
Council Newsletter



CITY MANAGER'S NOTES November 18, 2010

Upcoming Council Meetings

City Council will meet on **Monday, November 22, 2010**. The Executive Session will begin at 6:00 p.m. in the City Council Conference Room. The Study Session will begin at 6:45 p.m. in the Community Room. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available at 5:30 p.m.

There is no City Council meeting scheduled for **Monday, November 29, 2010**.

The next City Council meeting will be **Monday, December 6, 2010**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Article from *The Denver Post* entitled "Englewood puts solar panels on buildings."
2. Police Department Summary Report, October, 2010.
3. Memorandum concerning the Household Hazardous material Roundup Report.
4. Memorandum concerning the Project Update.
5. Calendar of Events.
6. Tentative Study Session Topics.
7. Minutes from the Liquor Licensing Authority meeting of September 1, September 15, and October 6, 2010.
8. Minutes from the Code Enforcement Advisory Committee meetings of September 15, 2010.
9. Minutes from the Planning and Zoning Commission meeting of October 19, 2010.

Your City

Englewood puts solar panels on buildings

By Daniel Smith
YourHub.com

New solar panels on four government buildings in Englewood are expected to save the city money on utility bills.

The city used federal stimulus funds to get a favorable interest rate for the project, said Deputy City Manager Mike Flaherty.

The city contracted with Ameresco for about \$1.4 million in energy improvements.

The company put photovoltaic systems on the Civic Center, 1000 Englewood Parkway; Malley Senior Recreation Center, 1380 S. Lincoln St.; the Safety Services building, 3615 S. Elati St.; and the Service Center, 2800 S. Platte River Drive.

Ameresco will own and maintain the solar systems for 20 years, Flaherty said. During that time, the city will buy solar power from Ameresco at a price lower than the current rate from Xcel Energy. The panels will produce a portion of each building's energy needs.

At the end of the 20-year contract, the solar system becomes the property of the city.

A ribbon cutting for the solar energy system was held Nov. 8.

Mayor Jim Woodward said in a statement, "The program we've developed with Ameresco is both environmentally and fiscally sound. It will reduce our energy usage and dangerous emissions, produce clean energy, and provide the city with ongoing lower utility expenses. The project will fund itself as the capital outlay funded by Ameresco will be repaid through the guaranteed savings accrued from these new efficiencies. This new initiative is a win for Englewood on every level."

Daniel Smith: 303-954-2671 or
smithd@yourhub.com

Englewood Police Department Summary Report

For Period October 1, 2010 through October 31, 2010



TYPE OF INCIDENT	October 2010	October 2009	YTD 2010	YTD 2009
PATROL AND TRAFFIC				
Total Activities	6,038	5,486	61,708	61,133
Officer Initiated Activities	3,282	2,611	32,390	30,754
Misdemeanor Arrests	134	132	1,758	1,435
Felony Arrests	21	23	179	221
Warrant Arrests	44	54	431	505
DUI Arrests	21	18	245	223
Hazardous Summonses	380	303	3,397	3,242
Laser Summonses	422	471	4,323	6,322

INVESTIGATIONS	October 2010	October 2009	YTD 2010	YTD 2009
Case Filings	19	22	189	199
Summons	1	3	32	35
Deactivated (no additional leads)	21	31	288	299
Unfounded	10	6	64	58
Victim Failure to Prosecute	15	7	69	45
Other Jurisdiction	3	5	46	43
Located Missing Person/Runaway	9	4	54	42
Non Criminal Death Investigations	5	8	54	56
Prosecution Declined by District Attorney	5	1	14	10
TOTAL	88	87	810	787

NEIGHBORHOOD SERVICES	October 2010	October 2009	YTD 2010	YTD 2009
Impact Team				
Projects initiated	36	n/a	295	n/a
Residential	29	n/a	201	n/a
Business	7	n/a	94	n/a
Projects Cleared	36	n/a	191	n/a
Community Contacts	3	n/a	283	n/a
Residential	1	n/a	32	n/a
Business	2	n/a	251	n/a
Community Events	3	n/a	60	n/a
Code Enforcement				
Cases Opened	350	470	6,140	7,155
Notices of Violation	180	301	3,646	4,509
Postings	63	56	804	831
Summons	21	26	204	243
Patrol Referrals	38	42	476	567
TOTAL	652	895	11,270	13,305
Traffic Bureau				
High Accident Locations - Summons	108	260	2,135	3,416
School Zone - Summons	19	15	149	279
Citizen Complaint	79	48	428	378
Other	5	7	73	73
TOTAL	211	330	2,785	4,146
Community Relations				
Community Events/Activities	7	13	86	89
Persons in Attendance	1,600	725	5,186	4,472

ENGLEWOOD POLICE DEPARTMENT SUMMARY REI

For Period October 1, 2010 through October 31, 2010



TYPE OF INCIDENT	October 2010	October 2009	YTD 2010	YTD 2009
COMMUNICATIONS/RECORDS				
<i>Reported Part I Crimes</i>				
Murder/Manslaughter	0	0	0	2
Rape	1	1	11	13
Robbery	1	0	19	16
Assault (includes all assaults)	32	38	362	361
Burglary	18	19	202	183
Theft	127	120	1,264	1,215
Auto Theft	22	26	161	195
Arson	0	0	3	16
Reported Part I Crimes TOTAL	201	204	2,022	2,001
Calls for Service TOTAL	3,607	3,472	36,629	37,260

VICTIM ASSISTANCE RESPONSE	October 2010	October 2009	YTD 2010	YTD 2009
Incidents with victim assistance provided	88	90	797	671
People served relative to incidents	106	131	985	966
Domestic Violence victims	28	17	347	156



M E M O R A N D U M

To: Mayor Woodward and City Council
Thru: Gary Sears, City Manager
Alan White, Director, Community Development
Tricia Langon, Sr. Planner, Community Development
From: Audra L. Kirk, Planner I ✓
Keep Englewood Beautiful
Date: November 11, 2010
Subject: Household Hazardous Material Roundup Report

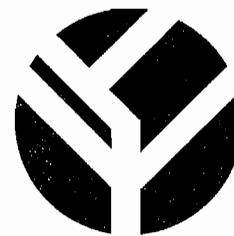
Keep Englewood Beautiful held the 19th Annual Household Hazardous Material Roundup and 6th annual Electronic Recycling event on September 11th and 18th, 2010. The HHR provided 305 households an opportunity to safely dispose and recycle common household hazardous materials. Participants included 133 Englewood residents, up from 91 in 2009 and 172 Littleton residents, up from 159 in 2009. Although Littleton did have more participants at the event, it is impossible to determine the amount of hazardous waste that each household brought in. KEB commissioners determine where the participant is from and what type of waste will be collected, they do not determine quantities. The hazardous waste is collected by personnel of PSC Environmental Group. The hazardous waste that is brought in by both of the cities is combined to save money. For example, the Cities of Englewood and Littleton are charged a flat fee to dispose a 55 gallon drum of waste regardless of how full the container is. Combining the waste of both communities ensures that the 55 gallon drums are as full as possible. Some of the items that were brought in this year were: batteries, corrosives, pesticides, acids, antifreeze, used oil and mercury devices/debris. Also this year 119 residents brought in a total of 11,234 pounds of computer and electronic equipment for recycling. The computer and electronics were collected by Electronic Recyclers International, Inc.

The Roundup's gross costs were \$15,933.35, KEB commissioners collected \$6,923.00 in co-pays over the two day event and Littleton contributed \$4,505.17 bringing the net program cost to the City of Englewood \$4,505.17. While the cost for the event is drastically lower than in past years, this is no indication of the level of participation that we will have in 2011, and the amount of hazardous waste and e-waste that will be collected. We will continue to do our best at keeping costs down by going through a thorough bid process annually and choosing the best priced vendors for the event. Below is a comparison of costs from 2008 to 2010.

	2008	2009	2010
Gross Costs	\$34,920	\$27,727	\$15,933.35
Co-Pays Collected	\$5,223	\$6,853	\$6,923.00
Littleton Contribution	\$12,000	\$10,437	\$4,505.17
Total Net Cost	\$17,697	\$10,437	\$4,505.17
	2008	2009	2010
Total Hazardous Waste Collected (pounds)	13,132	20,130	11,056
Total Electronic Waste Collected (Pounds)	12,605	12,528	11,234

The Commission and Community Development staff would like to thank the Englewood and Littleton Fire Departments as well as Littleton Department of Community Development for invaluable planning and technical support. Keep Englewood Beautiful would also like to commend Fire Lieutenant Miles Kubley for his continued expertise and hard work on this event.

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: November 18, 2010

SUBJECT: PROJECT UPDATES –Xcel Energy Projects, S. Broadway Traffic Signal Timing, Street Maintenance Projects 2010, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, **Servicenter State Inspection**

XCEL ENERGY PROJECTS

Xcel's contractor is upgrading the power poles along Bates Ave., between Acoma and Franklin. **Xcel has completed all poles and underground work with the exception of the termination pole located at Bates Ave. and Bates Pkwy. The crews expect to return next week to work east of Franklin in the City of Denver. Removal of old poles will follow after Comcast cable and Qwest lines are moved.**

Xcel's contractor has completed installation and testing of the new gas line in S. Franklin St. (Amherst to Floyd). **Permanent asphalt patching is complete. Installation of the gas regulation station in Romans Park appears substantially complete. Sod has been patched in the park.**

S. BROADWAY TRAFFIC SIGNAL TIMING

Staff continued retiming the traffic signals along the Broadway corridor between Yale & the south City limit. Public Works' Traffic Division, is working with DRCOG's consultant to fine-tune signal timings to improve traffic flow. We anticipate the project to be completed around the end of November.

STREET MAINTENANCE PROJECTS 2010

Cracks will be poured as weather and time allow.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for June, 2010 is 92.7%. Commercial uses: Mile High Coffee, Let It Bead, Curves for Women, State Farm, Cuttin'It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, and Creative Perspectives.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, and Wellness Treatment Center.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, Mega Wraps, and Browncow.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Installation of Holiday decorations began on November 11th and will be complete prior to Thanksgiving. The Holiday Tree will be installed on Friday, November 19th.

Wal Mart Expansion

Wal Mart's contractor continued construction of a 10,488 square foot addition to the east side of the store. The project will eliminate the tire and auto section and add square footage for groceries. The building entrance will move east to the middle of the building.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

Construction for TT of Denver is temporarily on hold; estimated completion is February, 2011. EMRF continues to receive monthly draws against the deposit.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

AIR QUALITY/ENERGY SAVING PROJECTS

Photovoltaic (PV) Solar Panel Installations

Lighthouse Solar has completed the installation of PV panels and electrical hookups on the Police/Fire, Malley Center, Civic Center, and Servicenter roofs. Xcel Energy has installed meters at Police/Fire, Malley, and Servicenter. **Xcel Energy has not installed the meter at Civic Center. Ameresco should commission all four buildings soon.**

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.96 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Diesel Retrofit

Retrofitting of our diesel powered vehicles is complete. Englewood is one of three municipalities in Colorado to meet the 2007 emissions standards for off-road vehicles.

Hybrid Vehicle Purchase

Staff has applied for a 2011 grant for two hybrid vehicles.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

Servicenter State Inspection

On Tuesday, November 16, 2010, the Colorado Department of Public Health and Environment performed an inspection of the Servicenter. The City of Englewood was classified as a Small Quantity Generator of Hazardous Waste. The City passed the inspection with no violations, the record keeping was complete and up to date, and once the inspection was complete, it was determined the City should be reclassified as a Conditionally Exempt Small Quantity Generator of Hazardous Waste.

This was accomplished due to the processes that have been implemented at the Servicenter. Solvent based cleaners have been replaced with aqueous parts cleaners; aerosol cleaners have been replaced with bulk liquid cleaners and air charged sprayers; oil filters are hot drained and crushed; used oil is recycled; and paper wipes have been replaced with cloth rags that are laundered. The reduction of classification is a significant accomplishment for the Servicenter and the City of Englewood.

CITY OF ENGLEWOOD
2010/2011 CALENDAR OF EVENTS



Mon., Nov. 22	6:00 p.m.	Executive Session, City Council Conference Room
	6:45 p.m.	City Council Study Session, Community Room
Thurs., Nov. 25		City Hall Closed — Thanksgiving Day
Fri., Nov. 26		City Hall Closed — Thanksgiving Holiday
Mon., Nov. 29	Cancelled	City Council Study Session
Wed., Dec. 1	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., Dec. 6	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Dec. 7	7:00 p.m.	Planning & Zoning Commission, Council Conference Room
Wed., Dec. 8	Cancelled	Urban Renewal Authority
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs., Dec. 9	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Malley Center
Mon., Dec. 13	6:00 p.m.	City Council Study Session, Community Room
Tues., Dec. 14	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Dec. 15	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., Dec. 20	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Dec. 21	Cancelled	Planning & Zoning Commission

Thurs., Dec. 23		City Hall Closed – Christmas Holiday
Fri., Dec. 24		City Hall Closed – Christmas Eve
Sat., Dec. 25		Library Closed – Christmas Day
Fri., Dec. 31		City Hall Closed – New Year's Eve
Sat., Jan. 1		Library Closed – New Year's Day
Mon., Jan. 3		City Hall Closed – New Year's Day (Observed)
Tues., Jan. 4	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Wed., Jan. 5	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, Community Development Conference Room
	7:00 p.m.	Planning & Zoning Commission, Council Chambers
	Cancelled	Liquor Licensing Authority, Telephone Poll
Mon., Jan. 10	6:00 p.m.	Board and Commission Interviews, City Council Conference Room
Tues., Jan. 11	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
Wed., Jan. 12	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs. Jan. 13	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Broken Tee Englewood Golf Maintenance Facility, 4000 South Clay Street
	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
Mon., Jan. 17		City Hall Closed – Martin Luther King Day

TENTATIVE TOPICS
FOR ENGLEWOOD CITY COUNCIL STUDY SESSIONS



November 29	No Meeting Scheduled – 5 th Monday
December 6	Study Session & Regular Meeting EMS Fees Acoma Sign Discussion of Board/Commission Reappointments
December 9	(Thursday) Breakfast Mtg. w/Littleton City Council @ WWTP
December 13	Study Session Financial Report Fund 46 Review Rehab. Loan Guidelines for Underwriting
December 20	Study Session & Regular Meeting Holiday Dinner – No Study Session Scheduled
December 27	No Meeting Scheduled
January 4	Study Session & Regular Meeting (Tuesday)
January 10	Study Session
January 18	Study Session & Regular Meeting – Tuesday Financial Report Citizen of the Year Selection
January 24	Study Session Board and Commission Interviews
January 31	No Meeting Scheduled – 5 th Monday
February 7	Study Session & Regular Meeting
February 14	Study Session
February 22	Study Session & Regular Meeting – Tuesday Financial Report
February 28	Study Session
March 7	Study Session & Regular Meeting

March 14	Study Session
March 21	Study Session & Regular Meeting Financial Report
March 28	Study Session
April 4	Study Session & Regular Meeting
April 11	Study Session
April 18	Study Session & Regular Meeting Financial Report
April 23	Study Session
May 2	Study Session & Regular Meeting Discussion of Board/Commission Reappointments
May 9	Study Session Citizen of the Year Celebration
May 16	Study Session & Regular Meeting Financial Report
May 23	Study Session
May 30	No Meeting Scheduled – Memorial Day Holiday
June 6	Study Session & Regular Meeting
June 13	Study Session Board and Commission Interviews
June 20	Study Session & Regular Meeting Financial Report

FUTURE STUDY SESSION TOPICS

Historic Preservation
 Unrelated Persons per Household
 Inclusive Cities
 BID Liaison
 Informing Citizens
 PLACE Discussion

ENGLEWOOD LIQUOR LICENSING AUTHORITY
Telephone Poll
September 1, 2010

1. Consideration of Minutes

- a) Results of the minutes of the telephone poll of August 18, 2010.

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The minutes were approved.

- | | |
|--|--|
| <p>2.</p> <p>a) Broadway Discount Liquors
4615 S. Broadway</p> <p>b) Diamond Shamrock #4098
4596 S. Broadway</p> <p>c) Magnet Inn
2893 S. Broadway</p> <p>d) Saigon Palace
3495 S. Broadway</p> <p>e) 7-Eleven #13196B
1277 E. Hampden Ave.</p> <p>f) The Aussie Pub
4386 S. Broadway</p> | <p>Retail Liquor Store Liquor License
Expires November 3, 2010</p> <p>3.2% Off-premises Liquor License
Expires November 8, 2010</p> <p>Tavern Liquor License
Expires September 14, 2010</p> <p>Hotel/Restaurant Liquor License
Expires October 11, 2010</p> <p>3.2% Off-premises Liquor License
Expires November 6, 2010</p> <p>Tavern Liquor License
Expires November 6, 2010</p> |
|--|--|

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The renewals were approved.

3. Change of Manager

- a) Diamond Shamrock #4098
3.2% Off-premises Liquor License
4596 S. Broadway
changing from Alicia Grammer to Joseph Morehouse
- b) Noodles and Company
Hotel/Restaurant Liquor License
697 W. Hampden Ave.
changing from Cory Warren to Brandon Chavez

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The change of managers were approved.

* * * * *

/s/ Kerry Bush, CMC

Deputy City Clerk

ENGLEWOOD LIQUOR LICENSING AUTHORITY
Telephone Poll
September 15, 2010

1. Consideration of Minutes

- a) Results of the minutes of the telephone poll of September 1, 2010.

Vote results:

Ayes: Members Buchanan, Lay, Ostmeier, VanDerLeest, Wilmoth

Nays: None

The minutes were approved.

2. Renewals

- | | |
|--|---|
| a) Black-Eyed Pea
5180 S. Broadway | Hotel/Restaurant Liquor License
Expires December 21, 2010 |
| b) Off-Broadway Wine & Spirits
51 Englewood Parkway | Retail Liquor Store Liquor License
Expires October 7, 2010 |
| c) Smashburger
3299 S. Broadway | Hotel/Restaurant Liquor License
Expires September 22, 2010 |
| d) Wal-Mart
601 Englewood Parkway | 3.2% Off-premises Liquor License
Expires December 2, 2010 |

Vote results:

Ayes: Members Buchanan, Lay, Ostmeier, VanDerLeest, Wilmoth

Nays: None

The renewals were approved.

3. Change of Manager

- a) Smashburger
3299 S. Broadway
Hotel/Restaurant Liquor License
Changing from Cassandra Hanna to Gregory McCollum

Vote results:

Ayes: Members Buchanan, Lay, Ostmeier, VanDerLeest, Wilmoth

Nays: None

The change of manager was approved.

* * * * *

/s/ Kerry Bush, CMC

Deputy City Clerk

ENGLEWOOD LIQUOR LICENSING AUTHORITY
Telephone Poll
October 6, 2010

1. Consideration of Minutes

- a) Results of the minutes of the telephone poll of September 15, 2010.

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The minutes were approved.

2. Renewals

- | | |
|---|---|
| a) AMF Belleview
4900 S. Federal Blvd. | Hotel/Restaurant Liquor License
Expires December 17, 2010 |
| b) Englewood Elks
3690 S. Jason St. | Club Liquor License
Expires December 31, 2010 |
| c) Moe's Original Bar-B-Que
3295 S. Broadway | Hotel/Restaurant Liquor License
Expires October 16, 2010 |
| d) Table Steaks South
101 W. Floyd Ave. | Hotel/Restaurant Liquor License
Expires October 1, 2010 |
| e) West Evans Liquor
2020 W. Evans Ave. | Retail Liquor Store Liquor License
Expires November 12, 2010 |

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The renewals were approved.

3. Transfer of Ownership and Temporary Permit pending transfer

- a) Yodit LLC dba MD Liquors Store
2895 S. Broadway
formerly Betty Inc dba M-D Liquors

Vote results:

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The transfer of ownership and temporary permit pending transfer were approved.

* * * * *

/s/ Kerry Bush, CMC

Deputy City Clerk

**CITY OF ENGLEWOOD
CODE ENFORCEMENT ADVISORY COMMITTEE
Minutes of the Meeting of
September 15, 2010**

I. CALL TO ORDER

The meeting of the Englewood Code Enforcement Advisory Committee was called to order at 6:30 p.m. by Chair Mosman.

Roll Call

Present: Chair Mosman, Members Bayless, Becker, Berger, Hart, Hinger, Wilson, and Alternate Member Skinner.

A quorum of the Committee was present.

Ex-Officio Members Present: Council Liaisons Gillit and McCaslin, and Staff Liaisons Flaherty and Sergeant Englert.

II. APPROVAL OF MINUTES

A motion was made by Member Becker and seconded by Member Hart to approve the minutes of the August 18, 2010 meeting. There being no changes, the minutes were approved as submitted.

III. PUBLIC OPEN FORUM

- a. Beverlee Howe discussed several code issues. She wants the City to maintain current municipal codes to regulate recreational vehicle and trailer parking.

IV. UNFINISHED BUSINESS

- a. Off-Road Vehicles/Recreational Vehicles/Trailers: Regulations and Enforcement

Sergeant Englert provided a list of Off Road Vehicle violations which occurred from January 1, 2009 through September 7, 2010, circulated photographs illustrating violations, and discussed properties which are in compliance versus those which are not in compliance. Chair Mosman also circulated photographs showing a property that is not in compliance. Discussion ensued.

- b. Board and Commission Appreciation

Chair Mosman distributed a small token of appreciation to each member for the time and effort given while serving on the Code Enforcement Advisory Committee.

V. MONTHLY CODE ENFORCEMENT REPORT

Sergeant Englert provided Code Enforcement activity reports for August 2009 and August 2010. Discussion followed.

VI. TOPICS FOR FUTURE MEETINGS

- Off-Road Vehicles/Recreational Vehicles/Trailers: Regulations and Enforcement

VII. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:34 p.m. The next meeting will be November 17, 2010.

Submitted by Susan Wertz, Recording Secretary

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
October 19, 2010**

I. CALL TO ORDER



The regular meeting of the City Planning and Zoning Commission was called to order at 7:05 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Knoth presiding.

Present: Bleile, Roth, King, Krieger (entered 7:10), Knoth, Fish, Calonder
Kinton (alternate) (exited meeting at 7:47)

Absent: Brick, Welker (Left ill prior to the meeting coming to order)

Staff: Alan White, Community Development Director
Nancy Reid, Assistant City Attorney

II. APPROVAL OF MINUTES

October 5, 2010



Calonder moved:

Roth seconded: TO APPROVE THE OCTOBER 5, 2010 MINUTES

Chair Knoth asked if there were any modifications or corrections.

The following changes were requested:

1. Page 2, last paragraph – the words “taken care of” be replaced with “resolved”.
2. Page 4, first paragraph – the word “primarily” be replaced with “including”.

AYES: Bleile, Roth, Knoth, Fish, Calonder

NAYS: None

ABSTAIN: King

ABSENT: Brick, Krieger, Welker

Motion carried.



Fish moved:

Calonder seconded: TO APPROVE THE FINDINGS OF FACT FOR CASE #2010-01,
SMALL AREA PLAN PHASE II AMENDMENTS

Chair Knoth asked if there were any modifications or corrections.

There were none.

AYES: Bleile, Roth, Knoth, Fish, Calonder
NAYS: None
ABSTAIN: King
ABSENT: Brick, Krieger, Welker

Motion carried.

III. STUDY SESSION



MEDICAL MARIJUANA AMENDMENTS

Director White distributed information from the State on the section of the Statute that references licensing requirements. The discussion centered on primary and accessory uses. Several Commissioners felt they didn't have enough knowledge about the industry to make decisions at this time. Staff will gather more information for the Commission to review at a later date. Director White said the deadline to have regulations in place as a City is July 1, 2011 as that is when the State will begin issuing licenses for new facilities.

IV. PUBLIC FORUM



Doug Cohn and Jackie Edwards addressed the Commission.

V. DIRECTOR'S CHOICE



Director White said the Public Hearing on the new flood plain regulations was held last night. City Council asked that Director White pass on their thanks for the Planning and Zoning Commission's expeditious in-depth review and suggestions regarding the regulations.

Director White asked the Commission their thoughts on cancelling the next Planning and Zoning meeting to be held on election night, November 2, 2010. After discussion it was decided to cancel the meeting.

VI. STAFF'S CHOICE

Director White had nothing further to report.

VII. ATTORNEY'S CHOICE



Ms. Krieger asked Ms. Reid if there were guidelines regarding testimony during a public hearing. Ms. Reid said the Public Forum section of the meeting is for a person to bring up a subject other than what was on the meeting agenda. Ms. Krieger said at future public hearings she wanted it made known to the public that during Public Forum the Commission is willing to listen to things other than what was discussed during the public hearing.

Director White suggested using the language City Council has on their agendas that states Public Forum is the time for anyone to speak on something that is not on the agenda.

Mr. Roth suggested at the beginning of the meeting the guidelines for holding a public hearing be explained. The Commission agreed that could be informative for the public in attendance.

VIII. COMMISSIONER'S CHOICE



Ms. Krieger said she felt the public had a valid point at the last public hearing. She suggested Staff and the Commission introduce themselves at the beginning of the meeting. The Commission would like to make the atmosphere as friendly and comfortable as possible for those who attend and who testify.

Mr. Roth stated he wanted to comment on the last public hearing. He said one of the comments that he heard from the public was that "you guys have already made up your mind". He said the public hearing is the last step in this process for the Planning and Zoning Commission. The Commission has been through numerous study sessions and meetings by the time they get to a public hearing and do have most of the details worked out. Mr. Roth said at the last hearing there was a lot of misunderstanding about what the Commission was really trying to do.

Ms. Reid noted that most of the public left before the Commission could respond to them during the discussion portion of the meeting. Several commented that a public hearing is not the place for questions and answers; that's why the Commission holds study sessions. Ms. Krieger stated the public can always go to the City's website and listen to the minutes to see if the Commission commented on their testimony.

The meeting adjourned at 8:25 p.m.

Barbara Krecklow, Recording Secretary