

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Consideration of Minutes of Previous Session.
 - a. Minutes from the Regular City Council Meeting of Jan. 19, 2016.
6. Recognition of Scheduled Public Comment. The deadline to sign up to speak for Scheduled Public Comment is Wednesday, prior to the meeting, through the City Manager's Office. Only those who meet the deadline can speak in this section. (This is an opportunity for the public to address City Council. There is an expectation that the presentation will be conducted in a respectful manner. Council may ask questions for clarification, but there will not be any dialogue. Please limit your presentation to five minutes.)
 - a. Patty Gatsiopoulos will address Council regarding wastewater service at 3454 and 3456 S. Broadway.
 - b. Rick Lozano, Englewood business owner, will address Council regarding the sewer system at Sam Hill's Barber shop.
 - c. Doug Cohn, Englewood resident, will address Council regarding historic preservation.
 - d. David Prado, Englewood resident, will address Council regarding City Ditch.
 - e. Elaine Hults, Englewood resident, will address Council regarding Englewood Housing Authority.
7. Recognition of Unscheduled Public Comment. Speakers must sign up for Unscheduled Public Comment at the beginning of the meeting. (This is an opportunity for the public to address City Council. There is an expectation that the presentation will be conducted in a respectful manner. Council may ask questions for clarification, but there will not be any dialogue. Please limit your presentation to three minutes. Time for unscheduled public comment may be limited to 45 minutes, and if limited, shall be continued to General Discussion.)

Council Response to Public Comment.
8. Communications, Proclamations, and Appointments.

- a. A resolution reappointing Catherine Townley to the Planning & Zoning Commission.

9. Consent Agenda Items

- a. Approval of Ordinances on First Reading.
- b. Approval of Ordinances on Second Reading.
 - i. Council Bill 2 - Authorize an Intergovernmental Agreement (IGA) with the following agencies: cities of Aurora, Englewood, Lakewood and Wheat Ridge; the City and County of Denver; the offices of the District Attorneys for the First and Second Judicial Districts of Colorado; the Colorado counties of Adams, Arapahoe and Jefferson; and the State of Colorado for the purpose of establishing a Colorado Auto Theft Prevention Authority – Metropolitan Auto Theft Task Force. **Staff: Deputy Police Chief Jeff Sanchez**
 - ii. Council Bill 3 - Approve a bill for ordinance accepting \$16,800 from Colorado's Office of Economic Development and International Trade (OEDIT). **Staff: Economic Development Manager Darren Hollingsworth**
- c. Resolutions and Motions.
 - i. The Finance and Administrative Services Department recommends Council approve a resolution approving a contract for \$45,570.13 with 24/7 Networks for network hardware maintenance renewal from the Capital Projects Fund. **Staff: Interim IT Manager Justice Saifa-Bonsu**
 - ii. The Finance and Administrative Services Department recommends Council approve a resolution approving a contract for \$67,805.46 with Insight for annual Microsoft software Assurance license renewal. **Staff: Interim IT Manager Justice Saifa-Bonsu**

10. Public Hearing Items.

11. Ordinances, Resolutions and Motions.

- a. Approval of Ordinances on First Reading.
 - i. Council Bill 5 - The Parks, Recreation and Library Department recommend Council approve a bill for an ordinance to amend the previous agreement for funding for the RiverRun Trailhead. **Staff: Recreation Services Manager Joe Sack**
 - ii. Council Bill 6 - The Parks, Recreation and Library Department recommend Council approve a bill for an ordinance to approve an Intergovernmental Agreement with Urban Drainage and Flood Control District for a bioretention demonstration project at RiverRun trailhead. **Staff: Recreation Services Manager Joe Sack**
 - iii. Council Bill 7 - The Police Department recommends Council approve a bill for an ordinance authorizing the Police Department to apply for and accept funding in the amount of \$20,035 from the 2016 Victim Assistance and Law Enforcement Grant. **Staff: Deputy Police Chief Jeff Sanchez**

- b. Approval of Ordinances on Second Reading.
 - i. Council Bill 4 - Adopt a bill for an ordinance authorizing an intergovernmental agreement between the City of Englewood and Arapahoe County for the ACOS Grant award to construct the RiverRun Trailhead Phase II. **Staff: Recreation Services Manager Joe Sack**
- c. Resolutions and Motions.
 - i. The Police Department recommends that Council approve, by motion, the purchase of one 2016 Ford Police Interceptor Utility for use as an unmarked police vehicle. **Staff: Deputy Police Chief Jeff Sanchez**
 - ii. The Police Department recommends that City Council adopt a resolution which will add application and inspection fees to Ordinance 51 (2015) Hotel/Motel. **Staff: Deputy Police Chief Jeff Sanchez**
 - iii. The Parks, Recreation and Library Department recommends Council approve a resolution supporting the City's grant application to Arapahoe County Open Space for Park Gateway Enhancements Phase II. **Staff: Open Space Manager Dave Lee**
 - iv. The Parks, Recreation and Library Department recommends Council approve a resolution supporting the City's grant application to Arapahoe County Open Space for Rotolo Park Playground Redevelopment. **Staff: Open Space Manager Dave Lee**
 - v. The City Manager's Office recommends Council approve a resolution to replace Resolution No. 99-2015 for Aid to Other Agencies to correct the total. **Staff: City Manager Eric Keck**

12. General Discussion.

- a. Mayor's Choice.
- b. Council Members' Choice.
 - i. Civic Center Facility Discussion Executive Session

13. City Manager's Report.

14. City Attorney's Report.

15. Adjournment.

**ENGLEWOOD CITY COUNCIL
ENGLEWOOD, ARAPAHOE COUNTY, COLORADO**

**Regular Session
January 19, 2016**

A permanent set of these minutes and the audio are maintained in the City Clerk's Office.
Minutes and streaming audios are also available on the web at:
<http://www.englewoodgov.org/inside-city-hall/city-council/agendas-and-minutes>

1. Call to Order

The regular meeting of the Englewood City Council was called to order by Mayor Jefferson at 7:41 p.m.

2. Invocation

The invocation was given by Council Member Russell.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Russell.

4. Roll Call

Present: Council Members Jefferson, Olson, Barrentine, Martinez, Russell, Yates
Absent: Council Member Gillit

A quorum was present.

Also present: City Manager Keck
Acting City Attorney Comer
Deputy City Manager Flaherty
City Clerk Ellis
Deputy City Clerk Carlile
Planner II Kirk, Community Development
Recreation Services Manager Sack
Human Resources Manager Vega
Deputy Police Chief Sanchez
Technical Support Specialist I Munnell, Information Technology

5. Consideration of Minutes of Previous Session

(a) **COUNCIL MEMBER YATES MOVED, AND COUNCIL MEMBER MARTINEZ SECONDED, TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JANUARY 4, 2016.**

Vote results:

Ayes: Council Members Russell, Barrentine, Olson, Jefferson, Yates, Martinez
Nays: None
Absent: Council Member Gillit

Motion carried.

6. Recognition of Scheduled Public Comment

(a) Jeremy Letkomiller, an Englewood resident, was scheduled to address Council regarding increasing crime and safety, but was unable to attend the meeting.

(b) Cassandra Letkomiller, an Englewood resident, was scheduled to address Council regarding safety hazards with residential development, but was unable to attend the meeting.

(c) Doug Cohn, an Englewood resident, addressed Council regarding the Comprehensive Plan.

(d) Elaine Hults, an Englewood resident, addressed Council regarding creating a balanced community. She also expressed her concern about the Board and Commission applicant process.

7. Recognition of Unscheduled Public Comment

(a) Diane Tomasso, an Englewood resident, objects to several parts of the Comp Plan. She opined that the adoption of the Comp Plan is premature and ill advised.

Council responded to Public Comment.

8. Communications, Proclamations and Appointments

COUNCIL MEMBER OLSON MOVED, AND COUNCIL MEMBER MARTINEZ SECONDED, TO APPROVE AGENDA ITEMS 8 (a) THROUGH (cc).

COUNCIL MEMBER YATES MOVED TO PULL APPLICANT THAT WANTS TO SERVE ON BOTH PLANNING AND ZONING AND THE URBAN RENEWAL AUTHORITY AND APPROVE WHAT WE HAVE LEFT AND DISCUSS HOW TO HANDLE THE POSITIONS THAT WERE PULLED.

YATES WITHDREW HIS MOTION.

COUNCIL MEMBER RUSSELL MOVED, AND COUNCIL MEMBER BARRENTINE SECONDED, TO TABLE AGENDA ITEMS 8 (h) (j) (m) AND (aa).

RUSSELL WITHDREW HER MOTION.

COUNCIL MEMBER RUSSELL MOVED, AND COUNCIL MEMBER BARRENTINE SECONDED, TO TABLE AGENDA ITEMS 8 (j) & (m).

Vote results:

Ayes: Council Members Russell, Barrentine, Jefferson, Yates, Martinez
Nays: Council Member Olson
Absent: Council Member Gillit

Motion carried.

VOTE RESULTS ON MOTION TO APPROVE APPOINTMENTS, AS AMENDED - RESOLUTION NOS. 3 THROUGH 29, SERIES OF 2016.

Vote results:

Ayes: Council Members Russell, Barrentine, Olson, Jefferson, Yates, Martinez
Nays: None
Absent: Council Member Gillit

Motion carried.

(a) RESOLUTION NO. 3, SERIES OF 2016

A RESOLUTION REAPPOINTING JOSEPH DEMOOR TO THE MALLEY CENTER TRUST FUND FOR THE CITY OF ENGLEWOOD, COLORADO.

(b) RESOLUTION NO. 4, SERIES OF 2016

A RESOLUTION REAPPOINTING THOMAS FINN TO THE BOARD OF ADJUSTMENTS AND APPEALS FOR THE CITY OF ENGLEWOOD, COLORADO FOR THE CITY OF ENGLEWOOD, COLORADO.

(c) RESOLUTION NO. 5, SERIES OF 2016

A RESOLUTION REAPPOINTING ANGELA SCHMITZ TO THE BOARD OF ADJUSTMENTS AND APPEALS FOR THE CITY OF ENGLEWOOD, COLORADO.

(d) RESOLUTION NO. 6, SERIES OF 2016

A RESOLUTION REAPPOINTING MARK HUSBANDS TO THE PARKS & RECREATION COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(e) RESOLUTION NO. 7, SERIES OF 2016

A RESOLUTION REAPPOINTING KAREN MILLER TO THE PARKS & RECREATION COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(f) RESOLUTION NO. 8, SERIES OF 2016

A RESOLUTION REAPPOINTING ROGER MATTINGLY TO THE KEEP ENGLEWOOD BEAUTIFUL COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(g) RESOLUTION NO. 9, SERIES OF 2016

A RESOLUTION REAPPOINTING KRISTIN MARTIN TO THE KEEP ENGLEWOOD BEAUTIFUL COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(h) RESOLUTION NO. 10, SERIES OF 2016

A RESOLUTION REAPPOINTING THOMAS BURNS TO THE WATER AND SEWER BOARD FOR THE CITY OF ENGLEWOOD, COLORADO.

(i) RESOLUTION NO. 11, SERIES OF 2016

A RESOLUTION REAPPOINTING MELISSA IZZO TO THE PUBLIC LIBRARY BOARD FOR THE CITY OF ENGLEWOOD, COLORADO.

(j) A RESOLUTION REAPPOINTING CATHERINE TOWNLEY TO THE PLANNING AND ZONING COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO WAS TABLED.

(k) RESOLUTION NO. 12, SERIES OF 2016

A RESOLUTION REAPPOINTING STEVE KING TO THE PLANNING & ZONING COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(l) RESOLUTION NO. 13, SERIES OF 2016

A RESOLUTION REAPPOINTING JAMES PHELPS TO THE NON-EMERGENCY RETIREMENT BOARD FOR THE CITY OF ENGLEWOOD, COLORADO.

(m) A RESOLUTION REAPPOINTING CATHERINE TOWNLEY TO THE ENGLEWOOD URBAN RENEWAL AUTHORITY FOR THE CITY OF ENGLEWOOD, COLORADO WAS TABLED.

(n) RESOLUTION NO. 14, SERIES OF 2016

A RESOLUTION APPOINTING MIGUEL CORRAL TO THE ALLIANCE FOR COMMERCE IN ENGLEWOOD COMMITTEE (ACE) FOR THE CITY OF ENGLEWOOD, COLORADO.

(o) RESOLUTION NO. 15, SERIES OF 2016

A RESOLUTION APPOINTING THOMAS KRUCK AS A MEMBER OF THE CULTURAL ARTS COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(p) RESOLUTION NO. 16, SERIES OF 2016

A RESOLUTION APPOINTING BRYCE ALEXANDER AS A MEMBER OF THE CULTURAL ARTS COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(q) RESOLUTION NO. 17, SERIES OF 2016

A RESOLUTION APPOINTING DANIEL BLACK AS A YOUTH LIASON TO THE CULTURAL ARTS COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(r) RESOLUTION NO. 18, SERIES OF 2016

A RESOLUTION APPOINTING ANDREW KELLER TO THE ELECTION COMMISSION OF THE CITY OF ENGLEWOOD, COLORADO.

(s) RESOLUTION NO. 19, SERIES OF 2016

A RESOLUTION APPOINTING CAROLINE GODWIN TO THE KEEP ENGLEWOOD BEAUTIFUL COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(t) RESOLUTION NO. 20, SERIES OF 2016

A RESOLUTION APPOINTING BRETT KOTAL TO KEEP ENGLEWOOD BEAUTIFUL COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(u) RESOLUTION NO. 21, SERIES OF 2016

A RESOLUTION APPOINTING BETHANY WILSON TO KEEP ENGLEWOOD BEAUTIFUL COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

(v) RESOLUTION NO. 22, SERIES OF 2016

A RESOLUTION APPOINTING KLARALEE CHARLTON TO THE MALLEY CENTER TRUST FUND BOARD FOR THE CITY OF ENGLEWOOD, COLORADO.

(w) RESOLUTION NO. 23, SERIES OF 2016

A RESOLUTION APPOINTING STEVE REITER TO THE PUBLIC LIBRARY BOARD FOR THE CITY OF ENGLEWOOD, COLORADO.

(x) RESOLUTION NO. 24, SERIES OF 2016

A RESOLUTION APPOINTING WILLIAM DUNLAP TO THE PUBLIC LIBRARY BOARD FOR THE CITY OF ENGLEWOOD, COLORADO.

(y) RESOLUTION NO. 25, SERIES OF 2016

A RESOLUTION APPOINTING JESSICA HALL TO THE PUBLIC LIBRARY BOARD FOR THE CITY OF ENGLEWOOD, COLORADO.

(z) RESOLUTION NO. 26, SERIES OF 2016

A RESOLUTION APPOINTING NAOMI LUMBAN-GAOL AS A YOUTH MEMBER TO THE PUBLIC LIBRARY BOARD FOR THE CITY OF ENGLEWOOD, COLORADO.

(aa) RESOLUTION NO. 27, SERIES OF 2016

A RESOLUTION APPOINTING JIM WOODARD TO THE ENGLEWOOD URBAN RENEWAL AUTHORITY FOR THE CITY OF ENGLEWOOD.

(bb) RESOLUTION NO. 28, SERIES OF 2016

A RESOLUTION APPOINTING PAUL GLISTA AS AN ALTERNATE MEMBER TO THE URBAN RENEWAL AUTHORITY FOR THE CITY OF ENGLEWOOD.

(cc) RESOLUTION NO. 29, SERIES OF 2016

A RESOLUTION APPOINTING DON ROTH AS AN ALTERNATE VOTING MEMBER TO THE WATER AND SEWER BOARD FOR THE CITY OF ENGLEWOOD, COLORADO.

Vote results:

Ayes: Council Members Russell, Barrentine, Olson, Jefferson, Yates, Martinez
Nays: None
Absent: Council Member Gillit

Motion carried.

9. Consent Agenda

COUNCIL MEMBER YATES MOVED, AND COUNCIL MEMBER OLSON SECONDED, TO APPROVE CONSENT AGENDA ITEMS 9 (a) (i), (ii), 9 (b) (i), (ii) AND 9 (c) (i).

(a) Approval of Ordinances on First Reading

(i) COUNCIL BILL NO. 3, INTRODUCED BY COUNCIL MEMBER YATES

A BILL FOR AN ORDINANCE AUTHORIZING ACCEPTANCE OF A GRANT FROM THE STATE OF COLORADO, ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE (OEDIT) TO FUND ADMINISTRATION ACTIVITIES FOR THE SOUTH METRO ENTERPRISE ZONE.

(ii) COUNCIL BILL NO. 2, INTRODUCED BY COUNCIL MEMBER YATES

A BILL FOR AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT AMONG THE COLORADO CITIES OF AURORA, ENGLEWOOD, LAKEWOOD AND WHEAT RIDGE; THE CITY AND COUNTY OF DENVER; THE OFFICES OF THE DISTRICT ATTORNEYS FOR THE FIRST AND SECOND JUDICIAL DISTRICTS OF COLORADO; THE COLORADO COUNTIES OF ADAMS, ARAPAHOE AND JEFFERSON; AND THE STATE OF COLORADO TO ESTABLISH A COLORADO AUTO THEFT PREVENTION AUTHORITY-METROPOLITAN AUTO THEFT TASK FORCE.

(b) Approval of Ordinances on Second Reading

(i) ORDINANCE NO. 2, SERIES OF 2015/2016 (COUNCIL BILL NO. 64, INTRODUCED BY COUNCIL MEMBER GILLIT)

AN ORDINANCE APPROVING THE FOUNDRY SITE PLAN OF THE SAND CREEK PLANNED UNIT DEVELOPMENT (PUD) LOCATED THE SOUTH EAST PORTION OF THE SAND CREEK PUD IN THE CITY OF ENGLEWOOD, COLORADO.

(ii) ORDINANCE NO. 3, SERIES OF 2016 (COUNCIL BILL NO. 1, INTRODUCED BY COUNCIL MEMBER GILLIT)

AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT ENTITLED "COOPERATIVE STATE AND LOCAL AGREEMENT" BETWEEN THE UNITED STATES DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT ADMINISTRATION AND THE CITY OF ENGLEWOOD.

(c) Resolutions and Motions

(i) RESOLUTION NO. 30, SERIES OF 2016

A RESOLUTION AWARDDING A SOLE SOURCE CONTRACT FOR THE PURCHASE OF TWENTY POLICE PORTABLE RADIOS TO MOTOROLA SOLUTIONS.

Vote results:

Ayes: Council Members Russell, Barrentine, Olson, Jefferson, Yates, Martinez
Nays: None
Absent Council Member Gillit

Motion carried.

10. Public Hearing Items

No public hearing was scheduled before Council.

11. Ordinances, Resolutions and Motions

(a) Approval of Ordinances on First Reading

(i) Manager Sack presented a recommendation from the Parks, Recreation and Library Department to approve a bill for an ordinance authorizing an intergovernmental agreement between the City of Englewood and Arapahoe County for the ACOS Grant award to construct the RiverRun Trailhead Phase II.

COUNCIL MEMBER OLSON MOVED, AND COUNCIL MEMBER YATES SECONDED, TO APPROVE AGENDA ITEM 11 (a) (i) - COUNCIL BILL NO. 4.

COUNCIL BILL NO. 4, INTRODUCED BY COUNCIL MEMBER OLSON

A BILL FOR AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT ACCEPTING A 2015 GRANT OF ARAPAHOE COUNTY OPEN SPACE PROGRAM FUNDS PROJECT NAME: RIVERRUN TRAILHEAD PHASE II, BETWEEN THE CITY OF ENGLEWOOD, COLORADO AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ARAPAHOE, STATE OF COLORADO.

Vote results:

Ayes: Council Members Russell, Barrentine, Olson, Jefferson, Yates, Martinez
Nays: None
Absent: Council Member Gillit

Motion carried.

(b) Approval of Ordinances on Second Reading

There were no additional items submitted for approval on second reading. (See Agenda Item 9 (b) - Consent Agenda.)

(c) Resolutions and Motions

(i) Manager Vega presented a recommendation from Human Resources to approve a resolution setting wages for non-union employees in 2016 similar to those granted in the 2016 Collective Bargaining Agreement with the Englewood Employee Association (EEA).

COUNCIL MEMBER RUSSELL MOVED, AND COUNCIL MEMBER BARRENTINE SECONDED, TO APPROVE AGENDA ITEM 11 (c) (i) - RESOLUTION NO. 31, SERIES OF 2016.

RESOLUTION NO. 31, SERIES OF 2016

A RESOLUTION SETTING WAGES FOR NON-UNION EMPLOYEES OF THE CITY OF ENGLEWOOD FOR 2016.

Vote results:

Ayes: Council Members Russell, Barrentine, Olson, Jefferson, Yates, Martinez
Nays: None
Absent: Council Member Gillit

Motion carried.

(ii) Manager Vega presented a recommendation from Human Resources to approve a resolution establishing a new compensation plan for 2016.

COUNCIL MEMBER YATES MOVED, AND COUNCIL MEMBER MARTINEZ SECONDED, TO APPROVE AGENDA ITEM 11 (c) (ii) - RESOLUTION NO. 32, SERIES OF 2016.

RESOLUTION NO. 32 SERIES OF 2016

A RESOLUTION FOR THE ADOPTION OF THE CITY OF ENGLEWOOD 2016 COMPENSATION PLAN SALARY GRADES.

Vote results:

Ayes: Council Members Russell, Barrentine, Olson, Jefferson, Yates, Martinez
Nays: None
Absent: Council Member Gillit

Motion carried.

(iii) Deputy Police Chief Sanchez presented a recommendation from the Police Department to adopt a sole-source resolution authorizing the Englewood Police Department to sign an agreement with Tyler Technologies to purchase E-Ticketing equipment and software.

COUNCIL MEMBER YATES MOVED, AND COUNCIL MEMBER OLSON SECONDED, TO APPROVE AGENDA ITEM 11 (c) (iii) - RESOLUTION NO. 33, SERIES OF 2016.

RESOLUTION NO. 33, SERIES OF 2016

A RESOLUTION AWARDED A SOLE SOURCE CONTRACT FOR THE PURCHASE OF E-TICKETING EQUIPMENT AND SOFTWARE.

Vote results:

Ayes: Council Members Russell, Barrentine, Olson, Jefferson, Yates, Martinez
Nays: None
Absent: Council Member Gillit

Motion carried.

12. **General Discussion**

- (a) Mayor's Choice
- (b) Council Members' Choice

(i) A motion to approve approximately \$8,028 for Councilmembers to attend the National League of Cities Conference in Washington, D.C. March 5-9, 2016 was considered.

COUNCIL MEMBER YATES MOVED, AND COUNCIL MEMBER MARTINEZ. SECONDED, TO APPROVE APPROXIMATELY \$8,028 FOR COUNCILMEMBERS TO ATTEND THE NATIONAL LEAGUE OF CITIES CONFERENCE IN WASHINGTON, D.C. MARCH 5-9, 2016.

Vote results:

Ayes: Council Members Russell, Barrentine, Olson, Jefferson, Yates, Martinez
Nays: None
Absent: Council Member Gillit

Motion carried.

13. **City Manager's Report**

(a) City Manager Keck discussed the Metro Fire Training Center and requested Council provide clear direction on this matter.

14. **City Attorney's Report**

Acting City Attorney Comer did not have any matters to bring before Council.

15. **Adjournment**

MAYOR JEFFERSON MOVED TO ADJOURN. The meeting adjourned at 9:45 p.m.

/s/ Loucrishia A. Ellis
City Clerk

RESOLUTION NO. _____
SERIES OF 2016

A RESOLUTION REAPPOINTING CATHERINE TOWNLEY TO THE PLANNING AND ZONING COMMISSION FOR THE CITY OF ENGLEWOOD, COLORADO.

WHEREAS, the Englewood Planning and Zoning Commission makes recommendations to City Council regarding the master plan, the comprehensive zoning ordinance, proposed subdivisions and capital improvements; and

WHEREAS, Catherine Townley is a current member of the Englewood Planning and Zoning Commission; and

WHEREAS, Catherine Townley's current term expires February 1, 2016; and

WHEREAS, Catherine Townley has applied for reappointment to the Englewood Planning and Zoning Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. Catherine Townley is hereby reappointed to the Englewood Planning and Zoning Commission. Catherine Townley's term will be effective February 1, 2016 and will expire February 1, 2020.

ADOPTED AND APPROVED this 1st day of February, 2016.

ATTEST:

Joe Jefferson, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2016.

Loucrishia A. Ellis, City Clerk

COUNCIL COMMUNICATION

Meeting Date: February 1, 2016	Agenda Item: 9bi	Subject: Colorado Metropolitan Auto Theft Task Force Intergovernmental Agreement-2 nd Reading
Initiated By: Police Department		Staff Source: Deputy Chief Jeff Sanchez

PREVIOUS COUNCIL ACTION

City Council previously passed an ordinance in 2014 to allow our participation on the East Metro Auto Theft Team (EMATT).

RECOMMENDED ACTION

The Police Department is recommending that City Council adopt a Bill for an Ordinance on second reading which will authorize the Chief of Police to sign an Intergovernmental Agreement (IGA) with the following agencies: cities of Aurora, Englewood, Lakewood and Wheat Ridge; the City and County of Denver; the offices of the District Attorneys for the First and Second Judicial Districts of Colorado; the Colorado counties of Adams, Arapahoe and Jefferson; and the State of Colorado for the purpose of establishing a Colorado Auto Theft Prevention Authority – Metropolitan Auto Theft Task Force.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

In January of 2014, the Police Department assigned an officer to the East Metro Auto Theft Team (EMATT) to help combat auto theft in the Denver Metro area, to include Englewood.

On July 1, 2015, the name changed to the Colorado Auto Theft Prevention Authority – Metro Auto Theft Team (C-MATT) due to a consolidation of three different auto theft task forces: EMATT, Beat Auto Theft Through Law Enforcement (BATTLE) and Metropolitan Auto Theft Task Force (MATT).

This IGA represents the agreement to merge those entities into one task force.

FINANCIAL IMPACT

C-MATT is funded by a grant from the Colorado Auto Theft Prevention Authority (CATPA) which will cover 80% of the salary and benefits and 100% for overtime. The Police Department will be responsible for the remaining 20%. For the second half of the grant period (January 1, 2016 – June 30, 2016), that amount is \$9,211.88.

Our portion of the salary and benefits for this position has been budgeted for in 2016 and will be paid from the "Regular Employees Salaries and Wages" account.

LIST OF ATTACHMENTS

Bill for an Ordinance
Intergovernmental Agreement

BY AUTHORITY

ORDINANCE NO. _____
SERIES OF 2016

COUNCIL BILL NO. 2
INTRODUCED BY COUNCIL
MEMBER YATES

AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT AMONG THE COLORADO CITIES OF AURORA, ENGLEWOOD, LAKEWOOD AND WHEAT RIDGE; THE CITY AND COUNTY OF DENVER; THE OFFICES OF THE DISTRICT ATTORNEYS FOR THE FIRST AND SECOND JUDICIAL DISTRICTS OF COLORADO; THE COLORADO COUNTIES OF ADAMS, ARAPAHOE AND JEFFERSON; AND THE STATE OF COLORADO TO ESTABLISH A COLORADO AUTO THEFT PREVENTION AUTHORITY-METROPOLITAN AUTO THEFT TASK FORCE.

WHEREAS, Article XIV, Section 18 of the Colorado Constitution and Part 2, Article 1, Title 29, Colorado Revised Statutes (C.R.S.), encourage and authorize intergovernmental agreements among government entities to cooperate and contract with one another to provide any function, service or facility lawfully authorized to each; and

WHEREAS, the City Council of the City of Englewood authorized an Intergovernmental Agreement with the East Metro Auto Theft Team (EMATT) MOU for participating agencies between the Colorado State Patrol, the Counties of Arapahoe and Douglas and the cities of Aurora, Commerce City and Englewood to combat auto thefts and vehicle insurance fraud in the East Metro Area by the passage of Ordinance No. 7, Series of 2014; and

WHEREAS, in July 2015 the name changed to the Colorado Auto Theft Prevention Authority – Metro Auto Theft Team (C-MATT) due to a consolidation of three different auto task forces: EMATT, Beat Auto Theft Through Law Enforcement (BATTLE) and Metropolitan Auto Theft Task Force (MATT); and

WHEREAS, contiguous boundaries between and among the Parties often result in more than one law enforcement agency becoming involved in the investigation of criminal activities; and

WHEREAS, the ability of a Party to respond to criminal activities may be limited by the Party's personnel and equipment; and

WHEREAS, it is in the best interest of the Parties to maintain uniform equipment, training, policies, procedures and personnel standards pertaining to the investigation of auto theft, fencing of stolen property, operation of chop shops and related offenses so that each may have the service of the other Parties to assist in the identification, investigation and prosecution of individuals and groups involved in the theft of motor vehicles and associated criminal activities; and

WHEREAS, each participating agency agrees that its law enforcement personnel and/or its equipment may be used in conducting overt and covert investigations involving organized or multiple motor vehicles thefts, chop shops and fencing of stolen motor vehicles and/or motor vehicles parts; and

WHEREAS, one Investigator from Englewood Police Department will be assigned to C-MATT to assist in criminal investigations of issues effecting not only Englewood but the entire Denver metropolitan area; and

WHEREAS, the C-MATT is funded through Colorado Auto Theft Prevention Authority (CATPA), no federal funds are used.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The Intergovernmental Agreement among the Colorado Cities of Aurora, Englewood, Lakewood and Wheat Ridge; the City and County of Denver; the Offices of the District Attorneys for the First and Second Judicial Districts of Colorado; the Colorado Counties of Adams, Arapahoe and Jefferson; and the State of Colorado to Establish a Colorado Auto Theft Prevention Authority - Metropolitan Auto Theft Task Force, attached hereto as Exhibit A, is hereby accepted and approved by the Englewood City Council.

Section 2. The Chief of the Englewood Police Department is authorized to execute and attest said Agreement for and on behalf of the City of Englewood.

Introduced, read in full, and passed on first reading on the 19th day of January, 2016.

Published by Title as a Bill for an Ordinance in the City's official newspaper on the 21st day of January, 2016.

Published as a Bill for an Ordinance on the City's official website beginning on the 20th day of January, 2016 for thirty (30) days.

Read by title and passed on final reading on the 1st day of February, 2016.

Published by title in the City's official newspaper as Ordinance No. ____, Series of 2016, on the 4th day of February, 2016.

Published by title on the City's official website beginning on the 3rd day of February, 2016 for thirty (30) days.

Joe Jefferson, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of the Ordinance passed on final reading and published by title as Ordinance No. ____, Series of 2016.

Loucrishia A. Ellis

AN INTERGOVERNMENTAL AGREEMENT AMONG THE COLORADO CITIES OF AURORA, ENGLEWOOD, LAKEWOOD AND WHEAT RIDGE; THE CITY AND COUNTY OF DENVER; THE OFFICES OF THE DISTRICT ATTORNEYS FOR THE FIRST AND SECOND JUDICIAL DISTRICTS OF COLORADO; THE COLORADO COUNTIES OF ADAMS, ARAPAHOE AND JEFFERSON; AND THE STATE OF COLORADO TO ESTABLISH A COLORADO AUTO THEFT PREVENTION AUTHORITY-METROPOLITAN AUTO THEFT TASK FORCE

THIS INTERGOVERNMENTAL AGREEMENT (the "Agreement") is entered into this ____ day of _____, 20__ (the "Effective Date"), by and among the Colorado Cities of Aurora, Englewood, Lakewood and Wheat Ridge, the City and County of Denver ("Denver"), the District Attorney Offices for the First Judicial District and Second Judicial District of Colorado, the Colorado Counties of Adams, Arapahoe and Jefferson on and behalf of their Sheriff's Departments (the "Counties"), and the State of Colorado on behalf of the Colorado State Patrol (each, a "Party;" collectively, the "Parties").

WHEREAS, Article XIV, Section 18 of the Colorado Constitution and Part 2, Article 1, Title 29, Colorado Revised Statutes ("C.R.S."), encourage and authorize intergovernmental agreements among government entities to cooperate and contract with one another to provide any function, service or facility lawfully authorized to each;

WHEREAS, the Parties are each authorized to lawfully provide, establish, maintain and operate law enforcement and other emergency services;

WHEREAS, contiguous boundaries between and among the Parties often result in more than one law enforcement agency becoming involved in the investigation of criminal activities;

WHEREAS, the ability of a Party to respond to criminal activities may be limited by the Party's personnel and equipment;

WHEREAS, it is in the best interest of the Parties to maintain uniform equipment, training, policies, procedures and personnel standards pertaining to the investigation of auto theft, fencing of stolen property, operation of chop shops and related offenses so that each may have the service of the other Parties to assist in the identification, investigation and prosecution of individuals and groups involved in the theft of motor vehicles and associated criminal activities.

WHEREAS, the Colorado Automobile Theft Prevention Authority ("CATPA") has offered to provide funding for a single auto theft task force for the Denver Metropolitan Area;

WHEREAS, the Parties wish to cooperate in the creation and implementation of a CATPA-Metropolitan Auto Theft Task Force ("C-MATT") for the identification, investigation and prosecution of individuals and groups involved in the theft of motor vehicles, the fencing of stolen property, the operation of chop shops and other associated criminal activities;

WHEREAS, the Parties may, in the future, wish to allow other governmental agencies or entities to join as parties to this Agreement and to allow those other agencies or entities to join C-MATT under the terms and conditions set forth herein or as otherwise agreed upon; and

WHEREAS, the establishment of C-MATT serves a public purpose and will promote the safety, security and general welfare of the inhabitants of the Denver Metropolitan Area.

NOW, THEREFORE, the Parties agree as follows:

1.0 DEFINITIONS

In addition to the terms defined elsewhere in this Agreement, the following definitions will apply:

Agency of Record shall be the Party that provides the C-MATT Commander and all accounting, financial planning and payment services on behalf of C-MATT, the duties and responsibilities of which are more particularly set forth in Section 8 herein.

Criminal Justice Record(s) has the same meaning as "criminal justice records" as defined in C.R.S. § 24-72-302(4), as may from time to time be amended.

Grant means the funds awarded by CATPA to establish and operate C-MATT and includes the governing documents therefor.

Net Forfeitures means the money available after deducting all applicable expenses associated with the operation of C-MATT, including the division of seized assets with agencies not a Party.

Public Record has the same meaning as defined in the Colorado Open Records Act, C.R.S. §§ 24-72-201, *et seq.*, as may from time to time be amended.

2.0 INTENT

- 2.1 It is the intention of the Parties to facilitate cooperation among themselves in the identification, investigation and prosecution of individuals and groups in the Denver Metropolitan Area involved in: (i) auto theft; (ii) the fencing of stolen property; (iii) the operation of chop shops; and (iv) other, associated criminal activities, but not to establish a separate legal entity to do so.
- 2.2 Except as expressly set forth herein, this Agreement shall not authorize any Party to act on behalf of any other Party for any purpose whatsoever.
- 2.3 This Agreement shall provide only for sharing of in-kind services and costs by the Parties toward the establishment of a common mutual goal: the joint development and operation of C-MATT.

3.0 PERSONNEL

- 3.1 Commitment of Personnel. Each Party agrees, subject to the limitations herein set forth, to aid and assist the other Parties by causing and permitting its law enforcement personnel and equipment to be used in conducting overt and covert investigations in the jurisdiction of any of the others in events such as the theft of motor vehicles, fencing of stolen property, operation of chop shops and other related offenses or other exceptional instances when covert investigation procedures are needed in the jurisdiction served by one Party which are in the common interest of the law enforcement agency of each Party. It is understood and agreed that each Party shall maintain a level of personnel and equipment necessary to meet its obligations under this Agreement.

- 3.2 Responsibility for Salary and Benefits of Personnel. Employees of Parties who are assigned to C-MATT ("C-MATT Personnel") shall remain employees of the assigning Party for all purposes and are not considered employees of C-MATT or any other Party. Each Party shall be responsible for the salary, overtime pay, benefits, insurance, including workers' compensation, and all related employee costs of every kind for each C-MATT Employee the Party assigns to C-MATT. Each Party may apply to the Agency of Record for reimbursement of any such costs and receive reimbursement to the extent any such reimbursement is authorized by the Grant.
- 3.3 Assignment of Personnel. For law enforcement officers to be eligible for assignment to C-MATT, such officers must pass and maintain pertinent and lawful performance standards as required by the Peace Officer Standards and Training Board and those required by the assigning Party.
- 3.4 Discipline of Personnel.
- 3.4.1 Disputes among C-MATT Personnel shall be resolved cooperatively among the C-MATT Personnel and their assigned Sergeant(s). If the dispute cannot be resolved cooperatively among the C-MATT Personnel and their assigned Sergeant(s), the dispute shall be elevated to the C-Matt Commander who shall attempt to resolve the dispute in conjunction with the employing Parties' supervisor(s) of the involved C-MATT Personnel. If such elevation fails to resolve the dispute, the dispute shall be elevated to the involved Party employer(s). ~~In the event the dispute remains unresolved, the Dispute Resolution provisions of Section 16.6 herein shall be implemented.~~
- 3.4.2 Any disciplinary action imposed against C-MATT Personnel as a result of his or her involvement or participation in C-MATT shall be the responsibility of the assigning Party.
- 3.5 Supervision of Personnel. C-MATT Personnel shall be subject to the authority of supervisory and command personnel assigned to C-MATT regardless of which Party assigned the C-MATT Personnel; provided, however, that C-MATT Personnel shall continue to be subject to the laws, regulations, policies and personnel rules of the Party assigning the C-MATT Personnel. The authority of C-MATT supervisory and command personnel is not intended to supersede the regulations, policies, procedures or personnel rules of any Party.
- 3.6 Provision of Equipment. Each Party is responsible for providing personal equipment required for the execution of law enforcement duties to all of its law enforcement officers assigned to C-MATT ("C-MATT Officers").

4. LAW ENFORCEMENT AUTHORITY

All C-MATT Officers will be deputized, commissioned or authorized to act with full peace officer authority by each of the Counties and by Denver. Each C-MATT Officer shall have the full status and authority otherwise afforded a peace officer, as described in C.R.S. § 16-2.5-101, while acting on-duty within the course and scope of such officer's

authority and in the performance of such C-MATT Officer's duties within the jurisdiction of any Party.

5. COMMAND AND SUPERVISION

- 5.1 C-MATT Commander. The C-MATT Commander is the highest ranking command officer within C-MATT and is responsible for the overall oversight of the operational, administrative and budgetary duties outlined in the Grant directives and agreements.
- 5.2 Assignment of C-MATT Commander. The initial C-MATT Commander will be a Lakewood Police Department Commander unless and until another Party takes over the duties and responsibilities of the Agency of Record, as set forth in Section 8.1 herein.
- 5.3 Responsibilities of C-MATT Commander. The C-MATT Commander is responsible for monitoring C-MATT progress, providing the Governing Board a monthly written report of such progress and establishing policies and procedures for the operation of C-MATT.
- 5.4 Liaison Responsibility of C-MATT Commander. The C-MATT Commander will liaison with the Colorado State Patrol Captain assigned to the statewide task force, the Aurora Police Department Lieutenant and CATPA staff to establish goal-setting benchmarks and coordinate major investigations between the C-MATT and the statewide task force.
- 5.5 Personnel Assisting C-MATT Commander. The C-MATT Commander will be assisted by a grant manager and an investigative technician assigned by the Agency of Record.
- 5.6 C-MATT Sergeants. The Parties will assign four (4) Sergeants to C-MATT. The City of Aurora ("Aurora"), the Colorado State Patrol ("CSP"), the City and County of Denver ("Denver") and the City of Lakewood ("Lakewood") will each assign one (1) Sergeant. In the event a Party assigning a Sergeant terminates its participation in this Agreement or desires to remove its Sergeant from such assignment, the C-MATT Governing Board (described below) shall choose a Party, with such Party's approval, to assign a Sergeant to C-MATT.
- 5.7 Responsibilities of C-MATT Sergeants. The C-MATT Sergeants are responsible for day-to-day tactical and operational abilities of C-MATT. The C-MATT Sergeants will act as the contact persons for the Parties for information regarding suspect information, modus operandi and obtaining assistance in a police operation. The C-MATT Sergeants are responsible for administrative tracking of investigative data needs, investigative case flow and closure, the direct supervision of investigative and administrative support staff, the provision of subordinate guidance and direction, and the implementation of C-MATT Policy and Procedure.

6. GOVERNING BOARD

- 6.1 Creation of Governing Board. The Parties hereby establish a Governing Board for the purpose of overseeing and directing operational, personnel, equipment, training and administrative matters of concern to C-MATT (the "Board").
- 6.2 Board Membership. Each Party shall designate its Chief of Police, Sheriff, District Attorney or designees thereof as a Member of the Board (each, a "Member").
- 6.3 Voting and Quorum. Each Member shall be entitled to one (1) vote on any matter coming before the Board. The attendance of at least a majority of all the Members shall constitute a quorum. Approval of any matter before the Board shall require the affirmative vote of a simple majority of the Members present at any meeting at which there is a quorum, except as otherwise specified in this Agreement.
- 6.4 Budget. The Board shall oversee the C-MATT budget. Any requests for overtime monies associated with exceptional instances involving overt or covert operations that go beyond the normal scope of investigative techniques, to include, but not limited to, extensive surveillance, wiretaps and grand jury investigations, shall be authorized by the Board prior to the commencement of such operation.
- 6.5 Performance Evaluation of C-MATT. On an annual basis, the Board will evaluate the performance of C-MATT and assess the need to continue, modify or expand C-MATT.

7.0 FUNDING

C-MATT funding shall be provided by the Grant, and any matching funds required by the Grant will be contributed by the Parties based upon a percentage of each Party's salary contribution to C-MATT as follows:

- 7.1 The Grant currently funds eighty percent (80%) of the cost (including salaries and benefits), and one hundred percent (100%) of overtime pay, for C-MATT Personnel. Based on the foregoing, each Party shall be responsible for the remaining costs (including salaries and benefits) of C-MATT Personnel each such Party assigns to C-MATT.
- 7.2 In the event in any year the Grant provides more or less funding for the above, each Party's responsibility for the remaining costs shall increase or decrease accordingly.
- 7.3 Upon addition of a new Party to C-MATT as provided in Section 12 below, the Board shall request an increase in the Grant to ensure the Grant continues to fund at least eighty percent (80%) of the cost (including salaries and benefits), and one hundred percent (100%) of overtime pay, for all C-MATT Personnel.

8.0 AGENCY OF RECORD; GENERAL FINANCIAL TERMS AND OBLIGATIONS

- 8.1 Agency of Record. To ensure consistency, transparency and accountability, one Party will serve as the Agency of Record. Lakewood will act as the initial Agency of Record for C-MATT. The Board may at any time agree to appoint a successor Agency of Record from among the Parties.
- 8.2 Duties and Responsibilities as Fiscal Agent. The Agency of Record shall serve as the fiscal agent for C-MATT and will work with the C-MATT Commander to establish an annual financial plan for presentation to and approval by the Board and to establish all accounts necessary to facilitate the ongoing operation and administration of C-MATT. The Agency of Record shall be responsible for the payment of all reasonable and necessary C-MATT bills approved by the Board in its annual financial plan and properly funded.
- 8.2.1. Administrator of Grant. The C-MATT Commander will act as the financial manager of the Grant and of any further grants received from the CATPA grant program. Any disbursement of grant funds to any Party shall be in accordance with the terms of the applicable grant.
- 8.3 Deposits and Expenditures. All C-MATT funds will be managed by the Agency of Record through its financial management system to allow for separate financial reporting and accurate accountability of all such funds. The C-MATT Commander will have control over a separate fund, which will not exceed \$10,000, to be used to support C-MATT undercover operations.
- 8.3.1 C-MATT Contracts. The Agency of Record, in accordance with its internal purchasing policies, shall enter into such contracts and agreements necessary to procure goods and services required for operation of C-MATT, as approved by the Board in its annual financial plan and properly funded.
- 8.3.2 Grant Agreements. By approval of this Agreement, Lakewood hereby authorizes its Chief of Police to execute grant agreements necessary for the continuing funding of C-MATT.
- 8.4 Annual Financial Report. Beginning in 2016, the Agency of Record will deliver an annual financial report to the C-MATT Commander on or before July 1 of each year this Agreement is in effect. This annual financial report will include an accounting of all revenues and contributions, including forfeitures, if any, and all expenses or costs related to the operation and administration of C-MATT.
- 8.5 Access to Financial Records and Reports. All financial records and reports of the Agency of Record relating to the administration of this Agreement and the operation and administration of C-MATT will be open to inspection at reasonable times by all Parties and the public, including an authorized auditor or representative of a Party. Any Party, including the City and County of Denver Auditor, may access and examine pertinent books, documents, papers and records of the Agency of Record regarding transactions related to this Agreement until the latter of three (3) years after the final payment under this Agreement or the expiration of the applicable statute of limitations, whichever occurs later.

9.0 TERM

The initial term of this Agreement will be for one (1) year commencing on the Effective Date (the "Initial Term"). This Agreement shall automatically renew for subsequent one-year terms (each, a "Renewal Term") unless terminated pursuant to Section 14 below.

10.0 FORFEITURES

10.1 Distribution of Forfeitures Resulting from C-MATT Operations. Net forfeitures resulting from seizures of money and personal or real property resulting from C-MATT operations shall be maintained by C-MATT following established forfeiture guidelines as set forth C.R.S. §§ 16-13-311 to 16-13-315, and the Colorado Contraband Forfeiture Act, C.R.S. §§ 16-13-501, *et seq.*

10.2 Distribution of Forfeitures Outside of C-MATT Operations. Forfeitures resulting from seizures of money and personal or real property resulting from any individual Party's operations outside of C-MATT operations shall not be considered C-MATT funds, and shall be the sole property of the Party whose operations generated the forfeiture assets.

10.3 Audit of Forfeiture Funds. C-MATT forfeiture funds will be audited on a quarterly basis pursuant to the rules adopted by the Board. The results of the audit will be presented to the Board for review. Members, at their discretion and individual agency expense, may elect to conduct an independent audit of the forfeiture funds.

10.4 Transfer of Forfeiture Funds. No forfeiture funds will be transferred to C-MATT for operational expenditures without the approval of the C-MATT Commander and the Board.

11.0 C-MATT RECORDS

11.1 Colorado Open Records Act. The Agency of Record will be the official custodian of C-MATT records that are subject to the Colorado Open Records Act, C.R.S. §§ 24-72-201, *et seq.* ("CORA"), and may release such records in compliance with the provisions of CORA.

11.2 Colorado Criminal Justice Records Act.

11.2.1 The Agency of Record shall be the repository for law enforcement investigative reports generated in furtherance of C-MATT's objectives. Such reports shall constitute Criminal Justice Records.

11.2.2 The official custodian for records that are subject to the Colorado Criminal Justice Records Act, C.R.S. §§ 24-72-301, *et seq.* (the "CCJRA"), shall be the Party that generated the record. Each Party may release any C-MATT Criminal Justice Records that are the records of that Party.

11.2.2.1 In the event the requestor of records is unwilling to contact the official custodian, as identified hereunder, the Fiscal Agent shall immediately notify the Party/ies whose records are being

requested, and such Party/ies shall provide to the requestor written justification for withholding such records, in compliance with the CCRJA.

11.2.2.2 In the event the Agency of Record is served with a Subpoena Duces Tecum or a court order relating to a Party's records, the Agency of Record shall immediately notify such Party, and such Party shall be responsible for responding to the Subpoena Duces Tecum or court order.

11.2.3 If a Party other than the Agency of Record receives a request or demand from a third party for records or information of one or more of the other Parties pertaining to this Agreement, the Party receiving the request shall immediately notify such other Party/ies.

11.3 Discovery Requests. The Agency of Record shall manage discovery requests from prosecuting authorities.

11.4 No Abrogation. Nothing in this Section 11 shall be construed to modify or abrogate any obligations imposed pursuant to CORA or the CCJRA.

12.0 ADDITION OF NEW PARTIES

12.1 Eligibility. Governmental entities that provide law enforcement services and have a contiguous boundary to any Party are eligible to become a Party (each, an "Eligible Entity").

12.2 Process.

12.2.1 An Eligible Entity may become a Party upon the affirmative vote of a majority of all the Members (each, a "New Party"). The Board may impose upon an Eligible Entity such terms and conditions deemed reasonable and necessary for such approval.

12.2.2 Each New Party must sign a separate signature page to this Agreement, and any amendments thereto, which states that the New Party agrees to all the terms and conditions of membership in C-MATT.

13.0 BOOKING OF EVIDENCE

All evidence and property seized as a result of a C-MATT operation shall be seized identified, preserved, booked and stored by the Party within whose jurisdiction the property was seized pursuant to the policies and procedures currently in effect with the Commission on Accreditation for Law Enforcement Agencies.

14.0 TERMINATION; WINDING UP

14.1 Individual Party Termination. Any Party may terminate its participation in this Agreement by giving written notice to the C-MATT Commander at least thirty (30) days prior to the date of such termination, unless the Board and such Party have

agreed on a different notice period. The C-MATT Commander will advise the Board of any Party's termination.

14.2 Termination of Agreement by Vote of the Parties.

14.2.1 **Process.** This Agreement may be terminated by the adoption, by a majority of the governing bodies of all the Parties, of a resolution approving such termination (a "Termination Resolution"). The effective date of termination of this Agreement and of C-MATT shall be thirty (30) days after the date of the last Termination Resolution adopted.

14.2.2 **Winding-up.** In the event of termination of this Agreement by the Parties, each Party will use its best continuing efforts to wind-up in a timely manner its obligations pursuant to this Agreement. Upon termination of C-MATT, any funds remaining after payment of all C-MATT debts and obligations shall be distributed in accordance with the then-current CATPA Grant Agreement.

14.3 **Final Report.** Within ninety (90) days after the termination of this Agreement or of the end of the last Renewal Term of this Agreement, the Agency of Record will issue a final financial report accounting for any disbursements or distributions made to any of the Parties and the disposition of C-MATT assets, if any.

15.0 INSURANCE

Each Party agrees to either self-insure or maintain during the Initial Term and any Renewal Term general liability insurance, automobile liability insurance, crime insurance or fidelity bond, and workers' compensation insurance as to its own employees, all in such coverage amounts as deemed reasonable by each Party.

15.1 **Evidence of Insurance.** Upon execution of this Agreement, each Party will provide evidence of its self-insurance or insurance coverages to the other Parties. The Parties will ensure that evidence of self-insurance or certificates of insurance are issued automatically on the anniversary of the Effective Date throughout the Initial Term and any Renewal Terms.

15.2 **Requirements.** The minimum insurance coverage amounts required hereunder for General Liability and Automobile Insurance, unless the Party is self-insured, shall be not less than \$1,000,000, with an annual aggregate limit of not less than \$2,000,000.

16.0 GENERAL PROVISIONS

16.1 **Authority.** The Parties each represent and warrant that they have taken all actions necessary to legally authorize the undersigned signatories to execute this Agreement on behalf of the Parties and to bind the Parties to its terms.

16.2 **Assignment.** No Party shall assign this Agreement.

16.3 **Captions; Construction and Interpretation.** The section headings and other captions contained in this Agreement are for convenience and reference

purposes only, are not part of the understanding of the Parties and will not in any way affect the meaning or interpretation of this Agreement.

- 16.4 **Claims or Suits.** The Parties agree that in the event any claim or suit is brought against any Party by any third party as a result of the operation of this Agreement, the Parties will cooperate with one another and with the insuring entities of all Parties in defending such claim or suit.
- 16.5 **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be considered an original, and all of which together shall constitute one and the same instrument. The signature page of any Party to any counterpart will be deemed a signature, and may be appended, to any other counterpart.
- 16.6 **Dispute Resolution.** The Board is authorized to resolve any issues or disputes among the Parties. In the event of a dispute among the Parties that cannot be resolved by the Board, the Parties shall submit the dispute to mediation by a mutually agreed upon mediation services provider. Should mediation occur, the costs of any mediation shall be shared equally by the Parties to the mediation. Participation in mediation is mandatory before any civil action arising from or relating to this Agreement is filed by any Party.
- 16.7 **Electronic Disposition and Signatures.** The Parties acknowledge and agree that the original of this Agreement, including the signature page, may be scanned and stored in a computer database or similar device and that any printout or other output readable by sight, the reproduction of which is shown to accurately reproduce the original of this Agreement, may be used for any purpose as if it were the original, including proof of the content of the original writing. The Parties further consent to the use of electronic signatures; provided, however, that no Party shall be obligated to use electronic signatures. This Agreement, and any other documents requiring a signature hereunder, may be signed electronically by any Party in the manner specified by such Party. The Parties agree not to deny the legal effect or enforceability of this Agreement or object to the admissibility of this Agreement solely because one or more Parties signed this Agreement or any related document electronically.
- 16.8 **Entire Agreement.** This Agreement represents the entire agreement between the Parties, and there are no oral or collateral agreements or understandings. This Agreement supersedes all prior negotiations and understandings of the Parties.
- 16.9 **Force Maieure.** Any delays in, or failure of performance by, any Party of its obligations under this Agreement shall be excused if such delays or failure are a result of acts of God, fires, floods, strikes, labor disputes, accidents, regulations or orders of civil or military authorities, shortages of labor or materials or other causes, similar or dissimilar, that are beyond the control of such Party.
- 16.10 **Governing Law and Venue.** This Agreement shall be governed by the laws of the State of Colorado. Venue for any action arising under this Agreement or for the enforcement of this Agreement will be in the District Court of the jurisdiction of the Party defending such cause of action, in accordance with the applicable rules of procedure.

16.11 Liability; Governmental Immunity.

16.11.1 Intentional acts or omissions. Each Party will be responsible for its own negligent or intentional acts or omissions and for those of its employees, officers, agents and volunteers.

16.11.2 Governmental Immunity Act. The Parties understand and agree each Party is relying upon, and has not waived, the monetary limitations and all other rights, immunities and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.* The provision of services under this Agreement is for the benefit of the Parties. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this Agreement. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this Agreement.

16.12 Independent Agencies. The Parties enter this Agreement as separate, independent government agencies and shall maintain such status throughout the Initial Term and all Renewal Terms.

16.13 Necessary Personnel, Equipment and Facilities. Each Party will maintain a level of personnel, equipment and facilities necessary to meet its obligations under this Agreement. Nothing in this Agreement requires any Party to directly fund the activities of any other Party. Employees and volunteers of each Party shall remain the employees and volunteers of that Party.

16.14 No Third-Party Beneficiaries. Nothing in this Agreement will be deemed to create any third-party benefits or beneficiaries or create a right or cause of action for the enforcement of this Agreement's terms in any entity or person not a Party, including any Members, employees, officers, agents or volunteers of any person or entity with whom the Agency of Record contracts.

16.15 Non-Appropriation. Financial obligations of the Parties, if any, after the current year, are contingent upon funds being appropriated, planned and otherwise made available by the governing bodies of the Parties. The Parties' obligations under the Agreement shall be from year-to-year only and shall not constitute a multiple-fiscal-year direct or indirect debt or other financial obligation of the Parties within the meaning of Article X, Section 20 of the Colorado Constitution. Notwithstanding anything to the contrary herein, the Parties understand and agree that any payment obligation of the City and County of Denver pursuant to this Agreement, whether direct or contingent, shall extend only to funds appropriated by the Denver City Council for the purpose of this Agreement, encumbered for the purpose of the Agreement and paid into the Treasury of the City. The Parties acknowledge that the City and County of Denver does not by this Agreement, irrevocably pledge present cash reserves for payments in future fiscal years.

16.16 Notices. Any notice required or permitted by this Agreement shall be in writing and given by certified mail or registered mail, postage and fees prepaid, to the Party to whom such notice is to be given at the address set forth on that Party's

signature page below or at such other address as such Party shall have given by written notice to the other Parties pursuant to this paragraph.

- 16.17 Severability. If any provision of this Agreement is held invalid or unenforceable as to any Party or person by a court of competent jurisdiction, no other provision will be affected by such holding, and all of the remaining provisions of this Agreement will continue in full force and effect.
- 16.18 Waiver of Breach. A Party's waiver of another Party's breach of any term or provision of this Agreement will not operate or be construed as a waiver of any subsequent breach by any Party.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Chief John Collins, Englewood Police Department

Date

COUNCIL COMMUNICATION

Date: February 1, 2016	Agenda Item: 9bii	Subject: South Metro Enterprise Zone Administrative Grant- 2 nd Reading
Initiated By: Community Development Department		Staff Source: Darren Hollingsworth Economic Development Manager

PREVIOUS COUNCIL ACTION

To initiate business retention, revitalization, and growth strategies and leverage City resources through grant funding.

Each year Englewood receives funding from the Colorado Office of Economic Development and International Trade to support Enterprise Zone administrative expenses. This is a continuation of an annual grant award.

RECOMMENDED ACTION

Staff recommends that City Council approve a Bill for Ordinance, on second reading, accepting \$16,800 from Colorado's Office of Economic Development and International Trade (OEDIT). This annual grant funds administrative activities for the South Metro Enterprise Zone.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

Englewood administers the South Metro Enterprise Zone, which includes all of Englewood, and portions of Littleton, Sheridan, and the Town of Parker. The City's administration of the Enterprise Zone involves annual reporting and ongoing approvals of submissions, data input, marketing and outreach associated with the Enterprise Zone within Englewood. Each year the City of Englewood receives a grant from the Office of Economic Development and International Trade towards expenses related to the Enterprise Zone administration. The Enterprise Zone is a critical element of our Economic Development program with approximately 100 Englewood businesses claiming valuable State of Colorado tax credits annually.

FINANCIAL IMPACT

The grant requires that the City provide an in-kind match in the form of in- staff time and overhead. This is already accounted for in Community Development's departmental budget and will not be an additional expense.

LIST OF ATTACHMENTS

Proposed Bill for Ordinance

BY AUTHORITY

ORDINANCE NO. _____
SERIES OF 2016

COUNCIL BILL NO. 3
INTRODUCED BY COUNCIL
MEMBER YATES

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A GRANT FROM THE STATE OF COLORADO, ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE (OEDIT) TO FUND ADMINISTRATION ACTIVITIES FOR THE SOUTH METRO ENTERPRISE ZONE.

WHEREAS, in 2015 the City of Englewood applied to the Colorado Economic Development Commission and was granted Enterprise Zone status for the entire City of Englewood; and

WHEREAS, the City of Englewood is the administrator for the South Metro Enterprise Zone for the cities of Littleton, Sheridan, the Town of Parker and Englewood; and

WHEREAS, this year the State of Colorado Economic Development Commission issued an unsolicited grant to the City of Englewood to reimburse the City for the administration of the Enterprise Zone; and

WHEREAS, the Enterprise Zone is used in the City to initiate business retention, business expansion, and business attraction activities; and

WHEREAS, the Grant and related Agreement between the State of Colorado Economic Development Commission and International Trade (OEDIT), and the City of Englewood pledges \$16,800.00 in local matching funds in the form of staff time, overhead, and marketing materials to meet this obligation; and

WHEREAS, this Grant will be used for Enterprise Zone administrative activities and will reimburse the City of Englewood for staff time and expenditures.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The State of Colorado, Economic Development Commission Colorado Purchase Order #PO POGG1EDAA 2016-589 for the Grant of \$16,800.00 to be used for Enterprise Zone Administrative activities, attached hereto as Exhibit A, is hereby accepted.

Introduced, read in full, and passed on first reading on the 19th day of January, 2016.

Published by Title as a Bill for an Ordinance in the City's official newspaper on the 21st day of January, 2016.

Published as a Bill for an Ordinance on the City's official website beginning on the 20th day of January, 2016.

Read by title and passed on final reading on the 1st day of February, 2016.

Published by title in the City's official newspaper as Ordinance No. ____, Series of 2016, on the 4th day of February, 2016.

Published by title on the City's official website beginning on the 3rd day of February, 2016 for thirty (30) days.

Joe Jefferson, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of the Ordinance passed on final reading and published by title as Ordinance No. ____, Series of 2016.

Loucrishia A. Ellis

<p>OFFICE OF ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE</p> <p>Buyer: Frank Tamayo <u>Frank.tamayo@state.co.us</u> Phone Number: 303-892-8763</p> <p>Agency Contact: Sonya Guram <u>sonya.guram@state.co.us</u> Phone Number: 303-892-3804</p>	<p>Date: 1/1/2016</p> <p>IMPORTANT The PO Number must appear on all invoices, packing slips, cartons and correspondence</p>	 <p>STATE OF COLORADO PURCHASE ORDER</p> <p>P.O.# POGG1EDAA 2016-589</p>
---	---	---

<p>FEIN: 84-6000583</p> <p>Vendor Contact: Nancy Fenton</p> <p>Phone: 303.762.2347</p> <p>Purchase Requisition RQS#:</p>	<p>Invoice in Triplicate To:</p> <p>OFFICE OF ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE (OEDIT) 1625 BROADWAY, STE. 2700 DENVER, CO 80202</p> <p>Payment will be made by this agency</p>
--	--

<p>V e n d o r</p> <p>City of Englewood 1000 Englewood Pkwy. Englewood, CO 80110</p>	<p>Ship To:</p> <p>OFFICE OF ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE (OEDIT) 1625 BROADWAY, STE. 2700 DENVER, CO 80202</p> <p>Attn: Procurement Office</p>
--	--

<p>F.O.B. STATE PAYS NO FREIGHT</p>	<p>Delivery/Service From 1/1/2016 To: 12/31/2016</p>
--	--

<p>INSTRUCTIONS TO VENDORS:</p> <p>1. If for any reason, delivery/service of this order is delayed beyond the delivery/installation date shown, please notify the agency contact named at the top left. (Right of cancellation is reserved in instances in which timely delivery is not made.)</p> <p>2. All chemicals, equipment and materials must conform to the standards required by OSHA.</p> <p>3. NOTE: Additional terms and conditions on reverse side.</p>	<p>SPECIAL INSTRUCTIONS:</p>
---	-------------------------------------

LINE ITEM	CORE COMMODITY CODE	UNIT OF MEASUREMENT	QUANTITY	UNIT COST	TOTAL ITEM COST
001					\$16,800.00

General Description

This purchase order grants funds for local administration of the Enterprise Zone Program in calendar year 2016. Enterprise Zone administrative agencies are designated by the Economic Development Commission. This funding shall be applied to direct administrative costs for the Program including personnel, over-head, and Enterprise Zone marketing materials. A dollar-for-dollar match of the award by the Grantee for Program administration is required.

Definitions

"Economic Development Commission" means the body authorized under C.R.S. 24-46-102.

"Enterprise Zone" and "EZ" means the Colorado Enterprise Zone program authorized under C.R.S. 39-30-101 to 112.

"Grantee" is City of Englewood.

"Program" means the Enterprise Zone program defined in 2.B. above.

Obligations

Grantee shall administer the Enterprise Zone Program locally, and may request reimbursement for direct administrative costs including personnel, over-head, and marketing materials.

Administration includes at a minimum:

- Pre-Certifying and Certifying all EZ tax credits using the State's systems and/or forms,
- Acting as the local resource for questions and implementation of the Program,
- Managing any authorized Contribution Projects as allowed by the Statutes, and
- Reporting data to the State as required.

Grantee must expend an equal amount from local funds as the amount requested from OEDIT.

Personnel

Grantee's performance hereunder shall be under the direct supervision of Nancy Fenton, an employee or agent of the Grantee, who is hereby designated as the responsible administrator of this Purchase Order.

Payments and Budget

The Grantee will be reimbursed for actual costs up to a maximum amount of \$16,800 which OEDIT agrees to pay for completion of the Obligations outlined herein.

Grantee shall invoice OEDIT via a signed letter stating the total amount spent for Program Administration (half of which will be reimbursed under this Purchase Order. Grantee shall attach an accounting report to the letter identifying the direct Program administrative costs.

Grantee may submit invoices as frequently as quarterly, for expenses incurred during the calendar quarter, within 60 days following the quarter end-date. Otherwise, invoices may cover any combination of quarters in the calendar year, but must be submitted at least annually by 2/28/2017 for expenses incurred in calendar year 2016.

Grantee expenditures for Program administration from 1/1/2016 may be used to fulfill the required match for the award. Expenditures made following the date of the Purchase Order may be reimbursed by the State.

The State is prohibited by law from making commitments beyond the term of the State's current fiscal year. Therefore, Grantee's compensation beyond the State's current Fiscal Year is contingent upon the continuing availability of State appropriations as provided in the Colorado Special Provisions.

Remedies

Should the Obligations outlined in 3. above not be fulfilled in full, OEDIT may withhold payment in full or in part as determined by OEDIT.

Administrative Requirements - Accounting

Payee shall maintain properly segregated books to identify the work associated with this purchase order.

All receipts and expenditures associated with the work shall be documented in a detailed and specific manner.

Payee shall make and maintain accounting and financial books and records documenting its performance hereunder in a form consistent with good accounting practices.

TOTAL \$ 16,800.00

THIS PO IS ISSUED IN ACCORDANCE WITH STATE AND FEDERAL REGULATIONS FOR THE STATE OF COLORADO

This PO is effective on the date signed by the authorized individual.

Authorized Signature  Date: 12/24/15

COUNCIL COMMUNICATION

Meeting Date: February 1, 2016	Agenda Item: 9ci	Subject: City Network Equipment Renewal for 2016
Initiated By: The Finance and Administrative Services Department	Staff Source: Justice Saifa-Bonsu, Interim IT Manager	

PREVIOUS COUNCIL ACTION

City Council has previously discussed and approved this particular issue in:
Council approval of IT Network Infrastructure Upgrade - October 21, 2013
Council approval of the 2014 Littleton/Englewood WWTP Capital Infrastructure Budget.
Council approval of the L/E WWTP Network Infrastructure Project – Switch Replacement – April 21, 2014 and Council approval of the L/E WWTP Network Infrastructure Project – NetApp Replacement– July 7, 2014.

RECOMMENDED ACTION

Littleton/Englewood Wastewater Treatment Plant Supervisory Committee recommended on March 17, 2015 that Council approve, by Motion, an Information Technology Network Infrastructure Upgrade Project for replacement of Network Switches and related software and maintenance support at the Littleton/Englewood WWTP.

The Finance and Administrative Services Department recommends Council approve a resolution approving a contract equipment renewal for \$45,570.13 based on that above previously discussed resolution approval to upgrade and replace network equipment with 24/7 Networks.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

On March 17, 2015, the City Council, Littleton/Englewood WWTP and IT selected 24/7 network as the sole source provider with Cisco corporation for network hardware maintenance renewal to align with the State of Colorado contract pricing. In addition, 24/7 network was also chosen as the sole source provider to protect environment security and standardization among existing hardware infrastructure components.

This renewal solution will align with the City IT Department specifications for enterprise hardware renewal policies and provide L/E WWTP and the City of Englewood IT staff with redundancy for network support from City staff, should a failure occur when network staff is unavailable. The renewal will also provide future opportunity for improved disaster recovery between the two facilities. The State of Colorado contract pricing will be used for the equipment renewal.

FINANCIAL IMPACT

The financial impact of this agreement is \$45,570.13, and is budgeted as an operating expense in the 2016 budget for equipment renewal and will be shared 50/50 by the Cities of Englewood and Littleton. The Cisco equipment annual licensing renewal will help offset financial penalties for late renewal, prevent network outage, avoid emergency support fees and retain equipment warranty for the fiscal year.

24/7 is the sole provider for these network assets with cisco and considered mission critical. 24/7 network is responsible for ensuring 99.9% system uptime on all network equipment and manages all the hardware, and disaster recovery and protection. The current contract will expire March 1, 2016, therefore, this PO must be issued as soon as possible.

LIST OF ATTACHMENTS

Resolution

Contract

RESOLUTION NO. _____
SERIES OF 2016

A RESOLUTION FOR AN INFORMATION TECHNOLOGY NETWORK
INFRASTRUCTURE UPGRADE BY SOLE SOURCE FOR THE CITY OF ENGLEWOOD.

WHEREAS, Section 116(b) of the Englewood Home Rule Charter and Section 4-1-3-1 of the Englewood Municipal Code 2000, allow contracts for public works or improvements to be negotiated, provided that contracts for which no competitive bids have been requested to be approved by resolution declaring the reason for the exception to the competitive bidding requirement; and

WHEREAS, the City IT infrastructure, undergoing a significant hardware overhaul due primarily to end-of-life and out of service hardware, upgrades in operating systems, cabling and cable management; and

WHEREAS, this will allow the City to take advantage of the infrastructure, allow future network expansion and improve network performance; and

WHEREAS, this is an annual renewal allowing the City to maintain network equipment which meets the City IT Department specifications for enterprise hardware and is compatible with the City network; and

WHEREAS, the renewal of the 24/7 Networks annual licensing renewal will help offset financial penalties for late renewal, prevent network outage, avoid emergency support fees and retain equipment warranty for the fiscal year; and

WHEREAS, 24/7 Networks was selected as a sole source provider to protect network security and standardization among existing hardware infrastructure components; and

WHEREAS, funding for this project is contained in the 2016 Capital Projects budget, a total of \$45,570.13 was budgeted for hardware and professional services for this project in the 2016 Capital Projects budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The Englewood City Council hereby authorizes the 24/7 Networks contract, in lieu of the competitive bid process as allowed by Section 116(b) of the Englewood Home Rule Charter in the amount of \$ 45,570.13, attached hereto as Exhibit A.

ADOPTED AND APPROVED this 1st day of February, 2016.

ATTEST:

Joe Jefferson, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2016.

Loucrishia A. Ellis, City Clerk



24/7 Networks

SMARTnet Renewal Workbook

Contract Number	Service Level	Product Number	Product Description	Service Begin Date	Service End Date	Qty	Customer Price
93661376	SNT	NSK-C5548UP-FA	Nexus 5548 UP Chassis, 32 10GbE Ports, 2 PS, 2 Fans	01-Mar-2016	28-Feb-2017	1	\$ 1,375.20
						1	\$ 1,375.20
						1	\$ 1,375.20
						1	\$ 1,375.20
		N2224TP-FA-BUN	Standard airflow pack: N2K-C2224TP-1GE, 2AC PS, 1Fan	01-Mar-2016	28-Feb-2017	1	\$ 165.60
						1	\$ 165.60
						1	\$ 165.60
						1	\$ 165.60
		WS-C4500X-16SFP+	Catalyst 4500-X 16 Port 10G IP Base, Front-to-Back, No P/S	01-Mar-2016	28-Feb-2017	1	\$ 972.00
						1	\$ 972.00
						1	\$ 972.00
						18-Jun-2016	28-Feb-2017
		WS-C4500X-24X-E5	Catalyst 4500-X 24 Port 10G Ent. Services, Frt-to-Bk, No P/S	01-Mar-2016	28-Feb-2017	1	\$ 2,052.00
						1	\$ 2,052.00
						01-Mar-2016	28-Feb-2017
		UCSC-DBUN-C240-332	^UCS C240M3 LFF,2xE5-2640,2x8GB,9266CV,2x650W,SD,RAILS,EXPDR	01-Mar-2016	28-Feb-2017	1	\$ 364.50
						1	\$ 364.50
		ASA5515-SSD120-K9	NGFW ASA 5515-X w/ 5W,6GE Data,1GE Mgmt,AC,3DES/AES,SSD 120G	01-Mar-2016	28-Feb-2017	1	\$ 603.90
						1	\$ 603.90
						01-Mar-2016	28-Feb-2017
01-Mar-2016	28-Feb-2017					1	\$ 890.10
AIR-CT5508-50-K9	5508 Series Controller for up to 50 APs	01-Mar-2016	28-Feb-2017	1	\$ 2,631.60		
				1	\$ 890.10		
CISCO2951/K9	Cisco 2951 w/3 GE,4 EHWIC,3 DSP,2 SM,256MB CF,512MB DRAM,IPB	01-Mar-2016	28-Feb-2017	1	\$ 890.10		
CISCO2911/K9	Cisco 2911 w/3 GE,4 EHWIC,2 DSP,1 SM,256MB CF,512MB DRAM,IPB	01-Mar-2016	28-Feb-2017	1	\$ 407.70		
CISCO2901-SEC/K9	Cisco 2901 Security Bundle w/SEC license PAK	01-Mar-2016	28-Feb-2017	1	\$ 282.60		
94703911	ECMU	LIC-CUCM-9X-BAS-A	UC Manager-9.x Basic Single User-Under 1K	01-Mar-2016	28-Feb-2017	30	\$ 540.00
		LIC-CUCM-9X-ESS-A	UC Manager-9.x Essential User License User-Under 1K	01-Mar-2016	28-Feb-2017		



24/7 Networks SMARTnet Renewal Workbook

Contract							
Number	Service Level	Product Number	Product Description	Service Begin Date	Service End Date	Qty	Customer Price
94703911	ECMU	LIC-CUCM-9X-ESS-A	UC Manager-9.x Essential User License User-Under 1K	01-Mar-2016		86	\$ 464.40
		UNITYCN9-STD-USR	One Unity Connection 9.x Voice Messaging User	01-Mar-2016	28-Feb-2017	440	\$ 5,940.00
		LIC-CUCM-9X-ENHP-A	UC Manager-9.x Enh Plus Single User-Under 1K	01-Mar-2016	28-Feb-2017	440	\$ 18,612.00
						1,018	\$ 45,570.13

COUNCIL COMMUNICATION

Meeting Date: February 1, 2016	Agenda Item: 9cii	Subject: Microsoft Software Assurance Renewal for 2016
Initiated By: The Finance and Administrative Services	Staff Source: Justice Saifa-Bonsu, Interim IT Manager	

PREVIOUS COUNCIL ACTION

City Council has previously approved this Microsoft/Insight Software Maintenance agreement. This agreement is for a continuation of Microsoft application use and licensing.

RECOMMENDED ACTION

The Finance and Administrative Services Department recommends Council approve a resolution approving a contract for \$67,805.46 with Insight for annual Microsoft Software Assurance license renewal. The renewal allows the City to acquire Microsoft products as needed without paying the full retail price over the term of the agreement. Over the term of the agreement, the City saves approximately 15-20% per each application license purchased.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

This is the annual renewal quote from Microsoft Product Licensing and Support Agreement for Microsoft related products used throughout the City of Englewood. The Software Assurance renewal agreement, provides access to valuable benefits such as training, deployment planning, software upgrades, and product support that help to boost the productivity of the City's application usage. This renewal is associated with the State of Colorado Purchase agreement signed with Microsoft that offers the City a shared portion of the State's purchasing discount.

The most important benefit of the Software Assurance is New Product Version Rights, the entitlement to a new version of the software when it becomes available. For example, the City purchase Office 2016 with Software Assurance six months before Office 2017 is set to release. When Office 2017 is released the City is licensed to use Office 2017 without appropriating new funds for the upgrade.

Per EMC 4-1-3(B) IT has elected to use Microsoft application infrastructure products as the sole source to eliminate the addition of too many vendors and mix applications in our environment.

FINANCIAL IMPACT

Funds for this product renewal is included in the 2016 IT annual budget as a routine software application support agreement. The application annual licensing renewal will help offset financial penalties from Microsoft if the products continue to be used inside the City. In addition, the City gains the maximized return on investment by purchasing

the Software Assurance for the time covered by the State of Colorado's Volume Licensing agreement.

LIST OF ATTACHMENTS

Resolution

Contract

RESOLUTION NO. _____
SERIES OF 2016

A RESOLUTION FOR AN INFORMATION TECHNOLOGY NETWORK
INFRASTRUCTURE UPGRADE BY SOLE SOURCE FOR THE CITY OF ENGLEWOOD.

WHEREAS, Section 116(b) of the Englewood Home Rule Charter and Section 4-1-3-1 of the Englewood Municipal Code 2000, allow contracts for public works or improvements to be negotiated, provided that contracts for which no competitive bids have been requested to be approved by resolution declaring the reason for the exception to the competitive bidding requirement; and

WHEREAS, the City IT Department utilizes Microsoft Software products in the City's Network; and

WHEREAS, this Contract will allow the City to purchase Microsoft products at a discount; and

WHEREAS, this is an annual renewal allowing the City to maintain software which meets the City IT Department specifications for enterprise software and is compatible with the City network; and

WHEREAS, the renewal of the Insight – Microsoft Software annual licensing and support Agreement for Microsoft related products will help offset financial penalties from Microsoft and will maximize return on investment by purchasing the Software Assurance for the time covered by a Volume Licensing agreement for the fiscal year; and

WHEREAS, Insight was selected as a sole source provider to protect network security and standardization among existing software infrastructure components; and

WHEREAS, funding for this project is included in the 2016 IT annual budget as a routine software application support agreement, a total of \$67,805.46.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The Englewood City Council hereby authorizes the Insight contract, in lieu of the competitive bid process as allowed by Section 116(b) of the Englewood Home Rule Charter in the amount of \$ 67,805.46, attached hereto as Exhibit A.

ADOPTED AND APPROVED this 1st day of February, 2016.

ATTEST:

Joe Jefferson, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2016.

Loucrishia A. Ellis, City Clerk



City of Englewood

State of Colorado WSCA Agreement
10/20/2015
Microsoft Select Plus (USD)

Coverage: 1/1/16 - 12/31/18

Part Number	Item Name	Level	Prorated Product Price	Qty	Extended Product Price
312-02250	ExchgSvrStd SNGL SA MVL	D	\$ 346.15	1	\$ 346.15
269-05708	OfficeProPlus SNGL SA MVL	D	\$ 288.33	200	\$ 57,666.96
021-05471	OfficeStd SNGL SA MVL	D	\$ 211.25	300	\$ 63,375.48
076-01920	Prjct SNGL SA MVL	D	\$ 319.60	13	\$ 4,154.86
359-00800	SQLCAL SNGL SA MVL DvcCAL	D	\$ 102.17	264	\$ 26,973.30
228-04529	SQLSvrStd SNGL SA MVL	D	\$ 438.87	22	\$ 9,655.03
T6L-00247	SysCtrDatactr SNGL SA MVL 2Proc	D	\$ 1,176.61	1	\$ 1,176.61
D86-01252	VisioStd SNGL SA MVL	D	\$ 141.44	15	\$ 2,121.61
MX3-00117	VSEntwMSDN ALNG SA MVL	D	\$ 3,208.41	1	\$ 3,208.41
6VC-01290	WinRmtDsktpSrvcsCAL SNGL SA MVL UsrCAL	D	\$ 64.36	150	\$ 9,653.58
R18-00086	WinSvrCAL SNGL SA MVL UsrCAL	D	\$ 18.54	540	\$ 10,013.54
P71-07306	WinSvrDataCtr SNGL SA MVL 2Proc	D	\$ 3,012.43	4	\$ 12,049.70
P73-05865	WinSvrStd SNGL SA MVL 2Proc	D	\$ 431.59	7	\$ 3,021.15

Total:

\$ 203,416.38

Annual payment:

\$ 67,805.46

Annual Payments due on 1/1/16, 1/1/17 and 1/1/18

COUNCIL COMMUNICATION

Meeting Date: February 1, 2016	Agenda Item: 11ai	Subject: Amendment to Agreement regarding RiverRun Trailhead
Initiated By: Department of Parks, Recreation and Library	Staff Source: Dorothy Hargrove, Parks, Recreation and Library Director Joe Sack, Recreation Services Manager	

COUNCIL GOAL

The development of parks and access to open space supports the City's mission to promote and ensure a high quality of life, economic vitality, and a uniquely desirable community identity.

PREVIOUS COUNCIL ACTION

- Council Bill No. 48, Ordinance No. 43, series of 2015, authorizing an amendment to the Intergovernmental Agreement regarding the construction of drainage and flood control improvements for South Platte River at Oxford Avenue between the Urban Drainage and Flood Control District, the Colorado Water Conservation Board and Arapahoe County by adding the City of Englewood, the City of Sheridan and the South Suburban Parks and Recreation District as participants.
- Resolution No. 87, Series of 2015, authorizing The City's Arapahoe County Open Space grant application for the construction of the River Run Trailhead Phase II.
- Council Bill No. 25, Ordinance No. 27, series of 2015, authorizing an intergovernmental agreement with Arapahoe County for the acceptance and use of Open Space grant funding in the amount of \$300,000 for the construction of the River Run Trailhead Phase I.
- Resolution No. 6, Series of 2015, authorizing The City's Arapahoe County Open Space grant application for the construction of the River Run Trailhead Phase I.
- Council Bill No. 56, Ordinance No. 50, series of 2014, authorizing an Intergovernmental Agreement regarding the construction of drainage and flood control improvements for South Platte River at Oxford Avenue between the Urban Drainage and Flood Control District, the Colorado Water Conservation Board and Arapahoe County by adding the City of Englewood, the City of Sheridan and the South Suburban Parks and Recreation District as participants.
- Resolution No. 38, Series of 2014, authorizing \$100,000 funding for River Run Project support from Arapahoe County Open Space Fund.
- Council Bill No. 41, Ordinance No. 38, Series of 2011, authorizing an Intergovernmental Agreement accepting the 2010 Riverside Park Planning grant between Arapahoe County and the City of Englewood, Colorado.
- Resolution No. 89 Series of 2010, in support of the City's Arapahoe County Open Space (ACOS) grant application for the Riverside Park Planning grant.

RECOMMENDED ACTION

Staff recommends City Council adopt a bill for an ordinance to approve an Intergovernmental Agreement amending the previous agreement (Council Bill No. 48, Ordinance No. 43, series of 2015), which amended funding for the RiverRun Project.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

The South Platte Working Group is a consortium of interested parties whose goal is to make improvements along the South Platte River. The intent is to provide better accessibility to the river for recreational use. South Platte Working Group members include; City of Englewood, City of Sheridan, City of Littleton, Arapahoe County, South Suburban Parks and Recreation District, the Colorado Water Conservation Board, Urban Drainage and Flood Control District, the Army Corp of Engineers and other interested parties.

The primary focus area for the City of Englewood has been the area between Union Avenue and Oxford Avenue known as "RiverRun Project". Key projects in the area include a passive walking/biking trail on the east

side of the river, new kayak shoots in the river at Oxford Avenue, channelization of the river for faster water flow, improvements for fishing and recreation access and the development of the RiverRun Trailhead (northeast corner of Oxford Avenue and the South Platte River) at Broken Tee Golf Course.

The South Platte Working Group Project Funding Summary Table is included as part of the Amendment to the Funding Agreement between the City of Englewood, Urban Drainage and Flood Control District, the City of Sheridan, South Suburban Parks and Recreation District and Arapahoe County. The agreement formalizes the 2016 funding of \$1,025,000 to the RiverRun Project from the City of Englewood.

FINANCIAL IMPACT

Funding Sources:

2015 Arapahoe County Open Space Grant Phase II	\$ 500,000
2015 Conservation Trust Fund	\$ 75,000
2015 Open Space Fund	<u>\$ 450,000</u>
Total -	\$1,025,000

LIST OF ATTACHMENTS

Ordinance

BY AUTHORITY

ORDINANCE NO. _____
SERIES OF 2016

COUNCIL BILL NO. 5
INTRODUCED BY COUNCIL
MEMBER _____

A BILL FOR

AN ORDINANCE AUTHORIZING AN AMENDMENT TO AGREEMENT REGARDING CONSTRUCTION OF DRAINAGE AND FLOOD CONTROL IMPROVEMENTS FOR SOUTH PLATTE RIVER AT OXFORD AVENUE AGREEMENT NO. 11-07.25D BETWEEN THE CITY OF ENGLEWOOD, THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT, ARAPAHOE COUNTY, THE CITY OF SHERIDAN AND THE SOUTH SUBURBAN PARKS AND RECREATION DISTRICT REGARDING RIVERRUN TRAILHEAD.

WHEREAS, the purpose of this Agreement is the construction of drainage and flood control improvements for the South Platter River at Oxford Avenue (“Project”); and

WHEREAS, the implementation Agreement and this Amendment define the responsibilities and financial commitments of all of the parties; and

WHEREAS, the implementation Agreement and this Amendment defines the financial commitments and responsibilities of the parties regarding maintenance of the project; and

WHEREAS, the “Principles of Cooperation” Agreement outlines the implementation strategy for the South Platte River at Oxford Avenue improvement project with the goal of promoting a healthy river in an attractive setting which creates a quality recreational experience; and

WHEREAS, in 2011 the Urban Drainage and Flood Control District and the Colorado Water Conservation Board entered into an intergovernmental agreement entitled “ Agreement Regarding Construction of Drainage and Flood Control Improvements for South Platte River at Oxford Avenue” (Agreement NO. 11-07.25); and

WHEREAS, the Urban Drainage and Flood Control District, the Colorado Water Conservation Board and Arapahoe County entered into “Amendment to Agreement Regarding Construction of Drainage and Flood Control Improvements for South Platte River at Oxford Avenue – Agreement No. 11-07.25B” which added the City of Englewood, the City of Sheridan and the South Suburban Parks and Recreation District as participants by the passage of Ordinance No. 50, Series of 2014; and

WHEREAS, the Urban Drainage and Flood Control District, the Colorado Water Conservation Board and Arapahoe County entered into “Agreement Regarding Construction of Drainage and Flood Control Improvements for South Platte River at Oxford Avenue” (Agreement No. 11 07.25C) in 2015; and

WHEREAS, the Englewood City Council authorized an amendment to the Intergovernmental Agreement regarding the construction of drainage and flood control improvements for South Platte River at Oxford Avenue between the Urban Drainage and Flood Control District, the Colorado Water Conservation Board and Arapahoe County by adding the City of Englewood, the City of Sheridan and the South Suburban Parks and Recreation District as participants and added additional funding for final design to increase the level of funding by \$3,020,000, by the passage of Ordinance No. 43, Series of 2015; and

WHEREAS, the County Commissioners, the City of Sheridan and the City of Englewood, the Board of Directors of South Suburban Parks and Recreation District and the Urban Drainage and Flood Control District have authorized, by appropriation or resolution, all of Project costs of the respective Parties and establishing funding for the RiverRun Project; and

WHEREAS, the passage of this proposed ordinance approves an Intergovernmental Agreement entitled “Amendment to Agreement Regarding Construction of Drainage and Flood Control Improvements For South Platte River At Oxford Avenue – Agreement No. 11-07.25D” amending funding for the River Run Project and formalizes the 2016 funding of \$1,025,000 to the RiverRun Project from the City of Englewood.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes “Amendment To Agreement Regarding Construction of Drainage And Flood Control Improvements For South Platte River At Oxford Avenue” Agreement No. 11-07.25D, between Urban Drainage and Flood Control District, Board of County Commissioners Arapahoe County, City of Englewood, City of Sheridan and South Suburban Parks and Recreation District regarding construction of drainage and flood control improvements for the South Platte River at Oxford Avenue, attached hereto as Exhibit A.

Section 2. The Mayor and City Clerk are hereby authorized to sign and attest, the “Amendment to Agreement Regarding Construction of Drainage and Flood Control Improvements for South Platte River at Oxford Avenue” Agreement No. 11-07.25D, for and on behalf of the City Council of the City of Englewood, Colorado.

Section 3. There are no federal funds being used by Englewood on this Project. Englewood funds are from Open Space and Shareback funds.

Introduced, read in full, and passed on first reading on the 1st day of February, 2016.

Published by Title as a Bill for an Ordinance in the City’s official newspaper on the 4th day of February, 2016.

Published as a Bill for an Ordinance on the City's official website beginning on the 3rd day of February, 2016 for thirty (30) days.

Joe Jefferson, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of a Bill for an Ordinance, introduced, read in full, and passed on first reading on the 1st day of February, 2016.

Loucrishia A. Ellis

AMENDMENT TO
AGREEMENT REGARDING
CONSTRUCTION OF DRAINAGE AND FLOOD CONTROL IMPROVEMENTS FOR
SOUTH PLATTE RIVER AT OXFORD AVENUE

Agreement No. 11-07.25D

THIS AGREEMENT, made this _____ day of _____, 2016, by and between URBAN DRAINAGE AND FLOOD CONTROL DISTRICT (hereinafter called "DISTRICT"), ARAPAHOE COUNTY (hereinafter called "COUNTY"), CITY OF ENGLEWOOD (hereinafter called "ENGLEWOOD"), CITY OF SHERIDAN (hereinafter called "SHERIDAN"), SOUTH SUBURBAN PARKS AND RECREATION DISTRICT (hereinafter called "SSPR"), and collectively known as "PARTIES";

WITNESSETH:

WHEREAS, DISTRICT and COLORADO WATER CONSERVATION BOARD (hereinafter called "CWCB") have entered into "Agreement Regarding Construction of Drainage and Flood Control Improvements for South Platte River at Oxford Avenue" (Agreement No. 11-07.25) dated December 8, 2011; and

WHEREAS, DISTRICT, CWCB and COUNTY have entered into "Agreement Regarding Construction of Drainage and Flood Control Improvements for South Platte River at Oxford Avenue" (Agreement No. 11-07.25A) dated April 17, 2014,

WHEREAS, DISTRICT, CWCB, COUNTY, ENGLEWOOD, SHERIDAN, and SSPR have entered into "Agreement Regarding Construction of Drainage and Flood Control Improvements for South Platte River at Oxford Avenue" (Agreement No. 11-07.25C) dated December 3, 2015); and

WHEREAS, CWCB's contribution for design have been fulfilled and will no longer will be party to the Agreement; and

WHEREAS, PARTIES now desire to add additional funding for construction; and

WHEREAS, PARTIES desire to increase the level of funding by \$2,531,500; and

WHEREAS, the County Commissioners of COUNTY, the City Council of SHERIDAN and ENGLEWOOD the Board of Directors of SSPR and DISTRICT have authorized, by appropriation or resolution, all of PROJECT costs of the respective PARTIES.

NOW, THEREFORE, in consideration of the mutual promises contained herein, PARTIES hereto agree as follows:

- 1. Paragraph 4. PROJECT COSTS AND ALLOCATION OF COSTS is deleted and replaced as follows:
 - 4. PROJECT COSTS AND ALLOCATION OF COSTS
 - A. PARTIES agree that for the purposes of this Agreement PROJECT costs shall consist of and be limited to the following:
 - 1. Final design

2. Construction of improvements;
 3. Contingencies mutually agreeable to PARTIES.
- B. It is understood that PROJECT costs as defined above are not to exceed \$8,643,500 without amendment to this Agreement.

PROJECT costs for the various elements of the effort are estimated as follows:

<u>ITEM</u>	<u>AS AMENDED</u>	<u>PREVIOUSLY AMENDED</u>
1. Final Design	1,470,000	\$1,470,000
2. Construction	7,173,500	4,642,000
3. Contingency	-	-0-
Grand Total	\$8,643,500	\$6,112,000

This breakdown of costs is for estimating purposes only. Costs may vary between the various elements of the effort without amendment to this Agreement provided the total expenditures do not exceed the maximum contribution by all PARTIES plus accrued interest.

- C. Based on total PROJECT costs, the maximum percent and dollar contribution by each party shall be:

	<u>Percentage Share</u>	<u>Previously Contributed</u>	<u>Additional Contribution</u>	<u>Maximum Contribution</u>
DISTRICT	27.15%	\$1,547,000	\$800,000	\$2,347,000
CWCB	1.72%	\$149,000	\$-0-	\$149,000
COUNTY	38.44%	\$2,891,000	\$431,500	\$3,322,500
SHERIDAN	10.41%	\$625,000	\$275,000	\$900,000
ENGLEWOOD	19.38%	\$650,000	\$1,025,000	\$1,675,000
SSPR	2.90%	\$250,000	\$-0-	\$250,000
TOTAL	100.00%	\$6,112,000	\$2,531,500	\$8,643,500

The City of Englewood contribution to the project is \$130,000 directly contracted with CONSULTANT to design the Broken Tee Trailhead located on the northeast corner of Oxford Avenue and the South Platte River.

2. Paragraph 5. MANAGEMENT OF FINANCES is deleted and replaced as follows:

5. MANAGEMENT OF FINANCES

As set forth in DISTRICT policy (Resolution No. 11, Series of 1973, Resolution No. 49, Series of 1977, and Resolution No. 37, Series of 2009), the funding of a local body's one-half share may come from its own revenue sources or from funds received from state, federal or other sources of funding without limitation and without prior Board approval.

Payment of each party's full share (CWCB - \$149,000, COUNTY - \$3,322,500, SHERIDAN - \$900,000, ENGLEWOOD - \$1,675,000; SSPR - \$250,000; DISTRICT - \$2,347,000) shall be made to DISTRICT subsequent to execution of this Agreement and within 30 days of request for payment by DISTRICT. The payments by PARTIES shall be held by DISTRICT in a special fund to pay for increments of PROJECT as authorized by PARTIES, and as defined herein. DISTRICT shall provide a periodic accounting of PROJECT funds as well as a periodic notification to COUNTY of any unpaid obligations. Any interest earned by the monies contributed by PARTIES shall be accrued to the special fund established by DISTRICT for PROJECT and such interest shall be used only for PROJECT upon approval by the contracting officers (Paragraph 13).

Within one year of completion of PROJECT if there are monies including interest earned remaining which are not committed, obligated, or disbursed, each party shall receive a share of such monies, which shares shall be computed as were the original shares.

3. All other terms and conditions of Agreement No. 11-07.25 shall remain in full force and effect.

WHEREFORE, PARTIES hereto have caused this instrument to be executed by properly authorized signatories as of the date and year first above written.

URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

(SEAL)

By _____

ATTEST:

Title Executive Director

Date _____

For the Board of County Commissioners
ARAPAHOE COUNTY

By: _____
Authorization pursuant to Resolution 150211

Title: Director, Open Space and Intergovernmental Relations

Date: _____

(SEAL)

ATTEST:

CITY OF SHERIDAN

(SEAL)

ATTEST:

By _____

Title _____

Date _____

CITY OF ENGLEWOOD

(SEAL)

ATTEST:

Loucrishia A. Ellis
City Clerk

By _____

Joe Jefferson

Title _____

Mayor

Date _____

SOUTH SUBURBAN PARKS AND
RECREATION DISTRICT

(SEAL)

ATTEST:

By _____

Title _____

Date _____

COUNCIL COMMUNICATION

Meeting Date: February 1, 2016	Agenda Item: 11aii	Subject: Bioretention Demonstration Project RiverRun Trailhead
Initiated By: Department of Parks, Recreation and Library	Staff Source: Dorothy Hargrove, Parks, Recreation and Library Director Joe Sack, Recreation Services Manager	

COUNCIL GOAL AND PREVIOUS COUNCIL ACTION

The development of parks and access to open space supports the City's mission to promote and ensure a high quality of life, economic vitality, and a uniquely desirable community identity.

PREVIOUS COUNCIL ACTION

- No previous City Council Action
- City Council strongly encourages protective environmental initiatives.

RECOMMENDED ACTION

Staff recommends City Council adopt a bill for an ordinance to approve an Intergovernmental Agreement between Urban Drainage and Flood Control District and the City of Englewood.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

The quality of stormwater runoff has direct impacts on our lakes and streams. Polluted waters hurt stream health and limit recreation opportunities for the surrounding community. Increased flows from urbanization threaten stability of streams and result in additional maintenance efforts. To mitigate these impacts, communities are charged with ensuring that post-construction stormwater best management practices (BMPs) are constructed and maintained properly. Urban Drainage and Flood Control District (UDFCD) assists with this effort by monitoring various BMPs to determine the efficiency of pollutant removal and stormwater reduction. Collecting these data helps UDFCD develop design criteria and recommend stormwater practices for implementation.

UDFCD is actively monitoring stormwater BMPs at the Denver Botanic Gardens, a public school in Denver, the Denver Wastewater Management building, and in the right-of-way of a City of Lakewood neighborhood. UDFCD hopes to add two new sites in 2016. The RiverRun Trailhead site located at Broken Tee Golf Course in Sheridan, Colorado is an ideal research site due to its high visibility and the configuration of the bioretention basin. The site would provide a field test for new growing media specified in the USDCM. The visibility of the site will provide a public awareness component to the importance of stormwater quality and serve as a good example of how to integrate stormwater quality within the landscape. As a result this example pioneers greater appreciation and awareness for the way that water fits into Colorado's urban landscapes.

The agreement specifies UDFCD will provide all instrumentation, personnel and equipment necessary to monitor stormwater for a minimum ten (10) years. No City or Federal Funds will be used in this project, and is fully funded by the UDFCD, hence there is no financial impact to the City.

FINANCIAL IMPACT

No financial impact to the City of Englewood

LIST OF ATTACHMENTS

Ordinance

BY AUTHORITY

ORDINANCE NO. _____
SERIES OF 2016

COUNCIL BILL NO. 6
INTRODUCED BY COUNCIL
MEMBER _____

A BILL FOR

AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) "AGREEMENT REGARDING FUNDING OF BIORETENTION DEMONSTRATION PROJECT FOR STORMWATER QUALITY AND QUANTITY DATA GATHERING AND ANALYSIS" - AGREEMENT NO. 16-01.17 PROJECT NO. 105987, BETWEEN THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT AND THE CITY OF ENGLEWOOD.

WHEREAS, the quality of stormwater runoff has direct impacts on our lakes and streams; and

WHEREAS, polluted waters hurt stream health and limit recreation opportunities for the surrounding community; and

WHEREAS, increased flows from urbanization threaten stability of streams and result in additional maintenance efforts; and

WHEREAS, to mitigate these impacts, communities are charged with ensuring that post-construction stormwater best management practices (BMP's) are constructed and maintained properly; and

WHEREAS, Urban Drainage and Flood Control District (UDFCD) assists with this effort by monitoring various BMPs to determine the efficiency of pollutant removal and stormwater reduction; and

WHEREAS, the RiverRun Trailhead site located at Broken Tee Golf Course in Sheridan, Colorado is an ideal research site due to its high visibility and the configuration of the bioretention basin and will provide a field test for new growing media specified in the USDCM; and

WHEREAS, the visibility of the site will provide public awareness component to the importance of stormwater quality and serve as a good example of how to integrate stormwater quality within the landscape; and

WHEREAS, the Urban Drainage and Flood Control District is authorized to provide funding support of municipal stormwater activities (Resolution No. 61, Series of 2015) for calendar year 2016, which includes funds for the design, construction, continued field testing and the development of design guidance of stormwater best management practices for use in this region; and

WHEREAS, no Federal or City funds will be used for this project, it is fully funded by the UDFCD; and

WHEREAS, the passage of this ordinance authorizes an intergovernmental agreement for funding of Bioretention Demonstration Project for Stormwater Quality and Quantity Data Gathering and Analysis and specifies Urban Drainage and Flood Control District in providing all instrumentation, personnel and equipment necessary to monitor stormwater for a minimum of 10 years.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of Englewood, Colorado, hereby approves the Intergovernmental Agreement Regarding Funding of Bioretention Demonstration Project for Stormwater Quality and Quantity Data Gathering and Analysis – Agreement No. 16-01.17 Project No. 105987, between the Urban Drainage and Flood Control District and the City of Englewood, a copy of which is attached hereto as Exhibit 1.

Section 2. The Mayor and City Clerk are hereby authorized to sign and attest, the Agreement Regarding Funding of Bioretention Demonstration Project for Stormwater Quality and Quantity Data Gathering and Analysis, for and on behalf of the City Council of the City of Englewood, Colorado.

Section 3. There are no federal funds being used by Englewood on this Project.

Introduced, read in full, and passed on first reading on the 1st day of February, 2016.

Published by Title as a Bill for an Ordinance in the City’s official newspaper on the 4th day of February, 2016.

Published as a Bill for an Ordinance on the City’s official website beginning on the 3rd day of February, 2016 for thirty (30) days.

Joe Jefferson, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of a Bill for an Ordinance, introduced, read in full, and passed on first reading on the 1st day of February, 2016.

Loucrishia A. Ellis

AGREEMENT REGARDING FUNDING OF
BIORETENTION DEMONSTRATION PROJECT FOR
STORMWATER QUALITY AND QUANTITY DATA GATHERING AND ANALYSIS

Agreement No. 16-01.17
Project No. 105987

E
X
H
I
B
I
T

1

THIS AGREEMENT, made this _____ day of _____, 2016, by and between URBAN DRAINAGE AND FLOOD CONTROL DISTRICT (hereinafter called "DISTRICT"), and CITY OF ENGLEWOOD (hereinafter called "ENGLEWOOD"); (hereinafter DISTRICT and ENGLEWOOD shall be collectively known as "PARTIES");

WITNESSETH THAT:

WHEREAS, DISTRICT is authorized to provide funding support of municipal stormwater activities (Resolution No. 61, Series of 2015) for calendar year 2016, which includes funds for the design, construction, continued field testing and the development of design guidance of stormwater best management practices (BMPs) for use in this region; and

WHEREAS, ENGLEWOOD is constructing a bioretention best management practice (BMP) and is willing to work with DISTRICT to provide facilities necessary for DISTRICT to gather stormwater quality and quantity data relating to the BMP such that its effectiveness as a stormwater BMP may be quantified (hereinafter called "PROJECT").

NOW, THEREFORE, in consideration of the mutual promises contained herein, PARTIES hereto agree as follows:

1. SCOPE OF PROJECT

ENGLEWOOD and DISTRICT will work together to produce mutually acceptable construction drawings and specifications for a bioretention BMP. ENGLEWOOD shall construct PROJECT in conformance with the construction drawings and specifications. ENGLEWOOD shall allow DISTRICT access to the area of the BMP, access to pipe outfalls, forebay, and all other components related to the BMP and monitoring equipment for a period of no less than ten (10) years. DISTRICT shall pay ENGLEWOOD for the construction of features requested by DISTRICT for the purpose of monitoring, and shall provide all instrumentation, personnel, and other resources necessary to monitor stormwater quality and quantity associated with the ENGLEWOOD BMP for a period of ten (10) years within DISTRICT funding constraints. DISTRICT shall provide maintenance consisting of the items described in Exhibit A for the time period that DISTRICT monitors the BMP.

2. COSTS

PARTIES agree that for the purposes of this Agreement project costs shall consist of, and be limited to, services in support of Paragraph 1: SCOPE OF PROJECT and related services and contingencies mutually agreeable to PARTIES.

3. MANAGEMENT OF FINANCES (Section intentionally omitted)

4. TERM OF THE AGREEMENT

The term of this Agreement shall commence upon final execution by PARTIES and shall terminate ten (10) years after the final execution by all PARTIES and after the final accounting of funds is provided to PARTIES pursuant to Paragraph 3 herein.

5. LIABILITY

Each PARTY hereto shall be responsible for any suits, demands, costs or actions at law resulting from its own acts or omissions and may insure against such possibilities as appropriate.

6. AMENDMENTS

This Agreement contains all of the terms agreed upon by and among PARTIES. Any amendments to this Agreement shall be in writing and executed by PARTIES hereto to be valid and binding.

7. SEVERABILITY

If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, such invalid or unenforceable clause or provision shall not affect the validity of the Agreement as a whole and all other clauses or provisions shall be given full force and effect.

8. APPLICABLE LAWS

This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado. Jurisdiction for any and all legal actions regarding this Agreement shall be in the State of Colorado and venue for the same shall lie in the County where the Project is located.

9. ASSIGNABILITY

No PARTY to this Agreement shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the nonassigning PARTY or PARTIES to this Agreement.

10. BINDING EFFECT

The provisions of this Agreement shall bind and shall inure to the benefit of PARTIES hereto and to their respective successors and permitted assigns.

11. ENFORCEABILITY

PARTIES hereto agree and acknowledge that this Agreement may be enforced in law or in equity, by decree of specific performance or damages, or such other legal or equitable relief as may be available subject to the provisions of the laws of the State of Colorado.

12. TERMINATION OF AGREEMENT

This Agreement may be terminated only upon agreement of PARTIES, but only if there are no contingent, outstanding contracts. If there are contingent, outstanding contracts, this Agreement may only be terminated upon the cancellation of all contingent, outstanding contracts. All costs associated with the cancellation of the contingent contracts shall be shared between PARTIES in the same ratio(s) as were their contributions and subject to the maximum amount of each PARTY's contribution as set forth herein.

13. NO DISCRIMINATION IN EMPLOYMENT

In connection with the performance of work under this Agreement, PARTIES agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified on the basis of race, color, ancestry, creed, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability and further agrees to insert the foregoing provision in all subcontracts hereunder.

14. APPROPRIATIONS

Notwithstanding any other term, condition, or provision herein, each and every obligation of ENGLEWOOD and/or DISTRICT stated in this Agreement is subject to the requirement of a prior appropriation of funds therefore by the appropriate governing body of ENGLEWOOD and/or DISTRICT.

15. NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to PARTIES, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement. It is the express intention of PARTIES that any person or party other than ENGLEWOOD or DISTRICT receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

WHEREFORE, PARTIES hereto have caused this instrument to be executed by properly authorized signatures as of the date and year above written.

URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

(SEAL)

Signature _____

Printed Name Paul A. Hindman

ATTEST:

Title Executive Director

CITY OF ENGLEWOOD

(SEAL)

Signature _____

Printed Name _____

ATTEST:

Title _____

AGREEMENT REGARDING FUNDING OF
BIORETENTION DEMONSTRATION PROJECT FOR
STORMWATER QUALITY AND QUANTITY DATA GATHERING AND ANALYSIS

Agreement No. 16-01.17
Project No. 105987

Exhibit A

Maintenance services provided by DISTRICT:

- UDFCD will observe the condition of the forebay, basin, and outlet approximately 12 times per year and remove sediment and debris as determined appropriate by UDFCD. All sediment and debris removed from the facility will be properly disposed by UDFCD.
- UDFCD will conduct infiltration tests approximately once per year over the period of monitoring. If drainage through the media is not adequate, UDFCD will work with CITY OF ENGLEWOOD to determine the appropriate solution and UDFCD will perform the required maintenance or repair including removal and replacement of media if necessary.
- At the end of the period of monitoring, UDFCD will develop maintenance recommendations for ENGLEWOOD specific to PROJECT based on observation and practices implemented during the time of monitoring.

Maintenance provided by UDFCD does not include maintenance of vegetation such as weeding, pruning, mowing, etc.

AGREEMENT REGARDING FUNDING OF
BIORETENTION DEMONSTRATION PROJECT FOR
STORMWATER QUALITY AND QUANTITY DATA GATHERING AND ANALYSIS

Agreement No. 16-01.17
Project No. 105987

THIS AGREEMENT, made this _____ day of _____, 2016, by and between URBAN DRAINAGE AND FLOOD CONTROL DISTRICT (hereinafter called "DISTRICT"), and CITY OF ENGLEWOOD (hereinafter called "ENGLEWOOD"); (hereinafter DISTRICT and ENGLEWOOD shall be collectively known as "PARTIES");

WITNESSETH THAT:

WHEREAS, DISTRICT is authorized to provide funding support of municipal stormwater activities (Resolution No. 61, Series of 2015) for calendar year 2016, which includes funds for the design, construction, continued field testing and the development of design guidance of stormwater best management practices (BMPs) for use in this region; and

WHEREAS, ENGLEWOOD is constructing a bioretention best management practice (BMP) and is willing to work with DISTRICT to provide facilities necessary for DISTRICT to gather stormwater quality and quantity data relating to the BMP such that its effectiveness as a stormwater BMP may be quantified (hereinafter called "PROJECT").

NOW, THEREFORE, in consideration of the mutual promises contained herein, PARTIES hereto agree as follows:

1. SCOPE OF PROJECT

ENGLEWOOD and DISTRICT will work together to produce mutually acceptable construction drawings and specifications for a bioretention BMP. ENGLEWOOD shall construct PROJECT in conformance with the construction drawings and specifications. ENGLEWOOD shall allow DISTRICT access to the area of the BMP, access to pipe outfalls, forebay, and all other components related to the BMP and monitoring equipment for a period of no less than ten (10) years. DISTRICT shall pay ENGLEWOOD for the construction of features requested by DISTRICT for the purpose of monitoring, and shall provide all instrumentation, personnel, and other resources necessary to monitor stormwater quality and quantity associated with the ENGLEWOOD BMP for a period of ten (10) years within DISTRICT funding constraints. DISTRICT shall provide maintenance consisting of the items described in Exhibit A for the time period that DISTRICT monitors the BMP.

2. COSTS

PARTIES agree that for the purposes of this Agreement project costs shall consist of, and be limited to, services in support of Paragraph 1: SCOPE OF PROJECT and related services and contingencies mutually agreeable to PARTIES.

3. MANAGEMENT OF FINANCES (Section intentionally omitted)

4. TERM OF THE AGREEMENT

The term of this Agreement shall commence upon final execution by PARTIES and shall terminate ten (10) years after the final execution by all PARTIES and after the final accounting of funds is provided to PARTIES pursuant to Paragraph 3 herein.

5. LIABILITY

Each PARTY hereto shall be responsible for any suits, demands, costs or actions at law resulting from its own acts or omissions and may insure against such possibilities as appropriate.

6. AMENDMENTS

This Agreement contains all of the terms agreed upon by and among PARTIES. Any amendments to this Agreement shall be in writing and executed by PARTIES hereto to be valid and binding.

7. SEVERABILITY

If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, such invalid or unenforceable clause or provision shall not affect the validity of the Agreement as a whole and all other clauses or provisions shall be given full force and effect.

8. APPLICABLE LAWS

This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado. Jurisdiction for any and all legal actions regarding this Agreement shall be in the State of Colorado and venue for the same shall lie in the County where the Project is located.

9. ASSIGNABILITY

No PARTY to this Agreement shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the nonassigning PARTY or PARTIES to this Agreement.

10. BINDING EFFECT

The provisions of this Agreement shall bind and shall inure to the benefit of PARTIES hereto and to their respective successors and permitted assigns.

11. ENFORCEABILITY

PARTIES hereto agree and acknowledge that this Agreement may be enforced in law or in equity, by decree of specific performance or damages, or such other legal or equitable relief as may be available subject to the provisions of the laws of the State of Colorado.

12. TERMINATION OF AGREEMENT

This Agreement may be terminated only upon agreement of PARTIES, but only if there are no contingent, outstanding contracts. If there are contingent, outstanding contracts, this Agreement may only be terminated upon the cancellation of all contingent, outstanding contracts. All costs associated with the cancellation of the contingent contracts shall be shared between PARTIES in the same ratio(s) as were their contributions and subject to the maximum amount of each PARTY's contribution as set forth herein.

13. NO DISCRIMINATION IN EMPLOYMENT

In connection with the performance of work under this Agreement, PARTIES agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified on the basis of race, color, ancestry, creed, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability and further agrees to insert the foregoing provision in all subcontracts hereunder.

14. APPROPRIATIONS

Notwithstanding any other term, condition, or provision herein, each and every obligation of ENGLEWOOD and/or DISTRICT stated in this Agreement is subject to the requirement of a prior appropriation of funds therefore by the appropriate governing body of ENGLEWOOD and/or DISTRICT.

15. NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to PARTIES, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement. It is the express intention of PARTIES that any person or party other than ENGLEWOOD or DISTRICT receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

WHEREFORE, PARTIES hereto have caused this instrument to be executed by properly authorized signatures as of the date and year above written.

URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

(SEAL)

Signature _____

Printed Name Paul A. Hindman

ATTEST:

Title Executive Director

CITY OF ENGLEWOOD

(SEAL)

Signature _____

Printed Name Joe Jefferson

ATTEST:

Title Mayor

Loucrishia A. Ellis
City Clerk

AGREEMENT REGARDING FUNDING OF
BIORETENTION DEMONSTRATION PROJECT FOR
STORMWATER QUALITY AND QUANTITY DATA GATHERING AND ANALYSIS

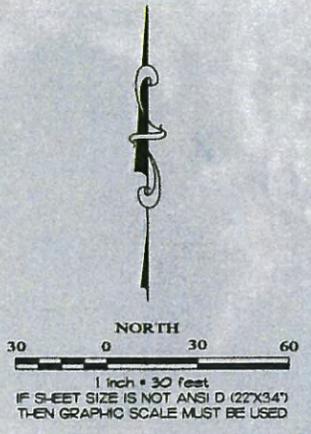
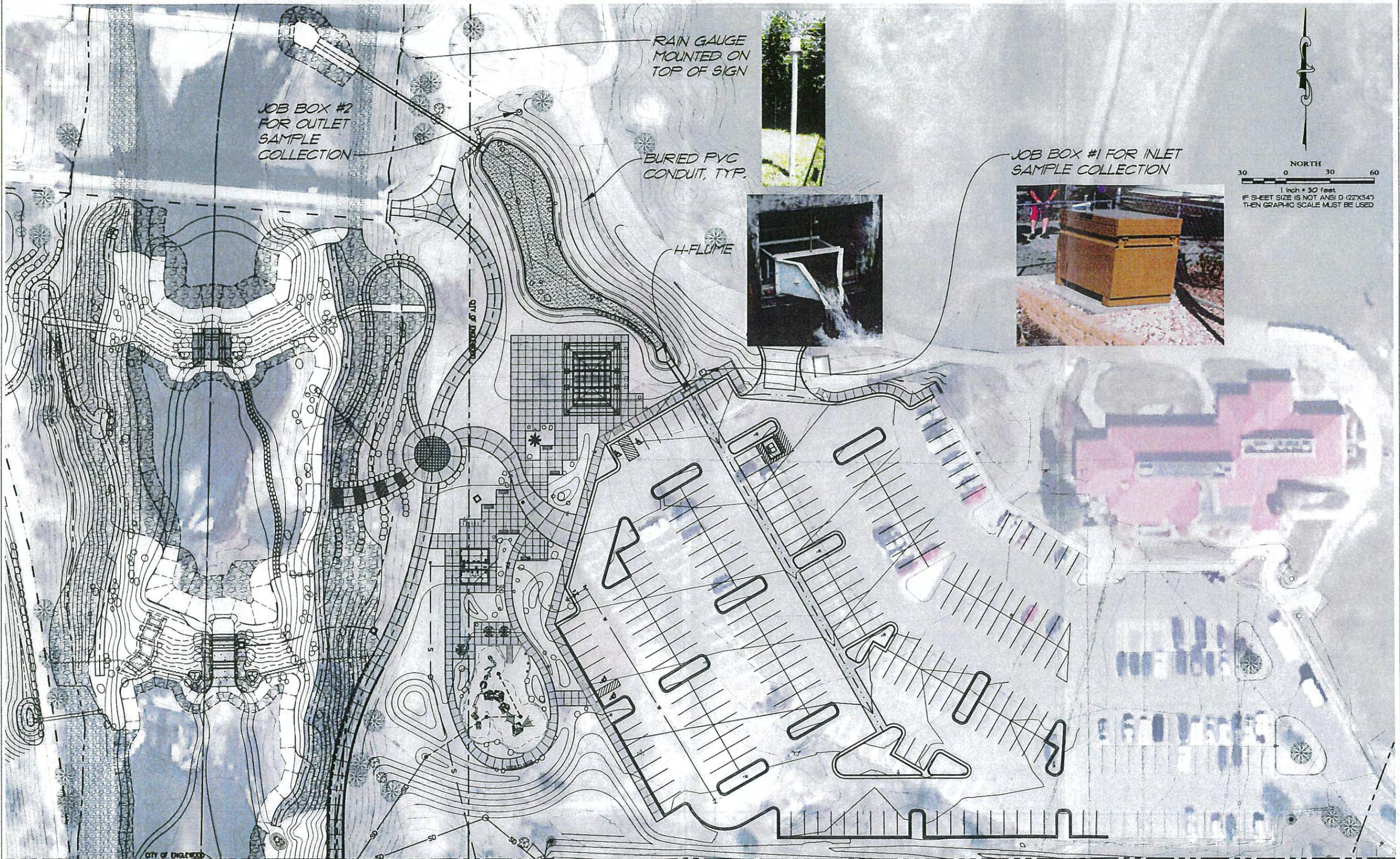
Agreement No. 16-01.17
Project No. 105987

Exhibit A

Maintenance services provided by DISTRICT:

- UDFCD will observe the condition of the forebay, basin, and outlet approximately 12 times per year and remove sediment and debris as determined appropriate by UDFCD. All sediment and debris removed from the facility will be properly disposed by UDFCD.
- UDFCD will conduct infiltration tests approximately once per year over the period of monitoring. If drainage through the media is not adequate, UDFCD will work with CITY OF ENGLEWOOD to determine the appropriate solution and UDFCD will perform the required maintenance or repair including removal and replacement of media if necessary.
- At the end of the period of monitoring, UDFCD will develop maintenance recommendations for ENGLEWOOD specific to PROJECT based on observation and practices implemented during the time of monitoring.

Maintenance provided by UDFCD does not include maintenance of vegetation such as weeding, pruning, mowing, etc.



Number	Revision Description	By	Date

UDFCD
SHERIDAN, COLORADO

SOUTH PLATTE RIVER RUN PARK
FINAL DESIGN

RIVERSIDE TRAILHEAD
SITE MONITORING EXHIBIT



DESIGN: MPA
DETAIL: MPA
CHECK: BAN
DATE: DECEMBER, 2015

PROJECT NUMBER
65418357

Drawing Number:
1



COUNCIL COMMUNICATION

Date: February 1, 2016	Agenda Item: 11aiii	Subject: Intergovernmental Agreement – VALE Grant
Initiated By: Police Department		Staff Source: Jeff Sanchez, Deputy Chief

COUNCIL GOAL AND PREVIOUS COUNCIL ACTION

City Council has previously approved Victim Assistance and Law Enforcement (VALE) grants from 1990-2015.

RECOMMENDED ACTION

The Police Department is recommending that City Council adopt a Bill for an Ordinance on first reading authorizing the Police Department to apply for and accept funding in the amount of \$20,035 from the 2016 VALE Grant.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

The VALE Grant finances approximately 40% of the salary for the Victim Witness Advocate position which is assigned to the Englewood Municipal Court. The Victim Witness Advocate provides services for victims of domestic violence.

FINANCIAL IMPACT

If we receive full funding, the VALE Grant will fund \$20,035 towards the Victim Advocate position.

The funding for the VALE grant program comes from fees that are collected by courts in the 18th Judicial District.

LIST OF ATTACHMENTS

Bill for an Ordinance
2016 VALE Grant Application

BY AUTHORITY

ORDINANCE NO. _____
SERIES OF 2016

COUNCIL BILL NO. 7
INTRODUCED BY COUNCIL
MEMBER _____

A BILL FOR

AN ORDINANCE AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF A VICTIM ASSISTANCE LAW ENFORCEMENT (VALE) GRANT FROM THE VICTIM ASSISTANCE LAW ENFORCEMENT BOARD OF THE 18TH JUDICIAL DISTRICT.

WHEREAS, the City of Englewood Police Department applied for funding under the VALE Grants Program to be used for funding the Victim/Witness Program in the Englewood Municipal Court; and

WHEREAS, the Victim/Witness Program in the Englewood Municipal Court has served the victims of domestic violence since 1990; and

WHEREAS, the Englewood City Council authorized the 2015 VALE Grant acceptance by the passage of Ordinance No. 6, Series of 2015; and

WHEREAS, the staff seeks Council approval of an Ordinance authorizing the application for and, if granted the acceptance of a 2016 VALE grant in the amount of \$20,035, for the period of July 1st, 2016 to June 30th, 2017.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the application for and acceptance of the VALE Grant and accompanying intergovernmental agreement, a copy of which is marked as "Exhibit A" and attached hereto.

Section 2. The Mayor is hereby authorized to sign said VALE Grant and accompanying intergovernmental agreement on behalf of the City of Englewood.

Section 3. The funds for the VALE grant come from fines assessed by the Colorado 18th Judicial District. No Federal funds will be used.

Introduced, read in full, and passed on first reading on the 1st day of February, 2016.

Published by Title as a Bill for an Ordinance in the City's official newspaper on the 4th day of February, 2016.

Published as a Bill for an Ordinance on the City's official website beginning on the 3rd day of February, 2016 for thirty (30) days.

Joe Jefferson, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of a Bill for an Ordinance, introduced, read in full, and passed on first reading on the 1st day of February, 2016.

Loucrishia A. Ellis

For Official Use Only:

Date Received _____
Project Duration _____ to _____
Date of Board Review _____

Application Number _____
Previously Funded Yes No
Approved _____ Denied _____

V/S or L/E
All Materials Included Yes No
Award Amount _____

VICTIM ASSISTANCE AND LAW ENFORCEMENT GRANT APPLICATION

18th Judicial District
6450 S Revere Pkwy
Centennial, CO 80111
- (720) 874-8608
tlassiter@da18.state.co.us

Please be advised that the board may revoke any contract/grant if used inappropriately. Application must be typed or printed in black ink. Applications must be copied on both sides (duplex). All application pages must be numbered. Please submit one original and eight copies of your application. Limit application to 12 pages including cover sheet and signature page, but excluding attachments. Do not use a font any smaller than 12 point.

I. APPLICANT AGENCY Englewood Police Department

II. PROJECT TITLE Victim/Witness Advocate

Project Director Chief John Collins

Phone (303) 783-6900 Fax (303) 783-6902

Address Englewood, CO 80110

E-mail _____

Webpage http://www.engagewoodgov.org/Index.aspx?page=487

III. AMOUNT REQUESTED 20,035.00

IV. NON-PROFIT STATUS: Yes No In Progress

Tax ID Number _____

GOVERNMENT AGENCY: YES NO

V. REQUIRED ATTACHMENTS (Include with all copies):

- A. Budgets
 - 1. Agency Budget (Waived for governmental agencies)
 - 2. Victim Assistance Program Budget
 - 3. Itemized Project Budget (must include budget narrative)
- B. Copy of 501(c) (3) IRS Tax Ruling (if applicable)
- C. Listing of Board of Directors and Key Officers
- D. Copy of current Financial Statement and Audit Report – (Waived for governmental agencies) (Attach to original copy only)
- E. Management Letter from Auditor – (Waived for governmental agencies)
- F. Random Sampling of Client Satisfaction Surveys
- G. If you are requesting a full or part-time position, you must attach your agency's classification of that position and job description
- H. Resume of program/project administrator

SECTION A: PROJECT CONCEPT/DESIGN

1. Description of the applicant agency:

Englewood Police Department provides emergency response to crime and non-crime incidents within the City of Englewood as the primary law enforcement agency for the City.

2. Substantiate or quantify the problem your program is designed to address within this community, i.e. factually or with other supportive documentation.

Englewood Victim Assistance provides the Victim/Witness Advocate to assist victims of domestic violence for the Englewood Municipal Court. This position is currently held by Nicole Maynard. The Victim/Witness Advocate position is designed to assist victims of domestic violence who are seen in the Municipal Court. In 2014, the Englewood Police Department made 108 overall domestic violence arrests.

3. Description of the project, which would be funded by VALE funds in the 18th Judicial District. (Be specific regarding what services VALE funds will provide to this community.)

The Victim/Witness Advocate for the Englewood Municipal Court provides support for victims of domestic violence through the Court process. The position also ensures that victims are informed of their Rights under the Constitution and assists in providing those Rights. During the period from July 1, 2014 to June 30, 2015 there were 89 arraignments of domestic violence crimes in the Municipal Court. The Victim/Witness Advocate contacted 243 victims during that time and 76 were new victims. There were 451 contacts with victims at arraignments, penalty hearings, probation reviews, motions hearings, show cause hearings, and trials. Ms. Maynard also contacted victims through telephone calls, personal appointments, and letters. These contacts were to answer questions, inform victims of their Rights, and to discuss needs. Ms. Maynard also counsels family members who come to Court with the victims. We expect the need for services to remain the same, or increase, for this upcoming Grant cycle.

4. A. Identify and describe the project's goals and objectives. Your objectives must be measurable and specific.

- To provide a Victim/Witness position to ensure support for victims of domestic violence through the Court process according to the standards set forth in the *Victim's Bill of Rights*;
- To ensure that victims in the Englewood Municipal Court are informed of their Rights under the *Victim's Bill of Rights*;
- To provide follow-up with victims after Court;
- To educate victims of the dynamics of domestic violence;
- To provide referrals to appropriate community resources such as Victim Compensation, counseling, legal or financial assistance;
- To maintain contact with agencies or individuals such as Victim Compensation, Interfaith Task Force, Human Services, shelters and therapists to maintain up-to-date resources available to the victim;
- To work closely with the probation officer to be sure that the goals of therapy are being met and the needs of the victim are being considered;

(Section A question 4. A. continued)

- To keep a client "check list" form for each domestic violence client served. This checklist will include referrals made, Victim Compensation application given, therapists suggested and restitution requests;
 - To maintain Court information, brochures and referral resources for clients from various ethnic backgrounds using translation and counseling services.
- B. What is your timetable and work plan for accomplishing your objectives?

Our timeline is ongoing.

5. A. Address what problems, if any, you anticipate in implementing the program/ project goals and objectives.

We do not anticipate any problems in implementing the program goals. The program has been successful in the past and any concerns/problems that have arisen have been mediated with all parties involved.

- B. How do you plan to resolve these problems?

Victim Assistance has an excellent working relationship with the Prosecutor's Office and the Court. Victim Assistance is part of a collaborative effort to solve the problem and represent victims in the solution. This includes constant conversations with all parties to ensure victims are being kept informed and considered in the solutions.

SECTION B: SERVICE INFORMATION

1. A. Define the population and geographic area targeted for services through this project.

This program will be available to all victims of domestic violence who are victimized in the City of Englewood and whose case is heard in the Englewood Municipal Court.

- B. If the project is not located entirely in the 18th Judicial District, what percentage of services would be for victims and witnesses in the 18th Judicial District?

The project is located entirely in the 18th Judicial District.

2. A. Include a brief description of how the project strives to provide culturally competent services. Cultural competence is defined as a *process* in which an agency continuously strives to achieve the ability to work effectively within the cultural context of an individual or community from a diverse culture/ethnic background. If the project does not now strive to offer culturally competent services, how will you do this in the coming grant period? Include cultural competency efforts in the goals and objectives in Section A, question 4.

- We use the services of the Translation and Interpreting Center for translations in Court to include spoken languages as well as sign language.
- The Court is equipped with a FM system for people who are Deaf or Hard of Hearing.
- All of the Court information is translated into Spanish. We have a Spanish speaking translator for Court hearings which are scheduled once a month for all the Spanish speaking clients. These services are provided by Executive Languages. Ms. Maynard is currently revising the Spanish language information packet.
- We have available a list of agencies from many ethnic backgrounds and are constantly updating this list. Examples include: Asian Pacific Development Center, DOVE, CHAI, Servicios de la Raza, and Muslim Family Services.
- We have packets designed specifically for the Gay, Lesbian, Bisexual, Transgendered, Queer population and the unique dynamics presented.
- We have packets designed to address male victims.

In addition to providing information in native languages, the program strives to provide culturally competent services by attending trainings and meetings to update the Advocates. Ms. Maynard and Ms. Wenig have attended several trainings, provided by the Colorado Coalition Against Domestic Violence and the Colorado Organization for Victim Assistance, on culturally appropriate responses and interventions. Ms. Maynard and Ms. Wenig take advantage of training opportunities to further cultural competence and the conversation continues within the Victim Assistance Unit and the Department as a whole. This information is then incorporated into the packet for victims.

3. A. What number of people is in need of the services as proposed by this project? (Identify source of information).

From July 1, 2014 to June 30, 2015, there were 89 new cases and 243 total victims served in the Municipal Court as documented by Court records. The Victim/Witness Advocate attempts to contact all those whose lives are impacted by domestic violence, identified by either offense reports or incident reports. During this time period, Ms. Maynard contacted 118 people affected by domestic violence outside of the Court process. These victims made contact with the Police Department and the incident did not rise to the level of an arrest; however, services were offered to these victims. Historically, these numbers remain similar and we anticipate the same level of need for the upcoming Grant cycle.

B. What number of people are currently being served in the 18th Judicial District and how? (Identify source of information.) *Explain how you report client numbers and service numbers.*

At present, there are approximately 255 domestic violence cases active in the Municipal Court and approximately 195 victims being served from 2015 and previous years. Each month, approximately 10 cases are finalized; hence, the number of active cases is constantly changing. Ms. Maynard keeps a written record of all client contacts. At any point during the case, a victim may require notification or intervention. There are approximately 10 to 15 new cases each month.

C. *What percent of the victims you serve are monolingual Spanish speakers?*

There are approximately 2% monolingual Spanish speaking victims. One afternoon per month is designated as a Spanish-speaking docket. All of the Spanish-speaking domestic violence cases are set on this docket. The Victim/Witness Advocate has access to an interpreter and is able to interview victims.

D. *How will your project diminish or eliminate any duplication of services?*

There are no similar services in the Municipal Court. This program is designed to refer victims to agencies that are providing services outside of the scope of this program to avoid duplication of services. Each victim is matched with referral resources that meet her or his needs.

E. *How will you coordinate services with similar or like programs?*

The program is designed to refer victims to services that will respond to their specific needs. Through appropriate referral, each victim is matched with referral resources that meet her or his needs. Ms. Maynard continuously networks with other agencies and advocates in order to better coordinate services when needed. Our working relationship with other agencies is excellent.

4. *Define the management plan for the program/project. Identify specifically who will:*

- be responsible for daily operations
- be accountable for the expenditure of grant funds.
- Include the resume of program/project administrator

The Victim Services Coordinator, Nancy Wenig is the coordinator and supervisor of the project. The Victim/Witness Advocate, Nicole Maynard, submits a daily record of court activity to Ms. Wenig which includes victim name, referrals made, victim compensation information, restitution requests, and any other pertinent information. Ms. Wenig is responsible for the expenditure of the grant funds under the supervision of the Chief of Police, John Collins, and the Director of Finance, Shelley Becker.

5. *In compliance with the American Disability Act (ADA) on providing access, how does your agency provide accommodations for crime victims or victim service providers?*

The Englewood Municipal Court is fully accessible to persons with disabilities. We collaborate with other service providers to address all areas of disability.

SECTION C: EVALUATION INFORMATION

1. How will you evaluate whether or not this project has met its stated goals and objectives? Explain how you evaluate the following:

- Process Evaluation – Did the program meet the project goals and objectives?
- Outcome/Impact Evaluation – Did the program achieve the stated outcomes or behavioral changes? How did the delivery of services improve the life situation of your clients?
- Overall agency success – How do you measure if your agency is “doing its job” well?

Process Evaluation: The program will have met its goals and objectives by providing all victims with ongoing support during and after his/her Court appearance. The program will have provided all victims with information on their Rights as well as referrals to resources that may assist victims with recovery.

Outcome Evaluation: Our goal is to provide safety and support for victims of domestic violence as well as to educate victims of the Court process and services available. One measure of success is the rate of acceptance of Victim Compensation applications for counseling. In 2014, 75 victims contacted at arraignment took applications for Victim Compensation. We constantly encourage victims to participate in counseling. We hope our efforts to encourage counseling for victims will help them recover. It is difficult to quantify this measure of success. It is noted; however, that many victims contact the Advocate months or years later when facing a separate life crisis. It is a measure of success that the victim feels safe contacting Ms. Maynard to receive counsel, advice, and knowledge of systems even after the case is final. The program also refers victims to community resources to aid with financial recovery. In particular, we refer frequently to Catholic Charities and Interfaith Community Task Force to assist those fleeing violence with financial assistance. In 2014, there were 20 referrals made to Interfaith to assist domestic violence victims with various financial needs, such as rent, cell phone replacement, bus tickets, and moving expenses. Additional referrals were made to Catholic Charities. We have recently begun using the Apriss record management system and will be able to better track the referrals through that program.

Overall agency success: Our relationship with the City Attorney and Judge is excellent. The process with which victims move through the Court process is efficient and informative. Survey reports and follow up phone calls reflect a positive experience in the Court. Victims are encouraged to keep in contact with Ms. Maynard to work through any rough spots in their recovery. If a victim has a concern or complaint at any time during the process, it is immediately staffed between Ms. Maynard and Ms. Wenig. The concern is then addressed where the problem is concerned. This may be with Court, Prosecution, or Victim/Witness procedures and the solution is always victim-centered and allows the victim to have a voice in the process.

SECTION D: CONSTITUTIONAL AMENDMENT

1. A. Define how this program/project will address the guidelines for assuring the rights of victims and witnesses as outlined in the Victim Rights Act (Section 24-4.1-302.5 C.R.S.). List specific services to be provided.

- The Victim/Witness Advocate ensures compliance with the guideline listed for assuring these Rights to victims of domestic violence in the Municipal Court;
- Englewood Police Department has made a clear effort to provide victims with the services entitled to them by the Victim Bill of Rights. The Court program addresses all of these rights including: the right to be present and informed of critical stages in Court, to be heard at Court proceedings, and to confer with the prosecuting attorney prior to disposition;
- The victim is asked if restitution is requested and is offered services such as financial or legal help, shelters, or Victim Compensation;
- The Victim/Witness Advocate has a private office and waiting room at Court so that the victim is assured of safety and privacy before Court proceedings;
- Each victim is given a brochure at the arraignment, which outlines Victim's Rights; These Rights are reviewed by the Victim/Witness Advocate periodically to determine the victim's comprehension of these Rights;
- Victims are informed of each stage of his/her case;
- No plea agreement is made with the defendant without consulting the victim;
- The victim is allowed to address the Court at most hearings;
- All victims are treated with fairness, dignity, and respect;
- Victims are informed, present, and heard;
- Victims are given a free copy of the initial report when requested;

B. What services are you providing as outlined in the VALE statute (Section 24-4.2-105 R.S.).

The Victim/Witness Advocate program provides the services outlined and ensures compliance with assuring Rights to victims of domestic violence in the Municipal Court through:

- Providing crisis intervention to victims;
- Referring victims to appropriate resources, to include Victim Compensation, and assisting victims with filling out forms;
- Educating victims on the criminal justice system;
- Assisting with the prompt return of property;
- Notification of all stages of the case;
- Intercession with employers or landlords;
- Provision of translation services through language line or interpretation services in person;
- Assistance with transportation to Court through taxi or RTD pass.

2. Does your agency have a statutory mandate to notify victims under the Victim Rights Amendment (VRA)? Yes No *If yes, please answer the following questions.*

How do you presently notify victims of their rights under the VRA?

A folder is provided to each victim at arraignment which contains No Contact Orders, literature on Domestic Violence, a Victim's Rights brochure, Victim Compensation application and the Victim/Witness Advocate's card. Ms. Maynard explains these Victim's Rights to her/him at the arraignment and continues to keep the victim informed of changes in the status of the case, schedules and results of hearings, availability of property return and other information pertinent to the victim's case while the case is active in Court. Ms. Maynard makes these contacts in person, by phone, and by letter.

What is the approximate number of clients who receive notifications made by your agency each year? (N= # of clients)

There were approximately 243 victims contacted from July 1, 2014 to June 30, 2015. These victims had cases in various stages of resolution, each needing information on the status of the case as well as other information pertinent to the victim's needs, e.g. property return, Victim Compensation information, etc.

What is the approximate total number of notifications made by your agency each year? (N=# of total notifications)

Each victim has on average 5 contacts with the Victim/Witness Advocate during the course of the case in Court. With 243 victims in this time period, this equals approximately 1,215 contacts with victims in person, by phone, and by letter. Ms. Maynard also contacts victims who have made a police report that does not result in charges filed to assess safety, review Rights, and provide resources and support. These additional contacts are not reflected in these numbers. However, 118 additional contacts were made to victims facing domestic violence outside of the Court process.

3. Does your agency have a victim rights brochure that is distributed to victims?

A Victim's Rights Brochure is attached. This is given to each victim at the time of arraignment or through a letter sent to the victim. We are in the process of updating the brochure.

4. Describe the training your agency provides to all staff and volunteers about informing victims of their rights under the Colorado Constitution.

Date of last training: April 2015

Training provide by: Nancy Wenig

What percent of your staff attended the above training?

100%

Who conducted the training session?

Nancy Wenig, Victim Assistance Coordinator

If last training was more than a year ago,
Date of your next training: _____
Who is the trainer? _____

5. Are any of the services provided by your agency eligible for Crime Victim Compensation reimbursement? _____ Yes No

Is so, list services:

Does your agency regularly conduct or receive Crime Victim Compensation training for direct services staff or volunteers? Yes _____ No

Describe the training on victim compensation that has been provided to your staff and volunteers.

Date of last training: April 2015
Training provide by: Nancy Wenig

SECTION E: ADDITIONAL COMMENTS

We would like to express our gratitude and appreciation for the funding that the VALE Board has given to this program. The program is essential to the operation of the Municipal Court domestic violence program. The presence of a full-time Advocate in the Municipal Court provides an invaluable resource to victims of domestic violence. Due to the size of the program and population, Ms. Maynard is able to provide victims with compassionate and professional advocacy.

SECTION F: BUDGET SUMMARY/FINANCIAL INFORMATION

1. Total amount of VALE funds requested: \$ 20,035.00

2. Will the amount requested provide full funding for the project? ___ Yes xx No
 If no, please identify other funding sources and amounts received within the past two years.
 Do not include other VALE funding. Please also include other pending grants.

Source	Date of Award	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you currently receiving VALE funding? xx Yes ___ No
 If yes, please identify the Judicial District and the amount requested and received. Include current year funding from the 18th Judicial District.

Date of Award	District	Amount Requested	Amount Received
<u>4/8/15</u>	<u>18th</u>	<u>\$19,398.00</u>	<u>\$19,398.00</u>
_____	_____	_____	_____
_____	_____	_____	_____

4. Will you be applying to other VALE Boards for funding? ___ Yes xx No
 If yes, please identify the Judicial District and the amount requested.

Date of Request	District	Amount Requested
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. Does your agency receive victim assistance funding through the use of a municipal surcharge? If yes, **you must** provide specific documentation outlining your agency's surcharge intake for the last **two fiscal years** and detailing how these funds were distributed.

The program has not historically been able to secure Municipal funding. We are in a unique position within the State because we have the only elected Municipal Judge, Judge Vincent Atencio. However, in 2014, we approached Judge Atencio again and he granted a domestic violence fee of \$50.00 to be assessed on each case involving a domestic violence disposition. Judge Atencio began assessing the fee in July of 2014. The Court has collected \$1700.00 thus far. Please find documentation attached. None of these monies have been spent. When assessing the fee, Judge Atencio indicated that the program may use it to benefit victims of domestic violence or to offset costs of the program. There are not enough funds to supplement salary at this point. The fund depends on payment from defendants and will most likely not see a significant balance for some time; however, we are excited for this step.

6. If an increased amount of funding over this year's **grant award** is being requested, please provide written justification. Substantiate or quantify factually or with other supportive documentation.

The amount we are requesting is an increase from previous Grant requests due to increased employee costs and a continued decline in revenues.

7. Anticipated client fees *if any*, from this project: \$ _____ none _____

8. Describe the volunteer and/or in-kind services that will be used for this program/project.

No volunteer hours contribute to this program.

9. What percentage of your total budget is this request for VALE funds?

Approximately 40% of the total budget would be VALE funded.

10. If this program/project is to continue beyond the initial funding period, please identify how the program/project will be funded in the future. Please be specific.

The City of Englewood is committed to the Victim/Witness Program in the Municipal Court. The City is willing to provide the difference in the total cost of the program. The City of Englewood has been responsible in assuming their share of successful programs when it is financially able.

11. Have you applied for VOCA funding? If not why?

We have not applied for VOCA funding. Historically, the program has been able to operate with funding provided by the City of Englewood as well as VALE. We did not apply for the recent release of additional funding from VOCA to be used for Capital expenses. We assessed our needs as a Department and Unit and did not determine much of a need for equipment, software or computer, or office furniture. However, when the VOCA funds are released this year, we will re-access our application.

The applicant assures that the following signatories and all staff and volunteers assigned to this project have read and understand the rights afforded to crime victims pursuant to section 24-4.1-302.5 C.R.S. and the services delineated pursuant to sections 24-4.1-303 C.R.S. and 23-4.1-304 C.R.S.

I hereby certify that the information contained herein is true and correct to the best of my knowledge and belief.

_____	_____ Project Director _____
Typed Name of Project Director	
_____	_____
Signature Project Director's	Date
_____	_____ Agency Director _____
Typed Name of Agency Director	
_____	_____
Signature, Agency Director	Date
_____	_____ Financial Officer _____
Typed Name of Financial Officer	
_____	_____
Signature, Financial Officer	Date
_____	_____ Authorized Official _____
Typed Name of Authorized Official	
_____	_____
Signature Authorized Official	Date

Project Director: The person who has direct responsibility for the implementation of the project. This person should combine knowledge and experience in the project area with ability to administer the project and supervise personnel. He/She shares responsibility with the Financial Officer for seeing that all expenditures are within the approved budget. This person will normally devote a major portion of his/her time to the project and is responsible for meeting all reporting requirements. The Project Director must be a person other than the Authorized Official of the Financial Officer.

Agency Director: The executive director of the agency. This may in some agencies be the same person as the project director or authorized official.

Financial Officer: The person who is responsible for all financial matters related to the program and who has responsibility for the accounting, management of funds, and verification of expenditures, audit information and financial reports. The person who actually prepares the financial reports may be under the supervision of the Financial Officer. The Financial Officer must be a person other than the Authorized Official or the Project Director.

Authorized Official: The authorized official is the person who is, by virtue of such person's position, authorized to enter into contracts for the grant recipient. *This could include:* Mayor or City Manager, Chairperson of the County Commissioners, District Attorney, President or Chairperson of the Board of Directors, Superintendent, or other Chief Executive Officer.

COUNCIL COMMUNICATION

Date February 1, 2016	Agenda Item 11bi	Subject Bill for ordinance authorizing an IGA for Arapahoe County Open Space grant award for the construction of RiverRun Trailhead Phase II – 2 nd Reading
Initiated By Department of Parks, Recreation and Library	Staff Source Dorothy Hargrove, Parks, Recreation and Library Director Joe Sack, Recreation Services Manager	

PREVIOUS COUNCIL ACTION

The development of parks and access to open space supports the City's mission to promote and ensure a high quality of life, economic vitality, and a uniquely desirable community identity.

Previous Action:

- Resolution No. 87, Series of 2015, authorizing The City's Arapahoe County Open Space grant application for the construction of the River Run Trailhead Phase II.
- Council Bill No. 25, Ordinance No. 27, series of 2015, authorizing an intergovernmental agreement with Arapahoe County for the acceptance and use of Open Space grant funding in the amount of \$300,000 for the construction of the River Run Trailhead Phase I.
- Resolution No. 6, Series of 2015, authorizing The City's Arapahoe County Open Space grant application for the construction of the River Run Trailhead Phase I.
- Council Bill No. 56, Ordinance No. 50, series of 2014, authorizing an Intergovernmental Agreement regarding the construction of drainage and flood control improvements for South Platte River at Oxford Avenue between the Urban Drainage and Flood Control District, the Colorado Water Conservation Board and Arapahoe County by adding the City of Englewood, the City of Sheridan and the South Suburban Parks and Recreation District as participants.
- Council Bill No. 41, Ordinance No. 38, Series of 2011, authorizing an Intergovernmental Agreement accepting the 2010 Riverside Park Planning grant between Arapahoe County and the City of Englewood, Colorado.
- Resolution No. 89 Series of 2010, in support of the City's Arapahoe County Open Space (ACOS) grant application for the Riverside Park Planning grant.

RECOMMENDED ACTION

Staff recommends that City Council adopt a bill for an ordinance, on second reading, authorizing an intergovernmental agreement between the City of Englewood and Arapahoe County for the ACOS Grant award to construct the RiverRun Trailhead Phase II.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

Council authorized the application and acceptance of the Riverside Park planning grant in 2011. In 2014 Council authorized an Intergovernmental agreement with Urban Drainage and Flood Control District to complete the design of the site. Urban Drainage Flood Control District (UDFCD) is managing the river corridor project in partnership with City of Englewood, City of Sheridan, South Suburban Parks and Recreation District, Colorado Water Conservation Board and Arapahoe County Open Space (ACOS) as part of the South Platte Working Group. The South Platte Working Group members agreed that the river downstream of Oxford Avenue provided recreational and economic benefits for the entire region and this area was identified as RiverRun Trailhead. On August 3, 2015, Council adopted and approved a resolution authorizing the ACOS grant application for the construction of the River Run Trailhead Phase II.

The RiverRun Trailhead is a construction project along the South Platte River and Oxford Avenue. The Trailhead is destined to become a major focal point for bikers using the Mary Carter Greenway Trail as well as

river enthusiasts enjoying kayaking, fishing and swimming. The Trailhead amenities will include a large park pavilion, playground, restroom facilities, ADA access to the South Platte River and regional trail access.

The RiverRun Trailhead will be completed in multiple phases. Phase II key elements include: utilities and infrastructure to finish site preparation, warm tone concrete access paths, concrete plaza and pavilion flooring, covered picnic pavilion and tables for 200-250 users, trash enclosure for the shelter, restroom facilities, native seeding and trees, irrigation, electrical and lighting for pavilion, pathways and parking areas.

This work is to be completed following and in conjunction with Phase I (currently funded and construction started November 2015). Phase I includes site preparation, removal of existing debris, erosion and sediment control, construction surveying, earthwork and storm water facilities.

FINANCIAL IMPACT

The Arapahoe County Open Space grant award is for \$500,000 in grant funds with a required City cash match of \$225,000. Matching funds have been budgeted in the approved 2015 Open Space Fund.

LIST OF ATTACHMENTS

Proposed Bill for an Ordinance
Intergovernmental Agreement

BY AUTHORITY

ORDINANCE NO. _____
SERIES OF 2016

COUNCIL BILL NO. 4
INTRODUCED BY COUNCIL
MEMBER OLSON

AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT ACCEPTING A 2015 GRANT OF ARAPAHOE COUNTY OPEN SPACE PROGRAM FUNDS PROJECT NAME: RIVERRUN TRAILHEAD PHASE II, BETWEEN THE CITY OF ENGLEWOOD, COLORADO AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ARAPAHOE, STATE OF COLORADO.

WHEREAS, the Englewood City Council authorized the application and acceptance of the Riverside Park planning grant in 2011, and in 2014 City Council authorized an Intergovernmental agreement with Urban Drainage and Flood Control District to complete the design of the site; and

WHEREAS, Urban Drainage Flood Control District (UDFCD) is managing the river corridor project in partnership with the City of Englewood, City of Sheridan, South Suburban Parks and Recreation District, Colorado Water Conservation Board and Arapahoe County Open Space as part of the South Platte Working Group; and

WHEREAS, the South Platte Working Group members agreed that the river downstream of Oxford Avenue is destined to become a focal point for bikers using the Mary Carter Greenway Trail as well as river enthusiasts enjoying kayaking and fishing; and

WHEREAS, these Trailhead amenities will include a large park pavilion, playground, restroom facilities, and ADA access to the South Platte River and regional trails; and

WHEREAS, the RiverRun Trailhead will be completed in multiple phases. Phase I – Site Preparation will include removal of existing improvements, erosion and sediment control, construction surveying, earthwork and stormwater facilities; and

WHEREAS, Phase II of the RiverRun Trailhead will include the following key elements: utilities and infrastructure to finish site preparation, warm tone concrete access paths, concrete plaza and pavilion flooring, covered picnic pavilion and tables for 200-250 users, trash enclosure for the shelter, restroom facilities, native seeding and trees, irrigation, electrical and lighting for pavilion, pathways and parking areas; and;

WHEREAS, Phase II work is to be completed following and in conjunction with Phase I; and

WHEREAS, the Trailhead will be located on property owned the by the City of Englewood next to the Broken Tee Golf Course which is located in the City of Sheridan; and

WHEREAS, the City Council of the City of Englewood authorized an Intergovernmental Agreement accepting the 2010 Riverside Park Planning grant between Arapahoe County and the City of Englewood by the passage of Ordinance No. 38, Series of 2011; and

WHEREAS, the City Council of the City of Englewood authorized and intergovernmental agreement regarding the construction of drainage and flood control improvements for South Platte River at Oxford Avenue between the Urban Drainage and Flood Control District, the Colorado Water Conservation Board and Arapahoe County by adding the City of Englewood,, the City of Sheridan and the South Suburban Parks and Recreation District as participants by the passage of Ordinance No. 50, Series of 2014; and

WHEREAS, the City Council of the City of Englewood supported the City's Arapahoe County Open Space (ACOS) Grant application for RiverRun Trailhead Phase I by passage of Resolution No. 6, Series 2015; and

WHEREAS, the City of Englewood was awarded the 2015 Grant of Arapahoe County Open Space Program Finds Project Name: RiverRun Trailhead Phase II in an amount not to exceed \$500,000; and

WHEREAS, the passage of this Ordinance authorizes the City of Englewood to accept the Arapahoe County Open Space Grant for the construction of the RiverRun Trailhead Phase II; and

WHEREAS, there are no federal funds being used for this grant for RiverRun Trailhead Phase II.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the acceptance of the Arapahoe County Open Space 2015 Grant for RiverRun Trailhead Phase II, attached hereto as Exhibit 1.

Section 2. The Mayor is authorized to execute and the City Clerk to attest and seal the Intergovernmental Agreement accepting a 2015 Grant of Arapahoe County Open Space Program Funds Project Name: RiverRun Trailhead Phase II, on behalf of the City of Englewood, Colorado.

Section 3. No federal funds are being used for this grant for RiverRun Trailhead Phase II.

Introduced, read in full, and passed on first reading on the 19th day of January, 2016.

Published by Title as a Bill for an Ordinance in the City's official newspaper on the 21st day of January, 2016.

Published as a Bill for an Ordinance on the City's official website beginning on the 20th day of January, 2016 for thirty (30) days.

Read by title and passed on final reading on the 1st day of February, 2016.

Published by title in the City's official newspaper as Ordinance No. ____, Series of 2016, on the 4th day of February, 2016.

Published by title on the City's official website beginning on the 3rd day of February, 2016 for thirty (30) days.

Joe Jefferson, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of the Ordinance passed on final reading and published by title as Ordinance No. ____, Series of 2016.

Loucrishia A. Ellis

**INTERGOVERNMENTAL AGREEMENT REGARDING
2015 GRANT OF ARAPAHOE COUNTY OPEN SPACE PROGRAM FUNDS
PROJECT NAME: RIVERRUN TRAILHEAD PHASE II**

This Intergovernmental Agreement (“Agreement”), is made and entered into by and between **THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ARAPAHOE, STATE OF COLORADO**, (the “County”) and **THE CITY OF ENGLEWOOD**, a municipality and political subdivision of the State of Colorado (the “Grantee”) (collectively, “Parties” and individually a “Party”).

WHEREAS, on November 4, 2003, and on November 1, 2011, the voters of Arapahoe County approved a county-wide sales and use tax to be deposited in the Arapahoe County Open Space Fund and used for specified open space purposes as set forth in County Resolution No. 030381, as amended by Resolution No. 110637 (Open Space Resolution); and

WHEREAS, the Open Space Resolution authorizes the County to award discretionary grants from its Open Space Fund to municipalities and special districts, as more fully set forth therein; and

WHEREAS, on December 8, 2015 the County approved the Grantee’s Grant Proposal for the RiverRun Trailhead Phase II Project (“Grant Project”), which is attached hereto and incorporated by reference herein as Exhibit A, subject to the execution of an intergovernmental agreement and subject to the terms and conditions contained herein; and

WHEREAS, this intergovernmental agreement is authorized by Article XIV, Section 18 of the Colorado Constitution and COLO. REV. STAT. § 29-1-203.

NOW, THEREFORE, the County and the Grantee agree as follows:

1. Amount of Grant. The County hereby awards Grantee an amount not to exceed **\$500,000** (“Grant Funds”) for the Grant Project from the Arapahoe County Open Space Fund.
2. Use of Grant Funds. The Grantee agrees that it shall only use the Grant Funds for the Grant Project, as described in Exhibit A.
3. Disbursement of Grant Funds. Subsequent to execution of this Agreement, the Grant Funds shall be paid via ACH transfer on a reimbursement basis upon receipt of the approved status report and documentation of expenditures as outlined in Paragraph 10 below and no more often than bi-annually. No more than 75% of the grant funds will be reimbursed prior to the Final Report approval. The final 25% of grant funds will be reimbursed following the project inspection and review and approval of the Final Report and project deliverables.
4. Time for Use of Grant Funds. The Grantee agrees that the Grant Project must begin within 60 days of the award notification. The Grantee agrees that the Grant Project will be completed and the Grant Funds will be expended by no later than

two years from the date of this fully executed Agreement, unless a longer period of time is otherwise agreed to by the County in writing. The Grantee understands and agrees that if the Grant Project cannot be completed by the end of the agreed upon time period the County may require that the Grant Funds be refunded to the County Open Space Grant Fund, be re-distributed to another agency and/or be used for another viable and timely grant project.

5. Interest on Grant Funds. The Grantee further agrees that, after receipt of the Grant Funds, the Grantee will use any interest earned on the Grant Funds only for the Grant Project as set forth in Exhibit A.
6. Administration of Grant Project. The Grantee shall be responsible for the direct supervision and administration of the Grant Project. The County shall not be liable or responsible for any cost overruns on the Grant Project, nor shall the County have any duty or obligation to provide any additional funding for the Grant Project if the Grant Project cannot be completed with the awarded Grant Funds. Grantee also agrees to comply with all local, state and federal requirements while completing the Project unless specifically waived.
7. Grant Project Site Visits. Upon 24 hours written notice to the Grantee, the Grantee agrees to allow the County to make site visits before, during, at the completion of and/or after the Grant Project.
8. Acknowledgement of County by Grantee. The Grantee agrees to acknowledge the County as a contributor to the Grant Project in all publications, news releases and other publicity issued by the Grantee related to the Grant Project and agrees to allow the County to do the same. If any events are planned in regards to the Grant Project, the County shall be acknowledged as a contributor in the invitation to such events. Grantee shall cooperate with the County in preparing public information pieces, providing photos of the Grant Project from time to time, and providing access to the Grant Project for publicity purposes. Event information, event materials and press release information related to the Grant Project must be sent to the County Grants Program Administrator for review and filing.
9. Required Sign at Project Site. The County agrees to purchase a standard sign for each grant project. Grantee agrees to pay the sign cost to the County for each grant project. Grantee agrees to erect and permanently maintain at least one sign in a publicly visible area in recognition of the Grant from the Arapahoe County Open Space Program. If the Grantee wishes to use their own sign and design, the Grantee must submit the sign location, design, and wording to the County Grants Program Administrator for approval prior to manufacture and/or installation of such sign. Such sign shall be erected prior to the completion of the Grant Project or its public opening, whichever is earlier.
10. Report Requirements. On or before **January 31st and July 31st annually**, the Grantee agrees to provide the County with Grant Project Progress Reports that conform to the format provided by the County. Each Grant Project Progress Report shall include supporting financial documentation as requested in the form

provided. Upon completion of the Grant Project, the Grantee also agrees to submit to the County a Final Report that conforms to the format provided by the County; a final spreadsheet comparing the original budget to actual expenses that certifies Grant Funds used in compliance with the Open Space Resolution; and GIS data with location and boundaries of the Grant Project. The Final Report shall also include supporting financial documentation as requested in the County report form and high resolution photographs of the progress and finished results of the Grant Project. The Grantee further agrees to provide the County with digital copies of said photographs, delivered as separate high resolution jpeg images. The Final Report shall be submitted within three (3) months of Grant Project completion unless a longer period of time has been agreed to by the County in writing. The County shall be allowed to use information and images from these reports in publications, public information updates, and on the County's web site.

11. Failure to Submit Required Reports. Upon written notice from the County's Open Space Grants Program Administrator, informing the Grantee that it has failed to submit any required status report and/or final report, the Grantee shall submit such reports to the County through the County's Open Space Grants Program Administrator within thirty (30) days, and, if it fails to do so, the Grantee shall be deemed to be in violation this Agreement *pursuant to Paragraph 15, below.*
12. Record Keeping Requirements. The Grantee shall maintain a complete set of books and records documenting its use of the Grant Funds and its supervision and administration of the Grant Project. The County or any of its duly authorized representatives shall have reasonable access to any books, documents, papers, and records of the Grantee which are pertinent to the Grant Project for the purpose of making an audit, examination, or excerpts. The Grantee shall keep all books, documents, papers, and records, which are pertinent to the Grant Project, for a minimum of three years from the project completion date.
13. Changes to Grant Project. The Grantee agrees and understands that its Grant Project, once it has been approved by the County, may not be changed without the County's prior approval. Proposed changes must be formally requested using the applicable Grant Project Modification Form provided by the County. Changes may not begin until the County has issued an approval, which may also require the execution of an amendment to this Agreement.
14. Maintenance. Grantee agrees to assume responsibility for continuous long-term maintenance and public safety of open space lands, trails, recreation facilities, amenities, signage or other projects funded by the Grant Funds.
15. Failure to Comply and Reimbursement of Grant Funds. The Grantee understands and agrees that the County may require the Grantee to reimburse the County if any portion of the Grant Funds are not used in accordance with its approved Grant Proposal and this Agreement. Failure to comply with the terms of this Agreement shall result in default and the Grantee shall be ineligible for any future Grant

Funds until the violation is remedied or after such other time period as determined by the County.

16. Remedies. The rights and remedies of the County as set forth in this Agreement shall not be exclusive and are in addition to any other rights or remedies provided by law.
17. No Waiver of Rights. A waiver by either Party to this Agreement of the breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by either Party.
18. Relationship of the Parties. The Grantee shall perform all duties and obligations under this Agreement as an independent contractor and shall not be deemed by virtue of this Agreement to have entered into any partnership, joint venture, employer/employee, or other relationship with the County.
19. No Third Party Beneficiaries. Nothing in this Agreement shall give or allow any claim or right of action whatsoever by any third party, including, but not limited to, any agents or contractors of the Grantee.
20. Severability. Should any one or more provisions of this Agreement be determined to be illegal or unenforceable, all other provisions nevertheless shall remain effective; provided, however, the Parties shall forthwith enter into good faith negotiations and proceed with due diligence to draft a provision that will achieve the original intent of the Parties hereunder.
21. Written Amendment Required. This Agreement may be amended, modified, or changed, in whole or in part, only by written agreement duly authorized and executed by the County and the Grantee.
22. Venue. Venue for the trial of any action arising out of any dispute hereunder shall be in Arapahoe County District Court, pursuant to the appropriate rules of civil procedure.
23. Notices. Notices, as referred to in this Agreement, shall be sent to:

COUNTY: Board of County Commissioners of Arapahoe County
5334 South Prince Street
Littleton, Colorado 80120-1136

and

Arapahoe County Attorney
5334 South Prince Street
Littleton, Colorado 80120-1136

and

Arapahoe County Open Space Grants Program Administrator
6934 S Lima St, Unit A
Centennial, Colorado 80112

and

GRANTEE:

City of Englewood
1155 W. Oxford Avenue
Englewood, CO 80110

24. Applicable Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Colorado.
25. Counterparts. This Agreement may be executed in multiple counterparts, each of which will be deemed to be an original and all of which taken together will constitute one and the same agreement.
26. Incorporation of Exhibits. Unless otherwise stated in this Agreement, any exhibits, applications, resolutions, or other documents referenced in this Agreement shall be incorporated by reference into this Agreement for all purposes.
27. Section Headings. The headings for any section of this Agreement are only for the convenience and reference of the Parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.
28. Assignment. The rights, or any parts thereof, granted to the Parties herein may be assigned only with the prior written consent of the non-assigning party.
29. Extent of Agreement. This Agreement constitutes the entire agreement of the Parties hereto. The Parties agree that there have been no representations made regarding the subject matter hereof other than those, if any, contained herein, that this Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof, and further agree that the various promises and covenants contained herein are mutually agreed upon and are in consideration of one another.
30. Signatures. The signatories to this Agreement represent that they are fully authorized to execute this Agreement and bind their respective entities.

IN WITNESS WHEREOF, the County and the Grantee have executed this Agreement as of the date set forth below.

DATED this _____ day of _____, 201__.

ATTEST:

GRANTEE:

By: _____
Name Loucrishia A. Ellis
Title City Clerk

By: _____
Name Joe Jefferson
Title Mayor

ATTEST:

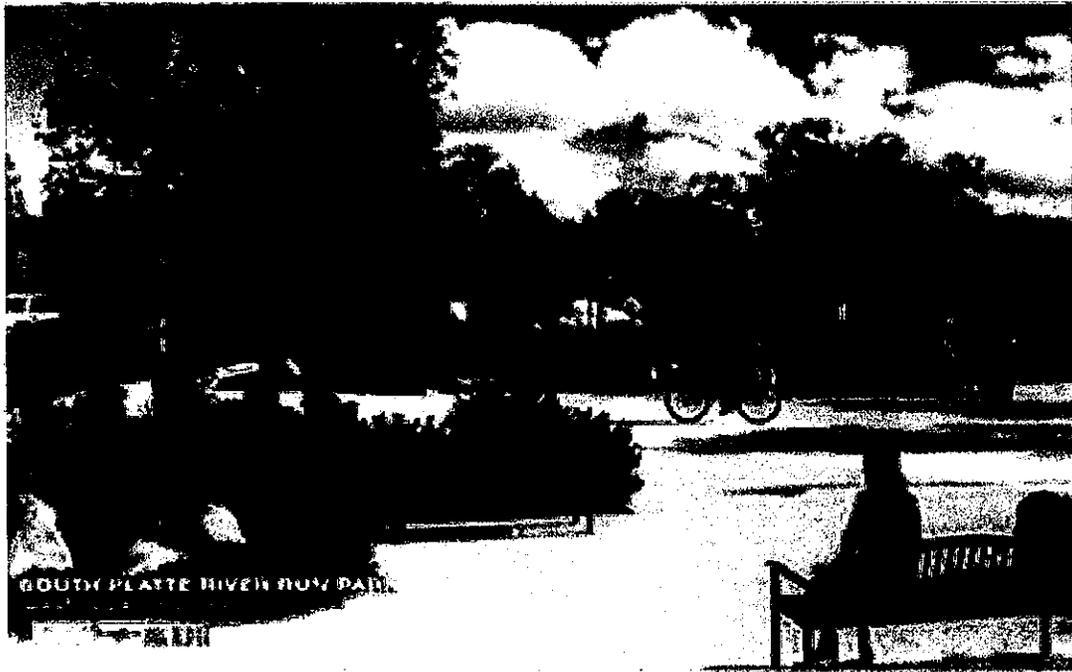
COUNTY OF ARAPAHOE
STATE OF COLORADO

By: _____
Name
Title

By: _____
Shannon Carter, Director, Intergovernmental
Relations and Open Spaces
Pursuant to Resolution No. _____

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

Fall 2015 Special Grant Cycle: Large Grants Grant Application—City of Englewood



RiverRun Trailhead Phase II August 7, 2015

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

Table of Contents

<u>Item</u>	<u>Page</u>
Part A – Application Summary Form	3
Part B – Minimum Qualifications and Eligibility Form	5
Part C – Application Checklist	9
Part D – Project Timeline	10
Part E – Project Budget Narrative and Forms	11
Part F – Project Details	15
Part G – Attachments	
1. Evidence of support from highest authority	34
2. Evidence of commitment to long-term maintenance	36
3. Evidence of property ownership/legal access	37
4. Evidence of community support	38
5. Documentation of opposition and responses	43
6. Evidence of commitment from project partners	44
7. Photos	45
8. Maps, Site Information and Site Visit Form	48
9. GIS shapefile (not applicable)	53
10. Other (Landscape Architects Renderings)	54

APPLICANT: City of Englewood
 PROJECT TITLE: RiverRun Trailhead Phase II

Grant Category (check one): <input checked="" type="checkbox"/> Large
--

**2015 Arapahoe County Open Space Grant Application
 Part A – Application Summary Form**

This application will be scored on a 100-point scale by the evaluation committee and must score a minimum of 75 points.

Applicant Information	
Name: Joe Sack	
Address: 1155 West Oxford Avenue, Englewood, CO	
Primary Contact: Joe Sack	Title: Recreation Services Manager
Telephone:	
Email:	

Primary Partner Information <i>(Additional partners should be discussed in Part F: Project Details, Question 13 of the application.)</i>	
Name: City of Sheridan	
Address: 4101 S. Federal Boulevard, Sheridan, CO 80110	
Contact: Jennifer Henninger, AICP	Title: City Planner
Telephone:	
Email:	
Partner Responsibilities: Financial participation, support/coordination	

Project Information	
Grant Category: Fall 2015 Special Grant Cycle	
Project Type: Construction Project (Key Amenities and Elements)	
Project Title: RiverRun Trailhead Phase II	
Address: 2101 West Oxford Avenue Englewood, CO 80110	
City or Unincorporated Arapahoe County: City of Sheridan (on land owned by Englewood)	
GPS Coordinates: 39° 38' 35.51"N 105° 00' 51.59"W	
Grant Request: \$500,000.00	
Cash Match Total: \$300,000.00	Percentage of Total Project: 37.5%
Total Project Amount: \$800,000	

<p>Brief Project Summary (400 words or less): project description, components, need, goal, beneficiary, planning, community input, results</p> <p>The mission is to construct the key components of RiverRun Trailhead creating an attractive new venue on the east bank of the South Platte River at W. Oxford Avenue. The specific improvements include: a large covered pavilion, an outdoor plaza, gathering spaces, picnic tables, seating areas, a restroom and landscaping. This work is the second phase of transforming a fallow site into a recreational green space. (Phase I, funded under the Winter 2015 ACOS Standard Grant, included grading and utility work.)</p>
--

APPLICANT: City of Englewood

PROJECT TITLE: RiverRun Trailhead Phase II

The project emphasizes significant landscape reshaping to better orient the site to the water creating vibrant new river-focused green spaces. In addition to river access, the improvements will accommodate medium to large groups in the pavilion such as company picnics.

Ultimately, this new park will be part of a larger 8-acre riverfront destination with whitewater features and other riverbank enhancements. The improvements, funded herein, will be a focal point and will serve over 100,000 local residents of diverse incomes and ages in need of outdoor spaces, particularly with water features. Many more regionally will benefit as well as this new park will be a key entry point to the Mary Carter Greenway. The overall goal is to transform a long-neglected reach of the river into a major, attractive, water-oriented destination.

In conjunction with, though not part of this grant, the partners will construct a major water recreation venue in the river with a beach and whitewater chutes that can accommodate rafters, kayakers, tubers and waders along with seat walls, overlooks, a nature-themed playground, additional landscaping and parking. Work on all of the above items is scheduled to occur over the next 12-18 months with a grand opening anticipated in fall of 2016.

This project is also the centerpiece and catalytic step in a larger, 2-mile-long, 250-plus acre river-oriented "Central Park" serving the South Metro Area with green spaces, river habitat enhancement, natural areas, water play, walking routes and bike paths. The vision for this project has been emerging for several years. Master plans and reports by Englewood, Sheridan, South Suburban Parks and Recreation, the Colorado Water Conservation Board, Urban Drainage District and the Arapahoe County Open Spaces South Platte Working Group embrace RiverRun Trailhead as a keystone component. Planning included community meetings, presentations, a Website and other outreach and opportunities for input.

As a partner, the City of Sheridan is contributing \$75,000 along with coordination and other support.

APPLICANT: City of Englewood

PROJECT TITLE: RiverRun Trailhead Phase II

Part B – Minimum Qualification and Eligibility Form

Certify the below minimum qualifications and eligibility criteria:

Applicant Name: City of Englewood

Application Category and Type: Construction Project

Project Name: RiverRun Trailhead Phase II

Briefly answer the following qualification questions:

1. Is applicant in good standing with Arapahoe County Open Space? Discuss past performance (past five years); discuss all on-going Arapahoe County Open Spaces Grants, and the number and types of grants for which your agency is applying in this cycle.

The City of Englewood is in good standing with Arapahoe County Open Spaces. Over the past 5 years, Englewood has received 8 grants. The first 5 of these grants have been completed within the allotted time frame. (Parks Gateway Grant has just been awarded this past grant cycle along with the RiverRun Trailhead Phase I).

All grants have been completed within the allotted time frame. The one exception is the Riverside Planning Grant, which expanded in project scope due to a major project sponsored by Urban Drainage and Flood Control and South Platte Working Group. The project encompasses an area from Union Avenue and the South Platte River to West Oxford Avenue and the South Platte River.

Englewood is applying for one Large Scale grant (herein) this cycle--for RiverRun Trailhead Phase II (Construction Project).

2. Discuss project alignment with the Arapahoe County Open Spaces Master Plan; local adopted Master Plan; **OR** other approved planning documents.

The Open Spaces Master Plan provides a 100-year vision, 25-year master plan and 5-year action plan for implementing the purpose and goals of the program. The vision states that the County will be forward thinking, understand and embrace the open space, park and trail needs of current residents, and define a harmonious relationship between people and nature in the County for future generations. The vision for the program is summarized as "Healthy Lands, Healthy Communities, and Healthy People".

Indeed the RiverRun Trailhead Phase II project defines the mission of the Arapahoe County Open Spaces Plan, to wit:

- Acquire, conserve and protect open space – The RiverRun Trailhead project will reclaim a neglected, underutilized riverfront space into a park area with access to the South Platte River.

APPLICANT: City of Englewood

PROJECT TITLE: RiverRun Trailhead Phase II

- Build county open space parks and trails – With the completion of this project, the location will be preserved as a permanent park to provide green space for this underserved neighborhood of residents Englewood, Sheridan, Littleton and Arapahoe County. It will also significantly enhance access and enjoyment of the Mary Carter Greenway Trail.
 - Plan countywide trails network—This project is destined to become a key trailhead to the Mary Carter Greenway Regional Trail system with both east and west side river access. It will also become a new major hub for existing and planned trails including a new trail along the east bank of the South Platte River, access from improved walk/bike paths along W. Oxford Avenue, and other potential loops and routes connecting Englewood, Sheridan, Littleton and Denver.
 - Cooperative partnership work – This work is part of one of the broadest cooperative recreational efforts in the history of the metro area. Through this project, many partnerships were developed or enhanced engaging the Cities of Englewood, Sheridan and Littleton and other organizations including the South Platte Working Group, South Suburban Parks and Recreation District, Urban Drainage and Flood Control, the Colorado Water and Conservation Board, area businesses and neighbors, all of whom are engaged to help develop this park space. In addition, the City of Sheridan is contributing \$75,000 in cash.
 - Leverage funding for open space, parks and trails – The RiverRun Trailhead project has leveraged a number of funding sources including: ACOS Grant Funds, Shareback Funds, Conservation Trust Funds and \$75,000 contributed by the City of Sheridan. In addition, the associated improvements including the in-river whitewater and riverbank enhancements have substantial financial support from Urban Drainage and Flood Control, Colorado Water and Conservation Board, City of Englewood, City of Sheridan and other South Platte Working Group members.
3. Describe how this project addresses specific objectives in the County Open Spaces Resolution #030381/#110637. *Document is posted on the Open Spaces Grant Program page of the County Website.*

The RiverRun Trailhead project specifically addresses the following objectives of the County Open Spaces Resolution #030381/#110637.

- Preserve urban and rural open space and natural areas – This project will reclaim and preserve this area as a riparian-themed green space to be used by all current and future residents of Arapahoe County.
- Protect lands that preserve water quality in rivers, lakes and streams –The RiverRun Trailhead and related river corridor improvements have been specifically designed to protect the South Platte water resource. This project improves a degraded segment of the river to promote better stream flow, water aeration, and riparian plantings that lead to better water quality. It will also set an example of better management, applicable to other waterways in the County.
- Provide, maintain and improve neighborhood parks, open space, sports fields, picnic facilities and biking, walking and multi-use trails—Development of RiverRun

APPLICANT: City of Englewood

PROJECT TITLE: RiverRun Trailhead Phase II

Trailhead fills a fundamental need of providing park and open space. The RiverRun Trailhead will provide a park area, playground, pavilion, restroom facilities, trail, improved landscaping and river access. Improvements made by this project will enhance the outdoor experience while encouraging youth and their families to spend more time outdoors in their community.

- Protect wildlife habitat and corridors – The RiverRun trail project calls for reworking the river banks and stream bottom to improve water flow and water quality along with planting wildlife-friendly vegetation. These changes will improve fish habitat in the river as well as supporting other riparian plant and animal life. The improved park, and greenways and the trail access on both sides of the river, will also preserve a sense of stewardship and community support for a healthy river environment.

Acknowledge the minimum qualification components listed below by checking each box. All components are required to meet minimum qualifications:

- ✓ All items on the enclosed application checklist are included in the application
- ✓ All questions are answered in Part F and all supporting documents are attached in Part G
- ✓ All budget forms are attached, completed and signed by the agency's highest authority
- ✓ Application format and document order follow instructions
- ✓ Above eligibility and qualification questions are answered and meet Arapahoe County Open Spaces eligibility requirements
- ✓ All required forms are signed by agency's highest authority
- ✓ Minimum cash match requirement met (% of total project)

Applicant certifies that all of the above items are included in the application and that all information submitted is true to the best of their knowledge.

Authorized Signature: _____
(must be signed by highest authority in agency)

Date: 7/28/15

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

Part B – Minimum Qualification and Eligibility Form (cont'd)

For Arapahoe County Use Only:

Initial Review Date (pre-qualification): _____

- Minimum Qualifications Met (yes/no)?

- Comments:

Grant Program Administrator Signature: _____

Final Review Date (after evaluation): _____

- Comments/Conditions:

Grant Program Administrator Signature: _____

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

Part C – Application Checklist

Use the application checklist to verify that all of the required documents are included in this application in the order listed below. All sections are required and must be complete and signed (if applicable) to meet minimum qualifications. The application Table of Contents should match the below checklist and may include more detail.

- ✓ Part A – Application Summary Form
- ✓ Part B – Minimum Qualifications and Eligibility Form
- ✓ Part C – Application Checklist
- ✓ Part D – Project Timeline (must be detailed)
- ✓ Part E – Project Budget Narrative and Forms (all forms must be completely filled out)
- ✓ Part F – Project Details (narrative response to project questions)
- ✓ Part G – Attachments (identify each attachment with the table of contents cover page and list attachments in the following order and label each attachment page at the top with a header and title)
 1. Evidence of support from highest authority (official letter or resolution) – including commitment to complete and maintain the project; statement that matching funds are secured; acknowledgment of responsibility of cost overruns; and certification that the project will be open to the public or serve a public purpose upon completion. *See attached sample resolution.*
 2. Evidence of commitment to long-term maintenance, including the maintenance budget and agency capacity to maintain (letter from management/maintenance agency)
 3. Evidence of property ownership/legal access (legal documentation)
 4. Evidence of community support (letters of support – maximum of 5)
 5. Documentation of opposition and responses (state if applicable)
 6. Evidence of commitment from project partners (cash match/in-kind match support letters/partner support letters – no maximum)
 7. Photos (pre-submittal)
 8. Maps, Site Information and Site Visit Form (project location maps to include: site map, vicinity map, plan and project site visit form with driving directions)
 9. GIS shapefile, if applicable (include on compact disc or thumb drive)
 10. Other (clearly title: acquisition documentation: appraisal, preliminary title work, contract option (if applicable) or other supporting documents)

Applicant certifies that all of the above items are included in the application, in the order listed above, and that all information submitted is true to the best of their knowledge.

Authorized Signature
(must be signed by highest authority in agency)

Date: 7/28/15

APPLICANT: City of Englewood
 PROJECT TITLE: RiverRun Trailhead Phase II

Part D – Project Timeline (5 points)

Use the below project timeline sample as a guide to complete your proposed project timeline. Project timeline must be detailed, realistic and coincide with Part F to receive full points. Timeline should include the IGA execution and project start date (must be within 45 days of the award notification).

Task	Sep/Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	June 16	July 16	Aug 16	Sept 16	Oct 16	Nov 16	Dec 16
Grant Notification															
IGA Execution/ Project Start Date															
Construction Surveying															
Order Manufactured Components															
Grading, Paving/ Set Pads for Structures															
Install Structures (Shelter & Restroom)															
Install Sprinklers & Landscaping															
Install Furnishings															
Grand Opening															
Final Report															

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

Part E – Project Budget Narrative and Forms (10 points)

Budget Narrative: Provide a clear and concise budget narrative for this project (250 words or less).

RiverRun Trailhead is a keystone element of the South Platter River Transformation in Arapahoe County. Construction pricing has already been determined with Naranjo, the contractor. It is to be completed in multiple phases. This project represents the second phase of a \$1.2 million effort to create a major venue adjacent to the river at W. Oxford Avenue. It also establishes the site as an attractive multi-purpose venue. Total budget for this phase (Phase II) is \$800,000. The key budget elements include: utilities and infrastructure to finish site preparation (\$76,520); warm tone concrete access paths (\$11,121); concrete plaza and pavilion flooring (\$86,679); covered picnic pavilion for 200-250 users (\$226,000); picnic tables for the enclosure (\$22,000); trash enclosure for the shelter (\$16,980); restroom, plumbed with three toilets w/utilities (\$159,000); native seeding and 17 2.5" caliper trees (\$16,862); irrigation installed (\$74,400); electrical and lighting for pavilion, pathways and parking area (\$110,438).

This work is to be completed following and in conjunction with Phase 1-\$400,000 (currently funded and construction to begin this fall). Phase I includes site preparation, removal of existing debris, erosion and sediment control, construction surveying, earthwork and storm water facilities.

Future work to follow on, as additional funding is secured will include enhancements such as a nature theme playground on the east bank, expanded parking on east and west banks, and additional landscaping on the west bank. That work is not part of this project phase or budget.

Category	Detailed Use of Funds per Category	Source of Match	Cash	In-kind	Total Amount
Utilities and Infrastructure	Water, Sewer & Electrical Elements	Englewood	111958	0	111958
Plazas Walks and Circulation	Warm-Tone Concrete Pathway	Englewood	3121	0	3121
	Concrete Paving, Plaza, Pavilion	Englewood	22679	0	22679
Pavillion and Site Furnishings	Shelter w/Vinyl Panels (1)	Englewood	36000	0	36000
	6' Picnic Tables (20)	Englewood	2000	0	2000
	Trash Enclosure (1)	Englewood	8980	0	8980
Restroom w/Utilities	Restroom Structure (3 toilets)	Sheridan	74000	0	74000
Landscaping	Irrigation System	Englewood	37400	0	37400
	Tillage/Native Seeding (.5 Acre)	Sheridan	1000	0	1000
	Tillage/Native Seeding (.5 Acre)	Englewood	150		150
	Trees (Maple and Oak (17 2.5' Cal.))	Englewood	2712	0	2712
Total			\$300,000	\$0	\$300,000

Applicant: City of Englewood

Project Title: RiverRun Trailhead Phase II

Signature:

Name and Title: Joe Sack, Rec. Services Mgr.

Date:

1-Aug-15

Category	Detailed Use of Funds per Category	Grant Request	Amount
Utilities and Infrastructure			
	6" DIP Waterline	0	\$8,200
	6" Gate Valve and Tees	0	\$5,298
	Fire Hydrant Modification	0	\$1,836
	Connect to Sanitary Manhole	0	\$770
	8" Sanitary Line	0	\$44,802
	4" Dia. Manhole	0	\$7,978
	San. Line-Related Modifications	0	\$7,636
	Electrical to Pavilion, Restroom, Ped. Circulation, Parking Area	75000	\$110,438
Plaza, Walks and Circulation			
	Warm-Tone Concrete Pathway	8000	\$11,121
	Concrete Paving, Plaza, Pavilion	84000	\$86,679
Pavilion and Site Furnishings			
	Shelter w/Vinyl Panels (1)	190000	\$226,000
	6' Picnic Tables (20)	20000	\$22,000
	Trash Enclosure (1)	8000	\$16,980
Restroom w/Utilities	Restroom Structure (3 toilets)	85000	\$159,000
Landscaping			
	Irrigation System	37000	\$74,400
	Tillage/Native Seeding (.5 Acre)	5000	\$6,150
	Trees (Maple and Oak (17 2.5" Cal.))	8000	\$10,712
Total			\$800,000

Applicant: City of Englewood

Project Title: RiverRun Trailhead Phase II

Signature: _____

Name and Title: Joe Sack, Rec. Services Mgr.

Date: 7

1-Aug-15

Sources of Funds	Date Secured	County Grant Request	Cash Match	In-Kind Match	Total Project Funds
Arapahoe County Open Space		\$500,000			\$500,000
Applicant match	6-Jun-15		\$225,000		\$225,000
City of Sheridan	6-Jun-15		\$75,000		\$75,000
Other funding source					\$0
Total Project Cost		\$500,000	\$300,000	\$0	\$800,000

Applicant: City of Englewood

Project Title: RiverRun Trailhead P.II

Year: 2015

Signature:

Name and Title: Joe Sack, Rec. Services Mgr.

Date: 1-Aug-15

Requirements:	Total Project Amount:	\$800,000	
	In-kind Match:	\$0	
	Total Project w/out In-kind:	\$800,000	
	Cash Match Percentage Required:	25%	
	Required Cash Match Amount:	\$200,000	
Minimum Met: Y	Project Cash Match	\$300,000	

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

Part F – Project Details (75 points)

Applicants must respond to all of the following questions to meet minimum qualifications. This section is worth 75 points. Applicants must limit this section to 10 pages and answer all questions to meet minimum qualifications. If attachments/supporting documentation apply to a question answer please fully answer the question and reference the document in Part G. Please do not answer a question as “N/A”. If a question is not applicable, please explain why it is not applicable to be considered for the full amount of points.

Select the Grant Category:

- ✓ **Large Grant:** \$300,100 - \$500,000 funding opportunity, minimum cash match requirement is 25% of total project amount OR 50% municipal shareback, whichever is less

Select the Project Type:

Project Type/Project Details: The project categories for the large grant application are below:

- Trail Project:** Projects that are mostly trail construction or renovation/restoration, trail-related bridges, trail-related road crossings, or trail head parking and shelters.
- Site Improvement Projects:** Projects for site improvement, restoration and repair/replacement including: natural re-vegetation/restoration, park improvements, restoration, repair/replacement (may include playgrounds, shelters, sport fields, landscaping). This category may include interior trail segments or connections, but the majority of the project should be site improvements other than trail.
- ✓ **Construction Project:** Construction projects may include new park amenities such as playgrounds, shelters, sport fields, restrooms, and interior trails or connections.
- Acquisition Project (standard grant only):** Eligible projects involve fee simple acquisition of land for public open space, park or trails; acquisition of buffer land; acquisition of a conservation easement and/or acquisition of water rights.
- Environmental Project/Cultural Education or Interpretation Project:** Projects focused on environmental or cultural education/interpretation installations may include associated sign bases, panels, landscaping, benches and shelters.
- Other Project:** Other allowable project categories include: stream-related projects, wildlife habitat, and water quality. These projects should not fit into any of the other project categories. Please contact the County Grant Administrator for questions related to allowable projects.

APPLICANT: City of Englewood

PROJECT TITLE: RiverRun Trailhead Phase II

Selection Criteria Questions (75 points):

1. Describe the project goal, extent of scope and expected results. Be specific; discuss what the project will provide, quantities, size, project elements, useful life of project components, and deliverables. Discuss the current condition of the project site and what improvements or changes are being proposed and why. Provide detailed maps and photos in Part G. Describe how the project will be designed, constructed and managed and how you will choose vendors, materials, systems, etc. Describe how this project improves access and connectivity to any existing trail network, natural resources, and/or community resources. If this is an educational project, discuss the long term educational outcomes expected as a result of this project and how the project connects people to each other, the natural environment and/or community resources. Complete the budget form in Part E consistent with this narrative (15 points)

This project (RiverRun Trailhead Phase II) constructs the major improvements and amenities for a new recreational venue on the South Platte River at W. Oxford Avenue. Specifically these include:

- A 200-250 person capacity picnic pavilion
- A plumbed restroom (three toilets) with woman's and men's compartments
- Paved outdoor plaza areas/gathering places— 6500 plus sf
- Access paths from the main trail and from the parking area
- Benches (6-8), picnic tables (20), grilles (4) and other furnishings
- Fine grading, seeding, shrubs and trees

RiverRun Trailhead Phase II transformations approximately 3 acres on the east bank with the goal of a multi-purpose venue that engages the South Platte River, expands access to the Mary Carter Greenway Regional Trail system and provides a destination for many thousands of local residents from the surrounding communities as well as thousands of trail users to recreate, relax or even host an event at the picnic pavilion. It will result in a unique user experience unlike anything else in the Englewood park system or along the greenway trail.

The existing site is underused. Currently a majority of the project site is scruffy and marginally accessible. Grades, including access from the existing parking, are too steep to meet ADA requirements for river access. In addition, existing grades do not focus on the river and do not foster appealing vistas. This project will result in a re-graded, attractive site that centers on the river and a park-like space.

It should be noted that this project—RiverRun Trailhead Phase II—is the second step of an effort building on Phase I (grading and site preparation) that is currently funded. It should be noted that this is part of a larger project to complete an 8-acre RiverRun Trailhead site that will include water recreation improvements in the river and enhancements to the river banks and the uplands on the west side of the river. The in-

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

river and riverbank work will proceed this coming fall. (Please see attached plan maps and drawings).

In addition, RiverRun Trailhead is an integral component of still larger overall river corridor project. It is a keystone element in a major river corridor improvement effort along the South Platte River in the South Metro Area. The overall plan includes the transformation of over a mile of the river from Big Dry Creek at Union Avenue to just north of W. Oxford Avenue. The goal of that larger vision is to upgrade and transform a neglected reach of the South Platte River into a new recreational and open space venue with in-river water play/whitewater enhancements, a new regional trail along the east bank to accommodate the many thousands of Mary Carter Greenway Trail users, riverbank beautification and habitat enhancements creating better access to the river, adding parking lot improvements at W. Oxford Avenue new picnic and event venues, a nature-themed playground and other upland park amenities.

The trailhead will be built in phases: Phase I – Site Preparation is funded and about to begin including: earthwork to reshape and orient the site to the river; removal of existing debris; erosion and sediment control; construction surveying and utility work. Phase 2 -Builds the major site amenities such as the picnic pavilion.

In effect, this will make the site a usable attractive destination. The above improvements will make the riverside venue attractive and more usable.

The space is currently fallow and does not attract people to the river and greenway as a water amenity and as a natural resource.

Note also that over the coming year, while the above improvements are being installed, the partners will also be completing major work in the adjacent river channel including whitewater chutes and water play improvements, a beach area, access paths to the water's edge, seat walls along the river bank and greening of the river with riparian plants, trees, shrubs and other improvements.

Some additional enhancements are slated to follow as funding is secured including a nature themed playground, additional parking on both the east and west sides and additional landscaping. They will improve the venue over time but are not critical to the use and enjoyment of the improvements completed with the grant.

The trailhead is currently under design by McLaughlin Whitewater Design Group (Civil Engineer) and DHM Design (Landscape Architect). 75% design drawings were completed in August 2014. Final Design will be completed in May 2015. Naranjo Civil Contractors has been selected through the Urban Drainage and Flood Control District's Project Partners Program. This program selects contractors from the District's pre-qualified contractors list. There are several advantages to collaborating and engaging

APPLICANT: City of Englewood

PROJECT TITLE: RiverRun Trailhead Phase II

with the contractor during planning and design. Cost estimates are more accurate because they have been prepared by Naranjo who is building the project. Value engineering is completed during the design process by contractor feedback on constructability of designs and materials specified. Lastly, the contractor better understands the project goals and objectives by being involved with planning and design. Once the design is completed, a construction contract will be negotiated with Naranjo to build the project.

Urban Drainage and Flood Control District (UDFCD) is managing the river corridor project and will oversee construction in partnership with the City of Englewood, City of Sheridan, South Suburban Parks and Recreation District, Colorado Water Conservation Board, the South Platte Working Group, U.S. Army Corp of Engineers and Arapahoe County Open Spaces.

The project has an indefinite useful life with the improvements permanent to serve generations of visitors.

2. Describe the community/neighborhood and user groups the project will serve. Discuss the type of users (children, adults, seniors, families, sports leagues, youth groups, etc.) the project will serve and estimate the number of user groups annually that will benefit from the project. Be specific. How did you arrive at this estimate? Did you collect data? If so, from what source(s). Describe the service area for this project (how far will users travel to use the project site). (5 points)

River Run Trailhead is a key element of a water-oriented park venue in the heart of the South metro area readily accessible to residents of Englewood, Sheridan, Littleton and Denver. The RiverRun Trailhead will serve as a gateway element of a regional trail and recreational amenity for users along the South Platte River and the Mary Carter Greenway Regional Trail System. Accordingly, the site is attractive to, and will serve, cyclists, joggers, rollerbladers, kayakers, tubers, waders, walkers, anglers and wildlife viewers of all ages on a daily basis.

Virtually all age, demographic and ability groups have been observed along the greenway and it is expected that all of these groups will enjoy the new venue. Surveys, community meetings and planning confirm broad support and interest in using this kind of amenity. It is estimated from visual inspection and surveys by the South Suburban Parks and Recreation District that currently tens of thousands of individuals and groups use this trail and will benefit from a new trailhead annually. As this trail is a regional draw for cycling and kayaking, the service area for users is estimated to be a radius of 20 miles or more.

Because of the site's unique quality as a water-oriented venue with kayaking, tubing fishing and its prime accessibility along the Mary Carter, Bear Creek and Denver Greenways, its service radius is well over 15-20 miles. According to U.S. Census data,

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

over 100,000 people live or work within convenient walking/biking distance (3 miles) of the site. Indeed, since the Platte Greenway is a regional attraction, the site will also serve the broader metro-wide population.

There are multiple densely populated neighborhoods with modest older single family and multi-family homes where a large proportion of the residents are of lower or modest income. There are also a number of commercial and industrial uses with several hundreds of employees. According to DRCOG information and other sources, median income in the proximate neighborhoods averages \$42,100 (\$33,997 in the City Sheridan)--well below the statewide median of \$58,823. Ethnicity is mixed with 38% English language learners in the Sheridan School District. Many of the local residents have limited access to cars, work multiple jobs and lack financial wherewithal for children to participate in fee-based after school activities. When the community pool in Sheridan closed in 2008, there was an outcry for water-based recreation. Similar to Denver's Confluence Park, many are seen recreating in the South Platte near Union Avenue where there is access to the water but that area is not optimal for casual water play.

3. Describe any scenic, historic or cultural values associated with this project. Will they be preserved or restored? Describe specific natural resources at the site, including habitat and/or water. List predominant wildlife species and vegetation on site. Discuss impacts to these resources as a result of this project. If this is a conservation easement acquisition project, describe the conservation values and public benefits/value of the land, easement or water resource. (5 points)

There are no known significant historic or cultural values adversely impacted by the RiverRun Trailhead development. Though when completed, especially with the new pavilion, it will offer a major new outdoor community gathering place—a cultural benefit. In addition, when enhanced by new grading and landscaping, Riverrun will offer scenic values associated with being adjacent to the South Platte River. Several decades ago this reach of the river was channelized by the US Army Corps of Engineers to address flooding. This project will improve the scenic value of the property by enhancing views and “humanizing” the character of the space. Improvements such as re-grading and wildlife-friendly planting will take place this coming year in conjunction with, and promoted by, the Riverrun Trailhead Phase II project; though not specifically in this grant, this work will enhance the area. This includes reshaping and replanting the river channel and its banks to significantly improve the character of the river channel as an important riparian space along the Platte River. This will include native and certain appropriate non-native species.

Currently, because the area has been disturbed over the years, the habitat value can be categorized as low to medium. Vegetation on the site and in the vicinity includes irrigated bluegrass, dryland grasses and many broadleaf weedy plants associated with

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

disturbed soils. (Cottonwood, Siberian Elm, Ash and Catalpa) which were planted as part of the Broken Tee Golf Course and a river beautification project back in the late 1980's).

While the site presently does not have exceptional habitat value, many birds and animals migrate up and down along the Platte River. Typical bird species include many species of duck, blue heron, sparrow, robin, finch, geese and some raptors. Animal species include beaver, fox, deer, coyote, skunk and rabbit. Impacts to the natural resources are considered to be low. Riparian access for movement up and down the river will not be adversely affected. The new grasses, shrubs and trees added to the site, as well as the associated in-river-channel enhancements, will result in new significant environmental improvement.

4. Discuss the ownership and legal access to the proposed project site, including right of access without trespassing on adjacent property. Detail any third-party rights, easements or other encumbrances that exist. Provide supporting documentation proving ownership, legal access or permission from landowner and a site map in Part G. (3 points)

The parcel of property located at 2101 West Oxford Avenue is in the boundaries of the City of Sheridan, a partner in the overall RiverRun effort. The City of Englewood is the sole owner of this parcel and the adjacent Broken Tee Golf Course. The City of Englewood also owns the adjacent river channel and banks, though this is regulated by the U.S. Army Corps of engineers with management roles in the river channel by the Colorado Water Conservation Board and the Urban Drainage and Flood Control District, also partners in this project. The City of Englewood, as owner of the project site, has full rights of access to build, utilize and maintain all of the proposed RiverRun Trailhead improvements. The site is fully accessible to the public by vehicle access utilizing the current entrance off of W. Oxford Avenue that serves Broken Tee Golf Course. There is full trail access via the Mary Carter Greenway. There are electric line and storm drainage utilities proximate to the site but none of these prohibit or adversely impact the proposed improvements in this grant. No third party rights, easements or other encumbrances will affect this project. (Please see parcel ownership verification in Part G.)

5. Describe long-term maintenance of the project site and components. Estimate the annual costs to maintain the site, how those numbers were calculated, how you intend to fund maintenance and who is responsible for maintenance. Explain how maintaining this project site changes your agency's maintenance budget. (Provide projected budget changes, detailed cost estimates, how you plan to accommodate these changes, and explain how you arrived at those numbers.) Provide a commitment letter from the management/maintenance agency addressing long-term maintenance and include budgeting for funding maintenance in Part G. (7 points)

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

The City of Englewood Parks and Recreation Department will be responsible for the long-term maintenance of the RiverRun Trailhead facility including all landscaping, structures, trails, furnishings and equipment. Anticipated maintenance tasks include: upkeep of structures such as the picnic pavilion, mowing, pavement repair, graffiti removal, tending to the restroom facilities, trash removal, weed management, litter and debris pickup, routine upkeep of furnishings, police, fire and rescue services and other maintenance typically included with a passive park facility of this nature.

The City of Englewood annually allocates funding in the Parks and Recreation Department budget for personnel, commodities and capital for regular repair and maintenance for all park infrastructures, amenities and facilities. The 2015 Parks Division Maintenance Budget is \$2,137,252. The Parks Department currently maintains approximately 250 acres of parkland, open space and green space and infrastructure. When the Phase II work is completed with all the listed amenities and additional improvements including a playground and additional landscaping and parking, it is expected that \$16,465 will be added to the Parks Division maintenance budget for labor, irrigation, restroom/shelter maintenance, snow and trash removal and tree and turf maintenance. (See Commitment Letter in Part G.)

6. Summarize planning efforts to date and investments made prior to submitting a grant proposal. Discuss pre-submittal meetings, dates and outcomes. Be detailed and include eligible pre-planning costs on the Match Budget Form in Part E. See application instructions for details. Proof of pre-submittal planning expenses must be submitted as an attachment in Part G. All attachments should be clearly labeled on the Table of Contents and on the Part G cover page. (5 points)

In 2011, the City of Englewood was awarded a \$50,000 planning grant from Arapahoe County Open Space with a total project cost of \$134,600, for "Riverside Park Planning/Development". Shortly following the grant award, the City of Englewood joined with Urban Drainage Flood Control District (UDFCD) to collaborate. UDFCD identified the river corridor from Union Avenue to W. Oxford Avenue for improvements and a major transformation. This process prompted the re-establishment of the South Platte Working Group. The partners of the South Platte Working Group including the Cities of Englewood, Sheridan, Littleton, South Suburban Parks and Recreation District, UDFCD, Colorado Water Conservation Board and Arapahoe County Open Spaces fully engaged in the effort.

As discussions unfolded on related projects along the South Platte River, RiverRun Trailhead was identified and designated as a major destination, access point and anchor of this project. By 2013, the vision started to take shape and the City of Englewood contracted with UDFCD to create the design of RiverRun Trailhead where UDFCD provided major funding for site planning, design and implementation support. With this funding and collaboration, the team worked with McLaughlin Whitewater Design Group and DHM Design to complete final design by May 2015. The design work was vetted by

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

the partners through the South Platte Working Group. More than \$250,000 was contributed by UDFCD to fund the planning and design work on RiverRun Trailhead.

RiverRun Trailhead was then made a priority and deemed a catalytic and essential lead project by the partners. In pursuit of this project, the City of Englewood applied for and received a \$300,000 Standard Grant from ACOS this past winter (2015) for RiverRun Trailhead Phase I that includes major grading, earthwork and other infrastructure to prepare the site. The second major step was for Englewood to designate an additional \$300,000 in matching funds and apply for RiverRun Trailhead Phase II (this application) in the amount of \$500,000 to build the major access point, structures and amenities.

Finally, as part of the collaborative implementation process, UDFCD and the other partners agreed to initiate construction of the in-channel whitewater chutes and riverbank greening/access work in the fall of this year (2015). This supports and complements the RiverRun Trailhead Phases I and II work that will closely follow this winter and over the course of the coming year.

7. Is this project "shovel ready"? Project timeline must begin within 45 days of the award notification. Provide evidence that this project will be completed within two years. Is design and engineering complete or is there still work to be done? List any permits that will need to be obtained for implementation of the project and existing status of obtaining those permits. (Federal 404, County or City Planning or Public Works, Storm Water Drainage, etc). If permits are need now or in future phases explain the process. Does the project necessitate a change in zoning? Itemize anticipated costs for permits, government fees and consultants. Detail costs in the correct Part E Budget Form. Correlate response with the Project Timeline in Part D. Project timeline must be realistic to receive full points for this question. If this is an acquisition project, list the due diligence items you already have available or will pursue (such as purchase agreement, preliminary title work, appraisal, environmental site assessment, survey, etc). Purchase agreement or option with seller and preliminary title work must be secured and included in the application and attached in Part G. Include detailed costs in Part E. (5 points)

If funding is awarded on the ACOS Large Scale Grant Cycle, construction is ready to begin immediately upon notification of the award and execution of the grant agreement. Construction drawings and bid documents are complete and a contractor (Naranjo) has been selected through the Urban Drainage and Flood Control District's Project Partners Program. It is anticipated that the contractor will be working on site this fall, specifically on related whitewater and riverbank improvements that connect to and will be accessed from the Riverrun Trailhead. Naranjo will also be initiating the Phase I grading and infrastructure work (funded under the previous ACOS Standard Grant) in the fall. Once notice is given, Naranjo is ready to construct the upland improvements itemized in this grant.

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

McLaughlin Whitewater Design Group and DHM Design completed the Final Design in May 2015. The design team and the City of Englewood have engaged the City of Sheridan in review of design drawings. The project timeline presented in Part D has been prepared with input from Naranjo and the other partners. The Trailhead will be built as part of the overall river corridor project.

Permits will be required to build the trailhead. The City of Englewood and design team have been conducting review meetings with the City of Sheridan and the City of Sheridan, as a partner, is prepared to move expeditiously for approvals. The following permits are required:

- Access & Right-of-Way Permit – City of Sheridan
- Grading Permit – City of Sheridan
- Stormwater/Erosion Sediment Control – State of Colorado/City of Sheridan
- Building & Lighting – City of Sheridan

No zoning changes are required. All work will be completed before the spring of 2017 within the two-year time limits per the attached project timeline.

8. Describe the planning process that identified this specific project as a priority. Is this project listed as a priority in a master plan, site specific plan or other adopted planning document? If so, discuss that plan. Describe the relationship of the project to any local, regional, state or system-wide master plan. Give the name of each plan and list related element(s) within the plan. Was this project identified through an independent community planning process? Describe this process. Is this project a working group project? If so, was it prioritized? Is this project a part of a larger project or phased project? If yes, explain the whole project, other funding sources and partners involved. (5 points)

RiverRun Trailhead Phase II is one of the key elements in an extensive multi-year planning and design process for the reach of the South Platte River from Union Avenue to the Mary Carter Greenway pedestrian bridge at W. Oxford Avenue. In addition, this specific project represents the culmination of a three-decade-plus concerted action by the communities of the South Metro Area to create a greenway along the South Platte River as a unifying feature and major amenity. It strives toward completion of a major transformation process on a long neglected reach of the river -a vision that has always enjoyed strong support. It has been supported in a number of public forums as a multi-jurisdictional endeavor with many stakeholders joining together. It is addressed and highlighted in several plan documents:

- The City of Englewood South Platte River Open Space Plan 2003—This plan represents an official year-long effort by Englewood to shape the future of the river. The plan addressed the South Platte River from Belleview to Hampden with

APPLICANT: City of Englewood

PROJECT TITLE: RiverRun Trailhead Phase II

our project site literally at the center. It proposes “significant parks, trailheads, and trails...and....identifies areas for redevelopment.” Goal 1 States: “Provide improved access and encourage a variety of recreational activities along the South Platte {including} new access points, making access to the water easier and safer and more visible.... and making the River a “centerpiece for Englewood, Sheridan and the region” (p9). Further it recommends to “improve access to the river itself with new paths and water access points” (p 35)...{that include}...stairs, ramps, and platforms as a means of accessing the water’s edge (p 39).

- The City of Sheridan’s Comprehensive Plan - City of Sheridan specifically calls for enhancing the priority of recreational benefits of the South Platte River as a gathering spot for the community as a goal of the Comprehensive Plan since 2004. The Comprehensive Plan states goals for improving the South Platte River as a recreational amenity.
- The Arapahoe County Open Spaces Master Plan 2010—Based on an opinion survey, public input, and the finding of the planning team, page 5.2 of the plan states “Preserve and enhance riparian corridors such as the South Platte River, Cherry Creek and other streams....as attractive functioning, healthy ...corridors...including...paddleway trails and water recreation access/support facilities”.
- In 2014, the South Platte Working Group completed and published The South Platte River Corridor Vision 2014. This plan **specifically** cites this project on page 42 with “Develop “park and play” whitewater activity {at Oxford Avenue}... with a very accessible river-oriented recreation area....with whitewater improvements for boaters and kayakers ...edge that would allow children and fishermen to access the water in a safe environment.....and...develop a grassy area between golf parking and river to compliment the river oriented activity”.

This project is the highest priority South Platte Working Group effort. This project is part of a larger vision both for the site and the reach of the South Platte River from W. Union Avenue to W. Oxford Avenue that envisions transforming the river with improved access, whitewater recreation, trails, landscaping and other features.

Additionally, the improvements requested herein represent the east bank park elements that are part of a large 8-plus acre river recreational venue that includes: whitewater chutes, bank re-grading and re-landscaping, overlooks, seatwalls, a wading beach, a themed playground, expanded parking and other enhancements. All of this work is scheduled to occur beginning this fall with completion over the coming 18-24 months.

APPLICANT: City of Englewood

PROJECT TITLE: RiverRun Trailhead Phase II

9. Discuss any efforts to obtain public input, disseminate public information, develop partnerships, develop partnerships for cash finding or in-kind contributions, and garner community support specifically related to this project. In most cases, evidence of a transparent public process will be required. For acquisitions, the process may be tied to a public process for an overall master plan rather than identification of a specific parcel. For regional trails, the process may need to include notification and/or involvement of residents from adjacent jurisdictions. Discuss any objections or opposition to this project. Include any letters, petitions, news articles, or other documents evidencing opposition. What has been done to address concerns and how has the opposition responded? (5 points)

There is a significant history of garnering public input, disseminating information and building partnerships. Several illustrative elements in this chain of engagement include:

- In 2013, the South Platte Working Group was re-established during a visioning charrette for the South Platte River which included local municipalities, special interest groups, community leaders, property owners and other stakeholders. The South Platte Working Group recommitted to preserving and protecting the river corridor as a community asset and to enhance the quality of life in Arapahoe County through the ongoing collaborative process to enhance the natural environment, economic benefits and recreational features of the South Platte River. The South Platte Working Group members agreed that the river downstream of W. Oxford Avenue provided recreational and economic benefits for the entire region and this area was identified as the trailhead.
- Urban Drainage and Flood Control District began managing the Trailhead and river projects. Preliminary designs were created and presented to the South Platte Working Group. With revisions completed, the public process was established by first taking the designs to local jurisdictions and governing boards to determine financial support for the projects. Elected officials knowing their communities and their needs, provided feedback that helped shape the current design of the project.
- Receiving financial commitments and positive support for the project, Urban Drainage Flood Control District began additional public outreach by attending community events such as Sheridan's National Night out and Englewood's FunFest. Most common public comments have been "When will it be built?"
- A public open house was held on November 12, 2014 at the Broken Tee Golf Course giving an opportunity for the public to gain more information about the RiverRun Trailhead and project as well as provide feedback. Over 30 business owners, community leaders and public attended the open house. All attending shared positive feedback and support about this project.

APPLICANT: City of Englewood

PROJECT TITLE: RiverRun Trailhead Phase II

- A website (www.southplatterriverrun.com) has been launched to continue providing the public information, updates and gain feedback from the community.
- Updates and tours have been provided for City of Englewood Council members.
- The Parks and Recreation Commission receives reviews and updates.
- Concept designs have been posted at Broken Tee Golf Course, Englewood Recreation Center, Malley Senior Recreation Center and at Bike to Work Day 2015.

Currently, we have received no objections or opposition toward this proposed project throughout the entire process.

10. Describe how this project addresses inclusivity per the Americans with Disabilities Act guidelines. (3 points)

RiverRun Trailhead will be constructed in full compliance with the 2010 ADA Standards for Accessible Design. The following criteria have been incorporated into the design throughout the area and comply with a fully accessible ADA park.

- Remove all barriers to access;
- Provide an accessible route of travel and accessible route of travel to the amenities and play equipment;
- Provide a range of accessible furnishings and play elements (half of all elevated play components on any play structures will be accessible by route and/or transfer point);
- Provide an accessible surface beneath all accessible equipment.

The development of RiverRun Trailhead will provide the following park accessibility elements: ADA access to existing and proposed regional trails through the plaza and other additional points, ADA paved access to the riverbank, ADA accessible pavilion with 200-250 person capacity and ADA picnic tables, increased parking capacity including 4 ADA accessible stalls (1.75/acre), ADA accessible restroom and an ADA accessible pathway from the parking lot to the pavilion, restrooms, trails and other park amenities.

11. Discuss the need and urgency for this project and why it is a priority. What opportunities are lost if this project is not funded now? Is this project prioritized by an agency, group, plan or committee? If yes, explain. (5 points)

The success of this project and the associated improvements by others is highly dependent on the timely securing of funds for RiverRun Phase II improvements. Phase II is a keystone component in a larger effort. The other contributors including the City of Sheridan and Urban Drainage and Flood Control view these improvements as the major

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

upland feature and access point for the public to the larger set of improvements at W. Oxford Avenue. This is a unique and timely opportunity to all of the major elements built this coming year.

The partners are prepared to fund and proceed with the adjacent in-river whitewater and riverbank improvements but they are doing this with the understanding that there will be attractive, associated upland elements including the pavilion, plaza and restroom. They are counting on support for this from the key partners (particularly ACOS as a lead partner) and timely construction of the planned improvements. In effect, RiverRun Phase II is leveraging a much larger set of improvements in the river and on the adjacent banks funding this component now motivates the other substantial contributions.

Indeed, RiverRun Trailhead with funding from this grant sets the pace of this project and builds credibility for the entire RiverRun Project. In the absence of grant funding, the Trailhead and trail project will lack needed funding and lose priority status among the funding partners, matching funds may be diverted to other projects and this project and the associated adjoining projects may not be realized.

RiverRun Trailhead is a regional project and a multi-agency effort guided by the members of the South Platte Working Group including: City of Englewood, City of Sheridan, City of Littleton, South Suburban Parks and Recreation District, Urban Drainage Flood Control District, Colorado Water Conservation Board and Arapahoe County Open Spaces. Each of these members has committed funding resources to this project with the understanding that funding from all sources is contingent upon ACOS grant funding.

In addition, funds are being pursued from GOCO. RiverRun Trailhead is a keystone and catalytic process in the larger South Platte River improvements effort that extends from Union Avenue to W. Oxford Avenue. This effort not only creates a major, new river-oriented "Central Park" for the South Metro Area, it is also a focal point for future economic development that will change the character of an under-utilized river corridor in the spirit of Denver's Confluence Park.

This plan has been identified by all of the partners of the South Platte Working Group as a top priority project. The City of Englewood and the City of Sheridan's community plans rank this as an important priority. It is also similarly rated as high priority in The South Platte River Corridor Vision plan—an overall plan for the revitalization of the South Platte River corridor. That plan was published by the South Platte Working Group in 2014.

12. If successful in obtaining this grant, how will the agency use this project to inform citizens about the value of the Arapahoe County Open Spaces sales and use tax?

APPLICANT: City of Englewood

PROJECT TITLE: RiverRun Trailhead Phase II

Address the public outreach plan, signage plan, celebration, dedication, etc. Please write a brief press release statement. Explain how the County will be recognized and informed that materials, articles and ceremonies have/are taking place. This information is required to include County acknowledgement and should be relayed to the County Grants Program Administrator for review and filing. (2 points)

As the lead partner in this project, Arapahoe County Open Spaces—and the value of the sales and use tax—will be recognized on multiple fronts. These include but are not limited to:

- As this project and the associated river improvements go under construction and are completed, there will continue to be public outreach activities to make the community aware of the project. Each will recognize the Arapahoe County Open Spaces Program as a leading backer of this project for both its financial contribution and for its envisioning through the Working Group Program. Englewood and its partners plan specific events to meet this objective including: ground breakings, ribbon cuttings of key phases, continuing community forums, displays at events and major recreational venues, updates on websites and through other outlets. News releases for major events will recognize Arapahoe County Open Spaces as a lead partner and the value of the sales and use tax as an investment.
- This fall, temporary signage announcing the construction project, the timeline and Arapahoe County Open Spaces a lead benefactor, along with the other contributors, will be installed along W. Oxford Avenue and prominently in the existing parking area at Broken Tee Golf Course Clubhouse.
- Permanent signage similarly identifying ACOS support and funding will be installed at the main entrances to the Trailhead once the project has been completed. These will be per the approved Arapahoe County Open Spaces acknowledgement process.
- Information will also be added to the City of Englewood's website identifying the project and funding sources during and following construction.
- We will reach out to the news media on all fronts (see draft news release text below). In addition to the metro area newspaper, TV and radio outlets, The Englewood Herald will run information and news stories throughout the project. social media such as Facebook and Twitter will be used to provide project updates, recognize accomplishments and promote funding partners.
- The Arapahoe County Open Spaces program has, and will continue to be recognized in all promotional literature such as the project brochure.

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

- A celebration will be scheduled at the completion of the Trailhead project as a way to recognize the partnerships, funding agents, citizens, county and local dignitaries that helped make this project happen. Again, the Arapahoe County Open Spaces grant program and the benefits of the sale and use tax will be emphasized. Representatives of the County and Arapahoe County Open Spaces will be invited to make keynote remarks.

Following is draft verbiage of a news release. With County approval this can be disseminated upon receipt of the grant and upon completion of construction:

Draft News Release

**Partners Dedicate “Keystone Project”
Creating New River-Oriented “Central Park” for the South Metro Area**

Contact: xxxxx xxxxx 303-xxx-xxxx

Officials will cut the ribbon today on RiverRun Trailhead, an exciting new river-oriented recreational venue on the South Platte in Englewood. RiverRun Trailhead has been hailed by Englewood Mayor as the “keystone project” in the major transformation of the long-neglected river corridor in the South Metro Area.

The new park and trailhead and associated in-river improvements has transformed 8 acres on the banks of the South Platte at W. Oxford Avenue into a unique water-oriented green space with access to a cleaned up river for paddling, tubing and wading; a new picnic pavilion that can accommodate large group events; outdoor plazas; scenic overlooks, landscaping, play areas and other amenities.

RiverRun Trailhead is also the first major step in transforming a 1-mile reach of the river from W. Union Avenue to W. Oxford Avenue with a dual trail system, white water chutes, riverbank habitat enhancement, landscape beautification, interpretive displays and other amenities. The centrally located RiverRun Trailhead site will be the new gateway and trail hub accessing many miles of bike paths and walking routes along the Mary Carter Greenway and Bear Creek along the nearby Denver Platte River Greenway.

The Mayor cited the project as an outstanding example of an effective partnership—led by the South Platte Working Group—an entity convened several years ago by the Arapahoe County Open Spaces to effectively engage Open Space Funds. The Working Group partners, who together facilitated this effort, includes: Arapahoe County Open Spaces Program, Urban Drainage and Flood Control District, the Cities of Englewood, Sheridan and Littleton; South Suburban Parks and Recreation and the Colorado Water Conservation Board. He thanked Arapahoe County and Urban Drainage and Flood Control District for catalyzing this vision and leading the implementation along with Sheridan and Englewood. He praised the Open Spaces Program calling the Open Space

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

Sales and Use Tax, "an investment in tomorrow". Surveys and a recent reauthorization shows broad support in the County.

{End Draft News Release}

13. How much of your planned cash match is secured? How much still needs to be raised and what are your plans for raising additional funds? What is your back up plan if you are unable to raise those funds? Does the applicant understand that all overruns are the responsibility of the applicant/grantee? Describe the cash and in-kind partnerships established for this project. This does not include partners who have contributed to previous phases or partners that plan to contribute to future phases. Explain if partnerships were not possible or necessary for this project. Include all partner support letters in Part G and clearly label on the Table of Contents and the section cover page. Include match from all partners in the Part E Budget. All support letters must be dated within the last six months to be eligible.
(5 points)

Fully 100% of the cash match is secured with \$225,000 from the City of Englewood and \$75,000 from the City of Sheridan. The cash match is in place and budgeted using Conservation Trust Funds and Arapahoe County Shareback Funds. The City of Englewood Council and Mayor are in support of funding the RiverRun Trailhead Phase II project and funds have been budgeted for construction of the RiverRun Trailhead in the City's Five-Year Capital Master Plan. The City of Sheridan has likewise budgeted and committed its \$75,000 contribution.

This project also enjoys the support of the members of the South Platte Working Group—the City of Englewood, the City of Sheridan, the City of Littleton, South Suburban Parks and Recreation District, Urban Drainage and Flood Control District and the Colorado Water and Conservation Board that have assisted with funding design and other technical services (though these are not part of the budget for the specific RiverRun Trailhead Phase II elements).

Because the matching funds are fully raised, in hand and committed, the City of Englewood does not believe a backup plan is necessary. However, in a very unlikely event of funds being needed, the City of Englewood would work with its partners to assure the improvements would be built and that the \$500,000 ACOS grant is fully matched.

The City of Englewood also understands that any additional costs, overruns or changes are fully the responsibility of the City of Englewood.

14. Briefly discuss support from entities and user groups that are supporting the project in other ways than cash or in-kind contributions. Support letters should come from users, working groups, user groups, community members, volunteers, schools, etc. A

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

maximum of five (5) support letters should be attached in Part G and clearly labeled on the section cover page. All letters should be dated within the last six months. (5 points)

There is broad and overwhelming support for the RiverRun Trailhead both locally and throughout the region. This is led the South Platte Working Group members and the communities they represent. It is also reflected in plans, surveys and public meetings and events. Some leading examples of these include:

- Improved access to the river (Sheridan Night Out interactive booth, November 2015 Public Meeting).
- Events such as the June 2015 Kids on the River Event where school children were introduced to the concept of RiverRun and their input incorporated. 150 kids from the City of Englewood and the City of Sheridan attended the event.
- South Suburban District Survey by Public Opinion Strategies 2014—Telephone survey of 400 eligible voters across demographic lines in South Suburban District leading to successful mill levy vote: The survey (page 20) states that “Water tops list as a most important funding item on residents’ minds. 64% supported more funding for “Protecting and enhancing the High Line Canal Trail and the South Platte River Trail as well as other local trails”.
- The Gold Medal Citizens Report (South Suburban Parks and Recreation) 2014—Citizen planning committee report prepared with input from a 2013 survey by Public Opinion Strategies. The report (page 23) cites the importance of the river and improved access to it and “that the District should work cooperatively with a regional strategy to make these things happen.”
- The ETI Leisure Vision Survey and multiple public meetings and forums (Arapahoe County Open Space Master Plan 2010) cited broad support passive outdoor recreation spaces and river and stream access (investments kindred to RiverRun) as a priority. ETI is a professional survey firm that conducted a detailed scientific survey using questionnaires demographic sampling groups as part of the County Open Space Master Plan process in 2010.
- Improving recreational access there to (Trout Unlimited).
- Improvement to the character of the river corridor and access to its park and open space amenities (Multiple plans, public meetings and surveys).
- Creation of rest nooks/overlooks where people can relax and even sit and work on their laptops/smartphones (Sheridan Night Out interactive booth).

Agencies and businesses providing support letters have indicated the primary reasons as being enhancement to an underutilized area, providing river access, and numerous recreational opportunities that will be provided to the Cities of Englewood, Sheridan, and Littleton as well as all Arapahoe County residents as a regional attraction.

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

Certification of accuracy for the information provided in Part F:

Applicant certifies that all of the above answers are accurate and that all information submitted is true to the best of their knowledge.

Authorized Signature: _____
(must be signed by highest authority in agency)

Date: 7/28/15

Print Name and Title: Terrell Black
Director of Parks and Recreation



APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

Part G – Attachments (10 points)

Use this as the table of contents cover page for the required application attachments. Attachments in this section are supporting documentation to the questions answered in Part F. To receive the full amount of points available for each question, sufficient supporting documentation must be attached. List all attachments in order, by name/title and by page number on the Table of Contents.

- ✓ Part A – Application Summary Form
- ✓ Part B – Minimum Qualifications and Eligibility Form
- ✓ Part C – Application Checklist
- ✓ Part D – Project Timeline (must be detailed)
- ✓ Part E – Project Budget Narrative and Forms (all forms must be completely filled out)
- ✓ Part F – Project Details (narrative response to project questions)
- ✓ Part G – Attachments (identify each attachment with the table of contents cover page and list attachments in the following order and label each attachment page at the top with a header and title)
 1. Evidence of support from highest authority (official letter or resolution) – including commitment to complete and maintain the project; statement that matching funds are secured; acknowledgment of responsibility of cost overruns; and certification that the project will be open to the public or serve a public purpose upon completion *See attached sample resolution* .
 2. Evidence of commitment to long-term maintenance, including the maintenance budget and agency capacity to maintain (letter from management/maintenance agency)
 3. Evidence of property ownership/legal access (legal documentation)
 4. Evidence of community support (letters of support – maximum of 5)
 5. Documentation of opposition and responses (state if applicable)
 6. Evidence of commitment from project partners (cash match/in-kind match support letters/partner support letters – no maximum)
 7. Photos (pre-submittal)
 8. Maps, Site Information and Site Visit Form (project location maps to include: site map, vicinity map, plan and project site visit form with driving directions)
 9. GIS shapefile, if applicable (include on compact disc or thumb drive)
 10. Other (clearly title: acquisition documentation: appraisal, preliminary title work, contract option (if applicable) or other supporting documents)

Applicant certifies that all of the above items are included in the application, in the order listed above, and that all information submitted is true to the best of their knowledge.

****Resolution from a Governing Body or an Official Letter from Highest Authority must include all listed applicable items and must designate a specific person to sign the grant agreement and related grant administration documents.****

APPLICANT: City of Englewood _____
PROJECT TITLE:- RiverRun Trailhead Phase II _____

G-1: Evidence of Support

RESOLUTION NO. 87
SERIES OF 2015

A RESOLUTION AUTHORIZING THE CITY'S ARAPAHOE COUNTY OPEN SPACE GRANT APPLICATION FOR THE CONSTRUCTION OF THE RIVERRUN TRAILHEAD PHASE II.

WHEREAS, Council authorized the application and acceptance of the Riverside Park planning grant in 2011 and in 2014 Council authorized an Intergovernmental agreement with Urban Drainage and Flood Control District to complete the design of the site; and

WHEREAS, Urban Drainage Flood Control District (UDFCD) is managing the river corridor project in partnership with the City of Englewood, City of Sheridan, South Suburban Parks and Recreation District, Colorado Water Conservation Board and Arapahoe County Open Space as part of the South Platte Working Group; and

WHEREAS, The South Platte Working Group members agreed that the river downstream of Oxford Avenue provided recreation and economic benefits for the entire region and this area was identified as RiverRun Trailhead; and

WHEREAS, the RiverRun Trailhead is a construction project along the South Platte River at Oxford Avenue and is destined to become a major focal point for bikers using the Mary Carter Greenway Trail as well as river enthusiasts enjoying kayaking and fishing; and

WHEREAS, these Trailhead amenities will include a large park pavilion, playground, restroom facilities, and ADA access to the South Platte River and regional trails; and

WHEREAS, the RiverRun Trailhead will be completed in multiple phases. Phase II - will include a large park pavilion, playground, restroom facilities, ADA access to the South Platte River and regional trail access; and

WHEREAS, the Englewood City Council authorized the application of ACOS Grant for RiverRun Trailhead Phase 1, with the passage of Resolution No. 5, Series of 2015; and

WHEREAS, the Englewood City Council authorized an intergovernmental agreement with Arapahoe County for the acceptance of ACOS Grant of the RiverRun Trailhead Phase 1 with the passage of Ordinance No. 27, Series of 2015; and

WHEREAS, the City's Arapahoe County Open Space grant application will request \$500,000 in grant funds with a required City cash match of \$300,000 which has been budgeted; and

WHEREAS, Parks and Recreation will bring back an IGA for the acceptance of the ACOS Grant RiverRun Trailhead Phase II if awarded; and

WHEREAS, the Trailhead will be located on property owned by the City of Englewood next to the Broken Tee Golf Course which is located in the City of Sheridan; and

WHEREAS, there are no federal funds being used for the RiverRun Trailhead Phase II.

APPLICANT: City of Englewood _____
PROJECT TITLE:- RiverRun Trailhead Phase II _____

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the attached application for an Arapahoe County Open Space Grant for the construction of the River Run Trailhead Phase II, attached hereto as Exhibit A.

ADOPTED AND APPROVED this 3rd day of August, 2015.

ATTEST:



Randy P. Penn, Mayor


Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. 87, Series of 2015. 



Loucrishia A. Ellis, City Clerk



CITY OF ENGLEWOOD
DEPARTMENT OF PARKS AND RECREATION

Arapahoe County Open Space and Trails Advisory Board
6934 South Lima Street, Unit A
Centennial, CO 80112

July 1, 2015

Re: Long-Term Park Maintenance

Dear Open Space Advisory Board,

The City of Englewood Parks and Recreation Department is committed to the long-term management and maintenance of all Englewood parks and park infrastructures within the City. The City of Englewood allocates funds for the long-term maintenance, repair and replacement of park infrastructure. Ongoing maintenance functions include: trash pickup, graffiti removal, restroom and picnic pavilion cleaning, trail and sidewalk maintenance, periodic playground equipment inspection and repairs, turf mowing and maintenance, tree, shrub and landscaping upkeep and lighting and plumbing repair and maintenance.

The Parks and Recreation Department is funded annually through the City of Englewood's General Fund as part of the core services provided to the citizens of the City of Englewood. RiverRun Trailhead is currently included in all long-term maintenance programs and activities and will continue to be a part of these core services in the future.

Sincerely,

✓ Jerrell Black
Parks and Recreation Director

APPLICANT: City of Englewood
 PROJECT TITLE: RiverRun Trailhead Phase II

G-3: Evidence of Property Ownership

Arapahoe County - Parcel Search

PIN: 034835504
AIN: 2077-04-3-00-071
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Englewood Ind Area
Neighborhood Code: 3537.00
Acreage: 0.0000
Land Use:

Legal Desc: That Part Of The Sw 1/4 Sec 4-5-68 Desc As Beg At The Nw Cor Of Sd Sw 1/4 Th E 1945 Ft M/L Th Sw 141.15 Ft & 46.09 Ft Th Se 71.81 Ft Th Sw 94.85 Ft Th Se 104.93 Ft Th Sw 73.39 Ft Th S 78.65 Ft & 135.36 Ft Th Sw 440.93 Ft Th W 57.93 Ft Th S 177.87 Ft Th W 1949.3 Ft To A Pt On The W Line Of Sd Nw 1/4 Th N To Beg Sec 4-5-68

	Total	Building	Land
2014 Appraised Value	680,727	411,677	269,050
2014 Assessed Value	197,411	119,386	78,025
		2013 Mill Levy:	80.767

Land Line	Units	Land Value	Land Use
	1.0000 LT	300	Open Space

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the build

The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for inconvenience.

New Search



CITY OF ENGLEWOOD
PARKS AND RECREATION COMMISSION

June 29, 2015

Arapahoe County Open Space Grant Program

Centennial, Colorado 80112

Advisory Board Members:

On behalf of the City of Englewood's Parks and Recreation Commission, I am writing this letter in support of the City of Englewood Department of Parks and Recreation's grant application for the RiverRun Trailhead.

The RiverRun Trailhead project will substantiate the City of Englewood's dedication to its parks and the environment. This project will not only become a recreational destination for the entire region, but will also improve and restore the river and its habitats. The Trailhead will enhance the image of the City of Englewood within our own community; serving over 100,000 local residents and many more regionally of diverse incomes and ages in need of outdoor spaces. This recreational area will be a draw for bicyclists, kayakers, fishers and any outdoor enthusiasts of the general public and those requiring ADA access.

The City of Englewood's Parks and Recreation Commission enthusiastically supports the RiverRun Trailhead and hopes the Arapahoe County Open Space will do the same and support the funding request for the project.

Sincerely

 Douglas Garrett
Chair
Englewood Parks and Recreation Commission

SOUTH PLATTE WORKING GROUP

July 24, 2015

Arapahoe County Open Space and Trails Advisory Board
c/o Arapahoe County Open Spaces Program
6934 S Lima St. Unit A
Centennial, CO 80112

Dear Members of the Open Space and Trails Advisory Board:

As members of the South Platte Working Group, we are writing in support of the City of Englewood's grant application to the Arapahoe County Open Spaces Program for the RiverRun Trailhead project.

This partnership project between Englewood and Sheridan is an integrated component of the overall river corridor project and is a very high priority of the South Platte Working Group. The RiverRun Trailhead is part of a larger vision, both for the site and the reach of the South Platte River from W. Union Avenue to W. Oxford Avenue, which envisions the river with improved access, whitewater recreation, trails, landscaping and other features. The RiverRun Trailhead will become a focal point in a larger, 2 mile-long, 250+ acre, river-oriented "Central Park" serving the South Metro area with green spaces, improved habitat and natural areas, water play, walking routes, and bike paths.

The RiverRun project and trailhead was identified as an important opportunity in the working group's 2013 visioning charrette that engaged major stakeholders and landowners. Additionally, the RiverRun Trailhead meets the working group's goals found in our 2012 Statement of Purpose. They include:

- To enhance the South Platte corridor as a recreational resource for the entire region;
- To restore and revitalize the river and its habitat while maintaining its role as a flood conveyance;
- To encourage and improve opportunities for education and understanding of the South Platte River's health and its tributaries;
- To connect the communities to the river – through more consistent land use, economic development and coordinated policies.

The RiverRun Trailhead project is an outstanding example of leveraging resources and interagency cooperation to provide the greatest benefits to our communities and the entire metro area. The success of this important effort depends on the timely securing of funds from the key partners. A grant from Arapahoe County is a crucial part of ensuring that this ambitious, multifaceted project can move forward.

Sincerely,

The Members of the South Platte Working Group
(Please see next page for members.)

SOUTH PLATTE WORKING GROUP

Arapahoe County

Nancy Doty, Commissioner
Shannon Carter, Intergovernmental Relations
and Open Spaces Director

City of Englewood

Randy Penn, Mayor
Eric Keck, City Manager

City of Sheridan

Sally Daigle, City Council
Devin Granbery, City Manager

Colorado Water Conservation Board

Joe Busto, South Platte River Coordinator

South Metro Land Conservancy

Bobbie Sheffield, Board Member

Arapahoe County Open Space & Trails Advisory Board

Bev Bradshaw, At Large Board Member

Town of Columbine Valley

Gale Christy, Mayor

City of Littleton

Debbie Brinkman, City Council
Michael Penny, City Manager

South Suburban Parks & Recreation District

Sue Rosser, Board Member
Deanna Heyn, Acting Executive Director

Urban Drainage & Flood Control District

Paul Hindman, Executive Director

South Suburban Park Foundation

David Bolt, Board Member



WASTE MANAGEMENT OF COLORADO

5500 South Quebec Street
Suite 230
Greenwood Village, CO 80111
(303) 486-6000
(303) 797-3031 Fax

June 27, 2015

Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112

Dear Board Members,

I am writing this letter on behalf of Waste Management in support of the City of Englewood's grant application for the RiverRun Trailhead along the South Platte River.

As a business located near the RiverRun Trailhead, we fully support the improvements and enhancements that will be made to the location adjacent to the South Platte River. The project will provide the citizens of the south Denver metro area access to the South Platte River by enhancing trail access and adding trail users. RiverRun Trailhead will also preserve the surrounding lands and enhance the wildlife habitat. Waste Management encourages improvements to all nearby areas in Englewood, especially those that encourage environmental sustainability and outdoor recreation.

Thank you for your consideration of the RiverRun Trailhead for Englewood's Parks and Recreation Department.

Regards,

Scott Hutchings
Manager Public Affairs
Four Corners Area (CO, AZ, UT, NM)

From everyday collection to environmental protection, Think Green® Think Waste Management.

9 July 2015

Arapahoe County Open Space
6934 South Lima Street, Unit A
Centennial, CO 80112

Dear Arapahoe County Open Space Board,

As students at Sheridan High School, we spend a lot of time in our community. We were excited to learn about River Run Park because we need more fun places to hang out. We think River Run Park will be a great place to spend time with our friends and families.

This summer, we've learned a lot about urban waters and how to protect them because we are employees of Groundwork Denver, a non-profit that works along Bear Creek and the South Platte River.

We have done water quality work and have also picked up trash and weeds along the banks. It is sad to see how much trash is in the water and on the land. A grant from Arapahoe County Open Space grant can be used to build restrooms and picnic areas with trash cans. We think this will help with the trash problem.

Since most of us don't drive, we're concerned about having safe and easy ways to get to the Park. We visited the future site of the Park and think there are ways to make the Park entrance safer and cleaner with money from this grant.

We're looking forward to spending time at River Run Park!

Sincerely,

Sheridan High School Students

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

G-5: Documentation of Opposition and Responses

There are no known statements of opposition to this project.





June 30, 2015

Arapahoe County Open Space
6934 S. Lima Street Unit A
Centennial, CO 80112

Re: Englewood ACOS Large Grant Application Fall 2015-Support letter and cash match

Dear ACOS Board Members,

I am writing this letter in support for the Englewood Department of Park and Recreation's application for funds for the River Run Trailhead along the South Platte River.

Sheridan is not a well off community. We do not have a public swimming pool. Many of our citizens do not own cars. We have simple parks with recreational amenities geared towards very young children. In a recent encounter with a teen in our community, interest was expressed in having an area to hang out at by the river. The South Platte River does not currently offer safe access for recreation purposes. The goal of the River Run project is to offer a gathering spot for aquatic recreation, similar to that found at Confluence Park in Denver, but with even more amenities in the river and along its banks.

River Run Park will be an incredible recreational focal point along the South Platte River for people of all ages to easily walk to and enjoy. This is why the City of Sheridan is partnering with the City of Englewood, to make this park a reality. The City of Sheridan is also providing a cash match of \$75,000 towards this grant. We hope that you will partner with us as well.

Funding from an Arapahoe County Open Space Grant will provide much needed financial assistance for the provision of restroom facilities, picnic tables, and basic utilities and landscaping for the park. Without this funding, many of these amenities will have to be scaled back or eliminated from the project.

Thank you for your consideration of this grant application for the River Run Trailhead in Englewood.

Sincerely,

C. Devin Granbery
Sheridan City Manager

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

G-7: Photos



RiverRun Trailhead view north- Mary Carter Greenway Trail Bridge



View south- East Bank of River

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

G-7: Photos



View south- East Bank of River



RiverRun Trailhead view north-future site of Trailhead

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

G-7: Photos



Kids Review Plans and "Vote" for Improvements on the site/June 24, 2015

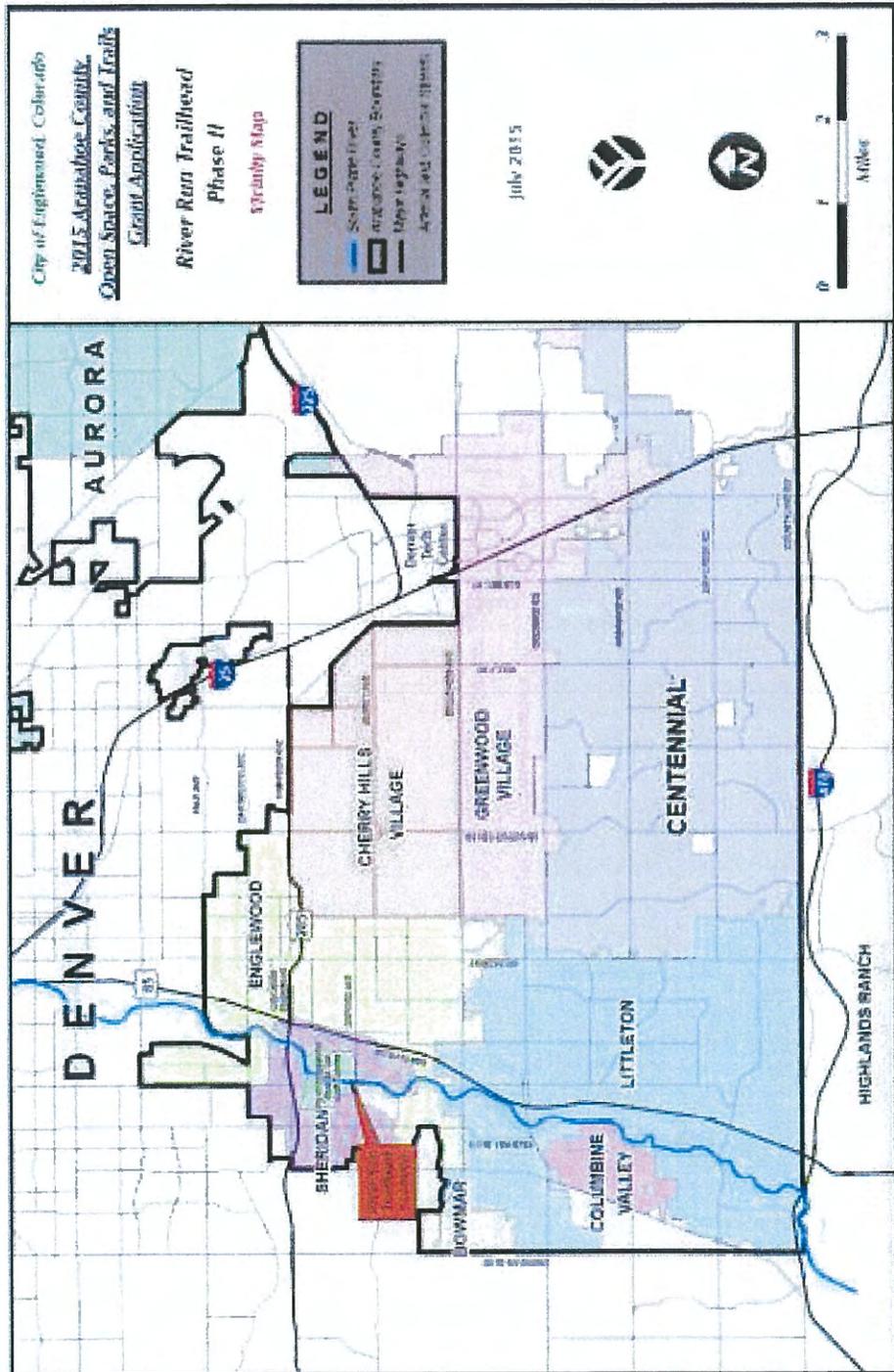
APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

G-8: Site Map



APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

G-8. Vicinity Map



APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

G-8: Site Visit Form

City of Englewood	Fall 2015 Large Grant/Construction Project
Name of Applicant	Grant Category and Type
RiverRun Trailhead Phase II	
Title of Grant	
Joe Sack, Recreation Services Manager	
Primary Contact Name	Contact Email and Cell Phone

Required for Site Visits:

1. Please provide the project address or the closest major intersection.
2. Please provide Point-To-Point Driving Directions from ACOS offices to project location. If you are providing an intersection, please provide Turn-By-Turn directions from ACOS to the intersection and then from the intersection to the project site (recommended site visit location).
3. Please attach driving directions to this form (behind). Yahoo driving directions are preferred.
4. Propose a meeting location at the project site.
5. Other important information. (Example: parking, clean restrooms on site or nearby, necessary walking from parking to site, any clarification needed from the attached maps)

Type requested site visit information here. Add driving direction behind this form as an attachment.

1. **Project Address:** 2101 West Oxford Avenue Englewood, CO 80110 (Oxford near S Santa Fe)
2. **Point by Point Driving Directions:** From 6924 Lima head toward Briarwood Ave. 0.3 mi; turn left onto E. Arapahoe Rd.; go 1.4 mi.; take ramp onto I-25 N go 4.2 mi; exit 201 to US 285 S go .2 mi.; turn left onto E. Hampton Ave. go 2.8 mi.; Continue on E. Jefferson Ave (U5 285) go 1.9 mi.; take ramp onto S. Santa Fe Dr. (US 85) go 1 mi.; take right onto W. Oxford Avenue go .3 mi. Arrive at Broken Tee Golf Course and Grill on right hand side of road. Enter and park in lot. Project site is immediately to the west on bank of South Platte River.
3. **Diving Map Attached**
4. **Meeting Location:** Meet at west end of the clubhouse parking lot proximate to the east abutment of the Mary Carter Trail Pedestrian Bridge.
5. **Other Information:** There are restrooms, water and snack bar in the Broken Tee Clubhouse that is just northeast (walking distance) of the project site.

APPLICANT: City of Englewood
 PROJECT TITLE: RiverRun Trailhead Phase II

A 6924 S Lima St, Englewood, CO 80112-3881

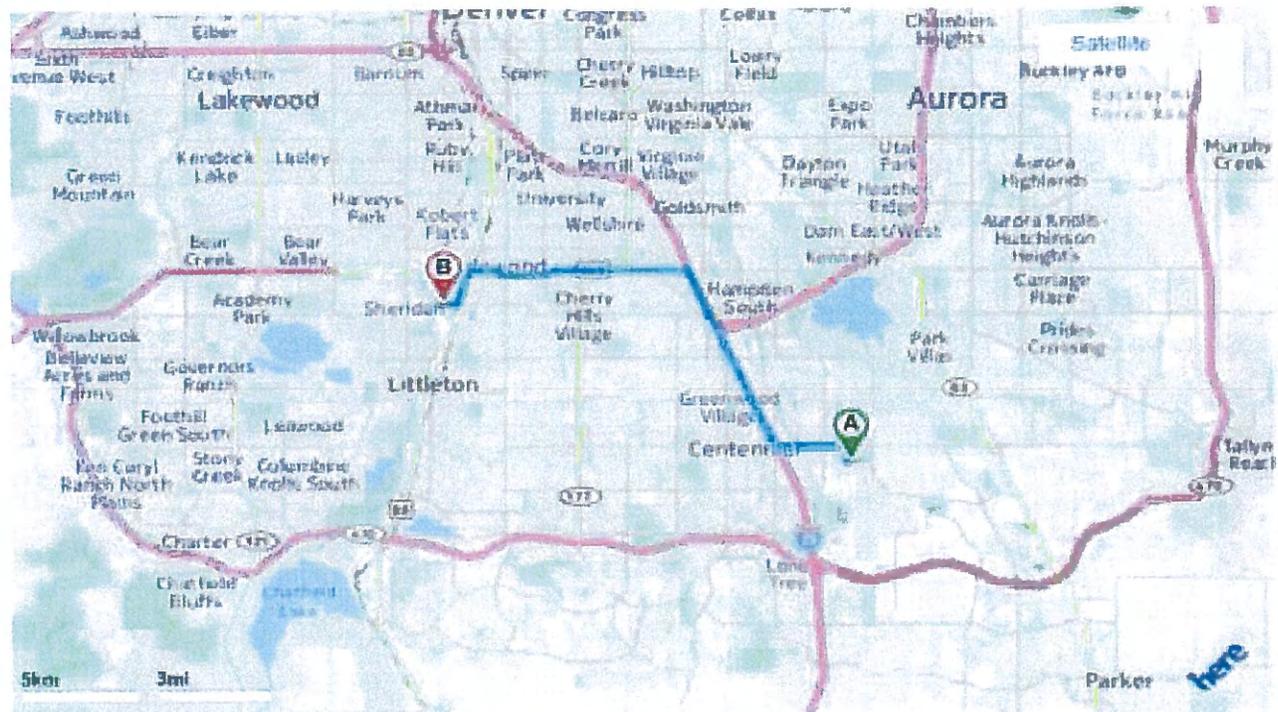
Enter notes here

B Broken Tee Grill, 2101 W Oxford Ave, Englewood, CO 80110

255

Total Distance: 12.08 mi — Total Time: 37 mins

Map Layout



A 6924 S Lima St, Englewood, CO 80112-3881

Expand All

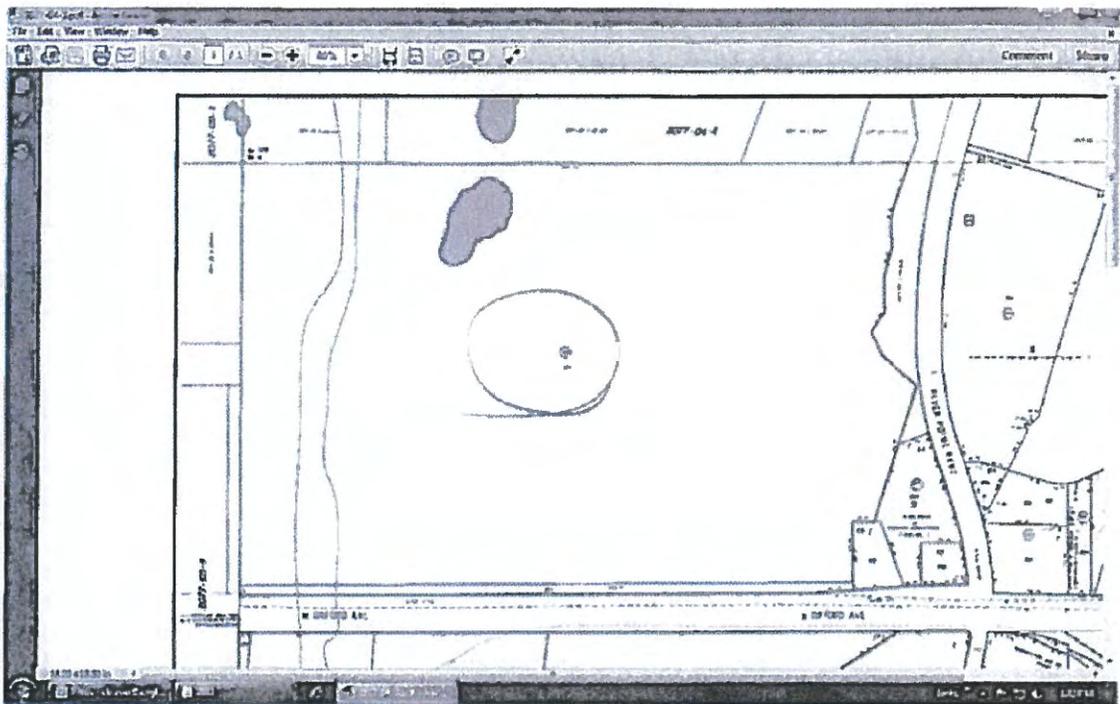
- Head toward E Briarwood Ave on S Lima St Go for 0.3 mi [Hide](#)
- Turn left onto E Arapahoe Pl (CO-85) Go for 1.4 mi [Hide](#)
- Take ramp onto I-25 N Go for 4.2 mi [Hide](#)
- Take exit 201 toward US-285 S Go for 0.2 mi [Hide](#)
- Turn left onto E Hampden Ave (US-285) Go for 2.0 mi [Hide](#)
- Continue on E Jefferson Ave (US-285) Go for 1.9 mi [Hide](#)
- Take ramp onto S Santa Fe Dr (US-85 S) toward Santa Fe Drive Go for 1.0 mi [Hide](#)
- Turn right onto W Oxford Ave Go for 0.3 mi [Hide](#)
- Arrive at W Oxford Ave. Your destination is on the right [Hide](#)

B Broken Tee Grill, 2101 W Oxford Ave, Englewood, CO 80110

Expand All

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

G-9 GIS Shapefile

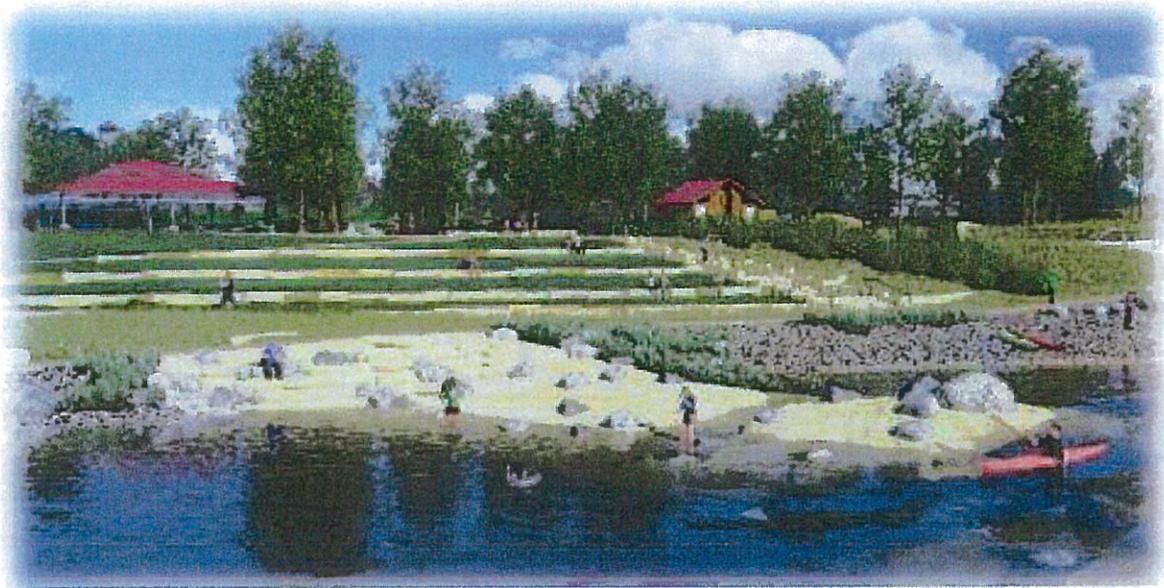


2077-04-03-00-071

RiverRun in Sheridan

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

G-10: Other (Landscape Architect's Renderings)



Views of RiverRun Trailhead Amenities

APPLICANT: City of Englewood
PROJECT TITLE: RiverRun Trailhead Phase II

10. Other: Landscape Architect's Renderings



View of Plaza Area at RiverRun Trailhead



View of River From RiverRun Trailhead

COUNCIL COMMUNICATION

Date: February 1, 2016	Agenda Item: 11ci	Subject: Police Vehicle Replacement
Initiated By: Police Department Public Works	Staff Source: Deputy Chief Jeff Sanchez Fleet Manager Pat White	

PREVIOUS COUNCIL ACTION

City Council regularly approves requests for new vehicle replacement.

RECOMMENDED ACTION

The Police Department is recommending that Council approve, by Motion, the purchase of one 2016 Ford Police Interceptor Utility for use as an unmarked police vehicle.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

The Police Department and the Public Works Department are working together to facilitate the replacement of one unmarked police vehicle. The current vehicle is a 2007 Chevrolet Trailblazer which has met the replacement criteria of years of service, mileage and maintenance dollars expended.

FINANCIAL IMPACT

The Ford Police Interceptor Utility is available on state bid for \$28,780.00 which will be paid for through the existing Capital Equipment Replacement Fund (CERF) account budgeted by the Police Department.

LIST OF ATTACHEMENTS

Summary Specification Sheet for New Vehicles
Sill-TerHar Motors Inc. Quote

SERVICENTER GARAGE

**SUMMARY SPECIFICATION SHEET
FOR
NEW VEHICLES**

STATE AWARD # 201600000000138

ENGLEWOOD BID# _____

MANUFACTURER OF VEHICLE Ford

MODEL OF VEHICLE Police SUV Interceptor

AIR CONDITIONING	YES	NO
AUTOMATIC TRANSMISSION	YES	NO
POWER WINDOWS	YES	NO
POWER DOOR LOCKS	YES	NO
4 WHEEL DRIVE	YES	NO
FLEX FUEL OPTION	YES	NO
CERF REPLACEMENT	YES	NO
NEW ADDITION TO FLEET	YES	NO

DEPARTMENT VEHICLE ASSIGNED TO 021105 Police Department

COMMENTS: This unit will replace Unit 7413, a 2007 Chevrolet Trailblazer. Unit 7413 has met the minimum replacement criteria of years of service, mileage, and maintenance dollars expended. The replacement funds are available through the Capital Equipment Replacement Fund (CERF) and were approved in the 2016 budget.

**Sill-TerHar Motors Inc
PO Box 344 150 Alter St
Broomfield, CO 80038**

To: City of Englewood
Att: Sgt. Vance Fender

QUOTE

OEM # 12/17/2015

Subj: 2016 Ford Police SUV Interceptor

\$

re State of Colorado Bid 2016000000000000138

2016 Ford **Utility** Police Interceptor **All-Whl Drive**

K8A

Flex Fuel (E-85 capable) 3.7L V-6 Gasoline Engine 99R, 304hp/279 ft-lb, 16-21 EPA mpg

std

Automatic 6-Spd Transmission with **Column Shift**

H-Dty Radiator / Eng and Trans Oil Coolers

3.65:1 Axle, non-limited slip (3.39:1 for Front Whl Drv)

Magnetic Metallic

YZ

Front Bucket Seats with **6-way Power Drvr's**, Manual lumbar/tilt, Cloth, Charcoal Black

9W

Rear Bench Seat Folds Down Flat, Vinyl, Charcoal Black

9W

Seats armored and sculpted for utility belts

Vinyl Rubber Flooring

All **Standard** Police Interceptor Equipment, including, but not limited to:

500A

Dual Front Air Bags

Dual Front Side Air Bags mounted in bucket seat backs

Roll Curtain Safety Canopy Airbags from above doors

Power Adjust Foot Pedals

Front Console Mounting Plate / 9-inch space / Dash Pass-thru for wiring / Power Pigtail

Tilt Steering/Speed Control

Tire Pressure Monitoring System

Certified Speedometer / Engine Hour Meter

220 Amp Alternator

AM-FM-CD-MP3 Radio with pre-wire for Police Radio

Power Wind/Locks/**non-heated** Mirrors, A-C, Cabin Air Filter

2nd Row/Rear Privacy Glass

Rear View Camera (Choice of Center Stack or Rear View Mirror Placement)

P245/55R18 A/S BSW tires with Full Sz Spare; Center Hub Caps; Rear Tow Hooks

ABS / Traction Cntrl / Roll Stability Cntrl

Std Warranty: 36mo/36Kmi Comprehensive+ **60mo/100K mi Powertrain**

Also Included in Base Bid

State Police Package #810 which adds the following Non-Standard Options:

Blind Spot Monitoring System (Requires Rear View Camera) **Includes Heated Mirrors**

55B

SYNC system (no phone included) Can Stand Alone for hands-free celular phone

53M

Ford Ready-for-Road Package with modification for lighting controller:

67H

Headlight/Tailight Side Hemispheric LED Flashers, White

Backglass and Tailgate-Up Rear LED Fishrs, Red-Blue

Grille LED Linear Lights, Red-Blue / 100w Siren-Speaker

Rear Console Mounting Plate, Whelen WECAN Cable console to cargo

Hidden Lock Plungers / Rear Door Handles Inoperable (inside)

Modified: Whelen Control, CANWC1, CANCTL1, CANLITEB, "plus" Wire Harness specific

for Whelen Control with Power Distribution and Two 50 amp battery circuits and Linear LED Grille Lights

23" Havis Console

Disabled Courtesy Lights

43D

Disabled Rr Window Switches (driver can control)

18W

Driver Spot Lamp, with incandescent bulb

51Y

Reverse Sensing System (sonar with chime)

76R

Full Wheel Covers

65L

Remote Keyless Entry w/ Fob

595

Radio Noise Suppression Pkg

60R

(Not Included: roof light bar, push bumper, programmable steering wheel switches)

Total complete , for one as above, fob Broomfield

33,180

Opt Colors: Ariz Beige Met, Med Brown Met, Smokestone Met, Kodiak Brown Met, Dk Torreador Red Met, Deep Impact Blue, Norsesea Blue Met, Dark Blue, Royal Blue, Light Blue Met, Ultra Blue Met, Silver Grey Met, Sterling Grey Met, Ingot Silver Met, Med Titanium Met, Ebony

Commonalities with Ford Police Interceptor Sedan:

Fr and Rr Brake rotors, calipers, pads; Wheels; Battery; Alternator; Fr Seats; Filters; Spark plugs

Deducts: All of State Police Pkg 810 as described above, except Standard Equip (deletes all following deducts) (-) -6500

Adds:

SYNC hands free cell phone system (no phone included)	53M	295
Blind Spot Monitor (requires RV camera)	55B	545
Remote Keyless Entry (2 standard non-PATS keys furnished; N/A with keyed alike)	59S	260
Noise Suppression Pkg	60R	100
Reverse Sensing (Sonar with Chime)	76R	275
Police Badge Delete (removes "Police Interceptor" on rear panel)	16D	no chg
Rear View Camera - Mirror Display from Center Stack Display	87R	no chg
Interior Upgrade Package (see literature)	65U	390
Front Headlamp / Police Interceptor Housing Only	86P	125
Full Wheel Covers	65L	60
Pre-Wiring for grille LED lights, siren and speakers	60A	50

Total 28,780

Notes: Order-to-Delivery time is currently 10 weeks

Thank-you for the opportunity to be of service,
Jon Hansen, 303-588-3052, Direct
fax 720-284-0791 ihansen@sthmotors.com

COUNCIL COMMUNICATION

Meeting Date: February 1, 2016	Agenda Item: 11cii	Subject: Resolution to Adopt Hotel-Motel Application, Licensing and Inspection Fees
Initiated By: Police Department	Staff Source: Deputy Chief Jeff Sanchez	

PREVIOUS COUNCIL ACTION

City Council recently passed Ordinance 51 (2015) which requires hotels and motels operating in the city to have a license. At that time, no application, licensing or inspection fees were set.

RECOMMENDED ACTION

The Police Department recommends that City Council adopt a Resolution which will add application, licensing and inspection fees to Ordinance 51 (2015).

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

Ordinance 51 provides that any person or entity providing hotel or motel services obtain a new or renewal license at the beginning of each calendar year. The Fire Marshal and Building Division are required to inspect hotels and motels prior to the issuance or renewal of a license.

Since our current Code requires renewal applications to be submitted by December 31 of each year, we recommend that licenses be issued on a conditional, temporary basis which would allow us to stagger these inspections. The following wording is recommended:

“This is a Temporary License and is conditionally issued, pending inspections and approval by the City of Englewood Building Division, the City of Englewood Fire Marshal, and submission of a Pest Treatment Certification from a licensed pest control company. Upon completion and submission of the inspection reports and pest certification, the license shall be valid for one year.”

We looked at application, licensing and inspection fee models for both the cities of Denver and Aurora and would propose using a combination of the two.

We would propose the following **Application/Licensing** fee schedule:

# of Units	Application Fee	Licensing Fee
4-25	\$100	\$100
26-50	\$150	\$125
51-100	\$200	\$150
101-200	\$250	\$175
Over 200	\$300	\$200

The Application fee would be a one-time fee and the Licensing fee would be an annual fee.

We would propose the following **Inspection** fee schedule:

Initial Inspection	No Charge
First re-inspection	\$50
Second re-inspection	\$100
Third re-inspection	\$200
Fourth (and each subsequent) re-inspection	\$400

FINANCIAL IMPACT

No significant financial impact is anticipated. The application, licensing and inspection fees will help offset the cost of the inspections by both the Fire Marshal and Chief Building Official.

LIST OF ATTACHMENTS

Resolution
Hotel-Motel Ordinance #51 (2015)
Hotel-Motel Inspection Fee Survey Results

RESOLUTION NO. _____
SERIES OF 2016

A RESOLUTION ESTABLISHING HOTEL – MOTEL APPLICATION, LICENSING AND INSPECTION FEES FOR HOTEL - MOTEL LICENSING FOR THE CITY OF ENGLEWOOD, COLORADO.

WHEREAS, the Englewood City Council adopted Title 5, Chapter 30, of the Englewood Municipal Code entitled “Hotel and Motel Services” by the passage of Ordinance No. 51, Series of 2015; and

WHEREAS, Englewood Municipal Code Title 5, Chapter 30, requires hotels and motels operating in the City to have a license and requires that application, licensing and inspection fees to be set by resolution; and

WHEREAS, the licensing of hotels and motels operating in the City will provide an inspection process to protect the public health and welfare from unsanitary conditions; and

WHEREAS, the issuance of the Hotel – Motel License is conditioned upon the annual inspection and approval of the Englewood Building Department and the Englewood Fire Marshal, as well as the submission of the inspection reports and Pest Certification from a licensed pest control company; and

WHEREAS, the passage of this proposed Resolution authorizes the adoption of Hotel – Motel Application, Licensing and Inspection Fees in the City of Englewood.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the setting of the City of Englewood Hotel – Motel Application/Licensing Fees, as follows:

Hotel – Motel Application / License Fees.

Application Fee is a one-time fee – Licensing Fee is an annual fee.

<u>Number of Units</u>	<u>Application Fee</u>	<u>Licensing Fee</u>
4 – 25	\$100	\$100
26-50	\$150	\$125
51-100	\$200	\$150
101-200	\$250	\$175
Over 200	\$300	\$200

Section 2. The City Council of the City of Englewood, Colorado hereby authorizes the setting of the annual City of Englewood Hotel – Motel Inspection Fees, as follows:

Hotel – Motel Inspection Fees.

Initial Inspection	No Charge
First re-inspection	\$50
Second Re-inspection	\$100
Third Re-inspection	\$200
Fourth (and each subsequent) re-inspection	\$400

ADOPTED AND APPROVED this 1st day of February, 2016.

ATTEST:

Joe Jefferson, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2016.

Loucrishia A. Ellis, City Clerk

BY AUTHORITY

ORDINANCE NO. 51
SERIES OF 2015

COUNCIL BILL NO. 55
INTRODUCED BY COUNCIL
MEMBER McCASLIN

AN ORDINANCE APPROVING A NEW CHAPTER 30 OF TITLE 5, BUSINESS AND LICENSE REGULATIONS, FOR THE LICENSING AND REGULATION OF HOTEL AND MOTEL SERVICES WITHIN THE CITY OF ENGLEWOOD.

WHEREAS, the Englewood City Council desires to address current problems and issues with motels in Englewood; and

WHEREAS, under 31-15-501 of the Colorado Revised Statutes, a municipality is given the power to regulate businesses; and

WHEREAS, the Englewood Municipal Code does not currently license or regulate hotels or motels; and

WHEREAS, the Englewood City Council desires to improve the business and residential quality of life in the City; and

WHEREAS, the City requires hotels and motels to operate in accordance with applicable municipal laws and state statutes; and

WHEREAS, the licensing of hotels and motels will provide an inspection process to protect the public health, safety and welfare from unsanitary conditions; and

WHEREAS, the City of Englewood requires a pest certification related to the control and eradication of vermin within the individual rooms and complex to protect the public health, safety and welfare; and

WHEREAS, the annual inspections related to fire and building code compliance are designed to protect the public and first responders; and

WHEREAS, the definition of hotel / motel is specifically chosen to avoid a change in tax policy; and

WHEREAS, this Ordinance is not addressing short term rentals, such as Airbnb, which are currently being studied by the Planning and Zoning Commission and will be addressed by a future ordinance; and

WHEREAS, this Ordinance is not addressing the recent U.S. Supreme Court decision in Los Angeles vs. Patel regarding the inspection of hotel registers by law enforcement which will be addressed in a future ordinance; and

WHEREAS, this Ordinance is not addressing the use and provision of vouchers by non-profit and for-profit groups to provide temporary housing to persons who find themselves suddenly without shelter which will be addressed in a future ordinance; and

WHEREAS, the City Manager will bring forth a Resolution establishing a fee to recover the actual costs of administering the program, principally the recovery of cost of inspections.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood, Colorado, hereby amends Title 5, of the Englewood Municipal Code 2000, with the addition of a new Chapter 30 to read as follows:

5-30: HOTEL AND MOTEL SERVICES

5-30-1: Definitions:

For the purpose of this chapter the following definitions apply:

Hotel/Motel: An establishment, making rooms available to the public, where the period of lodging for which such rental fee, price or other consideration is paid or received shall be less than (30) days.

Pest Control Certification: Shall mean an annual certification, issued within thirty (30) days of submission of the Application, from a fully licensed pest control company that the proposed premises is free of insect and/or pest infestation.

5-30-2: License Required.

It shall be unlawful for any person or entity to offer or provide hotel or motel services in the City of Englewood without having first obtained a license.

5-30-3: Application for License.

Hotel and Motel licenses shall be issued in accordance with Chapter 1 of this Title.

5-30-4: Special Conditions and Restrictions of the License.

In addition to the requirements of Chapter 1 of this Title, the following special conditions and restrictions apply:

- A. Hotel or Motel licenses may not be transferred to another person or location other than that listed in the license application.
- B. Any change of owner, officer, director, or holder of more than ten percent of the shares of stock of a corporate license holder or partner of a partnership, requires a written amendment to the original application for the issuance of a hotel or motel license. The amendment shall be submitted to the Licensing Officer within thirty (30) days of the change of ownership.

A change of ownership amendment is not required if the licensed hotel or motel is owned directly or beneficially by a person that as an issuer has a class of securities registered pursuant to Section 12 of the Securities Exchange Act of 1934 (the "Act") or is an issuer of securities which is required to file reports with the Securities and Exchange Commission pursuant to Section 15(d) of the Act, provided that such person files with the Commissioner

such information, documents and reports as are required by the provisions of the Act to be filed by such issuer with the Securities and Exchange Commission. The issuer shall file with the Licensing Officer information on officers and directors of such issuer of any licensed or intermediate subsidiary as is otherwise required of officers and directors of corporate hotel or motel.

C. Pest Control. Pest Control Certification must be submitted with the license application and annually thereafter.

D. The Fire Marshal and Chief Building Code Official shall inspect the hotel/motel prior to issuance or renewal of a license. A license or renewal shall not be issued until the hotel/motel is in compliance with all provisions of the Englewood Municipal Code and associated fire and building codes adopted by the City.

Section 2. Safety Clauses. The City Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City of Englewood, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 3. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance or its application to other persons or circumstances.

Section 4. Inconsistent Ordinances. All other Ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 5. Effect of repeal or modification. The repeal or modification of any provision of the Code of the City of Englewood by this Ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purposes of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 6. Penalty. The Penalty Provision of Section 1-4-1 EMC shall apply to each and every violation of this Ordinance.

Introduced, read in full, and passed on first reading on the 19th day of October 2015.

Published as a Bill for an Ordinance in the City's official newspaper on the 22nd day of October, 2015.

Published as a Bill for an Ordinance on the City's official website beginning on the 21st day of October, 2015 for thirty (30) days.

Read by title and passed on final reading on the 2nd day of November, 2015.

Published by title in the City's official newspaper as Ordinance No. 57, Series of 2015, on the 5th day of November, 2015.

Published by title on the City's official website beginning on the 4th day of November, 2015 for thirty (30) days.

This Ordinance shall take effect thirty (30) days after publication following final passage.

ATTEST:

Randy P. Penn, Mayor

 Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of the Ordinance passed on final reading and published by title as Ordinance No. 57, Series of 2015.

 Loucrishia A. Ellis

City of Englewood, Colorado				
Administrative Services Department				
Hotel/Motel/Lodging Licensing and Inspection Fees Svey Results				
	Application Fees	Licensing Fees	Inspection Fees	Who Inspects
Greenwood Village	Not specified	\$ -	\$ -	Code Enforcement
Aurora	\$ 13.25	\$ 26.00	Initial Inspection no charge \$50 for first re-inspection and doubles for each subsequent re-inspection \$100 for second re-inspection \$200 for the third re-inspection and so on	Code Enforcement inspects only for "housing" or long-term accommodations along the Colfax corridor
Denver			Included in Application and Licen	Denver Fire Department 720-913-3409 Environmental Health 720-865-5401 Development Services 720-865-2630
# of Units				
4 to 25	\$ 100.00	\$ 100.00		
26 to 50	\$ 150.00	\$ 125.00		
51 to 100	\$ 200.00	\$ 150.00		
101 to 200	\$ 250.00	\$ 175.00		
Over 200	\$ 300.00	\$ 200.00		

COUNCIL COMMUNICATION

Meeting Date: February 1, 2016	Agenda Item: 11ciii	Subject: Resolution Supporting the City's Arapahoe County Open Space Grant Application for Park Gateway Enhancements Phase II
Initiated By: Department of Parks, Recreation and Library		Staff Source: Dorothy Hargrove, Director of Parks, Recreation and Library Dave Lee, Open Space Manager

PREVIOUS COUNCIL ACTION

Council previously approved a resolution supporting the City's grant application to Arapahoe County Open Space for Englewood Parks Gateway Enhancements Phase I and adopted a bill for an Ordinance for an Intergovernmental Agreement with Arapahoe County for the transfer and use of Open Space grant funding for the gateway enhancements in 2015.

RECOMMENDED ACTION

Recommendation from the Parks, Recreation and Library Department to approve the resolution supporting the City's grant application to Arapahoe County Open Space for Park Gateway Enhancements Phase II.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

The Parks Gateway Enhancements demonstrate a much overdue need to replace 8 signs that are currently comprised of 50 year old hand made park identification signs with a more modern, updated design for park identification signage with additional landscaping surrounding the park signs. The Community believes these park ID signs are the gateway into each of our neighborhood parks and are critical to identifying each of Englewood's parks. Replacement of the park ID signs will improve the image of the City of Englewood. The goal is to replace all current park ID signs in 2 phases and update the image of our city, which is a major goal for city council.

This grant request is for the second phase of the project. The first phase was awarded a grant in 2015 and bidding for the project is currently under way. Seventeen park identification signs will be replaced in ten parks during phase I. Construction is scheduled to take place this spring.

FINANCIAL IMPACT

The City's Arapahoe County Open Space grant application will request \$90,900 in grant funds with a required City cash match of \$30,300 from Arapahoe County Shareback Funds. Shareback funds have been budgeted for this project in the 2016 Open Space Fund.

LIST OF ATTACHMENTS

Resolution for the Arapahoe County Open Space grant application
Arapahoe County Open Space grant application

RESOLUTION NO. _____
SERIES OF 2016

A RESOLUTION SUPPORTING THE CITY'S ARAPAHOE COUNTY OPEN SPACE
GRANT APPLICATION FOR PARK GATEWAY ENHANCEMENTS PHASE II.

WHEREAS, the Parks Gateway Enhancements Project highlights a much overdue need to replace eight signs that are currently comprised of 50 year old hand made park identification signs with a more modern, updated design for park identification signage with additional landscaping surrounding the park signs; and

WHEREAS, Parks and Recreation staff believe these park ID signs are the gateway into each of our neighborhood parks and are critical to identifying each of Englewood's parks and will improve the image of the City of Englewood; and

WHEREAS, the Parks and Recreation Commission recommended the Tacito Design for this project at the May 9th, 2002 meeting; and

WHEREAS, the Parks and Recreation Commission again recommended the design at the October 11th, 2012, November 15th, 2012 and January 10th, 2013 meetings; and

WHEREAS, the Englewood City Council approved the City's grant application to Arapahoe County Open Space for Englewood Parks Gateway Enhancements Phase I, by the passage of Resolution No. 5, Series of 2015; which was awarded in 2015 and 17 identification signs in ten parks were replaced during Phase I; and

WHEREAS, the passage of this Resolution authorizes the City's Arapahoe County Open Space Grant Application for Park Gateway Enhancements Phase II for the overdue replacement of 8 additional signs that are currently comprised of 50 year old hand made park identifications signs with a more modern, updated design for park identification signage with additional landscaping surrounding the park signs; and

WHEREAS, there are no federal funds being used for the Park Gateway Enhancements Phase II project; and

WHEREAS, the City's Arapahoe County Open Space grant application will request \$90,900 in grant funds with a required City cash match of \$30,300. Englewood shareback funds have been budgeted; and

WHEREAS, Parks and Recreation will bring back an IGA if approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the application for an Arapahoe County Open Space Grant for Park Gateway Enhancements Phase II attached hereto as Exhibit A.

ADOPTED AND APPROVED this 1st day of February 2016.

ATTEST:

Joe Jefferson, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2016.

Loucrishia A. Ellis, City Clerk

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

2016 Arapahoe County Open Space Grant Application *for Standard and Small Grants* Part A – Application Summary Form

Applicant Information	
Name: City of Englewood	
Address: 1155 West Oxford Avenue, Englewood, CO 80110	
Primary Contact: Dave Lee	Title: Open Space Manager
Telephone: 303-762-2687	
Email: dlee@englewoodgov.org	

Primary Partner Information <i>(Additional partners should be discussed in Part F: Project Details, Question 13 of the application.)</i>	
Name:	
Address:	
Contact:	Title:
Telephone:	
Email:	
Partner Responsibilities:	

Project Information	
Grant Category: Standard Grant	
Project Type: Site Improvement Project	
Project Title: Englewood Parks Gateway Enhancements (Phase II)	
Address: Northwest Greenbelt 2222 W. Vassar Ave., Southwest Greenbelt 4480 S. Huron St., Hosanna Athletic Complex 3700 S. Logan St., Barde Park 3116 S. Downing St., Clarkson Park 2800 S. Clarkson St., Depot Park 601 W. Dartmouth Ave., RiverRun Trailhead 2101 W. Oxford Ave., Clayton Athletic Field 4600 S. Fox St., Englewood, CO 80110	
City or Unincorporated Arapahoe County: Englewood	
GPS Coordinates: Northwest Greenbelt – 39°40'11.27"N 105°00'40.21"W, Southwest Greenbelt – 39°38'07.82"N 104°59'49.55"W, Hosanna Athletic Complex – 39°38'57.79"N 104°58'58.71"W, Barde Park – 39°39'33.85"N 104°58'24.35"W, Clarkson Park – 39°39'57.79"N 104°58'42.09"W, Depot Park – 39°39'37.82"N 104°59'41.23"W, RiverRun Trailhead – 39°38'32.59"N 105°00'52.10"W, Clayton Athletic Field – 39°37'56.40"N 104°104°59'36.76"W	
Grant Request: \$90,900	
Cash Match Total: \$30,300	Percentage of Total Project: 25%
Total Project Amount: \$121,200	

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

Executive Summary project description, deliverables, components, need, goal, beneficiary, planning, community input, results

The Parks Gateway Enhancements (Phase II) demonstrate a much overdue need to replace 8 signs that are currently comprised of 50 year old hand-made park identification signs with a more modern, updated design for park identification signage with additional landscaping surrounding the park signs. The community believes these park ID signs are the gateway into each of our neighborhood parks and are critical to identifying each of Englewood's parks. Replacement of the park ID signs will improve the image of the City of Englewood. This grant request is the second phase for replacement of the remainder of the current park identification signs in order to update the image of our city, which is a major goal for City Council. Signage design was brought about through a planning and selection process approved by the Englewood Parks & Recreation Commission and City Council.

Phase II for this project will consist of replacing 8 park identification signs in smaller parks and greenbelts and providing for landscaping around the identification signs in 2016.

Phase I of the Parks Gateway Enhancements project was awarded an ACOS grant in June 2015. The Phase I grant award was \$200,100 and will replace 17 aged park signs.

The start of Phase I signage has been delayed due to the City recently embarking on a rebranding effort. The rebranding for the City includes changes to the City's logo, word font and color scheme used for all official City business. The new rebranding changes will only benefit the Gateway Enhancements project, as it enhances our signage, making them more recognizable and modernizes our logo.



APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

Part B – Minimum Qualification and Eligibility Form

Certify the below minimum qualifications and eligibility criteria:

Applicant Name: City of Englewood

Application Category and Type: Standard Grant – Site Improvement Project

Project Name: Englewood Parks Gateway Enhancements (Phase II)

Briefly answer the following qualification questions:

1. Is applicant in good standing with Arapahoe County Open Space? Discuss past performance (past five years); discuss all on-going Arapahoe County Open Space Grants, and the number and types of grants for which your agency is applying in this cycle.

The City of Englewood is in good standing with Arapahoe County Open Space. Over the past 5 years, Englewood has received 6 grants. All grants have been completed within the allotted time frame. The one exception is the RiverRun Trailhead grant, which expanded in project scope due to a major project sponsored by Urban Drainage and Flood Control and South Platte Working Group. The project encompasses an area from Union Avenue and the South Platte River to Oxford Avenue and the South Platte River.

Englewood currently has three on-going grants (Englewood Parks Gateway Enhancements (Phase I) and RiverRun Trailhead (Phase I & II)). All three grants are in progress.

Englewood will apply for 2 standard grants this cycle. The grants are for Rotolo Park Playground Redevelopment (Site Improvement) and Englewood Parks Gateway Enhancements Phase II (Site Improvement).

2. Discuss project alignment with the Arapahoe County Open Space Master Plan; local adopted Master Plan; **OR** other approved planning documents.

The Park Gateway Enhancements project compliments the mission of the Arapahoe County Open Space Plan.

- Acquire, conserve and protect open space – The Park Gateway Enhancements project will continue to identify and protect Englewood Parks and open spaces.
- Build county open space parks and trails – With updated and proper park gateway enhancements, Englewood Parks will attract new users and help maintain a healthy community.
- Cooperative partnership work – This project allows the continued partnership between the City of Englewood, Arapahoe County Open Spaces and area groups such as Englewood Unleashed and Pirate Youth Sports to strengthen the Englewood Park System.

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

- Leverage funding for open space, parks and trails – The Park Gateway Enhancements project will leverage funding sources from ACOS Grant Funds and Shareback Funds.

3. Describe how this project addresses specific objectives in the County Open Space Resolution #030381/#110637. *Document is posted on the Open Space Grant Program page of the County Website.*

The Park Gateway Enhancements Project specifically addresses the following objectives of the County Open Space Resolution #030381/#110637.

- Preserve urban and rural open space and natural areas – Proper identification and wayfinding improves the usage of parks and open spaces. This project will preserve the Englewood park system with designated park signage and encourage increased use through the attractive design to all residents of Arapahoe County.
- Provide, maintain and improve neighborhood parks, open space, sports fields, picnic facilities and biking, walking and multi-use trails – The Park Gateway Enhancements project will improve the overall image of the park system. Gateway signage is rather like a first impression. Replacing outdated signage with new designs will not only unify the identity of the entire park system but signify the quality of our parks.

Acknowledge the minimum qualification components listed below by checking each box. All components are required to meet minimum qualifications:

- ✓ All items on the enclosed application checklist are included in the application
- ✓ All questions are answered in Part F and all supporting documents are attached in Part G
- ✓ All budget forms are attached and complete
- ✓ Application format and document order follow instructions
- ✓ Above eligibility and qualification questions are answered and meet Arapahoe County Open Space eligibility requirements
- ✓ Application is signed by agency's highest authority (or authorized individual)
- ✓ Minimum cash match requirement met (% of total project)

Applicant certifies that all of the above items are included in the application and that all information submitted is true to the best of their knowledge.

Authorized Signature: _____ Date: _____

(must be signed by highest authority in agency or authorized individual)

Print Name & Title: _____

APPLICANT: City of Englewood

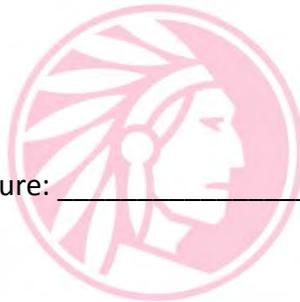
PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

Part B – Minimum Qualification and Eligibility Form (cont'd)

For Arapahoe County Use Only:

Initial Review Date (pre-qualification): _____

- Minimum Qualifications Met (yes/no)?
- Draft Submitted for Review (yes/no)?
- Comments:



Grant Program Administrator Signature: _____

ARAPAHOE COUNTY

Final Review Date (after evaluation and ranking): _____

- Comments/Conditions:

Grant Program Administrator Signature: _____

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

Part C – Application Checklist

Use the application checklist to verify that all of the required documents are included in this application in the order listed below. All sections are required and must be complete and signed (if applicable) to meet minimum qualifications. One original signed application and one copy must be included for all sections below. Part A through Part G of the Checklist must be included as one complete pdf document on a thumb drive and labeled with the Entity Name, Project Name, Application (ie. ArapahoeCounty.ParkPlan.Application).

- ✓ Part A – Application Summary Form
- ✓ Part B – Minimum Qualifications and Eligibility Form (*signed*)
- ✓ Part C – Application Checklist
- ✓ Part D – Project Timeline (*must be detailed*)
- ✓ Part E – Project Budget Narrative and Forms (*all forms must be completely filled out*)
- ✓ Part F – Project Details (*narrative response to project questions; include Land Acquisition section if applicable*)
- ✓ Part G – Attachments (*Identify each attachment with a table of contents cover page, prepare attachments in the following order and label each attachment page at the top with the listed attachment number and title. Print one original and one copy to submit with Part G. This section does NOT need page numbers.*)
 1. Evidence of support from highest authority (*official letter or resolution*) – including commitment to complete and maintain the project; statement that matching funds are secured and/or fund-raising efforts are underway; acknowledgment of responsibility of cost overruns; and certification that the project will be open to the public or serve a public purpose upon completion. *See attached sample resolution.*
 2. Evidence of community support (*letters of support – maximum of 5*)
 3. Documentation of opposition and responses (*state if applicable*)
 4. Evidence of commitment from project partners (*cash match/in-kind match support letters/partner support letters – no maximum*)
 5. Photos (*pre-submittal*)
 6. Maps (*include site map & vicinity map*)
 7. Site Visit Form (*plan and project site visit form with driving directions*)
 8. Evidence of commitment to long-term maintenance, including the maintenance budget and agency capacity to maintain (*letter from management/maintenance agency*)
 9. Evidence of property ownership/legal access (*legal documentation*)
 10. GIS shapefile, if applicable (*include on thumb drive*)
 11. Other (*clearly title: acquisition documentation: appraisal, title commitment, contract option (if applicable) or other supporting documents*)

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

Part D – Project Timeline

Use the below project timeline sample as a guide to complete your proposed project timeline. Project timeline must be detailed, realistic and coincide with Part F. Timeline should include the IGA execution and project start date (must be within 60 days of the award notification). Project timeline must conclude within 2 year requirement.

Task	Jun 2016	Jul 2016	Sep 2016	Oct 2016	Nov 2016	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017
Grant Notification	█										
IGA Signed		█									
Solicitation of Vendors		█	█								
Project Bid Award(s)		█	█	█							
Upper Sign Manufacture				█	█						
Ground/Site Prep				█	█	█	█				
Concrete Base Installation				█	█	█	█	█	█		
Upper Sign Installation							█	█	█	█	
Landscaping								█	█	█	
Final Report									█	█	█



APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

Part E – Project Budget Narrative and Forms

Budget Narrative: Provide a clear and concise budget narrative for this project (300 words or less).

The Englewood Parks Gateway Enhancements (Phase II) project will construct 8 park identification signs (8 small signs only) and include landscaping around each sign. Small sign fabrication is estimated to cost \$6,404 per sign, concrete base installation is estimated at \$6,902 per sign and sign installation in the field is estimated at \$1,315 per sign. Landscaping surrounding the signs is estimated to cost \$529 per sign. The landscaping will consist of various perennial plant species, which once established, will enhance the signage for many years to come. Plant material that does not survive the initial installation will be replaced using funds from the Parks Department maintenance budget.

Budget Forms:

All project budget forms must be completely filled out following the rules set forth in the application guidelines and instructions. The following project budget forms are attached and required to be complete and included in the application to meet minimum qualifications:

- **Summary Budget Form:** The summary budget form must be fully completed and successfully match up with the budget narrative, the detailed budget form and the selection criteria questions.
- **Detailed Expense Budget Form:** The detailed expense budget form must be completed with sufficient detail to be accepted. Please reference the sample budget for the expected level of detail. Budget items are to be broken down into categories, and then broken down into the detailed use of funds within each category by line item and cost. The detailed expense budget form includes, grant funds, cash match (applicant and partner cash match) and in-kind match. Only cash match counts toward the percentage of match required. The minimum cash match requirement is 25% of the total project cost for Standard Grants and 10% of the total project cost for Small Grants. In-kind match is significant and shows partnership and community support for the project. Administrative costs to prepare the grant application are not an eligible expense. (Review the Grant Application Instructions for eligibility details.)

Summary Budget Form

Sources of Funds		Date Secured	County Grant Request	Cash Match	In-Kind Match	Total Project Funds
Arapahoe County Open Space		6/6/2016	\$90,900			\$90,900
Applicant Cash Match		12/15/2015		\$30,300		\$30,300
(Specify)Partner Cash Match/Other Funding Source						\$0
(Specify)Partner Cash Match/Other Funding Source						\$0
Totals		5/22/2132	\$90,900	\$30,300	\$0	\$121,200

Applicant: City of Englewood

Project Title: Englewood Parks Gat

Year: 2016

Requirements:	<i>Total Project Amount:</i>	\$121,200.00
	<i>In-kind Match:</i>	\$0.00
	<i>Total Project w/out In-kind:</i>	\$121,200.00
	<i>Cash Match Percentage Require</i>	25.00%
	<i>Required Cash Match Amount:</i>	\$30,300.00
	<i>Project Cash Match</i>	\$30,300.00 Minimum Met: Y or N

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

Part F – Project Details

Applicants must limit this section to 10 pages and answer all questions to meet minimum qualifications. If attachments/supporting documentation apply, please fully answer the question and reference the document in Part G. Please do not answer a question as “N/A”. If a question is not applicable, please explain why it is not applicable.

Select the Grant Category:

- Standard Grant:** \$50,100 - \$400,000 funding opportunity, 25% of total project amount minimum cash match requirement
- Small Grant:** \$100 - \$50,000 funding opportunity, 10% of total project amount minimum cash match requirement

Select the Project Type:

Project Type/Project Details: The project categories for the small and standard grant applications are below:

- Trail Project:** Projects that are mostly trail construction or renovation/restoration, trail-related bridges, trail-related road crossings, or trail head parking and shelters.
- Site Improvement Projects:** Projects for site improvement, restoration and repair/replacement including: natural re-vegetation/restoration, park improvements, restoration, repair/replacement (may include playgrounds, shelters, sport fields, landscaping). This category may include interior trail segments or connections, but the majority of the project should be site improvements other than trail.
- Construction Project:** Construction projects may include new park amenities such as playgrounds, shelters, sport fields, restrooms, and interior trails or connections.
- Acquisition Project:** Eligible projects involve fee simple acquisition of land for public open space, park or trails; acquisition of buffer land; acquisition of a conservation easement and/or acquisition of water rights.
- Environmental Project/Cultural Education or Interpretation Project:** Projects focused on environmental or cultural education/interpretation installations may include associated sign bases, panels, landscaping, benches and shelters.
- Other Project:** Other allowable project categories include: stream-related projects, wildlife habitat, and water quality. These projects should not fit into any of the other project categories. Please contact the County Grants Program Administrator for questions related to allowable projects.

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

Selection Criteria Questions:

1. Describe the project goal, extent of scope and expected results. Be specific; discuss what the project will provide, quantities, size, project elements, useful life of project components, and deliverables. Discuss the current condition of the project site and what improvements or changes are being proposed and why. Provide detailed maps, plans and photos in Part G. Describe how the project will be designed, constructed, and managed. Describe how this project improves access and connectivity to any existing trail network, natural resources, and/or community resources. If this is an educational project, discuss the long-term educational outcomes expected as a result of this project and how the project connects people to each other, the natural environment and/or community resources. Complete the budget forms in Part E consistent with this narrative.

Gateway enhancements include replacement of 50 year old hand-made park identification signs with updated, modern design park identification signage with additional landscaping surrounding the park signs. The community believes these park ID signs are the gateway into each of our neighborhood parks and are critical to identifying each of Englewood's parks. Replacement of the park ID signs will improve the image of the City of Englewood. The goal is to replace all current park ID signs in two phases and update the image of our City, which is a major goal for City Council. This is the second phase for replacement of the current park identification signs. Phase I was awarded grant funding in 2015 and currently is in the bidding phase of the project. Phase I will provide signage for ten major park sites in Englewood including: Belleview, Baker, Centennial, Emerson, Bates-Logan, Romans, Cushing, Miller, Jason and Rotolo Parks. Phase II will include the following small park areas: Northwest Greenbelt, Southwest Greenbelt, Hosanna Athletic Complex, Barde Park, Clarkson Park, Depot Park, RiverRun Trailhead and Clayton Athletic Field.

The Phase II scope for the project is to replace 8 park ID signs at 8 different parks. This project also includes landscape enhancements surrounding each identification sign. In Phase II, only the small park identification signs will be constructed. The large sign dimensions are approximately 9 feet long by 6 ½ feet tall and were used in Phase I of this project. The small signs are approximately 6 feet long by 4 ½ feet tall and will be utilized at each of the Phase II park locations. Each sign is non-illuminated, aluminum construction on a cast concrete base with a 6 inch mow strip around the base. The paint for the aluminum is acrylic polyurethane graffiti resistant in dark green PMS #370, light green #PMS376, Matthews "warm white" and Matthews "brushed aluminum" colors. Life expectancy for the project is estimated to be 20 years.

The Gateway Enhancement project will be advertised for competitive sealed bid. Bid specifications will be developed and advertised on Rocky Mountain Bid Net. A vendor

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

will be selected based on the price of their bid and experience constructing such a project.

The Gateway Enhancement project will update and improve the overall image of Englewood Parks & Recreation and the City of Englewood. The project will also improve access and connectivity by more clearly and prominently identifying Englewood parks to automotive, bicycle and pedestrian traffic.

2. Describe the community/neighborhood and user groups the project will serve. Discuss the type of users (children, adults, seniors, families, sports leagues, youth groups, etc.) the project will serve and estimate the number of user groups annually that will benefit from the project. Be specific. How did you arrive at this estimate? Describe the service area for this project (how far will users travel to use the project site).

The Englewood Parks Gateway Enhancements will serve the Englewood community, the surrounding neighborhoods and all park users from outside of Englewood. Englewood parks are visited by many families, adults, seniors, dog walkers, youth and adult sports leagues. The gateway enhancements will provide Englewood with a new branding image for our parks and clearer, more obvious identification for our parks. A recent citizen survey from the 2014 Community Livability Report Englewood, CO stated that 88% of Englewood's 31,676 citizens use our parks. Englewood parks are locally renowned and receive many visitors from around the metro area.

3. Describe the planning process that identified this specific project as a priority. Is this project listed as a priority in a master plan, site specific plan or other adopted planning document? If so, discuss that plan. Describe the relationship of the project to any local, regional, state or system-wide master plan. Give the name of each plan and list related element(s) within the plan. Was this project identified through an independent community planning process? Describe this process. Is this project a working group project? If so, was it prioritized? Is this project a part of a larger project or phased project? If yes, explain the whole project, other funding sources and partners involved.

This project was identified through an independent community planning process by the City's Community Development Department. During the planning process that started in 1999 through 2002, the City was desirous of a signage plan that would blend the various signage needs (Civic Center, Entry Port, District and Park Identification) throughout the City in one uniform design theme. Unfortunately, the project was put on hold due to a lack of funding resources.

Recently, the economy has begun to improve and Duncan Park was redeveloped with help from a grant from Arapahoe County Open Spaces and the use of Shareback funds. New park identification signage was constructed in Duncan Park that has now raised the

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

priority of making all park identification signage uniform by replacing all of the existing 50 year old park signs.

This grant request is not a typical site improvement project which would be included in a long range planning document. This project has been an issue for over twenty years as our current park identification signage has become very outdated. Due to more pressing City of Englewood commitments and priorities as well as the economy, this project has not been funded but has been thoroughly reviewed and would be a welcomed project by the residents of Englewood and Arapahoe County.

Even though this project is not listed in a specific planning document, parks gateway enhancements are fundamental to park usage. This enhancement project creates a community identity with the park system, welcomes new users and establishes the level of care and maintenance that is provided in our parks.

This gateway sign project has been a phased project with Phase I kicking off in January 2016 through the start of the competitive bid process. The City's desire for an updated logo and City-wide branding process slowed the park gateway signage enhancements slightly until the new logo and branding project were completed.

4. Discuss the need and urgency for this project and why it is a priority. What opportunities will be lost if this project is not funded now?

The need and urgency for this project is great. The project was started 16 years ago and has stalled several times due to the economy and lack of sufficient budget funding in recent years. The City is currently embarking on a new era of identifying who we are and what services we provide to our citizens through the development of a new mission and vision statement: To promote and ensure a high quality of life, economic vitality and a uniquely desirable community identity by proactively collaborating with our citizens and businesses, developing a safe environment, creating opportunity and through the provision of reliable, affordable and flexible services. City Council has given approval for the parks gateway enhancements as an initial step towards this new mission, vision and logo for the City of Englewood. The need and urgency for this project has been heightened as the first step in identifying and rebranding the City with its new logo.

The City is currently in the process of updating our parks and recreation master plan after using our current Master Plan for the last ten years. If the second phase of this project is not funded, it will likely have to compete with other capital project needs arising from the newly updated Master Plan.

5. Summarize any investments made prior to submitting a grant proposal. Discuss pre-submittal meetings, dates and outcomes. Be detailed and include eligible pre-planning costs on the match section of the Detailed Expense Budget Form in Part E. (See

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

application instructions for details. Proof of pre-submittal planning expenses must be submitted as an attachment in Part G. All attachments should be clearly labeled on the Table of Contents and on the Part G cover page.)

Planning for the park gateway signage initially started in 1999. The City of Englewood was interested in strengthening the community image and heightening awareness of Englewood. Tacito Design Inc. was selected for design development of entry port monumentation, City district signage design and park gateway signage enhancements.

An advisory committee was formed to help guide the process and to communicate with their constituencies in the community. The advisory committee was comprised of policy-makers, local merchants, residents and City staff.

In early 2002, four park signage design concepts were developed at a cost of \$15,500 (see Part E and G) and in May 2002, Tacito Design met with the Englewood Parks & Recreation Commission and selected a park signage design concept. In the following years, the economy began to contract and Englewood went through a number of years of budget freezes and reductions. The project was put on hold due to a lack of funding resources.

In 2013, the City was awarded a \$250,000 grant from Arapahoe County for the redevelopment of Duncan Park. As part of that project, the new park gateway signage enhancements were incorporated into the redevelopment of Duncan Park. Due to the success of this park redevelopment in the fall of 2014 and the input received from citizens and policy-makers, the City would like to move forward with updating and enhancing all park gateway signage.

As part of the Gateway Enhancements project, options for landscape designs were drawn up by PKM Design Group at an expense of \$1,100. (see Part E and G).

In June 2015, Englewood embarked on a process of rebranding the City. Many residents and businesses were looking for an updated community identity, one that focuses on Englewood's strengths and promotes a higher quality of life. Within the branding platform is the position of a community of accessible and high quality parks with the promise of investing in safety, arts, parks and recreation to create a high quality of life.

A successful brand can help attract new businesses, new residents and help all community members feel connected to and proud of their community. As part of this process, Englewood developed a new logo in 2015. Englewood Parks and Recreation will be the first department to roll out the new branding and logo through the construction of the new park identification signs during both Phase I and Phase II of this project.

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

6. Describe how this project will be completed within the two year grant timeframe. Project timeline must begin within 60 days of the award notification. Is design and engineering complete or is there still work to be done? List any permits that will need to be obtained for implementation of the project and existing status of obtaining those permits. (Federal 404, County or City Planning or Public Works, Storm Water Drainage, etc). If permits are needed now or in future phases, explain the process. Does the project necessitate a change in zoning? Itemize anticipated costs for permits, government fees and consultants. Detail costs in the correct Part E Budget Form. Correlate response with the Project Timeline in Part D. If your project is an acquisition, complete the Land Acquisition Narrative Section at the end of Section F. Include detailed costs in Part E.

The Parks Gateway Enhancements (Phase II) project is “shovel ready” if selected as a grant award. Design and engineering has been completed. Landscaping designs have also been completed. Two park ID signs have already been constructed as part of a previous ACOS grant award during the redevelopment of Duncan Park. After reviewing the project with the City Planning and Public Works Departments, there are no permits, government fees or zoning changes required.

It is anticipated that Phase I (awarded an ACOS grant in 2015) will start construction in early spring 2016. The later than anticipated start to this project is due to the City rebranding efforts and changes to the City logo.

7. Discuss any efforts to obtain public input, disseminate public information, develop partnerships, develop partnerships for cash finding or in-kind contributions, and garner community support specifically related to this project. Evidence of a transparent public process will be required. Discuss any objections or opposition to this project and what was done to address concerns. Include any letters, petitions, news articles, or other documents evidencing opposition.

Planning for the park gateway signage initially started in 1999. The City of Englewood was interested in strengthening the community image and heightening awareness of Englewood. Tacito Design Inc. was selected for design development of entry port monumentation, district signage design and park gateway signage enhancements.

An advisory committee was formed in 1999 to help guide the process and to communicate with their constituencies in the community. The advisory committee was comprised of policy-makers, local merchants, residents and City staff.

In 2002, the Englewood Parks & Recreation Commission selected a park signage design concept. The Commission is an advisory board made up of Englewood citizens who guide public policy for the Parks and Recreation Department and make recommendations as public input to Englewood City Council.

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

During Parks and Recreation Commission meetings held between October 2012 and January 2013, parks signage was again reviewed and approved in order to have new signage in place for the Duncan Park Redevelopment grant (meeting minutes are attached (Part G – 11. Other).

Duncan Park redevelopment provided the City an opportunity to update its first park identification sign and has received a great deal of attention from citizens throughout Englewood. Many have requested that their old wooden parks identification signs be replaced with new signage reflecting the recent rebranding efforts and new logo.

All Parks and Recreation Commission meetings are open to the public and their comments and input are invaluable in addressing any public concerns. We have received no objections or opposition toward this proposed project.

8. How much of your planned cash match is secured? How much still needs to be raised and what are your plans for raising additional funds? What is your back up plan if you are unable to raise those funds? Do you understand that all overruns are the responsibility of the applicant/grantee? Describe the cash and in-kind partnerships established for this project. This does not include partners who have contributed to previous phases or partners that plan to contribute to future phases. Explain if partnerships were not possible or necessary for this project. Include all partner support letters in Part G. Include match from all partners in the Part E Budget. All support letters must be dated within the last six months to be eligible.

The entire cash match is secured. We are planning on using Arapahoe County Shareback Funds. There are no other cash or in-kind partnerships with this project. Partnerships were not possible for the gateway enhancements in the eight park locations at this time.

9. Briefly discuss support from entities and user groups that are supporting the project in other ways than cash or in-kind contributions. Support letters should come from users, working groups, user groups, community members, volunteers, schools, etc. A maximum of five (5) community support letters should be attached in Part G. All letters should be dated within the last six months.

Englewood has broad based support for the Parks Gateway Enhancements project.

Denver Urban Gardens is a non-profit organization that operates over 145 community gardens throughout the Metro Denver area. Their mission is to grow community gardens one at a time. DUG is in support of our efforts to improve and increase the visibility of Englewood parks.

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

Englewood Schools serves our community's academic and athletic needs for youth. The City and School District partner on shared use of numerous sports fields and tennis courts. Two of these shared fields that need identification signage are Hosanna Athletic Complex and Clayton Field. Englewood Schools has granted approval for the park identification signs on school property (see Englewood School District letter in Attachment G- Property Ownership).

Kells Waggoner is a community member and citizen advocate for our parks. He resides adjacent to Romans Park and is a huge supporter of our parks and recreation programs. Kells also volunteers his time to maintain annual flower beds in our parks.

Marty Repice is a long-time Englewood citizen and is a member of our community garden steering committee. Marty has noted that the current park identification signs are dated and worn looking. He has expressed enthusiasm with regard to the updated identification signs.

10. Describe any scenic, historic or cultural values associated with this project. Will they be preserved or restored? Describe specific natural resources at the site, including habitat and/or water. List predominant wildlife species and vegetation on site. Discuss impacts to these resources as a result of this project. If this is a conservation easement acquisition project, describe the conservation values and public benefits/value of the land, easement or water resource.

There are no scenic, historic or cultural values associated with the Englewood Parks Gateway Enhancements. The eight park locations are comprised of typical suburban park natural resources, habitat and water. The parks are all irrigated and contain the typical bluegrass turf and native/non-native tree species (cottonwood, oak, ash, linden, spruce, Austrian and Ponderosa pine species) found along the Front Range. Northwest Greenbelt and Hosanna Athletic Complex have small streams and RiverRun Trailhead has the Platte River running through the property. The habitat value of these parks would be categorized as low. Typical bird species include sparrows, robins, finch, geese, etc. Animal species include fox, coyote, skunk, rabbit, etc. Impacts to the natural resources are considered to be extremely low.

11. Discuss the ownership and legal access to the proposed project site, including right of access without trespassing on adjacent property. Detail any third-party rights, easements or other encumbrances that exist. Provide supporting documentation proving ownership, legal access or permission from landowner and a site map in Part G.

The listed parcels of property: Northwest Greenbelt 2222 W. Vassar Ave., Southwest Greenbelt 4480 S. Huron St., Barde Park 3116 S. Downing St., Clarkson Park 2800 S. Clarkson St., Depot Park 601 W. Dartmouth Ave., RiverRun Trailhead 2101 W. Oxford Ave., are located in Englewood, Colorado. The City of Englewood is the sole owner of

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

these parcels. Vehicle access to the locations will be provided by current public streets. No third party rights, easements or other encumbrances will affect this project. The City of Englewood owns all park property and is managed by the Parks and Recreation Department.

Hosanna Athletic Complex 3700 S. Logan St. and Clayton Athletic Field 4600 S. Fox St. are owned by Englewood School District while being operated and maintained by the City of Englewood through a joint use agreement (see Englewood School District letter in Attachment G- Property Ownership).

Arapahoe county parcel search ownership verification is located in Part G.

12. Describe long-term maintenance of the project site and components. Estimate the annual costs to maintain the site, how those numbers were calculated, how you intend to fund maintenance and who is responsible for maintenance. Explain how maintaining this project site changes your agency's maintenance budget. (Provide projected budget changes, detailed cost estimates, how you plan to accommodate these changes, and explain how you arrived at those numbers.) Provide a commitment letter from the management/maintenance agency addressing long-term maintenance and include budgeting for funding maintenance in Part G.

The Englewood Parks and Recreation Department will be responsible for the long-term maintenance of every park, all landscape enhancements and signage for the project. This includes the two signs (Hosanna and Clayton) located on Englewood School property. The City of Englewood annually allocates funding in the Parks and Recreation Department budget for personnel, commodities and capital for regular repair and maintenance for all park infrastructures, amenities and facilities. The 2016 Parks Division Maintenance Budget is \$2,154,802. The Parks Department currently maintains approximately 250 acres of parkland, open space and green space and the parks gateway enhancements are not estimated to increase the overall maintenance budget for many years due to the low maintenance cost materials used in the project (concrete and powder coated aluminum). Landscape designs using perennial plants were added with the goal of keeping maintenance costs low. The maintenance of the perennial landscaping will also be absorbed into the existing parks budget for 2016 and outlying years, as these areas will not result in a significant increase in area or plant material to manage.

13. Describe how this project addresses inclusivity per the Americans with Disabilities Act guidelines.

Parks Gateway Enhancements is an atypical project that does not fall into the guidelines of ADA. The project is a gateway enhancement that allows all individuals to identify specific Englewood parks and to enjoy all the amenities each park has to offer.

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

14. If successful in obtaining this grant, how will the agency use this project to inform citizens about the value of the Arapahoe County Open Space sales and use tax? Address the public outreach plan, signage plan, celebration, dedication, etc. Please write a brief press release statement. Explain how the County will be recognized and informed that materials, articles and ceremonies have/are taking place. This information is required to include County acknowledgement and should be relayed to the County Grants Program Administrator for review and filing.

The Parks Gateway Enhancement Project Phase II is about creating an identity. As recognition of the grant funding and support, permanent signage identifying ACOS has been incorporated into the design of all 8 signs and will be installed as part of gateway enhancements at all park locations. Approved sign designs are attached in Part G – 10.

Information will also be added to the City of Englewood’s web site identifying the project and funding sources during and following construction. The Englewood Herald will run information and a news stories throughout the project. Social media such as Facebook and Twitter will be used to provide project updates, recognize accomplishments and promote our ACOS funding partnership.

Land Acquisition Qualification Questions

Complete this section ONLY if your project is a Land Acquisition.

Applicants are allowed an additional 3 pages to answer the questions for this section. All applications must include a copy of the Title Commitment and Appraisal for all parcels included in the application (*attached in Part G*). Contact the title company early in the process since it may take some time to get the commitment. Please contact the County Grants Program Administrator if you have any questions or concerns. The following questions cover aspects of the acquisition that ACOS needs information about in order to assess whether ACOS should be involved. Please answer each question to the best of your knowledge. *If you don’t know an answer, please contact ACOS staff to determine the best way to respond to the question.*

1. Transaction Details

- a. Describe the property as it is now, including the number of acres, key features, zoning and current uses. Discuss the planned uses of the property, including a discussion of the envisioned amenities. What makes this property ideal for the proposed amenities? Do current or proposed uses of neighboring properties negatively impact the property’s recreational development?
- b. Discuss connectivity to local and regional parks and trail systems? Is this acquisition a critical connection point? If so, please explain.
- c. Describe the structure of the transaction. What is the status of the acquisition or negotiations with the landowner? Are there provisions in the purchase/option contract

2016 Standard and Small Grant Application

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

that are still under negotiation? If so, what? When do you anticipate closing on the property?

- d. What is the appraised or estimated full fair market value of the property? If no appraisal has been done but a purchase price has been determined, how did you arrive at your estimate of value (for example, did a local realtor or appraiser make an educated guess)?

2. Encumbrances

- a. Disclose any known encumbrances on the property. For example, include information on mortgages, utility easements, agricultural or other leases, or liens.
- b. Are there any access easements on the property? If so, where are they located and to which neighboring properties do they provide access?
- c. Are there any existing or potential boundary disputes with neighbors? Please mark the location of any easements or boundary disputes on a site map and include it clearly labeled in Part G "Other Attachments".

3. Environmental Hazards

- a. Describe all known historic uses of the property and any hazardous conditions that may exist.
- b. Has a hazardous materials assessment been performed? If so, what were the results? What actions were recommended, if any, and what remedial activities have occurred?

4. Mineral Rights

- a. Have any mineral rights been severed from the surface fee title to the property, including sand and gravel, oil and gas, and other mineral rights? If so, describe the severed rights and identify who currently owns the rights, if current ownership is known. If no, then skip the next two questions.
- i. Will these rights be acquired or otherwise controlled or restricted when fee title is acquired?
- ii. Has a professional geologist issued a mineral statement about the possibility of extracting minerals, and if so, what were the results of that opinion?
- b. Are there any active mining permits or leases on the property?
- c. Is there mineral development currently occurring on the property? If so, what kind? Please designate on a map the location of the development and identify which map it is.

5. Experience

- a. Describe the applicant's experience with, and/or any consultations you have had with outside experts, other communities, or knowledgeable individuals about completing an acquisition like this. Who, if anyone, will be assisting with this transaction and how?

APPLICANT: City of Englewood

PROJECT TITLE: Englewood Parks Gateway Enhancements (Phase II)

Part G – Attachments

Use the application checklist to verify that all of the required documents are included in this application in the order listed below. All sections are required and must be complete to meet minimum qualifications. One original signed application and one copy must be included for all sections below. Part A through Part G must be included as one complete pdf document on a thumb drive and labeled with the Entity Name, Project Name, Application (ie. ArapahoeCounty.ParkPlan.Application).

- ✓ Part A – Application Summary Form
- ✓ Part B – Minimum Qualifications and Eligibility Form
- ✓ Part C – Application Checklist
- ✓ Part D – Project Timeline (*must be detailed*)
- ✓ Part E – Project Budget Narrative and Forms (*all forms must be completely filled out*)
- ✓ Part F – Project Details (*narrative response to project questions; include Land Acquisition section if applicable*)
- ✓ Part G – Attachments (*Identify each attachment with a table of contents cover page, prepare attachments in the following order and label each attachment page at the top with the listed attachment number and title. Print one original and one copy to submit with Part G. This section does NOT need page numbers.*)
 1. Evidence of support from highest authority (*official letter or resolution*) – including commitment to complete and maintain the project; statement that matching funds are secured and/or fund-raising efforts are underway; acknowledgment of responsibility of cost overruns; and certification that the project will be open to the public or serve a public purpose upon completion. *See attached sample resolution.*
 2. Evidence of community support (*letters of support – maximum of 5*)
 3. Documentation of opposition and responses (*state if applicable*)
 4. Evidence of commitment from project partners (*cash match/in-kind match support letters/partner support letters – no maximum*)
 5. Photos (*pre-submittal*)
 6. Maps (*Include site map & vicinity map*)
 7. Site Visit Form (*plan and project site visit form with driving directions*)
 8. Evidence of commitment to long-term maintenance, including the maintenance budget and agency capacity to maintain (*letter from management/maintenance agency*)
 9. Evidence of property ownership/legal access (*legal documentation*)
 10. GIS shapefile, if applicable (*include on thumb drive*)
 11. Other (*clearly title: acquisition documentation: appraisal, title commitment, contract option (if applicable) or other supporting documents*)

Resolution from a Governing Body or an Official Letter from Highest Authority must include all listed applicable items and must designate a specific person to sign the grant agreement and related grant administration documents.

Part G

1. Evidence of support from highest authority

Part G

2. Evidence of community support



Englewood Schools

A Relentless Focus On Learning

CORY HAWK
Assistant Principal/Athletic Director

Englewood High School
3800 South Logan Street
Englewood, Colorado 80113

Phone: 303-806-2253
Fax: 303-806-2296

December 9, 2015

County Open Space Grant Program
6934 S. Lima St, Unit A
Centennial, CO 80112

Dear Board Members,

On behalf of Englewood Schools, I would like to offer my support for the City Englewood Department of Parks and Recreation's application for an Arapahoe County Open Space Grant for Gateway Enhancements.

Gateway enhancements in the parks will improve the overall image of Englewood. Our athletic program utilizes many of the parks in Englewood for practices and games. New signs will help to identify the parks to visitors and to its citizens while conveying the message that Englewood has pride in and takes values in its parks. The current gateway signs are old and outdated. New signs will also reflect and display the changes that are taking place within the City of Englewood.

We support the City's grant application for Gateway Enhancements in Englewood Parks.

Sincerely, _____

Cory Hawk
Assistant Principal/Athletic Director
Englewood Schools



DENVER URBAN GARDENS
growing community - one urban garden at a time

December 7, 2015

Arapahoe County Open Space Grant Program
6934 S. Lima St, Unit A
Centennial, CO 80112

Dear Board Members,

On behalf of Denver Urban Gardens, I would like to offer my support for an Arapahoe County Open Space Grant that would complete the project of Gateway Enhancements within the City of Englewood's Parks.

New gateway signs in Englewood parks will enhance the overall image of the City of Englewood and its parks system. The enhancement of signage in the parks will reflect the pride and dedication the Department of Parks and Recreation has for its parks, and the citizens and visitors who use these parks. The enhancement of the signs in Englewood parks will expand access and connectivity to the parks within the community. New parks signs will also help identify the parks to visitors.

Denver Urban Gardens supports the City of Englewood, Department of Parks and Recreation's application for grant funds for Gateway Enhancements.

If you have any questions, please feel free to contact me at 303-292-9900 x106 or Rebecca@dug.org.

Sincerely,

Rebecca Andruszka
Director of Development & Communications
Denver Urban Gardens

December 4, 2015

Arapahoe County Open Space Grant Program
6934 S. Lima St, Unit A
Centennial, CO 80112

Advisory Board Members,

I am writing this letter of support for the Englewood Department of Parks and Recreation's application for grant funds for Gateway Enhancements.

As a citizen of Englewood, I am certain that the Gateway Enhancements in Englewood Parks will improve the overall image and perception of City of Englewood.

The new park signage will help identify the parks to visitors and to residents alike. These new gateway enhancements will reflect the ongoing improvements taking place within the City and will include the City of Englewood's new logo. These upgrades to the parks will confirm to the public that City of Englewood and its Parks and Recreation Department values their parks and takes pride in their community.

Thank you for your consideration for this application.

Sincerely,

Wens Waggoner
Citizen
City of Englewood

December 4, 2015

Arapahoe County Open Space Grant Program
6934 S. Lima St, Unit A
Centennial, CO 80112

Dear Board Members,

I am writing this letter in support of the Englewood Department of Parks and Recreation's application for grant funds for Gateway Enhancements.

As a citizen of Englewood and a volunteer at the Depot Garden here in Englewood, I believe that the Gateway Enhancements within the parks system would improve the overall image of our city. The current signs in Englewood's parks are dated and worn. New signs in the park that will incorporate the new City logo will show the community and visitors that Englewood is a vital and modern city.

The City of Englewood Parks and Recreation Department has always taken pride in its parks and open spaces. New gateway enhancements will convey this pride to everyone who visits an Englewood park.

I support the City of Englewood, Department of Parks and Recreation's application for Gateway Enhancements.

Sincerely,

Marty Repice
Citizen
City of Englewood

Part G

3. Documentation of opposition and responses

No opposition or responses to include

Part G

4. Evidence of commitment from project partners

No funding partner commitment to include

Part G

5. Photos



Current signage at Northwest Greenbelt



Current signage at Southwest Greenbelt



Current signage at Hosanna Athletic Complex



Current signage at Barde Park



Current signage at Clarkson Park



Future site of Depot signage



Future site of RiverRun Trailhead signage



Current signage at Clayton Athletic Field

Part G

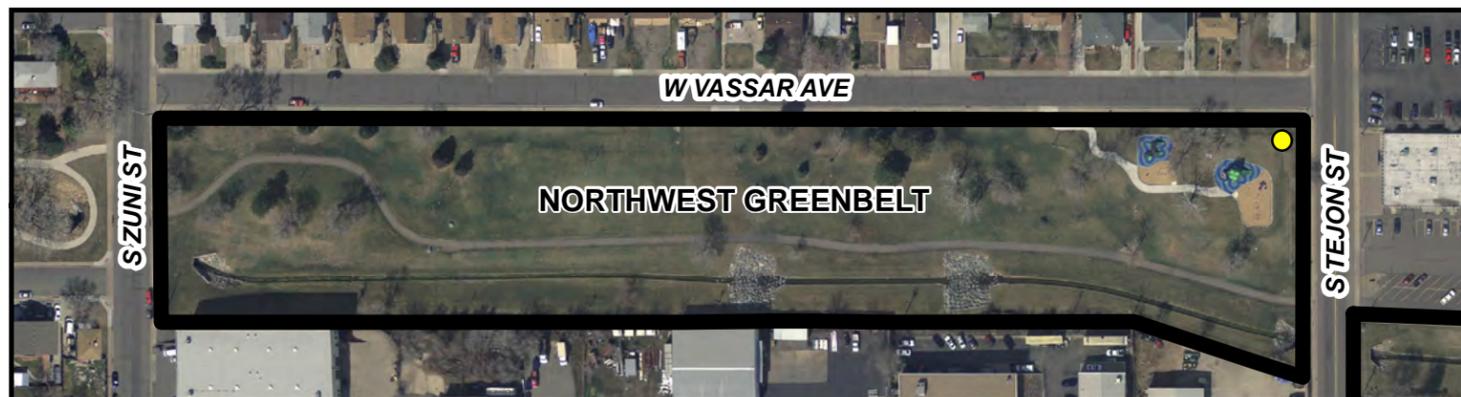
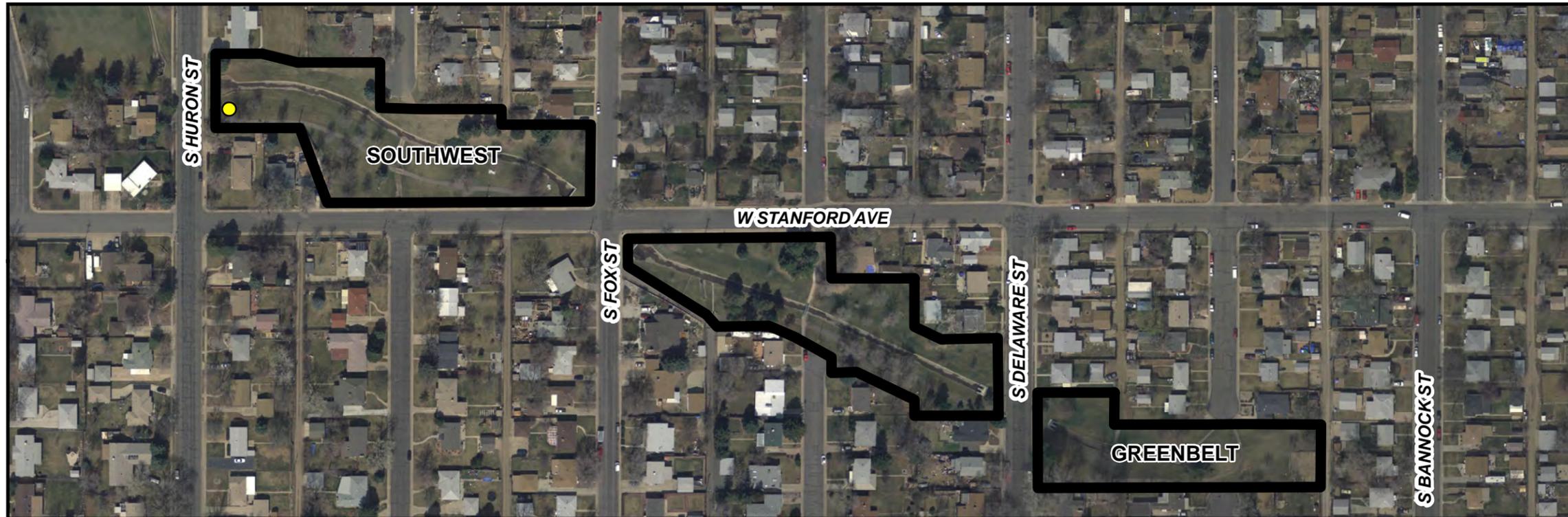
6. Maps

City of Englewood, Colorado
2016 Arapahoe County
Open Space, Parks, and Trails
Grant Application

Englewood Parks
Signage Modernization

*SW Greenbelt, NW Greenbelt,
 Clarkson-Amherst Park, Depot Park,
 and Clayton Field*

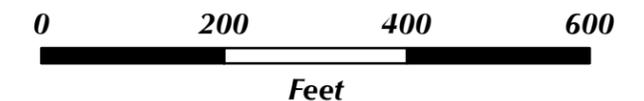
Site Plan Map: 1 of 2



LEGEND

- Sign Locations
- Boundary Lines

December 2015



City of Englewood, Colorado
2016 Arapahoe County
Open Space, Parks, and Trails
Grant Application

Englewood Parks
Signage Modernization

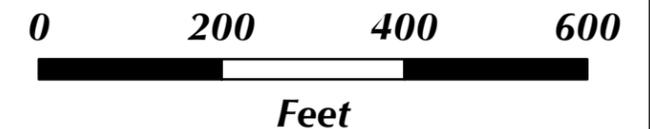
*Hosanna Athletic Field Complex,
 Barde Park, and RiverRun Trailhead*

Site Plan Map: 2 of 2

LEGEND

-  Sign Locations
-  Boundary Lines

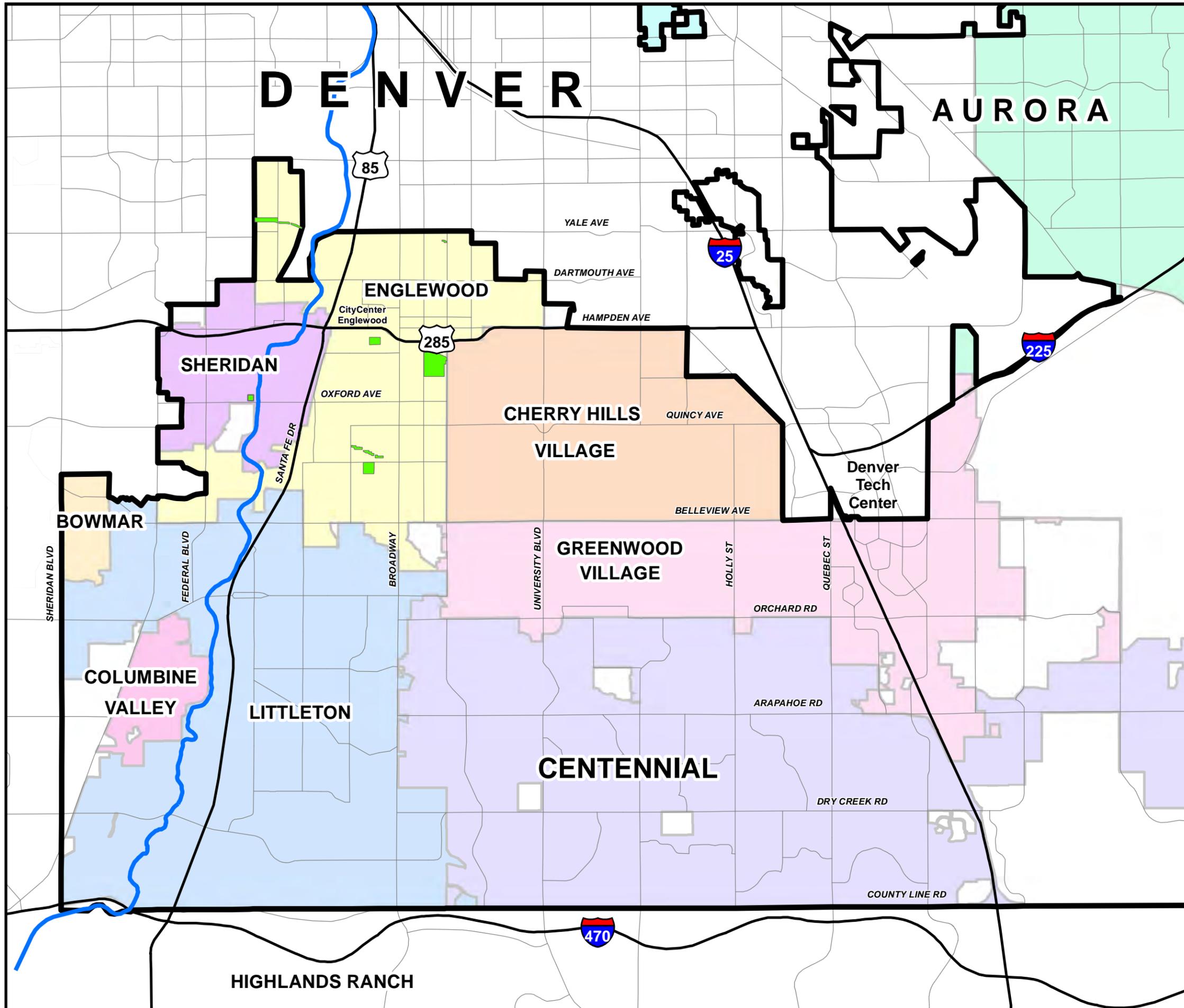
December 2015



2016 Arapahoe County
Open Space, Parks, and Trails
Grant Application

Englewood Parks
Signage Modernization

Vicinity Map



LEGEND

- Park and Recreation Signage Locations
- South Platte River
- Arapahoe County Boundary
- Major Highways
- Arterial and Collector Streets

December 2015



Part G

7. Site visit form

2016 ACOS Grant Applicant Site Visit Form

City of Englewood

Standard Grant – Site Improvement Project

Name of Applicant

Grant Category and Type

Englewood Parks Gateway Enhancements Phase II

Title of Grant

Dave Lee

Primary Contact Name

Contact Email and Cell Phone

Required for Site Visits:

1. Please provide the project address or the closest major intersection.
2. Please provide Point-To-Point Driving Directions from ACOS offices to project location. If you are providing an intersection, please provide Turn-By-Turn directions from ACOS to the intersection and then from the intersection to the project site (recommended site visit location).
3. Please attach driving directions to this form (behind). Yahoo driving directions are preferred.
4. Propose a meeting location at the project site.
5. Other important information. (Example: parking, clean restrooms on site or nearby, necessary walking from parking to site, any clarification needed from the attached maps)

Type requested site visit information here. Add driving direction behind this form as an attachment.

Southwest Greenbelt - 4480 S. Huron St. Englewood, CO 80110

Meeting location at project site: Southwest Greenbelt park identification sign. Meeting location will be directly across Huron Street from second grant application for Rotolo Park Playground Redevelopment.

There are no restrooms available.

Map & Directions

Map Only

Directions Only

Print

5 Hotels in Englewood CO [booking.com/Englewood-Hotels](https://www.booking.com/Englewood-Hotels) Lowest price guaranteed! Book your Hotel in Englewood CO

Ad

YAHOO!
MAPS

A 6934 S Lima St, Englewood, CO 80112-3881

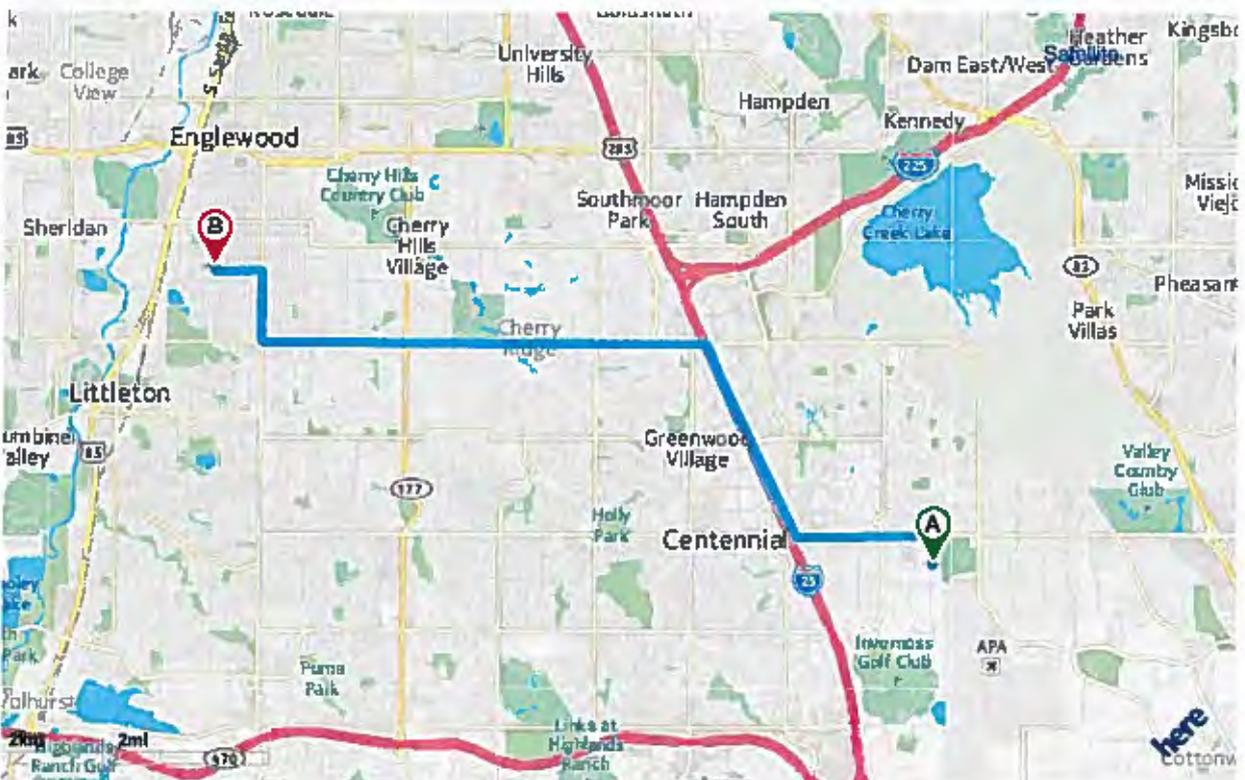
B 4480 S Huron St, Englewood, CO 80110-5634

Rotolo Park Playground and Southwest Greenbelt are directly across the street from each other.

161

Total Distance: 9.84 mi— Total Time: 24 mins

Map Layout



A 6934 S Lima St, Englewood, CO 80112-3881

Expand All

Head toward E Briarwood Ave on S Lima St

Go for 0.3 mi Hide

Turn left onto E Arapahoe Pl (CO-88)

Go for 1.4 mi Hide

Take ramp onto I-25 N

Go for 1.9 mi Hide

Take exit 199 toward CO-88/Bellevue Avenue

Go for 0.3 mi Hide

-  Turn left onto E Belleview Ave (CO-88) Go for 4.6 mi [Hide](#)

-  Turn right onto S Broadway St (CO-75) Go for 0.7 mi [Hide](#)

-  Turn left onto W Stanford Ave Go for 0.5 mi [Hide](#)

-  Turn right onto S Huron St Go for 111 ft [Hide](#)

- Arrive at S Huron St. Your destination is on the right. [Hide](#)

 4480 S Huron St, Englewood, CO 80110-5634 [Expand All](#)

When using any driving directions or map, it is a good idea to double check and make sure the road still exists, watch out for construction, and follow all traffic safety precautions. This is only to be used as an aid in planning.

Part G

8. Evidence of commitment to long-term maintenance



CITY OF ENGLEWOOD
DEPARTMENT OF PARKS AND RECREATION

Arapahoe County Open Space and Trails Advisory Board
6934 S. Lima Street, Unit A
Centennial, CO 80112

December 9, 2015

Re: Long Term Maintenance

Dear Open Space Advisory Board,

The City of Englewood Parks and Recreation Department is committed to the long-term maintenance and management of all Englewood parks and park infrastructure within the City. The City of Englewood allocates funds for the long-term maintenance, repair and replacement of park infrastructure. Ongoing maintenance functions include: sign maintenance, sign repair/replacement, graffiti removal and landscape maintenance.

The Parks and Recreation Department is funded annually through the City of Englewood's General Fund as part of the core services provided to the citizens of the City of Englewood. Maintenance of the Englewood Gateway Enhancements is currently included in all long-term maintenance programs and activities and will continue to be a part of all such activities into the future.

Sincerely,

Dorothy Hargrove
Director
Parks, Recreation and Library
City of Englewood

Part G

9. Evidence of property ownership/legal access

New Search

Printer Friendly

PIN: 031001838
AIN: 1971-28-3-00-045
Situs Address: 2609 S Raritan St
Situs City: Englewood
 *Photo
[View Parcel Map](#)

Full Owner List: Englewood City Of
Ownership Type: Fee Simple Ownership
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Vacant Unplatted Parcels
Neighborhood Code: 2942.00
Acreage: 1.8600
Land Use:
Legal Desc: Beg At Nw Cor Se 1/4 Sw 1/4 Sec 28-4-68 Th S 824 Ft Th E 30 Ft To True Pob Th Se 372.3 Ft & 230.05 Ft & 705.73 Ft M/L Th Nely To Se Cor Of Lot 7 Blk 2 Tejon Ind Park Th Nwly 334.51 Ft & 470.98 Ft Th W 517.43 Ft Th S To True Pob

Treasurer's Tax Information

Sales by Tax Year and Neighborhood
 2015/2015
 2013/2014
 2011/2012
 2009/2010
 2007/2008
 2005/2008

Complete Neighborhood Sales Information History

Tax District Levies

	Total	Building	Land
2015 Appraised Value	239,940	0	239,940
2015 Assessed Value	69,583	0	69,583
		2014 Mill Levy:	72.792

Land Line	Units	Land Value	Land Use
	1.8600 AC	239,940	Vac Unplatted > 1.0 Acre but < 5.0 Acres

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.

The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search

NW GREENBELT

Northwest Greenbelt

Property Ownership Continued

PIN: 031001978

AIN: 1971-28-3-00-064

Full Owner List: Englewood, City of

PIN: 031003482

AIN: 1971-28-3-06-036

Full Owner List: Englewood, City of

New Search

Printer Friendly

PIN:	032003201	Treasurer's Tax Information
AIN:	2077-10-2-09-020	
Situs Address:		Sales by Tax Year and Neighborhood
Situs City:		2015/2018
	*Photo	2013/2014
	View Parcel Map	2011/2012
		2009/2010
		2007/2008
		2005/2008
Full Owner List:	Englewood City Of	Complete Neighborhood Sales Information History
Ownership Type:	Fee Simple Ownership	
Owner Address:	1000 Englewood Pkwy	
City/State/Zip:	Englewood, CO 80110-2373	Tax District Levies
Neighborhood:	Wollenwebers 2nd Add Blk 7 & 8	
Neighborhood Code:	2517.00	
Acreage:	0.9200	
Land Use:		
Legal Desc:	Lot 3 & Lot 4 & Por Desc As Beg 200 Ft N Of Sw Cor Lot 2 Th E 80 Ft Th Se 96 Ft Th Se 127.9 Ft Th E 88.65 Ft Th N 50 Ft Th Nw 219.71 Ft Th W 125 Ft Th S 25 Ft To Beg Davolt Sub	

	Total	Building	Land
2015 Appraised Value	500	0	500
2015 Assessed Value	145	0	145
		2014 Mill Levy:	72.792

Land Line	Units	Land Value	Land Use
	1.0000 LT	500	Tract

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.

The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search

SW 92EHBET

Southwest Greenbelt

Property Ownership Continued

PIN: 032003367

AIN: 2077-10-2-10-024

Full Owner List: Englewood, City of

PIN: 032005530

AIN: 2077-10-2-20-026

Full Owner List: Englewood, City of

PIN: 032005700

AIN: 2077-10-2-22-001

Full Owner List: Englewood, City of

PIN: 032005891

AIN: 2077-10-2-22-024

Full Owner List: Englewood, City of

PIN: 032005653

AIN: 2077-10-2-21-034

Full Owner List: Englewood, City of

PIN: 032005670

AIN: 2077-10-2-21-037

Full Owner List: Englewood, City of

PIN: 032005378

AIN: 2077-10-2-20-006

Full Owner List: Englewood, City of

PIN: 032005521

AIN: 2077-10-2-20-025

Full Owner List: Englewood, City of

New Search

Printer Friendly

PIN: 032587490
AIN: 2077-03-1-13-049
Situs Address:
Situs City: *Photo

Full Owner List: Englewood City Of
Ownership Type: Fee Simple Ownership
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373
Neighborhood: Mansfield Add
Neighborhood Code: 1526.00
Acreage: 0.0430
Land Use:
Legal Desc: E 9.61 Ft Of Lot 3 Sandras Sub

Treasurer's Tax Information
Sales by Tax Year and Neighborhood
 2015/2015
 2013/2014
 2011/2012
 2008/2010
 2007/2008
 2005/2008
Complete Neighborhood Sales Information History
Tax District Levies

	Total	Building	Land
2015 Appraised Value	500	0	500
2015 Assessed Value	145	0	145
		2014 Mill Levy:	72.792

Land Line	Units	Land Value	Land Use
	1.0000 LT	500	Tract

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.

The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search

HOSANNA

Hosanna Field
Property Ownership Continued

PIN: 031941229

AIN: 2077-03-1-13-029

Full Owner List: Englewood, City of

PIN: 031941016

AIN: 2077-03-1-12-003

Full Owner List: Englewood, City of

PIN: 031941237

AIN: 2077-03-1-13-030

Full Owner List: Englewood, City of

PIN: 031940991

AIN: 2077-03-1-12-001

Full Owner List: Englewood, City of

PIN: 031941245

AIN: 2077-03-01-13-031

Full Owner List: Englewood, City of

PIN: 032525134

AIN: 2077-03-1-05-025

Full Owner List: Englewood, City of

PIN: 032410051

AIN: 2077-03-1-00-016

Full Owner List: Englewood, City of

PIN: 031940508

AIN: 2077-03-06-010

Full Owner List: Englewood, City of

PIN: 031941091

AIN: 2077-03-1-13-007

Full Owner List: Englewood, City of

PIN: 031940605

AIN: 2077-03-1-07-016

Full Owner List: Englewood, City of

PIN: 033244281

AIN: 2077-03-1-13-050

Full Owner List: Englewood, City of

PIN: 032594233

AIN: 2077-03-1-07-030

Full Owner List: Englewood, City of

PIN: 031941024

AIN: 2077-03-1-12-004

Full Owner List: Englewood, City of

PIN: 031940591

AIN: 2077-03-1-07-010

Full Owner List: Englewood, City of

Hosanna Field
Property Ownership Continued

PIN: 031940583

AIN: 2077-03-1-07-009

Full Owner List: Englewood, City of

PIN: 032410027

AIN: 2077-03-1-00-015

Full Owner List: Englewood School Dist #1

PIN: 032594209

AIN: 2077-03-1-07-027

Full Owner List: Englewood, City of

PIN: 032567481

AIN: 2077-03-1-13-048

Full Owner List: Englewood School Dist #1

PIN: 031943329

AIN: 2077-03-2-00-010

Full Owner List: Englewood, City of

PIN: 031943591

AIN: 2077-03-2-01-021

Full Owner List: Englewood, City of

PIN: 031943302

AIN: 2077-03-2-00-008

Full Owner List: Englewood, City of

PIN: 033105931

AIN: 2077-03-2-36-001

Full Owner List: Englewood, City of

PIN: 031943442

AIN: 2077-03-2-01-001

Full Owner List: Englewood, City of



Englewood Schools

A Relentless Focus On Learning

December 16, 2015

Arapahoe County Open Space
6934 S. Lima St, Unit A
Centennial, CO 80112

Dear Arapahoe County Open Space,

Englewood Schools and the City of Englewood, Department of Parks and Recreation have an agreement regarding park usage and maintenance for the following locations, which Englewood Schools is the property owner:

- Clayton Field- 4600 S. Fox Street, Englewood, CO 80110
- Hosanna Athletic Complex- 3700 S. Logan Street. Englewood CO, 80113

Englewood Schools is granting permission to the City of Englewood, Department of Parks and Recreation, allowing them legal access at both locations, in order to replace signage on said properties. Both of these locations currently have park signs that will be replaced with the new gateway enhancements once Englewood Parks and Recreation receives the expected grant funding earmarked for this project.

New gateway enhancements will improve the overall look of the parks and athletic fields. With new signage, these locations will convey to the citizens of Englewood as well as visitors, that our city, schools and open space are valued and maintained. Englewood Schools does support the City's grant application for Gateway Enhancements and is excited to be collaborating with them on this project.

Sincerely

Patty Hapbrahan
Assistant Superintendent
Englewood Schools

New Search

Printer Friendly

PIN:	031041023	Treasurer's Tax Information
AIN:	1971-35-3-04-004	
Situs Address:		Sales by Tax Year and Neighborhood
Situs City:		2015/2018
	*Photo	2013/2014
	View Parcel Map	2011/2012
		2009/2010
		2007/2008
		2005/2006
Full Owner List:	Englewood City Of	Complete Neighborhood Sales Information History
Ownership Type:	Fee Simple Ownership	
Owner Address:	1000 Englewood Pkwy	
City/State/Zip:	Englewood, CO 80110-2373	Tax District Levies
Neighborhood:	Non-Ind Englewood	
Neighborhood Code:	3586.00	
Acreage:	1.0330	
Land Use:		
Legal Desc:	S 10 Ft Lot 10 All Lots 11-16 & Lots 35-40 Blk 16 Evanston Bdwy Add 2nd Flg Also Lot 17 & Lot 34 N 1/2 Of Vac E Eastman Pl & 1/2 Vac S Marion St Adj To Lots 34-35 & S 10 Ft Of Lot 37	

	Total	Building	Land
2015 Appraised Value	697,546	0	697,546
2015 Assessed Value	202,288	0	202,288
		2014 Mill Levy:	72.792

Land Line	Units	Land Value	Land Use
	45003.0000 SF	697,546	Vacant Commercial Lots

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.

The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search

BALDE

Barde Park

Property Ownership Continued

PIN: 031040914

AIN: 1971-35-3-03-006

Full Owner List: Englewood, City of

New Search

Printer Friendly

PIN: 031013097
AIN: 1971-34-1-01-010
Situs Address:
Situs City:

*Photo

Full Owner List: Englewood City Of
Ownership Type: Fee Simple Ownership
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Non-Ind Englewood
Neighborhood Code: 3585.00
Acreage: 0.3680
Land Use:
Legal Desc: Lot 3 Jordan Sub Exempt

Treasurer's Tax Information

Sales by Tax Year and Neighborhood
 2015/2018
 2013/2014
 2011/2012
 2008/2010
 2007/2008
 2005/2006

Complete Neighborhood Sales Information History

Tax District Levies

	Total	Building	Land
2015 Appraised Value	248,372	0	248,372
2015 Assessed Value	72,028	0	72,028
		2014 Mill Levy:	72,792

Land Line	Units	Land Value	Land Use
	16024.0000 SF	248,372	Vacant Commercial Lots

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.

The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search

CLARKSON

New Search

Printer Friendly

PIN: 033744497
AIN: 1971-34-2-24-030
Situs Address:
Situs City:
 *Photo
[View Parcel Map](#)
Full Owner List: Englewood City Of
Ownership Type: Fee Simple Ownership
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Treasurer's Tax Information
 Sales by Tax Year and Neighborhood
 2015/2016
 2013/2014
 2011/2012
 2009/2010
 2007/2008
 2005/2006
 Complete Neighborhood Sales Information History
 Tax District Levies

Neighborhood: Non-Ind Englewood
Neighborhood Code: 3585.00
Acreage: 0.1340
Land Use:
Legal Desc: Lots 25 & 26 Ex E 23 Ft Of N 7.5 Ft Of Sd Lot 25 & Ex N 7.5 Ft Of Sd Lot 26 For Alley Tog With Portion Of Vac Alley Adj Sd Lot 25 Bk 2 Taylor's Add

	Total	Building	Land
2015 Appraised Value	90,675	0	90,675
2015 Assessed Value	26,296	0	26,296
		2014 Mill Levy:	72.792

Sale	Book Page	Date	Price	Type
	A914 5092 *Multi Sched	11-06-1998	0	

Land Line	Units	Land Value	Land Use
	5850.0000 SF	90,675	Vacant Commercial Lots

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.

The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search

DEPOT

Depot

Property Ownership Continued

PIN: 033744501

AIN: 1971-34-2-24-031

Full Owner List: Englewood, City of

PIN: 033744519

AIN: 1971-34-2-24-032

Full Owner List: Englewood, City of

PIN: 034835504
AIN: 2077-04-3-00-071
Situs Address:
Situs City: *Photo Sketch
[View Parcel Map](#)

Full Owner List: Englewood City Of
Ownership Type: Fee Simple Ownership
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Treasurer's Tax Information
Sales by Tax Year and Neighborhood
 2015/2016
 2013/2014
 2011/2012
 2009/2010
 2007/2008
 2005/2006
Complete Neighborhood Sales Information History
Tax District Levies

Neighborhood: Englewood Golf Course
Neighborhood Code: 3223.00
Acreage: 53.8100
Land Use: Golf Courses
Legal Desc: That Part Of The Sw 1/4 Sec 4-5-68 Desc As Beg At The Nw Cor Of Sd Sw 1/4 Th E 1945 Fl M/L Th Sw 141.15 Ft & 45.09 Ft Th Se 71.81 Ft Th Sw 94.85 Ft Th Se 104.93 Ft Th Sw 73.39 Ft Th Se 78.65 Ft & 135.36 Ft Th Sw 440.93 Ft Th W 57.93 Ft Th S 177.87 Ft Th W 1949.3 Ft To A Pt On The W Line Of Sd Nw 1/4 Th N To Beg Sec 4-5-68

	Total	Building	Land
2015 Appraised Value	818,634	549,584	269,050
2015 Assessed Value	237,404	159,379	78,025
		2014 Mill Levy:	60.237

Building	Building	Attributes	Recorded
	1	Quality Grade	Average
		Improvement Type	Golf Courses
		Architectural	Clubhouse
		Floors	1.00
		Year Built	1980
		Construction Type	D - Wood or Steel Studs Frame

Area	Building	Description	SqFt
	1	Basement Total	8397
		Gross Building Area (Commercial)	8397
		Bldg Total Area:	8397

Land Line	Units	Land Value	Land Use
	53.8100 AC	269,050	Golf Course

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.
 In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.
 The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.
 Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

RIVER RUN

PIN: 032006587
AIN: 2077-10-2-27-002
Situs Address: 4600 S Fox St
Situs City: Englewood
 *Photo
[View Parcel Map](#)
Full Owner List: Englewood School Dist #1
Ownership Type: Fee Simple Ownership
Owner Address: 4101 S Bannock St
City/State/Zip: Englewood, CO 80110-4605
Neighborhood: Englewood Ind Area
Neighborhood Code: 3537.00
Acreage: 1.9200
Land Use:
Legal Desc: Plots 1-4 Rundgrens Sub

Treasurer's Tax Information
Sales by Tax Year and Neighborhood
 2015/2016
 2013/2014
 2011/2012
 2009/2010
 2007/2008
 2005/2006
Complete Neighborhood Sales Information History
Tax District Levies

	Total	Building	Land
2015 Appraised Value	627,264	0	627,264
2015 Assessed Value	181,907	0	181,907
		2014 Mill Levy:	72.792

Land Line	Units	Land Value	Land Use
	1.9200 AC	627,264	Recreation

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.
 In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.
 The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.
 Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search

CLAYTON FIELD

Clayton Field

Property Ownership Continued

PIN: 032006579

AIN: 2077-10-2-27-001

Full Owner List: Englewood School Dist #1



Englewood Schools

A Relentless Focus On Learning

December 16, 2015

Arapahoe County Open Space
6934 S. Lima St, Unit A
Centennial, CO 80112

Dear Arapahoe County Open Space,

Englewood Schools and the City of Englewood, Department of Parks and Recreation have an agreement regarding park usage and maintenance for the following locations, which Englewood Schools is the property owner:

- Clayton Field- 4600 S. Fox Street, Englewood, CO 80110
- Hosanna Athletic Complex- 3700 S. Logan Street. Englewood CO, 80113

Englewood Schools is granting permission to the City of Englewood, Department of Parks and Recreation, allowing them legal access at both locations, in order to replace signage on said properties. Both of these locations currently have park signs that will be replaced with the new gateway enhancements once Englewood Parks and Recreation receives the expected grant funding earmarked for this project.

New gateway enhancements will improve the overall look of the parks and athletic fields. With new signage, these locations will convey to the citizens of Englewood as well as visitors, that our city, schools and open space are valued and maintained. Englewood Schools does support the City's grant application for Gateway Enhancements and is excited to be collaborating with them on this project.

Sincerely,

Patty Hapbrahan
Assistant Superintendent
Englewood Schools

Part G

10. GIS shapefile



Northwest Greenbelt

Clarkson-Amherst Park

Depot Park

Barde Park

Hosanna Athletic Complex

River Run

Southwest Greenbelt

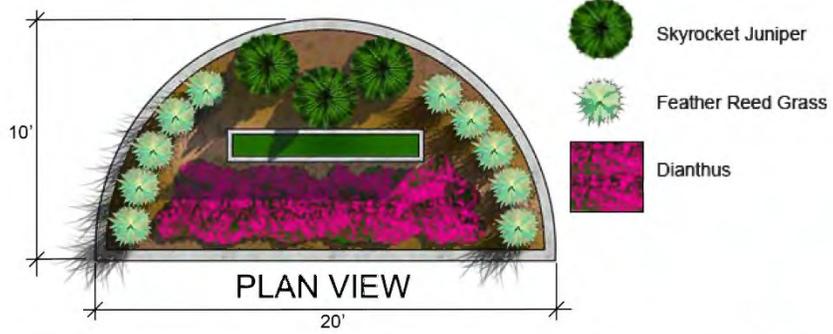
Clayton Field

Part G

11. Other

- Tacito Design- Proposed Park Identification Sign
- Proposed Landscape Design
- Council Communication 1999
- Request for Proposal- City Entryway Mounumentation
- Suggested Scope of Work- City of Englewood Signage Projects- 1999
- Tacito Design- Design Intent Statement
- Parks and Recreation Commission Minutes- May 2002
- Parks and Recreation Commission Minutes- October 2012
- Parks and Recreation Commission Minutes- November 2012
- Parks and Recreation Commission Minutes- January 2013
- Tacito Design- Total Design Fee Contract Amount
- PKM Design- Park Signage Graphics Invoice

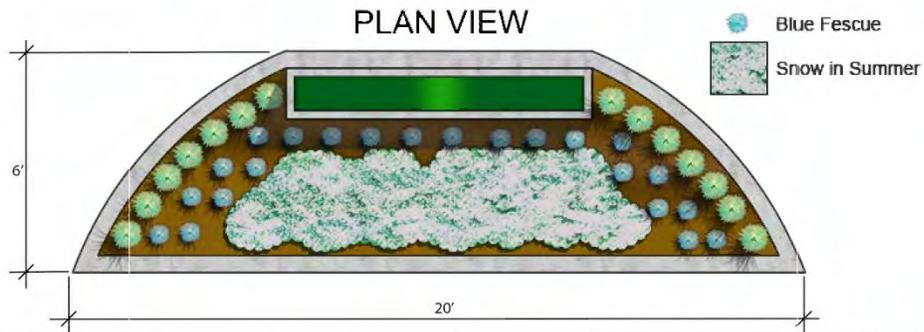
Proposed Landscape Design



CITY OF ENGLEWOOD
LARGE PARK SIGN -IRRIGATED



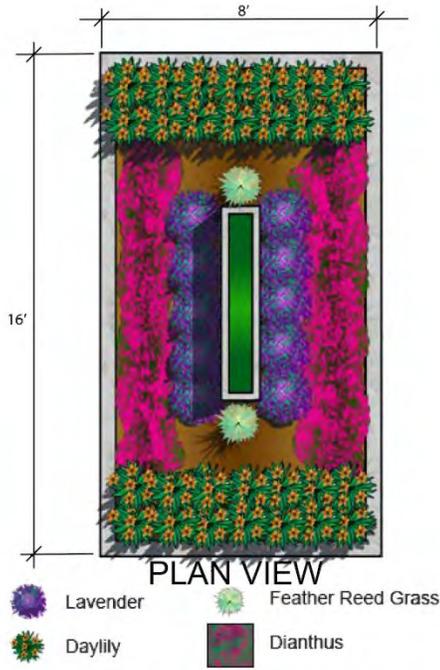
Proposed Landscape Design



CITY OF ENGLEWOOD
LARGE PARK SIGN -NON-IRRIGATED



Proposed Landscape Design

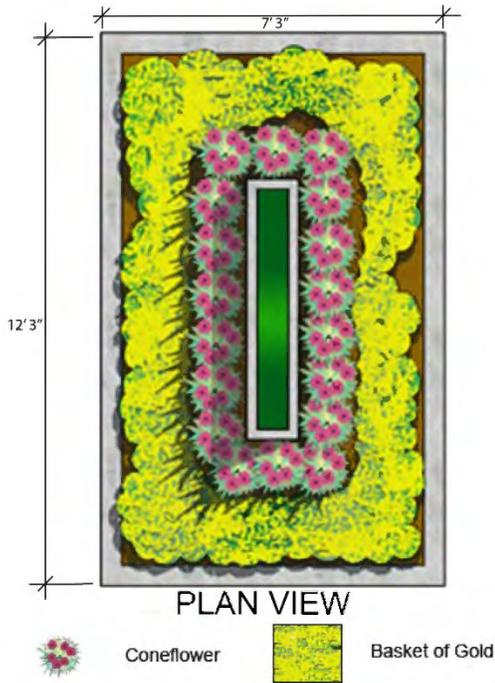


CITY OF ENGLEWOOD
SMALL PARK SIGN -IRRIGATED



City of Englewood

Proposed Landscape Design



CITY OF ENGLEWOOD
SMALL PARK SIGN -NON-IRRIGATED



City of Englewood

Proposed Landscape Design



CITY OF ENGLEWOOD
SIGN- NO PLANT MATERIAL



COUNCIL COMMUNICATION

DATE: October 18, 1999	AGENDA ITEM 11 c ii	SUBJECT: Entry Port Monumentation, District Signage, and Parks Signage
INITIATED BY: Department of Neighborhood and Business Development		STAFF SOURCE: Art Scibelli, Business Development Coordinator

COUNCIL GOAL AND PREVIOUS COUNCIL ACTION:

Quality of life, South Broadway Action Plan action item. No previous Council action.

RECOMMENDED ACTION:

Staff recommends that Council award the design contract to Tacito Design.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED:

Staff interviewed two design consultants for the Entry Port Monumentation, district Signage and Parks Signage contract. Tacito Design has extensive experience designing and constructing public facility signs. Tacito's graphics and designs were more innovative and exciting than those of the competing firm.

This consulting contract is about enhancing Englewood's community image and identity within the metro area - letting people know when they have arrived in Englewood. It ties together the commercial corridors, CityCenter, and parks; one community, one identity. It takes into account the design elements that are already well underway, i.e. CityCenter logo, federal green color (similar to Englewood's new forest green color), banners on South Broadway, ornamental ironwork, colored concrete banding, and median design. It is a design effort that is intended to coordinate common community design elements.

The entry port design proposal includes identity monuments at four key locations; North and South Broadway and East and West Hampden entry ports. Funding has been requested in the FY 2001 and FY 2002 capital budgets to construct these entry ports. District signage will be designed for the four distinct districts along South Broadway. Signage for parks and recreational facilities will be designed concurrently to provide for a unified community design theme throughout Englewood.

REQUEST FOR PROPOSAL

CITY ENTRYWAY MONUMENTATION

Purpose

The City of Englewood is interested in strengthening community image and heightening awareness of Englewood. The selected consultant will assist the City of Englewood in the preparation of design development level Entry Monumentation Concepts (plan, elevation, and details), as well as with public meetings. The Entry Monumentation concepts will be developed in coordination with City staff and citizens and will address topics including potential location, vehicular and pedestrian circulation, the desired image for Englewood, cost, materials, and methods of construction.

Approach

The selected consultant will attend a series of Work Sessions that include City staff, Design Advisory Committee, and residents, as appropriate. The selected consultant will work with the City to generate alternatives for each of four potential locations for evaluation. The alternatives should include visual presentations. The consultant should seek agreement from the City as to which alternative best reflects the tone, style, and image of the corridor and the City. The monuments will be located at the Englewood/Denver border, the Englewood/Littleton border on Broadway, the Sheridan/Englewood border, and the Denver/Englewood border on Hampden Avenue. It is important that each entry reflect a unique nature reflective of the location and neighborhood, and still project a consistency of style through common design elements and/or materials. All entry ports should be representative of an Englewood image. The Englewood image will be developed through discussion with the public, staff, and through review of background materials provided by the City.

The consultant should assist the City in seeking community support by leading meetings as appropriate, and by sharing ideas and listening carefully to community issues. The consultant should be an experienced environmental graphic designer with five or more demonstrable years of experience with civic projects of this scale. Designer must be able to design, document, and manage a large scale project.

Advisory Committee

The selected consultant will work with the Design Advisory Committee for the project consisting of policy-makers, representative South Broadway and Hampden Avenue merchants, residents, and City staff. This Design Advisory Committee would act as a sounding board and advocacy group to guide the work and to communicate with others in their constituencies.

Suggested Scope of Work

A. Entry Port Design: 4 Key Locations (submit separate proposed budget for this activity)

1. Background Review

- Review existing information, photos, base maps, background materials prepared and gathered by the City;
- Review City of Englewood history to assist in creating a design image;
- Review information for potential locations for monumentation along the South Broadway and Hampden corridors, characteristics, limitations, and opportunities at the following four specific locations:
 - a) Automotive dealerships. Designer should examine city maps to determine exact city boundary location.
 - b) The Hampden Avenue Sheridan/Englewood border (across from City-Center Englewood).
 - c) The northern South Broadway border of Denver and Englewood at Yale Avenue.
 - d) Hampden Avenue Cherry Hills Village/Englewood border.

2. Public Input

- The designer shall conduct a total of six meetings with the entry port/banner design team. This committee shall have community and corridor representation.
- Designer shall discuss issues on potential monumentation locations, principles and objectives for monumentation design, and City image with committee members.
- Designer shall create a report documenting principles and objectives for the monumentation. This report should take the form of a design intent statement, which shall represent an objective list of criteria to which all parties can agree before design begins. The design intent statement should be a vehicle that allows the design team to build consensus amongst interested parties.

3. Analysis

- Prepare draft concept for monumentation locations identified in Item 1 above.
 - a) Southern south Broadway Englewood/Littleton Border;

B. ~~District Signage Design~~ (submit separate proposed budget for this activity):

1. Conduct field review of four districts on South Broadway:
 - a) North Gateway
 - b) Downtown
 - c) Cherryln
 - d) South Gateway
2. Prepare two design concepts for signs in each of the four districts.
3. Present ideas for siting of the signs in each district, i.e., at beginning and end of each district, etc.

C. ~~Parks and Recreation Department Signage~~ (submit separate proposed budget for this activity):

1. Present two design alternatives for common use in 12 of the City's parks. Said design alternatives shall be by the ~~Parks and Recreation Board~~ and subject to refinement after review. Parks are as follows:
 - a) Baker
 - b) Bates/Logan
 - c) Belleview
 - d) Centennial
 - e) Cushing
 - f) Duncan
 - g) Emerson
 - h) Hosana Athletic Complex
 - i) Jason
 - j) Miller Field
 - k) Romans
 - l) Rotolo

December 16, 1999

Design Intent Statement/ 2nd Draft

The purpose of this Design Intent Statement is to establish goals and objectives for the City of Englewood Signage projects in a manner which will help to build consensus among interested parties. The Design Intent Statement will be used throughout the design process to verify that the design concepts and final solution successfully meet the needs of the project.

These statements are not presented in any particular order.

1. South Broadway shall be the unifying essence of this project's signage efforts.
2. Complement existing and/or planned Englewood Streetscape Program.
3. Strengthen community image, unifying all areas under one civic identity.
4. Entry Port Monuments shall set the design theme. District signage and parks & recreation signage shall follow suit with a "family resemblance" to the Entry Port Monuments.
5. Entry Port Monuments shall emphasize city gateways with large, vehicular-scale element(s) that respect the history of the City and acknowledge pedestrians. These four monuments will be similar to one another, yet allow for the differences in each location.
6. District Signage shall identify unique areas within the City of Englewood, calling attention to each area's amenities, past and/or present. These signs will be similar to one another, yet allow for the differences in each district.
7. Parks and Recreation Signage shall identify and celebrate the presence of City parks and open space, increasing the awareness of vehicular and pedestrian audiences.

**CITY OF ENGLEWOOD
PARKS AND RECREATION COMMISSION**

**May 9, 2002
Englewood Recreation Center, Adult Activity Room
1155 W. Oxford Avenue
5:30pm**

A G E N D A

- I.** Call to Order
- II.** Approval of Minutes for April 11, 2002
- III.** Scheduled Visitors (presentation limited to 10 minutes)
- IV.** Unscheduled Visitors (presentation limited to 5 minutes)
- V.** Park Signage – Lee and Bob Gnaegy, Tacito Design
- VI.** Recreation Project Bond Update – Black
- VII.** Golf Medal Award - Black
- VIII.** Golf Course City Administration Fee - Black
- IX.** Water Issues - Black
- X.** Off-Leash Park Pilot Program Update – Lee
- XI.** Centennial Park Update - Black
- XII.** Cultural Arts Commission Update - Moore
- XIII.** City Center Update – Garrett
- XIV.** Director’s Choice
Capital Projects
- XV.** Commission Member’s Choice
- XVI.** Adjournment

Attachments

- a. Minutes of April 11, 2002
- b. 2002 Englewood Holiday Parade Memorandum
- c. MOA Design and Build Information
- d. April 28, 2002 *Denver Post* Article regarding Golf Courses
- e. National Senior Health & Fitness Day Flyer
- f. Memorandum from Ben Greene regarding Fires on City Property

Please notify Debby Severa at 303-762-2684 by Tuesday, May 7, 2002
if you are unable to attend.

V. PARK SIGNAGE – LEE AND BOB GNAEGY, TACITO DESIGN

The meeting was turned over to Dave Lee, Open Space Manager, who introduced Bob Gnaegy of Tacito Design. Gnaegy began discussion on park signage for the City by showing Commission members the four designs under consideration. Gnaegy explained that he had been working with Dave Lee, Austin Gomes, and others from Community Development to create a family of signs for Englewood parks. Gnaegy said that the purpose of the signage is to unify and create attention for the park system. Gnaegy explained that the signs would be double-faced and placed in conspicuous locations in each park. Gnaegy added that there was a range of detail options that could change according to budget. Commission members discussed size, maintenance concerns, etc. Chairperson Gomes asked Gnaegy what the cost would be for the signs. Gnaegy responded that the estimate was \$9,000 - \$14,000 apiece if purchased six at a time, including installation. Chairperson Gomes asked Lee to tally Commission members' votes for one of the four designs. Design #2 was chosen. Gnaegy told Commission members that a revised design would be presented to Commission again in the future.

VI. RECREATION BOND PROJECT UPDATE – BLACK

Gary Hultberg, Recreation Manager, announced that the Rec Center and Malley Center parts of the Bond Project were on schedule and on budget. Hultberg said that requests for qualifications had just gone out for the aquatics center, and that construction should begin by February or March of next year. Hultberg added that the aquatics project was expected to be completed by Spring of 2004.

VII. GOLD MEDAL AWARD – BLACK

Black returned discussion to the Gold Medal Award briefly discussed at the beginning of the meeting. Black said that just to be selected as a finalist for the award was very important, and says a lot about Englewood leadership and staff. Black added that this was the Department's second time as a finalist, the last time being in 1970. Chairperson Gomes asked when the award would be presented. Black replied that the announcement would be made at the National Parks and Recreation Association convention in October.

VIII. GOLF COURSE CITY ADMINISTRATION FEE - BLACK

Black announced that the Director of Finance Administration had discussed with him asking the Golf Course to pay an administrative fee to the City of \$130,000 per year. The Director of Finance Administration suggested raising fees \$2 per round to cover the fee. Black and Commission members discussed the importance of keeping the fees low, citing a Denver Post article included in members' packets regarding the current glut of golf courses. Commission member Waldman asked what the administrative fee was for. Black replied that it is to cover services that other departments (Human Resources, City Attorney, etc.) do for the Golf Course. Discussion ensued. Council Member Garrett added that City Council is looking at all enhancements and cutbacks to balance the City's revenue shortfall. Jerrell Black mentioned the possibility of getting the funds from the Golf Course's reserve fund of \$600,000, but added that there were numerous other Golf Course projects that have been projected for those funds. The Commission was not in support of raising golf fees or using funds from the Golf Fund balance. Council Member Garrett said he would convey the Board's concerns to City Council.

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of October 11, 2012

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Chairperson Gomes at the Malley Recreation Center, 3380 S. Lincoln Street.

Present: Austin Gomes, Chairperson
Mitch Waldman, Vice Chairperson
Mark Husbands, Commission Member
Duane Tucker, Englewood Schools Liaison
Donna Schnitzer, Cultural Arts Commission Liaison
Jerrell Black, Ex-Officio

Absent: Douglas Garrett, Commission Member
Karen Miller, Commission Member
Bob McCaslin, City Council Liaison

Also Present: Dave Lee, Manager of Open Space
Joe Sack, Recreation Manager
Bob Spada, Golf Manager
Joyce Musgrove, Recreation Program and Facility Supervisor

II. Approval of Minutes

Chairperson Gomes asked if there were any changes or corrections to the minutes of September 13, 2012. Director Black noted that the location of the meeting was incorrect and should read the Englewood Recreation Center. The minutes were approved as amended.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Park Signage

Dave Lee, Manager of Open Space, told the Board that in 2002, new park signage information was brought to the Board for its review and approval. Lee distributed to the board members four examples of park signage that was shown to the Board in 2002. Lee noted that the Board chose option #2. Lee went on to explain that he wanted to bring forth discussion on the signage again because of wanting new signage at Duncan Park when it is developed.

Englewood Schools Liaison Duane Tucker asked if there were any other reasons besides aesthetics that Design #2 was chosen. Lee replied no, explaining that the current signage is very outdated, dating back to the 1970's. Lee stated that in

2002, the City had decided to move forward with new signage for the four entry points into Englewood but then the economy changed and it was put on the back burner. Black explained that Community Development had contracted with Tacitio Design to look at signage for the entry points into Englewood so the Department decided to partner with Community Development and have Tacitio Design come up with some designs for park signage. Black reported that the Department spent approximately \$15,000 for the conceptual designs. Discussion followed.

Gomes asked where the new signage would be placed. Lee stated that the new signs would go where the existing park signs are with additional smaller scale signs going in at the secondary entries. Board members were told that the price listed on the information they received is 2002 dollars. Lee told the Board that the purchase of the new signage would be spread out, and not done all at once. Black explained to the Board that they wanted to have the Board look at the signage now so when they start developing Duncan Park, things will be in place. Discussion followed. The question was asked in regard to damage and vandalism to the signs. Black stated that the Department wants to make sure that part replacement is key and anything that is damaged or vandalized can be fixed or replaced.

Discussion followed in regard to board members choice for signage. Design #2 was the Board's preference.

A motion was made by Vice Chairperson Waldman and seconded by Commission Member Husband recommending that design option 2 be pursued for park signage for the City of Englewood parks.

Ayes: Gomes, Waldman, Husband, Schnitzer, Tucker

Nays: None

Motion passed.

VI. 2013 Budget

Discussion turned to an update on the 2013 budget. Black stated that the 2013 budget will be going to second reading at Monday night's City Council meeting. Board members were told that Council had requested a two percent reduction in 2012 budgets with another two percent reduction going into 2013. Black explained that for Parks and Recreation, the reduction meant the elimination of a full-time Program Administrator position. Black reported that City Council is now requesting another one percent reduction going into 2013. Board members were told that the additional one percent reduction will mean the elimination of the Youth Program Administrator in addition to all youth programs, impacting approximately 7,000 participants. Black reported that at Monday night's City Council work session, Council decided to accept the budget as is without the additional one percent reduction and look at it again in February after holiday sales. Black noted that Council will vote Monday night as part of the second reading. Black told the Board that he needs to iterate that the budget cuts are way beyond a little here and a little there, that it is now into personnel and program cuts.

VII. Recreation Update

Recreation Manager Joe Sack gave an update on Department events. In regard to the Freedom Service Dog's Festival of the Bastardino that was held on Saturday, September 8th in Belleview Park and Pirates Cove, Sack reported that they have recently met with staff from Freedom Service Dogs for a debriefing. Sack passed

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of November 15, 2012

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Chairperson Gomes at the Broken Tee Englewood Golf Course Maintenance Facility at 4000 S. Clay Street.

Present: Austin Gomes, Chairperson
Mitch Waldman, Vice Chairperson
Douglas Garrett, Commission Member
Karen Miller, Commission Member
Bob McCaslin, City Council Liaison
Duane Tucker, Englewood Schools Liaison
Jerrell Black, Ex-Officio

Absent: Mark Husbands, Commission Member
Schnitzer, Cultural Arts Commission Liaison

Also Present: Dave Lee, Manager of Open Space
Joe Sack, Recreation Manager
Bob Spada, Golf Manager
Wayne Niles, Golf Course Superintendent

II. Approval of Minutes

Chairperson Gomes asked if there were any changes or corrections to the minutes of October 11, 2012. There were none. The minutes were approved as presented.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Arapahoe County Open Space Grants

Recreation Manager Joe Sack told the Board that the Department has received the unfortunate news from GOCO that it was not successful with its grant application for the development of Duncan Park. Sack reported that it was very competitive with forty seven grant applications requesting approximately \$11.7 million and only nine grants awarded in the amount of \$2.2 million. Sack stated that the Department will be contacting GOCO to get feedback on its application and will also be moving forward with its grant application with Arapahoe County Open Space. Discussion followed.

A motion was made by Commission Member Douglas Garrett and seconded by Commission Member Karen Miller in support of the

Department of Parks and Recreation grant application submittal with Arapahoe County Open Space for the development of Duncan Park.

Ayes: Gomes, Waldman, Garrett, Miller, McCaslin, Tucker

Nays: None

The motion passed.

VI. Parks Signage

In regard to last month's discussion on park signage, Open Space Manager Dave Lee reported that he now has five renditions of the sign (Option 2) that the Board had selected. Pictures of the five renditions were distributed to board members for their favorite. Lee explained that the signs are aluminum powder coated with epoxy paint and the letters are epoxied or glued on. Lee also noted that the logos are solid all the way through and the signs are all easily maintained. Vice Chairperson asked if the signs are one or two sided. Lee answered both. Englewood Schools Liaison Duane Tucker asked in regard to prices for the five renditions. Lee replied that they are all the same price. Tucker asked if any of them fit in with existing signage. Lee replied that Option 1 fits in with signage at the Civic Center. Following discussion, board members agreed that their preference is Option 1b with the flattened roof design from option 1a.

VII. Golf Course Restaurant

Bob Spada, Golf Manager, informed the Board that the restaurant contract with Jim Dadiotis, The Grill at Broken Tee, LLC will end on December 31, 2012 after eight years. Board members were told that the City went out to bid and only one bid was received. Spada noted that the one bid is from a vendor that comes with a lot of experience. Spada stated that they will be going to City Council on December 3rd for formal approval of the contract and the new vendor will begin on January 1, 2013. The Board was told that the restaurant will be shut down for the first week to do some maintenance work. Discussion followed in regard to the new owner, Craig Caldwell, and his experience. Waldman asked in regard to Dadiotis. Spada replied that he did not bid.

VIII. Centennial Park Cyclo-Cross Race

In regard to last month's discussion on the request to hold a cyclo-cross event at Centennial Park on Thanksgiving Day, Lee reported that the group has decided to hold the race somewhere else. Lee stated that the group has said that they would still like to hold a race at Centennial Park sometime next year.

IX. Cultural Arts Commission Update

Black reported that the Cultural Arts Commission is currently considering several projects that it can do.

X. Director's Choice

Black told board members that generally in December a board meeting is not held and if the board agrees, the December meeting will be cancelled. However, Black explained that if any member wants a meeting or has an issued that they feel

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of January 10, 2013

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Vice Chairperson Waldman at the Englewood City Center, City Council Conference Room, 1000 Englewood Parkway.

Present: Mitch Waldman, Vice Chairperson
Douglas Garrett, Commission Member
Mark Husbands, Commission Member
Karen Miller, Commission Member
Bob McCaslin, City Council Liaison (arrived at 5:40pm)
Duane Tucker, Englewood Schools Liaison
Donna Schnitzer, Cultural Arts Commission Liaison
Jerrell Black, Ex-Officio

Absent: Austin Gomes, Chairperson

Also Present: Dave Lee, Manager of Open Space
Joe Sack, Recreation Manager
Bob Spada, Golf Manager
Jeff Jones, Recreation Program/Facility Supervisor

II. Approval of Minutes

Vice Chairperson Waldman asked if there were any changes or corrections to the minutes of November 8, 2012. There were none. The minutes were approved as presented.

Vice Chairperson Waldman asked if there were any changes or corrections to the minutes of December 13, 2012. There were none. The minutes were approved as presented.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Park Signage

Recreation Manager Dave Lee informed board members that in their packet are examples of park signage with the changes that they had recommended at last month's meeting. Lee told the Board that the first sign in the packet is the Park Identification Sign that will be placed at the main entrance into the park. The second sign is the Small Park Identification Sign that will be placed at secondary entrances to the park. Lee reported that the other signs in the packet are examples of the Rules and Regulations sign and a park reservation information sign. Lee pointed out the Rules and Regulations sign will now include a QR Code

that will link the customer to the City's website. Commission Member Mark Husbands asked if park reservations can be made online. Lee stated that at this time they cannot. Recreation Manager Joe Sack reported that plans are to have online facility reservations in place later in the year. In regard to the park signage, commission members stated that they thought the new signage looked great.

VI. Duncan Park Grant Update

Before discussion went to an update on the Duncan Park grant applications, Sack introduced Jeff Jones, the new Recreation Program & Facility Supervisor for the Englewood Recreation Center and stated that Jeff has been the Adult Sport Recreation Program Administrator for the City of Englewood for the last twenty years. Sack told the Board that the Department is very excited to have Jeff step up into the new position. Jeff told the Board about himself and his new responsibilities.

Discussion turned to an update on grant applications for Duncan Park. Lee informed the Board that as they are aware, the Department was unsuccessful with its GOCO grant application in August of last year. Lee reported that he and Sack have been working diligently on an Arapahoe County Open Space grant application that will be due the beginning of February and another grant application for GOCO that is due in early March. Lee explained that they will be requesting \$250,000 from Arapahoe County and \$350,000 from GOCO. Waldman asked what the Department will do if it is unsuccessful with the grants. Lee replied that they will phase the project.

VII. Intergovernmental Agreement/Facility Usage, Englewood Schools

Black informed the Board that the Department of Parks and Recreation and Englewood Schools are considering partnering together for an Arapahoe County Open Space grant for a synthetic turf field at Englewood High School. Black explained that a stipulation to all grant applications is that before the grant application can be submitted, all Intergovernmental Agreements need to be in place and finalized so a meeting has been scheduled with Brian Ewert, Englewood Schools Superintendent, to discuss the agreement. Black said that they hope to have the agreement completed in six months. Commission Member Miller asked where the field will be. Black explained that it is the practice field behind the stadium. Black then stated that they will be losing one of the fields at Hosanna which will result in lost revenue for the City. The Board was told that the School District has been very accommodating, agreeing that if a field is lost, the City can use the new synthetic turf field to compensate for lost revenue. Black discussed the current Intergovernmental Agreement that is in place between the City and School District and plans to revisit it and condense all City/School IGA agreements for inside and outside facility usage into one agreement. Black stated again that it is their hope to have the agreement in place by mid-year so can they can submit a grant application for 2014 funding.

Waldman asked if the Department applies for an Arapahoe County grant for Duncan Park and then the Arapahoe County grant with the School District, will Arapahoe County award both grants. Black stated that he has seen agencies receive two grants though it is more unusual than common. Black said that GOCO will not award more than one grant to an entity per grant cycle while Arapahoe County will award up to two grants to an entity per cycle.

TuCito Design, Inc
5690 DTC Boulevard
Suite 220 East Tower
Englewood, Colorado 80111
303.850.9197
FAX 303.850.9315



Invoice #02095

July 18, 2002

Dave Lee
Parks & Recreation
City of Englewood
1155 West Oxford Avenue
Englewood, Colorado 80110

Re: Parks & Recreation Signage

PO #020187

Total design fee contract amount, Parks & Recreation Signage		\$15,500.00
Fee deposit, 25% of total design fee contract amount, PAID		<3,875.00>
Work to date, to 80% completion	\$8,525.00	<8,525.00>
Color laserprints for client coordination	120.00	
Large format color output & mounting for Parks Commission presentation	112.37	
Total due, this invoice	\$8,757.37	
Design fee balance (50%)		\$3,100.00

Payment due August 2, 2002.

Thank you

Federal Taxpayer

Identification Number: 841 069 281



7353 S. Alton Way, Suite 125
 Centennial, Colorado 80112
 phone 303.804.0080
 fax 303.804.0070
 www.pkmdg.com

Invoice

Date	Invoice #
12/30/2014	1903

Bill To

Dave Lee
 City of Englewood
 Englewood Rec Center
 1155 W. Oxford Ave.
 Englewood, Colorado 80110

Project

Park Sign Graphics

Period

Nov/Dec 2014

Item	Description	Qty	Rate	Amount
Field Review	P.Miers - field review with Dave Lee	1	130.00	130.00
Graphics	P.Hendrix - sign graphics for Arapahoe County Grant	26.5	36.80	975.20

Make payments to PKM Design Group, Inc.
 7353 S. Alton Way, Suite 125, Centennial, CO 80112.
 Please direct all billing questions to Patricia Miers at
 303.804.0080 or at pkm@pkmdg.com.

Total	\$1,105.20
--------------	-------------------

COUNCIL COMMUNICATION

Meeting Date: February 1, 2016	Agenda Item: 11civ	Subject: Resolution Supporting the City's Arapahoe County Open Space Grant Application for Rotolo Park Playground Redevelopment
Initiated By: Department of Parks, Recreation and Library	Staff Source: Dorothy Hargrove, Director of Parks, Recreation and Library Dave Lee, Open Space Manager	

PREVIOUS COUNCIL ACTION

No previous Council action has been taken.

RECOMMENDED ACTION

Recommendation from the Parks, Recreation and Library Department to approve the resolution supporting the City's grant application to Arapahoe County Open Space for Rotolo Park Playground Redevelopment.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

The City of Englewood will be replacing the original equipment at the Rotolo Park playground site. The original equipment is over 25 years old and the outdated design lends itself to illicit activity due to the nature of the closed off design of the main play pieces. The renovation play pieces will be modern, safe and ADA compliant. The main play equipment structures will be age appropriate for 2 to 5 year old and 5 to 12 year old age ranges. Other play equipment will include a group swing, net climber, tree climb, swings and a spinner apparatus.

An ADA walkway and ramp will also be constructed to allow for access to the playground from Huron Street.

FINANCIAL IMPACT

The grant request for this project is \$236,800 with a required City cash match of \$78,934 from Arapahoe County Shareback Funds. The total project cost is estimated at \$315,734. The City's cash match using Shareback funds have been budgeted for this project in the 2016 Open Space Fund.

LIST OF ATTACHMENTS

Resolution for the Arapahoe County Open Space grant application
Arapahoe County Open Space grant application

RESOLUTION NO. _____
SERIES OF 2016

A RESOLUTION SUPPORTING THE CITY'S ARAPAHOE COUNTY OPEN SPACE
GRANT APPLICATION FOR ROTOLO PARK PLAYGROUND RENOVATION

WHEREAS, the original equipment located at the Rotolo Park Playground is over 25 years old and the outdated design lends itself to illicit activity due to the nature of the closed off design of the main play pieces; and

WHEREAS, the new main play equipment structures will be age appropriate for 2 to 5 year old and 5 to 12 year old age ranges; and

WHEREAS, other play equipment will include a group swing, net climber, tree climb, individual swings and a spinner apparatus; and

WHEREAS, an ADA walkway and ramp will be constructed to allow for access to the playground from Huron Street; and

WHEREAS, the passage of this Resolution authorizes the City's Arapahoe County Open Space Grant Application for Rotolo Park Playground Renovation for the renovation play pieces which will be modern, safe and ADA compliant; and

WHEREAS, there are no federal funds being used for the Rotolo Park Playground Renovation; and

WHEREAS, the City's Arapahoe County Open Space grant application will request \$236,800 in grant funds with a required City cash match of \$78,934. Englewood shareback funds have been budgeted; and

WHEREAS, Parks and Recreation will bring back an IGA for acceptance of this Grant if approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the application for an Arapahoe County Open Space Grant for the Rotolo Park Playground Renovation, attached hereto as Exhibit A.

ADOPTED AND APPROVED this 1st day of February 2016.

ATTEST:

Joe Jefferson, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2016.

Loucrishia A. Ellis, City Clerk

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

2016 Arapahoe County Open Space Grant Application *for Standard and Small Grants* Part A – Application Summary Form

Applicant Information	
Name: City of Englewood	
Address: 1155 W. Oxford Ave	
Primary Contact: Dave Lee	Title: Open Space Manager
Telephone: (w) 303-762-6886 © 303-884-7808	
Email: dlee@englewoodgov.org	

Primary Partner Information <i>(Additional partners should be discussed in Part F: Project Details, Question 13 of the application.)</i>	
Name:	
Address:	
Contact:	Title:
Telephone:	
Email:	
Partner Responsibilities:	

Project Information	
Grant Category: Standard	
Project Type: Site Improvement	
Project Title: Rotolo Park Playground Renovation	
Address: 4401 S. Huron St. Englewood CO 80110	
City or Unincorporated Arapahoe County: Englewood	
GPS Coordinates: 39°38'11.90 N 104°59'52.13 W	
Grant Request: \$236,800	
Cash Match Total: \$78,934	Percentage of Total Project: 25%
Total Project Amount: \$315,734	

Executive Summary project description, deliverables, components, need, goal, beneficiary, planning, community input, results

The City of Englewood will be replacing the original equipment at the Rotolo Park Playground site. The original equipment is over 25 years old and the outdated design lends itself to illicit activity due to the nature of the closed off design of the main play pieces. The renovation play pieces will be modern, safe and ADA compliant. A new accessible walkway will also be included in the project. This sidewalk is 115 feet long and 6 feet wide with a 4.5% slope for ADA requirements. Playground equipment will be age appropriate for 2 to 5 years old and 5 to 12 year old age ranges. The 2 to 5 age group will have one play structure (with nine play

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

events) and one spinner. The 5 to 12 age group will have one play structure (with thirteen play events), one net climber, and one climbing tree. There will also be four standard swings and one group swing available for all ages in the playground.

The City has retained a consultant to design the playground area and provide estimates for the project. This expense of over \$15,000 will not be requested to be reimbursed. City staff researched different play type apparatus to determine what would best be suited for the size of the area and appeal to children of all ages. The project cost is estimated to be \$315,734 for all prep work and installation components.

The households in this area are predominately lower income and the children and families from this neighborhood will greatly benefit from having a renovated and updated playground facility. There are neighbors who have approached City staff to replace the outdated equipment and have a vested interest in the enhancement of their community. Many requests were made verbally and through email regarding the removal of the old equipment and to replace with more updated and user-friendly playground equipment. The intended result in replacing the equipment is to bring together the community in a safe and active play area where children may get physical, social and cognitive exercise. These children will experience the benefits of free, imaginative play along with playground experiences that get them moving and having fun with other children all the while learning social aspects of taking turns and sharing. The goal of the City is to put a smile on each child's face as they make childhood memories at their local City park.



ARAPAHOE COUNTY
OPEN SPACES

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

Part B – Minimum Qualification and Eligibility Form

Certify the below minimum qualifications and eligibility criteria:

Applicant Name: City of Englewood

Application Category and Type: Standard / Site Improvement

Project Name: Rotolo Park Playground Renovation

Briefly answer the following qualification questions:

1. Is applicant in good standing with Arapahoe County Open Space? Discuss past performance (past five years); discuss all on-going Arapahoe County Open Space Grants, and the number and types of grants for which your agency is applying in this cycle.

The City of Englewood is in good standing with Arapahoe County Open Spaces. Over the past 5 years, Englewood has received 9 grants.

All grants have been completed within the allotted time frame. One project, the Riverside Planning Grant, required modifications because the project scope expanded due to a major initiative sponsored by Urban Drainage and Flood Control and South Platte Working Group. The planning grant was successfully closed.

Englewood is applying for two standard grants – Rotolo Park Playground Renovation and Englewood Parks Gateway Enhancements Phase II.

2. Discuss project alignment with the Arapahoe County Open Space Master Plan; local adopted Master Plan; **OR** other approved planning documents.

The Open Spaces Master Plan provides a 100-year vision, 25-year master plan and 5-year action plan for implementing the purpose and goals of the program. The vision states that the County will be forward thinking, understand and embrace the open space, park and trail needs of current residents, and define a harmonious relationship between people and nature in the County for future generations. The vision for the program is summarized as “Healthy Lands, Healthy Communities, and Healthy People”.

The Arapahoe County Open Space Master Plan’s Mission and Purpose Statement proposes to maintain and improve neighborhood parks in the study area of the Master Plan including the City of Englewood. Goal # OS 1.2 establishes level of service standards for parks and trails in growth areas policy.

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

3. Describe how this project addresses specific objectives in the County Open Space Resolution #030381/#110637. *Document is posted on the Open Space Grant Program page of the County Website.*

The Englewood Playground Renovation at Rotolo Park addresses the specific objectives set forth in the County Open Space Resolutions #030380 and #110637 by providing, maintaining and improving neighborhood parks per Section VIII.C. 3. D.

Provide, maintain and improve neighborhood parks, open space, sports fields, picnic facilities and biking, walking and multi-use trails—Renovation of the Rotolo Park playground fills a fundamental need of providing park and open space. This project will provide an underserved neighborhood a common location to gather centered around the youth of the community at the playground. Improvements made by this project will enhance the outdoor experience while encouraging youth and their families to spend more time outdoors in their community.

Acknowledge the minimum qualification components listed below by checking each box. All components are required to meet minimum qualifications:

- ✓ All items on the enclosed application checklist are included in the application
- ✓ All questions are answered in Part F and all supporting documents are attached in Part G
- ✓ All budget forms are attached and complete
- ✓ Application format and document order follow instructions
- ✓ Above eligibility and qualification questions are answered and meet Arapahoe County Open Space eligibility requirements
- ✓ Application is signed by agency's highest authority (or authorized individual)
- ✓ Minimum cash match requirement met (% of total project)

Applicant certifies that all of the above items are included in the application and that all information submitted is true to the best of their knowledge.

Authorized Signature: _____ Date: _____

(must be signed by highest authority in agency or authorized individual)

Print Name & Title: _____

APPLICANT: City of Englewood

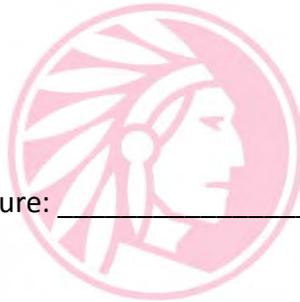
PROJECT TITLE: Rotolo Park Playground Renovation

Part B – Minimum Qualification and Eligibility Form (cont'd)

For Arapahoe County Use Only:

Initial Review Date (pre-qualification): _____

- Minimum Qualifications Met (yes/no)?
- Draft Submitted for Review (yes/no)?
- Comments:



Grant Program Administrator Signature: _____

ARAPAHOE COUNTY

Final Review Date (after evaluation and ranking): _____

- Comments/Conditions:

Grant Program Administrator Signature: _____

Part C – Application Checklist

Use the application checklist to verify that all of the required documents are included in this application in the order listed below. All sections are required and must be complete and signed (if applicable) to meet minimum qualifications. One original signed application and one copy must be included for all sections below. Part A through Part G of the Checklist must be included as one complete pdf document on a thumb drive and labeled with the Entity Name, Project Name, Application (i.e. ArapahoeCounty.ParkPlan.Application).

- ✓ Part A – Application Summary Form
- ✓ Part B – Minimum Qualifications and Eligibility Form (*signed*)
- ✓ Part C – Application Checklist
- ✓ Part D – Project Timeline (*must be detailed*)
- ✓ Part E – Project Budget Narrative and Forms (*all forms must be completely filled out*)
- ✓ Part F – Project Details (*narrative response to project questions; include Land Acquisition section if applicable*)
- ✓ Part G – Attachments (*Identify each attachment with a table of contents cover page, prepare attachments in the following order and label each attachment page at the top with the listed attachment number and title. Print one original and one copy to submit with Part G. This section does NOT need page numbers.*)
 1. Evidence of support from highest authority (*official letter or resolution*) – including commitment to complete and maintain the project; statement that matching funds are secured and/or fund-raising efforts are underway; acknowledgment of responsibility of cost overruns; and certification that the project will be open to the public or serve a public purpose upon completion. *See attached sample resolution.*
 2. Evidence of community support (*letters of support – maximum of 5*)
 3. Documentation of opposition and responses (*state if applicable*)
 4. Evidence of commitment from project partners (*cash match/in-kind match support letters/partner support letters – no maximum*)
 5. Photos (*pre-submittal*)
 6. Maps (*include site map & vicinity map*)
 7. Site Visit Form (*plan and project site visit form with driving directions*)
 8. Evidence of commitment to long-term maintenance, including the maintenance budget and agency capacity to maintain (*letter from management/maintenance agency*)
 9. Evidence of property ownership/legal access (*legal documentation*)
 10. GIS shapefile, if applicable (*include on thumb drive*)
 11. Other (*clearly title: acquisition documentation: appraisal, title commitment, contract option (if applicable) or other supporting documents*)

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

Part D – Project Timeline

Use the below project timeline sample as a guide to complete your proposed project timeline. Project timeline must be detailed, realistic and coincide with Part F. Timeline should include the IGA execution and project start date (must be within 60 days of the award notification). Project timeline must conclude within 2 year requirement.

Task	Jun 16	Jul 16	Aug 16	Sep 16	Oct 16	Feb 17	Mar 17	Apr 17	Ma y 17	Jun 17	Jul 17	Au 17	Sep 17	Oct 17	Nov 17	Apr 18
Grant Notification	█															
IGA Execution/Project Start Date		█														
Solicitation of Vendors			█	█												
Project Bid Award(s)					█	█	█									
Order Materials								█	█							
Ground/Site Prep								█	█							
Construction								█	█	█						
Installation											█	█	█	█		
Grand Opening																█
Final Report															█	

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

Part E – Project Budget Narrative and Forms

Budget Narrative: Provide a clear and concise budget narrative for this project (300 words or less).

The Englewood Rotolo Park Playground Renovation project will provide improvements in these areas: Items including mobilization, stormwater management and traffic control are estimated to cost \$20,750. Clearing and removal of sod, concrete, play equipment and pea gravel are estimated to cost \$4,505. The site improvements including soil preparation, earthwork, sod, drainage, irrigation are estimated to cost \$39,776. The new ADA accessible equipment will be provided for both the 2 to 5 and 5 to 12 age groups. The 2 to 5 age group will have one play structure (with nine play events) and one spinner. The 5 to 12 age group will have one play structure (with thirteen play events), one net climber, and one climbing tree. There will also be four standard swings and four group swing available for all ages in the playground as well as a bench. The playground pieces are estimated to cost \$222,000.

Budget Forms:

All project budget forms must be completely filled out following the rules set forth in the application guidelines and instructions. The following project budget forms are attached and required to be complete and included in the application to meet minimum qualifications:

- **Summary Budget Form:** The summary budget form must be fully completed and successfully match up with the budget narrative, the detailed budget form and the selection criteria questions.
- **Detailed Expense Budget Form:** The detailed expense budget form must be completed with sufficient detail to be accepted. Please reference the sample budget for the expected level of detail. Budget items are to be broken down into categories, and then broken down into the detailed use of funds within each category by line item and cost. The detailed expense budget form includes, grant funds, cash match (applicant and partner cash match) and in-kind match. Only cash match counts toward the percentage of match required. The minimum cash match requirement is 25% of the total project cost for Standard Grants and 10% of the total project cost for Small Grants. In-kind match is significant and shows partnership and community support for the project. Administrative costs to prepare the grant application are not an eligible expense. (Review the Grant Application Instructions for eligibility details.)

Summary Budget Form

Sources of Funds		Date Secured	County Grant Request	Cash Match	In-Kind Match	Total Project Funds
		Jun-16				
Arapahoe County Open Space			\$236,800			\$236,800
Applicant Cash Match				\$78,934		\$78,934
(Specify)Partner Cash Match/Other Funding Source						\$0
(Specify)Partner Cash Match/Other Funding Source						\$0
Totals			\$236,800	\$78,934	\$0	\$315,734

Applicant: City of Englewood

Project Title: Rotolo Park Playgroui

Year: 2016

Requirements:	<i>Total Project Amount:</i>	\$315,734.00
	<i>In-kind Match:</i>	\$0.00
	<i>Total Project w/out In-kind:</i>	\$315,734.00
	<i>Cash Match Percentage Require</i>	25.00%
	<i>Required Cash Match Amount:</i>	\$78,933.50
	<i>Project Cash Match</i>	\$78,934.00 Minimum Met: Y or N

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

Part F – Project Details

Applicants must limit this section to 10 pages and answer all questions to meet minimum qualifications. If attachments/supporting documentation apply, please fully answer the question and reference the document in Part G. Please do not answer a question as “N/A”. If a question is not applicable, please explain why it is not applicable.

Select the Grant Category:

- Standard Grant:** \$50,100 - \$400,000 funding opportunity, 25% of total project amount minimum cash match requirement
- Small Grant:** \$100 - \$50,000 funding opportunity, 10% of total project amount minimum cash match requirement

Select the Project Type:

Project Type/Project Details: The project categories for the small and standard grant applications are below:

- Trail Project:** Projects that are mostly trail construction or renovation/restoration, trail-related bridges, trail-related road crossings, or trail head parking and shelters.
- Site Improvement Projects:** Projects for site improvement, restoration and repair/replacement including: natural re-vegetation/restoration, park improvements, restoration, repair/replacement (may include playgrounds, shelters, sport fields, landscaping). This category may include interior trail segments or connections, but the majority of the project should be site improvements other than trail.
- Construction Project:** Construction projects may include new park amenities such as playgrounds, shelters, sport fields, restrooms, and interior trails or connections.
- Acquisition Project:** Eligible projects involve fee simple acquisition of land for public open space, park or trails; acquisition of buffer land; acquisition of a conservation easement and/or acquisition of water rights.
- Environmental Project/Cultural Education or Interpretation Project:** Projects focused on environmental or cultural education/interpretation installations may include associated sign bases, panels, landscaping, benches and shelters.
- Other Project:** Other allowable project categories include: stream-related projects, wildlife habitat, and water quality. These projects should not fit into any of the other project categories. Please contact the County Grants Program Administrator for questions related to allowable projects.

Selection Criteria Questions:

1. Describe the project goal, extent of scope and expected results. Be specific; discuss what the project will provide, quantities, size, project elements, useful life of project components, and deliverables. Discuss the current condition of the project site and what improvements or changes are being proposed and why. Provide detailed maps, plans and photos in Part G. Describe how the project will be designed, constructed, and managed. Describe how this project improves access and connectivity to any existing trail network, natural resources, and/or community resources. If this is an educational project, discuss the long-term educational outcomes expected as a result of this project and how the project connects people to each other, the natural environment and/or community resources. Complete the budget forms in Part E consistent with this narrative.

The goal of the project is to provide an updated, safe and ADA compliant playground for area users that is currently not accessible from a sidewalk, play surfacing or equipment standpoint. The existing playground equipment is over 25 years old and once removed, the materials will be recycled. The area will be upgraded with new equipment and surface to better enhance the surrounding community. The project will provide improvements in three key areas: 1) a 6' wide and 115 feet long concrete sidewalk connection will be made down to the play pit area. The slope of the walk will not exceed 4.5%. An ADA access ramp will also be provided for entrance into the play pit. 2) The existing pea gravel will be replaced with an ADA surface material such as engineered wood fiber. 3) New ADA accessible equipment will be provided for both the 2 to 5 and 5 to 12 age groups. The 2 to 5 age group will have one play structure (with nine play events) and one spinner. The 5 to 12 age group will have one play structure (with thirteen play events), one net climber, and one climbing tree. There will also be four standard swings and one group swing available for all ages in the playground. The existing facilities consist of a 7,650 square foot play pit with seven pieces of play equipment in pea gravel surfacing. The play equipment is outdated and none of the existing equipment provides ADA accessibility. The play pit curb is surrounded by turf on all sides with no hard surface connection. Park visitors must traverse a 10% grassy slope to reach the playground from the nearest street. Therefore, the project will provide improvements to the three areas outlined above. The project will be designed to provide an updated, accessible children's playground with minimal site disturbance and no existing vegetation removal. The play pit curb will require replacement and pea gravel will require excavation and disposal. Nearly all existing play equipment and materials removed from the site will be recycled. Several mature shade trees around the project site will require tree protection fencing during construction and will provide long-term shade for the new playground. The new play pit and equipment will meet both ADA surface requirements and ASTM safety standards. ADA wear mats will also be installed under all swings, slides, and poles. The City will provide ongoing park and

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

playground maintenance. This project aims to improve community resources by providing a new, accessible neighborhood playground for all ages.

2. Describe the community/neighborhood and user groups the project will serve. Discuss the type of users (children, adults, seniors, families, sports leagues, youth groups, etc.) the project will serve and estimate the number of user groups annually that will benefit from the project. Be specific. How did you arrive at this estimate? Describe the service area for this project (how far will users travel to use the project site).

This neighborhood park brings together people from a historically lower income level. Groups served will be from the immediate area and the type of users will predominately be children ages 2 to 12 and their parents. Seniors who live in the area will likely visit the playground with their grandchildren. There is a small grass field area that will be utilized by local sport groups 2-3 times per week for 24 weeks out of the year, with approximately 550 players annually. Approximately 400 monthly end users will benefit from the playground. This data is derived through participant observation at a set period of time of day, duration and averages. The siblings of sports participants take advantage of the closely located playground. Users travel from the immediate area to a one mile radius. The improvements to the playground will attract walkers, strollers and runners due to the greater connectivity with the addition of the sidewalk. There is also a picnic shelter that will be utilized with more frequency when the playground is completed. "Mommy and Me" type groups will now have a place to bring their children, socialize and use the picnic area.

3. Describe the planning process that identified this specific project as a priority. Is this project listed as a priority in a master plan, site specific plan or other adopted planning document? If so, discuss that plan. Describe the relationship of the project to any local, regional, state or system-wide master plan. Give the name of each plan and list related element(s) within the plan. Was this project identified through an independent community planning process? Describe this process. Is this project a working group project? If so, was it prioritized? Is this project a part of a larger project or phased project? If yes, explain the whole project, other funding sources and partners involved.

The City has a Master Plan that was adopted in 2006 and a recurring theme is the immediate need to replace and upgrade the outdated playground equipment throughout Englewood's park system. In 2008, per Master Plan recommendations, Englewood updated two playgrounds (Northwest Greenbelt and Belleview Park) in conjunction with improvements that were made to a picnic shelter and restroom at Belleview Park. In continuing the Master Plan recommendations, this would solidify the commitment into improving the quality of the playgrounds in Englewood. The priority of renovating this park arose with the input of the need for a new playground from the neighbors of the park. Neighbors contacted the City staff to pursue their desire to see

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

the playground rejuvenated with new playground equipment. The community was very vocal in communicating to the City their desire to upgrade the playground through phone calls and emails.

4. Discuss the need and urgency for this project and why it is a priority. What opportunities will be lost if this project is not funded now?

The need and urgency for new playground equipment is high. The playground has not had any improvements in over 25 years. The existing playground equipment is outdated, not ADA compliant and is an attractive nuisance to unwanted use. Due to the closed in tunnel design of the main feature there have been numerous complaints logged into the City that relay the presence of drug use, illicit sexual behavior and people sleeping overnight in the structure. It is important to demonstrate to the community that the City is willing to invest the ACOS funds in their neighborhood to alleviate the unwanted behaviors. The new playground will attract young families to this area as a needed amenity for their children. Englewood is at a pivotal stage in enticing younger families to the area as new housing is being developed in the City.

5. Summarize any investments made prior to submitting a grant proposal. Discuss pre-submittal meetings, dates and outcomes. Be detailed and include eligible pre-planning costs on the match section of the Detailed Expense Budget Form in Part E. (See application instructions for details. Proof of pre-submittal planning expenses must be submitted as an attachment in Part G. All attachments should be clearly labeled on the Table of Contents and on the Part G cover page.)

The City has hired a consultant from P & M Design Group at a cost of \$15,845. This group is providing the model of playground equipment and the costs associated with the product, site work, installation and walkways. The City has a 2006 Master Plan that has guided the process of park improvements. The Master Plan includes issues and needs that should be addressed in the City's aging park system. Pre-planning costs are estimated to be \$315,734. The City is not requesting the reimbursement of any planning costs that are already incurred.

6. Describe how this project will be completed within the two year grant timeframe. Project timeline must begin within 60 days of the award notification. Is design and engineering complete or is there still work to be done? List any permits that will need to be obtained for implementation of the project and existing status of obtaining those permits. (Federal 404, County or City Planning or Public Works, Storm Water Drainage, etc). If permits are needed now or in future phases, explain the process. Does the project necessitate a change in zoning? Itemize anticipated costs for permits, government fees and consultants. Detail costs in the correct Part E Budget Form. Correlate response with the Project Timeline in Part D. If your project is an acquisition,

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

complete the Land Acquisition Narrative Section at the end of Section F. Include detailed costs in Part E.

The City retained a consultant to design the playground and walkway; that work is currently being completed. Playground construction and renovation are exempt from site plan review/approval within the City of Englewood. A review of the Rotolo Playground Renovation project will be scheduled for Englewood's Development Review team. The DRT is comprised of City staff and from various departments for the purpose of reviewing projects that occur within the City and makes recommendations based on impacts to those departments and City Code Regulations. There are no permits or zoning changes required. The City process works closely with planning of the project and the deadline dates it takes to complete each task and therefore work will be completed upon successful award of the grant.

7. Discuss any efforts to obtain public input, disseminate public information, develop partnerships, develop partnerships for cash finding or in-kind contributions, and garner community support specifically related to this project. Evidence of a transparent public process will be required. Discuss any objections or opposition to this project and what was done to address concerns. Include any letters, petitions, news articles, or other documents evidencing opposition.

Signage was posted at the playground site to solicit public input on the project with a link to the City website. There have been no objections to the proposed playground improvements. The majority of the feedback has been through verbal communications directed to City staff regarding the troubling issues and full support of removing and replacing the confined playground apparatus. The new ADA accessible equipment will be provided for both the 2 to 5 and 5 to 12 age groups. The 2 to 5 age group will have one play structure (with nine play events) and one spinner. The 5 to 12 age group will have one play structure (with thirteen play events), one net climber, and one climbing tree. There will also be four standard swings and one group swing available for all ages in the playground. The existing facilities consist of a 7,650 square foot play pit with seven pieces of play equipment in pea gravel surfacing.

8. How much of your planned cash match is secured? How much still needs to be raised and what are your plans for raising additional funds? What is your back up plan if you are unable to raise those funds? Do you understand that all overruns are the responsibility of the applicant/grantee? Describe the cash and in-kind partnerships established for this project. This does not include partners who have contributed to previous phases or partners that plan to contribute to future phases. Explain if partnerships were not possible or necessary for this project. Include all partner support letters in Part G. Include match from all partners in the Part E Budget. All support letters must be dated within the last six months to be eligible.

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

The total cash match of \$78,934 is secured. The City has a 10% contingency fund that has been budgeted for any unexpected cost overages or any unanticipated issues which may arise. Due to the project being a renovation of an existing playground and recent construction bids being very competitive, there should be little likelihood of any unexpected cost overages with this project. In the event of cost overages, additional Shareback Funds are available to cover the costs. Public Improvement Funds (PIF) may also be used in the event of any overages.

9. Briefly discuss support from entities and user groups that are supporting the project in other ways than cash or in-kind contributions. Support letters should come from users, working groups, user groups, community members, volunteers, schools, etc. A maximum of five (5) community support letters should be attached in Part G. All letters should be dated within the last six months.

Citizens of the surrounding area have expressed the desire to see a safer and more user friendly playground to staff. The main playground structure has a closed off tubing type design which lends itself to unsavory activities and created a safe haven for illegal activity. Their concerns were heightened when they were witnessing an escalating increase in drug use and inappropriate behavior. Homeless individuals were observed sleeping in the structures with alcohol bottles, trash and human excrement being left behind. There were many instances of neighbors coming across people having sex and using drugs in the structure as well. There have been requests for Code Enforcement and for a more visible police presence in the area to monitor the park. Support letter attached in Part G.

ARAPAHOE COUNTY

10. Describe any scenic, historic or cultural values associated with this project. Will they be preserved or restored? Describe specific natural resources at the site, including habitat and/or water. List predominant wildlife species and vegetation on site. Discuss impacts to these resources as a result of this project. If this is a conservation easement acquisition project, describe the conservation values and public benefits/value of the land, easement or water resource.

There are no historic values within the playground renovation site.

11. Discuss the ownership and legal access to the proposed project site, including right of access without trespassing on adjacent property. Detail any third-party rights, easements or other encumbrances that exist. Provide supporting documentation proving ownership, legal access or permission from landowner and a site map in Part G.

The City owns the park property and there are no third-party rights, easements, access rights or other encumbrances that exist.

12. Describe long-term maintenance of the project site and components. Estimate the annual costs to maintain the site, how those numbers were calculated, how you intend to fund maintenance and who is responsible for maintenance. Explain how maintaining this project site changes your agency's maintenance budget. (Provide projected budget changes, detailed cost estimates, how you plan to accommodate these changes, and explain how you arrived at those numbers.) Provide a commitment letter from the management/maintenance agency addressing long-term maintenance and include budgeting for funding maintenance in Part G.

The Parks Department will be responsible for maintaining the playground and the park which has funds allocated from City's parks budget. Long-term maintenance is provided for all park amenities and infrastructure in the City of Englewood's General Fund under the Parks Division Maintenance Expenditure Budget. The 2016 Parks Division Maintenance Budget is \$2,159,636. Funding for salaries, repair and maintenance supplies and services are included in this year's budget and in budget estimates for future years. Long-term maintenance will include general adjustments to the play structures as needed for safety, wear and tear and additional wood fiber added to the fall zones. (Maintenance letter attached).

13. Describe how this project addresses inclusivity per the Americans with Disabilities Act guidelines.

The Playground Renovation Project will address inclusivity per ADA requirements. The primary focus of this improvement Project is to ensure children with disabilities are generally able to access the diversity of play components at Rotolo Park. To this end, a number of guidelines have been specifically addressed: 1) A concrete sidewalk and ramp to provide access to the play area. Sidewalk slope is 4.5% for approximately 115 feet in length and 6 feet wide with 1 landing. 2) Only one play pit is provided, however, age groups have been separated to the extent feasible for compliance. 3) All play equipment has an accessible route. 4) Based upon the number of elevated play components (fifteen provided), we meet the minimum number of different types of ground level play components required (twelve provided). Also, 100 percent of the elevated play components are accessible via transfer station. Inclusivity will also be addressed on the playground with the addition of engineered wood fiber to allow access to the play structures. The City is dedicated to the commitment to making the playground accessible for all patrons and follows ADA Requirements as mandated by law.

14. If successful in obtaining this grant, how will the agency use this project to inform citizens about the value of the Arapahoe County Open Space sales and use tax? Address the public outreach plan, signage plan, celebration, dedication, etc. Please write a brief press release statement. Explain how the County will be recognized and informed that materials, articles and ceremonies have/are taking place. This information is required to

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

include County acknowledgement and should be relayed to the County Grants Program Administrator for review and filing.

Information concerning the playground renovation and the use of ACOS sales tax dollars at Rotolo Playground will be included in the Englewood Herald newspaper along with a public grand opening celebration. Information will also be announced on the City's web site and the Englewood Citizen newsletter which the City distributes to all Englewood households electronically and in print. An Arapahoe County Open Space sign will be installed at the playground area before the grand opening celebration. County Commissioners and OSTAB Board Members will be invited to the community grand opening. Announcements on the City's social media outlets such as Twitter and Facebook will also be sent.

Land Acquisition Qualification Questions

Complete this section ONLY if your project is a Land Acquisition.

Applicants are allowed an additional 3 pages to answer the questions for this section. All applications must include a copy of the Title Commitment and Appraisal for all parcels included in the application (*attached in Part G*). Contact the title company early in the process since it may take some time to get the commitment. Please contact the County Grants Program Administrator if you have any questions or concerns. The following questions cover aspects of the acquisition that ACOS needs information about in order to assess whether ACOS should be involved. Please answer each question to the best of your knowledge. If you don't know an answer, please contact ACOS staff to determine the best way to respond to the question.

1. Transaction Details

- a. Describe the property as it is now, including the number of acres, key features, zoning and current uses. Discuss the planned uses of the property, including a discussion of the envisioned amenities. What makes this property ideal for the proposed amenities? Do current or proposed uses of neighboring properties negatively impact the property's recreational development?
- b. Discuss connectivity to local and regional parks and trail systems? Is this acquisition a critical connection point? If so, please explain.
- c. Describe the structure of the transaction. What is the status of the acquisition or negotiations with the landowner? Are there provisions in the purchase/option contract that are still under negotiation? If so, what? When do you anticipate closing on the property?
- d. What is the appraised or estimated full fair market value of the property? If no appraisal has been done but a purchase price has been determined, how did you arrive at your estimate of value (for example, did a local realtor or appraiser make an educated guess)?

2016 Standard and Small Grant
Application

APPLICANT: City of Englewood

PROJECT TITLE: Rotolo Park Playground Renovation

2. Encumbrances

- a. Disclose any known encumbrances on the property. For example, include information on mortgages, utility easements, agricultural or other leases, or liens.
- b. Are there any access easements on the property? If so, where are they located and to which neighboring properties do they provide access?
- c. Are there any existing or potential boundary disputes with neighbors? Please mark the location of any easements or boundary disputes on a site map and include it clearly labeled in Part G "Other Attachments".

3. Environmental Hazards

- a. Describe all known historic uses of the property and any hazardous conditions that may exist.
- b. Has a hazardous materials assessment been performed? If so, what were the results? What actions were recommended, if any, and what remedial activities have occurred?

4. Mineral Rights

- a. Have any mineral rights been severed from the surface fee title to the property, including sand and gravel, oil and gas, and other mineral rights? If so, describe the severed rights and identify who currently owns the rights, if current ownership is known. If no, then skip the next two questions.
 - i. Will these rights be acquired or otherwise controlled or restricted when fee title is acquired?
 - ii. Has a professional geologist issued a mineral statement about the possibility of extracting minerals, and if so, what were the results of that opinion?
- b. Are there any active mining permits or leases on the property?
- c. Is there mineral development currently occurring on the property? If so, what kind? Please designate on a map the location of the development and identify which map it is.

5. Experience

- a. Describe the applicant's experience with, and/or any consultations you have had with outside experts, other communities, or knowledgeable individuals about completing an acquisition like this. Who, if anyone, will be assisting with this transaction and how?

Part G – Attachments

Use the application checklist to verify that all of the required documents are included in this application in the order listed below. All sections are required and must be complete to meet minimum qualifications. One original signed application and one copy must be included for all sections below. Part A through Part G must be included as one complete pdf document on a thumb drive and labeled with the Entity Name, Project Name, Application (ie. ArapahoeCounty.ParkPlan.Application).

- ✓ Part A – Application Summary Form
- ✓ Part B – Minimum Qualifications and Eligibility Form
- ✓ Part C – Application Checklist
- ✓ Part D – Project Timeline (*must be detailed*)
- ✓ Part E – Project Budget Narrative and Forms (*all forms must be completely filled out*)
- ✓ Part F – Project Details (*narrative response to project questions; include Land Acquisition section if applicable*)
- ✓ Part G – Attachments (*Identify each attachment with a table of contents cover page, prepare attachments in the following order and label each attachment page at the top with the listed attachment number and title. Print one original and one copy to submit with Part G. This section does NOT need page numbers.*)
 1. Evidence of support from highest authority (*official letter or resolution*) – including commitment to complete and maintain the project; statement that matching funds are secured and/or fund-raising efforts are underway; acknowledgment of responsibility of cost overruns; and certification that the project will be open to the public or serve a public purpose upon completion. *See attached sample resolution.*
 2. Evidence of community support (*letters of support – maximum of 5*)
 3. Documentation of opposition and responses (*state if applicable*)
 4. Evidence of commitment from project partners (*cash match/in-kind match support letters/partner support letters – no maximum*)
 5. Photos (*pre-submittal*)
 6. Maps (*Include site map & vicinity map*)
 7. Site Visit Form (*plan and project site visit form with driving directions*)
 8. Evidence of commitment to long-term maintenance, including the maintenance budget and agency capacity to maintain (*letter from management/maintenance agency*)
 9. Evidence of property ownership/legal access (*legal documentation*)
 10. GIS shapefile, if applicable (*include on thumb drive*)
 11. Other (*clearly title: acquisition documentation: appraisal, title commitment, contract option (if applicable) or other supporting documents*)

Resolution from a Governing Body or an Official Letter from Highest Authority must include all listed applicable items and must designate a specific person to sign the grant agreement and related grant administration documents.

2016 Standard and Small Grant
Application

Part G

1. Evidence of support from highest authority

Part G

2. Evidence of community support

Karson A. Brown
Englewood, Colorado 80110

January 15, 2016

Arapahoe County Open Space
6934 S Lima St.
Englewood, Colorado 80112

**Arapahoe County Open Space
Rotolo Park Playground**

Dear Board Members,

My family and I are so excited to see that The City of Englewood is working toward a grant for renovations of Rotolo Park! We have lived right next to the park for nearly 3 years. It is a wonderfully diverse and friendly neighborhood and a really beautiful and busy park. We get the pleasure of watching families, children and dog lovers enjoy the park and playground everyday.

Although families with children predominantly use the playground in the park, there are many times when we notice the transient population as well. At times the transients will stay over night inside of the tube structure jungle gym. It's a scary situation for kids, parents and homeowners alike.

Going forward, perhaps a structure that is open rather than enclosed would be safer and cleaner for children who are intended to use it. An open structure would help to decrease the graffiti as well. We have had to call the police multiple times to report strange activities and report the transients using the jungle gym as a place to sleep for several days. The City has always been very responsive to the calls, but a new open structure would discourage these transient groups from staying and save the City the cost of responding to this type of problem.

Like Duncan Park, it would be wonderful to have a large and small set of play jungle gyms to accommodate all children, with a variety of activity stations, open railing and open line of sight. Duncan Park is a great example of the open structure style that we feel could really improve the playground at Rotolo Park.

An Additional concern surrounding the park and playground is the lack of crosswalks or stop signs for people and children to cross from adjacent streets to get to the park. We see a lot of speeding along Huron Street and there is no crosswalk or stop sign. Huron acts as another main thoroughfare in between Broadway and Santa Fe. There is only one stop from Quincy to Belleview on Tufts, so a lot of people tend to pick up speed right around the park because it's a straight shot. In an effort to keep everyone and children safe perhaps stop signs or crosswalks could be installed at Huron and Radcliff Ave.

A final idea that could really improve this busy park is a walking path. Many times people walk through the playground area to get to the other side of the park to reach W. Stanford Dr. or S. Jason streets. A walking path would divert those needing to get to the other streets away from the playground area on to a paved directed path.

Thank you for giving us in the community a chance to weigh in and have a voice! Rotolo Park and the playground have a lot of visitors year round; it's a real hub of activity and gathering place. Children of all ages use this park and playground; it's a great community spot for everyone! This would be a great use of funds to better this community and the City of Englewood.

Thank you,

Karson A. Brown

December 9, 2015

Arapahoe County Open Space Grant Program
6934 S. Lima St, Unit A
Centennial, CO 80112

Dear Board Members,

I am writing in support of the City of Englewood Department of Parks and Recreation's application for grant funds for a new playground at Rotolo Park.

The playground at Rotolo Park is old and outdated. There are tube slides that are a part of the playground that are unsafe and desperately needing to be updated. These tubes do not allow parents from the outside to see what is going on with their children when they are inside. I have found blankets, cigarette lighters, human waste and other deplorable items in this playground area because the tubes make it easy to hide from viewers. One can't be certain of who/what is inside the tubes or if there is a safety concern.

I live close to the park and have a young daughter who loves to visit the park, but due to these issues that go along with this tube system, I'm leery of taking her there. My sister, Isabella Ubertone, and other neighbors we know also refuse to take their children to this park because of these safety concerns.

Please consider the City of Englewood's application for grant funds for this playground at Rotolo Park as it desperately needs to be updated.

Sincerely,

Sheila Fleet
Citizen
City of Englewood



Dear Grant Selection Committee:

Rotolo Pak in Englewood is used by Englewood Soccer Association as a practice site. The playground is utilized by our members before and after practices and also by the siblings of our players. Parents can access the playground while waiting for their children during practices. The current playground equipment is in poor shape and is need of an upgrade. The neighborhood would benefit greatly by improvements in the park.

Englewood Soccer Association supports the City of Englewood and their efforts to replace the playground with a new and exciting new play space for our children.

Please do not hesitate to contact me at the information below.

Sincerely,

Gabie Hostelley
ESA President



CITY OF ENGLEWOOD
PARKS AND RECREATION COMMISSION

December 16, 2015

Arapahoe County Open Space
6934 S. Lima Street, Unit A
Centennial, CO 80112

Dear Board Members,

I am writing this letter on behalf of the Englewood Parks and Recreation Commission in support of the Englewood Parks and Recreation Department's grant application for a new playground at Rotolo Park.

Rotolo Park is a neighborhood park with a playground that desperately needs to be updated. The playground consists of old metal climbing apparatuses and a tubular play area that due to its design, makes it very hard for parents to see their children playing inside. This same design also makes a perfect hiding spot for people who wish to hide from public view while they partake in illegal activities. At this time, it's been said that many parents avoid this park due to the unknown conditions inside the tube slide apparatus.

A new playground at this location would provide the neighborhood a safe and fun area for families to spend time. Englewood Parks and Recreation strives to maintain and improve the quality of life of its citizens. Renovating this playground would increase the pride that the neighborhood has towards this park and improve the quality of life for the residents surrounding it, especially the children.

Thank you for your consideration of providing a new playground at Rotolo Park.

Sincerely,

Douglas Garrett
Chair
Englewood Parks and Recreation Commission

Part G

3. Documentation of opposition and responses

No opposition or responses to include

Part G

4. Evidence of commitment from project partners

No funding partner commitment to include

Part G

5. Photos



Current playground equipment at Rotolo Park



Current playground equipment at Rotolo Park



Current playground equipment at Rotolo Park



Current playground equipment at Rotolo Park



Current playground equipment at Rotolo Park



Current playground equipment at Rotolo Park



Current playground equipment at Rotolo Park

Part G

6. Maps

City of Englewood, Colorado

2016 Arapahoe County
Open Space, Parks, and Trails
Grant Application

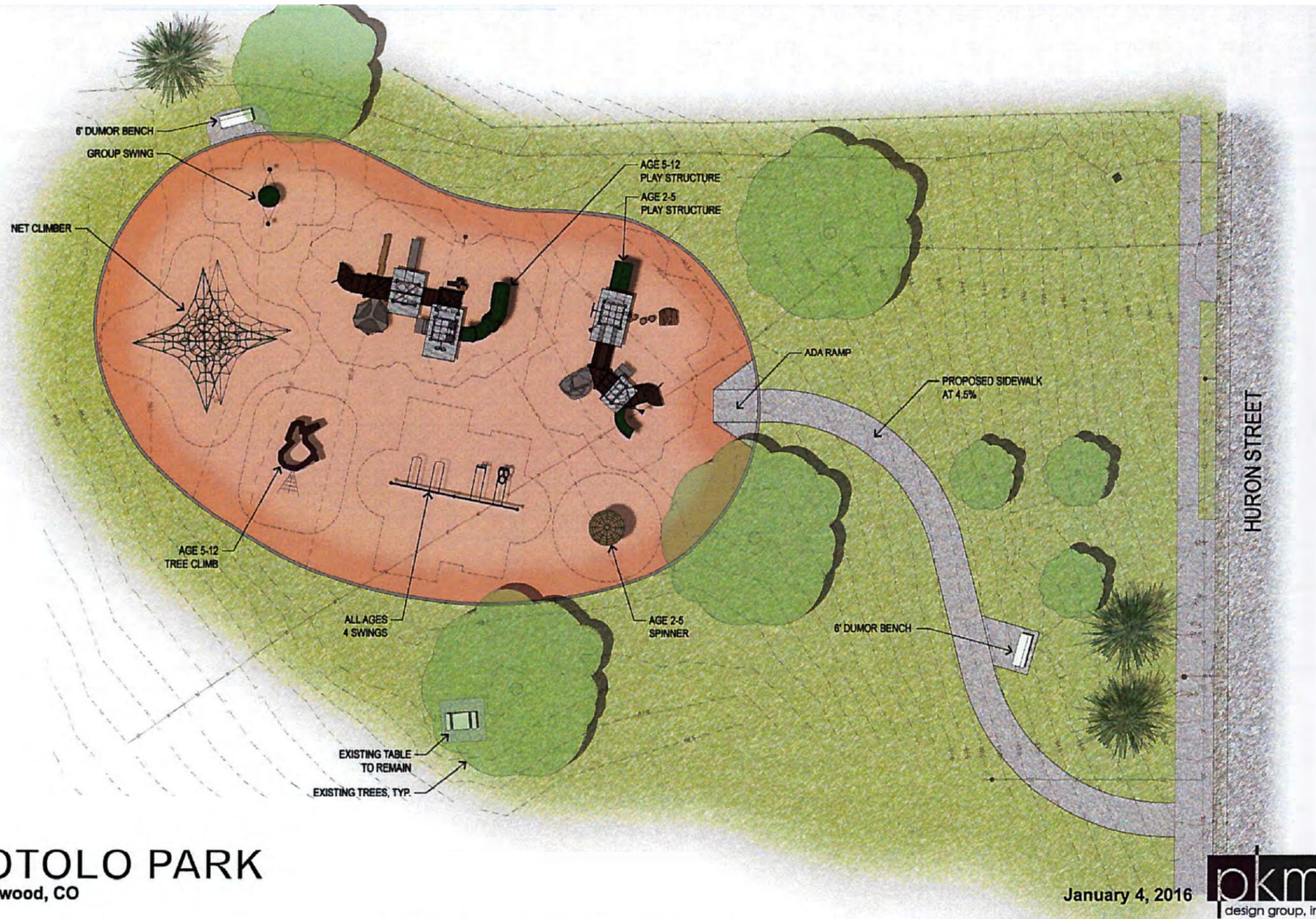
Rotolo Park
Playground Renovation

Site Plan Map

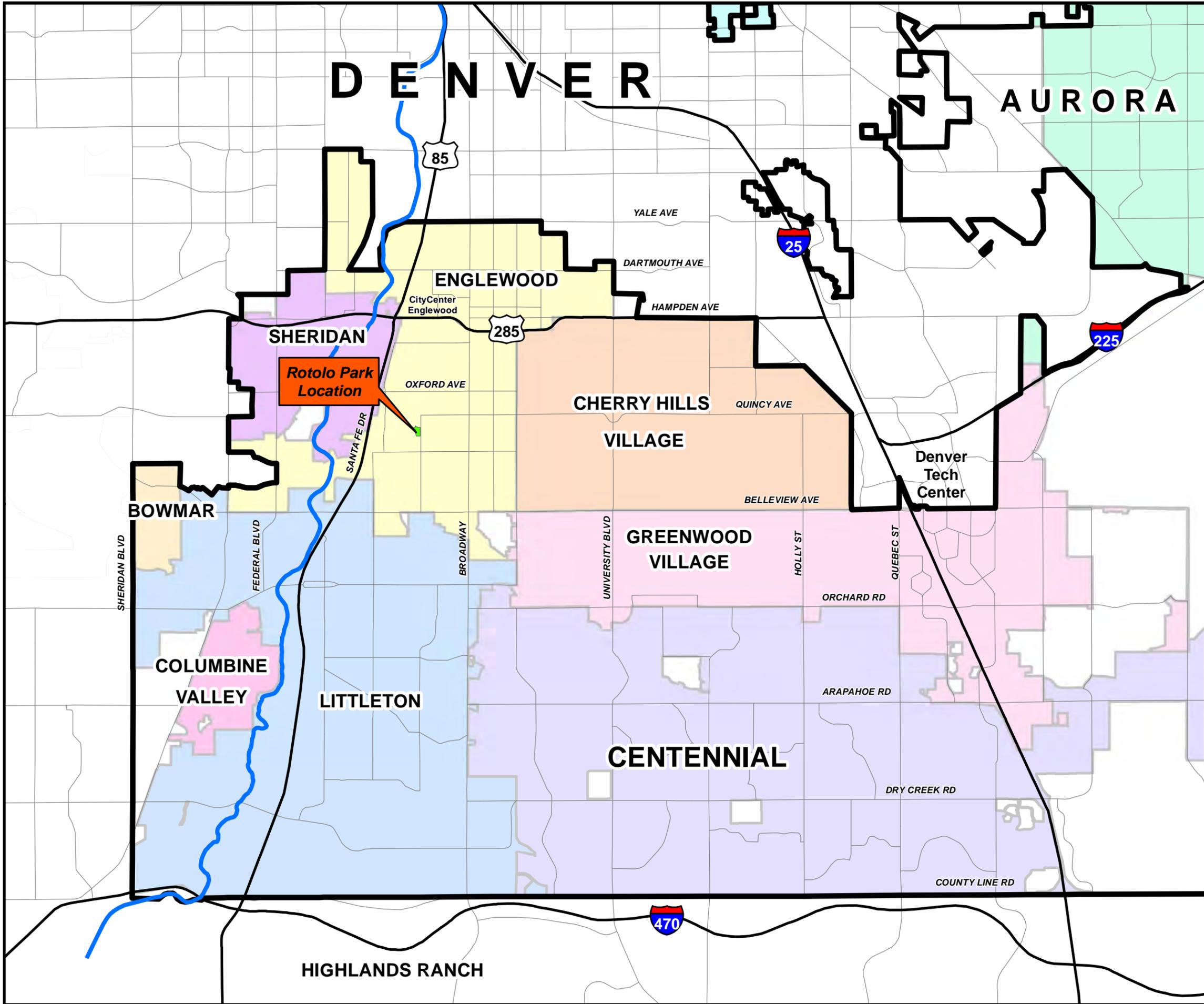
January 2016



Not to Scale



ROTOLO PARK
Englewood, CO



City of Englewood, Colorado
2016 Arapahoe County
Open Space, Parks, and Trails
Grant Application

Rotolo Park
Playground Renovation

Vicinity Map

LEGEND

-  South Platte River
-  Rotolo Park
-  Arapahoe County Boundary
-  Major Highways
-  Arterial and Collector Streets

December 2015



Part G

7. Site visit form

2016 ACOS Grant Applicant Site Visit Form

City of Englewood

Standard Grant / Site Improvement Project

Name of Applicant

Grant Category and Type

Rotolo Park Playground Renovation

Title of Grant

Dave Lee

Primary Contact Name

Contact Email and Cell Phone

Required for Site Visits:

- 1. Please provide the project address or the closest major intersection.**
- 2. Please provide Point-To-Point Driving Directions from ACOS offices to project location. If you are providing an intersection, please provide Turn-By-Turn directions from ACOS to the intersection and then from the intersection to the project site (recommended site visit location).**
- 3. Please attach driving directions to this form (behind). Yahoo driving directions are preferred.**
- 4. Propose a meeting location at the project site.**
- 5. Other important information. (Example: parking, clean restrooms on site or nearby, necessary walking from parking to site, any clarification needed from the attached maps)**

Rotolo Park 4480 South Huron Street, Englewood, CO 80110

Meeting location will be on Huron Street as both of Englewood's grant site visits (Southwest Greenbelt and Rotolo Park) are directly across the street from each other. There are no restroom facilities at either site.

Map & Directions

Map Only

Directions Only

Print

5 Hotels in Englewood CO [booking.com/Englewood-Hotels](https://www.booking.com/Englewood-Hotels) Lowest price guaranteed! Book your Hotel in Englewood CO

Ad

YAHOO!
MAPS

A 6934 S Lima St, Englewood, CO 80112-3881

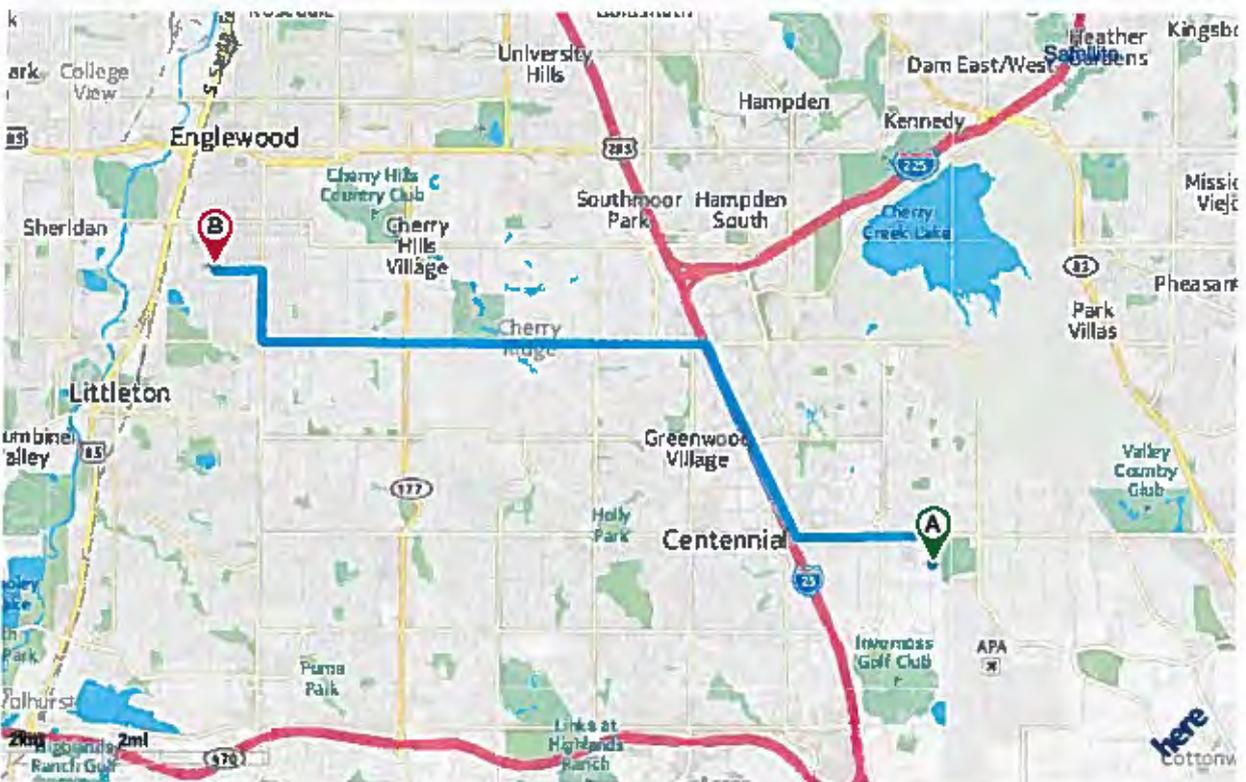
B 4480 S Huron St, Englewood, CO 80110-5634

Rotolo Park Playground and Southwest Greenbelt are directly across the street from each other.

161

Total Distance: 9.84 mi— Total Time: 24 mins

Map Layout



A 6934 S Lima St, Englewood, CO 80112-3881

Expand All

Head toward E Briarwood Ave on S Lima St

Go for 0.3 mi Hide

Turn left onto E Arapahoe Pl (CO-88)

Go for 1.4 mi Hide

Take ramp onto I-25 N

Go for 1.9 mi Hide

Take exit 199 toward CO-88/Bellevue Avenue

Go for 0.3 mi Hide

-  Turn left onto E Belleview Ave (CO-88) Go for 4.6 mi [Hide](#)
-  Turn right onto S Broadway St (CO-75) Go for 0.7 mi [Hide](#)
-  Turn left onto W Stanford Ave Go for 0.5 mi [Hide](#)
-  Turn right onto S Huron St Go for 111 ft [Hide](#)
- Arrive at S Huron St. Your destination is on the right. [Hide](#)

 4480 S Huron St, Englewood, CO 80110-5634 [Expand All](#)

When using any driving directions or map, it is a good idea to double check and make sure the road still exists, watch out for construction, and follow all traffic safety precautions. This is only to be used as an aid in planning.

Part G

8. Evidence of commitment to long-term maintenance



CITY OF ENGLEWOOD
DEPARTMENT OF PARKS AND RECREATION

Arapahoe County Open Space and Trails Advisory Board
6934 S. Lima Street, Unit A
Centennial, CO 80112

December 9, 2015

Re: Long Term Maintenance

Dear Open Space Advisory Board,

The City of Englewood Parks and Recreation Department is committed to the long-term maintenance and management of all Englewood parks and park infrastructure within the City. The City of Englewood allocates funds for the long-term maintenance, repair and replacement of park infrastructure. Ongoing maintenance functions include: sign maintenance, sign repair/replacement, graffiti removal and landscape maintenance.

The Parks and Recreation Department is funded annually through the City of Englewood's General Fund as part of the core services provided to the citizens of the City of Englewood. Maintenance of the Rotolo Playground is currently included in all long-term maintenance programs and activities and will continue to be a part of all such activities into the future.

Sincerely,


Dorothy Hargrove
Director
Parks, Recreation and Library
City of Englewood

Part G

9. Evidence of property ownership/legal access

New Search

Printer Friendly

PIN:	031987326	Treasurer's Tax Information
AIN:	2077-09-1-00-053	
Situs Address:		Sales by Tax Year and Neighborhood
Situs City:		2015/2016
	*Photo	2013/2014
	View Parcel Map	2011/2012
		2009/2010
		2007/2008
		2006/2006
Full Owner List:	Englewood City Of	Complete Neighborhood Sales Information History
Ownership Type:	Fee Simple Ownership	
Owner Address:	1000 Englewood Pkwy	
City/State/Zip:	Englewood, CO 80110-2373	Tax District Levies
Neighborhood:	Jensen Sub Neighborhood	
Neighborhood Code:	250.00	
Acreage:	2.4800	
Land Use:		
Legal Desc:	Beg 995 Ft S & 30 Ft W Of Ne Cor Of Ne 1/4 Sec 9 Th W 65.2 Ft Th Nw 140 Ft Th Sw 60 Ft Th Ne 32.09 Ft Th Nw 11.92 Ft Th N 80.92 Ft & 258.97 Ft Th Se 154.65 Ft Th E 121 Ft To Pt On W Line S Huron St Th S 47 Ft & 144 Ft & 164 Ft To Pob 34-4-68	

	Total	Building	Land
2015 Appraised Value	500	0	500
2015 Assessed Value	145	0	145
		2014 Mill Levy:	72.792

<i>Land Line</i>	Units	Land Value	Land Use
	1.0000 LT	500	Tract

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.

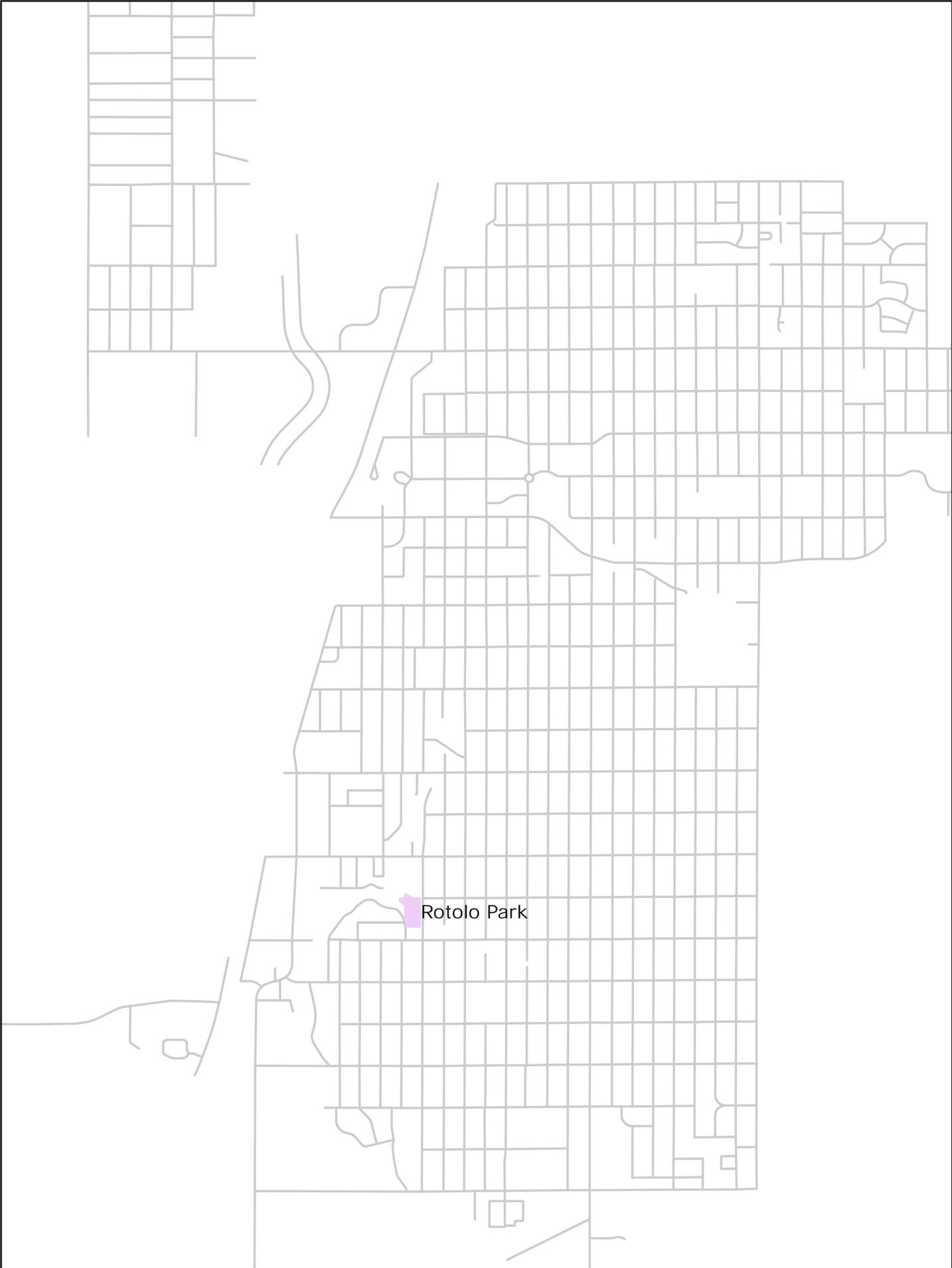
The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search

Part G

10. GIS shapefile



Part G

11. Other

Conceptual Playground Design



ROTOLO PARK

Englewood, CO

January 4, 2016









COUNCIL COMMUNICATION

Meeting Date: 2-1-2016	Agenda Item: 11cv	Subject: Resolution to approve corrected Aid to Other Agencies Totals
Initiated By: City Manager's Office		Staff Source: City Manager Eric Keck

PREVIOUS COUNCIL ACTION

Council discussed funding local non-profits for fiscal year 2016 at the October 26, 2015, Study Session. On November 16, 2015, Council approved Resolution No. 99-2015 approving funding for Aid to Other Agencies.

RECOMMENDED ACTION

The City Manager's Office recommends Council approve a resolution to replace Resolution No. 99-2015 for Aid to Other Agencies to correct the total.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

On November 16, 2015, Council approved Resolution No. 99-2015 approving \$18,250 total funding for Aid to Other Agencies and \$2,400 in discretionary funds. The correct total is \$20,000 and the discretionary fund is \$1,750.

Resolution No. 99-2015 also listed Pirates Youth Sports receiving \$1,000, which was a clerical error, as Pirates Youth Sports did not apply for 2016 funding and therefore should not appear on the resolution.

FINANCIAL IMPACT

\$20,000 in Aid to Other Agencies from 2016 Budget.

LIST OF ATTACHMENTS

Resolution
Aid to Other Agencies Funding Chart

RESOLUTION NO. _____
SERIES OF 2016

A RESOLUTION CORRECTING AID TO OTHER AGENCIES FOR 2016 BY THE CITY OF ENGLEWOOD, COLORADO.

WHEREAS, Council has determined that it is more beneficial and cost effective to provide services, it could otherwise provide to the public, through the non-profit agencies listed below; and

WHEREAS, Council used an open and competitive process to make difficult decisions with limited funding; and

WHEREAS, City Council of the City of Englewood, Colorado discussed the appropriations for aid to other agencies for the year 2016 at the Study Session on October 26, 2015; and

WHEREAS, the Englewood City Council approved a Resolution specifying the City of Englewood allocations to aid other agencies for the year 2016, by the passage of Resolution No. 99, Series of 2015; and

WHEREAS, the passage of this Resolution is needed to correct some errors in Resolution No. 99, Series of 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. The following designations are hereby made to the appropriations in the 2016 Budget of the City of Englewood, Colorado for aid to other agencies;

SOURCE OF FUNDS:

Total 2016 Budget for Aid to other Agencies	\$ 20,000.00
General Fund for In-Kind Services	\$ 2,121.25

DESIGNATIONS FOR USE:

<u>AGENCY</u>	<u>PAYMENT</u>	<u>MAXIMUM IN-KIND</u>	<u>TOTAL</u>
Metropolitan Mayors and Commissioners Youth Award	\$ 200		\$ 200
Arapahoe Philharmonic	\$ 100		\$ 100
Arapahoe Santa Claus Shop	\$ 200		\$ 200
Bessie's Hope	\$ 100		\$ 100
Brothers Redevelopment	\$ 1,000		\$ 1,000
Color Esperanza	\$ 100		\$ 100
Cornerstone Food Bank	\$ 700		\$ 700
Doctor's Care	\$ -0-		\$ -0-
Englewood Cultural Arts Center Asso. Center Association	\$ 300		\$ 300
EHS Homecoming Parade	\$ -0-	\$ 650	\$ 650
EHS Military Memorial	\$ -0-		-0-
Englewood Historic Preservation Soc.	\$ 250		\$ 250

Family Tree/House of Hope	\$ 2,500		\$ 2,500
Food Bank of the Rockies	\$ -0-		\$ -0-
Forge	\$ -0-		\$ -0-
Freedom Service Dogs		\$ 600	\$ 600
Gateway Battered Women's Shelter	\$ 1,000		\$ 1,000
Greater Englewood Chamber		\$ 500	\$ 500
Holy Cow Food Bank – Mosaic	\$ 700		\$ 700
Hope-Helping Other People Excel	\$ 700		\$ 700
Hospice Of Metro Denver	\$ 100		\$ 100
Inter-Faith Task Force	\$ 5,000		\$ 5,000
Meals on Wheels	\$ 3,000		\$ 3,000
Rocky Mountain RR Heritage Foundation	\$ -0-	\$ -0-	\$ -0-
Special Olympics Program	\$ 800	\$ 371.25	\$ 1,171.25
Up Close and Musical	\$ 1,500		\$ 1,500
<u>Discretionary</u>	<u>\$ 1,750</u>		<u>\$ 1,750</u>
Total	\$20,000	\$2,121.25	\$22,121.25

ADOPTED AND APPROVED this 1st day of February, 2016.

ATTEST:

Joe Jefferson, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2016.

Loucrishia A. Ellis, City Clerk

RESOLUTION NO. 99
SERIES OF 2015

A RESOLUTION SPECIFYING AID TO OTHER AGENCIES FOR 2016 BY THE CITY OF ENGLEWOOD, COLORADO.

WHEREAS, Council has determined that it is more beneficial and cost effective to provide services, it could otherwise provide to the public, through the non-profit agencies listed below; and

WHEREAS, Council used an open and competitive process to make difficult decisions with limited funding; and

WHEREAS, City Council of the City of Englewood, Colorado discussed the appropriations for aid to other agencies for the year 2016 at the Study Session on October 26, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. The following designations are hereby made to the appropriations in the 2016 Budget of the City of Englewood, Colorado for aid to other agencies;

SOURCE OF FUNDS:

Total 2016 Budget for Aid to other Agencies \$ 18,250.00
General Fund for In-Kind Services \$ 2,121.25

DESIGNATIONS FOR USE:

<u>AGENCY</u>	<u>PAYMENT</u>	<u>MAXIMUM IN-KIND</u>	<u>TOTAL</u>
Metropolitan Mayors and Commissioners Youth Award	\$ 200		\$ 200
Arapahoe Philharmonic	\$ 100		\$ 100
Arapahoe Santa Claus Shop	\$ 200		\$ 200
Bessie's Hope	\$ 100		\$ 100
Brothers Redevelopment	\$ 1,000		\$ 1,000
Color Esperanza	\$ 100		\$ 100
Cornerstone Food Bank	\$ 700		\$ 700
Englewood Cultural Arts Center Asso. Center Association	\$ 300		\$ 300
EHS Homecoming Parade		\$ 650	\$ 650
Englewood Historic Preservation Soc.	\$ 250		\$ 250
Family Tree/House of Hope	\$ 2,500		\$ 2,500
Freedom Service Dogs		\$ 600	\$ 600
Gateway Battered Women's Shelter	\$ 1,000		\$ 1,000
Greater Englewood Chamber		\$ 500	\$ 500
Holy Cow Food Bank – Mosaic	\$ 700		\$ 700
Hope-Helping Other People Excel	\$ 700		\$ 700
Hospice Of Metro Denver	\$ 100		\$ 100
Inter-Faith Task Force	\$ 5,000		\$ 5,000
Meals on Wheels	\$ 3,000		\$ 3,000

Pirates Youth Sports	\$ 1,000		\$ 1,000
Special Olympics Program	\$ 800	\$ 371.25	\$ 1,171.25
Up Close and Musical	\$ 1,500		\$ 1,500
Discretionary	\$ 2,400 1,750		\$ 1,750
Total	\$18,250	\$2,121.25	\$22,121.25
	20,000		

ADOPTED AND APPROVED this 16th day of November, 2015.

ATTEST:

, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2015.

Loucrishia A. Ellis, City Clerk

CITY COUNCIL MEMBER'S AID TO OTHER AGENCIES CHART FOR 2016

Agencies Requesting Funding	2015 Funding	2016 Funds Requested	2016 In-Kind Requests	R. Penn	L. Olson	R. Gillit	J. Jefferson	B. McCaslin	J. Wilson	S. Yates	Final 2016 Funding
Arap. Co. Metro Mayors & Comm. Youth Awards (MMCYA)	\$200	\$300	0								\$200
Arapahoe Philharmonic	100	500	0								100
Arapahoe Santa Claus Shop	200	500	Donated space								200
Bessie's Hope	0	5,000									100
Brothers Redevelopment	100	2,500	0								1,000
Color Esperanza	0	300,000									100
Cornerstone Food Bank	1,000	1,500	0								700
Doctor's Care	200	2,000	0								0
Englewood Cultural Arts Ctr. Assn.	300	1,500	0								300
EHS Military Memorial	0	4,000									0
EHS Homecoming Parade	In-kind - \$1,500	735	1,500								\$650 in-kind only
Englewood Historic Preservation Soc.	0	500									250
Family Tree/House of Hope	0	10,000									2,500
Food Bank of the Rockies	0	5,000	0								0
Forge	0	3,000	Van/Shuttle								0
Freedom Service Dogs	In-kind \$600	5,000	600								600 in-kind only
Gateway Women's Shelter	1,000	3,000	0								1,000
Greater Englewood Chamber	(In Kind - \$4,000)	0	500								\$500 in-kind only
Holy Cow Food Bank - Mosaic	1,000	3,000									700
HOPE--Helping Other People Excel	0	2,000									700
Hospice of Metro Denver	0	1,000									100
Inter-Faith Task Force	7,500	10,000	0								5,000
Meals on Wheels	3,000	3,500	0								3,000
Rocky Mtn. RR Heritage Foundation	(In-Kind - \$675)	800	1,350								0
Special Olympics Program	500	800	371.25								800 + \$371.25/day in-kind rec center use
Up Close and Musical	1,500	3,000	0								1,500
Discretionary	1,075	2,000									1,750
TOTALS	20,000	371,135	4,321.25								\$20,000 + \$2,121.25 in-kind= \$22,121.25 total