
Council Newsletter



CITY MANAGER'S NOTES **August 2, 2012**

Upcoming Council Meetings

The next City Council meeting will be **Monday, August 6, 2012**. An Executive Session will begin at 5:30 p.m. in the City Council Conference Room. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agendas are attached. Sandwiches will be available at 5:00 p.m. in the Community Room.

The following meeting will be **Monday, August 13, 2012**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. National Night Out Party List, August 7, 2012.
2. Article and Letter to residents and property owners concerning a public meeting on Wednesday, August 8, 2012, about the Englewood and Oxford Stations and a potential Bates light rail station.
3. E-mail expressing appreciation to City staff for their assistance.
4. E-mail expressing concerns at the Recreation Center and staff response included.
5. Letter concerning the Englewood Historic Preservation Society.
6. Information from Mayor Penn concerning Safe Rides Home – Aspen's Tipsy Taxi Program.
7. CML District 3 Meeting on September 5, 2012 meeting notice.
8. CINTAS Environmental Award (recycling) received by the City of Englewood.
9. Memorandum concerning the Project Update, current paving projects and closure information for West Union Avenue from the Platte River Bridge.
10. Memorandum concerning a recommendation from the Code Enforcement Advisory Committee concerning pet miniature (potbellied) pigs.
11. Memorandum providing a Business Summit Update.
12. Community Development Monthly Update, July 2012.
13. Memorandum concerning the July, 2012, Fire Department Monthly Summary.
14. Calendar of Events.
15. Tentative Study Session Topics.
16. Minutes from the Public Library Board meeting of May 8, 2012.

2012 NATIONAL NIGHT OUT (8/7/12) PARTY LIST

COORDINATOR	COORDINATOR	BLOCK(S) REPRESENTING	NNO EVENT **LOCATION**	Time of Event	Council District	Comments/ Visit Requests
Breakfast Queen & Ted's Clothiers	Any & All Bikes	3400 S. Broadway	Between Any & All Bikes & Breakfast Queen	8/7/2012 5-7 pm	2	All
Chumley, Barb		4300, 4400 Blks S. Acoma, Bannock, Cherokee & 100, 200 Blks W. Radcliff & Stanford	4400 Blk S. Bannock	8/7/2012 6-9 pm	3	All Especially Impact Team Member Matt Minder, McGruff, & Motorcycle Officers
Cooper, Leah		3131 S Vine ST	3131 S Vine ST	8/7/2012 7-8:30 pm	2	All
Costello, Mary JO		2860 S Clarkson Cir	2800 Blk of Circle and Surrounding neighbors		1	All
Cullinan, CJ	Reisch	1501 E Dartmouth	2984 S Lafayette Dr	8/4/2012 4:00-9:00 pm	2	All
Cummings, Bev		3000 Blk S. Acoma	3048 S. Acoma	8/7/2012 6-dusk	1	All
Drake, Anne	Klien, Toni	3700 S. Elati	3700 S. Elati ST	8/7/2012 6-8 pm	3	All
Elarton, Amy		2 blocks	1351 E. Bates Pkwy Deck-Back of House	8/7/2012 6-9 pm	2	Fire Engine
Ensminger, Brian		3041 S Marian ST	3041 S Marion ST	8/7/2012 5:00-7:30 pm	2	All
Folsom, Brenda	Hall, Barb	3100 S. Acoma	3126 S. Acoma	8/7/2012 5:30-8:30 pm	1	All 12-14 kids ages 1-6
Fouts, Barbara	Tiffany, Lin	4100 S. Huron St.	4185 S. Huron (In front)	8/7/2012 6-8:30 pm	4	All
Genova, Pam	Waderich, Susan	3100 & 3200 Blks Cherokee	3100 & 3200 Blk	8/7/2012 6-8:30 pm	1	All
Grun, Angela		3085 S Pearl ST	3085 S Pearl St	8/4/2012 6:30-8:30	1	All
Hansen, Kate	Marsh, Donna	4800 S. Washington	4800 S. Washington	8/4/2012 6-dusk	3	None
Holloman, Carol		2900 S. Sherman	2912 S. Sherman	8/7/2012 6:30-9 pm	1	All
Houser, Amanda	Benabedes, Alice	3333 S. Lincoln Simon Center	3333 S. Lincoln Simon Center	8/7/2012 5-6 pm	2	Police, Impact
Houser, Amanda	Parks, Bill	3425 S. Sherman Orchard Place	3425 S. Sherman Orchard Place	8/7/2012 5-6 pm	2	Police, Impact
Jackson, Debbie	Jones, Willa	2900 S. Bannock	2957-2959 S. Bannock Driveway	8/7/2012 5-9 pm	1	All
Kimberly Woods	Michelle Thomas and Sheila	1401 E Girard Pl	Clubhouse/Pool	8/7/2012 6:30- pm	2	IMPACT
McCrum, Kaylene		2700 S. Pearl, Washington, Pennsylvania & Amherst from Penn to Washington.	NW Corner of Amherst & Pearl	8/7/2012 6-8:30 pm	1	All Requests that Council not stay long and monopolize people's time.
Mendez, Mel	Mendez, Tito	3100 S. Ogden	3100 S. Ogden	8/7/2012 6-8 pm	1	All
Plant, Pat		3400 S. Race	Kent Village Clubhouse	8/7/2012 6-8:00 pm	2	All
Samuelson, Jan		3100 S. Lincoln	3141 S. Lincoln	8/7/2012 6:30-8:30	1	All
Schmitz, Brad	Schmitz, Leslie	4200 & part of 4300 S. Pennsylvania	4280 S. Pennsylvania	8/7/2012 5-8 pm	3	All
Shanks, John	Shanks, Cecile	3200 S. Emerson	3200 S. Einerson	8/7/2012 5-dusk	1	All
Stauter, Caren		3203 S Washington		8/7/2012 6:30-8 pm	1	All
Stucky, Judith	Bowers, Sonja	500, 600, 700 E. Amherst & 2800 S. Washington	762 E. Amherst Pl	8/7/2012 6-7:30 pm	1	All please arrive after 6:30
Sullivan, George		5000 Blks of S. Washington & S. Washington Circle	648 S. Washington Cir	8/7/2012 6-9 pm	3	All
Waanders, John		3180 S Humbolt	3180 S Humbolt	8/7/2012 5:30-6:30 pm	2	All
Whittaker, JoAnne		4500 S Galapago	Greenbelt between Fox and Galapago	8/7/2012 6-Dusk	4	All
Wier, Norma	Wier, Ira	4800 S. Cherokee	4870 S. Cherokee	8/7/2012 5:30-8:30 pm	4	Police, Fire, McGruff
Wilkinson, Etta	Touryan, Shushawn	4345 S Kalamath	4345 S Kalamath	8/19/2012 Noon to Dark	4	All
Williams, Brad	Williams, Carrie	Open to Public	3190 S. Grant (Rear Parking Lot)	8/7/2012 6-9 pm	1	All
Wingert, Alethea		3700 S. Elati	3740 S. Elati	8/7/2012 6-8 pm	3	All

ENGLEWOOD

**LIGHT RAIL STATION
AREA PLANNING
PROJECT MEETING
SET FOR AUG. 8**

Englewood's Community Development Department is launching a light rail station area planning project for the Englewood and Oxford stations and a potential Bates station. The initial kickoff meeting will take place at 7 p.m. Aug. 8 in Hampden Hall on the second floor of the Englewood Civic Center, 1000 Englewood Parkway.

Residents are invited to participate. The planning consultants coordinating the project are seeking input on the following topics:

- Reviewing existing conditions and determining opportunities and constraints for each station or potential station area,
- Identifying issues and concerns for each station or potential station area.

More information on the project is available on the Community Development page at englewoodgov.org, or at englewood-light-rail-plan.info.

City of Englewood

Police department to offer juvenile self-defense class. The Englewood Police Department is offering a free juvenile self-defense class Aug. 18.

The class for youth ages 8 to 12 will take place from 9 a.m. to noon, and the class for youth ages 13 to 17 will take place from 1 to 4 p.m.

For registration information, contact Toni Arnoldy at 303-762-2490 or

Englewood Police Department

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CITY OF ENGLEWOOD
COMMUNITY DEVELOPMENT

July 20th, 2012

Dear Englewood Property Owner, Business Owner, or Resident:

The City of Englewood Community Development Department invites you to participate in the upcoming light rail station area planning project for the existing Englewood and Oxford Stations, and a potential Bates Station. The first public meeting will take place on **Wednesday, August 8th, 2012 at 7:00 PM**, in Hampden Hall, located on the second floor of the Englewood Civic Center, 1000 Englewood Parkway.

Planning consultants are looking to gather input from you and your fellow neighbors on the following topics:

- Review of existing conditions and opportunities and constraints for each station or potential station area
- Identification of issues and concerns for each station or potential station area

The evening program will begin at 6:30 PM with sign-in and refreshments; the formal meeting to begin promptly at 7 PM. Consultants will give a formal presentation on the goals of the project, existing conditions, preliminary opportunities and constraints at each station, and potential types of development that may be possible. Following the presentation, attendees will meet in small groups to discuss the key issues and concerns for their station of interest. The groups will then reconvene for a summary of each group's findings.

Please visit www.Englewood-light-rail-plan.info to register for the public meeting and to learn more about the project. Registration assists us with meeting logistics planning and allows us to send you an email reminder the day before the meeting. If you do not have email or internet access and would like to participate, please fill out the form on page 2 and mail to the included address.

If you are unable to attend the August 8th meeting, you will still have an opportunity to participate via the project website (www.Englewood-light-rail-plan.info), by viewing and listening to the recorded presentation, as well as indicating your personal preferences to a set of questions.

Please contact City project manager, John Voboril, at 303.783.6820, or with any questions you may have about the project.

Sincerely,

John Voboril, AICP
Community Development Project Manager

Englewood, Oxford, and Bates Station Area Master Plan

Please register by Friday, August 3rd

To register, go to www.Englewood-light-rail-plan.info

Or you may fill out the form below

Yes, I want to officially register as a participant in the stakeholders group!

Name: _____

Business Name: _____

Property Address: _____

Mailing Address: _____

Phone: _____

E-mail: _____

Preferred Contact Method: E-mail Postal Service

Please check any of the following categories that apply to you:

I am a

Commercial Property Owner Commercial Business Owner

Residential Landlord Residential Owner-Occupant Residential Tenant

Mail completed registration form to:

City of Englewood
Community Development Department
c/o John Voboril
1000 Englewood Pkwy.
Englewood, CO 80110

Or fax completed registration form to: 303-783-6895

Or e-mail registration information to:

Webmaster

From:
Sent: Thursday, July 26, 2012 5:28 PM
To: Webmaster
Subject: Comment Form

City of Englewood Online Form (Comment Form)

OTHER: Other Comment

OTHER DETAIL: helping a stranded driver

NAME: Tracy Bills

E-MAIL ADDRESS:

QUESTION OR COMMENT
:
I would like to say thank you so very much to Keir and Bill from Belleview Park. They helped us when our uhaul came detached from our truck in front of Belleview park. We were on a hill and could not have put it back on if it wasnt for them!! They were very kind and really helped us in a bad situation. The world would be better off with people helping people like Keir and Bill!!!

To:
Subject:

FW: Rec Center

From: Jerrell Black
Sent: Friday, July 27, 2012 11:51 AM
To: 'Vincent Mello'
Cc: Rick Kahm; Jim Kavinsky; Bill Amack; Gary Sears; Mike Flaherty; Joe Sack
Subject: FW: Fwd: Rec Center

Mr. Mello,

Below is information regarding the issues that you raised. The maintenance of all City Facilities is coordinated by our Public Works department and below is some information from their Building Maintenance Division. Also, listed in Red are the responses from our Recreation Center staff.

I hope this information addresses the issues that were of concern to you.

Regards,

Jerrell Black

Jerrell Black
Director, Parks and Recreation
City of Englewood
1155 W. Oxford Ave.
Englewood, CO 80110
www.Englewoodgov.org
(W) 303.762.2681
(Fax) 303.762.2688

From Building Maintenance:

SAUNA: When there are problems with the Sauna; we try to get the repairs done as quickly As possible. Intermediate repairs are often accomplished as soon as possible. We will check for immediate hazards. The major items in the Sauna will be addressed during the Annual Maintenance Closing in August.

LOCKER ROOM:

Ceiling repairs are scheduled for the first week in August. An earlier schedule had to be postponed due to problems with Rec Ctr cooling and limited personnel

Lockers are cleaned on a constant rotating schedule where groups of lockers are cleaned on a daily basis.

Regarding the mold; there is no mold in the shower or locker areas at the Rec Ctr. We have had the material that is visible in the corners, check through Tri – County and our Insurance provider. What is visible is some type of stain that we continually work on to keep the stain from getting worse. We

understand it is something in the tile, grout or the hardboard wall. It is not mold. The showers are power washed with a hotsy machine twice a month. Daily the showers are scrubbed and washed with cleaner and disinfection. For August the power wash schedule was for the week of August 2. Our last power wash on the 21st.

GENERAL: The Rec Ctr is cleaned on a daily basis, 7 days per week. We also have someone coming by during the day to check on the center; cleanup of shower locker room area and restocking of paper products.

There is a list of items that will be covered during the closing.

From: Vincent Mello <_____
Date: July 18, 2012 3:07:41 PM MDT
To: Jerrell Black <_____
Cc:
Subject: Rec Center
Reply-To: Vincent Mello <_____

I was in the rec center today and I wasn't to pleased on the way somethings looked. I've been going to the rec for many years. The gym use to be kept at a high standard on how it looks and runs. I've filled out comment cards to try to get things brought to your attention but nothing has been taken care of.

1: The sauna is in poor shape. The sauna is scheduled to be rebuilt during the ERC maintenance shut down scheduled from 8/27-9/3/12.

The support wood is rotting out. One day the wood will give out and then you will be at legal problem.

There's white spots on the bench its self. looks like bird poop!

The walls and the bench are splintering.

The corners leak cold air. wasting energy

The seal on the floor is coming off.

2: Men's locker room. (use to be able to tell it was cleaned throughout the day but know who knows) Repairs and maintenance to the locker room will also be made during maintenance week.

There's a hole in the ceiling looks like from a water leak and the drywall is just hanging there.

The bathroom is just dirty. Sometimes it fells like a gas station restroom.

The inside of the lockers are filthy.

There's mold growing in the corners of the shower.

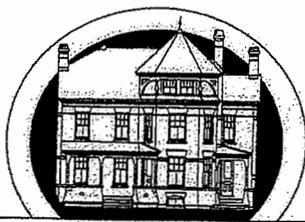
The floor it self dirty

3: I've put in to see if you can purchase a hammer curling bar? No response or yet to see one in the gym. New hammer curling bar is on order and should be located in the weight room by 8/10/12

4: The TVs upstairs use to have radio transmitter so you could listen. What happen to them? Staff is currently researching a new and improved broadcast system to be installed in the cardio area. A new system should be installed during the fall.

I hope to hear from you and to see improvements!!

Vincent Mello



FRIENDS OF HISTORIC FORT LOGAN

July 25, 2012

The Honorable Randy Penn
Mayor, City of Englewood
Civic Center
Englewood Parkway
Englewood, Colorado 80110

Dear Mayor Penn:

This letter expresses the support of the **Friends of Historic Fort Logan, Inc.** for efforts by the new-established **Englewood Historic Preservation Society** to acquire, restore, and preserve the **Englewood Depot**. The Depot, as the only Colorado example of the mission style railroad depot designed by the Santa Fe Railways Company, was designated on November 9, 1994, by the State of Colorado Historical Society as a State Historical Building, Number 5AH.778. At its original location it would have served the Fort Logan troops as a connecting stop at Hampden Avenue and Santa Fe.

The **Friends of Historic Fort Logan, Inc.** organized as a nonprofit corporation on January 17, 1990, to promote interest in the history of the Fort and the community around it, as well as to preserve historic buildings. Fort Logan has a 120-year history of relationships with the neighboring communities of Denver, Englewood, Lakewood, Littleton, and Sheridan, hence our interest in supporting and encouraging efforts of the **Englewood Historic Preservation Society** to preserve historic buildings like the Englewood Depot as part of our historic legacy for the enjoyment and appreciation of generations to come.

Yours truly,

Judy Zello
Chairman, Board of Directors
Friends of Historic Fort Logan, Inc.

P.O. Box 36011
DENVER, COLORADO 80236
303-789-3568

WWW.FRIENDSOFHISTORICFORTLOGAN.ORG

Information from Mayor Penn.

Safe Rides Home An Evaluation Of ASPEN'S Tippy Taxi Program

Ride service programs (RSPs) for alcohol-impaired persons have been in existence for many years. They vary from holiday only, such as New Year's Eve or St. Patrick's Day, to year-round programs. A 1988 NHTSA study identified 325 RSPs across the country. Most RSPs use taxis to provide transportation, but some use private vehicles, tow trucks, buses, or even police cars. Some programs even dispatch two drivers, one to provide the ride home, and the other to drive the drinker's vehicle.

Although RSPs are widespread and relatively easy to set up and operate, impact evaluations are rare. For many programs, the fact that they are delivering rides (even a small number) is evidence enough for them that the program is working.

Mid-America Research Institute conducted a study for the National Highway Traffic Safety Administration (NHTSA) to evaluate a year-round RSP in Aspen, Colorado called *Tippy Taxi*.

How the Program Works

Since 1983, the Pitkin County Sheriff's Office has administered *Tippy Taxi* as a crime prevention program, with assistance from both the Aspen and Snowmass Police Departments and the local restaurant association. A fundamental philosophy in Aspen is that there should be a partnership of law enforcement and community to encourage people to make correct choices. *Tippy Taxi* is an extension of that philosophy and is intended to be so simple to use that even a person whose judgment is impaired by alcohol will make the right choice -- to take a free ride home instead of driving.

The Aspen Model is guided by an advisory committee. The committee is comprised of the deputy sheriff coordinator, an Aspen police officer, the taxi company owner, a taxi driver, a bus driver, a bus supervisor, a bar owner, a bartender, the county attorney, a doctor, a member of the alcohol abuse recovering community, and a citizen at large.

In 1990, the Aspen City Council instituted ordinances prescribing mandatory training for bar owners, managers, and bartenders in topics such as liquor laws, over-serving laws, underage drinking laws, signs and symptoms of intoxication, symptoms of diseases that can mimic intoxication, tactics for peacefully cutting off service to intoxicated people, and proper use of alternative rides, including *Tippy Taxi*.

Peace officers also have training in dealing with intoxicated people. *Tippy Taxi* vouchers can be authorized only by these trained professionals.

Tippy Taxi is available 24 hours a day, 365 days a year. The ride is free and confidential. A ride can be initiated in several ways. Most often, a *Tippy Taxi* ride is offered by a bar employee or peace officer who identifies a person needing help. However, a ride can be requested by a bar patron to the bartender. A host of a private party can also call the police for a voucher for a guest. In any scenario, once an individual has been identified as a *Tippy Taxi* client, the bartender or peace officer is responsible for that person until he or she hands off the person and voucher to the taxi driver.

Although sources of funding have changed over the years, two basic concepts have remained constant: tax dollars may not be used to fund *Tippy Taxi* fares and the program may not operate in the red. Funding has come from fund-raising events, mailed solicitations, grants, alcohol license fees, and fees for DUI offenders.

In addition to occasional publicity events, on-going public information efforts have included advertisements in the local newspaper, radio public service announcements in English and Spanish, flyers in rental cars, and news coverage about the program.

Injury Crashes Decline 15 Percent

There were too few fatal crashes in Pitkin County and the comparison counties for formal statistical analysis of this type of crash, but the raw data suggest a reduction in the number of fatal crashes in Pitkin County after *Tipsy Taxi*, while there was little or no reduction in the comparison counties. There was a small but statistically insignificant reduction in nighttime crashes of about 4 percent after *Tipsy Taxi* began. Analysis of injury crashes, however, yielded a highly significant reduction of 15 percent after the program began, while there was no reduction in two comparison counties.

The fact that nighttime and fatal crashes declined coincident with the implementation of the *Tipsy Taxi* program, and that injury crashes declined significantly, suggests that this RSP helped reduce alcohol-related crashes.

A ride service program that is integrated into a comprehensive program including public information, enforcement, and sanctioning can lead to reductions in alcohol-related crashes.

2012 CML DISTRICT 3 MEETING • BOULDER • WEDNESDAY, SEPTEMBER 5

District 3 President and Boulder Councilmember Matt Appelbaum and the City of Boulder invite you to the
2012 CML District 3 Meeting!

Location: National Center for Atmospheric Research, 1850 Table Mesa Dr., Boulder, CO 80305

When: Wednesday, September 5, 4-8 p.m.

Agenda

- Business meeting — Hear from CML on policy development and provide your input for the 2013 legislative session
- Social hour
- Dinner (buffet)

Cost: \$35

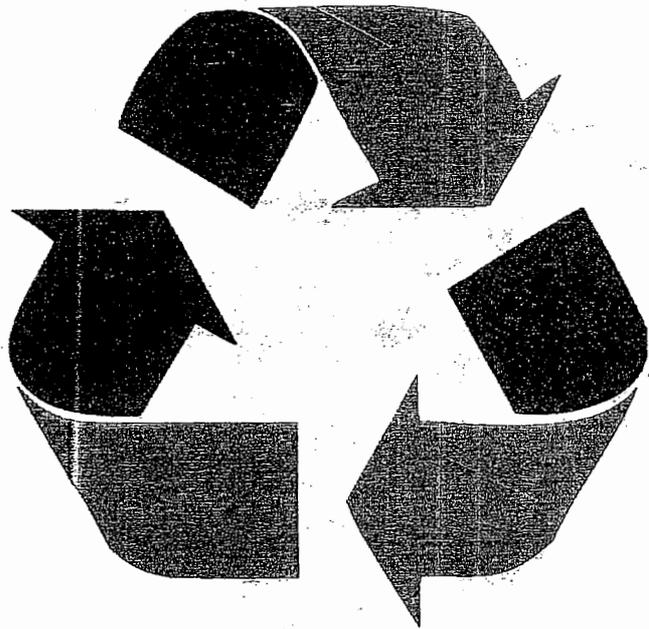
RSVP cut-off date: Aug. 28 (RSVP to CML by visiting www.cml.org)

Questions? Call CML at 303-831-6411 or 866-578-0936

Make checks payable to "City of Boulder"

*Send checks by Aug. 28 to: City of Boulder, attn: Alisa Lewis, city clerk,
PO Box 791, Boulder, CO 80306-0791*

NOTE: Registrants who RSVP but do not attend will be charged for dinner



CINTAS®

DOCUMENT MANAGEMENT

Environmental Award

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City of Englewood

4,250 TREES SAVED

500 BARRELS OF OIL SAVED

1,750,000 GALLONS OF WATER SAVED

750 CUBIC YARDS OF LANDFILL

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and in Document Security*

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: August 1, 2012

SUBJECT: PROJECT UPDATES – DRCOG T.I.P. Application, Duncan Park Demolition, Centennial Park Trail Loop, West Harvard Gulch Trail Project, Kent Place, Gas Line Replacement Projects, Concrete Utility Program 2012, City Radio System, Street Maintenance Projects 2012, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

DRCOG TRANSPORTATION IMPROVEMENT PROGRAM APPLICATION

Staff submitted an application for Federal funds to construct new landscaped medians on South Broadway between Hwy. 285 and Quincy. This potential federal aid project was discussed with City Council at the Study Session on June 4th. DRCOG acknowledged receipt of our application. **DRCOG has completed the initial review of projects submitted for the “Spring 2012 Call for TIP Projects”.** The revised scoring of our project application (by DRCOG staff) has lowered our score below the minimum required for funding. Public Works staff contacted DRCOG for clarification. DRCOG staff stated they reduced our points in the category for “Economic Benefit”. DRCOG received \$72 million in project requests; however, the total available is \$36 million.

DUNCAN PARK DEMOLITION

Demolition of the old school building is complete. **Park restoration work continued.** Importation of dirt and topsoil is substantially complete. **Parks crews will complete irrigation work this week. Sod installation will follow. We expect the restoration work will be complete by mid-August.**

CENTENNIAL PARK TRAIL LOOP PROJECT

A contract has been awarded to Standard Concrete, Inc. of Denver, CO for improvements to the loop trail including removing the asphalt and replacing it with a 10-ft. wide concrete path. **Standard Concrete continued work on the trail system. The south side portion of the concrete trail has been completed and reopened to the public. Concrete trail construction continues on the west side of the lake. The new bridge was delivered to the site last Thursday, and bridge caissons were drilled and poured.** The project is expected to be complete in late August.

WEST HARVARD GULCH TRAIL PROJECT

The Urban Drainage and Flood Control District is managing a project to complete a trail connection from our Northwest Greenbelt (Harvard Gulch) to the Platte River Trail System. This project will construct a concrete trail, beginning at the end of our trail system east of Raritan St., and passing under the railroad tracks in Denver. This will complete the trail system connection to the Platte River. This project has been in the planning stages for approximately 15 years, complicated by design issues related to dropping the grade of the trail to pass under the railroad tracks. The project will include the construction of retaining walls (up to 9-ft. high) and installation of a concrete box culvert under the tracks. **BT Construction continued working on the railroad underpass.** Installation of the box culvert under the tracks is complete.

KENT PLACE

Colorado Structures Inc., continued construction of the "Fresh Fare by King Soopers". Work on Retail Pads One and Two continued.

CONCRETE UTILITY 2012

NORAA Concrete Construction has completed 95% of the project and has temporarily demobilized. The contractor will return in early September for approximately one week to complete the project. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or concreteutility@englewoodgov.org.

CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

STREET MAINTENANCE PROJECTS 2012

The 2012 In-House Overlay Program continued. The Street Division completed rotomilling and paving Floyd Avenue between Broadway and Cherokee this week. The road was reopened Wednesday evening, one day ahead of schedule. The Street Division has completed 39 of the 60 blocks scheduled.

Beginning Friday, August 3rd, the Street Division will begin asphalt overlay of Broadway between Floyd and Yale. Broadway will remain open, with lane closures, during the project. Variable message board signs were installed in advance of the project to notify the public. A press release was sent out two weeks ago. Additionally, Street Division staff personally delivered notices to adjacent businesses (see attached).

Paving of Union Avenue, west of the Platte River Bridge to the Waste Management truck entrance, is scheduled to begin on August 13th. The project will require a two-day closure of Union Avenue. Notifications were mailed to approximately 360 neighboring businesses and residents (see attached).

Project lists, as well as construction updates, are on the City's web site under Street Closures.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for March, 2012 is 94.5%. Commercial uses: Let It Bead, State Farm, Lifetime Family Practice, Cuttin' It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, CityCenter Community, Solid Grounds, and Weingarten Realty.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, and Bartertown Comics.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, Mega Wraps, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29th.

The EMRF lease with the Larry Miller Nissan Dealership was signed on February 7th.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School has received their Certificate of Occupancy.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

GPS IN VEHICLES

The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicenter Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. **GPS equipment installation continued. 29 of the 37 units have been installed so far.** The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.



C I T Y O F E N G L E W O O D
DEPARTMENT OF PUBLIC WORKS

SOUTH BROADWAY PAVING SCHEDULE

-Schedule subject to change dependent on weather conditions, equipment breakdown, etc.-

Friday, August 3

Roto-mill northbound, Dartmouth to Yale
No parking on northbound side of Broadway

Monday, August 6

Roto-mill southbound, Yale to Dartmouth
No parking on southbound side of Broadway

Tuesday, August 7

Pave southbound, Yale to Bates
No parking on west side of Broadway (Yale to Bates)

Wednesday, August 8

Pave southbound, Bates to Dartmouth
No parking on west side of Broadway (Bates to Dartmouth)

Thursday, August 9

Pave northbound, Dartmouth to Bates
No parking on east side (Dartmouth to Bates)

Friday, August 10

Pave northbound, Bates to Yale
No parking on east side (Bates to Yale)

Parking will be limited from 8am to 4pm on the days scheduled above; in addition, access to driveways will be denied for approximately four hours on the scheduled days. Through traffic will be allowed on Broadway during the project.

We apologize for any inconvenience this project might cause. Please contact the Englewood Street Division at 303-762-2520 or 303-762-2522 with any questions or concerns.



CITY OF ENGLEWOOD
DEPARTMENT OF PUBLIC WORKS

CLOSURE ON WEST UNION AVENUE FROM THE PLATTE RIVER BRIDGE WEST ONE BLOCK

July 31, 2012

Dear Resident/Business Owner:

The Englewood Streets Division has planned a roto-milling and paving project on West Union Avenue from the Platte River Bridge west for one block on Monday, August 13, and Tuesday, August 14. On August 13, the road will remain open and flaggers will direct traffic around the work area. On August 14, it will be necessary to close this section of Union Avenue for paving operations. Traffic will be routed east to South Santa Fe Drive, and west to Federal Boulevard. These schedules are subject to change dependent on weather and other conditions.

All detours will be clearly marked, and portable electronic message boards will be placed to advise motorists in advance of the project.

We apologize for any inconvenience the closure may cause, and appreciate your cooperation. Please contact the Englewood Streets Division at (303) 762-2520, (303) 761-2521, or (303) 762-2522 with any questions or concerns.



Memorandum

City Manager's Office

TO: Mayor Penn and City Council Members
FROM: Michael Flaherty, Deputy City Manager
DATE: August 1, 2012
SUBJECT: Code Enforcement Advisory Committee – pet miniature (potbellied) pigs

The Code Enforcement Advisory committee (CEAC) approved by motion during their meeting on July 18, 2012 the following recommendations to City Council regarding pet miniature (potbellied) pigs. These recommendations are in response to a City Council 2011 request of the CEAC.

1. Recommendation to amend Title 7, Section 1 (Animals and Fowl) of the Englewood Municipal Code in the following manner:

7-1C-1: - Definitions. (Add the following definition)

Pet miniature pig: A potbellied or dwarf pig that at maturity will weigh no more than 130 pounds.

7-1C-4: - Specific Livestock Prohibited. (Add language highlighted below)

It shall be unlawful for anyone within the City limits to keep, harbor or maintain cattle, horses, sheep, goats or swine on their premises. The only exceptions are those individuals having said animals prior to enactment of this Chapter, **and for keeping of pet miniature pigs, for which a permit from the City shall be required.**

2. Recommendation to direct staff to prepare a permit form for keeping of pet miniature pigs, based on the attached sample document.

c: Dan Brotzman, City Attorney
Mark McKay, Police/Code Enforcement Supervisor



**Police Department
Code Enforcement Division
Permit Application
Miniature Pet Pig
303- 762-2335**



Trakt # _____

DATE: _____

NAME OF APPLICANT: _____ PHONE: _____

ADDRESS: _____ WORK: _____

CELL _____

ENGLEWOOD, CO, ZIP 8011 _____

1. TOTAL NUMBER OF Pet PIGS _____ (Limit of 2 per premises.)

Has the applicant:

Been denied any type of license by the City of Englewood?	Yes	No
Had any type of license revoked in the City of Englewood?	Yes	No
Been charged with a violation of any animal law or code?	Yes	No

If the answer to any of the proceeding questions is yes, please explain below using a separate sheet of paper if necessary.

Pig Information:

Please submit the following information for each pig to be included on this permit. Use the back of the form for each additional pig.

Pig 1:
Species Pig Name:

Weight:

Age:

Description of Pig (markings, coloring):

Veterinarian Information:

Name:

Office Address:

Phone:

Applicant Agreement:

I understand that, should my application be accepted, I am being granted a privilege, not a right I assert that I have read and understand and will abide by the following provisions of this permit:

1. The owner or keeper of a potbellied pig must register the pig with the City's animal control services provider prior to or immediately after acquiring the animal, and meet the requirements for a potbellied pig permit. The fee for the required potbellied pig registration shall be (\$\$\$) paid yearly. This permit is not transferable by location or owner/keeper.
2. Potbellied pigs shall not exceed *one hundred thirty (130) pounds*.
3. Potbellied pigs are limited to two (2) per household or dwelling.
4. Prior to the age of four (4) months all potbellied pigs must be tattooed or implanted with a microchip containing identifying information.
5. Female potbellied pigs shall be spayed and male potbellied pigs shall be neutered by the age of four (4) months. No unaltered male or female pigs shall be kept or permitted to breed within the City limits.
6. It is unlawful to bring, own, keep, harbor or possess any Vietnamese pot-bellied pig in the city unless the pig has been inspected and issued a Colorado Certificate of Veterinary Inspection by a veterinarian, who is licensed and accredited by the State of Colorado. The pig shall be vaccinated as recommended by that veterinarian. The owner shall maintain proof of the inspection.
7. When off the owner's or keeper's property, all potbellied pigs must be on a leash less than ten feet (10') in length and under the control of the owner or keeper.
8. Potbellied pigs must be provided adequate food, water, exercise, shelter, veterinary care and otherwise comply with the provisions of this article.
9. Owners and keepers of pet potbellied pigs shall be liable for any damage caused by the pig to public or private property.
10. Owners and keepers of potbellied pigs may be issued a summons and complaint for violations of sections (sanitation, noise, dangerous animals) of the Englewood Municipal Code.
11. Owners and keepers shall get approval from contiguous neighbors to have this permit and pet pigs.

It shall be unlawful to own or keep a potbellied pig in violation of any of the above conditions.

APPLICANT SIGNATURE/DATE: _____

OFFICER SIGNATURE/ APPROVAL DATE: _____



Memorandum

City Manager's Office

TO: Mayor Penn and Members of City Council
THROUGH: Gary Sears, City Manager
Michael Flaherty, Deputy City Manager
FROM: Darren Hollingsworth, Economic Development Manager
DATE: August 2, 2012
SUBJECT: Business Summit Update

This memorandum is to provide Council with a brief update and status report about the upcoming Business Summit, which is being scheduled for early 2013. Following the May Economic Development update to Council, staff requested feedback from ACE, BID, Englewood Chamber of Commerce and members of the business community to seek feedback and recommendations that would help guide the format and content for the upcoming Business Summit. The feedback from these groups was fairly limited; only a few of the participants responded, but there was a clear request for an educational opportunity focused on Social Media and ways businesses can maximize their effectiveness. The proposed agenda involves some comments from the experts, networking opportunity, educational opportunity, and an opportunity for Council to recognize businesses and a Q&A session to get a pulse on the business community.

Working Agenda

7:15 – Networking and Continental Breakfast
7:45 - Opening Remarks
8:00 – Plenary Session – Tom Clark
8:45 – Economic Outlook – Patty Silverstein
9:30 – 10:15 – break
10:15 to 11:00 - Breakout 1: Energy Efficiency for business (Xcel Energy and federal, state tax credits)
10:15 to 11:00 - Breakout 2: Social Media – S. Metro Denver Chamber of Commerce
11:00-11:45 Business Forum – business Owner Q&A

Next steps are to receive feedback and direction from Council about the proposed speakers, format of the event, and concurrence or recommendations for the agenda topics. A line item will be placed in Council's proposed 2013 budget for this purpose. Staff will work to solidify a date and confirm speakers for the event.

COMMUNITY DEVELOPMENT MONTHLY UPDATE July 2012

DEVELOPMENT REVIEW PROJECTS

- *King Soopers (Federal and Belleview)*
 - Building plans for King Soopers were submitted in November. The demo permit was approved on December 7 and has not been picked up by the contractor.
 - Demolition will commence after final approval from corporate Kroger. The committee will render a decision the second week of January.
 - Landlord and King Soopers working on tenant retention for displaced tenants. Will submit tenant finish plans for Little Caesar's. King Soopers plans on notifying customers about the demolition when their construction timeframe is solidified. Demolition is anticipated to begin March 1.
 - Staff is in contact with King Soopers' development staff and the broker for the property owner. It is our understanding that Little Caesar's Pizzeria will relocate to existing space within the shopping center. King Soopers will conduct an outreach effort to inform neighbors and patrons of the impending demolition and the closure of the store.
 - Staff contacted the King Soopers and the broker for the property owner. King Soopers is expected to sign a lease this week which will trigger demolition in 60 days. King Soopers still plans an outreach effort once the demolition date is established.
 - Store is scheduled to close for demolition on May 5.
 - Store is closed. Two tenants, Little Caesar's and the liquor store, are relocating to the shops to the north.
 - King Soopers is in possession of the property and plans a demolition of the structure. Following the demo, King Soopers has expressed an interest in conducting a groundbreaking ceremony later in July.
 - **Demolition is underway. King Soopers previously indicated a desire to host a groundbreaking ceremony; they have, however, chosen to issue a press release announcing their two new stores located at Federal/Belleview and University/Hampden.**

- *Old Bally's Site (707 East Jefferson)*
 - **The fence placed around the property is to protect the building from vagrant and vandalism activity.**

- Lone Star Property (3590 South Clarkson)
 - The potential purchaser plans to construct a medical office for an optometrist and have additional medical office space available for lease.
 - Staff is in contact with a broker who is seeking development opportunities on this site. It is our understanding that the site is being marketed to a hotel user.

- Staff held a DRT with a potential new purchaser who plans to construct a 117-room hotel. The purchaser is in the due diligence process and hopes to have a development timeline to the City within two months. The hotel developer is in the process of solidifying 'room night guarantees' so the project can determine financial feasibility. A copy of the 2007 Hotel Study was presented to the developer. Referrals to the South Metro Denver Events and Visitor's Bureau were provided to the developer to help quantify potential demand for room nights.
 - The hotel developer presented the project to ACE at the April meeting and solicited feedback to help quantify potential demand for potential room nights.
 - Staff met with the hotel developer and his consultant to discuss potential room nights. The hotelier will likely request some City financial participation to support the project. Details or a request from the developer has not come forward.
 - The hotel developer worked with a consultant to conduct a demand study for potential night stays. This consultant interviewed a number of area businesses and organizations that would be potential demand generators. Ultimately, the consultant was unable to quantify sufficient demand for room nights necessary to justify the development of the hotel.
 - **Staff spoke with the listing broker and the property is being actively marketed to the medical office community. At this time there are no prospects. The listing price is \$1.2 million.**
- *Martin Plastics*
 - A second DRT meeting was held on November 8, 2011 to review possible changes to building location and parking. The revised plan includes 162 dwelling units in a single L or U-shaped 5-story building located on the southern half of the 3.5 acre site, and 8,640 square-feet of office/commercial space in the existing bowstring truss building on the northern portion of the site. The parking layout is primarily surface with some podium style parking also proposed. A possible community oriented space was discussed for the southwest corner of Oxford Avenue and Navajo Street.
 - Developer attended the January 9, 2012 City Council meeting to discuss financing and possible incentives.
 - Staff met with development team on January 17th, to discuss the PUD submittal process and requirements, as well as possible incentives the City may be able to offer.
 - The developer has scheduled a neighborhood meeting for Thursday, March 1. The intent of the meeting is to get feedback from the neighborhood prior to applying for the Planned Unit Development.
 - Notices for the neighborhood meeting were mailed on February 18, 2012.
 - The neighborhood meeting will be held on March 1, 2012 at the Englewood Rec Center, 7 p.m.

- The neighborhood meeting was held on March 1, 2012, with approximately 20 people in attendance. Attendees of the meeting appeared to be receptive of the project.
 - Staff met with representatives from Littleton Capital Partners. They are hoping to submit a formal application by the end of the month.
 - **The applicant filed a formal PUD application on July 6. The Development Review Team reviewed the application on July 24 and a public hearing with Planning and Zoning is scheduled for August 7.**
- *Flood Middle School Redevelopment*
 - On October 3, staff met with the developers for the property to discuss the market for development and provide an update for the redevelopment of the property. The developers indicated that the highest potential for redevelopment involves a multi-family centered development. The development team received a copy of Englewood's recently completed retail analysis.
 - Staff met with the developer and project team to discuss process and submittal requirements. A rezoning to PUD, to accommodate a multi-family development, is anticipated.
 - Staff contacted the developer and is working to schedule a study session where Council can receive an update on this project from the developer.
 - Staff met with the developer and project team to discuss the required pre-application neighborhood meeting for rezoning to PUD. The neighborhood meeting is tentatively scheduled for 7 p.m., May 16, 2012 at the United Methodist Church at the corner Broadway and Mansfield (3885 South Broadway, Englewood, CO)
 - The developer's required neighborhood meeting was held on May 16, with approximately 40 people in attendance. The attendees expressed various concerns with density, traffic, parking, and loss of green space, while showing some general support for the property being redeveloped. The developer will continue refining the plans with the input received to submit a formal PUD rezoning application in June.
 - Applications for a PUD rezoning, Major Subdivision, and Vacation of ROW were submitted on June 5 and are currently under review by staff and outside agencies.
 - **Staff comments on the first submittal were provided to applicant on June 30. The applicants resubmitted the PUD on July 23, and the documents are currently under review by staff and outside agencies. A public hearing with Planning and Zoning is anticipated in late August or early September.**
 - *Masonic Property*
 - **No current activity.**
 - *University Homes PUD*
 - **No current activity.**

- West Wesley Right of Way Vacation
 - Staff has had a preliminary meeting with All Recycling regarding vacating 200 feet of the 1700 West Wesley public right of way. A formal application has not been submitted.
 - Staff from CD, Public Works, Utilities and Traffic met with engineer and an owner from All Recycling on January 24, 2012. All Recycling will be working out utility, waste water and cul-de-sac issues before submitting a formal application.
 - An application for a DRT meeting was submitted on May 18. The DRT meeting will be held Tuesday, May 29.
 - The decision for the vacation of West Wesley has been put on hold until the Water Board meeting on June 12, 2012.
 - **The Water and Sewer Board approved the Vacation proposal and agreed to turn over the water on West Wesley to All Recycling.**

- Craig Hospital Expansion
 - Staff met with hospital representatives on January 12, 2012 to discuss the future Craig Hospital expansion. A patient tower would be a use by right in the M-1 zone district. At this time Craig is actively seeking funding and developing a design team. Craig does not have a timeline for the project.
 - Staff, including Public Works, Utilities, Police, Fire, and Community Development, met with Craig representatives to discuss vacating Clarkson in front of the hospital. Staff is to identify general impacts and concerns prior to scheduling a follow-up meeting with Craig.
 - Staff did meet with Craig representatives and discussed concerns regarding the vacation, such as Art Shuttle route, Complete Streets bike lanes and traffic. It does appear that Craig will go forward with the vacation and is in the process of preparing a traffic study which will assess the impacts of the vacation on area streets and intersections.
 - **Staff met with Craig representatives on July 23 to discuss the progress of the project and the next steps to be taken. Craig representatives will attend the August 6 Council Study Session to present the project to City Council.**

- *Englewood Public Schools 7-12 Campus*
 - Staff will meet with the Englewood Public Schools design team on March 6th to discuss plans for the new 7-12 Campus and associated ball field improvements proposed for the current High School location.
 - **The Englewood Public School design team will be submitting design development plans for staff review the last week of July or first week of August.**

- *Old Le Peep Site (990 West Hampden)*
 - Staff met with the design team for Veterinary Referral Center of Colorado on April 17 to discuss potential plans for expansion onto the LePeep property.

The former LePeep restaurant would be demolished for a new building or an expansion of the existing VRCC building.

- Staff is working with the owner's design team on an alternative parking plan to facilitate the potential expansion.
- VRCC has closed on the purchase of the old LePeep property and will continue to explore options for expanding their facility.

- *Groove Toyota (5460 South Broadway)*
 - Groove Toyota has submitted a conceptual design for the renovation and expansion of the existing sales and service facility. A DRT meeting is scheduled for May 1st.
 - Staff contacted representatives from Groove Toyota to discuss the expansion. The proposed \$10 million expansion includes a new showroom and enhanced service center.
 - A second DRT meeting is scheduled for June 26th on the proposed expansion.

- *General Iron Works*
 - Staff met with the owner of General Iron Works to discuss the PUD process. At this time the owner is working with a consultant on conceptual plans for a residential project.
 - Staff had a second meeting with representatives from General Iron Works. They are in the process of assembling plans and information for a DRT review, to be followed by a neighborhood meeting.
 - **General Iron Works held a neighborhood meeting at the Mayflower Church on July 18, 2012. Approximately 75 people were in attendance.**

- *The Brew on Broadway*
 - The Brew on Broadway has submitted a Conditional Use Permit application for a use not listed in the UDC to operate a nano-brewery and coffee house at 3445 South Broadway (formerly Acoustic Music Revival). A nano-brewery produces small quantities of beer similar to a brewpub, but does not serve food. The application is currently being reviewed by staff.
 - **Planning Commission will review for a conditional use on August 7.**

BOARDS & COMMISSIONS

- *Board of Adjustment and Appeals*
 - A sign variance was granted on April 11, 2012 for 2950 South Broadway (Billy's Gourmet Hotdogs and Ice Cream). This is a variance to exceed the use's allowable sign area of 134 square feet by 73 square feet.
 - On May 9, 2012 the Board of Adjustment and Appeals granted a variance request at 4182 South Lincoln Street to encroach 8 feet into the required 25 foot front setback in order to construct a covered front porch.

- On July 11, 2012 the Board of Adjustment and Appeals approved a variance request for 4706 South Grant Street to encroach 7 feet into the required 25 foot front setback in order to construct a covered front porch.
- On July 17, 2012 the Board of Adjustment and Appeals held a special meeting and approved a variance request at 3122 South Gaylord Street to encroach 6 inches into the required 5 foot south side setback in order to construct an addition and to encroach 15 feet into the required 20 foot rear setback in order to attach an existing garage to the principal structure.
- A public hearing will be held on August 8 for a variance for a 9 foot fence in a residential zone district.

HOUSING

Neighborhood Stabilization Program (NSP)

- Acquired:
- Under Construction:
 - 4585 South Julian Street
 - 4101 South Cherokee Street
 - 4825 South Delaware Street
 - **2320 West Harvard Avenue**
 - **905 West Stanford Avenue**
- Listed for Sale:
- Under Contract:
- Sold:
 - 4819 South Delaware Street
 - 2215 West Wesley Avenue
 - 2198 West Adriatic Avenue
 - 2335 West Baltic Avenue
 - 4744 South Galapago Street
 - 2010 West Baltic Avenue
 - 3115 South Acoma Street
 - 3102 West Radcliff Drive
 - 4681 South Decatur #226
 - 2295 West Baltic Place
 - 2293 West Baltic Place
 - 2159 West Vassar Avenue
 - 3395 West Grand Avenue

Englewood Energy Efficiency (E³) Grant

- **All 14 grants are completed.**

SPECIAL PROJECTS

- *Englewood Master Bicycle Plan Route Study and Implementation Program*
 - December: Bids were received and reviewed. A contract with the lowest bidder was presented to City Council for approval on December 19, 2011. The Invitation to Bid was cancelled and the two lowest bidders were asked to submit quotes. A contract has been prepared for the lowest quote - Denver Custom Signs.
 - Denver Custom Signs provided insurance and W9 paperwork to the City, which allowed the City to issue a purchase order and release a Notice to Proceed. Work is underway.
 - Denver Custom Signs has staked sign locations in the field, has procured all sign materials, and is finishing sign production. Denver Custom Signs expects to complete sign installation by March 2.
 - OV Consultants will inspect the completed sign installation work by Denver Custom Signs on March 15.
 - Fourteen bicycle racks have been ordered to be placed in front of sponsoring businesses in the South Broadway BID area.
 - OV Consultants are working with City traffic division staff and Denver Custom Signs to resolve remaining identified issues.
 - Bicycle racks have been ordered and are expected to arrive the week of May 7. Installation will follow.
 - Bicycle racks were delivered the week of May 20.
 - Public Works inspected bicycle rack locations with CD staff and OV Consultants on June 15.

- *Station Area Master Plans*
 - An RFP has been issued for station area plans for the Englewood, Oxford and Bates Stations. Proposals are due March 30, 2012. Interviews with consultants are anticipated in Mid-April.
 - Interviews were conducted on March 19 and 20. The firm of Crandall Arambula has been selected for the planning effort. A contract and scope of services will be presented for Council's approval on June 4.
 - The Station Area Master Plan project has officially kicked off, with the provision of background information and data to the consultant, and initial efforts to begin identifying key stakeholders, and schedule the first round of meetings.
 - **The initial public meeting is scheduled for August 8, 2012. Over 5,000 meeting notices were mailed to surrounding property owners.**

ZONING

- *Sign Code:* Staff continues to work on amendments to the Sign Code. The Planning and Zoning Commission reviewed and provided comments to staff who completed drafts of the following sections:
 1. Administration (purpose, permits, maintenance, variances),

2. Exempt Signs (not requiring a Permit i.e. drive-thru menu boards, election signs),
 3. Prohibited Signs (billboards, signs on the deck of a trailer), and
 4. Sign Standards for permanent signs (location, height, area, number).
- The Public Comment Draft of the Sign Code amendments was completed and posted on the City website.
 - Presentations were made at the ACE and BID meetings in May.
 - A Public Forum was held on May 17, with a disappointing, low turnout.
 - A final draft will be presented at the P&Z public hearing on June 5, with the newest version on the City website. The Department has received comments from approximately 12 individuals; eight from the Public Forum.
 - Council 1st reading is scheduled for July 2, with the public hearing scheduled for July 16. **At 1st Reading Council scheduled a study session to review several issues. On July 16th staff presented background, pros and cons and alternatives for each for Council consideration. First reading and a public hearing are currently rescheduled for August 6 and 20, respectively.**
- *Sign Code Moratorium:* Staff prepared a Resolution to extend the current Moratorium on enforcement of the Sign Code pertaining to banners and portable signs and murals through August 6, 2012. Council will consider the Resolution on February 6. Moratorium extended through August 6, 2012. **Council extended the moratorium which is scheduled to expire on December 31, 2012, or the effective date for the passage of the Sign Code, whichever occurs first.**
 - *Zoning Enforcement:* Staff investigated and opened case files on 8 zoning violation complaints; 2 were resolved and 6 remain active. Staff continues to monitor and follow up on 4 previous cases. The 10 open cases include fences (7), home based business (1), tarp carport (1), and storage use in MU-B-2 (1). Results of the 8 new cases opened in April are: 3 resolved, 1 under investigation, and 4 Notice of Violation issued. Two earlier cases have moved to Posting Notice status. **Staff opened 6 zoning code cases in July. Of the 30 cases opened in the first half of the year 25% were unfounded, 50% have been closed as in compliance, and 25% remain active, including 2 Notices of Violation, 1 Property Posting, and 1 Summons issued.**

BUSINESS NEWS

- *South Broadway Business Improvement District*
 - BID submitted a revised 2012 Budget and has an approved special assessment for FY2012.
 - BID expressed an interest in placing security cameras downtown. They have formed a committee to research the matter further, but this is anticipated to be one of their capital projects for 2012.

- The BID will present their new slate of officers to City Council at an upcoming meeting. Vicki Skigen has resigned and Dominique Cook has been nominated to fill the vacancy.
 - The BID has elected new officers. The slate of directors remains the same, but Mr. Ted Vasilas is the Vice President and Bob Laughlin is now the President.
- *New Businesses*
 - McAllister's Deli is interested in leasing space at the former Blockbuster Building in Englewood Market Place shopping center. Staff contacted the broker to get a status on this prospect and they indicated that the space is being looked at by an architect so they can estimate the cost to build out the restaurant. The restaurant owner is looking at the "numbers" to make sure this location is financially feasible. Staff met with representatives from McAllister's Deli to discuss the plaza and potential improvements that will be presented to Council at the June 4 meeting. The owner of McAllister's is very pleased with the City's commitment to maintain the plaza and bring back the fountain. **On August 1, staff heard from the the franchisee. Parking issues have been resolved and a lease is in the works.**
 - Received inquiry from a local comic book retailer seeking space at CityCenter Englewood. Bartertown Comics will open in March. A ribbon cutting is anticipated through the Greater Englewood Chamber of Commerce. Bartertown Comics is now open.
 - Hand Surgery Associates will relocate to Englewood in the medical district. This business will bring approximately 75 new jobs to Englewood. They plan to open in October.
 - *Arapahoe County Enterprise Zone*
 - Submitting annual report.
 - Submitting 2011 marketing grant reimbursement request.
 - Attended Zone Administrator's meeting to discuss legislative update.
 - **State Zone Administrators have met to discuss key legislative changes and suggest ways for the zones to be more accountable.**
 - *Commercial Catalyst Program*
 - Received a grant application from Billy's Gourmet Hot Dogs for a signage grant for 2950 South Broadway. Grant request approved; the project is still in construction. **Mr. Feid is interested in going forward with his project, but funding is delaying his ability to move forward.**
 - Received grant application from The Copper Pot for the vacant Bites restaurant at 2790 South Broadway. Designs have been created and the business is moving forward with exterior paint and new signage. This will be their second location in Englewood. Grant for signage, paint and landscaping is approved and pending construction. A portion of the signage package has been installed. The project is complete.

- Received grant application from the property owner of South Side Total Power, 4264 South Broadway. Designs for façade and signage enhancements have been completed. Anticipating owner approval and construction to follow shortly. The project is approved for a grant. The project is currently underway and the façade is under construction.
 - Colorado Utility Vehicles recently moved to 4895 South Broadway and has applied for a grant through the Commercial Catalyst Program. Initial designs have been completed. The tenant is getting estimates for the proposed scope of work – awning, landscaping, and ornamental ironwork. The applicant is receiving bids for proposed work.
 - Springs Automotive has leased the vacant Smart Car space at 2885 South Broadway. The business owner is interested in new signage and exterior paint. The project is currently in the design phase. The project has been approved and awaiting construction.
 - Received grant inquiry from the owner of 4700 South Santa Fe for signage and landscape enhancements. The proposed project would clean up landscaping and non-conforming signage. The property owner indicated the project would also improve the appearance of the two vacant pad sites adjacent to South Santa Fe for future retail development. Initial designs for signage and landscaping have been completed.
- *Other Business News*
 - Contacted broker for the Funtastic Fun property.
 - Contacted broker for the vacant World Savings Bank at Belleview and Broadway. The broker indicated the property was for lease only. He does not anticipate it being a redevelopment site.
 - Met with the broker for the Larry Miller Nissan property to discuss redevelopment or reuse options.
 - Met with the broker for the Larry Miller Nissan property at the NWC of Broadway and Belleview.
 - Contacted the commercial broker for Kent Place.
 - Met with Don Cameron about his industrial properties at 4700 South Santa Fe Drive. Don is looking to enhance the visibility of the retail tenants at this location and has expressed an interest in marketing the two available development sites to retail users.
 - Met with developer interested in discussing possible users for the Funtastic Fun property.
 - **Met with broker and potential retail user for the Larry Miller Nissan property at 5001 South Broadway.**

Other Business Activities

- South Metro Denver Chamber of Commerce – Business Retention and Expansion Ambassadors meeting with Craig Hospital and Swedish Medical Center. February BRE ambassador’s meeting with Millennium Bank. Attended BRE Ambassador’s meeting with The Sports Authority, Talon Manufacturing, and **T.A. Pelsue**.
- Responded to Metro Denver – Economic Development Council’s prospect inquiry

for an insurance provider seeking 150,000 square feet of space in the Enterprise Zone. Provided information about the vacant First Data property. Update: Will conduct a site visit with MD-EDC staff to tour the vacant First Data Property.

- Met with the South Metro Denver Chamber of Commerce to discuss the Business Retention and Expansion Ambassador's program and the Small Business Development Center training opportunities. **Staff from the South Metro Denver Chamber of Commerce has presented a "strategic interaction plan" which outlines ways to partner on business related activities.**
- Completed article and advertisement for *Colorado Real Estate Journal*, which will be published in the June 6 edition.
- Placing Englewood advertisement in the 2012-2013 *Metro Denver Economic Profile*.
- Received an inquiry from State Senator Linda Newell about her interest in approaching Trader Joes for a South Metro Denver location. Staff provided the Senator with site information, a copy of the recently completed retail study and an offer to provide any further assistance necessary to help her facilitate this discussion.



C I T Y O F E N G L E W O O D
F I R E D E P A R T M E N T

MEMORANDUM

TO: Mayor Penn and Members of City Council
THROUGH: Gary Sears, City Manager
FROM: Mike Pattarozzi, Fire Chief
DATE: August 1, 2012
SUBJECT: July, 2012 Fire Department Monthly Summary

Attached is the monthly summary of Fire Department activity for July, 2012. The Fire Department responded to 364 calls for service during July. In 2011, the Fire Department responded to 376 calls during the same time period. Year to date, the Fire Department has responded to 2,476 calls for service compared to 2,364 during the same time period in 2011.

During the month of July, Fire Department personnel completed 89 primary inspections and 12 follow-up inspections. The total square footage inspected was 1,197,884.

During the month of July, Fire Department personnel completed 1,406 staff hours of training.

Incident Response Summary for Englewood Fire Rescue

For period 07/01/2012 Through 07/31/2012

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
Fires			
Structure fire involving an enclosed building	3	0	3
Brush, or brush and grass mixture fire	3	0	3
	6	0	6
EMS			
Emergency medical incident	235	1	236
Vehicle accident with injuries	22	1	23
Firefighter Injury Report	1	0	1
Lift Assist	3	0	3
	261	2	263
Alarms			
False call (other than a fire alarm)	3	0	3
Fire alarm, malicious activation, no fire	1	0	1
Fire alarm system malfunction, no fire	10	0	10
Fire alarm sounded due to dust, lack of maintenance, or similar cause	5	0	5
Carbon monoxide (CO) detector activation due to malfunction	1	0	1
Alarm system activation (no fire), unintentional	3	0	3
	23	0	23
Other			
Natural gas or LPG leak (inside)	1	0	1
Power line down	2	0	2
Vehicle accident, non-injury	7	0	7
Public service assistance, other	12	0	12
Assist police or other governmental agency	2	0	2
Public service	1	0	1
Blood Draw	10	0	10
Public Education - Schools	1	0	1
Public Education - Residential	1	0	1
Public Education - Business	2	0	2
Car seat check	10	0	10
Good intent call, other	2	0	2
Dispatched & cancelled en route	7	0	7
Smoke or odor investigation, no fire	9	0	9
Fire alarm sounded due to cooking or burnt food	1	0	1
Damaged/Lost Equipment	4	0	4
	72	0	72

Incident Response Summary for Englewood Fire Rescue

For period 07/01/2012 Through 07/31/2012

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
Grand Totals	362	2	364

**CITY OF ENGLEWOOD
2012 CALENDAR OF EVENTS**



Mon., Aug. 6	5:30 p.m.	Executive Session, City Council Conference Room
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Aug. 7		National Night Out – America’s “Night Out Against Crime”
	7:00 p.m.	Planning and Zoning Commission, City Council Chambers
Wed. Aug. 8	6:30 p.m.	Urban Renewal Authority, Comm. Dev. Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs. Aug. 9	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	3:00 p.m.	Police Officers Pension Plan Bd., Public Works Conf. Rm.
	4:00 p.m.	Firefighters Pension Plan Board, Public Works Conf. Room
Mon., Aug. 13	6:00 p.m.	Study Session, Community Room
Tues. Aug. 14	3:00 p.m.	NonEmergency Employees Retirement Plan Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Comm. Development Conf. Rm.
	7:00 p.m.	Library Board, Library Board Room
Wed., Aug. 15	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Aug. 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Aug. 21	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Mon., Aug. 27	6:00 p.m.	Study Session, Community Room
Mon., Sept. 3		City Hall closed — Labor Day
Tues., Sept. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

Wed., Sept. 5	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
	7:00 p.m.	Planning and Zoning Commission, Community Development Conference Room
Mon., Sept. 10	6:00 p.m.	Study Session, Community Room
Tues., Sept. 11	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed. Sept. 12	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs. Sept. 13	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
Mon., Sept. 17	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Sept. 18	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Sept. 19	6:30 p.m.	Code Enforcement Advisory Board, City Council Conf. Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Sept. 24	6:00 p.m.	Study Session, Community Room
Mon., Oct. 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Oct 2	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Oct. 3	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



August 13	Study Session Financial Report 2013 Proposed Budget
August 20	Study Session & Regular Meeting Long Term Asset Reserve Fund Board and Commission Reports
August 27	Study Session 2013 Proposed Budget
September 4	Study Session & Regular Meeting - Tuesday
September 10	Study Session 2013 Proposed Budget
September 17	Study Session & Regular Meeting Financial Report Board and Commission Reports
September 24	Study Session 2013 Proposed Budget Workshop
October 1	Study Session & Regular Meeting
October 8	Study Session
October 15	Study Session & Regular Meeting Financial Report
October 22	Study Session Board and Commission Reports
October 29	No meeting scheduled – 5 th Monday

November 5	Study Session & Regular Meeting
November 12	Veteran's Day Holiday - no meeting scheduled
November 19	Study Session & Regular Meeting Financial Report
November 26	Study Session Board/Commission Reappointment Discussion - tentative Board and Commission Reports
December 3	Study Session & Regular Meeting Aid to Other Agencies Discussion City Council's participation on Boards/Commissions
December 10	Study Session

FUTURE STUDY SESSION TOPICS

ACE role in business initiatives
 Security Cameras Update
 Acoma Parking Lot Landscape
 Citizens Budget Committee (Fall)
 Comprehensive Plan Update (July or August)
 Neighborhood Preservation
 Full Service City (During Fall Budget Process)
 Water Conservation Plan (July or August)
 Concrete Utility Program
 South Platte River Projects
 Golf Course Restaurant Contract
 Citizen Engagement/Mindmixer
 City of Englewood/Xcel Energy Residential and Small
 Business Energy Efficiency Outreach
 Schools Use Tax Projects



Englewood Public Library Board

1000 Englewood Parkway, Englewood, CO 80110
303-762-2572 303-783-6890 FAX www.engagewoodgov.org



MINUTES Englewood Public Library Board May 8, 2012

Call To Order/Roll Call

Library Board Chair, Mark Adams called the meeting of the Englewood Public Library Board to order at 7: 00 p.m.

PRESENT: Mark Adams, Michael Buchanan, Stephanie McNutt, Vicki Howard (School Board Member), Karen Pilgrim, Yvonne Russell, Jill Wilson (Council Member), Julie Grazulis, Brie Hopping-Merlino (Youth Member).

ABSENT: Philippe Ernewein (excused), Robert Baird (excused), Tom Kelly (excused).

Also Present: Dorothy Hargrove, Director and Deb Parker, Recording Secretary.

12 - 10 That the minutes of the meeting of April 10, 2012 be approved as written.

Moved by: Ms. Russell

Seconded by: Ms. Pilgrim

The Motion passed unanimously.

Monthly Statistical and Financial Reports

Mr. Adams asked about the attendance on the Adult programming. Discussion ensued about the Meet the Faces program. Mr. Buchanan asked about the increase in questions asked statistic? Ms. Hargrove explained that we have changed our process to allow staff to focus more effectively.

Other Old Business

Review of the updated items for the Strategic Plan. Under Community outreach, Ms. Hargrove met with the high school and will be aiding them with the planning of the new library. All students will now be able to receive a card to allow for access to our systems.

The new Career Training classes offered here in the library will allow for outreach to our community and job seekers. The only cost will be staff and organization. This would assist a large number of our patrons through building job seeking skills, practice tests, and document support such as resume writing. This program will be tracked and evaluated to determine cost to benefit. Ms. Russell asked if only Englewood citizens qualify? Ms. Hargrove explained that anyone will be able to access this service whether they have a library card or not.

Integrated Library System – We are looking into joining the Marmot Library Network. This is a group of 20 libraries currently and they are looking to expand. Through a shared catalog that will allow a patron

to check their home library and the Marmot system, the process will be quicker than the current ILL service. The cost is slightly higher, but the system will allow for the new catalog which is user friendly and allows for mobile apps. It is a compliment that they are interested in having Englewood Public Library joining their group. If all goes well, January 1st, we will be a member of the system. Ms. Pilgrim asked about Prospector? Ms. Hargrove explained that the cost is prohibitive to join Prospector, but through Marmot we have a discounted access to it in the future. We also will have a cheaper access to the Overdrive system. Ms. Wilson stated that the community would truly benefit from this system, and it would be a positive outreach for us at this point. Mr. Buchanan asked about the access to items at other libraries? Ms. Hargrove explained that items would still arrive through the courier system, which is an economical route that libraries can use to access each other's collections. It will take some time to do some clean up and prep work prior to the transition, but Angela is already working on this project in preparation. If you would like to see what it may look like, you can go into the Mesa County Libraries to check it out. Discussion ensued.

There will be decreases in the collection numbers even with the addition of new titles, due to the clean-up. This will be due to the removal of titles that have not physically been seen for some time on the shelves and are determined lost. Ideally we will have both systems running simultaneously for at least 6 weeks.

We are still working on the Social Media and working towards this new venture.

Children's librarians are continuing to add new day cares for outreach. Dorothy is working to try and continue the Baby Story times. One Book 4 Colorado was a great success, and we are looking toward more avenues for outreach.

Summer Reading this year will be the Statewide program. We will have Childrens, Teens and Adults this year. The official kick-off will be June 4th with a completion of August 5th. There will be events for all ages, though the only official adult program will be June 10th for the Book Lovers.

Ms. Hargrove is working on adjusting schedules to allow for improved cost effectiveness and cross training. Doing more with less is our goal.

Ms. Wilson asked what expanded hours Ms. Hargrove would want in a perfect world. Ms. Hargrove would like to see us opening at 9:00 Monday through Saturday. Discussion ensued.

New Business

Library Board Chair's Report

Mr. Adams attended the Meet the Faces author event and it was great to meet the authors. It was a wonderful experience to meet the Iwo Jima vets, and hear some of their stories. He is glad that we are working to aid community with job skills and career trainings. He would like to see links to RTD on our site to allow patrons to find their way to other resources. Ms. Hargrove shared that we do currently have the maps and schedules for RTD and the staff aids them with using them.

Library Director's Report

Ms. Hargrove covered everything during the Strategic Plan discussion.

Other New Business

Nothing at this time.

Members' Choice

Mr. Adams had completed as Ski Patrol Director, and now has a writing plan and is happily working on his script. Working on the planning for Englewood Schools has been greatly rewarding. He is proud to be a voice for and of the community. On June 9th he will be doing the Tough Mudder.

Ms. McNutt was in Key West last month and enjoyed the lazy roosters that didn't crow until noon. Chickens and cats were everywhere. It is a whole different world down there. She invited everyone to join us for the Used Book Sale this Friday and Saturday.

Mr. Buchanan has been coming into the library the last few weekends and using the study rooms. He has been hearing praises for the library. He will be going to Washington and Pennsylvania.

Ms. Hopping has a little less than a month left of school and is so happy to know that there is an end in sight. She has found Good Reads and is addicted, and feels that she has found the missing half of her existence!

Ms. Howard shared that the excitement now is band for 5th and 6th graders. The start times will be staggered next year between Elementary and Middle Schools to allow for the new programming. While other districts are cutting music, we will be increasing our programs.

Ms. Pilgrim loved the Meet the Faces and walked away with 11 new books. She has started biking again and her goal is to bike to work for the official Bike to Work Day. She is reading Moby Dick and she is ready to meet the whale!

Ms. Russell will be going to China for her third Tea tour. Her husband enjoyed the author event and loves the childrens book he bought. She is reading the Zen of Fish.

Ms. Wilson attended the author event and enjoyed herself. She enjoyed talking to the vets about how they lived through their experiences in Iwo Jima. She is reading the three book series of the Hunger Games and is fascinated with the story and how it can relate to our world and our future. She is also reading In The Garden of Beasts, and is enjoying it also.

Ms. Hargrove is reading the Swerve by Stephen Greenblatt. If you love books, this shares the history of books from monastic times.

Ms. Parker had nothing at this time.

Library Board Chair, Mark Adams adjourned the meeting of the Englewood Public Library Board at 8:28 pm.