

**CITY MANAGER'S NOTES
March 17, 2016**

Upcoming Council Meetings

On **Monday, March 21st**, the Study Session will begin at 5:30 p.m. The Regular Meeting will begin at 7:30 p.m.

The next scheduled Study Session will begin at 6:00 p.m. on **Monday, March 28, 2016**.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. YourHub Featured Events: St. Patrick's Day Lunch, The Great Egg Scramble, Englewood Arts Concert, Englewood Public Library Presentation, "Peter and the Wolf" Ballet at Hampden Hall
2. Denver Post Business Q&A: Take For Granite, LLC
3. SmartAsset.com article: Englewood named second best place in Colorado to retire
4. Englewood Herald article regarding: Four Englewood Performers win at Night of Stars
5. Englewood Herald article entitled: Sports Gear Donated by Englewood Schools delivered to Nicaraguans
6. Calendar of Events
7. Tentative Study Session Topics
8. Library Board Minutes, February 9, 2016
9. Liquor and Medical Marijuana Licensing Authority Minutes, February 17, 2016
10. Parks and Recreation Commission Minutes, February 11, 2016



Active Aging Expo Thursday, April 7 from 3-6PM Malley Recreation Center

This award-winning community event offers an exhibit hall with 50 agencies offering programs and services for older adults in our community. Health screenings such as lung function, hearing, balance and flexibility testing will be given. Activity demonstrations where everyone can try their hand at table tennis, drawing, line dancing, tai chi, ballroom dancing and watercolor painting will be a fun feature of the event.

Englewood Public Library Spring Break Activities

The Library will offer activities for school-age children during spring break, including family games and free play with Legos. The student art exhibit stays on display through the end of the month.

Thursday 17

"Ancient Pompeii to Modern Naples." Join traveler Dianne Scialla as she discusses the lifestyles and customs of the ancient Pompeians and how they relate to the lifestyles of their cousins, the modern-day Neapolitans. Scialla will speak from **7 to 8 p.m.** at Southglenn Library, 6972 S. Vine St., Centennial. The program is free, but registration is required at bit.ly/1pzFHuv.

St. Patrick's Day lunch. Seniors, wear green and enjoy an Irish lunch of corned beef and cabbage, roasted potato and dessert, then sit back and enjoy entertainment. The event will be held at **11:30 a.m.** at the Malley Senior Recreation Center, 3380 S. Lincoln St., Englewood. Purchase tickets at the center, at englewoodrec.org or at 303-762-2660.

Friday 18

"Fate's Celebration." The Arapahoe Philharmonic presents Tchaikovsky's Symphony No. 4 and Ginastera's Harp Concerto, featuring 2016 T. Gordon Parks Concerto Competition winner Rachel Knight. The performance will last from **7:30 to 9:30 p.m.** at Mission Hills Church, 620 SouthPark Drive, Littleton. There will be a pre-show talk at **6:45 p.m.** Tickets are \$5-\$30. To learn more, call 303-794-3564 or visit arapahoe-phil.org/event/fates-celebration.

Saturday 19

Englewood Arts concert. Celebrate the 10th anniversary of the opening of Hampden Hall, 1000 Englewood Parkway, with a **2 p.m.** performance of Mussorgsky's "Pictures at an Exhibition," featuring Natasha Paremski on piano. Tickets are \$30. Go to englewoodarts.org for more information or to purchase tickets.

"Til I Come Marching Home." At **2 p.m.**, Englewood Public Li-



Helen H. Richardson, Denver Post file

Great Egg Scramble

Saturday, March 19. Englewood Parks and Recreation will hold its annual Great Egg Scramble at **10 a.m.** at Miller Field, 3600 S. Elati St., Englewood. Egg hunts will be separated by age group. Children need to bring their own baskets. There will be candy and prizes. Admission is \$1 per child up to 8 years old. Gates open at **9:30 a.m.** In the event of inclement weather, call the activities hotline at 303-762-2598, ext. 4.

brary, 1000 Englewood Parkway, will host a presentation about popular music in the U.S. during World War II. Call 303-762-2560 for more information.

Sunday 20

"Peter and the Wolf." Ballet Ariel will perform "Peter and the Wolf," along with excerpts from other ballets, at **3 p.m.** at Hampden Hall, 1000 Englewood Parkway. Tickets are \$5 general admission and free for children and seniors. Visit balletariel.org or call 303-945-4388 to learn more.

Tuesday 22

"Colorado: The Highest State." Colorado historian Tom Noel will present entertaining stories and photos about unusual aspects of Colorado history from **7**

to 8 p.m. at Bemis Public Library, 6014 S. Datura S., Littleton. It's free to attend. Call 303-795-3961 for more information.

Wednesday 23

"Alvin and the Chipmunks — The Road Trip." Catch a showing for this PG-rated movie from **2 to 3:30 p.m.** at Bemis Public Library, 6014 S. Datura St., Littleton. Admission, popcorn and lemonade are free.

Ongoing

"The Man Who Came To Dinner." It's the final weekend to see this classic show at the Town Hall Arts Center, 2450 W. Main St., Littleton. Performances are **7:30 p.m. Thursday through Saturday and 2 p.m. Sunday.** To purchase tickets, go to townhallartscenter.org.

Business Q&A: Taken for Granite, Englewood

POSTED: 03/17/2016 12:01:00 AM MDT [ADD A COMMENT](#)



DENVER, CO - MARCH 10: An electrical outlet painted to match the surrounding tile work at Guy's Floor Service, Inc., on March 10, 2016, in Denver, Colorado. Rob Davenport custom paints electrical outlets and switch plates to blend the covers with surrounding granite, marble, or tile installed around a client's home. (THE DENVER POST | Anya Semenov)

Interview with Rob Davenport, sole proprietor

Q: How did you get involved in this business?

A: As an artist, I needed a business that allowed me to use my talents. I, of course, paint canvases as well, but that is a notoriously fickle way to make a living, so I came up with the idea to also provide a service painting marble, granite or tile onto electrical plates, switches and outlets, to blend with the backsplashes in kitchens.

Q: What distinguishes you from other businesses in your category?



Rob Davenport paints an electrical outlet plate to match the surrounding tile work March 10 at Guy's Floor Service Inc. in Denver. (*Anya Semenoff, YourHub*)

A: There are, to my knowledge, only a handful of people anywhere that do this as a full-time business. So there is really no one to even compare me with, I suppose. However, I did develop a special system that, though labor intensive, results in a highly durable end result. Some of my jobs are 14 years old, and still looking like the day I painted them. I guarantee my paintwork will not chip. And I have never seen anyone get a closer color match than I do.

Q: What do you like best about your line of work?

A: I get to play with color all day. For an artist, it doesn't get much better than that. And it's always a challenge. Plus, I am in nice houses, doing work for really nice people who really appreciate what I do. I get lots of great compliments. I think I do the best job of its kind on the planet, so I feel good about it at the end of the day. Life is pretty sweet.

Q: What is your business' biggest challenge?

A: Marketing is the main challenge. It is just me working, so there is not a budget for big ad campaigns that might help me find that small percentage of people who, no doubt, wish they knew about me. So it's mostly referrals. The other issue is, I am the very last one coming in on remodels. Sometimes all the money is spent before I get there.

Q: Something people might be surprised to learn about you or your business:



DENVER, CO - MARCH 10: Rob Davenport works on painting an electrical outlet plate to match the surrounding tile work at Guy's Floor Service, Inc., on March 10, 2016, in Denver, Colorado. Davenport custom paints electrical outlets and switch plates to blend the covers with surrounding granite, marble, or tile installed around a client's home. (THE DENVER POST | *Anya Semenoff*)

A: That I paint more than outlets. I have painted everything imaginable. Heaters to look like stone or wood, vents. Speaker grilles. Electrical boxes to look like brick. Wall phones and even weight scales. I also do repairs, which includes wood and stone, but also lifesize Chinese statues and even a number of Gucci purses. I am always wondering what people will want me to do next.

Profile

Business: Taken for Granite LLC

Address: 2919 S. Lafayette Drive, Englewood

Hours: 9 a.m.-5 p.m. Monday through Friday

Founded: 2000

Contact: 303-249-3431, takenforgranite.com

Employees: 1

Best Places to Retire

[Show 2015](#)[Show 2016](#)

Wondering where to retire? SmartAsset's interactive retirement map can help you pick the best spot for your retirement. Zoom between states and the national map to see the best places to retire in each region, or look specifically at one of three factors driving our analysis: tax-friendliness, medical care and social life.

| Rank | City | Tax | Doctors' Offices per 1,000 People | Recreation Centers per 1,000 People | Retirement Centers per 1,000 people | % of Seniors | Best Place to Retire Index |
|------|-----------------|-------|-----------------------------------|-------------------------------------|-------------------------------------|--------------|----------------------------|
| 1 | Littleton, CO | 17.1% | 9.1 | 2.9 | 0.7 | 16.8% | 67.04 |
| 2 | Englewood, CO | 18.3% | 12.8 | 2.0 | 0.5 | 11.7% | 64.70 |
| 3 | Salida, CO | 18.8% | 5.3 | 2.8 | 0.2 | 22.5% | 63.95 |
| 4 | Aspen, CO | 20.0% | 6.3 | 5.4 | 0.0 | 18.1% | 63.34 |
| 5 | Evergreen, CO | 15.8% | 5.2 | 2.4 | 0.2 | 16.9% | 62.61 |
| 6 | Montrose, CO | 17.8% | 4.3 | 1.2 | 0.1 | 21.9% | 60.04 |
| 7 | Estes Park, CO | 17.1% | 2.7 | 1.8 | 0.2 | 30.8% | 59.65 |
| 8 | Delta, CO | 18.8% | 3.1 | 0.7 | 0.2 | 21.0% | 57.72 |
| 9 | Cortez, CO | 17.9% | 3.3 | 0.2 | 0.4 | 16.3% | 56.92 |
| 10 | Wheat Ridge, CO | 18.4% | 3.4 | 0.5 | 0.2 | 18.6% | 56.71 |
| | CO | 11.7% | 1.4 | 0.5 | 0.1 | 11.8% | |

Methodology A happy, healthy retirement depends a lot on location. To find the best places to retire, SmartAsset gathered data on three separate regional factors that affect the quality of life for retirees.

First, we looked at state and local tax rates, considering two types of taxes: income and sales. We calculated effective rates based on a typical retiree, earning \$35,000 annually (from retirement savings, social security or part-time employment), and spending their

disposable income on taxable goods. Next, we determined the number of doctors' offices, recreation centers and retirement centers per thousand residents in each area. Finally, we found the number of seniors in each area as a percentage of the total population.

In our final analysis, we ranked each county and city on these three factors, and calculated an average ranking for each area, weighting the three factors equally. The areas with the lowest average ranking are the best places to retire.

Sources: US Census Bureau 2013 County Business Patterns (CBP) and ZIP Code Business Patterns (ZBP), Avalara, US Census Bureau 2014 American Community Survey, government websites



[NEWS \(/NEWS/\)](#)

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[OPINION \(/OPINION/\)](#)

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(http://ccm.ads.communityq.com/www/delivery/ck.php?oaparams=2_bannerid=903_zoneid=117_cb=9c671eb8e3_oadest=http%3A%2F%2Fcoloradocommunitymedia.secondstreetapp.com%2F%2FEnglewood-2016-BOB)

Four Englewood performers win categories at Night of Stars

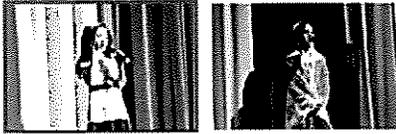
Four Englewood performers win their talent categories



(/uploads/original/1458057861_db37.jpg)

Rylee Munoz sings the song "The Climb" as she competes in the March 13 Night of Stars Talent Competition State Finals. Munoz was a first-place winner at the Englewood Night of Stars competition. She competed in the third- to fifth-grade group at the state competition and she won first place in that group's vocal category.

TOM MUNDS



Posted Tuesday, March 15, 2016 11:13 am

Tom Munds (<mailto:tmunds@coloradocommunitymedia.com>)

Four of the seven Englewood-area performers who earned spots in the March 13 Night of Stars talent competition state finals won their categories in their age groups.

Rylee Munoz won the vocal category in the third- through fifth-grade group, Andrew Jung won the instrumental music category in the sixth- through eighth-grade group, Andrew's sister Hannah Jung won the instrumental music category in the ninth- through 12-grade group, and Kaitlyn Tejero won the vocal category in the ninth- through 12-grade group.

Friends, family members and fellow competitors raised the roof with cheers and applause for the 34 acts who took part in the Night of Stars state finals, which were held on the stage of Colorado's Finest High School of Choice auditorium in Englewood.

"This is the 10 anniversary of the competition, and since we started the event and hosted the first one here in Englewood, we felt it would be right to have the 10 anniversary competition here," said Tara Micheli, Englewood's member of the event committee. "We have 34 acts here tonight, and all of them are the first-place winners from local talent competitions held by the recreation departments in Northglenn, Lakewood, Englewood and Brighton/Commerce City."

Micheli has worked with the competition since it started 10 years ago.

"The first year we only had a few entries and all entries were vocals," she said. "There is a lot more variety of talent among the entries today. Also the caliber of competition has really improved, and it seems the performers are more professional and more competitive. We were pleased when other recreation centers joined us in hosting local talent shows, and we were able to establish the state finals, which brings all the first-place winners from each of the shows together."

The competition is divided into four groups based on school class: kindergarten through second grade, third through fifth grade, sixth through eighth grade, and ninth through 12 grade. The talent categories in each of the groups were variety, voice and instrumental

music.

Three judges determined the winner in each talent category for each group. The Night of Stars criteria for judging performers include appearance and costume, showmanship, level of skill, and overall impression.

Andrew Jung, a veteran of the Englewood talent show, competed at state in the instrumental music category of the sixth- through eighth-grade group.

“I chose to play the violin in tonight's competition,” he said before the start of the event. “My sister Hannah started playing the violin first. I liked it and started taking lessons. I have been taking lessons for about eight years.”

The Cherry Creek Campus Middle School student said he started playing classical music on the violin and then took up playing other instruments.

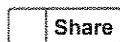
“In addition to the violin, I play the cello, the viola, and I used to play the flute and the piano,” he said. “I like the violin because it is fun to play, but my favorite instrument is the cello because I really like the way it sounds.”

Keywords

Night of Stars (/search_mode/keyword/browse.html?search_filter=Night of Stars), Englewood Colorado (/search_mode/keyword/browse.html?search_filter= Englewood Colorado), Colorado's Finest High School of Choice (/search_mode/keyword/browse.html?search_filter= Colorado)

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Sports gear donated by Englewood schools delivered to Nicaraguans



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Bob Moore, president of Casa Unida foundation, smiles as two students from the San Isabel Primary School in Northern Nicaragua try on baseball gloves donated to their school by Charles Hay World School and St. Louis Catholic School in Englewood. The foundation team was in Nicaragua in late February and delivered sports

equipment to four schools. The deliveries were done because schools in Nicaragua receive no money for sports or physical education equipment.

TOM MUNDS



Posted Monday, March 7, 2016 8:37 pm

Tom Munds (<mailto:tmunds@coloradocommunitymedia.com>)

Smiles on the faces of the Nicaraguan students expressed their appreciation, and school staff called it a blessing as volunteers delivered donations of sports equipment to four schools in northern Nicaragua.

Basketballs donated by Englewood High School and baseball equipment donated by the Charles Hay World School and St. Louis Catholic School were delivered to four schools near the city of Somoto, Nicaragua, by members of the Casa Unida Foundation team. The group was in the area for several projects, and they gathered the sports equipment because foundation members learned the Nicaraguan schools receive no money for sports equipment or physical education.

In addition to the equipment from the three Englewood schools, the foundation received equipment donations from an Ohio resident, and it also raised money to purchase additional gloves from a local sporting goods store.

“These basketballs and the baseball equipment is really a blessing for our students and our school,” Jose Roberto Espinoza Vallejos, a professor at Instituto Nacional de Madriz, said through an interpreter. “We have baseball teams, but the students have to supply their own equipment. It is difficult because baseball equipment is so expensive.”

Vallejos explained that the high end of salaries in the Somoto area is about \$5 a day, and a low-quality baseball costs about \$6. He also said gloves like those donated to the schools would cost more than \$100 in the Somoto area.

Casa Unida Foundation is an all-volunteer, nonprofit organization based in Lakewood that supports a number of humanitarian projects in the northern Nicaraguan mountains.

The team was in Nicaragua for two weeks working with local individuals to build a community building in a rural village and deliver school supplies to about 300 students. The team members also collected and delivered sports equipment to four schools including three primary schools in rural areas. Most of the primary school students are from poor families who can't afford baseball equipment, so they play using rolled-up socks for balls and sticks

for bats. One instructor said the kids either use work gloves or folded cardboard to help them try to catch the ball.

The balls, bats and gloves donated to the project by the Charles Hay World School were delivered to the Daniel Ortega Primary School located in a poor rural area outside Somoto.

“The children in our country love baseball like the children in your country do,” Jazmina Diaz Corales, director of the school, said through an interpreter. “This equipment is a wonderful gift, and we thank God and thank you for bringing this equipment to us.”

She said the equipment is special because it will help the school develop baseball and softball teams as a way to build relationships with other children and other schools in the Somoto area.

At the Escudo Barrio Unides Primary School, Director Jose Carlos Ricardo said through an interpreter that the sports equipment, which was donated by St. Louis Catholic School, will be an important part of the education of the students.

“This equipment will help us develop the athletic talent of our children,” he said. “It will help us cultivate strong Christian values like sharing and working as a team. This is a wonderful donation to our school, and we thank God and thank all those who made it possible for this equipment to be here now for our children to use.”

Keywords

Englewood High School (/search_mode/keyword/browse.html?search_filter=Englewood High School), Charles Hay World School (/search_mode/keyword/browse.html?search_filter= Charles Hay World School), St. Louis Catholic School (/search_mode/keyword/browse.html?search_filter= St. Louis Catholic School), Casa Unida Foundation (/search_mode/keyword/browse.html?search_filter= Casa Unida Foundation), Nicaragua (/search_mode/keyword/browse.html?search_filter= Nicaragua)

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THE LATEST



**CITY OF ENGLEWOOD
2016 CALENDAR OF EVENTS**

| | | |
|------------------|------------|---|
| Thur., Mar. 17 | 7:30 a.m. | Tri-Cities Meeting, hosted by Littleton @ Littleton City Hall |
| Mon., Mar. 21 | 5:30 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Regular Meeting, Council Chambers |
| Mon., Mar. 28 | 6:00 p.m. | Study Session, Community Room |
| Mon., April 4 | 5:30 p.m. | Special Meeting, Council Chambers/Community Room |
| | 6:00 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Regular Meeting, Council Chambers |
| Tues., April 5 | 7:00 p.m. | Planning and Zoning Commission, City Council Conference Room/Council Chambers |
| Wed., April 6 | 11:30 a.m. | Alliance for Commerce in Englewood, City Council Conference Room |
| | 4:00 p.m. | Englewood Housing Authority EHA Board Room, 3460 S. Sherman, Suite 101 |
| | 5:45 p.m. | Cultural Arts Commission, City Council Conference Room |
| | 7:00 p.m. | Liquor & Medical Marijuana Licensing Authority, Council Chambers |
| Mon., April 11 | 6:00 p.m. | Study Session, Community Room |
| Tues., April 12 | 5:00 p.m. | Water & Sewer Board, Community Development Conference Room |
| | 6:00 p.m. | Keep Englewood Beautiful, City Council Conference Room |
| | 7:00 p.m. | Library Board, Library Board Room |
| Wed., April 13 | 6:30 p.m. | Urban Renewal Authority, City Council Conference Room |
| | 7:00 p.m. | Board of Adjustment and Appeals, Council Chambers |
| Thurs., April 14 | 5:30 p.m. | Parks and Recreation Commission Broken Tee Golf Course |
| Mon., April 18 | 6:00 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Regular Meeting, Council Chambers |
| Tues., April 19 | 4:30 p.m. | Budget Advisory Committee, City Council Conference Room |
| | 7:00 p.m. | Planning and Zoning Commission, City Council Conference Room/Council Chambers |
| Wed., April 20 | 7:00 p.m. | Liquor & Medical Marijuana Licensing Authority, Council Chambers |

| | | |
|----------------|------------|--|
| | 7:00 p.m. | Code Enforcement Advisory Committee, City Council Conference Room |
| Mon., April 25 | 6:00 p.m. | Study Session, Community Room |
| Mon., May 2 | 2:00 p.m. | Malley Center Trust Fund Board, Malley Senior Recreation Center |
| | 6:00 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Regular Meeting, Council Chambers |
| Tues., May 3 | 7:00 p.m. | Planning and Zoning Commission, City Council Conference Room/Council Chambers |
| Wed., May 4 | 11:30 a.m. | Alliance for Commerce in Englewood, City Council Conference Room |
| | 4:00 p.m. | Englewood Housing Authority, Housing Authority Board Rm. |
| | 5:45 p.m. | Cultural Arts Commission, City Council Conference Room |
| | 7:00 p.m. | Liquor & Medical Marijuana Licensing Authority, Council Chambers |
| Mon., May 9 | 6:00 p.m. | Study Session, Community Room |
| Tues., May 10 | 3:00 p.m. | NonEmergency Employees Retirement Board, Public Works Conference Room |
| | 5:00 p.m. | Water & Sewer Board, Community Development Conference Room |
| | 6:00 p.m. | Keep Englewood Beautiful, City Council Conference Room |
| | 7:00 p.m. | Library Board, Library Board Room |
| Wed., May 11 | 6:30 p.m. | Urban Renewal Authority, City Council Conference Room |
| | 7:00 p.m. | Board of Adjustment and Appeals, Council Chambers |
| Thurs., May 12 | 3:00 p.m. | Police Officers Pension Board, Public Works Conference Room |
| | 3:30 p.m. | Firefighters Pension Board, Public Works Conference Room |
| | 5:30 p.m. | Parks and Recreation Commission Englewood Canine Corral |
| | 6:30 p.m. | Transportation Advisory Committee City Council Conference Room |
| Mon., May 16 | 6:00 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Regular Meeting, Council Chambers |
| Tues., May 17 | 4:30 p.m. | Budget Advisory Committee, City Council Conference Room |
| | 7:00 p.m. | Planning and Zoning Commission, City Council Conference Room/Council Chambers |

TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL

| | |
|----------|--|
| March 21 | Study Session (5:30 p.m.) & Regular Meeting Marijuana Social Clubs Financial Report Code Enforcement Discussion – Proactive/Reactive |
| March 28 | Study Session Council Goal Setting Session (Final) a. Colorado Freedom of Information Coalition (\$750) Discussion Parks & Rec Master Plan Update |
| April 4 | Study Session & Regular Meeting Sam Mamet to discuss CML services Citizen of the Year Discussion |
| April 11 | Study Session Council Goal Setting |
| April 18 | Study Session & Regular Meeting Financial Report COOP and EOP Fiscal Health and Wellness Tool |
| April 25 | Study Session Board and Commission Reappointment Application Review AirBnB & VRBO zoning Broadway Improvements Council Goal Setting? |
| May 2 | Study Session & Regular Meeting Senator Linda Newell Xcel – Partners in Energy Council Goal Setting |
| May 9 | Citizen of the Year Celebration? Recreational Marijuana City Center Englewood Discussion Energy Recapture Discussion w/ WWTP |
| May 16 | Study Session & Regular Meeting Logan Simpson presentation on Parks & Rec Master Plan |
| May 23 | Study Session & Regular Meeting |
| May 30 | Memorial Day Holiday – no meeting scheduled |

| | |
|---------|--|
| June 6 | Study Session & Regular Meeting |
| June 13 | Study Session Board and Commission Interviews |
| June 20 | Study Session & Regular Meeting (CML Conf. 6/21-24/16 – Vail) Financial Report |
| June 27 | Board and Commissions Appreciation Night |
| July 5 | Study Session & Regular Meeting - Tuesday |
| July 11 | Study Session 2017 Budget |
| July 18 | Study Session & Regular Meeting Financial Report |

FUTURE STUDY SESSION TOPICS

Joint Meeting with Englewood School District
 EEF Discussion
 Big Wonderful Outdoor Festival
 Vapor Lounge Regulation
 Study Session Protocol
 Council policies/conduct
 Green Vehicle Policy Review
 Colorado Freedom of Information Coalition
 Trash Hauling Regulations Review & Trash Franchise
 Capital Project Approval Process/Purchasing Policy
 Construction Defects Ordinance
 Property/Code Enforcement
 Historic Preservation

City of Englewood

LIBRARY BOARD
Minutes of February 9, 2016

I. Call to Order

The regular monthly meeting of the Library Board was called to order at 7:08pm by Chairperson Michelle Mayer at the Englewood Public Library Board Room, 1000 Englewood Parkway.

Present: Michelle Mayer, Chairperson
Melissa Izzo, Vice Chairperson
Kaitlin Baker, Board Member
William Dunlap, Board Member
Guy Mason, Board Member
Linda Merkl, Board Member
Steve Reiter, Board Member
Naomi Lumban-Gaol, Youth Member
Amy Martinez, City Council Liaison (arrived at 7:37pm)

Not Present: Hannah Miles, Board Member – Excused
Jessica Hall, Board Member – Unexcused
Tena Prange, School Board Member – Excused

Also Present: Dorothy Hargrove, Library Director
Jon Solomon, Support Services Manager
Debby Severa, Recording Secretary

Mayer welcomed the new members. The new members told board members about themselves and why they joined the Library Board.

II. Approval of Minutes

A motion was made by Board Member Mason and seconded by Board Member Baker to accept the minutes of the January 12, 2016 meeting as written.

Ayes: Unanimous
Nays: None

The motion passed

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Reports

a. **Statistical Reports**

Board members reviewed the statistical report. Solomon explained to the new members that the Statistical Report compares the current month to the last month in addition to the last year and the numbers do change month to month. Mayer said that graphs are also provided every six months and asked if they can be included. Solomon said that he would include them for next month as well as last year. Mayer verified that the Library had management of Hampden Hall up to last month. Hargrove said yes and that those numbers will disappear. Hargrove explained that Public Works is now managing the City use of Hampden Hall and Englewood Arts is managing outside groups and she likes what she has seen.

Hargrove asked if there are any questions regarding the Statistical Report. Solomon explained that circulation is down slightly even though the number of visitors is up. Solomon spoke regarding virtual visits on the City website and the Library having the second most hits. Solomon reported that some new digital services were added last year including additional ebooks, streaming movies and music, eaudio, and downloadable magazines. Demand for these digital services continues to grow. The Board was told that with the new construction project and self-check-out, music CD's have been replaced with two new digital programs, Hoopla and Freegal. Dunlap asked if overdue fines generate significant revenue. Hargrove said that fines annually contribute about \$20,000 to the general fund. She also stated that many libraries in the state and nation are doing away with fines altogether. Merkl asked if the Library tracks how many books don't get returned and if the rate of loss is significant. Mayer asked for a report on the numbers of lost items. Discussion followed.

b. **Strategic Plan Update**

The Board had a good discussion at last month's meeting. Hargrove stated that she has tried to incorporate all board member's comments into 2016 goals. Discussion followed regarding 2016 Action Plan goals.

c. **Library Director's Report.**

Hargrove talked about the new construction project and how well it has been received by staff and patrons. Hargrove spoke briefly on the Parks and Recreation Master Plan and Pirates Cove Feasibility Study.

VI. Old Business

Mayer explained to the new members that every month the Board reviews the Action Plan to determine where the Board wants to focus its energy and what it wants to bring to the community and update on how the Board has met its goals. Mayer explained that at the end of the year, the Board has a packet to see what it has accomplished. Dunlap requested a copy of the Board's packet from last year.

For Action Goal #4 and the Library providing historic photos to Wells Fargo for a mural at its Belleview and Federal facility, Mayer asked if the bank paid the Library a fee. Hargrove said that Wells Fargo paid a \$25 processing fee. Hargrove said that it cost \$60 to have the CD made and the bank will give attribution to the Library which she feels that it is better to have the advertising.

Mayer asked if City Council is drafting its own action plan. Martinez explained that City Council is working on adoption of the Comprehensive Plan and is discussing their strategic priorities. Discussion followed.

Mayer asked about the Children's Wall in the Library and art. Solomon explained to the new board members that the project had been delayed but that staff would continue to look at alternatives. Baker asked about the possibility of providing a rotating art display in the library. Hargrove promised to bring up the idea with the Cultural Arts Commission and come back with a proposal for implementing the idea. Board members discussed ideas for the area.

VII. New Business

The Englewood Schools Student Art Show in the Library will open on March 3rd, 4-6pm.

Solomon will demo some of the Library's new digital products at the March meeting.

Hargrove talked to the Board in regard to its 2016 budget. Hargrove reminded the Board that last year it gave money in support of the water cooler and training for staff. The Board was told that the one alternative would be support for improvements to the Children's storytime room that will include a new rug, paint and furniture. Discussion followed.

VIII. Board Member's Choice

Members shared updates from their personal and professional activities.

IX. Adjournment

The meeting was adjourned at 8:13

/s/ D. Severa
Recording Secretary

Vote results:

Ayes: Members Wenzel, Mott, Reistroffer, Ridley

Nays: None

The Change in Manager was approved.

/s/ Stephanie Carlile

Deputy City Clerk

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