
Council Newsletter



CITY MANAGER'S NOTES **July 5, 2012**

Upcoming Council Meetings

The City Council meeting will be **Monday, July 9, 2012**. The Study Session will begin at 6:00 p.m. in the Community Room. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available at 5:30 p.m. in the Community Room.

The next City Council meeting will be held on Monday, July 16, 2012.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Press Release concerning a fire at 2957 South Fox Street.
2. Article concerning the Sign Code.
3. Invitation to July 24th Chamber meeting.
4. Memorandum concerning the ISO Public Protection Classification.
5. Calendar of Events.
6. Tentative Study Session Topics.
7. Minutes from the Malley Center Trust Fund Committee Meeting minutes of February 5, 2012.



C I T Y O F E N G L E W O O D

PRESS RELEASE
Marla Wilcox, PIO

DATE: 7/3/12

TIME: 09:39

Location: 2957 S. Fox
Englewood, CO

STRUCTURE FIRE

Englewood Fire responded with 3 engines, 2 medic units, 1 battalion chief for a total of 15 people.

Littleton Fire responded with 1 engine and 1 medic unit for a total of 5 people.

Residents were away at time of fire.

One dog was rescued from the building and was taken to the animal shelter.

Fire cause remains under investigation at this time.



Briefing

» **GET IN TOUCH:** To contact our newsroom, call 720-984-2HUB (2482) or e-mail news@YourHub.com.

Your Business

After much public, business input, Englewood sign code update done

By Clayton Woullard
YourHub Reporter

Englewood has rewritten its sign code after 30 years without an update.

Most of the changes came about through public feedback over the last few years, along with comments from the business community since the mid 1980s.

"We've gotten a lot of comments over the years from businesses and designers talking about the sign code being hard to use and that it was out of date," said Alan White, community development director for the city.

By rewriting the code, the city wants to address certain signs that had not been addressed before. For example, electronic signs cannot change messages faster than 10 seconds to avoid confusion with emergency messages, and during the day signs must be brighter for people to see and dimmer at night so as not to be a nuisance, White said. There is no illumination of

signs allowed between 11 p.m. and 7 a.m. in residential areas.

Businesses also can put up two accessory signs — such as inflatable tube men propelled by air machines — and they can update signs letting people know about special sales, such as a Fourth of July sale and an after-Fourth of July sale, without a permit.

"It's a burden on staff to try to respond and issue permits, and we've got to monitor those things, so we just said the business community needs the ability to change out signs and put things up and not being burdened by the city and paying a fee, and city council is in favor of that," White said.

City council tabled the code Monday for a study session July 16 and it won't come up for first reading until possibly Aug. 6.

Clayton Woullard: 303-954-2953 or cwoullard@denverpost.com

ARAPAHOE COUNTY PRIMARY RESULTS: BRAUCHLER WILL TAKE ON FELDMAN IN NOVEMBER

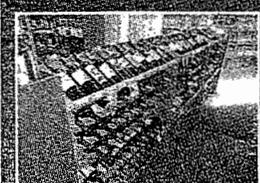
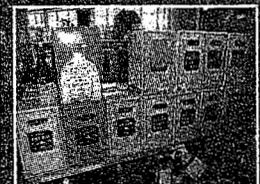
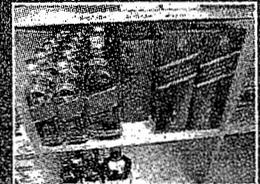
The Arapahoe County primary election was held June 26. All precincts have reported, but results are unofficial.

George Brauchler topped Leslie Hansen in the Republican primary for the District Attorney post for the 18 Judicial District, taking 51 percent of the vote. He will take on Democrat Ethan Feldman, who was unopposed in his primary.

In the Republican primary race for Arapahoe County Commissioner District 1, Nancy Doty defeated Doug Clarking 70 percent of the vote. There is yet a Democratic candidate for the post.

In the race for State Senate District 1, John S. Lyons took 63 percent of the vote, topping Art Carlson. He will take on former House District 41 representative Democrat Nancy Todd in November.

In the District 1 Congressional race,



PUBLIC AUCTION fred's Liquor



Amazing Selection Of Liquor To Be Sold!

Saturday, July 7th - 11:00 AM

Inspection: Saturday, July 7th - 10 - 11:00 AM

1895 Youngfield Street, Golden

Inventory being sold for personal consumption only.

HARD ALCOHOL-INCREDIBLE VARIETY & QUANTITY

Crown Royal, Johnnie Walker (red & black), Ronrico, Juárez, Ketel One, Jim Beam, Canadian Mist, Southern Comfort, Jack Daniels, Colorado Whisky, Forester, Yukon Jack, Bacardi, Jose Cuervo, Lord Calvert, Chivas Regal, Jameson, Glenfiddich, Bushmills, The Glenlivet, Patron, Jagermeister, Tuaca, Chambord, Navan, Disaronno, Cointreau, Hennessy, Gray Goose, Black Velvet, Wild Turkey, Stoli, Makers Mark, DeKuyper, Paul Masson, Evan Williams, Kahlua, J&B, Michael Collins & Much More!! Shooters, Mixers & More!

WIDE SELECTION OF WINE, CHAMPAGNE

Vendange, Lindemann, Stone Cellars, Beringer, Woodbridge, Redwood, Mondavi, Bohemian Highway, Gallo, Frontera, Arbor Mist, Red Truck, Yellow Tail, Forest Glen, Fish Eye, Black Opal, Clos DuBois, Ravenswood, Sutter Home, Keis Grigio & Numerous Others!

ASSORTED BEER, COOLERS & SODA

A+ LIGHT

On Behalf Of The US

Friday, July 6th

Inspection: Thursday, July 5th
8651 Grant St, 2nd Floor

ONLINE O

NEW & DISPLAY LIGHTING

Selection of new & display sconces, exterior lighting pendants, can lights, lamp lighting, lamp shades & More!

WIDE ASSORTMENT OF

Variety of repair, lighting kits, fan remotes, bulbs, cord wire, dimmers, switches, & More!

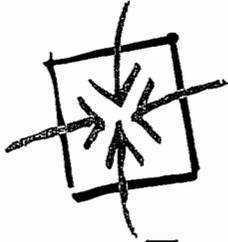
CROWN ELECTRIC FORK

Crown 3000 lb ride on electric

RESIDENTIAL & OFFICE

Residential matching chairs & other tables; NEC phone Office furniture & More!





Greater Englewood
chamber of commerce
bringing business together™

June 27, 2012

ACE, BID Board Members, and Chamber Board Members,

I would like to invite you to attend a joint meeting with your respective board members to discuss our mutual initiatives concerning the Englewood Community. I have reserved the Community Room at City Center on Tuesday July 24th from 8:00-9:30am. Each of our groups has their own programs that we promote and support but I think there are ways for us to promote our community more successfully. Collective voices have a true impact on community and business needs. I think we could be more effective by looking at what programs and events we could all support to further our community. As the representatives of the business community I think we could have a bigger impact if we support one another in how we promote our city and the businesses that we represent.

I hope to see you all there, please come with ideas and a desire to work together to promote our business community as well as the city as a whole.

Sincerely,
Colleen Mello
Executive Director
Greater Englewood Chamber of Commerce
(303) 789-4473



C I T Y O F E N G L E W O O D
F I R E D E P A R T M E N T

MEMORANDUM

TO: Mayor Penn and Members of City Council
THROUGH: Gary Sears, City Manager
FROM: Michael Pattarozzi, Fire Chief
DATE: June 29, 2012
SUBJECT: ISO Public Protection Classification

In May of this year ISO conducted a Public Protection Classification (PPC) survey of the Englewood Fire Department. This survey is done every ten years. The information gathered and the resultant classification is used by the majority of insurance companies in determining insurance rates for commercial and personal property.

The survey evaluates specific aspects of the fire department, the dispatching center, and the water supply system.

The PPC survey results in a classification of the fire department on a scale of one through ten. Class one being the highest rating, and ten being the lowest.

The PPC survey determined that the rating for the fire department is a class three. This is the same rating that the fire department received ten years ago, at the last survey.

It should be noted that of the 47,242 fire departments surveyed nationally by ISO, only 2,651 (5.6%) are classified as a class three or better. In Colorado, ISO has surveyed 622 fire departments and 45 (7.2%) are classified as a class three or better.

The Police Department's communication center and the dispatchers were instrumental in achieving this classification.

The Utilities Department also played a major part in the survey, and should be commended.

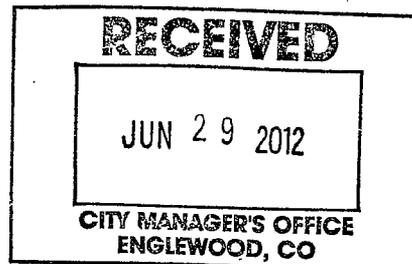


4 B Eves Drive, Suite 200 P.O. Box 961 Marlton, NJ 08053-3112
Tel: (856) 985-5600 Fax: (856) 810-9065

A Verisk Analytics
Company

June 25, 2012

Mr. Gary Sears, Manager
City of Englewood
1000 Englewood Parkway
Englewood, CO 80110



RE: Englewood, Arapahoe County, CO
Public Protection Classification: 3
Effective Date: October 1, 2012

Dear Mr. Sears:

We wish to thank you, Fire Chief Mike Pattarozzi and Mr. Stu Fonda for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

Enclosed is a summary of the ISO analysis of your fire suppression services. If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

Francine Wotsko

(800) 444-4554 Option 2

nb

Encl.

cc: Chief Mike Pattarozzi, Englewood Fire Department
Mr. Stu Fonda, Utility Director, Englewood Water Department
Mr. Tim Englert, Commander, Englewood Police Department

**Public Protection Classification
Summary Report**

Englewood

Colorado

Prepared by

**Insurance Services Office, Inc.
4B Eves Drive, Suite 200
P.O. Box 961
Marlton, New Jersey 08053-3112
(856) 985-5600**

June 2012

Background Information

Introduction

ISO collects and evaluates information from communities in the United States on their structure fire suppression capabilities. The data is analyzed using our Fire Suppression Rating Schedule (FSRS™) and then a Public Protection Classification (PPC™) number is assigned to the community. The surveys are conducted whenever it appears that there is a possibility of a classification change. As such, the PPC program provides important, up-to-date information about fire protection services throughout the country.

The Fire Suppression Rating Schedule (FSRS) recognizes fire protection features only as they relate to suppression of first alarm structure fires. In many communities, fire suppression may be only a small part of the fire department's overall responsibility. ISO recognizes the dynamic and comprehensive duties of a community's fire service, and understands the complex decisions a community must make in planning and delivering emergency services. However, in developing a community's Public Protection Classification, only features related to reducing property losses from structural fires are evaluated. Multiple alarms, simultaneous incidents and life safety are not considered in this evaluation. The PPC program evaluates the fire protection for small to average size buildings. Specific properties with a Needed Fire Flow in excess of 3,500 gpm are evaluated separately and assigned an individual classification.

A community's investment in fire mitigation is a proven and reliable predictor of future fire losses. Statistical data on insurance losses bears out the relationship between excellent fire protection – as measured by the PPC program – and low fire losses. So, insurance companies use PPC information for marketing, underwriting, and to help establish fair premiums for homeowners and commercial fire insurance. In general, the price of fire insurance in a community with a good PPC is substantially lower than in a community with a poor PPC, assuming all other factors are equal.

ISO is an independent company that serves insurance companies, communities, fire departments, insurance regulators, and others by providing information about risk. ISO's expert staff collects information about municipal fire suppression efforts in communities throughout the United States. In each of those communities, ISO analyzes the relevant data and assigns a Public Protection Classification – a number from 1 to 10. Class 1 represents an exemplary fire suppression program, and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria.

ISO's PPC program evaluates communities according to a uniform set of criteria, incorporating nationally recognized standards developed by the National Fire Protection Association and the American Water Works Association. A community's PPC depends on:

- **Needed Fire Flows**, which are representative building locations used to determine the theoretical amount of water necessary for fire suppression purposes.
- **Receiving and Handling Fire Alarms**, including telephone systems, telephone lines, staffing, and dispatching systems.
- **Fire Department**, including equipment, staffing, training, and geographic distribution of fire companies.
- **Water Supply**, including condition and maintenance of hydrants, alternative water supply operations, and a careful evaluation of the amount of available water compared with the amount needed to suppress fires up to 3,500 gpm.

Data Collection and Analysis

ISO has evaluated and classified over 48,000 fire protection areas across the United States using its Fire Suppression Rating Schedule (FSRS). A combination of meetings between trained ISO field representatives and the dispatch center coordinator, community fire official, and water superintendent, is used in conjunction with a comprehensive questionnaire to collect the data necessary to determine the PPC number. In order for a community to obtain a classification better than a Class 9, three elements of fire suppression features are reviewed. These three elements are Receiving and Handling Fire Alarms, Fire Department and Water Supply.

A review of the **Receiving and Handling Fire Alarms** fire alarm and communication system accounts for 10% of the total classification. The review focuses on the community's facilities and support for handling and dispatching fire alarms. This section is weighted at **10 points**, as follows:

- Telephone Service 2 points
- Number of Needed Operators 3 points
- Dispatch Circuits 5 points

A review of the **Fire Department** accounts for 50% of the total classification. ISO focuses on a fire department's first alarm response and initial attack to minimize potential loss. In this section, ISO reviews such items as engine companies, ladder or service companies, distribution of fire stations and fire companies, equipment carried on apparatus, pumping capacity, reserve apparatus, department personnel, and training. The fire department section is weighted at **50 points**, as follows:

- Engine Companies 10 points
- Reserve Pumpers 1 point
- Pumper Capacity 5 points
- Ladder/Service Companies 5 points
- Reserve Ladder/Service Trucks 1 point
- Distribution of Companies 4 points
- Company Personnel 15 points
- Training 9 points

A review of the **Water Supply** system accounts for 40% of the total classification. ISO reviews the water supply a community uses to determine the adequacy for fire suppression purposes. Hydrant size, type, and installation is also considered, as well as the inspection frequency and condition of fire hydrants. The water supply system is weighted at **40 points**, as follows:

- Credit for Supply System 35 points
- Hydrant Size, Type & Installation 2 points
- Inspection/Condition of Hydrants 3 points

There is one additional factor considered in calculating the final score – **Divergence**.

Even the best fire department will be less than fully effective if it has an inadequate water supply. Similarly, even a superior water supply will be less than fully effective if the fire department lacks the equipment or personnel to use the water. The FSRS score is subject to modification by a divergence factor, which recognizes disparity between the effectiveness of the fire department and the water supply.

The Divergence factor mathematically reduces the score based upon the relative difference between the fire department and water supply scores. The factor is introduced in the final equation:

Public Protection Classification Number

The PPC number assigned to the community will depend on the community's score on a 100-point scale:

PPC	Points
1	90.00 or more
2	80.00 to 89.99
3	70.00 to 79.99
4	60.00 to 69.99
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0.00 to 9.99

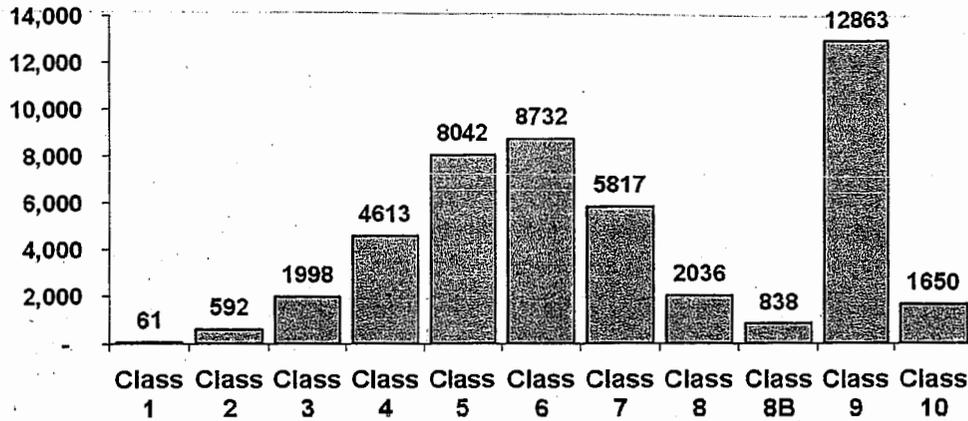
The classification numbers are interpreted as follows:

- Class 1 through (and including) Class 8 represents a fire suppression system that includes an FSRS creditable dispatch center, fire department, and water supply.
- Class 8B is a special classification that recognizes a superior level of fire protection in otherwise Class 9 areas. It is designed to represent a fire protection delivery system that is superior except for a lack of a water supply system capable of the minimum FSRS fire flow criteria of 250 gpm for 2 hours.
- Class 9 is a fire suppression system that includes a creditable dispatch center, fire department but no FSRS creditable water supply.
- Class 10 does not meet minimum FSRS criteria for recognition.

Distribution of Public Protection Classification Numbers

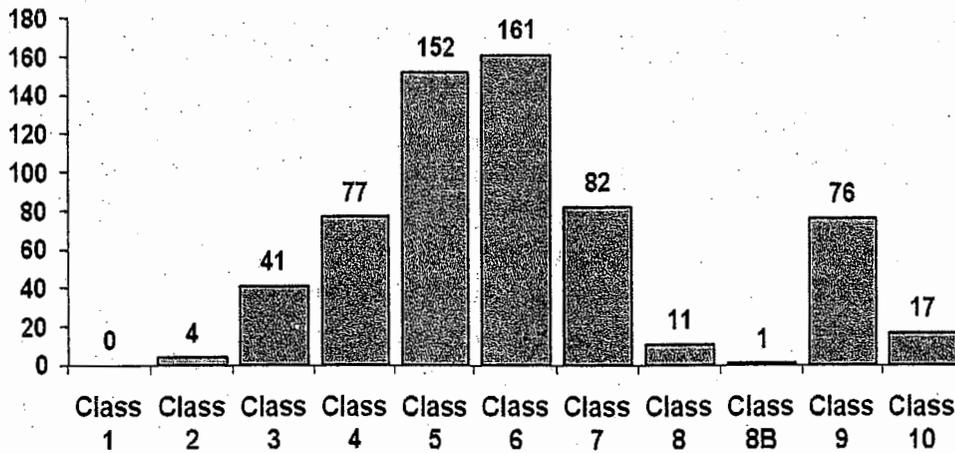
The 2011 published countrywide distribution of communities by the Public Protection Classification number is as follows:

Countrywide



The 2011 published statewide distribution of communities by the Public Protection Classification number is as follows:

Colorado



Assistance

The PPC program offers help to communities, fire departments and other public officials as they plan for, budget, and justify improvements. ISO is also available to assist in the understanding of the details of this evaluation.

ISO Public Protection representatives can be reached by telephone at (800) 444-4554. The technical specialists at this telephone number have access to the details of this evaluation and can effectively speak with you about your PPC questions. What's more, we can be reached via the internet at www.isomitigation.com/talk/.

We also have a website dedicated to our Community Hazard Mitigation Classification programs at www.isomitigation.com. Here, fire chiefs, building code officials, community leaders and other interested citizens can access a wealth of data describing the criteria used in evaluating how cities and towns are protecting residents from fire and other natural hazards. This website will allow you to learn more about ISO's Public Protection Classification program. The website provides important background information, insights about the PPC grading processes and technical documents. ISO is also pleased to offer Fire Chiefs Online — a special secured website with information and features that can help improve your ISO Public Protection Classification, including a list of the Needed Fire Flows for all the commercial occupancies ISO has on file for your community. Visitors to the site can download information, see statistical results and also contact ISO for assistance.

In addition, on-line access to the Fire Suppression Rating Schedule and its commentaries is available to registered customers for a fee. However, fire chiefs and community chief administrative officials are given access privileges to this information without charge.

To become a registered fire chief or community chief administrative official, register at www.isomitigation.com.

Classification Details

Public Protection Classification

ISO concluded its review of the fire suppression features being provided for/by Englewood. The resulting community classification is **Class 3**.

If the classification is a single class, the classification applies to properties with a Needed Fire Flow of 3,500 gpm or less in the community. If the classification is a split class (e.g., 6/9), the following applies:

- The first class (e.g., "6" in a 6/9) applies to properties within 5 road miles of a recognized fire station and within 1,000 feet of a fire hydrant or alternate water supply.
- Class 8B or class 9 applies to properties beyond 1,000 feet of a fire hydrant but within 5 road miles of a recognized fire station.
- Alternative Water Supply: The first class (e.g., "6" in a 6/10) applies to properties within 5 road miles of a recognized fire station with no hydrant distance requirement.
- Class 10 applies to properties over 5 road miles of a recognized fire station.
- Specific properties with a Needed Fire Flow in excess of 3,500 gpm are evaluated separately and assigned an individual classification.

Summary Evaluation Analysis

The following points represent the analysis of the application of the criteria outlined in the FSRs of four topics— Receiving and Handling Fire Alarms, Fire Department, Water Supply, and the Divergence factor for Englewood:

FSRs Feature	Earned Credit	Credit Available
Receiving and Handling Fire Alarms		
414. Credit for Telephone Service	1.90	2
422. Credit for Operators	3.00	3
432. Credit for Dispatch Circuits	1.65	5
440. Credit for Receiving and Handling Fire Alarms	6.55	10
Fire Department		
513. Credit for Engine Companies	7.50	10
523. Credit for Reserve Pumpers	0.75	1
532. Credit for Pumper Capacity	5.00	5
549. Credit for Ladder Service	0.97	5
553. Credit for Reserve Ladder and Service Trucks	0.13	1
561. Credit for Distribution	2.45	4
571. Credit for Company Personnel	10.00	15
580. Credit for Training	5.20	9
590. Credit for Fire Department	32.00	50
Water Supply		
616. Credit for Supply System	34.51	35
621. Credit for Hydrants	2.00	2
631. Credit for Inspection and Condition	1.88	3
640. Credit for Water Supply	38.39	40
Divergence	-6.39	-
Total Credit	70.55	100

**CITY OF ENGLEWOOD
2012 CALENDAR OF EVENTS**



Mon., July 9	6:00 p.m.	Study Session, Community Room
Tues. July 10	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed. July 11	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	Cancelled	Urban Renewal Authority, Comm. Dev. Conf. Rm.
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs. July 12	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
Mon., July 16	5:30 p.m.	Executive Session, City Council Conference Room
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. July 17	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Wed., July 18	6:30 p.m.	Code Enforcement Advisory Bd., City Council Conf. Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., July 23	6:00 p.m.	Study Session, Community Room
Mon. July 30	Cancelled	Study Session
Wed., Aug. 1	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, telephone poll
Mon., Aug. 6	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

Tues. Aug. 7	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Wed. Aug. 8	6:30 p.m.	Urban Renewal Authority, Comm. Dev. Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs. Aug. 9	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	3:00 p.m.	Police Officers Pension Plan Board, Public Works Conference Room
	4:00 p.m.	Firefighters Pension Plan Board, Public Works Conference Room
Mon., Aug. 13	6:00 p.m.	Study Session, Community Room
Tues. Aug. 14	3:00 p.m.	NonEmergency Employees Retirement Plan Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Aug. 15	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Aug. 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues. Aug. 21	7:00 p.m.	Planning and Zoning Commission, City Council Chambers/City Council Conference Room
Mon., Aug. 27	6:00 p.m.	Study Session, Community Room
Mon., Sept. 3		City Hall closed — Labor Day
Tues., Sept. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Sept. 5	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
	7:00 p.m.	Planning and Zoning Commission, Community Development Conference Room
Mon., Sept. 10	6:00 p.m.	Study Session, Community Room

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



July 16	Study Session & Regular Meeting Executive Session – Litigation Sign Code Discussion Englewood Historical Preservation Society Financial Report & 6-Month Financial Review
July 23	Study Session Board and Commission Appreciation
July 30	5 th Monday – No meeting scheduled
August 6	Study Session & Regular Meeting Schools Use Tax Projects Craig Campus Street Vacation Long Term Asset Reserve Fund
August 13	Study Session
August 20	Study Session & Regular Meeting Financial Report
August 27	Study Session Board and Commission Reports
September 4	Study Session & Regular Meeting - Tuesday
September 10	Study Session Preliminary 2013 Budget Discussion
September 17	Study Session & Regular Meeting Financial Report
September 24	Study Session 2013 Proposed Budget Workshop Board and Commission Reports

October 1	Study Session & Regular Meeting
October 8	Study Session
October 15	Study Session & Regular Meeting Financial Report
October 22	Study Session Board and Commission Reports
October 29	No meeting scheduled – 5 th Monday
November 5	Study Session & Regular Meeting
November 12	Veteran’s Day Holiday – no meeting scheduled
November 19	Study Session & Regular Meeting Financial Report

FUTURE STUDY SESSION TOPICS

ACE role in business initiatives
 Security Cameras Update
 Acoma Parking Lot Landscape
 Citizens Budget Committee (Fall)
 Comprehensive Plan Update (July or August)
 Neighborhood Preservation
 Full Service City (During Fall Budget Process)
 Water Conservation Plan (July or August)
 Concrete Utility Program
 South Platte River Projects
 Golf Course Restaurant Contract
 Citizen Engagement/Mindmixer
 City of Englewood/Xcel Energy Residential and Small
 Business Energy Efficiency Outreach



MALLEY CENTER
TRUST FUND COMMITTEE MEETING
Minutes
Feb. 15, 2012

Meeting called to order at 4:02 pm in the Eldorado Room by Selwyn Hewitt, Chairperson.

ATTENDANCE:

TRUST FUND BOARD MEMBERS PRESENT:

Selwyn Hewitt Chairperson, Austin Gomes, Earl Huff, Marty Mosman and Jim Woodward.

MALLEY STAFF PRESENT:

Jerrell Black Director of Parks and Recreation, Joe Sack Recreation Manager, Joyce Musgrove Facility/Program Supervisor and Shelly Fritz Recording Secretary.

EXECUSED OR ABSENT FOR MEETING/SCHEDUED GUEST/UNSCHEDULED GUESTS:

Opal Doane, Past Member of Trust Fund Committee.

ACKNOWLEDGEMENT/WELCOME:

Opal was presented with a Certificate of Service and Thanks acknowledging her service on the Trust Fund since 2000. Opal stated that she enjoyed her time serving on this Committee. Selwyn then introduced Earl Huff, the new city council appointed member of the Trust Fund Committee.

APPROVAL OF MINUTES:

Minutes for Oct. 19, 2011, were approved with a correction to "the Advisory Committee voted to eat Volunteers of America" to "*The Advisory Committee voted to eat the lunch that Volunteers of America will be serving that day which will be their annual Thanksgiving luncheon.*" Motion by Austin Gomes, seconded by Opal Doane. Motion carried. Minutes approved with correction.

TRUST FUND REPORT:

The Trust Fund report was distributed showing 2011 End of the Year balance. It was noted that the interest fluctuates greatly due to the way the money is invested.

UPDATE MALLEY CENTER EXTENDED HOURS:

Bobbi Oxford, Chair of the Advisory Committee, combined the 2011 extended hour statistics and designed charts which were distributed. January 2011 numbers are not accurate as recording methods changed a few times before a format was chosen. The charts show most visits occur Saturdays in the fitness area. Following in popularity are Monday, Tuesday, Thursday, and Wednesday. Computer lab drop in numbers are growing.

POSTCARD MAILING:

The Postcard mailing is complete. The total cost of \$1,925.67 for this project came in under budget. A discussion ensued and it was determined that this project was unsuccessful.

LEADING THE WAY AND MEMORIAL BROCHURES:

The Memorial tri-fold has been completed for a cost of \$292.29. Volunteers will be sought to help deliver these and the Leading the Way brochures to mortuaries in the area. The Leading the Way brochure is a publication intended for long term planning where as the Memorial suggests ways to honor others.

MALLEY MARKETING COMMITTEE:

This committee has been created as a subcommittee of both the Trust Fund and Advisory Committee to increase awareness of Malley in the community. Some of the responsibilities might be going to meetings, delivering literature to different events or sites. A discussion ensued on how to get the message out by using technology. Suggestion included putting a screen saver on all the computer lab computers, using radio, newspapers, or a

generic tri-fold that gives an overview of all of Malley activities. Marty Mosman volunteered to be the representative from this committee.

PARKS AND RECREATION UPDATE:

Jerrell Black welcomed Earl Huff and stated that we are fortunate to have him join us from the Advisory Board. An application was submitted to Arapahoe County for a grant for the Northwest Greenbelt. The camera system numbers should soon be finalized. Paperwork will be completed to accept bids in early March. Plans are to start the project in May at Pirates Cove and then on to other sites. The river corridor from Union to Oxford has become a bigger project and includes other entities. This is the site where the miniature golf course was located. Joe Sack will be handling this project including the grant paperwork. The Kent Place project has begun. Construction has started on an upper end King Sopers. Englewood Public Schools have begun the process for the new campus. Englewood Schools had intended to refurbish the pool at the high school, but upon review they found that there were more problems than originally thought and it will cost more to renovate than the funds allotted. Plans now are to demolish the pool. Duncan Park update. An environment specialist has become involved. The building is in worse condition than originally thought. Paperwork will be forwarded to the City Manager in 30-45 days and demolition will begin in 60-75 days. Joe Sack reported that the Recreation Division has completed the restructuring process and that we now have a full staff at both Malley and ERC. Tara Micheli has joined the Malley staff as the Travel and Outdoor Program Administrator. Tara has been with the department for 25+ years. Denise White is now housed at ERC. In the process, all staff received some new aspect to their jobs.

CHAIRMAN CHOICE/ TRUSTEE CHOICE:

Selwyn again told Earl how much we are glad to have him on the Committee. Jim Woodward stated that there will be two Kings Sopers, one at Kent Place and the other will be at Federal and Belleview. Economically revenue is up. Joyce Musgrove handed out meeting schedules, contact information and memorandums regarding the extended hours of Malley.

ADJOURNMENT:

There being no further business, meeting adjourned at 5:29p.m.

/sfp/

Shelly Fritz-Pelle, Recording Secretary