
Council Newsletter



CITY MANAGER'S NOTES October 28, 2010

Upcoming Council Meetings

City Council will meet on **Monday, November 1, 2010**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agendas are attached. Sandwiches will be available at 5:30 p.m.

The next City Council meeting will be **Monday, November 8, 2010**.

City offices will be closed on **Thursday, November 11th**, for **Veteran's Day holiday**. City offices will also be closed on **Friday, November 12th** for a **furlough day**. City offices will reopen on Monday, November 15th.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Memorandum concerning the Board, Commission and Authority Interview Process.
2. Memorandum concerning the Project Update.
3. Calendar of Events.
4. Tentative Study Session Topics.
5. Minutes from the Malley Center Trust Fund Committee meeting of June 16, 2010.
6. Minutes from the Water and Sewer Board meeting of September 21, 2010.

MEMORANDUM



TO: Board, Commission and Authority Members
FROM: Mayor Woodward and Members of City Council
DATE: October 21, 2010
SUBJECT: Board, Commission and Authority Interview Process

At the Study Session on **March 3, 2008**, City Council discussed the board, commission and authority interview process. We made changes concerning those members who request reappointment to a board, commission or authority. City Council wanted to streamline the application/interview process and make it as seamless as possible.

In an effort to identify vacancies, City Council has created two deadlines for receiving applications. One deadline is for board, commission and authority members who are seeking **reappointment** to their current position. The second deadline is for **new applicants** and current board, commission and authority members seeking appointment to another board/commission. Interviews will be held for the new applicants and current board, commission and authority members seeking appointment to a new board.

The application deadline for board, commission and authority members who are seeking **reappointment** to their current board, commission or authority is *Wednesday, November 24, 2010*. City Council will discuss at a Study Session on *Monday, December 6, 2010*, the current vacancies and those who are seeking reappointment. Following that discussion, the remaining vacancies will be posted for those residents who are interested in applying for a position on a board, commission or authority.

The deadline for **new applicants** and board, commission and authority members seeking appointment to a new or different board is *Friday, January 14, 2011*. New applicants and other board, commission and authority members seeking appointment to a new board or commission will be interviewed on *Monday, January 24, 2011*, along with applicants who are seeking reappointment to their current board/commission but failed to meet the *Wednesday, November 24th* deadline.

City Council continues to request an attendance report prior to the interviews and comments from the Chairs concerning members who are seeking reappointment. The deadline for comments from Chairs concerning those members who were seeking reappointment is *Wednesday, December 1st*.

The City Council values each board, commission and authority member and their contribution to the City of Englewood. Thank you for volunteering for such an important facet of the City.

Cc: Englewood City Council
City Manager Gary Sears
City Attorney Dan Brotzman
Departmental Directors
Recording Secretaries

BOARD, COMMISSION AND AUTHORITY
APPLICATION DEADLINE AND INTERVIEW SCHEDULE

Wednesday, November 24, 2010	Application deadline for Board/Commission Members seeking reappointment .
Wednesday, December 1, 2010	Deadline for information from Chairs concerning members seeking reappointment.
Monday, December 6, 2010	City Council discussion of Board/Commission Members seeking reappointment at a Study Session.
Friday, January 14, 2011	Deadline for applications for board/commission new vacancies.
Monday, January 24, 2011	Interviews with City Council for: (1) new applications, (2) current board/commission members seeking a new board/commission, (3) and current board/commission members applying for their current board/commission that missed the November 23, 2010, deadline.
Monday, February 7, 2011	All Board, Commission and Authority Members reappointed or appointed at the City Council Regular Meeting.

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: October 28, 2010

SUBJECT: PROJECT UPDATES –Xcel Energy Projects, Concrete Utility Program 2010, Street Maintenance Projects 2010, Golf Course Clubhouse Basement Remodel, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects)

XCEL ENERGY PROJECTS

Xcel's contractor is upgrading the power poles along Bates Ave., between Acoma and Franklin. **Xcel continued work on the Bates Ave. power lines.** The contractor expects to complete the project in early November.

Xcel's contractor has completed installation and testing of the new gas line in S. Franklin St. (Amherst to Floyd). Permanent asphalt patching should be completed soon. Installation of the gas regulation station in Romans Park continued.

Xcel completed the replacement of a gas pipeline in the 4400 block of S. Washington St. Permanent asphalt patching should be completed soon.

CONCRETE UTILITY PROGRAM 2010

Thoutt Brothers Concrete completed the 2010 program. Punch list items are being addressed.

STREET MAINTENANCE PROJECTS 2010

The Street Division completed patching utility trenches this week. Patching at the Police/Fire north parking lot will be completed this week.

Cracks will be poured as weather and time allow.

GOLF COURSE CLUBHOUSE BASEMENT REMODEL

Remodel of the basement storage area is substantially complete. **Punch list items should be complete this week.** Improvements include additional electrical service for 63 carts, mechanical system improvements to vent battery gases, and changes to the cart storage layout.

18 new electric golf carts have been delivered.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for June, 2010 is 92.7%. Commercial uses: Mile High Coffee, Let It Bead, Curves for Women, State Farm, Cuttin'It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, and Creative Perspectives.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, and Wellness Treatment Center.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, Mega Wraps, and Browncow.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. The Piazza fountain has been shut down for the season.

Chuck E Cheese Expansion

Expansion of the Chuck E Cheese building is substantially complete.

Wal Mart Expansion

Wal Mart's contractor continued construction of a 10,488 square foot addition to the east side of the store. The project will eliminate the tire and auto section and add square footage for groceries. The building entrance will move east to the middle of the building.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008).

Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

TT of Denver continues with construction of its project; estimated completion is February, 2011. EMRF continues to receive monthly draws against the deposit.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

AIR QUALITY/ENERGY SAVING PROJECTS

Photovoltaic (PV) Solar Panel Installations

Lighthouse Solar has completed the installation of PV panels and electrical hookups on the Police/Fire, Malley Center, Civic Center, and Servicenter roofs. **Final inspections are complete and Xcel Energy has been notified to install meters. We expect meters will be installed within the next 10-14 days.**

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.96 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Diesel Retrofit

Retrofitting of our diesel powered vehicles is complete. Englewood is one of three municipalities in Colorado to meet the 2007 emissions standards for off-road vehicles.

Hybrid Vehicle Purchase

Staff has applied for a 2011 grant for two hybrid vehicles.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

**CITY OF ENGLEWOOD
2010 CALENDAR OF EVENTS**



Mon., Oct. 25	Cancelled	City Council Study Session
Mon., Nov. 1	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Nov. 2		Election Day
	Cancelled	Planning & Zoning Commission
Wed., Nov. 3	Cancelled	Englewood Housing Authority
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., Nov. 8	3:00 p.m.	Ameresco Dedication, 3615 South Jefferson Street
	6:00 p.m.	City Council Study Session, Community Room
Tues., Nov. 9	4:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water & Sewer Board, Community Development. Conf. Rm.
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Nov. 10	6:30 p.m.	Urban Renewal Authority, Community Dev. Conf. Rm.
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs., Nov. 11		City Hall Closed – Veterans' Day
Fri., Nov. 12		City Furlough Day – City Facilities Closed
Mon., Nov. 15	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Nov. 16	7:00 p.m.	Planning & Zoning Commission, Council Conference Room
Wed., Nov. 17	6:30 p.m.	Code Enforcement Advisory Committee, Council Conf. Rm.
	Cancelled	Liquor Licensing Authority, telephone poll

Thurs., Nov. 18	Cancelled	Alliance for Commerce in Englewood Committee
	5:30 p.m.	Parks & Recreation Commission, Broken Tee Englewood Golf Course
	6:30 p.m.	Transportation Advisory Committee, City Council Conference Room
Mon., Nov. 22	6:00 p.m.	City Council Study Session, Community Room
Thurs., Nov. 25		City Hall Closed – Thanksgiving Day
Fri., Nov. 26		City Hall Closed – Thanksgiving Holiday
Mon., Nov. 29	Cancelled	City Council Study Session
Wed., Dec. 1	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor Licensing Authority, City Council Chambers
Mon., Dec. 6	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, City Council Chambers
Tues., Dec. 7	7:00 p.m.	Planning & Zoning Commission, Council Conference Room
Wed., Dec. 8	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, City Council Chambers
Thurs., Dec. 9	11:30 a.m.	Alliance for Commerce in Englewood Committee, City Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Malley Center
Mon., Dec. 13	6:00 p.m.	City Council Study Session, Community Room
Tues., Dec. 14	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful Commission, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Dec. 15	7:00 p.m.	Liquor Licensing Authority, City Council Chambers

TENTATIVE TOPICS
FOR ENGLEWOOD CITY COUNCIL STUDY SESSIONS



November 8	Study Session Housing Rehab. Program Citizen of the Year Selection Process
November 15	Study Session & Regular Meeting Financial Report
November 22	Study Session
November 29	No Meeting Scheduled – 5 th Monday
December 6	Study Session & Regular Meeting EMS Fees Aid to Other Agencies Discussion of Board/Commission Reappointments
December 9	(Thursday) Breakfast Mtg. w/Littleton City Council @ WWTP
December 13	Study Session Financial Report
December 20	Study Session & Regular Meeting Holiday Dinner
December 27	No Meeting Scheduled
January 4	Study Session & Regular Meeting (Tuesday)
January 10	Study Session
January 18	Study Session & Regular Meeting – Tuesday Financial Report Citizen of the Year Selection
January 24	Study Session Board and Commission Interviews
January 31	No Meeting Scheduled – 5 th Monday
February 7	Study Session & Regular Meeting
February 14	Study Session

February 22	Study Session & Regular Meeting – Tuesday Financial Report
February 28	Study Session
March 7	Study Session & Regular Meeting
March 14	Study Session
March 21	Study Session & Regular Meeting Financial Report
March 28	Study Session
April 4	Study Session & Regular Meeting
April 11	Study Session
April 18	Study Session & Regular Meeting Financial Report
April 23	Study Session
May 2	Study Session & Regular Meeting Discussion of Board/Commission Reappointments
May 9	Study Session Citizen of the Year Celebration
May 16	Study Session & Regular Meeting Financial Report
May 23	Study Session
May 30	No Meeting Scheduled – Memorial Day Holiday

FUTURE STUDY SESSION TOPICS

Historic Preservation
 Unrelated Persons per Household
 Inclusive Cities
 BID Liaison
 Informing Citizens
 Best on Broadway Gateway Signs
 PLACE Discussion



MALLEY CENTER
TRUST FUND COMMITTEE MEETING
Minutes
June 16, 2010

Meeting called to order at 3:58pm in the Eldorado Room by Selwyn Hewitt, Chairperson.

ATTENDANCE:

TRUST FUND BOARD MEMBERS PRESENT:

Selwyn Hewitt Chairperson, Opal Doane, Austin Gomes, Marty Mosman and Jim Woodward.

MALLEY STAFF PRESENT:

Jerrell Black Director of Parks and Recreation, Gary Hultberg Recreation Manager, Joe Sack Facility/Program Supervisor and Shelly Fritz Recording Secretary.

EXECUSED OR ABSENT FOR MEETING/SCHEDULED GUEST/UNSCHEDULED GUESTS:

None

DEYO MCCULLOUGH RECOGNITION:

Unfortunately Deyo could not make the meeting. Selwyn Hewitt from the Trust Fund will deliver a certificate and gift to him.

APPROVAL OF MINUTES:

Minutes approved as emailed/mailed to Trust Fund members. Motion by Austin Gomes, seconded by Marty Mosman. Motion carried. Minutes approved unanimously.

REPORTS:

Trust Fund as of 6/16/2010 YTD donations \$1,113.37 Interest credited to fund \$1,250.39
Expenditure (\$1,230.00) *Acoustic Paneling in Ballroom* Balance \$288,566.18

EXPANSION OF MALLEY CENTER OPEN HOURS:

The timing to submit a new program is good, since the city is preparing for the budget process for 2011. During the last meeting the Trust Fund decided to support the expansion of Malley hours. The Trust Fund continued to discuss a potential proposal assisting with the expenses of expanding the hours. A proposal of expending the Trust Fund resources on programs would set a precedent. After more discussion, Austin Gomes motioned, for "The Trust Fund to support a Pilot Program for three years with an annual evaluation. The Trust Fund will support this Pilot program monetarily paying 50% of the cost with the other 50% payable by the City of Englewood". The motion was seconded by Marty Mosman and motion passed unanimously.

PARKS AND RECREATION UPDATE:

- We did not receive the GoCo and Arapahoe County Open Space grants for Duncan Park.
- Parks & Recreation is applying for another COGO grant for Duncan Park. Grants will be awarded by the end of the year.

CHAIRMAN CHOICE/ TRUSTEE CHOICE:

None

ADJOURNMENT: There being no further business, meeting adjourned at 5:02p.m.

/sfp/

Shelly Fritz-Pelle, Recording Secretary

WATER AND SEWER BOARD
MINUTES

September 21, 2010

The meeting was called to order at 5:04 p.m.

Members present: Burns, Clark, Cassidy, Wiggins, Woodward,
Habenicht

Members absent: Higday, McCaslin

Also present: Stewart Fonda, Director of Utilities
Bill McCormick, Operations Supt – Utilities
John Bock, Utilities Manager of Admin.
Amy Sundine, Billing Supv.
Tom Brennan, Utilities Engineer

1. MINUTES OF THE AUGUST 10, 2010 MEETING.

The Englewood Water and Sewer Board received the minutes of the August 10, 2010 meeting.

Mr. Burns moved;

Mr. Habenicht seconded: To approve the minutes of the August 10,
2010 meeting as written.

Ayes: Burns, Clark, Cassidy, Wiggins, Woodward,
Habenicht

Abstain: Olson, Cassidy

Nays: None

Members absent:

Higday, McCaslin

Motion carried.

2. APPEAL TO ADMINISTRATIVE COMPLIANCE ORDER
333 W. HAMPDEN AVE. – CHIPOLTE GRILL.

Pam Arnold, Pretreatment Administrator for the Littleton/Englewood Wastewater Treatment Plant, appeared before the Board to review the circumstances involved in the Administrative order issued July 23, 2010. She explained that oil and grease pumpers are regulated under pretreatment regulations. Oil and grease is prohibited in the sanitary sewer system, and pumping services are expected to know proper removal procedures.

Pam explained that the grease interceptor in the Chase Bank Building at 333 W. Hampden Ave. was not pumped out before flushing and resulted in a backup of the grease and oil interceptor resulting in damage and removal of the basement carpet and odor resulting from the discharge. Businesses were adversely affected, and in some cases customers left because of the unpleasant odors. Ms. Arnold also noted that the owner of the flusher, Mr. Brandse, has also been previously sited for dumping about 1,000 gallons of mud and water from a construction site in a drainage way in the Cherry Creek Basin in Arapahoe County.

Ms. Arnold had requested to inspect his facility and equipment. He stated that he did not have a garage and his one pump truck is parked in a field near Titan Road, which is a remote undeveloped area. When two male inspectors from the Pretreatment Division arrived, Mr. Brandse denied them entry for inspection and did not wish to be interviewed. He also indicated he would seek legal counsel.

She also noted that the \$5,000 fine resulting from the Pretreatment Division's Administrative Order was based on lack of cooperation, compliance history and the harm to the environment/public property. Ms. Arnold asserts that Pro GTS should have emptied the contents of the interceptor into the tanker truck prior to jetting, which would have been the proper way to dispose of the liquid waste.

Frank Brandse addressed the Board to explain the circumstances of the backup. Two portable jetters were dispatched to flush the trap and line to dislodge an obstruction causing slow drainage. Mr. Brandse believes the spill was due to an aggressive jetting operation on an incorrectly plumbed system. He claims that Ms. Arnold is assuming that they were pushing liquid waste, not water, through the lines. Mr. Brandse is asking for a reduction or dismissal of the fine, stating the resulting financial hardship could put him out of business. He also noted that he has paid restitution for the bank building clean-up.

The Board requested further information to be presented at the next meeting - Chipotle's grease trap pumping history and any violations, the Enforcement Reponse Plan and how Ms. Arnold calculated the \$5,000 fine.

3. APPEALING LATE SEWER FEE ON 7248 S. BROADWAY.

Mr. Jordan Braunstein has written a letter requesting that the Utilities Department waive the sewer bill late fees on his rental property located at 7248 S. Broadway. He noted in his letter that he was focused on an eviction and did not notify the Utilities Department of his address change. Ms. Sundine, the Utilities Billing Supervisor, reviewed the call-in history and dates of discussion about this bill. The property was purchased December, 2007 and the bill was from June, 2009. The Board received a memo from the City Attorney's office stating, "When a person purchases a property, part of their due diligence is that they should ensure that all utility fees are paid. The sewer charges and any lien run with the land not with the owner." It was also noted that a certified letter was sent to Mr. Braunstein, which he signed for.

Mr. Clark moved;

Mr. Habenicht seconded: To deny Mr. Braunstein's request to waive the sewer late fee on 7248 S. Broadway.

Ayes: Burns, Clark, Cassidy, Wiggins, Woodward, Habenicht, Olson, Cassidy

Nays: None

Members absent: Higday, McCaslin

Motion carried

4. PIPING CITY DITCH - HURON & OXFORD

Mr. Norman Henry appeared as an unscheduled guest to discuss an idea from Water Board member Robert Cassidy about a water feature in the City Ditch right-of-way. A circulating water pump in a channel over the soon-to-be piped ditch was discussed. Mr. Tom Brennan, the Utilities Engineer, noted that grading for a channel with water pumping abilities could be investigated.

Mr. Fonda discussed that a water feature with a recirculating pump and an outlet would be possible pending the conditions that an acceptable design is submitted, that all adjacent

neighbors agree on the amenity and a License Agreement is submitted and approved by Water Board and City Council.

Mayor Woodward and Clyde Wiggins noted that the funding for the construction, operating costs and maintaining the amenity would not be City funded. Bill McCormick, Operations Supt. discussed possible accommodations that could be investigated. Mr. Fonda noted that piping is proceeding on November 1.

Councilperson Gillett was present and questioned if the Water Board has been informing the adjacent homeowners of the decision process in piping the City Ditch in this area. Discussion ensued regarding the information given the residents and the attendance of citizens for and against piping the City Ditch at Oxford and Huron at the January, February, April, May and July, 2010 Water Board meetings.

The Board directed the Utilities Engineer to investigate designing the grading and the inlet location on the City Ditch to allow a water feature, with the conditions that it is to be funded by the adjacent homeowners and all adjacent homeowners agree. The feature will be installed in the City Ditch easement after the City Ditch is piped.

5. WATER & SEWER CONNECTION FEES.

John Gallagher, of Red Oak Consulting, appeared to discuss the methodology used for updating the water and sewer connection fees. Connection fees, or tap fees, are a one-time charge for connectors to pay for a proportionate share of capacity in the City's water treatment plant, distribution system, sewer collection system and wastewater treatment plant.

The Board reviewed various tables comparing rates based on original cost, original cost less depreciation, replacement cost and replacement cost less depreciation. Mr. Gallagher noted that the 5/8" tap has been obsolete for quite a while and has been eliminated from the calculations. The Board compared the proposed rates using a 3/4" residential tap and found the existing rate for both water and sewer is \$2900, replacement cost less depreciation would be \$4710 and straight replacement would be \$6700. Englewood's existing and proposed rates were compared to nearby municipalities and were found to be competitive.

Mr. Cassidy moved;

Mr. Burns seconded:

To recommend increasing water and sewer connection fees using a replacement cost basis.

Ayes: Burns, Clark, Cassidy, Wiggins, Woodward, Habenicht, Olson, Cassidy

Nays: None

Members absent: Higday, McCaslin

Motion carried.

The next issue discussed was determining mixed use connection fees, which would cover developments having multiple intended purposes within a single structure, usually a combination of multifamily residential and commercial. Currently, connection fees are determined using water meter size only. The proposed mixed use connection fees would be determined by factoring a multifamily fee using the number of units and a commercial fee based on the number of fixtures. Mr. Gallagher noted that the mixed use fees were becoming more standard. The final tap fees would be the greater of meter size and mixed use fees. The Board will discuss at the next meeting.

6. CITY DITCH CROSSING AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT – FIRST CHURCH OF CHRIST – 3701 S. LOGAN ST.

The First Church of Christ has submitted a City Ditch Crossing Agreement and a Temporary Construction Agreement to install a replacement electrical line and an additional electrical line for construction of four bollard lights for the front of the church located at 3701 S. Logan St.

The Licensee expressly assumes full and strict liability for any and all damages and the City reserves the right to make full use of the property necessary in the operation of the City Ditch. Englewood's City Attorney has reviewed the agreements.

Mr. Burns moved

Mr. Cassidy seconded: To recommend Council approval of the License – City Ditch Crossing Agreement and the Temporary Construction Agreement for the First Church of Christ, Scientist at 3701 S. Logan St.

Ayes: Burns, Clark, Cassidy, Wiggins, Woodward, Habenicht, Olson, Cassidy

Nays: None

Members absent: Higday, McCaslin

Motion carried

7. WATER & SEWER SERVICE RATE COMPARISON.

The Board received a copy of a memo given to City Council comparing water and sewer service rates in the Denver Metro area. Various rate tier structures, based on monthly consumption, were noted.

8. ALLEN FILTER PLANT – BRONZE ENVIRONMENTAL ACHIEVEMENT AWARD.

The Allen Water Treatment Plant was awarded a Bronze Environmental Achievement Award from the Colorado Department of Public Health and Environment. The award recognizes the voluntary and significant environmental achievements of local government agencies. Bill McCormick, Operations Superintendent, commended Jason Clark, the Water Productions Supervisor, and the Allen Plant staff for their role in achieving this award. The Board recommended that it be put an article in the next *Pipeline* publication and a lunch be arranged for the Allen Plant crew.

9. LEGAL UPDATE FROM DAVID HILL DATED AUGUST 10, 2010.

The Board received an update from Mr. David Hill dated August 10, 2010 on developments in water litigation cases in which Englewood is involved.

10. 2010 BALLOT MEASURES – AMENDMENTS 60 AND 61.

Mr. Fonda discussed a memo dated September 15, 2010 that was given to Council discussing the Utilities Department's facilities that could be taxed under the proposed Amendments 60 and 61. Facilities included could be the Allen Water Treatment Plant, water tanks and storage reservoirs, the Englewood/Littleton Wastewater Treatment Plant and the farmland in Byers used for biosolids application, along with the McLellan and Meadow Creek Reservoirs. Mr. Fonda noted that if these amendments pass it would

require substantial rate increases, without improvements in service or infrastructure upgrades. Water rates would have to approximately double, and the sewer rates would increase about 17%.

11. CITY DITCH LINING AT US 285 AND S. CLARKSON ST.

Bill McCormick was present to discuss the City Ditch pipe at Hwy. 285 and S. Clarkson Street that was inspected and found to be deteriorated and collapsing. Methods considered were cured-in-place pipe, slip lined steel, PVC, HCPE or centrifugally cast fiberglass reinforced polymer mortar pipe or spiral-wound PVC liner.

Three bids were received. Tom Brennan, Utilities Engineer, reviewed the bids and recommended Wildcat Civil Services as the lowest acceptable bid in the amount of \$104,720.00 for the CIPP product and a new manhole to be installed at the transition site where it changes from 48" to 36" pipe.

Mr. Habenicht moved;

Mr. Clark seconded: for	To recommend Council approval of the bid lining the City Ditch at Hwy. 285 and S. Clarkson Street and a manhole.
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Ayes:	Burns, Clark, Cassidy, Wiggins, Woodward, Habenicht, Olson, Cassidy
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Nays:	None
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Members absent:	Higday, McCaslin
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Motion carried.

12. PIPING CITY DITCH AT LEE GULCH.

Bill McCormick, Operations Superintendent, was present to discuss a bid from Left Hand Excavating for piping two areas along Lee Gulch at W. Euclid Ave. and S. Prince St. The ditch bank was in failure and an adjacent home and a South Suburban ball field were in danger of flooding and causing severe erosion. Two sections of 90' and 150' of 48" concrete pipe will be installed. The new pipe will accommodate higher flows through the ditch in this area. Left Hand Excavating's bid was \$42,415.00 and does not have to go to

Council since it is under \$50,000, but Mr. Fonda was seeking concurrence of the bid from the Board.

Mr. Burns moved;

Mr. Cassidy seconded: To concur with proceeding with Left Hand
Excavating's bid of \$42,415.00 for piping the City
Ditch along Lee Gulch at W. Euclid Ave. and S.
Prince St.

13. DISCUSSION ON APPEAL TO ADMINISTRATIVE COMPLIANCE ORDER
333 W. HAMPDEN AVE. – CHIPOLTE GRILL.

The Board reviewed information received from Pam Arnold and Mr. Brandse regarding the Administrative Compliance Order and resulting fine. The requested additional information will be forwarded to the Board and discussed at the next meeting.

The meeting adjourned at 8:15 p.m.

The next meeting will be held Tuesday, October 12, 2010 in the Community Development Room.

Respectfully submitted,

/s/ Cathy Burrage
Recording Secretary