
Council Newsletter



CITY MANAGER'S NOTES August 20, 2015

Upcoming Council Meetings

A City Council Study Session is scheduled for **Monday, August 24, 2015**. The study session will begin at 6 p.m. in the Community Room. Sandwiches will be available at 5:30 p.m.

The next Study Session is scheduled for **Tuesday, September 8, 2015**. The Study Session will begin at 6 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. YourHub Front Page article titled: Craig Hospital Work wrapping up
2. YourHub Featured Events: Jazz performance at Englewood Public Library
3. 2015 Broker and Developer Forum Invitation
4. Enterprise Zone and Administration Update
5. Calendar of Events
6. Tentative Study Session Topics
7. Nonemergency Employees Retirement Board Meeting May 12, 2015
8. Planning & Zoning Regular Meeting August 4, 2015
9. Police Officers Pension Board Meeting February 12, 2015



Council Newsletter Parks and Recreation

Theater in the Park Slated for September 10

Englewood Parks and Recreation is collaborating with Town Hall Arts Center, Englewood School District and the Englewood Library for Theater in the Park, presenting "Rumpelstiltskin" at the Englewood City Center Amphitheater on Thursday, September 10, at 10 a.m. The performance is free and open to the public. Englewood students, grades 2nd and 4th, will be bussed to the park to attend the show. Theater in the Park is sponsored in part by Betty's Toys.

Craig Hospital work wrapping up

Englewood rehabilitation facility is in home stretch of major revamp »41



Judy Smart, a physical therapist, helps a patient stretch Aug. 14 in the therapy pool at Craig Hospital in Englewood. The hospital is midway through a multiphase expansion and renovation project that is expected to be complete in late 2016.

Anya Semenov,
YourHub

Craig Hospital in home stretch of major expansion in Englewood

Posted: 08/20/2015 12:01:00 AM MDT

DenverPost.com

ENGLEWOOD —More than a year of construction remains, but Craig Hospital in Englewood certainly feels like it is in the home stretch of its \$88 million dollar expansion and renovation project started in 2012.

The not-for-profit rehabilitation hospital is growing by 90,000 square feet and renovating an additional 135,000 square feet. The work should be complete by next September.

"Craig has always done an excellent job at providing patient care, but now we have an opportunity to do it in a very new, bright space that houses some of the latest advancements in technology that help people recover after neurological injury," said Candy Tefertiller, the hospital's director of physical therapy.

Earlier this month the hospital unveiled a large, white marble statue of a woman helping a man up off the ground. The piece, carved by Colorado artist Madeline Wiener, is meant as a symbol of hope for people from across the country who come to Craig seeking help in overcoming catastrophic brain and spinal cord injuries — the only two diagnoses the hospital treats.

The very visible addition of the statue is only a small example of what is new at the campus.

For example, prior to the renovation project, the home of the statue was a through street. Now, the portion of South Clarkson Street between East Girard and East Hampden avenues dead-ends at Craig in a cul-de-sac built for dropping off and picking up patients.

The expansion also added a fourth floor to the original west building, first built in 1970, as well as an adjoining west "tower" structure that opened in August 2014, said Kenny Hosack, the hospital's director of marketing. The tower houses two state-of-the-art in-patient units and the hospital's two-story PEAK Wellness Center, a gym filled with adaptive equipment aimed at building strength and maintaining fitness.

Tefertiller called the PEAK Center "exciting." It is stocked with all manner of adaptive equipment — including a Vector body weight support track that allows patients to safely work on walking under their own power while being supported on a track system. The space also has floor-to-ceiling windows providing a much better atmosphere than the old gym space.

The third floor has been completely renovated and now houses an upgraded brain injury therapy space with a simulated apartment where patients practice daily skills such as personal hygiene and child care.

The work added substantial space for Craig's nearly three dozen "subspecialty programs," Hosack said. They include the adaptive technology lab and a transfer room, where patients work on moving from their wheelchairs to cars and other situations important to establishing independence. Patients learn how to use smartphones, home computers and other

technologies to improve their lives.

"The benefit of this expansion is we can now treat multiple patients at the same time more effectively," said Jill Baldessari, an occupational therapist.

While the Craig Hospital Foundation has secured nearly \$43 million in donations to pay for the \$88 million project and another \$10 million in patient assistance funding — including \$100,000 from the Colorado Garden Foundation for gardens at the Clarkson Street entryway — the hospital is still seeking to raise \$7 million by the time construction ends next summer, Hosack said. The remaining cost of the project was gathered from reserves, and a portion of the sale of \$40 million in bonds.

Final work focuses on remodeling the west building's second and first floors and basement.

The project did not add to the hospital's 93 licensed beds, Hosack said, but all of the beds are now in private rooms with technology including digital access to daily therapy schedules. In the past, there were some instances of three patients in a single room.

"Frankly, we were just being impacted by the lack of space," Hosack said, noting the hospital owns a fleet of 350 wheelchairs that it previously had trouble storing.

Joe Rubino:

Thursday20

Mile High Sci-Fi: "Deep Blue Sea." Harrison Rains and the gang are back at Alamo Drafthouse, 7301 S. Santa Fe Drive, Littleton, to provide Live Mystery Science Theater 3000-style comedy over "Deep Blue Sea." The movie starts at **7:30 p.m.** and tickets are \$12.50 at drafthouse.com.

Friday21

Katey Laurel. Denver folk-pop songstress Katey Laurel will perform from **7:30-10:30 p.m.** at Lila B. Lounge, 5345 Landmark Place, Greenwood Village. There is no cover charge and all ages are welcome.

Saturday22

"Woman in Gold." In this PG-13 film, an elderly Jewish woman and her lawyer start a journey to retrieve family possessions seized by the Nazis, a major battle that takes them all the way to the heart of the Austrian establishment and the U.S. Supreme Court. It's showing for free from **2-4 p.m.** at Bemis Public Library, 6014 S. Datura St., Littleton. There will be free popcorn and lemonade.

David Thomas Bailey. Enjoy a Swallow Hill Music performance with acoustic guitarist David Thomas Bailey. Bailey has roots in Denver and plays post-jazz. The show starts at **1 p.m.** at Englewood Public Library, 1000 Englewood Parkway.

Southwest Plaza Farmers Market. Get local produce from Colorado farmers who live on and work their own farms. The farmers market at Southwest Plaza, 8501 W. Bowles Ave., Littleton lasts from **8 a.m.-2 p.m.** To learn more, visit denverfarmersmarket.com.

Landmark Greenwood Village Fresh Market. Go to the Landmark, 7600 Landmarkway, from **10 a.m.-2 p.m.** for local gourmet food vendors and Colorado produce.



Courtesy of PolyGram Filmed Entertainment

Beer Dinner: "The Big Lebowski"

Tuesday, Aug. 25. In this week's beer dinner at the Alamo Drafthouse, 7301 S. Santa Fe Drive, Littleton, "the Dude abides." The **7:30 p.m.** screening of the Coen brothers classic comes with a three-course menu that includes chili fries, a burger, an ice cream sundae and three beers from Odell Brewing Co. Tickets are \$40 and can be purchased at drafthouse.com. For more information, call 720-588-4107.

Monday24

Meet Isabella Bird. Experience the exciting life of traveler and writer Isabella Bird as portrayed by professional storyteller and performer Linda Batlin. From **2-3 p.m.** at Bemis Public Library, 6014 S. Datura St., Littleton, hear about Bird's adventures on her trip to Estes Park in 1873 and her climb of Longs Peak. She was one of the first women to climb the mountain. It's free to attend.

Seniors: Grab, Gab and Go. Stop by the Aging Well Resource Center, 6042 S. Datura St., Littleton, from **1:30-2 p.m.** to enjoy a cup of coffee or tea and a snack, and learn about the center's ser-

vices. It's free and there will be prize drawings.

Tuesday25

Meet, Greet and Eat. The last of Littleton's summer Meet, Greet and Eat will take place from **4-6 p.m.** at Ketring Park, 6000 W. Gallup St., Littleton. The program is designed to give citizens the chance to meet their neighbors and talk with the city manager and City Council members. There will be displays from city departments and staff will be on-hand to answer questions. Free pizza, water and ice cream will be available, and there will be a variety of fun activities for kids. For more information, call 303-795-3720.

UNDISCOVERED OPPORTUNITIES IN ENGLEWOOD

affordable sites • **livable** neighborhoods • lively **connected** community

Mark your calendar to attend the

2015 Broker and Developer Forum

hosted by Englewood City Council

Thursday, October 1, 2015
7:30 am - 9:30 am

Englewood Civic Center
1000 Englewood Parkway
2nd Floor, Community Room

Featuring

- ▶ **Bill James**, James Real Estate Services
Real Estate Trends
Transit Impact on Development - To D or not To D
Englewood's Standing in the Metro Real Estate Market
- ▶ **Harold Stitt**, City of Englewood
Englewood's Vision for the Future
-Comprehensive Plan Update

RSVP to attend this free event by September 28
to 



M E M O R A N D U M

TO: Mayor Penn and Members of City Council
THROUGH: Eric Keck, City Manager
Michael Flaherty, Deputy City Manager
FROM: Darren Hollingsworth, Economic Development Manager
Nancy Fenton, Enterprise Zone Administrator
DATE: August 17, 2015
SUBJECT: Enterprise Zone and Administration Update

Update

Effective January 1, 2016 the local Enterprise Zone has been expanded to include all of Englewood. At the August 13, 2015 Colorado Economic Development Commission meeting the group approved the application for the re-designation of the South Metro Enterprise Zone. Staff will work with the municipalities of Sheridan, Littleton, and Parker to develop an operating agreement, which outlines the roles of the Zone Administrator and the responsibilities for each of the participating communities.

This topic was previously discussed at the July 13 and April 14 Council study sessions.

Background on the Administrative Grant

The City of Englewood administers the Arapahoe County Enterprise Zone, which covers portions of Sheridan, Littleton and Englewood. In 2016 the Town of Parker will be included in the Enterprise Zone. Englewood has administered the Enterprise Zone for Arapahoe County since its inception in 1990. The Enterprise Zone means a great deal to Englewood businesses and is a significant element of our Economic Development program, and comes at very little expense to the City, other than staff time. At the August 13 meeting the EDC approved a 2016 grant of \$16,500 to cover staff time for Zone Administration, which is the same amount as funded in 2015.

Background on the Re-Designation of the Enterprise Zone

Due to a change in Colorado's enabling legislation for Enterprise Zones, all Enterprise Zones statewide had to requalify through a re-designation process. Newly designated Enterprise Zone areas will take effect in 2016. Englewood's economic development staff coordinated with Sheridan, Littleton, and Arapahoe County confirming their interest in continuing the benefits of the Enterprise Zone. At the end of June, staff completed the application for re-designation.

**CITY OF ENGLEWOOD
2015 CALENDAR OF EVENTS**



Mon., Aug. 24	6:00 p.m.	Study Session, Community Room
Tues, Sept. 1	4:30 p.m.	Budget Advisory Committee, City Council Conference Room
Wed., Sept. 2	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Fri., Sept. 4	8:00 a.m.	Meeting with Congresswoman DeGette, Community Room
Mon., Sept. 7		City Hall closed – Labor Day holiday
Tues., Sept. 8	6:00 p.m.	Study Session, Community Room
	Cancelled	Keep Englewood Beautiful, Public Works Conference Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Sept. 9	5:00 p.m.	Water and Sewer Board, Public Works Conference Room
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Planning & Zoning Commission, Council Chambers
	Cancelled	Board of Adjustments and Appeals, Council Chambers
Thurs., Sept. 10	5:30 p.m.	Parks and Recreation Commission, River Run Trailhead
	6:30 p.m.	Transportation Advisory Board, City Council Conference Room
Mon., Sept. 14	6:00 p.m.	Study Session, Community Room
Tues., Sept. 15	7:00 p.m.	Library Board, Library Board Room
Wed., Sept. 16	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Sept. 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Sept. 22	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers

Mon., Sept. 28	6:00 p.m.	Study Session, Community Room
Mon., Oct. 5	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 6	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Oct. 7	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	4:00 p.m.	Englewood Housing Authority Meeting, EHA Board Room
	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Thurs., Oct. 8	5:30 p.m.	Parks and Recreation Commission, Broken Tee Golf Maintenance Facility
Mon., Oct. 12	6:00 p.m.	Study Session, Community Room
Tues., Oct 13	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	Cancelled	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Oct. 14	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustments and Appeals, Council Chambers
Mon., Oct. 19	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 20	4:30 p.m.	Budget Advisory Committee, City Council Conference Room
	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Oct. 21	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Oct. 26	6:00 p.m.	Study Session, Community Room
Mon., Nov. 2	2:00p.m.	Malley Trust Fund Board meeting
	6:00 p.m.	Study Session, Community Room

TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL



August 24	Study Session Budget Follow-up Concrete Alley Project Public Comment/Response Protocol
August 31	No meeting scheduled – 5th Monday
September 4	Meeting with Congresswoman Diana DeGette
September 8	Study Session & Regular Meeting – Tuesday Golf Course Alternative Uses Public Smoking Ban
September 14	Study Session Development Planning/Strategies Final Recommendations for Walk & Wheel Study Property Abatement
September 21	Study Session & Regular Meeting Financial Report
September 28	Study Session 2016 Proposed Budget Workshop
October 5	Study Session & Regular Meeting
October 12	Study Session
October 19	Study Session & Regular Meeting Financial Report
October 26	Study Session Aid To Other Agencies Discussion
November 2	Study Session & Regular Meeting Board and Commission Members Reappointment Discussion Marijuana Social Clubs
November 9	Study Session Cancelled
November 16	No Study Session Regular Meeting Only

New Council Swearing-In Ceremony/Selection of Mayor/Pro Tem

November 23	Study Session Ethics and Public Service Training with CIRSA Financial Report
November 30	No meeting scheduled – 5th Monday
December 7	Study Session & Regular Meeting Council Liaisons on Boards and Commissions
December 14	Study Session Financial Report
December 21	Regular Meeting Only No Study Session Scheduled - Holiday Dinner
December 28	Christmas Holidays – No meeting scheduled

FUTURE STUDY SESSION TOPICS

Capital Project Approval Process/Purchasing Policy
Alternative Financing Solutions
RiverRun Easement
Tale of Two Cities presentation: What Can or Should Our City Look Like in the Future?
Hotel/Motel Regulations
Bike Paths
Construction Defects Ordinance
Citizen of the Year Selection Process
Recreational Marijuana Options
Xcel “Partners in Energy” Program
Property/Code Enforcement
Property Abatement
Energy Conservation/Green Initiatives
Historic Preservation
Neighborhood Character (Zoning Issues)
Public Comment/Response Protocol

NONEMERGENCY EMPLOYEES RETIREMENT BOARD MEETING
May 12, 2015

Chairperson Woodward called the regular meeting of the Englewood NonEmergency Employees Retirement Plan Board to order at 3:00 p.m. in the Public Works Conference Room of the Civic Center, 1000 Englewood Parkway, Englewood, Colorado.

Members Present: Frank Gryglewicz, Director of Finance and Administrative Services
David Henderson, Employee Representative
John Moore, Council Appointee
Mahendra Patel, Secretary, Employee Representative
James Phelps, Council Appointee
Jim Woodward, Chairperson, Council Appointee

Members Absent: Steven Yates, Council Member (No Notice)

Others Present: Wendy Dominguez, Innovest Portfolio Solutions
Jerry Huggins, Innovest Portfolio Solutions
Diane Hunt, Gabriel Roeder Smith and Company (GRS)
Joe Herm, GRS
Leslie Thompson, GRS

A quorum was present.

* * * * *

Notification of Brad Hagan's Board Resignation

Brad Hagan, notified the Board he was resigning his position on the Board at the February meeting.

Seating of David Henderson, Employee Elected Board Member

The Board congratulated David Henderson as the employee elected Board member to fill the remainder of Mr. Hagan's term. Mr. Henderson's term ends February 1, 2018.

Approval of Minutes

The Board discussed an error on page 2, B. Consideration of S&P 500 Index Fund Change.

MR. GRYGLEWICZ MOVED TO APPROVE THE MINUTES OF THE FEBRUARY 10, 2015 REGULAR MEETING WITH THE CORRECTION OF THE Vanguard S&P 500 INDEX FUND TOTAL EXPENSE RATIO FROM "0.95" TO "0.095". MR. PATEL SECONDED.

Ayes:	Gryglewicz, Moore, Patel, Phelps, Woodward
Nays:	None
Absent:	Yates
Abstention:	Henderson

The motion carried.

Innovest Portfolio Solutions, LLC

Performance Evaluation

Mr. Huggins reviewed first quarter portfolio performance. He reviewed fund performance and some of the variables that impacted the performance.

Mr. Huggins reviewed the Manager Report Card on page 18 noting changes that occurred during the quarter, the funds Innovest is concerned about and the reasons for the concern.

There is a scoring error on the PIMCO Unconstrained Bond Fund scores. There should not be a minor concern for performance. It is performing better than its peer group and the overall should be unchanged from last quarter and shown as a minor concern. The Thornburg International and Harbor High Yield showed improvement from the prior quarter.

Asset Allocation Study

Ms. Dominguez reviewed the Asset Allocation Study. Innovest provided projected rates of returns and their associated volatility, for various scenarios. The study provided allocation options with varying returns and risks. The projected return with no change to the mix is 6.2%.

The Board discussed allocation options. Ms. Dominguez stated the Board can stay with the current mix with a slightly lower return expectation than the objective of 6.5%. The Board agreed to the lower 6.5% objective for a five year period. The actuarial assumption is 7.0% expected rate of return. Ms. Dominguez pointed out that the actuarial studies are for a much longer duration than the asset allocation studies.

Ms. Dominguez explained that when evaluating projected portfolio performance, they look for asset classes that are not in the portfolio that might either boost returns or reduce risk. One possible investment opportunity is Master Limited Partnerships (MLPs.) She explained that MLPs are an asset class created in 1981 which invests in energy infrastructure.

Ms. Dominguez reviewed four alternatives for the Board's consideration. She explained when the study was done in 2014 it was expected that the mix would produce a 6.50% return. The expectation for the 2015 study projects the current asset mix to return 6.20%. She explained that Mix 3 is projected to provide a 6.50% return with a higher standard deviation. She reviewed the differences between the current Mix and Mix 3. She moved to page 12 with similar scenarios and adding MLPs. The change mainly comes from reducing the fixed income allocation and adding MLPs. The downside risk is a bit higher than the current mix, but not as high as Mix 3 on page 11.

The Board discussed the history of MLPs and the possibility of investing in MLPs.

Mr. Moore confirmed that for a given target return, if the Board elects to add MLPs, it would lower the risk across the board. He stated that each mix would provide an improved rate of return and help lower expected risk.

Ms. Dominguez reviewed two MLPs funds for the Board's consideration, Oppenheimer SteelPath MLP Alpha (an actively managed fund) and ALPS Alerian MLP Infrastructure Fund ETF (a passively managed fund). She explained differences between the funds and their history.

Discussion continued regarding the funds' management, sector allocations, holdings and the impact of changing the asset allocation mix and the potential resultant return and risk increase. The Board compared the various mixes based on the percentage moved with each of the asset categories. Innovest reminded the Board that the asset allocation study is a best guess based on the current market conditions and not a guarantee of the projections.

The Board discussed the choices of either a passive or active fund. Mr. Moore commented that the passive fund is made up of only about 25 MLPs and does not seem the better choice. The Board agreed on the active fund.

Mr. Moore is supportive of Mix 2 because of his preference to be risk adverse. Mr. Gryglewicz said there is risk with being so heavily weighted in fixed income and prefers Mix 3. Mr. Moore said that Mix 3 does not relatively increase the equity exposure from where it is currently and when added to the asset allocations, the MLPs reduce the risks on all Mix levels. Following discussion the Board agreed on Mix 3.

MR. PHELPS MOVED TO APPROVE CHANGING THE ASSET ALLOCATION TO MIX THREE AS DEFINED BY THE ASSET ALLOCATION STUDY AND ADD THE OPPENHEIMER STEELPATH MLP ALPHA FUND. MR. GRYGLEWICZ SECONDED.

Ayes:	Gryglewicz, Henderson, Moore, Patel, Phelps, Woodward
Nays:	None
Absent:	Yates

The motion carried.

Gabriel Roeder Smith and Company - January 1, 2015 Actuarial Report

Ms. Hunt reviewed the draft January 1, 2015 Actuarial Report. The study indicates a total required contribution of 23.8% of pay beginning 2016. The employer contributions will be 20.8% and the employee is 3%. This is up .1% from the total required 2015 contribution of \$23.7%.

She explained that this report has the new amortization schedule the Board adopted allowing a tiered amortization be added each year with the gain or loss of that year's report. GRS was also asked by the Board to provide a study with the report that included the new mortality table.

She summarized investment return, mortality tables, salary increases, the increase of the average age of the population, change of amortization methodology and the decline of new participants in the Plan. She commented that the actuarial value and the market value are getting closer. The asset value is now 98% of the market value. The liabilities are expected to grow about \$1.0 million per year and the report indicates a \$1.0 million increase from last year. The current funding ratio is 82.5 % compared to 79.5% last year.

Ms. Hunt reviewed the mortality table study the Board requested. The new mortality table was released by the Actuarial Society at the end of 2014. She said that if the Board chose to move to the new mortality table, the Total Retired Contribution would increase from 23.8% to 25.7%.

Ms. Dominguez left at 4:45 p.m.

The Board discussed the new RP-2014 mortality table. Ms. Hunt is unaware of any of GRS's government plans that have made the change to the new tables. The Board agreed to consider the new mortality table and any other assumption changes that may be presented prior to the next actuarial report. Ms. Hunt said the meeting during February is when the Board considers changes and additional studies for the January 1, 2016 report.

MR. MOORE MOVED TO APPROVE THE JANUARY 1, 2015 ACTUARIAL REPORT. MR. PATEL SECONDED.

Ayes:	Gryglewicz, Henderson, Moore, Patel, Phelps, Woodward
Nays:	None
Absent:	Yates

The motion carried.

Retirement Approvals and Notifications:

- a. Consideration of DROP Benefit for Thomas Cable
- b. Notification that Michael Renner has withdrawn his DROP application
- c. Consideration of DROP Benefit for James Denter
- d. Consideration of DROP Benefit for Michael Sax
- e. Consideration of Retirement Benefit for Danny Rhoden
- f. Consideration of Retirement Benefit for Rex Templeman
- g. Consideration of Retirement Benefit for Kirk Oviatt
- h. Notification of DROP Application for Ladislav Vostry
- i. Notification of Retirement Benefit for Charlotte Pritchard
- j. Notification of DROP Application for Tara Micheli
- k. Notification of Retirement Benefit for Walter Withers
- l. Benefit Approval for the Beneficiary of Douglas Jarred, Judy Walton-John
- m. Notification of DROP Application for Felix Tony Soto, Jr.
- n. Notification of Beneficiary Gene Irons' Death
- o. Notification of Retiree Donna Gottberg's Death
- p. Approval of Accumulated Contributions Rollover for Erin McGarry

Ms. Hunt, Ms. Thompson and Mr. Herm left at 4:55 p.m.

MR. GRYGLEWICZ MOVED TO APPROVE THE ITEMS LISTED ON THE BENEFIT APPROVALS AND NOTIFICATIONS. MR. PATEL SECONDED.

Ayes:	Gryglewicz, Henderson, Moore, Patel, Phelps, Woodward
Nays:	None
Absent:	Yates

The motion carried.

Discussion resumed regarding changes to the asset allocations. The Investment Policy Statement (IPS) will require revisions to permit the addition of MLPs and the new Mix 3. Innovest will provide the revised IPS for Board's final approval at the August 11 meeting.

Discussion followed regarding the IPS and what is necessary for Innovest to proceed with the fund changes. The Board agreed to prorate the withdrawals from the fixed income and rebalance any other changes necessary to adjust to the new strategic target.

MR. MOORE MOVED TO APPROVE CHANGING THE FIXED INCOME TO EIGHTEEN PERCENT BY REDUCING OPPORTUNISTIC FIXED INCOME TO FOUR PERCENT AND CORE FIXED INCOME TO FOURTEEN PERCENT TO ALLOW FOR THE PURCHASE OF MLPs. MR. PHELPS SECONDED.

Ayes:	Gryglewicz, Henderson, Moore, Patel, Phelps, Woodward
Nays:	None
Absent:	Yates

The motion carried.

Members' Choice

The NonEmergency Employees Retirement Plan Letter of Determination was received; however, the Internal Revenue Service (IRS) has required an amendment to the Plan document. Ms. Wescoat presented a copy of correspondence between Mary Brauer, pension attorney, and the IRS stating the necessary amendment to section 3-4-16-3. The amendment must be completed within 90 days of the IRS letter.

MR. MOORE MOVED TO APPROVE THE ADDITION OF THE LANGUAGE FOR SECTION 3-4-16-3 AS STATED IN THE LETTER FROM MS. BRAUER DATED MAY 15, 2013 IN ACCORDANCE WITH THE IRS DETERMINATION LETTER. MR. PHELPS SECONDED.

Ayes:	Gryglewicz, Henderson, Moore, Patel, Phelps, Woodward
Nays:	None
Absent:	Yates

The motion carried.

The next meeting will be August 11, 2015.

MR. PHELPS MOVED TO ADJOURN. MR. PATEL SECONDED.

The Board adjourned at 5:10 p.m.

/s/ Carol Wescoat

Carol Wescoat
Recording Secretary

CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS
August 4, 2015



I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Chambers of the Englewood Civic Center, Chair Fish presiding.

Present: Bleile, Brick, Freemire, King, Kinton, Knoth, Townley, Pittinos (arrived 7:05), Fish

Absent: Madrid (Excused)

Staff: Mike Flaherty, Deputy City Manager
Chris Neubecker, Senior Planner
John Voboril, Planner II
Harold Stitt, Senior Planner
Dugan Comer, Assistant City Attorney



II. APPROVAL OF MINUTES

- July 21, 2015 Minutes

Knoth moved:

King seconded: TO APPROVE THE JULY 21, 2015, MINUTES

Chair Fish asked if there were any modifications or corrections. There were none.

AYES: Brick, King, Kinton, Knoth, Townley, Fish

NAYS: None

ABSTAIN: Bleile, Freemire

ABSENT: Madrid

Motion carried.



III. FINDINGS OF FACT CASE #USE2015-010 3555 SOUTH CLARKSON STREET, SIGNATURE SENIOR LIVING

Knoth moved;

King seconded: To approve the Findings of Fact Case #USE2015-010 3555 South Clarkson Street, Signature Senior Living as amended.

Chair Fish asked that #4, Conclusions, be changed to read "That the height of the new structure would be in character with the building height limits."

AYES: Brick, King, Kinton, Knoth, Townley, Fish

NAYS: None

ABSTAIN: Bleile, Freemire

ABSENT: Madrid

Motion carried.



III. PUBLIC HEARING #2015-03 NEXT STEPS STUDY

Brick moved;

Freemire seconded: To open the Public Hearing for Case #2015-03 Light Rail Corridor Next Steps Study

AYES: Bleile, Brick, Freemire, King, Kinton, Knoth, Townley, Fish

NAYS: None

ABSTAIN: None

ABSENT: Madrid

Motion carried.



Staff Presentation

John Voboril, Planner II, was sworn in. Mr. Voboril asked the Commissioners to correct dates and information on the staff report he prepared. The changes do not have an effect on the case.



Staff recommends the following findings to the Commission:

- 1) That case 2015-03 was brought before the Planning and Zoning Commission by the Community Development Department. Notice of the public hearing was published in the Englewood Herald July 23, 2015, and on the City website from July 15 to August 4, 2015.
- 2) That City Council voted to enter into an Intergovernmental Agreement with the Regional Transportation District (RTD) to develop a follow up Next Steps study on the original Englewood Light Rail Corridor Station Area Master Plan on first reading May 19, 2014, and second reading June 2, 2014.
- 3) That the Englewood Light Rail Corridor Next Steps Study was advertised in conjunction with The Englewood Forward Planning Campaign in the Englewood Citizen Newsletter in September and November 2014, and January, March, May and July 2015. A postcard mailing to 596 property owners with properties abutting proposed locations for transportation improvements was conducted in January 2015.
- 4) That e-mail notices of each Englewood Light Rail Corridor Next Steps Study meetings were sent via the City's e-notifier system.
- 5) That three meetings were held by project consultants Felsburg Holt Ullevig with the purpose of gathering public input on the transportation infrastructure feasibility alternatives design analysis.
- 6) That the Englewood Light Rail Corridor Next Steps Study conforms to the vision, goals and objectives outlined in Roadmap Englewood: 2003 Englewood Comprehensive Plan as well as the upcoming 2016 Englewood Forward Comprehensive Plan.
- 7) That Planning and Zoning Commission study sessions were held on February 25, 2015, jointly with City Council as a project progress update and on July 7 and 21, 2015, to review the development and final draft of the Englewood Light Rail Corridor Next Steps Study, and that City Council study sessions were held October 20, 2014, and February 25, April 13, July 6 and July 13, 2015, to provide updates on project progress and review the development of the final draft of the Englewood Light Rail Corridor Next Steps Study.

8) That the Englewood Light Rail Corridor Next Steps Study be adopted as a supplementary planning document in support of Roadmap Englewood: 2003 Englewood Comprehensive Plan as well as the upcoming Englewood Forward 2016 Englewood Comprehensive Plan.



Mr. Voboril provided the Commission with background information on station area master planning activities. The Denver Regional Council of Governments (DRCOG) secured funds from the Federal Government to fund station area master planning to further the goals of MetroVision, the regional planning vision for the entire metro Denver area. These studies are intended to maximize the utilization of the investments made in the Light Rail system. In addition, DRCOG felt that this would help to minimize future traffic congestion and its effects on air quality in the region.



The City of Englewood chose to take the opportunity to enhance the station areas as they are recognized as an asset to the City as well as being the primary growth areas. The original Station Area Master Plan was a development and preferred land use scenario and identification of major transportation infrastructure that would be necessary to implement the land use scenario.



The City became eligible for funds to conduct a Station Area Master Plan and DRCOG requested that Englewood allow the City of Sheridan to become a junior partner to the Englewood planning project.



The study was completed in conjunction with the Englewood Forward planning process and reinforced by the Walk and Wheel Master Plan and the Comprehensive Plan update. The City was well funded to complete the three planning projects in a short amount of time.



The projects were well publicized and promoted in the Englewood Citizen newsletter. The key public meetings were held on November 12, 2014, February 11 and June 20, 2015. The June 20th meeting took place at the Walk and Wheel Fest event where all three projects were able to gather public input.



The consultant team was led by Felsburg Holt Ullevig and utilized Bachman PR, Toole Design Group (bicycle planning specialists), ArLand (land use economics) and Design Workshop.



Mr. Voboril reviewed the meeting process and the information that was disseminated and gathered through the public meetings. The Next Steps Study consisted of two main components which were examination of the major transportation connections that were identified in the original Station Area Master Plan and the Real Estate Development Feasibility Analysis. The four areas of study included the north area near General Iron Works, the south neighborhood including Oxford station, the west neighborhood west of Santa Fe and the City Center neighborhood including areas south of Hampden and east of Elati Street. Mr. Voboril presented the Commission with a map of the four areas.



The major areas identified in the feasibility study include the Rail Trail which is the City's top priority project. The trail will serve the redevelopment that is currently under way at the Oxford station and General Iron Works properties. The plan includes three bridges over Hampden Avenue, Oxford Avenue and Dartmouth Avenue. Additional projects examined through the feasibility process include the Oxford-Dartmouth-Clarkson protected bikeway loop, the Southwest Greenbelt trail improvements and extension into the future Rail Trail, the Floyd Avenue extension

and the associated Englewood Parkway extension and piazza redesign. Mr. Voboril listed the ancillary projects that were identified in both Englewood and Sheridan.



The projects were prioritized by cost and benefit to the identified neighborhood areas. Mr. Voboril outlined the costs associated with each project including the Oxford station bicycle/pedestrian bridge, the pathway extension to the south to the Big Dry Creek trail, the section of trail from General Iron Works to Bates Avenue and trail development from Oxford station to Englewood Station to Little Dry Creek.



Mr. Voboril described the enhanced off street bike path along the Sheridan section of Oxford Avenue. The bike loop will be implemented by the use of signage and road markings. A shared bicycle/parking lane as they are used in Denver may be an option for creating the bicycle route on Dartmouth Avenue.



The Floyd Avenue extension is not an option due to prohibitive construction costs. A pedestrian bridge would be viable at a lower cost. The Oxford station pedestrian access across Santa Fe from the west is not an option due to the lack of a "landing spot" on the west side of Santa Fe. The City of Sheridan expressed that because the majority of their citizens are further west along Oxford, they did not see a benefit in moving the bridge to the north. The Regional Transportation District (RTD) has long term plans to build overpasses at Dartmouth and Oxford along Santa Fe, which would solve the problem.



Twenty five additional enhancement projects were identified during the study and were classified by short, medium and long term projects with potential sources of funding. The real estate feasibility study indicates that the north and south areas are ready for redevelopment due to the number of projects currently underway. Mr. Voboril listed the recommendations from the consulting team.



The consultants recommended a shared use parking plan with RTD for the Oxford station, potentially at the current location of Sam's Automotive at Oxford. Intersection improvements were also recommended. The west neighborhood is not ready for redevelopment at this time; property owners in the area are amenable to improvements but expressed that they are not ready to sell their properties.



City Center is not currently considered ready for redevelopment as there are not many infill opportunities. It was determined that the area is saturated with regards to retail. A recommendation was made by the consultants to create a Downtown Development Authority to include City Center and South Broadway to unify the downtown areas and assist with financing public improvements.



Short term suggestions include bicycle improvements to Floyd Avenue from Sherman Street to Inca Street to create an east-west route and continued support for residential infill developments. Bicycle improvements should commence later this year.



Additional funds may be available from DRCOG for the Next Steps II and Next Steps III planning projects. The Next Steps II study will include 100% engineering of the three rail trail bridges and Next Steps III will be for a variety of projects.



The Next Steps Study conforms to Roadmap Englewood: 2003 Englewood Comprehensive Plan. Mr. Voboril listed the goals of the Comprehensive Plan and the specific outcomes of the planning project that are in conformance.



Comments by the Commission

Mr. Brick asked when the marketing of the plan will begin. Mr. Voboril responded that it is not too soon in his opinion to begin marketing employment opportunities, specifically near the General Iron Works property.



Ms. Townley asked if there will be education regarding the bike lane usage. Mr. Voboril replied that there will be a white paper advocacy and incentive program to assist with the education effort. Ms. Townley also confirmed with Mr. Voboril that the the Next Steps Study is an addition to the original Station Area Master Plan.



Mr. Kinton asked if a bike sharing program is being considered. Mr. Voboril explained that the density is not yet to the point where a bike share program would be feasible. A bicycle "library" may be an alternative.



Public Comment

No members of the public were present to comment.

King moved;

Townley seconded: To close the Public Hearing for Case #2015-03 Light Rail Corridor Next Steps Study

AYES: Bleile, Brick, Freemire, King, Kinton, Knoth, Townley, Fish

NAYS: None

ABSTAIN: None

ABSENT: Madrid

Motion carried.

Knoth moved;

Brick seconded: To approve Case #2015-03 Light Rail Corridor Next Steps Study and forward to City Council with a favorable recommendation.

Bleile – Yes, the consultants have identified good opportunities for the City to implement.

Brick – Yes, the adherence to the Comprehensive Plan and the regional cooperation with Sheridan are satisfactory. The opportunities for public input were appreciated.

Freemire – Yes, these are the next logical steps for the City.

King – Yes, the study is consistent with the direction of the new Comprehensive Plan.

Kinton – Yes, the study is consistent with the planning process and the goals of the City and will improve access to transit.

Knoth – Yes, he is looking forward to implementation.

Townley – Yes, the plan addressed complex issues and has solid, implementable projects and good vision. It is well aligned with the Comprehensive Plan.

Fish – Yes, concurs with the previous comments and feels that it will provide the Commission with good direction.

AYES: Bleile, Brick, Freemire, King, Kinton, Knoth, Townley, Fish
NAYS: None
ABSTAIN: None
ABSENT: Madrid

Motion carried.



IV. **PUBLIC FORUM**

No members of the public were present



V. **ATTORNEY'S CHOICE**

Assistant City Attorney Comer did not have any comments for the Commission.



VI. **STAFF'S CHOICE**

Michael Flaherty reminded the Commission that one of their duties is to review the Capital Plan and he will bring it forward to the Commission in the near future.

Chris Neubecker reviewed the upcoming topics for the Commission. Accessory Dwelling Units, the AirBnB short term rental issue and cannabis social club regulations. Chair Fish asked if the Commission will be examining regulations regarding historic designations; Mr. Neubecker responded that if it becomes a priority in the Comprehensive Plan or arises as an issue community wide, it may be considered by the Commission.



Commissioner's Choice

Mr. Brick commented on the crosswalk at Federal and Bellewood and feels that it enhances safety near the intersection.

Ms. Townley updated the Commission on the 100 Poppies art installation at Broadway and Englewood Parkway.

The meeting adjourned at 8:10 p.m.

Julie Bailey ____, Recording Secretary

POLICE OFFICERS PENSION BOARD MEETING
February 12, 2015

The regular meeting of the Englewood Police Officers Pension Board was called to order by Board Member Chairperson Egri, at 2:30 p.m. in the Public Works Conference Room, Civic Center, 1000 Englewood Parkway, Englewood, Colorado.

Members Present: Melody Connett, Council Appointee
Gary Condreay, Employee Representative
George Egri, Chairperson, Employee Representative
Frank Gryglewicz, Director of Finance and Administrative Services
Randy Penn, Mayor
Steve Knoll, Employee Representative

Members Absent: None

Others Present: None

A quorum was present.

* * * * *

Seating of Seating of Employee Elected Member, Steven Knoll, Retiree

The Board welcomed Steve Knoll to the Police Officers Pension Board.

Election of Chairperson/President

MR. KNOLL MOVED TO NOMINATE GEORGE EGRI AS CHAIRPERSON. MR. CONDREAY SECONDED.

Ayes: Condreay, Connett, Gryglewicz, Penn, Knoll
Nays: None
Absent: None
Abstention: Egri

The motion carried.

Review of 2014 Attendance

The Board reviewed the 2014 attendance and determined it was acceptable.

Approval of August 14, 2014 Meeting Minutes

MR. CONDREAY MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 14, 2014. CHAIRPERSON EGRI SECONDED.

Ayes: Condreay, Connett, Gryglewicz, Egri, Knoll
Nays: None
Absent: None
Abstention: Penn

The motion carried.

Review of FPPA Plan Statements

Mr. Gryglewicz reviewed the statements from the Fire and Police Pension Association (FPPA).

Consideration of cancelling May meeting making the next meeting August 13, 2015

The Board agreed to cancel the May meeting unless there is an urgent matter requiring the Board's attention. The next meeting will be held on Thursday, August 13, 2015.

Member's Choice

No items were discussed.

MR. KNOLL MOVED TO ADJOURN. MR. CONDREAY SECONDED.

Ayes: Condreay, Connett, Egri, Gryglewicz, Penn, eGRI
Nays: None
Absent: None

The motion carried.

The meeting adjourned at 2:45 p.m.

/s/ Carol Wescoat

Carol Wescoat
Recording Secretary