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# Council Newsletter

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## CITY MANAGER'S NOTES May 5, 2011

### Upcoming Council Meetings

The Citizen of the Year celebration is **Monday, May 9<sup>th</sup>**, at the Malley Center at 7:00 p.m.

City Council will meet on **Monday, May 16, 2011**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

The following City Council meeting will be **Monday, May 23, 2011**.

### Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Articles from *YourHub.Com* concerning Englewood's 2011 Citizen of the Year Marty Mosman, Englewood's fire ban lifted and Recreation Center closed for maintenance on May 8<sup>th</sup>.
2. Article from *The Villager* concerning newly-appointed Police Chief John Collins.
3. E-mail concerning Cub Scout Packs 129 & 333 volunteering to assist with planting of trees at Broken Tee Golf Course on Saturday, May 7<sup>th</sup>.
4. Copy of Letter to residents concerning the NLC endorsed program for water line service.
5. Memorandum concerning an Initiative Petition.
6. Memorandum concerning Ouray Sportswear wins Small Business of the Year Award for 2011.
7. Memorandum concerning the Project Update.
8. Memorandum concerning the April, 2011 Fire Department Monthly Summary.
9. Calendar of Events.
10. Tentative Study Session Topics.
11. Minutes from the Planning and Zoning Commission meeting of April 19, 2011.

## ENGLEWOOD

### MARTY MOSMAN NAMED CITIZEN OF THE YEAR

The community is invited to join the celebration as Englewood City Council honors long-time resident Marty Mosman as the Englewood's 2011 Citizen of the Year. A reception will be held in Mosman's honor at 7 p.m. May 9 at the Malley Senior Recreation Center, 3380 S. Lincoln St. in Englewood.

Mosman has lived in Englewood for most of her life and has devoted countless hours in service to the people of this community.

Mosman's long list of accomplishments includes helping found the Western Arapahoe County Homeless Alliance and volunteering at Inter-Faith Community Services, the local Salvation Army and the local women's shelter.

**Englewood lifts fire ban.** The City of Englewood has lifted the fire ban that went into effect March 25.

The Englewood Fire Department reminds residents that no open burning of leaves, refuse or trash is allowed in the city. Residents should also be aware that it is illegal to possess, store, sell, use or ignite fireworks in the City of Englewood without a permit from Englewood's fire marshal.

According to the Englewood Municipal Code, fire pits are allowed only when located 25 feet or more from any combustible structure (including fences) and are not allowed on decks.

Neighbors who notice emissions that may fit this category should report them to the Englewood Police non-emergency number at 303-762-2438.

**Englewood Rec Center to close May 8 for maintenance.** The Englewood Recreation Center will be closed May 8 to undergo heating and cooling system improvements. These improvements are part of the city-wide energy conservation initiatives.

The center will reopen May 9.

Briefs contributed by  
City of Englewood

Your Hub.com

5-5-2011



# Englewood hires police chief

*Collins is 30-year veteran of force*

By PETER JONES

There's a new police chief in town.

After an extensive nationwide search, the city of Englewood has stayed in house and appointed a 30-year department veteran to lead its police force.

Deputy Chief John Collins will take the reins on May 6 when long-time Chief Tom Vandermee retires.

Collins was among five finalists for the position. After a period of community outreach and consultation with the City Council, City Manager Gary Sears announced on April 18 that the deputy chief had beaten out contenders, including a Los Angeles Police captain and a deputy chief from Grand Junction.

"After reviewing the finalists' qualifications, hearing input from the interview panels and talking with each of the candidates in depth, I am convinced that John has the leadership abilities to head this department and move it forward," Sears said.

Collins came to Englewood as a patrol officer in 1978 and gradually rose through its ranks. Over the decades, he served as budget officer and grant manager. He has also led patrol operations, investigations and neighborhood services.

Despite his longevity with the department, Collins said he was anything but a shoo-in for the job.

"My theory in life is nothing is given," he said. "Even though you work hard throughout your career, when it comes down to the final test, anything can happen. Clearly, the candidates I was up against were top notch. I think [the city] recognized the fact that I've always been a forward thinker."



John Collins

The new chief plans to build on the department's commitment to community involvement. He expects increased outreach to Englewood Public Schools, Neighborhood Watch and the business community. He also hopes to develop a new system for citizens to receive immediate crime reports.

"We want to improve on our communication as well as our transparency," Collins said.

The Aurora resident has spent most of his law enforcement career in Englewood. In 1988, he served a brief stint as an investigator for the 18th Judicial District, but came back to the city after 18 months.

"I missed being a police officer and I missed the city of Englewood," he said. "The grass isn't always greener on the other side, but sometimes I encourage people to find out on their own. I asked to come back. They accepted, and I've been here ever since."

Collins has many strong memories from his years on the force — from creating the proactive Impact Team that forges community partnerships, often on bicycles, to netting an infamous cat burglar in the early 1990s.

"This individual was killing us

with residential nighttime burglaries," he said. "He was a ghost. There really wasn't any intelligence. We just happened to get in a foot chase with him."

The department has seen its share of change over three decades. Most significant, Collins said, has been the force's newer emphasis on community policing and the "serve" part of the credo "serve and protect." The result has been a gradual transition from a sterner, more stone-faced era of law enforcement.

"Back in the day, the emphasis was not on community policing or problem solving with the community," the new chief said. "If we decided we'd solved your problem, that was essentially it. We've now taken the position that it's not just crime in the city — it's quality of life as well."

A large number of rental properties are among Englewood's challenges, he said.

"It brings in some stable families, but it also brings in some people who are just passing through," Collins said. "It sometimes makes it difficult with some of the people who choose to live here that we'd prefer not to have."

Although Englewood borders south Denver, Collins appreciates the landlocked older suburb, population 32,000, has always maintained its small-town feel.

"For me, it's just the right size because everybody has a face and a name," he said.

Collins holds a degree in criminal justice from Saint Anselm's College in New Hampshire and has been certified by the FBI National Academy. He has earned certificates in police executive development from Pennsylvania State University.

Business at  
**ARRA**  
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(d, CO 80228)

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er Metro Area.  
**izes & Giveaways!**  
odeling 303-953-7099

Waterford Penthouse.  
of downtown & the mountains.

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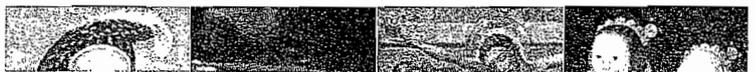


dos for Sale

## Art lovers get private showing of local Berger Collection

By JIM ROYALS

On April 20, art patrons from



**From:** Dave Lee  
**Sent:** Thursday, May 05, 2011 11:31 AM  
**To:** Sue Carlton-Smith  
**Subject:** Council Newsletter

On Saturday, May 7, 2011, Cub Scout Pack 129 and 333 are volunteering their time to assist Parks staff with the planting of 40 small trees. The event will take place from 8 a.m. until 12 p.m. at the Broken Tee Golf Course Maintenance Facility located at 4000 South Clay Street. The trees will be allowed to mature in the nursery over the next 3 to 5 years and then will be transplanted out on the golf course and in the parks when they are large enough.

Dave Lee  
Open Space Manager  
Department of Parks & Recreation  
City of Englewood  
303-762-2687





# City of Englewood

Colorado



T19 P1\*\*\*\*\*AUTO\*\*5-DIGIT 80110

029

Englewood CO 80113-5822



April 29, 2011

Contact ID:

Re: Coverage for Residents

Dear :

I am very pleased to tell you about a new program available for our residents -- one that could potentially save you a lot of money in these difficult economic times. As you may know, as a homeowner in the City of Englewood, you are responsible for the maintenance and repair of your buried, outside water service line that runs from the utility connection to your home. If you discovered a problem with the water line in your yard, whom would you call? Would you know how to handle all the details involved in getting your water service restored?

The City of Englewood is proud to present, a National League of Cities endorsed program, to assist our residents should they be faced with this costly repair. Service Line Warranties of America (SLWA) offers a Water Line Warranty which will protect you from any repairs needed on your outside, buried incoming water line for a small monthly fee. If you should need a repair, SLWA will have a 24-hour hotline and will dispatch a local plumber within 24-hours to perform the repair. SLWA covers repair costs up to \$4,000 per incident, plus an additional \$500 allowance for public sidewalk cutting, if needed with no service fees or deductibles.

An unexpected and costly outside water line repair can devastate a family's budget and if you have not already set aside money for these types of expenses, you can protect yourself by enrolling in the outside water line warranty.

***If you enroll by June 15, SLWA will offer a discounted price of \$3.75 per month which represents a savings of over 10% on their standard monthly price. If you elect to pay annually, they will discount the cost further to \$39.00 which is over a 20% savings.***

SLWA has several billing frequencies and payment options available, including invoice, credit card, and direct debit from your checking account.

To enroll, or to learn more about this program, please call **1-855-270-1191** to speak with SLWA directly. Or if you prefer, you may return the bottom portion of this letter to SLWA in the enclosed, self-addressed, postage-paid envelope or visit **www.utilitylineprotection.com**.

Sincerely,

 Jim Woodward  
Mayor

Complete warranty terms and conditions will be provided following enrollment. You may terminate your participation in a warranty program at any time. You have 30 days from the date you enroll to receive a full refund. After 30 days, you will be reimbursed the pro rata share of any amount you paid for any portion of the warranty period subject to cancellation.



Cut here

ENGCO0411



Contact ID:

Englewood CO 80113-5822

**Please mark your selection:**

- Yes! Please enroll me in the outside water line warranty for just \$3.75 per month
- I want to save even more! I will pay just \$39.00 per year for the water line warranty

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**Enroll immediately by visiting [www.utilitylineprotection.com](http://www.utilitylineprotection.com).**



# MEMORANDUM

**TO:** Dan Brotzman, City Attorney  
Gary Sears, City Manager ✓  
Mike Flaherty, Deputy City Manager  
Frank Gryglewicz, Director of Finance and Administrative Services

**FROM:** Loucrishia A. Ellis, City Clerk

**DATE:** May 5, 2011

**SUBJECT:** INITIATIVE

On Monday, May 2, 2011 a statement of intent to circulate an Initiative Petition was filed with the City Clerk's Office.

They want the question to be placed on the November 1, 2011 ballot.

I have attached a copy of that notice.

I approved and certified the petition as to form, which they picked up today.

They will need at least 519 valid signatures of City of Englewood registered electors.

The petition must be returned to the City Clerk's Office by 5:00 p.m. on August 3, 2011.

cc: Mayor Woodward and City Council Members  
Englewood Election Commission  
Tom Munds, Englewood Herald

RECEIVED  
CITY OF ENGLEWOOD, CO

MAY 2 2011

OFFICE OF  
THE CITY CLERK

Douglas Cohn  
3051 S. Marion St.  
Englewood, Co., 80113

April 23, 2011 (

This letter is the official notification to the City of Englewood, the City Council and the voters of the city that a legislative initiative is going to be placed on the ballot at the regularly scheduled municipal election in November, 2011.

## AN INITIATIVE

In order to preserve property rights of the people of Englewood on their own use of private property, this ordinance will protect the right of parking vehicles on private property. No vehicle weight restrictions are to be applied to private property. All recreational vehicles (RV's, trailers, ATV's, boats, campers, camper shells, and any other vehicle that is defined as an "ORV" by Englewood Municipal Code) are allowed to be parked and stored on private property, with the location and placement at the discretion of the property owner. Business-labeled vehicles are allowed to be parked on private property. The City shall not limit the number of vehicles to two per household. Any surface on private property, permeable or non-permeable, except for grass, is an allowable surface for parking and storage of a vehicle. Any existing laws in conflict with the wording of this ordinance shall be repealed.

This initiative will ONLY apply to private property and will not affect any codes relating to rights of way, streets or public areas.

Douglas Cohn 3051 S. Marion St. Englewood, 80113  
Carolyn Fulton 4955 S. Lipan Dr. Englewood, 80110

## AN INITIATIVE

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CITY OF ENGLEWOOD  
COMMUNITY DEVELOPMENT

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**To:** Mayor Woodward and City Council

**Through:** Gary Sears, City Manager  
Alan White, Community Development Director ✓

**From:** Darren Hollingsworth, Economic Development Coordinator ✗

**Date:** May 4, 2011

**Subject:** Englewood Business Wins Small Business of the Year Award for 2011

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Englewood based Ouray Sportswear won the South Metro Denver Chamber of Commerce "Small Business of the Year Award" for 2011. This prestigious award recognizes the outstanding small businesses in the South Metro Area for their commitment leadership and community involvement. Four years ago a small investor group purchased the assets of Ouray Sportswear out of bankruptcy. Today, the company has bounced back nicely and they operate two shifts a day. The company was originally founded 1965 by Bill Musselman in Englewood.

The company produces embroidered apparel products, which are distributed to resorts, colleges, and various tourist destinations. The company is located at 1201 West Mansfield. More information about Ouray Sportswear is available at the following website: <http://www.ouraysportswear.com/>



# MEMORANDUM



**TO:** Gary Sears, City Manager

**THROUGH:** Rick Kahm, Director of Public Works ✓

**FROM:** David Henderson, Engineering/Capital Projects Administrator ✓

**DATE:** May 5, 2011

**SUBJECT:** PROJECT UPDATES –Kent Place, Security Camera Project, Xcel Energy Projects, Denver S. Broadway Improvements, Concrete Utility Program 2011, Safety Services Generator Project, Belleview Park Scorer’s Shed, City Radio System, Street Maintenance Projects 2011, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

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## KENT PLACE

As this project develops, Public Works will provide updates as they pertain to offsite improvement construction. **Plans and other submittals, including a revised Traffic Impact Study, were submitted this week. Reviews are underway.**

## SECURITY CAMERA PROJECT

**All information gathered from site-walkthroughs and infrastructure discussions will be complete by the end of this week. The findings will now be compiled and analyzed by Cator, Ruma, & Associates and delivered to the City during the week of May 16<sup>th</sup>.**

## XCEL ENERGY PROJECTS

Xcel submitted a permit application to upgrade power lines on Dartmouth Ave. between Fox and Broadway, and for the alleys east of 2900-3000 S. Broadway. Two of the poles on Dartmouth will be replaced along with all of the poles in the two alleys. New wire and arms will be installed. **Xcel is progressing well and have completed moving customer taps over to the new lines on Dartmouth. Removal of the old lines and arms on Dartmouth should be complete this week. Work in the alleys east of Broadway will follow.**

## DENVER S. BROADWAY IMPROVEMENTS

The City of Denver continued construction on S. Broadway, between Wesley and Yale. **Water line work on the east side of Broadway is underway and will continue for a couple of weeks. Detours and lane closures are restricted to the hours of 8:30 AM to 3:30 PM.**

Information about the Denver project can be seen at the following website:

<http://www.denvergov.org/ProjectsInProgress/SouthBroadwayWesleytoYale/tabid/434078/Default.aspx>

## CONCRETE UTILITY 2011

Council approved awarding a construction contract to T & M Construction. **Concrete inspectors continued the process of marking concrete to be included in this year’s program. Questions regarding this work should be directed to the Concrete Utility 303-762-2360 or [concreteutility@englewoodgov.org](mailto:concreteutility@englewoodgov.org).**

## SAFETY SERVICES GENERATOR PROJECT

City Council approved a Bill for an Ordinance to accept a FEMA “Assistance to Firefighters Grant”. This grant includes the purchase and installation of a 200KW generator. **A pre-construction conference is scheduled for Monday, May 9<sup>th</sup>. Work will begin next week and should be complete by the first week of August.**

## BELLEVIEW PARK SCORER’S SHED

**The project is complete.**

### CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

### STREET MAINTENANCE PROJECTS 2011

The Street Division crews are pouring cracks this week. A preliminary list for the 2011 in-house asphalt overlay program is complete. Overlay work may begin around the middle of May.

### CITYCENTER SITE DEVELOPMENT

#### Alexan East and West Parcels

438 residential units. Alexan's occupancy level for January, 2011 is 93.8%. Commercial uses: Let It Bead, Curves for Women, State Farm, Lifetime Family Practice, Cuttin'It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, CityCenter Community, and Solid Grounds.

#### Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, and SB Clark Companies.

#### Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

#### Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

#### Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps. Browncow has closed.

#### CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. **The Piazza fountain will be operational this week.**

#### Wal Mart Expansion

**Wal Mart's contractor continued construction of a 10,488 square foot addition to the east side of the store. The contractor continued constructing a new centered entrance on the south side of the building.** The project will eliminate the tire/auto section and add square footage for groceries.

#### Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

### ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

#### PA-84 West

**Construction for TT of Denver continued.** Completion is anticipated by September, 2011.

#### PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

#### PA-85 (Benjamin Franklin Charter School)

**Construction of the Benjamin Franklin Charter School continued.** The contractor expects to complete construction by September.

### AIR QUALITY/ENERGY SAVING PROJECTS

#### Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.55 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

### Hybrid Vehicle Purchase

The City of Englewood applied for a grant through the Regional Air Quality Commission for funding of hybrid vehicle technology. Two units that have met the replacement criteria for 2011 and will be replaced with Ford Escape hybrid vehicles. The total cost of these vehicles is within the budgeted replacement amount designated for these units, and if the grant is successful, the additional cost of the hybrid technology will be deposited back into the CERF fund.

### "Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now "single-streaming" waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

### Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.



C I T Y   O F   E N G L E W O O D  
F I R E   D E P A R T M E N T

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**MEMORANDUM**

**TO:** Mayor Woodward and Members of City Council  
**THROUGH:** Gary Sears, City Manager  
**FROM:** Mike Pattarozzi, Fire Chief  
**DATE:** May 2, 2011  
**SUBJECT:** April 2011 Fire Department Monthly Summary

Attached is the monthly summary for April, 2011. The Fire Department responded to 306 calls for service during April. In 2010, the Fire Department responded to 345 calls during the same time period. Year to date, The Fire Department has responded to 1,316 calls for service, compared to 1,257 calls in 2010 for the same period.

During the month of April, Fire Department personnel completed 88 primary inspections and 1 follow-up inspection. The total square footage inspected was 536,021.

During the month of April, Fire Department personnel completed 2,334 staff hours of training.

# Incident Response Summary for Englewood Fire Rescue

For period 04/01/2011 Through 04/30/2011

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
<b>Fires</b>			
Fire, not otherwise classified	1	0	1
Structure fire involving an enclosed building	3	0	3
Cooking fire, confined to container	1	0	1
Trash or rubbish fire, contained	1	0	1
Fire in motor home, camper, recreational vehicle	1	0	1
Brush, or brush and grass mixture fire	2	1	3
Grass fire	1	0	1
Outside rubbish fire, not otherwise classified	1	0	1
	<b>11</b>	<b>1</b>	<b>12</b>
<b>EMS</b>			
Emergency medical incident	193	0	193
Vehicle accident with injuries	11	0	11
Rescue or EMS standby	1	0	1
Lift Assist	6	0	6
	<b>211</b>	<b>0</b>	<b>211</b>
<b>Alarms</b>			
False Medical Alarm	4	0	4
Fire alarm, malicious activation, no fire	3	0	3
Fire alarm system malfunction, no fire	5	0	5
Fire alarm sounded due to dust, lack of maintenance, or similar cause	2	0	2
Alarm system activation (no fire), unintentional	2	0	2
	<b>16</b>	<b>0</b>	<b>16</b>
<b>Other</b>			
Gasoline or other flammable liquid spill	1	0	1
Refrigeration leak	1	0	1
Power line down	1	0	1
Arcing, shorted electrical equipment	1	0	1
Vehicle accident, non-injury	2	0	2
Water or steam leak	1	0	1
Public service assistance, other	8	0	8
Blood Draw	14	0	14
Car seat check	15	0	15
Dispatched & cancelled en route	4	0	4
Smoke or odor investigation, no fire	9	0	9
EMS call, party transported by non-fire agency	1	0	1
Fire alarm sounded due to cooking or burnt food	4	0	4
Damaged/Lost Equipment	5	0	5

# Incident Response Summary for Englewood Fire Rescue

For period 04/01/2011 Through 04/30/2011

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
	67	0	67

## Grand Totals

305                      1                      306

**CITY OF ENGLEWOOD  
2011 CALENDAR OF EVENTS**



Mon., May 9	7:00 p.m.	Citizen of the Year Celebration, Malley Center
Tues., May 10	4:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Dev. Conf. Rm.
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., May 11	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Conf. Rm.
Thurs. May 12	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	3:00 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	4:00 p.m.	Firefighters Pension Board, Public Works Conference Room
	5:30 p.m.	Parks & Recreation Commission, Malley Senior Recreation Center, 3380 South Lincoln Street
	6:30 p.m.	Transportation Advisory Committee, City Council Conf. Rm.
Mon., May 16	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., May 17	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., May 18	6:30 p.m.	Code Enforcement Advisory Committee Meeting, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., May 23	6:00 p.m.	City Council Study Session, Community Room
<b>Mon., May 30</b>		<b>City Hall Closed — Memorial Day</b>

Wed., June 1	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	<b>Cancelled</b>	Liquor Licensing Authority, Telephone Poll
Mon., June 6	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., June 7	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., June 8	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. June 9	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Duncan Park, 4800 South Pennsylvania Street
Mon., June 13	6:00 p.m.	Board and Commission Interviews, City Council Conference Room
Tues., June 14	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., June 15	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., June 20	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., June 21	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Mon., June 27	6:00 p.m.	City Council Study Session, Community Room
<b>Fri., July 1</b>		<b>City Furlough Day – City Facilities Closed</b>
<b>Mon., July 4</b>		<b>City Hall Closed – Independence Day</b>
Tues., July 5	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers

**TENTATIVE**

**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**



- May 16 Study Session & Regular Meeting  
2010 CAFR Presentation  
Financial Report  
Fund 11 (NSP)  
July 4<sup>th</sup> Fireworks Update
- May 23 Study Session  
SBEBID Marketing Campaign  
Rezoning of 3200, 3300, 3400 So. Grant/3400 So. Sherman  
Quincy/Broadway Traffic Signal  
Union Avenue Bridge Repairs  
City Council E-packets  
Citizen Notification Process/Informing Citizens
- May 30 No Meeting Scheduled – Memorial Day Holiday
- June 6 Study Session & Regular Meeting  
Tap Fee Rate Study
- June 13 Study Session  
Board and Commission Interviews
- June 20 Study Session & Regular Meeting  
Financial Report
- June 27 Study Session
- July 5 Study Session & Regular Meeting – Tuesday
- July 11 Study Session
- July 18 Study Session & Regular Meeting  
Financial Report & 6 Month Budget Review  
2012 Budget - tentative
- July 25 Study Session  
2012 Budget - tentative
- August 1 Study Session & Regular Meeting
- August 8 Study Session  
Board and Commission Appreciation Night @ Pirates Cove

August 15	Study Session & Regular Meeting Financial Report
August 22	Study Session 2012 Budget - tentative
August 29	No Meeting Scheduled – 5 <sup>th</sup> Monday
September 6	Study Session & Regular Meeting – Tuesday
September 12	Study Session 2012 Budget Workshop
September 19	Study Session & Regular Meeting Financial Report
September 26	Study Session
October 3	Study Session & Regular Meeting
October 10	Study Session
October 17	Study Session & Regular Meeting Financial Report
October 24	Study Session
October 31	No Meeting Scheduled – 5 <sup>th</sup> Monday

### **FUTURE STUDY SESSION TOPICS**

Historic Preservation  
 Unrelated Persons per Household  
 Inclusive Cities  
 BID Liaison  
 PLACE Discussion  
 Sign Code  
 Civility  
 ACE role in business initiatives  
 Medical Marijuana Fees  
 CEAC Recommendations (RV's, Off-Road Vehicles, Driveways)

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
April 19, 2011**

**Minutes and audio are available at:**

<http://www.englewoodgov.org/Index.aspx?page=152>

**I. CALL TO ORDER**



The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Knoth presiding.

Present: Bleile, Roth, King, Welker, Knoth, Fish, Calonder, Brick  
Kinton (alternate)

Absent: Krieger (excused)

Staff: Tricia Langon, Senior Planner  
Nancy Reid, Assistant City Attorney

**II. APPROVAL OF MINUTES**

April 5, 2011



Mr. Fish moved:

Mr. Welker seconded: TO APPROVE THE APRIL 5, 2011 MINUTES

Chair Knoth asked if there were any modifications or corrections.

There were none.

AYES: Roth, Welker, Knoth, Fish, King, Calonder, Brick

NAYS: None

ABSTAIN: Bleile

ABSENT: Krieger

Motion carried.

### **III. STUDY SESSION**



#### **SIGN CODE AMENDMENTS**

Ms. Langon stated tonight's discussion will center on signs that are exempt from permits. She presented a PowerPoint slide show showing the different types of signs. She referenced the current UDC text for exempt signs with comments and options for addressing these types of signs that was included in the meeting packet. Areas discussed and consensus included:

- Bulletin Boards: Leave as is.
- Café Table Umbrellas: Don't regulate
- Job Site: Change sizes to 6 SF for residential and 24 SF for commercial, on site for duration of work, one per street frontage
- Drive-thru Menu Boards: Must be in drive lane, maximum 8' height, two on a lane, associated with an order box, no maximum area
- Election Signs: Leave as is
- Flags: No height restriction on poles, maximum number on site is 5, leave rest as is
- Garage Sales: Leave as is
- Holiday Decorations: Leave as is
- Illuminated Buildings: Leave as is
- Private Parking or Traffic Directions: Leave as is
- Public Information and Regulatory Signs: Maximum size 8 SF
- Safety Warning Signs: Maximum size 8 SF
- Sale, Lease, Rent Signs: Add Medical District, rest as is
- Scoreboards: Leave as is
- Signs in the Public Right-of-Way and Signs Required by Law: add "and/or their various events" to the text for South Broadway ID banner, address numbers: increase size to 2 SF for residential and 32 SF for Commercial
- Signs Within Buildings: Leave as is
- Vehicle Consumer Information: Leave as is
- Vending Machines: Leave as is
- Works of Art: Leave as is
- Miscellaneous Non-illuminated Signs: Maximum of 1 SF



Ms. Langon stated Staff is also preparing an illustrated sign code guide to go along with the new Ordinance. An example will be brought to the next meeting. She noted the guide would not be part of the Ordinance; it would be a Department document.

## YOUTH MEMBER DISCUSSION



Consensus was to request City Council consider allowing a youth member on the Planning and Zoning Commission. This discussion will continue at a future meeting after Chair Knoth prepares a draft letter outlining the reasons for a youth member.

## IV. PUBLIC FORUM



Mr. Doug Cohen and Mr. Steve Schalk each commented on tonight's sign code discussion. Comments included:

- Clarification was requested on the size of door stickers. Signs can be no more than 1 square foot each.
- Planning and Zoning has the opportunity to change the anti business rules that have been a problem for businesses.
- Creation of a liberal sign code would be a benefit to businesses.
- There are more empty storefronts south of Yale than north; the sign code is a part of that problem.
- Liked the Street Graphics concept presented at a past meeting.
- Felt the Commission is trying to make things easier rather than harder for the business community.
- The proposed LED billboard at Broadway and Englewood Parkway was mentioned.
- Murals need to be removed from the sign code and have a different code entirely.
- The restrictions for iconic signs need to be lessened. A 42 inch projection is not enough; awning can protrude much further.
- City isn't allowing much creativity for business owners; sign code is too restrictive, needs to be more liberal.
- Felt most people will not abuse the code, but a few may.

## V. DIRECTOR'S CHOICE



Director White was not present.

## VI. STAFF'S CHOICE



Ms. Langon provided an update on future meetings:

- May 3: Medical District Phase II Study Session  
Youth Member discussion continued
- May 17: MYCP Discussion, Study Session
- June 7: Sign Code Amendments Study Session

June 21: Sign Code Amendments Study Session

**VII. ATTORNEY'S CHOICE**



Ms. Reid had nothing further to report.

**VIII. COMMISSIONER'S CHOICE**



Commissioners responded to Mr. Cohen's and Mr. Schalk's comments. Everyone expressed their thanks to both for attending the meeting and providing said comments. Other comments included:

- Vast majority of businesses are responsible and will do what they need to do, but there is always those few who ruin things for everybody; that's where the limitations come into play.
- Citizens have an interest in what their city looks like.
- The citizens can help identify those who abuse the rules by notifying staff.
- Input from the business community is important and the Commission does not get that input.
- Commissioners wear several hats at the meetings: as a citizen, bring their own views and what is best for the City; they are sometimes complementary and sometimes they conflict.
- Appreciated the business viewpoint the guests brought.
- The business environment in the city needs to thrive.
- Commission is and has looked at electronic signs and believes they are appropriate in Englewood.
- As regulators, the Commission is trying to write something that is enforceable.
- Guests were invited to attend future meetings and comment on what is being proposed.
- Commission needs to be aware that variances cost money and take time.

The Commission thanked the recording secretary regarding the new format of the minutes; the recent minutes have been very well done.

Since Ms. Krieger has missed several meetings, the Commission asked that she be contacted to see if she is able to continue serving.

The meeting adjourned at 9:15 p.m.

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Barbara Krecklow, Recording Secretary