
Council Newsletter



CITY MANAGER'S NOTES **August 25, 2011**

Upcoming Council Meetings

There is no meeting scheduled for **Monday, August 29th**.

City facilities will be closed on **Friday, September 2, 2011** for a furlough day. City facilities will also be closed on **Monday, September 5, 2011** for the Labor Day holiday.

City Council will meet on **Tuesday, September 6, 2011**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

The following meeting will be **Monday, September 12, 2011**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Englewood Dining Guide.
2. News Release concerning a City furlough day on September 2nd and Labor Day holiday on September 5th.
3. News Release concerning the Student Art Contest for the 2012 Calendar.
4. Yourhub.com article regarding Water and Sewer Board vacancy
5. 2012 Capital Project recommendations (Parks & Recreation)
6. Flyer for Walk to School Month
7. Community Development Monthly Report, August, 2011.
8. Memorandum concerning the Energy Efficiency Grant.
9. Memorandum concerning the Project Update.
10. Calendar of Events.
11. Tentative Study Session Topics.
12. Minutes from the Housing Authority meeting of July 6, 2011.

Greater Englewood Chamber of Commerce

American

Bites

2796 S Broadway, Englewood CO 80113
Phone: 720 382 1272

Hours: Sun-Wed 8:00 am-2:30 pm, Thurs-Sat 8:00 am-9:00 pm
Breakfast, Lunch, Dinner + Happy Hour. Patio Seating, Full Bar
Website: bitescoffeehouse.net

****Breakfast on Broadway**

2901 S Broadway, Englewood CO 80110
Phone: 303 788 9998

Hours: Daily 6:00 am-2:30 pm
Breakfast, Lunch, Bloody Marys
Website: breakfastonbroadway.com

Breakfast Queen #2

3454 S Broadway, Englewood CO 80110
Phone: 303 761 9800 *Carry out*

Hours: Daily 6:00 am-3:00pm
"Diner" - Breakfast and Lunch
Website: thebreakfastqueen.com

Carl's Jr./Green Burrito

4080 River Point Parkway, Sheridan CO 80110
Phone: 303 761 9005

Hours: Mon-Sat 6:00 am-10:00 pm, Sun 7:00 am-10:00 pm
Website: carlsjr.com

Chili's Grill & Bar

3860 River Point Parkway, Sheridan CO 80110
Phone: 303 781 7770 *Delivery by Jeeves*

Hours: Daily 11:00 am-10:00pm
Southwest American Food
Website: chillis.com

****The Copper Pot**

508 E Hampden Ave, Englewood CO 80113
Located across from Swedish Hospital

Phone: 303 761 3767 *Carry out*
Hours: Mon-Sat 11:00am-9:00 pm, Sun 11:00 am-7:00 pm

"Where classic comfort foods are simply done right!"
Website: copperpotfamily.com

****Country Buffet**

301 Englewood Parkway, Englewood CO 80110
Phone: 303 788 0346

Hours: Mon-Fri 10:30 am-8:30 pm, Sat-Sun 8:00 am-8:30 pm
Freshly prepared healthy, home-style foods. Banquet facilities for all events.
Website: buffetsinc.com

Le Peep Grill City Center

990 W Hampden Ave, Englewood CO 80110
Phone: 303 781 4718

Hours: Mon-Fri 6:30 am-2:00 pm. Sat-Sun 7:00 am-2:00 pm
Website: lepeep.com

****Moe's Original Bar B Que**

3295 S Broadway, Englewood CO 80113
Phone: 303 781 0414 *Delivery large orders only*

Hours: Sun-Thurs 11:00 am-12:00 pm, Fri-Sat 11:00 am-2:00 am
Memphis style BBQ with an Alabama twist. Bowling daily, live music on weekends.
Website: moesdenver.com

Noodles & Company

697 W Hampden Ave, Englewood CO 80110
Phone: 303 781 0225 *Delivery during lunch hour*

Hours: Daily 10:30 am-10:00 pm
Globally inspired noodles, soups and salads (fast casual).
Website: noodles.com

Asian

Jasmine Asian Cuisine

3999 S. Broadway, Englewood, CO. 80113
Phone: (303)781-8899 *Free Delivery*

Hours: Mon-Sat 11:00 am -9:30 pm, Sun 4:00 pm -.9:00 pm
Complimentary wontons with min. \$16.00 order. Gluten free menu
Website: www.jasmineasian.net

****Twin Dragon**

3021 S Broadway, Englewood CO 80113
Phone: 303 781 8068 *Free delivery for \$15 minimum*

Hours: Mon-Thurs 11:00 am-9:30 pm, Fri 11:00 am-10:00 pm,
Sat 12:00pm-10:00 pm, Sun 4:30 pm-9:30 pm

Englewood's Best Chinese Restaurant!
Website: twindragonrestaurant.com

Bakery

****Azucar Sweet Shop & Bakery**

11 W Hampden Ave, Englewood CO 80110
Phone 720 283 3294 *Delivery for special occasions*

Hours: Mon-Sat 10:00 am-7:00 pm
Cakes, Peruvian desserts and homemade candy.
Website: azucarbakery.com

Trompeau Bakery

2950 S Broadway, Englewood CO 80113
Phone: 303 777 7222 *Wholesale deliveries*

Hours: Mon-Sat 6:00 am-3:00 pm
French Bakery

Coffee

Caribou Coffee

1400 E Hampden Ave, Cherry Hills CO 80113
Phone: 303 806 0900

Hours: Mon-Thurs 5:00 am-9:00 pm, Fri 5:00 am-10:00 pm,
Sat 6:00 am-10:00 pm, Sun 6:00 am-9:00 pm

Gourmet coffee shop.

Website: cariboucoffee.com

****Solid Grounds**

871 Englewood Parkway, Englewood CO 80110
Phone: 303 504 5224

Hours: Daily 6:00 am-7:00 pm
Coffee house with handcrafted foods made from scratch.
Website: solidgrounds.org

Ice Cream

****Cold Stone**

697 W Hampden, Englewood CO 80110
Phone: 303 762 8224 *Delivery by arrangement only*

Hours: Sun-Thurs 11:00 am-9:00 pm, Fri-Sat 11:00 am-10:00 pm
Ultimate ice cream experience and cakes for any occasion.
Order online: coldstonecakes.com
Website: coldstonecreamery.com

Italian/Pizza

Frank "The Pizza King"

4701 S Broadway, Englewood CO 80113
Phone: 303789 2279 *Limited delivery*

Hours: Tues-Thurs, Sun: 11:00 am-11:30 pm, Fri-Sat 11:00 am-1:30 am, closed Monday
Serving the best pizza in Englewood and Littleton area since 1961!
Website: frankthepizzaking.com

Gennaro's Café Italiano

2598 S Broadway, Denver CO 80112
Phone: 303 722 1044 *Delivery: Thurs-Sat 5:00 pm-11:00 pm*

Hours: Daily 11:00 am-2:00 am
\$6 lunch everyday. Home style Italian dishes.
Pizza served late night. Fun activities in our full bar every night.
Website: gennaroscafeitalian.com

****Jimano's Pizzeria**

2950 S Broadway, Englewood CO 80113
Phone: 303 789 0909 *We deliver*

Hours: Mon-Sun 11:00 am-10:00 pm
Carry-out. Dine-in and catering. Pizzo, pasta, sandwiches, ribs and more.
Website: jimanos.com

Pizza Hut

4100 S Broadway, Englewood CO 80113
Phone: 303 762 8000 *We deliver*

Hours: Sun-Thurs 10:00 am-11:00 pm, Fri, Sat 10:00 am-12:00 pm
Website: pizzahut.com

Pulcinella Pizzeria

1400 E Hampden Ave, #140, Cherry Hills Village, CO 80113
Phone: 303 761 9917

Hours: Daily 11:00 am-2:00 am
Pizza and wine bar.
Website: pulcinellapizzeria.com

Rico's Pizzeria

3500 S Broadway, Englewood CO 80110
Phone: 303 781 0541

Hours Mon, Wed 10:00 am-8:30 pm, Tues, Thurs, Fri, Sat 10:00 am-9:30 pm.
Open 25 Years
Website: rocos-pizzeria.com

Mexican

Jalapenos

3120 S Broadway, Englewood CO 80113
Phone: 303 761 5525

Hours: Mon-Fri 7:00 am-8:00 pm. Sat 8:00 am-8:00 pm, closed Sun
Authentic Mexican food.
Website: jalapenostakeout.net

Los Portales Mexican Restaurant

3483 S Logan St., Englewood CO 80113
Phone: 303 789 6092

Hours Mon-Sat 10:00 am-9:00 pm, Sun 10:00 am-8:00 pm
Full service Mexican restaurant.

The South Restaurant

3535 S Huron St, Englewood CO 80110
Phone: 303 789 9833

Hours: Daily 9:00 am to midnight
Mexican and American. 41 years family owned and operated.
Website: thesouthrestaurant.com

Pubs

Blondie's Firehouse Pub and Restaurant

3435 S Inca St, Unit B, Englewood CO 80110
Phone: 720 963 8408

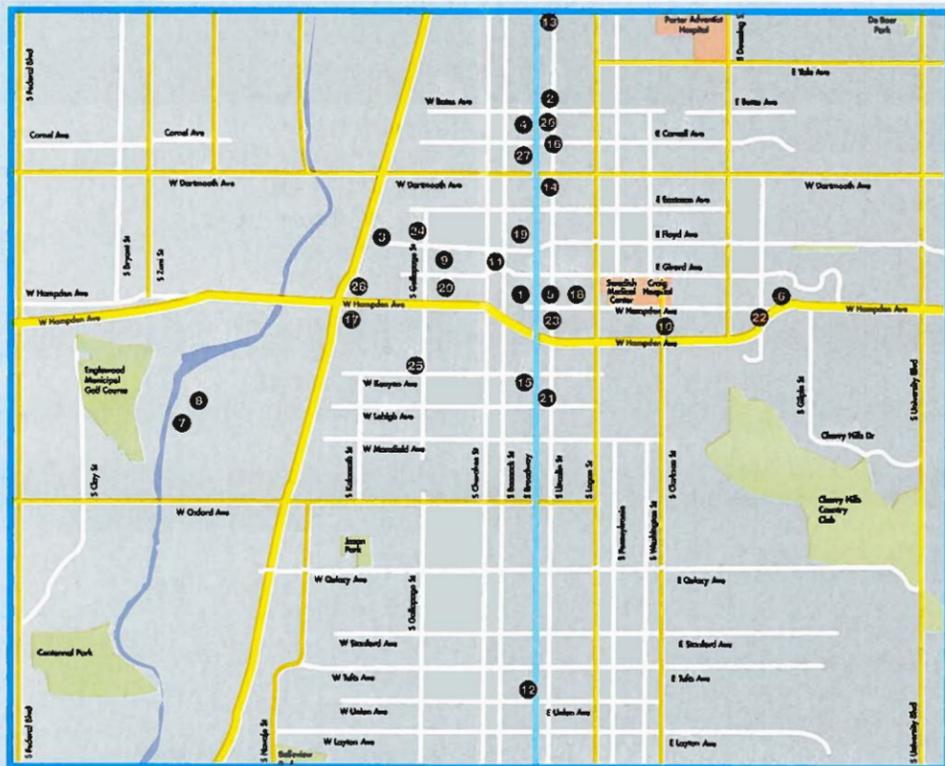
Hours: Mon-Fri 11:00 am-2:00 pm, Sat noon to 2:00 am, Sun 11:00 am-2:00 am
Karaoke, DJ, Billiards, Poker
Website: blondiesfirehouse.com

Sandwiches

Mega Wraps

901 W Hampden Ave, Unit 102, Englewood CO 80110
Phone: 303 761 1020 *Delivery \$25 Minimum*

Hours Mon - Fri 7:30 am - 8:00 pm, Sat. 8:00 am - 8:00 pm, Sun. 9:00 am - 7:00 pm
Healthy stuffed Pita Bread. Salads, soups, breakfast and catering. Gluten free products.
Website: www.megawrapsusa.com Fax: (303) 761-2881



ENGLEWOOD DINING GUIDE DIRECTORY

**** Englewood Chamber member**

- | | |
|---|-------------------------------------|
| 1. ** Azucar Sweet Shop & Bakery | 15. Jasmine Asian Cuisine |
| 2. Bites | 16. ** Jimano's Pizzeria |
| 3. Blondie's Firehouse Pub & Restaurant | 17. Le Peep Grill City Center |
| 4. ** Breakfast on Broadway | 18. Los Portales Mexican Restaurant |
| 5. ** Breakfast Queen #2 | 19. Moe's Original Bar B Que |
| 6. Caribou Coffee | 20. Noodles & Company |
| 7. Carl's Jr./Green Burrito | 21. Pizza Hut |
| 8. Chili's Grill & Bar | 22. Pulcinella Pizzeria |
| 9. ** Cold Stone | 23. Rico's Pizzeria |
| 10. ** The Copper Pot | 24. ** Solid Grounds |
| 11. ** Country Buffet | 25. The South Restaurant |
| 12. Frank "The Pizza King" | 26. Trompeau Bakery |
| 13. Gennaro's Café Italiano | 27. ** Twin Dragon |
| 14. Jalapenos | 28. Wraps Englewood |



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901 W. Englewood Pkwy #100
Englewood, CO 80110

For fast, convenient and reliable care for any type of illness or injury, say...

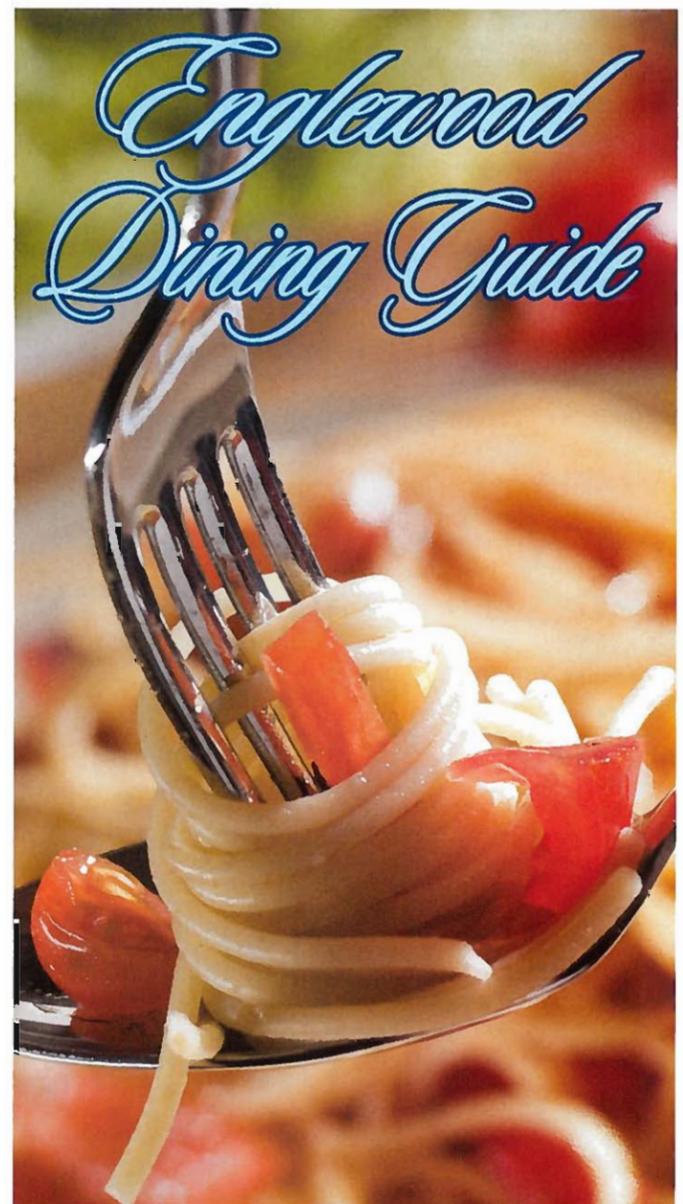
Take me to Swedish



Health Swedish Medical Center
303-788-6911
501 E. Hampden Avenue
Englewood, CO 80113

Health Swedish Southwest ER
303-932-6911
6196 S. Ammons Way
Littleton, CO 80123

If you have a life threatening emergency, please call 911



A Guide To Englewood Area Restaurants

Greater Englewood Chamber of Commerce
Englewood, Colorado

3501 S. Broadway • Englewood, CO 80113
303-789-4473

www.myenglewoodchamber.com
Created by The Greater Englewood Chamber of Commerce

From: Leigh Ann Hoffhines
Sent: Monday, August 22, 2011 2:44 PM
To: Tom Munds (); Englewood Herald - News Editor
(); 'pressreleases@ourcoloradonews.com'; Kevin Hamm
(); Daniel Smith (); Villager - News Desk
Cc: Leigh Ann Hoffhines
Subject: City of Englewood Offices Closed Sept. 2 & 5 (Furlough Day/Labor Day)



City of Englewood, Colorado
News Release

For Immediate Release: August 22, 2011

Media Contact: Leigh Ann Hoffhines, Communications Coordinator

Phone: 303-762-2316

E-Mail:

City of Englewood offices closed September 2 (Furlough Day) and September 5 (Labor Day)

Englewood, CO: City of Englewood administrative offices will be closed on Friday, September 2 for an employee furlough day and on Monday, September 5, 2011 in observance of the Labor Day holiday.

Friday, September 2 is the third of four employee furlough days scheduled for 2011. All City of Englewood offices will be closed for the furlough day, including the Englewood Civic Center, Englewood Public Library, Englewood Municipal Court, the Englewood Recreation Center, and the Malley Senior Recreation Center. All emergency services will be maintained, as will water and wastewater operations.

On Monday, September 5 (Labor Day), all City of Englewood offices will be closed, including the Englewood Civic Center, Englewood Public Library, Englewood Municipal Court, the Englewood Recreation Center, and the Malley Senior Recreation Center. Broken Tee Englewood golf course and Pirates Cove Family Aquatic Center will be open both days. The Englewood City Council meeting normally scheduled for the first Monday of the month (September 5) will take place on Tuesday, September 6.

#

Leigh Ann Hoffhines
Communications Coordinator
City of Englewood
1000 Englewood Parkway
Englewood, CO 80110
303-762-2316

Leigh Ann Hoffhines

From: Leigh Ann Hoffhines
Sent: Tuesday, August 23, 2011 10:06 AM
To: Daniel Smith (); Englewood Herald - News Editor
Englewood Herald - Tom Munds ();
'pressreleases@ourcoloradonews.com'; Villager - News Desk (); Kevin
Hamm (); Sonya Ellingboe - Englewood Herald ()
Cc: Leigh Ann Hoffhines
Subject: Englewood announces Student Art Contest for 2012 Calendar



City of Englewood, Colorado

News Release

For Immediate Release: August 23, 2011

Media Contact: Leigh Ann Hoffhines, Communications Coordinator

Phone: 303-762-2316

E-Mail:

City of Englewood announces Student Art Contest for 2012 Calendar

Englewood, Colorado: The City of Englewood has announced details on the Student Art Contest that will determine the artwork for Englewood's 2012 Calendar. Each year Englewood produces a "Celebration of Student Art" – a colorful calendar that showcases artwork by Englewood students. The contest is open to all students from Kindergarten through 12th Grade who live or go to school in the City of Englewood.

The top 50 finalists in the art contest will have their artwork exhibited in a display hosted by the Museum of Outdoor Arts and those students whose artwork is chosen for the calendar will receive recognition by City Council.

Details and entry forms for the Student Art Contest are available at the Englewood Public Library, 1000 Englewood Parkway (1st floor of the Englewood Civic Center); the Englewood City Manager's Office, 1000 Englewood Parkway (3rd floor of the Englewood Civic Center); or online at www.engagewoodgov.org/Index.aspx?page=1108.

The deadline for entries is Friday, September 30, 2011.

#

Leigh Ann Hoffhines
Communications Coordinator
City of Englewood
1000 Englewood Parkway
Englewood, CO 80110

Your Hub.com
8.25.2011

ENGLEWOOD

City has openings on Water and Sewer Board. Following a recent resignation from the Englewood Water and Sewer Board, city council is seeking applicants for a regular member and an alternate member to ensure a continued quorum on the board.

The Water and Sewer Board provides guidance and oversees the water and sewer enterprise funds and related activities.

Applications and more information can be found at englewoodgov.org on the "Boards and Commissions" page.

The deadline to apply is 5 p.m. Aug. 26.

City of Englewood



Memorandum

TO: Gary Sears, City Manager

FROM: Debby Severa, Recording Secretary ✓
Parks and Recreation Commission

DATE: August 22, 2011

RE: Recommendation regarding 2012 Capital Projects Budget

At the August Parks and Recreation Commission meeting, Director Black presented to the Commission the 2012 Parks and Recreation Capital Budget. Black reviewed with the Commission the Department's requests for the 2012 Open Space Fund and Conservation Trust Fund. Following review of the requests,

A motion was made by Commission Member Garrett and seconded by Commission Member Armstrong to approve the 2012 Capital Project Budget as submitted by the Parks and Recreation Department and to forward it to City Council for its approval.

Ayes: Gomes, Waldman, Armstrong, Garrett, Miller, Woodward,
McCaslin

Nays: None

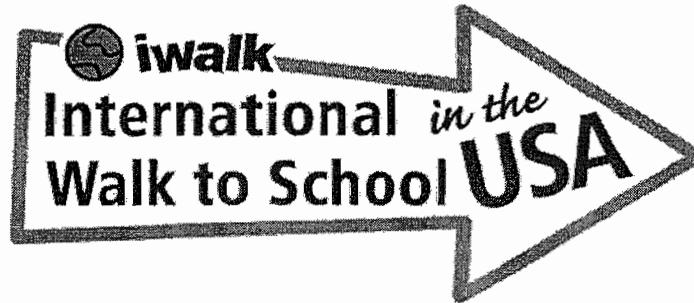
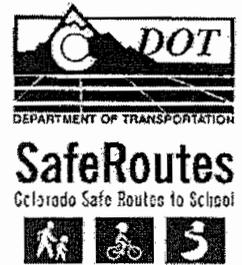
The motion carried.

ds/JB

STATE OF COLORADO

DEPARTMENT OF TRANSPORTATION

4201 East Arkansas Avenue
Denver, Colorado 80222
(303) 757-9088
FAX (303) 757-9727



August 5, 2011

Dear Schools, Communities & Municipalities:

International Walk to School Day/Month - October 2011

The Colorado Department of Transportation (CDOT) is welcoming schools to participate in Walk to School Day on Wednesday, October 5, 2011, as part of Colorado Pedestrian Month. This year's promotional poster is enclosed for your use.

Participating in Walk to School Day, Week, or Month gives schools a chance to increase the number of children walking safely to school, thus promoting the Safe Routes to School (SRTS) program. Schools can register for Walk to School at www.walktoschool.org.

- ☺ All Colorado schools that register before September 1st will be included in a drawing to win yard signs for their event.
- ☺ All new schools that register will receive a colorful new banner to display their school pride in walking to school.
- ☺ Additional **posters** will be provided at no charge upon request.

The www.walktoschool.org website also contains useful resources such as promotional and educational materials, media toolkits, and low to no cost event ideas. Whether your community plans to participate for a day, a week, the month of October or all year long, the resources available on this site will help you to plan the best Walk to School activities for your community.

Thank you for your participation as we work towards a generation of healthier children that walk and bike to school safely.

Sincerely,

Marissa Robinson
Colorado Safe Routes to School
(303) 757-9088
SRTS@dot.state.co.us

For more information on other Safe Routes to School programs and funding opportunities, go to <http://www.coloradodot.info/programs/bikeped/safe-routes>.

Enclosures: Walk to School Day Poster (English & Spanish Versions)

COMMUNITY DEVELOPMENT MONTHLY UPDATE

August 2011

DEVELOPMENT REVIEW PROJECTS

- *Key Bank*
 - PUD amendment application received for the Shops at Logan for a drive-up ATM Kiosk, which is not a permitted use in the current PUD.
 - Planning and Zoning Commission held a hearing on the amendment on June 21, 2011 and recommended approval.
 - First reading of Ordinance approving the amendment held on July 18, 2011. Public hearing set for August 1, 2011.
 - **Approved on second reading on August 15, 2011.**
- *All Souls Church and School*
 - Expanding to include more classrooms. A house owned by the Diocese will be demolished as part of the project.
- *King Soopers*
 - Preliminary DRT submittal received for a new 77,000 square-foot King Soopers and fueling station at the corner of Federal and Belleview. Existing store would be demolished with other retail tenants remaining.
 - Another DRT submittal and meeting was held June 7, 2011.
 - Staff met with representatives from King Soopers on July 7, 2011 to discuss the proposed redevelopment project and City financial participation in the project.
 - **On August 2, staff held a discussion with King Soopers real estate staff regarding their request for possible financial assistance to overcome the budgetary constraints impacting the redevelopment of the site.**
- *Platte River Trail*
 - A Floodplain Development Permit was issued in early May for a new trail section on the east of the Platte River between Belleview and the Big Dry Creek confluence. Final construction documents have not been submitted.
- *Burt Chevrolet*
 - The auto dealership at 5200 S. Broadway and associated commercial truck sales at 180 W. Lehow are under new ownership and will be operated as John Elway Chevrolet. A DRT meeting for various site improvements and interior upgrades was recently completed.
- *Englewood Estates PUD*
 - The Englewood Estates PUD Amendment #1 was not approved by a Council vote of 2-5 at the March 21, 2011 meeting.

- *Old Bally's Site (707 East Jefferson)*
 - Staff met with potential purchaser of the property on June 15, 2011 to discuss zoning on the property (Medical-2) and other site development requirements.
 - **Call received from the purchaser of the property indicating that a possible demolition of the Bally's building will take place within the next 30 days.**

Martin Plastics

- On June 16, staff met with representatives of the Urban Land Conservancy and the property owner to tour the site and discuss potential development, perhaps partnering with RTD to develop housing and shared parking.
 - A follow-up meeting was held with RTD's TOD planner on June 28, 2011.
 - On July 6, 2011, staff met with a developer who has expressed interest in executing a Letter of Interest on the property. The conversation included current zoning, the rezoning/PUD process, any plans for the area beyond the Comprehensive Plan, and timelines.
 - **Staff met with the developer on August 10, 2011 and was informed that the property is under contract and a mixed-use development is contemplated. No other details are available.**
- *Flood Middle School Redevelopment*
 - On July 13, 2011, staff met with the developer who has the option to purchase the property. The developer is in the process of analyzing the site and market potentials. No development plans have been formulated.
 - On July 17, 2011 staff again met with the developer to discuss zoning requirements, the rezoning/PUD process, the subdivision process and requirements, and timelines.
- *Masonic Property*
 - On June 28, 2011 the Development Review Team reviewed preliminary plans for the development of a 50-unit workforce housing project on the property. The project would also include 6,600 square feet of office space on the first floor.
 - The developer has applied to the Colorado Housing and Finance Authority (CHFA) for low-income housing tax credits as partial financing for the project. **The request to CHFA has been withdrawn.**
- *University Homes PUD*
 - **On August 12, 2011 staff met with the property owner and others to discuss development options and the process for a PUD amendment for property located on University between Cornell and Dartmouth. They will consider options, may seek neighborhood input, and review the Development Review Team comments before determining next steps.**

- **General Iron Works (GIW)**
 - On August 23, 2011 staff met with the owner of the GIW property to discuss removal of concrete and other remnants of the GIW operation, establishing a recycling operation for this material, and operating a temporary concrete batch plant. The latter two activities would require a Conditional Use Permit approved by the Planning and Zoning Commission at a public hearing. An application is anticipated with a possible hearing date of September 20. Environmental remediation would occur simultaneously with the other site clean-up efforts.

HOUSING

Neighborhood Stabilization Program (NSP)

- Under Contract to Acquire
 - **2320 West Harvard Avenue**
- Acquired:
 - 4101 South Cherokee Street
 - 2295 West Baltic Avenue
 - 4585 South Julian Street
 - **2293 West Baltic Place**
 - **4825 South Delaware Street**
- Listed for Sale:
- Under Contract to Sell:
 - 4681 South Decatur #226
 - 4744 South Galapago Street
 - 2010 West Baltic Avenue
- Sold:
 - 4819 South Delaware Street
 - 2215 West Wesley Avenue
 - 2198 West Adriatic Avenue
 - 2335 West Baltic Avenue
- Under Construction:
 - 3395 West Grand Avenue
 - 3102 West Radcliff Drive
 - 2159 West Vassar Avenue
 - 3115 South Acoma Street

Englewood Energy Efficiency (E³) Grant

- **Awaiting contracts from Arapahoe County for 2011/2012 funding cycle**
- **100 homeowners on waiting list for grants**

BOARDS AND COMMISSIONS

- *Keep Englewood Beautiful*
 - June 18 garden tour canceled; lack of entries
 - \$25 Waste Management transfer station coupons distributed to citizens June through August

SPECIAL PROJECTS

- *Englewood Master Bicycle Plan Route Study and Implementation Program*
 - March: Council approved consultant contract
 - April: Consultant began data collection; staff workshop to identify hot spots
 - May: First Public Open House at Civic Center
 - June: Staff workshop to review consultant findings and recommendations
 - Second Public Open House at June 30th Sounds of Summer Concert
 - **July-August: Consultant meetings with Englewood elementary, middle, and high school principals, as well as Saint Louis and All Souls**
 - **August-September: Consultant attendance at Back to School Nights to share information about City bike plan, safe walking and biking information, and upcoming Safe Routes to Schools program**
 - **August: Finalize bike plan and develop bid package for implementation**

- *Englewood Downtown and Medical District Complete Streets Study*
 - March: Council approved consultant contract
 - April/May: Consultant began data collection; met several times with City staff; initiated contact with Malley Center Board, South Broadway BID, Swedish and Craig Hospitals
 - May 30: Consultant, Public Works and Community Development Staff travelled to Longmont to consult with Longmont Public Works staff and view innovative pedestrian crossing treatments
 - June: Public Outreach to pedestrians and businesses along Old Hampden
 - Public Outreach at June 23rd Sounds of Summer Concert
 - Public Outreach at June 25th Eats and Beats Festival
 - Malley Senior Center Board Workshop on June 30th
 - July: Consultant presentation at July 27th Broadway BID meeting
 - Email reminder sent to direct businesses and citizens to provide feedback via Project Website
 - **August: Consultant preparation of Complete Streets Toolbox Document**

- *2011 PAB allocation:*
 - Tentatively scheduled for Council study session on August 15.
 - ***Attended an August 3 workshop on 2011 PAB's through the Colorado Department of Labor and Employment***
 - ***Council Resolution assigning the City's allocation to the State to be considered by at September 6 Council meeting***

- *Englewood's Retail Study*
 - Council presentation of initial assessment and selection of areas for further study occurred on April 11, 2011.
 - Presentation of recommendations and strategies tentatively scheduled for July.
 - Consultant is preparing a final draft of the retail study, with recommendations and strategies to be presented at a Council study session in August. **The study session with Council is tentatively scheduled for September 19.**

ZONING

- *Medical District Phase II*
 - Sub-Areas 2, 3, and 5 discussions held with Planning Commission and City Council; February through May
 - Sub-Area 2 moratorium adopted June 20, 2011
 - Sub-Area 2 rezoning options to be discussed June 27, 2011
 - Planning and Zoning Commission and City Council met on July 18, 2011 and decided to move forward with zoning implementation in Sub-Areas 3 and 5, and to postpone action in Sub-area 2 indefinitely.
 - A community meeting is scheduled for 9 AM on Saturday, July 27, 2011 at the Malley Center to gather citizen input on rezoning of a portion of Sub-Area 2.
 - **Staff presented a proposed process and timeline for Sub-area 2 planning and rezoning efforts at the August 15th Council study session.**

- *Medical Marijuana:* Council adopted new regulations concerning licensing and zoning of medical marijuana uses on May 16, 2011.

- *Public Notification:*
 - At the May 23 Study Session, Council directed staff to prepared Code amendments concerning public notice requirements.
 - A public hearing **was held on** August 2, 2011 before the Planning and Zoning Commission to consider UDC amendments for mailed public notices **for all rezonings, major subdivisions, and telecommunication conditional uses. The Commission accepted all amendments as purposed except increasing the notification radius to one thousand feet (1,000') from the subject property. The Commission recommendation was to maintain the current requirement of five hundred feet (500').**
 - **First Reading is scheduled for September 6, 2011.**

- **Hard Surface, Vehicle Weight Limits, and Rear and Side Yard Access for Off-Road Vehicles**
 - **These topics were discussed at study session on July 25, 2011, along with other issues related to Titles 11 and 15's requirements for vehicle parking.**

- **Planning and Zoning Commission held a public hearing on August 16 by to consider amendments to Title 16: UDC. The Commission recommended approval of UDC amendments as presented, for Vehicle Weight Limit and Rear and Side Yard Access for ORV Storage. Regarding the Hard Surface amendments the Commission recommended that gravel not be permitted as a hard surface material.**
- **First Reading is scheduled for September 6, 2011.**

BUSINESS NEWS

- *South Broadway Business Improvement District*
 - Englewood Eats and Beats is scheduled for June 25
 - An “after the event meeting” with BID members, their event coordinator and staff is scheduled for July 25. The purpose is to discuss what worked, what didn’t and what can be done to make it smoother in the future.
 - The BID will place gateway signage at the north and south end of the District.

- *New Businesses*
 - Cassidy’s Used Furniture: 3461 South Broadway
 - John Elway Chevrolet: 5200 South Broadway
 - Deal Show: 3550 South Inca
 - Stone Expressions: 2020 West Yale Avenue
 - Expert Medical Massage & Yoga: 1008 East Hampden Avenue
 - Bistro King: 3542 South Fox Street
 - Thunder and Lightning Cycles: 3986 South Broadway
 - Off the Vine: 500 East Hampden; coffee and wine bar
 - **The Jade Lilly: 11 West Hampden, Suite 304**
 - **Paul A. Schmitt Music Company: 155 West Hampden**

- *Arapahoe County Enterprise Zone*
 - The Enterprise Zone Marketing Grant was approved by Council on June 20, 2011.
 - Contract was executed by the State of Colorado’s Office of Economic Development and International Trade on June 24, 2011.
 - Community marketing advertisement placed in the Fall Metro Denver Economic Profile. Ad was funded with proceeds from the Enterprise Zone Marketing Grant.
 - **Completed updates for the 2011 Community Profile (marketing material). This is supported by the Enterprise Zone Marketing Grant.**

- *Commercial Catalyst Program*
 - Shopping Center, 3501 South Logan: **Construction is underway for façade enhancements, and signage plans are being revised.**
 - Stepping Stones Academy, 451 Englewood Parkway, Suite A: Completed signage and facade
 - Jefferson Legal, 3051 South Broadway: Completed sign and façade construction

- ToyAuto Masters, 4550 South Broadway: Completed façade construction and sign
 - Trompeau Bakery, 2950 South Broadway: Sign completed
 - Felt, Inc., 101 West Floyd: Sign construction
 - The Mac Outlet, 111 West Floyd: Sign construction
 - Goodwill, 4160 South Broadway: Received initial grant request for signage, paint, landscaping and lot enhancements.
- *Other Business News*
 - Wagners is for sale.
 - Catholic Store property is on the market.
 - **Larry Miller Nissan property is on the market.**
 - **Received a call from the broker/owner of the Funtastic Fun property about marketing the availability of the property through EnglewoodSites.com**
 - **Landmark Lincoln Mercury is considering a facelift and store remodel**
 - **Received inquiry from Omni Development, owner of 750 West Hampden indicating they are working with a medical tenant seeking 7,000 s.f.**
- *Other Business Activities*
 - **Costar Webinar – State of Commercial Real Estate Industry**
 - **Buxton Webinar – Insights into industrial expansion and economic impacts.**
 - **Attended ICSC Rocky Mountain Idea Exchange/Retail Runway**



C I T Y O F E N G L E W O O D
C O M M U N I T Y D E V E L O P M E N T

TO: Mayor James Woodward and Members of City Council

THRU: Gary Sears, City Manager
Alan White, Director of Community Development ✓

FROM: Nancy Fenton, Executive Assistant ✓

DATE: August 22, 2011

SUBJECT: Englewood Energy Efficiency (E³) Grant

Attached is an email from an Englewood homeowner who qualified and received an Englewood Energy Efficiency (E³) Grant in the amount of \$8,000. The grant is funded with Community Development Block Grant (CDBG) funds.

Nancy Fenton

From: jamie barlow
Sent: Friday, August 19, 2011 12:57 PM
To: Nancy Fenton
Subject: grant from city

Dear Nancy: The energy efficient grant that was available for low income residents of Englewood was a 'God send' to me. My hotwater heater went out and I had no idea how I was going to replace it. Therefore, I started calling around to see if there was any help available for this kind of thing. A gentleman at church who happens to be a member of the Lyons club referred me to the city. At first it looked like I was too late; that all the money was taken. Just when I was ready to make a call to another city program I received a call that there was money available for me to not only replace the hotwater heater but also to make other areas in my home more energy efficient. It was a blessing to receive this grant. My energy bill has already shown a drastic reduction on my monthly bill and it is continuing to go down. I am eagerly awaiting to see what the energy bill looks like when I start using the energy efficient furnance that I also received through this grant. I would have never been able to afford becoming more energy conscience without this program. I hope that you will be able to continue to provide this service to others that want to be more efficient but are unable to afford to. I would be willing to donate money to the cause if necessary.

In gratitude, Jamie

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: August 24, 2011

SUBJECT: PROJECT UPDATES –Servicenter Salt/Sand Storage, Union Ave. Bridge Repair, Kent Place, Urban Drainage Projects, Security Camera Project, Xcel Energy Projects, Denver S. Broadway Improvements, Concrete Utility Program 2011, Safety Services Generator Project, City Radio System, Street Maintenance Projects 2011, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

RACQUETBALL COURT REMODEL

Council approved awarding a contract to remodel/repair 3 of the 4 racquetball courts at the Recreation Center. The project is proceeding ahead of schedule and we expect the new walls and flooring to be complete next week.

DUNCAN PARK PLANNING AND DESIGN

Council approved awarding a Professional Services Agreement for the planning and design of new park facilities at Duncan Park. A kickoff meeting was held with the consultant this week.

SERVICENTER SALT/SAND STORAGE

The Servicenter is fast tracking the installation of a fabric storage building for salt and sand storage. This 45' X 60' structure is required to protect the salt from the elements and prevent it from leaching into storm drains or the Platte River. As the City moved to using IceSlicer last year, we converted the existing covered storage for IceSlicer and moved the salt and sand outdoors. It is necessary to keep salt/sand on hand for a major storm.

This project is budgeted in the 2011 Servicenter Budget. The estimated building cost is \$39,000. The fabric tent structure sits on top of an asphalt pad with block around the perimeter. The Street Division will prepare the pad and install the block foundation with in-house labor. Four bids were received at the bid opening held on July 21st. The low bid (\$34,000) was submitted by WGES and is below our estimate. **WGES delivered drawings and should apply for a building permit soon.**

UNION AVE. BRIDGE REPAIRS

Council approved awarding a contract to Technology Constructors. Contract documents have been signed by contractor. Based on recent discussions with the contractor, we will wait until after Labor Day to close the bridge. This will allow adequate time to have all materials on site and the contractor will have additional labor available by that time. This will give us the best opportunity to reduce the amount of time that the bridge will be closed. Our contractor is required to mail notification to the surrounding properties 3 weeks prior to the bridge closing. Variable message signs will be installed 10 days prior to the closing. **The bridge is scheduled to close on September 13th.** Notifications have been mailed to properties in the area. Additional personal contact will be made with high traffic business in the area and the project will be publicized on the City's web site.

KENT PLACE

The developer has selected Mark Young Construction, Inc. as the contractor for both onsite and offsite work. Permits have been issued for all of the off-site work, along with grading and retaining wall work on-site. **Continuum Partners and Regency Centers Corporation are supplying bi-weekly project**

information. A link to this information is available on the City's web site:
<http://www.englewoodgov.org/Index.aspx?page=498>

Off-site work

Hampden (State Hwy. 285)

Night work for the Hampden water line began on Sunday evening, August 21st. A two-lane closure of Hwy. 285 is required for the majority of the water line work. CDOT does not allow two-lane closures during the day so the work must be performed at night between the hours of 7:00 PM and 5:30 AM. Staff has reminded the contractor of the City's noise ordinance and they will be monitoring the sound levels during the night work. A variable message board sign was installed on Hwy. 285 east of University to notify motorists of the upcoming work on 285. **Grading for new curb/gutter and widening Hampden for the turn lane into the site is expected to begin this week.**

University Blvd. (Englewood roadway)

This is an Englewood street and we are requiring all work to be performed during the day between the hours of 8:30 AM and 3:30 PM. **A variable message board sign was set (north of Dartmouth) on August 24th. University work is scheduled to begin on August 31st.**

On-site work

The contractor has mobilized and set up a construction trailer. **The contractor continued clearing the site and rough grading. Attached is the latest schedule supplied by the contractor.**

URBAN DRAINAGE PROJECTS

The Urban Drainage and Flood Control District (UDFCD), at the request of the City, continued performing drainage repair work on the High School Detention Basin. This work consists of the installation of a new under-drain pipe in the west swale, the repair and cleaning on other sections of the existing under-drain pipe, and some minor channel cleaning in Little Dry Creek. This work is expected to take approximately one month to complete, and will not have any effect on the school's utilization of the ball fields. Staff has notified the school district of the work.

SECURITY CAMERA PROJECT

The consultant, Cator, Ruma, & Associates, is finalizing questions, making adjustments to plans, and finalizing proposed security camera placement. The next step is to refine schedule for RFP and implementation.

XCEL ENERGY PROJECTS

Santa Fe Light Poles

The Tri-Cities group discussed the status of this project at a meeting held in Littleton.

DENVER S. BROADWAY IMPROVEMENTS

The City of Denver continued construction on S. Broadway between Wesley and Yale.

Information about the Denver project can be seen at the following website:

<http://www.denvergov.org/ProjectsInProgress/SouthBroadwayWesleytoYale/tabid/434078/Default.aspx>

CONCRETE UTILITY 2011

T & M Construction continued removing and replacing concrete in the SE quadrant. Questions regarding this work should be directed to the Concrete Utility, 303-762-2360 or concreteutility@englewoodgov.org.

SAFETY SERVICES GENERATOR PROJECT

The project is substantially complete. Final testing and training will be completed this week.

CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

STREET MAINTENANCE PROJECTS 2011

Residential overlays are complete. Rottomilling and overlay of arterial/industrial streets continued. S. Broadway, between Jefferson and Dartmouth is scheduled to begin on September 6th.

Rootmilling will be performed the first week and asphalt overlay should begin on September 12th. Street Division staff will contact all adjacent businesses along Broadway. "No Parking" signs are placed the day before scheduled work and notices are distributed to affected properties. Project lists are on the City's web site, <http://www.englewoodgov.org/Index.aspx?page=893>; construction updates listed under Street Closures.

The Little Dry Creek Plaza Pond has been drained for maintenance. Street Division crews will load and haul silt next week.

CDOT is scheduled completed rotomilling on Belleview (between Broadway and Santa Fe) and asphalt overlay work is scheduled to begin on August 29th. The work should be complete in 6-7 working days.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for January, 2011 is 93.8%. Commercial uses: Let It Bead, Curves for Women, State Farm, Lifetime Family Practice, Cuttin'It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, CityCenter Community, and Solid Grounds. **Miller/Weingarten has dissolved their joint venture. Weingarten Realty has moved into the space on the north side of the piazza formerly occupied by Have U Heard Hearing. Miller Development Company continues to occupy the offices on the Englewood Parkway. Weingarten has assumed management roles for their property at CityCenter Englewood.**

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, and SB Clark Companies.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps. Browncow has closed.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Wal Mart Expansion

Wal Mart's contractor continued construction of a 10,488 square foot addition to the east side of the store. The project will eliminate the tire/auto section and add square footage for groceries.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

Construction for TT of Denver (Mike Ward Infiniti) is progressing on a schedule for a fall opening.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

The Benjamin Franklin Charter School expects to obtain a Certificate of Occupancy August 26th.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.55 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Hybrid Vehicle Purchase

The City of Englewood applied for a grant through the Regional Air Quality Commission for funding of hybrid vehicle technology. Two units that have met the replacement criteria for 2011 and will be replaced with Ford Escape hybrid vehicles. One of the hybrid vehicles has been received and will be utilized by the Fire Department. The other hybrid is expected to be delivered this month and will be used by the Building Division. The total cost of these vehicles is within the budgeted replacement amount designated for these units, and if the grant is successful, the additional cost of the hybrid technology will be deposited back into the CERF fund.

“Green” Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now “single-streaming” waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

Electric Vehicle Charging Stations

Staff discussed a potential grant to install charging stations at the Study Session on May 23rd. The joint application has been submitted to the Department of Energy.

MARK YOUNG CONSTRUCTION, INC.

**SHORT INTERVAL
CONSTRUCTION
SCHEDULE**

PROJECT KENT PLACE OFFSITE UTILITY AND ROAD IMPROVEMENTS JOB NO. 11757 DATE 22-Aug-11 **THREE WEEK SCHEDULE**
 PREPARED BY _____

| Activity # | Com. | WORK ITEM | AUGUST | | | | | | | AUGUST | | | | | | | AUGUST | | | | | | | O N | | COMMENTS | |
|--------------------------|------|---|--------|------|------|------|------|------|------|--------|------|------|------|------|-----|-----|--------|-----|-----|-----|-----|-----|-----|------|----|----------|----|
| | | | Day | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | SC | | H. |
| | | | Date | 8/21 | 8/22 | 8/23 | 8/24 | 8/25 | 8/26 | 8/27 | 8/28 | 8/29 | 8/30 | 8/31 | 9/1 | 9/2 | 9/3 | 9/4 | 9/5 | 9/6 | 9/7 | 9/8 | 9/9 | 9/10 | Y | | N |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | HAMPDEN WATER MAIN | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | HAMPDEN WATER MAIN INSTALL 1400 LF (DOUBLE LANE CLOSURE NIGHT) | N | N | N | N | N | | | | | | | | | | L | | | | | | | | | | |
| | | INSTALL WATER MAIN 500 LF | | | | | | | | N | N | N | N | N | N | | A | | | | | | | | | | |
| | | UNIVERSITY UTILITIES | | | | | | | | | | | | | | | B | | | | | | | | | | |
| | | SET UNIVERSITY VMB (MEET WITH ENGLEWOOD TO REVIEW) | | | | X | | | | | | | | | | | O | | | | | | | | | | |
| | | SURVEY STORM AND SANITARY SEWER | | | | | | | | | X | X | | | | | R | | | | | | | | | | |
| | | LAYOUT AND SAWCUT FOR WATER, STORM AND SANITARY (SINGLE LANE CLOSURE) | | | | | | | | | | | X | X | X | | D | | | | | | | | | | |
| | | INSTALL SANITARY (SINGLE LANE CLOSURE) | | | | | | | | | | | | | | | A | X | X | X | X | | | | | | |
| | | PREP FOR FLOYD WATERLINE | | | | | | | | | | | | | X | | Y | X | X | | | | | | | | |
| | | INSTALL FLOYD WATERLINE 260 LF | | | | | | | | | | | | | | | | | X | X | X | | | | | | |
| | | HAMPDEN WIDENING | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | REMOVE EXISTING FENCE | | X | X | | | | | | | | | | | | L | | | | | | | | | | |
| | | CLEAR AND GRUB 5+00 - 10+00 (FROM BACK OF EXISTING CURB, REMOVE & STORE CITY SIGNAGE) | | X | X | X | | | | | | | | | | | A | | | | | | | | | | |
| | | ROUGH GRADE STAKING | | | | | | X | | | | | | | | | B | | | | | | | | | | |
| | | GRADING FROM BACK OF WALK TO PROPOSE RETAINING WALL | | | | | X | X | | | X | X | | | | | O | | | | | | | | | | |
| | | SUBMIT TRAFFIC CONTROL PLAN FOR OVER NIGHT SHOULDER CLOSURE | | | | X | | | | | | | | | | | R | | | | | | | | | | |
| | | SIDEWALK CLOSED (8/30 - 9/12) | | | | | | | | | | X | X | X | X | | | | X | X | X | X | | | | | |
| | | DEMO CURB/GUTTER AND SIDEWALK | | | | | | | | | | X | X | X | | | D | | | | | | | | | | |
| | | STAKING FOR CURB/GUTTER AND SIDEWALK | | | | | | | | | | | | X | | | A | | | | | | | | | | |
| | | FINE GRADE FOR CURB/GUTTER AND SIDEWALK | | | | | | | | | | | | | X | | Y | X | X | | | | | | | | |
| | | RELOCATE CDOT COMMUNICATION BOXES | | | | | | | | | | | | | | | | | X | X | X | X | | | | | |
| | | COMPACTION/PROOF ROLL (BRUCE ROSCOE AND CTC) | | | | | | | | | | | | | | | | | | X | | | | | | | |
| | | INSTALL CURB/GUTTER AND SIDEWALK (BRUCE ROSCOE TO INSPECT FORMING) | | | | | | | | | | | | | | | | | | X | X | | | | | | |
| | | UNIVERSITY WIDENING | | | | | | | | | | | | | | | L | | | | | | | | | | |
| | | EROSION CONTROL | | X | X | X | | | | | | | | | | | A | | | | | | | | | | |
| | | PRECON WITH SEMSWA | | | | | | X | | | | | | | | | B | | | | | | | | | | |
| | | REMOVE EXISTING FENCE | | | | | | | | | X | X | X | X | | | O | | | | | | | | | | |
| | | CLEAR AND GRUB (FROM BACK OF EXISTING CURB) | | | | | | | | | | | | | X | | R | | X | X | | | | | | | |
| | | ROUGH GRADE STAKING | | | | | | | | | | | | | | | D | | X | | | | | | | | |
| | | GRADING FROM BACK OF WALK TO PROPOSED RETAINING WALL | | | | | | | | | | | | | | | A | | | X | X | | | | | | |
| | | ONSITE | | | | | | | | | | | | | | | Y | | | | | | | | | | |
| | | WALL SUBMITTAL PREP, APP, DELIVERY (PENDING WALL DESIGN) | | ? | ? | ? | ? | ? | | | ? | ? | ? | ? | ? | | | | ? | ? | ? | ? | | | | | |
| | | PAVING DEMO, CLEAR AND GRUB | | X | X | X | X | X | | | X | X | X | X | | | | | | | | | | | | | |
| | | ROUGH GRADE STAKING FOR INITIAL GRADING AT RETAINING WALL 6+62 - 0+00 | | | | | | X | | | | | | | | | L | | | | | | | | | | |
| | | INITIAL GRADING AT PROPOSED RETAINING WALL 6+62 TO 3+50 | | | | | X | X | | | X | X | X | X | | | A | | | | | | | | | | |
| | | INITIAL GRADING AT RETAINING WALL 3+50 TO 0+00 | | | | | | | | | | | | X | | | B | X | X | X | X | | | | | | |
| | | | | | | | | | | | | | | | | | O | | | | | | | | | | |
| SUBJECT TO CHANGE | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**CITY OF ENGLEWOOD
2011 CALENDAR OF EVENTS**



| | | |
|---------------------|------------------|---|
| Fri., Sep. 2 | | City Furlough Day – City Facilities Closed |
| Mon., Sep. 5 | | City Hall Closed — Labor Day |
| Tues., Sep. 6 | 6:00 p.m. | City Council Study Session, Community Room |
| | 7:30 p.m. | City Council Meeting, City Council Chambers |
| Wed, Sept 7 | 4:00 p.m. | Englewood Housing Authority, 3460 S. Sherman #203, Board Room |
| | 5:45 p.m. | Cultural Arts Commission, Community Development Conference Room |
| | 7:00 p.m. | Planning & Zoning Commission, Community Development City Council Chambers |
| | Cancelled | Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll |
| Thurs. Sept 8 | 11:30 a.m. | Alliance for Commerce in Englewood Committee, City Council Conference Room |
| | 5:30 p.m. | Parks & Recreation Commission, Broken Tee Englewood Golf Maintenance Facility, 4000 South Clay Street |
| | 6:30 p.m. | Transportation Advisory Committee, City Council Conf. Rm. |
| Sat. Sept. 10 | 9:00 a.m. | 2012 Budget Workshop, Community Room |
| Mon., Sep. 12 | 5:00 p.m. | City Council Study Session, Community Room |
| Tues., Sep. 13 | 5:00 p.m. | Water and Sewer Board, Community Development Conference Room |
| | 6:30 p.m. | Keep Englewood Beautiful Commission, City Council Conference Room |
| | 7:00 p.m. | Library Board, Library Board Room |
| Wed., Sep. 14 | 6:30 p.m. | Urban Renewal Authority, Community Development Conf. Rm. |
| | 7:00 p.m. | Board of Adjustment and Appeals, City Council Chambers |
| Mon., Sep. 19 | 6:00 p.m. | City Council Study Session, Community Room |
| | 7:30 p.m. | City Council Meeting, City Council Chambers |

| | | |
|----------------|------------|---|
| Tues, Sept 20 | 7:00 p.m. | Planning & Zoning Commission, City Council Chambers |
| Wed., Sep. 21 | 6:30 p.m. | Code Enforcement Advisory Committee Meeting, City Council Conference Room |
| | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |
| Mon., Sep. 26 | 6:00 p.m. | City Council Study Session, Community Room |
| Mon., Oct. 3 | 6:00 p.m. | City Council Study Session, Community Room |
| | 7:30 p.m. | City Council Meeting, City Council Chambers |
| Tues., Oct 4 | 7:00 p.m. | Planning & Zoning Commission, City Council Chambers |
| Wed., Oct. 5 | 4:00 p.m. | Englewood Housing Authority, 3460 S. Sherman #203, Board Room |
| | 5:45 p.m. | Cultural Arts Commission, City Council Conference Room |
| | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |
| Mon., Oct. 10 | 6:00 p.m. | City Council Study Session, Community Room |
| Tues., Oct. 11 | 5:00 p.m. | Water and Sewer Board, Community Development Conf. Rm. |
| | 6:30 p.m. | Keep Englewood Beautiful Commission, City Council Conference Room |
| | 7:00 p.m. | Library Board, Library Board Room |
| Wed., Oct 12 | 6:30 p.m. | Urban Renewal Authority, Community Development Conference Room |
| | 7:00 p.m. | Board of Adjustment and Appeals, City Council Chambers |
| Thurs. Oct 13 | 11:30 a.m. | Alliance for Commerce in Englewood Committee, City Council Conference Room |
| | 5:30 p.m. | Parks & Recreation Commission, Englewood Recreation Center, 1155 West Oxford Avenue |
| Mon., Oct. 17 | 6:00 p.m. | City Council Study Session, Community Room |
| | 7:30 p.m. | City Council Meeting, City Council Chambers |
| Tues, Oct 18 | 7:00 p.m. | Planning & Zoning Commission, City Council Chambers |
| Wed., Oct. 19 | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



| | |
|--------------|--|
| August 29 | No Meeting Scheduled – 5 th Monday |
| September 6 | Study Session & Regular Meeting – Tuesday Water and Sewer Board Interviews Medical Marijuana Residential Regulations Non-Emergency Retirement Pension Board Changes |
| September 12 | Study Session 2012 Budget Workshop @ 5:00 p.m. |
| September 19 | Study Session & Regular Meeting City-wide Retail Financial Report |
| September 26 | Study Session |
| October 3 | Study Session & Regular Meeting Executive Session - Personnel |
| October 10 | Study Session Executive Session - Litigation UV/CH2M Hill Report – 6:30 p.m. |
| October 17 | Study Session & Regular Meeting Financial Report |
| October 24 | Study Session |
| October 31 | No Meeting Scheduled – 5 th Monday |
| November 7 | Study Session & Regular Meeting Study Session cancelled Swearing-in of New Council @ Regular Meeting |
| November 14 | Study Session |
| November 21 | Study Session & Regular Meeting Financial Report |
| November 28 | Study Session Aid to Other Agencies Discussion City Council’s participation on Boards/Commissions |

| | |
|-------------|--|
| December 5 | Study Session & Regular Meeting Board/Commission Reappointment Discussion |
| December 12 | Study Session Financial Report |
| December 19 | Study Session & Regular Meeting Holiday Dinner – No Study Session Scheduled |
| December 26 | No Meeting Scheduled Due to Holidays |
| January 4 | Study Session & Regular Meeting – Tuesday Service Line Warranties Contract Renewal |
| January 9 | Study Session Board & Commission Interviews |
| January 17 | Study Session & Regular Meeting - Tuesday Financial Report Citizen of the Year Selection |
| January 23 | Study Session |
| January 30 | No Meeting Scheduled – 5 th Monday |
| February 6 | Study Session & Regular Meeting |
| February 13 | Study Session |
| February 21 | Study Session & Regular Meeting - Tuesday Financial Report |
| February 27 | Study Session |

FUTURE STUDY SESSION TOPICS

Historic Preservation
 Unrelated Persons per Household
 Inclusive Cities
 Sign Code
 Civility
 ACE role in business initiatives

**ENGLEWOOD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
Regular Meeting
July 6, 2011**

I. CALL TO ORDER

The Regular Meeting of the Englewood Housing Authority Board of Commissioners was called to order at 4:00 p.m. on Wednesday, July 6, 2011 at 3460 South Sherman Street, Suite 203, Englewood, Colorado, 80113, by Chair Beverly Bradshaw.

II. ROLL CALL

Members Present: Beverly Bradshaw, Chair
Rodger Hara, Vice Chair
Jennifer Haynes, Commissioner
Margaret Williams, Commissioner
Jarrod Schleiger, Commissioner
James Woodward, Mayor & Council Liaison

Members Absent: None

Also Present: Marty Mosman, Englewood Citizen of the Year & FSS Coordinator
Dawn Shepherd, Executive Director
Renee Tullius, Administrative Manager
Geula Sherman, Financial Services Manager

III. SCHEDULED VISITORS

Beverly Bradshaw presented a plaque of congratulations and gratitude recognizing Marty Mosman for her dedication to the Englewood community on behalf of the EHA Board. Marty Mosman reported on the homeowner closing that took place July 1st.

IV. UNSCHEDULED VISITORS

There were no unscheduled visitors.

V. MINUTES

A. Regular Meeting held June 1, 2011.

**COMMISSIONER HARA MOVED TO ACCEPT AND APPROVE THE MINUTES
OF THE REGULAR MEETING OF THE ENGLEWOOD HOUSING AUTHORITY**

**BOARD OF COMMISSIONERS, HELD JUNE 1, 2011. COMMISSIONER HAYNES
SECONDED THE MOTION.**

Ayes: Bradshaw, Hara, Haynes, Williams
Nays: None
Abstained: Schleiger
Absent: None

The Chair declared the motion carried.

VI. DIRECTOR'S REPORT

A. Narrative

Dawn Shepherd reported on the upcoming shred-a-thon at Simon Center and Orchard Place.

Mayor Woodward presented the new Commissioner, Jarrod Schleiger to the Board members and welcomed him to the Board.

B. Financial Reports

Geula Sherman noted a small loss in public housing due to the timing of the capital fund drawdown.

Commissioner Haynes clarified that HUD's directive regarding the transfer of vouchers caused the cost of back ground checks and inspection costs to be higher and also that the policy of returning the vouchers based on the location of the subsidized unit continues.

Mayor Woodward clarified that the source of the revenue in the Management Fund, from which those costs are paid, is the Administrative Fee from the City of Sheridan. Dawn Shepherd noted that EHA receives the entire amount of the Administrative Fee from Sheridan and 60% from the Division of Housing for the Douglas County vouchers. The cost of a background check is \$6.85 per individual.

The trash removal at the vacant Grant Street lot was noted. EHA occasionally finds trash at that lot; it is not a pattern. As the trash dumpsters are now located in the interior of the hi-rise buildings that is not a problem at the senior/disabled residences.

Mayor Woodward noted the transfer of funds from Bank of Choice to FirstBank and confirmed that EHA funds in Bank of Choice are less than \$250,000. Geula Sherman reported that the account at Bank of Choice will be closed after outstanding checks clear.

C. Program Reports

The Board requested that the work order analysis be produced in portrait format rather than landscape.

VII. DISCUSSION ITEMS, MOTIONS AND RESOLUTIONS

A. Resolution 10, Series 2011 Approving Revisions of the Admission and Continued Occupancy Policy

These revisions are necessary to be compliant with the evolving HUD regulations and the results of the Management Operations Review recently conducted by CHFA.

MOTION

COMMISSIONER HAYNES MOVED TO APPROVE RESOLUTION 10 APPROVING REVISIONS TO THE ADMISSION AND CONTINUED OCCUPANCY POLICY. COMMISSIONER WILLIAMS SECONDED THE MOTION.

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|------------|---|
| Ayes: | Bradshaw, Hara, Williams, Haynes, Schleiger |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

The Chair declared the motion carried.

B. Resolution 11, Series 2011 Recognition for Years of Service of Commissioner Arterburn

MOTION

COMMISSIONER HARA MOVED TO APPROVE RESOLUTION 11 RECOGNIZING THE YEARS OF SERVICE OF COMMISSIONER ARTERBURN. COMMISSIONER HAYNES SECONDED THE MOTION.

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|------------|---|
| Ayes: | Bradshaw, Hara, Williams, Haynes, Schleiger |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

The Chair declared the motion carried.

VIII. INFORMATION AGENDA

The upcoming Board Appreciation Night was noted; several members indicated their attendance.

Most EHA clients fall into the extremely low range of the HUD published Income Guidelines. Vice Chair Hara related HUD's recent initiative to set Fair Market Rents based on submarkets by zip code. It is an experimental program with a pilot program ongoing in Houston. It could result in administrative and funding difficulties.

Commissioner Haynes confirmed that the rental amount for a Simon Center apartment is \$733 per month which became effective at the end of May. The rental increase will be reflected in the June reports the board will receive for the August meeting.

Several of the EHA residents were affected by the Pay Day Loan Scam; the Impact Team presentation was very timely.

Vice Chair Hara suggested nominating Marty Mossman for an Eagle Award for her work as FSS Coordinator promoting self- sufficiency and homeownership.

Commissioner Schleiger initiated a discussion of the proposed development of the Masonic Lodge at 3500 South Sherman. Some concerns about the project were expressed. Board members regretted EHA had not been contacted by the developer but learned of the project when asked by Arapahoe County for a letter of support within a very short time period.

IX. GENERAL DISCUSSION

A. Commissioner's Choice

Chair Bradshaw reported on the 60th anniversary celebration of the dedication of the Denny Miller Memorial Baseball Field. She noted a book had been written detailing the events surrounding the initial dedication by Bob Hope and presented a copy to the housing authority. A family member authored the book and will hold book signings.

B. Director's Choice

Dawn Shepherd reported that the Englewood Rotary Club was holding their annual peach sale fundraising.

Dawn Shepherd reported that the Housing Authority of Delta was in the midst of a legal battle over a resident's use of medical marijuana and requested that the Board revisit the

issue of medical marijuana. The Board approved inviting Lee Applegate to the August meeting.

C. Council Communication

Jim Woodward reported that Englewood had passed an ordinance to continue the moratorium on new medical marijuana dispensaries and review some of the regulations on the existing dispensaries.

Mayor Woodward reported that the financial situation of Englewood was better in 2011 than 2010; the city of Littleton and the City of Englewood were not in agreement on the timing of the installation of the ultraviolet system and that many of the light poles on Santa Fe required replacement.

X. ADJOURNMENT

Commissioner Haynes moved to adjourn the meeting. Vice Chair Hara seconded the motion. Chair Bradshaw declared the meeting adjourned at 6:00pm.

Beverly Bradshaw, Chair
Englewood Housing Authority
Board of Commissioners

Dawn Shepherd, Executive Director
Englewood Housing Authority
Board of Commissioners