



# Council Newsletter

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## CITY MANAGER'S NOTES March 3, 2016

### Upcoming Council Meetings

On **Monday, March 14th**, the Study Session will begin at 5:30 p.m. The Regular Meeting will begin at 7:30 p.m.

The next scheduled Study Session will begin at 6:00 p.m. on **Monday, March 21, 2016**. The Regular Meeting will begin at 7:30 p.m.

### Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. *YourHub* Featured Events: Student Art Show and Family Game Day at the Englewood Public Library
2. *The Villager* article entitled: Englewood sharing Salaries, Financial Information Online
3. Englewood Business Events Memo
4. General Iron Works Memo
5. Community Development Update, March 2016
6. Weekly Project Report, Facilities and Operations, February 29, 2016
7. Calendar of Events
8. Tentative Study Session Topics
9. Alliance for Commerce in Englewood Minutes, February 3, 2016
10. Cultural Arts Commission Minutes, February 3, 2016

## Thursday<sup>3</sup>

**Art show opening.** The Englewood School District's annual student art show is opening at the Englewood Public Library, 1000 Englewood Parkway. There will be a reception from 4 to 6 p.m.

### **Lego Mindstorms Robotics.**

From 1 to 2:30 p.m., Bemis Public Library, 6014 S. Datura St., Littleton, will host an introduction to Lego Mindstorms EV3 Robot programming. Students in grades 3-5 can create and command amazing robotic devices that use touch, color and infrared sensors to complete challenges. Registration is required. Call 303-795-3961.

## Saturday<sup>5</sup>

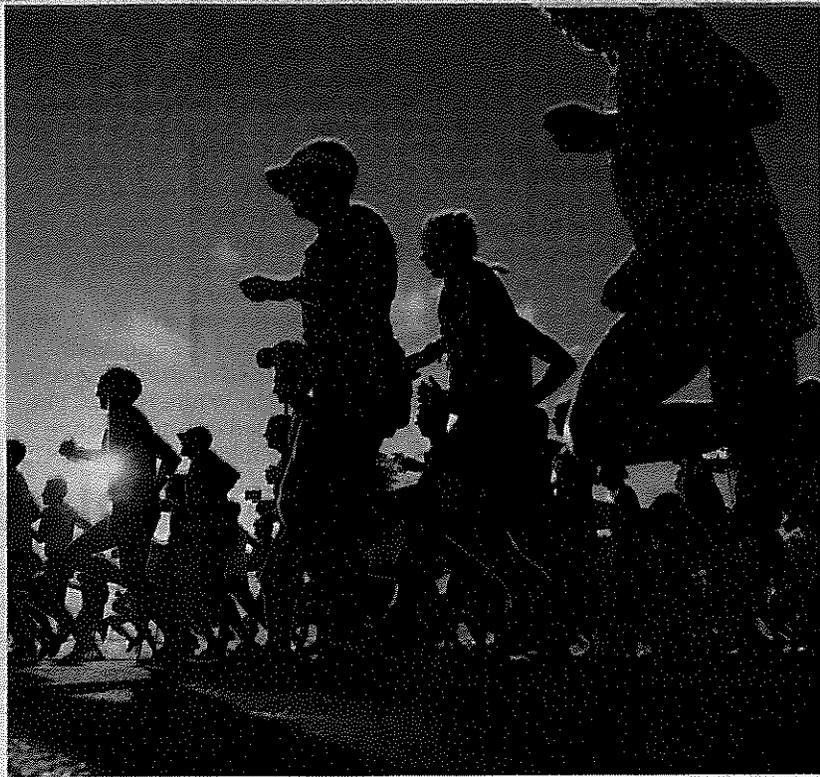
**Colorado Choir.** The Colorado Choir presents "A Reunion Concert" at 7:30 p.m. at Bethany Lutheran Church, 4500 E. Hampden Ave., Cherry Hills Village. The program features works by Rodgers and Hammerstein, R. Thompson and P.J. Christiansen, popular spirituals and a performance with former members of the choir. Tickets are \$20 for general admission and \$15 for students, seniors and military. For tickets or more information, call 303-892-5922 or go to coloradochoir.org.

**Family game day.** Bring family and friends to play board games and do puzzles at 2 p.m. in Englewood Public Library, 1000 Englewood Parkway. For more information, call 303-762-2560.

## Tuesday<sup>8</sup>

**"Pitch Perfect" sing-along.** In this edition of Girlie Night at the Alamo Drafthouse, singalong with the Barden Bellas and the Treblemakers. "Pitch Perfect" will be showing at 7:30 p.m. Tickets are \$13 at the box office or at drafthouse.com.

**Exploring Pluto.** See spectacular recent images of Pluto and learn about the findings of the New



*Aaron Ontiveraz, Denver Post file*

## That Dam Run

**Sunday, March 6.** Winter is about over, time to get yourself ready for the running season by taking on That Dam Run 13.1-mile or 5K. The races will be held on Cherry Creek Dam Road, beginning at 9 a.m. at the intersection with South Dayton Street in Greenwood Village. Registration is \$25-\$65. For more information or to register, go to [rundenverseries.com](http://rundenverseries.com).

Horizons mission to the planet, presented by New Horizons team member Andrew Steffl, from 7 to 8 p.m. at Bemis Public Library, 6014 S. Datura St., Littleton. The program is free.

## Wednesday<sup>9</sup>

**Career fair.** Arapahoe Community College, 5900 S. Santa Fe Drive, Littleton, will hold its annual career fair from 11 a.m. to 2 p.m. in the Summit Room (M1900). It's free and open to the public. For more information or to inquire

about accommodations, e-mail [careers@arapahoe.edu](mailto:careers@arapahoe.edu) or call 303-797-5805.

**Pope Francis discussion.** Join Active Minds for a discussion about why people find Pope Francis so appealing from 3 to 4 p.m. at RiverPointe, 5225 S. Prince St., Littleton. The program will cover his background as the first pope from the Americas, his impact so far and what the future may hold under his leadership. It's free to attend. Call 303-797-0600 to learn more.

# Englewood sharing salaries, financial information online

on: March 02, 2016In: [Local Government](#), [News](#)

The screenshot shows the City of Englewood website's navigation menu on the left, with 'OpenEnglewood Financial Portal' selected. The main content area features the title 'OPENENGLEWOOD FINANCIAL PORTAL' and a sub-header 'OpenEnglewood FINANCIAL PORTAL' with a bar chart. Below this, there is a paragraph explaining the portal's purpose and a list of available reports: 'Current Year Revenues & Expenditures', 'Year-by-Year Financial Comparisons', 'Payment Register ("Checkbook")', and 'Salary Information'. A 'How-To Guide' section follows, detailing how to use the portal's search and filter functions and the types of charts available.

Job Openings | Parks & Recreation | Library | Calendar | Contact Us

CITY OF ENGLEWOOD, Colorado

I Want To... Search... GO

HOME OUR COMMUNITY **INSIDE CITY HALL** DOING BUSINESS ENGLEWOOD HAPPENINGS

City Council

City Departments

Building Division

City Attorney

City Manager

Community Development

Court

Economic Development

Emergency Management

Financial Services

**OpenEnglewood Financial Portal**

Budget and Financial Reports

Business Licenses

City Clerk

Sales and Use Tax

Bidding Opportunities

Fire Department

Human Resources

Information Technology

Library

Parks and Recreation

Police Department

Inside City Hall > City Departments > Financial Services

## OPENENGLEWOOD FINANCIAL PORTAL

Font Size: + - + Share & Bookmark [+ ] Feedback Print

### OpenEnglewood FINANCIAL PORTAL

The City of Englewood is pleased to announce a new online open finances portal so residents can view revenues, expenditures, our payment register, and more! We have partnered with OpenGov to offer this web-based data portal that presents the City's revenues and expenses, from historical trends to line-item level details.

#### What information can I find on the Open Finances Portal?

A variety of reports are available:

- [Current Year Revenues & Expenditures](#)
- [Year-by-Year Financial Comparisons](#)
- [Payment Register \("Checkbook"\)](#)
- [Salary Information](#)

#### How do I access the information?

OpenGov allows you to explore the budget and historical finances in a simple graphical user interface.

#### How-To Guide:

- You will notice the title of the Report you are viewing in the top left corner.
- You can use the Show drop-down to select the data that is of most interest to you.
- Use the Search function within each filter to find exactly what you are looking for.
- You will see a Fiscal Year slider below the "Filtered By" menu. Move the sliders to choose the fiscal year(s) of data you would like to see.
- There are five different types of charts/graphs that show the data:
  - A stacked percentage graph to see percentage changes over time.
  - A stacked line graph to visualize overall trends over time
  - A line graph overlaving each trend over time.

The City of Englewood went online last week with OpenEnglewood, a portal that provides an extensive array of easily accessible financial data and transactions. Photo by Tom Barry



## *'OpenEnglewood' provides updated information to constituents*

**BY TOM BARRY**

**STAFF WRITER**

Bob Dylan's "The Times They Are-A-Changin'" continues to hold true. Today, change may be occurring at an even more greater pace as skeptical taxpayers push school boards and other government entities to become more straightforward in communicating information, especially when it comes to financial reporting.

Englewood City Manager Eric Keck has pushed for increased transparency in financial issues since taking the helm in September 2014. Last week, the suburban municipality went online with OpenEnglewood, a portal that provides an extensive array of easily accessible financial data and transactions.

"Now, somebody can 365 days or 366—because it's a Leap Year this year—24 hours a day, get into the system and get information, narrowed down data to what they want, including the salaries of all of our employees," said Keck, who had implemented a similar system while managing another city.

The OpenGov software also offers a look at the city's "checkbook" and sales tax revenue, a detailed accounting of the current year's budget expenditures and the ability to compare past budget expenditures.

"We're all public employees and we want to make sure that people have the availability to see the transactions that are made," Keck said. "I let staff know that it was coming and I probably had a handful of employees email me back and said, 'Please don't tell me you're going to put this information out there.' It's interesting. It was primarily folks who we've hired from the private sector who forget that as a public entity this information is a public record."

Keck believes that for the most part government employees accepted the fact that their salaries were going to be placed online after some initial hesitance. Positions and yearly salaries are listed without names.

“I think that there have been a few groups of people in the public that have had some trust issues, if you will, with the city and how we are spending the money, who we’re paying, how much,” said Keck, who suggested to City Council that the information be placed online. “The city has not done as good of a job as it could have been done with sharing information with the public.

Last year when Englewood’s contracted fire-protection services with Denver, many citizens were unaware of the financial challenges that prompted the dismantling of the in-house fire department.

The OpenGov software firm, located in California, was chosen because of its responsive and nimble system, Keck said. The annual fee is \$9,000, which includes automatic updates.

“With our 99.9 percent uptime guarantee, your staff, council and constituents will have round-the-clock access to information they want with just a Web browser,” the OpenGov website says.

City staff spent six weeks extracting data and other relevant information from their Oracle system to transfer to OpenGov. The software company’s accountants initially helped the city set up reports.

“And now that has been done, they help us to create automatic links where this is updated on a monthly basis with the up-to-date data ... in respect to revenue and expenses,” Keck said.

He noted that due to Oracle’s cumbersome system and excessive costs, the city would soon be looking to competitors for an easier and more responsive IT software system.

The new portal will be formally unveiled at an upcoming City Council meeting with a demonstration to interested residents. To access it, visit [www.Englewood.gov.org/openenglewood](http://www.Englewood.gov.org/openenglewood).



**TO:** Honorable Mayor Jefferson and Members of City Council

**FROM:** Darren Hollingsworth, Economic Development Manager

**THRU:** Eric A Keck, City Manager  
Michael Flaherty, Deputy City Manager/Interim Director, Community Development

**DATE:** February 25, 2016

**SUBJECT:** Englewood Business Events

For the past several years City Council has hosted 2 business oriented events, the Business Summit and Broker/ Developer Forum. The Business Summit featured keynote speakers on regional and local trends. The Broker Developer Forum brought together real estate professionals and offered a venue to promote Englewood as a viable opportunity for development and investment.

Community Development staff and Randy Penn, Executive Director of the Greater Englewood Chamber of Commerce have discussed partnering on these events to increase awareness/participation by the local businesses. The Chamber of Commerce currently hosts a number of business events and seeks to avoid overlap of effort and also seeks opportunities for new events that will meet the changing interests/needs of the business community.

Mr. Penn has also expressed an interest in cosponsoring a job fair in partnership with the City of Englewood. He has suggested that this event could work in partnership with Arapahoe Douglas Works, Englewood Schools, Englewood's hospitals and other major employers. Before moving forward with these events it may be advisable for Council and Mr. Penn to meet to coordinate upcoming events and to receive direction and feedback from Council before committing City resources to the business event calendar. This topic will be added to an upcoming study session for Council discussion.



March 1, 2016

RE: General Iron Works  
601 W. Bates Ave  
Englewood, CO

Dear Neighbor,

BLVD Builders is pleased to invite you to a neighborhood meeting to discuss the redevelopment of the General Iron Works site. The property received zoning approval in May 2013 for the development of residential uses. BLVD is seeking an amendment to the existing PUD to allow a residential development with less density to include single family homes and duplexes.

The redevelopment of the 8.5 acre site includes new for-sale single family homes, townhomes, and condominiums. The proposed projects will complement the adjacent residential neighborhood, increase the value of the neighborhood and is a reduction of residential density from the previously-approved multifamily plan.

The redevelopment of the property requires approval of a PUD amendment and major subdivision. Our goal during the meeting is to engage the neighborhood in a discussion of BLVD Builder's proposed plans.

The date and location of the meeting are as follows:

Date: Tuesday March 15, 2016  
Time: 6:30 p.m.  
Location: Mayflower Congregational Church  
Pine Room  
3001 South Acoma Street  
Englewood, CO 80110

We look forward to seeing you at the neighborhood meeting.

Sincerely,

Aaron Foy  
BLVD Builders, LLC

MARCH 2016 MONTHLY UPDATE

## DEVELOPMENT PROJECTS

- ***Shriner Residences (East Floyd Avenue and South Logan Street)***

Project: Two dwelling units in the existing Shrine Club building with detached garages, one with an accessory dwelling unit; two new single family homes with detached garages, each with accessory dwelling units; Reconstruction of the existing single family home at 3265 South Logan Street

- 3265 South Logan Street sold on January 12, 2016 for \$550,000.
- 3291 South Logan Street sold on February 4, 2016 for \$650,000.
- 3299 South Logan Street sold on February 1, 2016 for \$605,000.
- A sale is pending on 3275 South Logan Street.

- ***Alta Cherry Hills (South Broadway and East Kenyon Avenue)***

Project: 306 luxury apartment complex

- A TCO for all of Building A has been issued and all Building A units are available for occupancy.

- ***The Foundry (601 West Bates Avenue)***

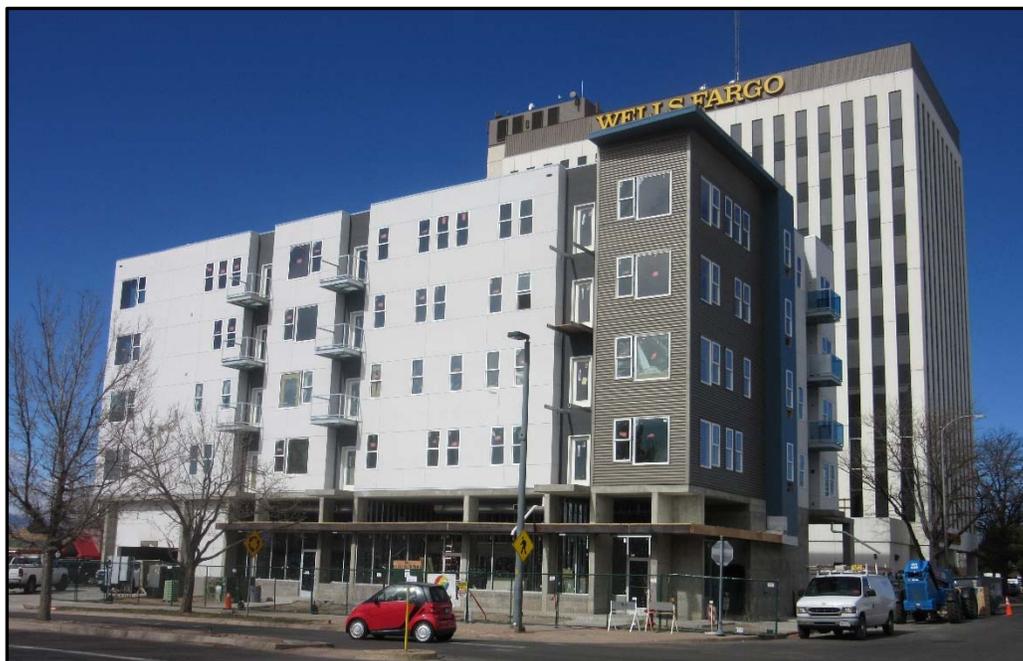
Project: 70-unit, income qualifying residential complex

- Council voted January 19, 6-0 to approve the Foundry site plan.
- SW Development Group submitted plans for permit on February 3.
- **BLVD Builders is holding a neighborhood meeting on March 15, 6:30 pm at Mayflower Congregational Church to discuss their proposed PUD amendment and major subdivision on the 8.5 acre portion of the site.**

- ***LIV Apartments (201 Englewood Parkway)***

Project: 28 apartments and two live-work units

- A building permit has been issued. Construction is underway.



- **Broadway + Acoma Lofts**

Project: 110 residential units; 15,000 square feet retail/commercial space; surface parking

- The alley vacation and transportation/utility easement dedication are scheduled for first reading at the March 14 City Council meeting.
- Closing on the sales agreement between EURA and Medici is scheduled for July 2016.

- **Hill Top Motel (3800 South Broadway)**

- A notice of violation was issued for the boarded up structures.
- The property owner indicated he has contracted with a demolition company to remove the building on the corner.



- **3498 South Broadway**

- A notice of violation was issued for the boarded up structure.
- Staff met with the property owner to discuss prospect activity and possible demolition of the structure.



- **Depot (3098 South Galapago)**
  - A notice of violation was issued for the boarded up structure.



- **Rite Aid (707 West Jefferson Avenue)**  
Project: 14,600 retail pharmacy with drive-thru
  - The relocation of the City Ditch and associated easements were approved in February by the Water and Sewer Board.
  - Site work permit plans have been resubmitted and are under review.
- **CentrePointe Senior Living (3555 South Clarkson Street)**  
Project: Assisted Living Memory Care Facility
  - A variance was granted on February 10 giving the developer an additional 120 days to apply for a building permit.
- **Quincy Lane (1275 West Quincy Avenue)**
  - The Planning and Zoning Commission held a Public Hearing on February 2 for the proposed PUD amendment to Englewood Estates, (now Quincy Lane). The application was not approved.
  - The applicant/developer, Metropolitan Homes withdrew their application. Metropolitan Homes has decided to build the previously approved seven single-family homes on the property.
- **University Homes (3059 South University Boulevard)**  
Proposed Project: Moving administrative offices into existing single-family home; providing life skills training to post high school aged clients.
  - A neighborhood meeting for the proposed PUD amendment was held on February 18, 2016.

- **Traditions (3500 South Sherman Street)**

Project: 180 units of senior, affordable housing

- First floor framing is complete, second floor framing is underway.
- **Third and fourth floor framing is nearly complete.**



- **5098 Retail Center (5098 South Federal Boulevard)**

Project: 5,000 square feet of retail

- Exterior finish work continues on the three-unit building.
- **Tenant finish for Way Back Burgers is under review.**



- **Oxford Station (4101 South Navajo Street)**

Project: A maximum of 238 residential units

- An incentive payment pursuant to the Redevelopment Assistance Agreement was processed for rebate of a portion of building use tax.
- Framing is nearing completion.



## BOARDS AND COMMISSIONS

- **Alliance for Commerce in Englewood**

- ACE launched a business survey on January 5, 2015 and will review the final results at its March 2 meeting.

- **Board of Adjustment and Appeals**

- On March 9, the Board will consider four variances:
  - 3344, 3348, and 3350 South Washington - a five foot reduction to the front setbacks, and a ten foot reduction to the rear setbacks on each property to accommodate parking for a proposed 16 attached unit project.
  - 800 West Quincy Avenue - exceed the maximum permitted 1,000 square foot garage by an additional 656 square feet.

- **Keep Englewood Beautiful**
  - A regular meeting was held on February 9, 2016. Topics included upcoming events, potential new events, as well as regular meeting items.
- **Planning & Zoning Commission**
  - A Public Hearing for the Quincy Lane PUD Amendment was held on February 2, 2016. The Commission did not recommend approval.
  - **On March 8 the Commission will discuss changes to the sign code in response to a recent Supreme Court decision relating to content based signs in the case of Reed v. Town of Gilbert.**

## HOUSING

- Fourteen homeowners have received an \$8,000 CDBG-funded grant to improve the energy efficiency of their homes.
- **A first-time homebuyer workshop is scheduled for March 9, 5:30-9:30pm at the Englewood Malley Center, 3380 South Lincoln Street.**

## SPECIAL PROJECTS

- **Englewood Forward**  
(Comprehensive Plan, Light Rail Corridor Next Steps Study, Walk and Wheel Plan)
  - City Council made a motion on January 4, 2016 directing staff to submit Safe Routes to School infrastructure applications for the Broadway/Mansfield and Broadway/Tufts Enhanced Safety Crossing projects.
  - The Planning and Zoning Commission approved the final recommendation for adoption of the *Englewood Forward* Comprehensive Plan by a 5-2 vote on February 2.
  - **A City Council study session on the Comprehensive Plan is scheduled for March 14.**

## BUSINESS NEWS

- **South Metro Enterprise Zone**
  - Staff submitted the 2015 annual report to the State.
  - **Economic Development Commission approved the City of Sheridan's contribution project authorization for Habitat for Humanity.**

## BUSINESS EVENTS

### EMERGING LEADERS

The SBA is bringing its executive level Emerging Leaders training series to the Englewood Civic Center. There is **no cost** to participate in the training, although participants are expected to commit the time needed to complete the curriculum over the course of seven months.

Local recruitment for the 2016 Emerging Leaders program is underway. **Application deadline is Friday, April 1, 2016**, with classes beginning in April at the Englewood Civic Center, 1000 Englewood Parkway.

For more information on the program, including eligibility and the application process, visit [www.sba.gov/emergingleaders](http://www.sba.gov/emergingleaders)

Sponsored by: Small Business Administration

### BUSINESS MENTORING

April 6, May 4  
10:00 am – 5:00 p.m.  
Englewood Public Library  
1000 Englewood Pkwy

Call 303-789-4473 to schedule a free appointment

Sponsored by: Small Business Administration

- **Business Attraction and Marketing**

- 2823 South Broadway: Kaladi's recently closed on the property and is finalizing a building plan submittal.
- 3457 South Broadway: An Asian-fusion restaurant, ZOMO, plans to open in 2016. The owners are planning a patio in the paseo, pending City Council approval of a lease. Council discussed the paseo lease at the February 8 study session. **The lease is scheduled for second reading at the March 14 City Council meeting.**
- 3431/3435 South Broadway: Two tenants have been secured for the space - Palango, a fitness facility, and Englewood Grand, a neighborhood bar that features local beer, wine and spirits. Englewood Grand is slated to open at the end of February.
- Self-storage developer is seeking to purchase property along the South Santa Fe Corridor.
- A multi-family housing/mixed use developer is seeking to purchase property in the vicinity of West Oxford Avenue and South Santa Fe Drive.
- An automotive repair operation that provides services to the working poor is seeking a location in Englewood.
- 4840 South Broadway: A bakery is seeking to lease space.
- 3980 South Kalamath Street: Starr Painting and Drywall is under contract to purchase.
- **3R Automotive is looking for 1,500 square feet of warehouse space to store and repair race cars.**
- **Skechers Shoe is seeking a retail facility in Englewood.**
- **750 West Hampden Avenue: Omni Development is working with two prospective tenants to lease out two floors per tenant. One tenant is a call center with 400 employees, and the other tenant is Encore Electric corporate offices, an existing Englewood business.**
- **A brewery 'co-op' is looking to acquire industrial land and build a 20,000 to 30,000 square foot to house multiple small-scale brewing and/or craft distilling operations.**

- **Business Retention and Expansion**

- 3495 South Broadway: Contractor/architect issues have delayed the start of the renovations at El Tep, however, building plans have been resubmitted. The owner plans to utilize a food truck to maintain a presence in Englewood until the restaurant opens in 2016.

- **Commercial Catalyst Program**

### Applicants

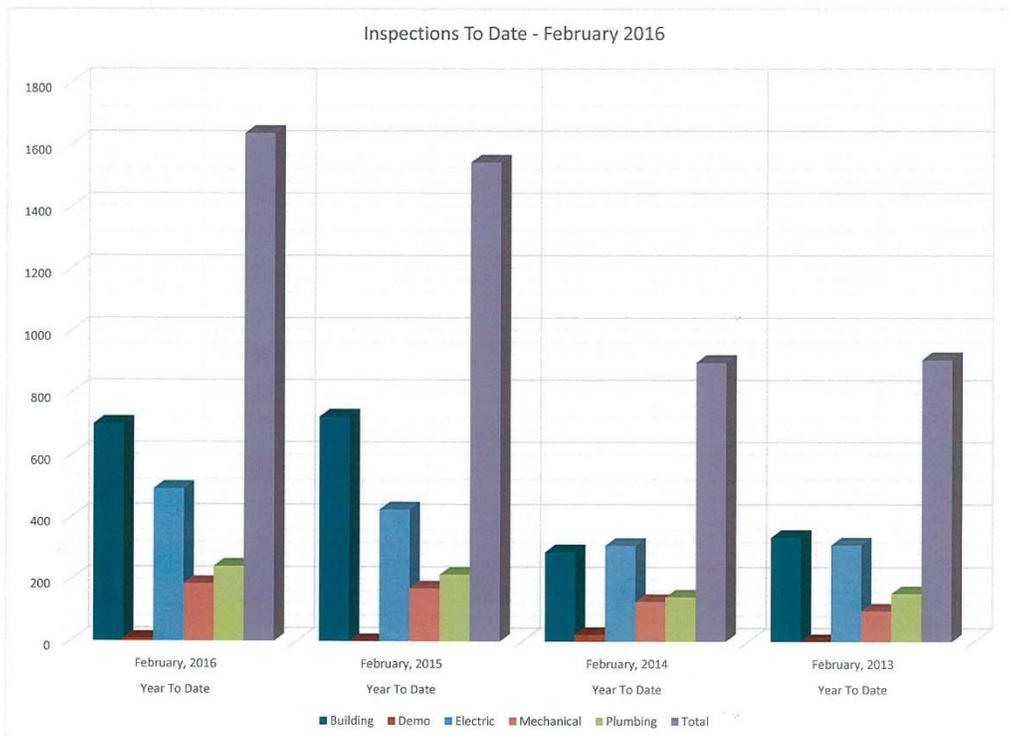
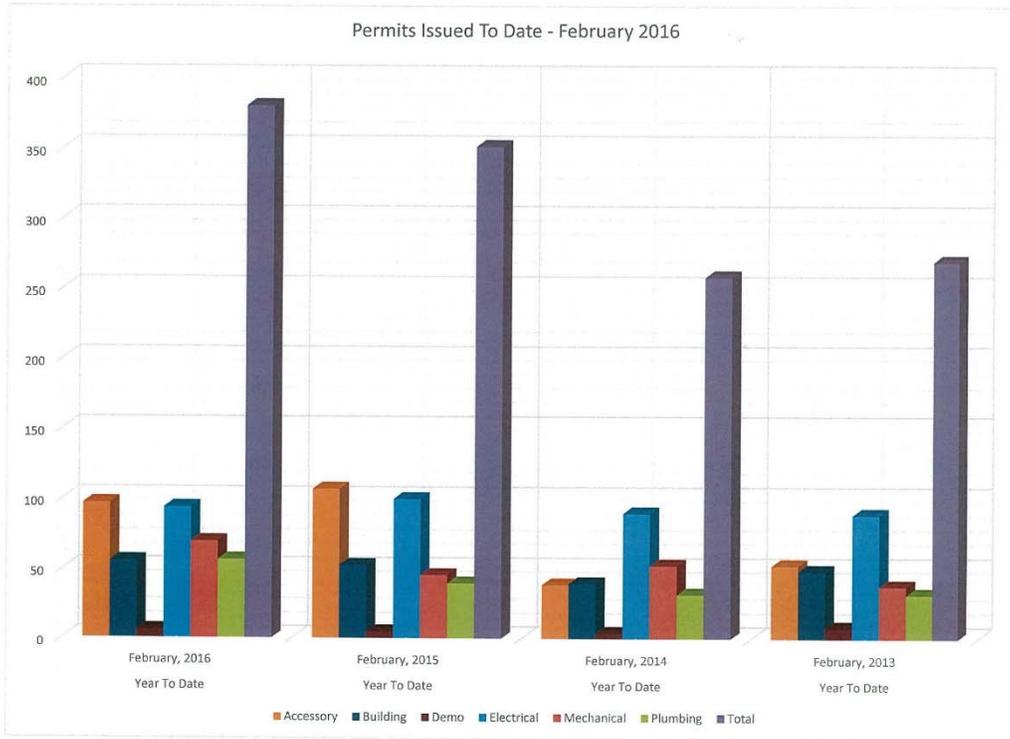
Mag Builders	2750 South Broadway	Approved	Façade
Dransfeld Building	3431 South Broadway	Construction	Façade and Interior
El Tepehuan	3495 South Broadway	Approved	Façade and Interior
Odd Fellows	3421 South Broadway	Construction	Façade and Interior
Dalkita Architecture	4370 South Broadway	Construction	ADA bathrooms, windows
Cochino Taco	3495 South Downing St.	Construction	Interior and Façade
Kaladi's Coffee	2823 South Broadway	Construction	Façade and Interior
<b>Anthology Fine Art</b>	<b>3427 South Lincoln</b>	<b>Application</b>	<b>Façade and Interior</b>

- **New Businesses**

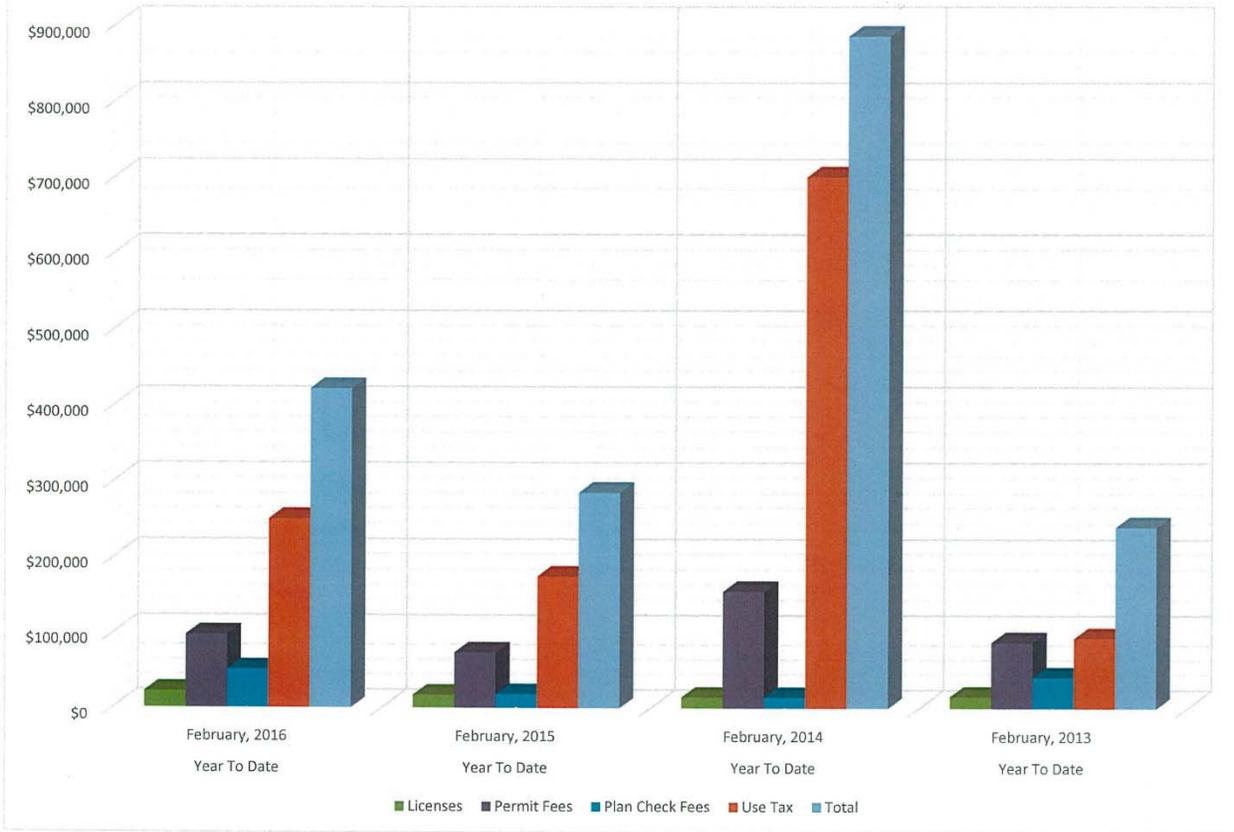
Pioneer Dry Goods	960 East Hampden Avenue	Home décor and accessories
Beeline Bikes	Various Addresses	Mobile bicycle repair service
Goddess Flowers	2911 South Broadway	Floral and gift items

## BUILDING DIVISION

	Monthly Report - February 2016							
	Number February, 2016	Number February, 2015	Number February, 2014	Number February, 2013	Year To Date February, 2016	Year To Date February, 2015	Year To Date February, 2014	Year To Date February, 2013
<b>Permits Issued</b>								
Accessory	51	43	24	22	97	107	39	53
Building	28	22	20	23	56	53	40	49
Demo	3	2	1	8	6	5	4	8
Electrical	39	39	46	44	94	100	90	89
Mechanical	31	21	25	20	70	46	53	38
Plumbing	23	25	14	11	57	40	32	32
<b>Total</b>	<b>175</b>	<b>152</b>	<b>130</b>	<b>128</b>	<b>380</b>	<b>351</b>	<b>258</b>	<b>269</b>
<b>Inspections</b>								
Building	325	301	122	147	702	725	291	338
Demo	1	0	7	0	8	0	22	0
Electric	243	203	120	162	494	427	312	314
Mechanical	84	92	58	72	188	173	130	100
Plumbing	119	86	67	59	245	218	145	157
<b>Total</b>	<b>772</b>	<b>682</b>	<b>374</b>	<b>440</b>	<b>1637</b>	<b>1543</b>	<b>900</b>	<b>909</b>
<b>Permit Valuation</b>	<b>\$11,791,350</b>	<b>\$10,076,408</b>	<b>\$2,017,007</b>	<b>\$13,203,869</b>	<b>\$14,063,981</b>	<b>\$15,918,850</b>	<b>\$40,279,819</b>	<b>\$15,929,339</b>
<b>Fees Collected</b>								
Licenses	\$14,025	\$9,975	\$7,600	\$8,675.00	\$22,050	\$17,275	\$14,700	\$15,825
Permit Fees	\$67,188	\$36,287	\$19,904	\$60,808.00	\$97,908	\$74,190	\$155,796	\$88,490
Plan Check Fees	\$38,738	\$7,432	\$6,760	\$4,555.00	\$51,377	\$18,414	\$14,519	\$41,753
Use Tax	\$205,425	\$101,253	\$30,529	\$51,862.00	\$250,577	\$175,301	\$700,743	\$94,390
<b>Total</b>	<b>\$325,376</b>	<b>\$154,947</b>	<b>\$64,793</b>	<b>\$125,900.00</b>	<b>\$421,912</b>	<b>\$285,180</b>	<b>\$885,758</b>	<b>\$240,458</b>



Fees Collected To Date - February 2016



**CITY OF ENGLEWOOD  
2016 CALENDAR OF EVENTS**

Mon., Mar. 7	<b>Cancelled</b>	<b>City Council Study Session &amp; Regular Meeting cancelled</b> (NLC Conference) Meeting rescheduled to March 14
Tues., Mar. 8	5:00 p.m.	Water & Sewer Board, Community Development Conference Room
	6:00 p.m.	Keep Englewood Beautiful, Public Works Conference Room
	7:00 p.m.	Library Board, Library Board Room
	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers
Wed., Mar. 9	6:30 p.m.	Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., Mar. 10	5:30 p.m.	Parks and Recreation Commission Englewood Recreation Center
	6:30 p.m.	Transportation Advisory Committee City Council Conference Room
Mon., Mar. 14	5:30 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Tues., Mar. 15	4:30 p.m.	Budget Advisory Committee, City Council Conference Room
Wed., Mar. 16	6:30 p.m.	Code Enforcement Committee, City Council Conference Room
	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Thur., Mar. 17	7:30 a.m.	Tri-Cities Meeting, hosted by Littleton @ Littleton City Hall
Mon., Mar. 21	5:30 p.m.	Executive Session, Council Chambers/Community Room
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Mon., Mar. 28	6:00 p.m.	Study Session, Community Room
Mon., April 4	5:30 p.m.	Executive Session, Council Chambers/Community Room
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Tues., April 5	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers
Wed., April 6	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	4:00 p.m.	Englewood Housing Authority

		EHA Board Room, 3460 S. Sherman, Suite 101
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Mon., April 11	6:00 p.m.	Study Session, Community Room
Tues., April 12	5:00 p.m.	Water & Sewer Board, Community Development Conference Room
	6:00 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., April 13	6:30 p.m.	Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., April 14	5:30 p.m.	Parks and Recreation Commission Broken Tee Golf Course
Mon., April 18	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Tues., April 19	4:30 p.m.	Budget Advisory Committee, City Council Conference Room
	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers
Wed., April 20	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Mon., April 25	6:00 p.m.	Study Session, Community Room
Mon., May 2	2:00 p.m.	Malley Center Trust Fund Board, Malley Senior Recreation Center
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Tues., May 3	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers
Wed., May 4	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	4:00 p.m.	Englewood Housing Authority, Housing Authority Board Rm.
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Mon., May 9	6:00 p.m.	Study Session, Community Room

**TENTATIVE**  
**STUDY SESSIONS TOPICS**  
**FOR ENGLEWOOD CITY COUNCIL**

Date TBD	Fiscal Health & Wellness Model OpenGov (Financial Report) EEF Discussion
March 7	No Meeting NLC Conference – tentative
March 14	Study Session & Regular Meeting Denver Fire Department Report Englewood Forward Comp Plan Council Goal Setting (Feasibility)
March 21	Special Session 5:30 p.m. Standard Response Protocol (Executive Session)  Study Session & Regular Meeting Marijuana Social Clubs Financial Report Code Enforcement Discussion – Proactive/Reactive
March 28	Study Session Council Goal Setting Session (Final) a. Colorado Freedom of Information Coalition (\$750) Discussion
April 4	Special Session 5:30 p.m. EPBA Collective Bargaining Negotiations and EEA Wage Reopener (Executive Session)  Study Session & Regular Meeting Sam Mamet to discuss CML services Citizen of the Year Discussion
April 11	Study Session Joint Meeting with Englewood School District Council Goal Setting
April 18	Study Session & Regular Meeting Financial Report
April 25	Study Session Board and Commission Members Reappointment Discussion Big Wonderful Outdoor Festival
May 2	Study Session & Regular Meeting

Senator Linda Newell  
Xcel – Partners in Energy

May 9	Citizen of the Year Celebration
May 16	Study Session & Regular Meeting Logan Simpson presentation on Parks & Rec Master Plan
May 23	Study Session & Regular Meeting
May 30	Memorial Day Holiday – no meeting scheduled
June 6	Study Session & Regular Meeting
June 13	Study Session Board and Commission Interviews
June 20	Study Session & Regular Meeting (CML Conf. 6/21-24/16 – Vail) Financial Report
June 27	Board and Commissions Appreciation Night

## **FUTURE STUDY SESSION TOPICS**

Vapor Lounge Regulation  
Study Session Protocol  
Recreational Marijuana  
Council policies/conduct  
Green Vehicle Policy Review  
Colorado Freedom of Information Coalition  
Trash Hauling Regulations Review & Trash Franchise  
Capital Project Approval Process/Purchasing Policy  
Construction Defects Ordinance  
Property/Code Enforcement  
Historic Preservation  
Energy Recapture Discussion w/ WWTP

**ALLIANCE FOR COMMERCE IN ENGLEWOOD**  
**February 3, 2016**



**1. Call to order**

The regular meeting for the Alliance for Commerce in Englewood was called to order at 11:39 a.m. by Chair Whyte.



**2. Roll Call**

Present: Knoth, Corral, Whyte, Michels (arrived 11:45)  
Absent: Coonan, Goddard, Weinberger, Ruiz

Also Present: Mayor Joe Jefferson  
Michael Flaherty, Interim Community Development Director  
Randy Penn, Englewood Chamber of Commerce  
Darren Hollingsworth, Economic Development Manager  
Gale Schrag, CenterPointe Senior Living



**3. Approval of Minutes**

Corral moved, Knoth seconded, to approve the minutes of the meeting of December 2, 2015, as written. The motion carried unanimously.



**4. Review of Business Survey**

The Committee discussed the preliminary results from the business survey.



**5. Community Marketing and Business Promotion**

The Committee discussed options for promoting the City of Englewood. Mayor Jefferson suggested that the Committee make a recommendation to City Council to pursue specific marketing activities.

A committee was formed to explore options for marketing: Michels, Knoth, and Corral.



**6. Election of Officers**

Michels nominated Whyte for Chair; Knoth nominated Michels, the nominations were approved unanimously by the Committee.



**7. Small Business Administration Program**

Chair Whyte discussed the Small Business Administration (SBA) Emerging Leaders program; the SBA will be holding the program in the Community Room at Englewood Civic Center. Mr. Hollingsworth, Mayor Jefferson and Mr. Penn provided details on the free, 6 month program. The City is donating the space for the program and Englewood business owners will be encouraged to attend. The program is designed for existing businesses to help them take the next step in growing their organization. Participants will receive a plan that is specific to their business at the end of the program. It is the consensus of the Committee that this program would greatly benefit Englewood businesses.

Mr. Whyte discussed the SBA Startup in a Day program. Corral moved, Michels seconded, to recommend to City Council that Englewood participate in the Startup in a Day Program. The Committee approved the motion unanimously.



**8. Update on development projects**

Mr. Hollingsworth provided an overview of the current status of development projects. Mr. Schrag described the project he will be working on in the near future, a senior living facility that will provide assisted living as well as memory care.

Mr. Flaherty provided information regarding the Comprehensive Plan and the status of the approval process.



#### **9. Public Comments**

Gale Schrag of CenterPointe Senior Living outlined the project he is working on in Englewood.



#### **10. Chamber of Commerce**

Mr. Penn shared information on upcoming events that will be sponsored by the Chamber. The Chamber will be partnering with the City for the Business Summit this year.



#### **11. Staff Comments**

Mr. Hollingsworth did not have any additional comments.



#### **12. Council Comments**

Mayor Jefferson welcomed any questions from the Committee regarding City Council actions.



#### **13. Member's Choice**

Mr. Knoth informed the Committee that Porter Hospital is expanding. He shared information with the Committee regarding recent legislation in Kansas City that raises the legal age for tobacco purchases.

The meeting adjourned at 1:00 p.m. The next meeting will be March 2, 2016.

Julie Bailey, Recording Secretary

City of Englewood  
**CULTURAL ARTS COMMISSION**  
**Minutes of February 3, 2016**

**I. Call Meeting to Order**

The regular monthly meeting of the City of Englewood's Cultural Arts Commission was called to order at 5:45pm by Chairperson Kirkpatrick at the City Council Conference Room, 1000 Englewood Parkway.

Present: Martha Kirkpatrick, Chairperson  
Chrystie Hopkins, Vice Chairperson  
Bryce Alexander, Commission Member  
Melissa Izzo, Commission Member  
Tom Kruk, Commission Member (left at 6:20pm)  
Dorothy Hargrove, Director of Parks, Recreation and Library

Not Present: Tamara Emmanuel, Commission Member  
Kristin Skelton, Commission Member  
Nicholas Hubbard, Alternate Member  
Kimberly Young, Englewood Schools Liaison  
Amy Martinez, City Council Member

Other: Joe Sack, Recreation Manager  
Tim Vacca, Museum of Outdoor Arts Representative

**II. Review of Agenda**

There were no additions to the agenda.

**III. Approval of Minutes**

Kirkpatrick asked if there were any changes and or additions to the minutes of January 6, 2016. Vice Chairperson Hopkins stated that she does not recall the General Ironworks Mural being a priority for the Strategic Plan. Kirkpatrick explained that after Mr. Yeates had spoken to the Commission, Hargrove told the Commission that it did not belong on the Strategic Plan due to the mural not being one of the Commission's project. Commission members agreed that Hargrove's statement should be added into the minutes.

**A motion was made by Vice Chairperson Hopkins and seconded by Commission Member Izzo to approve the minutes of January 6, 2016 as corrected.**

**Ayes: Kirkpatrick, Hopkins, Alexander, Izzo, Kruk**  
**Nays: None**  
**Motion Passed.**

Kirkpatrick welcomed new members Alexander and Kruk. Alexander and Kruk told the Commission about themselves.

**IV. Scheduled Visitors (10 minutes)**

There were no scheduled visitors.

**V. Unscheduled Visitors (5 minutes)**

There were no unscheduled visitors.

**VI. New Business**

Kirkpatrick and MOA Representative Tim Vacca spoke to the Commission in regard to the ArtPlace Grant, a grant that provides assistance with placing art in communities. Vacca told the Commission that there may not be enough time this year to complete an application but that he wanted to make the Commission aware that there are opportunities like this. Vacca said that the Art bus came to mind. Kirkpatrick stated that City Council Liaison Martinez informed her that City Council is in the process of approving the contract with RTD for the Art bus. Commission members discussed the Art bus and how it encompasses the different aspects of the ArtPlace Grant and whether there is enough time to get everything together to apply this year. Discussion followed. Due to the grant deadline, it was determined to reconsider submitting an application in 2017.

**VII. Old Business**

**A. Painted Utility Boxes**

Vacca gave an update on the painted utility boxes. Vacca reported that he is meeting with Colorado's Finest High School of Choice art teacher, Kimberly Young, and Englewood High School art teacher, Emily Winthrop. Vacca said that they are selecting four of the six proposed sites which will give each of the schools two sites. Discussion followed regarding the process. Vacca told commission members that he had spoken to the program manager with Fort Collins who gave him great information on prepping and preserving the boxes. MOA will be covering the cost for the project. Kirkpatrick asked if the project is part of the student's curriculum. Vacca explained that Young is not running it through her class and instead will be selecting students and Winthrop will be running it through her art class curriculum. Vacca was thanked for his work on the project.

**B. Strategic Plan/Priority List**

The Strategic Plan was tabled until next month.

**VIII. Committee Reports**

**A. General Ironworks Mural Update**

Kirkpatrick said that she has not spoken to Mr. Yeates. The Commission was told that Mr. Yeates has been working with a community member, Diane Wray Tomasso, who has a lot of historical photos and is encouraging Mr. Yeates to take a local historical approach.

**B. RiverRun Trailhead Art**

Recreation Manager Joe Sack reported that he is waiting to hear from the City of Sheridan in regard to it wanting to be involved with the art selection committee for the RiverRun Trailhead project. Sack stated that Allie Moore will be representing the Parks and Recreation Commission. Moore also served on the Duncan Art selection committee. Vacca will be providing support to staff and the committee throughout the process.

**C. Parks and Recreation Commission Update**

Izzo reported on the January Parks and Recreation Commission meeting.

**IX. Upcoming Events**

Sack distributed the new Parks and Recreation Activity Guide and noted that on page 3 is information on Opera Colorado's presentation of "Carmen". Sack explained that staff determined that it is best to not have tickets and just provide general admission.

Discussion followed regarding other upcoming events and performances.

**X. Director's Choice**

Sack informed commission members that Logan Simpson, consultant for the Parks and Recreation Master Plan and Facilities Study, will be holding stakeholder meetings with the Cultural Arts Commission and Parks and Recreation Commission on March 10<sup>th</sup>. Discussion followed in regard to what the study will involve. Hargrove talked about the opportunity to gather information on the arts. MOA will also be given the opportunity to meet with the consultant.

**XI. Commission Member's Choice**

Vacca reported that MOA will be collaborating with Parks, Recreation and Library on a fall workshop in the MOA space.

Discussion followed regarding the Department's Theater in the Park production.

**XII. Adjournment**

The meeting was adjourned at 7:07pm.

/s/ D. Severa  
Recording Secretary