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# *Council Newsletter*

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## **CITY MANAGER'S NOTES November 1, 2012**

### **Upcoming Council Meetings**

City Council will meet on **Monday, November 5, 2012**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agenda is attached. Sandwiches will be available at 5:30 p.m. in the City Council Conference Room.

City Facilities will be closed on **Monday, November 12, 2012** for Veteran's Day. There is no City Council meeting scheduled that week.

The next meeting will be **Monday, November 19, 2012**.

### **Informative Memoranda**

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release concerning closure of City facilities for Veterans Day Holiday, November 12<sup>th</sup>.
2. News Release concerning Marty Mosman receiving the Eagle Award.
3. Article concerning the fire service forums for Littleton and Englewood.
4. E-mail expressing appreciation for the Halloween Party at the Recreation Center.
5. Community Development Monthly Update for October, 2012.
6. Calendar of Events.
7. Tentative Study Session Topics.
8. Minutes from the Liquor and Medical Marijuana Licensing Authority telephone poll of October 3, 2012.

## Leigh Ann Hoffhines

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**From:** Leigh Ann Hoffhines  
**Sent:** Monday, October 29, 2012 10:16 AM  
**To:** Johnson, Dacia; Clayton Woullard  
Munds ; 'pressreleases@ourcoloradonews.com'; Millett,  
Sarah; Tom Barry ; Villager - News Desk  
Kevin Hamm  
**Cc:** Leigh Ann Hoffhines  
**Subject:** City of Englewood offices closed Nov. 12 for Veterans Day



### City of Englewood, Colorado News Release

**For Immediate Release:** October 29, 2012  
**Media Contact:** Leigh Ann Hoffhines, Communications Coordinator  
**Phone:** 303-762-2316  
**E-Mail:**

## City of Englewood offices closed November 12 for Veterans Day holiday

**Englewood, CO:** The Englewood Civic Center offices will be closed on Monday, November 12, 2012 in observance of Veterans Day.

The Englewood Public Library will be closed on Sunday, November 11 for Veterans Day, but will be open on Monday, November 12. The Englewood Recreation Center, Malley Senior Recreation Center, and Broken Tee Englewood Golf Course will operate on their regular schedules both days.

#

Leigh Ann Hoffhines  
Communications Coordinator  
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[www.engagewoodgov.org](http://www.engagewoodgov.org)

[www.engagewoodgov.org](http://www.engagewoodgov.org) | [Facebook](#)

**For Immediate Release**

Contact: Renee Tullius, Executive Director, (303) 761-6200

Marlene Mosman, Family Self Sufficiency Coordinator of the Englewood Housing Authority, Wins Eagle Award

October 2012 Englewood, Colorado

Established in 1990 by the organization Housing Colorado Now, the Eagle Award has come to represent one of the highest achievements within the Colorado housing community. This prestigious award celebrates extraordinary accomplishments and outstanding leadership in housing and support services. The award honors individuals that soar to new heights in their work to ensure safe, decent, affordable housing for all Coloradans. Ms. Mosman was chosen by an industry-diverse selection committee. Awards were presented at the Eagle Awards Gala during the annual Housing Colorado NOW! Conference on the evening of Thursday, October 11, 2012 in Vail, Colorado.

Marlene (Marty) Mosman has achieved remarkable success helping families overcome barriers to self-sufficiency and starting them on the path toward home ownership. She has helped 48 low-income families become homeowners. Marty was one of the founders of House of Hope Family Resource Center for homeless women with children.

[www.engagewoodhousing.homestead.org](http://www.engagewoodhousing.homestead.org)

###

The eviction has caused her to shut down her operation because she has no place to receive incoming donations and she sent out her last shipment last week. She has had to send some donations back

for more information, go to [lovinghugs.org](http://lovinghugs.org), e-mail at [info@lovinghugs.org](mailto:info@lovinghugs.org) or call at 303-948-0552.

Clayton Woullard: 303-954-2953 or [cwoullard@denverpost.com](mailto:cwoullard@denverpost.com)

## ENGLEWOOD CRAIG HOSPITAL NAMED MODEL SYSTEMS CENTER

The National Institute on Disability and Rehabilitation Research has announced that Craig Hospital has again been designated for the Rocky Mountain Region as a Model Systems Center for traumatic brain injury rehabilitation and research. Craig has been designated by NIDRR as a TBI Model System consecutively since 1998. The TBI MS designation includes a \$2.2 million grant over the next five years to conduct TBI research.

*Craig Hospital*

## CENTENNIAL

**Centennial to put on 25th annual Thanksgiving food drive.** The Centennial Youth Commission is partnering with Endeavor Academy for the 25th annual Thanksgiving SHARE Basket Project.

This food drive is underway and ends Nov. 7. To participate, bring nonperishable foods to the Centennial Civic Center located at 13133 E. Arapahoe Road and place them in the blue bin.

Donated food will be distributed to SafeHouse Battered Women's Shelter, Developmental Pathways, National Kidney Foundation, local houses of worship, needy families with children in the

Endeavor Academy community, and the Food Bank of the Rockies.

Items needed include canned fruit, meals in a can, black olives, canned tuna or salmon, peanut butter, chocolate chips, shampoo and toothpaste.

*City of Centennial*

## LITTLETON/ENGLEWOOD

### Englewood and Littleton to hold forums on combining fire services.

The cities of Englewood and Littleton have announced two community forums to gather input on a study of potential cooperative fire and emergency medical services between the Englewood Fire Department and Littleton Fire Rescue: 7 p.m. Nov. 7, Littleton Center (community room/council chambers), 2255 West Berry Avenue, Littleton, and 7 p.m. Nov. 8 at Englewood Civic Center (second floor Hampden Hall), 1000 Englewood Parkway, Englewood.

Residents who have an interest are encouraged to attend one of these forums. This past summer, the cities of Englewood and Littleton entered into a partnership to evaluate opportunities that may exist to enhance service delivery in the most efficient manner. They engaged the services of the consulting firm of Emergency Services Consulting International, which is conducting a cooperative study on the feasibility of shared services or a merger.

*City of Littleton*

## Webmaster

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**From:** info@englewoodgov.org  
**Sent:** Monday, October 29, 2012 12:28 PM  
**To:** Webmaster  
**Subject:** Comment Form

### City of Englewood Online Form (Comment Form)

**OTHER:** Other Comment

**OTHER DETAIL:** Halloween Party

**NAME:** Rochelle Thompson

**E-MAIL ADDRESS:**

**QUESTION OR COMMENT :**

I wanted to say a big thank you for your Halloween event on Saturday. We were looking for something new to do this year and my nephew told us about it, he has gone many times. We have a 9 year old son and of course we all love Halloween. We were impressed with your many options and happy about everyone we dealt with. Everyone that was working there was SO NICE! From the adults to the teens everyone was kind, fun and great to be around. The prices were very resonable as well. I am already looking forward to next year. Thank you again for such a great event for kids and adults. Have a beautiful day! Rochelle Thompson

# COMMUNITY DEVELOPMENT MONTHLY UPDATE

## October 2012

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### DEVELOPMENT REVIEW PROJECTS

- *King Soopers (Federal and Belleview)*
  - Demolition is underway. King Soopers previously indicated a desire to host a groundbreaking ceremony; they have, however, chosen to issue a press release announcing their two new stores located at Federal/Belleview and University/Hampden.
  - **Construction is underway on the new King Soopers. A mid-June 2013 opening is anticipated.**
  - **The broker for Centennial Shopping Center indicated that the owner will remodel the façade of the shopping center, which will be completed by Summer 2013. As a result of this project, eight available tenant spaces totaling 25,732 square feet, which includes a junior anchor space comprising 12,000 square feet, will be available next summer.**
  
- *Old Bally's Site (707 East Jefferson)*
  - The fence placed around the property is to protect the building from vagrant and vandalism activity.
  - Demolition permit issued August 24.
  - Staff met with an architect to discuss development options at this site. The architect indicated that the property owner has also acquired the Plaza De Medico property to the north, which would also be included in the redevelopment plans.
  - The old Bally's building demolition is complete.
  - **An architect is putting together conceptual plans for a project involving senior housing and retail. This concept needs property owner approval.**
  
- Lone Star Property (3590 South Clarkson)
  - No current activity.

- **Kent Place Retail**

- Below is information provided by the developer:

<u>Tenant</u>	<u>Anticipated Opening Date</u>
Fresh Fare by King Soopers	December 12, 2012
King Soopers Pharmacy	December 12, 2012
Wine Pro	December 12, 2012
Kriser's Pet Food Store	Mid-November 2012
Glacier Ice Cream and Gelato	January 2013
Patxis Pizza	November 16, 2012
Chase Bank	November 2012 or January 2013

There remains 2,600 square feet to lease.

- *Martin Plastics*
  - The applicant filed a formal PUD application on July 6. The Development Review Team reviewed the application on July 24 and a public hearing with Planning and Zoning was held for August 7. Planning Commission voted to recommend approval.
  - Received inquiry for financial participation to support necessary public improvements associated with the redevelopment of the site.
  - First reading is scheduled for the September 4 City Council meeting, with public hearing on September 17, and second reading on October 1.
  - First reading and public hearing are complete. Second reading will occur on October 1. **Council approved the PUD on October 1.**
  
- *Flood Middle School Redevelopment*
  - Staff met with the developer and project team to discuss the required pre-application neighborhood meeting for rezoning to PUD. The neighborhood meeting is tentatively scheduled for 7 p.m., May 16, 2012 at the United Methodist Church at the corner Broadway and Mansfield (3885 South Broadway, Englewood, CO)
  - The developer's required neighborhood meeting was held on May 16, with approximately 40 people in attendance. The attendees expressed various concerns with density, traffic, parking, and loss of green space, while showing some general support for the property being redeveloped. The developer will continue refining the plans with the input received to submit a formal PUD rezoning application in June.
  - Applications for a PUD rezoning, Major Subdivision, and Vacation of ROW were submitted on June 5 and are currently under review by staff and outside agencies.
  - Staff comments on the first submittal were provided to applicant on June 30. The applicants resubmitted the PUD for a second time on July 23 and staff provided comments on August 10.
  - The applicants resubmitted the Final PUD on August 20, and the documents are currently under review by staff and outside agencies. A public hearing with Planning and Zoning is anticipated in mid-September.
  - The Planning and Zoning Commission public hearing was held on September 18 and was continued until October 2. **The Commission recommended approval of the PUD.**
  - **Council first reading is scheduled for November 5; public hearing for November 19; and second reading for December 3.**
  
- *Masonic Property*
  - Staff contacted the property owner to discuss the Enterprise Zone and other federal tax credit programs. The site is located in a federal designated Historically Underutilized Business (HUB) zone and is eligible for federal assistance. The property owner is also interested in New Market Tax credits to support a new development.

- **The Masonic property at 3500 South Sherman has an interested user for a senior housing/retail mixed use project. This is in the very early discussion stage. Staff has also been approached about Swedish Medical Center leasing the ground for a surface parking lot.**
- *University Homes PUD*
  - Staff met with property owner and representative of the adjacent Joshua School regarding options for the school to use the site.
- **West Wesley Right of Way Vacation**
  - Staff has had a preliminary meeting with All Recycling regarding vacating 200 feet of the 1700 West Wesley public right of way. A formal application has not been submitted.
  - Staff from CD, Public Works, Utilities and Traffic met with engineer and an owner from All Recycling on January 24, 2012. All Recycling will be working out utility, waste water and cul-de-sac issues before submitting a formal application.
  - An application for a DRT meeting was submitted on May 18. The DRT meeting will be held Tuesday, May 29.
  - The decision for the vacation of West Wesley has been put on hold until the Water Board meeting on June 12, 2012.
  - The Water and Sewer Board approved the Vacation proposal and agreed to turn over the water on West Wesley to All Recycling.
  - Utilities and Fire continue to work with All Recycling regarding location of fire hydrants and water lines.
- **Craig Hospital Expansion**
  - Staff met with hospital representatives on January 12, 2012 to discuss the future Craig Hospital expansion. A patient tower would be a use by right in the M-1 zone district. At this time Craig is actively seeking funding and developing a design team. Craig does not have a timeline for the project.
  - Staff, including Public Works, Utilities, Police, Fire, and Community Development, met with Craig representatives to discuss vacating Clarkson in front of the hospital. Staff is to identify general impacts and concerns prior to scheduling a follow-up meeting with Craig.
  - Staff did meet with Craig representatives and discussed concerns regarding the vacation, such as Art Shuttle route, Complete Streets bike lanes and traffic. It does appear that Craig will go forward with the vacation and is in the process of preparing a traffic study which will assess the impacts of the vacation on area streets and intersections.
  - Staff met with Craig representatives on July 23 to discuss the progress of the project and the next steps to be taken. Craig representatives will attend the August 6 Council Study Session to present the project to City Council.
  - A neighborhood meeting was held on August 25. Planning & Zoning Commission met on August 28 to discuss the request and make a recommendation.

- A public meeting was held at the August 28 Planning and Zoning meeting. First reading at City Council was September 17; the public hearing was held October 1. **Second reading was held on October 15, and Council approved the vacation.**
- A formal DRT for improvements in the vacated right-of-way was held on September 25.
- *Englewood Public Schools 7-12 Campus*
  - Staff will meet with the Englewood Public Schools design team on March 6<sup>th</sup> to discuss plans for the new 7-12 Campus and associated ball field improvements proposed for the current High School location.
  - The Englewood Public School design team will be submitting design development plans for staff review the last week of July or first week of August.
  - **The design team resubmitted construction plans on October 23; staff met with the team on October 29 to discuss the plans.**
- *Colorado's Finest Alternative High School*
  - **Staff met with the Englewood Public School design team at a DRT meeting on October 16 to discuss plans for a building renovation and associated site improvement to locate the new Alternative High School Campus on the current Englewood Middle School site.**
- *Old Le Peep Site (990 West Hampden)*
  - Staff met with the design team for Veterinary Referral Center of Colorado on April 17 to discuss potential plans for expansion onto the LePeep property. The former LePeep restaurant would be demolished for a new building or an expansion of the existing VRCC building.
  - Staff is working with the owner's design team on an alternative parking plan to facilitate the potential expansion.
  - VRCC has closed on the purchase of the old LePeep property and will continue to explore options for expanding their facility.
  - **Demolition of the site is completed, paving the way for VRCC's planned expansion.**
- *Groove Toyota (5460 South Broadway)*
  - Groove Toyota has submitted a conceptual design for the renovation and expansion of the existing sales and service facility. A DRT meeting is scheduled for May 1<sup>st</sup>.
  - Staff contacted representatives from Groove Toyota to discuss the expansion. The proposed \$10 million expansion includes a new showroom and enhanced service center.
  - A second DRT meeting is scheduled for June 26<sup>th</sup> on the proposed expansion.
  - A building permit for the renovation and expansion was approved on September 20
  - **A groundbreaking ceremony was held on October 29.**

- *General Iron Works*
  - General Iron Works held a neighborhood meeting at the Mayflower Church on July 18, 2012. Approximately 75 people were in attendance.
  - An application was received to extend the Conditional Use on the property for 45 days until November 15. A Notice of Violation was issued for violations of the Conditional Use Permit, based on neighbor complaints regarding dust.
  - The application to extend the Conditional Use Permit was withdrawn.
  - PUD submittal was received on September 26.
  - **A public hearing at Planning and Zoning Commission is scheduled for November 20.**
  
- *The Brew on Broadway*
  - The Brew on Broadway has submitted a Conditional Use Permit application for a use not listed in the UDC to operate a nano-brewery and coffee house at 3445 South Broadway (formerly Acoustic Music Revival). A nano-brewery produces small quantities of beer similar to a brewpub, but does not serve food. The application is currently being reviewed by staff.
  - Planning Commission will review for a conditional use on August 7.
  - The Planning Commission approved the Conditional Use Permit for the Brew on Broadway on August 7.
  - **Staff held a DRT meeting with the Brew on Broadway architect and owner on October 9 to discuss interior remodeling and outdoor seating.**
  - **Building owner plans to submit for a building permit the first week in November.**
  
- *Alma International Market – 4442 South Broadway*
  - An international market and convenience store is currently under construction. The market will also serve prepared foods, which can be consumed onsite or via carryout.
  
- *Community Rating System*
  - Staff completed annual recertification for 2012
  
- *Arapaho Apartments*
  - **Staff met with owners of 4201 South Navajo Street to discuss a possible PUD, which would permit residential uses in the I-1 zone district.**
  - **A DRT meeting was held on October 9 and plans for the PUD were reviewed by all departments.**
  - **The owners and Elsey Partners will be holding a neighborhood meeting on November 15 at their office, 4201 South Navajo Street.**
  
- *Limited Use Permit*
  - **The owners of Maximum Auto Search have applied for a Limited Use Permit for 5295 South Broadway. They will be selling used automobiles.**

## BOARDS & COMMISSIONS

- *Board of Adjustment and Appeals*
  - A sign variance was granted on April 11, 2012 for 2950 South Broadway (Billy's Gourmet Hotdogs and Ice Cream). This is a variance to exceed the use's allowable sign area of 134 square feet by 73 square feet.
  - On May 9, 2012 the Board of Adjustment and Appeals granted a variance request at 4182 South Lincoln Street to encroach 8 feet into the required 25 foot front setback in order to construct a covered front porch.
  - On July 11, 2012 the Board of Adjustment and Appeals approved a variance request for 4706 South Grant Street to encroach 7 feet into the required 25 foot front setback in order to construct a covered front porch.
  - On July 17, 2012 the Board of Adjustment and Appeals held a special meeting and approved a variance request at 3122 South Gaylord Street to encroach 6 inches into the required 5 foot south side setback in order to construct an addition and to encroach 15 feet into the required 20 foot rear setback in order to attach an existing garage to the principal structure.
  - A public hearing will be held on August 8 for a variance for a 9 foot fence in a residential zone district.
  - On August 8 the Board of Adjustment and Appeals denied a variance for a 9 foot fence in a residential zone district.
  
- Keep Englewood Beautiful
  - The 21st annual household hazardous waste roundup was held on September 15 and 22. Staff is currently working on compiling information from the two day event.
  - **The Leaf and Tire event dates are Sunday, October 28, November 4, and November 11 at Mountain States Wood Recycle, 2300 West Radcliff Avenue. This is an annual event that is co-sponsored with the City of Littleton.**

## COUNCIL REQUESTS

- CR 12-111 Other Cities - DRT
- CR 12-144 Home Occupation 3633 South Fox Street
- CR 12-145 Unrelated People 3427 South Grant Street
- CR 12-147 Distillery Regulations
- CR 12-152 Temporary Fence Issue Clarification
- CR 12-153 Sign Amendments to ACE, Bid and Chamber
- CR 12-169 Assorted Code Violations - Chenango/Lincoln
- **CR 12-184 Centennial Shopping Center**
- **CR 12-191 Kent Place Retail Update**

## HOUSING

### *Neighborhood Stabilization Program (NSP)*

- Under Construction:
  - 4825 South Delaware Street
  - 2320 West Harvard Avenue
  - 905 West Stanford Avenue
  
- Listed for Sale:
  - **4101 South Cherokee Street**
  
- Under Contract:
  - **4585 South Julian Street**
  
- Sold:
  - 4819 South Delaware Street
  - 2215 West Wesley Avenue
  - 2198 West Adriatic Avenue
  - 2335 West Baltic Avenue
  - 4744 South Galapago Street
  - 2010 West Baltic Avenue
  - 3115 South Acoma Street
  - 3102 West Radcliff Drive
  - 4681 South Decatur #226
  - 2295 West Baltic Place
  - 2293 West Baltic Place
  - 2159 West Vassar Avenue
  - 3395 West Grand Avenue

### *Englewood Energy Efficiency (E<sup>3</sup>) Grant*

- CDBG funding was awarded for 12 energy efficiency grants for the 2011/2012 year. **Twelve homeowners have been approved for an \$8,000 grant and projects are underway.**

## SPECIAL PROJECTS

- *Englewood Master Bicycle Plan Route Study and Implementation Program*
  - **This project is complete.**
  
- *Station Area Master Plans*
  - An RFP has been issued for station area plans for the Englewood, Oxford and Bates Stations. Proposals are due March 30, 2012. Interviews with consultants are anticipated in Mid-April.
  - Interviews were conducted on March 19 and 20. The firm of Crandall Arambula has been selected for the planning effort. A contract and scope of services will be presented for Council's approval on June 4.
  - The Station Area Master Plan project has officially kicked off, with the provision of background information and data to the consultant, and initial

efforts to begin identifying key stakeholders, and schedule the first round of meetings.

- The initial public meeting is scheduled for August 8, 2012. Over 5,000 meeting notices were mailed to surrounding property owners.
- The Crandall Arambula consultant team conducted first round meetings with the technical and steering committees; Bates, Englewood, and Oxford Station property stakeholders; and the general public on August 8<sup>th</sup>. The consultant team gave a presentation to each group explaining the project and asking participants to share their issues and concerns. The consultant team will return on September 27<sup>th</sup> with initial development scenarios that will be presented to meeting attendees for feedback.
- **The Crandall Arambula consultant team made a second trip to Englewood to conduct meetings on September 27 with the technical and steering committees; Bates, Englewood, and Oxford Station property stakeholders; and the general public. The consultant team presented initial scenarios on how the station areas might develop and evolve over time. Two scenarios were presented for both Bates and Oxford Stations, and three scenarios were presented for Englewood Station. A Complete Streets network for each station emphasizing protected bikeways and bike boulevards was also presented. Public meeting attendees broke into groups to discuss the initial scenarios and Complete Streets network ideas, report their findings, and record comments on worksheets.**

## ZONING

- *Floodplain Ordinance:*
  - **The State of Colorado recently adopted higher standards for floodplain management for communities participating in the National Flood Insurance Program. To maintain the City's NFIP rating the floodplain regulations must be updated to meet or exceed the new State requirements. Staff is comparing the UDC floodplain regulations with the State's model ordinance and will be preparing code amendments for adoption early in 2013.**
- *Sign Code:*
  - Council 1<sup>st</sup> reading is scheduled for July 2, with the public hearing scheduled for July 16. At 1<sup>st</sup> Reading Council scheduled a study session to review several issues. On July 16<sup>th</sup> staff presented background, pros and cons and alternatives for each for Council consideration. First reading and a public hearing are currently rescheduled for August 6 and 20, respectively.
  - Public Hearing was held on August 20<sup>th</sup>; two members of the public provided testimony. Second Reading is scheduled for September 4<sup>th</sup>.

- Council approved amendments to Title 16-6-13: Signs at second reading on September 4<sup>th</sup>. The amendments take effect on October 8, 2012. Staff is currently working on the *Englewood Illustrated Sign Manual* as an accompanying document to the Sign Code. It is designed to assist users in using and understanding the Sign code and how to prepare a Sign Permit application.
- **The Sign Code amendments took effect on October 8. Staff has received positive comments from sign contractors regarding the new regulations and the layout of the Code. A new Sign Permit Application coordinated with the new regulations is now in use. The *Englewood Illustrated Sign Manual* contains information to aid in understanding the new sign regulations and requirements, accessing specific Code language, and preparing a Sign Permit Application. Both documents are available online.**
- *Sign Code Moratorium:* Staff prepared a Resolution to extend the current Moratorium on enforcement of the Sign Code pertaining to banners and portable signs and murals through August 6, 2012. Council will consider the Resolution on February 6. Moratorium extended through August 6, 2012. Council extended the moratorium which is scheduled to expire on December 31, 2012, or the effective date for the passage of the Sign Code, whichever occurs first. **The Sign Code moratorium has expired.**
- *Zoning Enforcement:* Staff investigated and opened case files on 8 zoning violation complaints; 2 were resolved and 6 remain active. Staff continues to monitor and follow up on 4 previous cases. The 10 open cases include fences (7), home based business (1), tarp carport (1), and storage use in MU-B-2 (1). Results of the 8 new cases opened in April are: 3 resolved, 1 under investigation, and 4 Notice of Violation issued. Two earlier cases have moved to Posting Notice status. Staff opened 6 zoning code cases in July. Of the 30 cases opened in the first half of the year 25% were unfounded, 50% have been closed as in compliance, and 25% remain active, including 2 Notices of Violation, 1 Property Posting, and 1 Summons issued. Five zoning code cases were opened in August with 3 still under investigation, 1 Notice of Violation and 1 Posting Notice issued. Six code cases involving fence violations were opened in September. Two are resolved and Notices of Violation have been issued on the other four cases.

## BUSINESS NEWS

- *South Broadway Business Improvement District*
  - BID submitted a revised 2012 Budget and has an approved special assessment for FY2012.
  - BID expressed an interest in placing security cameras downtown. They have formed a committee to research the matter further, but this is anticipated to be one of their capital projects for 2012.

- The BID will present their new slate of officers to City Council at an upcoming meeting. Vicki Skigen has resigned and Dominique Cook has been nominated to fill the vacancy.
  - The BID has elected new officers. The slate of directors remains the same, but Mr. Ted Vasilas is the Vice President and Bob Laughlin is now the President.
  - Dominique Cook resigned from the BID Board.
  - **The BID 2013 Budget is scheduled for Council approval on November 5.**
- *New Businesses*
    - McAlister's Deli is interested in leasing space at the former Blockbuster Building in Englewood Market Place shopping center. Staff contacted the broker to get a status on this prospect and they indicated that the space is being looked at by an architect so they can estimate the cost to build out the restaurant. The restaurant owner is looking at the "numbers" to make sure this location is financially feasible. Staff met with representatives from McAlister's Deli to discuss the plaza and potential improvements that will be presented to Council at the June 4 meeting. The owner of McAlister's is very pleased with the City's commitment to maintain the plaza and bring back the fountain. On August 1, staff heard from the franchisee. Parking issues have been resolved and a lease is in the works. **The broker for McAlister's has indicated a willingness to consider revised fountain designs. They have not executed a new lease.**
    - Received inquiry from a local comic book retailer seeking space at CityCenter Englewood. Bartertown Comics will open in March. A ribbon cutting is anticipated through the Greater Englewood Chamber of Commerce. Bartertown Comics is now open.
    - Hand Surgery Associates will relocate to Englewood in the medical district. This business will bring approximately 75 new jobs to Englewood. They plan to open in October.
  - *Arapahoe County Enterprise Zone*
    - Submitting annual report.
    - Submitting 2011 marketing grant reimbursement request.
    - Attended Zone Administrator's meeting to discuss legislative update.
    - State Zone Administrators have met to discuss key legislative changes and suggest ways for the zones to be more accountable.
  - *Commercial Catalyst Program*
    - Received a grant application from Billy's Gourmet Hot Dogs for a signage grant for 2950 South Broadway. Grant request approved; the project is still in construction. Mr. Feid is interested in going forward with his project, but funding is delaying his ability to move forward. **Signs have been installed; project complete.**
    - Received grant application from The Copper Pot for the vacant Bites restaurant at 2790 South Broadway. Designs have been created and the business is moving forward with exterior paint and new signage. This will be

their second location in Englewood. Grant for signage, paint and landscaping is approved and pending construction. A portion of the signage package has been installed. The project is complete.

- Received grant application from the property owner of South Side Total Power, 4264 South Broadway. Designs for façade and signage enhancements have been completed. Anticipating owner approval and construction to follow shortly. The project is approved for a grant. The project is currently underway and the façade is under construction. **Façade work is complete. New signage will follow shortly.**
  - Colorado Utility Vehicles recently moved to 4895 South Broadway and has applied for a grant through the Commercial Catalyst Program. Initial designs have been completed. The tenant is getting estimates for the proposed scope of work – awning, landscaping, and ornamental ironwork. The applicant is receiving bids for proposed work.
  - Springs Automotive has leased the vacant Smart Car space at 2885 South Broadway. The business owner is interested in new signage and exterior paint. The project is currently in the design phase. The project has been approved and awaiting construction. **The business owner is moving forward with this project after a brief delay.**
  - Received grant inquiry from the owner of 4700 South Santa Fe for signage and landscape enhancements. The proposed project would clean up landscaping and non-conforming signage. The property owner indicated the project would also improve the appearance of the two vacant pad sites adjacent to South Santa Fe for future retail development. Initial designs for signage and landscaping have been completed. An application for landscape improvements has been approved. **Landscape improvements are complete.**
  - Initiating design for expanding automotive repair shop, which will expand into space at 4000 South Broadway.
  - The commercial catalyst program has projects and commitments that total \$100,000. If all projects go forward the program will expend 100% of its 2012 budget allocation.
- *Other Business News*
- Contacted broker for the Funtastic Fun property.
  - Contacted broker for the vacant World Savings Bank at Belleview and Broadway. The broker indicated the property was for lease only. He does not anticipate it being a redevelopment site.
  - Met with the broker for the Larry Miller Nissan property to discuss redevelopment or reuse options.
  - Met with the broker for the Larry Miller Nissan property at the NWC of Broadway and Belleview.
  - Contacted the commercial broker for Kent Place.

- o Met with Don Cameron about his industrial properties at 4700 South Santa Fe Drive. Don is looking to enhance the visibility of the retail tenants at this location and has expressed an interest in marketing the two available development sites to retail users.
- o Met with developer interested in discussing possible users for the Funtastic Fun property.
- o Met with broker and potential retail user for the Larry Miller Nissan property at 5001 South Broadway.
- o Met with the property manager from Weingarten Realty to discuss tenant space at CityCenter.
  - Einstein Bagels has leased space at the vacant Payless Shoe Store, but the space must be relinquished by Payless before the lease with Einstein's can be executed. **Currently completing tenant finish.**

#### Other Business Activities

- South Metro Denver Chamber of Commerce – Business Retention and Expansion Ambassadors meeting with Craig Hospital and Swedish Medical Center. February BRE ambassador's meeting with Millennium Bank. Attended BRE Ambassador's meeting with The Sports Authority, Talon Manufacturing, and T.A. Pelsue.

- Responded to Metro Denver – Economic Development Council’s prospect inquiry for an insurance provider seeking 150,000 square feet of space in the Enterprise Zone. Provided information about the vacant First Data property. Update: Will conduct a site visit with MD-EDC staff to tour the vacant First Data Property.
- Met with the South Metro Denver Chamber of Commerce to discuss the Business Retention and Expansion Ambassador’s program and the Small Business Development Center training opportunities. Staff from the South Metro Denver Chamber of Commerce has presented a “strategic interaction plan” which outlines ways to partner on business related activities.
- Completed article and advertisement for *Colorado Real Estate Journal*, which will be published in the June 6 edition.
- Placing Englewood advertisement in the 2012-2013 *Metro Denver Economic Profile*.
- Received an inquiry from State Senator Linda Newell about her interest in approaching Trader Joes for a South Metro Denver location. Staff provided the Senator with site information, a copy of the recently completed retail study and an offer to provide any further assistance necessary to help her facilitate this discussion.
- After several study sessions with Council and input from ACE, staff has drafted an economic development incentive policy that will be considered for adoption on September 4. Along with the incentive policy, City Council will also consider adoption of a policy concerning fees in lieu of park land dedication. Council formally adopted by resolution the Economic Development Incentive Policy and the Parks Dedication Fee-in-lieu Dedication Policy on September 4.
- **Responded to Metro Denver Economic Development Commission prospect request for space to accommodate a 60 seat in-bound call center. Provided a list of available properties that suited this request.**

**CITY OF ENGLEWOOD  
2012 CALENDAR OF EVENTS**



Mon., Nov. 5	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Nov. 6	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room
Wed., Nov. 7	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Thurs. Nov. 8	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	<b>Cancelled</b>	Police Officers Pension Plan Board
	5:30 p.m.	Parks and Recreation Commission, Broken Tee Golf Course
	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
<b>Mon., Nov. 12</b>		<b>City Hall closed — Veterans' Day (Observed)</b>
Tues., Nov. 13	3:30 p.m.	NonEmergency Employees Retirement Plan Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conference Room
	6:30 p.m.	Keep Englewood Beautiful Meeting, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed. Nov 14	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Mon., Nov. 19	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Nov. 20	7:00 p.m.	Planning and Zoning Commission, City Council Chambers

Wed., Nov. 21	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Rm.
	<b>Cancelled</b>	Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll
<b>Thurs., Nov. 22</b>		<b>City Hall closed — Thanksgiving Day</b>
<b>Fri., Nov. 23</b>		<b>City Hall closed — Thanksgiving Holiday</b>
Mon., Nov. 26	6:00 p.m.	Study Session, Community Room
Mon., Dec. 3	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Dec. 4	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Dec. 5	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Dec. 10	6:00 p.m.	Study Session, Community Room
Tues. Dec. 11	<b>Canceled</b>	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Meeting, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed. Dec 12	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs. Dec. 13	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Service Center
Mon., Dec. 17	7:30 p.m.	Council Meeting, Council Chambers
Tues. Dec. 18	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room

**TENTATIVE**



**STUDY SESSIONS TOPICS**

**FOR ENGLEWOOD CITY COUNCIL**

- November 5 Study Session & Regular Meeting  
Security Cameras Update  
Public Works Permit Fees – Proposed Increase  
Concrete Utility Fee – Proposed Increase  
Englewood Depot RFP
- November 12 Veteran’s Day Holiday – no meeting scheduled
- November 19 Study Session & Regular Meeting  
Financial Report  
Broken Tee Golf Course Restaurant Concessionaire  
Aid to Other Agencies Discussion
- November 26 Study Session  
Holiday Tree Lighting @ 5:30 p.m. in Piazza  
Board/Commission Reappointment Discussion  
Board and Commission Reports
- December 3 Study Session & Regular Meeting  
Fire Services Study
- December 10 Study Session  
Englewood Academy - tentative  
Financial Report  
Board and Commission Reports
- December 17 Study Session & Regular Meeting  
Holiday Dinner – No Study Session Scheduled
- December 24 No meeting scheduled
- December 31 No meeting scheduled
- January 7 Study Session & Regular Meeting  
South Metro Denver Chamber of Commerce - tentative  
Board and Commission Appreciation event discussion  
Mill Levy

January 14	Study Session Board and Commission Interviews
January 22	Study Session & Regular Meeting – Tuesday Alliance for Commerce in Englewood Committee – tentative Financial Report
January 28	Study Session Citizen of the Year Selection Board and Commission Reports
February 4	Study Session & Regular Meeting RTD Representative
February 11	Study Session Legislators – Colorado and Federal
February 19	Study Session & Regular Meeting - Tuesday Arapahoe County Commissioners Financial Report
February 25	Study Session Board and Commission Reports
March 4	Study Session & Regular Meeting

### **FUTURE STUDY SESSION TOPICS**

Citizens Budget Committee  
 Comprehensive Plan Update (October)  
     Neighborhood Preservation  
 Water Conservation Plan (October)  
 Citizen Engagement/Mindmixer  
 City of Englewood/Xcel Energy Residential and Small  
     Business Energy Efficiency Outreach  
 Mill Levy (January/February)  
 Motels Report  
 Public Comment Process



City of Englewood

**ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY  
Telephone Poll  
October 3, 2012**

**1. Consideration of Minutes**

- a) Results of the minutes of the telephone poll of September 19, 2012.

**Vote results:**

Ayes: Members Michael Buchanan, Diane Ostmeier, Robyn VanDerLeest, Steven Ward, Carolyne Wilmoth  
Nays: None

The minutes were approved.

**2. Special Event Permit**

- a) Museum of Outdoor Arts (for Englewood Arts)  
1000 Englewood Parkway  
Event on November 23, 2012 from 7:30 p.m. – 9:30 p.m.

**Vote results:**

Ayes: Members Buchanan, Ostmeier, VanDerLeest, Ward, Wilmoth  
Nays: None

The special event permit was temporarily approved for Museum of Outdoor Arts (for Englewood Arts), pending the ten (10) day posting of the property and with the public hearing date of October 19, 2012, which will be vacated if no written protests to the issuance of the permit are received by the City Clerk, during the ten-day posting. If no protests are received, the permit will be approved with the October 19, 2012 date. Neighborhood boundaries are set at: Yale Avenue to the north, Oxford Avenue to the south, Broadway to the east and Zuni Street to the west.

\* \* \* \* \*

/s/ Kerry Bush, MMC

Deputy City Clerk