
Council Newsletter



CITY MANAGER'S NOTES October 13, 2010

Upcoming Council Meetings

City Council will meet on **Monday, October 18, 2010**. The Study Session will begin at **6:15 p.m.** in the Community Room. The Regular Meeting will begin at **7:30 p.m.** in Council Chambers. The agendas are attached. Sandwiches will be available at 5:45 p.m.

The meeting for **Monday, October 25th** has been cancelled.

The next City Council meeting will be **Monday, November 1, 2010**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Memorandum concerning the 2011 Englewood Calendar Upcoming Artist Events.
2. Memorandum concerning furlough pay reduction for City Council for 2010/2011.
3. Memorandum concerning the Project Update.
4. Calendar of Events.
5. Tentative Study Session Topics.
6. Minutes from the Cultural Arts Commission meeting of September 1, 2010.
7. Minutes from the Housing Authority meeting of September 1, 2010.

PARKS AND RECREATION DEPARTMENT

Malley Senior Recreation Center has been named the 2011 NuStep Pinnacle Award winner.

The Pinnacle Award recognizes excellence in older adult wellness programs and salutes organizations, like the Malley Center, that use creativity within the six dimensions of wellness (Emotional, Intellectual, Physical, Spiritual, Social and Vocational) and is committed to transforming the lives of people and promoting optimal health and wellness regardless of age.

Malley was one of three agencies nationally to be selected in consideration for this prestigious award. The award selection committee made a site visit to on September 24, 2010. The selection committee was given a detailed tour of Malley Recreation and treated to a reception. During this visit the selection committee connected with many members of Malley as well as the Malley Advisory Committee.

As the winner of the 2011 NuStep Pinnacle Award, the Malley Center will receive a brand-new NuStep T5XR Recumbent Cross Trainer, the NuStep Pinnacle Award Trophy presented at the Malley Center by a NuStep Vice President, recognition at the American Association of Homes and Services for Aging Conference in Los Angeles, CA in November, and exposure in industry publications.



Memorandum

City Manager's Office

TO: Mayor Woodward and Members of City Council
THROUGH: Gary Sears, City Manager
FROM: Leigh Ann Hoffhines, Communications Coordinator
DATE: October 13, 2010
SUBJECT: 2011 Englewood Calendar Artist Recognitions

Please mark your calendars for two upcoming artist recognitions for the 2011 Calendar artists:

Top 50 Recognition – October 27: I invite you to join us for an Artists' Reception in honor of the Top 50 finalists in our Student Art Contest for the 2011 Englewood Calendar. The Museum of Outdoor Arts will host an Artists' Reception in honor of the Top 50 artists on Wednesday, October 27 from 5:30 to 6:30 pm, with a special presentation for the artists at 6:00 pm. The reception will take place on the second floor of the Civic Center. The Top 50 Exhibit will run from October 27 through November 15, 2010.

Calendar Artists Recognition – November 15: I also wanted to let you know that, during the City Council meeting on Monday, November 15, we will recognize the 14 artists whose work was chosen for the 2011 Calendar. We will return the framed artwork to the artists that evening and we will have plenty of calendars available that evening for people to take as keepsakes.

I appreciate your ongoing support of the annual calendar project. If you have any questions about the calendar or either of the artist recognition events, please contact me at 303-762-2316.

2011 Englewood
Calendar
art

**Upcoming
Artist Events:**

Top 50 Reception

Wednesday, Oct. 27
5:30 to 6:30 pm

*Special presentation at 6 pm for
the Top 50 Artists*

Top 50 Exhibit

October 27 to
November 15, 2010

*Featuring artwork by the top 50
finalists in the Student Art Contest
for the 2010 Calendar*

Artists' Recognition

Monday, November 15
7:30 pm

*Honoring the artists whose work
is included in the 2011 Englewood
Calendar. (The 2011 Calendars will
be available at this event.)*

Englewood Civic Center

2nd Floor
1000 Englewood Pkwy.
Englewood, Colorado

Sponsored by the Museum
of Outdoor Arts, the City
of Englewood, and the
Englewood Cultural Arts
Commission.



City of Englewood



MUSEUM
of OUTDOOR
ARTS

Memorandum

To: Mayor Jim Woodward and City Council
Thru: Gary Sears, City Manager
From: Frank Gryglewicz, Director of Finance and Administrative Services
Date: October 13, 2010
Re: Furlough Pay Reduction 2010/2011

I have attached a spreadsheet showing the impact of the furloughs for City Council. The 2010 pay reduction is .385 percent of pay and .769 percent of pay for 2011.

If you have questions, please call me at 303/762-2401 or e-mail me at fgryglewicz@englewoodgov.org.

Attachment

**City Council
Furlough Pay Reduction Calculation**

	Yearly Salary	Gross Pay/ Pay period	Hours/ Pay period	Furlough Day (8)Hours	Pay Reduction/ Furlough Day	New Gross Pay/ Pay period	% Pay Reduction/ Furlough Day	2010 Pay Reduction (2 Days)	2010 % Pay Reduction
Mayor	\$ 8,400.00	\$ 323.08	80	(8)	\$ (32.31)	\$ 290.77	0.385%	\$ (64.62)	0.769%
Mayor Pro Tem	7,800.00	300.00	80	(8)	(30.00)	270.00	0.385%	(60.00)	0.769%
Council	7,200.00	276.80	80	(8)	(27.68)	249.12	0.385%	(55.36)	0.769%

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: October 14, 2010

SUBJECT: PROJECT UPDATES –Xcel Energy Projects, Concrete Utility Program 2010, Street Maintenance Projects 2010, Golf Course Clubhouse Basement Remodel, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects)

XCEL ENERGY PROJECTS

Xcel's contractor is upgrading the power poles along Bates Ave., between Acoma and Franklin. Xcel continued work on the Bates Ave. power lines. The contractor expects to complete the project in early November.

Xcel's contractor is close to completing installation and testing of the new gas line in S. Franklin St. (Amherst to Floyd). Installation of the gas regulation station in Romans Park should begin next week.

Xcel continued work replacing a gas pipeline in the 4400 block of S. Washington St.

CONCRETE UTILITY PROGRAM 2010

Thoutt Brothers Concrete will complete the 2010 program by early next week.

STREET MAINTENANCE PROJECTS 2010

The Street Division completed the blocks scheduled for this year's overlay program. The Street Division will complete repaving the intersections of Dartmouth/Downing, Yale/Vallejo, and the alley east of 3000 S. Broadway this week.

Cracks will be poured as weather and time allow.

GOLF COURSE CLUBHOUSE BASEMENT REMODEL

Remodel of the basement storage area is substantially complete. Punch list items will be addressed over the next couple of weeks. Improvements include additional electrical service for 63 carts, mechanical system improvements to vent battery gases, and changes to the cart storage layout. Calcon Constructors, an Englewood General Contractor, is coordinating the work and taking care of miscellaneous construction items.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for June, 2010 is 92.7%. Commercial uses: Mile High Coffee, Let It Bead, Curves for Women, State Farm, Cuttin' It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, and Creative Perspectives.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, Fred Astaire Dance Studio, and Wellness Treatment Center.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, Mega Wraps, and Browncow.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. **The Piazza fountain has been shut down for the season. Decking will be installed next week.**

Chuck E Cheese Expansion

Expansion of the Chuck E Cheese building continued. They are adding 2,958 square feet to the west side. The contractor expects to complete the expansion by October 21st.

Wal Mart Expansion

Wal Mart's contractor continued construction of a 10,488 square foot addition to the east side of the store. The project will eliminate the tire and auto section and add square footage for groceries. The building entrance will move east to the middle of the building.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

TT of Denver continues with construction of its project; estimated completion is February, 2011. EMRF continues to receive monthly draws against the deposit.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

AIR QUALITY/ENERGY SAVING PROJECTS

Photovoltaic (PV) Solar Panel Installations

Installation of PV panels and mounting hardware is complete on the Police/Fire, Malley Center, and Civic Center roofs. **Servicenter roof installation continued. Electrical hookups required to connect to the grid continued.** All four buildings will be complete and operational by October 20th.

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.96 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Diesel Retrofit

Retrofitting of our diesel powered vehicles is complete. Englewood is one of three municipalities in Colorado to meet the 2007 emissions standards for off-road vehicles.

Hybrid Vehicle Purchase

Staff has applied for a 2011 grant for two hybrid vehicles.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

**CITY OF ENGLEWOOD
2010 CALENDAR OF EVENTS**



Mon., Oct. 18	6:15 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Oct. 19	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Oct. 20	Cancelled	Liquor Licensing
Mon., Oct. 25	Cancelled	City Council Study Session
Mon., Nov. 1	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Nov. 2		Election Day
	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Nov. 3	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, Council Conference Room
	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Nov. 8	6:00 p.m.	City Council Study Session, Community Room
Tues., Nov. 9	4:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water & Sewer Board, Community Development. Conf. Rm.
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Nov. 10	6:30 p.m.	Urban Renewal Authority, Community Dev. Conf. Rm.
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., Nov. 11		City Hall Closed — Veterans' Day
Fri., Nov. 12		City Furlough Day – City Facilities Closed
Mon., Nov. 15	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers

Tues., Nov. 16	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Nov. 17	6:30 p.m.	Code Enforcement Advisory Committee, Council Conf. Rm.
	7:00 p.m.	Liquor Licensing, Council Chambers
Thurs., Nov. 18	11:30 a.m.	Alliance for Commerce, Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Broken Tee Englewood Golf Course
	6:30 p.m.	Transportation Advisory Committee, Council Conference Room
Mon., Nov. 22	6:00 p.m.	City Council Study Session, Community Room
Thurs., Nov. 25		City Hall Closed – Thanksgiving Day
Fri., Nov. 26		City Hall Closed – Thanksgiving Holiday
Mon., Nov. 29	Cancelled	City Council Study Session
Wed., Dec. 1	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, Council Conference Room
	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Dec. 6	6:00 p.m.	City Council Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., Dec. 7	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Dec. 8	6:30 p.m.	Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., Dec. 9	11:30 a.m.	Alliance for Commerce, Council Conference Room
	5:30 p.m.	Parks & Recreation Commission, Malley Center
Mon., Dec. 13	6:00 p.m.	City Council Study Session, Community Room
Tues., Dec. 14	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room

TENTATIVE TOPICS
FOR ENGLEWOOD CITY COUNCIL STUDY SESSIONS



October 25	Study Session Meeting cancelled
November 1	Study Session & Regular Meeting ETAC & Low Speed Vehicles
November 8	Study Session Housing Rehab. Program Citizen of the Year Selection Process
November 15	Study Session & Regular Meeting Financial Report
November 22	Study Session
November 29	No Meeting Scheduled – 5 th Monday
December 6	Study Session & Regular Meeting Aid to Other Agencies Discussion of Board/Commission Reappointments
December 9	(Thursday) Breakfast Mtg. w/Littleton City Council @ WWTP
December 13	Study Session Financial Report
December 20	Study Session & Regular Meeting Holiday Dinner
December 27	No Meeting Scheduled
January 4	Study Session & Regular Meeting (Tuesday)
January 10	Study Session
January 18	Study Session & Regular Meeting – Tuesday Financial Report Citizen of the Year Selection
January 24	Study Session Board and Commission Interviews

January 31	No Meeting Scheduled – 5 th Monday
February 7	Study Session & Regular Meeting
February 14	Study Session
February 22	Study Session & Regular Meeting – Tuesday Financial Report
February 28	Study Session
March 7	Study Session & Regular Meeting
March 14	Study Session
March 21	Study Session & Regular Meeting Financial Report
March 28	Study Session
April 4	Study Session & Regular Meeting
April 11	Study Session
April 18	Study Session & Regular Meeting Financial Report
April 23	Study Session
May 2	Study Session & Regular Meeting Discussion of Board/Commission Reappointments
May 9	Study Session Citizen of the Year Celebration
May 16	Study Session & Regular Meeting Financial Report

FUTURE STUDY SESSION TOPICS

Historic Preservation
 Unrelated Persons per Household
 Inclusive Cities
 BID Liaison
 Informing Citizens
 Best on Broadway Gateway Signs
 PLACE Discussion

**City of Englewood
CULTURAL ARTS COMMISSION
Minutes of September 1, 2010**

I. CALL TO ORDER

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Chairperson Bertoluzzi at the Civic Center City Council Conference Room.

Present: Eric Bertoluzzi, Chairperson
Heather Bartunek, Commission Member
Jennifer Enger, Commission Member
Karen Kenney, Commission Member
Donna Schnitzer, Commission Member
Maggie Stewart, Commission Member
Jill Wilson, City Council Liaison
Jerrell Black, ex officio

Absent: Janet Moore, Vice Chairperson
Tamara Emmanuel, Alternate Member
Mary Lynn Baird, Englewood Schools Liaison
Kate Dulaney, Englewood Schools Liaison

Also Present: Gary Hultberg, Recreation Manager

II. REVIEW OF AGENDA

Commission Member Kenney told the Commission that she has two items to discuss. Bertoluzzi stated that her items would be added after Committee Reports.

III. APPROVAL OF MINUTES

Bertoluzzi asked if there were any changes or corrections to the minutes of August 4, 2010. There were none. The minutes were approved as presented.

IV. INTRODUCTION OF GUESTS

There were no guests present.

V. NEW BUSINESS

Discussion was turned over to Director Black who gave an update on the 2011 Budget. Black reported that revenues from City sales tax are still down. In regard to the proposed budget cuts for Parks and Recreation that was discussed at last month's meeting, Black stated that City Council has discussed keeping the Friday night Rec Zone, eliminating the afternoon Rec Zone and Funfest, reducing the Sounds of Summer Concert Series by half and keeping the Kidstage concerts. In regard to Englewood Arts sponsorship, Black stated that City Council has discussed partially funding the sponsorship for Englewood Arts. Discussion followed regarding other cuts throughout the City. Commission members were told that there will be a Public Hearing on September 20th that will give the public an opportunity to speak; noting that nothing is final until the second reading in October. Black stated that it was a difficult discussion for City Council but bottom line is that revenues are not there.

City Council Liaison Jill Wilson informed the Commission that if there are any changes or an increase in City sales tax then adjustments will be made. Wilson spoke in regard to City reserves being at 7.9% and not at the required 10% which could mean additional reductions.

Commission Member Schnitzer asked in regard to the impact of people attending the Public Hearing. Wilson told Schnitzer that having the public speak at a Public Hearing always has impact on City Council's decision. Schnitzer stated that the Cultural Arts Commission wrote a letter to City Council last year in regard to the proposed budget reductions and asked if it would be beneficial if the Commission did that again for this year's proposed cuts. Wilson replied that a letter is always beneficial but having people speak at a Public Hearing also has an impact. Black told the Commission that the Parks and Recreation Commission submitted a letter to City Council encouraging Council to restore funding for the Summer Concert Series, Kidstage, Rec Zone and partial funding for Englewood Arts sponsorship. Black reiterated what Wilson had said that the City reserves are lower than what City Council has seen and that the City Manager is meeting with all departments to find additional reductions.

VI. OLD BUSINESS

Commission Member Bartunek informed the Commission that there will be an Englewood Art Fest Public Forum on Monday, September 20th from 6 to 7pm in Hamdpen Hall. Wilson asked Bartunek if the Steering Committee has determined a cost for the event. Bartunek replied that they still don't know costs but are hoping that the Public Forum will help them to determine what people will be willing to pay, etc.

Discussion turned to the Cultural Arts Commission booth at Funfest. Hultberg told commission members that Funfest was well attended and the CAC booth was very successful. Bertoluzzi commented that the letter in the packet from The Denver Post regarding Funfest was very nice.

VII. COMMITTEE REPORTS

Wilson informed the Commission that representatives with PLACE and the Museum of Outdoor Arts will be attending the September 7th City Council meeting to talk with City Council in regard to building a sustainable community for artist in Englewood. Wilson commented that it would be a great opportunity for Englewood.

Schnitzer gave an update on the community garden. A copy of the community garden newsletter was distributed. Schnitzer told commission members that there will be a Harvest Soiree on September 18th which they will be invited to. Schnitzer reported that the food bank is still receiving vegetables from the garden and that there continues to be a core group of volunteers that are working on things in the garden. In regard to art in the garden, Schnitzer stated that thoughts and ideas are being worked on. Commission members were informed of upcoming education/art classes that will be held at the garden.

Commission Member Enger reported that there is one more Eagle Scout project for a gate and the committee is pursuing funding for an arbor. Enger noted that the two benches are complete.

Bertoluzzi asked Wilson in regard to the One Percent Art Fund and the possibility of it being taken away due to low reserves. Wilson and Black explained that the One Percent Fund is approved every year with the budget and that discussion of it being taken away has never been discussed by City Council. Discussion followed.

In regard to Englewood Arts, Bertoluzzi reported that the brochure for the 2010/2011 Concert Series is going to the printer tomorrow.

Schnitzer briefed the Commission on the August Parks and Recreation Commission meeting.

Commission Member Kenney informed the Commission that she is on the Englewood Art Fest committee and while interviewing other cities in regard to their special events, she was encouraged to find something pertaining to Englewood heritage to expand on. Commission Member Stewart told Kenney that the Englewood Library has lots of information regarding Englewood history that she could choose from. Discussion followed.

In regard to the Candlelight Ceremony that has been discussed at previous meetings, Kenney asked commission members for their input so she could start planning the event for this year. Black explained that the Candlelight Ceremony would be tied in with the Englewood Shines event which the City Manager's Office is in charge of. Black went on to explain that the Chamber of Commerce has also spoken that it would like to be involved in this year's event. Black stated that he will have Carol McGuigan with the City Manager's Office give her a call.

VIII. UPCOMING EVENTS

Hultberg informed commission members of an event the City is co-sponsoring, The Festival of the Bastardino that will be held on Saturday, September 11th at Centennial Park/Brent Mayne Field that will include a dog swim at Pirates Cove.

IX. DIRECTOR'S CHOICE

Black reported that at the September 7th City Council meeting, City Council will be recognizing Bob Leonard, Englewood Recreation Center Program Facility Supervisor, and two Englewood Recreation Center patrons, for saving a man's life who had suffered a heart attack at the Englewood Recreation Center. Black explained that Mr. Leonard and the two patrons used an Automatic External Defibrillator (AED) until paramedics arrived. Commission members were told that the gentleman is doing great.

X. COMMISSION MEMBERS CHOICE

Hultberg reported that the Department recently submitted a Planning Grant for Duncan Park through Great Outdoors Colorado (GOCO). Hultberg explained that the Department will find out in December if it was successful with the application and if so, the Department will then proceed with an application for a Development Grant.

Enger informed the Commission that she will be moving to Michigan and will therefore be resigning from the Commission. Commission members wished her all the best.

XI. ADJOURNMENT

The meeting was adjourned at 7:00pm.

/s/ D. Severa
Recording Secretary

**ENGLEWOOD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
Regular Meeting
September 1, 2010**

I. CALL TO ORDER

The Regular Meeting of the Englewood Housing Authority Board of Commissioners was called to order at 4:00 p.m. on Wednesday, September 1, 2010 at 3460 South Sherman Street, Suite 203, Englewood, Colorado, 80113, by Vice Chair Rodger Hara.

II. ROLL CALL

Members Present:

Rodger Hara, Vice Chair
Beverly Bradshaw, Commissioner
Charles Carter, Commissioner
Jennifer Haynes, Commissioner
James Woodward, Mayor & Council Liaison

Members Absent:

Ernie Arterburn, Chair (Excused)
Diane Ostmeyer, Alternate (Excused)

Also Present:

Pat Rodriguez, Denver Regional Census
Lee Applegate, EHA General Counsel
Carrie Thomas, Johnson Controls, Inc.
Lyle Schumann, Johnson Controls, Inc.
Dawn Shepherd, Executive Director
Renee Tullius, Administrative Manager
Geula Sherman, Financial Services Manager

III. SCHEDULED VISITORS

Pat Rodriguez thanked EHA for volunteering the use of their board room as a "Be Counted Site". She reviewed the importance of the census data collected. Ms. Rodriguez characterized the American Community Survey as providing benchmark data and reported that Englewood had a 72% response rate. She stressed that much funding is dependent on the census data. A wealth of demographic data will be available in 2011 at American Fact Finder on www.census.gov. Ms. Rodriguez presented a plaque to the board in appreciation of the partnership between the Census Bureau and EHA.

Lee Applegate explained her role as general counsel and outlined the types of services she provided such as advice on policy issues, conflict of interest, housing programs, development, financing and tenant relations. She also represents several other housing authorities.

Tenant relations issues can be concluded more successfully if they are approached on a case by case basis rather than utilizing a scheduled timetable culminating into legal proceedings as each case is unique. All residents have a constitutional right to their housing and cannot be terminated unless there is a material breach of the lease or numerous minor offenses. If damages are incurred, liens or garnishments can be utilized only if damages are awarded by the court. Legal Aid attorneys have stated they will appeal any case as far as possible. Legal Aid is funded by United Way and federal dollars. The cost of legal litigation to the EHA was discussed. The Board Members agreed that an annual review of legal issues would be very helpful

Carrie Thomas and Lyle Schumann reported on the status of the financing proposals received from Saulsbury Hill and Bank of America regarding the Energy Performance Contract. Bank of America had the lowest interest rate but was unfamiliar with Section 8 New Construction (Simon Center) and decided to withdraw their proposal. Saulsbury Hill is at 5.49% interest with a 15 year term. The legal documents with Saulsbury Hill are nearly complete and many have been reviewed by the respective legal departments. It is possible that closing could be accomplished quickly, within one week. Financing with a 20 year term has become very hard to procure and the amendments and propositions on the Colorado ballot in the upcoming November elections have concerned financing institutions.

Lyle Schumann stated that locating financing has taken longer than expected but their goal was to search out the best available.

IV. UNSCHEDULED VISITORS

None

V. MINUTES

A. Regular Meeting held July 7, 2010.

**COMMISSIONER BRADSHAW MOVED TO ACCEPT AND APPROVE THE MINUTES OF THE REGULAR MEETING OF THE ENGLEWOOD HOUSING AUTHORITY BOARD OF COMMISSIONERS HELD JULY 7, 2010
COMMISSIONER HAYNES SECONDED THE MOTION.**

Ayes:	Hara, Bradshaw, Haynes, Carter
Nays:	None
Abstained:	None
Absent:	Arterburn

The Vice Chair declared the motion carried.

VI. DIRECTOR'S REPORT

A. Narrative

Dawn Shepherd referenced the article regarding bed bugs provided to the board members. That article contained suggestions as to how to avoid them while traveling. Denver is 6th in a list of US cities ranked by reports of bedbugs.

The EHA bed bug prevention plan has multiple steps: check residents' belongings prior to move in, at move in, after one month, to check any furniture brought into the building and to check residents' furnishings before they move out (so they do not disburse bedbugs throughout the building during their move). Rid-A-Pest was contacted for a preventative plan for the units. Common areas are being sprayed on schedule.

Amory Host of Mainstreet Power contacted Dawn Shepherd regarding the installation of solar panels on the roof of Simon Center and Orchard Place. He remains hopeful that they will be able to finalize the financial transaction in September.

B. Financial Reports

There were no questions or discussion.

Geula Sherman thanked the board for her 25 anniversary party.

C. Program Reports

There were no questions.

VII. DISCUSSION ITEMS, MOTIONS AND RESOLUTIONS

A. Resolution 13 Opposing Amendments 60 and 61 and Proposition 101

Vice Chair Hara informed the board members that discussions with other housing professionals indicate that the effect of these amendments and proposition 101 would be financially detrimental to housing authorities and he urged the board members to approve the resolution.

MOTION

**COMMISSIONER BRADSHAW MOVED TO APPROVE RESOLUTION 13
OPPOSING AMENDMENTS 60 AND 61 AND PROPOSITION 101.
COMMISSIONER HAYNES SECONDED THE MOTION.**

Ayes: Hara, Bradshaw, Haynes, Carter
Nays: None
Abstained: None
Absent: Arterburn

The Vice Chair declared the motion carried.

B. Resolution 14 To amend the 2010 Agency Consolidated Budget

Geula Sherman explained that the biggest changes were due to the sale of the Normandy which affected both expense and revenue.

MOTION

COMMISSIONER HAYNES MOVED TO APPROVE RESOLUTION 14 AMENDING THE 2010 AGENCY CONSOLIDATED BUDGET. COMMISSIONER CARTER SECONDED THE MOTION.

Ayes: Hara, Bradshaw, Haynes, Carter
Nays: None
Abstained: None
Absent: Arterburn

The Vice Chair declared the motion carried.

VIII. INFORMATION AGENDA

There were no questions or discussion.

IX. GENERAL DISCUSSION

A. Commissioner's Choice

Commissioner Bradshaw reported she had seen a recent advertisement for short term rentals at The Normandy.

B. Director's Choice

All issues had been addressed.

C. Council Communication

Mayor Woodward reported the City was formulating the 2011 Budget. The budget for the Art Bus has been decreased and the City is trying to raise the shortfall from the private sector. The board members noted that many EHA residents use the Art Bus and concurred that EHA should make a donation to sustain it.

Commissioner Carter moved that EHA include a \$5,000 donation for the Art Bus in EHA's 2011 budget. Commissioner Bradshaw seconded the Motion. All board members were in agreement, voted aye and the Vice Chair declared the Motion passed.

X. ADJOURNMENT

Vice Chair Hara declared the meeting adjourned at 6:25pm.

Rodger Hara, Vice Chair
Englewood Housing Authority
Board of Commissioners

Dawn Shepherd, Executive Director
Englewood Housing Authority
Board of Commissioners