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# Council Newsletter

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## CITY MANAGER'S NOTES December 30, 2010

### Upcoming Council Meetings

Some City facilities, including the Englewood Civic Center, will be closed on **Friday, December 31<sup>st</sup>** and **Monday, January 3<sup>rd</sup>** for the New Year's Holidays.

City Council will meet on **Tuesday, January 4, 2011**. The Study Session will begin at 6:30 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agenda is attached. Sandwiches will be available at 6:00 p.m. in the City Council Conference Room.

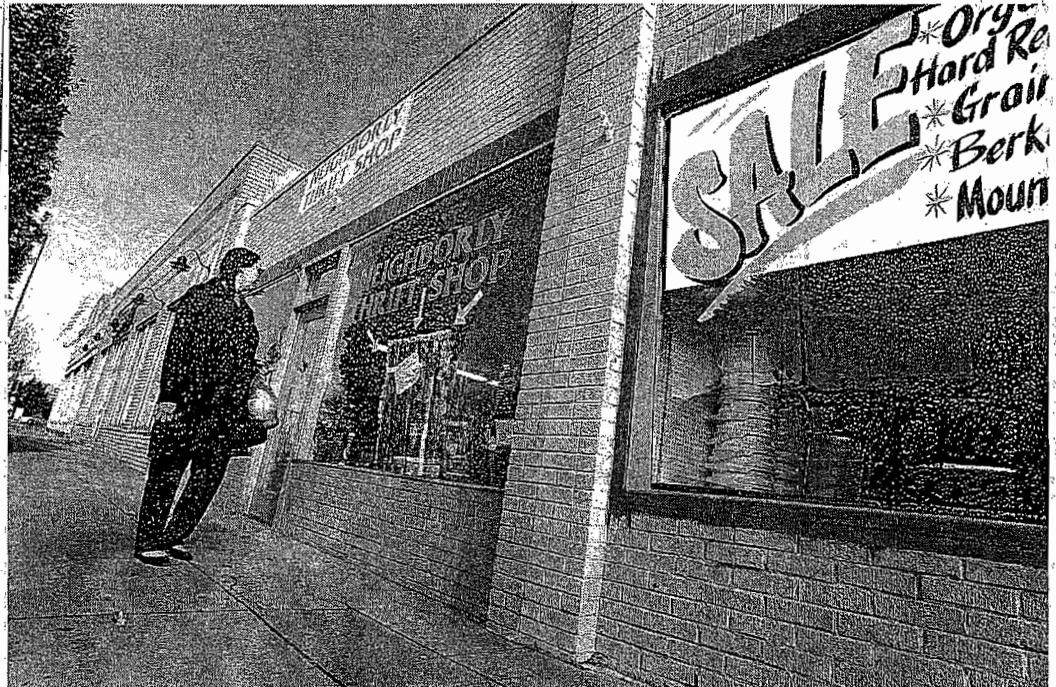
The next City Council meeting will be **Monday, January 10, 2011**.

### Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Articles from *The Denver Post*.
2. Memorandum concerning a Project Update.
3. Calendar of Events
4. Tentative Study Session Topics.
5. Minutes from the Public Library Board meetings of August 10, October 12, and November 9, 2010.
6. Minutes from the Transportation Advisory Committee meeting of September 9, 2010.

Denver Post  
12-28-10



Susan Ostrowski of Littleton peers into the window of Neighborly Thrift Shop in Englewood. City officials hope to boost sales-tax revenue. *Kristin Morin, YourHub.com*

## Englewood to bolster retail

**The city hires a Denver firm to assess the best sites for development.**

**By Daniel Smith**  
*YourHub.com*

The city of Englewood has hired a research firm to assess 10 development sites for their retail potential.

Denver-based BBC Research & Consulting also will help the city identify retail businesses that could be recruited to the city.

City development director Alan White said the consultants will look at 10 areas and pick the four or five best sites for closer examination.

"We want to assess overall

our retail situation in the city," White said. "The ultimate goal is to try to pump up our retail sales."

The council will spend nearly \$50,000 for the survey and to develop strategies for retail recruitment and retention.

In 2005, a similar survey provided insight into the retail "holes in the market," White said, but there was no funding to follow up with a study of specific retailers seeking expansion.

White said the city will work with brokers and leasing agents for those areas to learn which retail companies are exploring expanding along the Front Range. The city will then determine whether there are possibilities for a matchup with potential new tenants and

available vacant or redeveloped space.

Sales-tax revenue is a key factor for many cities in the health of their budgets. As in many communities, declining sales-tax revenues have put a severe strain on Englewood's budget.

There is another facet to the targeted surveys to be conducted by BBC Research and Consulting.

"What we might discover through this is somebody that is maybe ready to leave, and we want to take steps to retain them," White said.

The consultant will likely begin work next year, he said.

*Daniel Smith: 303-954-2671  
or smithd@yourhub.com*

## News

» NEWS TIP? E-m

Englewood

# City seeks business

## Survey goal: Identify retail opportunities

By Daniel Smith  
YourHub.com

Englewood is looking to the future of retail development, with an eye toward needed future sales tax increases.

The city is hiring a local firm, BBC Research and Consulting, to identify development sites in the city with retail potential, as well as retail businesses which could be recruited to expand into Englewood.

"We want to assess overall, our retail situation in the city," said director of development Alan White.

"We want to look at 10 different areas from a retail perspective and understand if they are prime retail areas or not, and what the market potentials are in those areas," he said. "... From the 10, (we will) pick four to five of the prime sites and really look at them in detail."

The council will spend nearly \$50,000 to survey the potential areas for development and to develop strategies for retail recruitment, attraction and retention.

In 2005 a similar survey provided insight into the retail "holes in the market," but there was not funding to follow up with a study of specific retailers seeking expansion.

White said the city will work with brokers and leasing agents for those areas to learn which retail companies are exploring expanding along the Front Range. The city will then determine if there are possibilities for a match-up with potential new tenants and available vacant or redeveloped space.

"The ultimate goal is to try to pump up our retail sales," he said.

Sales taxes revenue is a key factor for many cities in the health of their budgets.

Like many communities, Englewood has seen declining sales tax revenues put a severe strain of its budget.

And there's another facet to the targeted surveys to be conducted by BBC Research and Consulting.

"What we might discover through this is somebody that is maybe ready to leave, and we want to take steps to retain them," White said.

The consultant would probably begin work in 2011, he said.

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Your Hub.com  
12-30-10

## ENGLEWOOD LIBRARY HOURS TO CHANGE JAN. 2

Due to budget considerations, the hours at the Englewood Public Library will change effective Jan. 2. The library's new hours are: 10:30 a.m. to 8:30 p.m. Monday through Thursday, 10:30 a.m. to 5 p.m. Friday and Saturday, and 1 to 5 p.m. Sunday.

For information on upcoming programs and story times, go to [englewoodgov.org](http://englewoodgov.org).

**Englewood offers Christmas tree recycling.** The Englewood Parks Division's annual tree recycling program for Englewood residents takes place from Jan. 1 through 31.

Make sure all decorations have been removed from the tree, along with any nails or tree stands.

Trees can be dropped off at:

- Bates/Logan Park, 2938 S. Logan St. (parking lot at East Cornell Avenue and South Pennsylvania Street)
- Belleview Park, 5001 S. Inca St. (south parking lot)
- Centennial Park, 4630 S. Decatur St. (south parking lot)
- Miller Field, 3600 S. Elati St. (parking lot).

*Briefs contributed by City of Englewood*

# MEMORANDUM

**TO:** Gary Sears, City Manager

**THROUGH:** Rick Kahm, Director of Public Works

**FROM:** David Henderson, Engineering/Capital Projects Administrator ✓

**DATE:** December 29, 2010

**SUBJECT:** PROJECT UPDATES –Xcel Energy Projects, Street Maintenance Projects 2010, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects



## XCEL ENERGY PROJECTS

The Bates Ave. power line project, between Acoma and Franklin, is complete. Removal of old poles will follow after Comcast cable and Qwest lines are moved.

## STREET MAINTENANCE PROJECTS 2010

**Cracks will be poured as weather and time allow.**

## CITYCENTER SITE DEVELOPMENT

### Alexan East and West Parcels

438 residential units. Alexan's occupancy level for June, 2010 is 92.7%. Commercial uses: Mile High Coffee, Let It Bead, Curves for Women, State Farm, Cuttin' It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, and **CityCenter Community**.

### Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, and **SB Clark Companies**.

### Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

### Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

### Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, Mega Wraps, and Browncow.

### CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

### Wal Mart Expansion

**Wal Mart's contractor continued construction of a 10,488 square foot addition to the east side of the store.** The project will eliminate the tire and auto section and add square footage for groceries. The building entrance will move east to the middle of the building.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

**ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)**

PA-84 West

Construction for TT of Denver is temporarily on hold. EMRF continues to receive monthly draws against the deposit.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

**AIR QUALITY/ENERGY SAVING PROJECTS**

**Photovoltaic (PV) Solar Panel Installations**

The project is complete. PV Solar panels are operational at all four buildings (Police/Fire, Malley Center, Civic Center, and Servicenter).

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than  $\frac{3}{4}$  ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.96 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Diesel Retrofit

Retrofitting of our diesel powered vehicles is complete. Englewood is one of three municipalities in Colorado to meet the 2007 emissions standards for off-road vehicles.

Hybrid Vehicle Purchase

Staff has applied for a 2011 grant for two hybrid vehicles.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

**CITY OF ENGLEWOOD  
2010/2011 CALENDAR OF EVENTS**



<b>Fri., Dec. 31</b>		<b>City Hall Closed — New Year's Eve</b>
<b>Sat., Jan. 1</b>		<b>Library Closed — New Year's Day</b>
<b>Mon., Jan. 3</b>		<b>City Hall Closed — New Year's Day (Observed)</b>
Tues., Jan. 4	6:30 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Wed., Jan. 5	4:00 p.m.	Englewood Housing Auth., 3460 S. Sherman #203, Bd. Rm.
	5:45 p.m.	Cultural Arts Commission, CD Conference Room
	7:00 p.m.	Planning & Zoning Commission, Council Chambers
	<b>Cancelled</b>	Liquor Licensing Authority, Telephone Poll
Mon., Jan. 10	6:00 p.m.	City Council Study Session, Community Room
Tues., Jan. 11	5:00 p.m.	Water and Sewer Board, CD Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Jan. 12	6:30 p.m.	Urban Renewal Authority, CD Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs. Jan. 13	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Broken Tee Englewood Golf Maintenance Facility, 4000 South Clay Street
	6:30 p.m.	Transportation Advisory Committee, Council Conference Room
<b>Mon., Jan. 17</b>		<b>City Hall Closed — Martin Luther King Day</b>
Tues., Jan. 18	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers

Wed., Jan. 19	6:30 p.m.	Code Enforcement Advisory Committee Meeting, Council Conference Room
	7:00 p.m.	Planning & Zoning Commission, CD Conference Room
	<b>Cancelled</b>	Liquor Licensing Authority, Telephone Poll
Mon., Jan. 24	6:00 p.m.	Board and Commission Interviews, Council Conference Room
Wed., Feb 2	5:45 p.m.	Cultural Arts Commission, Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, Council Chambers
Mon., Feb. 7	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Feb. 8	4:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, CD Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
	7:00 p.m.	Planning & Zoning Commission, Council Chambers
Wed, Feb. 9	6:30 p.m.	Urban Renewal Authority, CD Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs. Feb. 10	11:30 a.m.	Alliance for Commerce in Englewood Committee, Council Conference Room
	3:00 p.m.	Police Officers Pension Board, Public Works Conference Room
	4:00 p.m.	Firefighters Pension Board, Public Works Conference Room
	5:30 p.m.	Parks & Recreation Commission, City Council Conference Room
Mon., Feb. 14	6:00 p.m.	City Council Study Session, Community Room
Wed., Feb. 16	7:00 p.m.	Liquor Licensing Authority, Council Chambers
<b>Fri., Feb. 18</b>		<b>City Furlough Day – City Facilities Closed</b>
<b>Mon., Feb. 21</b>		<b>City Hall Closed – Presidents’ Day</b>

**TENTATIVE**

**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**



January 10	Study Session Executive Session – Real Estate Billboard Zoning
January 18	Study Session & Regular Meeting – Tuesday Financial Report Citizen of the Year Selection
January 24	Study Session Board and Commission Interviews
January 31	No Meeting Scheduled – 5 <sup>th</sup> Monday
February 7	Study Session & Regular Meeting Legislators – tentative
February 14	Study Session Ultraviolet Wastewater Disinfectant @ WWTP
February 22	Study Session & Regular Meeting – Tuesday Financial Report
February 28	Study Session
March 7	Study Session & Regular Meeting
March 14	Study Session
March 21	Study Session & Regular Meeting Financial Report
March 28	Study Session
April 4	Study Session & Regular Meeting
April 11	Study Session
April 18	Study Session & Regular Meeting Financial Report
April 25	Study Session

May 2	Study Session & Regular Meeting Discussion of Board/Commission Reappointments
May 9	Study Session Citizen of the Year Celebration
May 16	Study Session & Regular Meeting Financial Report
May 23	Study Session
May 30	No Meeting Scheduled – Memorial Day Holiday
June 6	Study Session & Regular Meeting
June 13	Study Session Board and Commission Interviews
June 20	Study Session & Regular Meeting Financial Report
June 27	Study Session
July 5	Study Session & Regular Meeting – Tuesday
July 11	Study Session
July 18	Study Session & Regular Meeting Financial Report
July 25	Study Session

### **FUTURE STUDY SESSION TOPICS**

Historic Preservation  
 Unrelated Persons per Household  
 Inclusive Cities  
 BID Liaison  
 Informing Citizens  
 PLACE Discussion  
 RACQ  
 EMS Billing Policy



*Englewood Public Library Board*

1000 Englewood Parkway, Englewood, CO 80110  
303-762-2572 303-783-6890 FAX www.Englewoodgov.org



**MINUTES  
Englewood Public Library Board  
August 10, 2010**

**Call To Order/Roll Call**

Library Board Chair, Mark Adams called the meeting of the Englewood Public Library Board to order at 7:01p.m.

PRESENT: Mark Adams, Randy Penn (Council Member), Karen Pilgrim, Yvonne Russell, Mike Buchanan, Julie Grazulis, Stephanie Cogeos, Stephanie McNutt.

ABSENT: Tom Kruk (excused), Julie Grazulis (excused), Brianna Carey (Youth Member) (excused), and Michelle Gonzalez (School Board Member) (excused)

Also Present: Hank Long, Library Director and Deb Parker, Recording Secretary.

**10 - 10:** That the minutes of the meeting of July 13, 2010 be approved as written.

Moved by: Ms. Russell  
Seconded by: Mr. Buchanan  
The Motion passed unanimously.

**Friends of the Library**

Please review the reverse of the Agenda for Friends events and news.

**Monthly Statistical and Financial Reports**

Mr. Penn will be meeting with EPS and will discuss working with the library for event.

**Other Old Business**

No new business at this time.

**New Business**

No new business at this time.

Library Board Chair's Report

No new business at this time.

## Library Director's Report

Mr. Long explained where we stand thus far in the budget process. He shared that Personal Leave will not be allowed to be cashed out again this year. He explained that we are no different than the rest of the country in economic climate. Mr. Penn shared that sales and use taxes are what we depend on to fulfill our budgetary needs. Unlike the Federal government, the City of Englewood needs to maintain a zero balance on our budget. Discussion ensued.

### **Other New Business**

None at this time.

### **Members' Choice**

Mr. Adams – Days away from school starting. They are all excited for another successful school year.

Ms. Russell – She is still hoping for the home tours to raise money for the community gardens at both Charles Hay and Clayton.

Mr. Buchanan – He had a great trip visiting PA and family. Checked out a local library in a small town near grandmother's house and loved to see the similarities and differences to our library.

Mr. Penn – The Boards and Commissions appreciation at Pirate's Cove was a success. Football season has started at the high school. Bishop's community gardens are keeping him busy. He is looking for gardeners to assist next year.

Ms Pilgrim – She is continuing to be busy at work and ready for things to slow down a bit. It has been a busy and fun summer.

Ms. Cogeos – She is enjoying our community concerts. She also joined a book club at Fireside coffee and books, and will report back to us next meeting.

Ms. McNutt – She and her husband are celebrating 14 years of wedded bliss.

Mr. Long – Nothing at this time.

Ms. Parker – Nothing at this time.

Library Board Chair, Mark Adams adjourned the meeting of the Englewood Public Library Board at 7:49 pm.



*Englewood Public Library Board*

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**MINUTES  
Englewood Public Library Board  
October 12, 2010**

**Call To Order/Roll Call**

Library Board Chair, Hank Long called the meeting of the Englewood Public Library Board to order at 7:05p.m.

PRESENT: Randy Penn (Council Member), Karen Pilgrim, Mike Buchanan, Julie Grazulis, Stephanie Cogeos, Stephanie McNutt, Tom Kruk, Brianna Carey (Youth Member).

ABSENT: Mark Adams (excused), Yvonne Russell (excused), Michelle Gonzalez (School Board Member) (unexcused)

Also Present: Hank Long, Library Director and Deb Parker, Recording Secretary.

**10 - 10:** That the minutes of the meeting of August 10, 2010 be approved as written.

Moved by: Mr. Kruk  
Seconded by: Mr. Buchanan  
The Motion passed unanimously.

**Friends of the Library**

Please review the reverse of the Agenda for Friends events and news.

**Monthly Statistical and Financial Reports**

Discussion ensued regarding upcoming expenses. Mr. Penn asked that Mr. Long and Ms. Parker to look into needs of the library staff that may be met by the Board.

Discussion ensued about the meeting rooms usage. Mr. Long shared that the average charge is \$30/hr at other libraries, and our not charging is a benefit to non-profit groups. These groups have worked in conjunction with the Library with displays as well as donations of materials and funds.

**Other Old Business**

No old business at this time.

**New Business**

No new business at this time.

### Library Board Chair's Report

No new business at this time.

### Library Director's Report

Mr. Long discussed the report sent regarding the reductions due to budget. He commended the Council for allowing us to remain open 7 days a week. Mr. Long is proud of the Library and the staff. It has been a great place to work. He shared that his last day will be December 17<sup>th</sup>. He thanks the Board for all the volunteered hours and all the effort.

### **Other New Business**

None at this time.

### **Members' Choice**

Mr. Kruk – He thanked Mr. Long for all his efforts. Hopefully over the next few months the Board will be able to do something great for the library with the remaining budget.

Mr. Buchanan – He has good news, as he has started a new job. He has been there a month and is enjoying it.

Mr. Penn – He thanked Mr. Long for his attitude during the budget process. It was tough, but they made it through. The Art Bus was saved. Mr. Long represented the library well, and it was difficult to make the cuts that were necessary. EHS football is 6-0. It has been a fun season thus far. He started subbing again and it has been an adventure. Life is good. Chamber Holiday Parade is in the works. Council is hoping that the businesses will step up and help where they are able to.

Ms Pilgrim – She has had several adults at their reading center and it has been enlightening. She was in Maine in Sept for a family trip and it was fun. The weather was good and lots of good family time. The family went boating on rivers and oceans. She prefers the river over the ocean. She has been working on projects at the house, so they are ready for the weather change. Life is good. Her daughter is looking for a new job and studying for her GRE. The job has slowed down a bit and she is enjoying it.

Ms. Carey – She has been working and going to school. She is enjoying it so far.

Ms. Grazulis – Life goes on.

Ms. Cogeos – The book club at Fireside has been sporadic and she has been trying to make it.

Ms. McNutt – She had submitted an application for the Coalition of Literacy and she was accepted. This is her passion, so she is looking forward to working in this area, with Adult Literacy.

Mr. Long – Nothing at this time.

Ms. Parker – Nothing at this time.

Library Director, Hank Long adjourned the meeting of the Englewood Public Library Board at 7:48 pm.



*Englewood Public Library Board*

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**MINUTES  
Englewood Public Library Board  
November 9, 2010**

**Call To Order/Roll Call**

Library Board Chair, Hank Long called the meeting of the Englewood Public Library Board to order at 7:05p.m.

PRESENT: Mark Adams, Randy Penn (Council Member), Karen Pilgrim, Mike Buchanan, Stephanie Cogeos, Stephanie McNutt, Tom Kruk, Brianna Carey (Youth Member).

ABSENT: Yvonne Russell (excused), Michelle Gonzalez (School Board Member) (unexcused), Julie Grazulis

Also Present: Hank Long, Library Director and Deb Parker, Recording Secretary.

**10 - 11:** That the minutes of the meeting of October 12, 2010 be approved as written.

Moved by: Ms. Pilgrim  
Seconded by: Mr. Buchanan  
The Motion passed unanimously.

**Friends of the Library**

Please review the reverse of the Agenda for Friends events and news.

**Monthly Statistical and Financial Reports**

Mr. Adams noted that the internet use was down again. Mr. Long shared that studies have shown that more people have internet through cheaper home computers and phones with internet availability. Mr. Adams added that fewer people may be using the computers but time used by each user may be for a longer period of time. Discussion ensued about the process of tracking.

**Other Old Business**

2010 Library Board Budget – Mr. Long shared that after the Englewood Reads monies are taken from the budget, there will be approximately \$1,844 left for the Board to designate. His suggestion is to give this to the Collections budget as the line item has taken a hit the last three years. Mr. Kruk asked about buying a couple of full sets of frequently requested teen series to help fill this area. Discussion ensued about who would benefit and what series would be of value. Mr. Long shared that the Collection Librarians would like to be allowed to use the money as they know what they are looking for and needing.

Library Director Selection – Information was shared with a memo for the Board explaining the process. Discussion ensued. Mr. Sears is hoping to have the new Director on board by January or February. Until such point, Ms. Carol Wilbur will attend Library Board meetings.

### **New Business**

No new business at this time.

### Library Board Chair's Report

Mr. Adams apologized for missing last month's meeting. He is looking forward to re-apply for the Board. He has enjoyed being a part of the Board and hopes to continue with this group. He feels that continuity will help in the future.

### Library Director's Report

Mr. Long thanked City Council for the donation in Roy Altenbach's name. Mr. Altenbach was a great addition to our community for years.

### **Other New Business**

Ms. McNutt readdressed the budget. Ms. Pilgrim asked if money could be used for books in Mr. Long's name. Mr. Long would be greatly honored. Discussion ensued. Mr. Penn would like to see some of the money go towards books purchased in Mr. Long's name.

**10-12:** A motion is made that books be purchased with the set aside amount of \$1,800.00. Of said amount, 50% is used for the Young Adult collection, and the remaining be purchased in Mr. Long's name for general collections at the discretion of the Reference Librarians.

Moved by: Mr. Kruk

Seconded by: Ms. Pilgrim

The Motion passed unanimously.

### **Members' Choice**

Mr. Adams – One of his son's is now attending Charles Hay and there is great excitement happening with this new program within the School District. Congratulations to Mr. Buchanan on his new job. His is currently one third of the way through his new book.

Mr. Kruk - Softball season just ended and the team won a game. He is looking forward to next season.

Mr. Buchanan – He just finished up some training for work and time with family in PA.

Mr. Penn – The budget is now completed. The new solar units are completed on the four buildings. These were placed due to the Energy Audit through the State. The panels will take care of 10% of our energy needs. Citizen of the Year process is beginning and Mr. Penn would appreciate input on any possible persons. Holiday Parade will be held on December 4<sup>th</sup> at 3:00 pm. EHS football is going to State! EHS also had the State Championship Band.

Ms Pilgrim – She attended the Kirkland Museum a few Saturdays ago and really enjoyed the displays.

Her daughter found a job and now works at the same place as her brother. She loves her new Bay window.

Ms. Carey – She will be going to Washington to see grandparents. She has registered for next year's classes, including Shakespeare. Ms. Carey is going through manager training at work.

Ms. Grazulis – She is now seeing furlough days at the school district. Her store front at the Colorado Antique Gallery and E-bay are getting more attention.

Ms. Cogeo – She went to the Kiirkland Museum on Saturday for the free day. It was a crowded but pleasant day.

Ms. MccNutt – She has now completed training for her literacy work. She learned how to approach adults with literacy. The training was helpful and impressive.

Mr. Long – Thank you Stephanie for the cupcakes and Randy for the candy. Thank you to the Board for the budget assistance, and thank you for the continued support for the Library.

Ms. Parker – Nothing at this time.

Library Board Chair, Mark Adams adjourned the meeting of the Englewood Public Library Board at 8:22 pm.

**ENGLEWOOD TRANSPORTATION ADVISORY COMMITTEE MEETING**

Minutes of September 9, 2010

The regular bi-monthly meeting of the Englewood Transportation Advisory Committee was called to order by Chair Anderson at 6:33 p.m. in the City Council Conference Room, City of Englewood Civic Center.

Assistant City Attorney Reid was introduced to ETAC members.

**Roll Call.**

**Present: David Anderson, Danielle Gregory, Daryl Kinton, Randy Penn (not voting), Jennifer Jones (not voting), Rick Kahm, ex officio.**

**Absent: Andy Berger, James Weeks.**

**Also Present: Linda Wilks, Recording Secretary  
Sergeant Mike O'Connor  
Assistant City Attorney Reid**

A quorum was present.

**Approval of Minutes**

Chair Anderson acknowledged that applicable membership was not present this evening to approve minutes for the meetings of July 8, 2010 and August 12, 2010. In the interest of time, Recording Secretary Wilks will conduct an email poll for approval of these two sets of minutes.

**Public Comment**

There were no visitors present.

**Old Business**

Discussion continued regarding ETAC's efforts to finalize recommendations to City Council relating to low speed vehicles on Englewood streets, including golf cars, under 50cc scooters, Segways, and "toys". Assistant City Attorney Reid was in attendance to assist with that discussion and will prepare a document that can be used when ETAC meets with City Council; the document will include ETAC's recommendations and the State Definitions. Ms. Reid commended Sgt. O'Connor for his detailed research, and bringing current City laws in line with State requirements. Ms. Reid explained that, following ETAC's meeting with City Council, the City Attorney's office will draw up an ordinance, and any changes or new information that materialize from that meeting can be incorporated into the final document. Brief discussion ensued regarding the process when meeting with Council.

Chair Anderson inquired about the process to permit these types of vehicles. Sgt. O'Connor said he is working with the Police Chief and Commanders to develop a record keeping process as well as materials needed to provide an informative packet for the public when registering their vehicles with the City. Mr. Anderson reiterated that the City will not provide funding for this program, that permit fees must cover all City expenses.

Committee members considered laws for these vehicles in surrounding jurisdictions and the impact on drivers traveling from one town to another.

### **New Business**

There were no items presented for discussion under New Business.

### **Director's Choice**

- Mr. Kahm advised that, upon his return, Traffic Engineer Vostry will provide traffic study statistics for ETAC's reference.

### **Chairperson's Choice**

Chair Anderson had no items to present for discussion.

### **Committee Members' Choice**

- Council Liaison Penn briefly reviewed the City's upcoming budget schedule.  
Mr. Penn left the meeting at 7:20 p.m.
- Committee Member Kinton said that, at a later date, he would like to revisit the possibility of having a study conducted in Englewood by graduate students from the Planning Division of the University of Colorado Denver that might provide suggestions that could create improved pedestrian access/safety for senior and disabled citizens.
- Sgt. O'Connor thanked the Committee for their hard work on the golf car issue.  
Sgt. O'Connor announced that the EHS Homecoming Parade will be held on Friday, September 24<sup>th</sup> at 1:30 p.m.

### **Adjournment**

There being no further business, the meeting was adjourned at 7:23 p.m.

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Linda Wilks, Recording Secretary