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# *Council Newsletter*

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## **CITY MANAGER'S NOTES March 31, 2011**

### **Upcoming Council Meetings**

City Council will meet on **Monday, April 4, 2011**. The Study Session will begin at 6:30 p.m. in the Community Room. The Regular Meeting will begin at 7:30 pm. in Council Chambers. The agendas are attached. Sandwiches will be available in the City Council Conference Room at 6:00 p.m.

The next City Council meeting will be **Monday, April 11, 2011**.

### **Informative Memoranda**

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Tri-Cities Meeting, April 1<sup>st</sup> Agenda.
2. DRCOG Course on April 7<sup>th</sup> and Workshop on April 12<sup>th</sup>.
3. Memorandum concerning the Project Update.
4. Memorandum providing an NSP Update.
5. Calendar of Events.
6. Tentative Study Session Topics.
7. Minutes and E-Poll from the Transportation Advisory Committee meeting of March 10, 2011.



City of Englewood

## **TRI-CITIES MEETING AGENDA**

**Friday, April 1, 2010**

**Broken Tee Golf Course  
2101 West Oxford Avenue  
7:30 A.M.**

1. Continental Breakfast.
2. South Santa Fe Drive Update/issues.
3. South Platte River update/issues.
4. Epic Spring Clean-up Event.
5. Household Hazardous Waste Program.
6. Adjournment (by 9:00 a.m.)



## **PUBLIC PARTICIPATION FOR ELECTED OFFICIALS AND DECISION MAKERS**

DRCOG, through the International Association for Public Participation, offers a free course from 1-4 p.m. April 7 for elected officials and other decision makers to learn how to get the best value from public process. The session will cover:

- How to integrate public participation into an overall project plan;
- Costs and benefits of public participation;
- When and why to involve the public in an organizational decision;
- The importance of both the decision being made and the promise to the public about their involvement in the process; and
- An overview of what the decision maker should know about the public participation practitioner's role.

There is no fee to attend the workshop, but you must register to reserve a seat. Please contact Suzi Walker at 303-480-6730 or [swalker@drcog.org](mailto:swalker@drcog.org).

## **DRCOG, CENSUS BUREAU HOST WORKSHOP APRIL 12**

DRCOG and the Census Bureau Partnership and Data Services section host an April 12 workshop on "The Keys to your Community's Future: Accessing Census Data Products Effectively." The event will be held from 9 a.m. to 3 p.m. at DRCOG.

The goal is to help policy makers and staff get on board with The New American FactFinder in time for the release of 2010 Census data this year. Participants can expect to learn about Colorado's 2010 Census campaign, data release schedule and how to navigate census.gov in order to provide data essential to metro Denver communities.

Program highlights include:

- Update of Colorado's 2010 Census and the data release schedule
- Changing needs/changing data: ACS basics
- Understanding ACS multi-year estimates
- ACS 3-and 5-year period estimates
- ACS data products
- The New American FactFinder Tool
- Quarterly workforce indicators, Industry Focus, hot reports and other data releases

There is no fee to attend this workshop, but please register to attend with Louis Pino at 303-480-6781 or [lpino@drcog.org](mailto:lpino@drcog.org).

# MEMORANDUM



**TO:** Gary Sears, City Manager ✓  
**THROUGH:** Rick Kahm, Director of Public Works ✓  
**FROM:** David Henderson, Engineering/Capital Projects Administrator ✓  
**DATE:** March 31, 2011  
**SUBJECT:** PROJECT UPDATES –Concrete Utility Program 2011, Safety Services Generator Project, Belleview Park Scorer’s Shed, City Radio System, Street Maintenance Projects 2011, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

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## CONCRETE UTILITY 2011

Concrete inspectors continued the process of identifying concrete in need of repair to be included in the 2011 Concrete Utility Program. Staff is in the process of marking, with pink arrows, the limits of removal at those locations. Any questions regarding this work should be directed to the Concrete Utility 303-762-2360 or [concreteutility@englewoodgov.org](mailto:concreteutility@englewoodgov.org). Bids for the 2011 Program were opened on March 31<sup>st</sup>. Staff expects to present a motion to award a contract at the April 18<sup>th</sup> Council meeting.

## SAFETY SERVICES GENERATOR PROJECT

City Council approved a Bill for an Ordinance to accept a FEMA “Assistance to Firefighters Grant”. This grant includes the purchase and installation of a 200KW generator. Staff is working with the contractor and electrical engineer to explore potential cost savings (value engineering). **Contracts were executed and a notice to proceed has been issued.**

## BELLEVIEW PARK SCORER’S SHED

On Thursday, February 10, 2011, bids were received for the Belleview Park Demolition of Existing and Construction of New Score Shed. The low bidder was CFW solutions of Arvada. **Demolition of the old building is complete and construction of the new scorer’s building continued.** The scope of this project includes the demolition of the existing score shed, and the construction of a new single level score shed directly behind the backstop, modeled after the two sheds recently installed at the Rockies Field. Also included is the installation of new electrical equipment, including the Musco control link system. The Musco control link system provides park staff greater control of the field lighting, including the ability to schedule the lights remotely, which provides energy savings. This project should minimally impact park patrons.

## CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

## STREET MAINTENANCE PROJECTS 2011

The Street Division continued cutting and patching potholes. Overgrown trees in alleys are being trimmed. Cracks will be poured as weather and time allow.

## CITYCENTER SITE DEVELOPMENT

### Alexan East and West Parcels

438 residential units. Alexan’s occupancy level for January, 2011 is 93.8%. Commercial uses: Let It Bead, Curves for Women, State Farm, Cuttin’It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, and CityCenter Community. **Mile High Coffee has closed and a new tenant, Solid Grounds, is expected to open in its place on April 4<sup>th</sup>.**

### Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, and SB Clark Companies.

### Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

### Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

### Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps. Browncow has closed.

### CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

### Wal Mart Expansion

**Wal Mart's contractor continued construction of a 10,488 square foot addition to the east side of the store. The contractor is in the process of constructing a new centered entrance on the south side of the building.** The project will eliminate the tire/auto section and add square footage for groceries.

### Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

### **ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)**

#### PA-84 West

Construction for TT of Denver is temporarily on hold. EMRF continues to receive monthly draws against the deposit.

#### PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

### **AIR QUALITY/ENERGY SAVING PROJECTS**

#### Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.55 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

#### Hybrid Vehicle Purchase

The City of Englewood applied for a grant through the Regional Air Quality Commission for funding of hybrid vehicle technology. Two units that have met the replacement criteria for 2011 and will be replaced with Ford Escape hybrid vehicles. The total cost of these vehicles is within the budgeted replacement amount designated for these units, and if the grant is successful, the additional cost of the hybrid technology will be deposited back into the CERF fund.

#### "Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. Public Works is in the process of exploring Single Stream Recycling at the Servicenter facility. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

#### Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.



M E M O R A N D U M  
C O M M U N I T Y D E V E L O P M E N T

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TO: Mayor and City Council

THRU: Gary Sears, City Manager

FROM: Alan White, Community Development Director ✓

DATE: March 31, 2011

RE: NSP Update

Attached is an update of the status of houses acquired through the Neighborhood Stabilization Program.



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# KELLER WILLIAMS®

R E A L T Y

## 4819 S Delaware St -

Status: **Sold**                      Dec. 15, 2010  
Sale price \$210,000.00

## 2335 W Baltic Pl

Status: **Under Contract**                      scheduled to close April 28 2011

## 4681 S Decatur St-

Status: **Active**                      List date: Oct. 12, 2010  
Listed Price \$79,950.00

Total Showings:                      9  
Showings Oct. – Dec. 2010                      2                      1 offer by an investor  
Showings Jan – Feb. 8, 2011                      4  
Showings Feb – March 31                      3

Had an interested buyer .

## 2010 W Baltic Pl

Status: **Active**                      List date: Oct. 18, 2010  
Listed Price \$141,900.00

Total Showings:                      6  
Showings Oct – Dec. 2010                      2  
Showings Jan-Feb 2011                      0  
Showings Feb –March 31                      4

Some interest by 1 buyer (It's top on their list) but not ready to present offer



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# KELLER WILLIAMS®

R E A L T Y

## 2198 W Adriatic Pl

Status: **Under contract – closing 3/31/2011**

List date: Oct. 12, 2010

Sale Price \$153,000.00

Total Showings: 15

Oct. –Dec. 2010 11

Jan-Feb. 2011 4

## 2215 W Wesley Ave

Status: **Sold 3/25/2011**

List date Dec. 24, 2010

Sale Price \$110,000.00

Total Showings: 8

Jan.- Feb. 2011 8

All other properties are under construction and not yet on the market. It is anticipated that three of the remaining five homes will be finished within the next 30 – 45 days and will be available for sale at that time.

**CITY OF ENGLEWOOD  
2011 CALENDAR OF EVENTS**



Mon., Apr. 4	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Apr. 5	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., Apr. 6	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	<b>Cancelled</b>	Liquor Licensing Authority, Telephone Poll
Mon., Apr. 11	6:00 p.m.	City Council Study Session, Community Room
Tues., Apr. 12	5:00 p.m.	Water and Sewer Board, Community Dev. Conf. Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed, Apr. 13	6:30 p.m.	Urban Renewal Authority, Community Dev. Conf. Rm.
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. Apr. 14	11:30 a.m.	Alliance for Commerce in Englewood Committee, Library's Anderson Room
	5:30 p.m.	Parks & Recreation Commission, Broken Tee Englewood Golf Course, 2101 West Oxford Avenue
Mon., Apr. 18	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Apr. 19	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., Apr. 20	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., Apr. 25	6:00 p.m.	City Council Study Session, Community Room
Mon., May 2	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers

Tues., May 3	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., May 4	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., May 9	6:00 p.m.	Citizen of the Year Celebration, Malley Center
Tues., May 10	4:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., May 11	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. May 12	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	3:00 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	4:00 p.m.	Firefighters Pension Board, Public Works Conference Room
	5:30 p.m.	Parks & Recreation Commission, Malley Senior Recreation Center, 3380 South Lincoln Street
	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
Mon., May 16	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., May 17	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., May 18	6:30 p.m.	Code Enforcement Advisory Committee Meeting, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., May 23	6:00 p.m.	City Council Study Session, Community Room

**TENTATIVE**

**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**



April 11	Study Session Executive Session – Union Negotiations City-wide Retail Assessment City Manager's Administrative Policy/Use of City Mark
April 18	Study Session & Regular Meeting Duncan Building/All Souls Lease Extension Financial Report
April 25	Study Session South Metro Drug Task Force Funding Information 2012 Budget
May 2	Study Session & Regular Meeting MOA 2010 Annual Report Code Enforcement Adv. Committee/RV's & Off-Road Vehicles Discussion of Board/Commission Reappointments
May 9	Study Session Citizen of the Year Celebration – Malley Center
May 16	Study Session & Regular Meeting Financial Report
May 23	Study Session
May 30	No Meeting Scheduled – Memorial Day Holiday
June 6	Study Session & Regular Meeting
June 13	Study Session Board and Commission Interviews
June 20	Study Session & Regular Meeting Financial Report
June 27	Study Session
July 5	Study Session & Regular Meeting – Tuesday
July 11	Study Session

July 18	Study Session & Regular Meeting Financial Report & 6 Month Budget Review
July 25	Study Session
August 1	Study Session & Regular Meeting
August 8	Study Session Board and Commission Appreciation Night @ Pirates Cove
August 15	Study Session & Regular Meeting Financial Report
August 22	Study Session
August 29	No Meeting Scheduled – 5 <sup>th</sup> Monday
September 6	Study Session & Regular Meeting – Tuesday
September 10	Saturday Budget Workshop
September 12	Study Session
September 19	Study Session & Regular Meeting Financial Report
September 26	Study Session
October 3	Study Session & Regular Meeting
October 10	Study Session

### **FUTURE STUDY SESSION TOPICS**

Historic Preservation  
 Unrelated Persons per Household  
 Inclusive Cities  
 BID Liaison  
 Informing Citizens  
 PLACE Discussion  
 Sign Code  
 Civility  
 ACE role in business initiatives  
 Water Court cases  
 Citizen Notification Process

**ENGLEWOOD TRANSPORTATION ADVISORY COMMITTEE MEETING**

Minutes of March 10, 2011

 The regular bi-monthly meeting of the Englewood Transportation Advisory Committee was called to order by Chair Anderson at 6:33 p.m. in the City Council Conference Room, City of Englewood Civic Center. New Members Higginson and Smith were introduced and welcomed to the Committee.

**Roll Call.**

**Present: David Anderson, Andy Berger, Daryl Kinton, Kailei Higginson, Peter Smith, Randy Penn (Not voting), Rick Kahm, ex officio (Not voting).**

**Absent/Excused: None**

**Also Present: Ladd Vostry, Traffic Engineer  
Linda Wilks, Recording Secretary  
Sergeant Mike O'Connor**

A quorum was present.

 **Approval of Minutes**

Chair Anderson acknowledged email polls of January 24 and February 1, 2011 for approval of minutes for the meeting of January 13, 2011. The minutes were approved, as presented, by a majority vote from Committee Members Anderson, Berger, and Gregory.

Committee Member Kinton entered the meeting at 6:35 p.m.

 **Public Comment**

There were no visitors present.

 **Old Business**

In light of the recent approval by City Council of the ordinance regarding golf cars, under 50cc scooters, Segways, and "toys" on City streets, Chair Anderson inquired about any activity that may have since taken place regarding registration, etc. Sgt. O'Connor advised that one registration has been issued thus far. Brief discussion ensued regarding press coverage, rising gas prices/alternative modes of transportation, etc. Mr. Anderson added that he would like to update ETAC's web page with information regarding the Committee's involvement with this project, and also include a link to the Police Department Traffic Division's web site for application and inspection information.

 **New Business**

There were no items presented for discussion under New Business.



### **Director's Choice**

Director Kahm advised that staff expects delivery of two speed travelers yet this week, for which ETAC agreed, at the January meeting, to provide funding. Total purchase price for the two trailers came to \$30,280; \$13,000 will come from the Transportation Action Plan fund, and \$17,280 from the Transportation System Upgrade fund, both of which are Public Improvement Fund (PIF) accounts. Sgt. O'Connor said the current trailers are approximately 18 years old. There is a potential for a company, through the manufacturer, to purchase the old trailers and refurbish them for resale, or they could possibly be put out for auction. It was recommended that, if possible, monies from sale of the old trailers be returned to the PIF. Sgt. O'Connor said he places the units, weather permitting, at known reoccurring "hot spots", or in collaboration with Traffic Engineer Vostry to gather speed study information, or they are placed at the request of citizens or City Council. It was noted that the new units also have the capability of displaying customized messages for special events, street conditions, etc.

- Mr. Kahm briefly described the operation of the Traffic Engineering and Maintenance Division. With one technician and four maintenance workers, the division monitors 330,000 vehicle trips per day, maintains the City's street and traffic signage as well as flashers for all schools and 68 fully signalized intersections in Englewood. The Division also maintains Englewood's 9,000 street and traffic signs per year. In addition to City of Englewood signals, the Traffic Division manages and maintains traffic signals on U.S. 285. Traffic Engineer Vostry has been instrumental in working with DRCOG to coordinate traffic on Broadway from downtown Denver to Highlands Ranch. Chair Anderson requested that staff provide a tour for ETAC members of the traffic office at the May meeting. Brief discussion ensued.



### **Chairperson's Choice**

Chair Anderson discussed upcoming election of officers, held every two years, normally in March, however, with two new members, he suggested holding the election at the next meeting in May. Committee agreed.

Mr. Anderson reiterated his displeasure that City Council minutes are no longer transcribed. Council Liaison Penn noted that budget constraints have caused a number of City-wide reductions, including no longer transcribing Council minutes; recordings of all Council meetings, however, are on the City web page. Brief discussion ensued regarding the quality of those recordings.



### **Committee Members' Choice**

- Council Liaison Penn thanked Members Higginson and Smith for volunteering to serve on ETAC, and veteran members as well.

Mr. Penn reported that he has not recently attended the Rocky Mountain Rail Authority meetings, however, he plans to attend the upcoming meeting on April 1<sup>st</sup>. Mr. Penn explained, for benefit of new members, the function of the RMRA.

Mr. Penn talked briefly about DRCOG meetings, held the 3<sup>rd</sup> Wednesday of each month.

Mr. Penn suggested that traffic patrol may want to keep an eye on resulting traffic on Broadway in

Englewood when Denver begins their Broadway reconstruction just north of Yale Ave. in the spring. Ladd advised that Denver will also be installing a new traffic signal at the Broadway/Yale intersection during this reconstruction project.

Mr. Penn inquired if there has been a change in the amount of traffic in Englewood along S.H. 285 as a result of bridge reconstruction further west on 285. Director Kahm said he was not aware of any changes.

Mr. Penn, as a result of citizen inquiry, asked Sgt. O'Connor about continuous parking and crossing problems around some of Englewood's schools. Sgt. O'Connor discussed current and future plans to address this topic. Mr. Penn suggested that perhaps ETAC could discuss this matter at a future meeting.

Mr. Penn noted that 2011 and 2012 budget discussions continue.

- Committee Member Smith stated that, as an avid bicyclist, Englewood is one of the more bicycle friendly areas he has lived in. It was noted that a bike map is being prepared through the Community Development Department.
- Sgt. O'Connor reported that staff from Police Department Community Relations and the Traffic Unit are working with Swedish Trauma Services on the Back Seat Challenge, a national program to encourage parents to have their children in the back seats of vehicles until age 13. The program is being run through Englewood Schools, and will be followed up with a contest.

Sgt. O'Connor said Officer Taylor has prepared a "mini" grant through the Colorado Department of Transportation (CDOT) to conduct a motorcycle education safety class to be tied in with the community to discuss loud motorcycles, motorcycle safety, etc.

Sgt. O'Connor noted that the Police Department is working on a DUI enforcement education project and they expect to conduct some DUI saturations during the Summer.

Sgt. O'Connor reiterated that patrol officers are concentrating a great deal of their time at elementary schools talking to parents, issuing citations and warnings, educating, etc. in an effort to stress the importance of safety when dropping off and picking up children at school. No Parking signs have been installed at some locations. Brief discussion ensued regarding off-street loading and unloading, which is currently not available at Englewood Schools with the exception of Englewood Middle School.

Sgt. O'Connor noted the City web site, under the Police Department Traffic Division, contains a copy of the new ordinance addressing golf cars, under 50cc scooters, Segways, and "toys" along with a map of prohibited streets and other information. Brief discussion ensued. Chair Anderson said he will prepare some information for ETAC's web site.

- Committee Member Higginson said he's excited to be here and is looking forward to getting involved.
- Committee Member Kinton noted that signal video detection has been installed at some intersections in Englewood and asked Traffic Engineer Vostry to summarize for new Members Higginson and Smith. Mr. Vostry explained that, as funds are available, video detection is being installed at all signalized intersections, replacing the under pavement detection loops, to accommodate bicycles and lighter weight motorcycles/scooters that pull up to a red traffic signal. Director Kahm added that countdown pedestrian signals are now required by law when work is performed at intersections where they don't currently exist.

Mr. Kinton discussed some traffic related topics, i.e., schools effect on traffic, bicycle traffic, lack of



Englewood Transportation Advisory Committee

**EMAIL POLL**

**Approval of Minutes for Meeting of March 10, 2011**

On March 21, 2011, Recording Secretary Wilks conducted an email poll of committee members for approval of minutes for the regular bi-monthly ETAC meeting of March 10, 2011.

The minutes were unanimously approved as presented.

/s/  
Linda Wilks, Recording Secretary