities funds, court costs, highway and street and other charges. This revenue source is budgeted at \$3,399,722 for 2012. This revenue source totaled \$3,113,550 in 2007 and increased to \$3,384,318 in 2011, an 8.7 percent increase. Total collected year-to-date was \$2,938,501 or \$24,577 (less than one percent) less than the \$2,963,078 collected year-to-date in 2011. The estimate for the year is \$3,261,304.



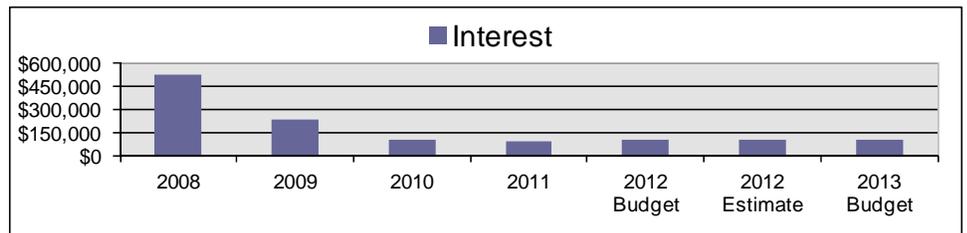
Recreation: This category of revenue includes the fees and charges collected from customers to participate in the various programs offered by the Parks and Recreation Department. This revenue source is budgeted at \$2,599,668 for 2012. This revenue source totaled \$2,235,938 in 2007 and increased to \$2,635,221 in 2011, a 17.9 percent increase. Total collections through November 2012 were \$2,525,765 compared to \$2,547,336 collected in 2011. The estimate for the year is \$2,609,701.



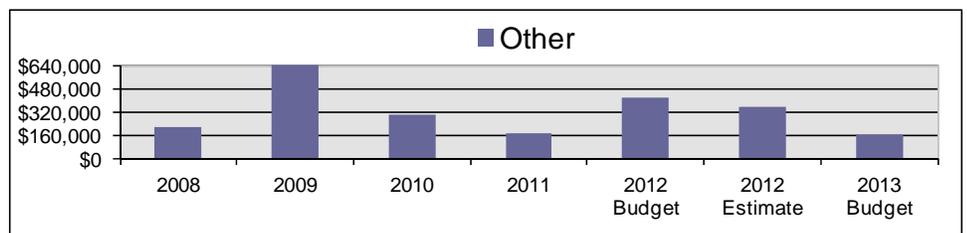
Fines and Forfeitures: This revenue source includes court, library, and other fines. The 2012 budget for this source is \$1,318,450 or 14.7 percent of total other revenue. This revenue source totaled \$1,445,641 in 2007 and decreased to \$1,284,758 in 2011, an 11.1 percent decrease. Total collected year-to-date was \$1,281,825 or \$89,887 (7.5 percent) more than the \$1,191,938 collected in the same time period last year. The estimate for the year is \$1,368,450.



Interest: This is the amount earned on the City's cash investments. The 2012 budget for this source is \$100,000. This revenue source totaled \$411,516 in 2007 and decreased to \$91,864 in 2011, a 77.9 percent decrease. The City earned \$78,497 through November 2012; while the City earned \$78,600 through November 2011. The estimate for the year is \$100,000.



Other: This source includes all revenues that do not fit in another revenue category. The 2012 budget for this source is \$419,153. This revenue source totaled \$166,247 in 2007 and increased to \$173,381 in 2011, a 4.3 percent increase. Total collected year-to-date is \$361,148 (90.5 percent) more than the \$189,542 collected last year during the same period. The estimate for the year is \$375,000.



General Fund - Expenditures

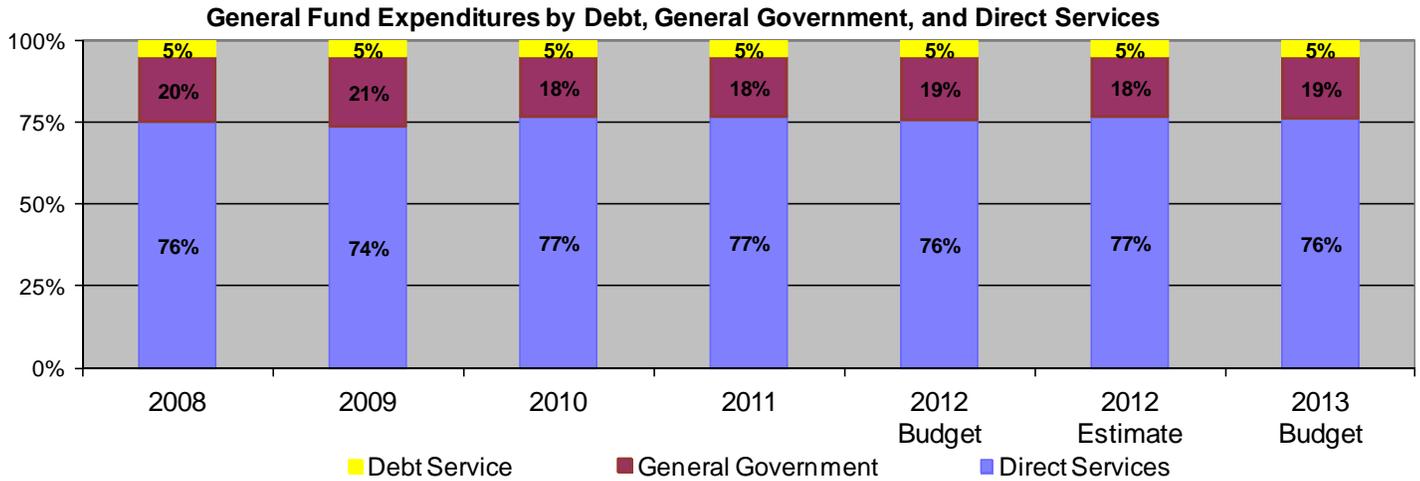
In 2006 the City adopted an outcome based budgeting philosophy. City Council and Staff outlined five outcomes to reflect, more appropriately, the desired result of the services delivered to the citizens of Englewood. The five outcomes identified are intended to depict Englewood as:

- ▶ A City that provides and maintains quality infrastructure,
- ▶ A safe, clean, healthy, and attractive City,
- ▶ A progressive City that provides responsive and cost efficient services,
- ▶ A City that is business friendly and economically diverse, and
- ▶ A City that provides diverse cultural, recreational, and entertainment opportunities.

Outcome based budgeting is an additional tool the City Council and staff use to better develop ways to serve our citizens. This type of budgeting is refined and reviewed on an on-going basis to help us better focus our resources in meeting the objectives of our citizens.

The City budgeted total expenditures at \$40,949,793 for 2012, this compares to \$39,496,268 and \$38,901,342 expended in 2011 and 2010 respectively. Budgeted expenditures for 2012 general government (City Manager, Human Resources, etc.) totals \$7,728,324 or 18.9 percent of the total. Direct government expenditures (Police, Fire, etc.) are budgeted at \$31,160,730 or 76.1 percent of the total. Debt service (fixed costs) payments are \$2,060,739 or five percent of the total. Total expenditures through November were \$36,090,665 compared to \$35,562,561 in 2011 and \$35,289,541 in 2010.

The chart below illustrates the breakdown of expenditures into debt service, general and direct government services.



The schedule below provides the expenditure for each of the General Fund departments for the years 2008 through 2013 Budget.

| Expenditure | 2008 Actual | 2009 Actual | 2010 Actual | 2011 Actual | 2012 Budget | 2012 Estimate | 2013 Budget |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| General Government | | | | | | | |
| Legislation | 350,254 | 346,044 | 309,870 | 298,731 | 333,793 | 337,748 | 330,436 |
| City Manager | 674,322 | 674,170 | 659,882 | 639,184 | 672,072 | 665,441 | 679,653 |
| City Attorney | 698,563 | 678,038 | 702,228 | 706,841 | 746,734 | 774,254 | 783,147 |
| Municipal Court | 915,303 | 914,494 | 901,469 | 848,775 | 974,417 | 949,982 | 962,993 |
| Human Resources | 579,136 | 456,275 | 419,422 | 430,792 | 470,910 | 461,343 | 481,392 |
| Finance & Administrative Services | 1,626,571 | 1,575,923 | 1,445,581 | 1,446,313 | 1,541,645 | 1,509,333 | 1,583,684 |
| Information Technology | 1,280,156 | 1,360,237 | 1,280,660 | 1,332,766 | 1,360,355 | 1,342,364 | 1,340,211 |
| Community Development | 1,464,725 | 1,366,437 | 1,301,473 | 1,359,264 | 1,478,398 | 1,328,798 | 1,324,774 |
| Contingencies | 59,759 | 160,578 | 48,138 | 152,423 | 150,000 | 150,000 | 150,000 |
| Contribution to Component Unit(s) | - | 800,000 | - | - | - | - | - |
| General Government Subtotal | 7,648,789 | 8,332,196 | 7,068,723 | 7,215,089 | 7,728,324 | 7,519,263 | 7,636,290 |
| Direct Services | | | | | | | |
| Public Works | 5,189,173 | 5,152,891 | 5,137,364 | 5,259,875 | 5,436,637 | 5,327,838 | 5,308,257 |
| Police | 9,974,925 | 10,183,890 | 10,312,633 | 10,395,239 | 10,921,455 | 11,043,064 | 11,250,771 |
| Fire | 7,215,444 | 7,320,268 | 7,425,903 | 7,666,842 | 7,711,732 | 8,021,054 | 7,889,065 |
| Library | 1,261,112 | 1,275,554 | 1,284,083 | 1,145,613 | 1,256,481 | 1,231,346 | 1,251,293 |
| Parks and Recreation | 5,916,449 | 5,727,968 | 5,811,809 | 5,717,147 | 5,834,425 | 5,704,923 | 5,711,776 |
| Direct Services Subtotal | 29,557,103 | 29,660,571 | 29,971,792 | 30,184,716 | 31,160,730 | 31,328,225 | 31,411,162 |
| Debt Service | | | | | | | |
| Debt Service-Civiccenter | 1,575,850 | 1,571,752 | 1,570,705 | 1,658,857 | 1,574,000 | 1,574,000 | 1,573,000 |
| Debt Service-Other | 233,456 | 233,456 | 290,122 | 437,606 | 486,739 | 486,739 | 489,574 |
| Debt Service Subtotal | 1,809,306 | 1,805,208 | 1,860,827 | 2,096,463 | 2,060,739 | 2,060,739 | 2,062,574 |
| Total Expenditure | 39,015,198 | 39,797,975 | 38,901,342 | 39,496,268 | 40,949,793 | 40,908,227 | 41,110,026 |
| % Expenditure Change | 2.35% | 2.01% | -2.25% | 1.53% | 3.68% | -0.10% | 0.49% |
| Other Financing Uses | | | | | | | |
| Transfers Out | 408,915 | 177,011 | 750,000 | 301,246 | 0 | 434,000 | 0 |
| Total Other Financing Uses | 408,915 | 177,011 | 750,000 | 301,246 | 0 | 434,000 | 0 |
| Total Uses of Funds | 39,424,113 | 39,974,986 | 39,651,342 | 39,797,514 | 40,949,793 | 41,342,227 | 41,110,026 |
| % Uses of Funds Change | 1.92% | 1.40% | -0.81% | 0.37% | 2.90% | 0.96% | -0.56% |

The chart below provides per capita the General Fund expenditure information categorized into direct and general government services and debt service. Also provided is the per capita General Obligation Debt accounted for in the Debt Service Fund.

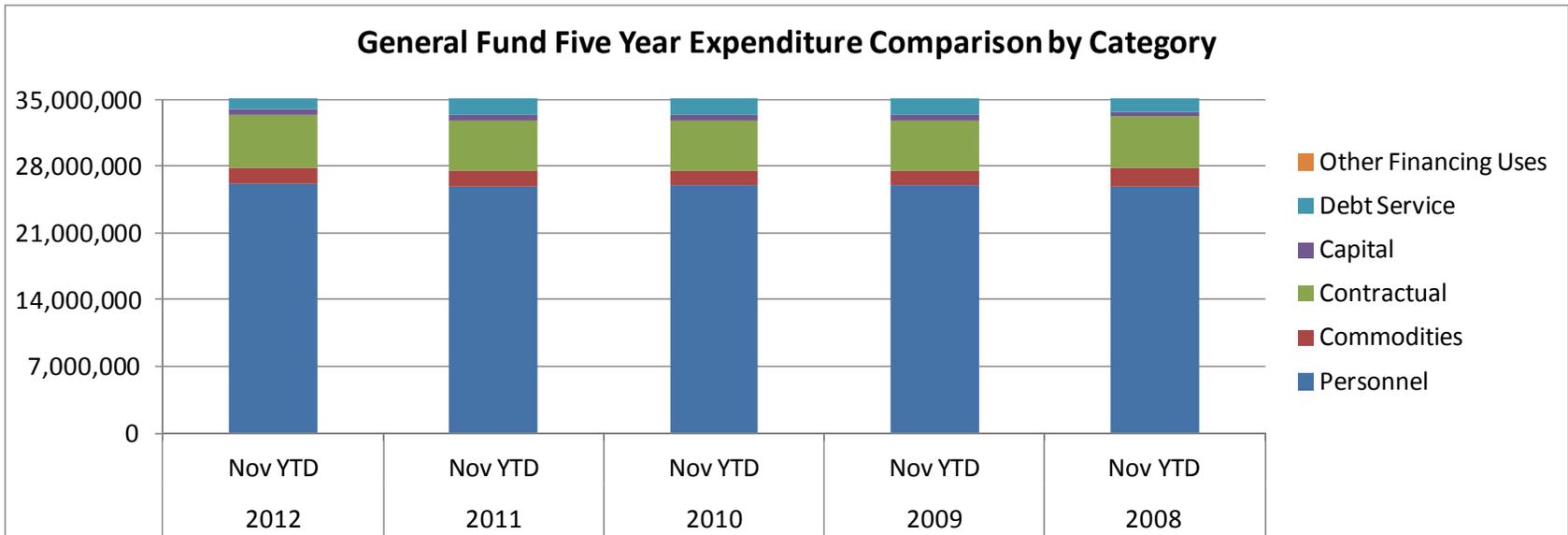
| | 2008 | 2009 | 2010 | 2011 | 2012 Budget | 2012 Estimate | 2013 Budget |
|------------------------------------|----------|----------|----------|----------|----------------|------------------|----------------|
| Population* | 30,943 | 30,761 | 30,255 | 30,720 | 30,720 | 30,720 | 30,720 |
| General Fund | | | | | | | |
| General Government Services | \$ 247 | \$ 271 | \$ 234 | \$ 235 | \$ 252 | \$ 245 | \$ 249 |
| Direct Services | \$ 955 | \$ 964 | \$ 991 | \$ 983 | \$ 1,014 | \$ 1,020 | \$ 1,022 |
| Public Works | \$ 168 | \$ 168 | \$ 170 | \$ 171 | \$ 177 | \$ 173 | \$ 173 |
| Police | \$ 322 | \$ 331 | \$ 341 | \$ 338 | \$ 356 | \$ 359 | \$ 366 |
| Fire | \$ 233 | \$ 238 | \$ 245 | \$ 250 | \$ 251 | \$ 261 | \$ 257 |
| Library | \$ 41 | \$ 41 | \$ 42 | \$ 37 | \$ 41 | \$ 40 | \$ 41 |
| Parks & Recreation | \$ 191 | \$ 186 | \$ 192 | \$ 186 | \$ 190 | \$ 186 | \$ 186 |
| Debt Service | \$ 58 | \$ 59 | \$ 62 | \$ 68 | \$ 67 | \$ 67 | \$ 67 |
| Total Expenditure Per Capita | \$ 1,261 | \$ 1,294 | \$ 1,286 | \$ 1,286 | \$ 1,333 | \$ 1,332 | \$ 1,338 |
| Debt Service Fund | | | | | | | |
| General Obligation Debt Per Capita | \$ 36 | \$ 36 | \$ 36 | \$ 31 | \$ 31 | \$ 31 | \$ 31 |

* Source: Colorado Department of Local Affairs Municipal Population Estimates By County; 2010 figure is from Census Data

General Fund - Five Year Expenditure Comparison by Category

| | Nov YTD 2012 | YTD % Change | % of Total | Nov YTD 2011 | YTD % Change | % of Total | Nov YTD 2010 | YTD % Change | % of Total | Nov YTD 2009 | YTD % Change | % of Total | Nov YTD 2008 | % of Total |
|----------------------------|-----------------|-----------------|---------------|-----------------|-----------------|---------------|-----------------|-----------------|---------------|-----------------|-----------------|---------------|-----------------|---------------|
| Personnel services | | | | | | | | | | | | | | |
| Salaries and wages | 19,677,877 | 0.780% | 53.876% | 19,525,161 | -1.860% | 54.618% | 19,894,228 | -0.310% | 55.201% | 19,955,694 | 1.080% | 55.234% | 19,742,003 | 55.234% |
| Overtime | 594,880 | 18.500% | 1.629% | 502,000 | 7.370% | 1.404% | 467,553 | -1.620% | 1.297% | 475,274 | -20.160% | 1.315% | 595,260 | 1.315% |
| Benefits | 5,848,241 | 1.220% | 16.012% | 5,777,759 | 1.110% | 16.162% | 5,714,307 | 2.650% | 15.856% | 5,566,778 | 0.150% | 15.408% | 5,558,292 | 15.408% |
| Personnel services total | 26,120,997 | 1.220% | 71.516% | 25,804,921 | -1.040% | 72.184% | 26,076,088 | 0.300% | 72.354% | 25,997,746 | 0.390% | 71.957% | 25,895,555 | 71.957% |
| Commodities total | 1,761,150 | 3.520% | 4.822% | 1,701,333 | 13.340% | 4.759% | 1,501,035 | -2.440% | 4.165% | 1,538,623 | -22.020% | 4.259% | 1,973,208 | 4.259% |
| Contractual services total | 5,495,572 | 4.160% | 15.046% | 5,276,309 | 0.790% | 14.759% | 5,235,106 | -0.770% | 14.526% | 5,275,587 | -0.970% | 14.602% | 5,327,023 | 14.602% |
| Capital total | 651,174 | 4.020% | 1.783% | 625,980 | 0.690% | 1.751% | 621,698 | 14.950% | 1.725% | 540,832 | 5.780% | 1.497% | 511,290 | 1.497% |
| Total Expenditures | 34,028,894 | 1.860% | 93.167% | 33,408,542 | -0.080% | 93.453% | 33,433,926 | 0.240% | 92.770% | 33,352,787 | -1.050% | 92.315% | 33,707,077 | 92.315% |
| Debt service total | 2,061,772 | -4.280% | 5.645% | 2,154,020 | 16.080% | 6.025% | 1,855,628 | 3.120% | 5.149% | 1,799,558 | -0.200% | 4.981% | 1,803,206 | 4.981% |
| Other financing uses total | 434,000 | 132.931% | 1.188% | 186,321 | -75.160% | 0.521% | 750,000 | -23.240% | 2.081% | 977,011 | 172.908% | 2.704% | 358,000 | 2.704% |
| Total Uses of Funds | 36,524,666 | 2.170% | 100.000% | 35,748,883 | -0.810% | 100.000% | 36,039,554 | -0.250% | 100.000% | 36,129,356 | 0.730% | 100.000% | 35,868,283 | 100.000% |
| Annual Total | 41,342,227 | 3.881% | | 39,797,514 | 0.369% | | 39,651,356 | -0.810% | | 39,974,987 | 1.397% | | 39,424,113 | |
| YTD % of Annual Total | 88.347% | | | 89.827% | | | 90.891% | | | 90.380% | | | 90.981% | |

14



General Fund - Transfers

The General Fund has provided funds to and has received funds from Special Revenue Funds, Capital Projects Funds, Internal Service Funds and Component Units in order to buffer temporary gaps in revenue and expenditure amounts. In 2012 the General Fund is not in the position to provide funding to the Capital Projects Funds but has received the following net transfers:

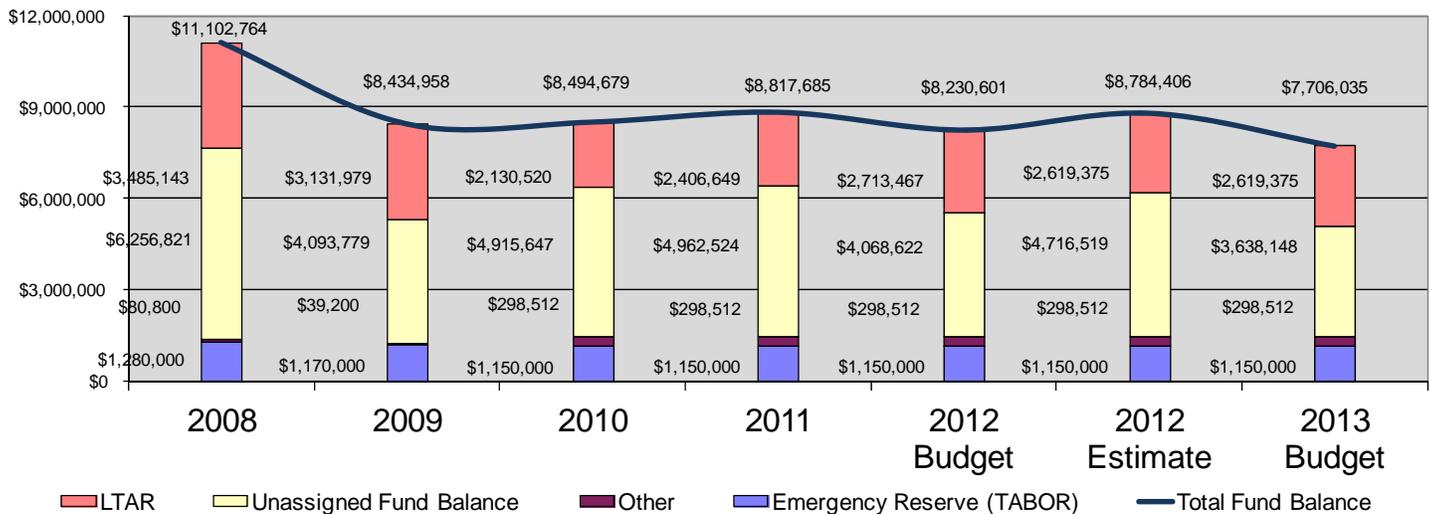
| Source of Funds | 2012 Budget Amount | 2012 YTD Amount | 2011 Annual Amount |
|--|---------------------|---------------------|--------------------|
| Special Revenue Funds | | | |
| Neighborhood Stabilization Program Fund* | \$ - | \$ 312,726 | \$ 396,130 |
| Capital Project Funds | | | |
| Public Improvement Fund (PIF) | 486,739 | 201,517 | 338,308 |
| Internal Service Funds | | | |
| Central Services Fund | - | - | 100,000 |
| Servicenter Fund | 100,000 | 100,000 | 100,000 |
| Risk Management Fund | 720,000 | 920,000 | 546,000 |
| Employee Benefits Fund | - | - | 165,000 |
| Transfers Total | <u>\$ 1,306,739</u> | <u>\$ 1,534,243</u> | <u>1,645,438</u> |

*In addition to the 2011 amount received (\$396,130) from the Neighborhood Stabilization Program (NSP) Fund, the NSP Fund returned \$47,052 in 2010 of the \$750,000 borrowed in this same year. All the funds borrowed by the NSP Fund in 2010 plus interest in the amount of \$5,908 have been repaid to the General Fund Long-Term Asset Reserve.

General Fund - Fund Balance

The City designates the fund balance into two categories, restricted and unrestricted. The portion of the fund balance which is restricted is referred to as the “Reserves” while the unrestricted portion is referred to as the unassigned fund balance. The unassigned fund balance represents funds the City sets aside for a “rainy day”. Another way to view these unrestricted funds is as a stabilization fund, the intent of which is to smooth over unexpected fluctuations in revenues and expenditures. The fund balance is normally built up when revenues exceed expenditures. In the past, excess funds have been transferred out, usually for capital projects identified in the Multiple Year Capital Plan (MYCP). The unassigned fund balance is not adequate to provide for a transfer from the General Fund to the capital projects funds.

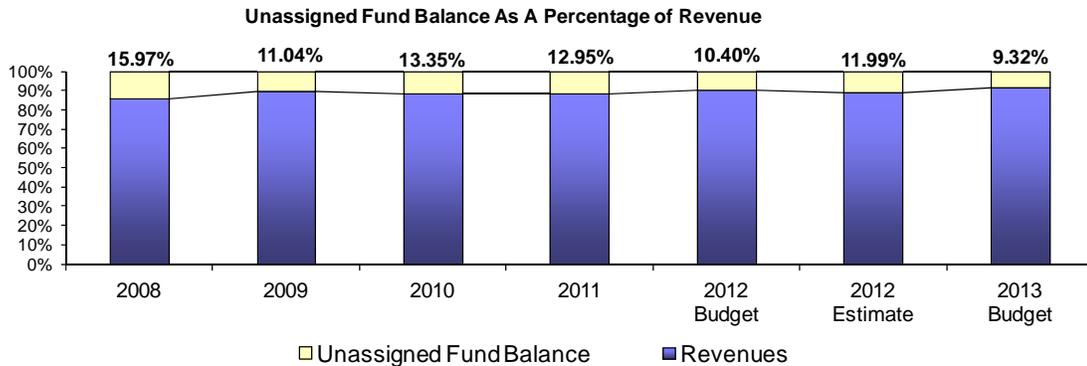
General Fund - Fund Balance



Long Term Asset Reserve (LTAR) At the 2008 Budget workshop, City Council discussed and directed staff to establish a General Fund reserve account to accumulate funds from the sale, lease, or earnings from long-term assets. It was also determined that these funds should be used in a careful, judicious and strategic manner. The funds restricted in this account are to be expended if the funds are appropriated in the annual budget or by supplemental appropriation.

The balance at the end of November 2012 is \$2,619,375. Council reduced the LTAR balance by \$100,000 for improvements to the Little Dry Creek Plaza at the November 4, 2012 regular Council Meeting.

The City's General Fund ended 2011 with total fund balance of \$8,817,685, and an unassigned fund balance of \$4,962,524 is 12.95 percent of revenues or 12.6 percent of expenditures. The estimated total ending fund balance for 2012 are \$8,784,406 with an unassigned fund balance of \$4,716,519 or 12 percent of estimated revenues or 11.5 percent of estimated expenditures. The \$4,716,519 would allow the City to operate for approximately 42.1 days (using average daily estimated expenditures) if all other revenues and financing sources ceased. In these times of economic uncertainty, it is more important than ever to maintain reserves to help the City make up for revenue shortfalls and unexpected expenditure increases given that the one-time transfers made to the General Fund to help maintain reserves are no longer available.



PUBLIC IMPROVEMENT FUND OVERVIEW

The Public Improvement Fund (PIF) accounts for the City's "public-use" capital projects (e.g. roads, bridges, pavement, etc.). The PIF funding is from the collection of vehicle and building use taxes, intergovernmental revenues, interest income, and other sources.

Provided for your information is the table below that illustrates the PIF Year-To-Date (YTD) revenue and expenditure amounts for the years 2010 through 2012. The dollar and percentage change between each year is also provided. The Estimated Ending Fund Balance is included in order to account for the remaining PIF appropriation in addition to the remaining annual revenue anticipated for the fund.

| Public Improvement Fund (PIF) | 2012 | 2012 vs 2011 Increase (Decrease) | | 2011 | 2011 vs 2010 Increase (Decrease) | | 2010 |
|---|--------------|-------------------------------------|----------|-------------------|-------------------------------------|--------|-------------------|
| YTD Revenues | \$ 2,585,353 | \$ 784,343 | 43.55% | \$ 1,801,010 | \$ 249,415 | 16.07% | \$ 1,551,595 |
| YTD Expenditures | 2,704,770 | \$ (1,008,460) | (27.16%) | 3,713,230 | \$ 1,665,422 | 81.33% | 2,047,808 |
| Net Revenues (Expenditures) | \$ (119,417) | | | \$ (1,912,220) | | | \$ (496,213) |
| Beginning PIF Fund Balance | \$ 934,251 | | | \$ 2,686,457 | | | \$ 1,515,399 |
| Ending PIF Fund Balance Before Remaining Annual Revenue and Appropriation | \$ 814,834 | | | \$ 774,237 | | | \$ 1,019,186 |
| Plus: Remaining Annual Revenue | 411,612 | | | 145,231 | | | 295,727 |
| Less: Remaining Annual Appropriation | (652,818) | | | (647,284) | | | (703,755) |
| Estimated Ending Fund Balance | \$ 573,628 | | | \$ 272,184 | | | \$ 611,158 |
| Unappropriated Fund Balance as of December 31, | | | | \$ 274,180 | | | \$ 620,120 |

The three main funding sources for the PIF are Vehicle Use Tax, Building Use Tax and Arapahoe County Road and Bridge Tax.

| | 2012 Estimate | 2012 Adopted Budget | 2012 YTD Actual | 2012 Vs 2011 Amount | % | 2011 YTD Actual | 2011 Vs 2010 Amount | % | 2010 YTD Actual |
|-------------------------------------|---------------|---------------------|-----------------|---------------------|-----|-----------------|---------------------|-----|-----------------|
| Vehicle Use Tax | \$ 1,200,000 | \$ 1,000,000 | \$ 1,072,945 | \$ 234,217 | 28% | \$ 838,728 | \$ 54,457 | 7% | \$ 784,271 |
| Building Use Tax | \$ 951,705 | \$ 550,000 | \$ 774,712 | \$ 195,484 | 34% | \$ 579,228 | \$ 56,009 | 11% | \$ 523,220 |
| Arapahoe County Road and Bridge Tax | \$ 197,000 | \$ 184,000 | \$ 189,320 | \$ 4,831 | 3% | \$ 184,488 | \$ 1,985 | 1% | \$ 182,503 |

Vehicle Use Tax is based on the valuation of new vehicles purchased by City of Englewood residents. This tax is collected and remitted by Arapahoe County at the time the vehicle is registered. **Building Use Tax** is based on the valuation of building permits issued by the City of Englewood. These revenue sources are monitored periodically to determine the revision of the 2012 Estimate. **Arapahoe County Road and Bridge Tax** is restricted to the construction and maintenance of streets and bridges. This tax is based on a mill levy established by Arapahoe County multiplied by the City's assessed valuation multiplied by 50%.

2012 Year-To-Date City Funds At-A-Glance

(Please refer to "Funds Glossary" for a Brief Description of Funds and Fund Types)

| | Beginning Balance | Revenue | Expenditure | Other Sources (Uses) | Restricted/Committed Balance | Ending Balance |
|---|-------------------|------------|-------------|----------------------|------------------------------|----------------|
| Governmental Fund Types (Fund Balance) | | | | | | |
| General Fund | 8,494,679 | 35,126,090 | 35,562,562 | 820,291 | 4,161,979 | 4,716,519 |
| Special Revenue Funds | | | | | | |
| Conservation Trust | 1,052,255 | 239,900 | 173,355 | (1,108,725) | - | 10,075 |
| Open Space | 1,072,979 | 386,191 | 309,360 | (1,044,481) | - | 105,329 |
| Neighborhood Stabilization Program | 718,290 | 1,234,008 | 1,343,915 | (608,383) | - | - |
| Donors | 167,852 | 78,330 | 89,084 | - | - | 157,099 |
| Community Development | - | 232,715 | 253,394 | 20,678 | - | - |
| Malley Center Trust | 291,667 | 4,586 | 17,426 | - | - | 278,827 |
| Parks & Recreation Trust | 449,303 | 5,195 | 8,597 | - | - | 445,902 |
| Debt Service Fund | | | | | | |
| General Obligation Bond | 9,616 | 1,085,528 | 945,770 | - | - | 149,374 |
| Capital Projects Funds | | | | | | |
| PIF | 2,686,457 | 1,667,503 | 2,549,795 | (1,230,538) | - | 573,628 |
| MYCP | 1,061,738 | 8,158 | 757,633 | (299,824) | - | 12,439 |
| Proprietary Fund Types (Funds Available Balance) | | | | | | |
| Enterprise Funds | | | | | | |
| Water | 7,027,103 | 7,477,411 | 7,379,918 | - | - | 7,124,596 |
| Sewer | 6,792,828 | 13,260,288 | 13,373,014 | - | 1,000,000 | 5,680,102 |
| Stormwater Drainage | 903,814 | 327,621 | 225,917 | - | 137,818 | 867,700 |
| Golf Course | 713,451 | 1,827,135 | 1,683,058 | - | 293,500 | 564,029 |
| Concrete Utility | 277,905 | 690,266 | 604,399 | - | - | 363,772 |
| Housing Rehabilitation | 404,633 | 162,038 | 213,870 | - | - | 352,801 |
| Internal Service Funds | | | | | | |
| Central Services | 234,309 | 295,836 | 270,107 | (100,000) | - | 160,038 |
| ServiCenter | 902,008 | 2,016,495 | 1,613,849 | (100,000) | - | 1,204,654 |
| CERF | 728,781 | 760,031 | 281,455 | - | - | 1,207,356 |
| Employee Benefits | 210,918 | 4,664,179 | 4,990,525 | (200,000) | 43,848 | (359,276) |
| Risk Management | 1,201,929 | 1,392,208 | 850,595 | (546,000) | - | 1,197,542 |

CLOSING

The Finance and Administrative Services Department staff works closely with the City Manager's Office and the various departments to help identify revenue and expenditure threats, trends and opportunities as well as strategies to balance revenues and expenditures. I will continue to provide Council with monthly reports. It is important to frequently

monitor the financial condition of the City so City staff and Council can work together to take action, if necessary, to maintain service levels, employees, and fiscal health of the City.

I plan to discuss this report with Council at an upcoming study session. If you have any questions regarding this report, I can be reached at **303.762.2401**.

FUNDS GLOSSARY

Capital Equipment Replacement Fund (CERF) – Accounts for the accumulation of funds for the scheduled replacement of City-owned equipment and vehicles.

Capital Projects Funds account for financial resources to be used for the acquisition and/or construction of major capital facilities (other than those financed by proprietary funds).

Central Services Fund – Accounts for the financing of printing services and for maintaining an inventory of frequently used or essential office supplies provided by Central Services to other departments of the City on a cost reimbursement basis.

Community Development Fund – Accounts for the **art** Shuttle Program which is funded in part by the Regional Transportation District (RTD). **art** provides riders free transportation to 19 stops connecting CityCenter Englewood, businesses in downtown Englewood, and the medical facilities in and near Craig Hospital and Swedish Medical Center.

Concrete Utility Fund – Accounts for revenues and expenses associated with maintaining the City’s sidewalks, curbs and gutters.

Conservation Trust Fund – Accounts for the acquisition of parks and open space land not previously owned by the City and for improvements to existing park and recreation facilities. Financing is provided primarily from State Lottery funds.

Debt Service Funds account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond and loan principal and interest from special assessment levies when the government is obligated in some manner for payment.

Donors’ Fund – Accounts for funds donated to the City for various specified activities.

Employee Benefits Fund – Accounts for the administration of providing City employee benefit programs: medical, dental, life, and disability insurance.

Enterprise Funds account for operations that: (a) are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the City Council has decided that periodic determination of revenue earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management controls, accountability or other purposes.

Fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

General Obligation Bond Fund – Accounts for the accumulation of monies for payment of General Obligation Bond principal and interest.

Golf Course Fund – Accounts for revenues and expenses associated with the operations of the Englewood Municipal Golf Course.

Governmental Funds distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). These funds focus on the near-term *inflows and outflows of spendable resources*, as well as on balances of spendable resources available at the end of the year.

Housing Rehabilitation Fund – Accounts for revenues and expenses associated with the City’s housing rehabilitation program.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

FUNDS GLOSSARY

MOA – Museum of Outdoor Arts

Malley Center Trust Fund – Accounts for a trust established by Elsie Malley to be used for the benefit of the Malley Senior Recreation Center.

Multi-Year Capital Projects Fund (MYCP) - Accounts for the acquisition and/or construction of major capital improvements and facilities. Financing is provided primarily with transfers from other City Funds.

Neighborhood Stabilization Program Fund – Accounts for the federal grant awarded to acquire, rehabilitate and resale approximately eleven foreclosed residential properties located in the City.

Open Space Fund – Accounts for the acquisition of parks and open space land not previously owned by the City and for improvements to existing park and recreation facilities. Financing is provided from the Arapahoe County Open Space Sales Tax of .25%. The Open Space Tax was created on January 1, 2004 and expires on December 31, 2023.

Parks and Recreation Trust Fund – Accounts for a trust established by the City, financed primarily by donations, to be used exclusively for specific park and recreation projects.

Proprietary Funds account for operations that are financed and operated in a manner similar to private business enterprises. It is the intent that the cost of providing such goods or services will be recovered through user charges.

Public Improvement Fund (PIF) – Accounts for the acquisition and/or construction of major capital improvements and facilities. Financing is provided primarily from building and vehicle use taxes.

Risk Management Fund – Accounts for the administration of maintaining property and liability and workers' compensation insurance.

ServiCenter Fund – Accounts for the financing of automotive repairs and services provided by the ServiCenter to other departments of the City, or to other governmental units, on a cost reimbursement basis.

Sewer Fund – Accounts for revenues and expenses associated with providing wastewater services to the City of Englewood residents and some county residents.

Special Assessment Funds account for and pay special assessment bond principal and interest and/or inter-fund loan principal and interest: Following are funds to account for special assessments: **Paving District No. 35, Paving District No. 38, and Concrete Replacement District 1995.**

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Storm Drainage Fund – Accounts for revenues and expenses associated with maintaining the City's storm drainage system.

Water Fund – Accounts for revenues and expenses associated with providing water services to City of Englewood residents.

General Fund Comparative Revenue, Expenditure & Fund Balance Report as of November 30, 2012

Percentage of Year Completed = 92%

| Fund Balance January 1 | \$ 8,753,654 | \$ 8,817,685 | \$ 8,817,685 | \$ 8,494,679 | \$ 8,494,679 | \$ 9,234,957 | \$ 9,234,957 | | | |
|---|---------------------|----------------------|----------------|---------------------|---------------------|---------------------|----------------|---------------------|---------------------|----------------|
| Revenues | 2012 | | | | 2011 | | | 2010 | | |
| | Budget | Nov-12 | % Budget | YE Estimate | Dec-11 | Nov-11 | % YTD | Dec-10 | Nov-10 | % YTD |
| Property Tax | 2,880,000 | 2,849,579 | 98.94% | 2,880,000 | 2,994,213 | 2,964,942 | 99.02% | 3,020,884 | 2,948,345 | 97.60% |
| Specific Ownership Tax | 250,000 | 207,925 | 83.17% | 230,000 | 246,062 | 210,529 | 85.56% | 263,434 | 227,317 | 86.29% |
| Sales & Use Taxes | 22,115,126 | 20,735,928 | 93.76% | 22,115,126 | 21,737,110 | 20,203,274 | 92.94% | 20,866,515 | 19,037,078 | 91.23% |
| Cigarette Tax | 190,000 | 172,672 | 90.88% | 184,000 | 190,763 | 174,041 | 91.23% | 196,320 | 177,638 | 90.48% |
| Franchise Fees | 3,056,938 | 2,521,220 | 82.48% | 2,900,000 | 2,631,393 | 2,238,058 | 85.05% | 2,620,191 | 2,237,205 | 85.38% |
| Hotel/Motel Tax | 8,713 | 9,486 | 108.87% | 10,000 | 9,820 | 9,120 | 92.87% | 8,806 | 8,163 | 92.70% |
| Licenses & Permits | 574,025 | 919,359 | 160.16% | 940,000 | 778,536 | 668,545 | 85.87% | 695,563 | 602,917 | 86.68% |
| Intergovernmental Revenue | 1,552,315 | 1,561,628 | 100.60% | 1,821,012 | 1,724,807 | 1,687,087 | 97.81% | 1,465,970 | 1,201,984 | 81.99% |
| Charges for Services | 3,399,722 | 2,938,501 | 86.43% | 3,261,304 | 3,384,318 | 2,963,078 | 87.55% | 3,254,830 | 2,810,200 | 86.34% |
| Recreation | 2,599,668 | 2,525,765 | 97.16% | 2,609,701 | 2,635,221 | 2,547,336 | 96.66% | 2,489,781 | 2,418,115 | 97.12% |
| Fines & Forfeitures | 1,318,450 | 1,281,825 | 97.22% | 1,368,450 | 1,284,758 | 1,191,938 | 92.78% | 1,437,957 | 1,339,441 | 93.15% |
| Interest | 100,000 | 78,497 | 78.50% | 100,000 | 91,034 | 78,600 | 86.34% | 100,545 | 113,327 | 112.71% |
| EMRF Rents | 663,046 | 509,629 | 76.86% | 546,112 | 425,159 | 417,742 | 98.26% | 105,125 | 165,125 | 157.07% |
| Miscellaneous | 411,998 | 361,148 | 87.66% | 375,000 | 173,381 | 189,542 | 109.32% | 293,658 | 273,044 | 92.98% |
| Total Revenues | 39,120,001 | 36,673,162 | 93.75% | 39,340,705 | 38,306,575 | 35,543,832 | 92.79% | 36,819,579 | 33,559,899 | 91.15% |
| Expenditures | | | | | | | | | | |
| Legislation | 333,793 | 254,798 | 76.33% | 337,748 | 298,731 | 270,835 | 90.66% | 309,870 | 314,184 | 101.39% |
| City Attorney | 746,734 | 636,479 | 85.24% | 774,254 | 706,841 | 627,041 | 88.71% | 702,228 | 626,046 | 89.15% |
| Court | 974,417 | 789,409 | 81.01% | 949,982 | 848,775 | 757,471 | 89.24% | 901,469 | 805,111 | 89.31% |
| City Manager | 672,072 | 585,449 | 87.11% | 665,441 | 639,184 | 573,151 | 89.67% | 659,882 | 627,970 | 95.16% |
| Human Resources | 470,910 | 417,540 | 88.67% | 461,343 | 430,792 | 379,075 | 87.99% | 419,421 | 378,479 | 90.24% |
| Financial Services | 1,541,645 | 1,307,035 | 84.78% | 1,509,333 | 1,446,313 | 1,284,320 | 88.80% | 1,445,581 | 1,291,328 | 89.33% |
| Information Technology | 1,360,355 | 1,212,070 | 89.10% | 1,342,364 | 1,332,766 | 1,170,201 | 87.80% | 1,280,660 | 1,150,433 | 89.83% |
| Public Works | 5,436,637 | 4,498,134 | 82.74% | 5,327,838 | 5,259,875 | 4,564,645 | 86.78% | 5,137,364 | 4,637,266 | 90.27% |
| Fire Department | 7,711,732 | 7,215,762 | 93.57% | 8,021,054 | 7,666,842 | 6,917,378 | 90.22% | 7,425,903 | 6,694,418 | 90.15% |
| Police Department | 10,921,455 | 9,677,950 | 88.61% | 11,043,064 | 10,395,239 | 9,256,652 | 89.05% | 10,312,633 | 9,256,401 | 89.76% |
| Community Development | 1,478,398 | 1,107,152 | 74.89% | 1,328,798 | 1,359,264 | 1,188,597 | 87.44% | 1,301,473 | 1,111,585 | 85.41% |
| Library | 1,256,481 | 1,034,356 | 82.32% | 1,231,346 | 1,145,613 | 1,024,206 | 89.40% | 1,284,083 | 1,161,064 | 90.42% |
| Recreation | 5,834,425 | 5,147,672 | 88.23% | 5,704,923 | 5,717,147 | 5,249,493 | 91.82% | 5,811,809 | 5,334,051 | 91.78% |
| Debt Service | 2,060,739 | 2,064,621 | 100.19% | 2,060,739 | 2,096,463 | 2,154,515 | 102.77% | 1,860,827 | 1,859,577 | 99.93% |
| Contingency | 150,000 | 142,238 | 94.83% | 150,000 | 152,423 | 144,981 | 95.12% | 48,139 | 41,628 | 86.47% |
| Total Expenditures | 40,949,793 | 36,090,665 | 88.13% | 40,908,227 | 39,496,268 | 35,562,561 | 90.04% | 38,901,342 | 35,289,541 | 90.72% |
| Excess revenues over (under) expenditures | (1,829,792) | 582,497 | -31.83% | (1,567,522) | (1,189,693) | (18,729) | | (2,081,763) | (1,729,642) | |
| Net transfers in (out) | 1,306,739 | 1,534,243 | 117.41% | 1,534,243 | 1,512,699 | 1,317,068 | 87.07% | 1,341,485 | 1,351,099 | 100.72% |
| Total Fund Balance | \$ 8,230,601 | \$ 10,934,425 | 132.85% | \$ 8,784,406 | \$ 8,817,685 | \$ 9,793,018 | 111.06% | \$ 8,494,679 | \$ 8,856,414 | 104.26% |

Fund Balance Analysis

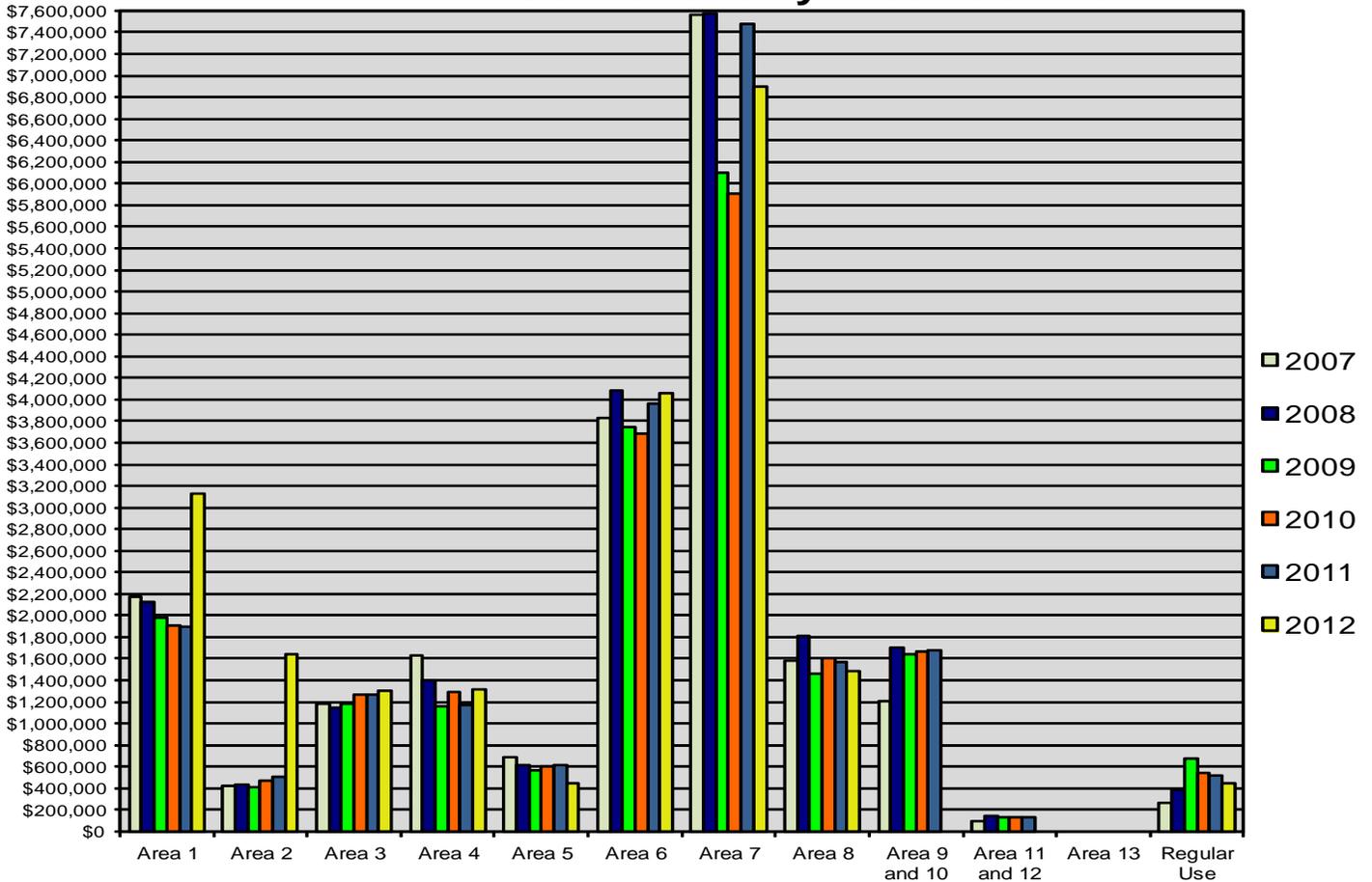
| | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| Total Fund Balance | \$ 8,230,601 | \$ 10,934,425 | \$ 8,784,406 | \$ 8,817,685 | \$ 8,494,679 |
| Restricted Fund Balance | | | | | |
| -Emergencies (TABOR) | 1,150,000 | 1,150,000 | 1,150,000 | 1,150,000 | 1,150,000 |
| Committed Fund Balance | | | | | |
| -LTAR | 2,713,467 | 2,619,375 | 2,619,375 | 2,406,649 | 2,130,520 |
| -COPS Grant | 298,512 | 298,512 | 298,512 | 298,512 | 298,512 |
| Restricted/Committed | \$ 4,161,979 | \$ 4,067,887 | \$ 4,067,887 | \$ 3,855,161 | \$ 3,579,032 |
| Estimated Unassigned Fund Balance | \$ 4,068,622 | \$ 6,866,538 | \$ 4,716,519 | \$ 4,962,524 | \$ 4,915,647 |
| As a percentage of projected revenues | 10.34% | | 11.99% | 12.95% | 13.35% |
| As a percentage of budgeted revenues | 10.40% | | 12.06% | | |
| Target | 3,912,000 | - | 5,868,000 | | |

**Sales & Use Tax Collections Year-to-Date Comparison
for the month of November 2012**

Cash Basis

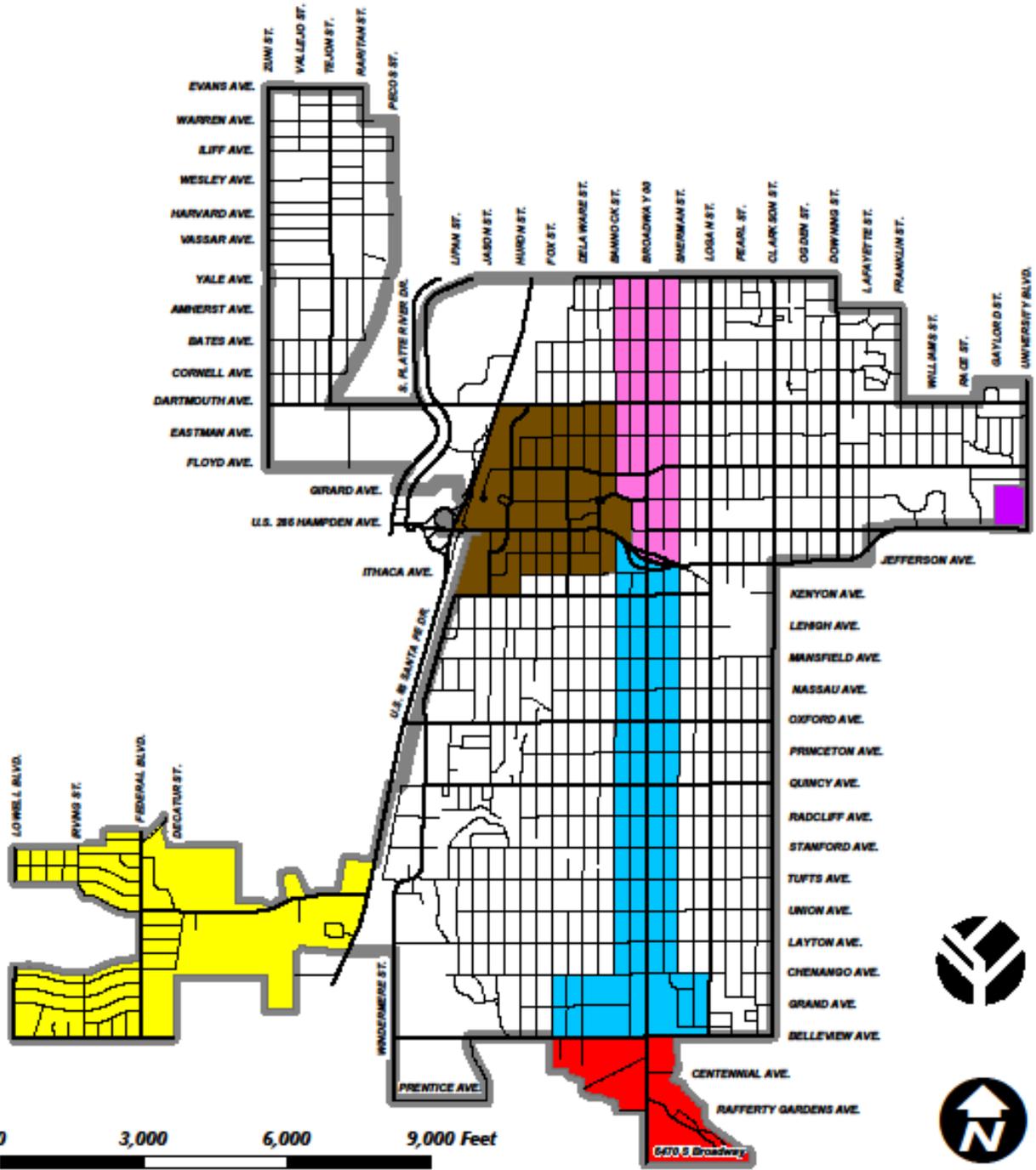
| | 2007 | % Change | 2008 | % Change | 2009 | % Change | 2010 | % Change | 2011 | % Change | 2012 | % Change |
|------------------------------|-------------------|--------------|-------------------|--------------|-------------------|---------------|-------------------|----------------|-------------------|--------------|-------------------|---------------|
| Area 1 | 2,175,685 | -11.57% | 2,129,953 | -2.10% | 1,975,634 | -9.19% | 1,913,601 | -10.16% | 1,900,451 | -0.69% | 3,128,315 | 64.61% |
| Area 2 | 419,681 | 4.99% | 435,910 | 3.87% | 408,181 | -2.74% | 465,800 | 6.86% | 502,746 | 7.93% | 1,638,022 | 225.81% |
| Area 3 | 1,178,549 | 3.18% | 1,142,679 | -3.04% | 1,188,350 | 0.83% | 1,261,773 | 10.42% | 1,264,110 | 0.19% | 1,307,914 | 3.47% |
| Area 4 | 1,629,295 | -4.55% | 1,406,413 | -13.68% | 1,157,374 | -28.96% | 1,293,127 | -8.05% | 1,175,858 | -9.07% | 1,318,377 | 12.12% |
| Area 5 | 691,458 | 2.63% | 616,443 | -10.85% | 568,045 | -17.85% | 599,394 | -2.77% | 613,208 | 2.30% | 441,128 | -28.06% |
| Area 6 | 3,832,369 | -3.56% | 4,077,720 | 6.40% | 3,744,561 | -2.29% | 3,681,891 | -9.71% | 3,956,134 | 7.45% | 4,062,138 | 2.68% |
| Area 7 | 7,559,524 | 4.23% | 7,578,112 | 0.25% | 6,096,447 | -19.35% | 5,910,708 | -22.00% | 7,484,116 | 26.62% | 6,899,525 | -7.81% |
| Area 8 | 1,582,734 | -11.99% | 1,808,383 | 14.26% | 1,464,648 | -7.46% | 1,605,547 | -11.22% | 1,570,546 | -2.18% | 1,489,227 | -5.18% |
| Area 9 and 10 | 1,207,512 | 57.88% | 1,704,120 | 41.13% | 1,644,622 | -3.49% | 1,671,163 | 1.61% | 1,676,096 | 0.30% | 0 | -100.00% |
| Area 11 and 12 | 100,830 | 61.97% | 141,492 | 40.33% | 133,531 | -5.63% | 130,499 | -2.27% | 136,018 | 4.23% | 0 | -100.00% |
| Area 13 | | | | | | | | | 0 | 0.00% | 0 | 0.00% |
| Regular Use | 266,669 | -21.61% | 385,749 | 44.65% | 673,977 | 152.74% | 540,306 | 40.07% | 512,908 | -5.07% | 447,648 | -12.72% |
| Total | 20,644,306 | 0.34% | 21,426,975 | 3.79% | 19,055,369 | -7.70% | 19,073,808 | -10.98% | 20,792,191 | 9.01% | 20,732,294 | -0.29% |
| Refunds | 241,870 | -21.28% | 499,573 | 106.55% | 287,190 | -42.51% | 215,756 | -24.87% | 45,233 | -79.04% | 236,998 | 423.95% |
| Audit & Collections Revenue* | 518,234 | 18.65% | 699,457 | 34.97% | 475,488 | -32.02% | 375,242 | -21.08% | 192,805 | -48.62% | 158,918 | -17.58% |
| *included Above | | | | | | | | | | | | |
| Unearned Sales Tax | 650,000 | 0.00% | 650,000 | 0.00% | 600,000 | -7.69% | 600,000 | 0.00% | 1,100,000 | 83.33% | 1,100,000 | 0.00% |
| Building Use | 1,950,095 | 129.56% | 684,960 | -64.88% | 376,591 | -45.02% | 523,220 | 38.94% | 579,228 | 10.70% | 774,712 | 33.75% |
| Vehicle Use | 1,298,419 | 3.87% | 1,201,023 | -7.50% | 911,089 | -24.14% | 871,708 | -4.32% | 909,415 | 4.33% | 1,181,120 | 29.88% |

November YTD Collections by Area 2007-2012



Area Descriptions

- | | |
|---|---|
| Area 1 - CityCenter (Formerly Cinderella City) | Area 5 - Federal and Belleview W of Santa Fe |
| Area 2 - S of Yale, north & south side of Jefferson Ave/US 285 between Bannock and Sherman | Area 6 - All other City locations |
| Area 3 - S of Jefferson Ave/US 285 between Bannock & Sherman and north side of Belleview between Logan & Delaware | Area 7 - Outside City limits |
| Area 4 - Broadway and Belleview (Between Fox and Sherman and south side of Belleview and to the Southern City Limits) | Area 8 - Public Utilities |
| | Area 9 and 10 - Downtown & Englewood Pkwy |
| | Area 11 and 12 - S of 285, N of Kenyon between Jason and Santa Fe |
| | Area 13 - Hampden Avenue (US 285) and University Boulevard |



City of Englewood, Colorado: Sales Tax Areas

- | | | |
|---------|---------|--------------------------|
| Area 1* | Area 4 | Arterials and Collectors |
| Area 2* | Area 5 | Local Streets |
| Area 3 | Area 13 | Englewood City Limits |

Areas Not Depicted on Map:
 Area 6 - Other City Locations* Area 7 - Outside City Limits Area 8 - Public Utilities
 * Includes EURA designated Areas 9, 10, 11, & 12

**CITY OF ENGLEWOOD
2012/2013 CALENDAR OF EVENTS**



| | | |
|-----------------------|-----------------|--|
| Mon., Dec. 17 | 7:30 p.m. | Council Meeting, Council Chambers |
| Tues. Dec. 18 | Canceled | Planning and Zoning Commission, City Council Chambers/City Council Conference Room |
| Wed., Dec. 19 | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |
| Mon., Dec. 24 | | City Hall closed — Christmas Eve |
| Tues., Dec. 25 | | City Hall closed — Christmas Day |
| Mon., Dec. 31 | | City Hall closed — New Year's Eve |
| Tues., Jan. 1 | | City Hall closed — New Year's Day |
| Wed., Jan. 2 | 4:00 p.m. | Englewood Housing Authority Board Meeting, Housing Authority Board Room |
| | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |
| Mon., Jan. 7 | 6:00 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Council Meeting, Council Chambers |
| Tues., Jan. 8 | 5:00 p.m. | Water and Sewer Board, Comm. Dev. Conference Room |
| | 6:30 p.m. | Keep Englewood Beautiful, Council Conference Room |
| | 7:00 p.m. | Planning and Zoning, City Council Conf. Room/Council Chambers |
| Wed., Jan 9 | 5:45 p.m. | Cultural Arts Commission, City Council Conference Room |
| | 6:30 p.m. | Englewood Urban Renewal Authority, Community Development Conference Room |
| | 7:00 p.m. | Board of Adjustment and Appeals, Council Chambers |
| Thurs., Jan 10 | 11:30 a.m. | Alliance for Commerce, City Council Conference Room |
| | 5:30 p.m. | Parks and Recreation Commission, City Council Conference Room |
| | 6:30 p.m. | Transportation Advisory Board, Public Works Conference Room |
| Mon., Jan. 14 | 6:00 p.m. | Study Session, City Council Conference Room |

| | | |
|----------------------|------------|--|
| Tue., Jan. 15 | 7:00 p.m. | Library Board, Library Board Room |
| Wed., Jan. 16 | 6:30 p.m. | Code Enforcement Advisory Board, City Council Conf. Rm. |
| | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |
| Mon., Jan. 21 | | City Hall closed — Martin Luther King Day |
| Tues., Jan. 22 | 6:00 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Council Meeting, Council Chambers |
| Wed., Jan. 23 | 7:00 p.m. | Planning and Zoning, City Council Conf. Room/Council Chambers |
| Mon., Jan. 28 | 6:00 p.m. | Study Session, Community Room |
| Mon., Feb. 4 | 6:00 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Council Meeting, Council Chambers |
| Tues., Feb. 5 | 7:00 p.m. | Planning and Zoning, City Council Conf. Room/Council Chambers |
| Wed., Feb. 6 | 5:45 p.m. | Cultural Arts Commission, City Council Conference Room |
| | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |
| Mon., Feb. 11 | 6:00 p.m. | Study Session, Community Room |
| Tues., Feb. 12 | 4:00 p.m. | NonEmergency Employees Retirement Plan Board, Public Works Conference Room |
| | 5:00 p.m. | Water and Sewer Board, Comm. Dev. Conference Room |
| | 6:30 p.m. | Keep Englewood Beautiful, Council Conference Room |
| | 7:00 p.m. | Library Board, Library Board Room |
| Wed., Feb. 13 | 7:00 p.m. | Board of Adjustment and Appeals, Council Chambers |
| | 6:30 p.m. | Englewood Urban Renewal Authority, Community Development Conference Room |
| Thurs., Feb. 14 | 11:30 a.m. | Alliance for Commerce, City Council Conference Room |
| | 3:00 p.m. | Police Officers Pension Plan Bd., Public Works Conf. Rm. |
| | 5:30 p.m. | Parks & Recreation Commission, Broken Tee Golf Course |

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



| | |
|-------------|---|
| December 24 | No meeting scheduled – Christmas Holidays |
| December 31 | No meeting scheduled – New Year’s Holidays |
| January 7 | Study Session & Regular Meeting South Metro Denver Chamber of Commerce Fire Training Facility/Stormwater Regulations Alliance for Commerce in Englewood Committee Discussion |
| January 14 | Study Session Board and Commission Interviews |
| January 22 | Study Session & Regular Meeting – Tuesday Alliance for Commerce in Englewood Committee Financial Report Colo. Finest High School Project Use Tax |
| January 28 | Study Session Fire Services Survey Discussion Board and Commission Appreciation Night/Gift Discussion Citizen of the Year Selection Board and Commission Reports |
| February 4 | Study Session & Regular Meeting Executive Session – Negotiations (Xcel) Mill Levy |
| February 11 | Study Session Colorado and Federal Legislators |
| February 19 | Study Session & Regular Meeting - Tuesday RTD Representative Arapahoe County Commissioners Financial Report |

| | |
|-------------|--|
| February 25 | Study Session Solar Friendly Cities Comprehensive Plan Subcommittee Report Board and Commission Reports |
| March 4 | Study Session & Regular Meeting |
| March 11 | Study Session NLC Conference – Washington D. C. |
| March 18 | Study Session & Regular Meeting Executive Session (Real Estate/Depot) Financial Report |
| March 25 | Study Session Board and Commission Reports |
| April 1 | Study Session & Regular Meeting |
| April 8 | Study Session |
| April 15 | Study Session & Regular Meeting Financial Report |
| April 22 | Study Session Board and Commission Reports |

FUTURE STUDY SESSION TOPICS

Citizens Budget Committee
 Neighborhood Preservation
 Water Conservation Plan
 Citizen Engagement/Mindmixer
 Public Comment Process
 Hotel/Motel Regulations (Continued)
 Solar (DRCOG) Gardening

**City of Englewood
CULTURAL ARTS COMMISSION
Minutes of October 3, 2012**

I. Call to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Chairperson Kristy Reed at the City Council Conference Room at the Civic Center building, 1000 Englewood Parkway.

Present: Kristy Reed, Chairperson
Donna Schnitzer, Vice Chairperson
Amy Martinez, Alternate Commission Member
Maggie Stewart, Commission Member
Jill Wilson, City Council Liaison
Carly Sellaro, Youth Commission Member

Absent: Tamara Emmanuel, Commission Member
Brianna Carey, Commission Member
Kaylene McCrum, Commission Member
Karen Kenney, Commission Member
Kate Dulaney, Englewood School District Liaison
Mary Lynn Baird, Englewood School District Liaison
Jerrell Black, ex officio

Also Present: Joe Sack, Recreation Manager
Tim Vacca, Museum of Outdoor Arts Liaison

II. Review of Agenda

There were no changes or additions to the agenda.

III. Approval of Minutes

Chairperson Kristy Reed asked if there were any changes and or corrections to the minutes of September 5, 2012. Reed requested that under Members Present, her title be corrected to read Chairperson. There were no other changes or corrections. The minutes were approved as amended.

IV. Introduction of Guests

LeighAnn Hoffhines, Communications Coordinator for the City Manager's Office was introduced.

V. New Business

A. Discussion was turned over to Ms. Hoffhines and the selection of art for the 2013 Calendar. Ms. Hoffhines informed the Board that a group of people had met earlier in the week to narrow the selection of entries down to the Top 50. Discussion followed regarding the process for judging the art. Board members were invited to the Top 50

Art Reception that will be held on Wednesday, October 24th. Judging of the artwork followed.

- B. Recreation Manager Joe Sack told the Board that in their packets is a document, 2011 Innovations, Volunteer and Corporate Support of Parks and Recreation. Sack explained that the document is an annual report for the Department of Parks and Recreation that shows costs saved through volunteers, grants, etc. Sack noted that the overall cost saved for 2011 was over \$920,000 which helped to off-set City costs and helped to the Department provide services to Englewood citizens.

VI. Old Business

- A. In regard to the Hampden Hall projector, Sack reported that a Request for Bids had gone out and three bids were received. Sack told the Commission that two of the bids were comparable and after confirming financial support from those Department's that had earlier committed, a company was selected and a contract has been completed. Discussion followed regarding the schedule for completion. The Board was told that the project should be completed by the end of the year, schedule permitting. City Council Liaison Jill Wilson asked how much the project is costing. Sack replied a little more than \$20,000. Wilson asked how much the Cultural Arts Commission had contributed to the project. Sack replied \$3,500. Wilson then asked if all the Departments contributed what they had earlier committed to. Sack said yes. Sack told the Board that when the project is completed, he will arrange a time after a Commission meeting where board members can go into Hampden Hall to view the project. Discussion followed regarding those that will be trained to operate the projector. The Board was also told that the project includes rewiring the sound system so that it can be operated from the back of the room.
- B. There was no update for Community Garden Art.

VII. Committee Reports

- A. There was no update for Public Art. Board members commented on how they like the pink fountain in the City Center piazza area in recognition of Breast Cancer Awareness month.
- B. Schnitzer gave an update on the September Parks and Recreation Commission meeting. Schnitzer reported that Beverly Bradshaw with the South Suburban Park Foundation and South Platte Working Group 2, was present to discuss improvements that are being made to the High Line Canal and the South Platte River between Oxford Avenue and Union Avenue. Discussion followed.

VIII. Upcoming Events

Commission Member Stewart discussed the Chamber of Commerce's "Breasts for Colorado" event that is scheduled for Sunday, October 7th in the Civic Center Atrium. Sack noted that the Chamber is expecting 100 to 150 people.

Sack announced that the Parks and Recreation Art Exhibit will be opening on October 4th and will run through October 11th. Board members were told that due to receiving very

few entries this year, the exhibit has been moved to the Malley Recreation Center instead of Hampden Hall. Sack explained that more entries came in after the deadline but that only half the number of entries was received compared to last year. Sack noted that the artists are amateurs and not artist by profession. Wilson asked if any of the art is for sale. Sack replied that some of the art is, and will be noted on the identification card by each piece.

Youth Member Carly Sellaro informed the Board that Englewood High School will be holding its annual Trick or Treat Street/Food Drive on Saturday, October 27th at the High School beginning at 10:00am. Sellaro said that admission is \$3.00 but for every can of food that is brought, a dollar will be deducted from the admission fee.

Board members were told of the Department's Annual Halloween Carnival will also be held on the 27th beginning at 5:00pm. Sack reported that there have been several changes to this year's Carnival.

IX. Director's Choice

Sack congratulated Sellaro on her being selected for Englewood High School's Homecoming Queen. Board members also offered their congratulations.

X. Commission Member's Choice

Reed welcomed Sellaro and Commission Member Martinez to the Cultural Arts Commission. Reed asked them if they could tell the Board about themselves and why they wanted to serve on the Commission. Sellaro stated that she enjoys art, photography and digital photography and wanted to get art into the community. Martinez told the Commission that she is an amateur artist and also loves and appreciates art. Martinez reported that she enjoys going to art events and wanted to learn how to make Englewood better.

Stewart told the Board that after the Commission gets through the Community Garden Art, she will be bringing to the Board discussion regarding the Art Bus; noting that currently there are several vacant spaces for art.

Stewart informed the Board of the Boulder Open Studio Tour that is coming up on October 6th and 7th and 13th and 14th. Commission members were told that more information can be found at openstudios.org.

MOA Representative Tim Vacca announced that MOA has officially opened the "Untitled Art Show", an unaffiliated radio show that interviews artists live from the MOA gallery every Wednesday at 5pm. Discussion followed.

Schnitzer reported that the Fiber Art Show will be October 25-27th in the Community Room and that Englewood Arts has a new concert series for 2012-2013, *Starlight Rhythms*, that features jazz, rock and blues and pop.

Wilson discussed new economic developments in the City of Englewood.

XI. Adjournment

The meeting was adjourned at 6:36p.m.

/s/ D. Severa
Recording Secretary

**City of Englewood
CULTURAL ARTS COMMISSION
Minutes of November 7, 2012**

I. Call to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Chairperson Kristy Reed at the City Council Conference Room at the Civic Center building, 1000 Englewood Parkway.

Present: Kristy Reed, Chairperson
Karen Kenney, Commission Member (arrived at 5:58pm)
Kaylene McCrum, Commission Member
Amy Martinez, Alternate Commission Member
Jill Wilson, City Council Liaison
Carly Sellaro, Youth Commission Member
Jerrell Black, ex officio

Absent: Donna Schnitzer, Vice Chairperson
Tamara Emmanuel, Commission Member
Maggie Stewart, Commission Member
Brianna Carey, Commission Member
Kate Dulaney, Englewood School District Liaison
Mary Lynn Baird, Englewood School District Liaison

Also Present: Joe Sack, Recreation Manager

II. Review of Agenda

There were no changes or additions to the agenda.

III. Approval of Minutes

| |
|--|
| <p style="text-align:center">Due to the lack of a quorum, the approval of the minutes from the October 3, 2012 Cultural Arts Commission meeting was postponed until the December 5, 2012 meeting.</p> |
|--|

IV. Introduction of Guests

There were no guests present.

V. New Business

There were no items for New Business.

VI. Old Business

A. Recreation Manager Joe Sack informed the Commission that he did not have an update on the Hampden Hall projector project. Director Black explained that as previously mentioned, Public Works Department is overseeing the project but has

been busy finishing up on another project in the Library. Black also noted that with the holidays approaching, there are several events planned for Hampden Hall that they will need to work around.

- B. With Commission Member Stewart absent, there was no update for Community Garden Art.

VII. Committee Reports

- A. City Council Liaison Jill Wilson informed the Commission that the 2013 Student Art Calendar has gone to print and should be available to the public very soon.
- B. There was no update on last month's Parks and Recreation Commission meeting.

VIII. Upcoming Events

Board members were told that the kick-off for the Department's holiday events has begun. Sack reported that the first of the events, Malley's Holiday Bazaar, was last Saturday and was very successful with over a hundred vendors and a steady stream of buyers all day long. Sack discussed other holiday events including Breakfast with Santa on Saturday, December 8th and Santa Calling.

IX. Director's Choice

Black informed the Board that Commission Member Brianna Carey has resigned from the Commission which leaves an opening for a new commission member.

Black acknowledged Youth Member Carly Sellaro for an outstanding speech at Englewood School's formal ground breaking for the new High School.

X. Commission Member's Choice

City Council Member Jill Wilson updated board members on the status of the new Kent Place development and the impact that new developments have had on the value of building permits in the City of Englewood. Reed asked if the new developments will have a connection to the one percent art fund. Black and Wilson replied no. Wilson also reported that Request for Proposals will be going out for the Englewood Depot. Discussion followed.

Alternate Member Amy Martinez stated that she has a friend who is interested in doing a public art piece. Black recommended that her friend contact Community Development to inquire about the Art Shuttle which has several empty spots for art. Discussion followed regarding the process for selecting art for the art shuttle program. Reed asked Martinez to keep them informed with the status in addition to the process.

Commission Member Kenney discussed with the Commission a project that she is doing for the City of Crestone and a planner's website that she is using and how it could benefit the Commission. Discussion followed regarding the website. In regard to the collaborative art project that Kenney had discussed with the Commission back in August, Kenney showed examples of collages that she had brought using various fabrics and

