
Council Newsletter



CITY MANAGER'S NOTES November 17, 2011

Upcoming Council Meetings

City Council will meet on **Monday, November 21, 2011**. The Study Session will begin at 5:30 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agendas are attached. Sandwiches will be available at 5:00 p.m. in the Community Room.

City facilities will be closed on **Thursday, November 24th** and **Friday, November 25th** for Thanksgiving Day holidays.

The next meeting will be **Monday, November 28, 2011**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News articles from yourhub.com. announcing Randy Penn as Mayor and Jim Woodward as Mayor Pro Tem, The Quacker Gift Shop, struggling food banks.
2. Memorandum concerning Broadway Holiday decorations.
3. Memorandum concerning the Project Update.
4. Calendar of Events.
5. Tentative Study Session Topics.

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Briefing

ENGLEWOOD

COUNCIL ELECTS PENN MAYOR; WOODWARD MAYOR PRO TEM

The four city council members re-elected in the Nov. 1 election were sworn in during the Nov. 7 Englewood City Council meeting: District 1 representative Joe Jefferson, District 3 representative Randy Penn, and At-Large representatives Bob McCaslin and Jill Wilson.

City council also selected a new mayor and mayor pro tem during the meeting. Randy Penn was selected to serve as mayor and Jim Woodward was chosen as mayor pro tem.

City of Englewood

LITTLETON

*four hubs
11/17/11*

Quacker Gift Shop, Englewood

THIS WIDE ARRAY OF GIFTS IS JUST DUCKY

Profile

Business: Quacker Gift Shop
Address: 3440 S. Broadway,
Englewood
Hours: 10 a.m.-6 p.m.,
Tues.-Sat.
Founded: 2007
Contact: 303-789-3825 or
quackergiftshop.com
Employees: 6

*Interview with Jennifer Brown
and Steve Kudron, co-owners*

Q: How did you get involved in this business?

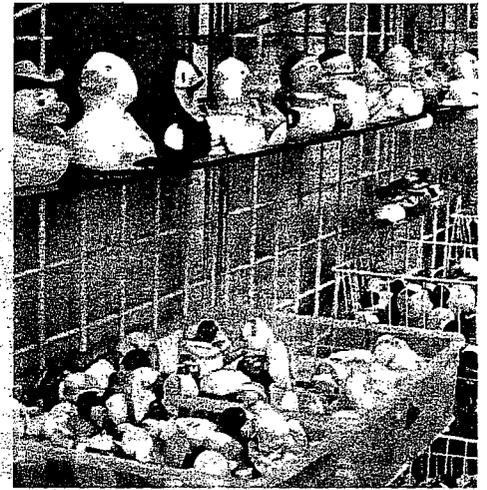
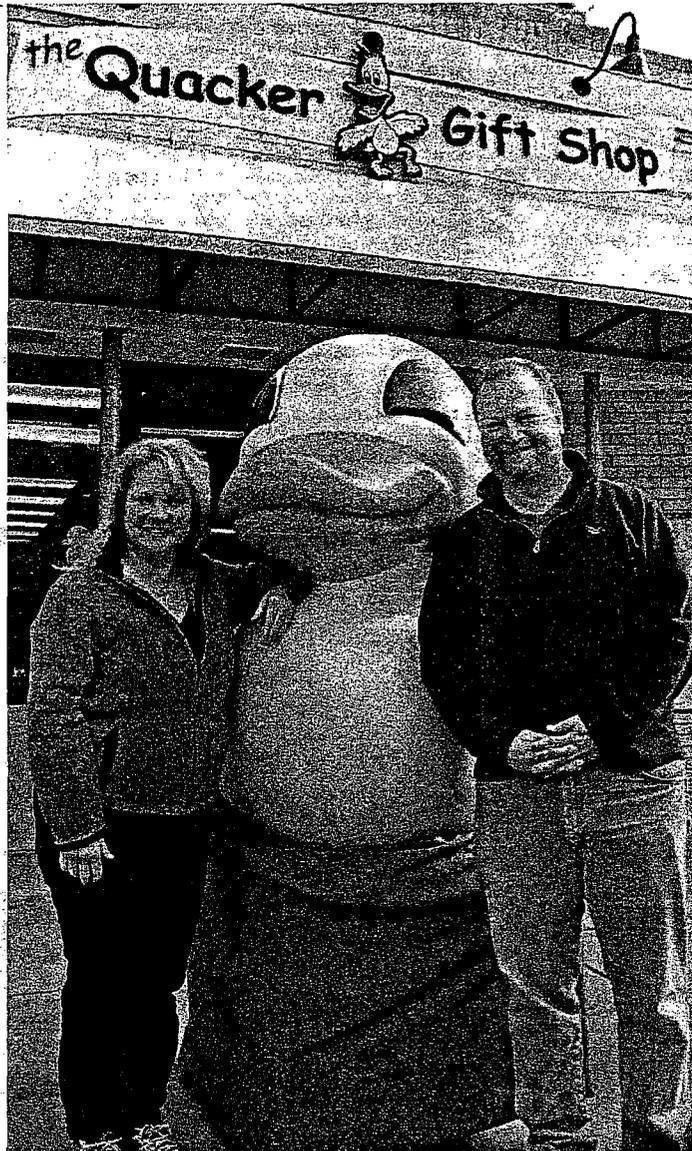
A: In 2006 we started making soap in our basement — we created a loofah soap we called “rough flip flop heels.” We attended weekend festivals to sell our soap, but quickly discovered that we needed to have a product for kids and decided to put a rubber duck in our soap. It was an instant hit, to the point that our customers wanted the rubber duck without the soap. We sold 40 ducks, then 80. We knew we had a product — had a great product — it was the motivation we needed to start quackergiftshop.com in 2008, to open our first store in 2009 and our second store in May of this year.

Q: What distinguishes you from other businesses in your category?

A: We have a very distinct niche business: we sell a lot of rubber ducks. We also have a bath and body line called Delish Body Works. We manufacture the products in Englewood and sell Delish Body Works in both of our stores and online. We also have gift products from around the world.

Q: What do you like best about your line of work?

A: Making people smile. When people come to the store they step into a place that makes them happy — we say we sell a \$2 smile. We get Fa-



Left: Jennifer Brown and Steve Kudron outside their Quacker Gift Shop with “Mr. Bill.” The shop features a multitude of collectible rubber ducks as well as gifts and their exclusive line of bath and beauty products. Above: A display of Delish health and beauty products. *Daniel Smith, YourHub*

cebook pictures of our customers with their rubber duck collections and we hear stories about our rubber ducks making someone's day. We love our customers we wouldn't be in business without them.

Q: What is your business' biggest challenge?

A: Our biggest challenge is keeping our products new and fun. As we continue to expand, we spend more time buying gift items that will keep our customers coming back to see us. Another challenge is to continue to ex-

pand our business without growing too fast.

Q: Something people might be surprised to learn about you or your business:

A: We sell a lot of rubber ducks to duck races all over the country. We sell rubber

ducks all around the world. Yes, we do making a living selling rubber ducks, and yes, we run a profitable business.

*yourhub
11/17/11*

Food banks still struggling

Tough economy continues to strain nonprofits' safety net



Stacy Aguilera prepares a food basket last week at Inter-Faith Community Services in Englewood. In recent years, the nonprofit has seen a dip in food donations, causing shortages during the holiday season. *Seth A. McConnell, YourHub*

By Daniel Smith
YourHub Reporter

With the holidays approaching, some community relief agencies are struggling with skyrocketing need and dwindling resources for the poor and disadvantaged.

One indicator was nearly empty shelves at some local food banks recently while demand for food assistance is rising.

Inter-Faith Community Services Development and Special Events Manager Maria Pearson said she hated to sound "like the boy who cried wolf," but that demand for services has grown "hugely."

"We were like vultures when the cars were showing up with food," she said of donations at the nonprofit's office in Englewood.

Pearson said two community organizations sponsored food drives last weekend, and one the week prior, but need still has swamped available resources.

"We have had, for the past two months,

lines of folks packing our lobby and out the door almost every single day," Pearson said. "We can't keep up."

Inter-Faith provides services including homelessness prevention, job search assistance, food and clothing banks to residents of western Arapahoe and northern Douglas counties, and unincorporated parts of Arapahoe County.

"Food and money are our biggest needs right now," she said.

Thanksgiving baskets are being put together for 600 families and 100 seniors, along with extras for late demand.

On the upside, the Inter-Faith Career Center has been the recipient of new computer equipment for job-seekers, thanks to volunteer Jacquie Wedding-Scott, former Centennial city manager, who spearheaded the effort.

Mag Strittmatter, executive director of the Action Center in Jefferson County, said there has been a increase in the need for food from its pantry operation over the last eight to nine months, and a lull in the

More info

For more information, contact Inter-Faith Community Services at 303-789-0501 or ifcs.org, or the Action Center at 303-237-7704 or jeffcoac.org.

amount of donations over the last several weeks.

Current figures, Strittmatter said, debunk the myth that agencies often serve the same families repeatedly. Last fiscal year, Action Center served more than 28,000 unduplicated clients; of that total, 11,500 came for assistance for the first time.

While food donations are always desired, agencies, including the Food Bank of the Rockies, often point out they can make dollars go farther with targeted volume food purchases.

Daniel Smith: 303-954-2671 or dsmith@denverpost.com

*YourHub
11/17/11*



Memorandum

TO: Gary Sears, City Manager

THROUGH: Jerrell Black, Director of Parks and Recreation

FROM: Dave Lee, Open Space Manager

DATE: November 16, 2011

SUBJECT: Downtown Holiday Lighting

I contacted Ted Vasilas from the Englewood Business Improvement District to inquire about their plans for holiday decorations. Ted indicated that the BID is contracting with a local artist to make solar powered Christmas trees. The trees will be placed in each of the large decorative flower pots along the entire length of the Broadway BID. The BID will also place two Christmas trees in the median at the intersection of Broadway and Yale. The solar tree placement should occur before Thanksgiving.

Please let me know if you have any questions.

/DL

cc: Mike Flaherty, Deputy City Manager
Alan White, Community Development Director
Dan Brotzman, City Attorney
Rick Kahm, Public Works Director
Sue Carlton-Smith, Executive Assistant

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: November 16, 2011

SUBJECT: PROJECT UPDATES – Holiday Parade, Quincy/Broadway Traffic Signal, **Platte River Dr. Bridge Repair**, Racquetball Court Remodel, Duncan Park Planning and Design, Servicenter Salt/Sand Storage, Kent Place, Security Camera Project, Xcel Energy Projects, Denver S. Broadway Improvements, Concrete Utility Program 2011, City Radio System, Street Maintenance Projects 2011, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

HOLIDAY PARADE

The Chamber of Commerce is organizing the Holiday Parade. The parade is scheduled for Saturday, December 3, 2011 @ 10:00am and will feature all area elementary schools, EHS marching band and choir, EHS cheerleaders, 5 local service clubs, 13 floats, 20 vendors and approximately 3,000 spectators. The parade will begin at S. Acoma and Englewood Parkway and continue westward ending at the circle in City Center. Englewood's Holiday Tree Lighting is also scheduled for December 3rd at 5:00pm.

QUINCY/BROADWAY TRAFFIC SIGNAL

The contractor has installed all four signal poles and mast arms. Traffic Division crews have completed the wiring and installation of signal heads. We expect that the new signal will be operational this week and our contractor will remove the old signal poles. Minor landscape restoration and concrete repairs will be completed in the spring of 2012.

S. PLATTE RIVER DR. BRIDGE REPAIR

The Bridge over Little Dry Creek on S. Platte River Dr. will be repaired beginning Monday, November 21st. The project includes repairing guard rail anchors, installation of a new joint seal, and cleaning the existing south abutment. Traffic control devices will be in place; however, two-way traffic will be maintained at all times. The work should be complete in a couple of weeks.

RACQUETBALL COURT REMODEL

The project was completed this week.

DUNCAN PARK PLANNING AND DESIGN

Council approved awarding a Professional Services Agreement for the planning and design of new park facilities at Duncan Park. An Open House meeting is scheduled for November 17th at the All Souls School Library.

SERVICENTER SALT/SAND STORAGE

The Servicenter is fast tracking the installation of a fabric storage building for salt and sand storage. This 42' X 60' structure is required to protect the salt from the elements and prevent it from leaching into storm drains or the Platte River. As the City moved to using IceSlicer last year, we converted the existing covered storage for IceSlicer and moved the salt and sand outdoors. It is necessary to keep salt/sand on hand for a major storm. The contractor began erecting the fabric structure last week; however, the project has been temporarily suspended until the contractor addresses a few construction issues. Revised plans have been submitted to the Building Division.

KENT PLACE

The developer has selected Mark Young Construction, Inc. as the contractor for both onsite and offsite work. Permits have been issued for all of the off-site work, along with grading and retaining wall work on-site. **Continuum Partners and Regency Centers Corporation are supplying bi-weekly project information. A link to this information is available on the City's web site:**

<http://www.englewoodgov.org/Index.aspx?page=498>

Off-site work

Hampden (State Hwy. 285)

Construction of the turn lane island is complete. **Century Link continued installing phone lines in Hampden Ave. This work is being accomplished during the day. Rotomill and final lift on Hwy. 285 is complete.**

University Blvd. (Englewood roadway)

This is an Englewood street and we are requiring all work to be performed during the day between the hours of 8:30 AM and 3:30 PM. **The contractor is pouring median curbs and the final pieces of the University curb and gutter. Traffic signal poles have been delivered and are being installed this week. Weather permitting, the final lift of asphalt paving on University will be complete this week.**

On-site work

The contractor has mobilized and set up a construction trailer. **The contractor continued clearing the site, grading, construction of retaining walls, and installation of underground utilities.**

Attached is the latest schedule supplied by the contractor.

SECURITY CAMERA PROJECT

The consultant, Cator, Ruma, & Associates, is preparing final plans and specifications. The next step is the preparation of the RFP.

XCEL ENERGY PROJECTS

Santa Fe Light Poles

Xcel Energy continued installing new poles and fixtures on the Santa Fe corridor. Xcel Energy expects to complete the Englewood section before the end of the year.

Bellevue Gas Line Replacement

Q3 Contracting has been contracted by Xcel Energy to replace the cast iron gas main that runs from Broadway to Franklin on Bellevue Ave. **The process of replacing the Cast Iron gas main continued and is expected to be complete around the end of December.** Traffic control lanes will be affected on Bellevue for the duration of the project.

DENVER S. BROADWAY IMPROVEMENTS

The City of Denver continued construction on S. Broadway between Wesley and Yale.

Information about the Denver project can be seen at the following website:

<http://www.denvergov.org/ProjectsInProgress/SouthBroadwayWesleytoYale/tabid/434078/Default.aspx>

CONCRETE UTILITY 2011

Punch list items are being addressed. Questions regarding this work should be directed to the Concrete Utility, 303-762-2360 or **concreteutility@englewoodgov.org**.

CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

STREET MAINTENANCE PROJECTS 2011

The 2011 in-house overlay program is complete. **Streets Division staff will be pouring cracks and cutting/patching asphalt as weather allows.**

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for September, 2011 is 94.8%. Commercial uses: Let It Bead, State Farm, Lifetime Family Practice, Cuttin'It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, CityCenter Community, Solid Grounds, and Weingarten Realty.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, and SB Clark Companies.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps. Weingarten Realty announced a new tenant for the vacant space between Mega Wraps and Tokyo Joes, Doctors Express Urgent Care Facility which is expected to open in February or March.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Holiday lighting installation is nearly complete. The Holiday Tree will be erected on Thursday, November 17th.

EEFI contractors will continue pouring cracks and painting parking lot stalls as weather allows.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008).

Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29th. A Grand Opening was held on November 10th.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School has received their Certificate of Occupancy.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.55 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Hybrid Vehicle Purchase

The City of Englewood applied for a grant through the Regional Air Quality Commission for funding of hybrid vehicle technology. Two units have met the replacement criteria for 2011 and will be replaced with Ford Escape hybrid vehicles. One of the hybrid vehicles has been received and will be utilized by the Fire Department. The other hybrid was delivered and will be used by the Building Division. The total cost of these vehicles is within the budgeted replacement amount designated for these units, and if

the grant is successful, the additional cost of the hybrid technology will be deposited back into the CERF fund.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now "single-streaming" waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

Electric Vehicle Charging Stations

Staff discussed a potential grant to install charging stations at the Study Session on May 23rd. The joint application has been submitted to the Department of Energy. We have received word that the grant has been approved.

**CITY OF ENGLEWOOD
2011 CALENDAR OF EVENTS**



Mon., Nov. 21	5:30 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues, Nov 22	7:00 p.m.	Planning & Zoning Commission, City Council Chambers/City Council Conference Room
Thurs., Nov. 24		City Hall Closed — Thanksgiving Day
Fri., Nov. 25		City Hall Closed — Thanksgiving Holiday
Mon., Nov. 28	6:00 p.m.	City Council Study Session, Community Room
Sat. Dec. 3	10:00 a.m.	Englewood Chamber Parade, Englewood Parkway
	5:00 p.m.	Holiday Tree Lighting, CityCenter Piazza
Mon., Dec. 5	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues, Dec 6	7:00 p.m.	Planning & Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Dec. 7	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, telephone poll
Thurs. Dec 8	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Englewood Service Center, 2800 South Platte River Drive
Mon., Dec. 12	6:00 p.m.	City Council Study Session, Community Room
Tues., Dec. 13	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room

Wed., Dec 14	Cancelled	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Mon., Dec. 19	7:30 p.m.	City Council Meeting, City Council Chambers
Tues, Dec 20	7:00 p.m.	Planning & Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Dec. 21	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Fri., Dec. 23		City Hall Closed — Christmas Eve
Sat., Dec. 25		Library Closed — Christmas Day
Mon., Dec. 26		City Hall Closed — Christmas Day (Observed) Library Open
Fri., Dec. 30		City Hall Closed — New Year's Eve (Observed)
Sat., Dec. 31		Library Closed — New Year's Eve
Sun., Jan. 1		Library Closed — New Year's Day
Mon., Jan. 2		City Hall Closed — New Year's Day (Observed)
Tues., Jan. 3	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Jan.4	5:45pm	Cultural Arts Commission Community Development Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Wed. Jan 4	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room
Mon., Jan. 9	6:00 p.m.	Study Session, Community Room
Wed. Jan 11	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
Thurs. Jan. 12	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
Mon., Jan. 16		City Hall closed — Martin Luther King Day (Observed)

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



November 28	Study Session Economic Development Vehicle Parking Ballot Initiative City Council's participation on Boards/Commissions Scheduling Future Study Session Topics
December 5	Study Session & Regular Meeting Oracle Upgrade Update Complete Streets Aid to Other Agencies Discussion
December 12	Study Session Board/Commission Reappointment Discussion Financial Report Nonemergency Retirement Pension Changes
December 19	Study Session & Regular Meeting Holiday Dinner – No Study Session Scheduled
December 26	No Meeting Scheduled Due to Holidays
January 3	Study Session & Regular Meeting – Tuesday Service Line Warranties Contract Renewal
January 9	Study Session Council electronic packets - Ipads
January 17	Study Session & Regular Meeting - Tuesday Financial Report Citizen of the Year Selection
January 19	Littleton/Englewood Council Meeting @ WWTP
January 23	Study Session Board & Commission Interviews
January 30	No Meeting Scheduled – 5 th Monday
February 6	Study Session & Regular Meeting
February 13	Study Session

February 21	Study Session & Regular Meeting - Tuesday Financial Report
February 27	Study Session
March 5	Study Session & Regular Meeting
March 12	Study Session
March 19	Study Session & Regular Meeting Financial Report
March 26	Study Session
April 2	Study Session & Regular Meeting
April 9	Study Session
April 16	Study Session & Regular Meeting Financial Report

FUTURE STUDY SESSION TOPICS

Historic Preservation
 Unrelated Persons per Household
 Inclusive Cities
 Sign Code
 Civility
 ACE role in business initiatives
 Eats & Beats
 Paving Program – LTAR funding
 Wastewater Penalty
 UV Wastewater Plant
 Park Dedication or Fee in Lieu
 Acoma Parking Lot Landscape
 Medical Marijuana Caregiver
 Proposed Nitrate Regulation
 RTD Parking Alternatives
 Jason Park animal issues
 City Council Goals
 Ex Parte Communications
 Photo Radar
 Council Redistricting
 Social Media
 Security Camera Project
 Legislators