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# *Council Newsletter*

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## **CITY MANAGER'S NOTES**

**April 6, 2011**

### **Upcoming Council Meetings**

City Council will meet on **Monday, April 11, 2011**. An Executive Session will begin at 6:00 p.m. in the City Council Conference Room. The Study Session will begin at 6:30 p.m. in the Community Room. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available in the City Council Conference Room at 5:30 p.m.

The next City Council meeting will be **Monday, April 18, 2011**.

### **Informative Memoranda**

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release announcing the Five Finalists for the Englewood Police Chief.
2. "Englewood Eats & Beats" hits the streets, June 25, 2011.
3. Letter expressing appreciation for assistance from Englewood Firefighter Nieto.
4. Memorandum concerning the Project Update.
5. Memorandum concerning the Fire Department Monthly Summary, March 2011.
6. Municipal Court Quarterly Statistics, 1<sup>st</sup> Quarter, 2011.
7. Calendar of Events.
8. Tentative Study Session Topics.
9. Minutes from the Planning and Zoning Commission meeting of March 22, 2011.



# C I T Y O F E N G L E W O O D

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## News Release

**For Immediate Release:** April 5, 2011  
**Media Contact:** Michael Flaherty, Deputy City Manager  
303-762-2314

### Englewood Announces Five Finalists for Police Chief

**Englewood, CO:** The Englewood Police Chief search has been narrowed to five candidates. The selected candidate will replace current Police Chief Tom Vandermee, who is scheduled to retire on May 6, 2011, after 38 years of service with the City of Englewood. The candidates are listed alphabetically as follows:

- John Collins – Currently Deputy Chief of Police of Englewood, Colorado.
- Gary Creager – Currently Deputy Chief of Police of Arvada, Colorado.
- Sean Kane – Currently a Captain with the Los Angeles, California Police Department
- James Lorentz – Currently a Division Commander with the Wheat Ridge, Colorado Police Department
- Troy Smith – Currently a Deputy Chief of Police with the Grand Junction, Colorado Police Department.

City Manager Gary Sears said, “We are extremely pleased with our final list of candidates. After a careful initial selection process by City staff and our consultants, I am confident that these five candidates are all highly qualified and each possesses the necessary skills and attitude to become Englewood’s next Chief of Police.

In January, the City’s secured the services of KRW Associates, a Colorado-based executive recruitment and organizational consulting firm to assist with the selection process. A brochure and candidate invitations were circulated in various law enforcement publications and the position was advertised nationally. The consultants have held meetings with city management, City Council and Englewood Police Department personnel to secure input on selection criteria. An initial field of 66 candidates was winnowed to 14 through a review of qualifications by KRW and the City Human Resources Department. The consultants and City management further narrowed the field to five finalists after intensive telephone interviews and reference checks.

The five finalists are scheduled to participate in the next phase of the selection process with a Community reception on Wednesday, April 13 at the Civic Center Community Room from 4:30 p.m. to 6:00 p.m. The following day, candidates will be interviewed by three panels, comprised respectively of community leaders, City department directors and a representative cross-section of Police Department employees. The final stage of the selection process will include individual interviews with City Manager Sears.



MUSIC/EVENT CALENDAR LISTING  
APRIL 4, 2011

MEDIA CONTACT: Christina Brickley  
[christina@c5mediacomm.com](mailto:christina@c5mediacomm.com)  
303.718.7709

**“ENGLEWOOD EATS & BEATS” HITS THE STREETS  
ON THE SOUTH BROADWAY MILE!**  
*NEW Music, Food and Entertainment Event Set for June 25, 2011*

**WHAT:** A music event as authentic as the neighborhood where it will be held, *Englewood Eats & Beats* is a new summer outdoor concert featuring **Nathaniel Rateliff** and The Samples, Mr. Right, Della, Pigeon Port as well as a host of additional bands set to entertain on The South Broadway Mile this June! A free event, *Englewood Eats & Beats* will feature live music, bites and meals for a range of taste buds and cool beverages from a few of our favorite local breweries and wineries. And, with more than 150 surrounding retailers and restaurants offering free parking--a new summer tradition is born.

**WHEN:** Saturday, June 25, 2011, Noon to 10 p.m.

**WHERE:** Hosted on the S. Broadway Mile, Downtown Englewood, Colo.  
• Enter the event location on Englewood Pkwy. between Acoma and S. Broadway (behind Acoustic Music Revival, 3445 S. Broadway, Englewood)

**COST:** *Free Admission*  
Food and beverage available for purchase (ID check required at tents serving alcohol)

**WHAT ELSE:**

- *Free event* parking is available on S. Broadway and around the S. Broadway Mile event space, please visit [www.thesouthbroadwaymile.com](http://www.thesouthbroadwaymile.com) for parking information.
- *Englewood Eats & Beats* is a signature event of The South Broadway Mile! The South Broadway Mile is the retail district located on South Broadway between Yale Ave. and Hampden in Englewood, Colo. For more information on additional area events, *Englewood East & Beats* sponsorship and volunteer opportunities, please visit [www.thesouthbroadwaymile.com](http://www.thesouthbroadwaymile.com).
- For more information on headlining musicians visit [www.nathanielrateliff.com](http://www.nathanielrateliff.com) and [www.thesamples.com](http://www.thesamples.com). Band/musician photos available for media use (e-mail: [nicolejarman@gmail.com](mailto:nicolejarman@gmail.com)).

**PARTNERS:** Thank you to the *Englewood Eats & Beats* partners for starting a new Colorado summer tradition.

To the Englewood Fire Department

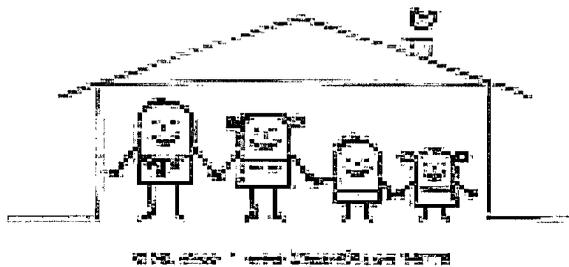
It is with great respect that we would like to thank Mr. Wes Nieto for helping to save our home on Saturday Feb 26<sup>th</sup> 2011. Our home had caught fire due to a faulty electrical outlet while we were not home. Mr. Nieto and our neighbor after seeing the smoke went into immediate action to put the fire out and contact the Centennial Cunningham Fire Department. The Cunningham Fire Department on seen had stated that the damage would have been severe and probable home loss if the fire was not put out as fast as it was. They also stated that we were very lucky that Wes reacted as he did. Because of Mr. Nieto's courageous fast acting efforts, our home was saved. We have four animals that were saved that night as well.

Our family has learned so many valuable lessons from this terrible event. This is something that we would have never expected to happen to us. I think that we all take for granted sometimes the job that you guys do every day to keep us safe. We now have much more respect and great honor for what you guys do every day. We also feel very proud to have Mr. Nieto as our neighbor and would like to thank the Englewood Fire Department for having such a dedicated and highly skilled individual on your team. We feel safer knowing that Mr. Nieto and all of your team s are out there keeping us safe!

Sincerely and with great honor,

Thank you Mr. Nieto and the Englewood Fire Department

Karyn and Dave Sprout



# MEMORANDUM



**TO:** Gary Sears, City Manager

**THROUGH:** Rick Kahm, Director of Public Works ✓

**FROM:** David Henderson, Engineering/Capital Projects Administrator ✓

**DATE:** April 7, 2011

**SUBJECT:** PROJECT UPDATES –Security Camera Project, Xcel Energy Projects, Denver S. Broadway Improvements, Concrete Utility Program 2011, Safety Services Generator Project, Belleview Park Scorer’s Shed, City Radio System, Street Maintenance Projects 2011, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

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## SECURITY CAMERA PROJECT

Site reviews for the security camera project are schedule for the week of April 11 with the consultant, Chuck Kaffine. These site reviews will allow him to compile all details of each site. Technical staff from IT will also accompany Chuck to help understand the needs from a technical perspective.

## XCEL ENERGY PROJECTS

Xcel submitted a permit application to upgrade power lines on Dartmouth Ave. between Fox and Broadway, and for the alleys east of 2900-3000 S. Broadway. Two of the poles on Dartmouth will be replaced along with all of the poles in the two alleys. New wire and arms will be installed. Public Works is requiring, as conditions of the permit, that businesses and residents be notified of the schedule and scope of the project. Staff will provide copies of the notifications to City Council when received.

## DENVER S. BROADWAY IMPROVEMENTS

The City of Denver expects to begin construction on S. Broadway, between Wesley and Yale, next week. Public Works met with representatives from the City of Denver and their contractor, Concrete Works of Colorado. Improvements to the Yale intersection will require temporary transitions on the Englewood side. We are reviewing the contractor’s traffic control plan.

Information about the Denver project can be seen at the following website:

[http://www.denvergov.org/ProjectsInProgress/SouthBroadwayWesleytoYale/tabid/434078/Default.a](http://www.denvergov.org/ProjectsInProgress/SouthBroadwayWesleytoYale/tabid/434078/Default.aspx)

SPX

## CONCRETE UTILITY 2011

Concrete inspectors continued the process of identifying concrete in need of repair to be included in the 2011 Concrete Utility Program. Staff continues marking, with pink arrows, the limits of removal at those locations. Any questions regarding this work should be directed to the Concrete Utility 303-762-2360 or [concreteutility@englewoodgov.org](mailto:concreteutility@englewoodgov.org). Bids for the 2011 Program were opened on March 31<sup>st</sup>. Staff expects to present a motion to award a contract at the April 18<sup>th</sup> Council meeting.

## SAFETY SERVICES GENERATOR PROJECT

City Council approved a Bill for an Ordinance to accept a FEMA “Assistance to Firefighters Grant”. This grant includes the purchase and installation of a 200KW generator. Contracts were executed and a notice to proceed has been issued. **The contractor will apply for a building permit this week.**

## BELLEVIEW PARK SCORER’S SHED

Construction of the new scorer’s building is substantially complete. Xcel Energy is replacing the transformer. Asphalt patching and paving will follow Xcel Energy’s work.

**CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK**

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

**STREET MAINTENANCE PROJECTS 2011**

The Street Division continued cutting and patching potholes. Overgrown trees in alleys are being trimmed. Cracks will be poured as weather and time allow.

**CITYCENTER SITE DEVELOPMENT**

*Alexan East and West Parcels*

438 residential units. Alexan's occupancy level for January, 2011 is 93.8%. Commercial uses: Let It Bead, Curves for Women, State Farm, Cuttin' It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, and CityCenter Community. Mile High Coffee has closed and a new tenant, **Solid Grounds, is expected to open in its place on April 9<sup>th</sup>. Lifetime Family Practice moved into 861 Englewood Parkway last week.**

*Parkway Retail / Office Buildings*

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, and SB Clark Companies.

*Bally's Building*

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

*Retail South of the Parkway*

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

*Gold Mine Pad*

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps. Browncow has closed.

*CityCenter Site*

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

*Wal Mart Expansion*

**Wal Mart's contractor continued construction of a 10,488 square foot addition to the east side of the store. The contractor is in the process of constructing a new centered entrance on the south side of the building.** The project will eliminate the tire/auto section and add square footage for groceries.

*Bradley Station Environmental*

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

**ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)**

*PA-84 West*

Construction for TT of Denver is temporarily on hold. **The owner has closed on his new construction loan and expects work to resume within 1 to 3 weeks. Completion is anticipated by September, 2011.**

*PA-85 (RTD site)*

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

*PA-85 (Benjamin Franklin Charter School)*

**The Benjamin Franklin Charter School anticipates a ground breaking on Saturday, April 9<sup>th</sup>, at 10:30 a.m. Construction is expected to begin the week of April 11<sup>th</sup> with completion (and school beginning) by mid-August, 2011.**

## AIR QUALITY/ENERGY SAVING PROJECTS

### Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.55 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

### Hybrid Vehicle Purchase

The City of Englewood applied for a grant through the Regional Air Quality Commission for funding of hybrid vehicle technology. Two units that have met the replacement criteria for 2011 and will be replaced with Ford Escape hybrid vehicles. The total cost of these vehicles is within the budgeted replacement amount designated for these units, and if the grant is successful, the additional cost of the hybrid technology will be deposited back into the CERF fund.

### “Green” Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now “single-streaming” waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

### Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.



C I T Y O F E N G L E W O O D  
F I R E D E P A R T M E N T

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***MEMORANDUM***

**TO:** Mayor Woodward and Members of City Council  
**THROUGH:** City Manager Gary Sears  
**FROM:** Fire Chief Mike Pattarozzi  
**DATE:** April 4, 2011  
**SUBJECT:** March 2011 Fire Department Monthly Summary

Attached is the monthly summary for March, 2011. The Fire Department responded to 306 calls for service during March. In 2010, the Fire Department responded to 337 calls during the same time period. Year to date, The Fire Department has responded to 1,010 calls for service, compared to 912 calls in 2010 for the same period.

During the month of March, Fire Department personnel completed 87 primary inspections and 9 follow-up inspections. The total square footage inspected was 514,933.

During the month of March, Fire Department personnel completed 1,146 staff hours of training.

# Incident Response Summary for Englewood Fire Rescue

For period 03/01/2011 Through 03/31/2011

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
<b>Fires</b>			
Structure fire not involving an enclosed building	1	0	1
Passenger vehicle fire	1	0	1
Brush, or brush and grass mixture fire	2	0	2
Outside rubbish, trash or waste fire	1	0	1
Dumpster or other outside trash receptacle fire	1	0	1
	<b>6</b>	<b>0</b>	<b>6</b>
<b>EMS</b>			
Emergency medical incident	206	1	207
Vehicle accident with injuries	10	1	11
Lift Assist	12	0	12
	<b>228</b>	<b>2</b>	<b>230</b>
<b>Alarms</b>			
False call (other than a fire alarm)	1	0	1
False Medical Alarm	1	0	1
Fire alarm system malfunction, no fire	3	0	3
Fire alarm sounded due to dust, lack of maintenance, or similar cause	2	0	2
Carbon monoxide (CO) detector activation due to malfunction	2	0	2
Unintentional transmission of alarm, other	5	0	5
Sprinkler activation, no fire - unintentional	1	0	1
Alarm system activation (no fire), unintentional	2	0	2
	<b>17</b>	<b>0</b>	<b>17</b>
<b>Other</b>			
Gasoline or other flammable liquid spill	2	0	2
Carbon monoxide incident	1	0	1
Power line down	1	0	1
Arcing, shorted electrical equipment	1	0	1
Vehicle accident, non-injury	2	0	2
Public service assistance, other	2	1	3
Assist police or other governmental agency	0	2	2
Blood Draw	10	0	10
Public Education - Residential	1	0	1
Public Education - Business	2	0	2
Car seat check	9	0	9
Dispatched & cancelled en route	4	0	4
Smoke or odor investigation, no fire	3	0	3
Steam, vapor, fog or dust thought to be smoke	1	0	1
EMS call, party transported by non-fire agency	3	0	3
Fire alarm sounded due to cooking or burnt food	5	0	5

# Incident Response Summary for Englewood Fire Rescue

For period 03/01/2011 Through 03/31/2011

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
<b>Other</b>			
Citizen complaint	1	0	1
Damaged/Lost Equipment	2	0	2
	50	3	53
<b>Grand Totals</b>	301	5	306

**ENGLEWOOD MUNICIPAL COURT  
2011  
QUARTERLY STATISTICS**

	1st Qtr 2010	1st Qtr 2011	Difference	% Change	YTD 2010	YTD 2011	Difference	% Change
<b>FILINGS</b>								
Criminal	608	536	-72	-12%	608	536	-72	-12%
(Domestic Viol)*	41	37	-4	-10%	41	37	-4	-10%
Traffic Infractions	2518	2072	-446	-18%	2518	2072	-446	-18%
Traffic Offenses	462	346	-116	-25%	462	346	-116	-25%
Parking	1837	1486	-351	-19%	1837	1486	-351	-19%
<b>TOTAL</b>	<b>5425</b>	<b>4440</b>	<b>-985</b>	<b>-18%</b>	<b>5425</b>	<b>4440</b>	<b>-985</b>	<b>-18%</b>
<b>HEARINGS</b>								
Video Arrn's	124	118	-6	-5%	124	118	-6	-5%
Juv Arrn's	172	110	-62	-36%	172	110	-62	-36%
Other Arrn's	817	596	-221	-27%	817	596	-221	-27%
Court Pre Trials	941	890	-51	-5%	941	890	-51	-5%
Jury Pre Trials	68	74	6	9%	68	74	6	9%
Court Trials Set	28	18	-10	-36%	28	18	-10	-36%
Jury Trials Set	7	3	-4	-57%	7	3	-4	-57%
Comm Service Juv	0	0	0	0%	0	0	0	0%
Probation	69	58	-11	-16%	69	58	-11	-16%
Deferred Pros	60	52	-8	-13%	60	52	-8	-13%
Def Judgment	145	170	25	17%	145	170	25	17%
Conditional Stay	192	260	68	35%	192	260	68	35%
Stays	356	265	-91	-26%	356	265	-91	-26%
All Other Hearings	474	504	30	6%	474	504	30	6%
<b>TOTAL</b>	<b>3453</b>	<b>3118</b>	<b>-335</b>	<b>-10%</b>	<b>3453</b>	<b>3118</b>	<b>-335</b>	<b>-10%</b>
<b>WARRANTS / DEFAULTS</b>								
Bench	169	184	15	9%	169	184	15	9%
Execution	59	96	37	63%	59	96	37	63%
Default Judgments	288	233	-55	-19%	288	233	-55	-19%
<b>TOTAL</b>	<b>516</b>	<b>513</b>	<b>-3</b>	<b>-1%</b>	<b>516</b>	<b>513</b>	<b>-3</b>	<b>-1%</b>
<b>REVENUES</b>								
VBLC	\$1,300.00	\$1,220.00	-\$80.00	-6%	\$1,300.00	\$1,220.00	-\$80.00	-6%
Ct. Fines	\$96,961.09	\$86,599.00	-\$10,362.09	-11%	\$96,961.09	\$86,599.00	-\$10,362.09	-11%
Parking	\$35,365.00	\$27,425.00	-\$7,940.00	-22%	\$35,365.00	\$27,425.00	-\$7,940.00	-22%
VB Fines	\$269,328.00	\$214,540.00	-\$54,788.00	-20%	\$269,328.00	\$214,540.00	-\$54,788.00	-20%
Costs	\$37,576.97	\$31,310.65	-\$6,266.32	-17%	\$37,576.97	\$31,310.65	-\$6,266.32	-17%
Prob, DJH, DP	\$13,290.00	\$13,450.00	\$160.00	1%	\$13,290.00	\$13,450.00	\$160.00	1%
Witness	\$98.22	\$0.00	-\$98.22	-100%	\$98.22	\$0.00	-\$98.22	-100%
Bond Forfeitures	\$225.00	\$1,010.00	\$785.00	349%	\$225.00	\$1,010.00	\$785.00	349%
OJWC	\$6,135.00	\$4,935.00	-\$1,200.00	-20%	\$6,135.00	\$4,935.00	-\$1,200.00	-20%
Jury	\$20.00	\$0.00	-\$20.00	-100%	\$20.00	\$0.00	-\$20.00	-100%
Success	\$449.00	\$145.00	-\$304.00	-68%	\$449.00	\$145.00	-\$304.00	-68%
Community Service	\$13.00	\$35.00	\$22.00	169%	\$13.00	\$35.00	\$22.00	169%
DUI's	\$5,491.11	\$6,081.82	\$590.71	11%	\$5,491.11	\$6,081.82	\$590.71	11%
<b>TOTAL</b>	<b>\$466,252.39</b>	<b>\$386,751.47</b>	<b>-\$79,500.92</b>	<b>-17%</b>	<b>\$466,252.39</b>	<b>\$386,751.47</b>	<b>-\$79,500.92</b>	<b>-17%</b>

\*(Domestic Violence included in Criminal total)

**CITY OF ENGLEWOOD  
2011 CALENDAR OF EVENTS**



Mon., Apr. 11	6:00 p.m.	Executive Session, City Council Conference Room
	6:30 p.m.	City Council Study Session, Community Room
Tues., Apr. 12	5:00 p.m.	Water and Sewer Board, Community Dev. Conf. Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed, Apr. 13	<b>Cancelled</b>	Urban Renewal Authority
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. Apr. 14	11:30 a.m.	Alliance for Commerce in Englewood Committee, Library's Anderson Room
	5:30 p.m.	Parks & Recreation Commission, Broken Tee Englewood Golf Course, 2101 West Oxford Avenue
Mon., Apr. 18	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Apr. 19	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., Apr. 20	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., Apr. 25	6:00 p.m.	City Council Study Session, Community Room
Mon., May 2	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., May 3	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., May 4	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., May 9	6:00 p.m.	Citizen of the Year Celebration, Malley Center

Tues., May 10	4:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Dev. Conf. Rm.
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., May 11	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. May 12	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	3:00 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	4:00 p.m.	Firefighters Pension Board, Public Works Conference Room
	5:30 p.m.	Parks & Recreation Commission, Malley Senior Recreation Center, 3380 South Lincoln Street
	6:30 p.m.	Transportation Advisory Committee, City Council Conf. Rm.
Mon., May 16	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., May 17	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., May 18	6:30 p.m.	Code Enforcement Advisory Committee Meeting, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., May 23	6:00 p.m.	City Council Study Session, Community Room
<b>Mon., May 30</b>		<b>City Hall Closed – Memorial Day</b>
Wed., June 1	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., June 6	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers

**TENTATIVE**

**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**



April 18	Study Session & Regular Meeting Duncan Building/All Souls Lease Extension Financial Report
April 25	Study Session South Metro Drug Task Force Funding Information 2012 Budget
May 2	Study Session & Regular Meeting MOA 2010 Annual Report Code Enforcement Adv. Committee/RV's & Off-Road Vehicles Discussion of Board/Commission Reappointments
May 9	Study Session Citizen of the Year Celebration – Malley Center
May 16	Study Session & Regular Meeting 2010 CAFR Presentation Financial Report
May 23	Study Session
May 30	No Meeting Scheduled – Memorial Day Holiday
June 6	Study Session & Regular Meeting
June 13	Study Session Board and Commission Interviews
June 20	Study Session & Regular Meeting Financial Report
June 27	Study Session
July 5	Study Session & Regular Meeting – Tuesday
July 11	Study Session
July 18	Study Session & Regular Meeting Financial Report & 6 Month Budget Review
July 25	Study Session

August 1	Study Session & Regular Meeting
August 8	Study Session Board and Commission Appreciation Night @ Pirates Cove
August 15	Study Session & Regular Meeting Financial Report
August 22	Study Session
August 29	No Meeting Scheduled – 5 <sup>th</sup> Monday
September 6	Study Session & Regular Meeting – Tuesday
September 10	Saturday Budget Workshop
September 12	Study Session
September 19	Study Session & Regular Meeting Financial Report
September 26	Study Session
October 3	Study Session & Regular Meeting
October 10	Study Session
October 17	Study Session & Regular Meeting Financial Report

### **FUTURE STUDY SESSION TOPICS**

Historic Preservation  
 Unrelated Persons per Household  
 Inclusive Cities  
 BID Liaison  
 Informing Citizens  
 PLACE Discussion  
 Sign Code  
 Civility  
 ACE role in business initiatives  
 Water Court cases  
 Citizen Notification Process

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
March 22, 2011**

**Minutes and audio are available at:**

<http://www.englewoodgov.org/Index.aspx?page=152>

**I. CALL TO ORDER**



The regular meeting of the City Planning and Zoning Commission was called to order at 7:02 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Knoth presiding.

Present: Bleile, Roth, King, Knoth, Fish, Calonder  
Kinton (alternate)

Absent: Brick, Welker (both excused), Krieger (unexcused)

Staff: Tricia Langon, Senior Planner  
Nancy Reid, Assistant City Attorney

**II. APPROVAL OF MINUTES**

March 8, 2011

Mr. Roth moved:

Mr. Bleile seconded: TO APPROVE THE MARCH 8, 2011 MINUTES

Chair Knoth asked if there were any modifications or corrections. Mr. King noted a correction on page 2.

AYES: Bleile, Roth, Knoth, King, Calonder

NAYS: None

ABSTAIN: Fish

ABSENT: Brick, Welker, Krieger

Motion carried.



Mr. Roth moved:

Mr. Bleile seconded: TO APPROVE THE FINDINGS OF FACT FOR CASE  
#2009-04 MEDICAL MARIJUANA AMENDMENTS

Chair Knoth asked if there were any modifications or corrections.

There were none.

AYES: Bleile, Roth, Knoth, King, Calonder  
NAYS: None  
ABSTAIN: Fish  
ABSENT: Brick, Welker, Krieger

Motion carried.

### **III. STUDY SESSION**



#### **Sign Code Amendments**

Ms. Langon presented an overview of previous Council directives regarding banners, murals, new technologies, portable temporary signs, South Broadway sign area, signs in the public right-of-way and the use of the "Street Graphic" model. She also reviewed Sign Regulation Principles.

The proposed outline of the Ordinance consists of the following sections:

- Administration
- Exempt Signs (not subject to Permit)
- Prohibited Signs and Prohibitions
- Street Graphic Concept
- Standards by District
- Standards for Specific Sign Types
- Sign Measurement

The discussion centered on the first section of the outline, Administration. Nonconforming signs were also discussed.

The Commission reviewed prohibited signs. The consensus was to prohibit the following:

- Strobes
- Billboards
- Any sign that imitates or resembles an official traffic control device or signal
- Third party signs
- Wheeled advertising devices

Conclusion:

- The Commission reviewed the list of City Council directives and overall view of the amendments.
- The Commission went into detail discussing the Administration section.
- The Commission directed Staff to move forward on those areas determined to be work areas.
- The Commission requested Ms. Langon bring back picture examples of different types of signs to future meetings.
- The Commission preferred the wording inactive signs rather than abandoned signs.

**IV. PUBLIC FORUM**



Mr. Doug Cohen stated he was very pleased with tonight's discussion.

**V. DIRECTOR'S CHOICE**



Director White was not in attendance.

**VI. STAFF'S CHOICE**



Ms. Langon stated the April 5<sup>th</sup> meeting will be a Medical District Phase II study session and the Sign Code Amendments will again be the topic for the April 19<sup>th</sup> study session.

**VII. ATTORNEY'S CHOICE**



Ms. Reid had nothing further to report.

**VIII. COMMISSIONER'S CHOICE**



Chair Knoth stated he would like to see more permanent signage rather than temporary signage.

The meeting adjourned at 8:47 p.m.

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Barbara Krecklow, Recording Secretary