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# Council Newsletter

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## CITY MANAGER'S NOTES September 9, 2010

### Upcoming Council Meetings

The City Council Meeting is scheduled on **Monday, September 13<sup>th</sup>**. The Study Session will be held in the Community Room at 6:00 p.m. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available at 5:30 p.m.

The next City Council meeting will be on **Monday, September 20<sup>th</sup>**. The Study Session will be held in the Community Room at 6:00 p.m. The Regular Meeting will be held in Council Chambers at 7:30 p.m.

The Budget Workshop will be held on **Saturday, September 25<sup>th</sup>** in the Community Room at 8:45 a.m.

### Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. 2011 Proposed Budget.
2. Memorandum to Peter Whitmore regarding ballot measures.
3. Memorandum to info@cotaxreforms.com regarding ballot measures.
4. Humane Society of the South Platte Valley flyer on upcoming Woof & Wag 5K Run/Walk fundraiser.
5. Memorandum concerning the Project Update.
6. Calendar of Events.
7. Tentative Study Session Topics.
8. Minutes from the Housing Authority meeting of July 7, 2010.
9. Minutes from the Alliance for Commerce in Englewood meeting of July 8, 2010.
10. Minutes from the Liquor Licensing Authority telephone polls of July 21, August 4 and 18, 2010.
11. Minutes from the Planning and Zoning Commission meeting of August 17, 2010.

## Gary Sears

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**From:** Gary Sears  
**Sent:** Thursday, September 09, 2010 11:36 AM  
**To:** Whitmore, Peter  
**Cc:** Jim Woodward Home Account; Jill Wilson; Dan Brotzman; Mike Flaherty  
**Subject:** Discussion with Englewood City Council Regarding Proposed Amendments 60,61, and 100

Hello Peter,

Per our telephone conversation and per the direction of the Englewood City Council, I am inviting you to a City Council Study Session or Regular Session on September 20, 2010 at the Englewood CityCenter at Hampden and Santa Fe. The City Council has instructed me to invite both representatives in favor and opposed to the amendments.

The Study Session will begin at 6:00 p.m. and the regular session will begin at 7:30 p.m. It is my assumption that you or a representative opposing the amendments will be able to attend the Study Session that evening. Any information similar to the information that you distributed at the Arapahoe Mayor and Manager meeting or distributed at the CML conference in June would be helpful to our City Council. Also, members of the City Council may have additional questions regarding the amendments.

Thank you for taking time from your busy schedule to attend our session. Would you please let me know by email or by calling 303-762-2310 who would be in attendance representing opposition to the amendments that evening?

The City Council will be considering a resolution opposing the amendments during the regular session on September 20, 2010.

Thank you,

Gary Sears  
City Manager

## Susan Werntz

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**From:** Gary Sears  
**Sent:** Thursday, September 09, 2010 2:39 PM  
**To:** 'info@cotaxreforms.com'  
**Cc:** Jim Woodward Home Account; Jill Wilson; Dan Brotzman; Mike Flaherty; Leigh Ann Hoffhines; Sue Carlton-Smith; Susan Werntz  
**Subject:** Englewood City Council meeting of September 20, 2010

Hello,

This morning I called the number listed on your website ,cotaxreforms.com, and invited a representative from you organization to attend a City Council meeting at the Englewood CityCenter on September 20, 2010, located at the intersection at Hampden and Santa Fe (next to the Englewood Light Rail Station) for either the City Council Study Session starting at 6:00 p.m. or the regular City Council meeting starting at 7:30 p.m.

This email is a follow up to my telephone call. The City Council at their last regular meeting of September 7, 2010 directed me, as city manager, to request your presence at the meeting, along with representatives who are in opposition to amendments 60, 61, and 100. We are also asking that you bring information that may be distributed at the meeting regarding your position on these amendments.

If possible, would you email me or call me, Gary Sears, City Manager, at 303-762-2310 informing me if you will be able to attend the meeting?

Thank you very much for your consideration.

Gary Sears  
City Manager

### Event Program:

- 7:30 – 9:15 am Race Day Registration at Aspen Grove Lifestyle Center
- 9:30 – 11:00 am 5K Race/Walk (dogs welcome!!!)
- 10:45 – 11:00 am Kids Fun Run
- 11:00 – 11:30am Pet/Owner Look-Alike Contest;  
Pampered Pet Contest; Pet Trick Contest;  
Age Group Award Ceremony; Prize Giveaway

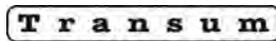
### Event Guidelines:

- Walk or run with only one dog per person
- Use a 6 foot or shorter, non-retractable leash
- Make sure your dog has a current ID and rabies vaccination tag
- Bring bags and clean up after your dog
- Bring only spayed neutered dogs that are 6 months or older
- Have a GREAT TIME!!!

### Sponsored by:



City of Littleton



Tattered Cover, Eldorado Artesian Water



Benefiting the Humane Society  
of the South Platte Valley

9:30 a.m.  
Sunday  
September  
26th, 2010



Aspen Grove  
Lifestyle Center

7301 S. Santa Fe Drive  
Littleton, CO 80120

www.woofandwag.org

### Presented by:



www.hroptical.com

Hosted by



Hosted by



South Suburban  
PARKS AND RECREATION



All proceeds benefiting the  
Humane Society of the South  
Platte Valley



HUMANE SOCIETY  
OF THE SOUTH PLATTE VALLEY

Join us Sunday, September 26th at 9:30 a.m. for the second annual Woof & Wag 5K Run/Walk. The Run/Walk is designed for both competitive as well as recreational runners and walkers and will feature both chip timing as well as a USATF Certified course. In addition to the 5K Run/Walk, there will be a Kids Fun Run, Excellent Prizes, Sponsor Booths as well as Pet Contests. Quite simply, it should be an amazing morning of family and pet fun! All proceeds will benefit the Humane Society of the South Platte Valley.



**Easy Ways to Register:**

1. Online: Go to [www.woofandwag.org](http://www.woofandwag.org) and follow the directions for registering.
2. Send your completed and signed entry form to:  
The Humane Society of the South Platte Valley  
2129 W. Chenango Ave., Unit A  
Littleton, CO 80120.  
Please make checks payable to:  
The Humane Society of the South Platte Valley
3. In Person: Register at Highlands Ranch Optical, 9567 S. University Blvd., Unit C3, Highlands Ranch, CO 80130, or at The Humane Society of the South Platte Valley, 2129 W. Chenango Ave., Unit A, Littleton, CO 80120. In person registration will take place from September 1st thru September 25th. It is recommended that participants register in person or at the Event (race day) if it is only a few days prior to the race.



**Entry Form (Please print legibly. Use one entry form per person)**

First Name: \_\_\_\_\_

MI: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Apt# (if any) \_\_\_\_\_

City & State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Best Telephone Number to reach you if necessary: \_\_\_\_\_

Email: \_\_\_\_\_

Gender: Male Female

Birth date (mo/day/yr): \_\_\_\_\_

Adult T-Shirt Size (circle one):

S M L XL XXL

Child T- Shirt Size (circle one):

S M L

\_\_\_\_ Registration for 5K Run/Walk.... \$30  
Race day.... \$40

\_\_\_\_ Registration for Kids Fun Run.... \$20  
Race day.... \$30

Additional Donation for the Humane Society of the South Platte Valley \$ \_\_\_\_\_

Total Amount Included \$ \_\_\_\_\_

Please make checks payable to the Humane Society of the South Platte Valley

Circle one:

Mastercard Visa Discover

Credit Card Number:

Exp Date: \_\_\_\_\_

Signature: \_\_\_\_\_

If registering by mail, please pay by Check or Credit Card.

**Waiver & Release:**

To participate in the Woof & Wag 5K Run/Walk, you must sign and date the following waiver and release.

I understand that participating in the Woof and Wag 5K Run/Walk involves risks to me and to my pet. I assume all risks associated with participating in this event. I agree not to participate unless my pet and I are physically able, properly conditioned, and my pet has a current rabies and distemper vaccination. I have read and will abide by the rules of this event and any decision of event officials.

I agree to a global and general release. I hereby waive, release and discharge the Woof & Wag 5K Run/Walk, its directors, officers, employees and agents, the City of Littleton, Aspen Grove Lifestyle Center, the Humane Society of the South Platte Valley, Inc., South Suburban Parks and Recreation employees and agents, event officials, volunteers and any sponsors, suppliers, independent contractors and all other individuals and entities in any way assisting or connected with this event from any and all claims, harm, and liability of whatever kind or nature whatsoever arising out of my participation in this event, even though those claims and liabilities may arise as a result of action or inaction by individuals or entities released by this Waiver and Release. I understand and agree that the Woof & Wag 5K Run/Walk does not insure against and accepts no responsibility for personal injury, property loss or damage, which I may sustain. I hereby agree and covenant for myself, my heirs, executors, administrators, and anyone else who may claim on my behalf, not to sue.

I understand and agree to permit event officials to authorize emergency treatment for me or for my pet at my cost. Any decision to use emergency treatment shall be made in the sole discretion of the Woof & Wag 5K Run/Walk officials, its assigns or agents.

I also understand and agree to permit the sponsors of this event to use, for publicity or promotional purposes, my name and pictures of me and/or my pet without liability or obligation to me.

Signature of participant:

\_\_\_\_\_

Date: \_\_\_\_\_

Entries from participants under 18 years of age will only be accepted with his or her signature and the signature of the individual's parent or legal guardian.

Signature of parent or legal guardian of participant under 18 years of age:

\_\_\_\_\_

Date: \_\_\_\_\_

# MEMORANDUM



**TO:** Gary Sears, City Manager

**THROUGH:** Rick Kahm, Director of Public Works ✓

**FROM:** David Henderson, Engineering/Capital Projects Administrator ✓

**DATE:** September 8, 2010

**SUBJECT:** PROJECT UPDATES –Xcel Energy Projects, Concrete Utility Program 2010, Street Maintenance Projects 2010, Golf Course Clubhouse Basement Remodel, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects)

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## XCEL ENERGY PROJECTS

Xcel's contractor is upgrading the power poles along Bates Ave., between Acoma and Franklin.

Xcel's contractor is installing a new gas line in S. Franklin St. (Amherst to Floyd). The contractor is working south from the Yale intersection in Denver. A notice to adjacent residents has been delivered.

## CONCRETE UTILITY PROGRAM 2010

Thoutt Brothers Concrete is removing and replacing concrete east of Broadway and north of Hampden.

## STREET MAINTENANCE PROJECTS 2010

The Street Division has completed 54 blocks of asphalt overlay. **The two sections remaining are Evans Ave., between Raritan and Zuni, and Bates Ave., between Vallejo and Zuni. The Streets Division expects to begin these areas in a couple of weeks.** Street closures are listed on the City's web site and updated every few days.

## GOLF COURSE CLUBHOUSE BASEMENT REMODEL

Remodel of the basement storage area is on hold until late September. The majority of the work has been completed by our contractors, however, we must wait until late September for Xcel to accommodate an off-hour shutdown of the facility. Improvements will include additional electrical service for 63 carts, mechanical system improvements to vent battery gases, and changes to the cart storage layout. Calcon Constructors, an Englewood General Contractor, is coordinating the work and taking care of miscellaneous construction items.

## CITYCENTER SITE DEVELOPMENT

### Alexan East and West Parcels

438 residential units. Alexan's occupancy level for June, 2010 is 92.7%. Commercial uses: Mile High Coffee, Let It Bead, Curves for Women, State Farm, Cuttin' It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, and Creative Perspectives.

### Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, and Fred Astaire Dance Studio, and Wellness Treatment Center.

### Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

### Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps, and Browncow.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Chuck E Cheese Expansion

**Expansion of the Chuck E Cheese building continued.** They are adding 2,958 square feet to the west side. The contractor expects to complete the expansion by October 21<sup>st</sup>.

Wal Mart Expansion

Wal Mart has submitted plans to construct a 10,488 square foot addition to the east side of the store. The project will eliminate the tire and auto section and add square footage for groceries. The building entrance will move east to the middle of the building. **Wal Mart's contractor has mobilized and set up a construction trailer in the parking lot. Construction is expected to take approximately 400 days.**

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

TT of Denver **continues with construction of its project; estimated completion is February, 2011.** EMRF continues to receive monthly draws against the deposit.

PA-85 (RTD site)

RTD paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.96 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Diesel Retrofit

Retrofitting of our diesel powered vehicles is complete. Englewood is one of three municipalities in Colorado to meet the 2007 emissions standards for off-road vehicles.

Hybrid Vehicle Purchase

Delivery of two 2010 GMC Hybrid Sierra Pickups is expected in July and will be utilized within the Englewood Utilities Department. Hybrid vehicles, in the body configuration needed, are not available this year. The vendor has agreed to supply two units that will be flex fueled (gasoline and E-85 capable). Staff has applied for a 2011 grant for two hybrid vehicles.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

**CITY OF ENGLEWOOD**  
**2010 CALENDAR OF EVENTS**



Thurs., Sept. 9	5:30 p.m.	Parks and Recreation Commission, Englewood Recreation Center, Aquatics Room
	6:30 p.m.	Transportation Advisory Committee, City Council Conf. Rm.
Mon., Sept. 13	6:00 p.m.	Study Session, Community Room
Tues., Sept. 14	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Sept. 15	6:30 p.m.	Code Enforcement Advisory Committee, Council Conference Room
	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Sept. 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Sept. 21	7:00 p.m.	Planning & Zoning, Council Chambers
Sat. Sept. 25	8:30 a.m.	2011 Budget Workshop, Community Room
Mon., Sept. 27	6:00 p.m.	Study Session, Community Room
Mon., Oct. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 5	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Oct. 6	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, Council Conference Room
	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Oct. 11		<b>City Furlough Day</b> – No meeting scheduled – City Facilities closed

Tues., Oct. 12	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Oct. 13	6:30 p.m.	Urban Renewal Authority, Comm. Dev. Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., Oct. 14	11:30 a.m.	Alliance for Commerce, Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Service Center, 2800 South Platte River Drive
Mon., Oct. 18	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 19	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Oct. 20	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Oct. 25	6:00 p.m.	Study Session, Community Room
Mon., Nov. 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Nov. 2		Election Day
	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Nov. 3	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, Council Conference Room
	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Nov. 8	6:00 p.m.	Study Session, Community Room
Tues., Nov. 9	4:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room

## **TENTATIVE TOPICS**

### **FOR ENGLEWOOD CITY COUNCIL STUDY SESSIONS**



September 20	Study Session & Regular Meeting Financial Report Impact of Ballot Issues on services Impact of Ballot issues on Water & Sewer bills EMS Grant (Replacement of Medic Unit) Proposed Amendments 60 and 61, and Proposition 101
September 25	Saturday Budget Workshop
September 27	Study Session
October 4	Study Session & Regular Meeting
October 11	Study Session Furlough Day - No meeting scheduled
October 18	Study Session & Regular Meeting Financial Report
October 25	Study Session
November 1	Study Session & Regular Meeting
November 8	Study Session
November 15	Study Session & Regular Meeting Financial Report
November 22	Study Session
November 29	No Meeting Scheduled – 5 <sup>th</sup> Monday
December 6	Study Session & Regular Meeting Aid to Other Agencies Discussion of Board/Commission Reappointments
December 9	(Thursday) Breakfast Mtg. w/Littleton City Council @ WWTP
December 13	Study Session Financial Report
December 20	Study Session & Regular Meeting Holiday Dinner

December 27	No Meeting Scheduled
January 4	Study Session & Regular Meeting (Tuesday)
January 10	Study Session Board and Commission Interviews
January 18	Study Session & Regular Meeting – Tuesday Financial Report
January 24	Study Session
January 31	No Meeting Scheduled – 5 <sup>th</sup> Monday
February 7	Study Session & Regular Meeting
February 14	Study Session
February 22	Study Session & Regular Meeting – Tuesday Financial Report
February 28	Study Session
March 7	Study Session & Regular Meeting
March 14	Study Session
March 21	Study Session & Regular Meeting Financial Report
March 28	Study Session

### **FUTURE STUDY SESSION TOPICS**

Historic Preservation  
 Unrelated Persons per Household  
 Inclusive Cities  
 ACE Committee Membership  
 BID Liaison  
 Informing Citizens  
 Best on Broadway Gateway Signs  
 PLACE Discussion  
 Low Speed Vehicles

**ENGLEWOOD HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
Regular Meeting  
July 7, 2010**

**I. CALL TO ORDER**

The Regular Meeting of the Englewood Housing Authority Board of Commissioners was called to order at 4:00 p.m. on Wednesday, July 7, 2010 at 3460 South Sherman Street, Suite 203, Englewood, Colorado, 80113, by Vice Chair Rodger Hara.

**II. ROLL CALL**

Members Present:

Rodger Hara, Vice Chair  
Beverly Bradshaw, Commissioner  
Charles Carter, Commissioner  
Jennifer Haynes, Commissioner  
James Woodward, Mayor & Council Liaison  
Diane Ostmeyer, Alternate

Members Absent: Ernie Arterburn, Chair (Excused)

Also Present: Dawn Shepherd, Executive Director  
Renee Tullius, Administrative Manager  
Geula Sherman, Financial Services Manager

**III. SCHEDULED VISITORS**

None

**IV. UNSCHEDULED VISITORS**

None

**V. MINUTES**

**A. Regular Meeting held June 2, 2010.**

**COMMISSIONER BRADSHAW MOVED TO ACCEPT AND APPROVE THE  
MINUTES OF THE REGULAR MEETING OF THE ENGLEWOOD HOUSING**

**AUTHORITY BOARD OF COMMISSIONERS HELD JUNE 2, 2010  
COMMISSIONER CARTER SECONDED THE MOTION.**

Ayes: Bradshaw, Haynes, Carter  
Nays: None  
Abstained: Hara  
Absent: Arterburn

The Vice Chair declared the motion carried.

**VI. DIRECTOR'S REPORT**

**A. Narrative**

Dawn Shepherd reported that the renovation of the third handicapped bathroom at Orchard Place would begin the following week and distributed pictures of the unit in its' present condition and pictures of a renovated unit. The resident will temporarily move into a renovated unit. EHA arranged for the transfer of the residents' phone which is an emergency life line and for the installation of cable into that unit.

EHA's application for approval of the Energy Performance Contract with Johnson Controls was approved by HUD in record time – the fastest approval time so far. The exceptionally short time between application and approval is attributable to EHA making HUD aware of the urgency of new boilers being installed before the heating season and the excellent presentation both verbal and written by Mary Fox of JCI. Ms. Fox's application packet follows the HUD check list line by line allowing HUD to complete their review quickly.

Mayor Woodward mentioned that Johnson Controls was a participant in a conference he attended. LED lighting was a subject discussed at the conference. A conversation regarding parking lot lighting followed. Mayor Woodward reported that the COE energy services agreement financing was at 5.88% interest with a 2% utility escalator.

The contract between EHA and JCI is being negotiated and should be finalized shortly.

The Grand Junction Housing Authority utilizes the Safe-T elements and is very pleased with their performance.

EHA will charge the resident who brought in the mattress with bed bugs the cost of the extermination in his unit and the surrounding units.

The amount of the Capital Funds Program grant to EHA for 2010 is very similar to the amount awarded for FY 2009.

Commissioner Haynes noted that the Douglas county waiting list is closed and should be listed as such.

The application process for public housing and Simon Center has been streamlined. EHA no longer requires a copy of the social security card and picture id and a signed consent for background check form with the application. Those are collected when the applicant's name comes to the top of the waiting list.

The board members congratulated staff on appealing the SEMAP score of satisfactory and attaining the revised score of high performer.

Mayor Woodward explained that the organization PLACE was originally contacted by the Englewood Museum of Outdoors Art. PLACE is considering Englewood as the site for a sustainable, creative, affordable housing mixed used project. A percentage of the housing units in their projects are affordable, renting at 25% of market lease rate. Many funding sources are utilized to finance these projects. Mayor Woodward stated that although Flood Middle School was being considered as a possible site, the old Bally's Fitness location on Hampden was also being considered.

## **B. Financial Reports**

Geula Sherman reported that although HUD agreed that EHA needed \$42,000 for the voucher program, they provided only \$28,000. 17 Sheridan vouchers were ported to Englewood to even out and balance utilization rates.

Commissioner Haynes questioned the revenue received in excess of the budgeted revenue. Geula Sherman explained that revenue from the voucher program can vary and any change in the number of vouchers will alter the revenue. Also the revenue received from Comcast was not anticipated.

Geula Sherman explained that although trash removal costs appear high they will balance out over the year.

Vice Chair Hara congratulated Geula Sherman on her 25 year anniversary with EHA.

## **C. Program Reports**

There were no questions.

# **VII. DISCUSSION ITEMS, MOTIONS AND RESOLUTIONS**

## **A. Resolution 10 Approving Amendments to the Section 8 Administrative Plan**

EHA is applying for 50 additional Housing Choice Vouchers under the HUD Fiscal Year 2009 NOFA for Rental Assistance for Non-Elderly Persons with Disabilities. Several

addendums are required to be attached to the EHA Section 8 Administrative Plan in order to comply with the requirements of the NOFA. The first addendum is a Code of Professional Conduct for Employees, Officers and Employees of EHA and the second addendum covers fair housing, nondiscrimination, waiting list actions specific to housing choice vouchers and reasonable accommodations. Both were submitted to and approved by HUD. Staff noted clerical corrections to be made.

### **MOTION**

**COMMISSIONER BRADSHAW MOVED TO APPROVE RESOLUTION 10 APPROVING AMENDMENTS TO THE SECTION 8 ADMINISTRATIVE PLAN. COMMISSIONER CARTER SECONDED THE MOTION.**

Ayes: Hara, Bradshaw, Haynes, Carter  
Nays: None  
Abstained: None  
Absent: Arterburn

The Vice Chair declared the motion carried.

### **B. Resolution 11 Approval of the Englewood Housing Authority Violence Against Women Act Policy.**

Commissioner Haynes noted that Littleton should be changed to Englewood and “will” to “well”. Staff noted and will make clerical corrections.

### **MOTION**

**COMMISSIONER HAYNES MOVED TO APPROVE RESOLUTION 11 APPROVING THE ENGLEWOOD HOUSING AUTHORITY VIOLENCE AGAINST WOMEN ACT POLICY AS CORRECTED. COMMISSIONER BRADSHAW SECONDED THE MOTION.**

Ayes: Hara, Bradshaw, Haynes, Carter  
Nays: None  
Abstained: None  
Absent: Arterburn

The Vice Chair declared the motion carried.

**C. Resolution 12 Approving Englewood Housing Authority Smoking Policy with Residents Using Oxygen.**

Commissioner Haynes suggested changing “should” to “shall” throughout the policy and also substituting “will” with “shall”. Staff noted the changes to be made.

**MOTION**

**COMMISSIONER HAYNES MOVED TO APPROVE RESOLUTION 12 APPROVING THE ENGLEWOOD HOUSING AUTHORITY SMOKING POLICY WITH RESIDENTS USING OXYGEN WITH THE CHANGES INDICATED. COMMISSIONER CARTER SECONDED THE MOTION.**

Ayes:	Hara, Bradshaw, Haynes, Carter
Nays:	None
Abstained:	None
Absent:	Arterburn

The Vice Chair declared the motion carried.

**VIII. INFORMATION AGENDA**

Alternate Ostmeyer noted the date and time of the Board and Commissions Night and encouraged the board members to attend.

Commissioner Bradshaw suggested a notice in The Citizen regarding EHA’s High Performer rating.

The board members discussed the thank you note from the father of a successful participant in the Family Self Sufficiency program and the thank you note from the Piton Foundation.

Dawn Shepherd attended a Tea for Volunteers at Bishop elementary. 150 people volunteered at Bishop this past school year.

**IX. GENERAL DISCUSSION**

**A. Commissioner’s Choice**

Commissioner Bradshaw reported that funding was received for an additional trail – a walking path.

**B. Director’s Choice**

All issues were addressed.

**C. Council Communication**

Mayor Woodward reported on sales revenues and reserves of the City and a new material that will be used in place of sand and salt on the streets next winter.

**X. ADJOURNMENT**

Commissioner Haynes moved the meeting be adjourned at 5:30 pm. Commissioner Carter seconded the motion. Vice Chair Hara declared the meeting adjourned.

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Rodger Hara, Vice Chair  
Englewood Housing Authority  
Board of Commissioners

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Dawn Shepherd, Executive Director  
Englewood Housing Authority  
Board of Commissioners

# ALLIANCE FOR COMMERCE IN ENGLEWOOD

July 8, 2010

## I. CALL TO ORDER



The regular meeting of the Alliance for Commerce in Englewood (ACE) was called to order at 11:41 a.m. in the City Council Conference Room of the Englewood Civic Center, Chair Lonborg presiding.

Present: Lonborg, McDermott, Vasilas, Schalk, Sarconi, Champion  
Knoth (Alternate)

Absent: Calonder

Also present: Joe Jefferson, City Council Liaison  
Jim Woodward, Mayor  
Colleen Mello, Chamber of Commerce Liaison

Staff present: Alan White, Community Development Director  
Darren Hollingsworth, Economic Development Coordinator  
John Voboril, Planner

## **APPROVAL OF MINUTES**

June 10, 2010



Chair Lonborg stated that the Minutes of June 10, 2010 were to be considered for approval. It was determined there was a quorum. Chair Lonborg asked if there were any changes or adjustments to the Minutes. There were none.

Vasilas moved:

McDermott seconded: THE MINUTES OF JUNE 10, 2010 BE APPROVED AS WRITTEN.

The motion carried unanimously.



This being Mr. Knoth's first meeting Chair Lonborg asked that everyone introduce themselves.

## II. ACE BUSINESS

### **EVENT COORDINATION**



Chair Lonborg stated at the last meeting ACE requested Staff put together a list of current events held by the city, the approximate budget for each and participation. The budget numbers were asked for only to have a sense of the commitment level of the event. Mr. Hollingsworth distributed a spreadsheet listing that information.

Ms. Mello said she and Mr. Randy Penn are going to contact Parks and Recreation to see if there is a possibility of holding a farmers market on Thursday nights along with the Sounds of Summer. They would also like to hold a car show once a month with the street blocked off for vendors.

Chair Lonborg provided a brief history of how ACE came to address this issue since this was Mr. Knoth's first meeting.

Mr. Hollingsworth said he took information from the last ACE meeting and realized there was a focus on the Sounds of Summer concert series. Based on comments from that meeting, Staff asked the Parks staff if they could help us understand that event a little further. He distributed a memo from the Englewood Parks and Recreation Department regarding the concert program.

Discussion items included the budget for events, holding more than one event, ACE coordinating some type of outreach into the private sector to come up with a structure for event sponsorship, and the Chamber working with the school choirs to do a candle lit walk from Broadway to CivicCenter at holiday time.

Mr. Vasilas said it looks like most of the events on the spreadsheet are put together by the Parks and Recreation Department. He suggested next year when they start preparing for the 2011 events they send a representative to an ACE or BID meeting to share information. Chair Lonborg asked the members if there was a benefit to having Parks and Recreation come to the September meeting when the BID will be present to discuss the proposed BID event. Mr. Jefferson said Police and Fire might be the more appropriate partner as they are the ones that would provide the support services and they coordinate the large 4<sup>th</sup> of July celebration. Mayor Woodward said there also may be an opportunity for ACE members to attend a Parks and Recreation meeting to coordinate events.

Chair Lonborg said a Staff member from the Parks and Recreation Department had contacted her lately regarding another issue and asked if it would be permissible if she opened a dialogue with them on behalf of ACE to say here's what we have been talking about and how can we get together. The members said that would be great.

The members briefly discussed flyers distributed by Ms. Mello regarding saving your local economy by shopping locally.

Mr. Vasilas exited the meeting at 12:40. Chair Lonborg congratulated Mr. Hollingsworth on a nice job getting all the research together. Mr. Hollingsworth said he wanted to thank the Parks and Recreation Department for all their assistance.

### **III. PUBLIC COMMENT**

There was no public present

#### **IV. COMMENTS & EVENTS**

##### **CHAMBER OF COMMERCE**



Ms. Mello provided an update on future Chamber events.

Ms. Sarconi said she and Mr. Jefferson sit on a committee for Young Business Professionals in Englewood. They are having a get together at Moe's at 7:00 p.m. on August 12<sup>th</sup>. Everyone is invited to attend. Mr. Jefferson said he would pass along information to all when it becomes available. Ms. Mello said information on the event will also go out through the Chamber.

##### **BID COMMENTS**



Mr. Vasilas noted the new web site is almost complete. New banners are being installed soon that will include the new BID logo. The BID would like to install two signs at each end of the BID district. They will be working with the City to see if it is possible to replace the existing signs. Director White stated the current signs are CDOT signs. Director White said staff will look into what it would take to replace the current signage. The BID has asked for the assistance of ACE and the City to finalize a date for an event for next year. The BID is willing to put aside \$25,000 to \$30,000 to hire an event coordinator to assist in the coordination of a new event. Mr. Vasilas said he would like the BID Board to attend the September ACE meeting to discuss holding an event in 2011. Chair Lonborg asked the ACE members if they would like to have the BID Board attend the September meeting. The members agreed they would like them to attend to discuss the issue further.

Mr. Vasilas stated he had had several calls regarding the zone changes for the MU-B-1 Zone District allowing buy-back, thrift, consignment and second-hand stores. Mayor Woodward stated that issue has passed with changes; stores are limited to 12,000 square feet in size. He also noted Council will be looking at an overlay district for the 3200, 3300 and 3400 blocks of South Broadway.

##### **ACE MEMBERS**



Ace members had nothing further to report.

##### **STAFF COMMENTS**



Mr. Hollingsworth gave an update on new businesses in the City.

Mayor Woodward noted the sign code enforcement moratorium ends on August 1<sup>st</sup>. City Council will be looking at extending the moratorium through the holiday season.

##### **GRANT APPLICATION – Broadway and Old Hampden Corridors**



Mr. Voboril said in 2009 a visioning and action plan was completed with Britina Design Group. The vision is for making the corridors more pedestrian friendly and more attractive

to people in terms of public improvements to the streetscapes. Staff has been working on a financing study to see how the improvements could be paid for. He noted stimulus funds may be available for a transportation type study looking at various designs (design and operational changes) for the two corridors. One part of the grant is participation from collaborating partners, such as ACE, the BID and Swedish and Craig Hospitals, in the planning process. July 23<sup>rd</sup> is the deadline for applying. A part of the application process is to have Staff obtain letters of agreement to participate from partners Staff has identified. The participation does not include a donation of money; it is basically stating each group will share information on their policies, programs, and initiatives that they might have for pedestrian oriented safety in the two districts. Staff would like participants to identify safety issues along the two corridors. After the consultant develops different alternatives and options for the corridors Staff would like both the BID and the hospitals to help Staff review the options to make sure they are comfortable with those options.

Chair Lonborg asked just what Staff is applying for a grant to get done. Mr. Voboril said it would be for a study to see what may and may not work. Staff is aiming for something similar to Old Town Arvada.

McDermott moved:

Sarconi seconded: FOR ACE TO SUPPORT APPLYING FOR THE GRANT MONEY AND BECOMING A COLLABORATING PARTNER IN THE PROJECT.

The motion carried unanimously.

### **Museum of Outdoor Art (MOA) and Projects Linking Art, Community & Environment (PLACE) Update**



Mr. Hollingsworth stated a few weeks ago there was an article in the *Denver Post* about Cynthia Madden-Leitner, founder and director of MOA, working with a group called PLACE out of Minneapolis. They are a non-profit organization that develops artist's live/work communities and they are taking a look at Englewood. A public forum was held on June 29<sup>th</sup> with approximately 100 people in attendance. PLACE was looking to see if there was a demand in Englewood for such a development. They met with community leaders, financial professionals, the artist community and held the public forum that evening. Mr. Hollingsworth distributed a letter from Mr. Chris Velasco, President of PLACE, stating the Museum of Outdoor Arts and PLACE have determined they will move forward in the creation of the project. They recently completed WAV, Working Artists Ventura, a \$65 million community in California which includes live-work units for artists, market-rate penthouse units and a low-income housing component.

#### **IV. UPCOMING ACE BUSINESS**

- a. Joint meeting with ACE and the BID Board.

No further business was brought forth for consideration. The meeting was adjourned at 1:08 p.m.

The next meeting is scheduled for September 9, 2010.

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Barbara Krecklow, Recording Secretary

**ENGLEWOOD LIQUOR LICENSING AUTHORITY**  
**Telephone Poll**  
**July 21, 2010**

**1. Consideration of Minutes**

- a) Results of the minutes of the regular meeting of July 07, 2010.

**Vote results:**

Ayes: Members Buchanan, Lay, Ostmeier, VanDerLeest, Wilmoth  
Nays: None

The minutes were approved.

**2. Change of Manager**

- a) King Soopers  
5050 S. Federal Blvd.  
Changing from Charlotte Villanueva to F. Tupper Smith III

**Vote results:**

Ayes: Members Buchanan, Lay, Ostmeier, VanDerLeest, Wilmoth  
Nays: None

The Change of Manager was approved.

**3. Special Events Permit**

- a) St. Louis Catholic School  
To be held on October 10, 2010 from 11:00 a.m. to 7:00 p.m.

**Vote results:**

Ayes: Members Buchanan, Lay, Ostmeier, VanDerLeest, Wilmoth  
Nays: None

The special event permit was temporarily approved for the St. Louis Catholic School, pending the ten (10) day posting of the property and with the public hearing date of August 04, 2010, which will be vacated if no written protests to the issuance of the permit are received by the City Clerk, during the ten-day posting. If no protests are received, the permit will be approved with the August 04, 2010 date. Neighborhood boundaries are set at Yale Avenue to the north, Lehigh Avenue to the south, Clarkson to the east and Santa Fe Drive to the west.

\* \* \* \* \*

/s/ Kerry Bush, CMC

Deputy City Clerk

**ENGLEWOOD LIQUOR LICENSING AUTHORITY**  
**Telephone Poll**  
**August 04, 2010**

**1. Consideration of Minutes**

- a) Results of the minutes of the regular meeting of July 21, 2010.

**Vote results:**

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The minutes were approved.

**2. Renewals**

- |  |   |
|--|---|
| a) Broadways<br>3978 S. Broadway                           | Tavern Liquor License<br>Expires September 10, 2010           |
| b) Twin Dragon<br>3021 S. Broadway                         | Hotel/Restaurant Liquor License<br>Expires September 28, 2010 |
| c) Yue Garden Chinese Restaurant<br>2925 W. Belleview Ave. | Hotel/Restaurant Liquor License<br>Expires August 28, 2010    |

**Vote results:**

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The renewals were approved.

**3. Transfer of Ownership and Temporary Permit**

- a) From the Arapahoe Home Association, Tavern Liquor License to ENGLEWOOD POST 322 VETERANS OF FOREIGN WARS OF THE UNITED STATES INC. DBA ENGLEWOOD POST 322 VETERANS OF FOREIGN WARS OF U.S., Christine R. Downing, Commander 3800 S. Windermere St., Englewood, Colorado 80110

**Vote results:**

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The temporary permit was approved and transfer of ownership was temporarily approved pending the outcome of the background checks of the officers.

\* \* \* \* \*

/s/ Kerry Bush, CMC  
Deputy City Clerk

**ENGLEWOOD LIQUOR LICENSING AUTHORITY**  
**Telephone Poll**  
**August 18, 2010**

**1. Consideration of Minutes**

- a) Results of the minutes of the regular meeting of August 4, 2010.

**Vote results:**

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The minutes were approved.

**2. Renewals**

- |   |   |
|---|---|
| a) Englewood Wine & Spirits<br>2709 S. Broadway | Retail Liquor Store Liquor License<br>Expires November 5, 2010  |
| b) The Liquor Barn<br>4415 S. Broadway          | Retail Liquor Store Liquor License<br>Expires September 9, 2010 |
| c) Taste of Thailand<br>504 E. Hampden Ave.     | Beer and Wine Liquor License<br>Expires October 3, 2010         |

**Vote results:**

Ayes: Members Buchanan, Lay, Ostmeyer, VanDerLeest, Wilmoth

Nays: None

The renewals were approved.

\* \* \* \* \*

/s/ Kerry Bush, CMC  
Deputy City Clerk

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
August 17, 2010**

**I. CALL TO ORDER**



The regular meeting of the City Planning and Zoning Commission was called to order at 7:01 p.m. in the Council Chambers of the Englewood Civic Center, Chair Knoth presiding.

Present: Bleile, Roth, Welker, Knoth, Fish, Brick, Calonder  
Kinton (alternate)

Absent: King, Krieger

Staff: Alan White, Community Development Director  
Brook Bell, Planner II  
Nancy Reid, Assistant City Attorney

**II. APPROVAL OF MINUTES**

August 3, 2010



Welker moved:

Fish seconded: TO APPROVE THE AUGUST 3, 2010 MINUTES

Chair Knoth asked if there were any modifications or corrections.

There were none.

AYES: Roth, Welker, Knoth, Fish, Brick, Calonder

NAYS: None

ABSTAIN: Bleile

ABSENT: King, Krieger

Motion carried.

**III. PUBLIC HEARING**



**CASE #2008-04: Amendments to the Uniform Development Code 16-6-7  
Regarding Landscaping and Screening Standards**

Roth moved:

Bleile seconded: THE PUBLIC HEARING ON CASE #2008-04 BE OPENED

AYES: Bleile, Brick, Knoth, Roth, Welker, Calonder, Fish  
NAYS: None  
ABSTAIN: None  
ABSENT: King, Krieger

Motion carried.

 Mr. Bell, Planner II with the City of Englewood, was sworn in. He stated the issue before the Commission tonight is CASE #2008-04, which is proposed amendments to the Englewood Municipal Code related to landscaping and screening standards for new development and redeveloping properties. The proposed amendments will replace Section 16-6-7 Landscaping and Screening in its entirety. He stated he had already submitted for the record the Staff Report and Proof of Publication that notice of the public hearing was published in the *Englewood Herald* on July 30, 2010 and was also on the City's website from July 28<sup>th</sup> through August 17<sup>th</sup>, 2010.

The Community Development Department is requesting that the Commission review the proposed Ordinance, take public testimony and forward to City Council a recommendation for approval of the proposed Ordinance.

The landscape regulations in the current Unified Development Code (UDC) have remained relatively unchanged since about 1998. With the majority of the City's redevelopment occurring on smaller in-fill type properties, portions of the current Code were determined to be less than effective in relation to the City's goals for future development.

In drafting the amendments the Commission has focused on the following principles:

1. Emphasize quality of landscaping and materials, rather than quantity of landscaped area.
2. Locate required landscaping where it is most visible to the public.
3. Provide greater flexibility for different landscape solutions while encouraging variety.
4. Allow maximum use of the property while minimizing visual impacts.
5. Offer alternative methods of compliance and fee-in-lieu options where appropriate.

Based on these principles, proposed amendments to the landscape regulations were presented to the Commission on several occasions. At the last study session a nearly complete draft was reviewed. The final edits have been made and a copy of the proposed amendments was included in the meeting packet.

He offered to answer any questions the Commission might have.

Mr. Welker asked Staff if the landscape manual reflects the proposed changes. Mr. Bell said the City currently does not have a landscape manual. He said Staff uses a landscape worksheet, a sample of a landscape schedule and a recommended tree list. Plans are to update the landscape worksheet and then follow up with a landscape manual that has the nuts and bolts of the Ordinance but is more user friendly. The landscape worksheet is very helpful and will be amended to work with the new Code. Mr. Welker asked if it was possible for Staff to bring a worksheet to a future meeting. Mr. Bell said certainly.

Mr. Roth asked for clarification on what triggers the new amendments. He provided several examples. Mr. Bell said he was correct. The proposed development has to result in an increase of floor area by both 15% or more and 500 square feet or more.

Chair Knoth thanked Mr. Bell for his presentation.

Bleile moved:

Roth seconded: THE PUBLIC HEARING ON CASE #2008-04 BE CLOSED

AYES: Bleile, Brick, Knoth, Roth, Welker, Calonder, Fish

NAYS: None

ABSTAIN: None

ABSENT: King, Krieger

Motion carried.



Welker moved:

Calonder seconded: *CASE #2008-04, AMENDMENTS TO TITLE 16: UNIFIED DEVELOPMENT CODE OF THE ENGLEWOOD MUNICIPAL CODE, REPLACING SECTION 16-6-7 IN ITS ENTIRETY, RELATED TO LANDSCAPING AND SCREENING STANDARDS FOR NEW DEVELOPMENT AND FOR REDEVELOPING PROPERTIES, BE RECOMMENDED FOR APPROVAL TO CITY COUNCIL WITH A FAVORABLE RECOMMENDATION FOR ADOPTION.*

Mr. Bleile said "Job well done". The landscape amendments were extremely important, at least to this Commission, and the City is better off for it. The Commission put in a lot of hours, but Mr. Bell must have put it more hours than we could begin to count. Several thanked Mr. Bell for a job well done.

Mr. Welker said he believes the Ordinance is well written and commends Mr. Bell, other Staff members and his fellow commissioners for getting it through. He said he doubts Council will have issues with it. Mr. Bell said Ms. Langon did a lot of the work also. Mr. Bleile stated he would thank her in person when he sees her.

Mr. Brick said he feels the amendment strikes a good balance between the opportunity to add development and growth to the City of Englewood while preserving the environment and landscape in the City and maintaining the aesthetic qualities of Englewood, which is very important, as well as economic development.

Mr. Welker said he believes it also addresses some of the common sense issues that previous codes have not in that it puts landscaping in the forefront where it does the best good for the public and the way people see the City and minimizes the back lot areas as far as required landscaping.

Mr. Roth noted a typo on page 14; Staff will correct. He said he feels the Ordinance is a big improvement from what the City had before. He said he is still not totally sold on the idea of requiring trees in the Commercial District; it will be interesting to see how that plays out. He said he feels the Commission should recommend to Council to set the fee-in-lieu schedule high enough to discourage its use rather than making it the most economical way out of a situation.

Ms. Reid said normally fees are set by Resolution from time to time.

Mr. Welker said he did not believe that issue needed to be a part of the amendments. Ms. Reid suggested a separate motion be made after finishing with the current motion.

AYES: Bleile, Brick, Knoth, Roth, Welker, Calonder, Fish  
NAYS: None  
ABSTAIN: None  
ABSENT: King, Krieger

Mr. Fish stated the proposed Ordinance is a great improvement and is business friendly.

Mr. Roth voted yes and quoted from Roadmap Englewood: 2003 Englewood Comprehensive Plan Section 7:

Goal 3, Obj. 3-2: Provide a safe, healthy, and attractive business environment;  
Goal 3, Obj. 3-3: Recognize the complementary effects between the physical appearance of both commercial districts and the surrounding residential areas; and  
Goal 5, Obj. 5-2: Increase the value and appeal of Englewood's retail and industrial corridors in order to stimulate economic growth.

Motion carried.

Roth moved:

Calonder seconded: TO RECOMMEND TO CITY COUNCIL TO SET THE FEE-IN-LIEU AMOUNT HIGH ENOUGH TO DISCOURAGE IT'S USE.

Chair Knoth asked Staff if they had a certain dollar number in mind. Mr. Bell said at least \$3.00 per square foot. The fee is currently at \$1.50 per square foot and it costs about \$1.50 per square foot to put rock down on top of weed barrier. It costs a lot more to do irrigation and turf or shrub beds with trees. When you average in that 70% of your landscape needs to be living, not just rock, that's why it raises it considerably. When Staff does take this issue to Council he will provide a breakout of how Staff arrived at a number in terms of a non-living number and a living number and justification as to what the final number ends up being. He said the fee has been \$1.50 as long as he can remember.

Chair Knoth asked if Staff could provide the Commission with that information when it became available. Mr. Bell said he would be happy to provide the Commission with the information.

Mr. Roth stated the fee needs to be high enough so that it's not the cheaper alternative. Mr. Bell said as it stands right now it would be the cheaper alternative. He said to keep in mind the fee-in-lieu is not eligible for parking lot landscaping or screening or landscaping between the principle structure and the curb.

Mr. Welker asked if the fee-in-lieu applies to just area. Mr. Bell said it counts mainly for area. The actual wording states it applies to the landscape area shortfall.

Mr. Fish asked what the purpose of fee-in-lieu is; is it to discourage landscaping or provide an alternative when a situation is difficult? Mr. Bell said it is to provide an alternative when the situation is difficult, which does happen and more so on existing properties. The applicant has to exhibit that they have tried to do some other type of alternative compliance prior to going the fee-in-lieu route. Mr. Fish said he did not disagree with Mr. Roth, but is not sure he wants a motion that says in it specifically that we are trying to discourage the use. Mr. Roth said that is what we've done with this Ordinance by making the prerequisites. Mr. Calonder said maybe it's implied for it to be discouraged. Mr. Fish said he feels the number should be raised, but didn't want the motion to say discouraged. Chair Knoth said the motion is saying the Commission would like the fee to be looked at.

Ms. Reid asked Mr. Fish if he was asking for a friendly amendment. Mr. Fish said he was not, he was just commenting on it. Mr. Brook said as far as alternatives for compliance, Staff sees the fee-in-lieu as typically the last alternative to be considered. He read the language from the amendments: "Only after it has been determined by the City that an alternative compliance plan is not practical or feasible, a fee-in-lieu equivalent may be considered".

Mr. Welker stated he was comfortable the issue has been addressed and had no problem with making a recommendation that simply says it should be high enough, but doesn't want the Commission to set the number and that certainly should not be in the Ordinance. He said if Mr. Fish doesn't think the Commission should make the motion he could vote against it.

AYES: Bleile, Brick, Knoth, Roth, Welker  
NAYS: Fish, Calonder  
ABSTAIN: None  
ABSENT: King, Krieger

Motion carried.

**IV. PUBLIC FORUM**



There was no public present.

**V. DIRECTOR'S CHOICE**



Director White thanked the Commission for all their hard work on the Landscape regulations and for the acknowledgment of Brook's hard work. He did a great job. He said thank you to Brook.

**VI. STAFF'S CHOICE**



Mr. Bell thanked the Commission for their work on the landscape regulations and also thanked Tricia Langon for her work on the Amendments.

Tentative Schedule: September 8 (Wednesday): Public Hearing - Flood Plain Amendments

Mr. Bell distributed a letter from a citizen regarding the Kent Place redevelopment. He noted there was also another letter included in the meeting packet.

He stated Staff will be moving ahead to City Council with the Landscape Amendments and subsequently with the fee-in-lieu discussion. Also, Staff will be following up with the Commission regarding the revised landscape worksheet as well as the landscape manual when completed.

**VII. ATTORNEY'S CHOICE**



Ms. Reid had nothing further to report.

**VIII. COMMISSIONER'S CHOICE**



Mr. Roth stated he saw an A-frame sandwich board sitting on the sidewalk along Broadway advertising a garage sale.

Mr. Bleile asked Staff if they knew when the Kent Place redevelopment would be coming forward. Mr. Bell said there has been no formal application submitted to date. He noted the

Commission is being copied on materials received by Staff that are addressed directly to the Commission.

Mr. Bleile apologized to the Commission for missing the last few meetings. He confirmed he is as committed as he has ever been to the Commission.

Mr. Welker said since the last meeting on LED signs he has been noticing them as he drives around. He noted Littleton has quite a number of them; they are not huge signs but they do direct your attention.

Chair Knoth thanked everyone for showing up at the Boards and Commissions Appreciation Night on August 9<sup>th</sup>. Director White said he thought the Planning and Zoning Commission had the best showing of all Commissions.

The meeting adjourned at 7:30 p.m.

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Barbara Krecklow, Recording Secretary