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# *Council Newsletter*

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## **CITY MANAGER'S NOTES March 24, 2011**

### **Upcoming Council Meetings**

City Council will meet on **Monday, March 28, 2011**. The Study Session will begin at 6:00 p.m. in the Community Room. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available in the City Council Conference Room at 5:30 p.m.

The next City Council meeting will be **Monday, April 4, 2011**.

### **Informative Memoranda**

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release concerning Police Department launches downloadable traffic accident reports online.
2. Articles from *YourHub* concerning online accident reports and concrete inspection and repairs.
3. Memorandum concerning the Indian Gulch Fire.
4. Memorandum concerning the Project Update.
5. Calendar of Events.
6. Tentative Study Session Topics.
7. Minutes from the Planning and Zoning Commission meeting of March 8, 2011.

Leigh Ann Hoffhines

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**From:** Leigh Ann Hoffhines  
**Sent:** Friday, March 18, 2011 11:21 AM  
**To:** ; Tom Munds - Englewood Herald ( ;  
Villager - News Desk ( ; Daniel Smith ( ;  
**Cc:** Jeff Sanchez; Leigh Ann Hoffhines  
**Subject:** Englewood PD launches downloadable traffic accident reports



**City of Englewood, Colorado**  
**News Release**

**For Immediate Release:** March 18, 2011

**Media Contact:** Commander Jeff Sanchez, Englewood Police Department

**Phone:** 303-762-2494

**E-Mail:**

## **Englewood Police Department launches downloadable traffic accident reports online**

**Englewood, CO:** The Englewood Police Department recently launched a new online service to help make it more convenient for the public to obtain traffic accident reports. The service is the result of a partnership between the department and the Carfax Municipal Assistance Program. The system uses Docview, an Internet-based application, to place traffic accident reports online.

The system was developed to help law enforcement agencies manage traffic accident reports more efficiently and to make reports available to the public more quickly. The program, which comes at no cost to the department or the City of Englewood, is endorsed by the Colorado Association of Chiefs of Police and has already proven successful in several other jurisdictions.

The reports are available to the drivers involved in the accident and to the drivers' insurance companies. The reports can usually be retrieved within three business days after the accident. Docview charges a convenience fee of \$6 in addition to the Englewood Police Department's normal records fee of \$5. Citizens who do not wish to pay the convenience fee can still stop by the police station at 3615 South Elati Street in Englewood during regular business hours to obtain traffic accident reports.

For more information and to access the new system, visit the Englewood Police Department online at [www.Englewoodgov.org](http://www.Englewoodgov.org) (Inside City Hall).

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Your Hub.com  
3-24-11

## Englewood Police to offer online accident reports

By Daniel Smith  
*YourHub.com*

Need an accident report from Englewood Police? Now you can get it downloaded to your computer.

Police said as a result of a partnership with Carfax Municipal Assistance Program, an Internet-based application called Docview can make those traffic accident reports available online.

The program has proven successful in several other jurisdictions and is endorsed by

the Colorado Association of Chiefs of Police.

While the program doesn't cost Englewood anything, it involves an extra cost of \$6 to drivers or insurance companies for the convenience of getting the report online.

Reports are usually available within three business days after an accident is reported. The convenience fee is charged in addition to the normal police department records fee of \$5. Users will need the report number provided at the time of the accident by police and the date of the accident.

Residents can also still pay just the normal fee and pick up their reports in person at the police station, 3615 S. Elati St., during normal business hours.

For more information and to access the new system, go to [englewoodgov.org](http://englewoodgov.org) and click on Police Department under Inside City Hall listings.

Daniel Smith: 303-954-2671 or  
[smithd@yourhub.com](mailto:smithd@yourhub.com)

Your Hub.com  
3-24-11

## ENGLEWOOD

**City begins concrete inspections, repairs.** Englewood concrete inspectors are in the process of identifying damaged concrete throughout the community that will be repaired during this year's concrete utility program. The repairs are scheduled to begin mid-May and will continue throughout the summer and fall.

If you notice pink paint markings on the concrete, your property has been identified as being in need of repair. The contractor making the repairs will notify property owners 48 hours before the work starts and will provide any additional necessary information about the repairs.

If you have questions about the concrete utility or would like to have your concrete inspected, contact Englewood's concrete utility hotline at 303-762-2360 or by email at [concrete.utility@englewood.gov](mailto:concrete.utility@englewood.gov).

City of Englewood



C I T Y O F E N G L E W O O D  
F I R E D E P A R T M E N T

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***MEMORANDUM***

**TO:** Mayor Woodward and Members of City Council  
**THROUGH:** City Manager Gary Sears  
**FROM:** Fire Chief Michael Pattarozzi  
**DATE:** March 23, 2011  
**SUBJECT:** Indian Gulch Fire

On Tuesday, March 22, 2011, Englewood Fire received a request from the Colorado State Forest Service (CSFS) for assistance in fighting the Indian Gulch Fire, which is located just west of the town of Golden. Three of our firefighters are now working as a crew on an engine supplied by the CSFS. The firefighters are trained and have experience in wildland firefighting. All of the costs associated with this response will be reimbursed by CSFS, including overtime for backfill. The length of the deployment of our firefighters will be determined by the Incident Management Team on scene. I will keep you informed as information becomes available.

# MEMORANDUM



**TO:** Gary Sears, City Manager

**THROUGH:** Rick Kahm, Director of Public Works ✓

**FROM:** David Henderson, Engineering/Capital Projects Administrator ✓

**DATE:** March 24, 2011

**SUBJECT:** PROJECT UPDATES –Concrete Utility Program 2011, Safety Services Generator Project, Belleview Park Scorer’s Shed, City Radio System, Street Maintenance Projects 2011, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

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## CONCRETE UTILITY 2011

Concrete inspectors continued the process of identifying concrete in need of repair to be included in the 2011 Concrete Utility Program. Staff is in the process of marking, with pink arrows, the limits of removal at those locations. Any questions regarding this work should be directed to the Concrete Utility 303-762-2360 or [concreteutility@englewoodgov.org](mailto:concreteutility@englewoodgov.org).

## SAFETY SERVICES GENERATOR PROJECT

City Council approved a Bill for an Ordinance to accept a FEMA “Assistance to Firefighters Grant”. This grant includes the purchase and installation of a 200KW generator. Council approved a motion to award a contract to C.E. Power Systems on March 21<sup>st</sup>. Staff is working with the contractor and electrical engineer to explore potential cost savings (value engineering).

## BELLEVIEW PARK SCORER’S SHED

On Thursday, February 10, 2011, bids were received for the Belleview Park Demolition of Existing and Construction of New Score Shed. The low bidder was CFW solutions of Arvada. **Demolition of the old building is complete and the construction of the new scorer’s building is underway.** The scope of this project includes the demolition of the existing score shed, and the construction of a new single level score shed directly behind the backstop, modeled after the two sheds recently installed at the Rockies Field. Also included is the installation of new electrical equipment, including the Musco control link system. The Musco control link system provides park staff greater control of the field lighting, including the ability to schedule the lights remotely, which provides energy savings. This project should minimally impact park patrons.

## CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

## STREET MAINTENANCE PROJECTS 2011

The Street Division is cutting and patching potholes. Cracks will be poured as weather and time allow.

## CITYCENTER SITE DEVELOPMENT

### Alexan East and West Parcels

438 residential units. Alexan’s occupancy level for January, 2011 is 93.8%. Commercial uses: Mile High Coffee, Let It Bead, Curves for Women, State Farm, Cuttin’It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, and CityCenter Community.

### Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int’l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno’s, Miller/Weingarten, Air

Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, and SB Clark Companies.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps. Browncow has closed.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Wal Mart Expansion

**Wal Mart's contractor continued construction of a 10,488 square foot addition to the east side of the store. The contractor is in the process of constructing the new entrance in the middle of the building.** The project will eliminate the tire and auto section and add square footage for groceries.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

Construction for TT of Denver is temporarily on hold. EMRF continues to receive monthly draws against the deposit.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.55 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Diesel Retrofit

Retrofitting of our diesel powered vehicles is complete. Englewood is one of three municipalities in Colorado to meet the 2007 emissions standards for off-road vehicles.

Hybrid Vehicle Purchase

The City of Englewood applied for a grant through the Regional Air Quality Commission for funding of hybrid vehicle technology. Two units that have met the replacement criteria for 2011 and will be replaced with Ford Escape hybrid vehicles. The total cost of these vehicles is within the budgeted replacement amount designated for these units, and if the grant is successful, the additional cost of the hybrid technology will be deposited back into the CERF fund.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. Public Works is in the process of exploring Single Stream Recycling at the Servicenter facility. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

**CITY OF ENGLEWOOD  
2011 CALENDAR OF EVENTS**



Mon., Mar. 28	6:00 p.m.	City Council Study Session, Community Room
Mon., Apr. 4	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Apr. 5	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., Apr. 6	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
		<b>Cancelled</b> Liquor Licensing Authority, Telephone Poll
Mon., Apr. 11	6:00 p.m.	City Council Study Session, Community Room
Tues., Apr. 12	5:00 p.m.	Water and Sewer Board, Community Dev. Conf. Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed, Apr. 13	6:30 p.m.	Urban Renewal Authority, Community Dev. Conf. Rm.
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. Apr. 14	11:30 a.m.	Alliance for Commerce in Englewood Committee, Library's Anderson Room
	5:30 p.m.	Parks & Recreation Commission, Broken Tee Englewood Golf Course, 2101 West Oxford Avenue
Mon., Apr. 18	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Apr. 19	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., Apr. 20	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., Apr. 25	6:00 p.m.	City Council Study Session, Community Room
Mon., May 2	6:00 p.m.	City Council Study Session, Community Room

	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., May 3	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., May 4	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., May 9	6:00 p.m.	Citizen of the Year Celebration, Malley Center
Tues., May 10	4:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., May 11	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. May 12	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	3:00 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	4:00 p.m.	Firefighters Pension Board, Public Works Conference Room
	5:30 p.m.	Parks & Recreation Commission, Malley Senior Recreation Center, 3380 South Lincoln Street
	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
Mon., May 16	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., May 17	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., May 18	6:30 p.m.	Code Enforcement Advisory Committee Meeting, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers

**TENTATIVE**  
**STUDY SESSIONS TOPICS**  
**FOR ENGLEWOOD CITY COUNCIL**



April 4	Study Session & Regular Meeting South Metro Task Force Funding Information
April 11	Study Session Executive Session – Union Negotiations City Manager's Administrative Policy/Use of City Mark Financial Report
April 18	Study Session & Regular Meeting City-wide Retail Assessment
April 25	Study Session 2012 Budget
May 2	Study Session & Regular Meeting Code Enforcement Adv. Committee/RV's & Off-Road Vehicles Discussion of Board/Commission Reappointments
May 9	Study Session Citizen of the Year Celebration – Malley Center
May 16	Study Session & Regular Meeting Financial Report
May 23	Study Session
May 30	No Meeting Scheduled – Memorial Day Holiday
June 6	Study Session & Regular Meeting
June 13	Study Session Board and Commission Interviews
June 20	Study Session & Regular Meeting Financial Report
June 27	Study Session
July 5	Study Session & Regular Meeting – Tuesday
July 11	Study Session

July 18	Study Session & Regular Meeting Financial Report & 6 Month Budget Review
July 25	Study Session
August 1	Study Session & Regular Meeting
August 8	Study Session Board and Commission Appreciation Night @ Pirates Cove
August 15	Study Session & Regular Meeting Financial Report
August 22	Study Session
August 29	No Meeting Scheduled – 5 <sup>th</sup> Monday
September 6	Study Session & Regular Meeting – Tuesday
September 10	Saturday Budget Workshop
September 12	Study Session
September 19	Study Session & Regular Meeting Financial Report
September 26	Study Session
October 3	Study Session & Regular Meeting

### **FUTURE STUDY SESSION TOPICS**

Historic Preservation  
 Unrelated Persons per Household  
 Inclusive Cities  
 BID Liaison  
 Informing Citizens  
 PLACE Discussion  
 Sign Code  
 Civility  
 ACE role in business initiatives  
 Water Court cases  
 Citizen Notification Process

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
March 8, 2011**

**Minutes and audio are available at:  
<http://www.englewoodgov.org/Index.aspx?page=152>**

**I. CALL TO ORDER**



The regular meeting of the City Planning and Zoning Commission was called to order at 7:01 p.m. in the Council Chambers of the Englewood Civic Center, Chair Knoth presiding.

Present: Bleile, Roth, King, Welker, Knoth, Brick, Calonder  
Kinton (alternate)

Absent: Fish, Krieger

Staff: Alan White, Community Development Director  
Audra Kirk, Planner I  
Nancy Reid, Assistant City Attorney

**II. APPROVAL OF MINUTES**

February 23, 2011



Welker moved:

Bleile seconded: TO APPROVE THE FEBRUARY 23, 2011 MINUTES

Chair Knoth asked if there were any modifications or corrections.

There were none.

AYES: Bleile, Roth, Welker, Knoth, King, Brick, Calonder

NAYS: None

ABSTAIN: None

ABSENT: Fish, Krieger

Motion carried.

**III. BRIAN EWERT, SUPERINTENDENT OF ENGLEWOOD PUBLIC SCHOOLS**



Mr. Ewert addressed the Commission regarding the proposed bond issue. He presented a PowerPoint slideshow. Key points included:

- Contract received and under review on Flood Middle School.

- Discussed the current economy and its impact on the school budget, decline in pupil count, safety issues and age and condition of current facilities.
- 70% of current students are qualified as living in poverty.
- Board approved a 5 – 10 year plan.
- District will apply for an \$8,000,000 grant to be matched by the District. Money to be used for renovation of Englewood Middle School.
- Discussed potential impact of a bond/mill levy increase to the local taxpayer.
- Viewed architect's drawing of what a combined middle and high school might look like.

#### **IV. PUBLIC HEARING**

CASE #2009-04 Medical Marijuana Amendments



Roth moved:

Bleile seconded: TO OPEN THE PUBLIC HEARING

AYES: Bleile, Roth, Welker, Knoth, King, Brick, Calonder

NAYS: None

ABSTAIN: None

ABSENT: Fish, Krieger

Motion carried.

Ms. Kirk, Englewood City Planner I, was sworn in. She distributed two different distancing maps; one dated November 2010 and the other dated March of 2011. She provided background information on Medical Marijuana and reviewed the proposed amendments.

Director White was sworn in. He stated the spacing requirements are proposed to be included in Title 5, which is where all the business and liquor licensing is. The State regulations are patterned after the liquor licensing.

There was no public in attendance to testify.

Welker moved:

Bleile seconded: TO CLOSE THE PUBLIC HEARING

AYES: Bleile, Roth, Welker, Knoth, King, Brick, Calonder

NAYS: None

ABSTAIN: None

ABSENT: Fish

Motion carried.



Bleile moved:

Roth seconded: CASE #2009-04. AMENDMENTS TO TITLE 16: UNIFIED DEVELOPMENT CODE OF THE ENGLEWOOD MUNICIPAL CODE RELATED TO MEDICAL MARIJUANA BE RECOMMENDED AS PRESENTED FOR APPROVAL TO CITY COUNCIL WITH A FAVORABLE RECOMMENDATION FOR ADOPTION.



Conclusion:

- The Amendments provide for the health and welfare of persons who need medical marijuana for pain and other medical issues while at the same time looking after the safety and general welfare of the community at large by placing the medical marijuana centers strategically to avoid problems with sensitive areas in Englewood.
- The Amendments reflect the discussions the Planning and Zoning Commission has had over the past couple of years.
- The Amendments work for the community; medical marijuana uses are allowed with reasonable restrictions.
- Commission supports the more strict spacing requirements under Title 5.



AYES: Bleile, Roth, Welker, Knoth, King, Brick, Calonder  
NAYS: None  
ABSTAIN: None  
ABSENT: Fish, Krieger

Motion carried.

**V. PUBLIC FORUM**



There was no public present.

**VI. DIRECTOR'S CHOICE**



Director White had nothing further to report.

**VII. STAFF'S CHOICE**



Director White provided an update on future meetings:

March 22: Sign Code Study Session  
April 5: Medical District Phase II Study Session

He also provided an update on Kent Place and the sign code.

**VIII. ATTORNEY'S CHOICE**



Ms. Reid had nothing further to report.

**IX. COMMISSIONER'S CHOICE**



Mr. Roth noted there was an interesting article regarding billboards in the last issue of the *Planning Commissioners Journal*. He suggested all commissioners read the article.

Chair Knoth asked if food carts were allowed in the City. Ms. Kirk provided the regulations.

The Commissioners asked about Ms. Krieger as she has missed several meetings. They said their thoughts are with her.

Several Commissioners stated the new format of the minutes was more informative over the ones two weeks ago.

The meeting adjourned at 8:12 p.m.

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Barbara Krecklow, Recording Secretary