

**CITY MANAGER'S NOTES  
January 28, 2016**

**Upcoming Council Meetings**

On **Monday, February 1, 2016**, the Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m.

The next Study Session will be on **Monday, February 8, 2016**, at 6:00 p.m.

**Informational Items**

The following attachments are in response to City Council requests, as well as other informational items.

1. *YourHub* Featured Events: Family Game Day and Out of the Box at Englewood Public Library, "It's All about Mozart" at Hampden Hall
2. *Westword* article entitled: Englewood Grand will add Classic Neighborhood Bar to South Broadway
3. News Release: Joshua School Public Meeting on Proposed Amendment to the University Homes PUD
4. Calendar of Events
5. Tentative Study Session Topics
6. Board of Adjustment and Appeals Minutes, November 19, 2015





Greg Lindstrom, Times-Call file

## Family game day

**Saturday, Jan. 30.** Starting at 2 p.m., bring family and friends to play board games and do puzzles at the Englewood Public Library, 1000 Englewood Parkway. Call the library at 303-762-2560 for more information.

## Thursday 28

**Out of the Box.** Join the Englewood Public Library, 1000 Englewood Parkway, at 4 p.m. to put imagination and our engineering skills to use creating something new out of cardboard boxes. Call the library at 303-762-2560 for more information.

## Saturday 30

**Cornhole for Coats.** Donate a coat and play cornhole during this tournament from noon-5 p.m. at Two Penguins Tap & Grill, 13065 E Briarwood Ave., Centennial. The fee to play is \$20 per team and a gently used coat per player. To learn more or to register, go to [facebook.com/milehighcornhole](https://facebook.com/milehighcornhole).

**"Everest."** See the visually stunning film "Everest" (PG-13) on the big screen at Bemis Public Library, 6014 S. Datura, Littleton. The movie starts at 2 p.m. Admission, popcorn and lemonade are free.

**"It's All About Mozart."** Englewood Arts presents "It's All About Mozart" featuring Peter Cooper, principal oboe player for the Colorado Symphony Orchestra, and the Ainomae Quartet. The performance is at 2 p.m. in Hampden Hall at the Englewood Civic Center, 1000 Englewood Parkway.

## Ongoing

### Modern calligraphy class.

Learn the art of modern calligraphy in this four-week course at the

Curtis Arts and Humanities Center, 2349 East Orchard Road, Greenwood Village. The class will meet 1-3 p.m. Mondays from Feb. 1-29. Participants must be 16 or older. The cost is \$80. Call 303-486-5773 for more information. To register, go to [greenwoodvillage.com/](https://greenwoodvillage.com/) registration.

**AARP tax assistance.** The AARP will provide tax preparation help from trained volunteers in the reference area of Bemis Public Library, 6014 S. Datura St., Littleton, from 9:15 a.m.-1:45 p.m. Mondays and Tuesdays from Feb. 1 to April 12. It's free, but appointments are required. Call 303-734-8200 and leave a message or go to [bit.ly/1ZF5Hzp](https://bit.ly/1ZF5Hzp) to sign up.

# Westword

## ENGLEWOOD GRAND WILL ADD CLASSIC NEIGHBORHOOD BAR TO SOUTH BROADWAY

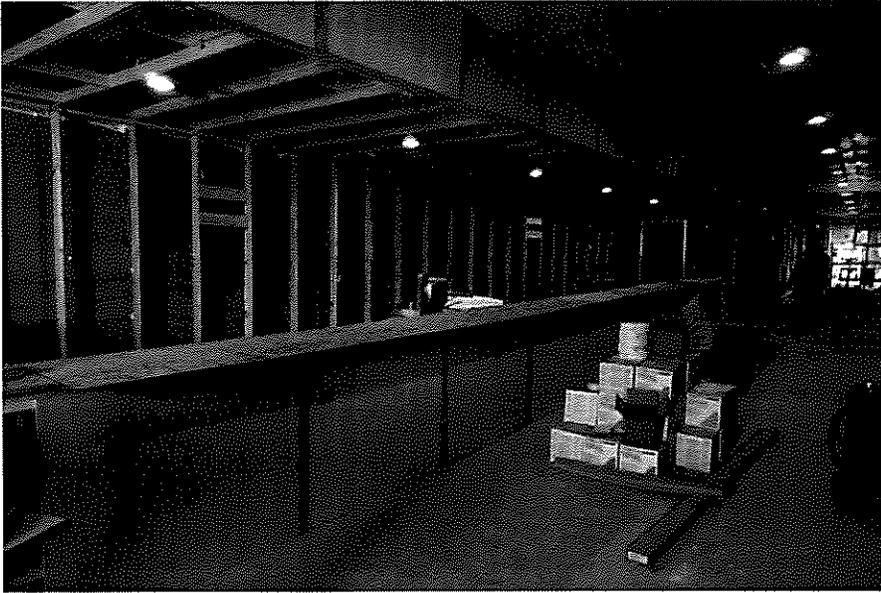
By Mark Antonation  
Wednesday, January 27, 2016 | 3 hours ago



"Come in, pull up a chair. Let's make memories." So reads the sign affixed to the plywood barrier separating the sidewalk of South Broadway from what will soon become Englewood Grand, a new bar scheduled to open in downtown Englewood at the end of February. Englewood Grand is the project of Phil and Erika Zierke, Englewood residents who are turning a former consignment camping-gear shop into a gathering place for neighbors, friends and employees of local businesses, including the nearby Swedish Medical Center.

Phil Zierke has been around the Denver bartending scene for some time now, having worked at the Candlelight Tavern and Horseshoe Lounge on the divey end of the spectrum and at Green Russell and Mercantile Dining & Provision on the posh end. Although he loves making creative cocktails, he says he's taking a wait-and-see approach to the kind of drinks his Englewood Grand customers will want. "If someone wants a Negroni with a shot of Red Bull, I'll give it to them," he jokes. "I won't judge."

The drinks roster will be split evenly between beer and spirits and will include a chalkboard list of house cocktails, Phil adds. For food, there will be enough crock-pot-style offerings — along the lines of vegetarian chili and loose-meat sandwiches (a Midwestern specialty similar to sloppy Joes) — to keep customers fed without distracting from the fact that the Grand will be a bar first and foremost.



Inside Englewood Grand with about a month to go.

To help build community, discounts will be offered to health-care and social workers, teachers and industry employees. "We just want it to be a classic bar," Erika explains. "As if maybe it's been around for 100 years or maybe it just opened."

The Zierkes also plan on giving employees an ownership stake in the bar. "We want people in the service industry who work for us to be able to support a family," Erika explains.

To help build the ambiance of the neighborhood bar they're envisioning, the pair are decorating the space with dark woods, including floor tiles made from end-cut wooden squares. Rather than buying a commercial product, the Zierkes cut 16,000 tiles from four-by-four posts and invited friends and neighbors in for a day of sanding in exchange for future free drinks.

Other design elements include benches recovered from the original Odd Fellows lodge two doors down and bathrooms that Erika hopes will be among the nicest in town.

With a recent changes in landlords on the block, there's now a bigger push toward historic preservation that could make downtown Englewood more of a destination neighborhood like Olde Town Arvada, she points out. Signs of change include a new Palango Fitness studio next door (in the original *Englewood Herald* office), a new craft brewery — Down House Brewing — going in a block over on Lincoln Street, and Devil's Head Distillery making a go of it just to the north on Acoma Street. Several other vacant addresses have "for lease" signs up in the windows, including the old El Tepehuan space, which could soon see a fun new Asian concept.

The Zierkes are aiming to open Englewood Grand by the third week in February and will throw a grand-opening bash in early April once business is in full swing.



Kris Harrington, Executive Director

January 28, 2016

RE: Amendment to Existing Planned Unit Development  
University Homes  
3059 South University Circle  
Englewood, Colorado 80110

Dear Neighbor,

The Joshua School, through its affiliated entity Joshua ALC, LLC, owns the property immediately north of the Korean Emmanuel United Methodist Church along University Boulevard north of Dartmouth Avenue. This property was divided into 4 single family lots called University Homes through the approval of a Planned Unit Development by the City of Englewood in 2002. The school would like to relocate its administrative offices and its adult life skills training program from their present location at 2303 East Dartmouth Avenue to the existing house at 3059 South University Circle.

The amendment of the existing Planned Unit Development (PUD) will require approval by the City of Englewood. The PUD process requires that we hold a neighborhood meeting prior to submitting our amendment application.

The purpose of the amendment is to add administrative offices and adult life skill training uses to the uses already allowed on the property which will not involve any significant changes to the exterior of the existing house. An important part of the process is to inform our neighbors and provide you with an opportunity to give us your input regarding our proposal. At the meeting, we will explain our proposal and receive any questions, concerns, or comments that you may have.

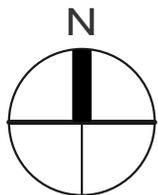
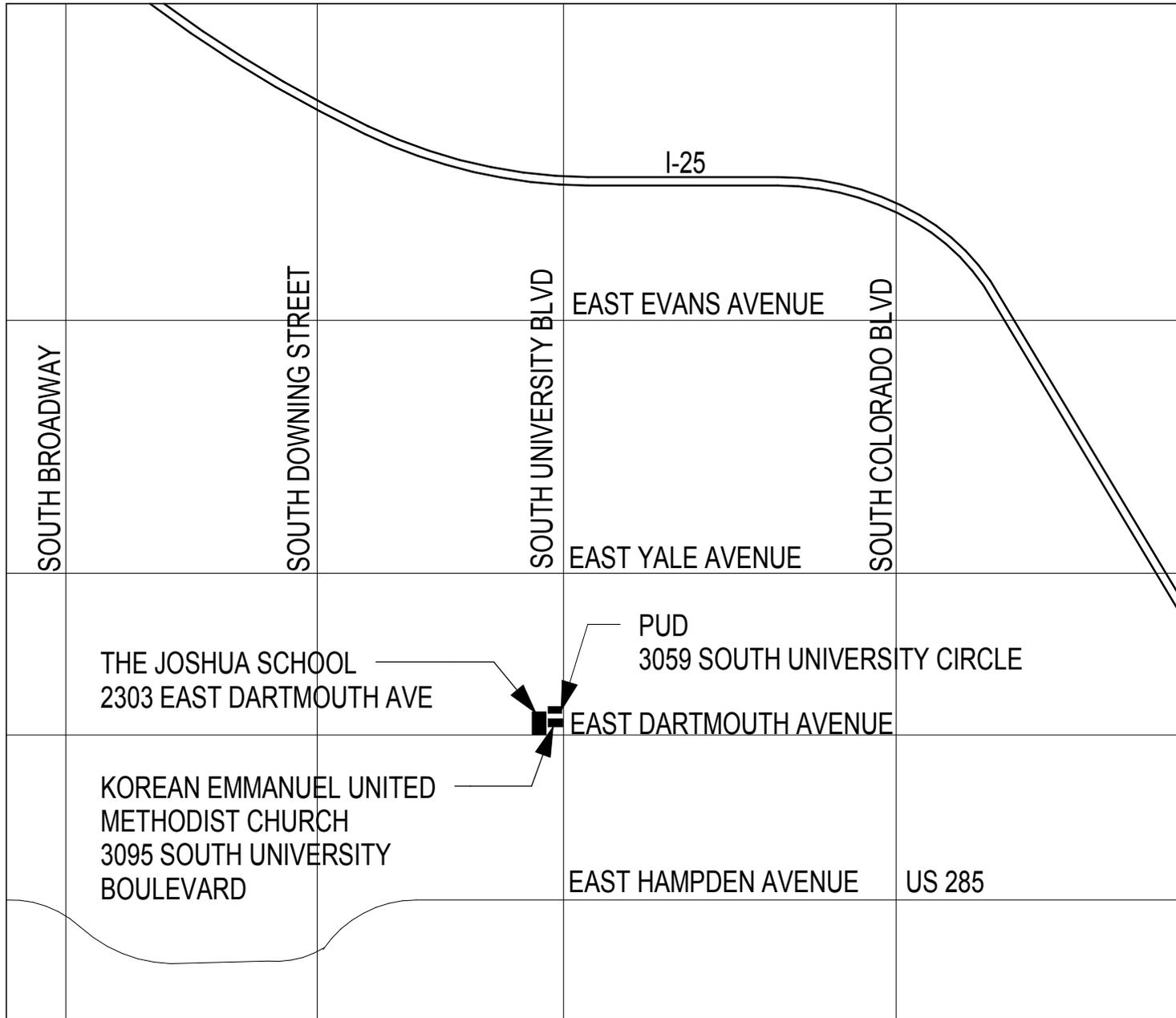
The date and location of the meeting are as follows:

Date: February 18, 2016  
Time: 6:30 PM  
Location: Korean Emmanuel United Methodist Church  
3095 S. University Blvd.  
Englewood, CO 80113

Also attending the meeting will be Mr. Brook Bell, City of Englewood Community Development Department. Mr. Bell will be available should you have any questions regarding the City of Englewood's PUD Process.

I am enclosing a list of Frequently Asked Questions (FAQs) regarding this process and a vicinity map for your information. We look forward to meeting with you.

Kris Harrington, Executive Director



# Vicinity Map

## **Planned Unit Development (PUD) Frequently Asked Questions**

### **What is a Planned Unit Development (PUD)?**

A Planned Unit Development (PUD) is a rezoning process that establishes specific zoning regulations and development criteria for a particular site.

### **What makes up a PUD?**

The PUD is composed of a *District Plan* (zoning regulations) and a *Site Plan* (design and development requirements) that apply to the site.

### **Who approves or denies a Planned Unit Development?**

The Planning and Zoning Commission reviews the PUD rezoning application and makes a recommendation to City Council, who has the authority to approve or deny the PUD rezoning application.

### **How can I make my opinion known?**

Opportunities for public comments on a PUD application may occur at the required neighborhood meeting, the Planning and Zoning Commission Public Hearing, or the City Council Public Hearing.

### **What if I can't attend a meeting or do not wish to speak at a meeting?**

All written comments received prior to a Public Hearing will be included in the application packet prepared for the Planning and Zoning Commission and/or City Council. Written comments received between packet delivery and the Public Hearing will be presented at the Public Hearing.

### **Where should I send my written comments?**

City of Englewood  
Community Development Department  
1000 Englewood Parkway  
Englewood, Colorado 80110

### **I don't live in Englewood, can I still comment on the proposal?**

Yes, Planning and Zoning Commission and City Council will hear comments from all interested parties.

### **How will I know about the Public Hearings?**

By Ordinance, notice of the Public Hearing will be published in the *Englewood Herald* at least 10 days prior to a Public Hearing. Also, signs will be posted on the property (visible from the street) for 10 days prior to a Public Hearing. You may also contact Community Development for updates.

### **I don't like the proposal, why is the City considering the development?**

The City is obligated to process all PUD rezoning applications.

### **Whom do I contact if I need more information?**

Community Development Department 303-762-2342

### **How long does the PUD process take?**

The PUD rezoning process takes approximately 4 to 6 months to complete.

## What is the PUD process?

- Neighborhood Meeting (Pre-application)  
The neighborhood meeting is an informal presentation hosted by the developer to introduce the development concept and seek input from neighbors. The meeting is an open forum that provides an opportunity for interested parties to ask questions and provide comments directly to the developer.
- Formal PUD rezoning application submitted of the to the City
- City Review and referral to outside agencies
- Notice published and property posted with the date of the upcoming Public Hearing
- Planning and Zoning Commission  
**Public Hearing:** The Public Hearing is a formal hearing where sworn testimony, by one person at a time, is taken on the PUD rezoning application.  
Possible Action:
  - Continue the Public Hearing
  - Recommendation forwarded to City Council to:  
Approve  
Approve with Conditions, or  
Deny
- City Council First Reading  
The PUD rezoning application is introduced and Council sets a date for a Public Hearing. Public comments are not taken at this meeting.
- Notice published and property posted with the date of the upcoming Public Hearing
- City Council  
**Public Hearing:** The Public Hearing is a formal hearing where sworn testimony, by one person at a time, is taken on the PUD rezoning application. (Note: A vote is not taken at this Public Hearing)
- City Council Second Reading  
Council deliberates and votes to:  
Approve  
Approve with Conditions, or  
Deny
- Publication of PUD rezoning by Ordinance  
(Note: Publication occurs only if the PUD rezoning is approved or conditionally approved)
- Effective date  
An approved or conditionally approved PUD rezoning is effective 30 days after publication

**CITY OF ENGLEWOOD**  
**2016 CALENDAR OF EVENTS**

Sat. Jan. 30	9:30 a.m.	Englewood City Council District 3 Meeting, H.O.P.E. 3940 S. Broadway, 2 <sup>nd</sup> floor
Mon., Feb. 1	2:00 p.m.	Malley Center Trust Fund Board, Malley Senior Recreation Center
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Tues., Feb. 2	7:00 p.m.	Planning and Zoning Commission, Council Chambers
Wed., Feb. 3	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Mon., Feb. 8	6:00 p.m.	Study Session, Community Room
Tue., Feb. 9	3:30 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water & Sewer Board, Community Development Conference Room
	6:00 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Feb. 10	6:30 p.m.	Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thu. Feb. 11	3:00 p.m.	Police Officers Pension Board, Public Works Conference Room
	3:30 p.m.	Firefighters Pension Board, Public Works Conference Room
	5:30pm	Parks and Recreation Commission Broken Tee Golf Course Maintenance Facility
	7:00 p.m.	Englewood City Council At-Large (Russell) meeting, Community Room
Mon., Feb. 15		<b>City Hall Closed – Presidents’ Day</b>
Tues., Feb. 16	4:30 p.m.	Budget Advisory Committee, City Council Conference Room
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Wed., Feb. 17	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers

	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Mon., Feb. 22	6:00 p.m.	Study Session, Community Room
Wed., Feb. 24	4:00 p.m.	Englewood Housing Authority (Feb./March combined) EHA Board Room, 3460 S. Sherman, Suite 101
Mon., Feb. 29	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Wed., Mar. 2	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Mon., Mar. 7	<b>Cancelled</b>	<b>City Council Study Session &amp; Regular Meeting cancelled</b> (NLC Conference) Meetings rescheduled to Feb. 29.
Tues., Mar. 8	5:00 p.m.	Water & Sewer Board, Community Development Conference Room
	6:00 p.m.	Keep Englewood Beautiful, Public Works Conference Room
	7:00 p.m.	Library Board, Library Board Room
	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers
Wed., Mar. 9	6:30 p.m.	Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., Mar. 10	5:30 p.m.	Parks and Recreation Commission Englewood Recreation Center
	6:30 p.m.	Transportation Advisory Committee City Council Conference Room
Mon., Mar. 14	6:00 p.m.	Study Session, Community Room
Tues., Mar. 15	4:30 p.m.	Budget Advisory Committee, City Council Conference Room
Wed., Mar. 16	6:30 p.m.	Code Enforcement Committee, City Council Conference Room
	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Thur., Mar. 17	7:30 a.m.	Tri-Cities Meeting, hosted by Littleton
Mon., Mar. 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Mon., Mar. 28	6:00 p.m.	Study Session, Community Room

**TENTATIVE**  
**STUDY SESSIONS TOPICS**  
**FOR ENGLEWOOD CITY COUNCIL**

February 1	Study Session & Regular Meeting RTD District Representative – Jeff Walker Arapahoe County Commissioner – Nancy Doty Paseo Lease Agreements Citizen of the Year Selection Discussion Board and Commission Appreciation Night/Gift Discussion
February 8	Study Session Permitted hours of construction activity, use of public right-of-way, and other construction activities LTAR Discussion Urban Drainage and Flood Control Dry Gulch Study Next Steps Partial Alley Vacation & Easement Dedication Discussion Acoma Lofts (alley east of 3400 S. Acoma St.) 2016 Art Shuttle Contract and Cost Sharing IGA Council Goal Setting Session (Feasibility A)
February 16	Study Session & Regular Meeting EMRF/Shea Properties Discussion EEF & EMRF Discussion
February 22	Study Session Council Goal Setting Session (Feasibility B) Financial Policies 4 <sup>th</sup> of July Festival Discussion
February 29	Study Session & Regular Meeting Fiscal Health & Wellness Model OpenGov (Financial Report)
March 7	No Meeting NLC Conference – tentative
March 14	Study Session Denver Fire Department Report Englewood Forward Comp Plan Council Goal Setting (The Decision)
March 21	Study Session & Regular Meeting Financial Report Standard Response Protocol (Executive Session) Marijuana Social Clubs Code Enforcement Discussion
March 28	Study Session

April 4	Study Session & Regular Meeting COOP & Emergency Operation Plan Sam Mamet to discuss CML services
April 11	Study Session Joint Meeting with Englewood School District
April 18	Study Session & Regular Meeting Financial Report Discussion with Sam Mamet from CML
April 25	Study Session Board and Commission Members Reappointment Discussion Big Wonderful Outdoor Festival
May 2	Study Session & Regular Meeting Xcel – Partners in Energy
May 9	Citizen of the Year Celebration
May 16	Study Session & Regular Meeting
May 23	Study Session & Regular Meeting
May 30	Memorial Day Holiday – no meeting scheduled

### **FUTURE STUDY SESSION TOPICS**

Vapor Lounge Regulation  
 4<sup>th</sup> of July Festival  
 Board & Commission requirements, eligibility, ordinance  
 Colorado Freedom of Information Coalition  
 Englewood Forward Work Session w/ New Council  
 Trash Hauling Regulations Review & Trash Franchise  
 Capital Project Approval Process/Purchasing Policy  
 Trans-Pacific Partnership Agreement  
 Construction Defects Ordinance  
 Property/Code Enforcement  
 Energy Conservation/Green Initiatives  
 Historic Preservation  
 Energy Recapture Discussion w/ WWTP  
 Fleet Discussion  
 State Representatives Night  
 Federal Representatives Night  
 Flood Hazard Area Study Follow-up



**BOARD OF ADJUSTMENT AND APPEALS  
MINUTES  
NOVEMBER 19, 2015**

**Secretary's Note:** Due to technical difficulties, there is no audio available for this meeting.

**1. Call to Order**

The regular meeting of the Englewood Board of Adjustment and Appeals was called to order at 7:00 p.m. in the Englewood City Council Chambers, Chair Green presiding.

**2. Roll Call**

**Present:** Angela Schmitz, Carson Green, Tom Finn, Sue Purdy, Writer Mott, Jedidiah Williamson, Stacie Flynn (Alternate)

**Absent:** Randal Friesen (Excused)

**Staff:** Audra Kirk, Planner II  
Brook Bell, Planner II

Chair Green stated there were seven members present; therefore, five affirmative votes are required to grant a variance or appeal.

Chair Green stated that the Board of Adjustment and Appeals is empowered to grant or deny variances by Part III, Section 60 of the Englewood City Charter. Variances granted by the Board are subject to a 30-day appeal period. Variances are effective at the end of the appeal period. Building permits for construction associated with an approved variance will not be issued until the appeal period is ended. Building permits must be obtained and construction begun within 180 days of the variance's effective date.

Chair Green set forth parameters for the hearing: The case will be introduced; applicants will present their request and reasons the variance should be granted; proponents will be given an opportunity to speak; opponents will address the Board; and then staff will address the Board. Staff will give a preliminary overview of the variance before testimony is taken.

**3. Public Hearings**

**Case #VAR2015-014**

**Dana Steeples and Terence Brandon  
2760 South Grant Street**

Chair Green opened the public hearing stating he had proof of posting and publication. He introduced the case stating the applicants are requesting a variance to encroach 2 feet 8 inches into the required 3 foot side setback in order to construct an addition to an existing garage. This is a variance to Table 16-6-1.2 of the Englewood Municipal Code.

Audra Kirk, Planner II was sworn in. Ms. Kirk provided a brief overview of the property and the variance request.

Terence Brandon, 2760 South Grant Street, was sworn in. Mr. Brandon addressed the criterion. The Board did not have any questions for the applicants.

There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record and closed the public hearing.

**MOTION: THAT CASE VAR2015-014, 2760 SOUTH GRANT STREET, BE GRANTED A VARIANCE TO ENCROACH 2 FEET 8 INCHES INTO THE REQUIRED 3 FOOT SIDE SETBACK TO CONSTRUCT AN ADDITION TO AN EXISTING GARAGE. THIS IS A VARIANCE TO TABLE 16-6-1.2 OF THE ENGLEWOOD MUNICIPAL CODE.**

**Moved by** Writer Mott **Seconded by** Tom Finn

With no further discussion, the secretary polled the members' votes.

Ms. Schmitz voted yes. The lot is unique due to its size. The variance is consistent with the zone district and does not create any public health or safety issues. The surrounding properties are already developed. It is not a self-imposed hardship.

Mr. Finn, Ms. Purdy, Mr. Mott, Mr. Williamson, Ms. Flynn and Chair Green concurred with Ms. Schmitz.

**Vote:** Motion passed by a roll call vote (**summary:** Yes=7 No=0)  
**Yes:** Carson Green, Sue Purdy, Writer Mott, Jedidiah Williamson, Angela Schmitz, Stacie Flynn  
**No:** None  
**Absent:** Randal Friesen  
**Abstain:** None

Motion passed.

The Chair instructed the applicant to contact staff for any additional or necessary information.

**Case #VAR2015-016**  
**Christopher J. Gibbons**  
**1997 West Iliff Avenue**

Chair Green opened the public hearing stating he had proof of posting and publication. He introduced the case stating the applicant is requesting to reinstate variances to encroach 5 feet into the required 10 foot west side setback and to encroach 10 feet into the required 10 foot east side setback in order to construct a new storage building. These are variances to Table 16-6-1.1 of the Englewood Municipal Code (EMC).

Brook Bell, Planner II was sworn in. Mr. Bell provided an overview of the property and stated that the previous granted variances expired because the applicant was not able to obtain a building permit within the 180 day time frame.

Christopher J. Gibbons, 7656 South Allison Court, was sworn in. Mr. Gibbons testified that nothing has changed from the original variance requests which were granted in May 2015. Due to scheduling difficulties, he was unable to obtain a building permit within the specified amount of time.

There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record and closed the public hearing.

**MOTION: THAT VARIANCES BE REINSTATED TO ENCROACH 5 FEET INTO THE REQUIRED 10 FOOT WEST SIDE SETBACK AND TO ENCROACH 10 FEET INTO THE REQUIRED 10 FOOT EAST SIDE SETBACK IN ORDER TO CONSTRUCT A NEW STORAGE BUILDING. THESE ARE VARIANCES TO TABLE 16-6-1.1 OF THE ENGLEWOOD MUNICIPAL CODE.**

**Moved by** Angela Schmitz **Seconded by** Writer Mott

With no further discussion, the secretary polled the members' votes.

Ms. Flynn voted yes.

1. The property is unique due to its size, which is small for an industrial zoned property and for its location which is on a corner. The corner gives the property approximately a 10 foot setback measured from the sidewalk. The intent of the setback restriction is met and to not allow the variance for the property would deprive it of rights that nearby properties enjoy.
2. There are no issues with public health, safety, and welfare.
3. It will not permanently impair the use or development of adjacent conforming properties or alter the essential character of the neighborhood. It is located on a block that is zoned industrial.
4. It is not a self-imposed difficulty or hardship.

Mr. Finn, Ms. Purdy, Mr. Mott, Mr. Williamson, Ms. Schmitz and Chair Green concurred with Ms. Flynn.

**Vote:** Motion passed by a roll call vote (**summary:** Yes=7 No=0)

**Yes:** Carson Green, Sue Purdy, Writer Mott, Jedidiah Williamson, Angela Schmitz, Stacie Flynn

**No:** None

**Absent:** Randal Friesen

**Abstain:** None

Motion passed.

The Chair instructed the applicant to contact staff for any additional or necessary information.

#### **4. Approval of Minutes**

**MOTION: TO APPROVE THE OCTOBER 14, 2015 MINUTES**

**Moved by** Writer Mott; **Seconded by** Sue Purdy

**Vote:** Motion passed by a roll call vote (**summary:** Yes =6 No=0)

**Yes:** Carson Green, Tom Finn, Sue Purdy, Writer Mott, Angela Schmitz, Stacie Flynn

**No:** None

**Absent:** Randal Friesen

**Abstain:** Jedidiah Williamson

**5. Approval of Findings of Fact**

**MOTION: TO APPROVE THE FINDINGS OF FACT IN CASE VAR2015-012, 2998 SOUTH DOWNING STREET**

**Moved by** Writer Mott; **Seconded by** Angela Schmitz

**Vote:** Motion passed by a roll call vote (**summary:** Yes =5 No=0)  
**Yes:** Carson Green, Sue Purdy, Writer Mott, Angela Schmitz, Stacie Flynn  
**No:** None  
**Absent:** Randal Friesen  
**Abstain:** Jedidiah Williamson, Tom Finn

**MOTION: TO APPROVE THE FINDINGS OF FACT IN CASE VAR2015-013, 3560-3590 SOUTH CLARKSON STREET**

**Moved by** Writer Mott; **Seconded by** Angela Schmitz

**Vote:** Motion passed by a roll call vote (**summary:** Yes =5 No=0)  
**Yes:** Carson Green, Sue Purdy, Writer Mott, Angela Schmitz, Tom Finn  
**No:** None  
**Absent:** Randal Friesen  
**Abstain:** Jedidiah Williamson, Stacie Flynn

**6. Staff's Choice**

Staff had nothing further.

**7. City Attorney's Choice**

Interim City Attorney Comer was not present

**8. Board Member's Choice**

The Board had nothing further.

**9. Adjourn**

The meeting adjourned at 7:25 pm.

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Nancy G. Fenton, Recording Secretary