



City of Englewood  
 Community Development Department  
 1000 Englewood Parkway  
 Englewood, CO 80110  
 303-762-2342  
 englewoodgov.org

**LANDSCAPE FEE-IN-LIEU  
 CHECKLIST**

Only **complete** applications will be accepted.  
 Please use the following Checklist to complete your application.

Applicant √	City √	Checklist Items
		<b>Pre-application</b> meeting with Community Development held on:
		<b>Application Form</b>
		<b>Completed Checklist</b> (this form)
		<b>Written statement</b> requesting "Alternative Compliance" by means of Fee-in-Lieu payment per 16-6-7:E.3)
		<b>Fees</b>
		\$1.50 per square foot landscape area shortfall.
		<b>Landscape Plan:</b>
		Maximum Size: <b>24" x 36"</b>
		Number of copies for initial submittal: <b>2</b>
		Include the following items on the site plan:
		Written and graphic scale
		North arrow
		Property address
		Location, quantity, and type of any existing or proposed landscaping
		<b>Landscape Worksheet</b> indicating required vs. proposed landscaped area and resulting shortfall.
		<b>Additional material/information</b> as requested by City Manager or Designee
<b>Note:</b>		<b>Additional copies</b> will be required for: <ul style="list-style-type: none"> <li>▪ Resubmittals</li> </ul>

*Avoid delays - Submit a complete application!*