
Council Newsletter



CITY MANAGER'S NOTES **August 30, 2012**

Upcoming Council Meetings

On **Monday, September 3, 2012**, City offices will be closed in honor of the Labor Day holiday.

City Council will meet on **Tuesday, September 4, 2012**. An Executive Session will begin at 6:00 p.m. in the City Council Conference Room. The Study Session will begin at 7:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agendas are attached. Sandwiches will be available at 5:30 p.m. in the City Council Conference Room.

The next meeting will be **Monday, September 11, 2012**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release and article concerning the Detective Bitner Fundraiser on September 22, 2012.
2. Memorandum concerning the MDA Collections.
3. Community Development Monthly Update, August 2012.
4. Calendar of Events.
5. Tentative Study Session Topics.

Leigh Ann Hoffhines

From: Leigh Ann Hoffhines
Sent: Wednesday, August 29, 2012 3:36 PM
To: 7 News Clayton Woullard 9 News Channel 2
Denver Post - News Room
Englewood
Herald - Tom Munds ; Fox 31; Kevin Hamm
News 4 ; Millett, Sarah; Villager - News
Desk
Cc: Leigh Ann Hoffhines
Subject: Downtown Englewood to host Sept. 22 fundraiser for Bitner family



City of Englewood, Colorado News Release

For Immediate Release: August 29, 2012
Media Contact: Michael Flaherty, Deputy City Manager
Phone: 303-762-2314

Community invited to September 22 Detective Bitner Family Fundraiser Event

Englewood, CO: The community is invited to a fundraising event on Saturday, September 22, 2012 to benefit the family of fallen Englewood Officer Jeremy Bitner. The City of Englewood is joining other community agencies to help organize this event, which will take place in the 3400 block of South Acoma Street in Englewood from 3 to 9 pm. The fundraiser will feature live music, a silent auction, and food and soft drinks from local vendors.

This family-friendly event will also feature a "KidZone" area with activities for youth, and Englewood Police Officers and Firefighters will be on hand throughout the day. The Detective Bitner Family Fundraiser Event is free, but donations are encouraged. All proceeds will go the memorial fund set up for the family of Detective Bitner.

Event Schedule:

- 3:00 pm – Opening Ceremony, featuring the National Anthem sung by the Higher Ground Men's Chorus and the Presentation of the Flags by the Englewood Veterans of Foreign Wars
- 3:15 – 4:10 pm – *Bob's Basement Band* (60s Folk Music)
- 4:20 – 5:40 pm – *Danna Rocks* (Classic Rock)

5:50 – 7:15 pm – *Pulse* (Classic Rock)

7:00 pm – Silent Auction Closes

7:20 pm – Remarks by Englewood Chief of Police John Collins and Mrs. Tina Bitner

7:30 – 9:00 pm – *RockDog* (Classic Rock, Country, and Variety)

Those planning to attend are asked to bring lawn chairs for their comfort.

Thanks to the many local businesses who are donating items for the silent auction, the restaurants who are donating food and other items for sale at the event, the bands who are donating their time to raise money for the cause, and all the volunteers who are helping with this community fundraising event. All proceeds raised will go to the memorial fund set up for the family of Detective Bitner.

If you are interested in being involved with the event, contact Englewood Mayor Randy Penn (rpenn@englewoodgov.org) or Englewood City Council Member Rick Gillit (rgillit@englewoodgov.org).

#

Leigh Ann Hoffhines
Communications Coordinator
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Englewood organizes benefit for Officer Jeremy Bitner's family

The Greater Englewood Chamber of Commerce has organized a benefit next month for the family of Police Officer Jeremy Bitner, who was struck and killed by a drunk driver on Memorial Day. He is believed to be the first officer in Englewood's history to be killed in the line of duty.

The benefit will be held Sept. 22, 3-9 p.m., in the parking lot at 3400 S. Acoma St. and will feature music, entertainment, food, a silent



Jeremy Bitner

auction and activities for kids.

"We are hoping to raise money for this family, but we are more importantly opening our hearts to this family whose husband and father gave his life in the line of duty," said Colleen

Mello, executive director of the Chamber of Commerce. "Officer Bitner loved what he did and we would like to show this family how much our community appreciates his sacrifice."

Mello said the event is being promoted as a celebration of Bitner's life, as well as a fun event for the entire family.

The chamber is asking businesses to participate with donations for the silent auction, which is expected to include a range of gift certificates for entertainment, service providers, restaurants and retailers.

All money raised will be given to Bitner's widow and children.

For more information, contact Mello at 303-789-4473 or colleen@myenglewoodchamber.com.

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"Bring this..."

Fellow parents host fundraiser for firefighter's family



C I T Y O F E N G L E W O O D
F I R E D E P A R T M E N T

MEMORANDUM

TO: Mayor Penn and City Council Members
THROUGH: Gary Sears, City Manager
FROM: Michael Pattarozzi, Fire Chief
DATE: August 30, 2012
SUBJECT: MDA Collections

On Tuesday, August 21, 2012, Deputy Chief Dick Petau met with the MDA coordinator, Dan Alley to discuss MDA collections in the streets. It was mutually decided that due to the short time remaining prior to the collection dates that it would be very difficult to develop a policy to safely collect in the streets. On-duty personnel will still be able to collect for MDA at off-street locations.

COMMUNITY DEVELOPMENT MONTHLY UPDATE

August 2012

DEVELOPMENT REVIEW PROJECTS

- *King Soopers (Federal and Belleview)*
 - Building plans for King Soopers were submitted in November. The demo permit was approved on December 7 and has not been picked up by the contractor.
 - Demolition will commence after final approval from corporate Kroger. The committee will render a decision the second week of January.
 - Landlord and King Soopers working on tenant retention for displaced tenants. Will submit tenant finish plans for Little Caesar's. King Soopers plans on notifying customers about the demolition when their construction timeframe is solidified. Demolition is anticipated to begin March 1.
 - Staff is in contact with King Soopers' development staff and the broker for the property owner. It is our understanding that Little Caesar's Pizzeria will relocate to existing space within the shopping center. King Soopers will conduct an outreach effort to inform neighbors and patrons of the impending demolition and the closure of the store.
 - Staff contacted the King Soopers and the broker for the property owner. King Soopers is expected to sign a lease this week which will trigger demolition in 60 days. King Soopers still plans an outreach effort once the demolition date is established.
 - Store is scheduled to close for demolition on May 5.
 - Store is closed. Two tenants, Little Caesar's and the liquor store, are relocating to the shops to the north.
 - King Soopers is in possession of the property and plans a demolition of the structure. Following the demo, King Soopers has expressed an interest in conducting a groundbreaking ceremony later in July.
 - Demolition is underway. King Soopers previously indicated a desire to host a groundbreaking ceremony; they have, however, chosen to issue a press release announcing their two new stores located at Federal/Belleview and University/Hampden.
 - **The broker for the Centennial Shopping Center has indicated that the north portion of the shopping center will undergo a remodel and facelift in early 2013. The broker is listing approximately 20,000 square feet of available space in the shopping center adjacent to the new King Soopers.**

- *Old Bally's Site (707 East Jefferson)*
 - The fence placed around the property is to protect the building from vagrant and vandalism activity.
 - **Demolition permit issued August 24.**
 - **Staff met with an architect to discuss development options at this site. The architect indicated that the property owner has also acquired the Plaza De**

Medico property to the north, which would also be included in the redevelopment plans.

- Lone Star Property (3590 South Clarkson)
 - **No current activity.**

- *Martin Plastics*
 - A second DRT meeting was held on November 8, 2011 to review possible changes to building location and parking. The revised plan includes 162 dwelling units in a single L or U-shaped 5-story building located on the southern half of the 3.5 acre site, and 8,640 square-feet of office/commercial space in the existing bowstring truss building on the northern portion of the site. The parking layout is primarily surface with some podium style parking also proposed. A possible community oriented space was discussed for the southwest corner of Oxford Avenue and Navajo Street.
 - Developer attended the January 9, 2012 City Council meeting to discuss financing and possible incentives.
 - Staff met with development team on January 17th, to discuss the PUD submittal process and requirements, as well as possible incentives the City may be able to offer.
 - The developer has scheduled a neighborhood meeting for Thursday, March 1. The intent of the meeting is to get feedback from the neighborhood prior to applying for the Planned Unit Development.
 - Notices for the neighborhood meeting were mailed on February 18, 2012.
 - The neighborhood meeting will be held on March 1, 2012 at the Englewood Rec Center, 7 p.m.
 - The neighborhood meeting was held on March 1, 2012, with approximately 20 people in attendance. Attendees of the meeting appeared to be receptive of the project.
 - Staff met with representatives from Littleton Capital Partners. They are hoping to submit a formal application by the end of the month.
 - The applicant filed a formal PUD application on July 6. The Development Review Team reviewed the application on July 24 and a public hearing with Planning and Zoning was held for August 7. **Planning Commission voted to recommend approval.**
 - **Received inquiry for financial participation to support necessary public improvements associated with the redevelopment of the site.**
 - **First reading is scheduled for the September 4 City Council meeting, with public hearing on September 17, and second reading on October 1.**

- *Flood Middle School Redevelopment*
 - On October 3, staff met with the developers for the property to discuss the market for development and provide an update for the redevelopment of the property. The developers indicated that the highest potential for redevelopment involves a multi-family centered development. The

development team received a copy of Englewood's recently completed retail analysis.

- Staff met with the developer and project team to discuss process and submittal requirements. A rezoning to PUD, to accommodate a multi-family development, is anticipated.
 - Staff contacted the developer and is working to schedule a study session where Council can receive an update on this project from the developer.
 - Staff met with the developer and project team to discuss the required pre-application neighborhood meeting for rezoning to PUD. The neighborhood meeting is tentatively scheduled for 7 p.m., May 16, 2012 at the United Methodist Church at the corner Broadway and Mansfield (3885 South Broadway, Englewood, CO)
 - The developer's required neighborhood meeting was held on May 16, with approximately 40 people in attendance. The attendees expressed various concerns with density, traffic, parking, and loss of green space, while showing some general support for the property being redeveloped. The developer will continue refining the plans with the input received to submit a formal PUD rezoning application in June.
 - Applications for a PUD rezoning, Major Subdivision, and Vacation of ROW were submitted on June 5 and are currently under review by staff and outside agencies.
 - Staff comments on the first submittal were provided to applicant on June 30. The applicants resubmitted the PUD for a second time on July 23 and staff provided comments on August 10.
 - **The applicants resubmitted the Final PUD on August 20, and the documents are currently under review by staff and outside agencies. A public hearing with Planning and Zoning is anticipated in mid-September.**
- *Masonic Property*
 - **Staff contacted the property owner to discuss the Enterprise Zone and other federal tax credit programs. The site is located in a federal designated Historically Underutilized Business (HUB) zone and is eligible for federal assistance. The property owner is also interested in New Market Tax credits to support a new development.**
 - *University Homes PUD*
 - **Staff met with property owner and representative of the adjacent Joshua School regarding options for the school to use the site.**
 - *West Wesley Right of Way Vacation*
 - Staff has had a preliminary meeting with All Recycling regarding vacating 200 feet of the 1700 West Wesley public right of way. A formal application has not been submitted.
 - Staff from CD, Public Works, Utilities and Traffic met with engineer and an owner from All Recycling on January 24, 2012. All Recycling will be working

out utility, waste water and cul-de-sac issues before submitting a formal application.

- An application for a DRT meeting was submitted on May 18. The DRT meeting will be held Tuesday, May 29.
 - The decision for the vacation of West Wesley has been put on hold until the Water Board meeting on June 12, 2012.
 - The Water and Sewer Board approved the Vacation proposal and agreed to turn over the water on West Wesley to All Recycling.
- **Craig Hospital Expansion**
 - Staff met with hospital representatives on January 12, 2012 to discuss the future Craig Hospital expansion. A patient tower would be a use by right in the M-1 zone district. At this time Craig is actively seeking funding and developing a design team. Craig does not have a timeline for the project.
 - Staff, including Public Works, Utilities, Police, Fire, and Community Development, met with Craig representatives to discuss vacating Clarkson in front of the hospital. Staff is to identify general impacts and concerns prior to scheduling a follow-up meeting with Craig.
 - Staff did meet with Craig representatives and discussed concerns regarding the vacation, such as Art Shuttle route, Complete Streets bike lanes and traffic. It does appear that Craig will go forward with the vacation and is in the process of preparing a traffic study which will assess the impacts of the vacation on area streets and intersections.
 - Staff met with Craig representatives on July 23 to discuss the progress of the project and the next steps to be taken. Craig representatives will attend the August 6 Council Study Session to present the project to City Council.
 - **A neighborhood meeting was held on August 25. Planning & Zoning Commission met on August 28 to discuss the request and make a recommendation.**
- *Englewood Public Schools 7-12 Campus*
 - Staff will meet with the Englewood Public Schools design team on March 6th to discuss plans for the new 7-12 Campus and associated ball field improvements proposed for the current High School location.
 - The Englewood Public School design team will be submitting design development plans for staff review the last week of July or first week of August.
- *Old Le Peep Site (990 West Hampden)*
 - Staff met with the design team for Veterinary Referral Center of Colorado on April 17 to discuss potential plans for expansion onto the LePeep property. The former LePeep restaurant would be demolished for a new building or an expansion of the existing VRCC building.
 - Staff is working with the owner's design team on an alternative parking plan to facilitate the potential expansion.

- VRCC has closed on the purchase of the old LePeep property and will continue to explore options for expanding their facility.
- *Groove Toyota (5460 South Broadway)*
 - Groove Toyota has submitted a conceptual design for the renovation and expansion of the existing sales and service facility. A DRT meeting is scheduled for May 1st.
 - Staff contacted representatives from Groove Toyota to discuss the expansion. The proposed \$10 million expansion includes a new showroom and enhanced service center.
 - A second DRT meeting is scheduled for June 26th on the proposed expansion.
- *General Iron Works*
 - Staff met with the owner of General Iron Works to discuss the PUD process. At this time the owner is working with a consultant on conceptual plans for a residential project.
 - Staff had a second meeting with representatives from General Iron Works. They are in the process of assembling plans and information for a DRT review, to be followed by a neighborhood meeting.
 - General Iron Works held a neighborhood meeting at the Mayflower Church on July 18, 2012. Approximately 75 people were in attendance.
 - **An application was received to extend the Conditional Use on the property for 45 days until November 15. A Notice of Violation was issued for violations of the Conditional Use Permit, based on neighbor complaints regarding dust.**
- *The Brew on Broadway*
 - The Brew on Broadway has submitted a Conditional Use Permit application for a use not listed in the UDC to operate a nano-brewery and coffee house at 3445 South Broadway (formerly Acoustic Music Revival). A nano-brewery produces small quantities of beer similar to a brewpub, but does not serve food. The application is currently being reviewed by staff.
 - Planning Commission will review for a conditional use on August 7.
 - The Planning Commission approved the Conditional Use Permit for the Brew on Broadway on August 7.
- *Alma International Market – 4442 South Broadway*
 - **An international market and convenience store is currently under construction. The market will also serve prepared foods, which can be consumed onsite or via carryout.**

BOARDS & COMMISSIONS

- *Board of Adjustment and Appeals*
 - A sign variance was granted on April 11, 2012 for 2950 South Broadway (Billy's Gourmet Hotdogs and Ice Cream). This is a variance to exceed the use's allowable sign area of 134 square feet by 73 square feet.
 - On May 9, 2012 the Board of Adjustment and Appeals granted a variance request at 4182 South Lincoln Street to encroach 8 feet into the required 25 foot front setback in order to construct a covered front porch.
 - On July 11, 2012 the Board of Adjustment and Appeals approved a variance request for 4706 South Grant Street to encroach 7 feet into the required 25 foot front setback in order to construct a covered front porch.
 - On July 17, 2012 the Board of Adjustment and Appeals held a special meeting and approved a variance request at 3122 South Gaylord Street to encroach 6 inches into the required 5 foot south side setback in order to construct an addition and to encroach 15 feet into the required 20 foot rear setback in order to attach an existing garage to the principal structure.
 - A public hearing will be held on August 8 for a variance for a 9 foot fence in a residential zone district.
 - **On August 8 the Board of Adjustment and Appeals denied a variance for a 9 foot fence in a residential zone district.**

COUNCIL REQUESTS

- **CR 12-111 Other Cities - DRT**
- **CR 12-144 Home Occupation 3633 South Fox Street**
- **CR 12-145 Unrelated People 3427 South Grant Street**
- **CR 12-147 Distillery Regulations**
- **CR 12-152 Temporary Fence Issue Clarification**
- **CR 12-153 Sign Amendments to ACE, Bid and Chamber**

HOUSING

Neighborhood Stabilization Program (NSP)

- Acquired:
- Under Construction:
 - 4585 South Julian Street
 - 4101 South Cherokee Street
 - 4825 South Delaware Street
 - 2320 West Harvard Avenue
 - 905 West Stanford Avenue
- Listed for Sale:
- Under Contract:

- Sold:
 - 4819 South Delaware Street
 - 2215 West Wesley Avenue
 - 2198 West Adriatic Avenue
 - 2335 West Baltic Avenue
 - 4744 South Galapago Street
 - 2010 West Baltic Avenue
 - 3115 South Acoma Street
 - 3102 West Radcliff Drive
 - 4681 South Decatur #226
 - 2295 West Baltic Place
 - 2293 West Baltic Place
 - 2159 West Vassar Avenue
 - 3395 West Grand Avenue

Englewood Energy Efficiency (E³) Grant

- **CDBG funding was awarded for 12 energy efficiency grants for the 2011/2012 year. Five homeowners have been approved for an \$8,000 grant as of August 27. The remaining seven homeowners are completing applications and awaiting interviews.**

SPECIAL PROJECTS

- *Englewood Master Bicycle Plan Route Study and Implementation Program*
 - December: Bids were received and reviewed. A contract with the lowest bidder was presented to City Council for approval on December 19, 2011. The Invitation to Bid was cancelled and the two lowest bidders were asked to submit quotes. A contract has been prepared for the lowest quote - Denver Custom Signs.
 - Denver Custom Signs provided insurance and W9 paperwork to the City, which allowed the City to issue a purchase order and release a Notice to Proceed. Work is underway.
 - Denver Custom Signs has staked sign locations in the field, has procured all sign materials, and is finishing sign production. Denver Custom Signs expects to complete sign installation by March 2.
 - OV Consultants will inspect the completed sign installation work by Denver Custom Signs on March 15.
 - Fourteen bicycle racks have been ordered to be placed in front of sponsoring businesses in the South Broadway BID area.
 - OV Consultants are working with City traffic division staff and Denver Custom Signs to resolve remaining identified issues.
 - Bicycle racks have been ordered and are expected to arrive the week of May 7. Installation will follow.
 - Bicycle racks were delivered the week of May 20.
 - Public Works inspected bicycle rack locations with CD staff and OV Consultants on June 15.

- *Station Area Master Plans*
 - An RFP has been issued for station area plans for the Englewood, Oxford and Bates Stations. Proposals are due March 30, 2012. Interviews with consultants are anticipated in Mid-April.
 - Interviews were conducted on March 19 and 20. The firm of Crandall Arambula has been selected for the planning effort. A contract and scope of services will be presented for Council's approval on June 4.
 - The Station Area Master Plan project has officially kicked off, with the provision of background information and data to the consultant, and initial efforts to begin identifying key stakeholders, and schedule the first round of meetings.
 - The initial public meeting is scheduled for August 8, 2012. Over 5,000 meeting notices were mailed to surrounding property owners.
 - **The Crandall Arambula consultant team conducted first round meetings with the technical and steering committees; Bates, Englewood, and Oxford Station property stakeholders; and the general public on August 8th. The consultant team gave a presentation to each group explaining the project and asking participants to share their issues and concerns. The consultant team will return on September 27th with initial development scenarios that will be presented to meeting attendees for feedback.**

ZONING

- *Sign Code:* Staff continues to work on amendments to the Sign Code. The Planning and Zoning Commission reviewed and provided comments to staff who completed drafts of the following sections:
 1. Administration (purpose, permits, maintenance, variances),
 2. Exempt Signs (not requiring a Permit i.e. drive-thru menu boards, election signs),
 3. Prohibited Signs (billboards, signs on the deck of a trailer), and
 4. Sign Standards for permanent signs (location, height, area, number).
 - The Public Comment Draft of the Sign Code amendments was completed and posted on the City website.
 - Presentations were made at the ACE and BID meetings in May.
 - A Public Forum was held on May 17, with a disappointing, low turnout.
 - A final draft will be presented at the P&Z public hearing on June 5, with the newest version on the City website. The Department has received comments from approximately 12 individuals; eight from the Public Forum.
 - Council 1st reading is scheduled for July 2, with the public hearing scheduled for July 16. At 1st Reading Council scheduled a study session to review several issues. On July 16th staff presented background, pros and cons and alternatives for each for Council consideration. First reading and a public hearing are currently rescheduled for August 6 and 20, respectively.
 - **Public Hearing was held on August 20th; two members of the public provided testimony. Second Reading is scheduled for September 4th.**

- *Sign Code Moratorium:* Staff prepared a Resolution to extend the current Moratorium on enforcement of the Sign Code pertaining to banners and portable signs and murals through August 6, 2012. Council will consider the Resolution on February 6. Moratorium extended through August 6, 2012. Council extended the moratorium which is scheduled to expire on December 31, 2012, or the effective date for the passage of the Sign Code, whichever occurs first.
- *Zoning Enforcement:* Staff investigated and opened case files on 8 zoning violation complaints; 2 were resolved and 6 remain active. Staff continues to monitor and follow up on 4 previous cases. The 10 open cases include fences (7), home based business (1), tarp carport (1), and storage use in MU-B-2 (1). Results of the 8 new cases opened in April are: 3 resolved, 1 under investigation, and 4 Notice of Violation issued. Two earlier cases have moved to Posting Notice status. Staff opened 6 zoning code cases in July. Of the 30 cases opened in the first half of the year 25% were unfounded, 50% have been closed as in compliance, and 25% remain active, including 2 Notices of Violation, 1 Property Posting, and 1 Summons issued. **Five zoning code cases were opened in August with 3 still under investigation, 1 Notice of Violation and 1 Posting Notice issued.**

BUSINESS NEWS

- *South Broadway Business Improvement District*
 - BID submitted a revised 2012 Budget and has an approved special assessment for FY2012.
 - BID expressed an interest in placing security cameras downtown. They have formed a committee to research the matter further, but this is anticipated to be one of their capital projects for 2012.
 - The BID will present their new slate of officers to City Council at an upcoming meeting. Vicki Skigen has resigned and Dominique Cook has been nominated to fill the vacancy.
 - The BID has elected new officers. The slate of directors remains the same, but Mr. Ted Vasilas is the Vice President and Bob Laughlin is now the President.
 - **Dominique Cook resigned from the BID Board.**
- *New Businesses*
 - McAllister's Deli is interested in leasing space at the former Blockbuster Building in Englewood Market Place shopping center. Staff contacted the broker to get a status on this prospect and they indicated that the space is being looked at by an architect so they can estimate the cost to build out the restaurant. The restaurant owner is looking at the "numbers" to make sure this location is financially feasible. Staff met with representatives from McAllister's Deli to discuss the plaza and potential improvements that will be presented to Council at the June 4 meeting. The owner of McAllister's is very pleased with the City's commitment to maintain the plaza and bring back the fountain. On August 1, staff heard from the the franchisee. Parking issues have been resolved and a lease is in the works.

- Received inquiry from a local comic book retailer seeking space at CityCenter Englewood. Bartertown Comics will open in March. A ribbon cutting is anticipated through the Greater Englewood Chamber of Commerce. Bartertown Comics is now open.
 - Hand Surgery Associates will relocate to Englewood in the medical district. This business will bring approximately 75 new jobs to Englewood. They plan to open in October.
- *Arapahoe County Enterprise Zone*
 - Submitting annual report.
 - Submitting 2011 marketing grant reimbursement request.
 - Attended Zone Administrator's meeting to discuss legislative update.
 - State Zone Administrators have met to discuss key legislative changes and suggest ways for the zones to be more accountable.
- *Commercial Catalyst Program*
 - Received a grant application from Billy's Gourmet Hot Dogs for a signage grant for 2950 South Broadway. Grant request approved; the project is still in construction. Mr. Feid is interested in going forward with his project, but funding is delaying his ability to move forward.
 - Received grant application from The Copper Pot for the vacant Bites restaurant at 2790 South Broadway. Designs have been created and the business is moving forward with exterior paint and new signage. This will be their second location in Englewood. Grant for signage, paint and landscaping is approved and pending construction. A portion of the signage package has been installed. The project is complete.
 - Received grant application from the property owner of South Side Total Power, 4264 South Broadway. Designs for façade and signage enhancements have been completed. Anticipating owner approval and construction to follow shortly. The project is approved for a grant. The project is currently underway and the façade is under construction.
 - Colorado Utility Vehicles recently moved to 4895 South Broadway and has applied for a grant through the Commercial Catalyst Program. Initial designs have been completed. The tenant is getting estimates for the proposed scope of work – awning, landscaping, and ornamental ironwork. The applicant is receiving bids for proposed work.
 - Springs Automotive has leased the vacant Smart Car space at 2885 South Broadway. The business owner is interested in new signage and exterior paint. The project is currently in the design phase. The project has been approved and awaiting construction.
 - Received grant inquiry from the owner of 4700 South Santa Fe for signage and landscape enhancements. The proposed project would clean up landscaping and non-conforming signage. The property owner indicated the project would also improve the appearance of the two vacant pad sites adjacent to South Santa Fe for future retail development. Initial designs for signage and landscaping have been completed.

- **Initiating design for expanding automotive repair shop, which will expand into space at 4000 South Broadway.**
- **The commercial catalyst program has projects and commitments that total \$100,000. If all projects go forward the program will expend 100% of its 2012 budget allocation.**
- *Other Business News*
 - Contacted broker for the Funtastic Fun property.
 - Contacted broker for the vacant World Savings Bank at Belleview and Broadway. The broker indicated the property was for lease only. He does not anticipate it being a redevelopment site.
 - Met with the broker for the Larry Miller Nissan property to discuss redevelopment or reuse options.
 - Met with the broker for the Larry Miller Nissan property at the NWC of Broadway and Belleview.
 - Contacted the commercial broker for Kent Place.
 - Met with Don Cameron about his industrial properties at 4700 South Santa Fe Drive. Don is looking to enhance the visibility of the retail tenants at this location and has expressed an interest in marketing the two available development sites to retail users.
 - Met with developer interested in discussing possible users for the Funtastic Fun property.
 - Met with broker and potential retail user for the Larry Miller Nissan property at 5001 South Broadway.
 - **Met with the property manager from Weingarten Realty to discuss tenant space at CityCenter.**
 - **Einstein Bagels has leased space at the vacant Payless Shoe Store, but the space must be relinquished by Payless before the lease with Einstein's can be executed.**

Other Business Activities

- South Metro Denver Chamber of Commerce – Business Retention and Expansion Ambassadors meeting with Craig Hospital and Swedish Medical Center. February BRE ambassador's meeting with Millennium Bank. Attended BRE Ambassador's meeting with The Sports Authority, Talon Manufacturing, and T.A. Pelsue.
- Responded to Metro Denver – Economic Development Council's prospect inquiry for an insurance provider seeking 150,000 square feet of space in the Enterprise Zone. Provided information about the vacant First Data property. Update: Will conduct a site visit with MD-EDC staff to tour the vacant First Data Property.
- Met with the South Metro Denver Chamber of Commerce to discuss the Business Retention and Expansion Ambassador's program and the Small Business Development Center training opportunities. Staff from the South Metro Denver Chamber of Commerce has presented a "strategic interaction plan" which outlines ways to partner on business related activities.
- Completed article and advertisement for *Colorado Real Estate Journal*, which will be published in the June 6 edition.

- Placing Englewood advertisement in the 2012-2013 *Metro Denver Economic Profile*.
- Received an inquiry from State Senator Linda Newell about her interest in approaching Trader Joes for a South Metro Denver location. Staff provided the Senator with site information, a copy of the recently completed retail study and an offer to provide any further assistance necessary to help her facilitate this discussion.
- **After several study sessions with Council and input from ACE, staff has drafted an economic development incentive policy that will be considered for adoption on September 4. Along with the incentive policy, City Council will also consider adoption of a policy concerning fees in lieu of park land dedication.**

**CITY OF ENGLEWOOD
2012 CALENDAR OF EVENTS**



Mon., Sept. 3		City Hall closed — Labor Day
Tues., Sept. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Sept. 5	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
	7:00 p.m.	Planning and Zoning Commission, Community Development Conference Room
Mon., Sept. 10	6:00 p.m.	Study Session, Community Room
Tues., Sept. 11	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Meeting, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed. Sept. 12	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	Cancelled	Board of Adjustment and Appeals, Council Chambers
Thurs. Sept. 13	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission
	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
Mon., Sept. 17	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Sept. 18	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room

Wed., Sept. 19	6:30 p.m.	Code Enforcement Advisory Board, City Council Conference Room
	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll
Mon., Sept. 24	6:00 p.m.	Study Session, Community Room
Mon., Oct. 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Oct 2	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Oct. 3	4:00 p.m.	Englewood Housing Authority Board Meeting, Housing Authority Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Oct. 8	6:00 p.m.	Study Session, Community Room
Tues., Oct. 9	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Meeting, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed. Oct 10	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thur. Oct 11	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Malley Senior Center
Mon., Oct. 15	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Oct. 16	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Oct. 17	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



September 10	Study Session Joint Meeting with School Board – Use Tax Englewood Depot RFP
September 17	Study Session & Regular Meeting Financial Report DRCOG IGA Storm Sewer Questionnaire Board and Commission Reports
September 24	Study Session 2013 Proposed Budget Workshop Sewer Rate Adjustments
October 1	Study Session & Regular Meeting Executive Session – Negotiations (Xcel Franchise Agreement)
October 8	Study Session DRCOG Senior Issues
October 15	Study Session & Regular Meeting Financial Report
October 22	Study Session Board and Commission Reports
October 29	No meeting scheduled – 5 th Monday
October 30	Joint Meeting with Littleton City Council – Tuesday - tentative Nutrients Humane Society of South Platte Valley
November 5	Study Session & Regular Meeting Security Cameras Update

November 12	Veteran's Day Holiday – no meeting scheduled
November 19	Study Session & Regular Meeting Financial Report
November 26	Study Session Board/Commission Reappointment Discussion – tentative Board and Commission Reports
December 3	Study Session & Regular Meeting Aid to Other Agencies Discussion City Council's participation on Boards/Commissions
December 10	Study Session Financial Report Board and Commission Reports
December 17	Study Session & Regular Meeting Holiday Dinner – No Study Session Scheduled
December 24	No meeting scheduled
December 31	No meeting scheduled

FUTURE STUDY SESSION TOPICS

Citizens Budget Committee (Fall)
 Comprehensive Plan Update (October)
 Neighborhood Preservation
 Water Conservation Plan (October)
 Golf Course Restaurant Contract
 Citizen Engagement/Mindmixer
 City of Englewood/Xcel Energy Residential and Small
 Business Energy Efficiency Outreach
 Mill Levy (January/February)
 Motels Report