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# ***Council Newsletter***

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## **CITY MANAGER'S NOTES**

**May 7, 2015**

### **Upcoming Council Meetings**

City Council will meet **Monday, May 11, 2015**. The Study Session will begin at 6:00 p.m. in the Community Room. Sandwiches will be available at 5:30 p.m.

The next meeting will be **Monday, May 18, 2015**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular meeting will begin at 7:30 p.m.

### **Informative Memoranda**

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Denver Business Journal article "Construction-defect reform bill dies in Colorado Legislature"
2. Littleton Independent article "Littleton City Council tackles construction-defects rules"
3. Community Development – Logan Simpson Design Contract Addendum
4. Community Development – Broadway-Acoma Lofts/Developer Presentation – May 27, 2015
5. Community Development Monthly Update – April 2015
6. Calendar of Events
7. Tentative Study Session Topics
8. Minutes from the February 2, 2015 Malley Center Trust Fund Board meeting



### **News from the Parks and Recreation Department**

#### **Aquatic Lifeguards Earn International Award**

Lifeguard Staff was awarded the Ellis & Associates "2014 Silver International Aquatic Safety Award" pursuant to consistently "exceeding" the Ellis & Associates criteria for aquatic safety certification in 2014. Only Ellis & Associates clients scoring in the top 30% of the audit criteria received this award. Accordingly, they are consistently being awarded with the highest degree of swimmer protection currently available for the aquatic industry.

#### **Englewood Recreation Celebrates Water Safety Month and Older Americans Month**

May is Water Safety month and Governor Hickenlooper signed a proclamation supporting the month of May as National Water Safety Month for the state of Colorado. The Pirates Cove Facebook page is sending out Water Aware water safety posts each day along with safety tips being posted at the Recreation Center pool and at Pirates Cove when it opens.

Malley Senior Recreation Center is celebrating Older Americans Month with a variety of activities including free fitness demos, day excursions, games, hikes and a special end of month celebration

with breakfast burritos. City Council approved a proclamation on April 20 declaring May as Older Americans Month.

### **Tobacco Free Public Service Announcement Filmed at Belleview Park**

Tobacco Free 303 teamed up with Englewood Leadership Academy to film a public service announcement at Belleview Park. The commercial shows the environmental impacts of tobacco and urges the public to keep parks clean and tobacco-free.

Watch the videos:

<https://www.youtube.com/watch?v=5y6wsVZWFOk>

[https://www.youtube.com/watch?v=IV-v\\_jSlkjM](https://www.youtube.com/watch?v=IV-v_jSlkjM)

From the Denver Business Journal

[:http://www.bizjournals.com/denver/news/2015/04/28/construction-defects-reform-bill-dies-in-colorado.html](http://www.bizjournals.com/denver/news/2015/04/28/construction-defects-reform-bill-dies-in-colorado.html)

# Construction-defects reform bill dies in Colorado Legislature

Apr 28, 2015, 6:51am MDT



Ed Sealoover

Reporter- Denver Business Journal

[Email](#) | [Facebook](#) | [Twitter](#) | [Capitol Business blog](#)

Construction-defects reform is dead.

A two-year effort in the Colorado Legislature to jump-start stalled condominium construction fell Monday on party lines in a state House of Representatives committee.

Senate Bill 177 -- an idea of one senator which had gained the backing of a 55-organization business/nonprofit coalition -- died because backers could not convince six Democrats that increasing the difficulty in filing a class-action defects lawsuit also would increase the portfolio of affordable housing in the Denver area.

**See Also**

- [Campaign cash flows to lawmakers who will decide defects bill's fate](#)

A hearing on Senate Bill 177 lasted five hours and involved the testimony of 41 witnesses. But the bill truly died about two-thirds of the way through the session when the swing vote on the House State, Veterans and Military Affairs Committee — Democratic Rep. Joe Salazar of Thornton — said he could see no guarantees that the bill would increase affordable housing, and that would hurt some homeowners.

“This tilts access to justice primarily toward developers and builders at the sake of owners,” Salazar said after listening to the similar words of a homeowners-association attorney. “And that’s a pretty big deal.”

SB 177 backers said after the hearing that they were disappointed that the bill could not get over the hump in what is known as the “kill committee,” especially knowing that it had the votes to pass easily on the House floor had it made it there.

But they also said they expect the battle over defects lawsuits to shift now to a growing

number of Colorado cities willing to tackle the issue in lieu of state-government action, and they say they expect that the measure could be back in the Legislature in coming years if popular support for the effort continues to blossom.

“You saw a big coalition get bigger. It’s going to continue to grow and grow,” said House Minority Leader Brian DelGrosso, R-Loveland, who sponsored the measure in the House with state Rep. Jonathan Singer, D-Longmont. “The only opposition was trial lawyers, and I think people will see that.”

SB 177 sought to cut down on the ability of small groups of condominium owners to file class-action defects lawsuits over construction defects. Many developers blame the ease of filing such suits for the shortage of new condo construction in a state where demand for housing is soaring.

### **Limiting lawsuits**

The measure would have required a majority of condo owners in a unit — rather than just a majority of homeowners association board members — to vote to file a lawsuit, and it would ban HOAs from unilaterally striking clauses in their contracts that require disputes go to mediation or arbitration.

DelGrosso framed the bill as one that was needed to create more affordable housing — even if, as opponents said, it did not address any incentives to build more such housing directly.

Limiting lawsuits would make fewer builders reluctant to put up condominiums, and it would allow those who do develop them to do so at a price where they don’t have to add the likely cost of legal action to their costs, he said.

“I cannot guarantee” more affordable condos will go up because of the bill, DelGrosso told the committee, answering a question that was asked repeatedly of him and supporters. “But what I can guarantee is that if we don’t change the laws, none are going to be built.”

Supporters noted that only 4 percent of the new housing stock in Colorado last year was condominiums. They argued that the dearth of lower-priced owner-occupied housing was keeping young professionals from becoming homeowners and was culpable in the skyrocketing cost of apartment rentals that has financially strapped many families.

And many of those same supporters, who rallied in the Capitol for the bill before the hearing, noted that three cities — Lakewood, Lone Tree and Littleton — have passed or are in the process of passing local defects-reform laws to do the same thing as SB 177.

Lakewood Mayor Bob Murphy said he is working with a developer who is planning to build a 188-condominium unit specifically because of his city’s laws, though he did not know how affordable they would be.

But opponents continued to return to one central theme: Nothing good would come from a bill whose primary purpose was to limit the rights of certain homeowners to take disputes with builders to courts.

Most of the testimony against SB 177 came either from homeowners-association board members or their attorneys who said they have had to sue builders in order to get construction defects fixed and did not want other HOAs to lose the ability to do that.

Molly Foley-Healy, an attorney with the **Community Associations Institute**, said the bill stacked the deck for developers and against condominium owners. Homeowner apathy virtually guarantees that 51 percent of condo owners will never vote to proceed with a lawsuit, and declaration clauses in most contracts allow the builders to pick the arbitrators if they can't agree with homeowners on a choice, giving them a leg up in what can be as expensive a judicial process as court proceedings, she said.

"This bill is really window dressing for the destruction of homeowners' rights," Foley-Healy said. "This has to stop."

### 'Clueless'

Committee opponents threw pointed questions at bill backers.

Rep. Max Tyler, D-Lakewood, asked an attorney for the Homeownership Opportunity Alliance — the coalition of economic developers, metro-area mayors, business groups and affordable-housing advocates who had pushed SB 177 through the Senate earlier this month with bipartisan support — if the condo owners who now can vote to remove mandatory-arbitration provisions from their contracts with builders were "clueless."

Attorney Amy Hansen said that while some homeowners are very aware of the magnitude of changes, others have the changes presented to them as administrative amendments, not knowing that the filing of a class-action lawsuit can strip them of their ability to sell their home to anyone who needs a loan to buy it.

For opponents, some of the key testimony seemed came from Boulder economist Patricia Pacey, who did a study for construction-defects reform opponents.

That study stated that a lack of demand — rather than a lack of product — was driving down the number of condos for young professionals. Those millennial workers make comparatively less than their counterparts 10 years ago and are being asked to make larger down payments.

Salazar gave her a thumbs-up at the end of her testimony.

Not everyone agree with the research by Pacey, who said that most other cities resembled Denver's for their lack of new condos.

Stefka Fanchi, executive director of Habitat for Humanity Colorado, said condos make up 25 percent of the new housing market in other big cities — a number first put forward by a 2013 Denver Council of Regional Governments study.

And Gene Lucero, a Denver real estate agent, said that local figures speak to the demand for condos. The number of pending or under-contract condos in the Denver area rose 34 percent year-over-year in 2014, and the average sales price jumped 13 percent, he said.

Tyler asked Lucero why anyone would build condos when they can get \$2,000 a month in rent for a unit of the same size in Denver's housing market.

"Believe it or not, there are some people who are altruistic and are interested in affordable housing," Lucero responded.

## **Unrelated areas**

Discussions veered to a number of areas not directly related to SB 177 as well.

Some committee members asked why local construction inspectors didn't get sued like builders. Engineer Edward Fronapfel and homeowners' attorney Jesse Witt both said that inspectors are held to ensuring a "D-minus" construction standard, and SB 177 would not change that.

Tyler asked several witnesses if they felt that increased inspections or certification of quality control might do more to prevent lawsuits. In what is likely not a coincidence, he and Rep. Tracy Kraft-Tharp, D-Arvada, introduced House Bill 1385 on Monday to create a voluntary quality-control certification process for condo developments.

Michael Gifford, president of Associated General Contractors of Colorado, responded that increased quality control could help cut down on some lawsuits but couldn't fend off the myriad legal actions being filed without merit.

"Yet the lawsuits happen on projects that don't have a construction defect," Gifford said.

With the main construction-defects effort done for this year, House committees will take up bills later this week that seek to increase tax credits and grant funding for affordable housing, as well as Tyler's quality-control bill.

A fourth potential bill that would have allowed plaintiffs in defects suits to collect pre-judgment interest is unlikely to be introduced, he said.

Ed Sealover covers government, health care, tourism, airlines, hospitality and restaurants for the Denver Business Journal and writes for the "Capitol Business" blog. Phone: 303-803-9229.

CONDO DEVELOPMENT

## Littleton passes construction-defects ordinance

Posted Wednesday, May 6, 2015 8:16 pm

By Jennifer Smith

Just days after state-level legislation died in a House committee, Littleton became the third Colorado city to take the construction-defects matter into its own hands.

"We are not advocates of shoddy construction or shoddy property management," said Mayor Phil Cernanec. "We're advocating for conversations."

Mike Braaten, deputy city manager, explained that the city's new law, passed May 5, is similar to ones enacted in Lakewood and Lone Tree, but differs from what was proposed in the state Legislature in two main ways.

First, it gives the builder the absolute right to try to repair any construction defects, so that a property owner or homeowners' association can't just go straight to court.

"But if, in good faith, the repairs do not resolve the conflict, the claimant may proceed with action," Braaten said.

Secondly, it requires an HOA to get the consent of the majority of property owners it governs before initiating a suit on behalf of all of them, some of whom might not be experiencing any problems.

"It shuts down the ability of every property owner to exercise their property rights, because the lawsuit throws a cloud over the title," said Stew Meagher, Littleton resident and a member of the South Metro Denver Realtor Association.

Twelve people spoke during the public hearing, evenly divided between for and against. Most in the "anti" camp live outside the city, while at least three of those in favor are Littleton residents.

But it was council's vote that mattered, and six of the seven members agreed that passing the ordinance was necessary to fill a vast void in the city's housing market: affordable, for-sale, multifamily homes. Cernanec acknowledges there's still no guarantee on the "affordable" part, however.

"But absent this, there is a guarantee we will not have affordable housing," he said.

Whether for young couples starting out or seniors looking to downsize, most agree options are lacking.

According to data from SMDRA, the number of active listings for townhouses and condominiums has dropped by more than half in Littleton since this time last year, from 72 to 31. At the same time, the average sales price has gone up from about \$205,000 to \$238,500. There are currently 184 such units that have been approved, but only two have been built and another two are under construction.

"When someone purchases a home for the first time in a community such as Littleton, they are far more likely to establish roots here," said Littleton resident Kay Watson, speaking on behalf of SMDRA in her role as a board director. "They are vested. They pay property tax and they care about how it is spent in our parks and in our schools. They become active, stable members of our community."

Councilmember Jerry Valdes was the lone "no" vote.

"I don't think this ordinance does anything to reduce risk for the homeowner, and I don't think it does anything to reduce risk for the builder," he said. "I think we're getting ahead of ourselves. I think we're looking for trouble for ourselves. I want to see it play out at the state. I don't think we're ready to take this on ourselves. ... It's market driven."

Councilmember Bruce Stahlman countered that in this case, the market has been perverted by a 2007 state law that swung too far to the side of the homeowners.

"The argument that favors the status quo does not recognize that in Littleton, the status quo is not working," he said.

Critics of the 2007 law say it caused builders' insurance rates to skyrocket to more than 50 percent higher than surrounding states, in some cases, effectively shutting down the for-sale market in favor of rentals. About 40 percent of Littleton residents rent, a number that's stayed fairly stable for the last 10 years, said Braaten.

There was some discussion among councilmembers about tweaking the mediation process between builder and homeowner, but in the end, the majority decided it was important to pass what they had before them and ask staff to come back with modifications.

"I'd love it to be perfect, but maybe we can't get it perfect," said Councilmember Peggy Cole.

## Keywords

Littleton (/search\_mode/keyword/browse.html?search\_filter=Littleton), Colorado (/search\_mode/keyword/browse.html?search\_filter=Colorado), construction defects (/search\_mode/keyword/browse.html?search\_filter=construction defects)

## Related

Related story (<http://littletonindependent.net/stories/Littleton-City-Council-tackles-construction-defects-rules,186818>)

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## Comments

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(<http://ccm.ads.communityq.com/www/delivery/ck.php?>

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# M E M O R A N D U M

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**TO:** Mayor Penn and Councilmembers

**THRU:** Eric Keck, City Manager  
Michael Flaherty, Deputy City Manager

**FROM:** Harold J. Stitt, Senior Planner

**DATE:** May 6, 2015

**RE:** Logan Simpson Design Contract Addendum

At the request of the City Manager and City Council, staff has requested Logan Simpson Design, our Comprehensive Plan consultants, to provide additional outreach directly to the neighborhood areas. This outreach will insure that the community has adequate opportunity to engage in the comprehensive plan process and provide valuable input with respect to the characterization of the neighborhood areas and subsequent neighborhood strategy and implementation development. To that end staff and consultants have scheduled six additional community as follows:

Wednesday July 8, 2015

Romans Park, 5 pm – 7 pm  
Bellevue Park, 5 pm – 7 pm

Saturday July 11, 2015

Bates Logan Park, 10 am – 12 pm  
Centennial Park, 10 am – 12 pm  
Duncan Park, 1 pm – 3 pm  
Baker Park, 1 pm – 3 pm

The six additional community engagement events, the two additional consultant team neighborhood area characterization meetings with the Planning and Zoning Commission and the three additional strategies and implementation meetings (two with the Planning and Zoning Commission and one with City Council) were not part of the original Englewood Forward Comprehensive Plan Update scope of services.

To accomplish these additional tasks, Logan Simpson Design proposed a modification of the original scope of services that includes \$6,378 for the six community events, \$1,512 for project management due to the expanded project schedule and \$8,266 for the five additional consultant team meetings; three with the Planning and Zoning Commission and two with City Council. These activities will increase the original \$150,000 contract by \$16,156. Funding for the amendment to the consultant agreement is available within the 2015 Community Development budget.

Staff and consultants have also initiated public notification and advertising of these events



# M E M O R A N D U M

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**TO:** City Council

**THRU:** Michael Flaherty, Deputy City Manager

**FROM:** Chris Neubecker, Senior Planner

**DATE:** May 6, 2015

**SUBJECT:** Broadway-Acoma Lofts / Developer Presentation / May 27, 2015

On Wednesday May 27, 2015 at 6:30 PM Troy Gladwell of Medici Communities will present an update on the latest design for the Broadway-Acoma Lofts, planned for construction at the end of 2015 at the corner of Broadway and Englewood Parkway.

The meeting will be held in the Community Room on the 2<sup>nd</sup> Floor of the Englewood Civic Center. We invite the City Council, Urban Renewal Authority and all interested members of the public to join us to learn more about this exciting redevelopment project.

# COMMUNITY DEVELOPMENT MONTHLY UPDATE

## April 2015

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### DEVELOPMENT PROJECTS

- *Rocky Mountain Veterinary Neurology (3550 South Inca)*
  - Construction continues.
  
- *Shriner Residences (Floyd and Logan)*

Project: Two dwelling units in the existing Shrine Club building with detached garages and one accessory dwelling unit; two new single family homes with detached garages and two accessory dwelling units; Reconstruction of the existing single family home at 3265 South Logan Street

  - City Council approved the PUD request on June 16, 2014.
  - A Building Permit has been issued for reconstructing and adding on to the existing house at 3265 South Logan Street.
  - A Building Permit has been issued to convert the existing Shrine Club building into two dwelling units.
  - Reconstruction of Shrine building and the two single family homes is underway.
  - **Building Permits are under review for construction of three new accessory dwelling units/garages at 3277, 3287, and 3293 South Logan Street.**
  
- *Alta Cherry Hills (Broadway and Kenyon)*

Project: 306 luxury apartment complex

  - Construction continues.
  - Leasing is expected to commence in June 2015.
  
- *The Foundry (Bates and Galapago)*

Project: 70-unit income qualifying multi-unit complex with a future build out including a mixed-use element and market rate for-sale townhomes.

  - Master plan being developed for entire property to include apartments, townhouses, and flex/shared office space.
  - Developer is presenting updated plan to City Council and requesting letter of support for CHFA tax credits for apartment project on April 20.
  - Future development plans for the Winslow property (under a separate PUD) is pending.
  - **Developers of Foundry presented their project to Council at the April 20, 2015 study session. They were asking for a letter of support to CHFA for consideration of CHFA tax credits. The developers are also working with Council and RTD to reroute the #27 RTD bus to serve the project and the neighborhood. Council provided letters of support.**
  
- *Hill Top Motel (3800 South Broadway)*
  - The new owners attended a December 2<sup>nd</sup> DRT meeting. The proposed project refurbishes the existing buildings into office/retail and an indoor/outdoor coffee shop.

- **Staff met with the property owner to discuss his plans for redevelopment or repurposing the property. The property owner is taking a wait and see approach. His preliminary vision for the site is to repurpose the existing buildings with retail or arts related businesses and a small café in the corner building. Staff continues to encourage prompt development of the site and we also are forwarding viable prospective businesses to the property owner.**
  
- *Kent Place (University and Hampden)*  
 Project: 300 for-lease residential units; 48,175 square feet of retail/commercial
  - The commercial and retail space is 100% leased.
  - Construction continues on the residential portion of the project on 300 residential units.
  - In September 2014, a Temporary Certificate of Occupancy (TCO) was issued for the Building B Parking and Floors 2 -5.
  - In October 2014, a TCO was issued for the Building A underground parking garage.
  - In November 2014, a TCO was issued for Building A levels 2 through 4.
  - In December 2014, a TCO was issued for Building A level 5.
  - In January 2015, a TCO was issued for Unit 504 and the 2nd level A deck.
  - May 1- TCOs have been issued for all of Buildings A and B
  - **On May 5, 2015 a TCO was issued for Building C for the 3<sup>rd</sup> thru 5<sup>th</sup> floors**
  - **Project completion and issuance of final CO is anticipated by mid-June 2015.**
  
- *Lone Star Trust (NE Corner of Clarkson and US 285)*
  - A grantor for the trust is interested in constructing a 6,000 square foot medical office building (3,000 sf/story).
  - Lone Star Trust representatives submitted plans for review at the March 10 DRT.
  - **Staff met with an owner of the Lone Star property regarding submission of a variance for future development. The property owner submitted a variance. The case will be heard on May 13, 2015.**
  - **The developer of an assisted living/memory care facility continues to express interest in the property, in the event that the medical office does not go forward.**
  
- *Traditions (3500 South Sherman)*  
 Project: 180 units of senior affordable housing
  - A property combination application submitted January 2, 2015 is under review.
  - A building permit has been approved for the 180 unit project.
  - The developer has requested and received support of the project from the Englewood Housing Authority.
  - Developer is waiting for final approvals/tax credits from HUD
  - **The developer has picked up the building permit and approved plans. Abatement work is expected to start in early May 2015, and demolition soon thereafter.**

- *Martin Plastics (Oxford and Navajo)*  
 Project: A maximum of 252 residential units
  - Applicant submitted an application to revise the PUD site plan, which now shows the existing bow-truss building remaining. Developer now has an investment partner and is requesting an assignment of the Redevelopment Assistance Agreement.
  - Assignment of the Redevelopment Assistance Agreement was approved on February 17, 2015.
  - A revised PUD site plan was reviewed at the March 24 DRT meeting.
  - **The developer plans demolition of the larger building by June 1. The smaller “bow-truss” building will be retained. Timing for construction is estimated for Fall 2015.**
  
- *Chick-Fil-A (Broadway and Dartmouth)*  
 Project: Redevelopment to a restaurant
  - Demolition is complete. According to the project manager representing Chick-Fil-A, construction will commence in August of 2015 with an opening in January 2016.
  - An architect representing Chick-Fil-A contacted staff regarding minor changes to the site plan. The changes were approved administratively.
  - A site selection consultant contacted staff about tax credits through the Arapahoe County Enterprise Zone. Chick-Fil-A representatives confirmed an August timeframe to start construction, with a projected opening date of July 2016.
  - A building permit application was submitted March 11, 2015. Plans are currently under review.
  - **A sign permit application was approved on April 29, 2015.**
  
- *LIV Apartments (201 Englewood Parkway)*  
 Project: 28 apartments and two live-work units
  - Demolition of the former Scientology Building is complete.
  - A building permit has been issued. Construction is underway.
  
- *Rafferty Gardens (300 West Lehow)*  
 Project: 60 Market-Rate Apartments in 2 three-story buildings; 4.15 acres
  - DRT meeting with applicant was held on June 3, 2014. Applicant is currently working with architect and civil engineer to resolve issue regarding the floodplain/way.
  
- *Bally’s Site (Northwest corner of Jefferson and Clarkson)*
  - Evergreen Development submitted plans for a retail use to be reviewed at the December 9, 2014 DRT meeting.
  - Staff met with the contractors of the Swedish Medical Center, who will use this site for construction staging during the construction of the Swedish expansion project.

- A developer representing Rite Aid Pharmacy expressed an interest in this property.
  - A DRT meeting with the applicant was held on February 17, 2015. Applicant is currently working with architect and civil engineer to resolve site planning issues.
  - Developer has submitted a request for economic incentives to facilitate the project. This request was presented to City Council on April 20, 2015
  - **An economic development incentive agreement to support the development of a 14,600 square foot Rite Aid Pharmacy is being prepared for June 1 Council consideration.**
- *5098 Retail Center (5098 South Federal Blvd.)*  
Project: 5,000 square feet of retail
    - The property owner has submitted a preliminary plan for a 5,000 square foot retail redevelopment.
    - **The property owner has submitted a Minor Subdivision application for the retail redevelopment.**
    - **A Building Permit is under review for construction of the core and shell of the 5,000 square foot retail redevelopment, with an opening planned within 120 days**
- *Greenwood Pointe Apartments (5312 South Broadway Circle)*  
Project: New recreation center and apartment building
    - The owner and design team has met with the DRT team twice. This property is currently a PD, they are weighing the idea of vacating the PD. The underlying zone is MU-R-3-B.
    - A neighborhood meeting to discuss vacating the PD was held on February 25, 2015.
    - The PD vacation application has been submitted. A public hearing with the Planning and Zoning Commission is scheduled for April 21, 2016.
    - **A public hearing with the Planning and Zoning Commission was held on April 21, 2015. A public hearing is scheduled for the May 18, 2015 City Council meeting.**
- *Englewood Estates (1210 West Quincy Circle)*  
Project: PUD for seven, detached residential units
    - Owners have contacted staff regarding constructing the project under the current PUD.
    - A permit to construct the streets and utility infrastructure is under review.

## BOARDS & COMMISSIONS

- *Alliance for Commerce in Englewood*
  - **At the March ACE meeting the group discussed:**
    - **Community rebranding**
    - **Gateway signage**
    - **Technical assistance training**
    - **Business survey**

- **Amended Bylaws to allow for some members to attend via phone or on-line.**
- *Board of Adjustment and Appeals*
  - A variance to the Bulk Plane requirements was granted for new construction of two attached homes at 2709 South Sherman Street.
  - **The Board approved three variance requests at the April 8 public hearing.**
  - **The Board will consider two minor variance requests at the May 13 public hearing.**
- *Keep Englewood Beautiful*
  - At the December 15<sup>th</sup> Council meeting, Council reduced the members from 15 to 9, and reduced the required meetings to a minimum of one per quarter.
  - At the meeting of March 10, 2015 one new member was introduced. KEB will be discussing FunFest, flower beds and greater community involvement at their next meeting - May 12, 2015.
- *Planning & Zoning Commission*
  - Goals, UDC updates and major projects were prioritized during the December 2, 2014 Commission meeting. Commission goals and priorities for 2015 include Accessory Dwelling Units, Ground Floor Commercial in Multifamily Residential Buildings, Setback Exemptions for Drive-Thru Uses and Parking Requirements.
  - The Commission continues to discuss Accessory Dwelling Units, and how the UDC can be modified to allow ADUs in the City.
  - The Commission will begin review of the Englewood Forward plans in April and May
  - **The first non-conforming lots (“Small Lots”) case was heard by the Commission on May 5, 2015. The property is located at 460 East Yale Avenue.**
  - **A Conditional Use public hearing for a new brewery at 3427 South Lincoln Street is scheduled for May 19, 2015.**
- *Englewood Urban Renewal Authority*
  - The Authority approved their 2015 Budget at the December 4, 2014 meeting.
  - The Authority requested information on the powers of urban renewal authorities, when blight studies are required, and additional training materials. They are preparing for “what’s next”, and how they can make a positive impact on the community. Future meetings will include training and possibly a tour of the City to identify future opportunities for improvement and investment.
  - Medici Communities will update the Authority on the design of the Broadway-Acoma project at the April 8, 2015 meeting.
  - **Artist Sean Doherty has proposed using the vacant URA lot facing Broadway and Englewood Parkway for a temporary art installation called “100 Poppies”. The plan includes up to 100 metal flowers (up to 14’ tall) “planted” on this site until the closing on the property by Medici that is anticipated in late 2015.**

## COUNCIL REQUESTS

- CR 15-001: CFAHS Sign Brightness Level Concerns
- CR 15-006: Martin Plastics Commercial Activity Follow-up
- CR 15-007: 3801 South Clarkson Sign Code Inquiry
- CR 15-012: Economic Development Incentive Inquiry
- CR 15-020: 3029 South Logan Roof Permit
- CR 15-019: Legislation Budget Increase Inquiry
- CR 15-036: Dartmouth Neighborhood Bike Path Concern
- CR 15-037: Brew on Broadway Special Event
- CR 15-053: Tarot Reading Zoning
- **CR 15-073: Hill Top Motel Lighting Inquiry**

## HOUSING

- *Rehab*
  - Under Construction  
4896 South Delaware Street
  - Listed for Sale  
3685 South Fox Street

## SPECIAL PROJECTS

- *Englewood Forward*  
(*Comprehensive Plan, Light Rail Corridor Next Steps Study, Walk and Wheel Plan*)
  - The Comprehensive Plan team conducted a Joint City Council/Planning and Zoning Commission Work Session on January 26, 2015 from 6:00 pm to 7:30 pm. The purpose of this first joint work session was to collaboratively explain global planning trends, describe metrics for measuring success of the community, and refine vision statements and opportunities by character districts to achieve the vision.
  - Next Steps Study Technical Committee Meeting (government agency and city staff) was held on January 22.
  - The second Englewood Forward joint public meeting was held on February 11.
  - A Next Steps Study developer forum took place on February 20 to assess the development potential for various sites along the light rail corridor.
  - A joint Englewood-Sheridan City Council and Planning and Zoning Commission study session was held on February 25 to give consultant overviews of the Next Steps Study and the Walk and Wheel Plan.
  - Staff presented a proposed schedule for completing all three projects to City Council on April 13. Staff also presented neighborhood plan map examples to City Council and ask for feedback regarding Comprehensive Plan neighborhood meeting logistics and costs.
  - Planning and Zoning Commission study sessions have been scheduled for April 21, May 5, and 19 (Comprehensive Plan – Neighborhood Map Discussions).
  - A City Council study session on the Walk and Wheel Plan and the Next Steps Study is scheduled for June 1.
  - A final public event for the Next Steps Study and the Walk and Wheel Plan will take place Saturday, June 20, during Bike to Work Week.

- **Final draft document study sessions for the Next Steps Study and the Walk and Wheel Plan are scheduled for late June and July (ETAC, P&Z, Council).**
- **Comprehensive Plan Neighborhood Park Events will take place Wednesday evening July 8 at Romans and Belleview Parks, and Saturday, July 11 at Bates-Logan, Centennial, Duncan, and Baker Parks.**
- *Broadway/Acoma Lofts*  
Project: 110 residential units; 15,000 retail/commercial space; surface parking
  - A revised parking plan with a minimum of 170 and maximum of 190 spaces was approved by EURA. In addition, approximately 35 on-street spaces would be available on Acoma Street. Medici is assembling their application materials for submission to CHFA in January 2015 for housing tax credits. A second Amended Option Agreement was executed on December 31, 2014.
  - The EURA Board voted unanimously at a their meeting on January 14, 2015 to restructure the deal with Medici to require less payment for the land at closing, and to provide a 16-year note for the remainder of the purchase price. A third Amended Sale and Option Agreement was executed by the Authority. Medici has submitted its application for tax credits to CHFA.
  - Medici Communities has been approved for tax credits from CHFA. They continue to work on the building and site design and are looking to obtain more neighbor input on the design;
  - **Medici presented an updated site plan and building design to the EURA on April 8.**
  - **Medici Communities is holding a design review with EURA and interested parties on May 27.**

## ZONING

- *Transit Station Area Zoning Regulations*
  - Staff is working with the Planning and Zoning Commission to revise Transit Station Area (TSA) zoning regulations that will eventually be adopted for portions of the Englewood Light Rail Corridor.
- *Accessory Dwelling Unit Regulations*
  - Staff is working with Planning and Zoning Commission to explore regulations allowing accessory dwelling units.
- *Administrative Adjustments/Variances*
  - A Public Hearing is scheduled for April 7, 2015 concerning Administrative Adjustments and Variances. A proposed Ordinance would grant more authority to the City Manager or designee to allow minor changes to the required lot width or lot area, and setbacks, which should help to promote more redevelopment.
  - **First reading was held at the May 4, 2015 City Council meeting. Public hearing is scheduled for the May 18, 2015 City Council meeting.**

## ART SHUTTLE

- Two proposals to the Art Shuttle RFP were received. The respondents were MV Transportation, Inc. and Western Parking Management. Staff recommends that the contract be awarded to the lowest responsible proposer, MV Transportation Inc.

## BUSINESS NEWS

- The 2015 Business Summit is slated for Thursday, May 14 from 7:30 until 10:00 AM. The event will be held on the second floor of Englewood Civic Center and will feature speakers Brad Segal from Progressive Urban Management Associates and Bruce Meighen from Logan Simpson. Presentations will focus on ways Englewood's Comprehensive Planning initiative – Englewood Forward will benefit business development. **Registration for this free event is now open.**

- Arapahoe County Enterprise Zone*

- Staff is working with OEDIT to recertify the two contribution projects so they can continue to receive the benefits of tax credits for donations. Those projects are: House of Hope and Craig Hospital.
- Grant reimbursement request was submitted to cover staff time associated with 2014 Enterprise Zone administration.
- The Arapahoe County Enterprise Zone received an application from Denver Seminary, located in the City of Littleton, to become a qualified contribution project. The application will be presented to the State's Economic Development Commission in March for consideration.
- 2014 Administrative Grant submitted to OEDIT for reimbursement of staff time in the amount of \$16,500. Funding has been received.
- 2015 Administrative Grant agreement received and will be presented to Council at an upcoming meeting.
- Staff provided Council with an update on administrative activities related to the Enterprise Zone and the redesignation process at the April 13, 2015 study session.
- Staff met with representatives from the South Metro Denver Chamber of Commerce to discuss possible regional cooperation on the administration of the Arapahoe County Enterprise Zone.**

- Commercial Catalyst Program*

Medical Office Building	3555 S Lafayette	<b>Complete</b>	Façade and signage
Breakfast Queen II	3460 S Broadway	Complete	Façade & Interior
Medical Office	180 E Hampden	Complete	Facade
Paradise Baggage	4442 S Broadway	<b>Complete</b>	Façade and Signage
Miyako Restaurant	2950 S Broadway	<b>Complete</b>	Interior Improvements
303 Hair Salon	3147 S Broadway	<b>Construction</b>	Interior and Façade
The Corner Bakery Cafe	501 W Hampden	<b>Construction</b>	Interior and Façade

- *Other Business Activities*

**AREA 1**

- 750 West Hampden (Omni Development) - Staff met with the owner of this property about tenant or redevelopment ideas, including possible redevelopment at CityCenter. Staff is working with a new tenant for this location, Social Media Energy. They currently have 10 employees and plan on expanding.
- 501 West Hampden (formerly Bank of the West) – The property is under new ownership. The project involves a bank and one quick serve restaurant with a patio. The developer has identified prospective restaurant tenants and has a letter of intent (LOI) from a restaurant user. A core and shell building permit application has been submitted. Demolition of the existing drive through bays is complete. **Work on the core and shell is nearing completion then will be turned over to the tenants to complete the interior build out which is expected to be within 120 days. The Corner Bakery Café will take the front tenant space and will feature a prominent patio.**
- CityCenter Englewood
  - A short-term lease has been negotiated for the vacant Quizno's space. Mr. Brad Nixon will use the space as a commissary for his coffee supply operation.
- 180 East Hampden – The property is under new ownership. Two new tenants have leased space in the building; one is an ophthalmologist, the other is an OBGYN. Approved Commercial Catalyst grant for exterior renovations. Façade renovation and interior remodel are nearing completion. One small tenant space remains available.
- 333 West Hampden Avenue, Chase Bank – A 5,000sf pad site is being considered for construction at the Chase Bank property. This pad site would be adjacent to US 285 and S. Elati Street. Developer indicates that this will be a second quarter 2015 project.
- Karcher Industries has a production facility at 1351 West Stanford and a front office facility at 750 West Hampden. Karcher will relocate the corporate headquarters to the DIA Airport area. This move was motivated by the desire for Class A office space. The move will translate into the loss of approximately 300 jobs. Staff confirmed that the production facility at 1351 West Stanford will remain operational and production jobs will remain in Englewood.

**AREA 2**

- 2749 South Broadway – Plans have not been submitted, but the business owner stated that the intended use is a barbeque restaurant / bar. A Commercial Catalyst grant application is under review. The alternative parking plan has been approved, allowing for this contract to proceed. The owner has applied for a liquor license and building permit. The property owner has resolved code matters with Building and Fire and now plans to proceed with construction pending approval of revised building plans. **Kaladi's Coffee is now under contract to purchase this property.**

- 65 West Floyd – The owner has undertaken a major remodeling of this building. The distillery (Devils Head Distillery) has signed a lease for 3,000 square feet of space. **The distillery has started production. Production of distilled spirits takes about 6 weeks of lead time from ‘brewing’ to sales.**
- **Cobalt Building – 65 West Floyd. A tenant is seeking to lease the basement of this property to run a corporate training / team building business. Lease negotiations for the space are underway.**
- **3200 South Acoma recently sold to Ally’s Fabric and Bridal Supply, which is relocating from Denver.**
- 3398 South Broadway, Catholic Store – Staff met with the owner of the building. The property is currently fully leased with the new tenant “Vapes.” While a business license has not been submitted we understand that this business will sell vapor cigarettes.
- 3421 and 3427 South Broadway, OddFellows building – Olde Town Group, LLC recently purchased the OddFellows building and the adjacent building immediately south. Olde Town Group has a history of rehabilitation and adaptive re-use of historic buildings, with a focus on historic preservation. One of the principals, Deborah Andrews, has received a number of awards for innovative restoration of historic buildings. Staff had been working with Olde Town Group to find a suitable property on Broadway with historic appeal. **Rehab work on the Odd Fellows building will commence on July 1.**
- 3431 and 3435 South Broadway - Staff is working with the two tenants in the building next to the Odd Fellows building, Alexander Furs and Outdoorsman’s Attic, which have received a 90-day notice of lease termination. Staff has met with tenants about alternate locations in Englewood, through a tenant retention visitation initiative. **Rehab work on the Dransfeld Building is underway and will be complete by the end of June. The property is being marketed to prospective tenants.**
- El Tepehuan will move to its new location at 3495 South Broadway (formerly The Saigon Palace) in approximately June 2015. El Tepehuan is initiating the planning for the design and layout of 3495 South Broadway. Interior and exterior renovations to the property are planned. Staff has not received a preliminary plan. **The owners of El Tepehuan will extend the lease at its current location to undertake tenant finish at 3495 South Broadway.**
- 3457 South Broadway – The owners of the El-Tepehuan property will likely seek a restaurant tenant. Staff is working with the broker and property owner to encourage outside seating using the adjacent paseo, creating additional street activity. Staff has contacted several restaurants with information about the availability of this building for lease. A restaurateur is seeking to lease the space for a hamburger and sandwich style restaurant. Preliminary discussions involve using a portion of the paseo for patron seating. **A local “Wings and Things” restaurant is considering leasing the restaurant space and is interested in using the paseo for outside seating.**

### **AREA 3**

- 2950 South Broadway - An Asian/Ramen restaurant is seeking tenant space at this location. The entrepreneur is seeking a liquor license and is currently working through this process. Lease signed and construction is underway.

Construction is nearing completion and the restaurant is going thru inspections with the City and Tri-County Health department. **Misaki Ramen Restaurant is now open.**

- 3427 South Lincoln – DRT application reviewed for a potential brewery. This start-up brewery would lease and occupy the vacant building, including the 7,000 s.f. basement.
- 3999 South Broadway - A wine and tapas bar will open in the space formerly occupied by Jasmine Restaurant. Plans include an outside patio with fireplace. The Wine and Tapas Bar is scheduled to open early 2015. Permit has been issued for remodel. Staff is talking to the property owner about putting a small gallery in the space vacated by Molly's Closet. The property owner is working with two non-profit operations to lease the former Molly's Closet space at 3995 South Broadway. **ACRES Wine and Tapas Bar is now open.**
- 4442 South Broadway - Paradise Baggage, the owner of Paradise Pen Company, have purchased the property. The business owner wanted the easy access and high visibility offered by locating on the South Broadway commercial corridor. This property is new construction, but was not occupied. **Paradise Baggage is now open! Façade and signage improvements were funded by Englewood's Commercial Catalyst Program.**
- **4895 South Broadway – Enterprise Rent a Car recently relocated to this new location and completed significant enhancements to the property and building.**
- **4900 South Broadway – Aaron's Rent to Own has moved to CityCenter Englewood adjacent to Harbor Freight Tools. This space will become an Auto Zone Auto Parts and Accessories.**
- **5000 South Broadway, Landmark Lincoln –Façade renovations are complete.**
- 5095 South Broadway (former World Savings Bank) – The property recently sold to the owners of Williams Jewelers. The owner of Williams Jewelers plans to construct a new building at 5095 South Broadway. The building will house Williams Jewelers and potentially have a second story for office tenants. They are working with an architect and have plans to meet with City staff to discuss site access from South Broadway. This will be a 2016 project.

#### **AREA 5**

- **Plans have been submitted for a 3 tenant building at the north east corner of Federal and Broadway.**

#### **AREA 6**

- 2520 South Raritan, Red Bird Farms - A \$2.5 million dollar expansion of its cold storage facility is being planned.
- FiberTech, Inc., a Texas based company, expanded to Englewood adding 90 employees. The company is leasing space at 1972 West Iliff Avenue.
- 2900 South Zuni – A start-up “hot rod shop” is wanting to construct a garage on this property.

### **BUILDING DIVISION**

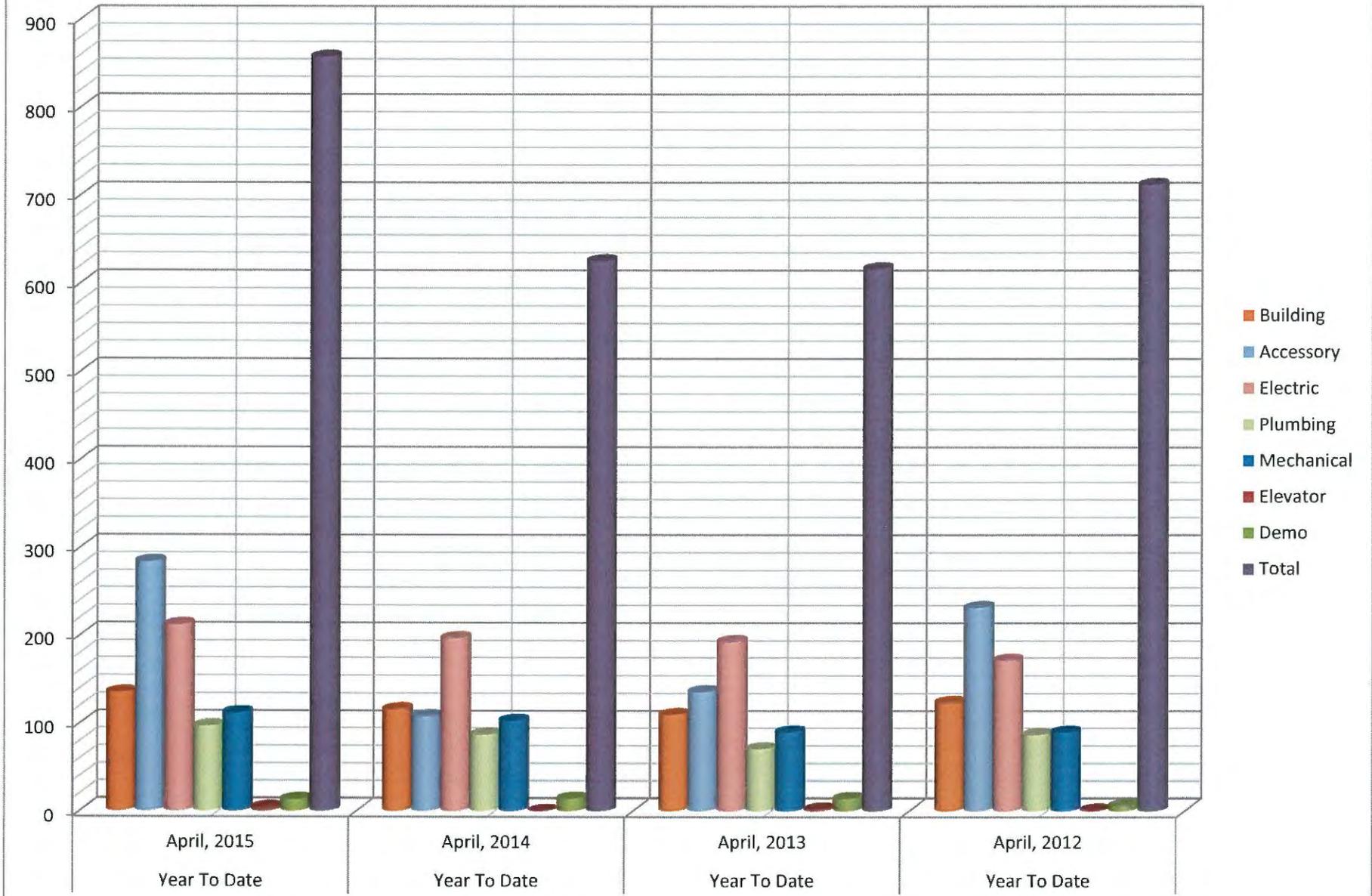
- The number of all permits issued in **April** 2015 increased 52% compared to **April** 2014. Building permits issued increased 31%.

- The number of inspections performed increased by 74 over **April** 2014, an increase of 12% over **April** 2014. Year-to-date inspections are 52% higher than through **April** 2014.
- Permit valuation in **April** 2015 was \$50,901,200 compared to \$2,081,826 in **April** 2014.
- Year-to-date permit valuation is \$68,446,013, compared to \$45,854,051 in 2014.
- Fees collected in **April** 2015 were \$1,138,463 compared to \$1,056,699 in **April** 2014.
- Year-to-date permit fees collected total \$303,585 through **April** 2015, compared to \$216,455 through **April** 2014, an increase of \$87,130.
- Please refer to page 13 for more details.

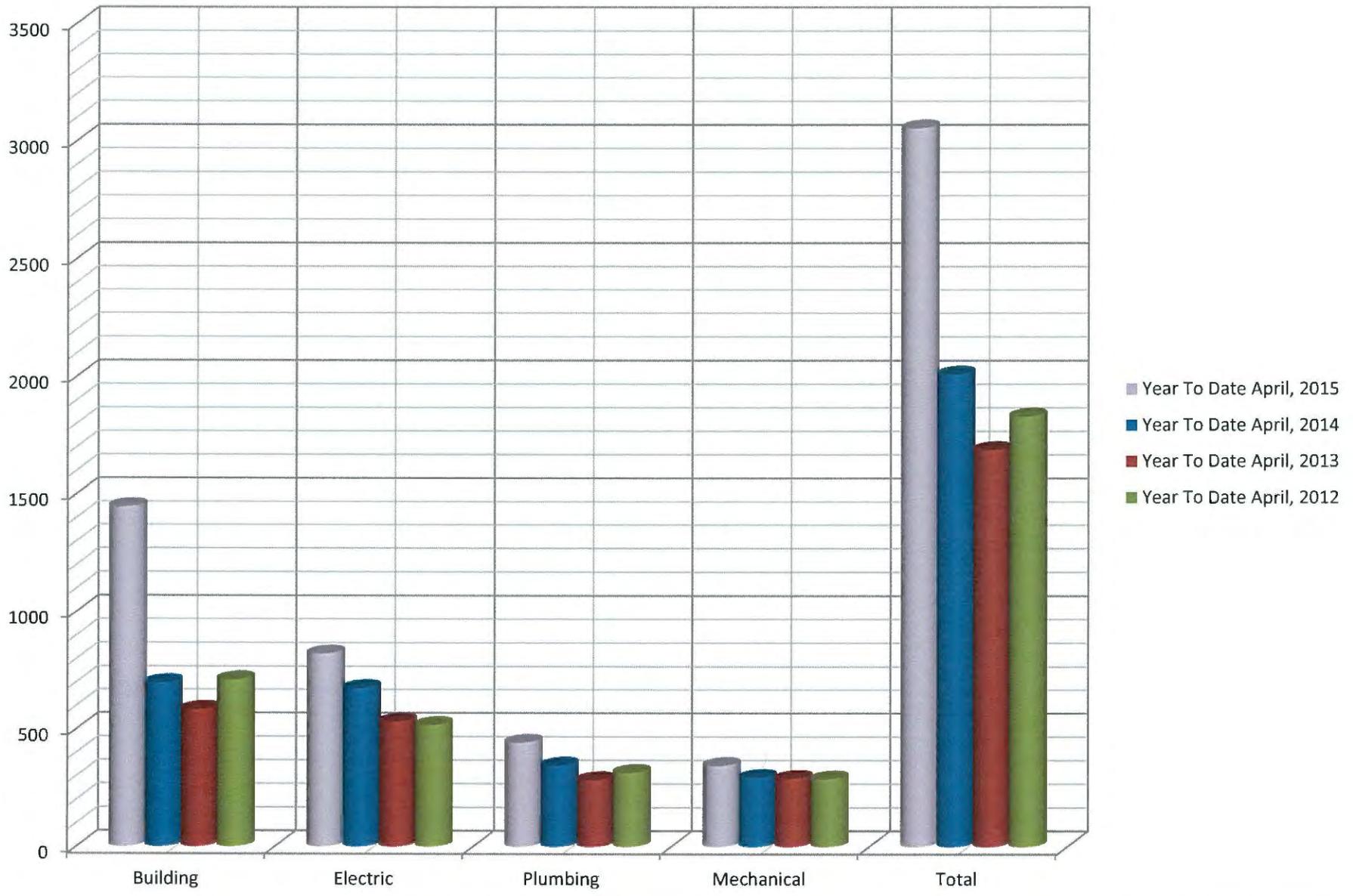
**MONTHLY REPORT - APRIL 2015**

	<b>Number April, 2015</b>	<b>Number April, 2014</b>	<b>Number April, 2013</b>	<b>Number April, 2012</b>	<b>Year To Date April, 2015</b>	<b>Year To Date April, 2014</b>	<b>Year To Date April, 2013</b>	<b>Year To Date April, 2012</b>
<b>No.Permits</b>								
Building	47	36	25	42	135	116	110	124
Accessory	98	36	50	113	284	108	136	232
Electric	68	50	39	39	212	197	193	172
Plumbing	24	29	13	28	97	87	71	87
Mechanical	36	25	23	24	112	103	90	90
Elevator	2	0	2	1	4	0	2	1
Demo	3	7	3	2	13	14	14	6
<b>Total</b>	<b>278</b>	<b>183</b>	<b>155</b>	<b>249</b>	<b>857</b>	<b>625</b>	<b>616</b>	<b>712</b>
<b>Inspections</b>								
Building	289	236	150	200	1445	696	583	710
Electric	209	198	175	113	821	674	532	517
Plumbing	111	111	68	89	443	345	283	315
Mechanical	88	78	46	73	345	294	290	288
<b>Total</b>	<b>697</b>	<b>623</b>	<b>439</b>	<b>475</b>	<b>3054</b>	<b>2009</b>	<b>1,688</b>	<b>1,830</b>
<b>Permit Valuation</b>	<b>\$50,901,200</b>	<b>\$2,081,826</b>	<b>\$1,587,640</b>	<b>\$7,568,140</b>	<b>\$68,446,013</b>	<b>\$45,854,051</b>	<b>\$20,222,890</b>	<b>\$13,825,202</b>
<b>Fees Collected</b>								
Permit Fees	\$198,385	\$20,743	\$27,768	\$40,643	\$303,585	\$216,455.00	\$141,751	\$128,601
Use Tax	\$918,694	\$25,367	\$52,944	\$64,070	\$1,127,860	\$781,873.00	\$182,951	\$245,070
Plan Ck	\$12,084	\$7,699	\$15,423	\$5,507	\$46,801	\$26,246.00	\$100,210	\$30,800
Licenses	\$9,300	\$8,925	\$8,750	\$10,050	\$36,975	\$32,125.00	\$33,325	\$35,000
<b>Total</b>	<b>\$1,138,463</b>	<b>\$62,734</b>	<b>\$104,885</b>	<b>\$120,270</b>	<b>\$1,515,221</b>	<b>\$1,056,699.00</b>	<b>\$458,237</b>	<b>\$439,471</b>

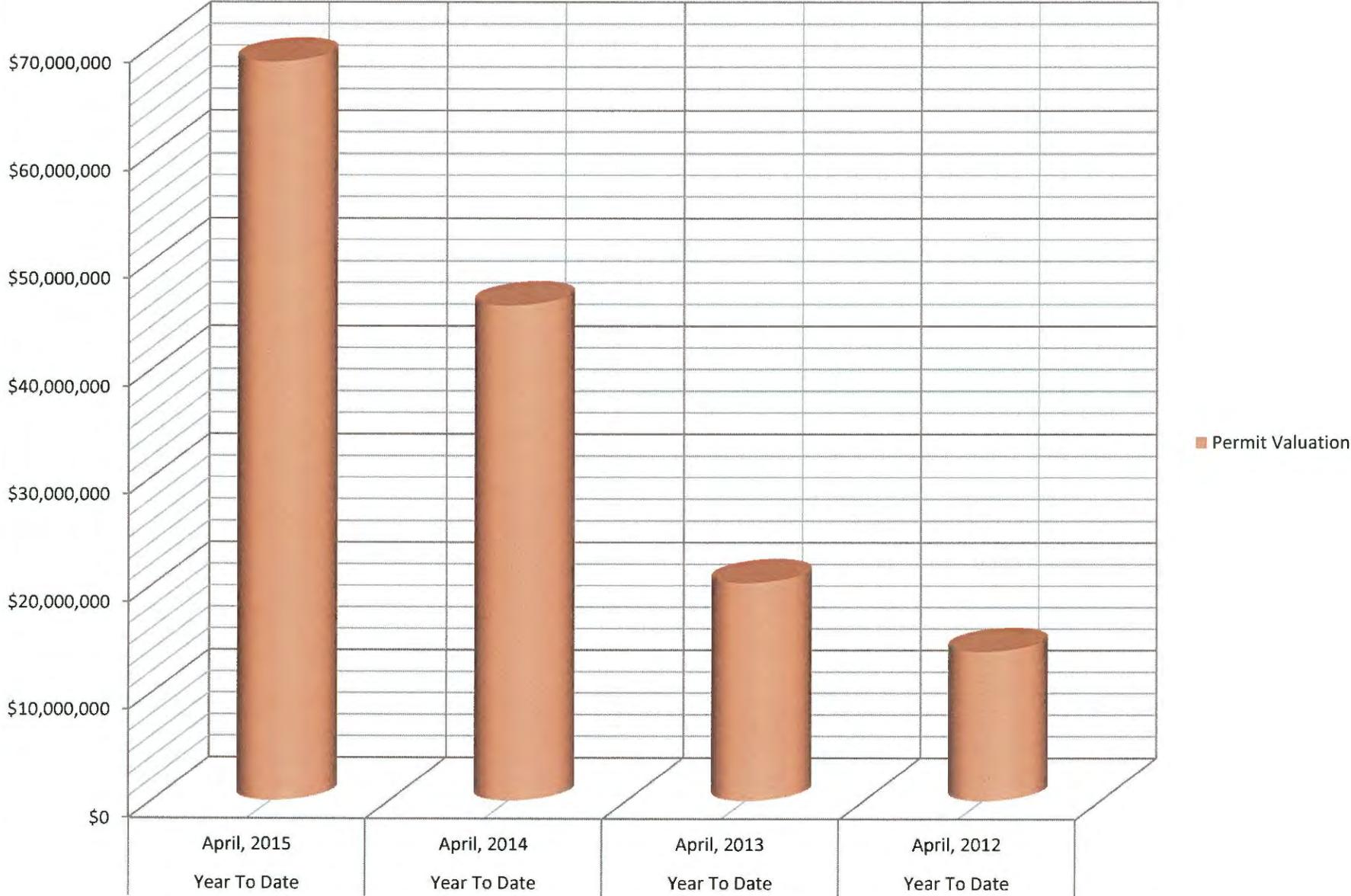
# Permits Issued To Date - April 2015



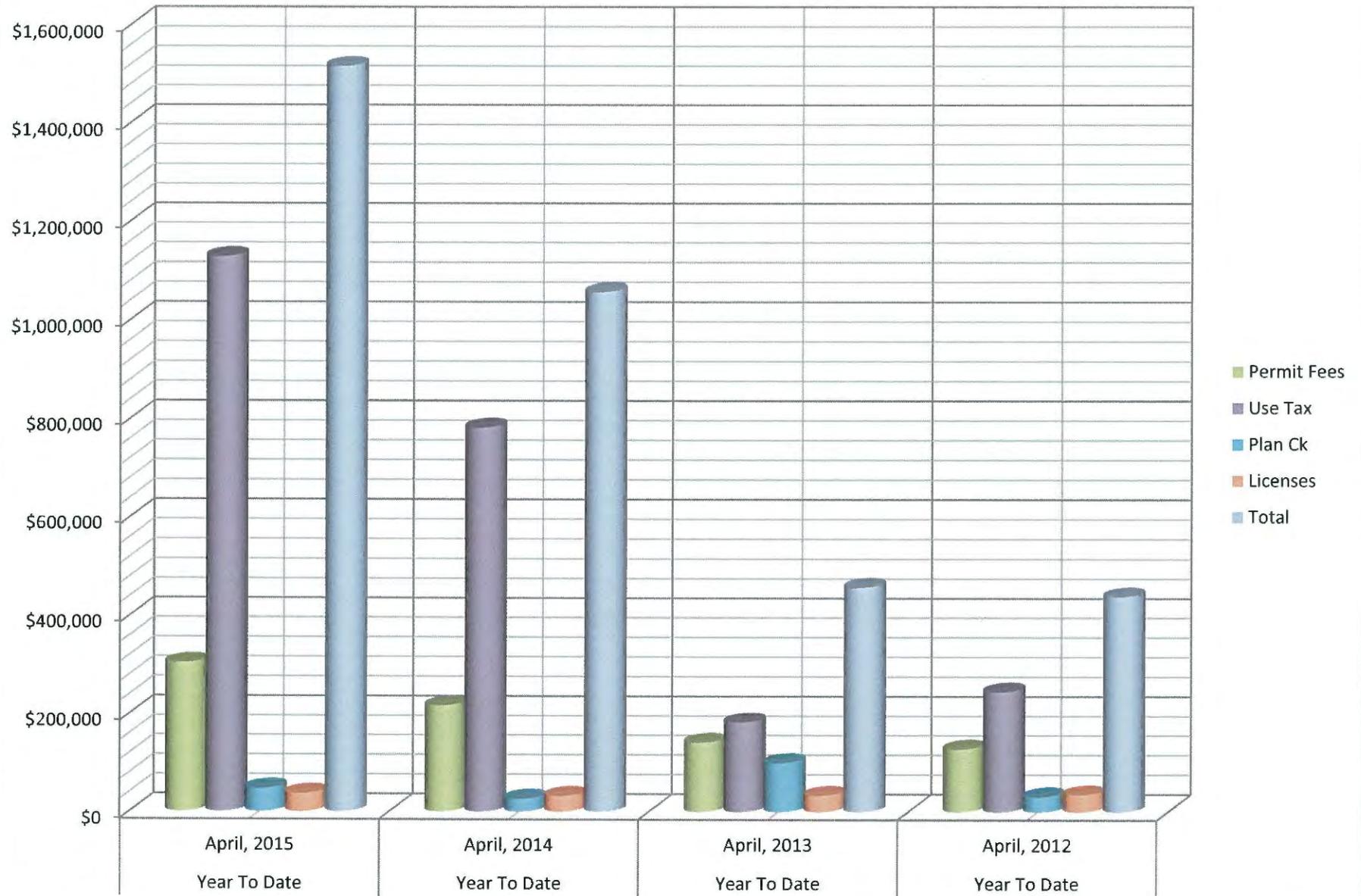
# Inspections To Date - April 2015



# Valuation To Date - April 2015



## Fee Collected To Date - April 2015



**CITY OF ENGLEWOOD  
2015 CALENDAR OF EVENTS**



Mon., May 11	6:00 p.m.	Study Session, Community Room
Tues., May 12	<b>Cancelled</b>	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., May 13	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., May 14	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Duncan Park
	6:30 p.m.	Transportation Advisory Board, City Council Conference Room
Mon., May 18	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., May 19	7:00 p.m.	Planning & Zoning Commission, Community Room/Council Chambers
Wed., May 20	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
<b>Mon., May 25</b>		<b>City Hall closed – Memorial Day holiday</b>
Tues., May 26	6:00 p.m.	Study Session, Community Room
Mon., June 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., June 2	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., June 3	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

Mon., June 8	6:00 p.m.	Study Session, Community Room
Tues., June 9	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., June 10	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., June 11	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Belleview Park & Pirates Cove Family Aquatic Center
Mon., June 15	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., June 16	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., June 17	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., June 22	6:00 p.m.	Board and Commission Appreciation Event, Englewood Recreation Center
Mon., June 29	<b>Cancelled</b>	Study Session, Community Room
Wed., July 1	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
<b>Fri., July 3</b>		<b>City Hall closed – Independence Day holiday</b>
Mon., July 6	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., July 7	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., July 8	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers

**TENTATIVE**  
STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL



May 18	Study Session & Regular Meeting Comprehensive Annual Financial Report City Financial Policies Financial Report
May 25	Memorial Day Holiday – No meeting scheduled
June 1	Study Session & Regular Meeting Next Step Study/Walk & Wheel Project Recommendation Commercial Catalyst Program/ESBDC Funds
June 8	Study Session Board and Commission Interviews
June 15	Study Session & Regular Meeting RTD Representatives Financial Report (CML Conf. 6/16-19/15 – Breckenridge)
June 22	Board and Commission Appreciation Night
June 29	No meeting scheduled – 5th Monday
July 6	Study Session & Regular Meeting
July 13	Study Session Next Step Study/Walk & Wheel – Review Draft Documents
July 20	Study Session & Regular Meeting Financial Report 2016 Proposed Budget & Midyear Budget Report
July 27	Study Session
August 3	Study Session & Regular Meeting
August 10	Study Session
August 17	Study Session & Regular Meeting Financial Report
August 24	Study Session

August 31	No meeting scheduled – 5th Monday
September 8	Study Session & Regular Meeting – Tuesday
September 14	Study Session
September 21	Study Session & Regular Meeting Financial Report
September 28	Study Session 2016 Proposed Budget Workshop

## **FUTURE STUDY SESSION TOPICS**

City Attorney Duties  
Fire Code Adoption  
Capital Project Approval Process/Purchasing Policy  
Golf Course – Alternative Uses  
Alternative Financing Solutions  
River Run Easement  
Tale of Two Cities presentation: What Can or Should Our City Look Like in the Future?  
Hotel/Motel Regulations  
Public Smoking Ban  
Bike Paths  
Construction Defects Ordinance  
Citizen of the Year Selection Process  
Recreational Marijuana Options



**MALLEY SENIOR RECREATION CENTER  
TRUST FUND BOARD MEETING MINUTES  
February 2, 2015**

Meeting called to order at 2:00 pm in the Eldorado Room by Bobbi Oxford, Chair.

**ATTENDANCE:**

**TRUST FUND TRUSTEES PRESENT:**

Bobbi Oxford, Chair, Earl Huff, Vice Chair and Jim Woodward Parks & Recreation Commission Trustee.

**MALLEY STAFF PRESENT:**

Jerrell Black, Director of Parks & Recreation, Joe Sack, Recreation Manager, Allison Boyd, Facility/Program Supervisor and Shelly Fritz, Recording Secretary.

**ABSENT FROM MEETING:**

Jill Wilson, City Council Delegate Trustee excused.

**SCHEDULED GUEST / UNSCHEDULED GUESTS:**

None.

**ELECTION OF OFFICERS by ACCLAMATION:**

Elections for Chair and Vice-Chair were held. There were no nominations from the floor. Bobbi Oxford was elected as Chair, Earl Huff was elected as Vice-Chair. Motion was made to accept by acclamation, second and passed.

**APPROVAL OF MINUTES:**

Motion by Jim Woodward, Second by Earl Huff to approve the Minutes of Oct. 20, 2014 with a correction.

**UNFINISHED BUSINESS**

**MALLEY FEE UPDATE REPORT:**

This year's goal is to sell 600 passes. Between 11/1/2014 to 1/20/2015, 488 passes were sold.

**QUARTERLY MEETING DATES for the Malley Trust Fund Board**

The four new quarterly dates and trustee names have been corrected on the City of Englewood web site.

**NEW BUSINESS**

- Marty Mosman has resigned from the Malley Senior Recreation Center Trust Fund Board. Staff will work with the City Manager's office and council to fill the vacated spot.
- Bobbi proposed that we develop a meeting guideline for our trust fund meetings. Discussion followed. Follow up at our next scheduled meeting.

**REPORTS:**

**TRUST FUND REPORT:**

The Committee was able to complete:

- Changing meeting dates to four (4) a year on the first Mondays of February, May, August and November at 2:00pm.
- Approved the position of a Vice Chair
- Approved a fund raiser. A 12 month calendar of Malley Members doing various active aging activities. The calendar was offered for \$5.00 with a \$10.00 discount coupon off of Malley activities.
- Coupon honored only at Malley Senior Center.
- The ending cash balance as of 1/1/2014 \$256,087.77
 

Interest to fund	\$1,430.25
Contributions	\$2,973.00
Expenditures	(\$28,062.29)

Ending Cash Balance \$232,428.73

- The expenditure amount is incorrect by \$1,197.13. Accounting is aware of the difference. Once all change orders for this project are completed, the amount will be corrected.
- The trustees requested, for our next meeting, to review Malley's Trust Fund account report for five (5) years. This report has been available in the past and would like have it for our future meetings.

**PARKS AND RECREATION REPORT:**

- Jerrell Black, Director of Parks & Recreation, reported
- The River Run project is moving forward with site improvements. Remember that this project is a three to five year build out project. Staff is applying for different grants for the River Run project.
- Dave Lorenz, director of South Suburban Parks & Recreation District is retiring on March 31, 2015
- .Staff has applied to Arapahoe County for a grant for gateway signage to replace signs in different parks.
  
- Joe Sack, Recreation Manager, reported:
- Staff has evaluated Fun Fest. After 18 seasons, Belleview Park is a great location, but has some limitations.
- Staff is looking at holding Fun Fest at Civic Center this year. With this location change, comes other logistics. We have approval from both Parks & Recreation Commission and Cultural Arts Commission. The next step is staff will be presenting to City Council meeting on Feb. 17, 2015.
- Staff is also planning the last Sounds of Summer concert to close out the day of Fun Fest. Sounds of Summer concert series usually end on Thursdays.
  
- Allison Boyd, Malley's supervisor, reported:  
Friday, February 6, 2015 AARP Tax program will be starting at Malley.  
Malley will be closed for annual maintenance the week of March 2-8, 2015.  
St. Patrick's Day luncheon will be held on Tuesday, March 17, 2015 at 11:30am.  
Active Aging Expo will be held here on April 9, 2015, 3:00-6:00pm. Need Volunteers to help.  
People Counter report for the month of January was 9,736. Since March 2014 when the counter was installed, we have had 89,497 people come into Malley.

**ANNOUNCEMENTS:**

None

**CHAIRMAN CHOICE/ TRUSTEE CHOICE:**

Requested trustees continue to work on the meeting guideline handbook. This will be a valuable guideline for new people appointed to Malley Trust Fund Board. Not having to struggle on how to do "things". The guideline would be available to each trustee.

**AGENDA ITEM:**

Meeting guideline

**ADJOURNMENT:**

\_There being no further business, meeting adjourned at 3:25p.m.

\_\_\_\_\_  
/sfp/

Shelly Fritz-Pelle, Recording Secretary

**Next Scheduled Meeting May 4, 2015 at 2:00pm**