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# ***Council Newsletter***

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## **CITY MANAGER'S NOTES July 23, 2015**

### **Upcoming Council Meetings**

**On Monday, July 27, 2015, a reception will be held from 6:00 p.m. – 6:30 p.m. for the Finance Director candidates.** The Study Session will begin at 6:30 p.m. in the Community Room. Sandwiches will be available at 5:30 p.m.

The next Study Session is scheduled for **Monday, August 3, 2015**. The Study Session will begin at 6 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m.

### **Informational Items**

The following attachments are in response to City Council requests, as well as other informational items.

1. YourHub Briefing regarding the 2016 Englewood Calendar Student Art Contest
2. YourHub Featured Events: Sounds of Summer Thursday Concert, Kidstage Event at CityCenter, and "Shrek, the Musical" performance held at Fisher Auditorium
3. Parks & Recreation 2015 Starburst Awards
4. Calendar of Events
5. Tentative Study Session Topics
6. Cultural Arts Commission Minutes June 3, 2015
7. P&Z Commission Minutes July 7, 2015

# Briefing

## ARAPAHOE COUNTY BASEBALL LEAGUE BEGINS IN AUGUST

Dry Creek Baseball, a charter league of Little League International, will have a fall ball program for ages 9-12.

Games will be on Sunday afternoon only with no practices during the week. Fields are in Aurora, Centennial, Greenwood Village, Littleton and Sheridan. This program is to give players more batting and skills time. This is more instructional.

The season will start around Aug. 23 or Aug. 30. Register at [drycreekbaseball.com](http://drycreekbaseball.com).

*Dry Creek Baseball*

## ENGLEWOOD

**Student art contest accepting submissions.** The city of Englewood is now accepting artwork for the 2016 Englewood Calendar Student Art Contest.

Each year, the city of Englewood produces a calendar that showcases artwork by Englewood students, and the annual student art contest determines the artwork included in the calendar.

This year's contest is now under way and is open to all students from kindergarten through 12th grade who live in or go to school in Englewood.

The deadline is Sept. 25.

*City of Englewood*

## LITTLETON

**Summer road projects underway.** Crews will repave South Broadway between Rafferty Gardens and Littleton Boulevard. The top layer of asphalt on Broadway will be ground off and a new layer of asphalt will be poured, a process called "mill and overlay."

Crews will also mill and overlay South Windermere Street from West Caley Avenue to West Ridge Road. Work will take place during daytime hours and will be completed during the school summer break.

Other improvement projects planned for this summer include:

- Church Avenue from Prince Street to Nevada Street: remove and replace the pavement in the intersection and street. This work will be coordinated with RTD bus schedules and may be done on weekends.

- Mineral Avenue and Bowles Avenue: remove and replace selected concrete pavement panels. Work will be completed later this summer or early fall.

- Residential streets: The list of residential streets is available from the Public Works Department Street Division at 303-795-3969. This work is scheduled to be completed in the fall. The edges of the streets are milled, followed by an asphalt pavement overlay.

- West Prentice Avenue at South Huron Street: remove and reconstruct an inlet.

- Elati Street and Euclid Avenue: enlarge inlet and pipe to eliminate street flooding.

- Bowles Avenue at the South Platte River: grade a ditch to drain into the river.

- Court Place and Powers Avenue: repair a manhole and stabilize erosion.

Sanitary sewer repairs to be completed during the summer and fall:

- 1300 Block of West Crestline Avenue: remove and replace the sewer main.

- Seven manholes to be repaired at various locations within the city.

For questions about these projects, call the engineering division at 303-795-3865.

*City of Littleton*

## Arapahoe County YourHub

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# Featured Events

» **GOT AN EVENT?** See event listings and post yours at [calendar.denverpost.com](http://calendar.denverpost.com).

## Today 23

### Sounds of Summer concert.

The Long Run, an Eagles tribute band, will perform at 6:30 p.m. in CityCenter Englewood Amphitheater, 1000 Englewood Parkway, as part of the city's free summer concert series. In the event of inclement weather, call 303-762-2598.

## Friday 24

**Music and a Movie.** Up next in Centennial's Music and a Movie series: "Frozen." Live music will be provided by Deja Blu. Food will be provided by Gusto's Kitchen and Funnels. The event begins at 7 p.m. and the film begins at dusk. Admission is free. No alcohol, tents, canopies or oversized umbrellas will be allowed. Blankets and chairs are welcome. There will also be discounted animal licensing during the event — a three-year license for the price of one year. Contact Jonah Schneider at 303-754-3358 or [jschneider@centennialco.gov](mailto:jschneider@centennialco.gov) to learn more.

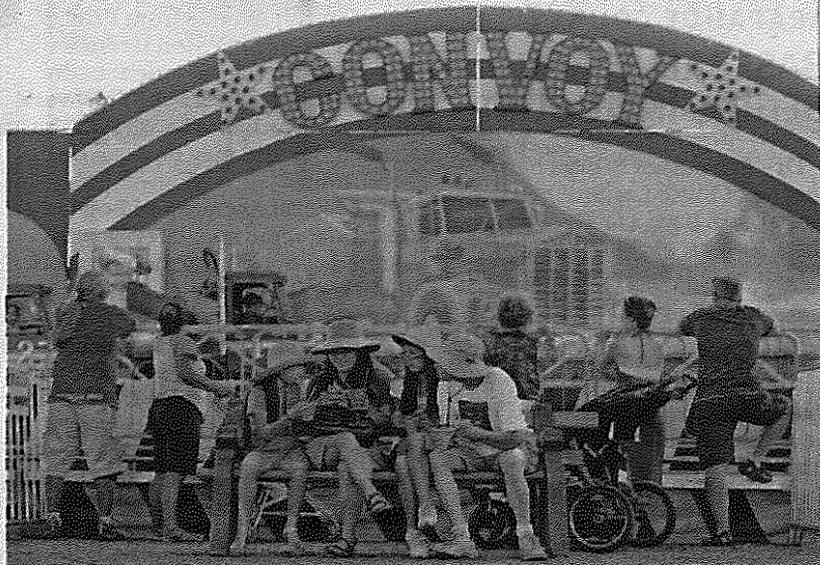
**Music on the Green.** The summer band series at ViewHouse, 7101 S. Clinton St., Centennial, continues this week with Urban Dance Theory. The band will perform on the green from 6-9 p.m. and there is no cover charge. Call 303-790-8439 or go to [viewhouse.com/centennial](http://viewhouse.com/centennial) for more information.

### Red Cross babysitting

**class.** Become a certified babysitter by attending an American Red Cross babysitter's training course for ages 11-15 from 9 a.m.-4 p.m. at Bemis Public Library, 6014 S. Datura St., Littleton. Registration is required at [redcross.org/take-a-class](http://redcross.org/take-a-class) or 1-800-RED-CROSS. It costs \$85.

## Saturday 25

**"The Legendary Ladies."** Enjoy a dramatic presentation by seven actresses portraying adventurous women in the history of the West from 2-3 p.m. at Bemis Public Li-



Seth A. McConnell, YourHub file

## Arapahoe County Fair

**Ongoing.** The fair is finally here. Head over to the Arapahoe County Fairgrounds, 25690 E. Quincy Ave., from 4-9 p.m. Thursday and 11 a.m.-11 p.m. Friday through Sunday. Daily admission includes unlimited carnival rides, a rodeo, concerts on the main stage, Monster Metal Mayhem, family entertainment, heritage activities, 4-H and open class shows and exhibits and more. Tickets are \$10 in advance at [arapahoecountyfair.com](http://arapahoecountyfair.com) and \$15 at the gate. Children under 36 inches tall get in free. Parking is \$5 per vehicle daily.

brary, 6014 S. Datura St., Littleton. Admission is free.

### Southwest Plaza Farmers

**Market.** Get local produce from Colorado farmers who live on and work their own farms. The farmers market at Southwest Plaza, 8501 W. Bowles Ave., Littleton lasts from 8 a.m.-2 p.m. To learn more, visit [denverfarmersmarket.com](http://denverfarmersmarket.com).

## Tuesday 28

**KidStage.** At 6:30 p.m. at CityCenter Englewood Amphitheater, 1000 Englewood Parkway, Peak Rhythms - Instrumental Fun for All will perform for kids and families. Admission is free. Call 303-762-2598 for more information.

## Wednesday 29

### 101st Army Dixieland Band.

From 7-8 p.m. on the front lawn of the Littleton Museum, 6028 S. Gallup St., 101st Army Dixieland Band will play a free show. Bring a blanket and a picnic. If inclement weather threatens, call 303-795-3950 for the concert status.

## Ongoing

**"Shrek, the Musical."** The Englewood summer drama program presents this musical based on the movie "Shrek" at 7 p.m. Friday and Saturday and 2 p.m. Sunday at Fisher Auditorium, 3800 S. Logan St. For ticket information, go to [bit.ly/1KgYc9f](http://bit.ly/1KgYc9f).

# GIVING BACK

## STARBURST AWARDS 2015

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### COLORADO LOTTERY STARBURST WINNERS ANNOUNCED

**July 20, 2015, DENVER** – The envelope please! Twenty-one winners in 19 different communities have been selected as Colorado Lottery 2015 Starburst Award recipients. Starburst Awards recognize excellence in the use of Lottery funds for community and conservation projects. Winners are chosen based on the creativity of the project, the economic and social impact on the community, and whether the project achieved its goal. Here are the 2015 winners:

- Adams County Park and Open Space, Rotella Park Renovation
- Aurora Public Schools, Park Lake Elementary Playground
- Boulder County, Allenspark Playground
- Boulder County, Tolland Ranch Protection
- City of Fruita, Bike Park Phase II
- City and County of Denver, Cuatro Vientos (Four Winds) Park
- City of Englewood, Duncan Park
- City of Fort Morgan, Riverside Park Flood Restoration
- City of Montrose, Montrose Water Sports Park
- City of Pueblo, City Park Dog Park
- City of Steamboat Springs, Morning Glory Trail
- City of Steamboat Springs, Yampa River Improvements
- City of Thornton, Senior Center Renovation
- City of Woodland Park, Gateway Elementary Playground/Multi-Purpose Athletic Field
- Crested Butte Land Trust, Promontory Ranch
- Lake County, Intermediate School Playground
- Revere Schools, Ovid Playground
- Town of Castle Rock, Philip S. Miller Park
- Town of Nucla, Town Park
- Town of Oak Creek, Decker Park Revitalization
- Town of Pagosa Springs, 6<sup>th</sup> Street Pedestrian Bridge



# GIVING BACK

The total Colorado Lottery proceeds represented in these 21 projects is more than \$8.6 million. Recipients received project funding from one or more of the Lottery's four beneficiaries; Great Outdoors Colorado, The Conservation Trust Fund, Colorado Parks and Wildlife, and Building Excellent Schools Today.

"These projects display how important outdoor recreation is to both Coloradans and visitors," said Lottery Director Laura Solano. "The Lottery congratulates and recognizes the 2015 Starburst winners for their vision in creating quality recreation opportunities in their communities."

Each recipient will receive their award during a formal presentation in their local community later this fall. For more information on Starburst Awards, visit <https://www.coloradolottery.com/GIVING-BACK/AWARDS/>

###

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**CITY OF ENGLEWOOD**  
**2015 CALENDAR OF EVENTS**



Mon., July 27	6 – 6:30 p.m. 6:30 p.m.	Reception for Finance Director Candidates Study Session, Community Room
Mon., Aug. 3	2:00p.m. 6:00 p.m.	Malley Trust Fund Board meeting Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Aug. 4	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Aug. 5	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	6:00 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Aug. 10	6:00 p.m.	Study Session, Community Room
Tues., Aug. 11	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:00 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Aug 12	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., Aug 13	2:00 p.m.	Police Officer Pension Board, Public Works Conference Room
	3:00 p.m.	Firefighters Pension Board, Public Works Conference Room
	5:30 p.m.	Parks and Recreation Commission, Baker Park
Mon., Aug. 17	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Aug 18	4:40 p.m.	Budget Advisory Committee, City Council Conference Room
	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers

Wed., Aug. 19	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Aug. 24	6:00 p.m.	Study Session, Community Room
Wed., Sept. 2	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Fri., Sept. 4	8:00 a.m.	Meeting with Congresswoman DeGette, Community Room
<b>Mon., Sept. 7</b>		<b>City Hall closed – Labor Day holiday</b>
Tues., Sept. 8	6:00 p.m.	Study Session, Community Room
	6:00 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Sept. 9	6:30 p.m.	Englewood Urban Renewal Authority, Community Development Conference Room
	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
	7:00 p.m.	Board of Adjustments and Appeals, Council Chambers
Thurs., Sept. 10	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	5:30 p.m.	Parks and Recreation Commission, River Run Trailhead
	6:30 p.m.	Transportation Advisory Board, City Council Conference Room
Tues., Sept. 15	4:30 p.m.	Budget Advisory Committee
	7:00 p.m.	Library Board, Library Board Room
Wed., Sept. 16	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Sept. 14	6:00 p.m.	Study Session, Community Room
Mon., Sept. 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Sept. 22	4:30 p.m.	Budget Advisory Committee, City Council Conference Room
	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers

**TENTATIVE**  
**STUDY SESSIONS TOPICS**  
**FOR ENGLEWOOD CITY COUNCIL**



July 27	Study Session Finance Director Candidate Reception (6–6:30 pm) Branding Project Update Council Communication/Staff Report
August 3	Study Session & Regular Meeting
August 10	Study Session 2016 Budget Proposal Gilbert vs. Reed – U.S. Supreme Court Sign Regulations/Election Signs Election Candidate Rules Concerning Council
August 17	Study Session & Regular Meeting Financial Report River Run Update (8/17 or 8/24)
August 24	Study Session River Run Update (8/17 or 8/24)
August 31	No meeting scheduled – 5th Monday
September 8	Study Session & Regular Meeting – Tuesday
September 14	Study Session
September 21	Study Session & Regular Meeting Financial Report
September 28	Study Session 2016 Proposed Budget Workshop
October 5	Study Session & Regular Meeting
October 12	Study Session
October 19	Study Session & Regular Meeting Financial Report
October 26	Study Session Aid To Other Agencies Discussion
November 2	Study Session & Regular Meeting Board and Commission Members Reappointment Discussion

November 9	Study Session Cancelled
November 16	Regular Meeting Only New Council Swearing-In Ceremony/Selection of Mayor/Pro Tem
November 23	Study Session Financial Report
November 30	No meeting scheduled – 5th Monday
December 7	Study Session & Regular Meeting
December 14	Study Session Financial Report
December 21	Regular Meeting Only No Study Session Scheduled - Holiday Dinner
December 28	Christmas Holidays – No meeting scheduled

## **FUTURE STUDY SESSION TOPICS**

Marijuana Private/Social Clubs  
 Capital Project Approval Process/Purchasing Policy  
 Golf Course – Alternative Uses  
 Alternative Financing Solutions  
 River Run Easement  
 Tale of Two Cities presentation: What Can or Should Our City Look Like in the Future?  
 Hotel/Motel Regulations  
 Public Smoking Ban  
 Bike Paths  
 Construction Defects Ordinance  
 Citizen of the Year Selection Process  
 Recreational Marijuana Options  
 Alley Paving Program  
 Development Planning  
 Xcel “Partners in Energy” Program

City of Englewood  
**CULTURAL ARTS COMMISSION**  
**Minutes of June 3, 2015**

I. **Call Meeting to Order**

The regular monthly meeting of the City of Englewood's Cultural Arts Commission was called to order at 5:45pm by Chairperson Kirkpatrick at the City Council Conference Room, 1000 Englewood Parkway.

Present: Martha Kirkpatrick, Chairperson  
Chrystie Hopkins, Vice Chairperson  
Tamara Emmanuel, Commission Member  
Melissa Izzo, Commission Member  
Amy Martinez, Commission Member  
Justin Rose, Commission Member  
Kristin Skelton, Alternate Member  
Kimberly Young, Englewood Schools Liaison  
Jerrell Black, ex officio

Not Present: Jared Munn, Youth Member  
Jill Wilson, City Council Liaison

Other: Joe Sack, Recreation Manager  
Dorothy Hargrove, Director of Library Services  
Tim Vacca, Museum of Outdoor Arts  
Ryan Burke, Slate Communications (left at 6:13pm)  
Liz Cassi, Slate Communications (left at 6:13pm)  
Kim Newcomer, Slate Communications (left at 6:13pm)  
Claire Thomas, Slate Communications (left at 6:13pm)

II. **Review of Agenda**

Kirkpatrick informed the Board that Pete Smith with Englewood Transportation Advisory Committee is unable to attend tonight's meeting.

III. **Approval of Minutes**

Kirkpatrick asked if there were any changes and or corrections to the minutes of May 6, 2015. Commission Member Martinez noted that under Scheduled Visitors, the amount listed for the Duncan Park art should be \$15,000 and not \$15,100.

**A motion was made by Commission Member Amy Martinez and seconded by Commission Member Tammy Emmanuel to approve the minutes as amended.**

**Ayes: Kirkpatrick, Emmanuel, Hopkins, Izzo, Martinez, Rose**  
**Nays: None**

**Motion Passed.**

IV. **Scheduled Visitors (10 minutes)**

There were no scheduled visitors.

V. **Unscheduled Visitors (5 minutes)**

There were no unscheduled visitors.

## **VI. New Business**

### **A. Slate Communications**

Englewood Library Director Dorothy Hargrove introduced Slate Communications, consulting team overseeing the branding initiative for the City. Hargrove stated that Slate Communications is meeting with each of the City's boards and commission to gather public feedback. Discussion was turned over to Slate Communications. Ms. Kim Newcomer talked about what a brand is and how it helps to improve recognition, awareness around the community and leverage community pride and economic development. The Board was told that Slate Communications will be doing research and collecting data and analytics through the City's stakeholders and community input through the end of July and then will come back with a finalized product the end of August. Slate Communications then asked board members to provide words or phrases of how they think of Englewood now and in the future. Discussion followed. Slate Communications left at 6:13pm.

### **B. National Parks and Recreation Award**

Director Black announced that the National Recreation and Parks Association (NRPA) annually awards cities by population groups the best agency in the nation and in the past the Department of Parks and Recreation has been a finalist six times, meaning that it is in the top four of its population group. Black reported that the Department resubmitted for this year and has been informed that it is a finalist. Black told the Board that the winner will be announced at the National NRPA Conference in September. Black went on to say that it is a credit to the community, staff, boards and City Council who help to promote a quality of life in the community. Black stated that they are very honored to be selected.

Black referred to the letter from Congresswoman Diana DeGette that was included in the packet. The letter recognized Englewood Schools Liaison Kimberly Young for being an integral part of the 2015 Congressional Art Competition and encouraging students to participate. Black congratulated Young and told her that they are very proud of her and thrilled to have her on the Board.

### **C. Park Benches**

Kirkpatrick turned discussion to photos of artistic benches that had been sent to board members. The Board discussed doing something similar for the vacant art bus locations. Suggestions were made to involve students or making it a competition. Recreation Manager Joe Sack told the Board that a call for entry has proven to be very effective. Martinez stated that they could do that and save a couple spots for kids. The Board charged the art bus subcommittee with looking at the process and bringing back a recommendation in regard to how to proceed.

### **D. Art in the Gardens**

Kirkpatrick spoke in regard to the Gian art pieces in the community garden and doing something similar for the other community gardens in Englewood. Kirkpatrick reported that they had such a positive response from them and it is a wonderful way to introduce art to gardens and kids. It was suggested that a letter be sent to each of the community garden's steering committee to see if there is any interest. Discussion followed in regard to tying the art in with MOA's Design and Build program.

### **E. Parks and Recreation Commission Meetings**

An update on the May Parks and Recreation Commission meeting followed.

Black said that the next time letterhead is printed for the Board, the vision statement will be added.

Board members were informed that they will be reviewing the Strategic Plan at the July meeting so review it and come back with comments.

**F. Cataloguing Project**

Kirkpatrick spoke in regard to pieces of art that need to be added to the public art website and artwork that needs to be photographed.

**G. Funfest Booth**

Board members discussed details for the Commission's booth at Funfest. Members were informed that both Sprouts and Kings Soopers have donated towards the Board's booth.

**VII. Committee Reports**

**A. Awareness Subcommittee Report**

Commission Member Izzo reported that she will get the Board's vision statement added to the website. Izzo spoke in regard tonight's discussion with Slate Communications and the push for awareness and how much it involves the Cultural Arts Commission.

**B. Art Bus Subcommittee Update**

There was no update for the art bus subcommittee. Rose added that they will revisit with the benches.

**C. Parks and Recreation Commission Update**

Discussion followed in regard to a liaison from the Cultural Arts Commission to the Parks and Recreation Commission and board members sharing in that role.

**VIII. Upcoming Events**

Young reminded board members of the People's Fair on June 6<sup>th</sup> and 7<sup>th</sup>.

Sack reported that 2015 will be the 50<sup>th</sup> anniversary of the South Platte River flood and as part of the anniversary, the Department of Parks and Recreation will be hosting an event on Wednesday, June 24<sup>th</sup> in conjunction with the Bike to Work Day. Sack reported that they will be at the RiverRun Trailhead and will have a breakfast, educational activities and display boards showing the devastation of the flood and what has been done to prevent such a disaster from happening again.

**IX. Director's Choice**

There were no items for Director's Choice.

**X. Commission Member's Choice**

In regard to last month's discussion on fundraising, Izzo said that she had an idea of coordinating a raffle for an art piece. Discussion on fundraising would be tied in with the Strategic Plan at next month's meeting.

Emmanuel brought up acquiring a piece of art to donate to Englewood Education Foundation's fundraiser. Sack explained that the Board donated a piece last year in

## **Old Business**

### **A. Alley Beautification**

Board members talked about The Denver Post article that had been sent to board members on the Whittier Alley Loop in Denver, an alley beautification project. In regard to the alley beautification project in Englewood, Black reported that he spoke to City Manager Keck whose expectation is that the project will be going forward quickly, possibly in the next couple of months. Black spoke of the work that needs to be done including funding, selection and concrete pouring. Kirkpatrick asked if they have identified a neighborhood. Black said that none of those details have been worked out. Martinez reported that she spoke with Chris Neubecker with Code Enforcement and in regard to recycled art, he said that some will think it is trash and others art, and he thinks flowers are a good way to go. Martinez said that the main concern for Code is that it does not block alleyways. Discussion followed.

### **B. Prometheus**

Sack informed the Board that Mr. Moskal has picked up Prometheus to begin the restoration work. Discussion followed on verbiage for the plaque. In regard to cost for the plaque, the Board was told that cost is dependent on what you put on it and the material used. Hargrove told the Board that at next week's Library Board meeting she will talk to the Board about paying for the plaque. It was decided that staff would work on the wording and then coordinate with Mr. Moskal to get a cost.

### **C. 100 Poppy Project**

There was no update on the 100 Poppy Project. The Board talked about the \$3500 that has been raised towards the \$6,000 goal. Vacca stated that he spoke to Mr. Neubecker who said that they will move forward with the project and continue to fundraise for money to cover the cost.

### **D. Collaboration with ACE**

Martinez reported that she has not been able to talk to Mr. Whyte and will try to call him and see what else they can do.

### **E. Strategic Plan**

Kirkpatrick explained that the Strategic Plan was created two years ago and is continually growing and changing. Kirkpatrick described it as a path of how the Commission sees itself.

Board members reviewed the Vision Plan for the Cultural Arts Commission. It was proposed that the Cultural Arts Commission vision statement be:

"The vision of the Cultural Arts Commission is to strengthen and enrich the community by promoting and supporting interactions with the cultural arts".

**A motion was made by Commission Member Martinez and seconded by Commission Member Rose to accept the proposed vision statement for the Cultural Arts Commission.**

**Ayes: Kirkpatrick, Hopkins, Emmanuel, Izzo, Martinez, Rose,**

**Nays: None**

**Motion passed.**

support of Englewood Education Foundation's help with the scholarships. Discussion followed. The item would be added to next month's agenda.

Board members were informed that a request has been forwarded to City Council in regard to Alternate Member Skeleton moving into the vacant commission member position.

Discussion turned to the three music camp scholarships. Board members were concerned that they have not heard if any of the scholarships were awarded to students and if so, airfare needing to be purchased quickly. Discussion followed. Black stated that Sack and he would take the lead and follow-up and if they feel comfortable with what they are hearing, they will bring it back to the Board.

Emmanuel told the Board that she has acquired a piece of artwork by an artist from Englewood that she would like to find a place for. Emmanuel said that due to weight of the artwork, it would need to be engineered. Izzo asked Emmanuel if she could email a better picture of the piece.

Emmanuel also passed around a catalogue of African art by an artist who is a neighbor of hers. Emmanuel stated that the artwork is for sale and suggested that the Board consider purchasing a piece.

Hargrove reported that the Library is looking at ways to digitize public art.

Martinez stated that she is trying to reach out with Opera Colorado to see if they are interested in doing another free performance.

XI. **Adjournment**

The meeting was adjourned at 8:04pm.

/s/ D. Severa

Recording Secretary

CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
CITY COUNCIL CONFERENCE ROOM  
JULY 7, 2015



**I. CALL TO ORDER**

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Fish presiding.

Present: Bleile, Brick, Freemire, King, Kinton, Knoth (arrived 7:05), Madrid, Townley, Pittinos, Fish

Absent: None

Staff: Mike Flaherty, Deputy City Manager  
Chris Neubecker, Senior Planner  
Harold Stitt, Senior Planner  
John Voboril, Planner II

Also Present: Elliot Sulsky, Consultant, Felsburg Holt & Ullevig



**II. APPROVAL OF MINUTES**

- May 20, 2015

King moved;

Townley seconded: TO APPROVE THE MAY 20, 2015 MINUTES

Chair Fish asked if there were any modifications or corrections. There were none.

AYES: Brick, Freemire, King, Kinton, Knoth, Madrid, Townley

NAYS: None

ABSTAIN: Knoth, Madrid, Bleile, Fish

ABSENT: None

Motion carried.



**Approval of Minutes**

- May 27, 2015

King moved;

Kinton seconded: TO APPROVE THE MAY 27, 2015 MINUTES

Chair Fish asked if there were any modifications or corrections. There were none.

AYES: Bleile, Brick, Freemire, King, Kinton, Madrid, Townley

NAYS: None

ABSTAIN: Freemire

ABSENT: None

Motion carried.



**Approval of Minutes**

- June 2, 2015

Freemire moved;

Kinton seconded: TO APPROVE THE JUNE 2, 2015 MINUTES

Chair Fish asked if there were any modifications or corrections. There were none.

AYES: Bleile, Brick, Freemire, King, Kinton, Knoth, Madrid, Townley, Fish

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.



**Approval of Minutes**

- June 16, 2015

Freemire moved;

Knoth seconded: TO APPROVE THE JUNE 16, 2015 MINUTES

Chair Fish asked if there were any modifications or corrections. There were none.

AYES: Bleile, Freemire, Knoth, Madrid, Fish

NAYS: None

ABSTAIN: Brick, King, Kinton, Townley

ABSENT: None

Motion carried.



**III. PUBLIC FORUM**

(The order of the agenda was changed to accommodate public comment.)

Cassandra Letkomiller, Englewood resident, expressed concern over the number of duplexes being built in the R-2-B zone on Lincoln and Sherman. Her opinion is that there are too many homes being scraped and replaced with new buildings that can be detrimental to the character of the neighborhood. Her e-mail of July 1, 2015, outlining her concerns will be forwarded to the Commission.



**IV. STUDY SESSION Englewood Light Rail Corridor "Next Steps" Study**

John Voboril introduced Elliot Sulsky of Felsburg Holt & Ullevig. Mr. Voboril reviewed the history of the planning project. The Denver Regional Council of Governments (DRCOG) was the source of funding for the project with the goal of encouraging investment in the

light rail corridors of the metro area. The City embarked on a Station Area Master Plan in 2012 and a number of different connections were identified that would be necessary to implement the plan. The Next Steps Study advances the ideas from the Station Area Master Plan and studies the feasibility of implementation.



In particular, improvements on the west side of Santa Fe were proposed. Due to the cost of extending Floyd Avenue across Santa Fe, other options need to be examined. One of the challenges on the west side of Santa Fe is that there are multiple property owners who are not interested in selling or redeveloping their land. As a result, planning efforts for the west area are very long term and energy will be focused on the other components of the plan in the near term.



The rail trail is the highest priority at this time partly due to the fact that there are PUDs (Planned Unit Development) in place in the north and south station neighborhoods and the trail would facilitate travel to those areas. The City of Sheridan also participated in the Next Steps Study. A public hearing is planned to be held on August 4<sup>th</sup> for the Planning and Zoning Commission to provide a recommendation on the plan to City Council.



Ms. Townley asked about the prioritization of projects. Mr. Voboril replied that the rail trail is the first priority. Mr. Sulsky guided the Commissioners through the report where the projects were prioritized according to different criteria such as cost, scope and impact on the community.



Mr. Flaherty asked the Commissioners to examine the projects with one to five year timelines in order to provide feedback to City Council on the most relevant projects. Mr. Flaherty spoke about the possibility of funding the recommended projects and informed the Commissioners that requests for 2016 through 2020 will be submitted this year.



Mr. Voboril presented information on the rail trail from the south at Big Dry Creek to the connection on the north at Dartmouth and Santa Fe. The trail would follow a bridge over Dartmouth and continue past the Winslow Crane property. Additional funding will be requested for 100% engineering. Land for the trail is owned by the City, RTD and railroad. At this time, the trail is entirely within Englewood and connections with Denver and Littleton will need to be explored in the future.



The Floyd Avenue extension was discussed and it has been determined that a bridge over Santa Fe is not feasible due to the cost and the physical dimensions of a bridge. The City of Sheridan is not interested in participating in a connection north of Oxford.



Dartmouth and Oxford were identified as candidates for a potential protected bike lane. Clarkson is also a potential bike route due to its proximity to the hospitals and lower traffic volumes. Cherry Hills Village has expressed interest in assisting with the development of a bike boulevard on Clarkson. The bike boulevard will be relatively easy and low cost to implement.



A protected lane on Dartmouth will be a challenge due to the parking currently available to the homes that front Dartmouth. The proposal is for striping a double line 8 feet from the curb that would create a shared lane for parking and bicycles. Mr. Flaherty commented that the intersection of Broadway and Dartmouth is in need of improvement to increase safety which includes decreasing parking and adding a bicycle detection system to help with the crossing at Broadway.



Mr. Voboril presented the real estate feasibility study and reviewed the research completed by the consultants. The determination is that retail in the area is saturated and there are not any underserved areas of the City. They recommended that the City create a Downtown Development Authority to include City Center, the historical Broadway area and medical districts, with a goal of working with property owners to reposition underperforming parcels.



Mr. Flaherty commented on the underperforming office buildings on the south side of Hampden and the retail east of City Center. The owners of those properties are not highly motivated to redevelop but may be willing to participate if a plan were in place.



Discussion regarding the development of housing at the former General Iron Works site ensued. Mr. Flaherty explained that the development will contain workforce housing that is available for a reduced rental rate. There will not be any subsidized Section 8 housing in the development.



Mr. Voboril summarized the priorities for implementing the plans. The former Martin Plastics site will soon be under construction as will the General Iron Works property in the north side of the City, which will afford opportunities for implementation. Improvements of the bike lane markings along Oxford as well as the rail trail connection should be completed. The Transit Oriented Development overlay zone should also be implemented.



Ms. Townley spoke about funding for the projects and encouraged staff to pursue grants and determine where the money is available for the projects. Mr. Flaherty added that over-matching grants increases the likelihood of success in obtaining funds.



The Commissioners agreed that another study session is necessary and will take place July 21 prior to the scheduled public hearing at 6:00 p.m.



V. **Current Planning Project Priorities for 2016**

Mr. Neubecker asked the Commission to prioritize projects for 2016. ADUs, setback exemptions, drive through exemptions, group homes definition, ground floor commercial requirements and zone of transparency requirements were identified as future issues for the Commission to address.

VI. **ATTORNEY'S CHOICE**

Deputy City Attorney Comer was not present at the meeting.



VII. STAFF'S CHOICE

Staff did not have any further comments for the Commission.



VIII. COMMISSIONER'S CHOICE

Mr. Fish encouraged the Commissioners to be mindful when interacting with the public. Mr. Bleile asked about the neighborhood meetings regarding the Comprehensive Plan taking place over the weekend and Mr. Voboril reviewed the schedule.



Ms. Townley commented on the 100 Poppies Project taking place at Broadway and Englewood Parkway.

The meeting adjourned at 9:08 p.m.

Julie Bailey, Recording Secretary