

**ENGLEWOOD CITY COUNCIL  
ENGLEWOOD, ARAPAHOE COUNTY, COLORADO**

**Regular Session  
November 2, 2015**

A permanent set of these minutes and the audio are maintained in the City Clerk's Office.  
Minutes and streaming audios are also available on the web at:  
<http://www.englewoodgov.org/inside-city-hall/city-council/agendas-and-minutes>

**1. Call to Order**

The regular meeting of the Englewood City Council was called to order by Mayor Penn at 7:32 p.m.

**2. Invocation**

The invocation was given by Council Member McCaslin.

**3. Pledge of Allegiance**

The Pledge of Allegiance was led by Council Member McCaslin.

**4. Roll Call**

Present: Council Members Jefferson, Olson, McCaslin, Wilson, Yates, Penn  
Absent: Council Member Gillit

A quorum was present.

Also present: City Manager Keck  
City Attorney Brotzman  
Deputy City Manager Flaherty  
Assistant City Manager Robinson  
City Clerk Ellis  
Deputy City Clerk Carlile  
Deputy Chief Sanchez  
Director Becker, Finance and Administrative Services  
Director Stowe, Littleton/Englewood Wastewater Treatment Plant  
Planner II Voboril, Community Development  
Police Chief Collins  
Police Commander Condreay  
Technical Support Specialist Ramirez

**5. Consideration of Minutes of Previous Session**

(a) **COUNCIL MEMBER OLSON MOVED, AND COUNCIL MEMBER WILSON SECONDED, TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF OCTOBER 19, 2015.**

**Vote results:**

Ayes: Council Members Yates, McCaslin, Wilson, Penn, Jefferson, Olson  
Nays: None  
Absent: Council Member Gillit

Motion carried.

**6. Recognition of Scheduled Public Comment**

- (a) Glen Cary addressed Council regarding a piece of artwork in front of the Civic Center.

**7. Recognition of Unscheduled Public Comment**

(a) Steven Ward, an Englewood resident, complimented Council on their swift response to a citizen's request regarding the Oxford light rail station. He also wanted to compliment the Englewood Police Department for a recent response in his neighborhood.

(b) Doug Cohn, an Englewood resident, wanted to share more historical facts regarding General Iron Works.

(c) Elaine Hults, an Englewood resident, wanted to express her concern regarding marijuana smoking clubs and clean air restrictions.

Council responded to Public Comment.

**8. Communications, Proclamations and Appointments**

(a) Deputy Chief Sanchez and Community Relations Specialist Toni Arnoldy presented the Englewood Police Citizens' Academy Graduates: Sharol Bettencourt, Kris Clay, Jacque Cornish, David Goddard, Angie Harpster, Hale Jarratt, Brett Kotal, Christine McGroarty, Michael Messenger, Erin Monroe, Kenneth Ohmstede, Peter Sendroy, Marilyn Watson, Bruce Werner and Christian Workman.

**9. Consent Agenda**

**COUNCIL MEMBER OLSON MOVED, AND COUNCIL MEMBER JEFFERSON SECONDED, TO APPROVE CONSENT AGENDA ITEMS 9 (a) (i) AND 9 (b) (i).**

- (a) Approval of Ordinances on First Reading

- (i) COUNCIL BILL NO. 56, INTRODUCED BY COUNCIL MEMBER OLSON

A BILL FOR AN ORDINANCE AUTHORIZING A MEMORANDUM OF UNDERSTANDING 2015 - 2019 BETWEEN ARAPAHOE COUNTY DEPARTMENT OF HUMAN SERVICES DIVISION OF CHILDREN, YOUTH AND FAMILY SERVICES AND ARAPAHOE COUNTY SHERIFF'S OFFICE, ARAPAHOE COMMUNITY COLLEGE CAMPUS POLICE DEPARTMENT, AURORA POLICE DEPARTMENT, TOWN OF BOW MAR POLICE DEPARTMENT, CHERRY HILLS VILLAGE POLICE DEPARTMENT, GLENDALE POLICE DEPARTMENT, COLUMBINE VALLEY POLICE DEPARTMENT, GREENWOOD VILLAGE POLICE DEPARTMENT, LITTLETON POLICE DEPARTMENT, SHERIDAN POLICE DEPARTMENT AND THE ENGLEWOOD POLICE DEPARTMENT TO PROVIDE A COOPERATIVE WORKING RELATIONSHIP BETWEEN LAW ENFORCEMENT AND CHILD PROTECTION AGENCIES IN ARAPAHOE COUNTY TO PROTECT ENDANGERED CHILDREN.

- (b) Approval of Ordinances on Second Reading

(i) ORDINANCE NO. 50, SERIES OF 2015 (COUNCIL BILL NO. 54, INTRODUCED BY COUNCIL MEMBER GILLIT)

AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) ENTITLED "COLORADO'S WATER/WASTEWATER AGENCY RESPONSE NETWORK (CoWARN) MUTUAL AID AND ASSISTANCE AGREEMENT" BETWEEN MUNICIPAL UTILITIES DEPARTMENTS TO HELP MEMBER UTILITIES DEPARTMENTS DURING EMERGENCIES.

**Vote results:**

Ayes: Council Members Yates, McCaslin, Wilson, Penn, Jefferson, Olson  
Nays: None

Absent: Council Member Gillit

Motion carried.

- (c) Resolutions and Motions

There were no resolutions or motions submitted for approval. (See Agenda Item 11 (c).)

**10. Public Hearing Items**

No public hearing was scheduled before Council.

**11. Ordinances, Resolutions and Motions**

- (a) Approval of Ordinances on First Reading

(i) City Clerk Ellis presented a recommendation from the City Clerk's Office to adopt a bill for an ordinance for a new Official Corporate City Seal, by adding the recently approved logo.

**COUNCIL MEMBER OLSON MOVED, AND COUNCIL MEMBER WILSON SECONDED, TO APPROVE AGENDA ITEM 11 (a) (i) - COUNCIL BILL NO. 57.**

COUNCIL BILL NO. 57, INTRODUCED BY COUNCIL MEMBER OLSON

A BILL FOR AN ORDINANCE AMENDING TITLE 1, CHAPTER 9, SECTIONS 2 AND 3, OF THE ENGLEWOOD MUNICIPAL CODE 2000 PERTAINING TO THE OFFICIAL CORPORATE CITY SEAL.

**Vote results:**

Ayes: Council Members Yates, McCaslin, Wilson, Penn, Olson

Nays: Council Member Jefferson

Absent: Council Member Gillit

Motion carried.

- (b) Approval of Ordinances on Second Reading

(i) Council Bill 55 - adding a new section (5-30) to the Englewood Municipal Code 2000 pertaining to hotel and motel services - licensing was considered.

**COUNCIL MEMBER McCASLIN MOVED, AND COUNCIL MEMBER WILSON SECONDED, TO APPROVE CONSENT AGENDA ITEMS 11 (b) (i).**

ORDINANCE NO. 51, SERIES OF 2015 (COUNCIL BILL NO. 55, INTRODUCED BY COUNCIL MEMBER McCASLIN)

AN ORDINANCE APPROVING A NEW CHAPTER 30 OF TITLE 5, BUSINESS AND LICENSE REGULATIONS, FOR THE LICENSING AND REGULATION OF HOTEL AND MOTEL SERVICES WITHIN THE CITY OF ENGLEWOOD.

**Vote results:**

Ayes: Council Members Yates, McCaslin, Wilson, Penn, Jefferson, Olson

Nays: None

Absent: Council Member Gillit

Motion carried.

- (c) Resolutions and Motions

(i) Planner II Voboril presented a recommendation from the Community Development Department to approve a resolution adopting the Englewood Walk and Wheel Master Plan and Program as a supplementary City plan document in support of *Roadmap Englewood: The 2003 Englewood Comprehensive Plan*, and *Englewood Forward: the 2016 Englewood Comprehensive Plan*.

**COUNCIL MEMBER OLSON MOVED, AND COUNCIL MEMBER WILSON SECONDED, TO APPROVE CONSENT AGENDA ITEMS 11 (c) (i).**

RESOLUTION NO. 97, SERIES OF 2015

A RESOLUTION APPROVING THE ADOPTION OF THE "ENGLEWOOD WALK & WHEEL MASTER PLAN" AS A SUPPORTING DOCUMENT TO ROADMAP ENGLEWOOD: THE 2003 ENGLEWOOD COMPREHENSIVE PLAN AND ENGLEWOOD FORWARD: THE 2016 ENGLEWOOD COMPREHENSIVE PLAN".

**Vote results:**

Ayes: Council Members Yates, McCaslin, Wilson, Penn, Jefferson, Olson

Nays: None

Absent: Council Member Gillit

Motion carried.

**12. General Discussion**

(a) Mayor's Choice

(i) Announcement of Special Meeting on November 9, 2015

Mayor Penn announced Council will open the public meeting in the Community Room on November 9, 2015. After announcing the topic(s) to be discussed (the City Manager's Annual Review) under the specific paragraph(s) of C.R.S. 24-6-402-4, a vote of Council will be taken. If 2/3 of the quorum present votes affirmatively, attendance shall be limited to the members of City Council and Council may invite other persons as may be required for advice and information. City Council and invited persons will move to the City Council Conference Room. No formal vote will be taken on any matter under discussion.

(b) Council Members' Choice

(i) Council Bill 58 –a bill for an ordinance amending Title 6, Chapter 1, Section 8, of the Englewood Municipal Code 2000 adopting smoking prohibitions, state standards, further defining public buildings and unifying the definition of tobacco throughout the code was considered.

**COUNCIL MEMBER WILSON MOVED, AND MAYOR PENN SECONDED, TO APPROVE COUNCIL BILL NO. 58.**

COUNCIL BILL NO. 58, INTRODUCED BY COUNCIL MEMBER WILSON

A BILL FOR AN ORDINANCE AMENDING TITLE 6, CHAPTER 1, SECTION 8, OF THE ENGLEWOOD MUNICIPAL CODE 2000 ADOPTING SMOKING PROHIBITIONS, STATE STANDARDS, FURTHER DEFINING PUBLIC BUILDINGS AND UNIFYING THE DEFINITION OF TOBACCO THROUGHOUT THE CODE.

**Vote results:**

Ayes: Council Members Yates, McCaslin, Wilson, Penn, Jefferson, Olson

Nays: None

Absent: Council Member Gillit

Motion carried.

(ii) The establishment of a hearing date on the appeal of case 2015-09 4635 S. Pearl St. Urban Lot Development was considered.

**COUNCIL MEMBER JEFFERSON MOVED, AND COUNCIL MEMBER YATES SECONDED, TO SET THE HEARING DATE FOR NOVEMBER 16, 2015 ON THE APPEAL OF CASE 2015-09 4635 S. PEARL ST. URBAN LOT DEVELOPMENT.**

**Vote results:**

Ayes: Council Members Yates, McCaslin, Wilson, Penn, Jefferson, Olson  
Nays: None  
Absent: Council Member Gillit

Motion carried.

**13. City Manager's Report**

City Manager Keck did not have any matters to bring before Council.

**14. City Attorney's Report**

(a) City Attorney Brotzman presented a request from Community Development to pursue collection under the terms of a promissory note – Adam Baltrunas, 4756 S. Acoma.

**COUNCIL MEMBER OLSON MOVED, AND COUNCIL MEMBER McCASLIN SECONDED, TO PURSUE COLLECTION UNDER THE TERMS OF A PROMISSORY NOTE – ADAM BALTRUNAS, 4756 S. ACOMA.**

**Vote results:**

Ayes: Council Members Yates, McCaslin, Wilson, Penn, Jefferson, Olson  
Nays: None  
Absent: Council Member Gillit

Motion carried.

**15. Adjournment**

**MAYOR PENN MOVED TO ADJOURN.** The meeting adjourned at 8:26 p.m.

/s/ Loucrishia A. Ellis  
City Clerk