

**CITY MANAGER'S NOTES  
December 3, 2015****Upcoming Council Meetings**

On **Monday, December 7, 2015**, the Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m.

The next Study Session is scheduled for **Monday, December 14, 2015**.

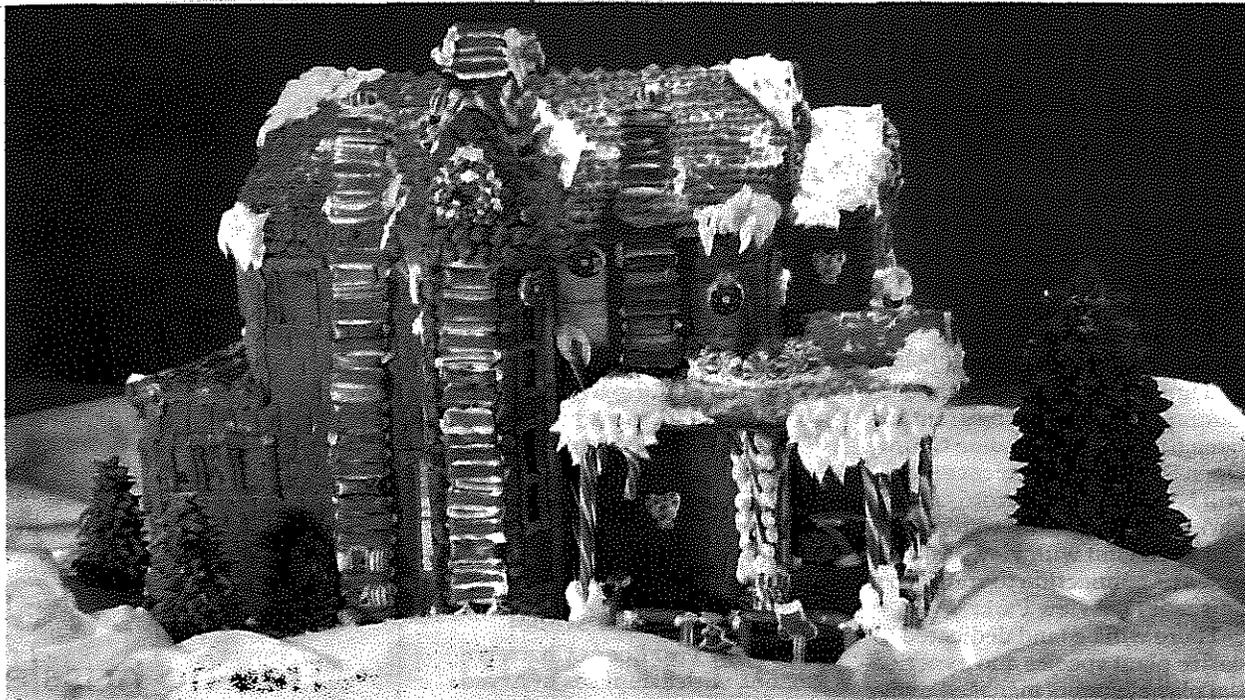
**Informational Items**

The following attachments are in response to City Council requests, as well as other informational items.

1. *YourHub* Featured Events: Englewood Arts Concert and Colorado Celtic Harp Society Performance
2. *Englewood Herald* article entitled: Students' art goes to Washington
3. *The Villager* article entitled: Englewood Depot still chugging along
4. *The Villager* article entitled: Englewood Lions Club and Anthem volunteers plant trees at Cushing Park
5. *The Villager* article entitled: Englewood mulls pot-consumption joints
6. *Denver Business Journal* list of top Denver-area hospitals ranked by patient admissions including Swedish Medical Center and Craig Hospital
7. Calendar of Events
8. Tentative Study Session Topics
9. Alliance for Commerce in Englewood Committee Minutes, November 4, 2015

**Council Newsletter Parks and Recreation****Breakfast with Santa on Saturday, December 12, with 8:30 a.m. and 9:30 a.m. Seatings**

The annual Breakfast with Santa event will take place on Saturday, December 12, at the Malley Recreation Center. Community members are invited to enjoy a morning of pancakes, holiday music, arts and crafts and a visit with Santa.



Glenn Asakawa, Denver Post file

## Build a gingerbread house

**Saturday, Dec. 5.** Show off your skills as a dessert architect from **1-2:30 p.m.** at Bemis Public Library, 6014 S. Datura St., Littleton. Supplies will be provided, but participants can bring their own. The houses will be displayed at the library throughout the month and the public will vote for the best one to win a \$25 Visa gift card. Space is limited and registration is required. To sign up, e-mail Mark at [libmd@littletongov.org](mailto:libmd@littletongov.org) or call 303-795-3961.

## Friday4

**Englewood Arts concert.** Get into the holiday spirit with an evening with singer-songwriter Brigitte Lee. She will perform at **7:30 p.m.** at Hampden Hall in the Englewood Civic Center, 1000 Englewood Parkway. Tickets are \$10 at [englewoodarts.org](http://englewoodarts.org).

**Teen holiday decorating party.** Teens are invited to help the Teen Advisory Group decorate Bemis Public Library, 6014 S. Datura St., from **4-6:30 p.m.** There will be snacks and lemonade, and games when the decorating is done. Registration is required. Call 303-795-3961 or contact Mark at [libmd@littletongov.org](mailto:libmd@littletongov.org).

## Saturday5

**Arts & Crafts Fair.** Peruse a variety of locally made gifts at the 29th annual South Suburban Parks and Recreation Arts & Crafts Fair at Goodson Recreation Center, 6315 S. University Blvd., Centennial. More than 70 vendors will be there from **9:30 a.m.-3 p.m.** Complimentary gift wrapping will be provided. Call 303-798-2476 for more information.

**"The Polar Express."** There will be two readings of this classic holiday book at Bemis Public Library, 6014 S. Datura St., Littleton. The first will be **11-11:45 a.m.** and the second will be **3-3:45 p.m.** Call 303-795-3961 to reserve a space.

## Colorado Celtic Harp Society.

Enjoy the soothing sounds of the Colorado Celtic Harp Society at **2 p.m.** in Englewood Public Library, 1000 Englewood Parkway. No registration is required. Call 303-762-2560 to learn more.

## Sunday6

### Smithtonians Handbell Choir.

Hear seasonal classics performed by this local handbell choir from **2-3 p.m.** at Bemis Public Library, 6014 S. Datura St., Littleton. The group has recently performed at Boettcher Concert Hall and the Denver Botanic Gardens, and the ringers have a combined experience of more than 250 years. Call 303-795-3961 to learn more.



[NEWS \(/NEWS/\)](#)

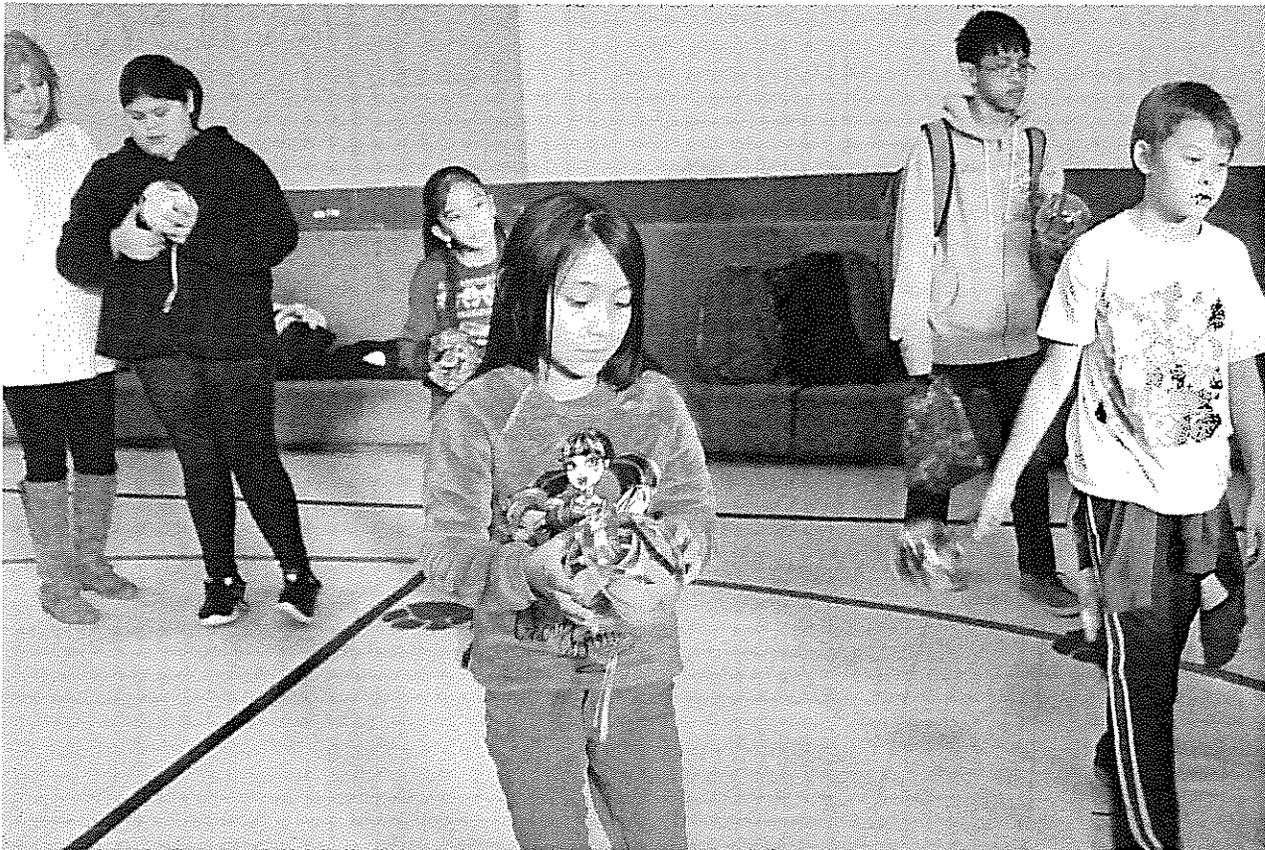
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# Students' art goes to Washington

Bishop kids create ornaments for display at President's Park



(/uploads/original/1447290168\_2e95.jpg)

Emily Reyes looks over her artistic creation that will be sent to Washington, D.C. Reyes and 11 other Bishop Elementary School students each created ornaments that will be part of the National Parks Foundation display at the Dec. 3 National Christmas Tree Lighting Ceremony.

PHOTO BY TOM MUNDS



Posted Tuesday, November 10, 2015 3:39 pm

**Tom Munds (mailto:tmunds@coloradocommunitymedia.com)**

Students and faculty members gathered around Nov. 6 to hold and look at the 12 ornaments they created that will be part of the National Parks Foundation's Celebration of Ornaments from Across the USA at Presidents Park adjacent to the White House in Washington, D.C. Bishop Elementary's creations will be part of the display during the Dec. 3 National Christmas Tree Lighting ceremonies.

In the letter announcing Bishop's selection to decorate ornaments, the National Parks Foundation stated there would be ornaments from the all of America's states, territories and the District of Columbia. Those creating ornaments were asked to use the national parks and their programs as their inspiration.

The project is to pay tribute to the upcoming National Park Service Centennial in 2016.

The parks foundation sent the school the dozen plastic globes the students were each assigned to create the decorations to go inside the globes representing one aspect of colorful Colorado.

Clarice Fortunato, who oversees the 21 century grant projects at Bishop, said she applied to have the students create ornaments last year.

"It was a total surprise and very exciting when we were told we would be creating ornaments this year," she said. "This is about national parks, two of Colorado's parks are making six ornaments each and we are the only school in Colorado creating ornaments."

She said the standard clear plastic globes were sent to Bishop from Washington.

"Art teacher Kate Dulaney said she was inspired by an exhibit at Denver Botanical Gardens and worked with the kids on the ornaments," Fortunato said. "The kids cut up recycled water bottles, painted them to look like glass and then each child was asked to create something to represent our state like the mountains, a gold nugget and a columbine."

Briseyda Martinez was one of the artists who created the ornaments.

"I thought we were very lucky for our school to have the opportunity to make these ornaments," the fourth-grader said. "Our school isn't as well-known as other schools. I was assigned to do the purple mountains and a sunset. It was a lot of fun."

She said she likes art because she is pretty good at it. She also said she liked working on her ornament because she loves Colorado's mountains plus she loves the color purple.

Sixth-grader Zaveah Garcia said it was a big deal that she and the other Bishop students were selected to decorate the ornaments out of all the schools in the state.

“This is my last year at Bishop and it was great to be part of doing the ornaments that will go to Washington, D.C.,” she said. “Art is one of my favorite things to do because you can express your feelings on paper.”

She said she was assigned to create a representation of a golden nugget. She said it was hard to do and she thought her nugget looked more like Sponge Bob.

“If I had a chance to do the project again, I would try to make my art look more like a golden nugget,” she said.

Faculty members carefully packed the ornaments and sent them to Washington, D.C. However, Bishop Principal Linda Lewis, Dulaney and Fortunato will see the ornaments again as they have been invited to attend the Dec. 3 tree lighting ceremony in the National Capital.

## Keywords

Englewood Colorado (/search\_mode/keyword/browse.html?search\_filter=Englewood Colorado), Tom Munds (/search\_mode/keyword/browse.html?search\_filter= Tom Munds), Bishop Elementary (/search\_mode/keyword/browse.html?search\_filter= Bishop Elementary)

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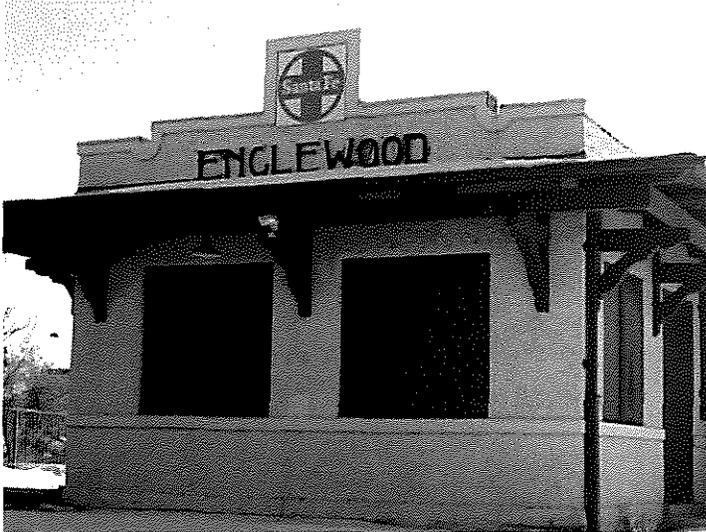


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## Englewood Depot still chugging along



Englewood Depot continues to sit dormant two years after being purchased by a Denver couple. According to the owners, plans are still underway for a letterpress museum, but construction delays have slowed the process.

File photo

### *Construction boom' has slowed renovation, owner says*

Tom Parson says he is slowly but surely working to restore the historic Englewood Depot, but first he wants to hammer a few nails in the rumor mill.

"We have not had anybody sleeping there. Nobody's broken in," he said.

Since Parson's controversial purchase of the former train stop from the City of Englewood two years ago, gossip has been more prolific than contract work, which Parson says has been stalled by a construction boom that left the Depot literally waiting at the station.

"People say they will do things and then they disappear because there's plenty of things to keep people busy," he said. "It's been frustrating, the pace at which we can get anything done."

Parson and his wife bought the aging Depot from the city for \$30,000 in 2013, much to the chagrin of the Englewood Historic Preservation Society, which had encouraged City Council to donate the aging property to its nonprofit organization.

The Parsons' offer and plan to turn the dormant building on Dartmouth Avenue into a letterpress museum was considered more viable, according to officials who supported sale of the 1,700-square-foot building to the Denver couple. A contract stipulation requires Parsons to maintain the Depot's exterior, but not its well-worn interior. The city will also have first right of refusal should the Parsons wish to sell the building.

Protests about the sale came most loudly from Englewood Citizens for Open Government, which challenged its legality under a disputed premise that the Depot stood on parkland, meaning its sale should have required a public vote, according to the city charter.

More recent complaints have emphasized the continued dormancy of the building.

"We were promised a museum and now two years later Depot Park sits, uncared for and unprotected," a recent letter to *The Villager* said. "... What if [a vagrant] falls asleep with a lit cigarette or with cold weather approaching lights a fire to keep warm? Then our historic Depot will be gone."

Parson disputes the suggestion of any such abuse, the rumors of which have been largely promulgated by critics who opposed the building's sale. According to the landowner, vandalism to the empty building has been minimal and easily repaired.

"There was some graffiti on it this fall, but I painted over that," he said. "At some point, somebody tried to jimmy open one of the windows, but they didn't get in."

The real frustration, Parson says, has been delays in the significant work required to get the Depot functional and up to code. He concedes that the long wait has presented some problems, but says he visits the property several times a week to keep things under control.

"The lower level was never finished," the owner said. "That means until we get the wall sealed up, we can't really use it as anything. The water comes in, and the weather and the birds and everything else."

The building also needs plumbing, heating and electricity. Parson has paid the city for the required water and sewer taps. Some roof repair has already been done, he said.

The Parsons have established a nonprofit organization to operate the planned museum on the history of letterpress printing, though it remains unclear when major work will begin or when the museum would be open to visitors.

Parson, a longtime publisher of small literary magazines, says the as yet unnamed museum will focus on the printing press, a part of history often forgotten in today's computer-driven world.

"It's probably the most important invention in human history," he said. "Moveable type goes back over 500 years and it's all been replaced. But the process is still functional. It works beautifully. I got in to learn the process at the tail end of it."

Much of the museum's displays will come from Parson's crowded garage, where he still prints publications the old-fashioned way. He considers the history of the printing press to be akin to the Depot, which itself fell victim to 20<sup>th</sup> century models.

"It's really parallel. Traditional printing was about to be lost," he said.

The long-dormant Depot opened in 1915, but was virtually abandoned 40 years later. The building is one of the nation's two remaining vintage railroad depots with a similar pueblo-style design. The other is in Glorietta, N.M.

In 1994, the Depot – by then, risking demolition – was purchased by an earlier version of the Preservation Society and the building was moved from its original location on South Windermere Street to the north Englewood residential neighborhood where it now sits.

The Depot was eventually placed on the Colorado Register of Historic Places and underwent an incomplete restoration funded in part by the Colorado Historical Fund. In 2002, after unsuccessful efforts to find a suitable use for the building, the Society deeded the building back to the City of Englewood.

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## DIGS – Englewood Lions Club and Anthem volunteers plant trees at Cushing Park

on: November 04, 2015  
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Cushing Park, south of Dartmouth Avenue and Inca Street where volunteers planted trees, was named after a former Englewood Lions Club member, Colbert E. Cushing.

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### ***'An opportunity to do something good on a beautiful day'***

**BY TOM BARRY**  
**STAFF WRITER**

There was a lot of digging going on in Englewood's Cushing Park on Oct. 10.

The first time there were this many people with shovels and pick axes in hand at this site was back in 1858 when gold was first discovered.

"Paying quantities of gold were first discovered in Colorado by The Russell Party," reads a plaque erected on a high stone marker adjacent the creek.

On a beautiful fall morning, as temperatures hovered in the low 70s, a group of more than 60 people—Englewood Lions Club volunteers, joined by volunteers from Anthem Blue Cross and Blue Shield of Colorado—partnered to plant eight new trees throughout the park. Several varieties were planted, providing additional color for the popular neighborhood park a couple of blocks north of Englewood's City Center.

"We received a grant from the Lions Club International Foundation and the Anthem Foundation to purchase the trees, along with the Englewood Lions, [who] put in some money," said Jim Woodward, a former Englewood mayor. "This is the International Day of Service."

"At Anthem, we are committed to supporting community initiatives that help create a healthier generation of Coloradans," said Mike Ramseier, president of Anthem in Colorado. "We're proud to join forces with the Englewood Lions Club to improve the communities that we call home."

Dr. Dave Newman, an optometrist and Lions volunteer, coordinated the activities with Woodward and Anthem volunteers.

"We have an opportunity to do something good today on a beautiful day. We're working through the Anthem Foundation and the Englewood Lions Club," said Howard Dolt, an operations manager for Anthem, who was joined by his wife Diane.

Jerry Barton, a parks supervisor, and Jake McClure of Englewood Parks and Recreation assisted in the effort, utilizing a John Deere tractor to auger the holes and carry the heavy tree balls to their predetermined locations.

The nursery-grown trees from Silver Sage Nursery, which will bloom at various times from the spring through the fall, are two-inch calipers, which cost around \$1,700, with a small discount.

Einstein Bagels, Caribou Coffee and Qdoba Mexican Grill in Englewood provided refreshments.

Cushing Park is named after former Lions member Colbert Cushing.

The 25-acre park was constructed for \$1 million after the sale of Englewood City Park to construct the former Cinderella City, the largest shopping mall in the country at the time.

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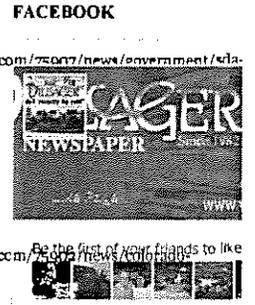
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 POT-CONSUMPTION JOINTS

## Englewood mulls pot-consumption joints

on: November 25, 2015  
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The Englewood City Council is considering how to regulate and whether to allow marijuana-consumption businesses, such as iBake. Photo by Peter Jones

### City's only club hopes to set example

BY PETER JONES  
 STAFF WRITER

When Englewood City Councilman Steven Yates decided he needed to learn more about marijuana-consumption clubs, he did not exactly clear the air on the subject.

"I thought in order to be fair, I could go down and see exactly what they're doing," the city official said. "I was there for about a half hour talking to people and talking to the owner. I went next door and sat down and realized I had a buzz going."

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The club, a franchisee of Denver-based iBake, is Englewood's only business allowing onsite marijuana use, having slipped through bureaucratic cracks earlier this year before City Council passed a temporary moratorium on consumption establishments.

The iBake club is one of a handful of such businesses in Colorado and is believed to be the only one operating in the south metro area. Such establishments are particularly geared to renters, out-of-towners and others who may have no place to smoke legally.

Yates's experiences at iBake will no doubt play a role in the discussion as council decides how to handle this component of the state's budding marijuana industry. Englewood already prohibits recreational retailers and has limited the number of medical dispensaries.

"We need to look at what kind of infrastructure is necessary for consumption clubs. If you have that type of establishment, how does it affect other businesses and the residents right around it?" Yates said. "I would imagine as marijuana use becomes more and more mainstream—I mean it's inevitable that you'll probably see more of these places."

Among the issues the city is expected to consider are ventilation, fire protection and whether employees should somehow be "protected" from the "highs" that Yates experienced on his fact-finding visit to iBake.

Englewood's only bring-your-own-pot club is located on South Broadway, adjacent Acres, an upscale wine bar and restaurant. Consumers must be at least 21 to enter iBake. They must pay both the \$10 monthly membership dues and the jargon-appropriate \$4.20 each time they enter iBake's 1,500-square-foot smoking area.

"It's a safe location to hangout with other smokers," said C.J. Fuchs, who co-owns the business with his father. "It's kind of like a bar-ish vibe."

The club sells no marijuana, per Englewood ordinance, but does offer a limited menu of prepared snacks, such as frozen pizza and chips. Members can also bring in their own food or order delivery from area restaurants, but no alcohol is allowed.

"We feel it's very important to keep the two separate at this time," Fuchs said. "This is a huge time in our country for people to see what actually goes on. All it would take is some drunk person to come in here, take one hit of a bowl and then leave and get in an accident."

As for ensuring marijuana-only consumers do not drive home intoxicated, Fuchs says he and his father have kept a close eye on what he considers a largely responsible clientele.

"Most people come in groups, so there's always a driver," he said. "If we have a tourist who's had too much to smoke, we'll let them hang out for a while and give them snacks and stuff. We won't let them just walk out the door."

As for the smell drifting to the neighboring restaurant, according to Fuchs, that problem was solved in part by use of the same kind of ventilation system—often used by cigar bars—that is approved by the federal Occupational Safety and Health Administration.

It remains unclear whether such steps will be enough for Englewood. The city's Liquor and Medical Marijuana Licensing Authority has presented a draft ordinance that outlines potential rules for consumption establishments. The measure would set a minimum age of 21 to enter and mandate a strict level of air filtration. Additional stipulations could include limiting the number of such businesses in Englewood and requiring employees stay sober at work.

Yates says he is open-minded about the future of such businesses, but is undecided on the larger questions. Some council members have expressed strong hesitation to permit the industry in the city at all.

Fuchs remains optimistic.

"Obviously, there are some people on the City Council that are just closed-minded and still have *Reefer Madness* instilled in their minds," he said. "But we have some people on council and the Medical Marijuana and Liquor Licensing Board that understand this is a need."

A call to Acres, iBake's neighbor, had not been returned at press time.

at-greenwood-village-celebrates-veterans/)

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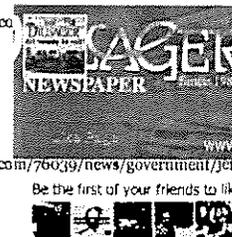
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(<http://www.villagerpublishing.com/76031/news/local/cherry-hills-village-debates-drone-regulation/>)

› Brass Ring Luncheon celebrates Diabetes Awareness Week  
(<http://www.villagerpublishing.com/76020/flourish/flair/brass-ring-luncheon-celebrates-diabetes-awareness-week/>)

› CHARITY CALENDAR  
(<http://www.villagerpublishing.com/76018/flourish/benefitcharity-calendar-8/>)

FACEBOOK



**T H E L I S T**

**DENVER-AREA HOSPITALS**

RANKED BY PATIENT ADMISSIONS IN 2014

<p><b>3</b> <b>Swedish Medical Center - HealthONE</b>  swedshhospital.com</p>	<p>501 E. Hampden Ave. Englewood, CO 80113 303-788-5000</p>	<p>20,384</p>	<p>NA</p>	<p>NA</p>	<p>HCA Holdings Inc. / Nashville, TN</p>	<p>Mary White, president/CEO</p>
<p><b>24</b> <b>Craig Hospital</b>  craighospital.org</p>	<p>3425 S. Clarkson St. Englewood, CO 80113 303-789-8000</p>	<p>518</p>	<p>27,416</p>	<p>9,761</p>	<p>Craig Hospital / Englewood, CO</p>	<p>Mike Fordyce, president/ CEO; Dr. Tom Balazy, medical director</p>

**CITY OF ENGLEWOOD  
2015 CALENDAR OF EVENTS**

Mon., Dec. 7	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Dec. 8	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:00 p.m.	Keep Englewood Beautiful – Holiday Lighting Judging
	7:00 p.m.	Library Board, Library Board Room
	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Dec. 9	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	<b>Cancelled</b>	Board of Adjustments and Appeals, Council Chambers
Thurs., Dec. 10	5:30 p.m.	Parks and Recreation Commission, Malley Senior Recreation Center
Mon., Dec. 14	6:00 p.m.	Study Session, Community Room
Tues., Dec. 15	4:30 p.m.	Budget Advisory Committee, City Council Conference Room
Wed., Dec. 16	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Dec. 21	<b>Cancelled</b>	Study Session, Community Room
	6:30 p.m.	Holiday Dinner
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Dec. 22	<b>Cancelled</b>	Planning & Zoning Commission
<b>Thurs., Dec. 24</b>		<b>City Hall closed – Christmas Eve</b>
<b>Fri., Dec. 25</b>		<b>City Hall closed – Christmas Day</b>
Mon., Dec. 28	<b>Cancelled</b>	Study Session, Community Room
<b>Thurs., Dec. 31</b>		<b>City Hall closed – New Year's Eve</b>
<b>Fri., Jan. 1</b>		<b>City Hall closed – New Year's Day</b>
Mon., Jan. 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

Mon., Jan. 11	6:00 p.m.	Study Session, Community Room
Mon., Jan. 18		<b>City Hall Closed – Martin Luther King Day</b>
Tues., Jan. 19	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Mon., Jan. 25	6:00 p.m.	Study Session, Community Room
Mon., Feb. 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Mon., Feb. 8	6:00 p.m.	Study Session, Community Room
Tue., Feb. 9	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
Thu. Feb. 11	3:00 p.m.	Police Officers Pension Board, Public Works Conference Room
	3:30 p.m.	Firefighters Pension Board, Public Works Conference Room
Mon., Feb. 15		<b>City Hall Closed – President’s Day</b>
Tues., Feb. 16	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Mon., Feb. 22	6:00 p.m.	Study Session, Community Room
Mon., Feb. 29	Cancelled	Study Session, Community Room
Mon., Mar. 7	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Mon., Mar. 14	6:00 p.m.	Study Session, Community Room
Mon., Mar. 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Mon., Mar. 28	6:00 p.m.	Study Session, Community Room
Mon., April 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Regular Meeting, Council Chambers
Mon., April 11	6:00 p.m.	Study Session, Community Room
Mon., April 18	6:00 p.m.	Study Session, Community Room

**TENTATIVE**  
STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL

December 7	Study Session & Regular Meeting Council Liaisons on Boards and Commissions Outstanding ESBDC Loans PFM Group Discussion Elevator Inspections CDOT Safe Routes to School Grant Service Line Warranty Renewal
December 14	Study Session Financial Report Planned Unit Development Discussion Proposed Strategic Plan Capital Projects Review Parks & Recreation Master Plan
December 21	Regular Meeting Only No Study Session Scheduled - Holiday Dinner
December 28	Christmas Holidays – No meeting scheduled
2016	
January 4	Study Session & Regular Meeting City Council Goal-Setting Session
January 11	Study Session Colorado and US Legislators COOP & Emergency Operation Plan Board and Commission Interviews
January 19	Study Session & Regular Meeting – Tuesday Urban Drainage Discussion: LTAR Review & Discussion of Financial Policies Financial Report
January 25	Study Session Board and Commission Appreciation Night/Gift Discussion Citizen of the Year Selection Discussion
February 1	Study Session & Regular Meeting Arapahoe County Commissioners RTD District Representatives

February 8	Study Session
February 16	Study Session & Regular Meeting Financial Report
February 22	Study Session
February 29	No meeting planned – 5th Monday
March 7	Study Session & Regular Meeting
March 14	Study Session NLC Conference - tentative
March 21	Study Session & Regular Meeting Financial Report
March 28	Study Session
April 4	Study Session & Regular Meeting
April 11	Study Session
April 18	Study Session & Regular Meeting Financial Report
April 25	Study Session Board and Commission Members Reappointment Discussion

## **FUTURE STUDY SESSION TOPICS**

Discussion with Sam from CML  
 Englewood Forward Work Session w/ New Council  
 Joint Meeting with Englewood School District  
 Trash Hauling Regulations Review  
 Capital Project Approval Process/Purchasing Policy  
 Trash Franchise  
 Code Enforcement (Council Request #156)  
 Trans-Pacific Partnership Agreement  
 Construction Defects Ordinance  
 Property/Code Enforcement  
 Energy Conservation/Green Initiatives  
 Historic Preservation

**ALLIANCE FOR COMMERCE IN ENGLEWOOD COMMITTEE**  
**City Council Conference Room**  
**November 4, 2015**



**I. CALL TO ORDER**

The regular meeting of the Alliance for Commerce in Englewood Committee (ACE) was called to order at 11:30 a.m. in the City Council Conference Room of the Englewood Civic Center, Vice Chair Michels presiding.

Present: Michaels, Knoth, Goddard, Ruiz (arrived 12:10)

Absent: Coonan, Whyte, Weinberger (Excused), Phelps Rogers (Unexcused)

Also present: None

Staff present: Darren Hollingsworth, Economic Development Manager  
Michael Flaherty, Interim Community Development Director  
Joe Jefferson, City Council  
Randy Penn, City Council/Greater Englewood Chamber of Commerce



**APPROVAL OF MINUTES**

September 2, 2015

Vice Chair Michels stated that the Minutes of September 2, 2015, were to be considered for approval. It was determined there was a quorum. Vice Chair Michels asked if there were any changes or adjustments to the Minutes. There were none.

Goddard moved:

Knoth seconded: TO APPROVE THE MINUTES OF SEPTEMBER 2, 2015

The motion carried unanimously.



**II. ACE BUSINESS**

Discussion regarding the business survey was led by Vice Chair Michels. It was agreed that the survey would be available for two months or until 200 responses are received. Once the survey results are compiled, ACE will have direction as to how they can pursue their mission of attracting and retaining businesses.

Various methods of distribution were discussed including e-mail, postcards and the Englewood Citizen newsletter. Mr. Goddard suggested including a link on the monthly e-mail generated by the Finance Department for the collection of sales taxes. This service is provided by a third party; Mr. Flaherty will inquire about the viability of using this method. Staff will research if that is a possibility. The City website also has a survey function. Survey Monkey is also an option and access to the data would be maintained by staff in Community Development.



**2016 Business Summit**

Ideas for the 2016 Business Summit were discussed; Councilman Jefferson suggested that a job fair may be an option. Feedback from the previous events suggest that local issues and networking are the most popular activities.

Mr. Penn commented that the majority of the attendees at the Summit have been from the South Metro Chamber of Commerce and emphasized that the event needs to entice more Englewood businesses to attend. He recommended Jeanna Poole, author of Marketing for Solos, as a potential speaker for the event.



Mr. Knoth suggested that staff investigate what other cities have done with business groups in their communities. Ms. Ruiz and Mr. Knoth suggested that staff share the City of Westminster newsletter. Discussion about how to improve attendance by Englewood businesses continued.

### **III. PUBLIC COMMENT**

No members of the public were present at the meeting.

### **IV. COMMENTS**

#### **CHAMBER OF COMMERCE**

Mr. Penn stated that the Chamber will be generating an electronic newsletter in lieu of a paper copy.

#### **STAFF COMMENTS**

Mr. Hollingsworth did not have any comments for the Committee.

#### **CITY COUNCIL COMMENTS**

Councilor Jefferson did not have any further comments for the Committee.

#### **ACE COMMENTS**

Ms. Ruiz reported that Swedish had a successful in September for families with children.

### **V. UPCOMING ACE BUSINESS**

- a. The next meeting is scheduled for December 2, 2015.

No further business was brought forth for consideration. The meeting was adjourned at 1:00 p.m.

/s/ Julie Bailey, Recording Secretary