



**AGENDA FOR THE
ENGLEWOOD CITY COUNCIL
STUDY SESSION
MONDAY, NOVEMBER 26, 2012**

- I. **Holiday Tree Lighting**
At 5:30 p.m. in the Piazza, City Council will light the Holiday Tree.
Refreshments will be available.
- II. **Aid To Other Agencies**
At 6:00 p.m. in the Community Room, City Council will discuss Aid To Other Agencies donations for 2013.
- III. **Humane Society of South Platte Valley**
Deputy City Manager Mike Flaherty will present a request from the Humane Society of South Platte Valley for an advance on the City's 2013 Shelter Fee.
- IV. **Board and Commission Reappointment Discussion**
City Council will discuss vacancies on the various boards and commission and those applicants who are interested in reapplying for another term.
- V. **Board and Commission Reports**
City Council will discuss their participation on the various boards and commission.
- VI. **City Manager's Choice**
 - A. School Use Tax
- VII. **City Attorney's Choice**
- VIII. **City Council Choice**



City of Englewood

MEMORANDUM

TO: Mayor Penn and Members of City Council
THROUGH: City Manager Gary Sears
FROM: Sue Carlton-Smith, Executive Assistant
DATE: November 21, 2012
SUBJECT: 2013 Aid To Other Agencies

Enclosed are the Aid To Other Agencies applications received from various organizations for 2013 funds. Also included with the applications are the organization's background information, a chart depicting Aid To Other Agencies disbursed from 2008-2013 and a City Council Member's 2013 Aid chart.

Currently, the City Council 2013 Aid To Other Agencies Budget is \$20,000. The account is specifically used to provide contributions to organizations that benefit Englewood residents. The funds requested for 2013 from the various agencies are \$58,900. Previously, City Council has retained approximate \$2,000 as a discretionary amount which would reduce the amount to be distributed in 2013 to \$18,000.

Also, City Council has budgeted \$1,000 in the Aid to Individuals account. The Aid to Individuals account has been used primarily to contribute to individuals who request funds throughout the year.

Funds disbursed throughout 2012 from the Aid To Other Agencies and Aid To Individuals accounts included the following:

Destination Imagination	\$200	
Barricades for EHS Homecoming Parade	340	
Englewood Historical Society	<u>500</u>	
Total		<u>\$1,040</u>

Funds budgeted for 2011 were \$24,974 including a \$2,000 discretionary amount. Funds disbursed in 2011 totaled \$23,974 including a donation to Destination Imagination for \$1,000.

If you have any questions, please call.



Memorandum

City Manager's Office

TO: Mayor Penn and City Council Members
FROM: Michael Flaherty, Deputy City Manager
THROUGH: Gary Sears, City Manager
DATE: November 20, 2012
SUBJECT: Humane Society of the South Platte Valley – 2013 Fee Advance

Leslie Maisonneuve, Interim Director of the Humane Society of the South Platte Valley (HSSPV) has forwarded requests to the City of Englewood and the City of Littleton for 2013 animal sheltering fee advance payment in amount of \$10,000 each- see attached letter to City Manager Sears. If City Council concurs, staff will initiate processing of the advance payment.

Ms. Maisonneuve's letter also provides an update on the status of the Humane Society and I am meeting next week with Ms. Maisonneuve and Board President Margie Munoz to discuss cost allocation for sheltering services.

cc: Frank Gryglewicz
John Collins



HUMANE SOCIETY
OF THE SOUTH PLATTE VALLEY

2129 West Chenango Avenue Unit A – Littleton, Colorado 80120. - 303.703.2938 - www.hsspv.org

November 16, 2012

Gary Sears, City Manger
Englewood Civic Center (3rd Floor)
1000 Englewood Parkway
Englewood, CO 80110

Dear Mr. Sears,

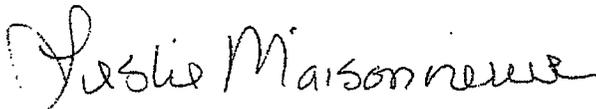
Thank you for your support through this difficult period. Thank you also for renewing your contract with us for 2013. We are so grateful to have the opportunity to continue to serve the animal welfare needs of your community.

In light of the recent developments, we have been investigating all facets of our operation, and as a result, have taken several significant measures to reduce our annual operating budget. We believe these cuts and commitments from our Board Members to help us grow, on the private side, will ensure that we become financially healthy by the end of 2013.

In the interim, we have significant outstanding balances due to vendors. To help us move forward in the most efficient manner, we would like to be able to start bringing our vendors to a current status sooner rather than later. To do this, we are hopeful that you would be able to advance \$10,000 of the \$91,000 2013 annual contract to the Humane Society in December of 2012. Thereafter, we are hopeful that we would be able to receive the next payment of \$40,000 in January of 2013 and the remaining \$41,000 in April of 2013. This payment schedule will help us ensure that all of our obligations are being kept current.

We greatly appreciate your consideration of this advance payment schedule.

Sincerely,



Leslie Maisonneuve
Facilities Coordinator
303-548-7232



MEMORANDUM

TO: Mayor Penn and Members of City Council
THROUGH: Gary Sears, City Manager ✓
FROM: Sue Carlton-Smith, Executive Assistant ✓
DATE: November 21, 2012
SUBJECT: Board and Commission Reappointments

At the Study Session on Monday, November 26, 2012, City Council will be discussing board and commission members who are interested in reapplying for another term with their current board or commission. No interviews will be held this evening.

Attached is a list of board and commission vacancies, applications, worksheets, and an updated Roster.

All Chairs have been contacted regarding the board and commission members who are reapplying for another term.

Memoranda from the Board of Adjustment and Appeals Vice Chair David Spreace and Malley Center Trust Fund Committee Chair Selwyn Hewitt are attached concerning the reappointment of their members.

Water and Sewer Board Chair Clyde Wiggins highly recommended Kells Waggoner for reappointment. Chair Wiggins felt Board Member Waggoner's attendance and contribution to the Board was very valuable.

There have not been any responses from Planning and Zoning Chair John Brick or the Keep Englewood Beautiful Commission. Any responses will be forwarded to City Council or available at the Study Session.

Attached is the memorandum dated November 14, 2012, to all board, commission and authority members concerning the interview process and current deadlines. Additionally, a memorandum concerning term expirations is included.

If you need additional information, please feel free to contact our office.