
Council Newsletter



CITY MANAGER'S NOTES **August 19, 2010**

Upcoming Council Meetings

The City Council Meeting is scheduled on **Monday, August 23rd**. The Community Meeting will be held at the Wastewater Treatment Plant, 2900 South Platte River Drive at 6:00 p.m. The agenda is attached. No food is available prior to the meeting.

The next meeting will be on August 30th. The Study Session will begin at 6:00 p.m. in the Community Room. There is no Regular Meeting scheduled.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release - Arapahoe County adopts resolution opposing ballot initiatives.
2. Doggie Plunge on September 11th at Pirates Cove flyer.
3. Free Swim Lessons flyer.
4. Code Enforcement Advisory Committee Action Plan.
5. Memorandum concerning the Broadway Median Signs Update.
6. Memorandum concerning the Automatic Aid Agreement with the Sheridan Fire Department.
7. Memorandum concerning the Project Update.
8. Calendar of Events.
9. Tentative Study Session Topics.
10. Minutes from the Police Pension Board meeting of February 11, 2010.
11. Minutes from the Firefighters Pension Board meeting of February 11, 2010.
12. Minutes from the Code Enforcement Advisory Committee meeting of July 21, 2010.
13. Minutes from the Planning and Zoning Commission meeting of August 3, 2010.

Arapahoe County News - Commissioners adopt resolution opposing ballot initiatives

For release: August 18, 2010

Contact:

Andrea Rasizer

Communication Services Director

Direct: 303-795-4284

Mobile: 303-882-1909

E-mail: arasizer@co.arapahoe.co.us

Arapahoe County adopts resolution opposing ballot initiatives

Commissioners join local chambers, economic development organizations and business community in opposing Amendments 60, 61 and Proposition 101

LITTLETON, CO --- A resolution opposing three ballot initiatives – Amendments 60, 61 and Proposition 101 – was approved by the Arapahoe County Board of County Commissioners Tuesday.

At the request of the Arapahoe County Citizens' Budget Committee, the Board of County Commissioners voted to support the resolution.

Amendments 60, 61 and Proposition 101 are ballot measures that will be considered by voters in the Nov. 2 General Election.

It is rare that the Board of County Commissioners takes a public stance on propositions or ballot measures, but chose to do so in this instance because of the negative impact the passage of any or all three ballot measures would have on the County's budget.

A copy of the resolution is available under What's New on the County's web site at www.co.arapahoe.co.us.

* * *



Doggie Plunge at Pirates Cove



September 11, 2010 Noon – 5:00 PM

Pirates Cove Aquatic Center – 1225 West Belleview

Registration Fee - \$10 per dog

A benefit for Freedom Service Dogs

Have your dogs been staring longingly through the pool fence this summer? Give them a turn in the pool before Pirates Cove closes for the season!

After the pool closes on Labor Day, Pirates Cove will cease adding chemicals to the water, so you don't have to be concerned about the chlorine in the water.

Doggie Plunge Rules:

- Each dog must have proof of vaccination or wear a current license.
- Dogs must remain on a leash when outside the pool area.
- Collars are to remain on at all times.
- No people allowed in the pool except to assist the dog as necessary.
- No children in the pool area under 12 years of age.
- No dogs in heat or puppies under the age of six months.
- No aggressive dogs. Aggressive dogs will be asked to leave.
- Owners will be responsible for cleaning up after their dogs.
- No edible treats in the pool area. Toys are OK, but be ready to share!
- Pirates Cove reserves the right to deny admission to any dog.
- No refunds

A waiver of liability form must be signed by all dog owners prior to the event. If you don't own a dog, but would like to volunteer to help with the FUN and clean up, contact Erin Leeper at Freedom Service Dogs, 303-922-6231.



**Release of Liability and Indemnification Agreement
Freedom Service Dogs/Pirates Cove Aquatic Center
Doggie Plunge Registration Form
Saturday, September 11, 2010 Noon – 5:00 PM**



I acknowledge that I voluntarily have applied to participate, with my dog(s), in the Freedom Service Dogs/Pirates Cove Aquatic Center Doggie Plunge on Saturday, September 11, 2010.

I understand that the act of unleashing my dog(s) and being physically present inside the pool area necessarily involves risks of injury to me, to other people, to my dog(s), and to other dogs. I understand those risks are entirely my responsibility, and expressly assume those risks. I am aware of the risks and hazards inherent upon entering the pool area and I choose to voluntarily enter the premises, knowing the conditions might become more hazardous and/or dangerous for myself and/or dog(s), and voluntarily assume all such risks, loss, damages, or injury that may be sustained by entering the pool.

By signing this release of liability and using the pool, I hereby fully and forever release and discharge Freedom Service Dogs, Pirates Cove Aquatic Center, the City of Englewood, CO and their agents, volunteers, and employees from any claims, demands, damages, rights of action or causes of action present or future, whether the same be known or unknown, anticipated or unanticipated, resulting from or arising out of my use or intended use of the pool. I fully and forever release and discharge Freedom Service Dogs, Pirates Cove Aquatic Center and the City of Englewood and their agents, volunteers, and employees from any and all negligent acts and omissions in the same.

By signing this agreement, I also agree to indemnify and hold harmless Freedom Service Dogs, Pirates Cove Aquatic Center, and the City of Englewood, CO and their agents, volunteers, and employees from any claims, demands, damages, costs including attorney's fees, rights of action or causes of action present or future, whether the same be known or unknown, anticipated or unanticipated, brought against any or all of such entities based on my use or intended use of the pool.

I have carefully read this release of liability and understand and fully agree with its contents.

This is a release of liability. Do not sign if you do not understand or do not agree with its terms. Any owner/handler participating in the Doggie Plunge must sign this waiver.

Owner's/Handler's Name (printed) _____

Owner's/Handler's Signature _____ Date _____

Dog Registration Form	
Male / Female (circle one)	Dog's Name _____
Dog's Breed/Description _____	
Owner's Name _____	
Address _____	
Telephone number _____	Email address _____

Vaccination/License Information

Proof of Vaccinations, including Parvo/Distemper/Rabies by (name of Vet)

License Number _____ Issued by (City/County) _____



Instructions



Please complete the information on a separate Registration Form for each dog who will attend the swim event.

Enclose proof of vaccinations (your veterinarian can provide this form for you) for each dog registered. All dogs must be vaccinated against rabies, distemper and parvo. Or, include the license number and the city/county that issued the license for each dog registered. The information must be current.

Enclose a check in the amount of \$10.00 (for each dog registered) payable to Freedom Service Dogs or include credit card information below:

Card number: _____ Exp Date: _____

Name on Card: _____

Amount: _____

All proceeds will benefit Freedom Service Dogs, an Englewood non-profit organization whose mission is to rescue dogs from shelters and train them to aid people with disabilities, including Veterans and returning soldiers from Iraq and Afghanistan. Please send payment and registration form to:

Freedom Service Dogs, 2000 West Union Avenue, Englewood, CO, 80110.

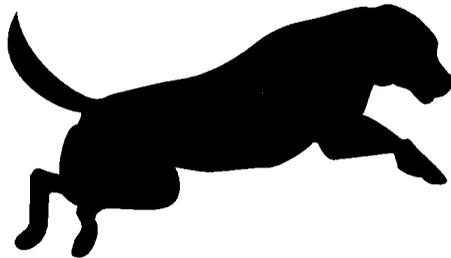
For more information, please visit the Freedom Service Dogs website at www.freedomservicedogs.org or call 303-922-6231.

For information call
303-922-6231



\$10 per dog
at the door

Freedom
SERVICE DOGS



Doggie Plunge

Pirates Cove Aquatic Center



\$10 per dog at the door



Saturday

Sept. 11, 2010

12:00 - 5:00 P.M.



Sponsored By:





FREE SWIM LESSONS

Englewood Recreation Center

1155 W Oxford Ave

Dear Englewood Elementary School Student & Parent,

The City of Englewood Aquatics program is happy to announce that we will be offering free swim lessons for K-3rd grade students who attend Englewood schools.

Eligibility:

- 5-10 years old in grades K-3rd
- Proof of Englewood residency or enrolled in Englewood schools

Each eligible child will receive ONE FREE SESSION (8-30 minute lessons) during the 2010-2011 school year. Classes start mid September and continue through spring 2011

How to register my child for FREE SWIM LESSONS

- **Bring this flyer to the Englewood Rec Center**
(without the flyer bring proof of residency, photo I.D. and utility bill)
- **Choose a swim class in our Englewood Activities guide and register**
(If the class you want is full, your child will be put on a waitlist for the next available lesson)

Englewood Aquatics is a "Make a Splash Local Partner," one of over 210 providers across the nation who has committed to the USA Swimming Foundation's goal of helping provide opportunities for every child in America to learn to swim.

The Englewood Recreation Aquatics Program was selected as one of 12 agencies across the nation to receive \$5,000 in grant monies from the USA Swimming Foundation to provide swim lessons for Englewood youth.

Questions? - call Kathy Wallace, Aquatics Coordinator 303.762.2679



Code Enforcement Advisory Committee Action Plan

--Review existing codes regarding RV's and other recreational Equipment, parking and storing in the City of Englewood--

- I. Put together the information needed to study the situation
 - A. Existing Codes and requirements
 - B. City Maps identifying some of the different lot configurations in residential areas
 - C. Identify types, sizes, weights, etc on current RV's, boats, trailers and other popular recreational equipment that needs to be parked, stored and maintained by owners.
 - D. Actually visit some of the areas and situations that are needing to be seen in order to identify potential questions.
- II. Obtain code and enforcement information from other communities who have or are dealing with similar issues
- III. Listen to and ask for other citizen input that may offer insight or reasonable solutions towards dealing with the issues
- IV. Work closely with other boards and committees in order to avoid conflict in codes and enforcement procedures that are in place
- V. Any updates or progress will be forwarded to city council through Mike Flaherty, Deputy City Manager, until the committee feels it has had adequate information and time to make educated and thoughtful recommendations for City Council to consider.
- VI. When the Code Enforcement Advisory Committee feels that we have studied these questions and issues as thoroughly as possible and listened and talked to any who wish to comment or bring information and when we have exhausted our resources and problem solving skills, we will ask for time at a regular City Council meeting to present our recommendations.

August 16, 2010
Marty Mosman, Chair



M E M O R A N D U M
C O M M U N I T Y D E V E L O P M E N T

TO: Gary Sears, City Manager
FROM: Alan White, Community Development Director ✓
DATE: August 17, 2010
RE: Broadway Median Signs Update

Mile High Outdoor, the outdoor advertising company we are working with to implement the Broadway median signs, is in the process of obtaining bids on fabricating and installing the signs. Mile High has also approached businesses with advertising package proposals and is waiting to hear back from those businesses.

Once Mile High receives initial bids on the signs, we will be working with Public Works to determine exact locations of the signs and requirements for installation. The License Agreement will be signed when the design and installation details are finalized and when Mile High has assurances that they will have advertisers for the signs.

I anticipate another progress report from the Mile High representative next week.



C I T Y O F E N G L E W O O D
F I R E D E P A R T M E N T

TO: Mayor Woodward and City Council Members

THROUGH: Gary Sears, City Manager

FROM: Michael Pattarozzi, Fire Chief

DATE: August 17, 2010

RE: Automatic Aid Agreement with Sheridan Fire

The City of Sheridan and the City and County of Denver have reached an agreement for the Denver Fire Department to provide fire protection services to the City of Sheridan. As a result of this agreement, I have been notified by the City of Sheridan that they wish to terminate the Automatic Aid Agreement that is currently in place between the City of Englewood and the City of Sheridan.

The Automatic Aid Agreement states that either side may terminate the agreement with 30 days notice. The letter of intent to terminate the agreement was dated August 7, 2010, and will take effect on September 14, 2010 at 10:00 A.M. At that time, Denver will begin providing fire protection to the City of Sheridan.

Englewood and Denver are both participants in the Denver Mutual Aid Agreement. This allows for the reciprocal use of resources in the event of an emergency that has depleted available resources. We are in the preliminary phase of discussing with Denver Fire how we can most efficiently provide fire protection along our common boundary.



SHERIDAN DEPARTMENT OF PUBLIC SAFETY

4101 South Federal Blvd., Sheridan, CO 80110-5399



Marco Vasquez, Director of Public Safety

August 10, 2010

Michael Pattarozzi
Chief
Englewood Fire Department
3615 S. Elati Street
Englewood, CO 80110

RE: Termination of Automatic Agreements

Dear Chief:

As of September 15, 2010, the Denver Fire Department will be assuming responsibility for the provision of fire protection services to the City of Sheridan. Accordingly it is necessary to terminate any and all automatic agreements that exist between our two agencies. This is to take effect as of 24:00 hours on Tuesday, September 13, 2010. As the City of Sheridan is retaining the responsibility for Emergency Medical Services through a third-party provider we are not withdrawing from the Metropolitan Master Mutual Aid Agreement in the event that assistance may still be necessary in the future.

We want to sincerely thank all the members of the Englewood Fire Department for their tremendous help over the years. We have enjoyed our long relationship and wish you nothing but the best in the years to come.

Do not hesitate to contact me should you have any questions or concerns.

Sincerely,

Marco Vasquez
Director of Public Safety

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Engineering/Capital Projects Administrator ✓

DATE: August 19, 2010

SUBJECT: PROJECT UPDATES –Xcel Energy Projects, Concrete Utility Program 2010, Street Maintenance Projects 2010, Golf Course Clubhouse Basement Remodel, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects)

XCEL ENERGY PROJECTS

Xcel's contractor is upgrading the power poles along Bates Ave., between Acoma and Franklin. Installation of new wood poles from Acoma to Clarkson is complete. See the attached letter from Xcel to residents along Bates Ave.

Xcel expects to begin the installation of new gas line in S. Franklin St. (Amherst to Floyd) on August 23rd. A notice to adjacent residents has been delivered.

CONCRETE UTILITY PROGRAM 2010

Thoutt Brothers Concrete is removing and replacing concrete east of Broadway and north of Hampden.

STREET MAINTENANCE PROJECTS 2010

The Street Division has completed 46 blocks of asphalt overlay. Approximately 60 blocks are scheduled for 2010. Street closures are listed on the City's web site and updated every few days.

GOLF COURSE CLUBHOUSE BASEMENT REMODEL

Remodel of the basement storage area continued. Improvements will include additional electrical service for 63 carts, mechanical system improvements to vent battery gases, and changes to the cart storage layout. The electrical shutdown scheduled for July 29th was postponed because Xcel Energy did not have staff available to turn the power back on before 5:00 AM. **Our electrical contractor continued trying to reschedule with Xcel and the state electrical inspector.** Calcon Constructors, an Englewood General Contractor, is coordinating the work and taking care of miscellaneous construction items.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for June, 2010 is 92.7%. Commercial uses: Mile High Coffee, Let It Bead, Curves for Women, State Farm, Cuttin' It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, and Creative Perspectives.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller/Weingarten, Air Walk, "Insurance Company of the West", Printwear Express, and Fred Astaire Dance Studio, and Wellness Treatment Center.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Mega Wraps, and Browncow.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Chuck E Cheese Expansion

Expansion of the Chuck E Cheese building continued. They are adding 2,958 square feet to the west side. The contractor (Parkway Construction & Associates) expects to complete the expansion by October 21st; they will not shut down the existing facility during construction.

Wal Mart Expansion

Wal Mart has submitted plans to construct a 10,488 square foot addition to the east side of the store. The project will eliminate the tire and auto section and add square footage for groceries. The building entrance will move east to the middle of the building. Wal Mart expects to select a contractor and begin around the end of August.

Bradley Station Environmental

EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The lease with TT of Denver has been executed and deposit has been made with the title company. EMRF continues to receive \$10,000 monthly draws against the deposit. Site plans have been delivered for review by EMRF and Douglas County. Construction is anticipated to begin in early summer.

PA-85 (RTD site)

RTD has paid the final billing in the amount of \$591,836.86. Finance has deposited this money in the LTAR fund.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, thirty-three of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. \$0.96 per gallon less than regular unleaded gasoline. Thirteen of our fleet vehicles run on Compressed Natural Gas (CNG).

Diesel Retrofit

Retrofitting of our diesel powered vehicles is complete. Englewood is one of three municipalities in Colorado to meet the 2007 emissions standards for off-road vehicles.

Hybrid Vehicle Purchase

Delivery of two 2010 GMC Hybrid Sierra Pickups is expected in July and will be utilized within the Englewood Utilities Department.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.



10001 W. Hampden Ave.
Lakewood, CO 80027

August 11, 2010

Dear Xcel Energy Customer:

We are contacting you because we will be working along East Bates Avenue from South Acoma Street to South Franklin Street on our overhead and underground electrical transmission lines and facilities. We expect this project to be completed by November 30, 2010.

This work is part of Xcel Energy's ongoing maintenance program to ensure system reliability and that we are providing all of our customers with reliable electricity, by reducing system interruptions. Because we will not be increasing the voltage of the electric lines, the Public Utilities Commission views this project as Xcel Energy maintaining its facilities.

Currently we are trimming trees in preparation to install new distribution poles. We will be replacing the current, 40- and 45-foot crossarm poles with new, vertical poles that will be between 5 to 10 feet taller, but will not exceed 55-feet in height. Please note, the poles are anchored several feet in the ground so the actual height does not exceed 50 feet.

Xcel Energy and some contractors will be performing the work to access our facilities. While we do not anticipate any work on your property, care will be taken to repair any/or replace any landscaping, concrete and/or asphalt that may be disturbed during our work.

During this project you can expect to see:

1. Enforcement of "No Parking" signs in various locations along Bates (we need to ensure we have adequate working room and want to limit the amount of time needed in each location).
2. Crews using heavy machinery to install and access our facilities
3. Occasional traffic disturbances, traffic flaggers or temporarily blocked driveways

As the manager of the project I may not be on site at all times, but please contact me with any questions or concerns you may have by calling me at 303-716-2100 or emailing me at mark.newby@xcelenergy.com.

We appreciate your patience and understanding as we work quickly and safely to complete this project.

Sincerely,
Mark Newby
Xcel Energy
Manager, Electric Field Operations
303-716-2100
mark.newby@xcelenergy.com

**CITY OF ENGLEWOOD
2010 CALENDAR OF EVENTS**



Mon., Aug. 23	6:00 p.m.	Community Meeting, Wastewater Treatment Plant
Mon., Aug. 30	6:00 p.m.	Study Session, Community Room
Wed., Sept. 1	4:00 p.m.	Englewood Housing Auth., 3460 S. Sherman #203, Bd. Rm.
	5:45 p.m.	Cultural Arts Commission, Council Conference Room
	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Sept. 6		City Hall Closed – Labor Day
Tues., Sept. 7	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Sept. 8	7:00 p.m.	Board of Adjustment and Appeals, Community Room
	7:00 p.m.	Planning & Zoning, Council Chambers
	Cancelled	Urban Renewal Authority
Thurs., Sept. 9	11:30 a.m.	Alliance for Commerce, Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Recreation Center, Aquatics Room
	6:30 p.m.	Transportation Advisory Committee, City Council Conf. Rm.
Mon., Sept. 13	6:00 p.m.	Study Session, Community Room
Tues., Sept. 14	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Sept. 15	6:30 p.m.	Code Enforcement Advisory Committee, Council Conference Room
	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Sept. 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

Tues., Sept. 21	7:00 p.m.	Planning & Zoning, Council Chambers
Sat. Sept. 25	8:30 a.m.	2011 Budget Workshop, Community Room
Mon., Sept. 27	6:00 p.m.	Study Session, Community Room
Mon., Oct. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 5	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Oct. 6	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman #203, Board Room
	5:45 p.m.	Cultural Arts Commission, Council Conference Room
	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Oct. 11		City Furlough Day – No meeting scheduled – City Facilities closed
Tues., Oct. 12	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Oct. 13	6:30 p.m.	Urban Renewal Authority, Comm. Dev. Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., Oct. 14	11:30 a.m.	Alliance for Commerce, Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Service Center, 2800 South Platte River Drive
Mon., Oct. 18	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 19	7:00 p.m.	Planning & Zoning, Council Chambers
Wed., Oct. 20	7:00 p.m.	Liquor Licensing, Council Chambers
Mon., Oct. 25	6:00 p.m.	Study Session, Community Room
Mon., Nov. 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

TENTATIVE TOPICS

FOR ENGLEWOOD CITY COUNCIL STUDY SESSIONS



August 30	Study Session 2010/2011 Budget
September 7	Study Session & Regular Meeting – Tuesday MOA/Place Water Delivery Obligation Agreement with Aurora Non-Emergency After Hours Service Call Charges Security Cameras
September 13	Study Session All Souls Englewood Depot Medical Marijuana Zoning/Licensing
September 20	Study Session & Regular Meeting Financial Report Impact of Ballot Issues Water & Sewer bills
September 25	Saturday Budget Workshop
September 27	Study Session
October 4	Study Session & Regular Meeting
October 11	Study Session Furlough Day - No meeting scheduled
October 18	Study Session & Regular Meeting Financial Report
October 25	Study Session
November 1	Study Session & Regular Meeting
November 8	Study Session
November 15	Study Session & Regular Meeting Financial Report
November 22	Study Session
November 29	No Meeting Scheduled – 5 th Monday

December 6	Study Session & Regular Meeting Aid To Other Agencies Discussion of Board/Commission Reappointments
December 9	(Thursday) Breakfast Mtg. w/Littleton City Council @ WWTP
December 13	Study Session Financial Report
December 20	Study Session & Regular Meeting Holiday Dinner
December 27	No Meeting Scheduled
January 4	Study Session & Regular Meeting (Tuesday)
January 10	Study Session Board and Commission Interviews
January 18	Study Session & Regular Meeting – Tuesday Financial Report
January 24	Study Session
January 31	No Meeting Scheduled – 5 th Monday
February 7	Study Session & Regular Meeting
February 14	Study Session
February 22	Study Session & Regular Meeting – Tuesday Financial Report
February 28	Study Session

FUTURE STUDY SESSION TOPICS

Historic Preservation
 Unrelated Persons per Household
 Inclusive Cities
 ACE Committee Membership
 BID Liaison
 Informing Citizens
 Best on Broadway Gateway Signs

POLICE PENSION BOARD MEETING
February 11, 2010

The regular meeting of the Englewood Police Pension Board was called to order by Chairperson Norm Wood, at 3:00 p.m. in Public Works Conference Room, Civic Center, 1000 Englewood Parkway.

Members Present: Norm Wood, Chairperson
Gary Condreay, Employee Representative
George Egri, Employee Representative
James Phelps, Council Appointee
Jim Woodward, Mayor

Members Absent: Frank Gryglewicz, Director of Finance and Administrative Services (with notice)

Others Present: Dan Brotzman, City Attorney
Carol Kasson

A quorum was present.

* * * * *

Seating of Reelected Board Member George Egri and Congratulations to Mayor Jim Woodward

The Board congratulated George Egri on his reelection to the Police Officers Pension Board and Mayor Woodward on his reelection to City Council.

Election of Board Chairperson/President

MR. EGRI MOVED TO NOMINATE NORM WOOD AS CHAIRPERSON.
MR. CONTREAY SECONDED.

Ayes: Condreay, Egri, Phelps, Woodward
Nays: None
Absent: Gryglewicz
Abstention: Wood

The motion carried.

Approval of Minutes.

MAYOR WOODWARD MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 13, 2009. MR. PHELPS SECONDED.

Ayes: Condreay, Egri, Phelps, Wood, Woodward
Nays: None
Absent: Gryglewicz

The motion carried.

Review of FPPA Plan Statements.

The Board reviewed the quarterly statements from the Fire and Police Pension Association (FPPA). Mr. Phelps asked about the negative interest amounts on the statements. Ms. Wescoat stated that Mr. Gryglewicz had contacted FPPA for an explanation and although she did not recall the explanation it was acceptable to Mr. Gryglewicz.

Discussion of January 1, 2010 Actuarial Studies for Police Officers Pension Plan.

The Board discussed potential studies to be included with the 2010 actuarial report. Ms. Wescoat informed the Board that FPPA had indicated that a study providing future projected contribution amounts will be included with the 2010 report as one of the optional studies that are normally requested by the Board.

MR. PHELPS MOVED APPROVE AN ADDITIONAL STUDY INCREASING THE MONTHLY MEMBER BENEFIT BY \$100 AND THE SURVIVOR'S BENEFIT BY \$50 AS OF JANUARY 2011. MR. EGRI SECONDED.

Ayes: Condreay, Egri, Phelps, Wood, Woodward
Nays: None
Absent: Gryglewicz

The motion carried

Consideration of benefit for Gertrud Goetz, surviving spouse of C.R. Goetz

C R Goetz, retiree, died September 10, 2009.

MR. PHELPS MOVED TO APPROVE THE MONTHLY SURVIVORS BENEFIT FOR GERTRUD E. GOETZ OF \$601.32 BEGINNING OCTOBER 1, 2009. MR CONDREAY SECONDED.

Ayes: Condreay, Egri, Phelps, Wood, Woodward
Nays: None
Absent: Gryglewicz

The motion carried

Notification of Remarriage of Carol Kasson and Consideration of declaration of Invalidity of Marriage.

Carol Kasson, surviving spouse of L. Gary Kasson, notified the Board of her September 24, 2009 marriage. Ms. Kasson has requested reinstatement of benefit. She provided the Board with court document for consideration. The document is a Declaration of Invalidity of Marriage.

Mr. Brotzman stated the Court have said there was no marriage, but the Board does not have to say there was not a marriage and may determine if there was by terms of the Plan document. The Board discussed the Plan language as it relates to the Court document.

The recessed at 3:30 p.m. for an Executive session to obtain legal advise and reconvened at 3:40 p.m.

MAYOR WOODWARD MOVED TO APPROVE REINSTATING THE \$513.02 MONTHLY SURVIVOR'S BENEFIT FOR CAROL KASSON AS OF OCTOBER 1, 2009. MR. PHELPS SECONDED.

Discussion ensued regarding evaluating any future cases requesting reinstatement of survivor spousal benefits and determine the eligibility of each based on individual circumstances.

Ayes: Condreay, Egri, Phelps, Wood, Woodward
Nays: None
Absent: Gryglewicz

The motion carried

Carol Kasson left 3:45 p.m.

Review of 2009 attendance.

The Board reviewed the attendance of the 2009 meetings.

MEMBER'S CHOICE

The next regular meeting is scheduled for May 13, 2010, if needed; otherwise, the Board will not meet again until August 12, 2010.

MR. PHELPS MOVED TO ADJOURN. MR. CONDREAY SECONDED.

Ayes: Condreay, Egri, Phelps, Wood, Woodward
Nays: None
Absent: Gryglewicz

The motion carried

The meeting adjourned at 3:50 p.m.

/s/ Carol Wescoat

Carol Wescoat
Recording Secretary

FIREFIGHTERS PENSION BOARD MEETING
February 11, 2010

A regular meeting of the Englewood Firefighters Pension Board was called to order by Chairperson Kieth Lockwood at 4:00 p.m. in the Public Works Conference Room of the Englewood Civic Center, 1000 Englewood Parkway.

Members Present: Kieth Lockwood, Chairperson, Employee Representative
 John Garcilaso, Employee Representative
 Jay Seay, Secretary, Employee Representative
 Carolyne Wilmoth, Council Appointee
 Jim Woodward, Mayor

Members Absent: Frank Gryglewicz, Director of Finance and Administrative Services (with notice)

Others Present: Don and Marilyn Seymour, Retired Volunteer Firefighter and Spouse
 Dan Brotzman, City Attorney

A quorum was present.

* * * * *

Seating of Re-elected Board Member, John Garcilaso and Congratulation to Mayor Woodward.

The Board congratulated John Garcilaso on his reelection to the Firefighters Pension Board and Mayor Woodward on his reelection to City Council.

Election of Board Chairperson/President and Secretary

MR. SEAY NOMINATED KIETH LOCKWOOD CHAIRPERSON/PRESIDENT. MR. GARCILASO SECONDED.

Ayes: Garcilaso Seay, Wilmoth, Woodward
Nays: None
Absent: Gryglewicz
Abstention: Lockwood

The motion carried.

MR. SEAY NOMINATED JOHN GARCILASO AS SECRETARY. MS. WILMOTH SECONDED.

Ayes: Lockwood, Seay, Wilmoth, Woodward
Nays: None
Absent: Gryglewicz
Abstention: Garcilaso

The motion carried.

Approval of Minutes

MAYOR WOODWARD MOVED TO ACCEPT THE AUGUST 13, 2009 MINUTES OF THE REGULAR BOARD MEETING. MS. WILMOTH SECONDED.

Ayes: Lockwood, Garcilaso, Seay, Wilmoth, Woodward
Nays: None
Absent: Gryglewicz

The motion carried.

Review of FPPA Volunteer and Firefighters Plan Statements

The Board reviewed the FPPA quarterly statements.

Discussion of January 1, 2010 Actuarial Studies for Firefighters Plan.

The Board discussed potential studies to be included with the 2010 actuarial report. Ms. Wescoat informed the Board that FPPA had indicated that a study providing future projected contribution amounts will be included with the 2010 report as one of the optional studies that are normally requested by the Board.

MR. GARCILASO MOVED APPROVE AN ADDITIONAL STUDY INCREASING THE MONTHLY MEMBER BENEFIT BY \$100 AND THE SURVIVOR'S BENEFIT BY \$50 AS OF JANUARY 2011. MS. WILMOTH SECONDED.

Ayes: Lockwood, Garcilaso, Seay, Wilmoth, Woodward
Nays: None
Absent: Gryglewicz

The motion carried.

Review of 2009 Attendance

The Board reviewed the attendance of the 2009 meetings.

Notification of the death of Frank Wolf, retired firefighter

Frank Wolf, retired firefighter, died August 20, 2009. He has no surviving spouse. No further benefits are due after August 2009.

MR. GARCILASO MOVED TO APPROVE THE FUNERAL BENEFIT OF \$500 PAYABLE TO THE ESTATE OF FRANK WOLF. MAYOR WOODWARD SECONDED.

Ayes: Lockwood, Garcilaso, Seay, Wilmoth, Woodward
Nays: None
Absent: Gryglewicz

The motion carried.

Notification of the death of Gilbert Eggleston, retired volunteer firefighter

Gilbert Eggleston, retired volunteer firefighter, died January 20, 2010. He has no surviving spouse. No further benefits are due after January 2010.

MS. WILMOTH MOVED TO APPROVE THE FUNERAL BENEFIT OF \$500 PAYABLE TO THE ESTATE OF GILBERT EGGLESTON. MR. GARCILASO SECONDED.

Ayes: Lockwood, Garcilaso, Seay, Wilmoth, Woodward
Nays: None
Absent: Gryglewicz

The motion carried

Notification of the death of Ralph Sillivan, retired firefighter

Ralph Sillivan, retired firefighter, died January 21, 2010. The surviving spouse is eligible to receive the greater of a benefit of one-third of a first grade firefighter's salary at the time of his retirement and any additional increases provided by the plan ($\$2,156.73 \times 33.33\% = \718.83) or 50% of the monthly amount ($\$1,526.68 \times 50\% = \763.34) being received by the participant at the time of his death. The spousal benefit is \$763.34 per month payable for life or until remarriage.

MR. GARCILASO MOVED TO APPROVE A MONTHLY SURVIVOR'S BENEFIT OF \$763.34 BEGINNING FEBRUARY 1, 2010 AND THE FUNERAL BENEFIT OF \$500 PAYABLE TO THE MARY ELLEN SILLIVAN. MS. WILMOTH SECONDED.

Ayes: Lockwood, Garcilaso, Seay, Wilmoth, Woodward
Nays: None
Absent: Gryglewicz

The motion carried.

Members Choice

Mayor Woodward inquired about receiving a death certificate for Gilbert Eggleston. Ms. Wescoat stated that because of privacy laws we confirm the documentation was received and not included the retiree's personal information from the Board packets.

The next regular meeting is scheduled for May 13, 2010, if needed; otherwise, the Board will not meet again until August 12, 2010.

MR. SEAY MOVED TO ADJOURN. MR. GARCILASO SECONDED.

Ayes: Lockwood, Garcilaso Seay, Wilmoth, Woodward
Nays: None
Absent: Gryglewicz

The motion carried.

Meeting adjourned at 4:25 p.m.

/s/ Carol Wescoat

Carol Wescoat
Recording Secretary

**CITY OF ENGLEWOOD
CODE ENFORCEMENT ADVISORY COMMITTEE
Minutes from the Meeting of
July 21, 2010**

I. PRELIMINARY COMMENTS

II. CALL TO ORDER

The regular meeting of the Englewood Code Enforcement Advisory Committee was called to order at 6:44 p.m. by Chair Mosman.

Roll Call

Present: Chair Mosman and Members Bayless, Hart, Hinger, and Alternate Member Skinner.

Participated by Conference Call: Member Becker.

Absent/Excused: Members Berger and Wilson.

A quorum was present

Ex-Officio Members Present: Council Liaison Gillit and Staff Liaisons Flaherty and Sergeant Englert.

Participated by Conference Call: Council Liaison McCaslin.

Guests Present: Englewood Citizens Stan Wright, Marvin Fulton, John England, Virginia Heller, Matthew Crabtree and five other guests.

III. APPROVAL OF MINUTES

A motion was made by Member Bayless and seconded by Member Hart to approve the minutes of the May 19, 2010 meeting. There being no changes, the minutes were approved as submitted.

IV. PUBLIC OPEN FORUM

Englewood Citizens expressed concerns.

Stan Wright – Motor homes

John England – Parking ordinances, City easements

Virginia Heller – Storage of utility trailers

Marvin Fulton – RV's, trash collection

V. NEW BUSINESS

a. Off-road vehicles/Recreational vehicles/Trailers: Regulations and Enforcement

Sergeant Englert provided additional background information. Discussion ensued.

Chair Mosman called a Special Meeting of the Code Enforcement Advisory Committee for August 18, 2010.

Marj Becker made a motion to create a subcommittee to study the Off-Road Vehicle/Recreational Vehicle/Trailers: Regulations and Enforcement ordinance, and report back at the next meeting. Seconded by Susan Bayless. The vote was unanimous.

This subcommittee will be comprised of all regular and alternate CEAC members and will meet prior to August 18th.

VI. UNFINISHED BUSINESS

a. Costs of Residential Abatement Liens

The average cost for a full abate of an abandoned or foreclosed house is around \$200 based on the contractor's time and number of people crew to do the abatement. In addition to the direct cost of the contractor, there is a 25% City administrative fee. If it goes to a lien through the County, the County adds additional costs.

b. Medical Marijuana Dispensaries

The moratorium on medical marijuana has been extended to May 2011. The City currently has three centers for dispensing marijuana.

c. Status of the City's Mural Ordinance

This is part of the City's sign code and this is currently in Planning & Zoning for review. City Council has extended the moratorium on enforcement of temporary signs.

VII. CODE ENFORCEMENT REPORT

a. May/June 2010 Statistical Reports

Sergeant Englert reported on enforcement trends, answered Committee questions, and there was a brief discussion on signs.

VII. TOPICS FOR FUTURE MEETINGS

- Off-road vehicles/Recreational vehicles/Trailers: Regulations and Enforcement.

VIII. ADJOURNMENT

There being no further business, the meeting adjourned at 7:42 p.m. The next meeting will be August 18, 2010.

Submitted by Susan Werntz, Recording Secretary

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
August 3, 2010**

I. CALL TO ORDER



The regular meeting of the City Planning and Zoning Commission was called to order at 7:09 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Knoth presiding.

Present: Roth, Welker, Krieger, Knoth, Fish, Brick, Calonder
Kinton (alternate)

Absent: King, Bleile

Staff: Alan White, Community Development Director
John Voboril, Planner
Nancy Reid, Assistant City Attorney

Guest: Rick Bellefeuille, Young Electric Sign Company

II. APPROVAL OF MINUTES

June 22, 2010



Fish moved:

Krieger seconded: TO APPROVE THE JUNE 22, 2010 MINUTES

Chair Knoth asked if there were any modifications or corrections.

There were none.

AYES: Roth, Welker, Krieger, Knoth, Fish, Brick

NAYS: None

ABSTAIN: Calonder

ABSENT: King, Bleile

Motion carried.

III. YOUNG ELECTRIC SIGN COMPANY PRESENTATION ON LED SIGNS



Mr. Bellefeuille, of Young Electric Sign Company (YESCO), said municipalities are either allowing LED signs without good code to manage them in a good way or restricting them. He said his purpose is to help regulatory and business communities understand how they can allow message centers and still govern them and make them fit into the aesthetics you want your community to have.

YESCO is a 90 year old company; 30 years in Denver. They are the largest sign company in Denver and the largest buyers of LED diodes in the country. The company supplies electronics throughout the world. They are members of the Colorado Sign Association and the Outdoor Advertising Association.

At this time, Mr. Rick Bellefeuille presented a slide show on LED (electronic) signs. He passed around examples of boards showing the evolution of technology in the industry.

People want these signs because they have proven to increase a company's sales which in turn brings in more tax revenue. They can be changed from the comfort of your office, eliminates recurring costs of changing information and cleans up functionally invisible cluttered signs.

He showed examples of transitions (scrolling, fade out, etc), hold times, brightness, community information signs and styles of LED signs. He noted that animation is not being allowed at this time in most municipalities except in special districts such as an entertainment district and it is very expensive. He noted that transitions, brightness and hold times can be governed by the City. Code Enforcement officers can easily recognize violators. He said YESCO is here to help take away some of the fears and concerns about how to write electronic message centers into your code. He said YESCO has done presentations to 40 different municipalities along the front range and everybody is moving toward adopting some type of code. He noted Longmont's code is especially good regarding message centers.

Mr. Bellefeuille noted message centers can be ugly if they are not regulated. YESCO is here to tell you if you are going to do it, do it right; make it an enjoyable experience for the City and help the people who are buying them to be able to understand what the code is as well.

That concluded Mr. Bellefeuille's presentation. The Commission thanked him for the presentation. Several said it was very helpful.

MEDICAL DISTRICT PHASE II UPDATE

 Mr. Voboril passed out maps of the Medical District. He reviewed the direction City Council provided at Study Session last week regarding feedback from the Medical District Phase II Stakeholders Meetings as well as the Planning and Zoning Commission's recommendations for sub-areas 2, 3 and 5.

He also reviewed the proposed amendments to the Small Area Plan Goals and Objectives. The amendments will be revised to reflect the Commission's comments. It is expected the public hearing will take place in October. He stated a letter will go out to Stakeholders who attended the last round of meetings inviting them to attend the public hearing. He reminded everyone this hearing is to establish policy only. Once Staff has worked on the issues and has details a mailing will be sent out to all stakeholders inviting them to a meeting.

The Commission thanked Mr. Voboril for his presentation.

IV. PUBLIC FORUM

 There was no public present.

V. DIRECTOR'S CHOICE

 Director White reminded everyone of the Boards and Commissions Appreciation Night at Pirates Cove next Monday night.

VI. STAFF'S CHOICE

 Tentative Schedule: August 17th: Public Hearing on Landscape Amendments
September 8th: Public Hearing on Flood Plain Amendments

VII. ATTORNEY'S CHOICE

 Ms. Reid had nothing further to report.

VIII. COMMISSIONER'S CHOICE

 The Commission briefly discussed the Kent Place redevelopment.

The meeting adjourned at 8:45 p.m.

Barbara Krecklow, Recording Secretary