

CITY MANAGER'S NOTES
January 21, 2016

Upcoming Council Meetings

On **Monday, January 25, 2016**, the Study Session will begin at 6:00 p.m. in the Community Room.

The next Study Session will be on **Monday, February 1, 2016**, at 6:00 p.m. The Regular Meeting will begin at 7:30 p.m.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. YourHub Featured Events: Englewood Arts Concert, Night of the Stars Auditions at the Englewood Recreation Center
2. SmartAsset.com: Healthy Housing Market in Englewood
3. *Governing Magazine* article entitled: How Teardowns are Reshaping Suburbia
4. Calendar of Events
5. Tentative Study Session Topics
6. Parks and Recreation Commission Minutes of November 12, 2015
7. Parks and Recreation Commission Minutes of December 10, 2015
8. Planning and Zoning Commission Minutes of January 5, 2016
9. Transportation Advisory Committee Minutes of November 12, 2015



The 2016 Biggest Winner Challenge began January 9 with a Kick-Off Party and Initial Weigh-In at the Englewood Rec Center. The purpose of the 3-month program is to encourage healthy life style habits based on fitness and nutrition. Participants will be offered seminars and monthly fitness activities to assist with their journey. We are pleased to have the support of local businesses for this annual event. Our Title Sponsor is Swedish Medical Center. Other sponsors include Elevation Health, Altitude Physical Therapy, Your Motion Coaching, Juice Plus, Colorado Access, and Modmarket.



Courtesy of Andrew Cooper, AP

“Kill Bill” double feature feast

Tuesday, Jan. 26. Catch a double feature of Quentin Tarantino’s “Kill Bill” films and indulge in a feast inspired by the films at **7:30 p.m.** at the Alamo Drafthouse, 7301 S. Santa Fe Drive, Littleton. Tickets are \$100 online or at the box office. For more information, including a menu, visit drafhouse.com/denver/show/feast-kill-bill-double-feature.

Friday 22

Daniel Christian. Award-winning singer-songwriter Daniel Christian will perform at **7:30 p.m.** in Hampden Hall in the Englewood Civic Center, 1000 Englewood Parkway. Tickets are \$10 at englewoodarts.org.

Saturday 23

Musical Moments. From **2-3 p.m.** at Bemis Public Library, 6014 S. Datura St., Littleton, Matthew Gurnsey will sing traditional Irish and Scottish sea shanties, ballads and drinking songs, and play the mandolin, penny whistle, bodhran and bones. Admission is free.

Sunday 24

Movie for a cause. The Alamo Drafthouse, 7301 S. Santa Fe Drive, Littleton, is showing “Twin Peaks: Fire Walk With Me,” starring David Bowie, at **2:15 p.m.** Tickets are \$5. In honor of Bowie, proceeds will be donated to the American Cancer Society. For tickets or more information, go to drafhouse.com/denver.

Monday 25

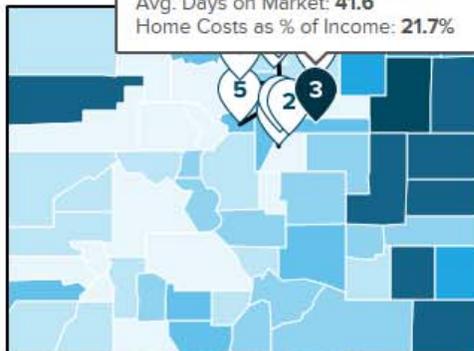
“The Astronauts’ Wives.” From **2-3 p.m.** at Bemis Public Library, 6014 S. Datura St., Littleton, see a dramatic and poignant presentation on the first two groups of American astronauts and their wives from presenter Pat Kenning. Admission is free.

Ongoing

Night of the Stars auditions. Performers in grades K-12 are invited to audition for the Night of the Stars youth talent show. Auditions will be held from **4-6 p.m. Friday and 1:15-3:30 p.m. Saturday.** Registration is \$5. Call 303-762-2680 for more information.

“Violet.” This play tells the story of a young woman’s quest for beauty in an image-obsessed world. It’s running through Feb. 7 at the Town Hall Arts Center, 2450 W. Main St., Littleton. Performances are at **7:30 p.m. Thursdays and Fridays, 2 p.m. and 6 p.m. Saturdays and 2 p.m. Sundays.** Tickets are \$23-\$42. To purchase tickets, go to townhallartscenter.org. Same-day tickets must be purchased at the box office or 303-794-2787.

State rank: **3**
 National rank: **22**
 Avg. Years Living in Home: **11.8**
 Avg. Homes with Negative Equity: **4.8%**
 Avg. Homes Decreasing in Value: **1.9%**
 Avg. Days on Market: **41.6**
 Home Costs as % of Income: **21.7%**



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Rank	City	Average Years Living in Home	Avg. Homes with Negative Equity	Homes Decreasing in Value	Avg. Days on Market	Home Costs as % of Income	Healthiest Markets Index
1	Wheat Ridge, CO	13.9	4.1%	3.3%	21.8	21.4%	96.31
2	Lone Tree, CO	9.1	5.5%	2.8%	51.2	20.2%	93.47
3	Englewood, CO	11.8	4.8%	1.9%	41.6	21.7%	93.09
4	Lafayette, CO	11.5	5.5%	1.3%	40.0	21.6%	93.03
5	Broomfield, CO	10.6	4.4%	2.2%	83.7	21.0%	91.00
6	Longmont, CO	11.1	6.1%	1.1%	79.5	21.2%	90.69
7	Littleton, CO	12.4	4.1%	1.3%	102.7	21.2%	90.57
8	Berthoud, CO	14.3	6.7%	2.4%	84.5	21.8%	90.02
9	Erie, CO	9.9	8.1%	3.6%	57.1	21.5%	88.80
10	Loveland, CO	11.8	5.5%	1.6%	111.8	21.4%	88.41
	CO	13.6	9.3%	21.1%	125.9	21.9%	

Methodology

A healthy housing market is both stable and affordable; homeowners in a healthy market should be able to easily sell their homes, with a low risk of losing money over the long run. So, in order to find the healthiest housing markets in the country, we considered the following four factors: stability, affordability, fluidity and risk of loss.

We measured stability with two equally weighted indicators: the number of years people remain in their homes and the percentage of homeowners with negative equity (as homeowners with negative equity are more likely to go into foreclosure). To account for our second factor, risk, we used the percentage of homes that decreased in value. To determine housing market fluidity, we looked at data on the average time a for-sale home in each area spends on the market—the longer it takes to sell, the less fluid the market. Finally, we calculated affordability as the monthly cost of owning a home as a percentage of household income in each county and city.

Affordability accounted for 40% of the housing health index, while each of the other three factors accounted for 20%. When data on the above four factors was unavailable for cities, we excluded these from our final rankings of healthiest markets.

How Teardowns Are Reshaping Suburbia

BY: Alan Greenblatt | December 2015

Erica Hamilton's street was a wreck this summer. All the asphalt was removed, leaving vehicles to churn up mud, as if the street were an off-road racetrack. Construction has become a given on Hamilton's block in Edina, Minn., a suburb of Minneapolis. Modest homes constantly are being torn down and replaced with newer, larger, swankier houses.

Hamilton thinks it's great. She views the hammering and mess as a short-term hassle well worth enduring in exchange for increased property values and a new set of neighbors. Hamilton has had two children since moving onto Halifax Avenue five years ago, and she loves the fact that other young families are buying here. "I'm seriously all for it," she says. "I don't think you could have this experience of families with young children, unless you drive far out."

Residents of her block can easily walk to a shopping area called 50th and France, where there's an arthouse movie theater, a cupcake boutique, a store selling "fresh handmade cosmetics" and a French bistro that has bestowed multiple fake awards on itself, including a jury prize for "most attractive frog legs."

People may love the location, but they won't settle for any old house. If Edina isn't the teardown capital of the country, it's certainly one of them. In a city of just under 50,000 residents, more than 550 homes were torn down and rebuilt between 2008 and 2014. A far greater number of homes have been remodeled, with new rooms added on. There are contractor trucks all over town. Much of Edina's housing stock was built during its first population boom in the 1950s and 1960s, and it isn't large enough or designed in an appealing way for prosperous 21st-century buyers. They tend to prefer a newer house with modern amenities, such as a bigger kitchen, more bathrooms and an open floor plan. If they have to rebuild in order to get what they want near the metropolitan center, they're willing to do that.

It's been a financial boon for the city, arguably Edina's greatest windfall since the Southdale Center mall was built back in the 1950s. The average value of homes that have been torn down and replaced has spiked from \$377,000 before reconstruction to more than \$1 million afterward. In fact, the city collects three times as much property tax revenue just from recently rebuilt homes as it does from the shopping mall. "Our choice is to get denser or allow tax rates to go up," says Scott Neal, Edina's city manager. By allowing the former, "we're able to keep the cost of running the city at a reasonable rate."

Around the country, other suburban communities are seeing similar types of infill development. Many close-in suburbs are struggling, with poverty increasing and the housing stock and schools caught in a downward spiral. But some are thriving. Young city dwellers still often make the choice to move to the suburbs when they have kids, but many of them would like an updated house and don't want a commute that's 40 minutes long on a good day. So they look for a close-in suburb, buy an old house there, tear it down and build what they want.

It's not quite the return of 1990s-style McMansions. But in the close-in suburbs of such cities as Atlanta, Boston and Washington, D.C., as well as Minnesota's Twin Cities, old ramblers and bungalows and other postwar suburban homes are being taken down and replaced with something new, whether they're big-footprint homes or townhouses. "The houses that are going out are shabbier, the houses that are going in are nicer," says Robert Denk, senior economist with the National Association of Home Builders. "That's good for the tax base, it's good for the job market, it's bringing money in."

"I'm seriously all for it," says Edina resident Erica Hamilton. The new construction is "awesome for property values."

Edina has a lot going for it. It borders Minneapolis and is an easy jump to that city's thriving downtown, as well as to the airport. Edina High School is frequently rated the best in Minnesota. A National Research Center survey of 500 Edina households this summer found that an astonishing 96 percent rated the community's quality of life as "good" or "excellent," with no one -- no one -- calling it "poor."

The downside of Edina's excellent "location attributes" (as real estate agents like to call them) is that they're causing people to be priced out. Development always comes at a cost. Every time a 1950s bungalow is

replaced by something much larger, that's one less starter home for young people who can't count on hefty financial support from their parents. And even though the survey found that quality of life is good, it also showed that Edina residents consider housing, including the wave of teardowns, to be the city's most pressing problem.

But what can be done? Over the past five years, Edina has revamped its building code, adopting stricter rules regarding height limitations and setback requirements. But that hasn't brought development to a halt. That was tried in neighboring Minneapolis last year, when the city council passed a moratorium on new construction in five hot neighborhoods (near Edina, in fact). They had to pull the plug on the idea less than a month later in the face of widespread complaints.

It's a difficult issue, as Edina Mayor James Hovland concedes. The level of investment that new residents are willing to make in Edina is a very valuable thing, but it's hard to maintain a balance so that people who can't afford a million-dollar home can still find a place to live. "You've got to have affordable housing, which means the smaller houses," says Joyce Mellom, an attorney who lives in Edina. "We are losing that mix and that's a concern for a lot of people here."

And not everyone has Erica Hamilton's forbearance when it comes to construction noise and port-a-potties. People who have lived in Edina for 30 years or more feel the character of the town is being changed, and not necessarily for the better. People like to call the planning office, says Kris Aaker, an assistant planner for the city, and complain that every new home going up is "too tall, too wide, too everything. I'll usually hear from at least one person on each project that comes through, because people don't like change."

"Nobody likes change," says Dave Fisher, Edina's chief building official, "but there's all kinds of positives to this."

Actually, Aaker fields fewer complaint calls than she used to. It's not that the calls don't come in, but Edina has come up with a novel way to handle them. Back in 2012, seeing that construction was starting to pick up again in a big way, the city increased the cost of a demolition permit from \$250 to \$1,500. It devoted the extra money to hiring a full-time teardown specialist -- perhaps the only one in the nation.

Cindy Larson's title is "residential redevelopment coordinator," but she's really the 311 call center for complaints. Builders are constantly seeking loopholes. Even when they do their jobs properly, there's almost inevitably grouching from neighbors worried about drainage issues or damage to trees or just the volume level on a contractor's radio.

Previously people wouldn't know which department to call. Now everyone in town seems to know to call Larson, who offers a counselor's ear to those who are upset. "I don't hear so often from the people who are happy about it," she says. "It just makes good sense to try to streamline the process so that people calling in, who are already frustrated, aren't becoming further frustrated because they don't know who to talk to about their situation."

Of course, the new single point of contact for complaints hasn't magically made the problems go away. It doesn't matter how closely building crews follow the rules or how respectful they are about parking and noise. Residents in the parts of town where it always seems to be construction season are fed up. Traffic has gotten worse, with hundreds of homes that used to be filled with 1.9 occupants (on average) now housing 3.2 people.

Great schools -- along with an arthouse movie theater, cupcake boutique and a variety of restaurants -- are part of the mix attracting people to Edina.

And lots of people don't like watching their city morph into something else. What used to be front-porch neighborhood streets, with kids running around outside, have turned into rows of mini-fortresses. The interiors of many of the new homes are cut off from the street by multicar garages. Maria, a resident of Minneapolis who preferred only to be identified by her first name, says she decided not to buy in Edina because of the "inflated prices" caused by the wave of teardowns. Her sister, she says, sold her house in Edina to a physician who tore it down and replaced it with a "monstrosity."

"It was already a gorgeous home worth many hundreds of thousands of dollars, and they tore it down," Maria says. "You're really affecting the character of the neighborhood."

It seems to happen block by block. A builder comes in, makes a deal with a homeowner, then tears down the house and looks for another opportunity next door or across the street. In some parts of town, any home that's still reasonably priced is more likely than not to be torn down. The lot is worth more than the house. Neighbors in the remaining three-bedroom, one-bathroom ramblers and bungalows wonder if they should just go ahead and sell. They receive a steady stream of fliers encouraging them to do so.

Until recently, builders generally went ahead with the teardown and put up a new house without even having a commitment from a buyer. They mostly built homes with open interiors, lots of bedrooms and big gables out front. Lately, though, the process has been changing: Builders are waiting to tear down and rebuild until they have a buyer in hand.

Aaker, the assistant city planner, recalls that an area known as Rolling Green turned over a decade or so ago. There was a good deal of turmoil at the time, with people calling for more of the existing structures to be preserved to maintain the neighborhood's feel. At this point, however, there are only two or three of the old ramblers left. Enough time has passed that people who couldn't envision an established neighborhood being rebuilt from scratch now can't remember what it used to be like. The existing lots, it turned out, could readily accommodate more house than they'd previously had on them. "It did totally change the character of the neighborhood," Aaker says. "All these years later, do I hear anything more about it? Absolutely not."

Scott Busyn can stand in front of a perfectly sturdy, attractive old house and tell you everything that's wrong with it. It lacks a mud room or a place to set up an office. The kitchen's too small and the stairs are too narrow. The living room is wasted space and there aren't enough closets. Nowadays, it seems, people simply cannot live without granite countertops. "There's really nothing in these older homes that today's families want or are looking for," he says.

Busyn owns a construction company modestly called Great Neighborhood Homes. He mostly remodels existing structures, but he fought a five-year battle to tear down a home in Edina's Country Club District. The foundation was in bad shape, but the house was in a neighborhood where preservation rules strictly apply. "A neighborhood that has been touted by the city of Edina as historic should have been preserved, and it wasn't," complains Mellom, the attorney who lives across the street from Busyn's project. The house that Busyn is putting up will have an exterior essentially identical to what was there before.

"We're just trying to keep the housing stock viable for the next century," says builder Scott Busyn.

A house in the Country Club District will set you back at least \$1.5 million, even though the lots are so small that Skip Thomas, a local real estate agent, quips that you can shake hands with your neighbor while you go to the bathroom. If you head farther to the south and west, where the lots are bigger, the remaining 1950s homes are intermingled with sprawling houses that seem to hug the hills forever. One has a 12-car garage, which turned out to be too much even for its owner. (Possession reverted to the bank.) "Change is going to happen, but I never dreamed it would be like this," Thomas says.

Thomas, a lifelong resident, recalls delivering Meals on Wheels to older folks in neighborhoods that now have lots of new homes and new residents. Along Drew Avenue, one longtime resident recalls the days when apple orchards grew nearby. "It makes me a little sad to see the older homes going," she says. "It's ruining the neighborhood."

As almost anyone at Edina City Hall will tell you, no one likes change. The reality, however, is that most suburbs would love to have Edina's problems. Inner-ring suburbs have to make their housing stock more attractive to people who want more space. In Edina, the newcomers are able to afford a great deal more space.

Since its farmland days, the suburb has drawn affluent residents. A local history published in 1988 explains that the town's "hilly, lake-dotted terrain was more suited to lower density, higher value development." There was a time when Edina's high school athletes got taunted by rivals as "cake eaters." Now, Edina attracts doctors, professional hockey players and tech wizards who are glad to have a quick drive to the corporate headquarters of Target or Best Buy.

Not everyone can afford to live in Edina, but those who can are benefiting substantially from the rising property values. In May, residents easily approved a \$125 million plan to renovate all the schools and expand the high school. Minnesota is a "tax capacity" state, so when the city of Edina decides how much to

tax, it spreads the cost among homeowners on a prorated basis. If your neighbor's property goes up in value due to reconstruction, that can sometimes bring your tax bill down. "Redevelopment benefits everybody in town," says Neal, the city manager.

And the neighborhood, while altered, is fresher, if maybe less charming, for having a brand-new house in place of a 70-year-old bungalow. "I mean," Aaker says, "I would love to live in one of those homes."

This article was printed from: <http://www.governing.com/topics/transportation-infrastructure/gov-teardowns-suburban.html>

**CITY OF ENGLEWOOD
2016 CALENDAR OF EVENTS**

Mon., Jan. 25	6:00 p.m.	Study Session, Community Room
Mon., Feb. 1	2:00 p.m.	Malley Center Trust Fund Board, Malley Senior Recreation Center
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Tues., Feb. 2	7:00 p.m.	Planning and Zoning Commission, Council Chambers
Wed., Feb. 3	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Mon., Feb. 8	6:00 p.m.	Study Session, Community Room
Tue., Feb. 9	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water & Sewer Board, Community Development Conference Room
	6:00 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Feb. 10	6:30 p.m.	Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thu. Feb. 11	3:00 p.m.	Police Officers Pension Board, Public Works Conference Room
	3:30 p.m.	Firefighters Pension Board, Public Works Conference Room
	5:30pm	Parks and Recreation Commission Broken Tee Golf Course Maintenance Facility
Mon., Feb. 15		City Hall Closed – Presidents’ Day
Tues., Feb. 16	4:30 p.m.	Budget Advisory Committee, City Council Conference Room
	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Wed., Feb. 17	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers
	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Mon., Feb. 22	6:00 p.m.	Study Session, Community Room

Wed., Feb. 24	4:00 p.m.	Englewood Housing Authority (Feb./March combined) EHA Board Room, 3460 S. Sherman, Suite 101
Mon., Feb. 29	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Wed., Mar. 2	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Mon., Mar. 7	Cancelled	City Council Study Session & Regular Meeting cancelled (NLC Conference) Meetings rescheduled to Feb. 29.
Tues., Mar. 8	5:00 p.m.	Water & Sewer Board, Community Development Conference Room
	6:00 p.m.	Keep Englewood Beautiful, Public Works Conference Room
	7:00 p.m.	Library Board, Library Board Room
	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers
Wed., Mar. 9	6:30 p.m.	Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., Mar. 10	5:30 p.m.	Parks and Recreation Commission Englewood Recreation Center
	6:30 p.m.	Transportation Advisory Committee City Council Conference Room
Mon., Mar. 14	6:00 p.m.	Study Session, Community Room
Tues., Mar. 15	4:30 p.m.	Budget Advisory Committee, City Council Conference Room
Wed., Mar. 16	6:30 p.m.	Code Enforcement Committee, City Council Conference Room
	7:00 p.m.	Liquor & Medical Marijuana Licensing Authority, Council Chambers
Thur., Mar. 17	7:30 a.m.	Tri-Cities Meeting, hosted by Littleton
Mon., Mar. 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Mon., Mar. 28	6:00 p.m.	Study Session, Community Room
Mon., April 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers

TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL

January 25	Study Session Budget Advisory Committee Ordinance Discussion Civic Center Facility Discussion Continuation of Council Goal Setting Ideation
February 1	Study Session & Regular Meeting RTD District Representative – Jeff Walker Arapahoe County Commissioner – Nancy Doty Paseo Lease Agreements Citizen of the Year Selection Discussion Board and Commission Appreciation Night/Gift Discussion
February 8	Council Goal Setting Session (Feasibility) Permitted hours of construction activity, use of public right-of-way, and other construction activities LTAR Discussion Council Goal Setting Session
February 16	Study Session & Regular Meeting EMRF/Shea Properties Discussion Financial Report EEF & EMRF Discussion
February 22	Council Goal Setting Session (The Decision) Financial Policies
February 29	Study Session & Regular Meeting Fiscal Health & Wellness Model OpenGov
March 7	No Meeting NLC Conference – tentative
March 14	Study Session Denver Fire Department Report Englewood Forward Comp Plan Code Enforcement Discussion
March 21	Study Session & Regular Meeting Financial Report Standard Response Protocol (Executive Session) Marijuana Social Clubs

March 28	No Meeting
April 4	Study Session & Regular Meeting COOP & Emergency Operation Plan
April 11	Study Session Joint Meeting with Englewood School District
April 18	Study Session & Regular Meeting Financial Report Discussion with Sam Mamet from CML
April 25	Study Session Board and Commission Members Reappointment Discussion Big Wonderful Outdoor Festival
May 2	Study Session & Regular Meeting Xcel – Partners in Energy
May 9	Citizen of the Year Celebration
May 16	Study Session & Regular Meeting
May 23	Study Session & Regular Meeting
May 30	Memorial Day Holiday – no meeting scheduled

FUTURE STUDY SESSION TOPICS

Vapor Lounge Regulation
 Colorado Freedom of Information Coalition
 Englewood Forward Work Session w/ New Council
 Trash Hauling Regulations Review & Trash Franchise
 Capital Project Approval Process/Purchasing Policy
 Trans-Pacific Partnership Agreement
 Construction Defects Ordinance
 Property/Code Enforcement
 Energy Conservation/Green Initiatives
 Historic Preservation
 Energy Recapture Discussion w/ WWTP
 Fleet Discussion
 State Representatives Night
 Federal Representatives Night

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of November 12, 2015

I. Call Meeting to Order

The regular monthly meeting of the City of Englewood's Parks and Recreation Commission was called to order at 5:30pm by Chairperson Douglas Garrett at the Broken Tee Golf Course, Broken Tee Grill, 2101 W. Oxford Avenue.

Present: Douglas Garrett, Chairperson
Mark Husbands, Vice Chairperson
Karen Miller, Commission Member
Allie Moore, Commission Member (arrived at 5:39pm)
Jim Woodward, Commission Member
Martha Kirkpatrick, Cultural Arts Commission Liaison
Bob McCaslin, City Council Liaison
Jerrell Black, Director of Parks and Recreation
Dorothy Hargrove, Director of Parks, Recreation and Library

Not Present: Marta Mansbacher, Youth Member

Other: Joe Sack, Recreation Manager
Dave Lee, Open Space Manager
Bob Spada, Golf Manager (arrived at 5:42pm)
Wayne Niles, Golf Supervisor
Shannon Rhoades, Recreation Program Administrator, Golf

II. Approval of Minutes

Garrett asked if there were any changes and/or corrections to the minutes of October 8, 2015. There were none.

A motion was made by Commission Member Woodward and seconded by Vice Chairperson Mark Husbands to accept the minutes as presented. The motion passed.

III. Scheduled Visitors (10 minutes)

There were no scheduled visitors.

IV. Unscheduled Visitors (10 minutes)

There were no unscheduled visitors.

Garrett welcomed Dorothy Hargrove, newly appointed Director of Parks, Recreation and Library Services.

V. Canine Corral, Drinking Water

Dave Lee, Manager of Open Space, informed the Board that Joe Sack, Recreation Manager, and he has been approached by Englewood Unleashed in regard to getting drinking water for the dogs into Canine Corral. Lee noted that it is drinking purposes for only the dogs; explaining that once they enter into drinking water for people, sewer is required which will increase the cost. Lee reported that per Utilities, the cost to bring water from the main water line at Windermere Street into the established park would be approximately \$11,100. It was noted that Englewood Unleashed is in the process of raising funds and has currently raised a quarter of the required funds. Discussion followed regarding Englewood Unleashed's Chili Cook-Off on Saturday, November 14th. It

was also noted that Englewood Unleashed would like to start on the project the beginning of next year.

Lee stated that he has also been contacted by a gentleman from Greenwood Village who is adamant about getting water into Canine Corral so Lee suggested to him that he start with the Parks and Recreation Commission. The Board was told that the gentleman has been added to the agenda for the January 14th Parks and Recreation Commission meeting. Garrett asked if Council is looking to the Parks and Recreation Commission for a recommendation. Lee said that it would be good to have a recommendation. In regard to Englewood Unleashed wanting to start on the project the beginning of next year, Garrett asked in regard to specifics. Lee explained that it will depend on money. Garrett asked when a recommendation or the Board's point of view is needed. Lee suggested waiting to hear what the gentleman has to say.

Board members were told that when Canine Corral was built, the City of Englewood entered into an agreement with Englewood Unleashed which specified that Englewood Unleashed would be responsible for paying for any improvements towards the dog park. Lee told the Board that the gentleman wants the City to pay for all, or at least half of the improvements. The gentleman referenced the recent Englewood Citizen and the cover story that featured the Department of Parks and Recreation and its accomplishments for 2015. The gentleman remarked that the City has money laying around. Garrett commented that the accomplishments were projects built from grants the Department received, not paid for. The question was asked if the gentleman is on the Board for Englewood Unleashed. Sack said no. Sack spoke in regard to the relationship between the gentleman and Englewood Unleashed and the two working somewhat independent of each other. Woodward asked if the water would be turned off in the winter. Lee explained that if the line is three feet deep it would need to be shut down for the winter but if it is deeper it may not be required but then the cost goes up. Director Black noted that the City is responsible for maintaining any improvements once they go into the park. Garrett requested that a copy of the agreement between Englewood Unleashed and the City of Englewood be included in the January packet.

VI. RiverRun Trailhead Update

In regard to the large opportunity grant that the Department applied for, Sack stated that staff is hoping to hear from Arapahoe County soon as to whether the Department was successful with its application. Sack reported that Phase I construction on the site has begun.

VII. Cultural Arts Commission

Cultural Arts Commission Liaison Martha Kirkpatrick updated board members on the November 4th Cultural Arts Commission meeting.

VIII. Director's Choice

There were no items for Director's Choice.

Sack spoke in regard to an issue that Parks and Recreation is currently having with the School District related to facility usage at the new high school campus. Sack stated that when the new 9-12 campus opened, the City was hopeful it would be gaining more gym space and time but has instead, run into obstacles. Sack continued, explaining that the Department has not been given much consideration for gym time due to the majority of time being given to Pirate Youth Sports. Sack reported that the Department has a long standing relationship with the School District in using school facilities for its adult leagues

and has had those facilities available in the past. Discussion followed. With Hargrove as the new Director of Parks and Recreation and the new Englewood School's Superintendent, Sack suggested that it may be beneficial to have a meeting. The Board was told that it would be kept apprised.

IX. Commission Member's Choice

With City Council Liaison Bob McCaslin going off Council, McCaslin thanked everyone for the last ten years and stated that he has enjoyed serving on City Council and the Parks and Recreation Commission. Board members passed on their appreciation to McCaslin.

Board members also passed on their appreciation to Black and congratulated him on his upcoming retirement.

Garrett spoke in regard to Englewood being fortunate to have those people such as McCaslin who have dedicated a lot of time to the community and that he hopes citizens appreciate those who have been here a long time. Garrett continued, saying that when he served on City Council, the one thing that surprised him was the relationship between City Council and staff. Garrett said that he feels very fortunate to have met Jerrell. Garrett stated that Jerrell is one of those people who has worked hard for the City; adding that there are a number of those employees who are now retiring from the City. Garrett commented in regard to the legacy in the City and that he hopes it does not get lost.

X. Adjournment

The meeting was adjourned at 5:55pm.

/s/ D. Severa
Recording Secretary

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of December 10, 2015

The December Parks and Recreation Commission meeting was cancelled.

/s/ D. Severa
Recording Secretary

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
CITY COUNCIL CONFERENCE ROOM
January 5, 2016**



I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Fish presiding.

Present: Bleile, Brick, King, Madrid, Townley, Fish

Absent: Pittinos, Kinton, Knoth (All Excused), Freemire (Unexcused)

Staff: Mike Flaherty, Deputy City Manager
Harold Stitt, Senior Planner
John Voboril, Planner, Long Range
Brook Bell, Planner II

Also Present: Doug Cohn, Englewood Resident



II. APPROVAL OF MINUTES

- December 8, 2015 Minutes

King moved:

Madrid seconded: TO APPROVE THE DECEMBER 8, 2015, MINUTES AS WRITTEN

Chair Fish asked if there were any modifications or corrections. There were none.

AYES: Bleile, Brick, King, Madrid, Townley, Fish

NAYS: None

ABSTAIN: None

ABSENT: Kinton, Knoth, Freemire

Motion carried.



III. STUDY SESSION 2013-03 Englewood Forward Comprehensive Plan Update

Chair Fish opened the discussion by asking the Commissioners if they have any further comments for staff. The Commission addressed the list of suggestions submitted to staff by Chair Fish.



Mr. Flaherty suggested that the Commissioners reach consensus on each of the items Chair Fish outlined as areas of concern. Chair Fish stated that he would like to have a motion to approve and forward the draft; Mr. Bleile expressed that he is not comfortable voting on the draft until it has been updated with the suggestions from the Commission. The revision of the draft reflecting the changes suggested by the Commission will not be available by the January 20th meeting.



The Commissioners questioned the suggestion that future policy includes the preservation and character of properties throughout the City. A definition would be difficult to develop because of the variety and eclectic nature of the housing in Englewood.



For items 4, 5, and 6, the Commissioners would like to have their previous comments included in the document.

It is the preference of the Commissioners to eliminate references to architectural and historical guidelines, historical preservation. Mr. Stitt reminded the Commissioners that the Comprehensive Plan is a policy document and is not law. It is important to separate the policy portion of the document from the regulatory aspects of the Unified Development Code.



Mr. Bleile addressed the issue of creating a preservation or architectural standards board or committee. He feels that it is not feasible and prefers to strike the strategy of developing architectural standards and historic preservation. Mr. King suggested that an overlay district could be formed to implement standards.



Mr. Brick mentioned that the Assistant Superintendent of Englewood Public Schools is administering Adult Education in the community and is interested in having her attend a meeting.



After discussing item 10 that addresses City policies and procedures, it was determined that information on internal City functions can be found on the City's website. Mr. Flaherty informed the Commission that the City will be implementing OpenGov which will publish financial information. Mr. Stitt reminded the Commissioners that the Comprehensive Plan is a Land Use document. The consensus was that this topic is not appropriate for the Comprehensive Plan.

The Commissioners agreed that they will approve the draft of the Comprehensive Plan at the February 2, 2016, meeting.



IV. PUBLIC FORUM

Doug Cohn, Englewood Resident, addressed the Commission with questions regarding the Comprehensive Plan. He presented the Commission with a list of his concerns including the issue of affordable housing in Englewood.



V. ATTORNEY'S CHOICE

Assistant City Attorney Comer was not present at the meeting.



VI. STAFF'S CHOICE

Mr. Bell outlined the topics for the meetings in the near future. The Commissioners will not have the revised draft of the Comprehensive Plan by January 20th and may have two code interpretations to address. The meeting on February 2nd will be a public hearing for the Quincy Lane PUD, the vote on the Comprehensive Plan and Election of Officers.

The February 17th meeting will be on the sign code and Mr. Flaherty added that the Commission will be prioritizing capital projects in the first quarter of the year.



VII. COMMISSIONER'S CHOICE

Mr. Bleile wished everyone a Happy New Year. He requested that a wireless access point be available for use on the third floor.

Mr. Brick thanked staff for their work on the Comprehensive Plan and Mr. Fish for leading the effort for the Commission.

Chair Fish expressed that he feels the Commission has done a good job in reviewing the draft of the Comprehensive Plan.

The meeting adjourned at 8:45 p.m.

/s/ Julie Bailey, Recording Secretary

**ENGLEWOOD TRANSPORTATION ADVISORY COMMITTEE
REGULAR QUARTERLY MEETING**

Minutes of November 12, 2015

 The regular quarterly meeting of the Englewood Transportation Advisory Committee was called to order by Chair Smith at 6:39p.m. in the Public Works Conference Room, City of Englewood Civic Center.

Members Present: Andy Berger
Chris Diedrich
Christine McGroarty
Peter Sendroy
Peter Smith, Chair
Eric James, Alternate
Steven Yates, Council Liaison

Members Absent: Rick Kahm, Director of Public Works, ex officio
Also Present: Ladd Vostry, Traffic Engineer
John Voboril, Planner II, Community Development
Linda Trujillo, Recording Secretary

It was determined that a quorum was present.

 **Approval of Minutes**

Peter Smith acknowledged the email poll for approval of minutes for the meeting of September 10, 2015. The minutes had been approved as presented.

Public Comment

There were no visitors present.

 **Old Business**

Update on Community Development Key Programs – John Voboril

John Voboril gave an update on current Community Development initiatives. The Englewood Light Rail Corridor Next Steps Study has been completed, and the Walk and Wheel Master Plan is substantially complete. Both were adopted this fall. Applications submitted to DRCOG for funding for additional studies for the Light Rail Corridor, related to Rail Trail Bridges; unfortunately were not successful. Staff plans to apply for funding in the next couple of years through the TIP (Transportation Improvements Program).

Funding for The Next Steps Study III project, which includes the development of a Downtown Development Authority and the CityCenter Englewood area, as well as zoning reforms and partnering with the City of Sheridan on the Oxford Bikeway segment, was also not received, as was funding for the Dartmouth Avenue Shared Bicycle Parking Lane Design. Mr. Voboril said that the funding process was quite competitive.

The consultant for the Walk and Wheel Plan is working on the design for the Floyd Avenue Bikeway. Voboril said that staff had recently received the Walk and Wheel Incentive White Paper, which explores things the community can do towards promoting and enhancing bicycling and walking. In addition to the

Dartmouth Avenue Shared Bicycle Parking Lane, Voboril plans to contract for design of the Clarkson Street Bicycle Boulevard.

Items suggested by the Walking and Wheeling Advocacy Incentive paper included continuing to work with the schools on bicycle rodeos, safe routes to school, etc., group walks or rides, walk or wheeling to work day, and rewards for the walking and wheeling program that would include merchants, as well as creating a walk and wheel advisory committee.



Voboril said that CDOT contributes funding for Safe Routes to school programs, and there are other sources for funding as well, with schools taking the lead in such programs.

Chris Diedrich asked if the Next Steps Study III could be broken down into smaller portions to fund. Voboril replied that it would likely be pursued. Eric James asked about the competition for funding and why other projects were funded. Mr. Voboril said that one explanation given was that funds had been awarded previously for this area. Voboril said that he hoped to come back to the Committee for its input when the Floyd design is complete, as well as the Clarkson and Dartmouth designs. Chair Smith thanked Mr. Voboril for his time.



Ordinance – Indefinite RV Parking

Peter Sendroy stated that his concern was the ordinance that was in place before City Council changed the recreational vehicles parking; specifically, the 72-hour parking rule that was removed by mistake, not having anything to do with recreational vehicles. Sendroy asked why that item could not be reinstated. Steve Yates said that parking ordinances were being looked at, and said that he would bring the matter to Council's attention again. Mr. Sendroy reiterated that his concern was not trailers or RV's, but automobiles parked in front of neighbors' homes, and that he believed a 72-hour rule was appropriate.

Mr. Yates added that Council would be looking at code issues to ensure that enforcement is consistent.



Citizens Outreach Effort

Chair Smith said that there had been no activity to date, but that he hoped to work on educating the community about riding bikes on sidewalks with the flow of traffic, following an incident he had where he had almost hit a bicyclist riding on a sidewalk. Discussion included reaching out to *The Citizen* and perhaps providing some publicity about the issue in order to get an article in the publication in the spring, when biking increases.

Discussion continued regarding utilizing "The Hub" in the *Denver Post*, as well as reaching out to the schools. Chair Smith suggested putting the subject on the agenda for the next meeting in March.



New Business

Ladd Vostry passed on Rick Kahm's apologies for not being able to attend the meeting.

Mr. Vostry then announced that Navajo Street between Oxford and Quincy would be closed starting Friday at 9pm through Monday at 5am, in order for a contractor to install a sewer line for the new apartment complex at Oxford and Navajo. The road closure is necessary due to the location and depth of the excavation. Trucks will be detoured to Broadway, and passenger cars will be detoured to Lipan.

Mr. Vostry added that work has begun on a pedestrian crosswalk on the west side of Navajo and Oxford, which had been requested by City Council. Work on the crosswalk will be finalized in the spring. A better solution for the intersection would be a pedestrian bridge, which will hopefully be implemented in the future.

Director's Choice

Director Kahm was not present.



Chairperson's Choice

Chair Smith had no items to discuss.



Committee Members' Choice

Andy Berger asked for an update on the "Don't Text and Drive" sign that had been presented to the committee previously. Mr. Vostry said that he had met with the principal at Charles Hay World School, and the installation of the first sign was planned for the following Tuesday. Discussion ensued regarding notifying the media. Mr. Vostry said that since the signs were not in the public right-of-way, it was actually the school's event.

Chris Diedrich asked about bicycle crossings signage, saying that the sign at Dartmouth and S. Platte River Drive is difficult to see. Mr. Vostry said that each year, night time surveys are done on signs to verify their reflectivity; as well as tree surveys, looking for blockage of signs. In some instances, Public Works staff will trim foliage when stop signs are affected. For other signs, a list is given to the Parks Division to schedule for maintenance. When trees or shrubbery are blocking sidewalks, Code Enforcement is notified. Mr. Vostry said he would inspect the sign at Dartmouth and Platte River Drive to see what could be done. Mr. Sendroy asked who to notify if sign obstructions were observed. Mr. Vostry responded that property owners are responsible to maintain foliage on their own property, and encouraged everyone to notify the City, and the appropriate department will be contacted.

Chris Diedrich asked about blocked sidewalks due to housing renovations. Ladd Vostry explained that contractors must demonstrate the need to close a sidewalk for construction activities and then must obtain a permit. Mr. Vostry said that it was not preferable to close sidewalks, but that sometimes it was necessary for safety reasons.

Mr. Diedrich noted that he had heard that the city was looking at the issue of paving alleys. Steve Yates confirmed that Council was looking at the issue as a pilot program for 2016. Mr. Vostry said that engineering staff had been researching paving options as well as costs, drainage issues, etc., and that the program would include resident participation.

Mr. Diedrich said that he had found graffiti on his fence near the alley over Halloween, and asked about street lights in alleys. Mr. Vostry said that the city paid for street lights at intersections for safety, but were not able to provide for lights in alleys. Lights in alleys have been requested and paid for by residents.

Peter Sendroy asked about the alley recently paved near the medical building at 3535 S. Lafayette. Staff replied that the contractor had paved the alley in conjunction with parking lot work.

