
Council Newsletter



CITY MANAGER'S NOTES August 9, 2012

Upcoming Council Meetings

City Council will meet on Monday, August 13, 2012. The Study Session will begin at 6:00 p.m. in the Community Room. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available in the Community Room at 5:30 p.m.

The next City Council meeting will be **Monday, August 20, 2012**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

The following meeting will be **Monday, August 27, 2012**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Englewood Funfest flyer, Saturday, August 11, 2012, Belleview Park.
2. Articles concerning a spill at the Wastewater Treatment Plant, water in the South Platte River, school supplies collected for Inter-Faith Community Services and CDOT car seat checks at the Fire Station, 3075 South Tejon Street.
3. E-mail concerning the Humane Society of the South Platte Valley 2nd Quarter Report.
4. Flyer from Humane Society of the South Platte Valley concerning Rydar, an abandoned dog.
5. Investment Report for July, 2012.
6. Code Enforcement Advisory Committee meeting agenda for Wednesday, August 15, 2012.
7. School/City Committee meeting agenda for Thursday, August 16, 2012.
8. Memorandum concerning the Project Update.
9. Calendar of Events.
10. Tentative Study Session Topics.
11. Minutes from the Cultural Arts Commission meetings of June 6 and July 11, 2012.
12. Minutes from the Board of Adjustment and Appeals meetings of July 11 and 17, 2012.

Englewood FunFest

A Hometown Fair with a Little Flair



Saturday
August 11, 2012
10AM-5PM
Bellevue Park,
5001 S. Inca in Englewood

Arts & Crafts
featuring the talents of:



ENGLEWOOD
CULTURAL ARTS
COMMISSION

MUSEO
de las Americas



DENVER **CHALK**
ART FESTIVAL
ON LARIMER SQUARE

Sponsored in part by:



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For more information, visit www.engagewoodgov.org

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Pedal Tractor Pull • Children's Farm
Mini-Train • Giant Bubbles • Ball Pit
Punk Your Do • Face Painting • Golf 2.0
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Henna Body Art • Temporary Tattoos
Chadzilla's House of Rock • Vendors
Showwagon Entertainment • Concessions
Arts & Crafts • Much, Much More!

★

Briefing

Your Infrastructure

Englewood, Littleton pay \$105,150 for wastewater spills at plant

By Clayton Woullard
YourHub Reporter

Englewood and Littleton have agreed to pay \$105,150 for wastewater spills at their joint water treatment plant, according to the U.S. Environmental Protection Agency.

David Robbins, counsel to the Littleton Englewood Wastewater Treatment Plant, said none of the spills contaminated water for public use, but that malfunctions occurred that resulted in wastewater spilling on the ground at the plant or into the South Platte River. Englewood and Littleton city councils recently approved to each pay half of the \$105,150 amount. The cities came to the agreement with the Colorado Department of Public Health and Environment, which ordered the money be used for environmental improvements at the plant, Robbins said.

The EPA cited a number of incidents over the past six years in which reports were filed and the situation was remedied, but the regulations for spills weren't enforced.

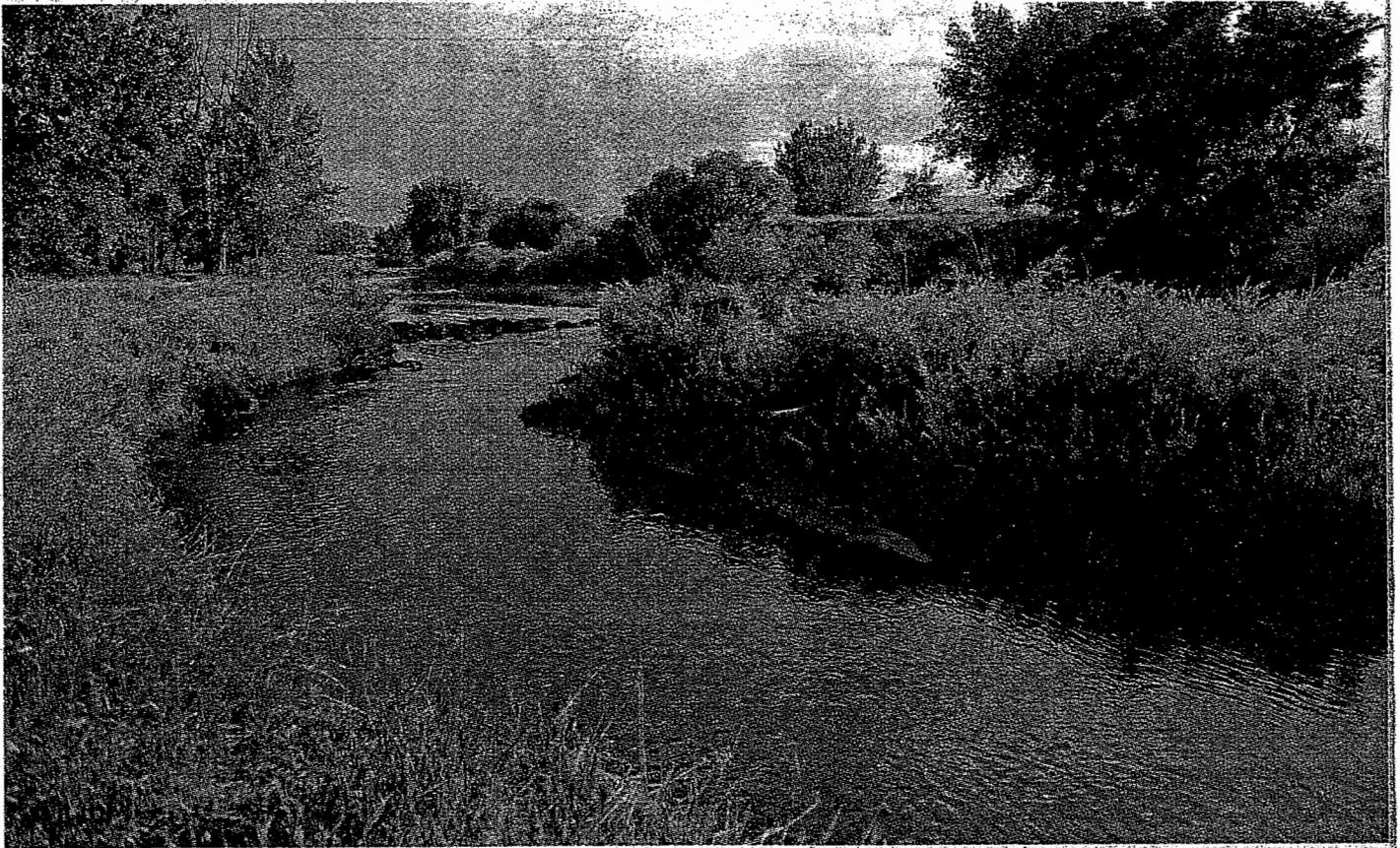
"There wasn't any huge event or problem that made them swoop down. This was part of an audit that they do regularly," Robbins said of the EPA. "We're very satisfied that the state has been reasonable and that the resolution on this order of consent is fair and resolves all the outstanding issues, which is good."

The treatment facility was built shortly after the Clean Water Act was passed in 1972. The act established and mandated local governments consolidate all discharges into bodies of water, including the South Platte.

Clayton Woullard: 303-954-2953 or

Concern over water project

Officials worry about Chatfield plan's South Platte impact



South Suburban Parks and Recreation District officials are concerned about the U.S. Army Corps of Engineers' Chatfield Reservoir reallocation plan and its potential effect on South Platte Park. *Seth A. McConnell, YourHub*

By Clayton Woullard
YourHub Reporter

The South Suburban Parks and Recreation District has concerns about how the Chatfield Reservoir Reallocation Project could affect flows downstream on the South Platte River, affecting recreational amenities at South Platte Park.

The state and the U.S. Army Corps of Engineers are looking at raising the level of Chatfield Reservoir by 12 feet to increase its storage capacity by 20,060 acre feet.

Debbie Brinkman, mayor of Littleton who is part of the South Platte Working Group, said a recent 2,000-page environmental impact study from the Army Corps of Engineers did not address what would happen to flows downstream from the reservoir. Brinkman and Skot Latona, supervisor at South Platte Park, which Littleton owns and the recreation district manages, are concerned the dam used for storage will kill the natural flow of the river downstream and decrease the amount of water

in the river.

"If you don't have as much aquatic life (then) you don't have any wildlife you need in the river, and you don't have the flora and fauna," Brinkman said.

The problem is the users upstream have more water rights than those downstream, and the upstream users are mainly concerned with expanded storage capacity for a long-term water supply. Brinkman wants to know if that means less water for users downstream. She said the South Platte Working Group will be sending a letter to the Corps of Engineers before the comment period for the project ends Sept. 6. Latona said the recreation district has not taken an official position on the matter.

"It's really a balancing game of how much water they have, how much they can release and when they can," Latona said.

He said the ideal scenario is in flood situations; water would be stored in Chatfield and released later during low flows. He also said he thinks the Corps of Engineer's data for how those downstream would be affected is flawed because it got the data

More info

For information on the project, go to chatfieldstudy.org.

from Denver flows 15 miles from the dam — 129 cubic feet per second — and the park is 1 mile from the dam, with flow of 29 cubic feet per second.

"We understand we have to live with low flows, we just don't want to see them any lower," Latona said.

He said there have been only five days that boats could travel on the river this year. He added lower flows would mean a less healthy river and fishing activity would decrease.

Latona said a study by the district determined flows at the park are significantly lower than they were 30 to 40 years ago, and there is an engineering project to return the river to its original habitat with less water, which the district would like to see tied into the Chatfield project.

Your Contribution

» **SUBMIT A STORY:** Have a story to share? Contribute to YourHub's reporting by posting on YourHub

Wind Crest collects, donates school supplies

The Highlands Ranch retirement community project benefitted an Englewood nonprofit

By Jeff Getek
YourHub Contributor

The upcoming school year is right around the corner, which means the start of school supply shopping season. However, for less fortunate families, it can be a challenge to prepare their children for class.

Beginning July 9, residents and employees of Wind Crest, a Highlands Ranch retirement community, collected an assortment of supplies including pencils, highlighters, pocket folders and new backpacks.

It was all part of a drive for the 14th annual Colorado Cares Day, the day of service to strengthen communities in honor of Colorado's statehood in 1876.

The project culminated July 28 when a contingent from Wind Crest drove an entire shuttle bus



Residents and employees of the Wind Crest retirement community in Highlands Ranch collected school supplies for Inter-Faith Community Services in Englewood for Colorado Cares Day. *Courtesy of Wind Crest*

filled with the collected items to the Interfaith Community Services in Englewood as part of the organization's Ready Set

School! campaign.

Donations were accepted at the retirement community's medical center. Dr. Barbara Morris, medical director at Wind Crest, is a commissioner for Serve Colorado, the Governor's Commission on Community Service. Additionally, the Wind Crest Treasure Chest contributed \$150 to the effort.

Frances Blizzard, a resident of Wind Crest, is a long-time volunteer and former board president for Inter-Faith Community Services.

"I am proud of the outpouring of support from our community to this Colorado Cares Day project," Blizzard said. "We are anxious to see young children receive a good school experience and succeed, and knowing that Inter-Faith Community Services will keep these school supplies

to help students in the surrounding area is a true positive."

Created in 1968, Inter-Faith Community Services provides basic human services and enrichment programs to low-income people using community resources. Inter-Faith fosters self-sufficiency and respects the dignity of each client. Inter-Faith serves the people of Centennial, Englewood, Glendale, Highlands Ranch, Littleton, Lone Tree, Sheridan and unincorporated Arapahoe County.

For more information, go to ifcs.org.

Jeff Getek is public affairs manager for Erickson Living.

CDOT hosts back-to-school car seat events

By Heather Halpape
YourHub Contributor

The Colorado Department of Transportation, Colorado State Patrol and other members of CPS Team Colorado are holding special events throughout the month of August to help parents and caregivers make sure their children are in the right car seat or booster seat to keep them safe in a motor vehicle. Trained child passenger safety technicians are available at these events to do seat checks to make sure car seats are properly installed.

According to a study from the National Highway Traffic Safety Administration, three out of four kids are not as secure as they should be because their car seats are not being used correctly.

"Parents have a tendency to move their child to the next type of car seat, booster seat or even an adult seat belt earlier than is recommended," said Corporal Heather Cobler, Colorado State Patrol. "But each change may be a step down in safety, depending on the age and size of the child. It is important to read the manufacturer label on the side of the seat and use it to the maximum allowable weight and height for that seat."

According to the National Highway Traffic Safety Administration, motor vehicle crashes are the leading cause of death for children from 1 to 12 years old in the United States. CDOT's crash data from 2006-10 shows that 64 child passengers, ages 0 to 12 died in traffic crashes. More than half (55 percent) were not using a child safety seat or seat belt, or they were using one improperly.

The following are recommendations from NHTSA and the American Academy of Pediatrics:

- **Rear-facing seat:** For the best possible protection, children under age 2 should stay in a rear-facing seat as long as possible. There are different types of rear-facing car seats: infant-only seats can only be used rear-facing, and convertible and 3-in-1 car seats typically have higher height and weight limits for the rear-facing position, allowing you to keep your child rear-facing for a longer period of time.

- **Forward-facing seat:** Your child should remain in a rear-facing car seat until the child reaches the top height or weight limit allowed by your car seat's manufacturer. This may result in many

If you go

Car seat check events:

Aug. 18 Douglas County Fair Grounds and Events Center, 500 Fairgrounds Drive in Castle Rock; 8 a.m. to 2 p.m.

Aug. 26 Englewood Fire Department, 3075 S Tejon St.; 8 a.m. to noon.

For a full list of events and other fit station locations, go to carseats.colorado.com or call 303-239-4500.

Car seat tips

- Select a car seat based on your child's age and size; choose a seat that fits in your vehicle and use it on every trip, every time.
- Always refer to your specific car seat manufacturer's instructions; read the vehicle owner's manual on how to install the car seat using the seat belt or LATCH system, and check height and weight limits.
- To maximize safety, keep your child in the car seat for as long as possible, as long as the child fits within the manufacturer's height and weight requirements.
- Keep your child in the back seat at least through age 12.

children riding rear-facing to age 2 or older. Once your child outgrows the rear-facing car seat, your child can begin traveling in a forward-facing car seat with a harness.

- **Booster seat:** Keep your child in a forward-facing car seat with a harness until the child reaches the top height or weight limit allowed by your car seat's manufacturer. Once your child outgrows the forward-facing car seat with a harness, it's time to travel in a booster seat, but still in the back seat.

- **Adult seat belt:** Keep your child in a booster seat until the child is big enough to fit in a seat belt properly. For a seat belt to fit properly the lap belt must lie snugly across the upper thighs, not the stomach. The shoulder belt should lie snug across the shoulder and chest and not cross the neck or face.

Heather Halpape is public relations manager for safety programs for the Colorado Department of Transportation.

Subject:

FW: 2nd Quarter HSSPV Financials Actual to Budget

From: Nick Fisher

Sent: Friday, August 03, 2012 2:58 PM

To: Mike Flaherty

Subject: 2nd Quarter HSSPV Financials Actual to Budget

Hi Mike-

Here is our board accepted Budget to Actual Financial Report. The line items reflected in the report are the budget to actuals through June 30, 2012. The entire 2012 budget does not show on this report. To answer some of the potential questions regarding some of the fundraising categories before they are asked, we budgeted to do our direct mail appeal in May. Due to our event in May, we pushed the appeal back to later in the summer. The other question that might be asked is about grant income. We budgeted to receive a couple of grants earlier in the year. We were still providing information to one of the grantors up until two weeks ago. We have received \$25,000 in grants in July so those will be reflected in our 3rd Quarter financial reports. As you can see our contributions which are individual and corporate donations are significantly above budget.

On our Program Service Revenue, as you can see adoption revenue is down, as is spay/neuter (this is a service offered to the public) and retail sales. All the other line items are tracking close to what we budgeted.

We are working diligently to manage expenses the best we can to offset our revenue shortfalls until some of our late season fundraising efforts kick in. Call or e-mail with any questions. Thanks!

NICK FISHER, CEO

2129 West Chenango Avenue Unit A | Littleton, CO 80120

(303-703-2938 (p)); 303-703-2922 (f)| 303-588-6797 (c)

www.hsspv.org



HUMANE SOCIETY
OF THE SOUTH PLATTE VALLEY

Humane Society of the South Platte Valley
Budget vs. Actuals: 2012 - FY12 P&L
 January - June, 2012

	Actual	Total Budget	over Budget
Income			
Contributions and Grants			
Appeals	100.00	10,000.00	-9,900.00
Contributions	52,461.51	41,800.00	10,661.51
Events	23,058.98	20,000.00	3,058.98
Woof & Wag 5K Income	0.00	0.00	0.00
Total Events	\$ 23,058.98	\$ 20,000.00	\$ 3,058.98
Grants	19,717.67	42,000.00	-22,282.33
Total Contributions and Grants	\$ 95,338.16	\$ 113,800.00	-\$ 18,461.84
Government Contracts			
Arapahoe County	30,000.00	0.00	30,000.00
City of Cherry Hills Village	5,250.00	5,250.00	0.00
City of Englewood	81,000.00	91,000.00	-10,000.00
City of Littleton	81,000.00	91,000.00	-10,000.00
City of Lone Tree	5,500.00	5,500.00	0.00
City of Sheridan	0.00	10,000.00	-10,000.00
Town of Columbine Valley	0.00	500.00	-500.00
Town of Parker	21,000.00	21,000.00	0.00
Total Government Contracts	\$ 223,750.00	\$ 224,250.00	-\$ 500.00
Program Service Revenue			
Adoptions	48,686.00	66,650.00	-17,964.00
Daily Care	2,274.00	2,525.00	-251.00
Euth/Disposal	865.00	1,870.00	-1,005.00
Microchip	1,605.00	1,675.00	-70.00
Redemptions	9,995.00	9,800.00	195.00
Retail Sales	1,335.00	8,720.00	-7,385.00
Spay/Neuter	10,985.00	22,375.00	-11,390.00
Summer Camp	3,300.00	0.00	3,300.00
Surrender	9,335.00	7,910.00	1,425.00
Vaccines	3,465.00	4,300.00	-835.00
Total Program Service Revenue	\$ 91,845.00	\$ 125,825.00	-\$ 33,980.00
Uncategorized Income	3,243.00	0.00	3,243.00
Total Income	\$ 414,176.16	\$ 463,875.00	-\$ 49,698.84
Cost of Goods Sold			
Appeal Expense	0.00	1,500.00	-1,500.00
Event Expense	4,103.28	5,000.00	-896.72
Woof & Wag 5K Expense	0.00	0.00	0.00
Total Event Expense	\$ 4,103.28	\$ 5,000.00	-\$ 896.72
Merchandise Expense	1,184.96	3,500.00	-2,315.04
Total Cost of Goods Sold	\$ 5,288.24	\$ 10,000.00	-\$ 4,711.76
Gross Profit	\$ 408,887.92	\$ 453,875.00	-\$ 44,987.08

Expenses			
Insurance	0.00	0.00	0.00
Auto Insurance	700.32	840.00	-139.68
D&O Insurance	1,528.00	1,530.00	-2.00
General Liability Insurance	4,357.72	2,670.00	1,687.72
Health Insurance	20,114.72	24,500.00	-4,385.28
Umbrella Insurance	416.32	498.00	-81.68
Workers Compensation Insurance	4,300.00	5,400.00	-1,100.00
Total Insurance	\$ 31,417.08 \$	35,438.00	-\$ 4,020.92
Occupancy		0.00	0.00
Facility Lease	49,793.88	48,813.00	980.88
Repairs and Maintenance	2,227.26	1,500.00	727.26
Storage Trailer Rental	565.92	480.00	85.92
Trash/Disposal	2,915.76	2,400.00	515.76
Utilities	8,729.46	11,000.00	-2,270.54
Total Occupancy	\$ 64,232.28 \$	64,193.00	\$ 39.28
Office Expense		0.00	0.00
Advertising	1,900.00	2,000.00	-100.00
Bank/CC Fees	3,201.72	3,000.00	201.72
Computer Expense	207.49	0.00	207.49
Dues and memberships	640.82	450.00	190.82
Meals and Entertainment	46.00	0.00	46.00
Office Supplies	2,262.26	2,400.00	-137.74
Postage and Shipping	116.04	150.00	-33.96
Sales Tax	167.90	1,200.00	-1,032.10
Telephone	4,958.96	4,200.00	758.96
Total Office Expense	\$ 13,501.19 \$	13,400.00	\$ 101.19
Payroll Expenses			
Overtime	75.00	0.00	75.00
Payroll Taxes	15,836.62	16,030.00	-193.38
Salaries and Wages	152,085.53	157,700.00	-5,614.47
Total Payroll Expenses	\$ 167,997.15 \$	173,730.00	-\$ 5,732.85
Professional Fees	1,200.00	0.00	1,200.00
Accounting	1,090.20	1,750.00	-659.80
Total Professional Fees	\$ 2,290.20 \$	1,750.00	\$ 540.20
Shelter Expense			0.00
Auto	1,165.00	1,200.00	-35.00
Cleaning Supplies	5,529.95	3,000.00	2,529.95
Clinic Medical Supplies	3,134.29	6,800.00	-3,665.71
Emergency Vet Services	9,269.68	5,400.00	3,869.68
Equipment	1,065.38	600.00	465.38
Microchip Supplies	2,682.84	6,000.00	-3,317.16
Misc	994.16	600.00	394.16
Outside Spay/Neuter Expense	6,349.00	12,750.00	-6,401.00
Training	0.00	500.00	-500.00
Uniforms	0.00	150.00	-150.00
Vaccines and Medicine	12,383.77	10,200.00	2,183.77
Total Shelter Expense	\$ 42,574.07 \$	47,200.00	-\$ 4,625.93
Total Expenses	\$ 322,011.97 \$	335,711.00	-\$ 13,699.03
Net Operating Income	\$ 86,875.95 \$	118,164.00	-\$ 31,288.05
Net Income	\$ 86,875.95 \$	118,164.00	-\$ 31,288.05

July 10,2012

Dear Friend,

The first thing you'll notice about Rydar is how incredibly sweet he is. Tail wagging hard enough to shake his whole body and a big smile on his face, it's impossible to look at this Bulldog/Boxer mix and not share his joy. That was the reaction that HSSPV staff had back in February when Rydar was surrendered to them at an off-site adoption event.

For all of his four years of life, Rydar had been kept strictly as an "outside" dog. Always fenced in a yard, his paws were severely calloused from the elements and his eyes could no longer produce tears. His skin was flaking and his poor eyes were burning red and virtually caked shut. Rydar's owner had actually brought him to the event with the intention of having him euthanized rather than treated medically. HSSPV staff took one look at Rydar, happy and playful despite his painful condition, and persuaded his owner to relinquish him to their care. The vet at the event felt that Rydar was treatable and would make a full recovery, so he was immediately brought to the shelter.



Rydar when he arrived at the shelter

Rydar's condition turned out to be a little more complicated than was originally thought. His dry, itchy eyes required drops every hour on the hour; he had an ulcer on one eye and severe food allergies that caused extreme skin inflammation and discomfort. For the last six months, HSSPV has been fully committed to making Rydar well. With the assistance of generous local vets, Rydar has had two surgeries for his eye ulcer, as well as a transduction surgery through which his salivary gland was removed and put into his tear ducts to help produce tears. He is now on a special diet to help him gain weight and get his skin allergies under control. He is currently in the process of healing and if his eye surgeries are all successful, he will no longer need any of his eye drops and will be available for adoption within the next two months.

Through all of the pain, the poking and prodding, surgeries, medicine and eye drops, Rydar never once lost his cheerful and sunny spirit. He deserves to have the opportunity to experience a better life in a loving, forever home. Rydar's resilience and the resilience of so many other sweet souls are what fuels the work that we do every day. Many organizations might have given up on Rydar, but our guiding philosophy is that the Humane Society of the South Platte Valley should exist to help save as many animals' lives as possible. That is what makes us unique.

A tremendous amount of resources in both time and money are needed to help these animals in need and we are so grateful for the support and friendship of the community that surrounds us. More than \$700 has been contributed to "Rydar's Fund" since we shared his story on Facebook several months ago. To help us give more animals like Rydar a second chance at a great life, please make a donation today. On average, it costs over \$300 to care for one animal during their stay at our shelter. We have no time limits for placement and provide many enrichment and rehabilitation programs for both dogs and cats to help them overcome behavior problems and find that forever home. 95% of the animals that enter our shelter find a new family or get returned back to their owners.

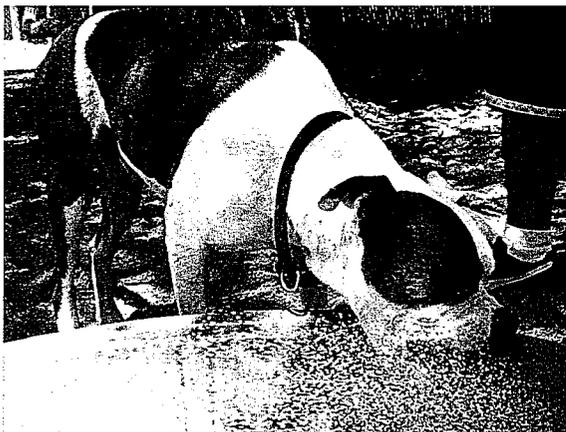
They rely on us, and we rely on you. Thank you so much for helping us to help so many deserving animals, just like Rydar!

Sincerely

Nick Fisher
CEO



Getting a bath from the Paws & Claws Campers



Rydar 6 mos. later, enjoying some pool time



Play yard fun!



A sign for Rydar made by one of the campers. She also donated her entire allowance of \$20.75 to his special "get well" fund!



Cutwater Asset Management
1900 Sixteenth Street, Suite 200
Denver, CO 80202
Tel: 303 860 1100
Fax: 303 860 0016

CITY OF ENGLEWOOD

Report for the period July 1, 2012 - July 31, 2012

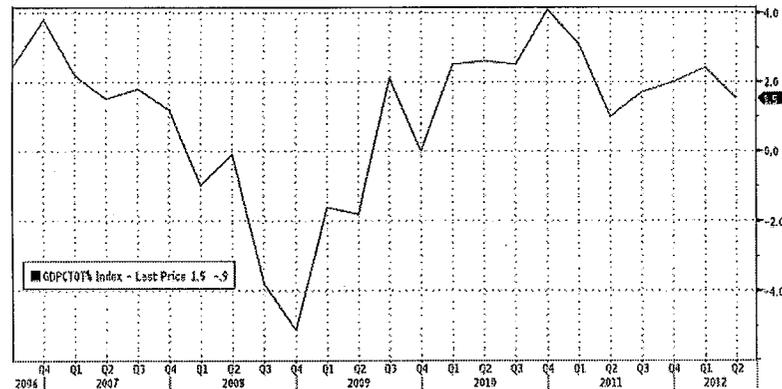
Please contact Accounting by calling the number above or email camreports@cutwater.com with questions concerning this report.

(This report was prepared on August 2, 2012)

Fixed Income Market Review July 31, 2012

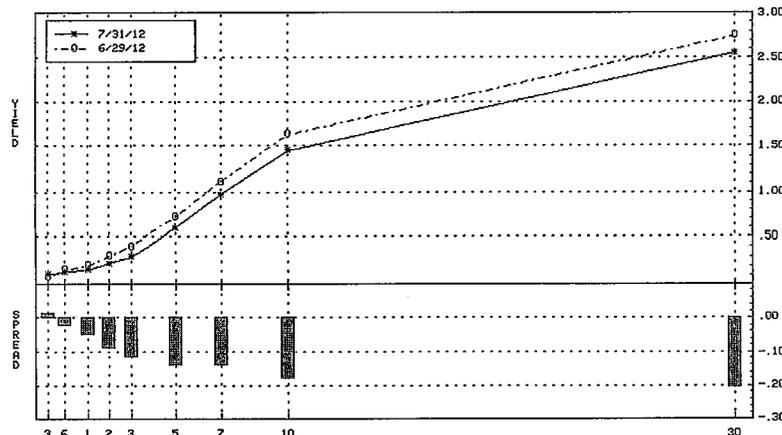
U.S. Personal Consumption Expenditures
07/01/06 - 06/30/12

Chart 1



Treasury Yield Curves
06/29/12 - 07/31/12

Chart 2



Economic Indicators & Monetary Policy – The U.S. economy is showing signs of weakness as consumer spending stagnated in June. Consumer spending, which makes up approximately 70 percent of the economy, was unchanged last month after a 0.1 percent decrease in May. Retail sales decreased in June for the third consecutive month, the longest decline since 2008. Personal consumption expenditures grew at a 1.5 percent annualized rate during the second quarter, the slowest rate in a year, (see Chart 1) while consumption grew by 2.4 percent during the prior quarter.

Households will likely remain hesitant to spend until hiring improves. Payroll increases averaged 75,000 last quarter, down from 225,000 in the first quarter. The unemployment rate, currently at 8.2 percent, has been stuck above 8 percent for 41 consecutive months. Federal Reserve Chairman Ben S. Bernanke stated to Congress last week that progress in reducing the unemployment rate will be "frustratingly slow". Federal Reserve policy makers meet this week to discuss measures to boost growth and push down unemployment.

The U.S. economy cooled in the second quarter as households constrained spending while government spending and business investment decreased. Gross domestic product, the value of all goods and services produced, expanded at a 1.5 percent annual rate during the second quarter of 2012. This follows a revised 2 percent gain for the previous quarter. Revisions that date back to 2009 show the first year of the recovery was even weaker than previously reported. The global economy continues to weaken as the U.S. approaches the so called fiscal cliff (more than \$600 billion in higher taxes and reductions in government spending) that will occur automatically without action by Congress. The outlook, however, may hold promise. The S&P/Case-Shiller index of property values indicates that home prices are stabilizing. The Institute for Supply Management, a business barometer index, increased to the highest level since April, and inflation has been subdued in recent months.

Yield Curve & Spreads – Treasury yields moved lower in July as a result of continued weakness in U.S. economic conditions.

At the end of July, 3-month Treasury bills yielded 0.10 percent, 6-month Treasury bills yielded 0.13 percent, 2-year Treasuries yielded 0.21 percent, 5-year Treasuries yielded 0.58 percent, 10-year Treasuries yielded 1.47 percent, and 30-year bonds yielded 2.55 percent. (See Chart 2)

Additional Information
July 31, 2012

A current version of the investment adviser brochure, for Cutwater Investor Services Corp., in the form of the Firm's ADV Part 2A is available for your review. Please contact our Client Service Desk at 1-800-395-5505 or mail your request to:

Cutwater Investor Services Corp.
Attention: Client Services
113 King Street
Armonk, NY 10504

A copy of the brochure will be sent to you either by mail or electronically at your option.

In addition, a copy of the most recent version of the Firm's complete Form ADV can be downloaded from the SEC website at www.adviserinfo.sec.gov/.

**City of Englewood
Activity and Performance Summary
for the period July 1, 2012 - July 31, 2012**

<u>Amortized Cost Basis Activity Summary</u>	
Beginning Amortized Cost Value	36,107,142.97
Additions	
Contributions	0.00
Interest Received	45,000.00
Accrued Interest Sold	0.00
Gain on Sales	0.00
Total Additions	45,000.00
Deductions	
Withdrawals	40,986.04
Fees Paid	3,015.07
Accrued Interest Purchased	438.89
Loss on Sales	0.00
Total Deductions	(44,440.00)
Accretion (Amortization) for the Period	(26,245.10)
Ending Amortized Cost Value	36,081,457.87
Ending Fair Value	36,279,224.73
Unrealized Gain (Loss)	197,766.86

<u>Detail of Amortized Cost Basis Return</u>				
	Interest Earned	Accretion (Amortization)	Realized Gain (Loss)	Total Income
Current Holdings				
Commercial Paper	0.00	973.05	0.00	973.05
U.S. Treasury	3,397.78	(2,394.78)	0.00	1,003.00
U.S. Instrumentality	21,643.74	(2,967.63)	0.00	18,676.11
Corporate	30,519.98	(21,866.28)	0.00	8,653.70
Sales and Maturities				
U.S. Instrumentality	2,413.89	10.54	0.00	2,424.43
Total	57,975.39	(26,245.10)	0.00	31,730.29

<u>Annualized Comparative Rates of Return</u>			
	Twelve Month Trailing	Six Month Trailing	For the Month
Fed Funds	0.11 %	0.14 %	0.17 %
Overnight Repo	0.10 %	0.15 %	0.17 %
3 Month T-Bill	0.04 %	0.07 %	0.08 %
6 Month T-Bill	0.07 %	0.12 %	0.13 %
1 Year T-Note	0.15 %	0.18 %	0.19 %
2 Year T-Note	0.27 %	0.29 %	0.25 %
5 Year T-Note	0.87 %	0.81 %	0.63 %

<u>Summary of Amortized Cost Basis Return for the Period</u>		
	Total Portfolio	Excl. Cash Eq.
Interest Earned	57,975.39	57,975.39
Accretion (Amortization)	(26,245.10)	(26,245.10)
Realized Gain (Loss) on Sales	<u>0.00</u>	<u>0.00</u>
Total Income on Portfolio	31,730.29	31,730.29
Average Daily Historical Cost	36,180,883.64	36,180,883.64
Annualized Return	1.04%	1.04%
Annualized Return Net of Fees	0.94%	0.94%
Annualized Return Year to Date Net of Fees	1.07%	1.12%
Weighted Average Effective Maturity in Days	419	419

City of Englewood
Activity and Performance Summary
for the period July 1, 2012 - July 31, 2012

<u>Fair Value Basis Activity Summary</u>	
Beginning Fair Value	36,253,466.82
Additions	
Contributions	0.00
Interest Received	45,000.00
Accrued Interest Sold	0.00
Total Additions	45,000.00
Deductions	
Withdrawals	40,986.04
Fees Paid	3,015.07
Accrued Interest Purchased	438.89
Total Deductions	(44,440.00)
 Change in Fair Value for the Period	 25,197.91
Ending Fair Value	36,279,224.73

<u>Detail of Fair Value Basis Return</u>			
	Interest Earned	Change in Fair Value	Total Income
Current Holdings			
Commercial Paper	0.00	1,266.00	1,266.00
U.S. Treasury	3,397.78	6,641.00	10,038.78
U.S. Instrumentality	21,643.74	24,871.05	46,514.79
Corporate	30,519.98	(5,383.14)	25,136.84
Sales and Maturities			
U.S. Instrumentality	2,413.89	(2,197.00)	216.89
Total	57,975.39	25,197.91	83,173.30

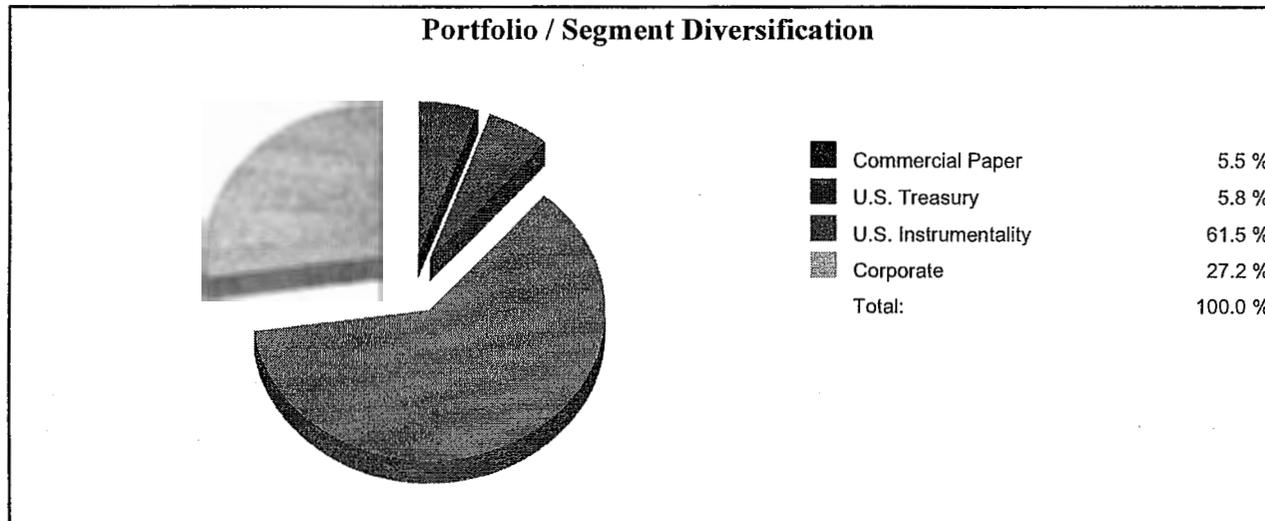
<u>Annualized Comparative Rates of Return</u>			
	Twelve Month Trailing	Six Month Trailing	For the Month
Fed Funds	0.11 %	0.14 %	0.17 %
Overnight Repo	0.10 %	0.15 %	0.17 %
3 Month T-Bill	0.08 %	0.12 %	0.12 %
6 Month T-Bill	0.21 %	0.18 %	0.24 %
1 Year T-Note	0.34 %	0.20 %	0.83 %
2 Year T-Note	0.60 %	0.32 %	2.36 %
5 Year T-Note	5.82 %	2.86 %	8.74 %

<u>Summary of Fair Value Basis Return for the Period</u>		
	Total Portfolio	Excl. Cash Eq.
Interest Earned	57,975.39	57,975.39
Change in Fair Value	<u>25,197.91</u>	<u>25,197.91</u>
Total Income on Portfolio	83,173.30	83,173.30
Average Daily Historical Cost	36,180,883.64	36,180,883.64
Annualized Return	2.71%	2.71%
Annualized Return Net of Fees	2.62%	2.62%
Annualized Return Year to Date Net of Fees	1.30%	1.36%
Weighted Average Effective Maturity in Days	419	419

**City of Englewood
Recap of Securities Held
July 31, 2012**

	Historical Cost	Amortized Cost	Fair Value	Unrealized Gain (Loss)	Weighted Average Final Maturity (Days)	Weighted Average Effective Maturity (Days)	% Portfolio/Segment	Weighted Average Yield *	Weighted Average Market Duration (Years)
Commercial Paper	1,994,689.72	1,998,180.55	1,997,956.00	(224.55)	67	67	5.47	0.57	0.00
U.S. Treasury	2,108,437.51	2,083,859.30	2,100,078.00	16,218.70	1,155	1,155	5.79	0.57	3.07
U.S. Instrumentality	22,408,234.75	22,378,401.49	22,513,477.55	135,076.06	1,214	441	61.50	1.04	1.19
Corporate	9,923,234.20	9,621,016.53	9,667,713.18	46,696.65	282	282	27.24	1.11	0.76
Total	36,434,596.18	36,081,457.87	36,279,224.73	197,766.86	894	419	100.00	1.00	1.11

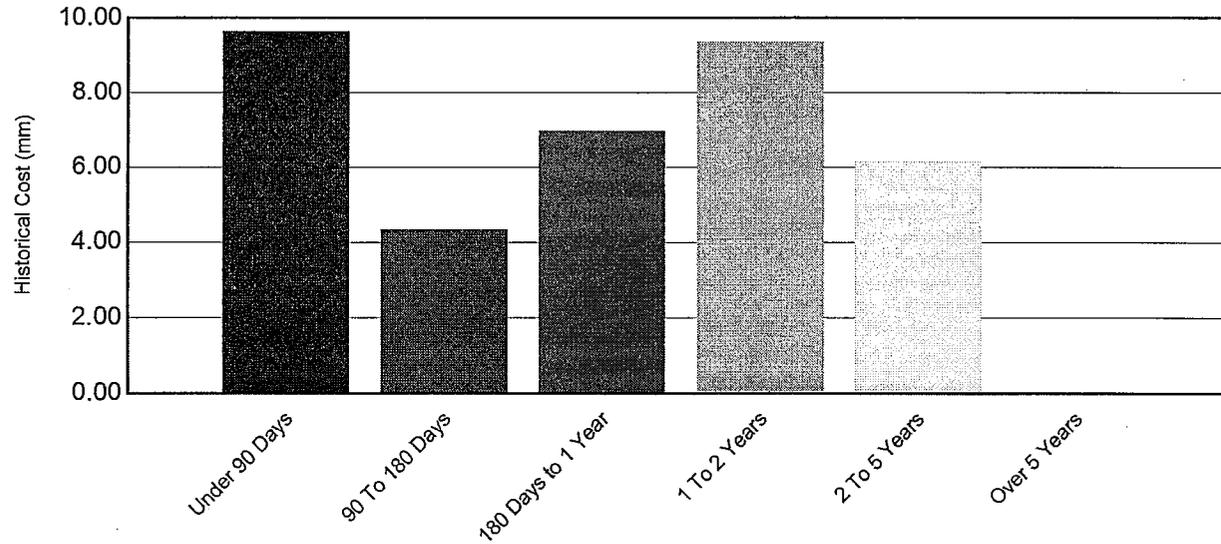
* Weighted Average Yield is calculated on a "yield to worst" basis.



**City of Englewood
Maturity Distribution of Securities Held
July 31, 2012**

Maturity	Historical Cost	Percent
Under 90 Days	9,635,807.50	26.45 %
90 To 180 Days	4,326,962.47	11.88 %
180 Days to 1 Year	6,974,469.70	19.14 %
1 To 2 Years	9,361,699.00	25.69 %
2 To 5 Years	6,135,657.51	16.84 %
Over 5 Years	0.00	0.00 %
	36,434,596.18	100.00 %

Maturity Distribution



**City of Englewood
Securities Held
July 31, 2012**

CUSIP/ Description	Purchase Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost/ Accrued Interest Purchased	Amortized Cost/ Accretion (Amortization)	Fair Value/ Change In Fair Value	Unrealized Gain (Loss)	Interest Received	Interest Earned	Total Accrued Interest	% Port Cost	Yield	
Commercial Paper														
48802WLD8	02/24/12	0.000	08/01/12	1,000,000.00	997,217.50	1,000,000.00	999,995.00	(5.00)	0.00	0.00	0.00	2.74	0.64	
KELLS FUNDING LLC					0.00	542.50	175.00							
85324TMA1	06/11/12	0.000	12/10/12	1,000,000.00	997,472.22	998,180.55	997,961.00	(219.55)	0.00	0.00	0.00	2.74	0.51	
STANDARD CHARTER					0.00	430.55	1,091.00							
TOTAL (Commercial Paper)				2,000,000.00	1,994,689.72	1,998,180.55	1,997,956.00	(224.55)	0.00	0.00	0.00	5.47		
					0.00	973.05	1,266.00							
U.S. Treasury														
912828M110	09/15/11	2.250	01/31/15	1,000,000.00	1,061,484.38	1,045,490.47	1,049,453.00	3,962.53	11,250.00	1,915.54	61.14	2.91	0.41	
T-Note					0.00	(1,544.58)	1,641.00							
912828QP8	09/23/11	1.750	05/31/16	1,000,000.00	1,046,953.13	1,038,368.83	1,050,625.00	12,256.17	0.00	1,482.24	2,964.48	2.87	0.73	
T-Note					0.00	(850.20)	5,000.00							
TOTAL (U.S. Treasury)				2,000,000.00	2,108,437.51	2,083,859.30	2,100,078.00	16,218.70	11,250.00	3,397.78	3,025.62	5.79		
					0.00	(2,394.78)	6,641.00							
U.S. Instrumentality														
3135GDCQ4	Call	11/30/11	0.450	09/06/13	1,000,000.00	999,100.00	999,441.33	1,000,191.00	749.67	0.00	375.00	1,812.50	2.74	0.50
FNMA						0.00	43.19	(114.00)						
31398A4N9		10/15/10	1.000	10/15/13	1,000,000.00	1,001,170.00	1,000,000.00	1,006,645.00	6,645.00	0.00	833.33	2,944.44	2.75	1.00
FNMA						0.00	0.00	314.00						
3133XWKV0		03/28/11	2.375	03/14/14	1,000,000.00	1,030,620.00	1,016,696.67	1,033,669.00	16,972.33	0.00	1,979.16	9,038.19	2.83	1.32
FHLB						0.00	(877.29)	(367.00)						
3134G2UA8		11/30/11	1.000	08/20/14	1,000,000.00	1,007,500.00	1,005,651.41	1,013,379.00	7,727.59	0.00	833.33	4,472.22	2.77	0.72
FILMC						0.00	(233.90)	1,771.00						
313370JS8		07/28/11	1.375	09/12/14	1,000,000.00	1,011,560.00	1,007,814.64	1,021,860.00	14,045.36	0.00	1,145.84	5,309.03	2.78	1.00
FHLB						0.00	(313.80)	1,302.00						
3136FTHC6	Call	10/27/11	1.000	01/26/15	1,000,000.00	1,000,000.00	1,000,000.00	1,001,129.00	1,129.00	5,000.00	833.33	138.89	2.74	1.00
FNMA						0.00	0.00	(246.00)						
3135G0HA4	Call	02/01/12	0.750	01/30/15	1,000,000.00	1,004,962.00	1,003,723.20	1,004,219.00	495.80	3,750.00	625.00	20.83	2.76	0.50
FNMA						0.00	(211.01)	1,671.00						
313373JK9	Call	04/29/11	2.100	04/29/15	1,000,000.00	1,002,500.00	1,000,926.81	1,012,108.00	11,181.19	0.00	1,750.00	5,366.67	2.75	1.97
FHLB						0.00	(106.02)	(999.00)						
3135G0CV3	Call	12/21/11	1.050	09/14/15	1,000,000.00	1,000,000.00	1,000,000.00	1,000,812.00	812.00	0.00	875.00	3,995.83	2.74	1.05
FNMA						0.00	0.00	(452.00)						
313371AE6	Call	10/15/10	1.000V	10/15/15	1,000,000.00	1,001,250.00	1,000,128.25	1,000,966.00	837.75	0.00	833.33	2,944.44	2.75	0.94
FHLB						0.00	(53.01)	(423.00)						

**City of Englewood
Securities Held
July 31, 2012**

CUSIP/ Description	Purchase Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost/ Accrued Interest Purchased	Amortized Cost/ Accretion (Amortization)	Fair Value/ Change In Fair Value	Unrealized Gain (Loss)	Interest Received	Interest Earned	Total Accrued Interest	% Port Cost	Yield	
3134G24E9 FHLMC	Call 11/17/11	1.200	11/17/15 05/17/13	1,000,000.00	1,002,500.00 0.00	1,001,320.84 (141.68)	1,006,016.00 183.00	4,695.16	0.00	1,000.00	2,466.67	2.75	1.03	
3134G3MK3 FHLMC	Call 02/24/12	1.000	02/24/16 02/24/14	1,000,000.00	1,004,140.00 0.00	1,003,239.51 (175.57)	1,007,110.00 2,304.00	3,870.49	0.00	833.33	4,361.11	2.76	0.79	
3134G3SE1 FHLMC	Call 05/25/12	1.000	03/21/16 03/21/14	1,000,000.00	1,003,410.00 1,777.78	1,003,061.31 (158.96)	1,007,977.00 2,626.00	4,915.69	0.00	833.33	3,611.11	2.75	0.81	
3133EAWZ7 FFCB	Call 07/31/12	0.790	07/11/16 07/11/13	1,000,000.00	1,000,560.00 438.89	1,000,558.38 (1.62)	1,000,779.00 219.00	220.62	0.00	0.00	438.89	2.75	0.73	
3136FTFY0 FNMA	Call 10/26/11	1.250V	10/26/16 10/26/12	1,000,000.00	1,000,000.00 0.00	1,000,000.00 0.00	1,001,996.00 (680.00)	1,996.00	0.00	1,041.67	3,298.61	2.74	1.25	
3136FTHY8 FNMA	Call 11/07/11	1.625	11/07/16 11/07/12	1,000,000.00	1,002,410.00 0.00	1,000,645.30 (204.13)	1,003,506.00 (769.00)	2,860.70	0.00	1,354.17	3,791.67	2.75	1.38	
3135G0ES8 FNMA	11/30/11	1.375	11/15/16	1,000,000.00	1,002,090.00 0.00	1,001,807.41 (35.76)	1,029,512.00 6,007.00	27,704.59	0.00	1,145.84	2,902.78	2.75	1.33	
3136FTWP0 FNMA	Call 12/29/11	1.300V	12/28/16 12/28/12	1,000,000.00	1,000,000.00 0.00	1,000,000.00 0.00	1,004,105.00 (152.00)	4,105.00	0.00	1,083.34	1,191.67	2.74	1.30	
313378WF4 FHLB	05/10/12	1.125	03/10/17	1,000,000.00	1,006,070.00 1,156.25	1,005,784.56 (106.61)	1,016,507.00 6,659.00	10,722.44	0.00	937.50	3,687.50	2.76	1.00	
3136FTG60 FNMA	Call 06/08/12	1.300	04/25/17 01/25/13	1,325,000.00	1,327,080.25 2,057.43	1,326,593.96 (279.17)	1,332,226.55 363.05	5,632.59	0.00	1,435.41	4,593.33	3.64	1.05	
3136G0CF6 FNMA	Call 04/26/12	1.125V	04/26/17 04/26/13	1,000,000.00	1,001,000.00 0.00	1,000,734.25 (84.93)	1,005,512.00 899.00	4,777.75	0.00	937.50	2,968.75	2.75	1.02	
3134G3XE5 FHLMC	Call 06/18/12	1.150	06/07/17 06/07/13	1,000,000.00	1,000,312.50 351.39	1,000,273.66 (27.36)	1,003,253.00 4,755.00	2,979.34	0.00	958.33	1,725.00	2.75	1.12	
TOTAL (U.S. Instrumentality)					22,325,000.00	22,408,234.75 5,781.74	22,378,401.49 (2,967.63)	22,513,477.55 24,871.05	135,076.06	8,750.00	21,643.74	71,080.13	61.50	

Corporate

36962G4E1 GE Capital	07/16/10	3.500	08/13/12	1,000,000.00	1,034,170.00 0.00	1,000,540.24 (1,395.61)	1,000,890.00 (2,441.00)	349.76	0.00	2,916.66	16,333.33	2.84	1.81
59217EBZ6 Metropolitan Life GI	08/27/10	2.875	09/17/12	1,000,000.00	1,033,570.00 0.00	1,002,098.13 (1,383.86)	1,002,719.00 (1,471.00)	620.87	0.00	2,395.83	10,701.39	2.84	1.22
87244EAC6 TIAA Global Markets	09/30/11	5.125	10/10/12	1,500,000.00	1,570,500.00 0.00	1,513,125.00 (5,812.50)	1,512,900.00 (3,931.50)	(225.00)	0.00	6,406.25	23,703.13	4.31	0.53
592179JG1 Met Life Global Fund	10/03/11	5.125	04/10/13	500,000.00	525,630.00 0.00	511,637.41 (1,431.58)	515,400.50 (1,134.50)	3,763.09	0.00	2,135.41	7,901.04	1.44	1.69
64953BAP3 NEW YORK LIFE GLO	09/27/11	4.650	05/09/13	1,360,000.00	1,441,967.20 0.00	1,399,038.62 (4,306.75)	1,403,979.68 953.36	4,941.06	0.00	5,270.00	14,404.67	3.96	0.89

**City of Englewood
Securities Held
July 31, 2012**

CUSIP/ Description	Purchase Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost/ Accrued Interest Purchased	Amortized Cost/ Accretion (Amortization)	Fair Value/ Change In Fair Value	Unrealized Gain (Loss)	Interest Received	Interest Earned	Total Accrued Interest	% Port Cost	Yield
12572QAA3 CME GROUP INC	08/05/11	5.400	08/01/13	1,000,000.00	1,088,050.00	1,044,206.67	1,048,152.00	3,945.33	0.00	4,500.00	27,000.00	2.99	0.92
					0.00	(3,754.54)	(899.00)						
06406HBK4 Bank of New York	08/27/10	5.125	08/27/13	1,000,000.00	1,113,040.00	1,040,327.23	1,050,538.00	10,210.77	0.00	4,270.83	21,923.61	3.05	1.27
					0.00	(3,197.30)	(1,270.00)						
36962G4X9 GE Capital	08/25/11	2.100	01/07/14	500,000.00	506,185.00	503,742.42	508,642.00	4,899.58	5,250.00	875.00	700.00	1.39	1.57
					0.00	(221.41)	865.50						
06406HBT5 Bank of New York	08/31/11	1.500	01/31/14	600,000.00	611,292.00	607,000.02	607,941.00	940.98	0.00	750.00	4,500.00	1.68	0.71
					0.00	(395.98)	978.00						
478160AX2 Johnson & Johnson	05/20/11	1.200	05/15/14	1,000,000.00	998,830.00	999,300.79	1,016,551.00	17,250.21	0.00	1,000.00	2,533.33	2.74	1.24
					0.00	33.25	2,967.00						
TOTAL (Corporate)				9,460,000.00	9,923,234.20	9,621,016.53	9,667,713.18	46,696.65	5,250.00	30,519.98	129,700.50	27.24	
					0.00	(21,866.28)	(5,383.14)						

GRAND TOTAL				35,785,000.00	36,434,596.18	36,081,457.87	36,279,224.73	197,766.86	25,250.00	55,561.50	203,806.25	100.00	
					5,781.74	(26,255.64)	27,394.91						

V = variable rate, current rate shown, average rate for Cash & Equivalents

City of Englewood
GASB 40 - Deposit and Investment Risk Disclosure
July 31, 2012

CUSIP	Type	Coupon	Maturity Date	Call Date	S&P Rating	Moody Rating	Par Value / Shares	Historical Cost	% Portfolio Hist Cost	Market Value	% Portfolio Mkt Value	Weighted Avg Mkt Dur (Yrs)
<u>FNMA</u>												
3135G0CQ4	U.S. Instrumentality	0.450	09/06/2013	09/06/2012	AA+	Aaa	1,000,000.00	999,100.00	2.74	1,000,191.00	2.76	0.10
3135G0CV3	U.S. Instrumentality	1.050	09/14/2015	09/14/2012	AA+	Aaa	1,000,000.00	1,000,000.00	2.74	1,000,812.00	2.76	0.12
3136FTHC6	U.S. Instrumentality	1.000	01/26/2015	10/26/2012	AA+	Aaa	1,000,000.00	1,000,000.00	2.74	1,001,129.00	2.76	0.24
3136FTFY0	U.S. Instrumentality	1.250	10/26/2016	10/26/2012	AA+	Aaa	1,000,000.00	1,000,000.00	2.74	1,001,996.00	2.76	0.24
3136FTHY8	U.S. Instrumentality	1.625	11/07/2016	11/07/2012	AA+	Aaa	1,000,000.00	1,002,410.00	2.75	1,003,506.00	2.77	0.27
3136FTWP0	U.S. Instrumentality	1.300	12/28/2016	12/28/2012	AA+	Aaa	1,000,000.00	1,000,000.00	2.74	1,004,105.00	2.77	0.41
3136FTG60	U.S. Instrumentality	1.300	04/25/2017	01/25/2013	AA+	Aaa	1,325,000.00	1,327,080.25	3.64	1,332,226.55	3.67	0.48
3136G0CF6	U.S. Instrumentality	1.125	04/26/2017	04/26/2013	AA+	Aaa	1,000,000.00	1,001,000.00	2.75	1,005,512.00	2.77	0.73
31398A4N9	U.S. Instrumentality	1.000	10/15/2013		AA+	Aaa	1,000,000.00	1,001,170.00	2.75	1,006,645.00	2.77	1.20
3135G0HA4	U.S. Instrumentality	0.750	01/30/2015	01/30/2014	AA+	Aaa	1,000,000.00	1,004,962.00	2.76	1,004,219.00	2.77	1.49
3135G0ES8	U.S. Instrumentality	1.375	11/15/2016		AA+	Aaa	1,000,000.00	1,002,090.00	2.75	1,029,512.00	2.84	4.16
ISSUER TOTAL							11,325,000.00	11,337,812.25	31.12	11,389,853.55	31.39	0.85
<u>FHLB</u>												
313371AE6	U.S. Instrumentality	1.000	10/15/2015	10/15/2012	AA+	Aaa	1,000,000.00	1,001,250.00	2.75	1,000,966.00	2.76	0.21
313373JK9	U.S. Instrumentality	2.100	04/29/2015	04/29/2013	AA+	Aaa	1,000,000.00	1,002,500.00	2.75	1,012,108.00	2.79	0.74
3133XWKV0	U.S. Instrumentality	2.375	03/14/2014		AA+	Aaa	1,000,000.00	1,030,620.00	2.83	1,033,669.00	2.85	1.58
313370JS8	U.S. Instrumentality	1.375	09/12/2014		AA+	Aaa	1,000,000.00	1,011,560.00	2.78	1,021,860.00	2.82	2.08
313378WF4	U.S. Instrumentality	1.125	03/10/2017		AA+	Aaa	1,000,000.00	1,006,070.00	2.76	1,016,507.00	2.80	4.47
ISSUER TOTAL							5,000,000.00	5,052,000.00	13.87	5,085,110.00	14.02	1.82
<u>FHLMC</u>												
3134G24E9	U.S. Instrumentality	1.200	11/17/2015	05/17/2013	AA+	Aaa	1,000,000.00	1,002,500.00	2.75	1,006,016.00	2.77	0.79
3134G3XE5	U.S. Instrumentality	1.150	06/07/2017	06/07/2013	AA+	Aaa	1,000,000.00	1,000,312.50	2.75	1,003,253.00	2.77	0.84
3134G3MK3	U.S. Instrumentality	1.000	02/24/2016	02/24/2014	AA+	Aaa	1,000,000.00	1,004,140.00	2.76	1,007,110.00	2.78	1.54
3134G3SE1	U.S. Instrumentality	1.000	03/21/2016	03/21/2014	AA+	Aaa	1,000,000.00	1,003,410.00	2.75	1,007,977.00	2.78	1.62
3134G2UA8	U.S. Instrumentality	1.000	08/20/2014		AA+	Aaa	1,000,000.00	1,007,500.00	2.77	1,013,379.00	2.79	2.02
ISSUER TOTAL							5,000,000.00	5,017,862.50	13.77	5,037,735.00	13.89	1.37
<u>T-Note</u>												
912828MH0	U.S. Treasury	2.250	01/31/2015		AA+	Aaa	1,000,000.00	1,061,484.38	2.91	1,049,453.00	2.89	2.44
912828QP8	U.S. Treasury	1.750	05/31/2016		AA+	Aaa	1,000,000.00	1,046,953.13	2.87	1,050,625.00	2.90	3.71
ISSUER TOTAL							2,000,000.00	2,108,437.51	5.79	2,100,078.00	5.79	3.08

City of Englewood
GASB 40 - Deposit and Investment Risk Disclosure
July 31, 2012

CUSIP	Type	Coupon	Maturity Date	Call Date	S&P Rating	Moody Rating	Par Value / Shares	Historical Cost	% Portfolio Hist Cost	Market Value	% Portfolio Mkt Value	Weighted Avg Mkt Dur (Yrs)
<u>Bank of New York</u>												
06406HBK4	Corporate	5.125	08/27/2013		A+	Aa3	1,000,000.00	1,113,040.00	3.05	1,050,538.00	2.90	1.03
06406HBT5	Corporate	1.500	01/31/2014		A+	Aa3	600,000.00	611,292.00	-1.68	607,941.00	1.68	1.47
ISSUER TOTAL							1,600,000.00	1,724,332.00	4.73	1,658,479.00	4.57	1.20
<u>TIAA Global Markets</u>												
87244EAC6	Corporate	5.125	10/10/2012		AA+	Aa1	1,500,000.00	1,570,500.00	4.31	1,512,900.00	4.17	0.19
ISSUER TOTAL							1,500,000.00	1,570,500.00	4.31	1,512,900.00	4.17	0.19
<u>GE Capital</u>												
36962G4E1	Corporate	3.500	08/13/2012		AA+	A1	1,000,000.00	1,034,170.00	2.84	1,000,890.00	2.76	0.03
36962G4X9	Corporate	2.100	01/07/2014		AA+	A1	500,000.00	506,185.00	1.39	508,642.00	1.40	1.41
ISSUER TOTAL							1,500,000.00	1,540,355.00	4.23	1,509,532.00	4.16	0.50
<u>NEW YORK LIFE GLOBAL FDG</u>												
64953BAP3	Corporate	4.650	05/09/2013		AA+	Aaa	1,360,000.00	1,441,967.20	3.96	1,403,979.68	3.87	0.76
ISSUER TOTAL							1,360,000.00	1,441,967.20	3.96	1,403,979.68	3.87	0.76
<u>CME GROUP INC</u>												
12572QAA3	Corporate	5.400	08/01/2013		AA-	Aa3	1,000,000.00	1,088,050.00	2.99	1,048,152.00	2.89	0.96
ISSUER TOTAL							1,000,000.00	1,088,050.00	2.99	1,048,152.00	2.89	0.96
<u>Johnson & Johnson</u>												
478160AX2	Corporate	1.200	05/15/2014		AAA	Aaa	1,000,000.00	998,830.00	2.74	1,016,551.00	2.80	1.77
ISSUER TOTAL							1,000,000.00	998,830.00	2.74	1,016,551.00	2.80	1.77
<u>Metropolitan Life Global Fund</u>												
59217EBZ6	Corporate	2.875	09/17/2012		AA-	Aa3	1,000,000.00	1,033,570.00	2.84	1,002,719.00	2.76	0.13
ISSUER TOTAL							1,000,000.00	1,033,570.00	2.84	1,002,719.00	2.76	0.13
<u>FFCB</u>												
3133EAWZ7	U.S. Instrumentality	0.790	07/11/2016	07/11/2013	AA+	Aaa	1,000,000.00	1,000,560.00	2.75	1,000,779.00	2.76	0.94
ISSUER TOTAL							1,000,000.00	1,000,560.00	2.75	1,000,779.00	2.76	0.94

City of Englewood
GASB 40 - Deposit and Investment Risk Disclosure
July 31, 2012

CUSIP	Type	Coupon	Maturity Date	Call Date	S&P Rating	Moody Rating	Par Value / Shares	Historical Cost	% Portfolio Hist Cost	Market Value	% Portfolio Mkt Value	Weighted Avg Mkt Dur (Yrs)
<u>KELLS FUNDING LLC</u>												
48802WLD8	Commercial Paper	0.000	08/01/2012		A-1+	P-1	1,000,000.00	997,217.50	2.74	999,995.00	2.76	0.00
ISSUER TOTAL							1,000,000.00	997,217.50	2.74	999,995.00	2.76	0.00
<u>STANDARD CHARTERED BANK</u>												
85324TMA1	Commercial Paper	0.000	12/10/2012		A-1+	P-1	1,000,000.00	997,472.22	2.74	997,961.00	2.75	0.00
ISSUER TOTAL							1,000,000.00	997,472.22	2.74	997,961.00	2.75	0.00
<u>Met Life Global Funding</u>												
592179JG1	Corporate	5.125	04/10/2013		AA-	Aa3	500,000.00	525,630.00	1.44	515,400.50	1.42	0.68
ISSUER TOTAL							500,000.00	525,630.00	1.44	515,400.50	1.42	0.68

GRAND TOTAL	35,785,000.00	36,434,596.18	100.00	36,279,224.73	100.00	1.12
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Highlighted totals are issuers representing 5.00% or more of the portfolio's market value

**City of Englewood
Securities Purchased
July 1, 2012 - July 31, 2012**

CUSIP/ Description	Purchase Date	Rate/Coupon	Maturity/ Call Date	Par Value/ Shares	Unit Cost	Principal Cost	Accrued Interest Purchased	Yield
U.S. Instrumentality								
3133EAWZ7	Call	07/31/2012	07/11/2016	1,000,000.00	100.056	1,000,560.00	438.89	0.73
FFCB			07/11/2013					
TOTAL (U.S. Instrumentality)				1,000,000.00		1,000,560.00	438.89	
GRAND TOTAL				1,000,000.00		1,000,560.00	438.89	

V = variable rate, current rate shown, average rate for Cash & Equivalents

**City of Englewood
Securities Sold and Matured
July 1, 2012 - July 31, 2012**

CUSIP/ Description	Sale or Maturity Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost	Amortized Cost at Sale or Maturity / Accr/ (Amort)	Sale/ Maturity Price	Fair Value at Sale or Maturity / Chg.In Fair Value	Realized Gain (Loss)	Accrued Interest Sold	Interest Received	Interest Earned	Yield
<u>U.S. Instrumentality</u>													
31331Y3X6	07/23/2012	3.950	07/23/2012	1,000,000.00	999,320.00	1,000,000.00	100.00	1,000,000.00	0.00	0.00	19,750.00	2,413.89	3.97
FFCB							10.54	(2,197.00)					
TOTAL (U.S. Instrumentality)				1,000,000.00	999,320.00	1,000,000.00		1,000,000.00	0.00	0.00	19,750.00	2,413.89	
							10.54	(2,197.00)					
GRAND TOTAL				1,000,000.00	999,320.00	1,000,000.00		1,000,000.00	0.00	0.00	19,750.00	2,413.89	
							10.54	(2,197.00)					

V = variable rate, current rate shown, average rate for Cash & Equivalents

**City of Englewood
Transaction Report
for the period July 1, 2012 - July 31, 2012**

Date	CUSIP	Transaction	Sec Type	Description	Maturity	PAR Value/Shares	Principal	Interest	Transaction Total	Balance
07/07/2012	36962G4X9	Interest	COR	GE Capital	01/07/2014	500,000.00	0.00	5,250.00	5,250.00	5,250.00
07/23/2012	31331Y3X6	Maturity	INS	FFCB	07/23/2012	1,000,000.00	1,000,000.00	0.00	1,000,000.00	1,005,250.00
07/23/2012	31331Y3X6	Interest	INS	FFCB	07/23/2012	1,000,000.00	0.00	19,750.00	19,750.00	1,025,000.00
07/26/2012	3136FTHC6	Interest	INS	FNMA	01/26/2015	1,000,000.00	0.00	5,000.00	5,000.00	1,030,000.00
07/30/2012	3135G0HA4	Interest	INS	FNMA	01/30/2015	1,000,000.00	0.00	3,750.00	3,750.00	1,033,750.00
07/31/2012	3133EAWZ7	Bought	INS	FFCB	07/11/2016	1,000,000.00	1,000,560.00	438.89	(1,000,998.89)	32,751.11
07/31/2012	912828MH0	Interest	TSY	T-Note	01/31/2015	1,000,000.00	0.00	11,250.00	11,250.00	44,001.11
Portfolio Activity Total									44,001.11	

Net Contributions:	0.00
Net Withdrawals:	40,986.04

Fees Charged:	3,015.07
Fees Paid:	3,015.07

**City of Englewood
Securities Bid and Offer
for the period 7/1/2012 - 7/31/2012**

Trans	Settle	Description	Call Date	Broker	Par Value	Discount	Price	YTM/YTC	Competitive Bids
BUY	07/31/2012	FFCB .79 07/11/2016	07/11/13	MIZ	1,000,000		100.056	0.78/0.73	UBS-FFCB CALL .71 07/16-13 @ YTC 0.68 MOR-FHLB .28 08/02/13 @ YTM 0.22

**City of Englewood
Upcoming Cash Activity
for the next 45 days**

Date	Transaction	CUSIP	Description	Coupon	Maturity Date	Next Call Date	Par / Shares	Principal	Interest	Transaction Total
08/01/2012	Interest	12572QAA3	CME GROUP INC	5.400	08/01/2013		1,000,000.00	0.00	27,000.00	27,000.00
08/01/2012	Interest	06406HBT5	Bank of New York	1.500	01/31/2014		600,000.00	0.00	4,500.00	4,500.00
08/01/2012	Bought	48802XHQ2	KELLS FUNDING LLC	0.540	01/28/2013		1,000,000.00	(997,300.00)	0.00	(997,300.00)
08/01/2012	Maturity	48802WLD8	KELLS FUNDING LLC	0.630	08/01/2012		1,000,000.00	1,000,000.00	0.00	1,000,000.00
08/13/2012	Maturity	36962G4E1	GE Capital	3.500	08/13/2012		1,000,000.00	1,000,000.00	17,500.00	1,017,500.00
08/20/2012	Interest	3134G2UA8	FHLMC	1.000	08/20/2014		1,000,000.00	0.00	5,000.00	5,000.00
08/24/2012	Interest	3134G3MK3	FHLMC	1.000	02/24/2016	02/24/2014	1,000,000.00	0.00	5,000.00	5,000.00
08/27/2012	Interest	06406HBK4	Bank of New York	5.125	08/27/2013		1,000,000.00	0.00	25,625.00	25,625.00
09/06/2012	Interest	3135G0CQ4	FNMA	0.450	09/06/2013	09/06/2012	1,000,000.00	0.00	2,250.00	2,250.00
09/10/2012	Interest	313378WF4	FHLB	1.125	03/10/2017		1,000,000.00	0.00	4,906.25	4,906.25
09/12/2012	Interest	313370JS8	FHLB	1.375	09/12/2014		1,000,000.00	0.00	6,875.00	6,875.00
09/14/2012	Interest	3133XWKV0	FHLB	2.375	03/14/2014		1,000,000.00	0.00	11,875.00	11,875.00
09/14/2012	Interest	3135G0CV3	FNMA	1.050	09/14/2015	09/14/2012	1,000,000.00	0.00	5,250.00	5,250.00

END OF REPORTS



New York Office
113 King Street
Armonk, NY 10504
Tel: 866 766 3030
Fax: 914 765 3030

Colorado Office
1900 Sixteenth Street, Suite 200
Denver, CO 80202
Tel: 303 860 1100
Fax: 303 860 0016

For any questions concerning this report please contact accounting either by phone or email to camreports@cutwater.com.



Summary Statement

July 2012

City of Englewood

1000 Englewood Parkway
Englewood, CO 80110-2304
USA

COLOTRUST PLUS+

Average Monthly Yield: 0.26%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
CO-01-0074-8001	General - 8001	3,594,525.81	1,461,177.06	0.00	1,035.49	4,335,603.26	5,056,738.36
CO-01-0074-8005	2003 GOLF RESERVE	293,500.00	0.00	0.00	0.00	293,500.00	293,500.00
CO-01-0074-8006	2012 WATER BONDS	0.00	6,730,000.00	0.00	987.75	4,559,399.87	6,730,987.75
CO-01-0074-8007	2001 STORM RESERVE	102,500.00	0.00	0.00	0.00	102,500.00	102,500.00
CO-01-0074-8008	2009 WATER BONDS	0.00	0.00	0.00	0.00	0.00	0.00
Total		3,990,525.81	8,191,177.06	0.00	2,023.24	9,291,003.13	12,183,726.11

Email:

Phone: (877) 311-0219 / (303) 864-7474

Fax: (877) 311-0220

www.colotrust.com

CITY OF ENGLEWOOD CODE ENFORCEMENT ADVISORY COMMITTEE

Special Meeting
Wednesday, August 15, 2012
6:30 p.m.

Englewood Civic Center
City Council Conference Room
1000 Englewood Parkway

AGENDA

- I. Call to Order
- II. Approval of Minutes – July 18, 2012, Meeting
- III. Public Open Forum (Please limit presentation to five minutes)
- IV. New Business
 - a. Chicken's and Fowl Regulations/Requirements
- V. Unfinished Business
 - None
- VI. Code Enforcement Report
 - None
- VII. Topics for Future Meetings
- VIII. Adjournment

Please note: If you have a disability and need auxiliary aids or services, please notify the City of Englewood at 303-762-2310 at least 48 hours in advance of when services are needed. Thank you.

School/City Committee Meeting
Thursday, August 16, 2012
Schools Administration Bldg. Board Room
4101 South Bannock Street
5:00 P.M.

I. City Use Tax Projects

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: August 8, 2012

SUBJECT: PROJECT UPDATES – DRCOG T.I.P. Application, Duncan Park Demolition, Centennial Park Trail Loop, West Harvard Gulch Trail Project, Kent Place, Gas Line Replacement Projects, Concrete Utility Program 2012, City Radio System, Street Maintenance Projects 2012, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

DRCOG TRANSPORTATION IMPROVEMENT PROGRAM APPLICATION

Staff submitted an application for Federal funds to construct new landscaped medians on South Broadway between Hwy. 285 and Quincy. This potential federal aid project was discussed with City Council at the Study Session on June 4th. DRCOG acknowledged receipt of our application. DRCOG has completed the initial review of projects submitted for the “Spring 2012 Call for TIP Projects”. The revised scoring of our project application (by DRCOG staff) has lowered our score below the minimum required for funding. Public Works staff contacted DRCOG for clarification. DRCOG staff stated they reduced our points in the category for “Economic Benefit”. DRCOG received \$72 million in project requests; however, the total available is \$36 million.

DUNCAN PARK DEMOLITION

Demolition of the old school building is complete. **Park restoration work continued. Parks crews have substantially completed irrigation work and sod installation is expected to be complete next week.**

CENTENNIAL PARK TRAIL LOOP PROJECT

A contract has been awarded to Standard Concrete, Inc. of Denver, CO for improvements to the loop trail including removing the asphalt and replacing it with a 10-ft. wide concrete path. **Standard Concrete continued work on the trail system. The concrete trail is substantially complete, and with the exception of some truck access areas, the trail has been reopened to the public. The contractor will be installing irrigation lines and landscaping.** The new bridge was delivered to the site and bridge caissons were drilled and poured. **Bridge abutments will be poured after approval of shop drawings.** The project is expected to be complete in late August.

WEST HARVARD GULCH TRAIL PROJECT

The Urban Drainage and Flood Control District is managing a project to complete a trail connection from our Northwest Greenbelt (Harvard Gulch) to the Platte River Trail System. This project will construct a concrete trail, beginning at the end of our trail system east of Raritan St., and passing under the railroad tracks in Denver. This will complete the trail system connection to the Platte River. This project has been in the planning stages for approximately 15 years, complicated by design issues related to dropping the grade of the trail to pass under the railroad tracks. The project will include the construction of retaining walls (up to 9-ft. high) and installation of a concrete box culvert under the tracks. **BT Construction continued working on the railroad underpass.** Installation of the box culvert under the tracks is complete.

KENT PLACE

Colorado Structures Inc., continued construction of the “Fresh Fare by King Soopers”. Work on Retail Pads One and Two continued.

The residential portion of the Kent Place development will begin later this week. Colorado Structures (the same contractor performing retail construction) was awarded the contract. Staff has met with the contractor regarding access and working hours, and also to make sure they are aware of truck restrictions in the surrounding neighborhoods.

CONCRETE UTILITY 2012

NORAA Concrete Construction has completed 95% of the project and has temporarily demobilized. The contractor will return in early September for approximately one week to complete the project. **Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or concreteutility@englewoodgov.org.**

CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

STREET MAINTENANCE PROJECTS 2012

The 2012 In-House Overlay Program continued. The Street Division completed rotomilling and paving Floyd Avenue between Broadway and Cherokee. The road was reopened one day ahead of schedule.

The Street Division began asphalt overlay of Broadway between Floyd and Yale. Broadway remains open, with lane closures, during the project. Variable message board signs were installed in advance of the project to notify the public. A press release was sent out two weeks ago. Additionally, Street Division staff personally delivered notices to adjacent businesses. Our notification efforts for both Floyd Ave. and Broadway have been very effective in reducing citizen and business complaints to near zero.

Paving of Union Avenue, west of the Platte River Bridge to the Waste Management truck entrance, is scheduled to begin on August 13th. The project will require a two-day closure of Union Avenue. Notifications were mailed to approximately 360 neighboring businesses and residents.

The Street Division has completed 43 of the 60 blocks scheduled.

Project lists, as well as construction updates, are on the City’s web site under Street Closures.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan’s occupancy level for March, 2012 is 94.5%. Commercial uses: Let It Bead, State Farm, Lifetime Family Practice, Cuttin’It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, CityCenter Community, Solid Grounds, and Weingarten Realty.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int’l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno’s, Miller, Air Walk, “Insurance Company of the West”, Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, and Bartertown Comics.

Bally’s Building

Tenants include Bally’s, “Blondies Fire House Pub and Restaurant”, and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe’s, Mega Wraps, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The EMRF lease with the Larry Miller Nissan Dealership was signed on February 7th.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School has received their Certificate of Occupancy.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicenter Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. **GPS equipment installation is 90% complete. 34 of the 37 units have been installed so far.** The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.

**CITY OF ENGLEWOOD
2012 CALENDAR OF EVENTS**



Mon., Aug. 13	6:00 p.m.	Study Session, Community Room
Tues. Aug. 14	3:00 p.m.	NonEmergency Employees Retirement Plan Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Comm. Development Conf. Rm.
	7:00 p.m.	Library Board, Library Board Room
Wed., Aug. 15	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Aug. 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Mon., Aug. 27	6:00 p.m.	Study Session, Community Room
Tues. Aug. 28	7:00 p.m.	Planning and Zoning Commission, Community Development Conference Room
Mon., Sept. 3		City Hall closed — Labor Day
Tues., Sept. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Sept. 5	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
	7:00 p.m.	Planning and Zoning Commission, Community Development Conference Room
Mon., Sept. 10	6:00 p.m.	Study Session, Community Room
Tues., Sept. 11	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed. Sept. 12	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers

Thurs. Sept. 13	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
Mon., Sept. 17	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Sept. 18	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Sept. 19	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Sept. 24	6:00 p.m.	Study Session, Community Room
Mon., Oct. 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Oct 2	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Oct. 3	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Oct. 8	6:00 p.m.	Study Session, Community Room
Tues., Oct. 9	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed. Oct 10	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thur. Oct 11	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
Mon., Oct. 15	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



August 20	Study Session & Regular Meeting Economic Development Incentives Long Term Asset Reserve Fund Board and Commission Reports
August 27	Study Session 2013 Proposed Budget
September 4	Study Session & Regular Meeting - Tuesday Englewood Depot
September 10	Study Session 2013 Proposed Budget
September 17	Study Session & Regular Meeting Financial Report Board and Commission Reports
September 24	Study Session 2013 Proposed Budget Workshop
October 1	Study Session & Regular Meeting
October 8	Study Session
October 15	Study Session & Regular Meeting Financial Report
October 22	Study Session Board and Commission Reports
October 29	No meeting scheduled – 5 th Monday
November 5	Study Session & Regular Meeting

November 12	Veteran's Day Holiday – no meeting scheduled
November 19	Study Session & Regular Meeting Financial Report
November 26	Study Session Board/Commission Reappointment Discussion – tentative Board and Commission Reports
December 3	Study Session & Regular Meeting Aid to Other Agencies Discussion City Council's participation on Boards/Commissions
December 10	Study Session

FUTURE STUDY SESSION TOPICS

ACE role in business initiatives
 Security Cameras Update
 Acoma Parking Lot Landscape
 Citizens Budget Committee (Fall)
 Comprehensive Plan Update (July or August)
 Neighborhood Preservation
 Full Service City (During Fall Budget Process)
 Water Conservation Plan (July or August)
 Concrete Utility Program
 South Platte River Projects
 Golf Course Restaurant Contract
 Citizen Engagement/Mindmixer
 City of Englewood/Xcel Energy Residential and Small
 Business Energy Efficiency Outreach
 Schools Use Tax Projects
 Pot-bellied Pigs

**City of Englewood
CULTURAL ARTS COMMISSION
Minutes of
June 6, 2012**

I. Call to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Park and Recreation Director Jerrell Black at the City Council Conference Room at the Civic Center building, 1000 Englewood Parkway.

Present: Tamara Emmanuel, Commission Member
Kaylene McCrum, Commission Member
Maggie Stewart, Commission Member
Kristy Reed, Commission Member
Jill Wilson, City Council Liaison
Jerrell Black, ex officio

Absent: Eric Bertoluzzi, Chairperson
Donna Schnitzer, Vice Chairperson
Karen Kenney, Commission Member
Kate Dulaney, Englewood School District Liaison
Mary Lynn Baird, Englewood School District Liaison

II. Review of Agenda

There were no changes to the agenda.

III. Approval of Minutes

Director Black asked if there were any changes to the minutes of April 4, 2012 and May 2, 2012. There were none. The minutes were approved as presented.

IV. Introduction of Guests

No Guest were present.

V. New Business

No new business was discussed.

VI. Old Business

Director Black gave an update to the Commission on Fun Fest. He stated that this year's event is being set up by Jeff Jones and that new activities are being added to the events for the day, including a zip line. Black also reminded the members that the Cultural Arts Committee has a booth at Fun Fest. He then turned the conversation over to Tamara Emmanuel. Commission Member Emmanuel asked the board for ideas for the booth and stated that the booth will be set up the same way as last year, with a partnership with Colorado Art Reach. Emmanuel suggested that the Commission recruit high school

students for volunteers for the festival since they have a certain amount of community service hours they must complete in order to graduate. Black stated that while this is a good idea, that in his experience, it is hard to get high school students to volunteer in August due to their job or athletic responsibilities. He suggested that the Board ask for volunteers from the high school next April so that students can plan to volunteer. Emmanuel then reiterated that if anyone has any ideas for the Fun Fest booth, to contact her. She stated that she will bring a sign-up sheet to the next Commission meeting so that everyone can sign up to volunteer.

Director Black discussed the 1% Art Fund. He revisited the discussion from the last Commission meeting where Recreation Manager Joe Sack had explained the art fund budget and the 1% that is taken from the Capital Projects Fund. He explained that this amount has been reduced down from \$5,000-\$6,000 a year to \$2,700 in 2012 due to the economic situation. Black stated that the Commission needs to make sure that the guidelines and processes to use this money are followed correctly. This includes proposals and internal discussion to ensure that everything is secure and correct with all parties involved, including Human Resources and Community Development. Black said that in the past some pieces of art have had dangerous sharp points or have not been up to code. Black apologized for his confusion on what had previously been discussed in the May meeting.

City Council Liaison Jill Wilson asked where the Commission was on the Community Garden Art. Commission Member Maggie Stewart explained that it is a work in progress. Stewart said that at the last meeting everyone had discussed the artwork of Peterson/Walker whose kite art exhibit is currently being showcased at the Museum of Outdoor Arts at the Englewood Civic Center. She explained that at the last meeting that most everyone had agreed that they liked the art, especially the different mediums that can be used, including fabric and metal and that they can be seasonal as well. Stewart continued by asking the commission whether they wanted to shop for the art or commission artists to create the artwork if they decided not to select the work of Peterson/Walker.

The Commission discussed whether there was an obligation to share the artwork with the Art Bus. The discussion continued with talk on whether the Commission could buy art for both the community garden and Duncan Park at the same time. Black asked if the Commission was talking about taking over the responsibility of the Art Bus from Community Development. He went on to say that the Art Bus and the art pieces on the route will require maintenance and could add up in costs for the Commission. Black stated that he will talk with Alan White, Director of Community Development regarding the cost of the Art Bus pieces and the future of the Art Bus. Black stated that it would be helpful to establish a sub-committee to look into the option of the Art Bus and the artwork involved with it and then bring it back to the Cultural Arts Commission for further discussion.

Wilson stated that the art in the Community Garden should be completed first before talking about the Art Bus.

Stewart then asked the commission what the budget is for art for the Community Garden. She stated that \$3000-\$4000 a piece is about average. Black responded that the commission needs to set up a subcommittee that will look into the budget and costs for artwork and bring that information back to the commission. Stewart said she thinks that doing an open call for art pieces will cost too much and that the commission should just buy a piece of art that is already made. Black replied that buying a piece of art will work,

but the commission needs to make sure that the process fits into the city's guidelines for purchases. This includes a written proposal on the project which should contain recommendations, maintenance costs and any other details on the project. Black said that once this proposal comes back to the board, the commission will approve it and the process will move forward. Stewart replied that summer is a great time to shop for art since there are a variety of art shows and festivals taking place. Emmanuel said that since everyone likes the idea of using the kite art in the garden, why not just continue with it and not shop around for other art. Black then asked the board if anyone was opposed to Commission Member Stewart contacting the artists and then bringing a proposal back to Black, Recreation Manager Sack and Open Space Manager Dave Lee to review. Then the proposal will come back to the board to approve.

There was a motion by Commission Member Emmanuel and seconded by Commission Member Reed to have Commission Member Stewart contact the artists George Peters and Melanie Walker to buy already created kite art and try to bring a proposal to the Commission meeting in July. Discussion followed regarding taking a Commission field trip up to Boulder to the artists' studio to look at their work.

Commission Member McCrumb asked where the art is going to be located at the garden. Black replied that will most likely be located outside of the garden to ensure that it does not block sunlight from any of the gardens. Commission Member Wilson stated that the location of the art must be carefully selected so that the art is not located on Depot land.

VII. Committee Reports

Commission Member Stewart gave an update on Public Art. Stewart said that the breast casting for art in the chamber is indefinitely on hold. She said the turn out for volunteers to be cast was great, but that no artists came forward to paint.

Commission Member Reed asked what the difference is between Englewood Arts and Public Art. Discussion followed explaining the difference between the two entities.

Black gave an update on the Parks and Recreation Committee meeting.

VIII. Upcoming Events

There are no upcoming events.

IX. Director's Choice

Ex-Officio Black gave the Commission an update on Hampton Hall. There was a comprehensive study on the Hampton Hall projector. The study came back with recommendations to upgrade the screens and sound system. The total cost for the study was \$10,000 and the cost of the upgrades will be \$20,000 to 28,000. The study was funded by the Conservative Trust Fund. The next step is a meeting between the library and Public Works on how to move forward with the upgrades. Staff will bring back a formal request for partial funding from the 1% for the Arts.

**City of Englewood
CULTURAL ARTS COMMISSION
Minutes of July 11, 2012**

I. Call to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Vice Chair Donna Schnitzer at the City Council Conference Room at the Civic Center building, 1000 Englewood Parkway.

Present:

Donna Schnitzer, Vice Chairperson
Tamara Emmanuel, Commission Member
Karen Kenney, Commission Member
Brianna Carey, Commission Member
Amy Martinez, Alternate Commission Member
Carly Sellaro, Englewood High School District Liaison
Jill Wilson, City Council Liaison
Jerrell Black, ex officio
Joe Sack, Recreation Manager

Absent:

Kaylene McCrum, Commission Member
Maggie Stewart, Commission Member
Kristy Reed, Commission Member
Kate Dulaney, Englewood School District Liaison
Mary Lynn Baird, Englewood School District Liaison

II. Review of Agenda

Ex-Officio Black asked to add a discussion of the election of Chair and Vice Chair to the agenda after the new members have been introduced.

III. Approval of Minutes

Schnitzer asked if there were any changes or corrections to the minutes of June 6, 2012. The June 6th minutes could not be approved due there only being one member present at the last meeting. The approval of minutes was deferred to the August meeting.

IV. Introduction of New Members

New Members were introduced. Brianna Carey, Commission Member, Amy Martinez, Alternate Commission Member, and Carly Sellaro, Englewood School District Liaison.

Black proposed that the Commission wait until the August meeting to elect the Chair and Vice Chair of the Commission. Black stated that since three regular members were absent from this month's meeting and this was the new members first meeting, it would benefit the Commission to wait until the next meeting for the election of Chair and Vice Chair. Schnitzer agreed to wait until the August meeting.

V. New Business

Sack asked the Commission to look at the proposal for the Hampden Hall Projector Project. Sack stated that the project was suggested to provide an upgrade to Hampden Hall. Sack then explained the details of the proposal to the Committee. Since the Cultural Arts Commission is the driving force behind the upgrade, Sack wants to make sure that everyone wants to move forward with the project and asked if anyone had any questions. City Council Liaison Jill Wilson asked if the other departments involved in the upgrade are going to contribute financially as well. Black responded that other departments are going to make contributions, including Englewood Arts.

Sack asked the Commission if they were willing to contribute \$5,000 towards the enhancement. Commission Member Emmanuel asked if it was possible to compromise on the amount since the cost of the project has not been bid and finalized. Emmanuel stated that the Commission could start with a contribution of \$3,500 to start and if more funds are needed in the future, the Commission could always come back and give more as needed. Emmanuel said that she is concerned that the Commission would give \$5,000 and then the cost would go up after everything is finalized. Sack replied that the study was done by a professional company and that he is confident that the amount will remain the same. Black stated that all of the departments involved in the project are currently looking at their budgets and deciding what can be contributed. Black said that Public Works will put the project out to bid, following the City's bidding process, and once the final bids come back, the Commission will have a final cost for the upgrade. Emmanuel stated that after the final costs come in, if more money is needed, then the Commission can contribute more. Black stated that he has no problem with contribution of \$3,500, but the Board needs to be in agreement. Black explained that in the June meeting, the Commission was told that it would be asked for a contribution of \$5,000-\$8,000.

Commission Member Kenney asked where the money for this project is coming from. Kenney stated that she thinks the upgrade to Hampden Hall is a good investment that will benefit the City but that she just isn't sure where the money is coming from. Black explained the budget and the 1% Art Fund to the Commission.

A motion was made by Commission Member Emmanuel to contribute \$3,500 to the Hampden Hall Projector Project with the option to contribute the additional \$1,500 if needed at a later date. Vice Chairperson Schnitzer seconded the motion. The motion passed.

Kenney asked if the other departments are still debating their contribution amounts. Sack replied that nothing is confirmed yet and all departments involved are looking at their budgets. Kenney stated that she is worried the contribution of \$3500 will reflect badly on the Commission since this project was initiated by the Commission. Sack stated that the Park and Recreation Department and the Cultural Arts Commission are dedicated to the project.

VI. Old Business

- A. Discussion turned to Funfest. Sack gave an explanation of Fun Fest to the new Commission members, stating that it is a family event that is basically a community carnival. Commission members were told that there are new events this year including a zip line that everyone is excited about. Sack explained that the Cultural Arts Commission's role in Fun Fest is to maintain a main booth at the Festival and provide art activities for the visitors.

Emmanuel explained that she has many art and museum groups that are going to be participating in Fun Fest. Schnitzer asked if each group was going to be providing a different project during Fun Fest. Emmanuel replied that they were and that they would be decorating their own booths as well. Emmanuel then stated that local newspapers would be advertising the event. Emmanuel raised the issue of a separate logo for the Commission. Black said that getting a logo is a difficult and a lengthy process that needs to be approved by City Council. Black suggested that the Committee discuss the logo in the future since there is not enough time to get it designed and approved before the Festival on August 11. Sack suggested that the Committee use the City of Englewood logo and put "Cultural Arts Commission" under it.

Schnitzer asked Emmanuel if she has all of the materials needed for the art project at the Commission's booth. Emmanuel replied that there is small budget to buy more supplies if needed. The art project is paper butterflies for girls and spiders for boys. Schnitzer asked Emmanuel if she had a sign-up sheet for volunteers to work at the booth. Black suggested that Emmanuel's email be sent to the new members and if they can help out, they can email her directly.

- B. Black gave an update to the Commission on the community garden art. Black stated that the artists have been out of town working and Commission Member Stewart has not had an opportunity to speak with them regarding the art for the community garden. When she gets a hold of the artists, she will bring a proposal to Black, Sack and Open Space Manager Dave Lee to go over the costs, safety regulations and City Codes. They will then bring the proposal to the Board.

VII. Committee Reports

Commission Member Emmanuel gave an update on Public Art to the Commission. Emmanuel said that she would like to see the Commission purchase a piece of art from an Englewood artist, Lee Milmon. Emmanuel brought pictures of the artwork, including the piece she would like the Commission to purchase called "The Bagel". "The Bagel" would be a hanging marble piece that turns. Emmanuel said that she is aware that additional costs for the engineering would be a cost factor. Wilson asked how much the piece would be. Emmanuel replied that it would be \$5,000 and that she could find someone to engineer the hanging of the artwork. Emmanuel emphasized that she would really like to see a long time Englewood resident artist be featured in Englewood. Black said that staff would sit down with Emmanuel and discuss the location, cost and engineering factors and then bring a proposal back to the Board. He then asked who the artwork would be bought from. Emmanuel answered that the artist's son has the artwork.

Wilson asked how big the artwork was and whether Emmanuel wanted to buy one of the “bagels” or all three featured in the pictures. Emmanuel replied that it is 38 inches across and that she would like to buy one “bagel”.

Vice Chairperson Schnitzer gave an update on the Parks and Recreation Commission. Schnitzer said that the last meeting discussed dirt moving and drainage issues at Duncan Park and the Freedom Service Dogs event taking place on September 8 at Pirates Cove.

VIII. Upcoming Events

There were no upcoming events.

IX. Director’s Choice

Ex-Officio Black welcomed the new commission members. Black wanted to remind everyone about the Board and Commission Appreciation Night at Pirates Cove. Gates open at 4:30 and the recognition starts at 6:00. Black also wanted to update the Commission on the Art Bus that was discussed at the last meeting. He said that he spoke with Alan White, Director of Community Development and confirmed that there are locations on the Art Bus route that do not have art. Black said that the budget has been tight and that is why there is no new art on the route. He also explained that if new art was placed along the route, Community Development would have to make new brochures and maps and their budget does not allow that expense. Wilson asked if there were plans to do anything with new art. Black responded that they are not moving forward with new art at this time.

X. Commission Member’s Choice

Sack gave an update on Sounds of Summer, which has had over 400 people attend each concert. Kidstage, partnered with the Library, started on Tuesday night and was successful with 300 in attendance.

Wilson told the Commission that she attended a governmental conference recently and really enjoyed talking to other local governments about their economic development. She is excited about the Kent Place development and the renovation at the King Soopers at Federal and Belleview. She also wanted to welcome the new Commission members.

Emmanuel just returned from a trip to Santa Fe and Taos, New Mexico. She saw a performance by Flamenco dancers and asked them if they would be interested in coming to Englewood to do a performance next year. She said they would love to come.

Kenney stated that she was excited about her sabbatical. She requested that she be put on the agenda for next month’s meeting to discuss a project she would like to do with the City. She would like to do an art project with the public that will become a public piece of art, whether it be temporary or permanent. She stated that the City of Lakewood has contacted her to do a similar project and once she meets with them, she will have a better idea of the requirements for a project like this to take place in Englewood. She said that the Commission would have to discuss a location to do the project and a location for the finished project.

XI. Adjournment

The meeting was adjourned at 6:59p.m.

/s/ K.Fowler
Recording Secretary

**CITY OF ENGLEWOOD
BOARD OF ADJUSTMENT AND APPEALS
MINUTES
JULY 11, 2012**



1. Call to Order

The regular meeting of the Englewood Board of Adjustment and Appeals was called to order at 7:00 p.m. in the Englewood City Council Chambers, Chair Green presiding.

2. Roll Call

Present: Carson Green, David Spreccace, Sue Purdy, David Pittinos, Tom Finn

Excused Absence: Angela Schmitz, Jordan May

Unexcused Absence: Marcie O'Brien

Staff: Nancy Reid, Assistant City Attorney; Brook Bell, Planner I

Chair Green stated there were five members present; therefore, four affirmative votes are required to grant a variance or appeal. The Board amended the Agenda to hear Case VAR2012-005 before Case VAR2012-004.

Chair Green stated that the Board of Adjustment and Appeals is empowered to grant or deny variances by Part III, Section 60 of the Englewood City Charter. Variances granted by the Board are subject to a 30-day appeal period. Variances are effective at the end of the appeal period. Building permits for construction associated with an approved variance will not be issued until the appeal period is ended. Building permits must be obtained and construction begun within 180 days of the variance's effective date.

Chair Green set forth parameters for the hearing: The case will be introduced; applicants will present their request and reasons the variance should be granted; proponents will be given an opportunity to speak; opponents will address the Board; and then staff will address the Board. Staff will give a preliminary overview of the variance before testimony is taken.



3. Public Hearings

Case #VAR2012-005

Steve Morbee

4706 South Grant Street

Chair Green opened the public hearing stating he had proof of posting and publication. He introduced the case stating the applicant is requesting a variance to encroach 7 feet into the required 25 foot front setback in order to construct a covered front porch. This is a variance to Table 16-6-1.1 of the Englewood Municipal Code.

Brook Bell, Planner I, was sworn in. Mr. Bell provided an overview of the property and the variance request. Neighbor notifications in support of the variance were submitted from 4700 and 4709 South Grant. Mr. Bell submitted the notifications into the record. The property is zoned R1C, Single Unit Residential District. Surrounding properties are also zoned R1C. There are no previous variances on the property. The house currently encroaches one foot into the front setback. There is an existing porch; the applicant is requesting to demolish the porch and reconstruct the porch which will not encroach any further into the setback than the existing porch. The new porch will be a little wider at 15 feet. The encroachment is 7 feet into the front setback.

Steve Morbee, 4706 South Grant, was sworn in. The variance is to replace an existing front porch. He removed the cover on the porch because it was unsafe. The concrete foundation still exists; and the replacement porch will not extend further into the front setback than what currently exists. He is widening the porch. Mr. Morbee reviewed the dimensions of the porch.



Mr. Bell confirmed the porch was previously covered. The existing porch is approximately 12 feet wide. The home was constructed in 1926 prior to the City's Zoning Ordinances. Mr. Bell clarified that the brackets on the site plan are to call out the dimensions, and are not an extension of the porch.

There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record and closed the public hearing.

MOTION: THAT CASE VAR2012-005 4706 SOUTH GRANT STREET BE GRANTED A VARIANCE TO ENCROACH 7 FEET INTO THE REQUIRED 25 FOOT FRONT SETBACK IN ORDER TO CONSTRUCT A COVERED FRONT PORCH PER THE ATTACHED SITE PLAN. THIS IS A VARIANCE TO TABLE 16-6-1.1 OF THE ENGLEWOOD MUNICIPAL CODE.

MOVED BY DAVID SPRECAE; SECONDED BY TOM FINN

Chair Green stated the porch will not extend any further than the current porch. There are other porches on the street that encroach into the front setback. It will be an improvement for the neighborhood.

With no further discussion, the secretary polled the members' votes, and members provided their findings.

Mr. Pittinos voted yes. The house was built in 1926 prior to zoning regulations. The existing porch is unsafe and needs to be replaced. It will not impair the development of adjacent properties since the new porch will be built in the same location as the current porch. It is not a

self-imposed difficulty because the existing porch has existed for a considerable period of time. The location of the house has not changed since 1926.

Mr. Finn voted yes. He concurred with Mr. Pittinos and added that when the house was built in 1926 the City did not have zoning regulations or setback requirements.

Mr. Spreccace, Ms. Purdy, and Chair Green voted yes concurring with Messrs. Pittinos and Finn.

Vote: Motion passed by a roll call vote (summary: Yes =5 No=0.)
Yes: Carson Green, David Spreccace, Tom Finn, Sue Purdy, David Pittinos

Motion passed.

The Chair instructed the applicant to contact staff for any additional or necessary information.

The Board took a short recess.

Case #VAR2012-004

Linda M. Purdy
3122 South Gaylord Street

Chair Green opened the public hearing stating he had proof of posting and publication. He introduced the case stating the applicant is requesting a variance to encroach 6 inches into the required 5 foot south side setback in order to construct an addition and to encroach 15 feet into the required 20 foot rear setback in order to attach an existing garage to the principal structure. These are variances to Table 16-6-1.1 of the Englewood Municipal Code.

Ms. Purdy recused herself from the case. Chair Green stated there were now only four members present, which is not a quorum. Therefore, the case must be continued. The applicant asked the Board to consider a special meeting before the regular August 8 meeting. Discussion ensued. The public hearing was continued to August 8 or an earlier date if a special meeting can be arranged. The Board apologized for the inconvenience. The applicant thanked the Board. (*Secretary's Note: Hearing continued to July 17, 2012.*)

4. Staff's Choice

Mr. Bell had nothing further.

5. Attorney's Choice

Ms. Reid asked the Board to look at their calendars for dates to hold a special meeting. The recording secretary will email the Board with possible dates. The hearing does not have to be republished.

6. Board Member's Choice

Ms. Purdy asked about absences. The recording secretary explained that Ms. Schmitz and Mr. May emailed prior to the meeting that they would be unable to attend. Their absences are excused. Ms. O'Brien had planned to attend, but became ill at the last minute.

7. Adjourn

The Board had nothing further. The meeting adjourned at 7:30 pm

Nancy G. Fenton, Recording Secretary

**CITY OF ENGLEWOOD
BOARD OF ADJUSTMENT AND APPEALS
SPECIAL MEETING
MINUTES
JULY 17, 2012**



1. Call to Order

The special meeting of the Englewood Board of Adjustment and Appeals was called to order at 7:00 p.m. in the Englewood City Council Chambers, Chair Green presiding.

2. Roll Call

Present: Carson Green, David Spreccace, Angela Schmitz, Jordan May (entered at 7:15), David Pittinos, Tom Finn

Excused Absence: Marcie O'Brien

Staff: Brook Bell, Planner II

Guest: Mayor Randy Penn

Chair Green stated there were six members present; therefore, five affirmative votes are required to grant a variance or appeal.

Chair Green stated that the Board of Adjustment and Appeals is empowered to grant or deny variances by Part III, Section 60 of the Englewood City Charter. Variances granted by the Board are subject to a 30-day appeal period. Variances are effective at the end of the appeal period. Building permits for construction associated with an approved variance will not be issued until the appeal period is ended. Building permits must be obtained and construction begun within 180 days of the variance's effective date.

Chair Green set forth parameters for the hearing: The case will be introduced; applicants will present their request and reasons the variance should be granted; proponents will be given an opportunity to speak; opponents will address the Board; and then staff will address the Board. Staff will give a preliminary overview of the variance before testimony is taken.

3. Public Hearings - Continued

Case #VAR2012-004

Linda M. Purdy

3122 South Gaylord Street

Chair Green re-opened the public hearing continued from July 11, 2012. He reminded the Board that Board Member Purdy had recused herself from the case. He introduced the case stating the applicant is requesting a variance to encroach 6 inches into the required 5 foot

south side setback in order to construct an addition and to encroach 15 feet into the required 20 foot rear setback in order to attach an existing garage to the principal structure. These are variances to Table 16-6-1.1 of the Englewood Municipal Code.



Brook Bell, Planner I, was sworn in. Mr. Bell provided an overview of the property and the variance request. The property and surrounding properties are zoned R1A, Single Unit Residential. Within that zone district, there is also a small lot designation for those lots under 9,000 square feet. This property is 8,000 square feet, which reduces the side setbacks from 7 feet to 5 feet and increases the permitted lot coverage to 40 percent.

The house currently encroaches into the side setback by 6 inches, as would the proposed addition. Mr. Bell pointed out that if the applicant was not seeking a variance for the rear setback, the side setback could be handled administratively. The existing garage encroaches 2 feet into the north side setback, but that is grandfathered whether the garage is attached or not; therefore, a variance is not required for that setback. A 20 foot rear setback is required for principal structures; a detached garage is only required to have a 3 foot rear setback. Once the garage is attached to the principal structure by the addition, it becomes part of the principal structure and must comply with the 20 foot rear setback.

Mr. Bell answered questions from the Board. The lot coverage complies with the 40 percent lot coverage. Arapahoe County property records show the property as being 8,015 square feet. Mr. Bell explained the difference between "as platted" and "as measured." If the house were not attached to the garage, a new garage could not be built in the same location as the existing detached garage since it encroaches 2 feet into the setback. If the addition were not attached to the detached garage, a variance would not be needed. An Administrative Adjustment would be needed for the 6 inch encroachment.

Mr. Bell read the definition of an attached garage. Once the detached garage is attached to the principal structure, the garage must adhere to the setbacks for the principal structure. In this case, a 20 foot rear yard setback. Mr. Bell provide a brief history on attached/detached garage setbacks under previous regulations.

Discussion ensued regarding adding a condition to the motion prohibiting a second-story addition over the garage. Mr. Bell confirmed that the party wall is four feet. In response to Mr. Spreccace's question, Mr. Bell stated that if the house were not attached to the garage the applicant could construct a fence across the front and rear between the house and detached garage. That section, however, could not be covered with a roof or canopy.



Linda Purdy, 3122 South Gaylord Street, was sworn in. Ms. Purdy testified that she had nothing further to add, but is available to answer questions from the Board. Ms. Purdy responded that she was uncertain as to the required separation between structures if she were required to keep the garage detached. Her reasons for wanting to connect the garage to the house are

weather and safety. In addition, it is the most effective and efficient way to use the space. She is not opposed to the Board restricting the variance.

Mr. Bell stated the Building Department commented that walls less than 5 feet from the property line must be of one-hour fire resistant construction. The fire-resistance rating also requires the rating be for both sides. Also, projections and openings are limited. There are additional Building Codes as to how close structures may be to each other. The closer the structures become to each other, the openings become more limited. Discussion ensued. Mr. Bell stated that the plans would be reviewed by the Building Department to ensure compliance with the Building Code. If the applicant were to build over the garage, bulk plane requirements would need to be met. The bulk plane applies to the two side property lines, not the rear property line. Mr. Bell further stated that 40 percent of the lot will need to be landscaped, and a landscape plan will be required when building plans are submitted.



There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record and closed the public hearing.

MOTION: THAT CASE VAR2012-004 3122 SOUTH GAYLORD STREET BE GRANTED A VARIANCE TO ENCROACH 6 INCHES INTO THE REQUIRED 5 FOOT SOUTH SIDE SETBACK IN ORDER TO CONSTRUCT AN ADDITION AND TO ENCROACH 15 FEET INTO THE REQUIRED 20 FOOT REAR SETBACK IN ORDER TO ATTACH AN EXISTING GARAGE TO THE PRINCIPAL STRUCTURE PER THE ATTACHED SITE PLAN. FURTHER, A SECOND STORY MAY NOT BE BUILT ONTO THE ATTACHED GARAGE UNLESS ANOTHER VARIANCE IS GRANTED.

MOVED BY TOM FINN; SECONDED BY ANGELA SCHMITZ

The Board had a brief discussion. If the garage remained unattached, a variance would not be needed. The issue of massing on the property has been addressed by limiting the variance to a one-story garage. The visual from the street will not change. The adjacent neighbors support the variance, and there are other attached garages in the neighborhood. Safety and efficiency are legitimate considerations.

With no further discussion, the secretary polled the members' votes, and members provided their findings.

Mr. Sprecaze voted yes. There are unique physical conditions that exist such as the size and shape of the lot. There is no visible change from the street. The variance secures public and private health, safety and welfare. There are other attached garages in the neighborhood. It will not impair the development of adjacent properties as they are already developed. It is not a self-imposed hardship; the variance is necessary due to safety.

Mr. Finn, Ms. Schmitz, Mr. May, and Mr. Pittinos voted yes, concurring with Mr. Sprecaze.

Chair Green voted yes, concurring with Mr. Sprepace. Further, it will not affect the character of the neighborhood.

Vote: Motion passed by a roll call vote (**summary:** Yes = 6 No=0.)

Yes: Jordan May, Angela Schmitz, Carson Green, David Sprepace, Tom Finn, David Pittinos

The Chair instructed the applicant to contact staff for any additional or necessary information.

4. Public Comment

Mayor Penn invited the Board to the Board and Commission Appreciation event on Monday, July 23, 6pm at Pirate's Cove.

5. Staff's Choice

A variance is scheduled for August 8.

6. Board Member's Choice

Mr. May apologized for missing the July 11 meeting and the inconvenience it caused.

7. Adjourn

The Board had nothing further. The meeting adjourned at 8:00 pm

/s/ Nancy G. Fenton
Nancy G. Fenton, Recording Secretary