



City of Englewood
 Community Development Department
 1000 Englewood Parkway
 Englewood, CO 80110
 303-762-2342
 englewoodgov.org

**NON-CONFORMING USE REGISTRATION
 CHECKLIST**

Only **complete** applications will be accepted.
 Please use the following Checklist to complete your application.

Applicant ✓	City ✓	Checklist Items
		Application Form
		Completed Checklist (this form)
		Letter of Authorization (if applicant is not the property owner)
		Documentation of legal interest in the property
		Fees
		Application Fee (payable to City of Englewood) \$ 50.00 (Non-Refundable)
		Recording Fee (payable to Arapahoe County Clerk) \$ TBD (Due at recording)
		Written statement describing property history and use
		Documentation supporting property history and use
		Additional material/information as requested by City Manager or Designee

Avoid delays - Submit a complete application!