
Council Newsletter



CITY MANAGER'S NOTES August 26, 2010

Upcoming Council Meetings

The City Council Meeting is scheduled on **Monday, August 30th**. The Study Session will be held in the Community Room at 6:00 p.m. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available at 5:30 p.m.

Monday, September 6th, is Labor Day and City facilities will be closed.

The next City Council meeting will be on **Tuesday, September 7th**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release – City announces 2010 furlough days for employees.
2. Article from the *Denver Post* entitled “Cuts continue.”
3. Letter to the Editor expressing appreciation for the Old Tyme Fair at Belleview Park.
4. Letter expressing appreciation for the Community meeting on August 30, 2010.
5. E-mail expressing appreciation for the Community meeting on August 30, 2010.
6. Memorandum concerning the Project Update and Hybrid Pick-up Trucks.
7. Memorandum concerning the 2010 Denver 3-Day Walk for the Cure.
8. Memorandum concerning the Neighborhood Stabilization Program grant.
9. Calendar of Events.
10. Tentative Study Session Topics.

Leigh Ann Hoffhines

From: Leigh Ann Hoffhines

Sent: Wednesday, August 25, 2010 1:13 PM

To: 7 News (); 9 News (); Carlos Illescas (); Channel 2 (); Daniel Smith (); Denver Post - News Room (); Tom Munds - Englewood Herald (); Fox 31 (); News 4 (); Villager - News Desk ()

Cc: CML - Traci Stoffel ; Leigh Ann Hoffhines

Subject: City of Englewood announces 2010 furlough days



**City of Englewood, Colorado
News Release**

For Immediate Release: August 25, 2010

Media Contact: Michael Flaherty, Deputy City Manager

Phone: 303-762-2314

**City of Englewood announces 2010 furlough days for employees
City offices will be closed October 11 and November 12, 2010**

Englewood, CO: The City of Englewood will implement two employee furlough days for the remainder of 2010 to help reduce budget deficits in the face of continued revenue declines. The furlough days will take place Monday, October 11, 2010 and Friday, November 12, 2010. During the two furlough days, all emergency services will be maintained, as will water and wastewater operations and some recreational services. All City of Englewood employees will be required to take two furlough days; personnel in police, fire, water, wastewater, and recreational services scheduled to work on the furlough days will be required to take the equivalent time off without pay before the end of the year.

All City of Englewood offices will be closed on the furlough days. The Englewood Recreation Center will be open and classes and programs will take place as scheduled; the Malley Senior Recreation Center will also be open and classes and programs will take place as scheduled; and Broken Tee Englewood golf course will be open.

The City of Englewood recognizes that the furlough days may pose an inconvenience to residents and other customers and we appreciate their patience and understanding. We are also grateful to our employees for accepting these furloughs in an effort to help the City maintain services to citizens.

Four additional furlough days in 2011 are being considered as part of the 2011 budget discussions.

#

Leigh Ann Hoffhines
Communications Coordinator
City of Englewood
1000 Englewood Parkway
Englewood, CO 80110
303-762-2316

Cuts continue

Englewood faces \$2M revenue gap

By Daniel Smith
YourHub.com

The budget-squeeze blues are spreading in south metro communities.

Englewood is looking at a \$2 million revenue shortfall in the 2011 budget, reflecting a continuing drop in tax revenues.

Last week, City Manager Gary Sears and Finance Director Frank Gryglewicz presented budget-paring options to city council members.

The council, Sears said, seemed to come to consensus on using six furlough days — two this year, four next — to save about \$450,000.

He said other moves might include cutting some events, programs and reducing five and one-half staff positions already or soon to be vacant.

An Aug. 30 session with council will include a review of individual department proposals, then work on the preliminary budget begins. That document is due before council by Sept. 15. A public hearing is set for Sept. 20 and a budget retreat will be held Sept. 25 to iron out specifics.

Gryglewicz said sales taxes revenues are down significantly.

“Even with our wage freezes, not paying personal leave and a lot of other things, a \$2 million gap is very difficult to make up,” he said.

The fact the downturn has persisted for a second year exacerbates the impact, he said, and echoed Sears’ concern that wage freezes could prompt key city personnel to look for jobs elsewhere.

Also on the horizon are tax-cutting propositions 60 and 61, as well as initiative 101, on the ballot in November. Some municipalities, school districts and organizations around the state — including Arapahoe County, the Arapahoe Library District and South Suburban Parks and Recreation — have opposed their passage and urged voters to defeat them.

Gryglewicz said the initiatives’ immediate impact could be an additional revenue loss of about \$1.6 million, which could mean the layoff of 10 people or more.

“We can’t cut anything else — you have to have electricity and gasoline — you’re really down to cutting people or services, pretty dramatically

Revenue ups and downs

The following is from the City of Englewood’s July 2010 Financial Report

- Through July 2010, the City of Englewood collected \$22,938,040, or \$310,865 (1.3 percent) less than last year
- The city collected \$2,877,425 in property and \$137,143 in specific ownership tax through July
- Year-to-date sales and use tax revenue were \$12,506,300 or 261,259 (2.1 percent) less than July 2009 (in January 2009, the city received \$201,000 from use tax audits completed in 2008. This skews the percentage difference between 2010 and 2009.)
- Cigarette tax collections were down \$18,447 compared to last year
- Franchise fee collections were \$119,842 more than last year
- Licenses and permit collections were \$87,077 more than 2009
- Intergovernmental revenues were \$79,668 more than the prior year
- Charges for services decreased \$41,036 from last year
- Recreation revenues increased \$162,553 from 2009
- Fines and forfeitures were \$91,976 less than last year
- Investment income was \$54,453 less than last year
- Miscellaneous revenues were \$294,637 less than last year

Source: City of Englewood

as well,” he said.

Another recessionary impact has been on people’s attitudes, Gryglewicz said.

“One positive thing is people are starting to save more for their retirement, and when they do that, that takes that discretionary money out of the economy,” he said. “And they’re just not spending it, they’re saving it. Which is good in one respect, but for us, is not very good at all.”

Daniel Smith: 303-954-2671 or
smithd@yourhub.com

stration is loath to
out keeping troops
'ond 2011's a realis-

isks and future un-
satisfying to watch
peacefully rolling
. The price our
grueling war was
salute their ser-

on mill

to deal with the
up its mess.

ewells," she said.
why the state isn't

ighbors make a
r such an ap-
pe their arguments
consideration as a
selected.
ll began opera-
roperty just outside
ill operated con-
g and intermittent-
s been inactive for

ed mill tailings in
ich contaminated
struction of lined
n until 1978.
ds allowed con-
ndwater with
uranium, which
acoln Park. Both
s can pose public
the concentra-
gh.
sent a letter to the
l Protection Agen-
se two toxic-
t ponds "as soon as
ible."
told The Post on
company's intent
for new activitie

...not demanding up to the po-
lice department and asking the FBI to investigate the beating of
Michael DeHerrera. It is about time to take the police department
to task and get rid of the bad apples. Mayor Hickenlooper is on the
right track — more investigations by the FBI are needed. It is hard
for anyone in charge of the department to ignore the FBI's ruling.
Thanks, Mayor, stand your ground!

William Straight, Denver

...

Re: "A blow to deputy's pride in the law," Aug. 18 news story.

Your front-page story about the young man beaten by a Denver
police officer during a cellphone call to his father, a Pueblo sheriff's
deputy, was moving. Television news showed the son being jerked
by a police officer, from a Denver sidewalk, while calling his father
for help. He was beaten and thrown to the ground, prompting an
ambulance ride to the hospital.

On the Denver Police website, the vision statement has three
components. The second reads, "Structuring the organization to
promote professional, creative, well-trained, ethical, and account-
able employees." I suspect most citizens of Denver would support
this vision. I believe that most police officers strive to live up to
these challenging words, but some do not. It is time that Police
Chief Gerald Whitman show the citizens of Denver that this state-
ment is more than mere words.

Kenton Heald, Denver



Your two cents» Join the discus-
sion about Michael DeHerrera's
beating by a Denver police officer
at »blogs.denverpost.com/eletters

Photo courtesy of Anthony DeHerrera

Lack of licensing for Colo. private investigator

Re: "PI's end of trail: stalking charges," Aug. 13 news story.

The felony stalking law's applica-
tion in Weld County, as reported
in your article, represents a threat
to a legitimate need in private in-
vestigations. Instead of attacking
the stalking law, we might use this
as an opportunity to start address-
ing the lack of licensing for private
investigators in Colorado.

Currently, we have an untold
number of people running around
as private investigators. There is
no oversight and the only stan-
dards appear to be whatever the

market will bear. Other states have
no problem requiring private in-
vestigators to gain some legal and in-
vestigative training before pro-
claiming that they are investiga-
tors.

Why not use this as a spring-
board to set some professional
standards for investigators and to
require that they get licensing, too?
This might come in handy when
writing amendments to the stalk-
ing law and allowing exceptions
for legitimate purposes regulated
by the state.

Shaun Schafer, Thornton

...recognition that a person is
always more important than any
disability that person may have.

I expect many in the Class of
'14 would know that.

Marilyn Shea, Denver

Thanks, Englewood

Our family would like to ex-
press our gratitude to the City
of Englewood Parks and Recre-
ation Department and all the
volunteers who helped with the
Old Time Fair at Belleview
Park last weekend. I attended
with my two daughters and
four grandchildren and it was
truly a highlight of our summer
to attend a family-friendly
event like this.

In these tough economic
times, so many families have
been struggling to find afford-
able entertainment, and we
were so pleasantly surprised by
all the free activities and enter-
tainment at the festival. It gets
tiresome having to tell the kids
"no" because we can't afford to
spend money on treats and en-
tertainment, so it meant a lot to
us that we were able to say
"yes" for everything they want-
ed to do.

The city and all the volun-
teers and sponsors did an out-
standing job for the community.

Doni Brune, Sedalia

Filling in the blanks

If the Republicans want to re-
duce the possibility of another
Macs/McInnis fiasco in the fu-
ture, they (and the Democrats)
might want to consider chang-
ing election laws to allow the
voters to choose "none of the
above" in the primary. If "none
of the above" wins, then party
leaders could fill the vacancy
with someone more acceptable.

David Aitken, Denver

AUG 26 2010

Dear Englewood City Council members,

Thank-you for providing an open microphone at Monday night's meeting, and for listening to us so respectfully as we District 2 residents, most of the audience, protested the proposed PUD for Kent Place. We appreciated your supportive response both during and after the meeting, and are hopeful you will vote 100% against a 100% commercial development at Hampden and University.

Rick Gillet's comment, "You've told us what you don't want; what do you want?" got me thinking, and here is what I would like to see Kent Place become:

My First Choice

As I said Monday night, I'd like a community park where intergenerational events could take place; where my grandchildren could safely play; where I could stroll through gardens and sit on benches by streams to commune with nature, and where friends and neighbors could picnic at a shelter. This type of development would promote community spirit and develop a greener Englewood.

My Second Choice

This would be a variation on the existing PUD: mostly residential with a minimal amount of retail. I would eliminate the condo towers and build only townhomes, but I would spread them out and provide a greater price range, say, from \$250,000 to \$750,000. The retail would be up scale, ideally local and independent small businesses rather than chains, such as a wine bar, a coffee house, a bakery, and an ice cream shop. The whole area would have a lot of open green space and each business would have landscaping around it.

My Third Choice (way, way down on the list)

This would be an addition to my second choice: adding a small movie theatre (4 to 6 screens, NOT a mega complex.) The parking lot would be gravel, NOT asphalt, green with a lot of landscaping.

Council members, do you have the knowledge or resources to conduct a study to see how much revenue each of the above plans would likely bring to the city? Also, could you find out if any or all plans would be eligible for grants and awards due to their green nature? I'd like to know the results of such inquiries.

Please let me know what you think of these ideas. Thank-you.

Sincerely,

Kathleen Visovatti

Gary Sears

From: Mike Flaherty
Sent: Thursday, August 26, 2010 8:30 AM
To: #City Council
Subject: FW: Aug.23 meeting

Comment received on Council email.

From: kathleen
Sent: Wednesday, August 25, 2010 5:20 PM
To: Council
Subject: Aug.23 meeting

I came away from the meeting on the 23rd. feeling proud to be an Englewood citizen for several reasons - the judicial way in which you handle business matters; your obvious wish to maintain the integrity of the city; and your concern for us as citizens as you contemplate the development of the Kent Place property. Thank you!

Kathleen Johnson

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: August 25, 2010

SUBJECT: PROJECT UPDATES –Xcel Energy Projects, Concrete Utility Program 2010, Street Maintenance Projects 2010, Golf Course Clubhouse Basement Remodel, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects)

XCEL ENERGY PROJECTS

Xcel's contractor is upgrading the power poles along Bates Ave., between Acoma and Franklin.

Xcel expects to begin the installation of new gas line in S. Franklin St. (Amherst to Floyd) this week. A notice to adjacent residents has been delivered.

CONCRETE UTILITY PROGRAM 2010

Thoutt Brothers Concrete is removing and replacing concrete east of Broadway and north of Hampden.

STREET MAINTENANCE PROJECTS 2010

The Street Division has completed 50 blocks of asphalt overlay. Approximately 60 blocks are scheduled for 2010. Street closures are listed on the City's web site and updated every few days.

GOLF COURSE CLUBHOUSE BASEMENT REMODEL

Remodel of the basement storage area continued. Improvements will include additional electrical service for 63 carts, mechanical system improvements to vent battery gases, and changes to the cart storage layout. **Our electrical contractor continued trying to reschedule with Xcel and the state electrical inspector. We are now anticipating a late September shutdown.** Calcon Constructors, an Englewood General Contractor, is coordinating the work and taking care of miscellaneous construction items.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for June, 2010 is 92.7%. Commercial uses: Mile High Coffee, Let It Bead, Curves for Women, State Farm, Cuttin' It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, and Creative Perspectives.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, and Fred Astaire Dance Studio, and Wellness Treatment Center.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps, and Browncow.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. **Recently, some City of Denver interactive fountains required shutting down due to poor water quality issues. Our CityCenter fountain has a chlorination system and last year we added an ultraviolet (UV) system to remove almost all bacteria, viruses, and protozoa. Our fountain contractor had our water tested by GeoWater Services resulting in the acceptable range. See attached lab report.**

Chuck E Cheese Expansion

Expansion of the Chuck E Cheese building continued. They are adding 2,958 square feet to the west side. The contractor expects to complete the expansion by October 21st.

Wal Mart Expansion

Wal Mart has submitted plans to construct a 10,488 square foot addition to the east side of the store. The project will eliminate the tire and auto section and add square footage for groceries. The building entrance will move east to the middle of the building. Wal Mart expects to select a contractor and begin around the end of August.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The lease with TT of Denver has been executed and deposit has been made with the title company. EMRF continues to receive \$10,000 monthly draws against the deposit. Site plans have been delivered for review by EMRF and Douglas County. Construction is anticipated to begin in early summer.

PA-85 (RTD site)

RTD has paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.96 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Diesel Retrofit

Retrofitting of our diesel powered vehicles is complete. Englewood is one of three municipalities in Colorado to meet the 2007 emissions standards for off-road vehicles.

Hybrid Vehicle Purchase

Delivery of two 2010 GMC Hybrid Sierra Pickups is expected in July and will be utilized within the Englewood Utilities Department. **Hybrid vehicles, in the body configuration needed, are not available this year. The vendor has agreed to supply two units that will be flex fueled (gasoline and E-85 capable). Staff has applied for a 2011 grant for two hybrid vehicles. See the attached memorandum from Pat White, Servicenter Fleet Manager.**

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.



CITY OF ENGLEWOOD
DEPARTMENT OF PUBLIC WORKS
SERVICENTER

To: Gary Sears, City Manager
Through: Rick Kahm, Director of Public Works ✓
From: Pat White, Servicer Fleet Manager ~~~
Date: August 24, 2010
Subject: Hybrid Pick-up Trucks

Two GMC Sierra 1500 hybrid pick up trucks were ordered from Weld County Garage through State of Colorado Award 07000YY11M on March 3, 2010 with City of Englewood PO 100493. The vendor failed to process the order upon receipt of the City PO. This was discovered when the scheduled date of delivery passed.

The time limitation of the award for 2010 model year has passed and currently the body configuration for hybrid trucks would not fit the needs of the department (it is only available in a crew cab configuration, not standard cab).

The vendor agreed to honor the 2010 award amount for 2011 model year pick-up trucks with standard cab and the flex fuel option. These two units have been reordered and will be flex fueled (gasoline and E-85 capable) instead of the hybrid configuration.

Currently a grant application is in process for two hybrid units through the Regional Air Quality Commission for year 2011. If we are successful, we should be able to incorporate two hybrid units in our fleet.



REPORT OF POTABILITY

Date: August 17, 2010

Lab ID Number: ME007-481

Client: Runyon Brothers (Attn: Rick Jones)

Property Address: 990 Englewood Parkway, Englewood Colorado

Date & Time [Location] Collected: August 13, 2010 @ 1456
[FOUNTAIN SPRAY] by S. Naatz

COLIFORM TEST RESULTS
This potability sample **PASSES**

<u>Bacteriological Test</u>	<u>Results</u>	<u>EPA/State Primary Maximum Contaminant Level</u>	<u>Acceptable</u>
Total Coliforms per 100 mls:	ABSENT	ABSENT	YES
Fecal Coliforms per 100 mls:	ABSENT	ABSENT	YES

Coliform bacteria, while relatively harmless themselves, are almost always present in water containing enteric (relating to the intestines) pathogens. Because they are relatively easy to isolate and typically survive longer than the disease-producing organisms, coliforms are a useful indicator of the possible presence of enteric pathogenic bacteria and viruses. In most cases, water that is free of total coliforms is considered free of disease-producing microorganisms.

If you have any question regarding this laboratory report, then please call me at 303-670-3348.

Scott A. Verrill, Microbiologist
Laboratory Manager
GeoWater Services, LLC



MEMORANDUM



TO: City Council

THROUGH: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works

FROM: Ladd Vostry, Traffic Engineer

DATE: August 20, 2010

SUBJECT: 2010 DENVER 3-DAY WALK FOR THE CURE

The 2010 Denver 3-Day Walk for the Cure fund raising event will take place on August 27, 28 and 29, 2010. Approximately 700 participants will walk along a 60-mile route over the course of the weekend, approximately 20 miles each day. The 3-Day Walk for the Cure is under National Philanthropic Trust, a public charity, as a 501C3 organization.

On Friday, August 27th, participants will depart Colorado Mills Mall and walk through Lakewood, Denver, and Jefferson County before ending at Clement Park where the walkers will sleep over night. On Saturday, August 28th, the participants will walk in a loop around Littleton and Jefferson County before returning for another night at Clement Park.

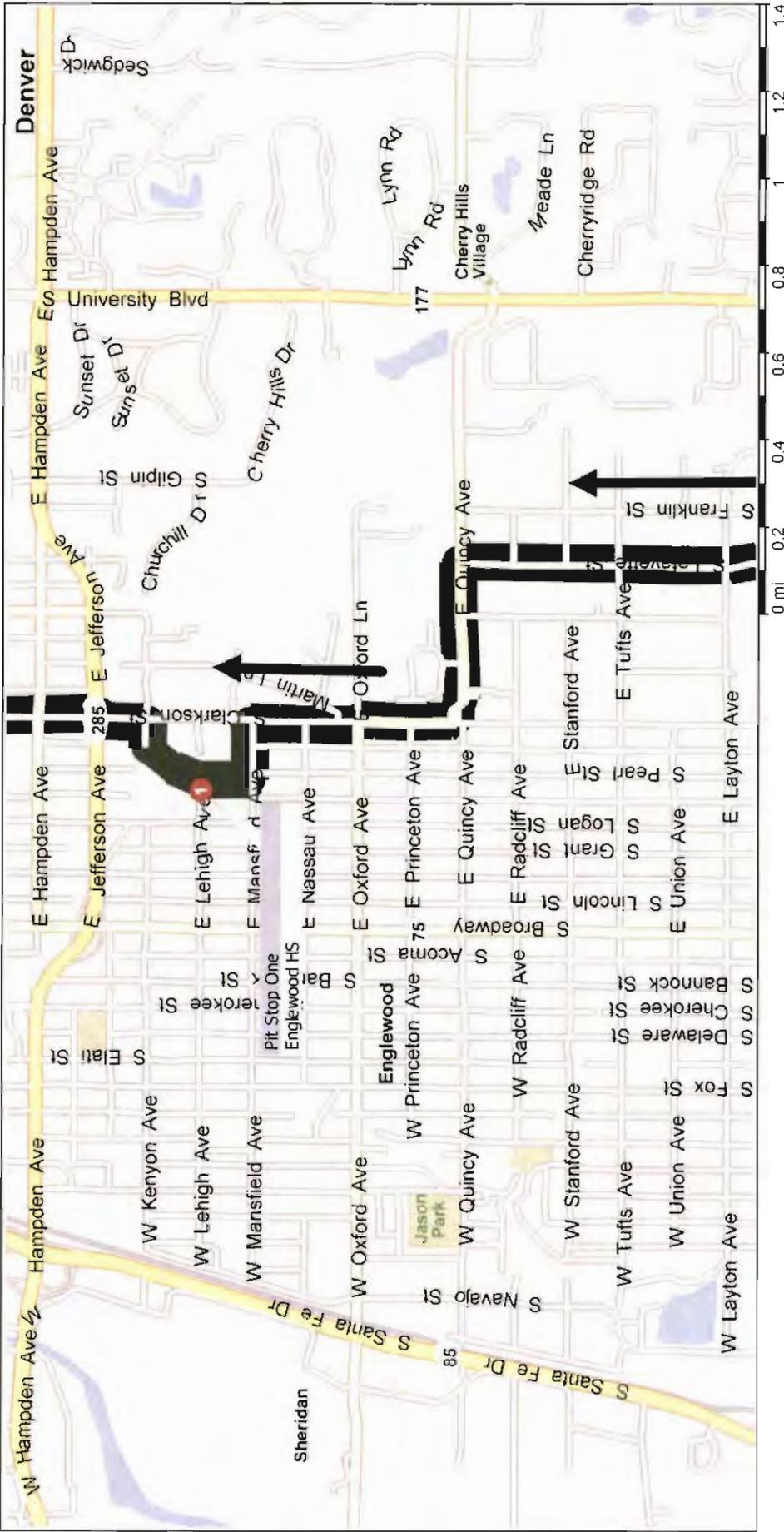
On Sunday, August 29th, walkers will take a bus ride to Littleton High School where they will then begin walking north into Cherry Hills Village before entering Englewood. They will continue north on Clarkson to our north city limits with a break stop at Englewood High School (see attached route map through Englewood), and eventually ending at Denver City Park.

No street closures are proposed for this event; all participants will use sidewalks and follow applicable pedestrian and traffic laws. Directional signage for the event will be posted on Saturday, August 28, and removed by event staff after the walk on Sunday, August 29.

/lw

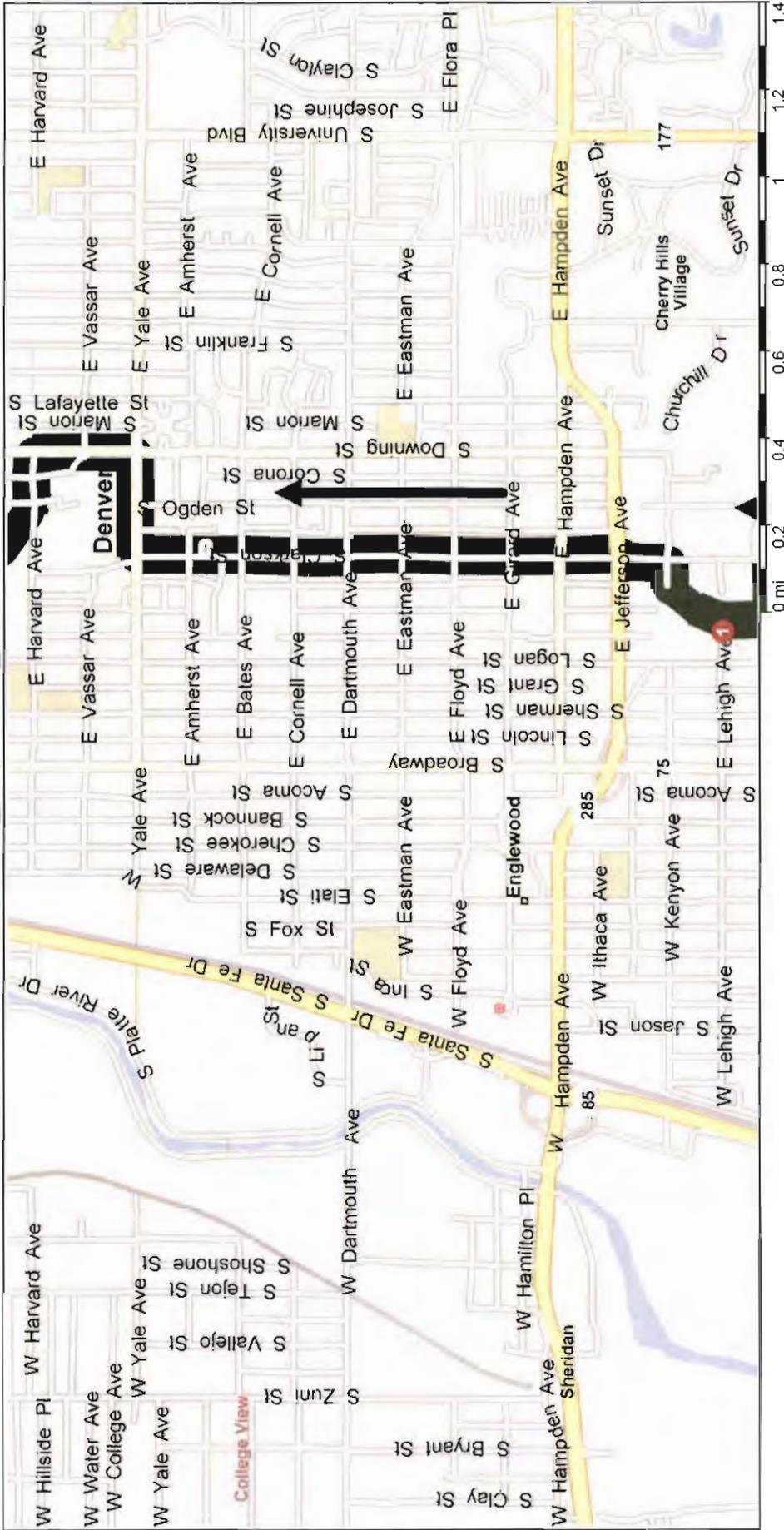
Attach.

3DDV10_Day Three_final



Copyright © and (P) 1998-2006 Microsoft Corporation and/or its suppliers. All rights reserved. <http://www.microsoft.com/streets/>
 Pontine © 1990-2006 InstallShield Software Corporation. All rights reserved. Certain mapping and direction data © 2005 NAVTEC. All rights reserved. The Data for areas of Canada includes information taken with permission from Canadian authorities, including © Her Majesty the Queen in Right of Canada. © Queen's Printer for Ontario. NAVTEC and NAVTEC ON BOARD are trademarks of NAVTEC. © 2005 Tele Atlas North America, Inc. All rights reserved. Tele Atlas and Tele Atlas North America are trademarks of Tele Atlas, Inc.

3DDV10_Day_Three_final



Copyright © and (P) 1988-2006 Microsoft Corporation and/or its suppliers. All rights reserved. <http://www.microsoft.com/streets/>
For more information, see the Microsoft Streets and Trips software documentation. All rights reserved. Certain mapping and direction data © 2005 NAVTEQ. All rights reserved. The data for areas of Canada includes information taken with permission from Canadian authorities, including Her Majesty the Queen in Right of Canada. © Queen's Printer for Ontario. NAVTEQ and NAVTEQ ON BOARD are trademarks of NAVTEQ. © 2005 Tele Atlas North America, Inc. All rights reserved. Tele Atlas and Tele Atlas North America are trademarks of Tele Atlas, Inc.



Susan G. Komen for the Cure®

About the Event Organizer

Nancy G. Brinker promised her dying sister, Susan G. Komen, she would do everything in her power to end breast cancer forever. In 1982, that promise became Susan G. Komen for the Cure and launched the global breast cancer movement. Today, Komen for the Cure is the world's largest grassroots network of breast cancer survivors and activists fighting to save lives, empower people, ensure quality care for all and energize science to find the cures. Thanks to events like the Komen Race for the Cure® and the Susan G. Komen 3-Day for the Cure™, the organization has invested nearly \$1.5 billion to fulfill its promise, becoming the largest source of nonprofit funds dedicated to the fight against breast cancer in the world. For more information about Susan G. Komen for the Cure, breast health or breast cancer, visit komen.org or call 1.877.GO KOMEN.



Susan G. Komen 3-Day for the Cure™ Route Description

This year thousands of women and men will come together in an amazing display of courage and commitment. They'll walk 60 miles over the course of three days, approximately 20 miles each day. Each day, the route is open during daylight hours only.

Throughout the 60 miles, the participants are supported each step of the way. At no time will we block or direct traffic in any manner. Participants walk only on sidewalks, shoulders and in bike lanes, and follow all pedestrian traffic laws as they venture along the route. We have a dedicated volunteer route safety crew who are stationed at various points along the route to make sure participants are abiding by all traffic laws and crossing streets safely. All along the route, six 12-passenger "Sweep" vans patrol the route picking up participants who are unable to continue walking. The last walker is escorted by an event staff member known as "the caboose" who is in constant communication with the event Command Center.

Approximately every two to three miles, the participants will come upon a rest stop, or service area, designated as a Pit Stop, Grab & Go or Lunch Stop. All stops are operated by event volunteers and staff. Both Pit Stop and Lunch Stop areas are designed to give the participants a place to rest, re-hydrate, refuel and take care of basic first aid needs. Some of these stops also have coach buses stationed on-site to transport walkers who are unable to continue walking.

Each rest stop has an opening and closing time, to ensure participants keep a pace that enables them to complete the route before sunset. Participants arriving after the designated closing time will board a coach bus and are moved ahead to either another stop along the route or to the end of the route.

The entire route is monitored from our well equipped Command Center stationed at our campsite on Friday and Saturday and at our Closing location on Sunday. Up to the minute updates are sent to the Command Center where we track the location and pace of the walkers, record any incidents and handle all emergencies.



M E M O R A N D U M

TO: Mayor and City Council

THRU: Gary Sears, City Manager
Alan White, Community Development Director ✓

FROM: Harold Stitt, Senior Planner ✓

DATE: August 25, 2010

SUBJECT: Revised NSP Budget

The attached letter from Pat Coyle, Director of the Division of Housing, Department of Local Affairs references changes to the approved NSP budget that have been made pursuant to guidance from the U.S. Department of Housing and Urban Development (HUD.) This revised budget includes the original grant award of \$1,253,379 and the additional award of \$500,000. These changes do not reduce the total project funding received by the City but merely redistribute monies within the various Project Activities so that they more appropriately reflect anticipated costs of the project.



State of Colorado
 Department of Local Affairs
 Division of Housing

Governor Bill Ritter, Jr.
 Susan Kirkpatrick, Executive Director

1313 Sherman Street, Suite 518
 Denver, Colorado 80203
 (303) 866-2033

August 23, 2010

James K. Woodward, Mayor
 City of Englewood
 1000 Englewood Parkway
 Englewood, CO 80220

AUG 25 2010

Dear Mayor Woodward:

The City of Englewood's request, dated April 20, 2010, has been approved to adjust the project budget for Neighborhood Stabilization Program (NSP1) grant contract 09-308.

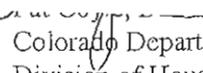
Per your grant contract agreement, the Department approves decreasing the Property Acquisition line item to \$1,290,500.00; increasing the Appraisals line to \$2,265.00; increasing the Pre-Purchase Counseling line to \$3,800.00; increasing the Property Carrying Costs line to \$23,000.00; increasing the Marketing line to \$72,000.00; decreasing the Developer Fee line (per HUD guidance) to \$75,600.00; increasing the Project Delivery Costs line to \$251,214.00; and decreasing the CDOH Final Payment line to \$0.00.

Thus, the following is your amended budget:

Project Activities	Total Cost	NSP Funds	Other Funds	Other Fund Source
Property Acquisition	\$1,295,500.00	\$1,290,500.00	\$5,000.00	Developer
Appraisals	\$2,265.00	\$2,265.00		
Property Inspection / Estimates	\$3,900.00		\$3,900.00	Developer
Building Permits and Fees	\$19,500.00		\$19,500.00	Developer
Rehabilitation	\$650,000.00		\$650,000.00	Developer
Rehabilitation Contingency	\$65,000.00		\$65,000.00	Developer
Pre-Purchase Counseling	\$3,800.00	\$3,800.00		
Property Carrying Costs	\$23,000.00	\$23,000.00		
Financing Fees	\$0.00			
Marketing	\$72,000.00	\$72,000.00		
Legal	\$10,000.00		\$10,000.00	Developer
Developer Fee	\$75,600.00	\$75,600.00		
Project Delivery Costs	\$251,214.00	\$251,214.00		
Start up Costs	\$6,000.00		\$6,000.00	Developer
Other Project Activity Costs	\$0.00			
NSP Administration	\$100,000.00	\$35,000.00	\$65,000.00	Developer
Total	\$2,577,779.00	\$1,753,379.00	\$824,400.00	

If you have any questions, please contact me at your earliest convenience.

Sincerely,


Colorado Department of Local Affairs
Division of Housing
303-866-4977
pat.coyle@state.co.us

cc: Janet Grimmett, Housing Finance Specialist, City of Englewood
Alison O'Kelly, NSP Program Specialist, DOLA DOH

**CITY OF ENGLEWOOD
2010 CALENDAR OF EVENTS**



Mon., Aug. 30	6:00 p.m.	Study Session, Community Room
Wed., Sept. 1	4:00 p.m.	Englewood Housing Auth., 3460 S. Sherman #203, Bd. Rm.
	5:45 p.m.	Cultural Arts Commission, Council Conference Room
	Cancelled	Liquor Licensing, telephone poll
Mon., Sept. 6		City Hall Closed – Labor Day
Tues., Sept. 7	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Sept. 8	7:00 p.m.	Board of Adjustment and Appeals, Community Room
	7:00 p.m.	Planning & Zoning, Council Chambers
	Cancelled	Urban Renewal Authority
Thurs., Sept. 9	11:30 a.m.	Alliance for Commerce, Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Recreation Center, Aquatics Room
	6:30 p.m.	Transportation Advisory Committee, City Council Conf. Rm.
Mon., Sept. 13	6:00 p.m.	Study Session, Community Room
Tues., Sept. 14	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Sept. 15	6:30 p.m.	Code Enforcement Advisory Committee, Council Conference Room
	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Sept. 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Sept. 21	7:00 p.m.	Planning & Zoning, Council Chambers

Sat. Sept. 25	8:30 a.m.	2011 Budget Workshop, Community Room
Mon., Sept. 27	6:00 p.m.	Study Session, Community Room
Mon., Oct. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 5	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Oct. 6	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, Council Conference Room
	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Oct. 11		City Furlough Day - No meeting scheduled - City Facilities closed
Tues., Oct. 12	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Oct. 13	6:30 p.m.	Urban Renewal Authority, Comm. Dev. Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., Oct. 14	11:30 a.m.	Alliance for Commerce, Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Service Center, 2800 South Platte River Drive
Mon., Oct. 18	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 19	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Oct. 20	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Oct. 25	6:00 p.m.	Study Session, Community Room
Mon., Nov. 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Nov. 2		Election Day

TENTATIVE TOPICS
FOR ENGLEWOOD CITY COUNCIL STUDY SESSIONS



September 7	Study Session & Regular Meeting – Tuesday – 5:30 p.m. Water Delivery Obligation Agreement with Aurora Non-Emergency After Hours Service Call Charges MOA/Place – 6:00 p.m.
September 13	Study Session All Souls Englewood Depot Medical Marijuana Zoning/Licensing
September 20	Study Session & Regular Meeting Financial Report Impact of Ballot Issues Water & Sewer bills
September 25	Saturday Budget Workshop
September 27	Study Session
October 4	Study Session & Regular Meeting
October 11	Study Session Furlough Day - No meeting scheduled
October 18	Study Session & Regular Meeting Financial Report
October 25	Study Session
November 1	Study Session & Regular Meeting
November 8	Study Session
November 15	Study Session & Regular Meeting Financial Report
November 22	Study Session
November 29	No Meeting Scheduled – 5 th Monday
December 6	Study Session & Regular Meeting Aid To Other Agencies Discussion of Board/Commission Reappointments

December 9	(Thursday) Breakfast Mtg. w/Littleton City Council @ WWTP
December 13	Study Session Financial Report
December 20	Study Session & Regular Meeting Holiday Dinner
December 27	No Meeting Scheduled
January 4	Study Session & Regular Meeting (Tuesday)
January 10	Study Session Board and Commission Interviews
January 18	Study Session & Regular Meeting – Tuesday Financial Report
January 24	Study Session
January 31	No Meeting Scheduled – 5 th Monday
February 7	Study Session & Regular Meeting
February 14	Study Session
February 22	Study Session & Regular Meeting – Tuesday Financial Report
February 28	Study Session
March 7	Study Session & Regular Meeting
March 14	Study Session

FUTURE STUDY SESSION TOPICS

Historic Preservation
 Unrelated Persons per Household
 Inclusive Cities
 ACE Committee Membership
 BID Liaison
 Informing Citizens
 Best on Broadway Gateway Signs