
Council Newsletter



CITY MANAGER'S NOTES October 6, 2011

Upcoming Council Meetings

City Council will meet on **Monday, October 10, 2011**. The Study Session will begin at 6:00 p.m. in the Community Room. There is no Regular Meeting scheduled. The agenda is included. Sandwiches will be available at 5:30 p.m. in the City Council Conference Room.

City Council will also meet on **Wednesday, October 12, 2011** to hold a public forum at 7:00 p.m. in the Community Room. Information will be available at 6:30 p.m. The agenda is attached.

The following meeting will be **Monday, October 17, 2011**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Article concerning the Public Forum on October 12, 2011.
2. Article entitled "Englewood ends secret vote for mayor."
3. Memorandum concerning the Operating Transfer/Other Financing Sources.
4. Memorandum concerning the Project Update.
5. Memorandum concerning the Fire Department Monthly Summary, September 2011.
6. Calendar of Events
7. Tentative Study Session Topics

ENGLEWOOD

PARKING, STORAGE OF RECREATIONAL VEHICLES TOPIC OF PUBLIC FORUM

Englewood City Council will hold a public forum at 7 p.m. Oct. 12 on proposed revisions to the Englewood Municipal Code pertaining to parking and storage of recreational and off-road vehicles.

The proposed code revisions pertain to recreational and off-road vehicle parking and storage, weight limits, sight lines and more.

The forum will take place in the Englewood Civic Center's Community Room, 1000 Englewood Parkway.

A complete agenda and an overview of the amendments are available at engelwoodgov.org under the "City Council Agendas and Minutes" page. City of Englewood

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CHEERY HILLS VILLAGE

*yourhub
10/6/11*

-Opinion
-Flavours
-Classifieds
-Fleurish
-Legals
-School

Denver Newspaper

Englewood ends secret vote for mayor

Critics say city routinely violates Sunshine law

BY PETER JONES

In a move that some say is in response to growing criticism from an open-government advocacy group, the Englewood City Council is poised to end a longstanding policy of effectively choosing its mayor and mayor pro tem on a secret vote.

On Sept. 26, the council reached consensus that it should conduct the entire process for electing the two council leadership positions during the first official public meeting after Election Day.

In the past, the council has generally held a preliminary secret ballot in an informal meeting before unanimously codifying its final selections in public.

The council is expected to formally approve an ordinance changing the city policy in time for the Nov. 1 election.

District 4 Councilman Rick Gillit says he helped push for the change to help bring transparency to a city that some say has been slow to comply with Colorado's open-meetings law.

Gillit said he was stunned in 2009 when he was asked to cast a private vote prior to his first official council meeting.

"We weren't even sworn in yet and we were going to choose the mayor in a secret meeting," Gillit recalled.

Matthew Crabtree, an organizer for Englewood Citizens for Open

Government and a candidate for City Council, says it is about time for Englewood to catch up with the Colorado Sunshine law that requires most city business to be conducted in public.

"It's fantastic," Crabtree said of the impending change. "The effectiveness of citizens being involved and pushing for stuff like this is really monumental."

According to state law, the public can only be excluded from a government's "executive sessions" when a council is scheduled to receive legal advice or discuss specific personnel matters.

Mayor Jim Woodward says the city has always complied with the open-meetings law and downplays the significance of a proposed change that he characterizes as a matter of council preference.

"The meeting before the regular meeting was held upstairs in the conference room, and it was open," the mayor said. "I don't recall anybody ever being turned away."

That's not how Crabtree recalls it. He was among about 10 members of Englewood Citizens for Open Government who say they essentially forced their way into the "private"



Mayor Jim Woodward

Matthew Crabtree

meeting that first elected Woodward as mayor in 2007.

"We came in the room and there was some objection to us being there. We kept asking for a public vote," Crabtree said.

"They asked us to leave, but we didn't say anything. We just sat there."

The citizens group has yet to penetrate the council's pre-meeting dinners, which remain closed to the public.

Such city-hosted meals for council members are not unusual, especially for part-time officials who often come directly to city meetings from their full-time jobs. But many cities, including Centennial, make a point of posting the dinners as public meetings since a quorum of council members attend and there is at least a perceived risk that city business may be discussed.

Crabtree says his organization's next move will be to open the doors to the dinners that he says fly in the face of government accountability.

"If they're not handling public business, it could possibly be construed as legal, but you don't know if they're conducting public business, unless they let you in. It's just blatantly backward," Crabtree said.

According to Woodward, no dis-

cussion of city business is permitted during the private council dinners.

"All we do is get a sandwich or a burrito," he said. "There are no policy issues discussed at all. Usually, it's social."

Gillit is the only Englewood councilmember who has regularly declined attendance at the pre-meeting dinners. He says the table conversation had routinely strayed into city issues and at least two official proclamations have been signed during the dinner meetings.

"I've been here when they've talked about council stuff," he said. "I don't think they intend to do it. If you and I were both doing the same job and we were sitting there for lunch, we couldn't help but slip into conversation about work."

Gillit says he has asked that any official city function attended by three or more council members be announced as a public meeting, but a majority of the council has so far refused a change in policy.

Woodward says he is open to further discussion on the matter, but he thinks the council's critics are overreacting.

"If the perception is that we're that dishonest, I suppose it could be done," he said of Gillit's suggestion. "If people want to sit and watch somebody else eat a sandwich, so be it, I guess."

Englewood City Attorney Daniel Brotzman did not return a request for comment.

The Villager
10/6/11

Memorandum

To: Mayor Jim Woodward and City Council
Through: Gary Sears, City Manager
From: Frank Gryglewicz, Director of Finance and Administrative Services
Date: September 21, 2011
Re: Operating Transfers/Other Financing Sources

Council discussed and requested information regarding what made up the "Other Financing Sources" included in the 2012 Proposed Budget as well as past budgets. Attached you will find a spreadsheet showing the transfers into the General Fund from 2007 to 2012 (Budget). I broke them down in four categories:

- **Leases** – These are funds transferred to make lease payments paid from the General Fund
- **Unrestricted** – These are funds transferred to the General Fund for any legal use. Council approves the uses of the funds either through the budget process or by supplemental appropriation, including maintaining the unrestricted/undesignated fund balance
- **Long Term Asset Reserve (LTAR)** – These are funds coming into/out of the LTAR
- **Restricted Use:** These are funds where the transfer is restricted to a particular department or project (in this case, the Catalyst Program)

The majority of the funds have come from either the Public Improvement Fund (PIF) or the Internal Service Funds (IFS), including the ServiCenter, Central Services, Capital Equipment Replacement, Risk Management, or Employee Benefits Funds.

The PIF continues to fund the various leases in the General Fund and in the past has had the ability to transfer funds for unrestricted use, but as has been discussed in the past, the PIF has a backlog of unfunded projects so the ability to transfer additional funds beyond those required for lease payments limited will be in the future.

The ISFs provide services/products to other City's departments as well as other governmental agencies. They charge user fees to cover operating costs, future capital needs, risk retainage (deductibles), and vehicle replacement. These funds are held in the ISFs as "funds available". Over time, the funds built up balances that exceeded foreseeable needs and the funds were transferred back to the General Fund. The various departments in the General Fund helped build up the balances by paying the user fees in the first place so the transfers were in effect a return of charges previously paid.

Most of the ISFs funds available have been transferred to the General Fund so their availability will be limited in the future. It will take some time, if ever to build these funds to previous levels

as user fees are more carefully calculated to cover only costs and not overly build up the funds available beyond what is actually needed.

The Englewood McLellan Reservoir Foundation has transferred a combination of funds from sales and rents. Based on Council's discretion rents will continue to be transferred to the General Fund in the future but sales of property most likely will not take place in the future. City Council determines the use of these funds, but in the past has recommended they be retained in the LTAR.

Attachment

**City of Englewood
Operating Transfers In - General Fund**

Description	Budget 2012	Estimated 2011	2010	2009	2008	2007	Total All Years
Transfer from Special Assessment S&D						15,324	15,324
Transfer from PIF for Leases	486,739	534,112	290,122	233,456	23,345	297,030	1,864,804
Transfer from PIF for General Use			457,834	115,000	1,580,333	2,518,000	4,671,167
Transfer from Donors Fund				30,000			30,000
Transfer from Capital Projects Fund							0
Transfer from ServiCenter Fund	100,000	100,000	200,000		60,000	60,000	520,000
Transfer from CERF Fund			446,477				446,477
Transfer from Golf Course Fund				100,000			100,000
Transfer from Employee Benefits		200,000	200,000	500,000			900,000
Transfer from Risk Management	720,000	546,000	450,000				1,716,000
Transfer from Central Services		100,000		50,000	100,000		250,000
Transfer from Paving District 38						11,843	11,843
Transfer from EMRF	663,046	325,000	105,125	611,837	599,143		2,304,151
From LTAR (For Catalyst Program)		120,000					120,000
Transfer from NSP		755,763	47,052				802,815
Transfer from EEF *							0
Leases	486,739	534,112	290,122	233,456	23,345	297,030	1,864,804
Unrestricted	1,483,046	1,271,000	1,859,436	795,000	759,143	2,605,167	8,772,792
LTAR		755,763	47,052	611,837			1,414,652
Restricted Use		120,000					120,000
Total	1,969,785	2,680,875	2,196,610	1,640,293	2,362,821	2,902,197	12,172,248

**SHORT INTERVAL
CONSTRUCTION
SCHEDULE**

PROJECT KENT PLACE JOB NO. 11757 DATE 3-Oct-11 THREE WEEK SCHEDULE
 PREPARED BY _____

Activity #	Com.	WORK ITEM	OCTOBER							OCTOBER							OCTOBER							O N		COMMENTS	
			Day	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	SC		H.
			Date	10/2	10/3	10/4	10/5	10/6	10/7	10/8	10/9	10/10	10/11	10/12	10/13	###	###	###	10/16	10/17	10/18	10/19	10/20	10/21	10/22		Y
		OFFSITE																									
		UNIVERSITY UTILITIES																									
		INSTALL STORM LINE D PARTIAL AT UNIVERSITY (LANE CLOSURE) PENDING GAS LINE RESOLUTION			?	?	?	?	?																		
		TRAFFIC PLATE AT INLETS			?	?	?	?	?																		
		INSTALL STORM LINE SOUTH UNIVERSITY STA 12+14.26 (LANE CLOSURE) PENDING GAS LINE RESOLUTION																									
		TRAFFIC PLATE AT NEW MH																									
		INSTALL WATERLINE FROM 90 SOUTH TO DEFLECTION 10/3-10/12 (DOUBLE LANE CLOSURE)			X	X																					
		INSTALL WATERLINE AT FLOYD AVE (SINGLE LANE CLOSURE)					X	X	X																		
		HAMPDEN WIDENING																									
		TEMPORARY TURN LANE CLOSURE 24/7			X	X	X	X	X																		
		STAKE NEW ISLAND TO BUILD			?	?	?	?																			
		REMOVE ADDITIONAL ASPHALT AT PROPOSED ISLAND (ROSCOE ENGINEERING TO DETERMINE LIMITS)				?																					
		FINE GRADE SUBGRADE AT PROPOSED ISLAND					?	?	?																		
		COMPACTION TESTING AT NEW ISLAND (BRUCE ROSCOE AND CTC) (LANE CLOSURE) PENDING GRADE RESOLUTION																									
		FRP NEW ISLAND AND SIDEWALK (BRUCE ROSCOE TO INSPECT FORMING) (LANE CLOSURE) PENDING GRADE RESOLUTION																									
		ASPHALT SUBGRADE PREP (LANE CLOSURE)																									
		PAVING COMPACTION/PROOFROLL TESTING (LANE CLOSURE)																									
		ASPHALT PAVING BOTTOM LIFTS (LANE CLOSURE)																									
		QUEST RELOCATE PED PHASE 1			X	X	X	X	X																		
		QUEST RELOCATE PED PHASE 2 (INTERCEPT EXISTING LINE IN WIDENING)																									
		MILL AND OVERLAY PENDING QUEST COMPLETION																									
		STRIPING PENDING QUEST COMPLETION																									
		UNIVERSITY WIDENING																									
		STAKE CURB, GUTTER STA 15+00 - 18+00					X																				
		FINE GRADE FOR CURB/GUTTER STA 15+00 - 18+00						X	X																		
		PROOF ROLL/COMPACTION TESTING (BRUCE ROSCOE AND CTC) CURB/GUTTER STA 15+00 - 18+00																									
		ROUGH GRADE SIDEWALK STA 11+00 - 15+00 FOR TRAFFIC CONDUIT INSTALL UNDER PROPOSED WALK						X	X																		
		INSTALL CONDUIT FOR TRAFFIC SIGNAL																									
		STAKE TRAFFIC SIGNAL POLE BASES																									
		CITY OF ENGLEWOOD/ARAPAHOE COUNTY APPROVAL OF TRAFFIC SIGNAL POLE LOCATION																									
		INSTALL TRAFFIC SIGNAL POLE BASES																									
		INSTALL CURB/GUTTER STA 15+00 - 18+00 (BRUCE ROSCOE TO INSPECT FORMING)																									
		FINE GRADE FOR SIDEWALK STA 11+00 - 15+00 AND RTD BUS PAD																									
		PROOF ROLL/COMPACTION TESTING (BRUCE ROSCOE AND CTC) SIDEWALK STA 11+00 - 15+00																									
		FRP SIDEWALK STA 11+00 - 15+00 AND RTD BUS PAD																									
		DEMO EXISTING CURB, GUTTER, AND SIDEWALK STA 11+00 - 15+00 AND PROVIDE TEMP CROSSING TO NEW WALK																									
		FINE GRADE FOR SIDEWALK STA 15+00 - 18+00																									
		PROOF ROLL/COMPACTION TESTING (BRUCE ROSCOE AND CTC) SIDEWALK STA 15+00 - 18+00																									
		ONSITE																									
		DRILL, REINFORCE, POUR RETAINING WALL CAISONS SOUTH RETAINING WALL			X	X	X	X	X																		
		EXCAVATE 1ST LIFT FOR RETAINING WALL EAST SIDE			X	X																					
		BEGIN SOIL NAIL INSTALLATION AND TEMP WALL FACE 1ST LIFT					X	X	X																		
		EXCAVATE 1ST LIFT FOR RETAINING WALL SOUTH SIDE						X	X																		
		EXCAVATE 2ND LIFT FOR RETAINING WALL SOUTH SIDE AND EAST SIDE																									
		SOIL NAIL INSTALLATION AND TEMP WALL FACE 2ND LIFT																									
		OVERLOT GRADING SOUTH GAYLORD COURT			X	X	X																				
		OVERLOT GRADING NORTH EAST PARKING LOT AREA			X	X	X	X	X																		
		COMPLETE INITIAL GRADING OF SLOPE AT MARKET WEST SIDE																									
		OVERLOT FILLS AT MARKET PAD																									
		STAKE ONSITE SANITARY LINE			X																						
		INSTALL SANITARY LINE FROM STUB AT UNIVERSITY				X	X	X	X																		
		STAKE ONSITE STORM SEWER																									
		INSTALL ONSITE STORM SEWER																									

SUBJECT TO CHANGE

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: October 6, 2011

SUBJECT: PROJECT UPDATES –Racquetball Court Remodel, Duncan Park Planning and Design, Servicenter Salt/Sand Storage, Union Ave. Bridge Repair, Kent Place, Urban Drainage Projects, Security Camera Project, Xcel Energy Projects, Denver S. Broadway Improvements, Concrete Utility Program 2011, City Radio System, Street Maintenance Projects 2011, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

HOLIDAY PARADE

The Chamber of Commerce is organizing the Holiday Parade. The parade is scheduled for Saturday, November 19, 2011 @ 10:00am and will feature all area elementary schools, EHS marching band and choir, EHS cheerleaders, 5 local service clubs, 13 floats, 20 vendors and approximately 3,000 spectators. The parade will begin at S. Acoma and Englewood Parkway and continue westward ending at the circle in City Center. **The Chamber representatives attended a Development Review Team (DRT) meeting on Tuesday, October 4th.**

QUINCY/BROADWAY TRAFFIC SIGNAL

WL Contractors will begin installing concrete bases for the new traffic signal poles on Monday, October 17th.

RACQUETBALL COURT REMODEL

The project is substantially complete and the courts were opened as scheduled on September 6th. The floor finish has some deficiencies that will require sanding and refinishing, requiring a closure of the courts. This work is scheduled to begin at 10:00 PM on November 8th.

DUNCAN PARK PLANNING AND DESIGN

Council approved awarding a Professional Services Agreement for the planning and design of new park facilities at Duncan Park. The first of two Park Info Point meetings was held on Saturday, September 17th. The purpose of the Info Point meeting was to do a meet and greet with neighbors surrounding Duncan Park, answer their questions and seek input as to the type of amenities they would like to see in their neighborhood park. A second Info Point meeting was held at Duncan Park on Tuesday, September 27th. **Staff, along with our consultant, will be touring the interior of the school building on Friday, October 7th.**

SERVICENTER SALT/SAND STORAGE

The Servicenter is fast tracking the installation of a fabric storage building for salt and sand storage. This 45' X 60' structure is required to protect the salt from the elements and prevent it from leaching into storm drains or the Platte River. As the City moved to using IceSlicer last year, we converted the existing covered storage for IceSlicer and moved the salt and sand outdoors. It is necessary to keep salt/sand on hand for a major storm.

The contractor, WGES, has been issued a building permit. **The Streets Division continued grading the site. Weather permitting, paving will be complete next week and foundation work will begin. The contractor will follow with installation of the fabric structure.**

UNION AVE. BRIDGE REPAIRS

The bridge was opened on Wednesday, October 5th. Final inspections and punch list items are being addressed.

KENT PLACE

The developer has selected Mark Young Construction, Inc. as the contractor for both onsite and offsite work. Permits have been issued for all of the off-site work, along with grading and retaining wall work on-site. **Continuum Partners and Regency Centers Corporation are supplying bi-weekly project information. A link to this information is available on the City's web site:**

<http://www.englewoodgov.org/Index.aspx?page=498>

Off-site work

Hampden (State Hwy. 285)

The Hampden water line installation is complete. **Rotomilling and overlay of the lane containing the water line trench is complete.** A two-lane closure of Hwy. 285 is required for the majority of the water line work. CDOT does not allow two-lane closures during the day so the work must be performed at night between the hours of 7:00 PM and 5:30 AM. Staff has reminded the contractor of the City's noise ordinance and they will be monitoring the sound levels during the night work. **Sidewalk installation on Hampden is complete and temporary walks have been installed to connect to the existing University sidewalk. Construction of the turn lane island at the intersection has been delayed to address grade issues.**

University Blvd. (Englewood roadway)

This is an Englewood street and we are requiring all work to be performed during the day between the hours of 8:30 AM and 3:30 PM. A variable message board sign is in place north of Dartmouth. **Grading for the University turn lane continues. Water line installation in University is complete and the contractor began installing the water line in Floyd Ave. Conflicts with Xcel gas lines have delayed installation of the storm sewer line installation in University.** The storm sewer line installation will require a double lane closure. Between the hours of 8:30 AM and 3:30 PM for the next couple of weeks, one lane in each direction will be maintained. Transitions will need to be in place south of Hwy. 285 to reduce cueing in the intersection. CDOT, Englewood, and Arapahoe County are working together with the contractor for this traffic control.

On-site work

The contractor has mobilized and set up a construction trailer. **The contractor continued clearing the site, grading, and construction of retaining walls.**

Attached is the latest schedule supplied by the contractor.

URBAN DRAINAGE PROJECTS

The Urban Drainage and Flood Control District (UDFCD), at the request of the City, continued performing drainage repair work on the High School Detention Basin. This work consists of the installation of a new under-drain pipe in the west swale, the repair and cleaning on other sections of the existing under-drain pipe, and some minor channel cleaning in Little Dry Creek. This work will not have any effect on the school's utilization of the ball fields. Staff has notified the school district of the work. **The project should be complete around the middle of October.**

SECURITY CAMERA PROJECT

The consultant, Cator, Ruma, & Associates, is finalizing questions, making adjustments to plans, and finalizing proposed security camera placement. The next step is to refine schedule for RFP and implementation.

XCEL ENERGY PROJECTS

Santa Fe Light Poles

The Tri-Cities group discussed the status of this project at a meeting held in Littleton.

Belleview Gas Line Replacement

Q3 Contracting has been contracted by Xcel Energy to replace the cast iron gas main that runs from Broadway to Franklin on Belleview Ave. The process of replacing the Cast Iron gas main has

begun at Broadway on Belleview and will continue east over the next ten weeks. The line will be replaced using directional boring methods. The contractor is currently working on verifying the utilities near Broadway, and installation is expected to begin the week of October 11th. Traffic control lanes will be affected on Belleview for the duration of the project.

DENVER S. BROADWAY IMPROVEMENTS

The City of Denver continued construction on S. Broadway between Wesley and Yale.

Information about the Denver project can be seen at the following website:

<http://www.denvergov.org/ProjectsInProgress/SouthBroadwayWesleytoYale/tabid/434078/Default.aspx>

CONCRETE UTILITY 2011

T & M Construction is removing and replacing concrete north of Hampden (West of Broadway).

The project should be complete around the end of October. Questions regarding this work should be directed to the Concrete Utility, 303-762-2360 or concreteutility@englewoodgov.org.

CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

STREET MAINTENANCE PROJECTS 2011

The Arapahoe County section of old Hampden (west of Lafayette) is complete and the County will reimburse our costs per the approved IGA. Weather permitting, the Tejon St. overlay will be complete this week. "No Parking" signs are placed the day before scheduled work and notices are distributed to affected properties. Project lists are on the City's web site,

<http://www.englewoodgov.org/Index.aspx?page=893>; construction updates listed under Street Closures.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for January, 2011 is 93.8%. Commercial uses: Let It Bead, Curves for Women, State Farm, Lifetime Family Practice, Cuttin' It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, CityCenter Community, Solid Grounds, and Weingarten Realty.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, and SB Clark Companies.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps. Browncow has closed.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. In honor of Breast Cancer awareness, the fountain water was turned pink and nighttime lighting also is pink. Pink water and lighting will remain through the middle of October. The Englewood Chamber of Commerce has installed pink ribbons on trees around the site.

Wal Mart Expansion

Wal Mart's contractor will complete the expansion project in early October. A grand opening is scheduled for October 26th.

Bradley Station Environmental

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008).

Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29th.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School has received their Certificate of Occupancy.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.55 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Hybrid Vehicle Purchase

The City of Englewood applied for a grant through the Regional Air Quality Commission for funding of hybrid vehicle technology. Two units that have met the replacement criteria for 2011 and will be replaced with Ford Escape hybrid vehicles. One of the hybrid vehicles has been received and will be utilized by the Fire Department. The other hybrid is expected to be delivered this month and will be used by the Building Division. The total cost of these vehicles is within the budgeted replacement amount designated for these units, and if the grant is successful, the additional cost of the hybrid technology will be deposited back into the CERF fund.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now "single-streaming" waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

Electric Vehicle Charging Stations

Staff discussed a potential grant to install charging stations at the Study Session on May 23rd. The joint application has been submitted to the Department of Energy. We have received word that the grant has been approved.

2011 Parade Route
Saturday, November 19th



Legend

- Barricade
- Volunteer
- Road Closed Ahead
- Local Traffic Only
- No Parking zone
- Lane Closure (Broadway)



SCALE: 1 inch = 250 feet
DATE: October 5, 2011
PHOTO DATE: 2010



C I T Y O F E N G L E W O O D
F I R E D E P A R T M E N T

MEMORANDUM

TO: Mayor Woodward and Members of City Council
THROUGH: Gary Sears, City Manager
FROM: Mike Pattarozzi, Fire Chief
DATE: October 4, 2011
SUBJECT: September 2011 Fire Department Monthly Summary

Attached is the monthly summary for September, 2011. The Fire Department responded to 371 calls for service during September. In 2010, the Fire Department responded to 324 calls during the same time period. Year to date, The Fire Department has responded to 3,158 calls for service, compared to 2,934 calls in 2010.

During the month of September, Fire Department personnel completed 63 primary inspections and 22 follow-up inspections. The total square footage inspected was 2,324,584.

During the month of September, Fire Department personnel completed 1,316 staff hours of training.

Incident Response Summary for Englewood Fire Rescue

For period 09/01/2011 Through 09/30/2011

Type of Incident	Current Year		
	In Jurisdiction	Outside	Totals
Fires			
Structure fire involving an enclosed building	2	0	2
Trash or rubbish fire, contained	1	0	1
Vehicle fire, not otherwise classified	1	0	1
Outside rubbish fire, not otherwise classified	1	0	1
Structure Fire - Aid Given to another Fire Dept.	1	0	1
	6	0	6
EMS			
Emergency medical incident	235	1 *	236
Vehicle accident with injuries	12	0	12
Extrication of victims(s) from elevator	1	0	1
Lift Assist	11	0	11
	259	1 *	260
Alarms			
False call (other than a fire alarm)	3	0	3
False Medical Alarm	5	1	6
Fire alarm, malicious activation, no fire	1	0	1
Fire alarm system malfunction, no fire	11	0	11
Fire alarm sounded due to dust, lack of maintenance, or similar cause	1	0	1
Carbon monoxide (CO) detector activation due to malfunction	2	0	2
Sprinkler activation, no fire - unintentional	2	0	2
Alarm system activation (no fire), unintentional	3	0	3
	28	1	29
Other			
Natural gas or LPG leak (outside)	0	1 *	1
Natural gas or LPG leak (inside)	1	0	1
Anifreeze spill or leak	1	0	1
Power line down	2	0	2
Arcing, shorted electrical equipment	1	0	1
Vehicle accident, non-injury	3	0	3
Water problem, other	1	0	1
Public service assistance, other	7	0	7
Assist invalid	1	0	1
Blood Draw	6	0	6
Public Education - Schools	2	0	2
Public Education - Residential	1	0	1
Car seat check	28	0	28
Good intent call, other	1	0	1
Dispatched & cancelled en route	4	0	4

Incident Response Summary for Englewood Fire Rescue

For period 09/01/2011 Through 09/30/2011

Type of Incident	Current Year			Totals
	In Jurisdiction	Outside	Outside	
Other				
Smoke or odor investigation, no fire	9	-	0	9
EMS call, party transported by non-fire agency	2		0	2
Fire alarm sounded due to cooking or burnt food	3		0	3
Damaged/Lost Equipment	1		0	1
Cancelled before responding	1		0	1
	75	1 *	0	76
Grand Totals	368	2 *	1	371

**CITY OF ENGLEWOOD
2011 CALENDAR OF EVENTS**



Mon., Oct. 10	6:00 p.m.	City Council Study Session, Community Room
Tues., Oct. 11	5:00 p.m.	Water and Sewer Board, Community Dev. Conf. Rm.
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Oct 12	7:00 p.m.	Public Forum - Parking and Storage of RVs and Off-Road Vehicles, Community Room
	Cancelled	Urban Renewal Authority, Community Dev. Conf. Rm.
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. Oct 13	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Englewood Recreation Center, 1155 West Oxford Avenue
Mon., Oct. 17	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues, Oct 18	7:00 p.m.	Planning & Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Oct. 19	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Oct. 24	6:00 p.m.	City Council Study Session, Community Room
Tues. Nov. 1	5:00 p.m.	Election Day, Community Room
Wed., Nov. 2	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Nov. 7	Cancelled	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers

Tues. Nov 8	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
	7:00 p.m.	Planning & Zoning Commission, City Council Chambers/City Council Conference Room
Wed., Nov 9	Cancelled	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs, Nov 10		City Furlough Day – City Facilities Closed
	Cancelled	Alliance for Commerce in Englewood, City Council Conference Room
	Postponed (Date TBD)	Parks & Recreation Commission, Broken Tee Englewood Golf Course, 2101 West Oxford Avenue
	Postponed (11/17/11)	Transportation Advisory Committee, City Council Conference Room
Fri., Nov. 11		City Hall Closed — Veterans’ Day
Mon., Nov. 14	6:00 p.m.	City Council Study Session, Community Room
Tues., Nov. 15	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
Wed., Nov. 16	6:30 p.m.	Code Enforcement Advisory Committee Meeting, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Thurs, Nov. 17	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
Sat. Nov. 19	10:00 a.m.	Englewood Chamber Parade, Englewood Parkway
Mon., Nov. 21	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues, Nov 22	7:00 p.m.	Planning & Zoning Commission, City Council Chambers/City Council Conference Room
Thurs., Nov. 24		City Hall Closed — Thanksgiving Day

TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL



October 17	Study Session & Regular Meeting Executive Session - Personnel
October 24	Study Session RTD Representatives (Bagley & Walker) Centennial Shopping Center King Soopers Redevelopment Park Dedication or Fee in Lieu Financial Report Bike Plan
October 31	No Meeting Scheduled – 5 th Monday
November 7	Study Session & Regular Meeting Study Session cancelled Swearing-in of New Council @ Regular Meeting
November 14	Study Session NOOK Books
November 21	Study Session & Regular Meeting Financial Report
November 28	Study Session Aid to Other Agencies Discussion City Council’s participation on Boards/Commissions
December 5	Study Session & Regular Meeting Board/Commission Reappointment Discussion
December 12	Study Session Financial Report
December 19	Study Session & Regular Meeting Holiday Dinner – No Study Session Scheduled
December 26	No Meeting Scheduled Due to Holidays
January 3	Study Session & Regular Meeting – Tuesday Service Line Warranties Contract Renewal
January 9	Study Session Board & Commission Interviews

January 17	Study Session & Regular Meeting - Tuesday Financial Report Citizen of the Year Selection
January 23	Study Session
January 30	No Meeting Scheduled – 5 th Monday
February 6	Study Session & Regular Meeting
February 13	Study Session
February 21	Study Session & Regular Meeting - Tuesday Financial Report
February 27	Study Session
March 5	Study Session & Regular Meeting
March 12	Study Session
March 19	Study Session & Regular Meeting Financial Report
March 26	Study Session
April 2	Study Session & Regular Meeting
April 9	Study Session

FUTURE STUDY SESSION TOPICS

Historic Preservation
 Unrelated Persons per Household
 Inclusive Cities
 Sign Code
 Civility
 ACE role in business initiatives
 Eats & Beats
 Paving Program – LTAR funding
 Wastewater Penalty