
Council Newsletter



CITY MANAGER'S NOTES April 21, 2011

Upcoming Council Meetings

City Council will meet on **Monday, April 25, 2011**. The Study Session will begin at 6:00 p.m. in the Community Room. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available in the City Council Conference Room at 5:30 p.m.

The next City Council meeting will be **Monday, May 2, 2011**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release naming Deputy Chief Collins as Englewood's new Police Chief and article from *Your Hub* concerning the announcement.
2. Letter expressing appreciation for the Arbor Day Tree Program.
3. E-mail concerning the Old Denver Seminary PUD plan.
4. South Platte River Spring Clean Up, Saturday, April 23, 2011.
5. Memorandum concerning Governor Hickenlooper's Bottom-Up Economic Development Initiative.
6. Memorandum concerning Board, Commission and Authority Interview Process.
7. Memorandum concerning 2011 CDBG Projects through Arapahoe County.
8. Memorandum concerning the Project Update.
9. Calendar of Events.
10. Tentative Study Session Topics.
11. Minutes from the Liquor Licensing Authority meetings of February 16, March 16, March 2, and April 6, 2011.
12. Minutes from the Keep Englewood Beautiful Commission meeting of March 8, 2011.
13. Minutes from the Public Library Board meeting of March 8, 2011.
14. Minutes from the Board of Adjustment and Appeals meeting of March 9, 2011.
15. Minutes from the Alliance for Commerce in Englewood Committee meeting of March 10, 2011.
16. Minutes from the Code Enforcement Advisory Committee meeting of March 16, 2011.
17. Minutes from the Planning and Zoning Commission meeting of April 5, 2011.

Leigh Ann Hoffhines

From: Leigh Ann Hoffhines
Sent: Tuesday, April 19, 2011 9:10 AM
To: Carlos "Coco" Collins; Daniel Smith;); Denver Post - News
Room ; Tom Munds - Englewood
Herald); Villager - News Desk
Cc: Leigh Ann Hoffhines
Subject: New Englewood Chief of Police Announced



City of Englewood, Colorado
News Release

For Immediate Release: April 19, 2011
Media Contact: Michael Flaherty, Deputy City Manager
Phone: 303-762-2314
E-Mail:

Deputy Chief Collins named as new Englewood Chief of Police

Englewood, CO: After an extensive nationwide search, Englewood City Manager Gary Sears announced Monday that Deputy Chief John Collins will be the next Englewood Chief of Police. The selection process was detailed and comprehensive, and involved input from employees, department directors, and members of the community, who interviewed the five top finalists.

City Manager Sears is pleased with the outcome of the process. "We had top-notch candidates for this position," he said. "After reviewing the finalists' qualifications, hearing input from the interview panels, and talking with each of the candidates in depth, I am convinced that John has the leadership abilities to head this department and move it forward. He is the right choice for the department, the organization, and the community."

Chief Collins has served on Englewood's police force for over 30 years. He started as a patrol officer and has been promoted through the ranks, acquiring a broad range of skills and expertise. Over the years, he has served the department as its budget officer, grant manager, and leader of the Patrol Operations, Investigative Services, and Neighborhood Services Divisions. Collins holds a degree in Criminal Justice from Saint Anselm's College in Manchester, New Hampshire and is certified by the FBI National Academy. He also earned certificates in Police Executive Development from Pennsylvania State University and leadership training from the Center for the Improvement of Public Management through the Rocky Mountain Program.

Chief Collins will be sworn in on Monday, May 2, 2011. His appointment follows the retirement of Tom Vanderme, current Chief, who has served the Englewood Police Department for 38 years.

#

Your Hub. com
4-21-11

ENGLEWOOD NAMES COLLINS NEW POLICE CHIEF

The city of Englewood announced Tuesday its selection for its next chief of police.

Deputy Chief John Collins was



Collins

selected as Englewood's new chief, according to a news release from the city.

Collins, who has served with Englewood police for 30 years, will be sworn in on May 2. He will replace current chief Tom Vandermee, who is retiring after 38 years of service.

Collins began his service with Englewood police as a patrol officer. He later worked as the department's budget officer, grant manager and leader of the Patrol Operations, Investigative Services and Neighborhood Services Divisions.

The Denver Post

Webmaster

From: Waldman, Linda
Sent: Wednesday, April 20, 2011 6:59 AM
To: Webmaster
Subject: re: free tree program



To: Dept. of Parks and Recreation

Thank you for the wonderful free tree program. My husband and I got a beautiful tree that will be a treasured part of our Home landscape. Proud to be a citizen of Englewood

Thanks again

Linda Waldman

This communication is for the use of the intended recipient only. It may contain information that is privileged and confidential. If you are not the intended recipient of this communication, any disclosure, copying, further distribution or use thereof is prohibited. If you have received this communication in error, please advise me by return e-mail or by telephone and delete/destroy it.

From: Alan White
Sent: Wednesday, April 20, 2011 5:11 PM
To: 'Ron Hovland'
Subject: RE: Old Denver Seminary PUD plan

Ron,

The 2nd Amendment of the Kent Place PUD was approved by City Council in 2008. The PUD document consists of four sheets, containing a list of permitted uses, various development standards, building envelopes, and bulk plane diagrams. I'm not sure if this is one of the PDFs you have; perhaps they are conceptual drawings that were not part of the approved PUD document. The approved PUD allows for a maximum of 75,000 square feet of retail/office space and 300 residential units. A traffic signal on University is a requirement of the PUD. Access on 285 is restricted to a right-in/right-out.

The PUD was approved with the next step being administrative review of a building permit, which would include a site plan, landscape plan, and utility plan in addition to the building plans. We have not received an application for a building permit. We have received some preliminary plans for on-site infrastructure and Continuum, through their traffic engineer, has submitted plans for construction of the proposed signal on University to the County's traffic engineers for review. There were numerous comments and the plans and traffic study are being revised.

Last summer, Continuum presented a plan to the neighborhood to develop the entire site as a retail shopping center. That plan was not well received. Continuum has revised their plan to include about 57,600 square feet of retail (including a 40,000 square-foot grocery on two levels, and an additional 17,600 square feet retail, restaurants and a bank) and approximately 300 units of multi-family residential. This may be one of the other plans you have. All of these uses are permitted uses in the approved PUD. The retail occurs mostly on one level, with the exception of a mezzanine level in the grocery, and the residential is two to four stories, depending upon the restrictions of the bulk planes. There are no residential towers being proposed, even though the PUD allows them. We have determined that the plan for the site that Continuum has talked about and shown us conforms to the approved PUD.

The process moving forward is for Continuum or one of their partners to submit for a building permit. No other public steps, such as a site plan review, are required under our regulations or the PUD. As this is a technical review of a building permit, we will not be referring out any of the plans.

Continuum is working to get their website about the project updated and operational. There is much misinformation and rumor circulating in the community and hopefully the website will clarify what is happening on the site.

Please contact me if you have any questions.

Alan White, AICP
Community Development Director
303-762-2346

From: Ron Hovland
Sent: Monday, April 18, 2011 3:19 PM
To: Alan White
Cc: Jan Yeckes
Subject: Old Denver Seminary PUD plan

Alan – I am contacting you on behalf of a County Commissioners and her Englewood and Cherry Hills Village constituents about the status of the Former Denver Seminary site, now Kent Place. The questions

concern the current status of the PUD plans and what is currently approved and could be built on the site at the northwest corner of South University Boulevard and East Hampden Avenue. The concern is that a full plan improvement plan for a retail shopping center has been approved and the neighbors believe that details such as landscaping, parking, site lighting, architecture have not been referred to adjacent jurisdictions and surrounding neighborhoods. PDF's forwarded to me indicate a contextual plan from 2008, a color site plan and a black/white site plan with gross square footages.

Could you confirm the current status of the site, steps left in the process toward building permits, and if there is to be a referral process for a site-specific plan to develop any or all of the retail portion (or the residential portion) of the site. Thank you.

Ron Hovland
Current Planning Program Manager
Arapahoe County Planning Division.

Confluence Kayaks



THE GREENWAY FOUNDATION
Part of a healthy, vibrant, and sustainable city is a greenway.
Since 1976.

South Platte River Spring Clean Up

**Saturday
April 23, 2011**

DP&R and the
Greenway Foundation will be partnering
with **Confluence Kayaks** for a spring clean
up from 9:00 am to Noon.

Volunteers Needed!

Volunteer registration is
required for this event
by April 8, 2011.

The clean up will start at
Alameda Avenue and work
south to Dartmouth Avenue.

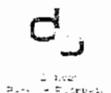
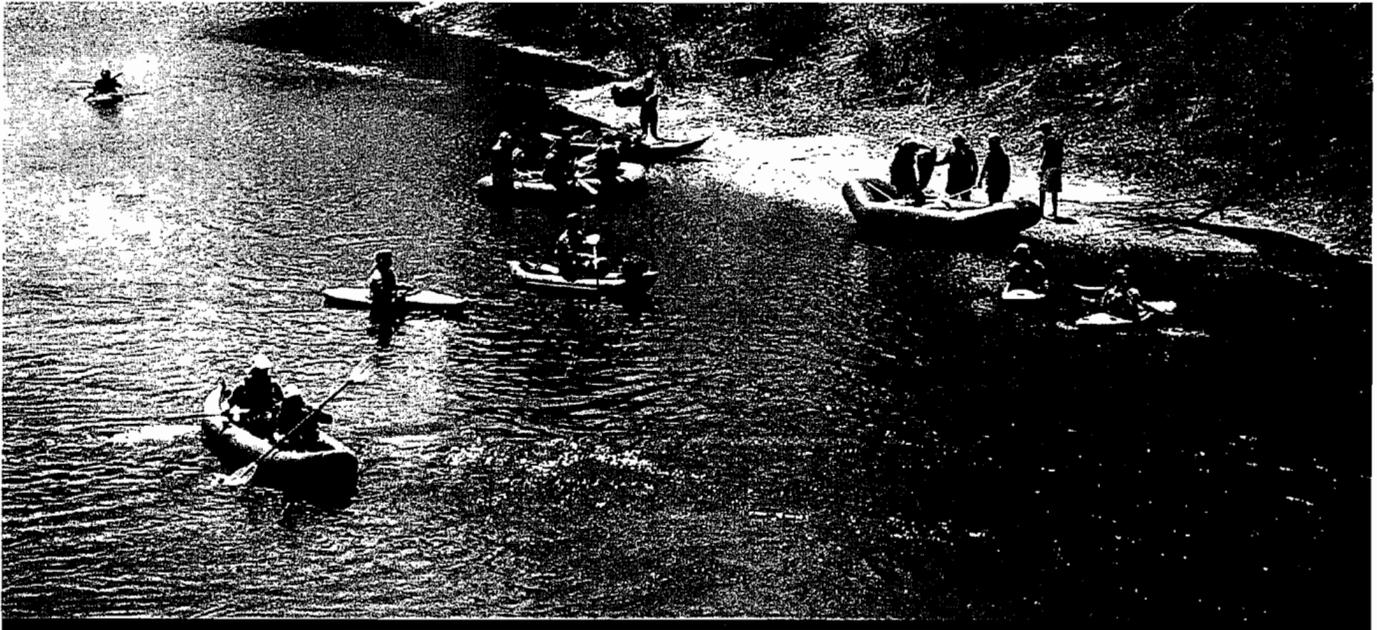
Shoreline volunteers:

If interested in the shoreline task, please
register with Tina Romero at 303.698.4904 or
dprvolunteers@denvergov.org

Boating volunteers:

On the water volunteers need to
register with Jon Kahn at
Confluence Kayaks or email at
jkahn@confluencekayaks.com

All tools will be provided for the project.
It is suggested you bring your own gloves
and water bottle. Dress for any weather.
Please do not bring pets.



Denver Parks & Recreation Volunteer Office
303.698.4904
www.denvergov.org/dprvolunteer
Email: dprvolunteer@denvergov.org



C I T Y O F E N G L E W O O D
C O M M U N I T Y D E V E L O P M E N T

To: Mayor Woodward and City Council

Through: Gary Sears, City Manager
Alan White, Community Development Director ✓

From: Darren Hollingsworth, Economic Development Coordinator ✗

Date: April 18, 2011

Subject: Governor Hickenlooper's Bottom-Up Economic Development Initiative

Governor Hickenlooper is working on a "Bottom-Up Economic Development Plan Initiative" to develop a state-wide comprehensive strategy for attracting and retaining business in Colorado. As part of the process, the Governor is asking citizens to give input through an on-line survey. The survey will be open through the end of April. Results from the survey will be shared with each county and posted on the State web site weekly.

To participate in the public survey on economic development visit the following website: www.advancecolorado.com/bottomup and click "Online Survey" in the left-hand column.

Additionally, Arapahoe County has been working on assembling economic development strategies from local jurisdictions and will present a County-wide economic development strategy to the Governor's Office. In response to this request, Community Development provided County Commissioner Nancy Sharpe with a copy of the Business and Employment Section from Englewood's Comprehensive Plan, Roadmap Englewood. The County will review the information submitted by jurisdictions and identify common themes among the municipalities and submit this information to the Governor's Office. Attached is the transmittal e-mail and the Business and Employment Section from Roadmap Englewood.

For more information on Governor Hickenlooper's Bottom-Up Economic Development Initiative please go to the web site for the Colorado Office of Economic Development & International Trade, www.advancecolorado.com.

Darren Hollingsworth

From: Darren Hollingsworth
Sent: Friday, April 08, 2011 4:12 PM
To:
Cc: Alan White;
Subject: Englewood: Bottom-Up Economic Development
Attachments: comp plan - business & employment.pdf

Commissioner Sharpe:

Thank you for the opportunity to submit a summary of our economic development vision for your submittal to Governor Hickenlooper in the Bottom-Up Economic Development Initiative. Please see attached excerpt from Englewood's 2003 Comprehensive Plan for the Business and Employment Section.

Englewood has embraced a new direction for economic and community development, which can be summarized as:

Positioning Englewood for Redevelopment – identifying and planning for, investing in and facilitating redevelopment opportunities at the small area or neighborhood level. Under this approach, the City systematically plans for and invests in redevelopment in targeted areas of the City. Four key steps are required: Plan. Implement. Invest. Promote.

The four steps involved in the new direction are described below. This program is a multi-year endeavor, requiring a commitment of resources from the planning stage through investment to promotion.

Small Area Planning Program – In areas targeted for this program (with approval by Council) the planning process creates a vision, goals, and desired future development plan; identify market and development opportunities; identify capital improvement needs and financing alternatives; create conceptual plans for capital improvements; and establish a brand or image for the area. Much of this work is currently underway for Englewood's Medical District and downtown. It is suggested that the West 285 Corridor be combined with City Center as the next area to be included in this program.

Small Area Plan Implementation – Following adoption of the small area plans city-initiated rezonings, development code amendments, and new development standards would be proposed for adoption if needed as a result of the planning and visioning process. Alternative financing mechanism such as districts or urban renewal, as identified during the planning process, would be created. Construction plans and specifications for capital improvements would be prepared and designs would be consistent with the brand established for the area in the planning process. The City would facilitate the establishment of a BID for the area.

Plan Area Investment -- Success of the program depends upon the budgeting and construction of capital improvements. Financing may be available from the creation of districts, urban renewal, grants, the City's CIP, or a combination of all these sources. Catalyst Program, Housing Rehab Programs and CDBG dollars could be targeted for use in the area. The City takes a lead role in directing the use of private activity bonds and industrial revenue bonds for redevelopment projects in the area. Since parcel assemblage is a critical aspect of redevelopment, strategic parcels might be purchased by the City or Urban Renewal Authority. As development proposals come forward, the City may consider providing property-specific investments (incentives).

Promote the Area – At this point in the redevelopment process, the area is ready to be marketed for new businesses and is ripe for expansion and retention of existing businesses.

Englewoodsites.com, brochures, and other marketing pieces would be used to promote the area to developers, builders and real estate brokers. Chambers and any local business districts could also play a part in promoting business development in the area.

This strategy concentrates on actions the City can take to influence community and economic development. Actions the City can take are:

- Provide the vision -- Roadmap Englewood, Small Area Plans
- Perform analyses – market, leakage, retail potential, etc.
- Initiated rezonings
- Initiate code amendments
- Construct capital improvements
- Monitor and facilitate development and tenaning opportunities
- Provide a favorable business and development climate

Aspects of development not in our control include:

- Rental rates and sale prices of property. Land deals depend upon willing sellers and willing buyers; the City for the most part is neither.
- National or regional economic conditions
- Supply of money (financing)
- "The market"

What are the outcomes of this new direction? Planning and economic development efforts are localized. Through a collaborative planning process, the City and stakeholders have a shared vision for the future of the area and work together to implement that vision. The planning process will result in shovel-ready capital projects and alternative means for financing those projects. A brand or new image will be developed for the area during the planning process. An area planned for redevelopment and invested in by the City is a marketable commodity.

Economic development, community development and planning go hand in hand and are all key activities in revitalizing Englewood. The new direction is a blending of all these department activities into a strategy that focuses on the actions the City can take to influence development.

In addition to this submittal, local elected and appointed officials will be invited to submit responses to the on-line survey for Governor Hickenlooper's Bottom-Up Economic Development Initiative.

Thank you.

Darren Hollingsworth
Economic Development Coordinator
City of Englewood

www.Englewoodgov.org

Ph. No. 303.762.2599

ROADMAP ENGLEWOOD:

2003 Englewood Comprehensive Plan



City of Englewood



COMPREHENSIVE
PLAN

FOREWORD

ROADMAP ENGLEWOOD: 2003 ENGLEWOOD COMPREHENSIVE PLAN

The 2003 Englewood Comprehensive Plan can be likened to a roadmap that travelers would refer to in the process of making plans for a trip. A roadmap might help travelers to ponder a number of possible destinations, as well as possible routes that lead to each destination. Once a destination and a route have been chosen, the specifics of timing and important milestones may be determined. Roadmap Englewood citizens, stakeholders, and decision makers, in the process of determining the future destination for the City, assessing options for getting there, and the sequential steps that will lead to the achievement of Englewood's objectives.

THE THREE R'S: REVITALIZATION, REDEVELOPMENT, REINVENTION

The 2003 Englewood Comprehensive Plan lays out a three-part strategy for the growth and development of the city. Collectively, the strategies are formally entitled as *The Three R's: Revitalization, Redevelopment, Reinvention*.

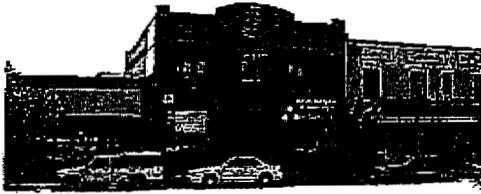
REVITALIZATION

Englewood's assets include established neighborhoods, a strong downtown, existing community infrastructure, and excellent transportation options. These assets need to be preserved, protected, reinvested in, added to, and improved upon in order to ensure the vitality of the city. A revitalization focus embodies all of these strategies. The objective of revitalization efforts is to strengthen predominantly stable residential and commercial areas.



FOREWORD

REDEVELOPMENT



Englewood is beset with a number of challenges that need to be addressed. These challenges include marginally productive, deteriorating, or contaminated commercial properties; pockets of blighted and obsolete housing; a relative lack of socio-economic diversity; physical limitations to expansion; and limited ability to independently solve regional scale problems. In order to successfully meet these challenges, Englewood must adopt strategies focused on redevelopment. The City of Englewood seeks to replace deteriorated, single use developments with high quality, mixed-use, economically diversified developments that will hold economic value for the city over time.



REINVENTION

In the struggle to improve Englewood's quality of life, Englewood must reinvent itself to stay current with the times, and maintain interest from both current and prospective residents and businesses. Englewood must overcome perceptions of stagnation, opening itself to and embracing positive change. In the process of reinventing itself, Englewood will strive to become one of the premier suburbs in the Denver Metropolitan Area. In the future, Englewood will be known as a place people go for entertainment, nightlife, restaurants, and the cultural arts. The city will be known as a place to live, work, and play due to high-quality transit service and mixed-use developments. The city will be recognized as an environmentally aware, clean, and visually attractive community. Finally, the city will become an active participant in the development of the Denver Metropolitan Area's regional trail, open space, and recreational system.



**BUSINESS &
EMPLOYMENT**

SECTION 7

**BUSINESS AND
EMPLOYMENT**

SECTION 7: BUSINESS AND EMPLOYMENT

INTRODUCTION

Regional commerce has an enormous influence on how, where, when, and why cities develop. Healthy urban communities are driven by vibrant and diversified business sectors. Businesses provide goods and services for both export and local consumption, opportunities for personal profit or fulfilling employment, and an economic base for public services, which all contribute to a higher quality of life in the community.

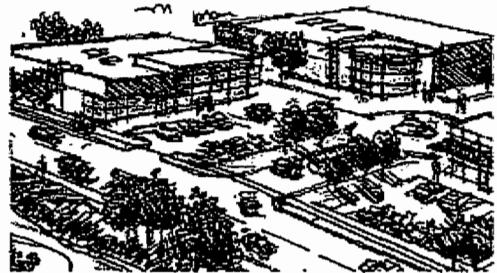
Englewood is a full-service city with a large and dynamic base of businesses relative to its size and status as a first-ring suburb of the Denver Metropolitan Region. The primary business sectors of the city's economy have historically included retail trade, industrial manufacturing, and healthcare goods and services. These three economic sectors will continue to play a strong role in Englewood's economy into the foreseeable future. However, it is highly probable that Englewood's three chief economic sectors will undergo pressures for change and adaptation in an increasingly fast-paced, high-tech, post-industrial economy. During the last twenty years, many pressures for change and adaptation have affected both the business community and the community at large. The retail sector witnessed the decline and death of the Cinderella City Regional Mall, as well as its rebirth as the mixed-use CityCenter Englewood development. Large international industrial operations such as General Iron Works and Alcoa have disappeared, while smaller-scale, localized industrial firms have continued to thrive. Swedish Medical Center has been transformed from a non-profit to a for-profit enterprise, and the overall healthcare sector has continued to grow.

The City of Englewood recognizes the important role business continues to play in the overall success of the community. The City is committed to providing an economically viable environment that will support a diverse base of businesses. Active economic analysis on the City's part will allow the City to develop strategies to retain competitive businesses, and attract new types of businesses that fill a vacant niche in the community in order to create a more balanced mix of complementary goods and services.

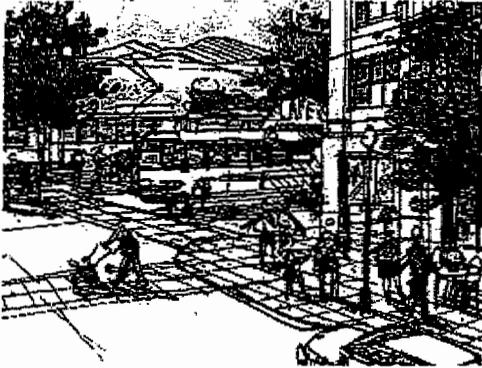
Englewood's business community recognizes the mutual inter-relationships between an economically viable business environment and the attraction of a highly skilled workforce. The business



**BUSINESS &
EMPLOYMENT**



SECTION 7: BUSINESS AND EMPLOYMENT



community supports the efforts of the City of Englewood to invest in human capital through programs that foster education and job training, create and maintain work force housing, and attract employers providing living wages.

The business community also recognizes the value of working with the City of Englewood, in conjunction with the surrounding residential community, to build on Englewood's strong sense of community image, identity, and quality of life. In order to enhance Englewood's image as a special place to live, work, shop, and play, the business community fully supports efforts to improve community quality of life. Efforts to improve community quality of life include support for educational, recreational, and cultural amenities and activities; a greater pedestrian, bicycle, and transit orientation; a safe, healthy, and attractive business environment; and the enhancement of commercial and residential physical appearance.

The City of Englewood is fully committed to providing the critical infrastructure and municipal services that are necessary for business to thrive. The City also recognizes the need to work with private communications firms in order to support investment in the development of high technology infrastructure in the city in order to attract high-technology enterprises. The information and technology sector of the economy provides the greatest prospects for employment and wage growth in the long-term economic picture.

Englewood's greatest advantage lies in both the vitality and opportunity associated with its commercial, industrial, and mixed-use districts in proximity to high-frequency bus transit and the successful Southwest Light Rail Transit (LRT) Line. The transportation nodes within the city contribute to the potential for the development of office capacity and housing along the Santa Fe Drive corridor, which will spur demand for new retail businesses, and overall greater retail sales at both CityCenter, and downtown Englewood. Opportunities for new high-density housing associated with high bus transit frequency along the Broadway corridor will also help attract new retail businesses and greater overall retail sales to the Broadway corridor. Industrial areas will also benefit from increased demand due to a highly accessible, centralized location within the metropolitan area, which will create incentives for improvements as well as opportunities for redevelopment.

SECTION 7: BUSINESS AND EMPLOYMENT

BUSINESS AND EMPLOYMENT GOALS AND OBJECTIVES

Goal 1

Provide an economically viable environment that builds and maintains a diverse base of businesses.

- Obj. 1-1** Actively engage in outreach activities to retain and assist existing businesses.
- Obj. 1-2** Actively engage in attracting new businesses to the city.
- Obj. 1-3** Create a balanced mix of businesses that complement each other.



Goal 2

Build, attract, and retain a quality workforce.

- Obj. 2-1** Foster job education and training opportunities to enhance the skill level of Englewood's labor force.
- Obj. 2-2** Create and maintain workforce housing meeting the needs of both employers and employees.
- Obj. 2-3** Focus business attraction efforts towards employers providing a living wage.



Goal 3

Promote economic growth by building on Englewood's strong sense of community image, identity, and quality of life.

- Obj. 3-1** Promote and enhance educational, recreational, cultural, and civic amenities and activities.
- Obj. 3-2** Provide a safe, healthy, and attractive business environment.
- Obj. 3-3** Recognize the complementary effects between the physical appearance of both commercial districts and the surrounding residential areas.
- Obj. 3-4** Achieve a greater pedestrian, bicycle, and transit orientation within and between commercial districts, surrounding residential areas, and other communities.



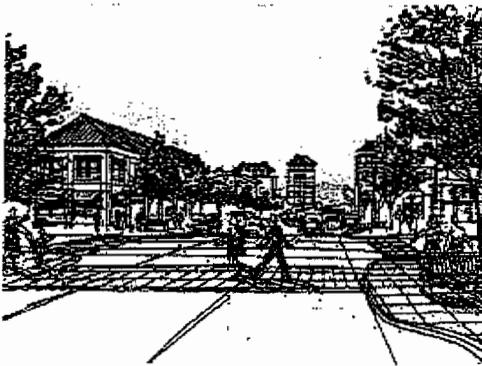
SECTION 7: BUSINESS AND EMPLOYMENT



Goal 4

Recognize the importance of infrastructure and municipal services to ensure the economic viability of Englewood's business community.

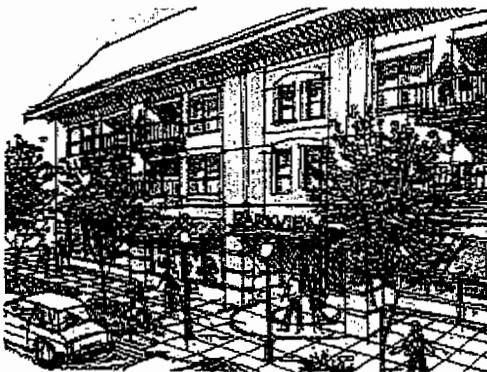
- Obj. 4-1** Continue to provide a high level of critical public services including water, wastewater, public safety, and various other municipal services.
- Obj. 4-2** Continue to maintain critical infrastructure such as roadways, water delivery systems and wastewater collection systems.
- Obj. 4-3** Support the development of technology infrastructure to enhance Englewood's business community.



Goal 5

Recognize the unique characteristics and associated opportunities for enhancing the value of Englewood's commercial, industrial, and mixed-use districts.

- Obj. 5-1** Encourage the development of mixed-use projects in order to achieve a vibrant community.
- Obj. 5-2** Increase the value and appeal of Englewood's retail and industrial corridors in order to stimulate economic growth.
- Obj. 5-3** Facilitate the improvement of the commercial and industrial building stock.



MEMORANDUM



TO: Board, Commission and Authority Members
FROM: Mayor Woodward and Members of City Council
DATE: April 20, 2011
SUBJECT: Board, Commission and Authority Interview Process

At the Study Session on March 3, 2008, City Council discussed the board, commission and authority interview process. We made changes concerning those members who request reappointment to a board, commission or authority. City Council wanted to streamline the application/interview process and make it as seamless as possible.

In an effort to identify vacancies, City Council has created two deadlines for receiving applications. One deadline is for board, commission and authority members who are seeking **reappointment** to their current position. The second deadline is for **new applicants** and current board, commission and authority members seeking appointment to another board/commission. Interviews will be held for the new applicants and current board, commission and authority members seeking appointment to a new board.

The application deadline for board, commission and authority members who are seeking **reappointment** to their current board, commission or authority is Friday, April 22, 2011. City Council will discuss at a Study Session on Monday, May 2, 2011, the current vacancies and those who are seeking reappointment. Following that discussion, the remaining vacancies will be posted for those residents who are interested in applying for a position on a board, commission or authority.

The deadline for **new applicants** and board, commission and authority members seeking appointment to a new or different board/commission is Friday, June 3, 2011. New applicants and other board, commission and authority members seeking appointment to a new board or commission will be interviewed on Monday, June 13, 2011, along with applicants who are seeking reappointment to their current board/commission but failed to meet the Friday, April 22, 2011 deadline.

City Council continues to request an attendance report prior to the interviews and comments from the Chairs concerning members who are seeking reappointment. The deadline for comments from Chairs concerning those members who are seeking reappointment is Thursday, April 28, 2011.

The City Council values each board, commission and authority member and their contribution to the City of Englewood. Thank you for volunteering for such an important facet of the City.

Cc: Englewood City Council
City Manager Gary Sears
City Attorney Dan Brotzman
Departmental Directors
Recording Secretaries

BOARD, COMMISSION AND AUTHORITY
APPLICATION DEADLINE AND INTERVIEW SCHEDULE

Friday, April 22, 2011	Application deadline for Board/Commission Members seeking reappointment .
Thursday, April 28, 2011	Deadline for information from Chairs concerning members seeking reappointment.
Monday, May 2, 2011	City Council discussion of Board/Commission Members seeking reappointment at a Study Session.
Friday, June 3, 2011	Deadline for applications for board/commission new vacancies and for current board/commission members who wish to serve on a new/different board, commission or authority.
Monday, June 13, 2011	Interviews with City Council for: (1) new applications, (2) current board/commission members seeking a new board/commission, (3) and current board/commission members applying for their current board/commission that missed the April 22, 2011, deadline.
Tuesday, July 5, 2011	All Board, Commission and Authority Members reappointed or appointed at the City Council Regular Meeting.



C I T Y O F E N G L E W O O D
C O M M U N I T Y D E V E L O P M E N T

TO: City Council and Gary Sears, City Manager
THRU: Alan White, Community Development Director ✓
FROM: Janet Grimmett, Housing Finance Specialist ✓
DATE: April 19, 2011
SUBJECT: 2011 CDBG Projects thru Arapahoe County

Arapahoe County staff met today with the Arapahoe County Commissioners to discuss the Community Development Block Grant (CDBG) reductions. Even though the CDBG program received a 16% decrease in funding in the 2011 federal budget, all of the City of Englewood's proposed projects were ranked high enough in scoring to insure full funding. The approved projects are:

1. House of Hope Staffing Project	\$ 25,000
2. Energy Efficient Englewood Project	\$ 75,000
3. Housing Rehabilitation Project	\$ 50,000
Total	\$150,000

It is anticipated that Intergovernmental Agreements for these projects will be issued by the County by the end of June.

Meetings will be scheduled in the near future with county staff and each of the participating cities to discuss how CDBG funds will be distributed in the future. It is anticipated that any further decreases in the CDBG program will result in a decrease in Englewood's annual allocation of \$150,000. This reduction is likely to begin with the 2012 federal fiscal year.

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: April 20, 2011

SUBJECT: PROJECT UPDATES –**Kent Place**, Security Camera Project, Xcel Energy Projects, Denver S. Broadway Improvements, Concrete Utility Program 2011, Safety Services Generator Project, Belleview Park Scorer’s Shed, City Radio System, Street Maintenance Projects 2011, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

KENT PLACE

As this project develops, Public Works will provide updates as they pertain to offsite improvement construction.

SECURITY CAMERA PROJECT

Initial site reviews for the security camera project are complete. The consultant, Chuck Kaffine, met with staff at each of the City facilities where camera upgrades are proposed. The consultant will begin developing recommended solutions for our review.

XCEL ENERGY PROJECTS

Xcel submitted a permit application to upgrade power lines on Dartmouth Ave. between Fox and Broadway, and for the alleys east of 2900-3000 S. Broadway. Two of the poles on Dartmouth will be replaced along with all of the poles in the two alleys. New wire and arms will be installed. Public Works is requiring, as conditions of the permit, that businesses and residents be notified of the schedule and scope of the project. The City has issued a permit for this work. Staff will provide copies of the required notifications to City Council when received.

DENVER S. BROADWAY IMPROVEMENTS

The City of Denver continued construction on S. Broadway, between Wesley and Yale. Water line work on the Denver side of the Yale intersection begins this week. West bound Yale will be closed and detoured to the north at Logan St. Broadway traffic will be choked down to one lane and require transitions on the Englewood side. Detours and lane closures are restricted to the hours of 8:30 AM to 3:30 PM. The water line work is expected to take a few days.

The City of Denver and their contractor will deliver construction update flyers to our businesses in the Yale to Amherst block. Attached are two flyers that were previously delivered to Denver businesses.

Information about the Denver project can be seen at the following website:

<http://www.denvergov.org/ProjectsInProgress/SouthBroadwayWesleytoYale/tabid/434078/Default.aspx>

CONCRETE UTILITY 2011

Council approved awarding a construction contract to T & M Construction. Concrete inspectors continued the process of marking concrete to be included in this year’s program. Questions regarding this work should be directed to the Concrete Utility 303-762-2360 or concreteutility@englewoodgov.org.

SAFETY SERVICES GENERATOR PROJECT

City Council approved a Bill for an Ordinance to accept a FEMA "Assistance to Firefighters Grant". This grant includes the purchase and installation of a 200KW generator. **The building permit has been issued and a pre-construction meeting will be held soon.**

BELLEVUE PARK SCORER'S SHED

Construction of the new scorer's building is substantially complete. **Xcel Energy has replaced the transformer. Asphalt patching and paving is complete.**

CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

STREET MAINTENANCE PROJECTS 2011

The Street Division continued cutting and patching potholes. Staff continued trimming overgrown trees in alleys. Cracks will be poured as weather and time allow. The Street Division is preparing a list for the 2011 in-house asphalt overlay program. Work is expected to begin in late May.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for January, 2011 is 93.8%. Commercial uses: Let It Bead, Curves for Women, State Farm, Lifetime Family Practice, Cuttin'It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, CityCenter Community, and **Solid Grounds.**

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, and SB Clark Companies.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps. Browncow has closed.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. **Our The Piazza fountain should be operational by next week.**

Wal Mart Expansion

Wal Mart's contractor continued construction of a 10,488 square foot addition to the east side of the store. The contractor is in the process of constructing a new centered entrance on the south side of the building. The project will eliminate the tire/auto section and add square footage for groceries.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

Construction for TT of Denver continued. Completion is anticipated by September, 2011.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School anticipates a ground breaking on Saturday, April 9th, at 10:30 a.m. Construction is expected to begin the week of April 18th with completion (and school beginning) by mid-August, 2011.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.55 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Hybrid Vehicle Purchase

The City of Englewood applied for a grant through the Regional Air Quality Commission for funding of hybrid vehicle technology. Two units that have met the replacement criteria for 2011 and will be replaced with Ford Escape hybrid vehicles. The total cost of these vehicles is within the budgeted replacement amount designated for these units, and if the grant is successful, the additional cost of the hybrid technology will be deposited back into the CERF fund.

“Green” Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now “single-streaming” waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

S. Broadway Reconstruction/Public Information/March 2011

*This project is scheduled to begin within the next few weeks.
More dates and details to come.
In order to receive updates please see the
information below.*

Public Information

Information regarding this project will be available several different ways:

Email:

Weekly construction updates will be available via email.
If you would like to have the updates sent to you,
please send a message requesting placement on our S. Broadway construction email list to:
publicinfo@concreteworksofcolorado.com.
You may direct any questions or concerns to us at this email as well.

Public information phone line: 303.419.0884

Weekly updates will be available on the S. Broadway Reconstruction Information Line
where you can also leave a message and we will respond to your question or concern.

Concrete Works of Colorado website:

Weekly updates will be posted on the Concrete Works of Colorado website:
<http://www.concreteworksofcolorado.com/projects/S-bway-wesley-to-yale.htm>

Twitter:

Abbreviated updates/traffic alerts are available on twitter at <http://twitter.com/ConcreteWorksCO>

(Sign up for this free service and become a follower of Concrete Works of
Colorado/S. Broadway Reconstruction project. <http://twitter.com>)

Ann Alexander Leggett
Public Information Manager/Concrete Works of Colorado
publicinfo@concreteworksofcolorado.com
303.419.0884

concrete works of colorado, inc.



DENVER®
THE MILE HIGH CITY

S. Broadway Reconstruction Phase II: Wesley to Yale

Notice of construction:

Construction will begin on Monday, April 11, 2011. Construction during this phase will be located along S. Broadway from Wesley to Yale.

Initial scope of work:

- Traffic control devices will be in place starting Monday, April 11th. The southbound right lane will be closed starting 200 feet north of Wesley down to Yale at 7:30 am, on the 11th. The northbound lane from Yale to Wesley will be closed starting at 8:30 am. The southbound lane will be reopened at 3:30 pm every day the closure is in effect. The northbound lane will remain closed until 7pm every day the closure is in effect, if necessary.
- On Wednesday, April 13th, all traffic will be shifted to the west side and this new alignment will be in effect for approximately 6-8 weeks.
- Parking: Please note that beginning on Monday the 11th, there will be no parking on the southbound side of Broadway, Wesley to Yale. Beginning Tuesday the 12th, there will be also be no parking on the northbound side.
- During the week, Xcel Energy will begin removing light poles, and utility locates will be under-way through potholing. Rolling lane closures will be in effect as necessary.

Contact Information:

City of Denver:
John LaSala, Project Manager
720.913.4534

General Contractor:
Concrete Works of Colorado
Ryan Stice, Project Superintendent, 303.419.0846

Ann Leggett, Public Information Manager
303.419.0884

Public information:

Project information line: 303.419.0884

This line will include a recorded weekly update and the opportunity for the caller to leave a message. The line will be checked throughout the day/7 days a week.

Project email: publicinfo@concreteworksofcolorado.com

Sign up to receive S. Broadway emails which will include weekly project updates. You may also contact Concrete Works via this email with project questions/concerns. To sign up, send an email to this address. *This is the main venue through which project information will be distributed.*

Concrete Works Website: www.concreteworksofcolorado.com

Concrete Works has a dedicated page for S. Broadway Phase II on our website. The weekly construction updates will appear on that page, as will all current project info.

Twitter: <http://twitter.com/ConcreteWorksCO>

Follow the project on Twitter. Significant events will be tweeted.

Concrete Works of Colorado appreciates your patience and cooperation during this construction. Please do not hesitate to contact us with questions or concerns.

**CITY OF ENGLEWOOD
2011 CALENDAR OF EVENTS**



Mon., Apr. 25	6:00 p.m.	City Council Study Session, Community Room
Mon., May 2	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., May 3	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., May 4	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., May 9	6:00 p.m.	Citizen of the Year Celebration, Malley Center
Tues., May 10	4:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Dev. Conf. Rm.
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., May 11	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. May 12	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	3:00 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	4:00 p.m.	Firefighters Pension Board, Public Works Conference Room
	5:30 p.m.	Parks & Recreation Commission, Malley Senior Recreation Center, 3380 South Lincoln Street
	6:30 p.m.	Transportation Advisory Committee, City Council Conf. Rm.
Mon., May 16	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers

Tues., May 17	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., May 18	6:30 p.m.	Code Enforcement Advisory Committee Meeting, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., May 23	6:00 p.m.	City Council Study Session, Community Room
Mon., May 30		City Hall Closed – Memorial Day
Wed., June 1	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., June 6	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., June 7	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., June 8	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. June 9	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Duncan Park, 4800 South Pennsylvania Street
Mon., June 13	6:00 p.m.	Board and Commission Interviews, City Council Conference Room
Tues., June 14	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., June 15	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., June 20	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



May 2	Study Session & Regular Meeting MOA 2010 Annual Report Code Enforcement Adv. Committee/RV's & Off-Road Vehicles Discussion of Board/Commission Reappointments
May 9	Study Session Citizen of the Year Celebration – Malley Center
May 16	Study Session & Regular Meeting 2010 CAFR Presentation Financial Report
May 23	Study Session BID marketing Campaign
May 30	No Meeting Scheduled – Memorial Day Holiday
June 6	Study Session & Regular Meeting
June 13	Study Session Board and Commission Interviews
June 20	Study Session & Regular Meeting Financial Report
June 27	Study Session
July 5	Study Session & Regular Meeting – Tuesday
July 11	Study Session
July 18	Study Session & Regular Meeting Financial Report & 6 Month Budget Review 2012 Budget - tentative
July 25	Study Session 2012 Budget - tentative
August 1	Study Session & Regular Meeting
August 8	Study Session Board and Commission Appreciation Night @ Pirates Cove

August 15	Study Session & Regular Meeting Financial Report
August 22	Study Session
August 29	No Meeting Scheduled – 5 th Monday
September 6	Study Session & Regular Meeting – Tuesday
September 12	Study Session 2012 Budget Workshop
September 19	Study Session & Regular Meeting Financial Report
September 26	Study Session
October 3	Study Session & Regular Meeting
October 10	Study Session
October 17	Study Session & Regular Meeting Financial Report
October 24	Study Session
October 31	No Meeting Scheduled – 5 th Monday

FUTURE STUDY SESSION TOPICS

Historic Preservation
 Unrelated Persons per Household
 Inclusive Cities
 BID Liaison
 Informing Citizens
 PLACE Discussion
 Sign Code
 Civility
 ACE role in business initiatives
 Water Court cases
 Citizen Notification Process

ENGLEWOOD LIQUOR LICENSING AUTHORITY
Englewood Civic Center, City Council Chambers
1000 Englewood Parkway, 2nd floor
Regular Meeting
February 16, 2011

1. Call to Order

The regular meeting of the Englewood Liquor Licensing Authority was called to order at 7:00 p.m., by Chairperson VanDerLeest, in the City Council Chambers. The Deputy City Clerk called the roll.

Roll Call

Present: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Absent: None

A quorum was present.

Also Present: Assistant City Attorney Comer
Deputy City Clerk Bush
City Clerk Ellis

2. Consideration of Minutes

MEMBER WILMOTH MOVED, AND MEMBER BUCHANAN SECONDED, TO APPROVE THE MINUTES OF THE TELEPHONE POLL OF JANUARY 19, 2011.

Vote Results: Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The motion carried.

3. Renewals

- | | |
|---|---|
| a) Hunan City Chinese Restaurant
3542 S. Fox St. | Hotel/Restaurant Liquor License
Expires May 11, 2011 |
| b) LNE Inc. & 7-Eleven
3131 S. Broadway | 3.2 off-premises Liquor License
Expires March 31, 2011 |

MEMBER OSTMEYER MOVED, AND MEMBER BUCHANAN SECONDED, TO APPROVE THE RENEWALS FOR AGENDA ITEMS a and b.

Vote Results: Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The renewals were approved.

4. Public Hearing

a) The Authority has received an application for a new Beer/Wine Liquor License for Five Leaves LLC dba Five Leaves Coffee House, 3601 S. Huron St., Unit A, Englewood, Colorado, 80110.

MEMBER BUCHANAN MOVED, AND MEMBER LAY SECONDED, TO OPEN A PUBLIC HEARING TO CONSIDER AN APPLICATION FOR A NEW BEER/WINE LIQUOR LICENSE

FOR FIVE LEAVES LLC DBA FIVE LEAVES COFFEE HOUSE, 3601 S. HURON ST., UNIT A, ENGLEWOOD, COLORADO, 80110.

Vote Results: Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth
Nays: None

The motion carried and the hearing opened.

Roll Call

Present: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth
Absent: None

A quorum was present.

Also Present: Assistant City Attorney Comer
Deputy City Clerk Bush
City Clerk Ellis

Chairperson VanDerLeest said everyone giving testimony will need to be sworn in. Everyone will be given the opportunity to speak. The applicant and everyone in favor will be given the opportunity to speak first and those in protest will then follow. I am going to ask at this time for everyone to turn off their cell phones, anything that might deter us from moving forward in an orderly fashion.

Deputy City Clerk Bush introduced the following City Exhibits:

- City Exhibit A: The Application for Five Leaves LLC dba Five Leaves Coffee House
Individual History Records: owners Todd and Rebekah Verrastro
Floor Plan of premises and floor plan compliance statement
Financial Questionnaire
Commercial Lease
- City Exhibit B: A letter from Kerry Bush, Deputy City Clerk for the City of Englewood, dated January 31, 2011 to Todd and Rebekah Verrastro advising them of the status of the application and giving notice of the public hearing.
- City Exhibit C: A publisher's affidavit, verifying that the Notice of Public Hearing was published in the Englewood Herald, dated January 14, 2011 and that it was published on the City of Englewood website on January 5, 2011.
- City Exhibit D: A note, dated December 14, 2010, from Brook Bell, Planner II for the Englewood Office of Community Development, verifying compliance with zoning and distance requirements.
- City Exhibit E: Proof of Posting of Affidavit
- City Exhibit F: Map of the designated neighborhood indicating:
 - a) Neighborhood boundaries at Amherst Avenue on north, Quincy Avenue on south, Lincoln Street on east, Zuni Street on west.
 - b) The applicant's location, at 3601 S. Huron St., Unit A.

One (1) other Beer/Wine Liquor License is currently located within the neighborhood boundaries.

- Applicant's Exhibits 1: Letter from MD Builders, Englewood
- Applicant's Exhibits 2: Letter from Joyce A. Hagerty, Lakewood
- Applicant's Exhibits 3: Letter from Matt and Jenn Horrom, Littleton
- Applicant's Exhibits 4: Petitions signed by 241 people from various cities
- Applicant's Exhibit 5: A letter received today from Mike Bingo

Chairperson VanDerLeest said who will be speaking on your behalf?

Todd and Rebekah Verrastro said they were. They were sworn in by the Deputy City Clerk. Chairperson VanDerLeest said this is your opportunity to present to us your reasoning behind your wanting to get a license and everything you have done to prepare for it.

Good evening. My name is Todd Verrastro and this is my wife Rebekah. We are the owners and operators of Five Leaves Coffee House, located in the historical Barth/Hollberg house on Huron Street, here in Englewood. We have been open for fifteen months and we believe that we provide a great service to the City of Englewood. We provide premium locally roasted coffee, tea, light fares such a Panini sandwiches, delicious soups...so we are told...and chili, and breakfast burritos that we make ourselves. The house itself is a beautiful craftsman home, with all original mahogany floors and intricate detailing throughout, giving our customers a warm and inviting environment to enjoy their cappuccino or latte. We also provide a menu for small private meetings in the parlor room and also larger meetings, where we rent out the whole main floor of the building. From the very beginning, we envisioned Five Leaves being a place of music, in honor of the very rich musical history of the house and its inhabitants. What we have discovered, perhaps not surprisingly, is that at nighttime, not a lot of people want to drink a lot of high octane coffee. So really, from the very beginning, people were coming to us and asking do you serve beer...do you serve wine...in particular? They were expressing a need and a desire for beer and wine in our establishment. As Kerry mentioned, we went ahead and made the application, put out a petition for people to sign, and we had citizens and residents in and out of the area support our petition. We do not envision Five Leaves becoming a bar or a tavern by any stretch of the imagination. We are a family friendly venue. It is owned and operated by our family. It is a place where our customers can sit and relax and have a small private meeting, play a board game with family or enjoy a concert given by local musicians, many of them here tonight. On the first Thursday of March of this year, Rebekah and I will be attending an alcohol awareness seminar in Lakewood, Colorado. This seminar is to take preventive approach against two of the most challenging issues facing licensees: sale to minors and intoxication. In addition, we have thoroughly addressed the issue of containment of products containing alcohol. We have a private office that is locked up in the coffee house seating area and all other products...alcohol products...will be behind the bar where we work and inside our cooler display case, where only we would have access. Rebekah and I also live above the coffee house and we are on site virtually 24/7. So we are really a hands on family operation. We keep an eye on every aspect of the business. When we do bring in additional employees, because we are anticipating the need for more people to help us out, we have our niece who is an experienced barista. She is a very responsible young lady. We also intend to clearly mark boundaries where alcohol may be consumed with signage declaring no alcoholic beverages beyond this point. We would like to thank you for your time and consideration. Rebekah and I look forward to serving premium beer and fine wine along with an expanded menu to our increasing and loyal customer base.

Both Rebekah and Todd said thank you.

Chairperson VanDerLeest said thank you. Now we are going to ask you some questions.

Member Lay asked what are your hours going to be. Mr. Verrastro replied we have not determined that yet. We are currently discussing opening at 9 or 10 in the morning and staying open until 10 or 11 at night. The music, almost without fail, goes from 7 p.m. to 10 p.m. Mrs. Verrastro said that we could do a last call at 10 and be closed up by 11.

Chairperson VanDerLeest asked how old is your niece. Mr. Verrastro replied she turns 21 in October. Chairperson VanDerLeest asked is she going to attend TIPS training with you. Mrs. Verrastro answered we would like to have her do that. We were going to do it first and then after we do it then, once we can bring her on...we know that they are doing it the first Thursday of every month so that would be a requirement of her before we bring her on...to do any of those shifts. Chairperson VanDerLeest asked is she the only other server in your establishment right now. Mr. and Mrs. Verrastro replied currently, yes.

Member Buchanan asked is your establishment for all ages. Mrs. Verrastro responded yes. Member Buchanan asked how will you segregate out those who are old enough to drink and those who are not. Mrs. Verrastro answered ID. We had talked about a stamp or bracelets or something of that sort. We are open to those possibilities. At this point, right now, we were just thinking about taking the ID. We are not really huge right now so...We know a lot of the people who come in. Member Buchanan asked what is your capacity. Mrs. Verrastro responded 72. Mr. Verrastro said currently we only take orders at the coffee bar so we would ID at the cash register. Member Buchanan said thank you. That's just what I needed to know.

Member Ostmeyer asked do you plan to walk through...I've been in your establishment. It's very nice. Mr. Verrastro said you look familiar. Member Ostmeyer continued but do you plan to walk through? A person could easily come up, buy some beer or wine, go sit back down and an underage person sitting at the table could be drinking it. Mrs. Verrastro said we frequently are walking through just to make sure that we have dishes off of the tables anyway so, yes we will be doing that. Also, only the person with the ID will be getting the alcohol. Mr. Verrastro added we have...you've been there so you know...it's nice because our vantage point at the bar is such that we can see the whole establishment. Member Ostmeyer concurred.

Member Wilmoth asked what about parking at your place. Mr. Verrastro answered we have 22 spaces on the north side and we have 3 spaces on the south side. There is street parking and there's additional parking in the neighboring unit, which is the Hollberg building which is essentially vacant at night...it's our relatives...it's Rebekah's great aunt. She owns the property and there are roughly 100 parking spaces there. Member Wilmoth said thank you.

Chairperson VanDerLeest said you had talked about boundaries for your alcohol and to be clearly noted. In looking at your map, I'm curious...where are your boundaries? What are you referring too? Mrs. Verrastro stated right now, the porch and the inside. In the future, with the proper permits, we may modify the premises to do patio seating outside of the porch. We have a big porch but alcohol will not be permitted off of the porch. Chairperson VanDerLeest inquired if the porch could contain people and Deputy City Clerk said there is an opening for people to come and go that may be of a concern to the Authority as far as controlling the premises. Mr. Verrastro said there is a brick wall around the porch and there are two stantions and we will post signage that alcohol may not be taken past this point.

Member Buchanan said I have a question about the signatures that you obtained. Did you walk around the neighborhood, knock on doors, or did they sign as they came to your establishment? Mr. Verrastro said the latter.

Chairperson VanDerLeest said I went through and looked at your petition, and it was my assumption that you posted it as opposed to going out into the community. Because of that,

there are some concerns that I have with it. It does obviously bring in a wider scale of people than your immediate community...the needs and desires of your immediate community...but I did notice that there were quite a few people in the immediate community...in the employment areas that come to visit you. My question is, have you spoken with any of your neighbors? There are residences across the street and those would have been signatures that I would liked to have seen. Mrs. Verrastro replied one of them is here and we have quite a few that were right on that line. Being that it is just Todd and I, it does get very hard to be able to go out into the community. We have a 12 year old daughter as well so...that's why we are still tweaking the hours. We need to have family time. That's why we weren't able to go canvas the neighborhood. We did leave the poster up longer than the required 10 days so that the community would know.

Member Buchanan asked have any of your neighbors approached you and indicated that they oppose this. Mrs. Verrastro said we haven't heard any negative. Deputy City Clerk Bush informed the Authority that the clerk's office did not receive any opposition notices or contacts.

Member Buchanan confirmed that the coffee house has been open 15 months. He asked how often do you have musical performances. Mr. Verrastro replied that we have an open mike music night every other Wednesday. Every Thursday we have open mike poetry night, which is two hours of open mike poetry and one hour...the gentleman who hosts the open mike, brings in and showcases a musician. Pretty much every Friday and Saturday we have live music. Member Buchanan asked where do they set up for these performances. Mr. Verrastro replied right in front of the house. Member Buchanan said so none of the patrons would be hidden by the musical set-up. Mr. Verrastro replied no. Mrs. Verrastro said where you walk in the front door, they are right there. We do have one card room off to the side but a lot of families will bring their family and utilize the games and comfortable furniture in there.

Chairperson VanDerLeest said this will be your last opportunity to give a statement and then we'll open it up to listen to your supporters. Mrs. Verrastro said we'd like to thank you for this opportunity. Kerry has been absolutely wonderful and informative, as has Lou. Everyone has been very kind and very helpful, informative. We really appreciate that you extended that. Thank you.

Chairperson VanDerLeest said thank you for coming in tonight.

Chairperson VanDerLeest said there are several people who have signed up to speak. Each is favoring the application. Each was sworn in by the Deputy Clerk when at the podium and microphone.

Timothy Nichols, an Englewood resident, said I am the assistant youth director at the Englewood Bible Church. I am here speaking for myself and 6 other members of our youth ministry team and our mission team. We've all enjoyed Five Leaves for months. We came upon the place through Clint, who was the pastor of Wellspring Church. He introduced us to Five Leaves. I'm in there probably twice a week myself. Four of us regularly go in there for the open mike on Thursday nights. In addition, we rent the facility once a month for our own meeting on a Tuesday night. Benjamin Franklin said that beer is proof that God loves us and wants us to be happy. Good beer and fine wine are God's good gifts and we would like to enjoy them at Todd and Rebekah's place. It would be a blessing to us. Again, I am speaking for all of my team members; we all enjoy that in moderation. It would be a blessing to us just to be able to do that when we are there on poetry night...be able to serve our guests, when we rent the place and in speaking as a citizen, the thing that I worry about with all of that, is probably the same things that you worry about: underage drinking, someone getting drunk and walking out and getting into their car and getting on the road. I live a mile away. If that happens, that is going to be a problem for me. All of the enforcement that the City does to try to deal with that is basically designed to induce the person behind the counter to do the right thing to start with. Where I

work, we call that loving your neighbor and Todd and Rebekah do. They are raising their daughter on the premises. They have to live with whatever they do. I am not in the least worried. We would like to ask you to make it possible for us to enjoy beer and wine there. We would like to assure you as well, knowing Todd and Rebekah as we do, you are not going to have anything to worry about.

Chairperson VanDerLeest said thank you Timothy. She asked if anyone had any questions for Timothy. No one did. Member Buchanan said thank you.

Susan Molberg, an Englewood resident, said I don't live right across the street but I guess I am one of those neighbors that you were wondering about. My husband and I go for walks around the neighborhood and I was thrilled to see that someone had opened a coffee house at that location because I always thought that that would be the best thing there. I would love to do it myself but they got there first. They are just good folks. They heard us talking about Asbergers because my step-son has Asbergers, and they had experience with it so my first experience with them was an interesting conversation about that. They were just very open, welcoming and good folks. We went down there pretty regularly when it was warm. Not so much now that it is cold; we stay home. In the summertime, we walked down there and we donated an UNO game so we could play UNO while we're there. The worries about it...I don't have any worries about it. It's not that kind of establishment. They are just good family people. I see a lot of their family around there pretty much every time I'm there. My issue is that I didn't get down there to sign the petition so I'm here tonight instead. I can't have gluten and they have wonderful food, I'm sure, but I can't eat it. I'm not so much on coffee and I get a little tired of tea. I would so love to have a glass of wine while I'm there and listen to some music. That's something else that I really enjoy there is the caliber of musicians. I'll be going there more when its warmer, I'm sure. I would love to be able to walk down there with my husband, play a game of UNO, listen to some good music and have a glass of wine, responsibly of course. I think they are just great folks and I would love to see them be able to do this for their business. Chairperson VanDerLeest said thank you Susan.

Eric Belsey, a Littleton resident, said I met Todd and Rebekah for the first time this spring and since then, the most interesting musical project in my life has evolved out of people that I met at Five Leaves. I have the privilege of playing music there now several times in different forms and I would just like to reiterate that they are really wonderful people and that they are fostering a genuine spirit of community here in Englewood with what they are doing. The reality of business in America is that if they are able to sell wine and beer, more people will come there and enjoy what Five Leaves has to offer. They will then become more financially sustainable in the long term. I ask that you support this application tonight. Thank you. Chairperson VanDerLeest said thank you Eric.

Brand Gould, a Denver resident, said I guess that I'm not going to say anything too different from what Eric just said. He touched on the sense of community that is developing there. I, like Eric, have met a lot of musicians down there, spent a lot of time listening and playing with these guys. I think what is developing in their shop...in their house...their coffee shop is a real sense of community and associability that is not really available, at least in my experience in Englewood. I don't know all of the businesses. We come down here especially from northwest Denver to see Todd and Rebekah and participate in their community. I think the atmosphere there is like relaxing in someone's living room, drinking coffee, talking to your friends and meeting new people. I think that same atmosphere will carry over when wine and beer are available. I think it will be more like visiting your friends and meeting their other guests while you have a drink. I think that's an amenity that will be a good addition. Chairperson VanDerLeest and several other members said thank you.

Chairperson VanDerLeest said that is all who has signed the list to speak. As there are several people here, would anyone else like to speak? These speakers were sworn in.

Kelli Gould, a Denver resident, said I just wanted to say that I go to Todd and Rebekah's. My husband touched on it and a few people have touched on the sense of community. It is an amazing community. I know that there is concern about underage drinking, and I've been in the restaurant industry my whole career. I've been to TIPS class and I get that. The thing with Todd and Rebekah's is the musicians that play there are acoustical...they play acoustic guitars, it's not electric guitars. It is typically an older crowd that comes. I've had these people to my house. I've been to their homes. It is not that type of party atmosphere where everybody is just drinking. It is really responsible. I thought that this was so important to point out because if you are thinking about giving someone a liquor license, I think the most important thing to realize is that you are giving it to people who really take this seriously. They do. Someone else mentioned that they are raising a daughter. They take that seriously. I hope you will support this application tonight. Thank you. Chairperson VanDerLeest and several other members said thank you.

Chris Kutensky, an Englewood resident, said I just wanted to ask, to know the actual laws...what do they have to go through to have a liquor license? A cabaret license. Chairperson VanDerLeest said if you call Kerry tomorrow, she can walk you through all of the hoops. Mr. Kutensky wondered what the final decision making process was to getting a cabaret license. Deputy City Clerk Bush said that Englewood does not offer a cabaret liquor license. Mr. Kutensky said that he lived in Atlanta and wondered how Colorado differed. Chairperson VanDerLeest said to answer your other question we, the Liquor Licensing Authority, are the decision making body before it is sent to the State. Mr. Kutensky also inquired about the RV meeting and was directed upstairs.

Chairperson VanDerLeest asked if there was anyone here to speak in protest of this liquor license application. There was no one. She asked if there was anybody on the board who feels like we need to go into Executive Session. There was no one.

MEMBER LAY MOVED, AND MEMBER OSTMEYER SECONDED, TO APPROVE THE APPLICATION FOR A NEW BEER/WINE LIQUOR LICENSE FOR FIVE LEAVES LLC DBA FIVE LEAVES COFFEE HOUSE, 3601 S. HURON ST., UNIT A, ENGLEWOOD, COLORADO, 80110.

Vote Results: Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth
Nays: None

The motion carried and the application was approved.

Chairperson VanDerLeest said congratulations. At this point, we need to go around and explain why we voted the way we did.

Member Lay said I think it fits the area for the type of establishment that you are setting, meeting the needs and desires. I don't think you will encounter any real problems with the youth or overdrinking. It sounds like you have a good thing going. I'm in favor of it.

Member Buchanan said you met the burden required under the law and showed the needs and desires of the community. I wish you luck.

Chairperson VanDerLeest said I think you guys gave a great presentation tonight. I think it is a great addition to our business plan here in Englewood. I believe you showed the needs and desires for our community and I wish you all of the best.

Member Ostmeyer said I believe you have met all of the requirements. There are no problems with that. I have been to your establishment. You run a nice place. I think what you are doing is great and I think it is great for the community. Good luck.

Member Wilmoth said I wish you good luck. I think it's a real good addition to the community. I have not been into your establishment but I did drive by this morning to see the physical design of it. I wish you well.

Chairperson VanDerLeest said congratulations.

MEMBER BUCHANAN MOVED, AND MEMBER WILMOTH SECONDED, TO CLOSE THE PUBLIC HEARING FOR FIVE LEAVES LLC DBA FIVE LEAVES COFFEE HOUSE, 3601 S. HURON ST., UNIT A, ENGLEWOOD, COLORADO, 80110.

Vote Results: Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth
Nays: None

The motion carried and the public hearing was closed. No further discussion or questions will be entertained.

Chairperson VanDerLeest said thank you very much.

5. Citizen's Forum

There were no citizens present to address the Authority.

6. Counsel's Choice

Assistant City Attorney Comer did not have any matters to bring before the Authority.

7. Authority Members' Choice

None of the Authority Members had any matters to bring forward.

8. Clerk's Choice

Deputy Clerk Bush reminded the Authority that there will be a meeting, with a public hearing, on March 2, 2011. She also reminded them that Authority Member Ostmeyer will not be present at that meeting due to travel plans.

9. Adjournment

The meeting was adjourned at 7:39 p.m.

/s/ Kerry Bush, MMC
Deputy City Clerk

ENGLEWOOD LIQUOR LICENSING AUTHORITY
Telephone Poll
March 16, 2011

1. Consideration of Minutes

- a) Results of the minutes of the regular meeting of March 2, 2011.

Vote results:

Ayes: Members Buchanan, Lay, VanDerLeest, Wilmoth
Nays: None
Abstain: Member Ostmeyer

The minutes were approved.

2. Renewals

- | | |
|---|---|
| a) El Tepehuan Restaurant
3457 S. Broadway | Hotel/Restaurant Liquor License
Expires April 05, 2011 |
| b) The Paradox Lounge
3467 S. Broadway | Tavern Liquor License
Expires April 15, 2011 |

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth
Nays: None

The renewals were approved.

3. Findings of Fact, Conclusions and Order of Authority

- a) Five Leaves LLC. dba Five Leaves Coffee House
Beer/Wine Liquor License
3601 South Huron Street, Unit A
- b) Felt Inc.
Hotel/Restaurant Liquor License
101 W. Floyd Ave.

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth
Nays: None

The findings were accepted.

4. Transfer of Ownership and Temporary License

- a) Zalik Investments, LLC dba Off Broadway Wines & Spirits
51 Englewood Parkway
Retail Liquor Store Liquor License
Transfer from JG Enterprises LLC dba Off Broadway Wines & Spirits

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth
Nays: None

The transfer of ownership and temporary license were approved.

* * * * *

/s/ Kerry Bush, CMC
Deputy City Clerk

ENGLEWOOD LIQUOR LICENSING AUTHORITY
Englewood Civic Center, City Council Chambers
1000 Englewood Parkway, 2nd floor
Regular Meeting
March 2, 2011

1. Call to Order

The regular meeting of the Englewood Liquor Licensing Authority was called to order at 7:00 p.m., by Chairperson VanDerLeest, in the City Council Chambers. The Deputy City Clerk called the roll.

Roll Call

Present: Members Buchanan, Lay, VanDerLeest, Wilmoth
Absent: Member Ostmeyer (excused)

A quorum was present.

Also Present: Assistant City Attorney Comer
Deputy City Clerk Bush
City Clerk Ellis

2. Consideration of Minutes

MEMBER WILMOTH MOVED, AND MEMBER LAY SECONDED, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 16, 2011.

Vote Results: Ayes: Members Buchanan, Lay, VanDerLeest, Wilmoth
Nays: None
Absent: Member Ostmeyer

The motion carried and the minutes were approved.

3. Renewals

- | | |
|--|--|
| a) Circle K #2709876
5095 S. Federal Blvd. | 3.2 off-premises Liquor License
Expires April 2, 2011 |
| b) Circle K #2709876
2200 W. Evans | 3.2 off-premises Liquor License
Expires April 2, 2011 |
| c) Jimano's Pizzeria
2950 S. Broadway, Unit G | Beer/Wine Liquor License
Expires April 7, 2011 |
| d) Loaf N Jug
490 W. Hampden | 3.2 off-premises Liquor License
Expires May 18, 2011 |

MEMBER WILMOTH MOVED, AND MEMBER LAY SECONDED, TO APPROVE THE RENEWALS FOR AGENDA ITEMS a through d.

Vote Results: Ayes: Members Buchanan, Lay, VanDerLeest, Wilmoth
Nays: None
Absent: Member Ostmeyer

The motion carried and the renewals were approved.

4. Change of Manager

- a) King Soopers
3.2 off-premises Liquor License
5050 S. Federal Blvd.
F. Tupper Smith to Carol Mulligan

MEMBER LAY MOVED, AND MEMBER WILMOTH SECONDED, TO APPROVE THE CHANGE OF MANAGER FOR KING SOOPERS.

Vote Results: Ayes: Members Buchanan, Lay, VanDerLeest, Wilmoth
Nays: None
Absent: Member Ostmeyer

The motion carried and the change of manager was approved.

5. Public Hearing

- a) The Authority has received an application for a new Hotel/Restaurant Liquor License for Felt, Inc., 101 W. Floyd Ave., Englewood, Colorado, 80110.

MEMBER WILMOTH MOVED, AND MEMBER LAY SECONDED, TO OPEN A PUBLIC HEARING TO CONSIDER AN APPLICATION FOR A NEW HOTEL/RESTAURANT LIQUOR LICENSE FOR FELT, Inc., 101 W. FLOYD AVE., ENGLEWOOD, COLORADO, 80110.

Vote Results: Ayes: Members Buchanan, Lay, VanDerLeest, Wilmoth
Nays: None
Absent: Member Ostmeyer

The motion carried and the hearing opened.

Roll Call

Present: Members Buchanan, Lay, VanDerLeest, Wilmoth
Absent: Member Ostmeyer

A quorum was present.

Also Present: Assistant City Attorney Comer
Deputy City Clerk Bush
City Clerk Ellis

Chairperson VanDerLeest said everyone giving testimony will need to be sworn in. Everyone will be given the opportunity to speak. The applicant and everyone in favor will be given the opportunity to speak first and those in protest will then follow. I am going to ask at this time for everyone to turn off their cell phones, anything that might deter us from moving forward in an orderly fashion.

Chairperson VanDerLeest said before we get started, Joseph, you need to be aware that we are missing one person tonight. So if we have a split vote, a tie vote, 2 to 2, it would be a denial. Three votes are needed for a quorum. Three votes to approve. Three votes to deny. If we don't have three votes and only have two votes, it is a denial. You have the opportunity tonight to table the hearing until we have all members present or to move forward tonight as we do have a quorum. It is your choice. Mr. Stewart spoke from the audience. He asked what he could do if it were denied. Assistant City Attorney Comer said that he could appeal it to District Court. Mr. Stewart said he doesn't anticipate any problems so let's do it now. Chairperson VanDerLeest said okay.

Deputy City Clerk Bush introduced the following City Exhibits:

- City Exhibit A: The Application for Felt, Inc.
Individual History Records: owner Joseph Stewart
and Manager Antoinette Wharton
Floor Plan of premises and floor plan compliance statement
Financial Questionnaire
Sub-Lease
- City Exhibit B: A letter from Kerry Bush, Deputy City Clerk for the City of Englewood, dated February 22, 2011 to Joseph Stewart and Antoinette Wharton advising them of the status of the application and giving notice of the public hearing. Mr. Stewart's was received. Ms. Wharton's was returned as undeliverable by the Post Office.
- City Exhibit C: A publisher's affidavit, verifying that the Notice of Public Hearing was published in the Englewood Herald, dated January 14, 2011 and that it was published on the City of Englewood website on January 5, 2011.
- City Exhibit D: A note, dated December 14, 2010, from Brook Bell, Planner II for the Englewood Office of Community Development, verifying compliance with zoning and distance requirements.
- City Exhibit E: Proof of Posting of Affidavit
- City Exhibit F: Map of the designated neighborhood indicating:
a) Neighborhood boundaries at Yale Avenue on north, Mansfield Avenue on south, Clarkson Street on east, South Platte River Drive on west.
b) The applicant's location, at 101 W. Floyd Ave.

Twenty (20) other Hotel/Restaurant Liquor Licenses are currently located within the neighborhood boundaries.

There was nothing received from the applicant regarding this hearing.

Chairperson VanDerLeest said who will be speaking on your behalf?

Joseph Stewart, a California resident, came forward and was sworn in.

Chairperson VanDerLeest said Joseph; this is your opportunity to present to us why you feel that you are qualified to submit this application and why we should approve it.

Mr. Stewart said okay. In terms of...I'm not exactly sure what you want me to address. In terms of needs and desires, I've been told to address that so I'll speak to that first I suppose. In terms of needs, I think we'll provide a unique opportunity that doesn't exist in the area, which is a pool hall...Something similar to what was in there prior. I'm sure you are familiar with the Table Steaks establishment...We are planning a somewhat similar venue. I think it provides a unique social outlet for the community. It provides a unique activity option. It appeals to a broad spectrum of people whether it's young people...kids can come in and play pool...people can come in and play pool...It provides a unique opportunity for those people. It's going to have families, couples, friends, coworkers, anybody in the establishment. We feel it serves that need. Providing a lunch and dining alternative for local businesses and residents. Obviously providing jobs. Providing sales tax revenue to the City. We feel that because it is a somewhat of a unique thing in even the greater area, we feel that it could be a destination spot that could bring in

people from other parts of town and they may spend money in Englewood that may benefit other businesses when they come down. Maybe they have dinner at a place nearby and they come and play pool or watch a tournament or participate in that sort of thing. So it could benefit other businesses in the area. And finally it is the best use for an otherwise, kinda, difficult and vacant space right now. I think having a liquor license enables us to sort of deal with the overhead of a rather large space and make a successful business there, where it has already had some difficulty in that space. Not having a liquor license would make that, that much more difficult to have a successful business or restaurant or whatever in that space. In terms of desires, we put out a petition, fairly informally, just for a couple of days...a week or so. We got about 75 signatures of people that have kinda expressed an interest in seeing a pool hall/bar/restaurant in that space again. We've got a lot of people who have stopped in while we've been doing some remodeling, asking when we're going to be reopening. We've got emails from some businesses and residents. People are excited to see it come back. There were a large number of people that were regulars of that business that miss it and now have to go out of town and other places to be able to play pool and experience that. They are anxious to have us be open. I think it is clearly a need for something like this in town and clearly a desire of the residents too. [Clerk's note: The petitions were given to Chairperson VanDerLeest.]

Member Buchanan asked how the petition was circulated. Mr. Stewart replied I own Mac Outlet, which is the business next to what was Table Steaks, and we had it out there. Previous customers of Table Steaks liked the space and wanted us to reopen.

Member Buchanan asked is Table Steaks closed. Mr. Stewart said it is. I own the building and evicted them in December. Member Buchanan said I have a letter dated February 4, 2011 regarding the eviction of Table Steaks and it says my company 101 West Floyd LLC is the landlord and that is different from Mac ...? Mr. Stewart said 101 West Floyd LLC owns the building and Mac Outlet is also my business. It is a separate entity. Member Buchanan said thank you.

Member Wilmoth said I would like to look at the diagram of the building. In the diagram, it doesn't look like there is any separation from the Mac Outlet, between the two businesses. Mr. Stewart said what you are looking at is solely the space that will be the bar/restaurant/pool hall. Mac Outlet occupies one-third of the building, which really isn't represented on that diagram. There is a full wall dividing the two spaces. Member Wilmoth asked can customers go from one to the other. Mr. Stewart said not inside. They can if they go outside. Member Wilmoth said I drove by tonight and I noticed the double doors open. I noticed some carpentry materials and whatnot. I know that you submitted this diagram some time ago but is this still the physical outlay or are you making some modifications? Mr. Stewart said in terms of the modification of the floor plan, we did submit it to the Planning Department a slight modification with the pool counter and demo'd the planters out front. It is not a sustentative change. We are mostly painting, new carpeting, refinishing the hardwood floors...just cosmetic remodeling basically. Member Wilmoth asked what type of menu are you going to have. Mr. Stewart said we are still kind of working on it, no specific details yet. A fairly broad menu...a full menu...a little bit of everything. Pizza, Mexican, Italian, salads, sandwiches, burgers, bar food. Member Wilmoth asked what are your operating hours going to be. Mr. Stewart said probably 10 a.m. to 2 a.m. So to try to catch the lunch crowd and then open until 2, I think. Member Buchanan inquired on the weekends as well? Mr. Stewart answered I think so but we may play with opening a little earlier.

Member Buchanan asked is the business model going to be similar to what Table Steaks was or are you just pool and food and nothing else going in there. Mr. Stewart said yea. Pretty similar. They just ran into some cash flow problems.

Member Wilmoth said you stated that you are from California. Are you going to reside in this community? Mr. Stewart said I am not sure what my long term plans are right now. I am

temporarily residing out here to get this started and to see it through until the point that I am comfortable that it's running. Most likely I will be relocating out here but Ms. Wharton is present tonight and she is also going to be on the liquor license. She resides in the community and will be actively involved in the day-to-day management of it. She will be keeping an eye on things and handling things as well. One or both of us will likely be here.

Member Wilmoth said if you are running 10 to 2, that's 14 hours. Most people can't manage 14 hours day after day. Mr. Stewart said there will be assistant managers to help her out. The two of us will be the general managers but there will be other managers to help with opening duties and closing duties. Member Wilmoth asked are you two going to be the only two who will sell or serve the liquor. Mr. Stewart said no. We will have bartenders and a full wait staff...a full compliment of staff.

Chairperson VanDerLeest said Ms. Wharton. Some of these next questions may apply to you so if you would come forward and be sworn in. Ms. Wharton, an Englewood resident, came forward and was sworn in.

Chairperson VanDerLeest said we are thinking that 14 hour shifts are too long for one manager. Did you have another manager in mind? Mr. Stewart said I do have a couple of people that we are talking to but it hasn't been finalized. Chairperson VanDerLeest asked have either of you completed the TIPS training. Mr. Stewart said no. Ms. Wharton said my plans were to get certified and then certify to actually train our bartenders and wait staff. That way, everyone will be certified and know the process. We are waiting to hear back from a professional TIPS certifier. Chairperson VanDerLeest asked who are you talking to. Ms. Wharton replied I don't remember his name. They gave me two different names. Chairperson VanDerLeest asked who gave you two different names. Ms. Wharton said a website; gettips.com is where I got the information. Chairperson VanDerLeest asked are you hiring all new staff or are you carrying over from Table Steaks. Ms. Wharton said we will be hiring all new. Mr. Stewart corrected her saying there may be one individual who worked there prior...

Member Lay asked will you have pool competition. Tournaments? Award trophies? Ms. Wharton replied we haven't yet decided a tournament schedule. We know that Frank Burgess was hosting tournaments every Tuesday and Sunday. Tournaments do bring in a good crowd for different pool players and the players do enjoy them. It may be something that we look into in the future. Mr. Stewart said I don't think there is a lot of competition around here, in the immediate area, for that.

Member Lay said I have shot a game or two of pool in my life. There is normally a little scuffle every now and then. Are you going to have adequate security? Are you going to be able to stop them? Mr. Stewart said yes. We will have adequate staff and added security if needed. We will have enough staff. The parking lot is my main concern. The staff will keep an eye on the surrounding area and inside the premises. I expect no problems. Member Lay said it sounds like you are doing quite a bit of remodeling in there. I see that you have allotted \$40,000.00 for improvements. Mr. Stewart said that's a rough figure. I am fully prepared to put in more if need be. Obviously owning this building, I have a huge investment in this space. I am committed to doing what I need to do financially to make sure that it succeeds. Plenty more if need be. Member Lay asked do you lease the tables. Mr. Stewart said no, we will own the tables.

Chairperson VanDerLeest said I would like to talk about the other liquor license that you owned. Is Club Onyx the only other liquor license that you have had? Mr. Stewart said it is. Chairperson VanDerLeest asked will you speak about the violations. Mr. Stewart said sure, yeah. Two violations. One was an underage serving issue. We had a dedicated door person. I wasn't there. Apparently she went to the bathroom and had her boyfriend watch the door for her. He allowed an underage, undercover police officer in there. My bartender was relying on the door person for

age verification. He served the minor and received a citation for that. I dismissed the employee who should have been at the door. Unfortunate but no excuse for that. We served a suspension. The other one was around conduct of patrons. We had a night that was kind of a sexy theme night and we had basically urged people to...basically a sexy guy, sexy girl contest and that got out of hand on occasion and exposed a little too much. During the course of that, I take full responsibility. It was poor judgment on our part. I think the laws are a little bit vague in terms of specifics of it but I take responsibility for it. The important thing is not so much that it happened but that it only happened once. We took steps after the event to address it...changed the format of the night...educated the staff...that sort of thing is not acceptable. Chairperson VanDerLeest asked did you serve the full 30 days suspension. Mr. Stewart replied yes. It was a steep price to pay. Chairperson VanDerLeest asked on the first violation, what was the suspension? Mr. Stewart said a week.

Member Buchanan asked were you the sole owner of Onyx. Mr. Stewart said yes.

Member Wilmoth clarified if Mr. Stewart was there for both incidents. Mr. Stewart replied that he was there for the exposure but not the serving the underage person. He continued saying clearly that establishment is completely different in nature than what we are trying to do here. At this point in my life, I want a family establishment; something I can take either my four-year-old daughter or my seventy-nine year of father to. I'm not looking for something with a nightclub vibe.

Member Buchanan asked if Mr. Stewart had sold Onyx. Mr. Stewart replied yes, I did. Member Buchanan clarified that Mac Outlet does not have a liquor license. Mr. Stewart said it is a computer store. Member Buchanan said I'm sorry. I didn't make the connection. Thank you. So this is your first foray back into running a liquor licensed establishment? Mr. Stewart said it is, yeah. A little bit of circumstance. I had no intent of running...I just wanted a tenant. Things just didn't work out. I have the experience. I think that there is a great opportunity with the business. Frank Burgess was fairly forthcoming with his financials and things. In looking at the business, I think it is a good business but it wasn't well run. I think they got into trouble financially and were just treading water. He had some success for quite a while. I'm confident that, I think, we can do a good business in this space.

Chairperson VanDerLeest said a few months back we had Frank in here to discuss his situation. One of the things that came up, Antoinette, was your name and Bobby Brown's name. You guys were talking about owning the building, the company, and on social websites. Please talk about that a little bit. Ms. Wharton responded what we had intended to do was to help Frank kind of pull the business out. Unfortunately, Frank wasn't nearly as forthcoming with us. We got stuck in a few situations where we were just trying to help him. We looked at the possibilities to proceed after giving him a loan. However, rent became back due; there were taxes that became back due. There was no way to transfer the liquor license. I think that we may have got ahead of ourselves...I know that Bobby got ahead of himself thinking the business was his already and it wasn't even close to that. I didn't have a lot to do with that part of it. I was just trying to help Frank get on his feet. That didn't happen in the way that we expected it to or wanted it to based on what he had told us. The loan basically was us just giving him money and trying to help establish a different environment. However, keeping it Table Steaks kept the Table Steaks reputation and there was no way to change that. That's what we intend on doing right now. Completely rework the building and make it a new environment.

Member Buchanan asked what was that reputation. Ms. Wharton replied that I just know that some of the regulars that would go in there had problems with Frank that they didn't maybe agree with the way that he was running the business. These are just rumors and I'd hate to address rumors. There were customers that weren't big fans of Frank Burgess to put it simply. Member Buchanan asked so do you expect these customers to come back. Ms. Wharton replied I

do. I've actually established very good friendships and relationships with these customers. I know that the desire for this place to be open is great. There are probably twenty to fifty on-hand that I can think of that's their daily place, the place that they go to. Some of them are retirees. They work in the Englewood community. They live in the Englewood community. Some would really like to see the place open again for their benefit. Member Buchanan asked what sort of crowd do you expect. What age? You mentioned retirees. Are you expecting older people? Younger people? Ms. Wharton said I expect a range of any honestly. During the day, the older crowd tends to come in because they don't work during the day and it is quieter for them. They enjoy coming in, shooting a few games of pool and having lunch. Hopefully during the weekends and at night, we would like to get pool leagues that bring in more of the younger crowd like college students, 21 to 25 range. We can have it as diverse...really like he said...bring in his four-year-old. That's the establishment that Frank was trying to set up and we would really like to go off on that because that does provide a huge amount of people that we can appeal to instead of just one particular age range.

Member Buchanan said on your history record, that you were an Assistant Manager at Table Steaks. I don't think we have a record of this. Deputy City Clerk Bush interjected that Mr. Burgess was the Manager of record. As an Assistant Manger, Ms. Wharton is not required to file any paperwork. Member Buchanan said thank you.

Chairperson VanDerLeest asked Ms. Wharton what her current address was. Ms. Wharton provided it. Chairperson VanDerLeest said we had a piece of certified mail returned to us. Do you know why that would happen? Ms. Wharton replied that she lives in an apartment complex and things happen. Chairperson VanDerLeest asked are you working currently. Ms. Wharton said yes. I work at the Police Protective Association at the Event Center. Member Buchanan asked what do you do there. Ms. Wharton answered that she is an event hostess, an event manager and a bartender. Member Buchanan asked you didn't have to go through TIPS. Ms. Wharton said no.

Member Lay said if you encounter a problem down there...Joseph isn't there and is in California...how are you going to handle that situation when the owner of the place is a few hundred miles away? Ms. Wharton said I've definitely been in situations before where I've had people upset about something. I've worked in property management previously and dealt with quite a few angry people before. I don't find it difficult to deal with, either angry or if they are arguing. The best thing I've found to do is to have somebody that can take control of the situation if I can't, which we foresee having enough staff on hand. If there becomes a problem, not just one person will be there. We handle upwards of one hundred people or so but I'm definitely a great person to be with in any kind of conflict. I just control the situation and make sure that people don't get out of hand. If need be, the police will be called. I definitely have some numbers on my phone. Member Lay asked about people who had too much to drink. Ms. Wharton said that's definitely the point of the TIPS certification, making sure all of our employees do understand. I think the best experience, the best learning process, is to be a part of the bar and to understand just how people work. I know from my experience in being with Table Steaks, it was never a situation where we had people out of hand because our bartenders were very, very good about keeping the alcohol level down; not serving over what you should. Mr. Stewart said it is almost better having a woman manager than a man manager as they are not as confrontational. Women seem to be better at calming them down or diffusing the situation. I think it is an asset to have someone who can handle those situations without physical intimidation.

Member Wilmoth said you certainly intend to have a wide spectrum of patrons. You talk about the fact of older clients, retired. You also talked about a family atmosphere and then talked about the young 20's. That mix is, I would think, a tough mix to deal with. Children running around...maybe a family who just wants to enjoy the billiards...I think that would be a difficult

situation to control. Mr. Stewart said I don't think we are looking to have a daycare situation where there are a lot of young children running around. I want it to be the kind of place where somebody could bring their family, if they wanted to. Typically, you are not going to see a lot of young kids running around in that type of environment. We want it to be inviting and comfortable for people who want to do that but there are certain times during the day that are conducive to certain types of crowds. Like Friday or Saturday nights, you would see a predominantly younger crowd. During the day or on weeknights, you might see a more diverse aged crowd. It is a fairly big space so we could separate people and keep control. I brought my own daughter into Table Steaks, because you know, I own the building and played some pool but I didn't see very many young kids in there. We intend to predominantly cater to 21 and up. We just want to make it comfortable for people for all ages. Chairperson VanDerLeest said I think it's the patrons' in-between that I'm concerned about. I think families tend to regulate themselves pretty well and so do the older people. It's the people who are 18, 19, and 20 that I am really concerned about. That group really likes to play pool and mingle with the 21 and older groups. Any thoughts, plans, process on how to handle that kind of mixing of a crowd. Ms. Wharton replied I think the best way to kind of control that is to have an after nine o'clock, have a 21 and older kind of thing. If it is every night of the week, I think it would be beneficial for us. We had talked about doing that. It doesn't make sense for kids that are in high school and it is that age range who likes to go out and push their luck. I think to kind of eliminate it, is to have the 21 and up after nine p.m. and that's the best way to kind of control it. During the day, obviously, it is a little bit easier...all of our bartenders, waitresses and any staff that we have will card and be very detailed oriented when it comes to that.

Chairperson VanDerLeest said you have that patio out front. How are you going to manage the alcohol out there? Mr. Stewart said the patio is mainly for smoking. We are making it smaller and making it a smoking lounge out there. Staff will keep an eye on it as well as the parking lot.

Chairperson VanDerLeest asked if you have contacted the Englewood Police Department about any previous issues that they had with Table Steaks. Mr. Stewart said no. Chairperson VanDerLeest, directing her question to Ms. Wharton, asked if they had been in when you were the Assistant Manager at Table Steaks. Did you see them do walk-throughs? Ms. Wharton replied I did actually. They would come in and eat. One time I thought they were trying to ditch us and not pay for it because they came in and got drinks and then went running out. They came back and paid for it. We actually did establish a very good relationship with them. Working for the Police Protective Association, I do encounter them quite often. To address your earlier question, on nights where we do expect high volume, although they may be more expensive, I think it's a great idea to have them, off duty police officers, patrol the parking lots. They would do that anyway for us if we didn't have somebody on site. They did when I was the Assistant Manager. If you have a police car drive through, you are not going to be sitting in your car drinking. To bring that back would definitely be beneficial. We have off duty police officers at the Event Center that I work for and it is just a great way to regulate and make sure and be proactive instead of reactive if something does happen.

Member Lay asked what is the occupancy load in the building. Mr. Stewart said there is no sign up and I haven't spoken to the Fire Department about getting a revised...since we did the cut down, when I put Mac Outlet in the space, I don't know if it has been revised. I don't think it has ever gotten to capacity.

Chairperson VanDerLeest said that area is becoming quite the entertainment district for Englewood. Have you spoken with any of the other business owners? Ms. Wharton replied that she has spoken with the owner of the Gothic and Moe's BBQ. I had talked to him previously when we first started helping and to get some feedback from him because obviously the Gothic is a great venue for the kind of age range that we would ultimately like to market to. They are very supportive. At first, it seemed like we were their competition but we are two different kinds of

venues. There is no reason why we can't be in communication and offer different things. Chairperson VanDerLeest asked did they talk to you about some of the problems that they see at their venue. Ms. Wharton said no, we didn't get into that discussion.

Chairperson VanDerLeest asked if anyone else had any other questions. No one did. Chairperson VanDerLeest said we seem to have exhausted our questions. Is there anything else you would like to present to us? This is your opportunity. Mr. Stewart said I don't think so. We are excited about the opportunity and I think we want to set a good tone. We want to work with law enforcement and set a good tone for the neighborhood. It's to everyone's benefit to have this reopen. I appreciate your time.

Ms. Wharton said if you have ever been into Table Steaks, it is a great establishment. Most people think of dive bars when they think of pool halls but this is actually a great establishment. It is very nice. It is very applicable for anybody to come into. We are really excited to bring this venue...It is great venue to have in Englewood. I really love this community, and I would love nothing more than to benefit and generate some more business. We want to be more involved. We want to support local businesses. That could help get this economy into a better place. I appreciate your time.

Chairperson VanDerLeest said I do have one other question. Is Bobby Brown working at all inside the company? Ms. Wharton said no.

Member Wilmoth asked if Ms. Wharton is going to maintain her current job or are you going to be full time with Felt. Ms. Wharton replied full time with Felt. Until the place opened, I had to work to make a living and it was just a temporary thing for now.

Chairperson VanDerLeest said thank you.

Chairperson VanDerLeest asked if there was anyone here to speak in favor of this liquor license application. There was no one besides the applicant and the manager. Chairperson VanDerLeest asked if there was anyone here to speak in protest of this liquor license application. There was no one. She asked if there was anybody on the board who feels like we need to go into Executive Session.

MEMBER BUCHANAN MOVED, AND MEMBER LAY SECONDED, TO GO INTO EXECUTIVE SESSION.

Vote Results:

Ayes:	Members Buchanan, Lay, VanDerLeest, Wilmoth
Nays:	None
Absent:	Member Ostmeyer

The motion carried and the Authority recessed into Executive Session.

Recessed at 7:44 p.m.

Reconvened at 8:18 p.m.

Roll Call

Present:	Members Buchanan, Lay, VanDerLeest, Wilmoth
Absent:	Member Ostmeyer

A quorum was present.

Also Present:	Assistant City Attorney Comer Deputy City Clerk Bush City Clerk Ellis
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MEMBER WILMOTH MOVED, AND MEMBER LAY SECONDED, TO APPROVE THE APPLICATION FOR A NEW HOTEL/RESTAURANT LIQUOR LICENSE FOR FELT, INC., 101 W. FLOYD AVE., ENGLEWOOD, COLORADO, 80110.

Vote Results: Ayes: Members Buchanan, Lay, VanDerLeest, Wilmoth
Nays: None
Absent: Member Ostmeyer

The motion carried and the application was approved.

Chairperson VanDerLeest said congratulations. Upon completion of the vote, we need to state our reasons why we voted the way we did.

Member Lay said I think the establishment is going to be a good place. It has been in the past. I was close to not voting for it because you didn't seem to approach this with a real whole-hearted effort. I wish you well. I hope you make a buck or two on it.

Member Buchanan said I voted in favor. I think you met your burden. You showed the needs and desires exist in the community. I want to be clear. This is something that is serious and it is not just a rubber stamp that we do for these applications. This was not the easiest vote for me. We take this very seriously and we do pay attention to the licensees in town. We do have problems brought to us. I just encourage you to live up to the words that you both spoke to us today: Joseph, you said you wanted to set a tone for the neighborhood and Antoinette, you said you wanted to be proactive instead of reactive. I wanted to remind you of that. I wish you the best with this. I'll leave it at that. Thank you.

Member Wilmoth said you came in with a lot of negativity. We heard the previous owner. I have to say that I didn't think you came in very serious. Other establishments have come in with a lot more diplomacy than you did. We do take this very seriously. I had a hard time voting also. I live very close to this establishment and pass it twice a day, everyday. I can see what is happening there. As a retired teacher, I am very concerned about our young people and making sure that they don't have the ability to get the liquor. I know that Englewood Schools are struggling and well below the schools of the surrounding areas. I hope that you are up to your word. I will assure you that I will visit periodically and watch to see that it contributes to our community like you stated. Thank you.

Chairperson VanDerLeest asked Joseph, do you have a target date for your opening. Mr. Stewart said from the audience that it depends upon when we can get the proper licenses; maybe mid-April. Chairperson VanDerLeest said I am really going to echo some of the sentiment that you have already heard. I think it is difficult for you residing in California and being fully invested in this company. It became very clear in your presentation; you don't seem 100% mentally ready for this challenge. I'll be very honest here. Ms. Wharton dug you out of a hole. She definitely helped you out here. She has a lot of thoughts and forethoughts as to how she wants to run this business. She definitely has some ideas that we thought sounded really good. With that being said, Ms. Wharton we would like to see you attend the TIPS training before the opening date. We highly recommend that you look into taking the class in Lakewood. It is free, convenient and we would strongly recommend and encourage that all of your employees also attend this training. You could get that information from Kerry. Ms. Wharton spoke for the audience and Chairperson VanDerLeest clarified that, that it is offered once a month but that the information flyer she has is not the same as attending the training class. Chairperson VanDerLeest said that I know that there is a liquor group that meets once a month but that this is not the same thing. That is generally for cops and I don't know if it is open to the public or not. Secondly, when you do attend the TIPS training, please send a copy of your completion certificate to Kerry. You may also want to keep copies of your staffs' completion certificates on file as well. Regarding the modification of premises that you discussed and turned into the Building Department, we would like a copy of it to see if it affects your licenses premises and we would like it before you receive

your licenses. So please be sure that we receive a copy of your modification of premises. Be aware that if you hire another manager, to replace Ms. Wharton, be certain that that paperwork comes to us first. We are not concerned about you hiring assistant managers, just the managers. We understand that you can't be there 24/7 and that you will be hiring additional managers and assistant managers; however, Ms. Wharton, your name is on the application as the manager and you will be our contact. If you should leave, Mr. Stewart should have the replacement information for the Change of Manager into our office promptly.

Chairperson VanDerLeest said so, again, congratulations. I look forward to coming into your establishment. I went into Table Steaks and I am hoping that you guys can potentially do better down there. It is a place that my family liked to go to, so good luck. If you have any concerns, please get with Kerry before anything happens. I also strongly encourage you to speak with the Englewood Police Department and become partners with them. Thank you.

MEMBER BUCHANAN MOVED, AND MEMBER LAY SECONDED, TO CLOSE THE PUBLIC HEARING FOR A NEW HOTEL/RESTAURANT LIQUOR LICENSE FOR FELT, Inc., 101 W. FLOYD AVE., ENGLEWOOD, COLORADO, 80110.

Vote Results: Ayes: Members Buchanan, Lay, VanDerLeest, Wilmoth
Nays: None
Absent: Member Ostmeyer

The motion carried and the public hearing was closed. No further discussion or questions will be entertained.

Chairperson VanDerLeest said thank you very much. Several Authority Members said thank you for coming in.

5. Citizen's Forum

There were no citizens present to address the Authority.

6. Counsel's Choice

Assistant City Attorney Comer did not have any matters to bring before the Authority.

7. Authority Members' Choice

None of the Authority Members had any matters to bring forward.

8. Clerk's Choice

Deputy Clerk Bush did not have any matters to bring before the Authority.

9. Adjournment

The meeting was adjourned at 8:26 p.m.

/s/ Kerry Bush, MMC
Deputy City Clerk

ENGLEWOOD LIQUOR LICENSING AUTHORITY
Telephone Poll
April 6, 2011

1. Consideration of Minutes

- a) Results of the minutes of the regular meeting of March 16, 2011.

Vote results:

Ayes: Members Buchanan, Lay, Ostmeier, VanDerLeest, Wilmoth

Nays: None

The minutes were approved.

2. Renewals

- | | |
|---|---|
| a) Chuck E Cheese's
1001 W. Hampden Ave. | Hotel/Restaurant Liquor License
Expires July 12, 2011 |
| b) The Copper Pot
508 E. Hampden Ave. | Hotel/Restaurant Liquor License
Expires May 06, 2011 |
| c) Englenook
3470 S. Broadway | Tavern Liquor License
Expires July 06, 2011 |
| d) Englewood Liquors
3531 S. Logan St. | Retail Liquor Store Liquor License
Expires June 21, 2011 |

Vote results:

Ayes: Members Buchanan, Lay, Ostmeier, VanDerLeest, Wilmoth

Nays: None

The renewals were approved.

3. Special Event Permit

- a) Greater Englewood Chamber of Commerce
June 25, 2011 7:00 a.m. - 12:00 a.m.
June 26, 2011 12:00 p.m. - 10:00 p.m.
3405 S. Broadway, 3417 S. Broadway, 30 Englewood Pkwy.,
3434 S. Acoma St., 3442 S. Acoma St.

Vote results:

Ayes: Members Buchanan, Lay, Ostmeier, VanDerLeest, Wilmoth

Nays: None

The special event permit was temporarily approved for the Greater Englewood Chamber of Commerce, pending the ten (10) day posting of the property and with the public hearing date of April 20, 2011, which will be vacated if no written protests to the issuance of the permit are received by the City Clerk, during the ten-day posting. If no protests are received, the permit will be approved with the April 20, 2011 date. Neighborhood boundaries are set at: Yale Avenue to the north, Oxford Avenue to the south, Clarkson Street to the east and Kalamath Street to the west.

- b) Museum of Outdoor Arts
June 25, 2011 5:00 p.m. - 9:00 p.m.
1000 Englewood Parkway

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth
Nays: None

The special event permit was temporarily approved for the Greater Englewood Chamber of Commerce, pending the ten (10) day posting of the property and with the public hearing date of April 20, 2011, which will be vacated if no written protests to the issuance of the permit are received by the City Clerk, during the ten-day posting. If no protests are received, the permit will be approved with the April 20, 2011 date. Neighborhood boundaries are set at: Yale Avenue to the north, Oxford Avenue to the south, Broadway to the east and Zuni Street to the west.

4. New Application for Beer/Wine Liquor License

- a) Off the Vine Inc.
Beer/Wine Liquor License
500 E. Hampden Ave.

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth
Nays: None

The application was accepted and the date for the public hearing will be on May 18, 2011 at 7:00 p.m. in City Council Chambers. The boundaries were set at: Amherst Avenue on the north, Oxford Avenue on the south, Lafayette Street on the east and Delaware Street on the west.

5. Transfer of Ownership and Temporary Permit

- a) Old Town Liquors Inc.
transferring from Old Town Liquors to Old Town Liquors Inc.
1215 E. Hampden Ave.

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth
Nays: None

The transfer of ownership and temporary permit was approved.

* * * * *

/s/ Kerry Bush, CMC
Deputy City Clerk



MINUTES March 8, 2011



1. Meeting Opening

The meeting was called to order at 6:30 p.m. in the City Council Conference Room. Vice Chair East presiding.

2. Introduction of New Members

Commissioners introduced themselves and welcomed the new members.

3. Roll Call

Present: Chris Brennan, Cyndi Bowie, Brett East, Justin Geissler, James Garnett, Jennifer Jones, Brittany Yepsen, Kaylene McCrum, Cate Townley

Absent/Excused: Susan Bayless, Candie Dalton, Jill Wilson, City Council Liaison



4. Approval of January 11, 2011 Minutes

Kaylene stated the Minutes should reflect her last name as "McCrum."

Motion: Approved the January 11, 2011 Minutes as amended. **Moved by** Jennifer Jones **Seconded by** Chris Brennan Motion carried.



5. Old Business

- *Garden Tour:* Commissioners interested in being on the sub-committee should email Brett. Brett will contact Susan to schedule a meeting. The plant sale will be discussed at the same meeting.



- *Arbor Day/Earth Day:* Trees will be distributed at Cushing Park on Saturday, April 16, 8 am. – noon. The Commission will assist in distributing trees and will also handout KEB bracelets and literature. On Friday, April 15, one volunteer is need to assist the fourth and fifth graders at Cherrelyn Elementary for their tree planting from 10 a.m. – noon. The Commission will also have bracelets to give away. Brittany volunteered.

- *Education Subcommittee:* The Commission discussed reforming the education sub-committee.
- *Composting/Bee Keeping Classes:* Kaylene stated a flyer regarding the bee keeping class is posted in the library. Audra will email the Commission with the deadlines for the next issue of the activity guide.



6. New Business

The Parks and Recreation Department thanked the Commission for their work on the garden. The annual appreciation luncheon is scheduled for Thursday, March 24, noon at the Recreation Center. Commissioners interested in attending the luncheon need to email Brett.



7. Elections

Motion: Elect Brett East as Chair **Moved by** Cyndi Bowie **Seconded by** Chris Brennan. Motion carried by unanimous vote.

Motion: Elect Kaylene McCrum as Vice Chair **Moved by** Brett East **Seconded by** Cate Townley. Motion carried by unanimous vote.



8. Staff's Choice

The Commission roster was circulated. Audra asked Commissioners to update their contact information if necessary. The Englewood Superintendent will do a short presentation at the April meeting.

9. Commissioner's Choice

- Cyndi explained "Google Docs." It was the consensus of the Commission to use Google Docs.
- Cate asked if the elementary schools participated in the KAB poster contest. Other Commissioners did not know; Cate will investigate.
- Kaylene will contact the Parks and Recreation Department regarding the *Vanishing of the Bee* movie.

10. Adjourn

The meeting adjourned at 7:10 p.m.

Digitally signed by Nancy Fenton
DN: cn=Nancy Fenton, o=City of Englewood, ou=Community
Development, email=nfenton@englewoodgov.org, c=US
Date: 2011.04.13 12:00:57 -06'00'

Nancy Fenton, Transcriber



Englewood Public Library Board

1000 Englewood Parkway, Englewood, CO 80110
303-762-2572 303-783-6890 FAX www.engagewoodgov.org



MINUTES Englewood Public Library Board March 8, 2011

Call To Order/Roll Call

Library Board Chair, Mark Adams called the meeting of the Englewood Public Library Board to order at 7:00 p.m.

PRESENT: Mark Adams, Tom Kelly, Michael Buchanan, Karen Pilgrim, Julie Grazulis, Stephanie McNutt, Philippe Ernwein, Yvonne Russell, Randy Penn (Council Member), Vicki Howard (School Board Member), Brianna Carey (Youth Member)

ABSENT: Stephanie Cogeos (excused).

Also Present: Dorothy Hargrove, Director and Deb Parker, Recording Secretary.

11 - 02 That the minutes of the meeting of January 11, 2011 be approved as written.

Moved by: Ms. Pilgrim

Seconded by: Ms. Russell

The Motion passed unanimously.

Friends of the Library

Please review the reverse of the Agenda for Friends events and news.

Monthly Statistical and Financial Reports

Mr. Adams asked that Ms. Hargrove explain the change in the Monthly Statistical Report. The current WiFi reporting procedure is being looked at to see about getting a clearer report than currently available.

Other Old Business

None at this time

New Business

Library Board Chair's Report

Mr. Adams thanked the Board members again for their efforts and time with volunteering. Many of the members volunteer in various other groups and activities. He thanked them for the effect on the community as a whole.

Library Director's Report

Ms. Hargrove thanked the members also for the community and the Board's warm welcome. She explained the proposal for a security guard is still on the table and a decision will be made shortly. She shared a rough draft of planning that she will be setting forth. Ms. Hargrove asked that members share questions and concerns. Discussion ensued. She will be forwarding policies and procedures for review over the next few months for the Boards' review. Ms. Hargrove shared that the library has added 500 electronic titles from the Gutenberg Project for free and we will be increasing this as time evolves. She shared that the library will be working toward different marketing procedures for our materials including "power walls". Marketing will be a priority and so that the community will recognize our brand consistency.

Ms. Russell asked who handles questions about job skills and small business support. Ms. Hargrove shared that we have been working with Arapahoe/Douglas Works to provide these services. Also, the Reference staff have access to online and print information for our patrons.

The Friends of the Library will be holding a Spring Book Sale on May 13 and 14. She asked for volunteers and buyers.

Other New Business

11 – 03 Election of the Chair and Vice Chair

Nomination for Chair

Ms. Russell motioned that Mark Adams to continue as Library Board Chair.

Mr. Buchanan seconded the motion.

The Motion passed unanimously.

Nomination for Vice Chair

Ms. Pilgrim motioned that Stephanie McNutt be named Library Board Vice Chair.

Mr. Adams seconded the motion.

The Motion passed unanimously.

Members' Choice

Mark Adams explained Members' Choice to the new members. He is honored to again be the Board Chair. He hopes to be a great asset to Ms. Hargrove and add value to her goals. He met a nice literary agent Saturday at the library event and she is interested in his manuscript. He thanked the library for programs like the writer's series, and looks forward to continued growth in this area. The family is continuing to do well.

Yvonne Russell shared a Persian rug sale will be coming in May. Let her know if you are interested?

Karen Pilgrim is working afternoons. She is excited that Spring is coming. She will be volunteering for the Author Open House, and looks forward to another successful event.

Philippe Ernwein invited everyone to a symposium at his school. The Denver Academy would like to

invite everyone. For information please go to their website, DenverAcademy.org Please let him know if you are interested in attending, and he will give you more details.

Tom Kelly leads a quiet life and is happy to be serving on the Library Board.

Brianna Carey loves her new job with Englewood Schools. She has decided on Environmental Chemistry as her new focus at Metro. She shared that she drove a stick shift for the first time.

Randy Penn welcomed the new members. He thanked Dorothy for putting things in order so quickly. He along with City Council and Directors staff are currently working on the 2011 and the 2012 budgets.

Stephanie McNutt thanked the Board for appointing her to the Vice Chair position. She hiked ten miles in Rocky Mountain National Park and loved it. She is still raising money for the Leukemia/Lymphoma Society. She is enjoying being a part of the Jane Austen Book Club.

Vicki Howard shared that there is a letter of intent for the sale of Flood Middle School. The budget at the School District is tough and they are going to have to dip into reserves a bit. The next Town Hall meeting will be in April. She asked that everyone please come and hear about the plans and goals for the entire school district. These changes will all take time and the passing of a Bond, but there are hopes. The Reading Plus program is a success and the kids are working with the computers to move up several levels just since January. On a personal note, Joe still has not decided where he will be going to school next year.

Dorothy Hargrove shared that we have added the access to the reading program through the schools on our website. The Superintendent will be meeting with the Board in the near future, so stay tuned.

Julie Grazulis' daughter is pregnant again and will be bringing home her second son. She and her daughter worked out 1 and ½ hours a day while Julie visited and she will try to keep up on this. Her daughter at BYU is traveling with school and working hard to build her skills for her future plans

Deb Parker shared that she is enjoying the changes at the Library and looking forward to what will happen next. She shared that there is a renewed energy and excitement in the staff.

Michael Buchanan is pleased to meet the new members and Dorothy. He looks forward to what the Library Board will be able to do to assist Ms. Hargrove meet her goals for the Library.

Mark also thanked the library for hosting the Trish Downing program last month. He is enjoying the direction that programming has been taking.

Library Board Chair, Mark Adams adjourned the meeting of the Englewood Public Library Board at 7:58pm.



**BOARD OF ADJUSTMENT AND APPEALS
MINUTES
MARCH 9, 2011**

1. Call to Order

The regular meeting of the Englewood Board of Adjustment and Appeals was called to order at 7:00 p.m. in the Englewood City Council Chambers, Chair Green presiding.

2. Roll Call

Present: Carson Green, Jordan May, David Pittinos, Sue Purdy, Angela Schmitz, Assistant City Attorney Nancy Reid, Brook Bell, Planner II

Absent/Excused: John W. Smith, III, David Spreccace, Marcie O'Brien



Chair Green stated there were five members present; therefore, four affirmative votes are required to grant a variance or appeal.

Chair Green stated that the Board of Adjustment and Appeals is empowered to grant or deny variances by Part III, Section 60 of the Englewood City Charter. Variances granted by the Board are subject to a 30-day appeal period. Variances are effective at the end of the appeal period. Building permits for construction associated with an approved variance will not be issued until the appeal period is ended. Building permits must be obtained and construction begun within 180 days of the variance's effective date.

Chair Green set forth parameters for the hearing: The case will be introduced; applicants will present their request and reasons the variance should be granted; proponents will be given an opportunity to speak; opponents will address the Board; and then staff will address the Board. Staff will give a preliminary overview of the variance before testimony is taken.



3. Englewood Superintendent

Brian Ewert, Superintendent of Englewood Schools, addressed the Board regarding a proposed bond issue. He presented a PowerPoint slideshow and highlighted the following:

- Contract received and under review for Flood Middle School.
- The current economy and its impact on the school budget, decline in pupil count, safety issues and age and condition of current facilities.

- 70% of current students are qualified as living in poverty.
- Board approved a 5 - 10 year plan.
- District will apply for an \$8,000,000 grant to be matched by the District. Money to be used for renovation of Englewood Middle School.
- Potential impact of a bond/mill levy increase on the local taxpayer.
- Architect's drawing of what a combined middle and high school might look like.



4. Public Hearing:

Case #VAR2011-002

David R. and Alice K. Philip

3159 South University Boulevard

Chair Green declared the public hearing open, stating he had proof of posting and publication. He introduced the case by stating the applicants are requesting a variance to encroach 2.5 feet into the required 7 foot south side setback for a length of 30 lineal feet to construct a one-story addition. This is a variance to Table 16-6-1.1 of the Englewood Municipal Code.

Brook Bell, Planner II, was sworn in. Mr. Bell provided an overview of the property utilizing PowerPoint slides. The property is zoned R-1-A; the majority of the lots are 9,000 square feet or larger. Neighbor notifications were received from the north, south, and the west; none of those neighbors objected to the variance request.

A previous variance was granted on the property in 2001 to encroach the same distance into the 7 foot setback to enclose a covered patio. The current case would maintain the same south line of the building. The existing house is approximately 1,645 square feet; the proposed addition is 420 square feet.

David Philip, 3159 South University Boulevard, was sworn in. Mr. Philip testified that his in-laws are elderly, need assistance, and will be moving in with he and his wife. The only viable option to add the addition was on the south. Mr. Philip explained why other options did not work - utilities, easements, access to the garage, etc.

The side setback has changed since their house was built in 1955. If the addition were shifted to meet the setback, they would lose visibility to the backyard from their dining room. It would also make a complicated roofline transition.

Mr. Philip stated there is heavy opposition in the neighborhood against adding a second story. The other issue is his wife is handicapped and with the medical needs of his in-laws, maneuvering stairs is not a good option.

Answering questions from the Board, Mr. Philip approximately 14 feet is needed to have an accessible hallway and bathroom. The applicant reviewed the flow of the home and addition for the Board.

Mr. Philip testified the addition is a necessity to accommodate the needs of his family. After reviewing all the designs and options with his architect, the presented design is the only one that works with the existing house.

Chair Green stated he drove by the property; there is a fence so the addition will not be very visible from the street. He inquired about the trees; Mr. Philip responded that the trees are on the neighbor's property. There is a total of 18 feet between his house and the neighbor's house. The house currently has three bedrooms. Further, they have a high functioning autistic adult child who lives with them as well.



Mr. Bell stated the request was reviewed by seven City departments. Even with the addition, the property still meets lot coverage requirements.

There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record and closed the public hearing.

MOTION: THAT CASE VAR2011-002, 3159 SOUTH UNIVERSITY BOULEVARD, BE GRANTED A VARIANCE TO ENCROACH 2.5 FEET INTO THE REQUIRED 7 FOOT SOUTH SIDE SETBACK FOR A LENGTH OF 30 LINEAL FEET TO CONSTRUCT A ONE-STORY ADDITION. THIS IS A VARIANCE TO TABLE 16-6-1.1 OF THE ENGLEWOOD MUNICIPAL CODE. **MOVED BY ANGELA SCHMITZ SECONDED BY JORDAN MAY**

Chair Green stated this case is "what variances are for." The addition follows the existing line of the building. It is within the intent of the zone district. The existing neighborhood is not going to be negatively impacted; it cannot be seen from the street. The neighbors support the variance. It is not self-imposed because the house was built before the current setback was enacted.

Mr. May stated the applicant did a great job detailing why this option was the best that fit his circumstances and the variance was a necessity rather than a convenience. The neighbor to the south wrote a comment: "*We have absolutely no issues with this addition.*" Presumably that is the neighbor that would be most impacted. This variance will promote health and safety and comply with the Building Codes because it is a necessity for the family.

Ms. Purdy stated the house is located within Hampden Hills which has HOA covenants prohibiting a second story.

Ms. Reid stated covenants are a private agreement between a homeowner and the neighborhood association. The Board cannot use covenants as a basis for granting a variance. It does not excuse the four criteria.

With no further discussion, the secretary polled the members' votes.

Ms. Schmitz, Ms. Purdy, Mr. May, and Mr. Pittinos voted yes.

Chair Green voted yes. The existing house was constructed in 1955. All permits were obtained and approved at that time. The addition will follow the existing building line; it will not have a negative affect on the surrounding properties. It would be a hardship to deal with the unusual roofline and unusual flow to relocate the addition. It is within the intent of the zone district regulations to secure public health, safety and welfare. It will improve the property by adding an addition that is handicapped accessible. It will not negatively impact the use or development of the adjacent conforming property. It will only be visible to one property and that homeowner strongly supports the variance. There will be 18 feet between the structures. It is not a self-imposed difficulty or hardship because the existing structure was built in conformance to the Codes in existence in 1955. The applicant is maintaining the foundation and roof lines.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5.)
Yes: Carson Green, David Pittinos, Sue Purdy, Jordan May, Angela Schmitz

The Chair instructed the applicant to contact staff for any additional or necessary information.



CASE VAR2011-003

John Krauklis

2701 South Pennsylvania Street

Chair Green declared the public hearing open, stating he had proof of publication; however, the property was not posted. The case will be continued to April 13, 2011. There was no objection to continuing the case.



5. Approval of Minutes

February 9, 2011

Motion: APPROVE THE FEBRUARY 9, 2011 MINUTES AS WRITTEN. **Moved by** Sue Purdy **Seconded by** Angela Schmitz

Vote: Motion carried by unanimous vote (summary: Yes =5).
Yes: Carson Green, Sue Purdy, David Pittinos, Angela Schmitz, Jordan May

6. Findings of Fact

Case #VAR2011-001, All Recycling

Motion: APPROVE FINDINGS OF FACT IN CASE #VAR2011-001, ALL RECYCLING, INC., AS WRITTEN. **Moved by** Angela Schmitz **Seconded by** Sue Purdy

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).
Yes: Carson Green, Sue Purdy, David Pittinos, Angela Schmitz , David Spreccace



7. Staff's Choice

Staff had nothing further.

8. Attorney's Choice

Ms. Reid clarified the Board's role with regards to neighborhood covenants. Discussion ensued regarding covenants.

9. Board Member's Choice

The Board had nothing further.

10. Adjourn

The Board had nothing further. The meeting adjourned at 8:30 p.m.

Digitally signed by Nancy Fenton
DN: cn=Nancy Fenton, o=City of Englewood, ou=Community
Development, email=nfenton@englewoodgov.org, c=US
Date: 2011.04.14 09:38:37 -06'00'

Nancy G. Fenton, Recording Secretary

ALLIANCE FOR COMMERCE IN ENGLEWOOD
MARCH 10, 2011

I. CALL TO ORDER



The regular meeting of the Alliance for Commerce in Englewood (ACE) was called to order at 11:40 a.m. in the City Council Conference Room of the Englewood Civic Center, Chair Sarconi presiding.

Present: Lonborg, Vasilas, Schalk, Sarconi, Champion, Calonder, Knoth, Weinberger

Absent: None

Also present: Joe Jefferson, City Council Liaison
Colleen Mello, Englewood Chamber of Commerce
Per Karlqvist, Brookridge Eyecare
Jason D. Whyte, First Commercial Bank

Staff present: Alan White, Community Development Director
Darren Hollingsworth, Economic Development Coordinator
Dorothy Hargrove, Director of Englewood Public Library

APPROVAL OF MINUTES

February 10, 2011



Chair Sarconi stated that the Minutes of February 10, 2011 were to be considered for approval. It was determined there was a quorum. Chair Sarconi asked if there were any changes or adjustments to the Minutes. There were none.

Mr. Vasilas moved:

Ms. Lonborg seconded: THE MINUTES OF FEBRUARY 10, 2011 BE APPROVED AS WRITTEN.

The motion carried unanimously.



INTRODUCTION OF GUESTS

Mr. Jason Whyte, Ms. Dorothy Hargrove and Mr. Per Karlqvist introduced themselves.

II. ACE BUSINESS



PRIORITIZE 2011 GOALS

Top priority for 2011 will be to review current Community Development programs for business, suggest new ones and discuss incentives.

Chair Sarconi asked each member to bring an example of an incentive to the table next month to discuss. She also asked Staff to research what other cities of similar size to Englewood are doing in the way of incentives.

The Medical Marijuana update discussion was tabled until summer after State and City regulations take effect.

MONTHLY ECONOMIC DEVELOPMENT REPORT FORMAT



The members found the Economic Development Report very informative. Mr. Hollingsworth distributed two pages from the City's financial report that the Mayor suggested be included in each next month's packet.

III. PUBLIC COMMENT



There was no public comment.

IV. COMMENTS & EVENTS

CHAMBER OF COMMERCE



Ms. Mello provided an update on Chamber events. The annual Gala will be held on April 19th. The Student Recognition awards and Duck Race will be held in May. Englewood Parkway cannot be closed for events to be held in conjunction with the concert series. The Chamber will continue to work on events than can be held in the circle drive by the fountain.

BID COMMENTS



Mr. Vasilas provided an update on BID events. The marketing company continues to work on the new logo and name, South Broadway Mile. The new brochure and website should be completed in April.

The Eats and Beats summer event will be held on June 25, 2011. The event will run from 12:00 p.m. to 10:00 p.m. One band has been hired, there will be no admission fee, and liquor/beer may be served. Several sponsorship opportunities are available and volunteers are needed to help with the event. He encouraged everyone on ACE to sign up to help.

STAFF COMMENTS



Director White asked ACE if the current meeting times work for them or if they would prefer another time. They opted to keep the meeting time as is.

Director White noted that the usual meeting room will not be available for the April 14th meeting. Staff will look at finding an alternate date and/or location for the April meeting.

CITY COUNCIL COMMENTS



Mr. Jefferson provided an update on City Council items. He discussed the proposed PUD Amendments for Englewood Estates by Habitat for Humanity and the proposed charter school at Lucent Boulevard and C-470.

ACE COMMENTS



Ms. Lonborg announced she was resigning from ACE effective immediately. She has accepted a new position with another hospital and will be leaving Englewood. Everyone thanked her for her service.

V. UPCOMING ACE BUSINESS



- a. The next meetings discussion will focus on incentives.

No further business was brought forth for consideration. The meeting was adjourned at 12:54 p.m.

Barbara Krecklow, Recording Secretary

**CITY OF ENGLEWOOD
CODE ENFORCEMENT ADVISORY COMMITTEE
Minutes of the Regular Meeting of
March 16, 2011**

I. CALL TO ORDER

The meeting of the Englewood Code Enforcement Advisory Committee was called to order at 6:32 p.m. by Chair Mosman.

Roll Call

Present: Chair Mosman, Members Bayless, Berger, Hart, Wilson, and Alternate Member Skinner.

Absent: Members Becker and Hinger.

A quorum of the Committee was present.

Ex-Officio Members Present: Council Liaison Gillit, and Staff Liaisons Flaherty and Commander Condrey.

Absent: Council Liaison McCaslin and Staff Liaison Tim Englert.

II. ENGLEWOOD PUBLIC SCHOOL PRESENTATION

Englewood Public School Superintendant Brian Ewert presented a power point on long range plans for the Englewood School District. Questions and answers followed.

III. APPROVAL OF MINUTES

A motion was made and seconded to approve the minutes of the special meeting on February 16, 2011. There being no changes, the minutes were approved as submitted.

IV. PUBLIC OPEN FORUM

Gary Selby stated that the City needs to enforce what's already written in the Englewood Municipal Code concerning RVs and trailers. The code doesn't need to be rewritten; we just need compliance.

Edward and Charlotte Rogers stated that residents of the City should not be forced into using offsite storage for their recreational vehicles and trailers. He suggests the City issue permits with an applicable fee to allow parking on residential property. This would also put money in City coffers.

V. UNFINISHED BUSINESS

Off-Road Vehicles/Recreational Vehicles/Trailers: Regulations and Enforcement

The Committee reviewed the March 11, 2011 memorandum from Commander Condrey and Sergeant Englert on proposed changes to the Off-Road and Recreational Vehicles ordinance. Staff Liaison Flaherty advised that Council Bill No. 79, Series of 2008, relating to hard surface standards and commercial vehicle weight was not forwarded to City Council at that time as Council chose not to bring it forward. In this bill, the definition of a hard surface was concrete, asphalt, brick pavers, or similar alternate materials approved by the City; it did not include gravel. Discussion ensued.

- 11-6-1: Parking/Storage Regulations in All Districts
- 11-6-2: Parking/Storage Regulations for Residential Districts
- 15-9-1: Inoperable Motor Vehicles
- 15-9-2: Vehicles: Off-Road (ORV) and Trailers

VI. CODE ENFORCEMENT REPORT

Commander Condrey and the Committee discussed Code Enforcement activity.

VII. NEW BUSINESS

There was no discussion of new business.

VIII. TOPICS FOR FUTURE MEETINGS

- Off-Road Vehicles/Recreational Vehicles/Trailers: Regulations and Enforcement

IX. ADJOURNMENT

There being no further business, the meeting adjourned at 8:18 p.m. A subcommittee meeting will held April 13, 2011. A special meeting of the committee will be held April 20, 2011. The next regular meeting will be May 18, 2011.

Submitted by Susan Wertz, Recording Secretary

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
April 5, 2011**

Minutes and audio are available at:
<http://www.englewoodgov.org/Index.aspx?page=152>

I. CALL TO ORDER



The regular meeting of the City Planning and Zoning Commission was called to order at 7:03 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Knoth presiding.

Present: Roth, King, Welker, Knoth, Fish, Calonder, Brick
Kinton (alternate) entered 7:25

Absent: Bleile, Krieger

Staff: John Voboril, Long Range Planner
Nancy Reid, Assistant City Attorney

II. APPROVAL OF MINUTES

March 22, 2011



Mr. Fish moved:

Mr. King seconded: TO APPROVE THE March 22, 2011 MINUTES

Chair Knoth asked if there were any modifications or corrections.

There were none.

AYES: Roth, Knoth, Fish, King, Calonder

NAYS: None

ABSTAIN: Brick, Welker

ABSENT: Bleile, Krieger

Motion carried.

III. STUDY SESSION



MEDICAL DISTRICT PHASE II

Mr. Voboril presented a slide show on Sub-area 3 and Sub-area 5. Sub-area 3 maximum office square footage was revisited. Other topics in Sub-area 3 included maximum lot coverage, floor area ratio, driveway locations and minimum lot area. Sub-area 5 topics included retail and office. Mr. Voboril also reviewed stakeholder comments and goals for Sub-area 5.

Conclusions:

Sub-Area 3

Maximum Office Square Footage

- Verify square footage of the medical office building located at 799 E. Hampden Avenue
- Consensus: limit buildings to 30,000 square feet, back-up information requested.

Maximum Lot Coverage

- Consensus: leave as proposed

Floor Area Ratio

- Consensus: eliminate this section from the Code

Driveway Locations – multi-unit buildings with 4 or more units and non-residential buildings

- Consensus: remove this section from the Medical District only at this time
- Revisit this section regarding other zoning districts at a later date

Minimum Lot Area

- Consensus: Commission was more concerned about parking than number of units
- Revisit this section after more information has been obtained

Sub-Area 5

Retail

- Consensus: keep retail along Highway 285
- Consensus: conversion of homes to retail use is appropriate

- Consensus: lift restrictions on square footage in area, revisit at a later date

Office

- Consensus: conversion of homes to office use is appropriate

IV. PUBLIC FORUM



There was no public in attendance.

V. DIRECTOR'S CHOICE



Director White was not in attendance.

VI. STAFF'S CHOICE



Mr. Voboril had nothing further for the Commission.

VII. ATTORNEY'S CHOICE



Ms. Reid had nothing further for the Commission.

VIII. COMMISSIONER'S CHOICE



Chair Knoth reviewed upcoming meeting topics:

April 19: Sign Code Amendments Study Session
May 3: Medical District Phase II, Sub-Area 5 Study Session

Mr. Calonder said for the sake of the Commission getting things accomplished, we have to try and limit what is said to move things forward. He said he feels some things just get pounded.

Mr. Brick asked if anything has been done regarding adding a youth member to the Commission. Chair Knoth said it has not been discussed to date.

The meeting adjourned at 8:40 p.m.

Barbara Krecklow, Recording Secretary