
Council Newsletter



CITY MANAGER'S NOTES March 10, 2011

Upcoming Council Meetings

There is **no meeting** scheduled for **Monday, March 14th**.

City Council will meet on **Monday, March 21, 2011**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

The next City Council meeting will be **Monday, March 28, 2011**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Memorandum concerning the Project Update.
2. Police Summary Report for February, 2011.
3. Calendar of Events.
4. Tentative Study Session Topics.
5. Minutes from the Keep Englewood Beautiful Committee meeting of January 11, 2011.
6. Minutes from the Urban Renewal Authority meeting of January 12, 2011.
7. Minutes from the Board of Adjustment and Appeals meeting of February 9, 2011.
8. Minutes from the Planning and Zoning Commission meeting of February 23, 2011.

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: March 9, 2011

SUBJECT: PROJECT UPDATES –Concrete Utility Program 2011, Safety Services Generator Project, Belleview Park Scorer’s Shed, City Radio System, Street Maintenance Projects 2011, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

CONCRETE UTILITY 2011

Concrete inspectors continued the process of identifying concrete in need of repair to be included in the 2011 Concrete Utility Program. Staff is in the process of marking, with pink arrows, the limits of removal at those locations. Any questions regarding this work should be directed to the Concrete Utility 303-762-2360 or concreteutility@englewoodgov.org.

SAFETY SERVICES GENERATOR PROJECT

City Council approved a Bill for an Ordinance to accept a FEMA “Assistance to Firefighters Grant”. This grant includes the purchase and installation of a 200KW generator. The Generator project was advertised on February 7th. Bids were received on Monday, February 28th and staff expects to present a motion to award a contract at the March 21st Council meeting. **Pending Council approval, the project should start around the first of April.**

BELLEVIEW PARK SCORER’S SHED

On Thursday, February 10, 2011, bids were received for the Belleview Park Demolition of Existing and Construction of New Score Shed. The low bidder was CFW solutions of Arvada. **Construction began on Monday, March 7, 2011, and should last 45 days.** The scope of this project includes the demolition of the existing score shed, and the construction of a new single level score shed directly behind the backstop, modeled after the two sheds recently installed at the Rockies Field. Also included is the installation of new electrical equipment, including the Musco control link system. The Musco control link system provides park staff greater control of the field lighting, including the ability to schedule the lights remotely, which provides energy savings. This project should minimally impact park patrons.

CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK

The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

STREET MAINTENANCE PROJECTS 2011

The Street Division is cutting and patching potholes. Cracks will be poured as weather and time allow.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan’s occupancy level for January, 2011 is 93.8%. Commercial uses: Mile High Coffee, Let It Bead, Curves for Women, State Farm, Cuttin’It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, and CityCenter Community.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int’l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno’s, Miller/Weingarten, Air

Walk, “Insurance Company of the West”, Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, and SB Clark Companies.

Bally’s Building

Tenants include Bally’s, “Blondies Fire House Pub and Restaurant”, and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe’s, and Mega Wraps. Browncow has closed.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Wal Mart Expansion

Wal Mart’s contractor continued construction of a 10,488 square foot addition to the east side of the store. The project will eliminate the tire and auto section and add square footage for groceries. The building entrance will move east to the middle of the building.

Bradley Station Environmental

EEFI’s environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

Construction for TT of Denver is temporarily on hold. EMRF continues to receive monthly draws against the deposit.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.55 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Diesel Retrofit

Retrofitting of our diesel powered vehicles is complete. Englewood is one of three municipalities in Colorado to meet the 2007 emissions standards for off-road vehicles.

Hybrid Vehicle Purchase

The City of Englewood applied for a grant through the Regional Air Quality Commission for funding of hybrid vehicle technology. Two units that have met the replacement criteria for 2011 and will be replaced with Ford Escape hybrid vehicles. The total cost of these vehicles is within the budgeted replacement amount designated for these units, and if the grant is successful, the additional cost of the hybrid technology will be deposited back into the CERF fund.

“Green” Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. Public Works is in the process of exploring Single Stream Recycling at the Servicenter facility. The Servicenter is now “single-streaming” waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

Englewood Police Department Summary Report

For Period February 1, 2011 through February 28, 2011



TYPE OF INCIDENT	February 2011	February 2010	YTD 2011	YTD 2010
PATROL AND TRAFFIC				
Total Activities	5,202	5,749	10,938	11,879
Officer Initiated Activities	2,661	3,193	5,810	6,730
Misdemeanor Arrests	153	106	288	300
Felony Arrests	22	15	44	40
Warrant Arrests	36	44	74	103
DUI Arrests	17	18	51	49
Hazardous Summonses	357	341	696	758
Laser Summonses	268	804	669	1,272
INVESTIGATIONS				
Case Filings	14	22	28	38
Summons	4	0	6	3
Deactivated (no additional leads)	25	28	52	63
Unfounded	10	8	17	12
Victim Failure to Prosecute	5	3	7	7
Other Jurisdiction	8	4	14	8
Located Missing Person/Runaway	12	1	15	4
Non Criminal Death Investigations	5	0	13	2
Prosecution Declined by District Attorney	2	0	5	0
TOTAL	85	66	157	99
NEIGHBORHOOD SERVICES				
Impact Team				
Projects initiated	30	31	46	47
Residential	8	17	17	29
Business	22	14	29	18
Projects Cleared	22	22	32	29
Community Contacts	25	44	64	72
Residential	0	1	0	14
Business	25	43	64	58
Community Events	4	4	8	7
Code Enforcement				
Cases Opened	302	429	811	979
Notices of Violation	169	255	537	586
Postings	41	52	94	87
Summons	5	9	14	27
Patrol Referrals	18	38	54	73
TOTAL	535	783	1,510	1,752
Traffic Bureau				
High Accident Locations - Summons	166	390	338	644
School Zone - Summons	15	45	36	60
Citizen Complaint	62	39	133	102
Other	4	5	11	10
TOTAL	247	479	518	816
Community Relations				
Community Events/Activities	14	6	20	12
Persons in Attendance	155	112	304	272

ENGLEWOOD POLICE DEPARTMENT SUMMARY REPORT

For Period February 1, 2011 through February 28, 2011

TYPE OF INCIDENT	February 2011	February 2010	YTD 2011	YTD 2010
COMMUNICATIONS/RECORDS				
<i>Reported Part I Crimes</i>				
Murder/Manslaughter	0	0	0	0
Rape	2	0	4	1
Robbery	3	3	5	5
Assault (includes all assaults)	39	27	81	54
Burglary	17	12	48	29
Theft	127	104	246	202
Auto Theft	20	10	37	25
Arson	1	1	1	1
Reported Part I Crimes TOTAL	209	157	422	317
Calls for Service TOTAL	3,392	3,417	7,053	7,193

VICTIM ASSISTANCE RESPONSE				
Incidents with victim assistance provided	91	61	182	139
People served relative to incidents	103	80	226	184
Domestic Violence victims	37	20	81	32

**CITY OF ENGLEWOOD
2011 CALENDAR OF EVENTS**



Mon., Mar. 14	Cancelled	City Council Study Session
Wed., Mar. 16	6:30 p.m.	Code Enforcement Advisory Committee Meeting, Council Conference Room
	Cancelled	Liquor Licensing Authority, Telephone Poll
Mon., Mar. 21	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Mar. 22	7:00 p.m.	Planning & Zoning Commission, City Council Conf. Rm.
Mon., Mar. 28	6:00 p.m.	City Council Study Session, Community Room
Mon., Apr. 4	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Apr. 5	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., Apr. 6	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	Cancelled	Liquor Licensing Authority, Telephone Poll
Mon., Apr. 11	6:00 p.m.	City Council Study Session, Community Room
Tues., Apr. 12	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed, Apr. 13	6:30 p.m.	Urban Renewal Authority, Community Dev. Conf. Rm.
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. Apr. 14	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Broken Tee Englewood Golf Course, 2101 West Oxford Avenue

Mon., Apr. 18	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Apr. 19	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., Apr. 20	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., Apr. 25	6:00 p.m.	City Council Study Session, Community Room
Mon., May 2	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., May 3	7:00 p.m.	Planning & Zoning Commission, City Council Chambers
Wed., May 4	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., May 9	6:00 p.m.	Citizen of the Year Celebration, Malley Center
Tues., May 10	4:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., May 11	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. May 12	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	3:00 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	4:00 p.m.	Firefighters Pension Board, Public Works Conference Room
	5:30 p.m.	Parks & Recreation Commission, Malley Senior Recreation Center, 3380 South Lincoln Street

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**

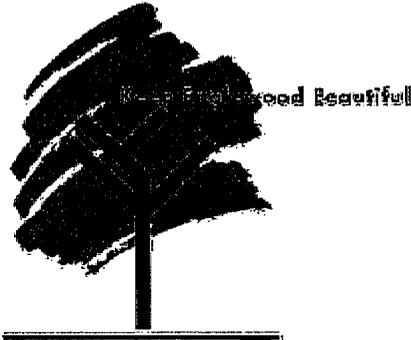


March 14	Study Session Cancelled - NLC Conf. in Washington D.C.
March 21	Study Session & Regular Meeting Broadway/Acoma Sign Financial Report EMS Billing Policy
March 28	Study Session RTD Fire Academy Orphan Property
April 4	Study Session & Regular Meeting South Metro Task Force Funding Information Code Enforcement Adv. Committee/RV's & Off-Road Vehicles
April 11	Study Session City-wide Retail Assessment
April 18	Study Session & Regular Meeting Financial Report
April 25	Study Session 2012 Budget
May 2	Study Session & Regular Meeting Discussion of Board/Commission Reappointments
May 9	Study Session Citizen of the Year Celebration – Malley Center
May 16	Study Session & Regular Meeting Financial Report
May 23	Study Session
May 30	No Meeting Scheduled – Memorial Day Holiday
June 6	Study Session & Regular Meeting
June 13	Study Session Board and Commission Interviews

June 20	Study Session & Regular Meeting Financial Report
June 27	Study Session
July 5	Study Session & Regular Meeting – Tuesday
July 11	Study Session
July 18	Study Session & Regular Meeting Financial Report & 6 Month Budget Review
July 25	Study Session
August 1	Study Session & Regular Meeting
August 8	Study Session Board and Commission Appreciation Night @ Pirates Cove
August 15	Study Session & Regular Meeting Financial Report
August 22	Study Session
August 29	No Meeting Scheduled – 5 th Monday
September 6	Study Session & Regular Meeting – Tuesday
September 10	Saturday Budget Workshop
September 12	Study Session

FUTURE STUDY SESSION TOPICS

Historic Preservation
 Unrelated Persons per Household
 Inclusive Cities
 BID Liaison
 Informing Citizens
 PLACE Discussion
 Sign Code
 Civility
 ACE role in business initiatives
 Water Court cases



MINUTES January 11, 2011

1. Meeting Opening



The meeting was called to order at 6:30 p.m. in the City Council Conference Room. Chair Bayless presiding.

2. Roll Call

Present: Chris Brennan, Candie Dalton, Susan Bayless, Chair, James Garnett, Jennifer Jones, Gary Norlander, Kaylene Proctor, Cate Townley, Jill Wilson, City Council Liaison.

Absent/Excused: Cyndi Bowie, Brett East

Absent/Unexcused: Tom Winthrop, Theresa Rinker

3. Approval Minutes

Jill stated she should be shown as present.

Motion: Approved the October 12, 2010 Minutes as amended. **Moved by** Gary Norlander, **Seconded by** Kaylene Proctor. Motion carried.



4. Old Business

- Holiday Decorating Event: Commissioners agreed it was a fun event and would like to see a few businesses enter next year.
- Community Garden: There appear to be a sufficient amount of people on the waiting list to fill the vacant spots. People are needed for the steering committee. It was suggested to advertise for people that people can be placed on the waiting list in the event a spot becomes available.



5. New Business

- Garden Tour: Susan will email possible dates/times to the Garden Tour sub-committee to meet in early February. The plant exchange/sale will be discussed at the meeting.

- Arbor Day/Earth Day: Cate will chair the sub-committee to develop a more active role for the Commission. Audra will contact the Park Department regarding a potential grant and that the Commission wishes to be more actively involved.
- Education Subcommittee: Discussion tabled to February meeting.
- Instructional Classes: Composting classes will be held at the Malley Center in the spring, and a bee keeping class is scheduled in March. Commissioners discussed a variety of other possible classes.
- Englewood Depot: There has been interest in purchasing the depot for a landscaping business. Discussion ensued on the existing plant and future plantings.
- Community Garden Award: The Commission received an award from the US Department of Agricultural for the Community Garden.



6. Staff's Choice

Audra had nothing further.

7. Council Member's Choice

Jill had nothing further.

8. Commissioner's Choice

Gary announced that he is resigning from the Commission. He enjoyed his time on the Commission, but he is moving out of the City and his term is expiring. The staff and commissioners wished him well.

Kaylene asked the Commission to consider purchasing the new movie *Vanishing of the Bees* and hold a community viewing as an educational tool. Susan suggested viewing it in Hampden Hall and promoting it through the library. She will email Audra the cost.

9. Adjourn

The meeting adjourned at 7:10 p.m.

Nancy Fenton, Transcriber

ENGLEWOOD URBAN RENEWAL AUTHORITY
January 12, 2011

I. CALL TO ORDER



The regular meeting of the Englewood Urban Renewal Authority was called to order at 6:31 p.m. in the Community Development Conference Room of the Englewood Civic Center, Chair Weeks presiding.

Present: Roth, Weeks, Burns, Rogers, Weddle, Buchanan, Townley
Costello (alternate)

Absent: None

Also Present: Jim Woodward, Council Liaison

Staff: Alan White, Community Development Director

II. PUBLIC FORUM



There was no one present to address the Authority.

INTRODUCTIONS



Since this was Mr. Costello's first meeting, everyone introduced themselves.

III. ELECTION OF OFFICERS



Burns moved:

Weddle seconded: TO NOMINATE MR. WEEKS FOR CHAIR

AYES: Roth, Weeks, Burns, Weddle, Rogers, Buchanan, Townley

NAYS: None

ABSTAIN: None

ABSENT: None

The motion carried.

Weddle moved:

Buchanan seconded: TO NOMINATE MS. ROGERS FOR VICE CHAIR

AYES: Roth, Weeks, Burns, Weddle, Rogers, Buchanan, Townley

NAYS: None

ABSTAIN: None

ABSENT: None

The motion carried.

IV. 2011 BUDGET APPROVAL – RESOLUTION #1 - 2011



Director White reviewed the 2011 proposed budget. He stated \$25,000 has been set aside for future use. The only income the Authority has is from interest.

Mr. Buchanan asked if an audit would be conducted this year. Director White said it would not; it is not required. If necessary, paperwork will be filed requesting an exemption as has been done in the past.

Mr. Burns moved:

Mr. Roth seconded: TO APPROVE THE 2011 BUDGET

AYES: Roth, Weeks, Burns, Weddle, Rogers, Buchanan, Townley

NAYS: None

ABSTAIN: None

ABSENT: None

The motion carried.

V. DIRECTOR'S CHOICE



Director White discussed the meeting schedule for 2011. It was determined the Authority would schedule meetings on May 11 and September 14. If the need for a meeting arises at other times throughout the year one will be held.

VI. COMMISSIONER'S CHOICE



Ms. Rogers said she is on the West Colfax BID and there is a streetscape plan proposed in between Sheridan and I-25 that is similar to what Englewood is doing. She suggested Director White contact Mr. Dan Shaw, Director of the West Colfax BID, to discuss the Acoma property; maybe the developer would be interested in doing something in Englewood.

Mr. Roth asked what happened to the group that wanted to have a Christmas tree lot on the EURA property along Broadway. Director White stated it didn't work out due to time constraints. He noted the same group may be interested in holding a farmer's market there this summer.

Ms. Rogers said a small art show might be a good idea also. Chair Weeks asked if there was a way to streamline the process and have a general lease agreement for anyone who might be interested in using EURA property. Director White said he will work on putting together a standard lease and fee schedule. Mayor Woodward noted the property facing Broadway

is owned partially by the EURA and partially by the City of Englewood. Any use would need to be approved by both parties.

Ms. Townley said there is a professor at UCD who is working on a program to beautify vacant city lots. They have a grant right now to help with fixing up vacant lots so the community starts to see something else could happen there and developers can see it in a different light instead of just a vacant lot. She will obtain more information and report back to the Authority. Mayor Woodward suggested they contact not only EURA but Community Development as well.

Mayor Woodward said the City's calendar is very unique and has a wealth of information regarding the City in it. He provided an update on the Kent Place development and the 2011 City budget.

Director White stated the City will be conducting a retail assessment study in 2011. The first phase should be completed by June. He will share the results with the Authority when completed.

There was no further business to come before the Authority; the meeting was declared adjourned at 7:35 p.m.

Barbara Krecklow, Recording Secretary

**CITY OF ENGLEWOOD
BOARD OF ADJUSTMENT AND APPEALS
MINUTES
FEBRUARY 9, 2011**



1. Call to Order

The regular meeting of the Englewood Board of Adjustment and Appeals was called to order at 7:00 p.m. in the Englewood City Council Chambers, Chair Green presiding.

2. Roll Call

Present: Carson Green, Marcia O'Brien, David Pittinos, Sue Purdy, John W. Smith III, David Spreccace, Angela Schmitz, Assistant City Attorney Nancy Reid, Brook Bell, Planner II, Audra Kirk, Planner I

Absent/Excused: Jordan May.

Chair Green stated there were seven members present; therefore, five affirmative votes are required to grant a variance or appeal.

Chair Green stated that the Board of Adjustment and Appeals is empowered to grant or deny variances by Part III, Section 60 of the Englewood City Charter. Variances granted by the Board are subject to a 30-day appeal period. Variances are effective at the end of the appeal period. Building permits for construction associated with an approved variance will not be issued until the appeal period is ended. Building permits must be obtained and construction begun within 180 days of the variance's effective date.

Chair Green set forth parameters for the hearing: The case will be introduced; applicants will present their request and reasons the variance should be granted; proponents will be given an opportunity to speak; opponents will address the Board; and then staff will address the Board. Staff will give a preliminary overview of the variance before testimony is taken.



3. Public Hearing:

Case #VAR2011-001

All Recycling, Inc.
2330 South Raritan Street
1720 West Iliff Avenue
Unaddressed parcel with frontage on West Iliff Avenue

Chair Green declared the public hearing open, stating he had proof of posting and publication. He introduced the case by stating the applicant is requesting variances to exceed the 12 foot maximum fence height by 26 feet, 627 feet along the north property line, (properties 1, 2 and 3 on attached parcel identification map) and 134 feet along the west property line (property 3 on attached parcel

identification map); and to the materials customarily used for permanent fencing in the Denver metro area. These are variances to Table 16-6-6.4 and Section 16-6-6.E.1 of the Englewood Municipal Code.

Audra Kirk, Planner I, was sworn in. Ms. Kirk provided an overview of the property utilizing PowerPoint slides. Adjacent properties are zoned I-1 and I-2. A fence is currently installed on the north property line, which is part of the variance being requested. A portion of the fence is located on property within the City and County of Denver, which is not included in the variance request.



Edward Dolan of All Recycling, Inc., 1775 West Wesley Avenue, was sworn in. Mr. Dolan explained the company's process of recycling metals and the layout of their site. Within the last few years, the company has added more machinery and technology to divert more waste from the landfill which created an issue of small pieces blowing onto neighboring properties on windy days. Not wanting to be a nuisance, the company worked with vendors to eliminate/mitigate the problem. The best solution was high screening to prevent materials from blowing off the property.

A contracting firm was hired to do the work and to obtain all necessary permits; the firm filed for bankruptcy before the work was completed. Unfortunately, All Recycling did not verify the fence permits were obtained. Mr. Dolan reiterated that the company's intent is to be a good neighbor. They believe the chosen material is less visually imposing since it is not completely opaque and it will be easier to repair than other fence material. Also, they believe the fence height and material has been effective in preventing debris from leaving their site.

Mr. Dolan responded to questions from the Board. All Recycling received a notice from the City on September 1, 2010 that a permit had not been obtained. The property has approximately a 15-20 foot elevation gain from east to west. The applicant has not received any notice from the City and County of Denver that they have an issue with the fence.

Shredding operations have occurred on the property for approximately ten years. At most shredding operations, the shredder is elevated off the ground. The current shredder location was chosen to keep it at a lower profile due to the elevation change; and it is unable to be seen from Raritan looking east.

There was some concern expressed by a neighboring business. All Recycling addressed it by cleaning the property and policing their property line until the fence/screening was in place. Since the fence was installed, Mr. Dolan is unaware of any complaints regarding debris leaving their property. The screening is able to "catch" everything down to approximately 1/4" in size. Metal is being shredded to the size of a fist; the shredder is not creating tiny particles. The screening will not prevent dust; misting is used to mitigate dust.

Other materials considered were tin sheeting and chain link; however, the concerns were maintenance, wind load, material still able to blow throw with the chain link, etc. The current material is used at landfills, recycling facilities, and tennis courts. Mr. Dolan described how the fence was constructed. Repair work could be done in-house and done quickly.



Neighbor notifications were mailed out, and Mr. Dolan hand delivered a copy to their closest neighbor – the stucco business; no responses were received.

Ms. Kirk stated a complaint from a neighboring business is what brought the fence to the City's attention. The stucco business requested that All Recycling be permitted to extend the fence around their property. The Building Department commented in the staff report that a structural engineer report would need to be provided, which includes wind load calculations, during the review process. The fence must comply with all the Building Codes.

The fence material being used has historically been considered plastic weaving. The Board and staff discussed fence material definitions contained within the Unified Development Code. Ms. Kirk confirmed the debris on the neighboring property was very small. The neighboring business has requested that the fence be extended.

Mr. Spreccace asked the applicant if they considered putting a barrier around the shredder. Mr. Dolan responded; it cannot be placed in a permanent structure since heavy equipment needs access to it. The issue occurs during the separation process, which Mr. Dolan explained.

Chair Green clarified; the current fence was erected due to a neighbor's complaint and now another neighbor has complained and would like the fence extended. Mr. Dolan stated that was correct.



There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record and closed the public hearing.

Mr. Smith asked Ms. Reid if the Board could grant the variance contingent upon an agreement between the City and the lessor/lessee permitting the variance only as long as a recycling operation is in business at that location. Ms. Reid stated the Board may always place conditions on a variance.



MOTION: THAT CASE VAR2011-001, 2330 SOUTH RARITAN STREET, 1720 WEST ILIFF AVENUE AND PARCEL 1971-28-3-00-083, BE GRANTED VARIANCES TO EXCEED THE TWELVE (12) FOOT MAXIMUM FENCE HEIGHT BY TWENTY-SIX (26) FEET, SIX HUNDRED TWENTY SEVEN (627) FEET ALONG THE NORTH PROPERTY LINE, (PROPERTIES 1, 2 AND 3 ON ATTACHED PARCEL IDENTIFICATION MAP) AND ONE HUNDRED THIRTY FOUR (134) FEET ALONG THE WEST PROPERTY LINE (PROPERTY 3 ON ATTACHED PARCEL IDENTIFICATION MAP); AND TO ALLOW THE USE OF THE MATERIALS PRESENTLY IN PLACE. THESE ARE VARIANCES TO TABLE 16-6-6.4 AND SECTION 16-6-6.E.1 OF THE ENGLEWOOD MUNICIPAL CODE.

THESE VARIANCES ARE CONDITIONED UPON AN AGREEMENT BETWEEN THE CITY OF ENGLEWOOD AND THE PROPERTY OWNER, THE LESSOR, AND THE LESSEE THAT THE VARIANCES BE PERMITTED ONLY SO LONG AS THE PROPERTY IS USED FOR RECYCLING.

MOVED BY JOHN SMITH SECONDED BY DAVID SPRECCACE

The Board discussed the case. The property is located in a heavily industrial area; the fence is not an eyesore. The existing fence seems to be keeping debris off the neighboring property, and now another business is requesting the applicant extend the fence.

With no further discussion, the secretary polled the members' votes.

Mr. Smith stated he voted yes. It is due to the topography and the prevailing north winds that materials are spread to properties to the south. It is for the safety and benefit of the neighboring properties that the materials do not blow onto their properties. The property is located within an industrial district with other industrial uses located in the area. Adjacent properties are already developed. It is not self-imposed because the use is permitted in the zone district. The imposition is due to wind and the nature of the shredding operation.

Ms. Purdy, Mr. Spreccace, Ms. O'Brien, Ms. Schmitz, Mr. Pittinos, and Chair Green voted yes, concurring with Mr. Smith.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 7).

Yes: Carson Green, Marcia O'Brien, David Pittinos, Sue Purdy, John W. Smith III, David Spreccace, Angela Schmitz

The Chair instructed the applicant to contact staff for any additional or necessary information.



4. Approval of Minutes

November 10, 2010

Motion: APPROVE THE NOVEMBER 10, 2010 MINUTES AS WRITTEN. **Moved by** David Spreccace, **Seconded by** John W. Smith

Vote: Motion carried by unanimous vote (summary: Yes = 7).

Yes: Carson Green, Sue Purdy, John W. Smith III, David Spreccace

Abstain: Marcia O'Brien, David Pittinos, Angela Schmitz

5. Findings of Fact

Case #VAR2010-10, 4609 South Pearl Street

Case #VAR2010-11, 4124 South Grant Street

Motion: APPROVE FINDINGS OF FACT IN CASE #VAR2010-10, 4609 SOUTH PEARL STREET, AND CASE #VAR2010-11, 4124 SOUTH GRANT STREET AS WRITTEN. **Moved by** John W. Smith III, **Seconded by** Sue Purdy

Vote: Motion carried by unanimous roll call vote (summary: Yes = 7).

Yes: Carson Green, Sue Purdy, John W. Smith III, David Spreccace

Abstain: Marcia O'Brien, David Pittinos, Angela Schmitz



6. ELECTIONS

Mr. Smith called for elections of Chair.

Motion: TO ELECT CARSON GREEN AS CHAIR. **Moved by** John W. Smith III, **Seconded by** Sue Purdy.

Vote: Motion carried by unanimous vote (**summary:** Yes = 7).

Yes: Carson Green, Marcia O'Brien, David Pittinos, Sue Purdy, John W. Smith III, David Sprepace, Angela Schmitz

Mr. Smith called for elections of Vice Chair.

Motion: ELECT DAVID SPREPACE AS VICE CHAIR. **Moved by** John W. Smith III, **Seconded by** Sue Purdy.

Vote: Motion carried by unanimous vote (**summary:** Yes = 7).

Yes: Carson Green, Marcia O'Brien, David Pittinos, Sue Purdy, John W. Smith III, David Sprepace, Angela Schmitz



7. Staff's Choice

Mr. Bell welcomed the new members. There are two cases scheduled for March; also the Englewood Superintendent will be present to speak to the Board regarding the upcoming bond issue.

8. Attorney's Choice

Ms. Reid welcomed the new members.



9. Board Member's Choice

Board Members introduced themselves.

10. Adjourn

The Board had nothing further. The meeting adjourned at 8:10 p.m.

/s/ Nancy G. Fenton

Nancy G. Fenton, Recording Secretary

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
February 23, 2011**

**Minutes and audio are available at:
<http://www.englewoodgov.org/Index.aspx?page=152>**

I. CALL TO ORDER



The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Knoth presiding.

Present: Bleile, Roth, King, Welker, Knoth, Fish, Brick, Calonder
Kinton (alternate)

Absent: Krieger

Staff: Alan White, Community Development Director
Tricia Langon, Senior Planner
John Voboril, Long Range Planner II
Audra Kirk, Planner I

II. APPROVAL OF MINUTES

February 8, 2011



Bleile moved:

Calonder seconded: TO APPROVE THE FEBRUARY 8, 2011 MINUTES

Chair Knoth asked if there were any modifications or corrections.

There were none.

AYES: Bleile, Knoth, Fish, King, Brick, Calonder
NAYS: None
ABSTAIN: Roth, Welker
ABSENT: Krieger

Motion carried.

III. STUDY SESSION

MEDICAL DISTRICT PHASE II



Mr. Voboril briefly recapped the February 8th meeting discussion. City Council asked that parts of Sub-area 2 be down zoned to R-1 or R-2. A PowerPoint slideshow was discussed showing Stakeholder comments and concerns regarding land use. Visual Preference Survey display boards were reviewed.

Commission Discussion Points:

- Recommended Removing from Sub-area 3 land uses:
 - ✓ Museum/Cultural as an allowed use
 - ✓ Overnight, in-patient hospital facility as an allowed use
 - ✓ Parking Structure and Surface Parking as allowed principal uses
- Recommended Retaining in Sub-area 3 land uses:
 - ✓ Out-patient clinic and medical laboratory as an allowed use
- Recommended Adding to Sub-area 3 land uses:
 - ✓ Massage Therapy as an allowed use
- In favor of lowering the height of buildings over limiting square footage. If square footage restrictions were put in place recommend a 35,000 square foot maximum.
- Recommended Maximum height limit of 40 feet.
- Recommended setbacks: 15 feet in the front, 20 feet in the back and 5 feet on both sides.
- Not in favor of adopting a Minimum Lineal Street Frontage; it is not appropriate for this sub-area.
- 37 ½ foot lot issue tabled for now; it will be looked at City wide.
- Minimum lot coverage to be researched. Scenarios to be brought to a future meeting.

HABITABLE SPACE



Ms. Kirk stated Community Development has had several inquiries regarding acceptable uses of an accessory structure. She said the purpose of tonight's discussion is to determine a definition of "living" space.

Commission Discussion Points:

- If there is no kitchen or sleeping area, Community Development will maintain the standard that is currently in place and accessory structures can be used for music studios, woodworking shops, TV rooms, etc.
- Plans will continue to be stamped "Not For Habitable Space".

BROADWAY/ENGLEWOOD PARKWAY SIGN



Director White provided an update on the proposed way finding/business sign at Broadway and Englewood Parkway. He provided background information on how this sign request came about. He referenced a proposed sign design and location which was included in the packet.

Commission Discussion Points:

- The sign is not appropriate for Broadway. Some type of signage is necessary, but not what is proposed.
- Sign should show events as well as be way finding.
- Concern that the way the proposed sign code amendments are written is that City Council can do anything beyond what anybody else can do. This is not the message the City should be sending with the sign code.
- What is proposed is too big and not appropriate.
- Acceptable signage should be smaller, displaying City events and specific businesses.

ELECTION OF OFFICERS



Bleile moved:

Welker seconded: TO NOMINATE CHAD KNOTH FOR CHAIR AND JOHN BRICK FOR VICE CHAIR

AYES: Bleile, Knoth, Fish, King, Brick, Calonder, Roth, Welker
NAYS: None
ABSTAIN: None
ABSENT: Krieger

Motion carried.

IV. PUBLIC FORUM



There was no public present.

V. DIRECTOR'S CHOICE



Director White had nothing further to report.

VI. STAFF'S CHOICE



Ms. Langon provided an update on future meetings:

March 8: Brian Ewert, Superintendent of Schools in Englewood will speak regarding a proposed bond issue
Public Hearing on Medical Marijuana

March 22: Study Session on Sign Code Revisions

VII. ATTORNEY'S CHOICE



Ms. Reid was not present.

VIII. COMMISSIONER'S CHOICE



Mr. Welker congratulated Chair Knoth on the birth of his son on February 17th. Everyone else also congratulated Chair Knoth.

Mr. Bleile thanked his fellow Commissioners for a good discussion tonight.

The meeting adjourned at 8:35 p.m.

Barbara Krecklow, Recording Secretary